

ADDENDUM NO. 3

Owner's Engineers Services for Engineering, Consulting, and Testing

DATE: December 1, 2020

FROM: Glendale Water and Power
141 N. Glendale Ave. Suite 420
Glendale, CA 91206

TO: All Interested Proposers

PROJECT: **Owner's Engineers Services for Engineering, Consulting, and Testing**

SUBJECT: **Addendum No. 3**

NOTICE: This Addendum includes responses to questions raised by interested proposers.

Please note that the deadline for submitting questions has closed. The City will not respond to further RFP questions.

Please keep this Addendum with the Proposal Documents.

*Acknowledge receipt of this Addendum in the space indicated on the Proposal Form or by signing it on **page 3** and returning it with the **Proposal Form**.*

B. RESPONSES TO QUESTIONS SUBMITTED BY POTENTIAL PROPOSERS:

1. In RFP section VI Proposal Instructions, paragraph C-6, under "Technical Approach and Methodology", GWP requests for "...objectives, recommendations, and solutions. Proposers shall provide a project schedule and timeline by task illustrating key deliverables". The RFP appears to be for a negotiated contract with a qualified engineering consultant for various projects proposed, but none are fully defined. What is GWP's expectation and will a start and end period be defined for each potential design effort or study or consultation? **Each project will be initiated through a task order. Each task order will contain the expected deliverables and timeframes for completion.**
2. In RFP section III Scope of Services, GWP requests "...contract with the City for the purposes of augmenting the capacity of GWP's Engineering Staff, both for managing peaks in work load and for providing technical expertise not supported in-house". Is this the extent of this RFP and is there any specific schedule or work scope that can assist with this request? **Specific schedules will be determined for each task as they are issued. Section III Scope of Services outlines the consulting, planning, design, testing, and modeling services as it relates to the bulleted list.**

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3. What is the term/duration for this contract? It appears that this will be negotiated. However, if we should be thinking in terms of 2 or 3 years, could you please clarify this? **The contract term may range from 1 to 5 years.**
4. Since the RFP release, Fed-Ex and other shipping companies have announced possible delays in December. If a bidder meets the digital proposal delivery due date, would you consider flexibility on the 24-hour hard-copy delivery due date (of December 19th)? For example, could this be extended to 48 hours for the hard-copy, while keeping the digital due date of December 18th? **Absolutely. Please email the Project Manager confirmation of the parcel shipment on or before the RFP due date. This will ensure acceptance of the hard-copy delivery is not impacted by shipping delays.**
5. What is the contract amount (\$\$ value)? **The contract amount depends on how many Owner's Engineer contracts are awarded and which services are provided by each Owner's Engineer firm.**
6. Section I. Objective. What software does GWP use for the Distribution System studies and Power Transmission System studies? **Distribution: Synergi. Transmission: PSLF and ASEPN.**
7. Section I. Objective. Does GWP have an existing power flow, short circuit, power factor correction, and load balancing system model for Distribution and Transmission systems? **Yes.**
8. Section I. Objective. Which software should be used for the Power System Grounding studies and design? **Any industry standard software that can produce accurate results.**
9. Section I. Objective, Section II. Background, and Section III. Scope of Services. What kind of testing does GWP envision? Ground resistivity test, relay test, welding test, concrete test, or other? **Testing here implies providing test procedures.**
10. Section I. Objective, Section II. Background, and Section III. Scope of Services. We would normally subcontract the testing work to specialized third party providers. Does GWP require we submit a list of potential subcontractors? **No, GWP will hire third party testing companies as needed.**
11. Section III. Scope of Services. Will existing relay settings be made available? **Yes.**

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ALL COSTS FOR THE WORK ASSOCIATED WITH THIS ADDENDUM WILL BE CONSIDERED AS INCLUDED IN THE PROPOSAL ITEMS AND PROPOSAL AMOUNT FOR THE WORK, AND NO ADDITIONAL COMPENSATION WILL BE ALLOWED.

All other terms, conditions, requirements, and qualifications of the Proposal Documents remain unchanged by this Addendum.

This Addendum must be acknowledged as received in the space indicated on the Proposal Form or signed and included with the Proposal Form. By signing below, Proposer acknowledges receipt of this Addendum and accepts its terms.

Proposer's Company Name
(please print)

Proposer's Name
(please print)

Proposer's Signature

Date