

ADDENDUM NO. 1

Owner's Engineers Services for Engineering, Consulting, and Testing

DATE: November 4, 2020

FROM: Glendale Water and Power
141 N. Glendale Ave. Suite 420
Glendale, CA 91206

TO: All Interested Proposers

PROJECT: **Owner's Engineers Services for Engineering, Consulting, and Testing**

SUBJECT: **Addendum No. 1**

NOTICE: This Addendum clarifies the General Qualifications Information in the original RFP pertaining to GWP's intent to enter into a Professional Services Agreement (PSA or Contract) with one or more selected Proposers and modifies the Proposal Instructions Response Requirements for the Executive Summary Letter and the Minimum Requirements. Make the following modifications and additions and keep this Addendum with the RFP Documents.

*Acknowledge receipt of this Addendum in the space indicated on the Proposal Form or by signing it on page 2 and returning it with the **Proposal Form**.*

A. CLARIFICATIONS TO RFP DOCUMENTS:

1. Section IV. General Qualification Information

7. GWP reserves the right to: Award one Contract for all herein-referenced tasks to one Proposer, or to apportion and/or allocate the tasks among two or more Proposers as GWP may deem to be in its best interest.

Clarification: GWP recognizes that Proposers may not encompass the experience and expertise of the entire list of projects identified in the Scope of Services. Therefore, GWP may choose to enter into a PSA or Contract with one or more selected Proposers based on how the Proposer's expertise aligns with particular items listed in the Scope of Services.

2. Section IV. General Qualification Information

2. Submit a price/cost schedule for consulting services, including hourly rates.

Clarification: Proposers shall submit an hourly rate schedule for Engineering, Consulting, and Testing and as applicable include a price/cost schedule estimate for specific items in the Scope of Services.

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B. MODIFICATIONS TO RFP DOCUMENTS:

1. Section VI. Proposal Instructions

C. Response Requirements

Revise 1. Executive Summary Letter as follows:

This letter shall be a brief formal letter from the Proposer(s) that provides information regarding the Proposer(s) and their ability to perform the tasks of this RFP that align with the Proposer(s) experience and expertise.

2. Section VI. Proposal Instruction

C. Response Requirements

Revise 4. Minimum Requirement(s) as follows:

In addition to demonstrating that it obtains the necessary qualifications, Proposers shall affirm that they meet the requirements by including the following statement:

“I certify that I meet the necessary qualifications for the Scope of Services I am able to provide as outlined in my proposal.”

Proposals may be deemed non-responsive if the experience of the Proposer does not align with the Scope of Services included in the Proposal.

ALL COSTS FOR THE WORK ASSOCIATED WITH THIS ADDENDUM WILL BE CONSIDERED AS INCLUDED IN THE PROPOSAL ITEMS AND PROPOSAL AMOUNT FOR THE WORK, AND NO ADDITIONAL COMPENSATION WILL BE ALLOWED.

All other terms, conditions, requirements, and qualifications of the Proposal Documents remain unchanged by this Addendum.

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This Addendum must be acknowledged as received in the space indicated on the Proposal Form or signed and included with the Proposal Form. By signing below, Proposer acknowledges receipt of this Addendum and accepts its terms.

Proposer's Company Name
(please print)

Proposer's Name
(please print)

Proposer's Signature

Date