

# FY 2017-18 Adopted Budget



glendale  
california

City of Glendale, California






# About the Cover

This year's cover illustrates the Jewel City in motion. It's the pedestrians experiencing an 18 hour day, the visitors seeking food, culture, and fun, and the bustling transport moving through our animated City. Movement is what makes the City of Glendale what it is today, and it is this motion that will drive us into the future.

The City of Glendale encourages movement. It is centrally located just north of Downtown Los Angeles and makes it accessible with its own Beeline system, Dial-A-Ride, and the historic Glendale Transportation Center; it makes it safe with the Be Street Smart Glendale initiative, and makes it inviting with events such as Glendale Cruise Night, Ciclavia, and Verdugo 10k. These programs and initiatives fuel the economic engine of our City, and promote the lifestyle Glendale residents desire and deserve.

So here's to Glendale in motion; here's to the programs that connect us; and here's to the residents whose hard work and determination continue to move our City forward.





# City of Glendale, California

## CITY COUNCIL



Vartan Gharpetian  
MAYOR



Ara Najarian  
COUNCILMEMBER



Zareh Sinanyan  
COUNCILMEMBER



Paula Devine  
COUNCILMEMBER



Vrej Agajanian  
COUNCILMEMBER

## ADOPTED BUDGET 2017-18

### Acknowledgements

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#### Budget Preparation Team

Robert P. Elliot, CPA, Director of Finance  
John Takhtalian, Deputy City Manager  
Michele Flynn, CPA, Assistant Director of Finance  
Jason Bradford, CPA, Financial Applications Administrator  
Armen Harkalyan, Revenue Manager  
Jasmine Chilingarian, Sr. Revenue Analyst  
Adrine Isayan, Budget Manager  
Jason Jacobsen, Budget Analyst  
Mari Karamyan, Budget Analyst  
Armine Kasimyan, Budget Associate  
Sunny Nakauchi, Budget Assistant

#### Information Services

PeopleSoft Team

#### Graphics Section

Design and Printing

#### Photo Credits

Glendale Public Library Special Collections



# City of Glendale, California

## About Our City

### Population

Population, 2017 Estimate** .....	201,748
Population, 2016** .....	200,600
Population, 2010* .....	191,719
Population, 2000* .....	194,973
Population, 1990* .....	180,038
Population, 1980* .....	139,060

### City Facts

Year of Incorporation.....	1906
Governance Structure .....	City Council/City Manager
Area .....	30.6 square miles
Assessed Value, August 2017 .....	\$30,468,249,664
Total Housing Units, 2010* .....	76,269
Total Housing Units, 2015*** .....	75,420
Average Persons per Household, 2010* .....	2.63
Average Persons per Household, 2011-2015*** .....	2.73

### Income

Estimated Median Household Income, 2000* .....	\$41,805
Estimated Median Household Income, 2015*** .....	\$52,574

### Home Valuations

Median Value Owner-Occupied Housing Units, 2000* .....	\$325,700
Median Value Owner-Occupied Housing Units, 2015*** ..	\$619,200

### City Finances

Fiscal Year 2017-18 Citywide Budget .....	\$836,914,477
Fiscal Year 2017-18 General Fund Budget .....	\$215,042,945

\*According to U.S. Census

\*\*According to the Department of Finance

\*\*\*According to 2011-2015 American Community Survey





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# City of Glendale, California

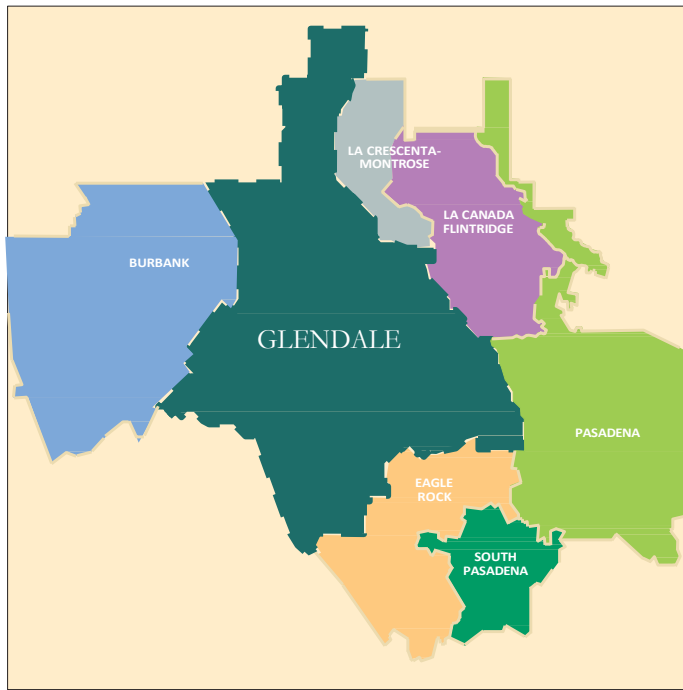
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# City of Glendale, California

## Community Profile



The City of Glendale was incorporated on February 16, 1906 and spans approximately 30.6 square miles with a current population of approximately 201,748 people (Department of Finance). Located minutes away from downtown Los Angeles, Pasadena, Burbank, Hollywood, and Universal City, Glendale is the fourth largest city in Los Angeles County and is surrounded by Southern California's leading commercial districts.

As one of its core functions, Glendale provides well-maintained streets and a variety of transportation services. The City's historic success at attracting employers is partially attributed to the result of its location at the center of four major freeways including

the I-5 Golden State Freeway, SR-2 Glendale Freeway, SR-134 Ventura Freeway, and the 210 Foothill Freeway; all provide easy access for residents, workers, and customers from around the region. Glendale also offers its own bus services, the Beeline, with 13 routes connecting customers to Jet Propulsion Laboratory (JPL), the City of Burbank, and the Metrolink Stations in both Burbank and Glendale.

The Burbank/Glendale/Pasadena Airport located in Burbank serves the Los Angeles area including Glendale, Pasadena, and the San Fernando Valley. It is the only airport in the greater Los Angeles area with a direct rail connection to downtown Los Angeles. The City of Glendale is located about 30 minutes from Los Angeles International Airport (LAX) which is a commerce leader and designated as a world-class airport for its convenient location, modern facilities, and superior sea/air/land connections.

Businesses and residents alike have taken advantage of Glendale's central location, reputation for safety, excellent business environment, outstanding schools, state-of-the-art healthcare facilities, and growing restaurant and entertainment options. Glendale is also one of Southern California's leading office markets featuring a wide range of properties and amenities. The City has over six million square feet of office space and is home to such recognized firms as Walt Disney Imagineering, IHOP/Applebee's, DreamWorks, LegalZoom, and Public Storage.

Glendale prides itself on the quality of services it provides to the community. It is a full-service City, which includes a water and electrical department. The City operates its own power plant capable of serving the electrical needs of the entire city, although the majority of power is currently imported from other areas for cost efficiency. Water comes primarily from the Metropolitan Water District, along with a small portion from local wells.

# City of Glendale, California Form of Government

Since its incorporation, Glendale has been a charter city governed by a City Council/City Manager form of government. Five Councilmembers are elected at-large and serve 4-year staggered terms, with elections taking place every odd-numbered year on the first Tuesday in April. Each year, the Mayor's position is rotated amongst the five Councilmembers. Other elected officials include the City Clerk and City Treasurer, while the City Manager and City Attorney are appointed by the City Council.

The City Manager acts as the Chief Executive Officer responsible for the daily operations of the City and appoints all department executives, who are in turn responsible for the daily operations within their individual departments. The mission and description of each department and their sections are discussed within the Department Budget section of this document. The City Attorney is responsible for providing a full range of dedicated, in-house legal services intended to ensure the legality of legislation, contracts and programs, and defend legal actions filed against the City.

A variety of Boards, Commissions, and Committees volunteer their time to assist the City Council in serving the Glendale community. These bodies meet on a regular basis during open public meetings to identify and address specific needs and problems within their respective purview.

## Executive Team

SCOTT OCHOA, **City Manager**

YASMINK. BEERS, **Assistant City Manager**

JOHN TAKHTALIAN, **Deputy City Manager**

ROBERT M. CASTRO  
Police Chief

CINDY CLEARY  
Director of Library, Arts & Culture

MATTHEW DOYLE  
Director of Human Resources

ONNIG BULANIKIAN  
Director of Community Services & Parks

ROBERT P. ELLIOT, CPA  
Director of Finance

GREGORY FISH  
Fire Chief

BRIAN GANLEY  
Chief Information Officer

MICHAEL J. GARCIA  
City Attorney

ROUBIK GOLANIAN  
Director of Public Works

PHILIP LANZAFAME  
Director of Community Development

ARDASHES KASSAKHIAN  
City Clerk

THOMAS R. LORENZ  
Director of Communications  
& Community Relations

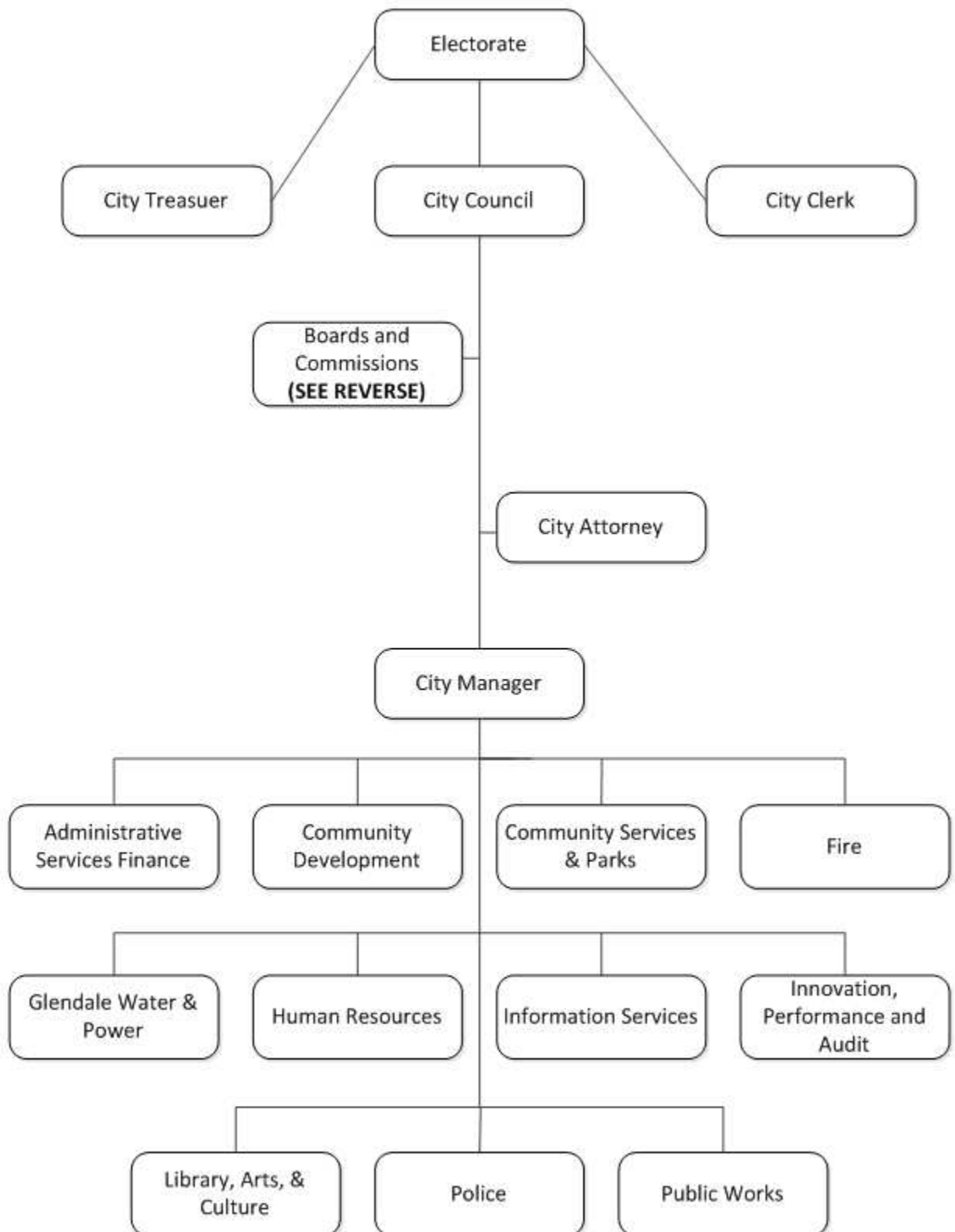
RAFI MANOUKIAN, CPA  
City Treasurer

STEPHEN ZURN  
General Manager of Glendale Water & Power

ELENA BOLBOLIAN  
Director of Innovation, Performance  
& Audit



# City of Glendale, California Organizational Chart



City of Glendale, California  
**Boards and Commissions**

**Arts & Culture  
Commission**  
Library, Arts & Culture

**Audit Committee**  
Administrative Services

**Building & Fire  
Board of Appeals**  
Community  
Development

**Civil Service  
Commission**  
Human Resources

**Design Review  
Board**  
Community  
Development

**Glendale Housing  
Authority**  
Community  
Development

**Glendale Oversight  
Board**  
Community  
Development

**Burbank/Glendale/Pasadena Airport Authority**  
Management Services

**Commission on the Status of Women**  
Management Services

**Community Development Block Grant Advisory  
Committee**  
Community Services & Parks

**Parks, Recreation & Community Services Commission**  
Community Services & Parks

**Glendale Water &  
Power Commission**  
Glendale Water &  
Power

**Historic  
Preservation  
Commission**  
Community  
Development

**Metropolitan Water  
District**  
Glendale Water &  
Power

**Planning  
Commission**  
Community  
Development

**Transportation &  
Parking  
Commission**  
Public Works

**Vector Control  
District**  
Community  
Development



City of Glendale, California

# Distinguished Budget Presentation Award



The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Glendale for its annual budget for the fiscal year beginning July 1, 2016. In order to receive this award for effective budget presentation, a government entity must publish a budget document that meets program criteria as a policy document, a financial plan, an operations guide, and a communications device. The City of Glendale began to participate in this program in Fiscal Year 2009-10. This was the eighth year that the City of Glendale has received this prestigious award.

The Distinguished Budget Presentation Award is valid for a period of one year only. The City of Glendale continues to conform to the GFOA program requirements for the Fiscal Year 2017-18 annual budget. This document will be submitted to be considered for another award this year.

City of Glendale, California

# Excellence in Operating Budget Award



The California Society of Municipal Finance Officers (CSMFO) presented a Certificate of Award for Excellence in Operating Budget to the City of Glendale for Fiscal Year 2016-17. In order to receive this award, a government entity must publish a budget document that meets the Meritorious and Excellence criteria established by CSMFO. The City of Glendale began to participate in this program in Fiscal Year 2010-11. This was the seventh year that the City of Glendale has received this award.

The Excellence in Operating Budget Award is valid for a period of one year only. The City of Glendale continues to conform to the CSMFO program requirements for the Fiscal Year 2017-18 annual budget. This document will be submitted to be considered for another award this year.





# FY 2017-18 Adopted Budget





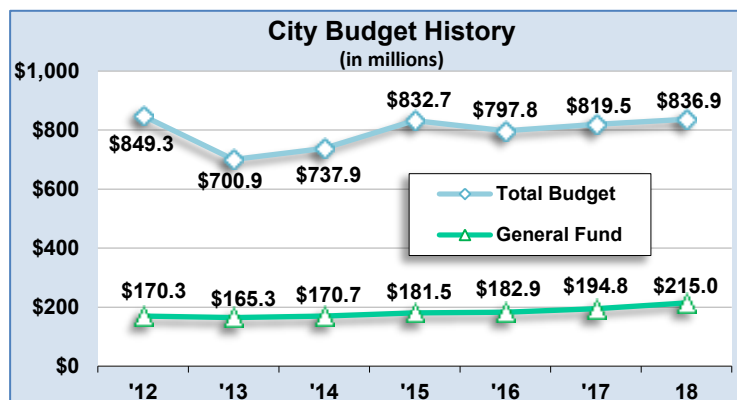
# CITY OF GLENDALE BUDGET MESSAGE

*Honorable Mayor and Members of the City Council,*

As your City Manager, it is my pleasure to present the adopted budget for all operations of the City of Glendale for Fiscal Year (FY) 2017-18. I believe the budget for the year ahead is demonstrative of the resilience, professionalism and optimism we have all exhibited in the face of multiple external challenges.

The southland's slow economic recovery, legal challenges to the long-standing and charter-mandated General Fund Transfer from Glendale Water & Power, low investment returns for CalPERS, the State's imprudent efforts to address its budget deficit by claiming for itself billions of dollars in repayments owed to cities by their own Redevelopment Agencies have all combined to make these past few years some of the most difficult years for budgeting in recent history. However, the managers and staff from each department, as well as the City Council, have pressed on in spite of these

challenges, and in spite of the difficulty involved in preparing this budget they have performed their service in a professional and constructive manner. Our focus clearly remains on developing a structurally balanced financial plan that best serves our diverse community – carefully weighing the community's myriad needs with limited resources. Through continued hard work, perseverance and a rejuvenated sense of optimism, I believe we can overcome the challenges that face us in the upcoming year. To the extent that the FY 2017-18 Adopted Budget presented before you herein features restored programs and services, I believe it reflects this hard-won optimism.



The total adopted budget for FY 2017-18 is \$836.9 million and includes all City funds, departments and programs. The General Fund's total budget is \$215.0 million from which the City pays for services commonly associated with local government: police and fire services, libraries, parks, public works, and administration.

*"I believe the budget for the year ahead is demonstrative of the resilience, professionalism and optimism we have all exhibited in the face of multiple external challenges."*

The City has, in recent years, dramatically reduced the size of its salaried workforce while still maintaining a largely unchanged level of service. In the wake of the devastating Great Recession, the City Council made the tough decision to reduce the City's full-time salaried

positions – dropping from 1,942 in FY 2008-09 to just 1,520 by the time of the 2014-15 Adopted Budget. A workforce can only run so hard for so long, and it was clear that those cuts were unsustainable.

Thereafter, through the adoption of the FY 2015-16 Budget, City Council approved a few new key positions, bringing the FY 2015-16 Adopted Budget full-time position count to 1,561 positions plus City Council, for a total of 1,566 positions. Throughout that fiscal year, in reflection of a strengthening economy, a net total of nine (9) positions were added to departmental budgets across the organization, bringing the fiscal year to a close with a total of 1,575 budgeted full-time positions.

As part of the FY 2016-17 Budget adoption process, just four (4) new budgeted positions were added across the organization, bringing the total budgeted full-time position count to 1,579. During the fiscal year, City Council authorized five (5) additional salaried positions. Thus, the revised authorized position

## CITY OF GLENDALE BUDGET MESSAGE

count was 1,584 by fiscal year-end. Within the FY 2017-18 Budget, City Council authorized requests to add three (3) new budgeted positions. Two (2) of these additions will be housed within our new department, Innovation, Performance and Audit.

The remaining position will be housed within the Police Department's DNA Lab, a reflection of the department's strategic re-organization to optimize sample output and increase revenues within that section. Therefore, the total Adopted FY 2017-18 authorized position count is 1,587 full-time positions.

I do not foresee the City's budgeted position count changing much in the near future, but we must keep in mind that this organization is running as lean as it possibly can while continuing to provide the levels of service our community rightfully expects. In some cases, this has meant

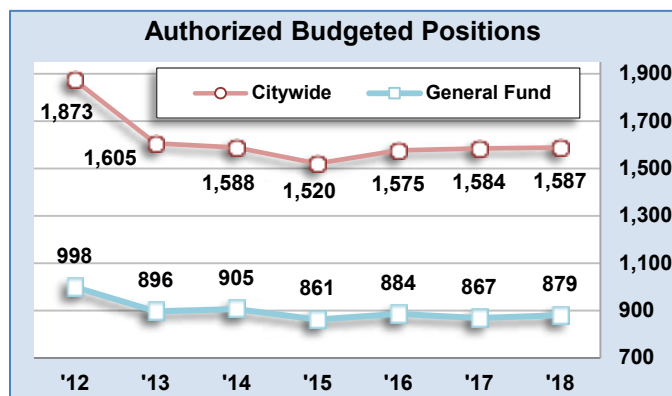
contracting out services or utilizing hourly employees. In other cases, we have been able to leverage technology to re-engineer department workflows. Doing more with less has not been easy, but Glendale is more efficient than ever and is able to provide an exceptional quality of life for its constituents, one that is comparable to (but most often beyond) any municipality in the region. That is to say, our first obligation is, and will continue to be, to our residents, businesses, and visitors.

The FY 2017-18 Adopted Budget, as is true with all years, reflects the City's effort over the past twelve months to understand and address the complex challenges ahead of us; it draws knowledge from the wells of community input and staff expertise and, marrying it to City Council's vision, identifies a nexus to the City's stated priorities and policies.

Last year, by way of the City Council's direction, staff conducted the 2016 Citizen Satisfaction Survey to better understand the community's views on core services provided by the City. In brief, the survey demonstrated that Glendale residents are very satisfied with their quality of life and with the City. An overwhelming majority of survey respondents also have a positive view of living in the City. The survey demonstrated that 93% of community members are either "satisfied" or "very satisfied" with City services. In fact, satisfaction related to City departments has increased and intensified since the last survey conducted in 2013. The survey also revealed that the majority of residents deem the top three reasons for living in Glendale to be: 1) location, 2) safety, and 3) quality of life. The most important priorities for Glendale residents were to maintain a safe city and to improve streets and infrastructure. A majority of respondents continue to think that the City of Glendale has a "great" or "some" need for additional revenue to maintain quality services for residents. After many hours of outreach, analysis and deliberation, staff has again endeavored to meet these high community expectations. Thus, with the FY 2017-18 Budget, we have united our ongoing promise to provide the highest level of service to our responsibility to remain financially sustainable.

The City Council has directed that we continue our program of making strategic investments in our community infrastructure. Planned improvements include:

- Improvements to parking garages
- Major Glendale Water & Power projects in power transmission and water distribution
- Community Services & Park's Department's permanent supportive housing project for homeless residents in need of wrap-around services (federally funded)



# CITY OF GLENDALE

## BUDGET MESSAGE

- Continued progress on the Public Works Department's initiation of the Chevy Chase Sewer diversion to LAGWRP (essentially, pushing more city sewage to our jointly-owned facility with the City of LA versus relying on the larger Hyperion sewage treatment plant, thus saving money)
- Continued funding for the Beeline Bus Maintenance Facility
- Major upgrades to Nibley, Pacific, Lower Scholl Canyon and Fremont Parks

These projects – in addition to regular maintenance of streets, parkway trees, sewers, parklands, and water & power equipment – are just a sample the many City improvements planned this year and reflect the City Council's sense of responsible stewardship over community assets.

It is a great time to be living in Glendale. As a community in the greater L.A. region, we will always have plenty of challenges and obstacles to navigate; however, with strong City Council leadership, dedicated and hard-working employees and a supportive community, we have every opportunity to succeed. Fiscal Year 2017-18 promises to be a tremendous amount of work, but with that work is the promise to further build the premiere community of Southern California.

### FY 2017-18 Budget Overview

The FY 2017-18 Budget incorporates the policy directions of the City Council for services and programs that address the needs of the community as identified during the four Budget Study Sessions held on May 2nd, 9th, 16th and 31st of this year. A public hearing on the budget was held June 6, 2017 and the budget was formally adopted June 13, 2017.

The Adopted General Fund Budget for FY 2017-18 reflects a minor, but planned, budget gap of \$0.629 million. This slight use of fund balance amounts to 0.3% of the General Fund appropriation for FY 2017-18 and has been anticipated in our financial forecasts for some time now. It is not uncharacteristic for a public corporation to occasionally utilize fund balance (i.e. savings) for one-time expenditures.

*"Our first obligation is, and will continue to be, to our residents, businesses, and visitors."*

In 2017-18, the General Fund's one-time expenditures amount to \$2.2 million in service level increases across multiple departments, such as: Library, Arts & Culture; Community Services & Parks; Police; Fire; and Community Development. As residents, businesses and visitors benefit

from increased library hours, improved permitting services, smoother roads, and well landscaped parks and parkways (to name just a few), they can be certain that the FY 2017-18 Adopted General Fund Budget is emblematic of the fact that we are still on track to accomplishing our financial goals and meeting our obligations. So long as we keep our focus fixed on maintaining a structurally balanced agency, we are confident in what the future holds.

The table below provides a summary comparison by major fund type, including the General Fund. The information provided here and throughout this budget document includes the actual expenditures for FY 2015-16, the adopted budget for FY 2016-17, the revised budget for FY 2016-17 (includes all budget amendments approved by City Council), and the adopted budget for FY 2017-18.



# CITY OF GLENDALE

## BUDGET MESSAGE

### Total Appropriation Summary

<b>Fund Type</b>	<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
General Fund	\$ 184,905,448	\$ 194,780,663	\$ 206,248,028	\$ 215,042,945
Special Revenue	93,799,698	100,630,978	111,848,567	98,780,317
Debt Service	3,078,132	3,010,000	3,010,000	2,222,150
Capital Projects	9,728,319	25,362,000	26,211,004	16,008,821
Enterprise	277,793,751	385,917,075	397,605,009	393,568,677
Internal Service	88,498,298	109,832,418	110,229,807	111,291,567
<b>All Funds</b>	<b>\$ 657,803,646</b>	<b>\$ 819,533,134</b>	<b>\$ 855,152,415</b>	<b>\$ 836,914,477</b>

Glendale is noted for the outstanding level of programs and services provided to its residents, visitors and businesses. The increase in the FY 2017-18 General Fund Adopted Budget of \$20.3 million, when compared to the FY 2016-17 Adopted Budget, is mainly attributable to the addition of programs and services provided by the thirteen city departments housed in the General Fund. Programs and services, however, do require significant staff resources and so it follows that the majority of General Fund costs are personnel related.

For FY 2017-18, the budgeted increase in Salaries & Benefits is \$14.9 million when compared to last year. Of this amount, \$2.3 million is for program and service level adjustments and increases added across all General Fund departments, and \$3.7 million is to accommodate the shift of the Fire Department's Emergency Medical Services (EMS) staff to the fund. These fee-based paramedic services were previously budgeted for in the EMS Fund (Fund 511) which, beginning FY 2017-18, has been absorbed to the General Fund. Collapsing the EMS fund into the General Fund also brings with it the associated revenues generated from its paramedic services. The General Fund Salaries & Benefits also contain \$788 thousand in assigned Economic Development fund balance to provide for hourly wages and benefits in that section.

The increase in Salaries & Benefits is also the result of a budgeted \$4.4 million increase in PERS costs (not including \$555 thousand in PERS costs due to the EMS fund collapsing to the General Fund). CalPERS' sustained significant investment losses during the Great Recession, the impacts of which continue to reverberate through just about every government agency in the state. Hence, Glendale is not alone in seeing higher employer costs from CalPERS due to the City's obligation to pick up the partial tab for those investment losses and CalPERS' low returns in subsequent years. Due to the recent adoption of more conservative actuarial and investment policies by the CalPERS Board (e.g. lowering their anticipated rate of return and extending the life expectancy of annuitants), the City has been advised by our outside actuary to continue to expect slight increases to our annual costs going forward. These risk mitigation policies will eventually rebuild the CalPERS fund and lower the burden on local governments that have committed to provide reasonable retirements for their employees (e.g. the CalPERS fund provides Glendale safety retirees an average of \$74,000 per year, and non-safety retirees an average of \$35,000 per year).

With rising PERS costs the subject of many council meetings, the City Council took a proactive step to address the matter by voting to establish a Pension Rate Stabilization Trust (i.e. a Section 115 Trust) at the time of budget adoption. The trust is to be funded with one-time surplus revenues. Glendale joins a group of more than 80 public agencies across the state to have adopted this rate-stabilization strategy. This decision demonstrates the City Council's intent to keep rising PERS costs at containable level—ideally below 20% of the Adopted General Fund Budget. City staff is actively appraising other strategies to address the trend in rising PERS costs and will work to implement more solutions in the coming years.

# CITY OF GLENDALE

## BUDGET MESSAGE

General Fund departments once again froze their discretionary Maintenance & Operation budget, but were given increases at the discretion of City Council. The overall increase to this category was \$5.8 million, mainly due to \$2.8 million in adjustments to programs and services across all General Fund departments, \$1.8 million due to the EMS operation that is now housed in the General Fund (formerly Fund 511), and \$1.7 million in charges supporting the Information Services Department via the ISD rate plan. ISD is currently working to replace outdated radio equipment throughout our public safety departments. It should be noted that these Maintenance & Operations increases were offset by a decreases of \$408 thousand in Building Maintenance charges and \$290 thousand in Furniture & Equipment. The use of assigned Economic Development fund balance comprises \$117 thousand of the General Fund's total Maintenance & Operations budget. Lastly, there was a net \$362 thousand decrease in Capital Outlay and Transfers. This amount is net of an \$84 thousand transfer to the Nutritional Meals Fund (Fund 270) and \$126 thousand in service level increases for Capital Outlay required by the Fire Department for fire prevention tools and inspections.

Though it would appear that programs and services funded through Special Revenue Funds decreased by \$1.8 million in FY 2017-18, we must recall that \$5.9 million is due to the EMS Fund collapsing to the General Fund. If we exclude this amount and compare apples to apples, we see that Special Revenue Funds experienced an increase of \$3.8 million. The most notable of these increases are in our transit funds: a \$1.9 million increase to support transit projects funded by the new voter-approved Measure M Fund (Fund 222), and a \$1.8 million increase to support transit projects funded by the Measure R Regional Return Fund (Fund 255).

*“Fiscal Year 2017-18 promises to be a tremendous amount of work, but with that work is the promise to further build the premiere community of Southern California.”*

And while we are glad to report that the General Fund's support of the City's Capital Improvement Program increased by \$2.3 million compared to FY 2016-17, overall, across all CIP Funds, the program was scaled back by \$9.4 million largely due to a decrease in project appropriations within the Parks Mitigation Fee Fund (Fund 405).

An increase in the anticipated claims to be paid by the Workers' Compensation Fund (Fund 614) in FY 2017-18 comprises \$585 thousand of the total \$1.5 million overall increase to the City's Internal Service Funds. As noted in prior years, we still have a diminishing, yet significant, fund balance deficit in the Workers' Compensation Fund, and we are steadfast in our goal to amortize the fund's deficit over the next four years. As we continue to chip away at the deficit we also continue to work with departments to stabilize, and hopefully reduce, the amount of workers' compensation claims. Lastly, aging technology infrastructure supported by the ISD Funds and the need to fund future replacement of vehicles in the Fleet/Equipment Replacement Fund continue to pose financial challenges that need to be addressed in the coming years.

### General Fund Reserves

As of the date of the last audited financial statements (fiscal year ended June 30, 2016), the General Fund unrestricted reserve was \$80.8 million, which represented 41.5% of the FY 2016-17 General Fund operating budget. For FY 2017-18, the General Fund unrestricted reserve beginning balance (as of July 1, 2017) is estimated to be \$82.7 million, or 38.6% of the FY 2017-18 General Fund operating budget. With the adoption of the FY 2017-18 Budget and subsequent funding of the Pension Rate Stabilization Trust, the anticipated ending General Fund reserve will be approximately \$56.2 million, or 26.2%, as of June 30, 2018, which is in accordance with the current reserve policy (a floor of 25% with a target of 35%) adopted by the City Council in July, 2017.

# CITY OF GLENDALE

## BUDGET MESSAGE

### Effects of Economy<sup>1</sup>

In the U.S. economy, household spending is expected to account for two-thirds of all economic activity during Fiscal Year 2017-18, making the consumer sector the largest of the four components of Gross Domestic Product (GDP) and the main sector driving U.S. economic growth. During 2017, personal consumption expenditures are expected to grow by 2.5%, a slight drop from the 2.7% growth of 2016. Given steady job growth and low unemployment rates, consumer spending should still remain on the rise in the coming years. However, wages remain relatively stagnant and struggle to keep up with rising consumer prices, leading economists to project a slight 2.2% growth in GDP for 2017, up from 1.6% in 2016.

California remains the largest economy when compared to any other state in the U.S. (13.6% of total U.S. GDP) and it is forecasted to grow an additional 2.4% during 2017, once again outpacing the growth of any other state in the nation. Many regions in the state are close to regaining all of the jobs lost during the Great Recession, with just about every major industry showing job gains during 2016. At the forefront of private sector job growth are the healthcare, hospitality, and professional/technical services industries; however, manufacturing and natural resources industries continue to shed thousands of jobs annually, approximately 11,000 in 2016. Nonetheless, California's unemployment rate is expected to continue its gradual decline from 5.4% in 2016 to 5.1% in 2017. With continued improvements in the labor market, 2017 personal income should increase by 3.3% with continued growth forecasted for 2018.

More locally, Los Angeles County is expected to experience further improvements to its unemployment rate, dropping from 5.1% in 2016 to 5.0% in 2017. Average personal income across the county is expected increase by 4.7% in 2017, up from 2.0% in 2016. For Glendale, median home prices rose 7.4% in 2016 and foreclosures dropped by 40%.

*“...as long as we stay diligent and disciplined, we will remain an operationally and structurally balanced organization in the years to come.”*

These positive national, regional and local indicators – such as increased spending and income, steady improvements in the housing market, and reduced rates of unemployment – align with the City's forecasted revenue growth which ranges from 3.0% to 4.6% across the three key General Fund revenue

sources: property, sales, and utility user's taxes. Long term growth rates for General Fund revenues are projected to grow rather modestly, averaging about 3% annually over the next five years. According to industry experts, one potential challenge on the horizon may prove to be a flattening in the growth rate of auto sales occurring within the City. As auto sales are a significant portion of the City's sales tax revenue, staff is working diligently to add diversity to the City's portfolio of resources by increasing transient occupancy tax revenues generated by A-list hotels – an amenity that is in short supply for the Jewel City given its status as a regional hotspot for retail, entertainment and the arts. Although Glendale continues to face challenges such as increased pension costs, a deficit in the Workers' Compensation Fund and aging infrastructure, our financial projections account for these challenges and demonstrate that as long as we stay diligent and disciplined, we will remain an operationally and structurally balanced organization in the years to come.

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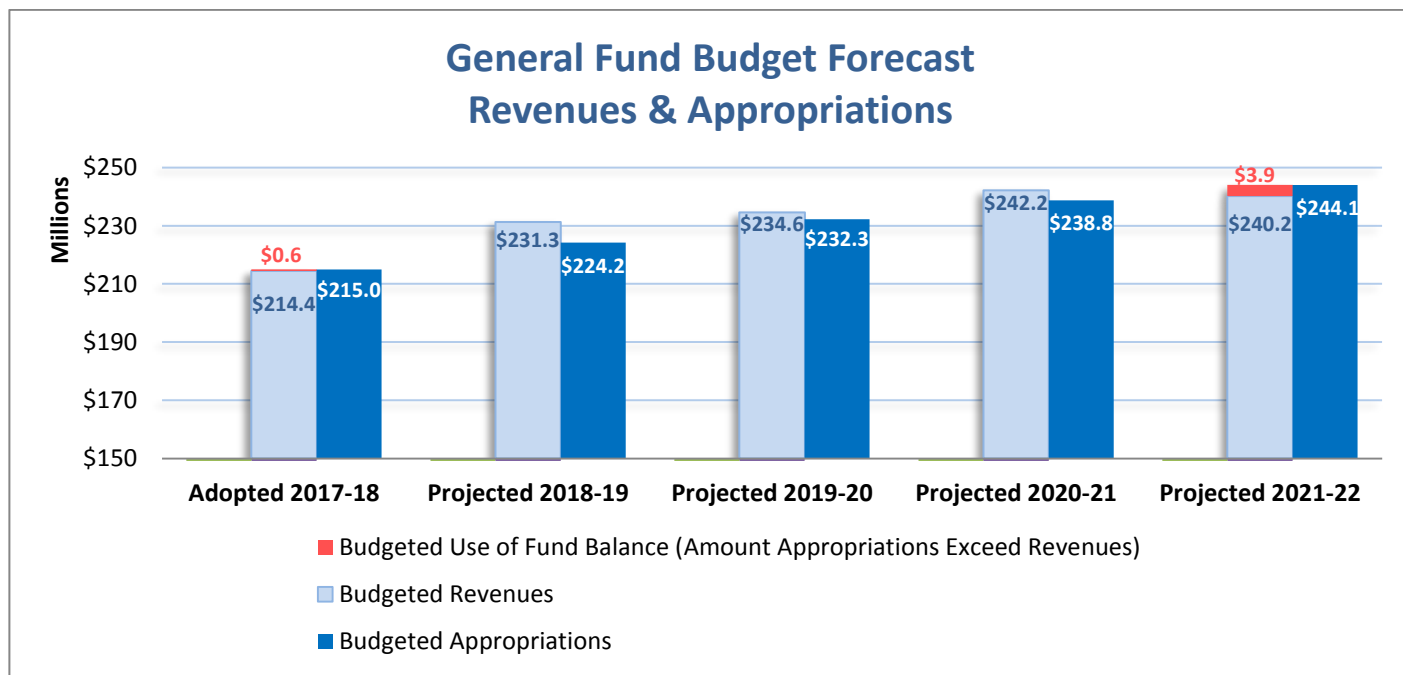
<sup>1</sup> Data obtained in this section is from the Los Angeles County Economic Development Corporation's 2017-2018 Economic Forecast & Industry Outlook and the 2017 Southern California Association of Governments' Local Profile Report

# CITY OF GLENDALE BUDGET MESSAGE

## Five-Year Financial Forecast

In the recent years, forecasting has taken a vital role in Glendale's budget planning, prompting us to make appropriate budget adjustments during the year to successfully meet upcoming challenges. During the first budget study session for FY 2017-18, we provided a General Fund Forecast to the City Council. Many variables were taken into consideration as we do not know what the future holds or what our actual revenues will be. It is, of course, difficult to predict economic booms or busts that will impact the forecast. Hence, revenue estimates are conservative and assume no voter-approved revenue increases or potential new tax revenue from new businesses relocating to Glendale (i.e. new Auto Dealerships, Retail, Restaurants, etc.). Expenditure estimates are equally conservative, factoring in increases for major cost drivers such as PERS and medical benefits.

Based on these conservative assumptions, our five-year General Fund Forecast is a useful tool for achieving structural balance. The forecast is updated on a quarterly basis, taking into account actual expenditures and revenues as they are received. City Council and staff are then able to analyze, on a regular basis, whether expenditure reductions or revenue enhancing strategies should be considered to meet potential fiscal challenges on the horizon; or, as is the case with the current fiscal year, whether fund balance (i.e. savings) should be utilized to cover a budget gap. The forecast below is the City's most recent five-year forecast. As can be seen, it depicts a net surplus in FY 2016-17 and a minor budget gap forecasted for FY 2017-18. In addition, the graph depicts a steady rise in the revenue base after FY 2017-18, the average annual increase being 2.93%. As indicated in the graph, this demonstrates the City's belief that General Fund costs for the five-year period – operational (day-to-day staffing plus maintenance & operations), long-term employment obligations (PERS and OPEB), organizational infrastructure (Internal Service Funds), and capital replacement – can largely be met by modest and sustained growth to its revenues.



Future projections in the graph above assume compensation increases for employees as agreed upon in the current Memorandum of Understanding with each bargaining group, as well as salary step progressions for eligible employees. These economic assumptions are necessary to develop a comparative baseline – after all, revenue and appropriation estimates provided today will always change



# CITY OF GLENDALE

## BUDGET MESSAGE

over time. Therefore, it is difficult to assign a value to future increases. Likewise, it is not realistic to presume that salaries and benefits will remain flat for an extended period of time while we endeavor to deliver the same, or higher, levels of service. In this manner, the five-year financial forecast gives us a reference point to draw from. We are a service-oriented business, after all; as goes our staff costs, so goes our cost-efficiency. Our employees have already participated in the compensation restructuring efforts that pushed Glendale to the forefront of municipalities. Over the years we have been increasing employees' contributions towards pension and medical benefits, and the current year is no different. System-wide cost increases need to be matched with ongoing revenue increases. If we cannot realize these new revenues and/or savings, then it will be difficult to increase the pressure upon the City budget from our single largest cost-driver: employee compensation, which includes base salaries, PERS, health care and employment costs. Thus, it is a time for continued diligence and discipline. In order to obtain our value proposition, we need to continue to focus on our priorities, invest strategically into the organization, and continue to do more with less.

### Future Outlook

Despite the fact that the economy is improving and our economic indicators are all trending positive, we still face notable challenges in the coming years. As mentioned, the General Fund remains highly dependent on sales taxes generated from automobiles sales. Revenues from auto sales have steadily risen over the past few years following the Great Recession; however, an economic downturn could place that revenue stream in jeopardy. We all know that the best offense is a good defense, and when it comes to finance that means diversification. In that regard, staff and City Council are working diligently to attract new upscale hotels that would generate considerable occupancy tax revenue for the City.

The possible loss of the voter-approved General Fund Transfer (GFT) from Glendale Water & Power's (GWP) electrical operations still looms. Currently at about \$20 million per year, the transfer has been a feature of the City's General Fund revenue stream since the 1940s. Basically, our municipal forbearers established the water and power utility as a means of helping the City grow, as well as to bring revenue into the City's General Fund. This inflow of funding helped City Councils through the years keep Glendale a low-tax city (for example, only 13.7 cents on the property tax dollar comes to the City of Glendale; there is no business license tax, etc.). And, although the City Charter allows for a maximum transfer of up to 25% of gross operating revenues from the electrical operations, the GFT has never risen to that level; indeed, the current transfer is at approximately 10% of retail operating revenues.

*"We have a number of achievements to be proud of, and together we have created a sought-after community in which people wish to live, work, and play."*

What does the potential loss of the GFT mean to our organization? For the time being, we will continue to move forward with the status quo. After having experienced deep cuts across all departments in recent years, this organization is currently running as lean as it ever has. The loss of the transfer would, without doubt, mean cuts directly to the essential programs and services our community

depends on day in and day out. Hence, there would be no alternative but to make cuts that would drastically impact the quality of life for our community. Specifically, the City Council would need to consider cuts to Libraries, Parks, Fire and Police. The effects of these cuts would be experienced in the form of reduced hours at libraries and parks, the closing of libraries and parks, and the contracting out of Police and Fire services with the County of Los Angeles.

Other significant challenges on the horizon include: expected rises in pension costs due primarily to changes in the PERS actuarial assumptions and the fund's low investment returns during the recession and subsequent years (average 10-year returns are estimated to be 4.3% through FY 2016-17), shoring

# CITY OF GLENDALE

## BUDGET MESSAGE

up our Internal Service Funds (e.g. Workers' Compensation and Fleet/Equipment Replacement), and providing a stable funding source for General Fund Capital Improvement Projects.

Moving forward, our continuing challenge is to minimize the negative impact on our community and customers from past restructuring efforts and ensure the City adds ongoing value to the taxpayers. Glendale's value proposition is the combination of the Council's priorities, the City's strategic goals and key performance indicators. Council ultimately sets the tone, the vision and the policy for the City. During this year's budget process, Council has reaffirmed the following priorities (see *Attachment A* to this message for detailed description):

- Fiscal Responsibility
- Exceptional Customer Service
- Economic Vibrancy
- Informed & Engaged Community
- Safe & Healthy Community
- Balanced, Quality Housing
- Community Services & Facilities
- Infrastructure & Mobility
- Arts & Culture
- Sustainability

To that end, the City Council's top priority of fiscal responsibility continues to pay dividends to the community, taking form through restored programming, enhanced services and capital improvement projects which will further increase the quality of life experienced by residents, businesses and visitors. These priorities have given rise to departmental strategic goals that lead to continuous improvement in the way we deliver service and do business. These goals best indicate whether Departments had a "successful year" and they are essentially the *outcomes* that we will strive for in the upcoming budget year. The key performance indicators (KPIs) provide a vehicle to measure our progress. They are the *outputs* and act as measures for what we are doing and how efficiently we are doing it (see the Strategic Goals section for additional information).

Taken as a whole, the Council priorities provide the framework, the strategic goals give us our themes, and the key performance indicators, as listed in the *Strategic Goals* section of this document, measure the details. This systematic management and measurement of our performance will help to bring clarity amid any period of uncertainty.

As Glendale continues to align its outcomes to its strategic goals, quality of service and continuity are important - our customers must sense *value*. The organization must endeavor to have collaboration and meaningful communication with the community. With Council's vision and a team of high-quality, ethical professionals our value proposition to the community is renewed and has once again shaped this year's budget process.

### Conclusion

The FY 2017-18 Budget for the City of Glendale is structurally balanced with projected resources available to support all projected expenditures. As in the past, this budget serves as the City Council's financial policy and planning document for providing the Glendale community with City services. At the same time, it serves as the City's financial plan for the year. This budget is, therefore, reflective of the City Council and staff's desire to continue to improve upon existing programs and services. The goals of the City Council, along with the dedicated City staff who provide high levels of service to the community, continue to make Glendale a premier city and a desirable place to live, work and play.

We have a number of achievements to be proud of, and together we have created a sought-after community in which people wish to live, work, and play. With solid and strong City Council leadership, as well as a supportive community, we will seize every opportunity to continue to thrive. In FY 2017-18 we

## CITY OF GLENDALE BUDGET MESSAGE

will continue to provide our residents, businesses, and visitors with a full scope of high quality municipal services, programs, safety, facilities, infrastructure, and amenities that make our community so desirable.

My appreciation to all the Department Heads and Budget Officers who worked on this year's budget, and especially to Yasmin Beers, Assistant City Manager; Robert Elliot, Director of Finance; Michele Flynn, Assistant Director of Finance; Adrine Isayan, Budget Manager; Armen Harkalyan, Revenue Manager; and the Finance Budget & Revenue Team; and again a tremendous thanks to the Mayor and City Council Members for your continued leadership throughout this year's budget process.

To that end, as a result of the efforts of many individuals, the FY 2017-18 Adopted Budget is balanced and fit to address the many needs of our dynamic community within the context of the challenges that face us in the year ahead. I look forward to working with you on implementing the goals set forth in this plan.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read 'Scott Ochoa', with a stylized flourish at the end.

SCOTT OCHOA, CITY MANAGER

# CITY OF GLENDALE

## BUDGET MESSAGE - ATTACHMENT A

### CITY COUNCIL PRIORITIES

#### *Fiscal Responsibility*

As financial stewards of the City of Glendale, all employees throughout the organization are tasked with operating their programs, projects and departments in a fiscally responsible manner. We have a fiduciary responsibility to the residents of the community to ensure assets and resources are properly safeguarded and deployed in a safe and efficient manner. It is a responsibility that is shared by all employees throughout the organization. As public servants, we are all committed to, and held, to a high stand of ethical behavior, especially in financial matters of the City. We are, therefore, committed to ensuring we are transparent in matters relating to City finances. In addition, we have implemented proper internal controls to ensure assets and resources are used in accordance with the approved budget.

In summary, fiscal responsibility is something that all employees take seriously and this is evident in all that we do. We continually strive to maintain the trust and confidence of the public that we are properly safeguarding and deploying the City's valuable resources in a prudent and fiscally responsible manner.

#### *Exceptional Customer Service*

In light of our budget strategies and staff reductions, we must continue to be empathetic problem-solvers, exhibiting respect and a sincere desire to aid our residents and customers. We are committed to providing our diverse community with quality services. As in any successful organization, Glendale's customer service principles focus around three main elements: promptness, quality, and customer satisfaction.

#### *Economic Vibrancy*

One of the City's major goals is fostering an environment that supports diverse, vibrant businesses and job opportunities supported by both a skilled, local labor force and a fiscally prudent and financially healthy city government. In order to achieve its goal the City strives to attract an appropriate mix of business and maintains a balance between the City's commercial and residential zones. This is primarily achieved through vigorous collaboration between developers, businesses and the City. The City also seeks opportunities for the creation and attraction of high wage/high growth employers and works towards the retention and expansion of local businesses. Finally, in an effort to sustain Glendale's first rate services for businesses and residents, the City maintains adequate financial reserves.

#### *Informed & Engaged Community*

Earning and maintaining the public's trust is by far one of the greatest priorities for the City. As such, City officials consistently strive to conduct the business of government in the best interests of the public with integrity, openness, and full inclusion of the community. This includes ensuring that the City's decision-making processes respect and encourage open public engagement, offer multiple opportunities to create an informed community, and deliver excellent customer service within each and every City operation so that residents and visitors maintain a positive perception of city government.

While the area of education is primarily within the jurisdiction of the Glendale Unified School District, the City is actively involved in the creation of comprehensive, quality educational opportunities for all segments of the community. This is achieved by providing high quality, engaging libraries that are actively used by the public along with collaboration with outstanding educational institutions that have high student achievement rates. Finally, the City is focused on providing enriched life-long learning opportunities through programs offered by the Community Services & Parks Department.



# CITY OF GLENDALE

## BUDGET MESSAGE - ATTACHMENT A

As one of its ongoing efforts, the City continually focuses on maintaining and developing a community that is well-planned and a public environment that is attractive and properly maintained, thereby creating a highly aesthetic appearance within the City. To achieve this goal, City staff ensures the development and maintenance of a contemporary and comprehensive General Plan. Strategically, the City is focused on undertaking a coordinated approach to properly maintaining its infrastructure, and responsibly enhancing landscapes and streetscapes consistent with environmentally friendly practices. Finally, the City is focused on recognizing its historic and cultural resources so that residents can continue to take pride in their neighborhoods and community. To ensure success, emphasis is placed upon a planning process that is transparent, dynamic, fair, predictable, and understandable.

The City of Glendale actively strives to encourage a sense of belonging for the entire community where residents take pride and responsibility for their City and neighborhoods. It is vitally important that residents feel a part of the community and participate in the governmental processes that affect their lives. As a result, City policies are designed to encourage neighbor interaction and community building through the creation and maintenance of common community spaces. To further achieve this goal, community events and activities aimed at building a sense of community among residents are routinely held throughout the City.

And finally, the City of Glendale is focused on developing and maintaining the required technology to support local businesses, to enhance our service delivery to the public, and to foster better access to technology and information. As part of these efforts, City staff has developed electronic applications by utilizing reliable mainstream technology, such as the Internet, in order to communicate with residents and businesses. Many of the City's processes have been streamlined, which not only provide for more effective interaction with the public but also help reduce the City's operating expenses.

### ***Safe & Healthy Community***

As one of the top ten safest cities in the State of California, Glendale is proud to offer a community that is physically safe, free of blight, and well prepared for emergencies. Glendale's Fire and Police Departments are dedicated to a shared public safety mission to ensure that community members and visitors are safe and secure. As a top priority, many of the City's departments are actively involved in the community by helping to educate, prepare, and build the required capacity to respond to local and statewide disasters. Finally, City staff is committed to ensuring that houses, buildings, and other infrastructure, such as sidewalks and roadways, are safe and free of blight.

As one of its goals, the City of Glendale takes pride in offering a physically and mentally healthy community where residents have access to quality health care services through the support of our local hospitals and fire paramedic services. The City also promotes health and well-being by offering educational and therapeutic services through the Community Services and Parks Department as well as the administration of Community Development Block Grants that are provided to local service providers.

### ***Balanced, Quality Housing***

As one of the fundamental elements of a healthy and stable community, the City is committed to providing a balanced mix of housing opportunities for current and future residents. We strive to provide affordable housing to all segments of the population including growing families, the elderly, single individuals, the disabled, and those without a place to call home. While part of the City's strategy includes the development of new housing, the City remains committed to the preservation of existing housing as well. Much of the City's success in achieving this goal is attributable to effective land use and zoning regulations that promote housing development, as well as the development and maintenance of adequate infrastructure to support current and future housing needs.

# CITY OF GLENDALE

## BUDGET MESSAGE - ATTACHMENT A

### *Community Services & Facilities*

The City of Glendale is committed to providing parks, community centers, open spaces and a well-maintained trails system to enhance the character of the community and offer personal enrichment and recreational opportunities for the public. As part of our ongoing efforts, the City is focused on providing sufficient parkland, playing fields, recreation facilities, and equitably distributed open spaces throughout the City. Other areas of regular attention include ensuring that parks, parkways, and community centers are well-maintained, visually appealing, and safe for public use. The City of Glendale consistently strives to maximize services and programs available to residents by ensuring that all community facilities and parks are accessible to all.

Another of the City's primary goals is a focus on community services and facilities that address the diverse and changing needs of the community. This includes the delivery of high quality, adaptable services and the preservation, development or expansion of community centers (i.e. parks, libraries, senior centers, etc.). In addition, emphasis is placed upon locating these centers in the areas of greatest need and making them accessible to all residents.

### *Infrastructure & Mobility*

A significant goal for the City is to have a well-planned and comprehensive transportation system that enhances mobility through the development of infrastructure, technology, and public transit. This includes a safe, efficient and well-coordinated multi-modal circulation system within the City that is appealing, affordable, accessible, and provides effective regional connectivity. Through the implementation of modern land use strategies, the City reduces congestion, air pollution, and noise resulting from its public transportation system. City officials are consistently focused on enhancing roadway safety through effective engineering, enforcement and education to the public. Lastly, the City will continue to plan and maintain its infrastructure in a responsible and cost effective manner.

### *Arts & Culture*

The City strives to establish a rich variety of arts and cultural experiences throughout the community. This includes the creation and support of diverse art and entertainment venues including theatres, galleries, museums, literary events, community festivals, and public art. The City supports and promotes local artists and arts organizations through the initiation of local arts and culture events. As a long term goal, the City aims to promote education and participation in the arts by providing access to quality arts experiences for the entire community, and by implementing or supporting programs that recognize the City's cultural heritage.

The City is proud to be a community that values, celebrates, and engages the City's rich diversity. Much of our success is attributable to the following:

- Diverse and representative City workforce
- Businesses and services that address the needs of our diverse community
- Diverse representation on City Boards, Commissions and Committees
- Special events that recognize and celebrate the City's diversity
- Availability of multi-lingual City materials for public use
- Compliance with all ADA accessibility requirements

# CITY OF GLENDALE

## BUDGET MESSAGE - ATTACHMENT A

### *Sustainability*

In an effort to protect the quality of air, water, land and other natural resources located within the City's boundaries, Glendale integrates sustainability principles into all elements of the City's General Plan. Emphasis is placed upon conserving native vegetation, wildlife habitats, and preserving other ecosystems by minimizing human impacts. Additionally, the City continually complies with environmental laws and regulations and actively monitors its waste management, water, and electrical operations on an ongoing basis.





# FY 2017-18 Adopted Budget





# CITY OF GLENDALE

## BUDGET GUIDE

### BUDGET DOCUMENT ORGANIZATION

The Budget Document provides comprehensive budgetary information on the City of Glendale. Hard copies of the Budget Document may be purchased from the Administrative Services - Finance Department and an electronic version is also available on the City's website at [www.glendaleca.gov](http://www.glendaleca.gov). As noted in the Table of Contents, the Budget Document consists of the following sections:

- [Introductory Section](#) - This section includes the Community Profile which provides some facts and figures about the City of Glendale. Additionally, this section provides the overall Form of Government and Organizational Chart for the City.
- [Budget Message](#) - This section includes the City Manager's Budget Message which formally presents the budget to the City Council. It also outlines the total budgeted appropriations. The Budget Message provides the principles that were used to determine the budget priorities and outlines the City's strategic goals. Also considered are the challenges facing the City as well as the general economic outlook.
- [Budget Guide](#) – This section explains the organization of the budget document along with the budget and financial policies for the City. There is a brief discussion of the fund structures and their descriptions, the GANN Appropriations Limit, and copies of the adopted budget resolutions.
- [Resources & Appropriations](#) - This section contains information about the major Resources and Appropriations used in preparing the FY 2017-18 Budget.
- [Strategic Goals](#) - This section includes information about the City's accomplishments over the past year in relation to its long-term strategic goals. Performance Measures are provided in this section and are used as a tool by management to measure effectiveness of the City's operations and services in relation to the strategic goals.
- [Budget Summaries](#) - This section includes various schedules and reports which provide the financial plan adopted by City Council.
- [Department Budgets](#) – This section provides the mission and description of each department within the City's organizational chart. This section also highlights how each department's programs and services relate to the City's strategic goals. The operating budget, capital improvement projects, and staffing information are also included in this section for each division and/or program within that department.
- [Appendices](#) - This section includes the Glossary of Terms which provides the readers with the meaning of various budgetary and financial vocabularies, including acronyms, found throughout the Budget Document, and a description of all fund types. This section also contains a table of funds used by City Departments and additional Budget Adoption Resolutions for the Glendale Housing Authority.

# CITY OF GLENDALE BUDGET GUIDE

## BUDGET POLICIES & PROCEDURES

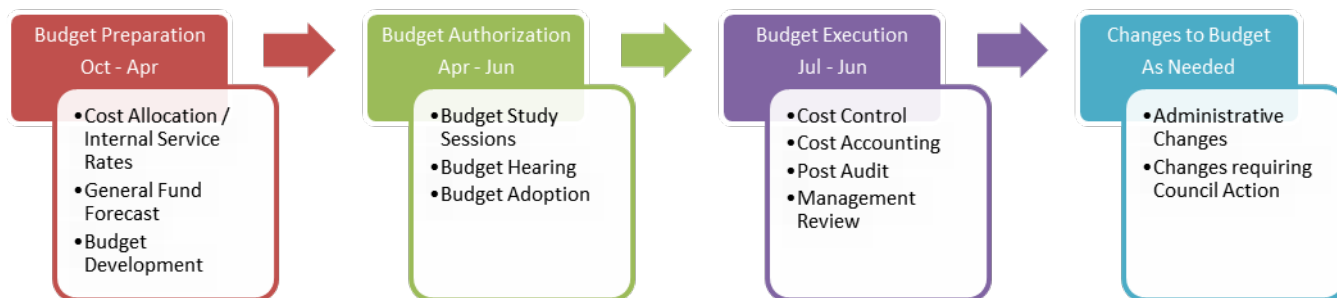
As the financial plan of action for the City government, the annual budget is an important document, and the process of preparing that plan of action is one of the most significant jobs performed by City personnel during the year. The budget is more than just the financial plan for raising and spending money to operate the city government. It determines the quality and quantity of governmental services, and the method of distributing costs to the various segments of the community through collection of taxes and fees. It defines the services to be rendered by the departments, the level of these services and capital outlays and projects for the upcoming fiscal year.

The proposed budget is compiled from detailed information furnished by the various departments and includes estimates of revenues and expenditures for the ensuing year. These estimates are required to be as nearly uniform as possible and shall include the following:

- An estimate of the expenses for each department.
- Expenditures of corresponding items for the prior and the current fiscal years, including adjustments due to transfers between appropriations plus an estimate of expenditures to complete the current fiscal year.
- Such information as may be required by the City Council or as the City Manager may deem advisable to submit.
- The recommendations of the City Manager as to the amounts to be appropriated, with reasons therefore, in such detail as the City Council may direct. The City Council shall have power to revise, correct or modify said proposed budgets.

The Charter also provides that the City Council hold a public hearing to solicit public input on the proposed budget. It is the City's policy to adopt the budget on or before June 30.

The annual budget process is a year-long continuing process. The main phases to the budget process include *Budget Preparation*, *Budget Authorization*, *Budget Execution*, and *Changes to the Adopted Budget* as shown below.



# CITY OF GLENDALE

## BUDGET GUIDE

### *I. Budget Preparation*

Budget Preparation includes determining the objectives and needs of the organization, evaluating courses of action, and determining the means of attaining these objectives. It identifies the key work activities and projects to be done in the ensuing year and the funds to be made available for the said year. It includes determining goals, major projects, services provided, and proposed program changes. It then requires estimating the resources required to achieve the various activities identified for the upcoming year.

The following calendar highlights the significant milestones for preparing the FY 2017-18 Adopted Budget:

September - January .....	Cost Allocation / Internal Service Rates
January .....	General Fund Forecast
January 30.....	Budget Kick-off Meeting
February 14.....	<i>1st Budget Document Deadline</i> Fee Schedules Capital Outlay Requests Equipment Replacement Requests Personnel Requests Unfunded Needs Requests Capital Improvement Project Requests
March 9 .....	Discussion of CIP Projects & Budget
April 6 .....	General Fund / Department Review
May 2 .....	<i>Budget Study Session #1</i> FY 2016-17 Update & Year-End Projection Section 115 Trust FY 2017-18 General Fund Forecast & Proposed General Fund Budget Organizational Profile Summary of All Funds By Type
May 9 .....	<i>Budget Study Session #2</i> Service Level Adjustments Detail Citywide Fund Balances Sample Salary & Benefits by Position Citywide Vacancies Revenue Updates Departmental Dashboards Strategic Goals
May 16 .....	<i>Budget Study Session #3</i> Capital Improvement Program Proposed Citywide Fee Schedule Changes



# CITY OF GLENDALE

## BUDGET GUIDE

May 31 .....	<i>Budget Study Session #4</i> Post Study Session Budget Adjustments PERS Funding Options Follow-up on Proposed Fee Changes
June 6 .....	Public Hearing
June 13 .....	Budget Adoption

The process of developing the budget furnishes Department Heads and the City Manager with an opportunity to review departmental work programs, to propose changes in services, to recommend revisions in organization structure, to hear and discuss budget requests, and provide feedback regarding City operations.

1. *Cost Allocation / Internal Service Rates* - It is the City's policy to recover certain General Fund costs via a formal cost allocation plan. The premise behind the formal cost allocation plan is to identify those costs associated with services provided by the central service departments within the General Fund to receiving departments outside the General Fund and recover said costs. Without a formalized cost allocation plan, the General Fund would subsidize these costs. For the receiving departments, a portion, if not all of these departments are funded outside the General Fund and reside in Special Revenue Funds, Enterprise Funds or Internal Services Funds. The main source of revenue for these non-General Fund departments is user fees and/or charges for services. Through the cost allocation plan, all departments are able to better identify the true cost of the services they provide, which includes indirect and direct costs, and adjust their fees and charges accordingly. The cost allocation plan provides for a defensible, rational method on which to base these user fees or potential fee increases, and is an essential step for establishing any fee or charge that is subject to Proposition 218.

It is also the City's policy to fund internal service funds via rates charged to receiving departments for the use of their services. During each budget process, the following internal service rates are reviewed and adjusted as needed:

- |   |                                       |
|---|---------------------------------------|
| • Fleet / Equipment (Fund 601)                | • Dental Insurance (Fund 615)         |
| • Information Services (Funds 603, 604 & 660) | • Medical Insurance (Fund 616)        |
| • Unemployment Insurance (Fund 610)           | • Vision Insurance (Fund 617)         |
| • Liability Insurance (Fund 612)              | • Vacation and Comp (Fund 640)        |
| • Workers Compensation Insurance (Fund 614)   | • Sick Leave (Fund 641)               |
| • Building Maintenance (Fund 607)             | • Post Employment Benefits (Fund 642) |

2. *General Fund Forecast* - As part of the annual budget process, it is the City's policy to prepare a General Fund Forecast for the next five years. Generally, estimates should be conservative and based on a variety of information such as:

- Historical patterns
- Industry experts and forecasts from consultants when applicable
- Annual forecasts and updates from California Public Employees' Retirement System (PERS)
- Applicable Memorandum of Understandings with the various employee bargaining groups

# CITY OF GLENDALE

## BUDGET GUIDE

- Department Heads and Management in regards to changes or new programs that may have a budgetary impact

The City's General Fund Forecast is further discussed in the Budget Message section.

3. *Budget Kickoff* - As directed by the City Manager, it is the City's policy to have an annual budget kickoff meeting with all Department Heads and Budget Officers to review the assumptions for the upcoming budget process. The purpose of this meeting is to provide guidelines that will assist the various Departments in the preparation of their respective budgets. Information presented at this meeting may include items such as revenue estimates, personnel expenditures, maintenance & operation expenditures, capital outlay, and relevant forecasts.

The budget calendar is reviewed at the budget kickoff meeting. The budget calendar sets forth the chronological sequence of events in the budget preparation process, which culminates with the adoption of the budget by the City Council in June.

4. *Budget Development* - After the Budget Kickoff, Departments and Budget Officers, are tasked with preparing their respective budgets for the upcoming years taking into account the assumption and guidelines presented at the kickoff. The budget is comprised of the following components:
  - a. *Revenue Estimates* - Projection for recurring revenues, new revenues, user fees (increased, decreased, or new fees), Citywide Fee Schedule, one times revenues, and grant funding.
  - b. *Salaries & Benefits* - Personnel data pre-calculated with salaries and benefits information generated from the payroll system including step increases, changes in Memorandum of Understanding (MOU) from various employees groups and internal service rates for benefits, and any other budget assumptions. Departments are responsible for planning and budgeting for upcoming personnel needs including overtime and hourly wages. New full-time personnel requests require the approval of the City Manager and City Council.
  - c. *Maintenance & Operation* - In preparing estimates of requirements for maintenance and operation, it is especially important that figures be well justified on the basis of projected conditions for the ensuing year, rather than relying too heavily on experience from the prior year. Changes in the following conditions, among others, should be considered: general economic conditions, changes in level of service, effect of population or geographical growth, adjustments in utility rates and postage rates, increasing maintenance costs due to aging equipment, adjustments in subscription or membership fee and travel allowance due to location of conferences, rent increases or decreases, special non-capital equipment items, and other non-recurring expenses.
  - d. *Capital Outlay* - Tangible assets having a unit cost equal to or in excess of \$5,000 or more, and a utility which extends beyond the current year are considered to be "capital" items. Examples of capital items include but are not limited to the following: equipment, vehicles, furniture & fixtures, computer hardware and software.
  - e. *Capital Improvement Program* - The Capital Improvement Program is primarily a tool for the long-range planning and programming of the City's capital improvement needs. It provides a method for identifying and funding the needs of all City Departments. Capital improvements are projects of large size, fixed nature, or long life, which provide new or additional public facilities or services. Also included in this broad definition of the term are major replacements and reconstructions; items of large equipment such as fire trucks, furniture and other

# CITY OF GLENDALE

## BUDGET GUIDE

equipment when purchased as a part of the initial projects; and acquisition of land needed for projects within and beyond the immediate five-year period. There are two distinct components of the City's Capital Improvement Program: General Fund Capital Improvements and All Other Capital Improvements.

*General Fund Capital Improvements* are funded via a transfer from the General Fund which is based on a specified percentage of Sales Tax revenue that can fluctuate based on budgetary needs. The other major funding for General Fund Capital Projects is the "tipping fee" received from the Scholl Canyon Landfill. The projects are accounted for in the Capital Improvement Fund 401.

Departments submit their Request for Capital Improvement Projects to provide an overview of the project, its funding sources, anticipated project expenditures, and impact on annual operating & maintenance costs. As part of the budget process, an annual meeting is conducted to present all new requests along with previously approved projects, all to be reviewed by the City Manager, Department Heads, and Budget Officers. The goal is to ensure and reaffirm that funding is available for (1) projects appropriated in previous budget years, and (2) new projects approved during the budget process.

During this meeting, the projects are presented on a ten year plan basis, with the "Future Years" column representing the accumulation of years six through 10. When the budget is adopted by the City Council, only that year's proposed budget is approved and authorized. The years beyond are included for informational and planning purposes so that Council may also take into consideration the needs in future years. The process of evaluation is repeated each year with authorization for one year, and a general guide for the next nine years. In this way, the City government has an automatic annual review of its General Fund Capital Program, and there is assurance that every project undertaken is carefully evaluated in relation to all other needs, so that funding will be properly allocated to provide public benefit.

In regards to *Capital Improvements for All Other Funds*, each Department is responsible for planning and budgeting for upcoming capital needs. Major improvements are funded from a variety of sources including grants, charges for services, development impact fees and bond proceeds. During the budget process, Departments are also responsible for reviewing all existing projects and making adjustments or closing projects as needed.

## **II. Budget Authorization**

Budget authorization is concerned with public hearings and final enactment of the budget, which includes the authorization of funds, possible increases of fees and user charges, and the adoption of necessary resolutions to effectuate the budget's plan. Presentation of the budget to the City Council provides the City Manager an opportunity to explain proposed municipal programs to the Council and to focus attention on problems, services and programs that require Council action or support for implementation. In reviewing the budget, the City Council has an opportunity to evaluate the adequacy of proposed operating programs, to establish the level of municipal services to be rendered, to determine basic organizational and personnel staffing patterns, and to review the efficiency of work methods. The needs of one service can be compared with needs of others, and the desirability of proposed services and programs can be weighed against the taxes or charges required to finance them.

1. *Budget Study Sessions* - After the Budget is prepared for review, it is the City's policy to conduct annual budget study sessions that usually occur in April and May of each year. Topics that will

# CITY OF GLENDALE

## BUDGET GUIDE

usually be presented include the General Fund forecast, proposed departmental budgets for the upcoming year, proposed capital improvement projects for the upcoming year, and proposed new fees and increases to existing fees. The purpose of these meetings is to inform the community of the programs, services, and projects to be funded in the upcoming year. In addition, this affords the City Council an opportunity to review the proposed budget, ask questions, and prioritize programs and services. Lastly, the public study sessions provide a public forum for the City to conduct its fiscal affairs in an open and transparent manner which is consistent with the City's strategic goals of Fiscal Responsibility and an Informed and Engaged Community.

2. *Budget Hearing* - In accordance with the Charter, it is the City's policy to conduct a public budget hearing in which members of the community may comment on any aspect of the proposed budget. After hearing such comments, Council has the ability to amend the proposed budget in any manner they deem appropriate. As required by the Charter, public notice will be published at least ten days prior to the public hearing.
3. *Budget Adoption* - In accordance with the Charter, it is the City's policy to adopt the budget on or before June 30 of each year. Specifically, the City Council, by resolution, shall adopt the annual budget for the upcoming fiscal year.

### III. Budget Execution

Budget execution includes more than the traditional concept of assuring that the goals, service levels, and program changes are accomplished. It also ensures that plans and programs are accomplished within budgetary limits and are carried out in an effective, efficient, and timely manner. It also includes:

1. *Cost Control* - The reduction of costs and increase in efficiency and economy through placing the responsibility for cost containment on the individual manager.
2. *Cost Accounting* - The maintaining of records of labor distribution and expenditures to provide full costs in connection with services and programs. These costs are a recurring factor for decision-making and setting the appropriate level of cost recovery.
3. *Post Audit* - The performance of a verification of the propriety of the manner in which funds are expended.
4. *Management Review* - Entails a comparison of actual performance to projected goals, service levels, and program changes.

It is the Departments' responsibility to operate within the budget provided, unless compelling and unforeseen circumstances require a supplementary appropriation. More than occasional exceeding of appropriations due to unusual circumstances is evidence of lax administration. Departments shall make every effort to keep within budget appropriations, and if to do so would mean a serious cutback or curtailment of services, the City Manager should be advised of the circumstances. Absence of unusual circumstances, good budgeting and administration should prevent budget over-expenditures.

### IV. Changes to the Adopted Budget

The budget is not a static guideline for city spending but rather a dynamic document subject to constant scrutiny, revision, and adjustment. While every effort is made to adopt an accurate budget, it is comprised of management's best estimates at a particular point in time. As such, the adopted



# CITY OF GLENDALE

## BUDGET GUIDE

budget may need revision from time to time as new information and actual receipts and expenditures come to fruition during the year. As specified in the City's Charter, the budget may be amended or supplemented during the year by 3/5 vote of the City Council via a Resolution of Appropriation. Some budget adjustment actions may be made administratively as defined in the budget policy which is consistent with the City's Charter.

### THE ACCOUNTING SYSTEM, FINANCIAL POLICIES, INVESTMENT PORTFOLIO

#### Accounting System

The City of Glendale's accounting records are maintained in full accordance with all the requirements of Generally Accepted Accounting Principles (GAAP) as established by the Government Accounting Standards Board (GASB). The governmental fund financial statements and the budget are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. However, the proprietary fund financial statements and the budget are reported using the *economic resources measurement focus* and the *accrual basis of accounting*.

#### Financial Policies

The City Council has adopted the following financial policies as a primary guide for the preparation of the City's annual budget:

- I. The City will maintain a balanced operating budget for all governmental funds with ongoing resources equal to or greater than ongoing expenditures.
- II. The City will prepare and maintain a General Fund Forecast on an annual basis. Forecasts for other funds will be prepared by the appropriate department on an as needed basis. Forecasts for revenues and expenditures should be conservative and based on a variety of factors that shall include but not be limited to the following: (1) historical trends; (2) anticipated external factors that could have a significant impact on revenues and expenditures; (3) input from City personnel and economic forecasts from recognized agencies and publications; (4) new fees or increase to existing fees enacted for the upcoming year; and (5) professional judgment by the forecaster.
- III. Resources for the Capital Improvement Program shall be:
  - A. All of the Scholl Canyon Royalty Fees. For FY 2017-18, 100% of sales tax revenues will be deposited to the General Fund with a 1.75% transfer of these revenues to the Capital Improvement Fund (401).
  - B. The Gas Tax Fund whose resources shall consist of all Gas Tax revenues.
  - C. The resources for the Scholl Canyon Landfill Post-Closure fund will consist of a transfer of \$2,000,000 from the Capital Improvement Fund (401).
  - D. The Parks Mitigation Fee Fund (405), Library Mitigation Fee Fund (407), and Parks Quimby Fund (408) will derive their resources from Parks and Library Mitigation Fees (AB 1600), Parks Quimby Fee, and fund balance from prior years.
- IV. Any transfers from the Capital Improvement Fund to the General Fund will be determined each year during the Budget process. There is no transfer for FY 2017-18.

## CITY OF GLENDALE BUDGET GUIDE

- V. The City shall self-insure against future claims and limit the total loss per incident by purchasing the appropriate excess liability coverage when deemed cost effective to do so.
- VI. The City shall establish Internal Service Funds on an as needed basis for a variety of functions and services that are collectively shared by departments citywide including employee benefits, insurance, information services (technology), and fleet maintenance and acquisition.
  - A. All Internal Services Funds shall be self-supporting via a rate that is allocated to the user departments. The particular methodology may be unique to each Internal Service Fund and costs will be allocated in a reasonable manner as deemed appropriate by the Director of Finance.
  - B. Rates for all Internal Service Funds shall be annually reviewed and adjusted, if needed, to ensure current and future claims and capital acquisition and/or replacement relative to each Internal Service Fund are funded. Except as otherwise noted, the goal is to avoid funding on a “pay-go” basis for major capital acquisition and/or replacement in these funds.
  - C. If a fund balance deficit exists in a given Internal Service Fund, a rate will be developed that will amortize the deficit over a fixed period of time as determined by the City Manager. The goal is to eliminate fund balance deficits as soon as reasonably possible.
  - D. The City will strive to maintain adequate cash, not less than the claims payable, in each self-insurance Internal Service Fund.
  - E. To the extent possible, all costs associated with an Internal Service Fund’s purpose shall be paid for out of said fund and allocated to user departments based on a pre-determined methodology.
  - F. Costs associated for the maintenance, replacement, and acquisition of the City’s fleet and other heavy equipment shall be centralized in the Fleet / Equipment Management Fund (601). Fleet rates will be reviewed and developed annually and will be allocated to the appropriate departments. For governmental funds, the fleet charge shall include a maintenance and operation component, and a capital replacement component. For proprietary funds, the fleet charge shall consist of a maintenance and operation component only. Proprietary funds will fund their capital replacement through their own unreserved fund balance.
  - G. All costs associated with the acquisition and maintenance of information services (i.e. software, computer hardware, etc.) shall be paid from the appropriate ISD Funds.
- VII. The City will continue to fund all City governmental capital improvements on a “pay-as-you-go” or cash basis, but recognize that there may be times when an alternate financing strategy may be appropriate. Each strategy (General Obligation Bonds, Certificates of Participation, and Lease-Back arrangements, etc.) needs to be considered in light of the specific project and the consequences of each financing strategy.
  - A. Whenever possible, the City shall use special assessment, revenue, or other self-supporting bonds instead of general obligations bonds, so those benefiting from the improvements will bear all or part of the cost of the project financed.
  - B. The City shall not use long-term debt for current operations.

## CITY OF GLENDALE BUDGET GUIDE

- C. The City shall maintain good communications with bond rating agencies regarding its financial conditions. The City shall comply with all bond coverage ratios, covenants and disclosure requirements.
- VIII. The City will continue to fund post-employment liabilities on a “pay-as-you-go” or cash basis as the expense is paid out.
- IX. The City will not leverage borrowed money for purposes of increased investment return nor to increase its borrowing capacity.
- X. The City will continue to comply with all the requirements of Generally Accepted Accounting Principles (GAAP) and Governmental Accounting Standards Board (GASB) statements. GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*, recommends an adoption of a formal comprehensive fund balance policy to serve as the framework upon which consistent operations may be built and sustained.
  - A. Non-spendable Fund Balance – At the end of each fiscal year, the City will report the portion of the fund balance that is not in spendable form as Non-spendable Fund Balance on the financial statements.
  - B. Restricted Fund Balance – The restricted fund balances are restricted for specific purposes by third parties or legislative action.
  - C. Committed Fund Balance – The committed fund balances include amounts that can be used only for specific purposes determined by the formal action of the City Council, as they are the highest level of decision-making authority. Council must have at least a 3 to 2 vote to pass a resolution for the specific purpose. These committed amounts cannot be used for any other purpose unless the City Council remove or change the specified use through the same type of formal action taken to establish the commitment.
  - D. Assigned Fund Balances – The City Manager or his/her designee is authorized by the City Council to assign fund balance in the “Assigned” category, which is comprised of amounts intended to be used by the City for specific purposes but are not restricted or committed.
  - E. Unassigned General Fund, Fund Balance – The City will strive to maintain a General Fund Reserve (including the Charter required reserve) of 35% and not less than 30% of the budget.
- XI. The City will pursue cost recovery for services funded by governmental funds incorporating defined budgets, specific goals, and measurable milestones.
- XII. The City will pursue collection activities that will yield the highest amount of revenue that is due to the City while minimizing the costs incurred to do so.
- XIII. The City will continue to maintain an Investment Committee whose primary purpose is to serve in an advisory role. The Investment Committee will function under its own prescribed procedures as defined by its adopted charter.
- XIV. The City will continue to maintain an Audit Committee whose primary purpose is to serve in an advisory role. The Audit Committee will function under its own prescribed procedures as defined by its adopted charter.

# CITY OF GLENDALE

## BUDGET GUIDE

### *Investment Portfolio*

The City follows the “Prudent-Man Rule” of investing. This rule provides that the Treasurer, who is responsible for investing the City’s money, must act as a prudent man or woman would be expected to act, with discretion and intelligence, to seek reasonable income, preserve capital, and avoid speculative investments. Specifically, the City’s portfolio is invested with the following objectives: (1) Safety - protect, preserve, and maintain cash and investments; (2) Liquidity - maintain short-term securities which can be converted to cash if necessary and invest all securities with active secondary or resale markets; (3) Yield - yield should become a consideration only after the basic requirements of safety and liquidity have been met.

### **PRINCIPLES OF COMPENSATION MANAGEMENT**

- I. The City shall seek to balance the Council priorities of Fiscal Responsibility and Exceptional Customer Service by attracting and employing quality City personnel within a sustainable financial structure.
- II. All elements of employee compensation must be funded and secured, and based on the City’s ability to pay.
- III. The City shall periodically endeavor to calibrate compensation for classifications at the average of comparable cities in the defined market. However, the City may establish select compensation classifications more competitively within the market, based on department mission, program priority, and market forces.
  - The City shall pay average market salary and expect exceptional execution and performance.
- IV. In addition to consideration of market comparisons, the City shall also endeavor to analyze internal organizational equity within comparable job classifications and amongst the respective bargaining units.
- V. Merit compensation increases and/or bonus consideration shall be based solely on employee performance and on the City’s ability to pay in a non-discriminatory fashion.
- VI. In order to sustain the defined-benefit model, employees shall participate in funding retirement costs to the maximum extent possible.
- VII. The City’s PERS program participation will reflect sustainable actuarial horizons.
- VIII. The City’s total General Fund workforce costs should not exceed 75% of net operating expenses on an annual basis.
- IX. The City’s total management costs should not exceed 25% of its total personnel costs, ensuring a trim and efficient organizational structure.
- X. Employee time accruals will be monitored and utilized to ensure that separating employees’ payouts are minimized.



# CITY OF GLENDALE

## BUDGET GUIDE

### FUND STRUCTURE AND DESCRIPTIONS

The City of Glendale's adopted budget consists of the following Fund types:

#### ***General Fund***

The General Fund is the primary fund of the City. The General Fund provides City services that the general public typically associates with local government, such as parks, libraries, public safety, and general administrative support. The General Fund collects all general revenues not specifically levied or collected for other City funds or expenditures.

#### ***Special Revenue Funds***

The Special Revenue Funds consist of those "restricted receipts" which may not be used for general municipal purposes. They are restricted by Local Ordinance, State or Federal Statute, to be used for specific purposes. These groups of funds represent services funded primarily by other levels of government and not "traditionally" provided by local government. Should the funding for most of these programs be eliminated, it is likely that the services would also be eliminated. As a result of AB 1x26, the Glendale Redevelopment Agency (GRA) was dissolved effective February 1, 2012. All of the Redevelopment related Special Revenue Funds became obligations of the Successor Agency and their budgets will no longer be included in the City's budget book.

#### ***Debt Service Funds***

These funds are intended to account for the resources allocated toward debt service. The City of Glendale's General Fund has no outstanding general obligation (GO) debt. Its long-term debt in the Debt Service Fund is comprised of governmental activities such as the Police Facility Certificates of Participation (COPs) which is the only active fund remaining in this section for FY 2017-18.

For historical purpose, other debt services in prior years include the capital lease for the Municipal Services Building (MSB) construction (last payment was made in FY 2013-14), the Glendale Redevelopment Agency's tax allocation bonds and a loan payable for low-to-moderate income housing projects. Due to the passage of AB 1x26, which resulted in the dissolution of the GRA in February 2012, the GRA's tax allocation bonds and the loans payable for low-to-moderate income housing projects became obligations of the Successor Agency and their budgets will no longer be included in the City's budget book.

#### ***Capital Improvement Program (CIP)***

The Capital Improvement Program in the General Fund includes funding for a variety of City projects from parks development to library renovation, facility modification, and other various street and infrastructure improvement projects. The Capital Improvement Program (CIP) consists of several funds including the General Fund CIP (Fund 401), Gas Tax CIP (Fund 402), Scholl Canyon Landfill Post-Closure (Fund 403), Parks Mitigation Fee (Fund 405), San Fernando Road Corridor Tax Share (Fund 406), Library Mitigation Fee (Fund 407), Parks Quimby Fee (Fund 408), CIP Reimbursement (Fund 409), San Fernando Corridor Tax Share Fund (Fund 410), and various funds across multiple departments. These funds provide the resources for the governmental Capital Improvement Projects.

#### ***Enterprise Funds***

Enterprise Funds' primary sources of revenues are charges for services and reflect characteristics that are more commonly associated with businesses. Enterprise Funds are considered self-supporting and rely on their income sources to fund their operation. The City's largest Enterprise Funds are the Electric, Water and Sewer funds. Other Enterprise funds include Refuse Disposal, and Verdugo Communication.

# CITY OF GLENDALE

## BUDGET GUIDE

### *Internal Service Funds*

The Internal Service Funds are proprietary funds, serving only the City of Glendale. These funds consist of the Fleet/Equipment Management, Joint Helicopter Operation, ISD Infrastructure, ISD Applications, ISD Wireless and all of the City's self-insurance funds. All of these funds derive their resources from expensing the Governmental and Enterprise budgets and are already included within the City budget. They are presented for informational and memorandum control purposes.

### **GANN APPROPRIATION LIMIT**

On November 6, 1979, California voters passed Proposition 4, commonly referred to as the "Gann Initiative." The Gann Initiative established constitutional limits on the amount of tax revenue that may be appropriated by California governmental agencies in a given fiscal year. This limit is initially calculated using actual appropriations from a base year and then adjusted annually using a growth factor which takes into account changes in population and the cost of living. Statutes clarifying the provisions of the Gann Initiative are now codified in article XIII B of the California Constitution which provides the formula for calculating local government spending limits. In addition to Article XIII B, the Revenue and Taxation Code, Section 7910, requires each local governmental unit to establish its appropriations limit by the beginning of each fiscal year. In June 1989, California voters passed Proposition 111 which further improved procedural transparency for local governments setting annual appropriations limits. Among other things, Proposition 111 revised the base year used in calculating the Gann Appropriations Limit from 1979 to 1987 and simplified the formula used for calculating annual adjustments.

Each year, local governments must adjust their Appropriations Limit using two variables: the change in the cost of living and the change in population. California state law allows a public entity to choose among different methods for calculating these two variables. A local government that is not a school or a college district may choose to define the cost of living in either of two ways: (1) the change in California's per capita personal income, or (2) the change in the jurisdiction's local assessment roll from the preceding year that is due to the addition of local non-residential new construction. Local governments also have two options for defining the change in population: (1) the percentage change in population within the City, or (2) the percentage change in population within the county where the city is located. To ensure consistency and accuracy among jurisdictions, the Department of Finance is required to post an annual newsletter by May 1<sup>st</sup> that provides the percentage change in California's per capita personal income as well as data on population change throughout the state. The City of Glendale utilizes this newsletter in computing its annual Appropriations Limit.

In calculating the City of Glendale's FY 2017-18 Gann Appropriations Limit, staff has elected to use the change in California's per capita personal income and the change in the City of Glendale's population for the period of January 2016 to January 2017. During this period, the change in California's per capita personal income was 3.69 percent and the change in the City's population was 0.57 percent. These percentages are each converted to ratios using a state-mandated formula and then multiplied together to obtain an appropriations increase factor. The increase factor for FY 2017-18 is 1.04 (rounded to the nearest tenth). The Appropriations Limit for the upcoming year is finally calculated by multiplying this factor by the Appropriations Limit of the prior fiscal year. Based on staff's calculation, the FY 2017-2018 Appropriations Limit for the City of Glendale is \$266,169,182. The City's total proposed appropriation subject to the Gann Initiative spending limit is \$167,406,039. Therefore, the City's Proposed FY 2017-18 Budget is in compliance with State of California spending limits as established in article XIII B of the California Constitution. The attached resolution will authorize the new Appropriations Limit for next fiscal year as required by the California Constitution and applicable State Law.

# CITY OF GLENDALE BUDGET GUIDE

## CITY OF GLENDALE GANN APPROPRIATION LIMIT FISCAL YEAR 2017-18 PROPOSED BUDGET

<b>Fiscal Year 2016-17 Limit</b>		<b>\$ 255,244,708</b>
January 1, 2016 Population (Revised)	200,600	
January 1, 2017 Population (Estimate)	<u>201,748</u>	
City Population Growth	0.57 %	
County Population Growth	0.57 %	
Note: City elects to use City Population Growth		
Per Capita Growth (Per California Department of Finance)	3.69%	
<b>Calculation:</b>		
City Population Growth Converted to a Ratio $[(0.57+100)/100]$ (a)	1.0057	
Per Capita Growth Converted to a Ratio $[(3.69+100)/100]$ (b)	1.0369	
<b>Calculation of Factor for FY 2017-18 (a)*(b)</b>	<b>1.0428</b>	
<b>Fiscal Year 2017-18 Limit</b>		<b>\$ 266,169,182</b>
<b>Fiscal Year 2017-18 Appropriations Subject</b>		<b>\$ 167,406,039</b>
<b>Total Under/(Over)</b>		<b>\$ 98,763,143</b>

Adopted  
06/13/17  
Najarian/Agajanian  
All Ayes

RESOLUTION NO. 17-72

A RESOLUTION OF THE COUNCIL OF THE CITY OF GLENDALE  
ADOPTING APPROPRIATIONS LIMIT FOR THE CITY OF GLENDALE

WHEREAS, California State law requires the adopting of an annual appropriations limit for the City of Glendale, and

WHEREAS, the Finance Section has calculated the appropriations limit for the Fiscal Year 2017-2018 and in doing so has elected to use the change in California's per capita income and the change in the City of Glendale's population, and

WHEREAS, the Finance Section will retain these working papers on file for a period of fifteen (15) days as required under the law,

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLENDALE THAT THE COUNCIL does hereby adopt the appropriations limit for the Fiscal Year 2017-2018 of \$266,169,182.

Adopted this 13th day of June, 2017.

  
\_\_\_\_\_  
Mayor

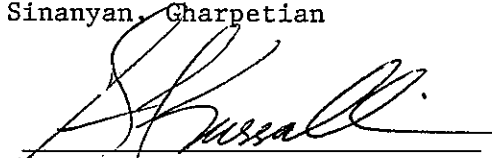
ATTEST:

  
\_\_\_\_\_  
City Clerk

STATE OF CALIFORNIA )  
COUNTY OF LOS ANGELES ) SS  
CITY OF GLENDALE )

I, Ardashes Kassakhian, City Clerk of the City of Glendale, certify that the foregoing Resolution No. 17-72 was adopted by the Council of the City of Glendale, California, at a regular meeting held on the 13th day of June 2017, and that the same was adopted by the following vote:

Ayes: Agajanian, Devine, Najarian, Sinanyan, Charpetian  
Noes: None  
Absent: None  
Abstain: None

  
\_\_\_\_\_  
City Clerk

APPROVED AS TO FORM

  
\_\_\_\_\_  
CITY ATTORNEY

DATE 6/18/17



RESOLUTION NO. 17-73

A RESOLUTION OF THE COUNCIL OF THE CITY OF GLENDALE, CALIFORNIA  
ADOPTING A GENERAL BUDGET, ENTERPRISE BUDGETS, AND OTHER  
MISCELLANEOUS BUDGETS FOR THE FISCAL YEAR 2017-18

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLENDALE:

SECTION 1: The proposed City Budget is hereby approved and adopted as the Budget of the City, for fiscal year 2017-18.

SECTION 2: The amount of \$215,042,945 shall constitute the General Fund appropriation for fiscal year beginning July 1, 2017.

SECTION 3: The amount of \$98,780,317 shall constitute the Special Revenue Funds appropriation for the fiscal year beginning July 1, 2017.

SECTION 4: The amount of \$2,222,150 shall constitute the Debt Service Funds appropriation for the fiscal year beginning July 1, 2017.

SECTION 5: The amount of \$16,008,821 shall constitute the Capital Improvement Funds appropriation for the fiscal year beginning July 1, 2017.

SECTION 6: The amount of \$393,568,677 shall constitute the Enterprise Funds appropriation for the fiscal year beginning July 1, 2017.

SECTION 7: The amount of \$111,291,567 shall constitute the Internal Service Funds appropriation for the fiscal year beginning July 1, 2017.

SECTION 8: The number of authorized classified and unclassified budgeted salaried positions is 1,587.

SECTION 9: The Director of Finance is authorized to make such other revisions, individual appropriation line-items, changes in summaries, fund totals, grand totals, and other portions of the budget document as necessary to reflect and implement the changes specified in this resolution.

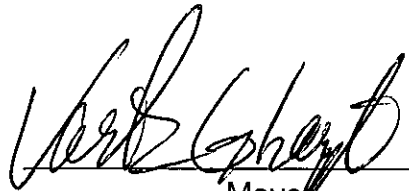
RESOLUTION NO. 17-73

SECTION 10: The Director of Finance is authorized to make such revisions, as permitted by the Charter, necessary in order to implement changes in expenditures due to final negotiations of City of Glendale employee associations Memorandums of Understanding.

SECTION 11: The City Manager or his/her designee is authorized by the City Council to assign fund balance in the "Assigned" category, which is comprised of amounts intended to be used by the City for specific purposes but are not restricted or committed. The financial policies of the City will also be updated to reflect this delegation or authority.

SECTION 12: The City Clerk shall certify to the adoption of this Resolution.

Adopted this 13th day of June, 2017.

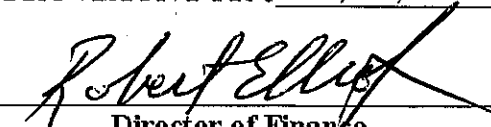
  
\_\_\_\_\_  
Mayor

ATTEST:   
\_\_\_\_\_  
City Clerk



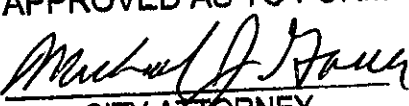
CITY OF GLENDALE  
DATE 6/07/2017  
APPROVED AS TO FINANCIAL  
PROVISION FOR \$ 836,914,477

STATE OF CALIFORNIA)  
COUNTY OF LOS ANGELES) SS  
CITY OF GLENDALE)

  
\_\_\_\_\_  
Director of Finance

I, Ardashes Kassakhian, City Clerk of the City of Glendale, do hereby certify that the foregoing Resolution No. 17-73 was adopted by the Council of the City of Glendale, California, at a regular meeting held on the 13th day of June, 2017, and that the same was adopted by the following vote:

Ayes: Agajanian, Devine, Najarian, Sinanyan, Gharpetian  
Noes: None  
Absent: None  
Abstain: None

APPROVED AS TO FORM  
  
\_\_\_\_\_  
CITY ATTORNEY  
DATE 6/8/17

  
\_\_\_\_\_  
City Clerk

RESOLUTION NO. 17-71

**A RESOLUTION OF THE COUNCIL OF THE CITY OF GLENDALE, CALIFORNIA  
REDUCING THE PERCENTAGE OF OPERATING REVENUE OF THE GLENDALE  
WATER AND POWER DEPARTMENT TO BE TRANSFERRED FROM GLENDALE  
WATER AND POWER (ELECTRIC) TO THE GENERAL RESERVE FUND  
FOR FISCAL YEAR 2016-17**

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLENDALE:

WHEREAS, Section 22, Article XI of the City Charter provides that at the end of each fiscal year an amount equal to twenty-five percent (25%) of the operating revenue of the Glendale Water and Power Department for each year, hereinafter referred to as "revenue", excluding receipts from water or power supplied to other cities or utilities at the wholesale rates, shall be transferred from the Glendale Water and Power Surplus Fund to the General Reserve Fund; provided that the Council may annually, at or before the time for adopting the General Budget for the ensuing fiscal year, reduce said amount or wholly waive such transfer, if, in its opinion, such reduction or waiver is necessary to insure the sound financial position of said Glendale Water and Power Department, and it shall so declare by resolution; and

WHEREAS, prior to the time for adopting the General Budget for the fiscal year 2017-18, the Council has considered the matter and determined that the transfer should again be suspended for the Water Works Enterprise and decided that it should be reduced to \$20,156,230 of said revenue for the Electric Works Enterprise and that such reduction is necessary to insure the sound financial position of the Glendale Water and Power Department.


WHEREAS, Section 15, Article XI of the City Charter provides that in any fiscal year in which the total balance in the General Reserve Fund exceeds fifty percent (50%) of the total amount of the anticipated ad valorem tax receipts for that year, the Council may appropriate such excess for any City purpose without returning the same to the General Reserve Fund.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLENDALE:


1. The amount of operating revenue to be transferred from Glendale Water and Power Surplus Fund for the fiscal year 2016-17 shall be continued to be suspended of said Water Works, and that such suspension is necessary to insure the sound financial position of the Glendale Water and Power Department.
2. Ten percent (10%) of Electric Works operating revenue for the 2016-17 fiscal year (estimated at \$20,156,230) shall be transferred from the Electric Works Revenue Fund to the Glendale Water and Power Surplus Fund and further transferred to the General Reserve Fund for fiscal year 2016-17, and that such reduction from 25% to 10% of operating revenues is necessary to insure the sound financial position of the Glendale Water and Power Department.

3. If the total balance in the General Reserve Fund prior to said transfer of Electric Works operating revenue exceeds fifty percent (50%) of the total amount of the anticipated ad valorem tax receipts for fiscal year 2016-17, then the amount so transferred to the General Reserve Fund pursuant to Section 2 above shall be transferred from the General Reserve Fund to the General Budget Fund.

Adopted this 13th day of June, 2017.

  
\_\_\_\_\_  
Mayor

ATTEST:

  
\_\_\_\_\_  
City Clerk

STATE OF CALIFORNIA)  
COUNTY OF LOS ANGELES) SS  
CITY OF GLENDALE)

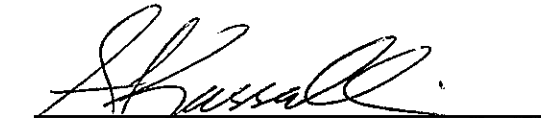
I, Ardashes Kassakhian, City Clerk of the City of Glendale, do hereby certify that the foregoing Resolution No. 17-71 was adopted by the Council of the City of Glendale, California, at a regular meeting held on the 13th day of June, 2017 and that the same was adopted by the following vote:

Ayes: Devine, Najarian, Sinanyan, Gharpetian

Noes: Agajanian

Absent: None

Abstain: None

  
\_\_\_\_\_  
City Clerk

APPROVED AS TO FORM

  
\_\_\_\_\_  
CITY ATTORNEY

DATE 6/18/17





# FY 2017-18 Adopted Budget

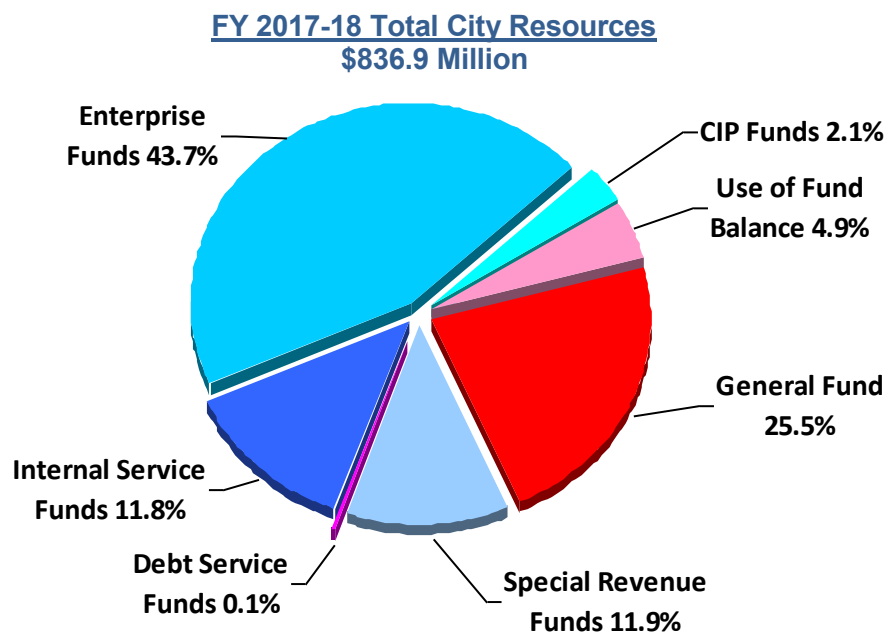


# CITY OF GLENDALE RESOURCES & APPROPRIATIONS

## OVERVIEW OF RESOURCES

The City Resources forecasted for FY 2017-18 reflect a somewhat conservative yet consistent approach with established budget practices and financial principles. We used various forecasting techniques such as trend analysis, economic indicators, and professional judgment to arrive at the forecasted revenue. Revenue forecasting is one of the most challenging aspects in the budget process and a variety of factors come into play when deciding on revenue projections. Estimates of population growth, local and regional economic growth, inflation, historical revenue patterns, and factors specific to individual revenue sources are considered.

Total FY 2017-18 City Resources (including Transfers from Other Funds and Use of Fund Balance) are \$836.9 million. The following chart illustrates the total budgeted resources for all City Funds for FY 2017-18:



### **Total City Resources** **(In Millions)**

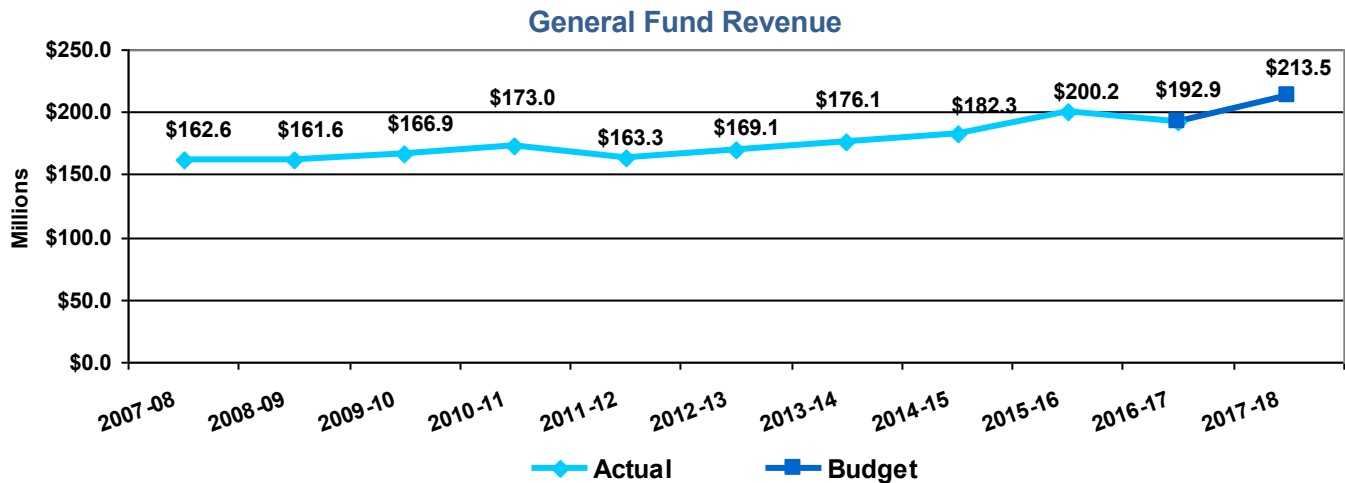
<b>Fund Type</b>	<b>Adopted 2016-17</b>	<b>Adopted 2017-18</b>	<b>Increase / (Decrease)</b>	<b>% Change</b>
General Fund	\$ 192,857,527	\$ 213,508,136	\$ 20,650,609	10.7%
Special Revenue	100,061,166	99,936,237	(124,929)	-0.1%
Debt Service	978,330	981,286	2,956	0.3%
Capital Projects	19,865,475	17,305,821	(2,559,654)	-12.9%
Enterprise	370,779,626	365,501,271	(5,278,355)	-1.4%
Internal Service	105,841,543	98,496,122	(7,345,421)	-6.9%
Net Use of Fund Balance	29,149,467	41,185,604	12,036,137	41.3%
<b>Total Resources</b>	<b>\$ 819,533,134</b>	<b>\$ 836,914,477</b>	<b>\$ 17,381,343</b>	<b>2.1%</b>

# CITY OF GLENDALE RESOURCES & APPROPRIATIONS

## General Fund Resources

The General Fund Resource budget for FY 2017-18 is projected to be \$215.0 million. The General Fund provides the majority of ongoing governmental services that are not funded through restricted special revenue funds. These services include Fire, Police, Library, Arts & Culture, Community Services & Parks, Community Development, Public Works and general staff support services that include the City Clerk, City Treasurer, City Attorney, City Manager, Administrative Services - Finance, and Human Resources. This fund is supported by general taxes including property, sales, and utility users taxes, in addition to other various fees, taxes and transfers from other funds.

The graph below shows the General Fund revenue history along with adopted budgets for FY 2016-17 and FY 2017-18.



The table below shows the estimates of the major revenue sources for the General Fund by category for FY 2016-17 and FY 2017-18.

## General Fund Resources

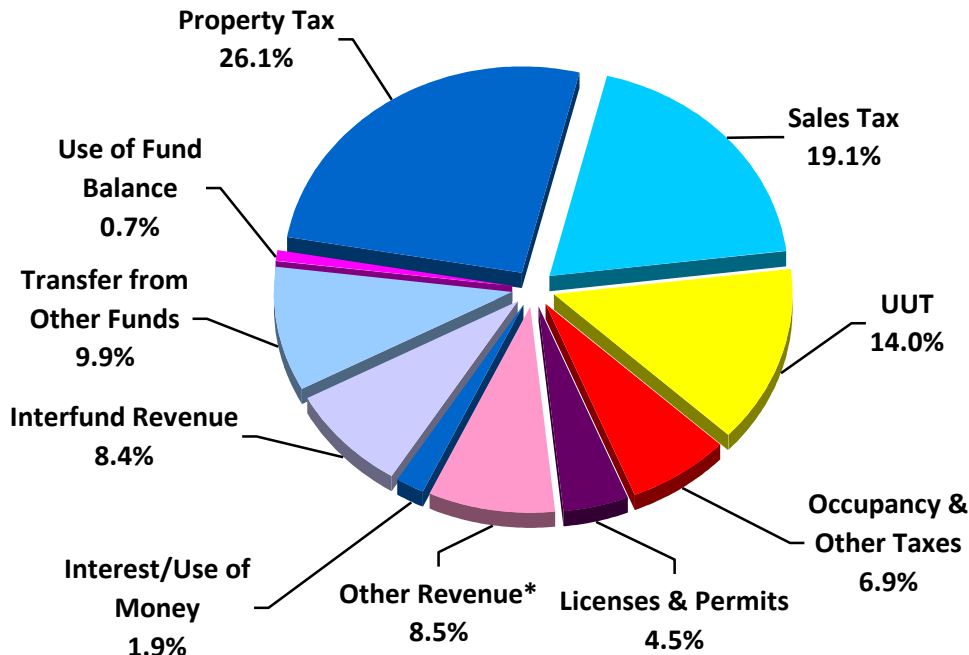
Category	Adopted 2016-17	Adopted 2017-18	Dollar Change	Percentage Change
<b>Revenues</b>				
Property Taxes	\$ 54,592,500	\$ 56,229,054	\$ 1,636,554	3.0%
Sales Tax	39,208,000	41,015,140	1,807,140	4.6%
UUT	28,745,000	30,054,000	1,309,000	4.6%
Occupancy & Other Taxes	11,900,000	14,858,661	2,958,661	24.9%
Licenses & Permits	8,953,000	9,597,000	644,000	7.2%
Fines & Forfeitures	2,700,000	2,621,776	(78,224)	-2.9%
Interest/Use of Money	3,625,000	4,045,000	420,000	11.6%
Revenue from Other Agencies	100,000	112,000	12,000	12.0%
Charges for Services	3,006,000	9,225,000	6,219,000	206.9%
Misc & Non-Operating	1,537,000	1,455,500	(81,500)	-5.3%
Interfund Revenue	14,184,797	18,099,742	3,914,945	27.6%
Transfer from Other Funds	21,306,230	21,310,000	3,770	0.0%
GSA Reimbursement	3,000,000	4,885,263	1,885,263	62.8%
<b>Total Revenues</b>	<b>\$ 192,857,527</b>	<b>\$ 213,508,136</b>	<b>\$ 20,650,609</b>	<b>10.7%</b>
<b>Use of Fund Balance</b>				
Use of Assigned Econ. Fund Bal.	920,013	905,734	(14,279)	-1.6%
Use of General Fund Bal.	1,003,123	629,075	(374,048)	-37.3%
<b>Total Resources</b>	<b>\$ 194,780,663</b>	<b>\$ 215,042,945</b>	<b>\$ 20,262,282</b>	<b>10.4%</b>



## CITY OF GLENDALE RESOURCES & APPROPRIATIONS

Almost 60% of the City's General Fund resources consist of three revenue sources: property taxes, sales taxes and utility users taxes. Other General Fund revenues include franchise tax, transient occupancy tax, building & planning permits, fines & forfeitures, use of money & property and other revenues. Below is a graph of the various General Fund Resources by category which will be followed by a more in-depth explanation of all of the major General Fund revenue categories.

### FY 2017-18 General Fund Resources \$215.0 Million



\*Note: Other Revenue consists of Fines & Forfeitures, GSA Reimb., Revenues from Other Agencies, Charges for Services and Miscellaneous Revenues.

**Property Taxes** are the largest revenue source in the General Fund, representing 26.1% of the total General Fund resources for the FY 2017-18 budget. For FY 2017-18 the property tax category is projected to increase by \$1.6 million or 3.0% for a total of \$56.2 million. Majority of the increase is attributable to an increase in the assessed property valuation. Also, the housing market still continues to improve as home buying continues to increase due to continued low interest rates and a tight inventory of homes in the market which supports continued growth in home prices. Per HdL Companies, foreclosure levels are back to historical norms and the median prices and numbers of sale transactions are up statewide and this trend is expected to continue in FY 2017-18. Also contributing to the increase is the City's share of Property Tax Residuals which moved from economic development function to the General Fund Effective FY 2016-17. The City's Share of Property Tax Residuals is the amount left after all Redevelopment Project Area Obligations have been paid.

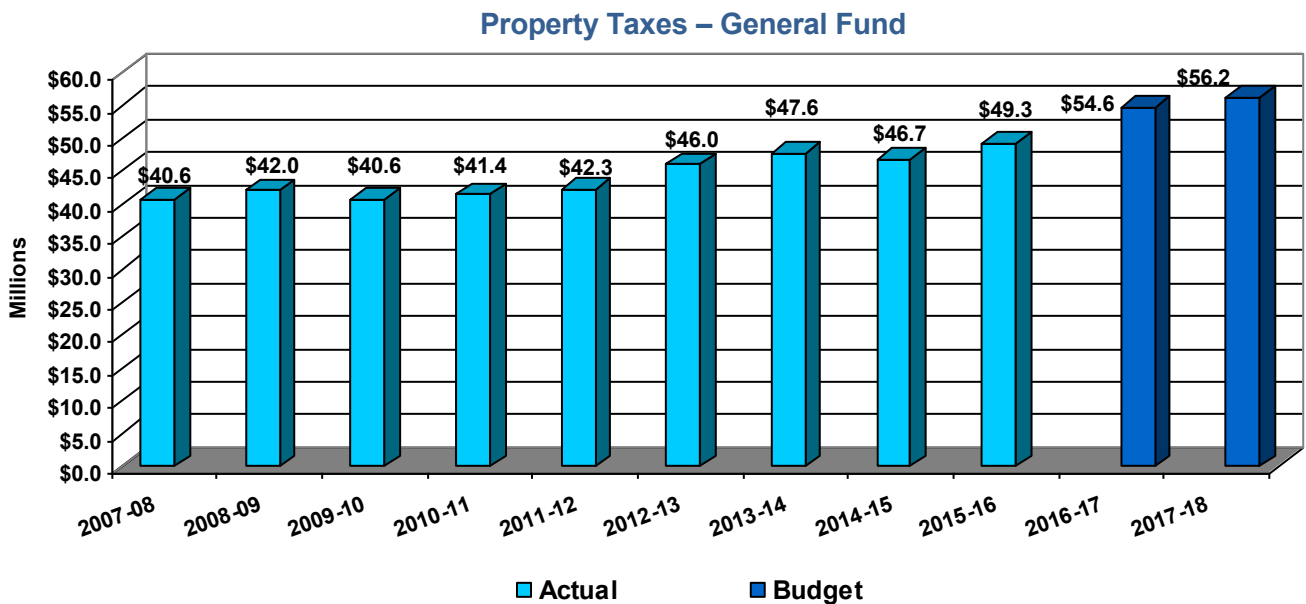
Property tax is an ad valorem tax (based on value) imposed on real property (land and permanently attached improvements such as buildings) and personal (movable) property. Proposition 13 adopted by the California voters on June 6, 1978, created a comprehensive system for the assessment and limitation of real property taxes. Property tax is based on the real property's adjusted assessed full value. Proposition 13 set the FY 1975-76 assessed values as the base year from which future annual inflationary assessed value increases are calculated (not to exceed 2% for any given year). The County Assessor also re-appraises each real property parcel when there are purchases, construction, or other statutory defined



## CITY OF GLENDALE RESOURCES & APPROPRIATIONS

“changes in ownership”. Proposition 13 limits the property tax rate to 1% of the property’s full value plus overriding rates to pay specifically approved voter indebtedness. The 1% property tax levy is collected by County Tax Collector and is distributed to various public agencies. The City of Glendale receives 13.5% of the 1% levy on assessed value.

The graph below shows the historical and forecasted Property Tax revenue followed by a listing of the top 10 property taxpayers for the City’s General Fund.



### Top 10 Property Taxpayers (In Alphabetical Order)

100 WGB Hotel Owner LLC	Glendale Successor Agency
Americana at Brand LLC	Metropolitan Life Insurance Company
Disney Worldwide Services Inc.	PR III Glendale Member LLC
Glendale Adventist Medical Center	PR Glendale Plaza Office California LLC
Glendale Mall Associates LLC	Wells Reit Glendale California LLC

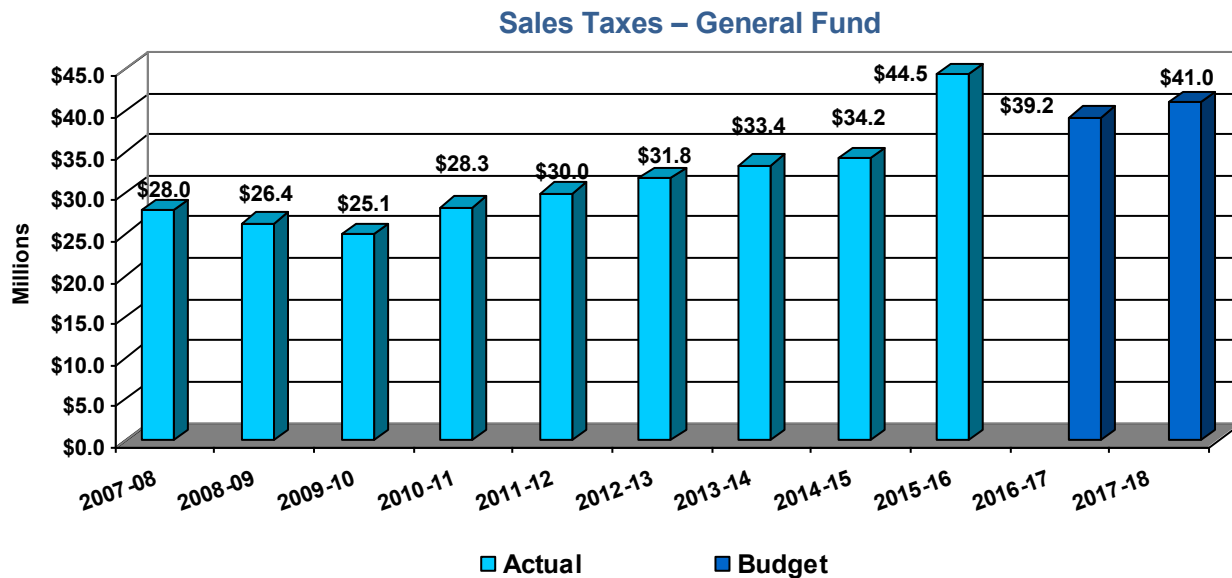
*Source: HdL Coren & Cone 2016-17 property data (Tax District #1)*

**Sales Taxes** are the second largest revenue source in the General Fund, representing 19.1% of the total General Fund resources estimated for the FY 2017-18 budget. For FY 2017-18, Sales Taxes are forecasted to increase by \$1.8 million, or 4.6%, for a total of \$41.0 million. California’s retail sales have risen again and recent additions to the auto, department stores and restaurant categories will contribute to the overall increase in sales tax for FY 2017-18. Also, on a positive note, California’s unemployment rate is expected to continue its gradual decline in FY 2017-18 and according to the City’s sales tax consultant, HdL Companies, the U.S. unemployment rate reached 4.7% in April 2017, and the coming fiscal year will be at 4.6%.

It should be noted that through FY 2008-09, 86% of the Sales Tax revenue was deposited into the General Fund, with the remaining 14% deposited into the Capital Improvement Fund (401). Starting in FY 2009-10, the split of Sales Tax was shifted to 96% and 4%, respectively. For FY 2010-11 and

## CITY OF GLENDALE RESOURCES & APPROPRIATIONS

FY 2011-12, 100% of the Sales Tax went to the General Fund. Starting in FY 2012-13, the City has restored sales tax funding to the Capital Improvement Fund, albeit only 1% of the estimate. Starting in FY 2015-16 the 1% sales tax transfer to CIP will be increased by .25% and will cap at 2% from FY 2018-19 through FY 2021-22. In FY 2022-23 it will be increased to 2.5%. This is part of the City's strategy in becoming structurally balanced and will look to increase the sales tax contribution to the Capital Improvement Fund over the next several years as resources permit. The graph below illustrates historical and forecasted sales tax revenue for the past 10 fiscal years followed by a listing of the top 20 Sales Tax producers for the City.



### Top 20 Sales Tax Producers (In Alphabetical Order)

Allen Gwynn Chevrolet	JC Penney
Apple	Lexus of Glendale
Bloomingdales	Macys
Car Pros Kia Glendale	Nordstrom
Financial Services Vehicle Trust	Pacific BMW
First Amer Commercial Bancorp	Ralphs
Glendale Dodge Chrysler Jeep	Star Ford Lincoln
Glendale Nissan Infiniti	Target
Glendale Subaru/Mitsubishi	Toyota Lease Trust
Home Depot	Toyota of Glendale Scion

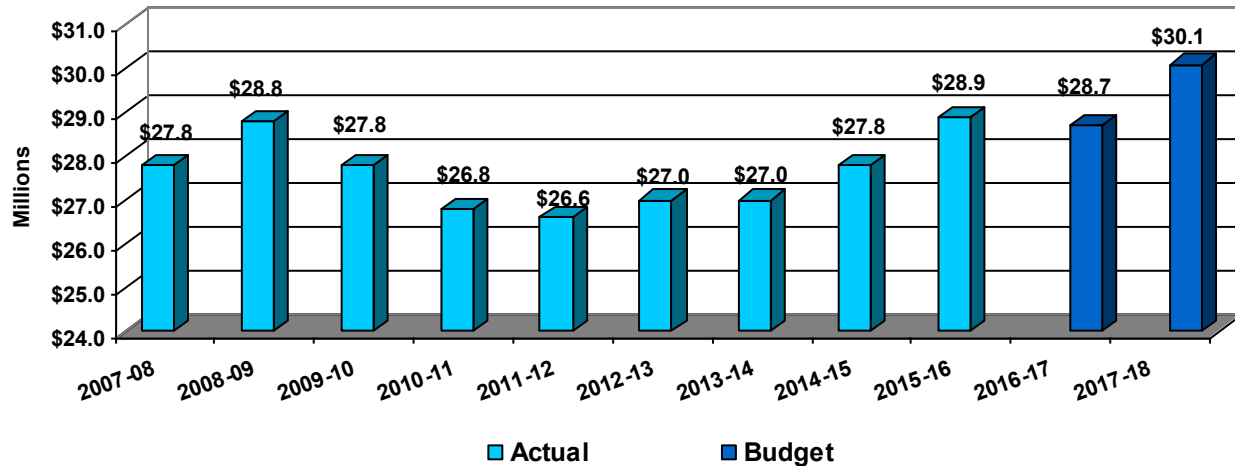
*Source: HdL Companies*

**Utility Users Taxes (UUT)** are the third largest revenue source for the General Fund, representing 14.0% of the total General Fund resources estimated for the FY 2017-18 budget. This tax is levied on the following utility services: telecommunications (6.5%), video (6.5%), electricity (7%), gas (7%), and water (7%). The telecommunications category now includes wired and wireless telecommunications, prepaid, intrastate, interstate, and international services; ancillary services; voice-over internet protocol; paging; and private communication services. UUT revenues are estimated to increase by \$1.3 million, or 4.6%,

## CITY OF GLENDALE RESOURCES & APPROPRIATIONS

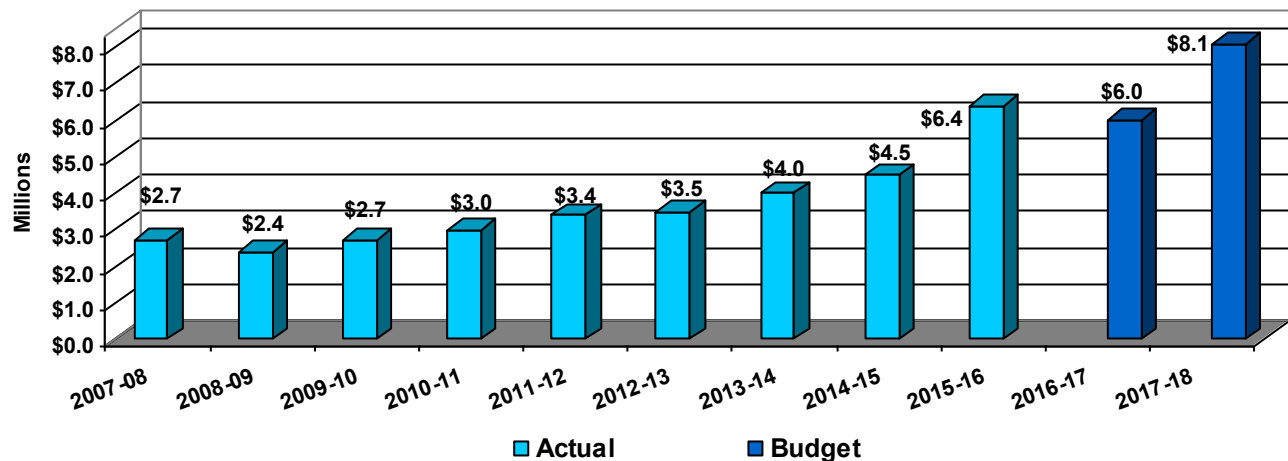
for a total estimate of \$30.1 million. Modest increases are forecasted in gas, water, telecommunications and electric categories. It's worth noting that per AB1717, effective January 1, 2016, the Board of Equalization and the City have been authorized to collect the UUT from prepaid wireless sales within local jurisdictions.

**Utility Users Taxes – General Fund**



**Transient Occupancy Tax (TOT)** represents about 3.7% of the total General Fund resources in the FY 2017-18 Adopted Budget. This tax is levied at 12% for occupying a room(s) or other living space in a hotel, inn, tourist home/house, motel or other lodging for a period of 30 days or less. The TOT is authorized under Section 4.32 of the Glendale Municipal Code and the revenue is deposited into the General Fund. As shown on the graph below, TOT revenue decreased by 12.8% in FY 2008-09 due to the economic recession. However, this sector started recovering in FY 2009-10 and this trend is expected to continue. For FY 2017-18, TOT revenue is anticipated to increase by \$2.1 million, or 34.3% for a total estimate of \$8.1 million. This is attributable to the passage of revenue ballot Measure O, which increased the transient occupancy tax (hotel tax) from 10% to 12%. Also contributing to the increase is the addition of a new hotel and continued uptick in the travel industry.

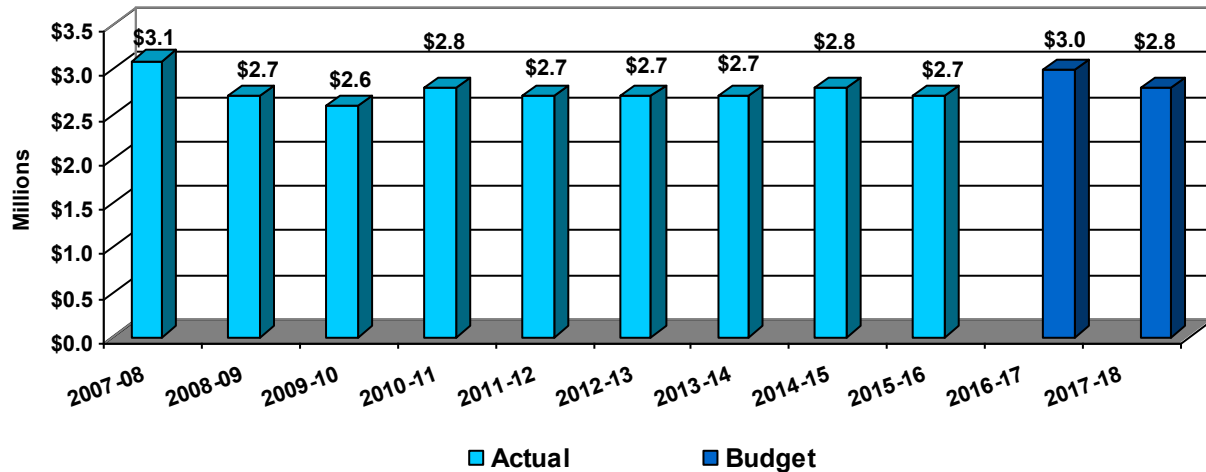
**Transient Occupancy Tax – General Fund**



## CITY OF GLENDALE RESOURCES & APPROPRIATIONS

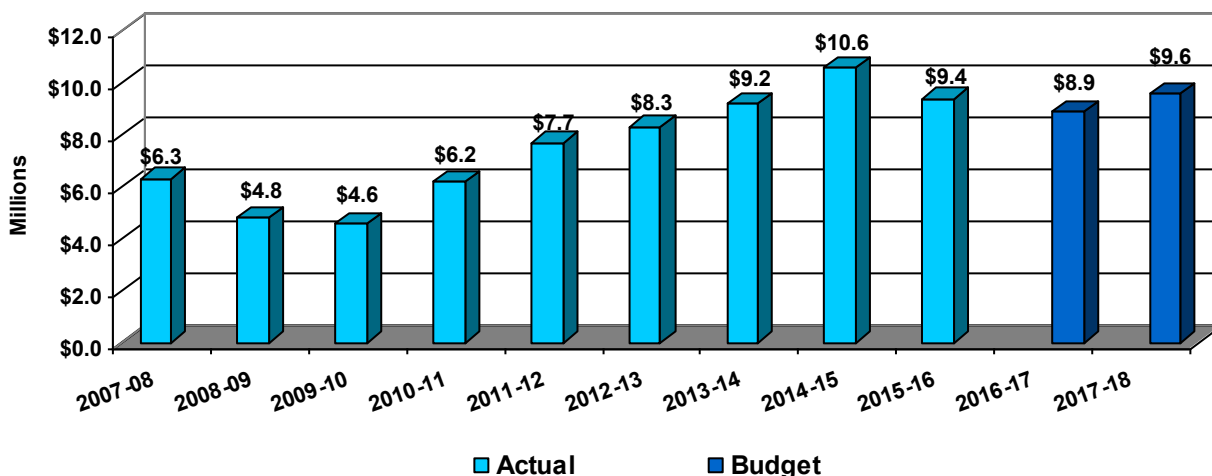
**Franchise Tax** is a charge for a right-of-way or license granted to an individual or a group to market a company's goods or services in a particular territory. The majority of our franchise revenue is received from Charter Communications, Pacific Bell and the Gas Company. Starting in FY 2008-09, this revenue dropped due to the economic recession. For FY 2017-18 the franchise tax is estimated to be \$2.8 million or 1.3% of the total General Fund resources.

**Franchise Tax – General Fund**



**Licenses & Permits** include Building Permits, Business License Permits, Variance Permits, Plan Check Fees, Street Permits and Dog License Fees. Licenses & Permits represent 4.5% of the total General Fund resources for FY 2017-18 Adopted Budget. The Licenses & Permits category decreased significantly from FY 2007-08 through FY 2009-10 due to the economic recession in which the construction industry was severely impacted. Starting in FY 2010-11, there was an increase in construction projects which included Disney, Doran Gardens, 200 E. Broadway Lofts, the Triangle Project and the renovation of the historic Seeley's building. It's worth noting that due to continued construction activities in the City the actual revenue for FY 2016-17 is estimated to reach \$9.9 million compared to the \$8.9 million initially forecasted. In addition, it should be noted that revenue in this category is project-based and non-recurring and, as such, the revenue forecast for FY 2017-18 is estimated to increase by \$644 thousand, or 7.2% from the FY 2016-17 Adopted Budget. This revenue will be monitored throughout the upcoming year and adjusted as needed.

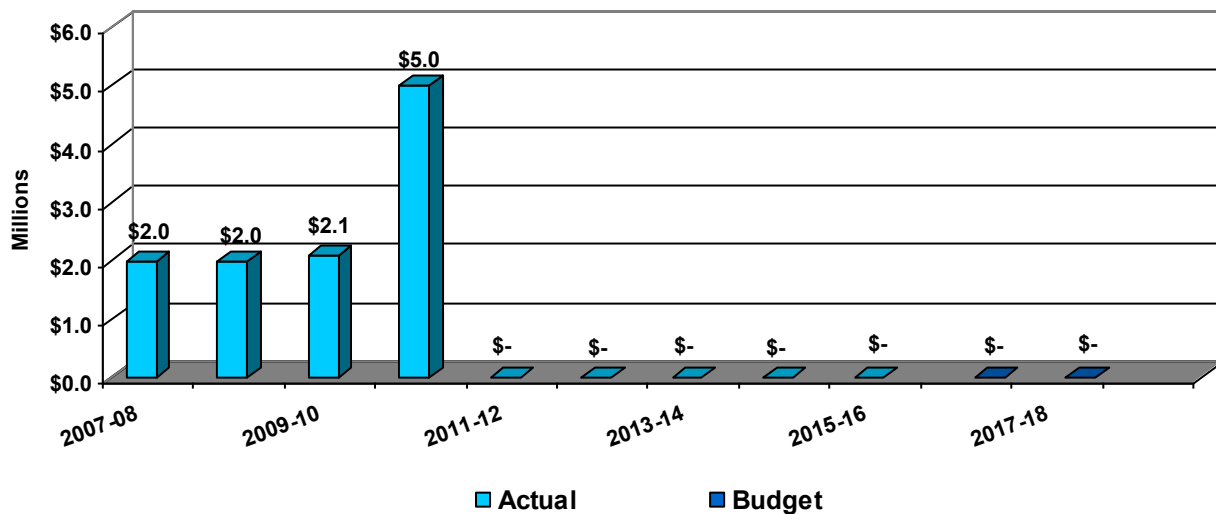
**Licenses & Permits – General Fund**



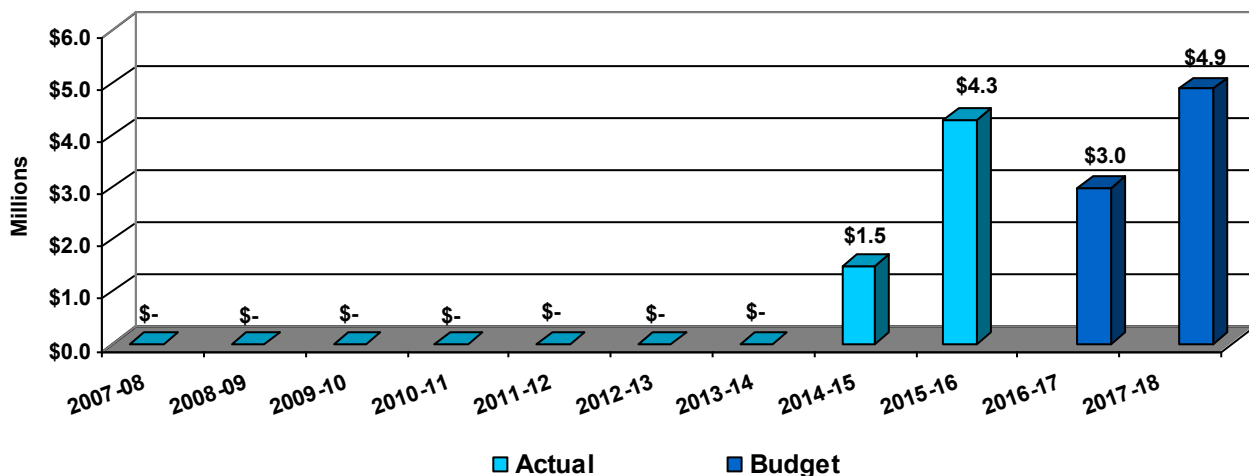
## CITY OF GLENDALE RESOURCES & APPROPRIATIONS

***Intergovernmental Revenue / GSA Reimbursement*** is the loan repayment from the Successor Agency (formerly known as the Glendale Redevelopment Agency) to the General Fund. When the Glendale Redevelopment Agency (GRA) was formed, the General Fund loaned a significant amount of money to the GRA which was slowly being repaid using tax increment generated from new projects in the redevelopment project areas. GSA Reimbursement is estimated at \$4.9 million for FY 2017-18. At this point in time the State is accelerating its payments to pay off loan sooner than originally anticipated. Prior to FY 2014-15 this revenue was reported in the Intergovernmental Revenue category. The purpose of this change was for better visibility of the repayment. This reporting change accounts for the increase and decrease in the GSA Reimbursement and Intergovernmental Revenue categories respectively.

### Intergovernmental Revenue – General Fund



### GSA Reimbursement – General Fund

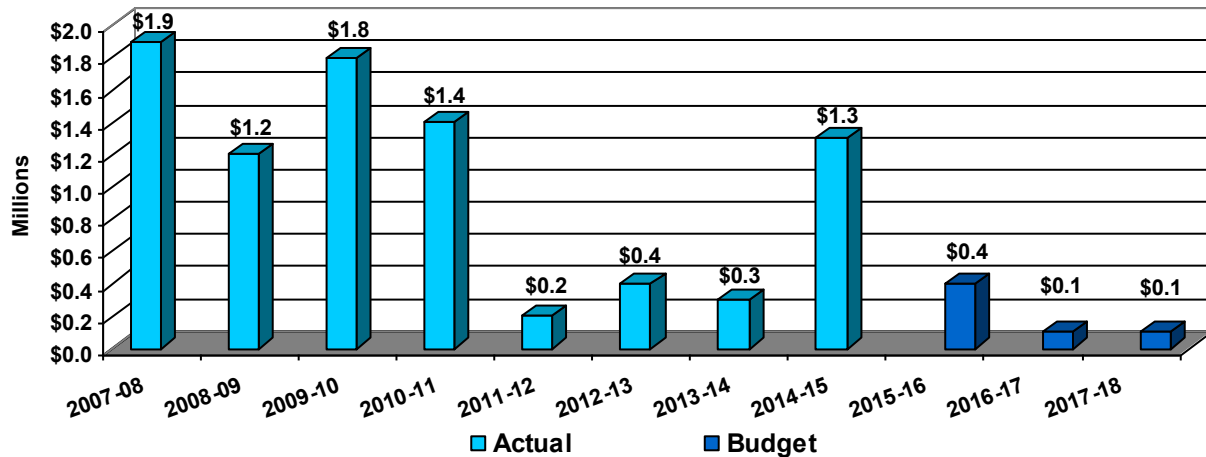




## CITY OF GLENDALE RESOURCES & APPROPRIATIONS

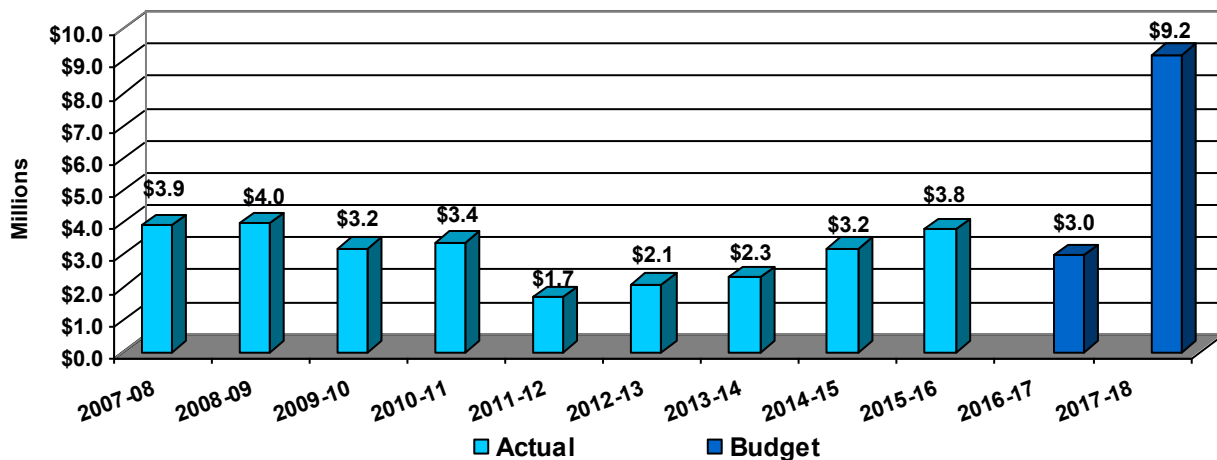
**Revenues from Other Agencies** mainly consist of Federal, State and Local grants, which include State SB 90, Mutual Aid Reimbursements and Motor Vehicle In Lieu Fees. Starting in FY 2011-12 the State suspended the motor vehicle in lieu fee and this suspension will continue for future fiscal years. It is generally more difficult to estimate grant revenues since most grant awards are made throughout the fiscal year in the form of an award letter or funding agreement. As grants are awarded during the year, departments go to City Council for an authorization in accordance with Article XI, Section 8 of the City Charter.

**Revenues from Other Agencies – General Fund**



**Charges for Services** are generally known as user fees that are charged for a variety of services provided to the general public. Fees charged for services in this category include library fees, fire fees, special police fees, map and publication fees and code enforcement fees. The large decrease in FY 2011-12 is primarily due to the shifting of the Glendale Youth Alliance (GYA) from the General Fund to a Special Revenue Fund (211). However, revenues increased by \$400 thousand in FY 2012-13, which was primarily due to fee increases following a Citywide fee study. For FY 2017-18 this category is projected to increase by \$6.2 million or 206.9%. The increase is mainly due to the collapse of the Emergency Medical Response fund (511) to the General Fund, which also includes the Paramedic Membership Fees. Other increases include the Consumer Price Index (CPI) adjustment of 2.1% and various recommended fee increases for FY 2017-18.

**Charges for Services – General Fund**

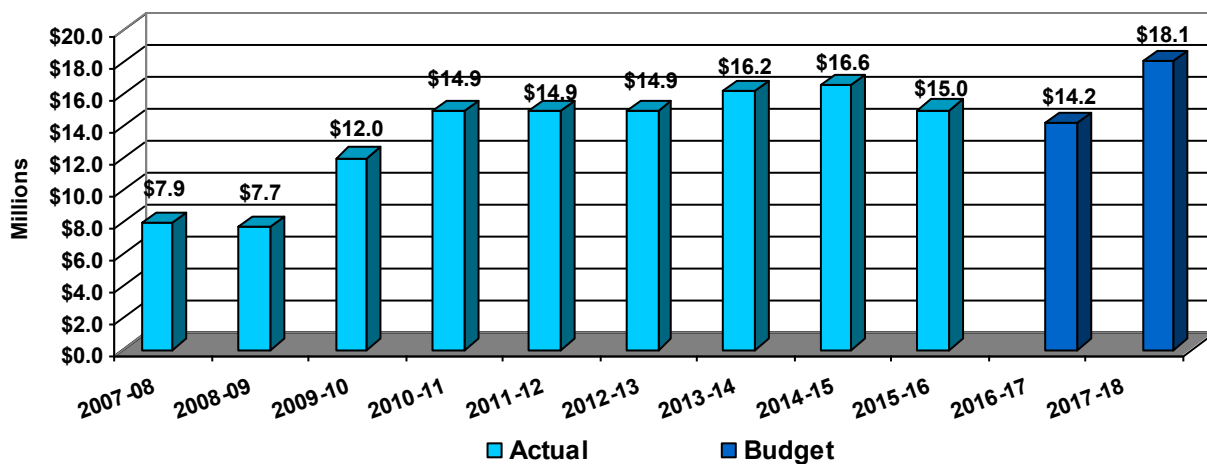


# CITY OF GLENDALE

## RESOURCES & APPROPRIATIONS

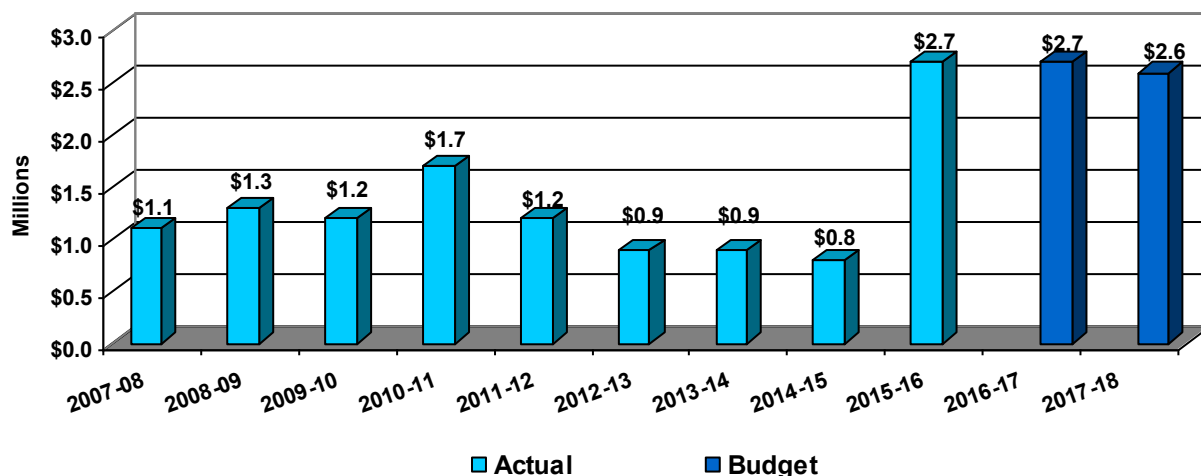
**Interfund Revenue** is the revenue derived from the City's cost allocation plan, which commenced in FY 2009-10. This plan formally allocates certain General Fund costs from "central service" departments to a variety of "receiving" departments that are funded outside of the General Fund. The central service departments in the General Fund include the City Attorney, City Clerk, City Treasurer, Administrative Services-Finance, Management Services, Human Resources, Fire Administration, and Public Works Administration. Receiving departments include Community Development, Community Services & Parks, Fire, Glendale Water & Power, Information Services, Library, Arts & Culture, Public Works, and Police. The premise behind the formal cost allocation plan is to identify those costs associated with services provided by the central service departments to the receiving departments and recover said costs. For FY 2017-18 this category is expected to increase by \$3.9 million or 27.6%.

**Interfund Revenue – General Fund**



**Fines & Forfeitures** are derived from the collection of penalties for violations of statutory offenses, administrative rules, confiscated property, and court fees. Fines & Forfeitures revenue represents 1.2% of the total General Fund resources in the FY 2017-18 Adopted Budget. FY 2010-11 experienced a large increase due to the shifting of the "Red Light Traffic" revenue from the Police Staff Augmentation Fund (263) to the General Fund. However, due to a series of court cases at the State level over the legality of red light camera enforcement, the City has voluntarily decided to terminate the program as of February 2012, which accounted for the decrease in the following year. Starting in FY 2015-16, the \$1.9 million transfer from the Parking Fund will no longer be listed under *Transfer From Other Funds* category but reported under this category. The estimated revenue for FY 2017-18 is \$2.6 million.

**Fines & Forfeitures – General Fund**

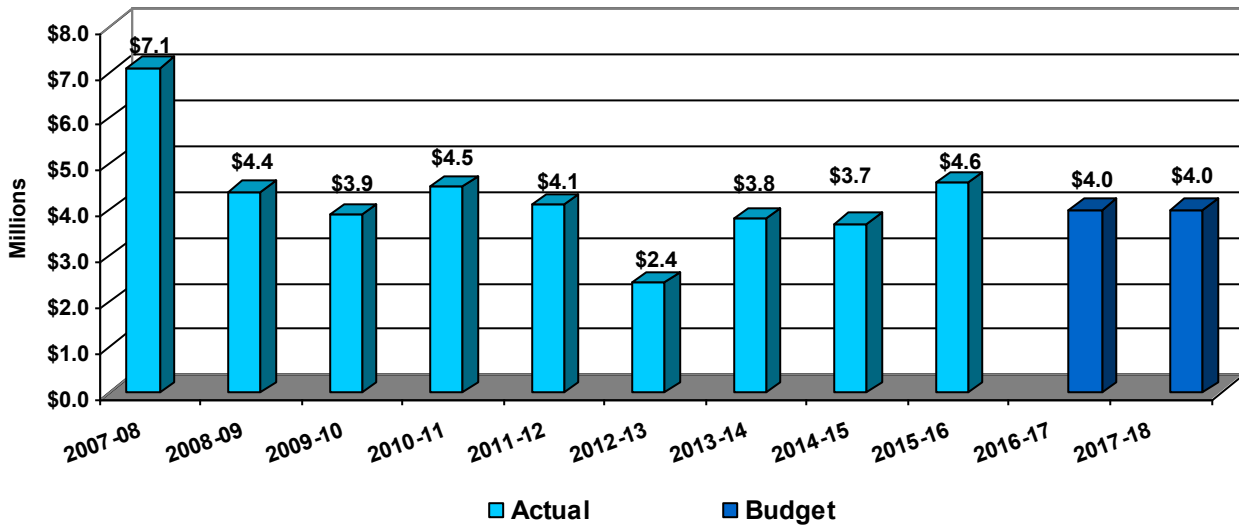


# CITY OF GLENDALE

## RESOURCES & APPROPRIATIONS

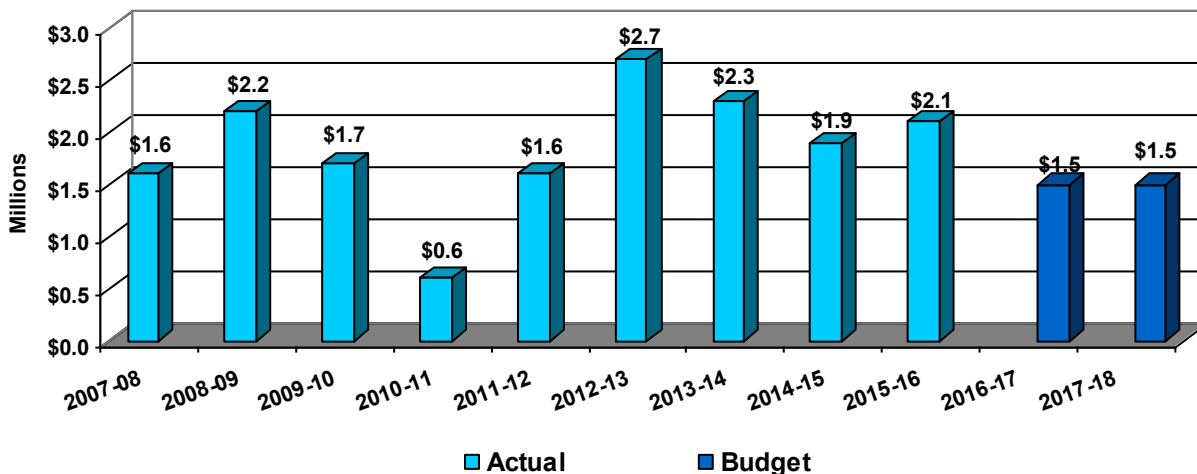
**Use of Money & Property** includes Interest & Investment Revenues, Landfill Gas Royalties and Rent & Lease Income. The City Treasurer invests funds that are available but not needed for immediate disbursement. Funds are invested in Local Investments Pool and in a core portfolio of U.S. Government Obligations. For FY 2017-18 this category is projected to increase by \$420 thousand, or 11.6%.

Use of Money & Property – General Fund



**Miscellaneous Revenue** consists of revenues other than taxes and fees, such as: sale of items/property not normally held for resale, collections from advertising, unclaimed money, and property or other contributions and donations.

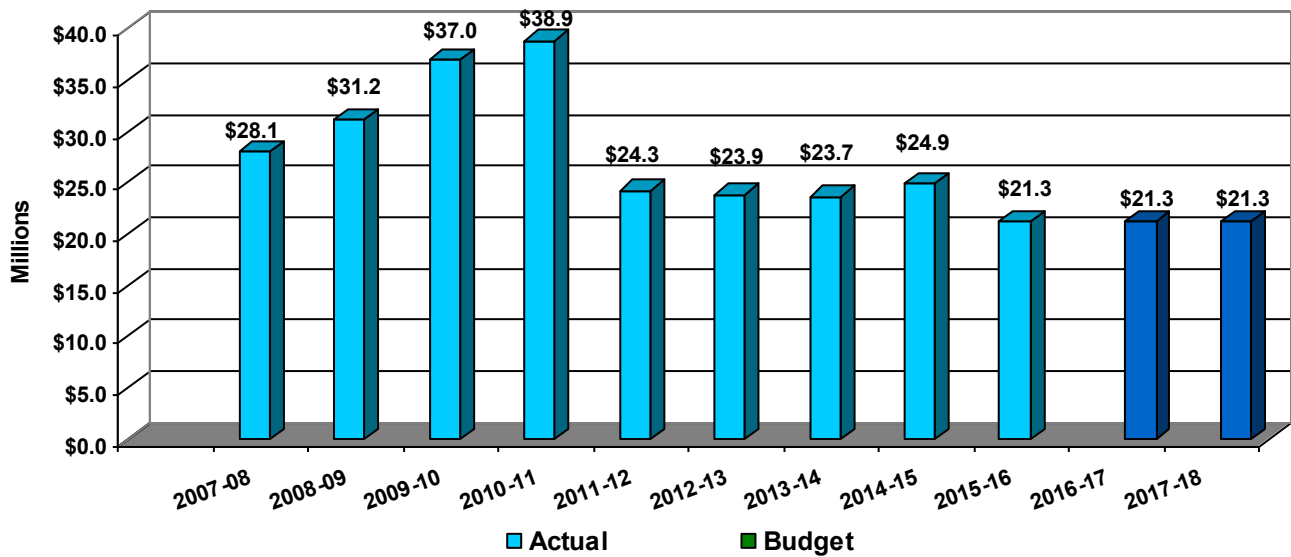
Miscellaneous Revenue – General Fund



## CITY OF GLENDALE RESOURCES & APPROPRIATIONS

**Transfers from Other Funds** are made to the General Fund for a variety of purposes. Transfers represent 9.9% of the total General Fund resources in the FY 2017-18 Adopted Budget and include transfers from Electric Utility and Refuse Disposal Funds. The decrease for FY 2011-12 in Transfers was attributable to the loss of the Water Utility transfer of \$4.2 million, the loss of the one-time transfer from the close out of the Police Staff Augmentation Fund, and the loss of two transfers from the Internal Service Funds (ISF). The two ISF transfers consisted of a transfer to the ISD Applications Fund (604) and a transfer to the Fleet / Equipment Management Fund (601). These transfers were discontinued in FY 2011-12 as they were incorporated into the Internal Service Fund rates in lieu of a straight transfer to General Fund. In FY 2015-16 the \$1.9 million transfer from the Parking Fund will no longer be listed under this category but reported in the *Fines & Forfeiture* category. Effective FY 2016-17 the electric transfer amount was capped at 10% of the electric revenues.

**Transfers from Other Funds – General Fund**



# CITY OF GLENDALE

## RESOURCES & APPROPRIATIONS

### *Special Revenue Funds*

Special Revenue funds for FY 2017-18 are expected to have a net decrease of \$125 thousand, primarily due to the following increases/decreases:

- Housing Assistance Fund 202 – The decrease of approximately \$728 thousand in this fund is due to the decrease in the voucher program and also the portable voucher HAP revenue from HUD.
- Home Grant Fund 203 – The decrease of about \$240 thousand is due to decrease in housing program funding.
- Continuum of Care Grant Fund 204 – The increase of approximately \$52 thousand is due to an increase in grant funding from HUD.
- Emergency Solutions Grant Fund 205 – The increase of approximately \$121 thousand is due to an increase in grant funding.
- Workforce Innovation and Opportunity Act Fund 206 – The increase of approximately \$277 thousand is due to an increase in Federal grant funding.
- Miscellaneous Grant Fund 216 – The increase of approximately \$1.2 million is primarily due to increase in state grants.
- Filming Fund 217 – The increase of approximately \$115 thousand is mainly due to rental of city property and other associated fees for filming.
- Transit Utility Fund 258 – The increase of approximately \$340 thousand in this fund is due to increase in local grants.
- Fire Mutual Aid Fund 266 – The decrease of \$200 thousand is due to decrease for mutual-aid reimbursements.
- Recreation Fund 501 – The increase of approximately \$98 thousand is due to the increase in various recreational activities and rental incomes.
- Parking Fund 520 – The increase of approximately \$415 thousand is due to increase in parking meters and parking garage revenues.

### *Debt Service Funds*

For FY 2017-18 there is an increase of \$3 thousand or 0.3% in the Debt Service Fund for the Police Building construction Project based on the Police Building Certificates of Participation (COPs) schedule.



# CITY OF GLENDALE

## RESOURCES & APPROPRIATIONS

### *Capital Improvement Program (CIP)*

Revenues in CIP funds for FY 2017-18 are estimated to decrease by \$2.6 million due to the following increases/decreases:

- General Fund Capital Improvement Fund 401 – The net decrease of approximately \$444 thousand is due to an increase in revenues from landfill royalty tipping fees and a decrease from transfers from general fund for street improvements.
- State Gas Tax Fund 402 – The net increase of approximately \$1.6 million is due to increase in State gas tax revenues and the new revenue from the Road Maintenance and Rehabilitation Account.
- Parks Mitigation Fee Fund 405 – The net decrease of approximately \$5.5 million is primarily due to a decrease in Parks Mitigation revenues from no anticipated projects.

### *Enterprise Funds*

For FY 2017-18, revenues in the Enterprise funds are estimated to see a net decrease of \$5.3 million primarily due to the following increases/decreases:

- Refuse Disposal Fund 530 – The increase of approximately \$601 thousand is due to an increase from commercial and residential refuse revenues.
- Electric Utility Fund 582, 583, 585 & 587 – The net decrease of approximately \$702 thousand is attributable to the following: an increase of approximately \$639 thousand in the Electric Works Revenue Fund 582, a decrease of \$1.8 million in the Electric Depreciation Fund 583, a decrease of \$75 thousand in Electric Customer Paid Capital Fund 585, and an increase of approximately \$554 thousand in Regulatory Adjustment Charge (RAC) Fund 587.
- Water Utility Funds 592, 593 & 595 – The net decrease of approximately \$5.6 million is attributable to the following: a revenue decrease of about \$5.9 million in the Water Works Revenue fund 592, as increased water rates were implemented early in FY 2014-15, revenue is estimated to increase in the Water Depreciation Fund 593 by \$340 thousand and decrease by \$1 thousand in the Water Customer Paid Capital Fund 595 for FY 2017-18.
- Fire Communication Fund 701 – The increase of approximately \$209 thousand is mainly due to an increase in revenues from contract cities and fire communication fees.

### *Internal Service Funds*

For FY 2017-18, revenues in the Internal Service funds are estimated to decrease by \$7.3 million primarily due to the following:

- ISD Infrastructure Fund 603 – The decrease of approximately \$95 thousand is due to decrease in ISD service charges to other departments.
- ISD Applications Fund 604 – The increase of approximately \$1.1 million is attributable to the Enterprise Resource Planning Tier II implementation project.

## CITY OF GLENDALE

### RESOURCES & APPROPRIATIONS

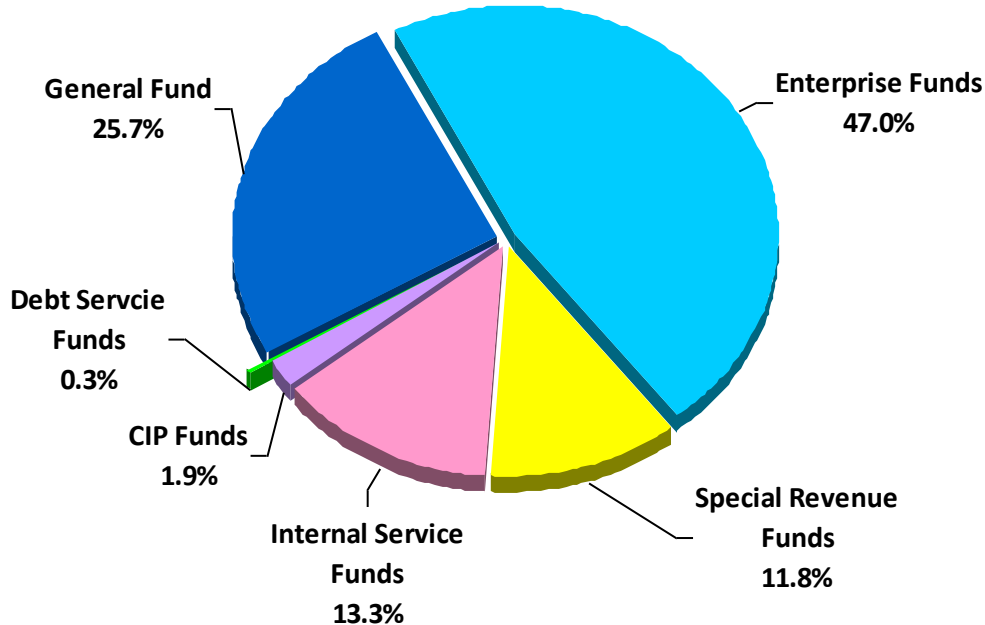
- *Building Maintenance Fund 607* – The increase of approximately \$476 thousand is due to the increase in Building Maintenance Service Charge and the cost recovery. The Building Maintenance Fund was established in FY 2015-16, while the building maintenance fund rate was established in FY 2016-17 in order to centralize the building maintenance operation into a single fund and establish a rate for cost recovery.
- *Compensation Insurance Fund 614* – The decrease of approximately \$666 thousand is based on anticipated costs for excess liability premiums and anticipated claims.
- *Medical Insurance Fund 616* – The decrease of approximately \$6.2 million is due to anticipated decreases in medical premiums and claims.

# CITY OF GLENDALE RESOURCES & APPROPRIATIONS

## OVERVIEW OF APPROPRIATIONS

Total citywide FY 2017-18 appropriations (included Transfers to Other Funds) are \$836.9 million. The following chart illustrates the percentage of budgeted appropriations for each fund type:

**FY 2017-18 Total Citywide Appropriation**  
**\$836.9 Million**



The table below depicts the total City appropriations by fund type as adopted for FY 2016-17 and FY 2017-18. Additional details can be found in the *Summary of Appropriations by Fund Type* report found under the Budget Summaries section of this book.

**Total Citywide Budgeted Appropriations**

<b>Fund Type</b>	<b>Adopted 2016-17</b>	<b>Adopted 2017-18</b>	<b>Increase/ (Decrease)</b>	<b>% Change</b>
General Fund	\$ 194,780,663	\$ 215,042,945	\$ 20,262,282	10.4%
Special Revenue	100,630,978	98,780,317	(1,850,661)	-1.8%
Debt Service	3,010,000	2,222,150	(787,850)	-26.2%
Capital Projects	25,362,000	16,008,821	(9,353,179)	-36.9%
Enterprise	385,917,075	393,568,677	7,651,602	2.0%
Internal Service	109,832,418	111,291,567	1,459,149	1.3%
<b>Totals</b>	<b>\$ 819,533,134</b>	<b>\$ 836,914,477</b>	<b>\$ 17,381,343</b>	<b>2.1%</b>

The following sections discuss some of the major changes in appropriations depicted in the table above for each fund type.

# CITY OF GLENDALE

## RESOURCES & APPROPRIATIONS

### *General Fund Appropriations*

The appropriations for the adopted FY 2017-18 General Fund budget, together with comparative appropriations from FY 2016-17, are as follows:

Category	Adopted 2016-17	Adopted 2017-18	Increase / (Decrease)	% Change
Salaries	\$ 84,784,962	\$ 89,950,763	\$ 5,165,801	6.1%
Overtime	7,152,702	8,649,193	1,496,491	20.9%
Hourly Wages	3,404,054	5,220,240	1,816,186	53.4%
Benefits (Net salary charges out)	25,330,400	27,619,126	2,288,726	9.0%
PERS (Net of cost-share)	25,440,997	30,400,680	4,959,683	19.5%
Maintenance & Operation	43,782,697	49,591,904	5,809,207	13.3%
Capital Outlay	-	125,628	125,628	N/A
Transfers	3,067,327	2,579,677	(487,650)	-15.9%
Retirement Incentive	897,511	-	(897,511)	-100.0%
<b>Total General Fund Budget</b>	<b>\$ 193,860,650</b>	<b>\$ 214,137,211</b>	<b>\$ 20,276,561</b>	<b>10.5%</b>
Use of Assigned Econ Dev Fund Balance	920,013	905,734	(14,279)	-1.6%
<b>Total General Fund Budget</b>	<b>\$ 194,780,663</b>	<b>\$ 215,042,945</b>	<b>\$ 20,262,282</b>	<b>10.4%</b>

As indicated above, the General Fund budget has seen an increase of approximately \$20.3 million or 10.4%. The majority of the \$20.3 million increase is attributable to the following:

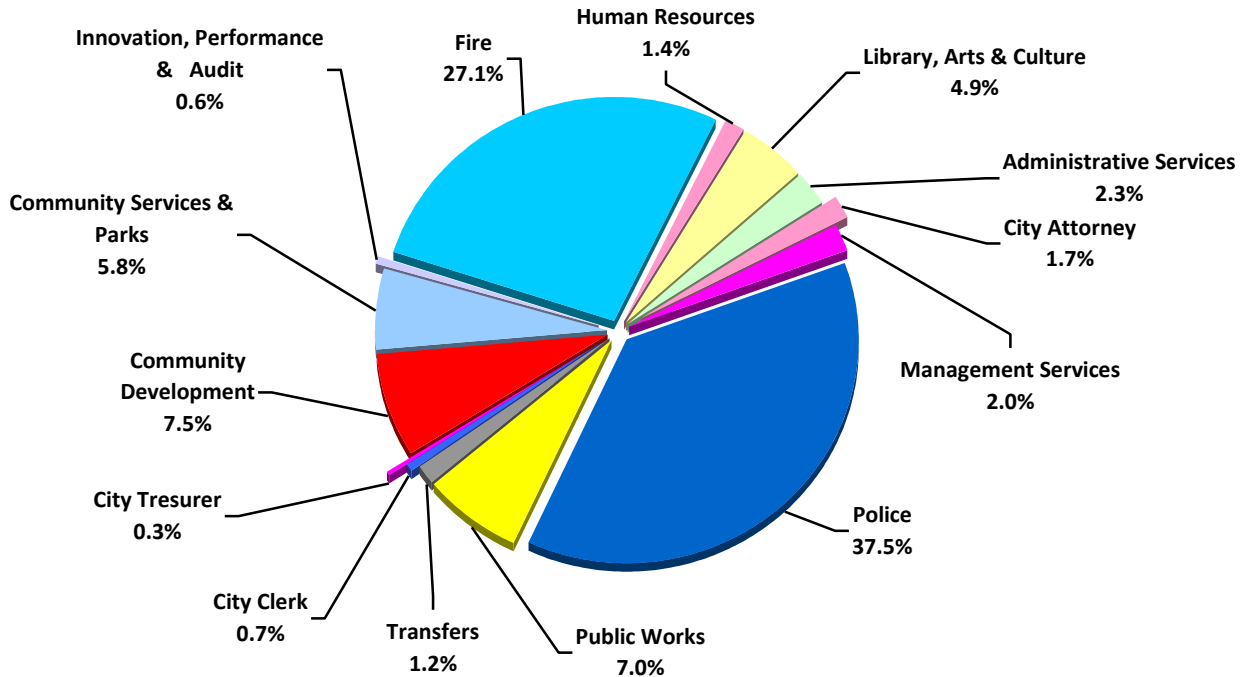
- **Salaries and Benefits:** \$5.0 million increase in PERS costs (net of employee cost sharing); \$3.7 million increase due to Fire Department's Emergency Medical Services Fund (Fund 511) collapsing into the General Fund; \$2.3 million increase for service level adjustments for additional personnel costs in various departments; \$1.6 million increase for Workers' Compensation benefits, mainly due to an increase in rates for Fire and Police personnel; Cost of Living Adjustments for all personnel belonging to the Glendale Fire Fighters' Association (3.5%), the Glendale Police Officers' Association (3%), the Glendale Management Association - Police Sworn (3%), Glendale Management Association - Fire Sworn (2%), and Hourly Employees (3%). Total Benefits are net of salary charge-outs to other Funds.
- **Maintenance & Operation:** \$1.7 million increase for the ISD Service Charge; \$1.8 million increase due to Fire Department's Emergency Medical Services Fund (Fund 511) collapsing into the General Fund; \$2.8 million increase for service level adjustments across M&O accounts in various departments; Increases offset by decreases of \$408 thousand in Building Maintenance charges and \$290 thousand in Furniture and Equipment for various departments.
- **Transfers/Capital Outlay:** \$488 thousand decrease in non-departmental transfers to the Capital Improvement Fund (net of an \$84 thousand increase in service level adjustments for a transfer to the Nutritional Meals Fund); \$126 thousand increase in capital outlay for the Fire Department.

In addition, there is a \$906 thousand budgeted Use of Assigned Fund Balance for hourly wages and contractual costs in the Economic Development Department. This amount represents a decrease of \$14 thousand from the FY 2016-17 Adopted Budget and is drawn down from a separate account assigned for this purpose.

# CITY OF GLENDALE RESOURCES & APPROPRIATIONS

The graph below depicts the FY 2017-18 General Fund appropriations by Department.

## FY 2017-18 General Fund Appropriation \$215.0 Million



## Special Revenue Fund Appropriations

The \$1.9 million decrease in the Special Revenue Funds is primarily due to the following:

- CDBG Fund 201 – The increase of approximately \$31 thousand is due to an increase in project appropriation relative to last year.
- Housing Assistance Fund 202 – The decrease of approximately \$269 thousand is due to a decrease in portable vouchers and associated revenue.
- Home Grant Fund 203 – The decrease of approximately \$238 thousand is due to a decrease in HUD funding applied toward direct assistance.
- Continuum of Care Grant Fund 204 – The decrease of approximately \$795 thousand is due to a decrease in appropriation toward direct assistance.
- Emergency Solutions Grant Fund 205 – The increase of approximately \$38 thousand is due to an increase in funding applied toward direct assistance.



## CITY OF GLENDALE RESOURCES & APPROPRIATIONS

- Workforce Innovation & Opportunity Act Fund 206 – The increase of approximately \$318 thousand is mainly due to an increase in funding applied toward direct assistance.
- Affordable Housing Trust Fund 209 – The increase of \$20 thousand is due to an increase in HUD funding.
- Urban Art Fund 210 – An increase of approximately \$58 thousand is due to an increase in contractual services.
- Begin Affordable Homeownership Fund 212 – The increase of approximately \$210 thousand is due to an increase in HUD funding applied toward direct assistance.
- Low & Mod Income Housing Asset Fund 213 – The increase of approximately \$1.2 million is due to contractual services for property purchase and resale and personnel shifts between funds.
- Miscellaneous Grant Fund 216 – The increase of approximately \$726 thousand is due to an increase in grant funding and projects budget for FY 2017-18.
- Filming Fund 217 – The decrease of approximately \$45 thousand is due to a decrease in cost allocation charges and anticipated overtime costs.
- Measure M Local Return Fund 222 – New fund established for FY 2017-18. The appropriation of approximately \$1.9 million is for contractual services and Beeline Maintenance Facility project.
- Measure R Local Return Fund 254 – The decrease of approximately \$2.0 million is due to a decrease in project appropriations relative to last year.
- Measure R Regional Fund 255 – The increase of approximately \$1.8 million is due to new project appropriations relative to last year.
- Transit Prop A Local Return Fund 256 – The decrease of approximately \$3.0 million is due to a decrease in project appropriations relative to last year.
- Transit Prop C Local Return Fund 257 – The increase of approximately \$55 thousand is due to an increase in project appropriations relative to last year.
- Transit Utility Fund 258 – The increase of approximately \$340 thousand is due to an increase in contractual services mainly for Beeline transportation services.
- Asset Forfeiture Fund 260 – The increase of approximately \$207 thousand is due to an increase in appropriations for overtime and in furniture & equipment.
- Police Special Grants Fund 261 – The increase of approximately \$418 thousand is due to an increase in overtime, workers' compensation, PERS, and furniture & equipment for the Jail Security System upgrade.
- Supplemental Law Enforcement Fund 262 – The increase of approximately \$39 thousand is due to an increase in appropriations for salaries, overtime, and workers' compensation.
- Fire Mutual Aid Fund 266 – The increase of approximately \$50 thousand is due to an increase in mutual aid activity applied towards salaries and benefits.

## CITY OF GLENDALE RESOURCES & APPROPRIATIONS

- Special Events Fund 267 – The increase of approximately \$174 thousand is due to an increase in special events overtime for Police and cost allocation charges for Fire.
- Library Fund 275 – The increase of approximately \$449 thousand is due to an increase in direct assistance.
- Electric Public Benefit Fund 291 (Previously 290) – The increase of approximately \$573 thousand is due an increase in contractual services and municipal billing costs.
- Recreation Fund 501 – The increase of approximately \$651 thousand is due to the increase in the Building Maintenance rate to the Civic Auditorium and Sports Complex.
- Hazardous Disposal Fund 510 – The increase of approximately \$106 thousand is due to a new CIP project for Ventilation System Replacement, and municipal billing costs.
- Emergency Medical Services Fund 511 – The decrease of approximately \$5.9 million is due to the Fund collapsing into the General fund beginning FY 2017-18.
- Parking Fund 520 – The increase of approximately \$1.0 million is due to an increase in contractual services, construction services, building maintenance costs, and PERS.

### *Debt Service Funds*

There is only one Debt Service Fund with an appropriation for FY 2017-18: the Police Building Project (Fund 303). The decrease in this fund of approximately \$788 thousand is due to a lower principle payment based on the amortization schedule.

### *Capital Improvement Funds*

Changes in the *Capital Improvement Funds* equated to a net decrease of approximately \$9.4 million and are attributable to the following:

- General Fund Capital Improvement Fund 401 – The increase of approximately \$2.3 million in FY 2017-18 is a result of increased project appropriations relative to last year. Some of the major project appropriations for FY2017-18 within this fund include: \$2.0 million for Fremont Park Renovation; \$1.3 million for Street Improvements; \$700 thousand for Illuminated Street Sign Replacement; \$500 thousand for Fire Station 29 Reconstruction; and \$450 thousand for Jail Security System Video & Touchscreen Upgrade. These appropriation increases are offset by reductions to various projects relative to the prior year.
- State Gas Tax Fund 402 – The increase of approximately \$2.3 million is a result of increased project appropriations relative to last year. Some of the major project appropriations for FY 2017-18 within this fund include: \$975 thousand for the Street Resurfacing Program; \$610 thousand for Street Maintenance; and \$600 thousand for the Riverside Drive & Western Avenue Rehabilitation project.
- Parks Mitigation Fee Fund 405 – The decrease of approximately \$16.2 million is a result of reduced project appropriations relative to last year.

## CITY OF GLENDALE

### RESOURCES & APPROPRIATIONS

- Library Mitigation Fee Fund 407 – The decrease of approximately \$305 thousand is due to a decrease in project appropriation relative to last year.
- CIP Reimbursement Fund 409 – The increase of approximately \$2.1 million is due to an increase in project appropriation relative to last year. Some of the major project appropriations for FY 2017-18 within this fund include: \$1.6 million for the Beeline Maintenance Facility and \$522 thousand for the Glendale Sub-Regional Traffic Management project.
- San Fernando Corridor Tax Share Fund 410 – The increase of approximately \$400 thousand is due to a new appropriation for the Flower Street Improvement & Widening project.

#### *Enterprise Funds*

The \$7.7 million increase in the *Enterprise Funds* is primarily due to the following:

- Sewer Fund 525 – The increase of approximately \$2.3 million is due to an increase in cost allocation, contractual services, and municipal billing costs.
- Refuse Disposal Fund 530 – The increase of approximately \$4.1 million is due to an increase in cost allocation charges, capital outlay, and contractual services.
- Electric Utility Funds 582, 583 & 585 (Previously 552, 553 & 555) – A decrease of approximately \$1.8 million is mainly attributable to a decrease in funding for capital improvement projects and customer-paid projects.
- Water Utility Funds 592, 593 & 595 (Previously 572, 573 & 575) – An increase of approximately \$61 thousand is mainly attributable to an increase in salaries & benefits and cost allocation. Part of this increase is offset by a decrease in funding for capital improvement projects.
- Fire Communication Fund 701 – The increase of approximately \$3.0 million is due to an increase in capital outlay items.

#### *Internal Service Funds*

The \$1.5 million increase in the *Internal Service Funds* is primarily due to the following:

- Fleet/Equipment Management Fund 601 – The increase of approximately \$2.2 million is primarily due to an increase in capital outlay, vehicle maintenance, equipment, and new appropriations for various capital improvement projects.
- Joint Helicopter Operation Fund 602 – The increase of approximately \$1.6 million is due to the purchase of a new helicopter.
- ISD Infrastructure Fund 603 – The increase of approximately \$735 thousand is primarily due to an increase in equipment and PC purchases.
- ISD Applications Fund 604 – The increase of approximately \$4.7 million is primarily due to new computer software costs.

## CITY OF GLENDALE RESOURCES & APPROPRIATIONS

- *Building Maintenance Fund 607* – The increase of approximately \$1.1 million is primarily due to new appropriation for various CIP projects.
- *Liability Insurance Fund 612* – The decrease of approximately \$84 thousand is primarily due to decreases in anticipated legal consultation fees, offset by increases to excess liability premiums, contractual services and cost allocation charges.
- *Compensation Insurance Fund 614* – The increase of approximately \$585 thousand is due to anticipated increases for excess liability premiums and claims.
- *Dental Insurance Fund 615* – The decrease of approximately \$165 thousand is due to anticipated decreases in costs for claims.
- *Medical Insurance Fund 616* – The decrease of approximately \$9.3 million is due to anticipated decreases in costs for premiums and claims for retirees and active employees.
- *Vision Insurance Fund 617* – The decrease of approximately \$33 thousand is primarily due to a decrease in anticipated claims.
- *Employee Benefits Fund 640* – The increase of approximately \$943 thousand is due to increases in anticipated separation, vacation, and compensated time payouts.
- *Post-Employment Benefits Fund 642* – The decrease of approximately \$2.0 million is due to the PARS Supplemental Retirement payments ending in FY 2016-17.
- *ISD Wireless Fund 660* – The increase of approximately \$1.2 million is primarily due to the purchase of radios for the Police and Fire departments, as well as depreciation costs.





# FY 2017-18 Adopted Budget





# ABOUT THIS SECTION

The adopted budget for FY 2017-18 continues to fund programs and initiatives that promote the strategic goals adopted by City Council. The City's strategic goals have helped guide the development of the budget and set City and department priorities. This section highlights Glendale's operations, programs, services, accomplishments, future activities, and performance measures relative to the City's ten guiding City Council priorities. The priorities are listed below along with a brief description of the strategic objective, and lead City Departments for each goal (*Note: All City departments either directly or indirectly support the Council priorities listed below through a combination of programs and services provided to the community and across departments*):

**Fiscal Responsibility** Conduct the City's financial affairs in a prudent and responsible manner to ensure adequate resources are available to meet current obligations and long term stability. Primary departments that support this goal include the City Treasurer, Finance, and Management Services.

**Exceptional Customer Service** A City that is committed to providing its residents with extraordinary customer services centered around the principles of speed, quality, and customer satisfaction through the delivery of flawless and seamless services to every customer served. Each City department is responsible for carrying out this priority under all conceivable conditions and circumstances.

**Economic Vibrancy** Encourage the creation and attraction of high wage/high growth employment opportunities, supported by a skilled labor force through a healthy collaboration between businesses. Primary departments that support this goal include Community Development and Management Services.

**Informed & Engaged Community** Conduct the business of government in the best interest of the public with integrity, openness, and inclusion through the integration of technology to enhance government service delivery, and foster community access to information and government resources. Primary departments for this strategic goal include the City Clerk, Community Development, Management Services, City Attorney, and Information Services.

**Safe & Healthy Community** A community that is physically safe, free of blight, prepared for emergencies, with access to quality physical and mental care services. Primary departments for this goal are Fire and Police.

**Balanced, Quality Housing** Responsible maintenance, preservation, and development of a balanced mix of housing opportunities available to all segments of the population. The primary responsible department is Community Development.

**Community Services & Facilities** Availability of accessible parks, community centers, and community services tailored to the City's diverse needs, which enhance the character of the community and offer personal enrichment and recreational opportunities. The lead departments for this strategic goal include Community Services & Parks and Public Works.

**Infrastructure & Mobility** A City focused on providing a safe, efficient, and reliable transportation and utility services through a well planned infrastructure and effective use of innovative technologies. The primary responsible departments include Glendale Water & Power, Public Works, and Information Services.

**Arts & Culture** Implementation and preservation of a rich variety of arts and cultural experiences celebrating the community's diverse cultures, values, and heritage. The lead departments for this goal include Community Development, Library, Arts & Culture, and Human Resources.

**Sustainability** Implementation of sustainable City principles to protect the quality of the air, water, land, and other natural resources; conservation native vegetation and other ecosystems; and minimization human impacts. The primary departments for this goal include Public Works, Community Development, and Glendale Water & Power.

Lastly, departments have prepared Key Performance Indicators which continue to support the City's goals and act as a tool by which to measure the programs and services provided. The Key Performance Indicators are located at the end of this section (commencing on page 99).

# FISCAL RESPONSIBILITY

The City of Glendale's financial affairs are conducted in a prudent and responsible manner to ensure adequate resources are available to meet current obligations and long-term stability. Over the years, the City has been fiscally conservative, an approach made apparent in its accounting, budget and investment policies, and in its comprehensive annual financial report. The City's current unaudited and unreconciled cash balance for all Governmental and business-like activities as of June 30, 2017 is approximately \$759 million, an estimated increase of 11% compared to June 30, 2016. Capital preservation is attained through prudent investment strategies and the avoidance of speculative, high-yield financial instruments. The City reports quarterly on investments to an oversight board, known as the Investment Policy Advisory Committee (IPAC). Monthly and annual investment reports are provided to the City Council, City Manager, Director of Finance, and members of IPAC.

Other examples of conservative financial policies include the City's maintenance of a balanced operating budget for all governmental funds with ongoing resources equal to or greater than ongoing expenditures. Glendale has no outstanding general obligation debt and has opted to use a conservative "pay-as-you-go" strategy to finance general capital improvement projects. Even during the difficult economy, Glendale continues to fund its landfill post-closure liability. The City also continues to fund the annual required contribution for future pension obligations. It should be noted that employees have continued to increase their contribution toward pensions and benefits over the last several years, which is a rare accomplishment among area cities.

Additionally, the City strives to maintain adequate cash in each of the self-insurance Internal Service Funds. The City also pursues collection activities that will yield the highest amount of revenue that is due to the City while minimizing the costs incurred to do so. Finally, the City complies with all requirements of Generally Accepted Accounting Principles (GAAP) and the pronouncements from the Governmental Accounting Standard Board (GASB).

As a key component to Fiscal Responsibility, the City is transparent in all efforts concerning its finances. Each year, the City of Glendale:

- Issues a Comprehensive Annual Financial Report (CAFR), which is audited by an independent Certified Public Accounting firm. The City also publishes a summarized version of the CAFR referred to as the Popular Annual Financial Report (PAFR).
- Produces an annual budget document containing detailed information about the City's budget.
- Provides quarterly updates to City Council to apprise them of the City's financial performance to date, and provides a five-year forecast of future revenues and expenditures.
- Conducts multiple public budget study sessions each spring which affords the City Council and Glendale residents an opportunity to review, study, and ask questions about the budget.
- Holds a budget hearing in June in which the entire budget is presented to the City Council and to the public for input and recommendations before finally being adopted.
- Posts the Comprehensive Annual Financial Report, Adopted Budget, budget study session reports, and budget-related City Council items on the City's website for public viewing.

Paramount to being fiscally responsible, the City has implemented a proper system of internal controls. Internal controls are systematic measures (such as reviews, checks and balances, methods and procedures) implemented by an organization to conduct business in an efficient and effective manner; safeguard assets and resources; deter and detect errors, fraud, and theft; ensure accuracy and completeness of its financial data; produce reliable and timely financial and management information; and ensure adherence to policies and procedures.

Some of the key internal controls in place include the following provisions:

- Duties are properly segregated throughout the City so that no single employee controls a transaction from beginning to end.
- The accounting system checks transactions against the City Council authorized budget and notifies management of funding shortages.
- Budget-to-actual reports are generated and reviewed on a monthly basis.
- All requests for payment go through a multi-level review process including the verification of proper signatures before payments are executed.

- The City seeks competitive bids for public works construction contracts to ensure that tax payer dollars are used to procure services at their lowest possible price.
- All items requiring an increase in spending authority (i.e. an appropriation) are presented to City Council for approval.
- The City actively promotes its employee hotline for employees to anonymously report suspected instances of fraud, waste, abuse, or inappropriate employee behavior.
- The Audit Committee meets at least on a quarterly basis to review the status of internal audit reports, the progress of the annual financial audit, and assist in the selection of the external auditor.

# ACCOMPLISHMENTS

## **General Fund Operationally Balanced for FY 2016-17**

For the fifth consecutive year, the City of Glendale was able to balance the General Fund budget without the need for budget reductions to core City programs and services. Considering that Glendale is a full-service city servicing more than 200,000 residents, this was a significant accomplishment. This achievement did not come easy, as it was made possible only through implementation of a variety of fiscally prudent and innovative management strategies over the last several years, including department restructuring, layoffs, pension reform, and retirement incentives. While there is still work that needs to be done, the City of Glendale has successfully established a solid foundation upon which it can build a structurally balanced budget for the foreseeable future.

## **Reduced Other Post-Employment Benefits (OPEB) Liability and Operational Costs**

The City of Glendale has some control over how to fund certain liabilities, such as other post-employment benefits (OPEB), and certain operational costs, such as information technology outlay. To mitigate current OPEB liability, the City has recently implemented a strategy to “un-blend” its health insurance rates, reducing the City’s unfunded liability by approximately \$192 million. To further reduce ongoing operational costs, the City explored cost-saving alternatives to its current financial, human resources, and payroll enterprise systems. The Project Team has recently implemented the new payroll and human resource systems, and is currently in the design and test phase of the new financial system.

## **Budget Awards**

The annual budget document was once again granted the Excellence in Operating Budget Award from the California Society of Municipal Finance Officers (CSMFO). For the seventh consecutive year the CSMFO has recognized that the City’s budget document conforms to the comprehensive standards of excellence criteria established by the CSMFO. For the eighth consecutive year, the budget document was awarded the Distinguished Budget Presentation Award from the Government Finance Officers Association (GFOA). The GFOA is a national organization that recognizes budget documents that meet the most stringent reporting criteria. This award recognized that the City’s FY 2016-17 budget document has met the program criteria as a policy document, a financial plan, an operations guide, and a communications device.

## **Financial Report Awards**

For the 21st consecutive year, the City of Glendale has once again earned the Excellence in Financial Reporting award from the GFOA. This is a distinguished award which indicates that the City’s Comprehensive Annual Financial Report (CAFR) conforms to strict requirements in areas such as presentation, format, ease of use, disclosure, and overall message to its readers. The City also earned the Excellence in Popular Annual Financial Report (PAFR) from the GFOA. The GFOA established the PAFR Program to encourage state and local governments to produce high-quality reports specifically designed to be easily understandable to the general public who have no background in public finance.

## **Disciplined Investment Approach**

The City maintains a disciplined approach to managing its investment portfolio by avoiding unnecessary risk to principal and ensuring that fund liquidity is sufficient to meet current obligations. The City continues to minimize its portfolio risk from interest-rate volatility by reducing its purchases of callable securities and investing in non-callable, high investment-grade securities. This investment approach has increased the City portfolio’s overall rate of return thus increasing investment revenues – increasing the overall average yield of the portfolio by more than 100% over the past four years.

## **Maintained General Fund Reserve**

In accordance with City Council’s established policy, the City maintains a minimum reserve of 30% of its operating budget, with a target reserve of 35%. Through transparent and responsible budgeting practices and continued collaboration within the City organization, the City has managed to exceed its General Fund target reserve, closing the FY 2015-16 with a balance of \$80.8 million, or 43.1% of the revised FY 2015-16 operating budget.

# Looking Ahead...

As an integral part of Financial Responsibility, forecasting has taken a vital role in the City's annual budget process. During this year's budget study sessions, a five-year General Fund forecast was presented to the City Council. Revenue estimates were conservative and based on a variety of inputs including historical trends and input from industry experts. Many variables were taken into cautious consideration by staff with the understanding that it is difficult to predict economic booms or busts which could impact the City's revenue stream.

## Financial Forecast

With regard to forecasted expenditures, estimates were equally conservative and only negotiated salary adjustments have been factored in for operational cost-increases. Due to ongoing restructuring, one-time retirement incentives, and other reorganization efforts over the past several years, the City has responsibly managed its employee costs. Nonetheless, one of the major challenges for all cities across California is increased pension costs due to the Great Recession and the slow recovery of financial markets thereafter. Adding to these costs are recent adjustments to CalPERS' internal actuarial assumptions (e.g. lowered expected rate of return; extended life expectancy for annuitants). These adjustments, when added to the equity losses during the Great Recession, are anticipated to result in a steady, prolonged increase in the City's share of pension costs – a trend that may last for the next 25 years.

Recently, shortly after FY 2016-17 -end, the City Council took a proactive step in addressing future costs by voting to fund a Pension Rate Stabilization Trust (i.e. a Section 115 Trust) with one-time surplus revenues. Once fund assets have accumulated through capital appreciation and earned interest they will be used to offset rising costs as they begin to peak. City staff is actively appraising other strategies to address the trend in rising pension costs and will work to implement more solutions in the coming years.

## General Fund Transfer

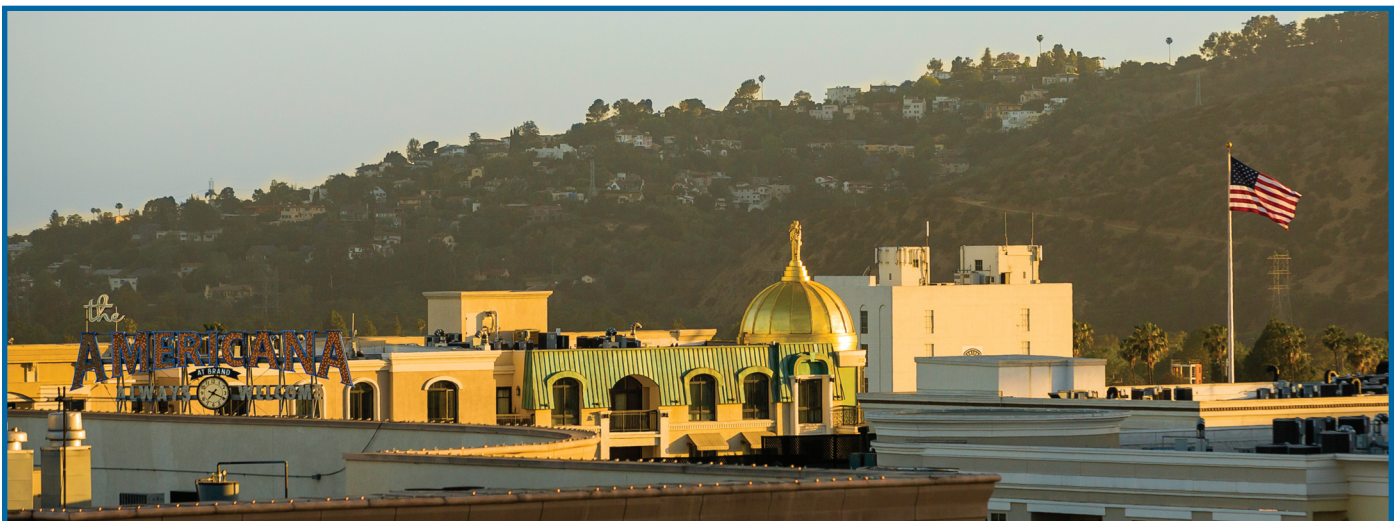
Dating back to the 1940s, the City has complied with its charter by transferring funds from its electric utility's surplus revenues to the General Fund. The General Fund is the main bank account for the City and is essential to funding critical departments and services, such as: Library, Arts & Culture, Police, Fire, and Community Services & Parks. This transfer from the City's electric utility comprises approximately 10 percent of General Fund revenues. Presently, the fate of the transfer is unclear, as the matter is under judicial review. If the transfer is discontinued, the strain on the General Fund's resources may possibly result in the closure of various parks, the entire Library, Arts & Culture Department, or the contracting of police and fire services.

## Potential Revenue Enhancement Measure

The City may consider placing a revenue-enhancement measure on a future ballot. Should external economic conditions decline to the point where alternative revenues are both necessary and feasible, Glendale voters can opt to enact any of the many revenue measures available to them to preserve and maintain the exceptional level of services they expect from the City.

## Financial Systems Enterprise Resource Planning (ERP)

With the successful implementation of the human resources and payroll systems in FY 2016-17, the Project Team (comprised of Finance, ISD, HR and Management Services staff) will work to continue the implementation/integration plan for the new financial modules, including: General Ledger, Purchasing, Inventory, Fixed Assets, Accounts Receivable/Payable, Cashiering, Grants Management and Budgeting.





# EXCEPTIONAL CUSTOMER SERVICE

The City of Glendale is committed to providing quality services to our diverse community. As in any successful organization, Glendale's customer service principles focus around three main elements: speed, quality, and customer satisfaction.

In today's fast paced environment, it is imperative that service-oriented organizations strive to ensure that their internal systems are designed and implemented in a manner that delivers flawless and seamless services to every customer under all conceivable conditions and circumstances. At the heart of this strategy is the presence of effective communication and ongoing coordination throughout the organization.

In response, the City has developed various tools, which improve coordination and follow through in order to ensure the satisfaction of residents. Whether an inquiry is received in person, over the phone, or online, residents can be assured that their concerns are routed through the proper channels for action.

Since the public's need for assistance does not cease when the typical work day ends, the City offers direct telephone access for residents 24 hours per day, where a representative is capable of addressing their concerns. By dialing (818) 550-4400, callers can report various concerns including, but not limited to traffic signal malfunctions, code enforcement related matters, fallen tree limbs, potholes, and damaged sidewalks.

The City also offers an easily accessible online Service Request Form located on its homepage at [www.glendaleca.gov](http://www.glendaleca.gov). By simply clicking "Contact Us" along the bottom of the page, residents can be assured that their comments and concerns will be individually reviewed and routed to the appropriate City department for action.

For instances when residents notice a cracked sidewalk, abandoned sofa, or inoperable street light, the City offers yet another opportunity for on-the-go communication regarding quality-of-life related concerns. By downloading the free "MyGlendale" app on smart phones, residents can simply snap a photo, provide a general description, and submit their concerns instantly. Once submitted, a work order is generated and the task is scheduled for follow-up.

The City further exhibits its commitment to customer service through the implementation of development-friendly initiatives, such as expedited plan check services that help applicants save time and money with guaranteed turnaround times for the approval of construction plans. The City offers development concierge services for complex projects requiring multi-department review and coordination in order to expedite the entitlement process. The quality of service delivery in the Permit Service Center is monitored via an online survey that allows the City to identify and implement customer service improvements. The City's Property Portal saves customers time by allowing them to view property details they would otherwise need to get from the Permit Services Center. Another online method for contractors and homeowners to access permit or plan check information is CLIPP. This new source will soon allow for certain permits and licenses to be issued and/or renewed online. The intent of both these new sites is to save customers time and facilitate their permit/license process.

In order to effectively provide exceptional customer service, the City remains committed to consciously and consistently providing considerate and personal attention to those we serve. As such, it is the City of Glendale's mission to respond to public inquiries in an expeditious, knowledgeable, professional, and responsible manner.





# ACCOMPLISHMENTS

## **Service Capacity Increases to Bulky/Abandoned Item Collection**

Furniture and appliances that are illegally dumped on streets, sidewalks, alleys, and parkways reflect negatively on the City and are a public safety nuisance. As such, the City continues to mitigate and address this quality of life issue by acquiring additional resources to contribute to Integrated Waste Management's collection service levels. In the past two years, Glendale has made over 37,000 bulky (reported) item stops and over 13,000 abandoned item stops, which culminated in the collection of over 4,000 tons of bulky and abandoned items. Additionally, enforcement and educational efforts have been increased, which have dramatically reduced the amount of abandoned items at particular hot spots throughout the City. Public service announcements are aired regularly on Channel 6, banners with information on bulky item services are displayed in highly visible locations, and the City's digital platforms also contain information regarding this service.

## **Inspection Improvements in Community Development**

Code Compliance and Building Inspection staffs have implemented the use of handheld digital devices for field inspections. The devices have made inspections more efficient and allow inspectors to share real-time inspection results, which are instantly uploaded to the City's land use and permit system. Given these improvements in technology, response time for complaints by Code Compliance Inspectors is currently within two days. This is a significant improvement from the previous response time of three weeks to a month or longer. The Code Compliance function was further improved by a restructure of inspector assignments resulting in dedicated staff assigned to commercial and residential citations. This has improved efficiency and reduced service turnaround time for customers.

## **Online Tools**

The City implemented the first phase of its City Licensing, Inspection & Permits Portal (CLIPP), an online service that will eventually enable users to check permit and plan check status, inspection results, and review payment data. The first phase enables contractors to renew their business license online. In addition to CLIPP, a property information portal has launched. This new portal provides users with past and current permit information, as well as other site data.

## **Business Satisfaction**

The Glendale Relationship Initiation Team is a new function of the Economic Development Division created to ensure business satisfaction with the City of Glendale. Representatives of the City including members from the Glendale City Council, Economic Development Division, and Workforce Development Board will be visiting businesses within the community on a monthly basis to gauge the satisfaction in doing business with the City, County, and State. By proactively collecting this customer service data, Glendale will be able to take immediate steps to improve problem areas as well as use the data for larger strategic customer service improvements.

## **Downtown Central Library Service Model**

As part of an initiative to improve customer service, the Reference and Circulation desks were combined into one desk to facilitate a more seamless service. This coincides with the implementation of a new point-of-need service model. Rather than patrons coming to staff for service or being referred to several desks, trained staff members promptly and courteously assist customers at their point-of-need.

## **Live Chat**

A new service was launched on the Library website, which enables patrons to chat live with a library professional. Downtown Central Library staff members sign in to the service each day and are ready to assist patrons. This service is available during library open hours except Sundays and holidays.

# Looking Ahead...

Despite unprecedented budgetary reductions, including a 25% reduction in the total number of City staff over the past several years, Glendale continues to recalibrate to operate in a leaner, more nimble environment, while striving to provide uninterrupted service to its residents. In spite of these challenges, Glendale continues to recognize the value of relationships, which are strongest when they are built upon trust, communication, and interaction.

## **Online Permit Management Service Enhancements**

CLIPP will soon provide users with options to apply for trade and roof permits that are exempt from plan check, new contractor City Business Licenses, and dog licenses and renewals. Building & Safety staff is also working alongside the Information Services Department to assist in the development of an entirely online process that will facilitate permit applications, reviews, and approvals through a digital interface.

## **Further Public Service Improvements**

As part of the Community Development Department's ongoing efforts to improve efficiencies and speed of service, further streamlining and reorganization of operations will occur. Among these, Title 5 (Business Licenses and Registrations) of the Glendale Municipal Code will be rewritten to be clearer and simpler; and will remove redundancies and regulations that are no longer necessary. These improvements will remove barriers and increase speed of issuance and enforcement. The Department will also begin developing an online housing service center for tenants and landlords enabling 24-hour access to housing resources and services. These improvements will result in faster service and thus, better customer service.

## **Create and Centralize Glendale Film Office**

The City of Glendale will centralize its film permit operations and create an official Film Office to coordinate all on-location production companies wishing to film motion pictures, television productions, commercials, student films, and non-commercial productions within City limits. The operation will be incorporated into the Management Services – Communications & Community Relations Division, and will be physically located in the Glendale Economic Development Corporation offices.





# ECONOMIC VIBRANCY

The Economic Development Division of the Community Development Department manages traditional programming and asset management functions under the leadership of the Mayor and City Council Members. Staff conducts outreach and business assistance, which leads to new and important retail, office, and industrial tenancies critical to providing Glendale a diverse base of employers and amenities. Quarterly economic data is maintained and disseminated to business stakeholders. A number of events are conducted to assist the real estate community in their efforts to sell and lease space. Along with Glendale's focus on local growth, staff sponsors and supports several regional business advocacy organizations.

Staff continues to assist several business districts with their needs to ensure healthy atmospheres for sustainable growth. Business assistance is focused on Montrose Shopping Park, Kenneth Village, Sparr Heights, Adams Square, Downtown Glendale, and Brand Boulevard of Cars.

The Verdugo Workforce Development Board (VWDB) promotes employment in Glendale by registering, pre-screening and assisting placements of qualified workers in the City. Economic Development staff coordinates with the VWDB to identify staffing opportunities when new businesses are entering the City. To further ensure economic vibrancy, the VWDB develops unemployed workers with the skills to create a local workforce pool attractive to businesses who may want to locate here, such as technology and entertainment companies.



# ACCOMPLISHMENTS

## **Asset Management**

Economic Development staff signed two Exclusive Negotiating Agreements (ENAs) to develop hotels at two City-owned parking lots in the downtown, began negotiations for a renewed lease at the Verdugo Job Center's current site, and signed a third ENA for the redevelopment of the City-owned Rockhaven site.

## **Business Recruitments/Attraction**

Economic Development hired a consultant to complete Phase II of the Tech Initiative/Accelerator Program following the successful Tech Initiative Analysis. This will allow staff to strategically attract more tech companies. Economic Development also hosted the first Glendale Tech Week with over 1,000 attendees and completed its first full year of hosting the successful Glendale Tech on Tap Series. Economic Development is preparing for the second annual Glendale Tech Week, which will take place the week of October 9, 2017. These two initiatives tie into the larger Tech Cluster Strategic Plan to increase connectivity between tech companies and attract more from the industry.

Additionally, a number of companies opened for business in Glendale due to the strong Glendale market and attraction efforts by Economic Development. Among these companies were The San Fernando, Coffee Commissary, Eggslut, California Poke, Halal Guys, Tarmé Mediterranean Grill, 85°C Bakery Cafe, Antaeus Theatre, Ace 121 Apartments, Bacari GDL, Capital One, Menchie's, T'sujita, Sugarfina, Pie Hole, GreenLeaf, Under Armour, Ombra Wine Bar, C'est La Vie, Mainland Poke, Shake Shack, Little Ground, Highlight Coffee, Philz Coffee, and 1Denim. New businesses such as these contribute to the vibrancy of downtown Glendale and its neighborhood districts. Greater amenities such as these have assisted in reducing Glendale's Class A Office Vacancy to 10.6% from an all-time high of 24% in 2010.

## **Business Assistance**

The City assisted nearly 900 current and expanding businesses with resources to further drive economic activity in the community. In November 2016, Economic Development also implemented the Business Expansion Grant program to assist local businesses with permanent infrastructure improvements or specialty equipment, which significantly expands business growth. Another accomplishment related to this effort is the inception of GRIT, or the Glendale Relationship Initiation Team, to gauge satisfaction in doing business with the City, County, and State. This is also an opportunity for businesses to voice concerns or questions, and develop a clear line of communication with the City.

## **Maryland Paseo**

In an effort to attract more visitors, businesses, and residents to the downtown, Economic Development closed down a portion of Maryland Avenue to increase pedestrian activity and act as an economic driver to that area of the downtown. Beginning on August 29, 2016, Maryland Avenue between Broadway and Wilson was closed to through traffic for the trial of a pedestrian-friendly Paseo. Economic Development staff programmed the Maryland Paseo with live music, interactive performances, and movie nights. Vacant storefronts on the street have since been converted to art galleries, and tables and chairs are in the Paseo for passersby to enjoy lunch, dinner, or coffee outdoors.

## **CicLAvia**

On Sunday, June 11 2017, the City of Glendale hosted its first CicLAvia, an open streets event, which connected Downtown Glendale to Atwater Village. "Glendale Meets Atwater" connected the City of Glendale and the City of Los Angeles along a 3-mile route of vibrant neighborhoods. This route gave Glendale residents and visitors the opportunity to engage with one another and the neighboring community as they self-propelled through the streets as pedestrians, bicyclists, skateboarders, and roller skaters surrounded by entertainment and vendors.

While there is no beginning or end to the route, downtown Glendale was on prominent display for participants. CicLAvia is in line with the City's many initiatives to encourage an active lifestyle and alternate modes of transportation, including the "Be Street Smart Glendale" campaign.

## **Verdugo Workforce Development Board**

The enactment of new legislation in 2014 known as the Workforce Innovation and Opportunity Act (WIOA) led to another year of transition in FY 2016-2017. In May 2017, the California Workforce Development Board (CWDB) approved the Verdugo Workforce Development Board's (VWDB) application to continue providing career services to local residents through the City's Verdugo Jobs Center (VJC), a proud member of the America's Jobs Centers of California. In June 2017, the CWDB also approved the City's Local Workforce Development Plan, which will guide the implementation of Glendale's workforce



development system through 2020. The Career Services Application and VWDB Local Workforce Development Plan are now pending signature from Governor Brown, which we expect to occur by October 2017.

In response to the strategic goal of diversifying funding sources, the VWDB received \$500,000 in Adult Education Block Grant funds from the Glendale Community College District Regional Consortium to continue coordinating services with local adult education and literacy programs. In FY 2017-18, services will be expanded to focus on job placement for graduates of adult education programs. By integrating these programs with workforce development, the VWDB is in a stronger position to bridge skills gaps and develop the labor pool that employers need.

Our workforce development leadership continues to serve people with disabilities. A third grant awarded by the State of California Employment Development Department in the amount of \$350,000 will continue to provide career pathways for people with disabilities. With a focus on serving adults diagnosed with Autism Spectrum Disorders, the VWDB will continue its partnership with Uniquely Abled Academy (UAA), which trains this vulnerable population as CNC Machinists. The VWDB and its key partners will be showcasing the success of the UAA at a statewide conference for the education and workforce development community in Monterey in September 2017.

In order to implement its programs and achieve its mission to “transform lives, businesses, and the community through innovative workforce services,” the VWDB convened its 15 partners to develop a Memorandum of Understanding (MOU) that delineates how resources will be braided to continue integrating and expanding services to customers and assist them in reaching their career goals. This MOU continues the successful integration of programs that cross multiple funding sources, and ensures customer and stakeholder value.

In June 2017, the VWDB partnered with the local school districts and the California Film Commission to establish paid work experience opportunities for youth participating in career pathways in the entertainment industry. Participating companies include 1817 Studios, Volt Lites, Key Code Media and Nickelodeon. More than 50 students are being placed this summer in paid internships with these companies.

## Looking Ahead...

### **Asset Management**

In the upcoming year, staff plans to continue identifying opportunity sites for development and will seek to secure additional private/public development agreements for projects that provide for economic vibrancy, public amenities, and funding for economic development programming. Assets of interest include developing a Civic Auditorium Strategic Plan, completing negotiations for the development of Rockhaven, completing a business and funding plan related to Space 134, and completing the Armenian-American Museum & Culture Center negotiations and Central Park Master Plan process.

### **Marketing**

Following the successful implementation of the “Meet Me on Brand” campaign in downtown Glendale, Economic Development will complete a similarly titled “Meet Me in Montrose” campaign to focus on driving additional activity in the neighborhood district of Montrose. This campaign will be composed of photography, videos, giveaways, and a strong social media presence.

### **Workforce Innovation and Opportunity Act**

In June 2016, the U.S. Department of Labor issued the final WIOA regulations to guide the future of the workforce development system. The VWDB will continue to implement changes to meet the new regulations as well as continue to implement its Local Workforce Development Plan. In alignment with regulatory requirements, the VWDB procured a One-Stop Operator for our VJC. This new role will focus on the continued integration of community partners including educational institutions, social service organizations, community based organizations, and other organizations who serve priority of service customers, including veterans, people with disabilities, disconnected youth, English language learners, and individuals with low income. The VWDB will also implement a comprehensive process for certifying its VJC to confirm that it meets all WIOA requirements and high performance measures.



# INFORMED & ENGAGED COMMUNITY

Earning and maintaining the Glendale community's trust is one of the greatest priorities for the City of Glendale. As such, the City consistently strives to conduct the business of government in the best interest of the public with integrity, openness, and full inclusion of the community. The City's decision-making process is respectful of public engagement, offering multiple opportunities to create an informed community and deliver excellent customer service.

The Student Ambassador Program is one example of community engagement where students are given the opportunity to learn about City Hall, City Council, meeting agendas, how meetings are conducted, and how policy is made. The City encourages civic participation from the community through a wide variety of media including GTV6 (Glendale's government access cable channel), online newsletters, community guide publications, and social media. Additionally, the City has implemented a video streaming service which allows the public to access public meetings in real time. This streaming service became available on tablets and smart phones a couple of years ago through an upgrade of the system which had been in use since 2006.

While the area of education is primarily within the jurisdiction of the Glendale Unified School District (GUSD), the City is actively involved in comprehensive and qualitative educational opportunities for all segments of the community. This is achieved by providing high quality and engaging libraries, and collaborating with outstanding educational institutions that have high student achievement rates. In an effort to further its effectiveness, the City has upgraded its main Central Library, right on the heels of a major renovation of the Brand Library & Art Center.

Furthermore, the City actively strives to encourage a sense of belonging for the entire community where residents take pride and responsibility for their City and neighborhoods. It is vitally important that residents engage in community activities and participate in the governmental processes that affect their lives. As such, the City conducts outreach to encourage community participation and input in the development of Glendale's comprehensive community plans. This year it will focus on initiating efforts for an East-West Glendale Community Plan.



# ACCOMPLISHMENTS

## **Pedestrian Safety Outreach**

This year, the City of Glendale conducted outreach to develop a Citywide Pedestrian Safety Plan. Part of the outreach process included the formation of a Pedestrian Safety Advisory Committee to work with staff. Included under the umbrella of the Plan are two other related community outreach efforts: the Safety Education Initiative (SEI) and an enhanced Safe Routes to School Program (SRTS). SEI unveiled “Be Street Smart Glendale,” an educational campaign designed to make pedestrians, bicyclists, and drivers more aware of each other and their individual responsibilities when sharing the road. The campaign reached out to residents and non-residents alike through the use of promotional items, multi-lingual educational materials, and paid advertising. SRTS continued to build on the success of its previous efforts by operating in-school education programs designed to get more school age children walking and bicycling to school. Key activities for the year included bicycle rodeos, pedestrian safety assemblies, and participation of Glendale elementary and middle schools in International Walk to School Day and Bike to School Day.

## **Library, Arts & Culture**

The Library, Arts & Culture Department continues to focus on seven initiative areas: Glendale history, early childhood development, library resources through digital means, resources and programs that serve the international community, career development resources, the arts, and staff awareness. With ongoing funding provided by the State Library, staff and volunteers offer conversation classes for non-native English speakers and one-on-one literacy tutoring for those seeking assistance to improve reading skills.

## **24/7 Access to Books and Information**

The Library continues to provide 24/7 access to books and information through its website at [www.glendalepubliclibrary.org](http://www.glendalepubliclibrary.org). Electronic resources include over 50 databases that provide access to newspaper and magazine articles, business information, art and music resources, language learning programs, and student resources. Patrons can access over 9 million songs through the Freegal application. The Library also offers a growing collection of e-Books, e-Audio, and digital music. During the past year, close to 120,000 e-Books & e-Audiobooks were borrowed from a collection of over 33,649 items. The library offers 50 e-readers for loan up to three weeks. The Library’s app, “GPL2GO,” has over 2,091 downloads and received over 295,940 queries.

## **2017 Municipal Election**

Over 23,000 voters participated in Glendale’s Municipal Election, which was held on Tuesday, April 4, 2017 by the Office of the City Clerk. Voters headed to the polls to vote for three City Council Members, City Clerk, and City Treasurer; three Glendale Unified School District Board Members (Trustee Areas B, C, and D); three Community College District Members (Trustee Areas 2, 3, and 4); and one City measure, which was passed by voters, and established three (3) four-year term limit for council members, which will only apply to terms commencing after April 4, 2017.

Additionally, in compliance with State and Federal Voting Rights Act laws and Glendale’s own best practices, ballot materials were printed in five different languages: English, Armenian, Spanish, Korean, and Tagalog. Advertisements were placed in local newspapers, and public service announcements were recorded and advertised in all five languages. Finally, videos produced by the City explained the vote-by-mail process and aired on the internet and local television outlets.

Additionally, the office has increased its outreach for voter turnout by undertaking a post-election survey and canvass of voters who were unsuccessful in casting a valid ballot in the 2017 General Municipal Election. The City Clerk’s office proactively reached out to over 700 voters to inform them of the issues that caused their votes to not be part of the final tally. The outreach effort was successful in making contact with over 65% of the households and voters on the target list – an unprecedented success rate.

## **Communication Platforms**

Building upon the increasing reliance on social media platforms, the City has utilized the popularity and effectiveness of Twitter, Facebook, Instagram, LinkedIn, and YouTube to provide timely and accurate information to the public. This reliance has also aided in the accessibility of information across departments. By encouraging each department to maintain their own social media account and share critical information from other departments, each account develops a unique base of followers, and thus, allows for greater dissemination of information. The City’s award winning e-newsletter, *City Connection*, has over 34,000 subscribers. This, coupled with over 50,000 followers across various platforms, has doubled the number of visits to the City website from 2.7 million to over 5 million a year.



## **Glendale News**

The in-house government access television channel and crew, GTV6, creates a monthly show titled *On the Move*. This Emmy Award nominated magazine-style show provides short, educational topics relevant to on-going programs, infrastructure improvements, public safety, and the budget. By creating educational videos instead of relying on traditional text guides, Glendale is able to connect with the community in a more engaging manner. The MyGlendale YouTube channel that houses *On the Move* and individual standalone segments has been extraordinarily successful with over 70,000 views. GTV6 was also recognized by both the California Library Association and the City-County Communications & Marketing Association (3CMA) for a piece titled “Glendale Library, Arts & Culture PSA” that focuses on the services and resources the Glendale Libraries provide to the community.

## **MyGlendale City News Platforms**

The City of Glendale created an online news website and bi-weekly news show produced by GTV6 titled “MyGlendale City News”. [MyGlendaleCityNews.org](http://MyGlendaleCityNews.org) represents the continuation of the City’s efforts to effectively combat and suppress misinformation, while reinforcing the City’s emphasis on transparency and open communication. The concept was driven by the City’s determination to leverage all available platforms in the name of properly informing residents. Both [MyGlendaleCityNews.org](http://MyGlendaleCityNews.org) and the MyGlendale City News show serve as an important online resource for disseminating factual information regarding city news, events, and developing issues.

# **Looking Ahead...**

## **Community Events**

In 2018, the City once again looks forward to hosting non-traditional community meetings and pop-up events (temporary events held in a location for a few hours) especially as the City begins to develop an East-West Glendale Community Plan.

## **Library Services**

The library will be implementing Radio Frequency Identification (RFID) system-wide and Automated Materials Handling (AMH) at Downtown Central Library to improve access to the collection, security, and inventory control. Through the collaborative effort with community organizations and other City departments, the library is in the middle of an expansion of services for immigrants to help them adapt to U.S. culture and to help them understand the process of becoming a U.S. Citizen.

## **Communication Efforts**

Recognizing that communication is a crucial part of a healthy city, Glendale will continue to embark on strengthening lines of communication and recognizing that the information is only as good as the accessibility. It is common for individuals to take for granted the many services that affect the daily lives of everyone who lives, works, and visits Glendale: clean and reliable water, reliable power, trash pickup, access to exceptional library and parks services, and more. Hence, it is our goal to continue to provide information about many of the services that may go unnoticed and increase information accessibility.

## **Monthly Departmental Briefings**

In an effort to promote understanding of local government, the City of Glendale will embark on the formation of Department Workshops in lieu of Work Boot Tuesdays. A department and/or division will be assigned to provide an in-depth overview of a City operation on the first Tuesday of each month as a part of the afternoon sessions. These meetings will give residents and the City Council an inside look at key services and departments, while providing a better understanding of the workings of their administration and how City services are delivered. The prospective first three presentations will be led by the Fire Department in August, the Public Works Integrated Waste Management Division in September, and the Community Development Permits Division in October.

# SAFE & HEALTHY COMMUNITY

The City of Glendale has established a tradition of providing residents, businesses, and visitors with a superior level of public safety services. Among Glendale's key objectives are to enhance the quality of life and nurture a sense of security within the community by providing proactive services, community involvement, and transparency to ensure the preservation of a community that is physically safe, free of blight, and prepared for emergencies. This is accomplished through the efforts of the Police and Fire Departments, in collaboration with other City Departments and many active community members, businesses, and community organizations.

The City's First Responders operate out of the main police facility, three police sub-stations and nine fire stations that are strategically located throughout the City for immediate and consistent response times. With nine paramedic fire engines, three ladder trucks, five basic life-support ambulances staffed twenty-four hours a day, an additional basic life support ambulance deployed during peak times of the day, one type-1 Hazmat response vehicle, one type-1 heavy urban search and rescue vehicle, one armored SWAT vehicle, three helicopters, and a variety of other specialized equipment, Glendale's forces are thoroughly prepared for every contingency.

Other City departments encourage a safe and healthy community through programs that promote air quality improvement, active lifestyles, and safe buildings. For example, the City's "Fresh Air" ordinance aims to limit the exposure by residents to toxic second-hand smoke in public spaces and in multi-family rental housing buildings. Other City transportation programs target the reduction of vehicular air pollution emissions and the increase of active modes of transportation such as bicycling and walking, which promote better health. The City's Community Services and Parks Department also provides opportunities for community members to participate in physical and outdoor activities. Finally, the City's plan check, permitting, and Code Compliance programs ensure that buildings and infrastructure are safe for the public.

In addition to City operations, Glendale is home to three area hospitals represented by Adventist Health, Glendale Memorial Hospital, and USC Verdugo Hills Hospital, which offer a variety of specialized health care services. Through the ongoing interaction of the public and private sectors, Glendale proudly calls itself home to a physically and mentally healthy community with quality health care services available to all area residents.

## ACCOMPLISHMENTS

### **Insurance Services Office Class 1 Insurance Rating**

The Glendale Fire Department once again achieved a Class 1 rating by the Insurance Services Office (ISO). Class 1 is the highest possible rating that can be achieved and means the department has met the highest requirements. The ISO is a national for-profit agency that measures the effectiveness of fire protection services based on training, fire suppression, emergency communications, water supply, and prevention capabilities. Glendale Fire is one of only 29 other departments in California to be awarded Class 1 status. This elite status is held by 240 other departments nationwide of the over 46,000 participating departments. For Glendale homeowners and businesses that have fire insurance that use ISO ratings, this top rating equates to lower insurance premium rates.

### **PulsePoint**

Sudden Cardiac Arrest (SCA) can occur at anytime and anywhere. Nationwide, SCA happens more than 200,000 times per year. The main symptom is loss of consciousness and unresponsiveness. This type of medical emergency usually requires immediate initiation of Cardio-Pulmonary Resuscitation (CPR) or use of an Automatic External Defibrillator (AED). To support this particular type of situation, this year the City of Glendale in conjunction with its 9-1-1 Dispatch, the Verdugo Fire Communications Center, implemented PulsePoint. This software application uses either an iPhone or Android app that allows for receiving of all types of emergency incidents on a mobile phone whether they are medical or fire related. Most importantly, the app will notify the user of someone having a sudden-cardiac-arrest event, if they are nearby, in order to get early CPR and/or Automatic External Defibrillation (AED) started. The program and app potentially save more lives by empowering our citizens through greater community engagement.

### **Fire Recruit Academy 2017**

A joint Firefighter Recruit Academy was conducted with the Burbank Fire Department. A diverse group of 13 probationary firefighters successfully completed 15 weeks of arduous training and testing. This Academy was the culmination of substantial efforts by Academy instructors and department members dedicated to the safety of citizens and reflective of the needs and diversity of the community. This graduating class of 13 included two female recruits, four recruits who are fluent in Armenian and five paramedics. As a testament to the success of our Ambulance Operator program, five of the graduating recruits were Glendale Fire Ambulance Operators. The hiring of additional firefighters will help to further mitigate budgetary impacts in overtime and reduce the burden on employees who are backfilling current vacancies.

### **Mental Health Evaluation Team (MHET)**

The Police Department's patrol staff received core competency mental health training, with select personnel being assigned to the specialized Mental Health Evaluation Team (MHET). MHET members are primarily dispatched directly to crisis calls that are determined to be related to an individual with mental illness. Officers assigned to MHET have received additional training in order to identify risks during a behavioral crisis, utilize communications techniques to help deescalate a person in crisis, and have in-depth knowledge of available community resources. These officers also proactively work alongside mental health professionals with individuals who have a mental illness and are identified as having multiple or high risk contacts with the police. MHET members also work to connect individuals to appropriate community resources in order to reduce their frequency of contact with police.

### **Joint Public Safety Exercises, Training and Initiatives**

The Police and Fire Departments have committed considerable time and resources associated with emergency response management planning, response, and recovery. Building on an already strong relationship that exists between these public safety departments, police and fire personnel have developed and trained in joint exercises to build on and refine our response capabilities while sustaining the strong collaboration, communication, and coordination already occurring on a daily basis.

In furtherance of the police and fire departments joint medical initiative, police officers trained as emergency medical technicians responded and rendered medical aid in 12 instances in FY 16/17.

### **Traffic and Pedestrian Safety**

Police management participated in the Pedestrian Safety Action Committee, which was tasked with helping to draft a citywide pedestrian plan with engineering, enforcement, education, and encouragement components. In this last FY the entire Traffic Bureau converted to electronic citation generating devices that read information directly from an operator's license. As a result, accuracy and productivity increased. Further, as part of its multi-faceted approach to traffic safety, the department utilized heat map statistics to help direct its resources, modified its staffing deployment to match traffic patterns, and introduced social media campaigns to educate and engage the public. Comparison FY 2015-2016 to FY 2016-2017 statistics revealed a 38% increase in traffic citation issuance, and a 4% decrease in traffic collisions.

## **Looking Ahead...**

### **Administrative Staff Assistant Pilot Program**

In accordance with the goals and objectives of the Fire Department's Strategic plan, the department continues to develop succession planning strategies through the implementation of the Administrative Staff Assistant pilot program. Captains successfully appointed to this position will serve multi-functional roles within the department addressing administrative work and independent emergency incident management. Administrative Captain's will assume the full duties of a staff assistant in addition to project management duties, coordination of public events, community public education activities, and emergency management needs. The department's goal is to remove the mystery surrounding the Battalion Chief position and expectations, and enable Captain's to learn the process and develop knowledge prior to promoting. These positions will provide 24-hour capabilities to further address immediate community needs creating a more effective emergency response and a safer community.

### **Computer-Aided Dispatch (CAD)**

This fiscal year, the Verdugo Fire Communications Center will be upgrading its Computer-Aided Dispatch (CAD) system. The CAD is the most critical software function in the Center. It is what helps the 9-1-1 Call-takers and Radio Dispatchers perform in their jobs, through the validating of fire and medical incident addresses or wireless caller locations. It is also the function of the CAD to provide recommendation of the closest fire and rescue apparatus - essentially matching the closest units to the incident location, automatically. With this upgrade the Center will potentially gain newer functionality and features which are needed for a modern 9-1-1 system and to support a modern fire department. Such features will allow for better data capture, new mobile computer software for the field personnel to better enable them in their jobs, more robust mapping and location software, and more. All of this will support Next-Generation 9-1-1 phone technology, which will interface to CAD to allow for new types of data streams such as Text-to-9-1-1, photos, and video media. Situational awareness will be greatly increased as the system will offer a Common Operating Picture (COP) for other agencies to "view" incidents as they occur in the area, and it will potentially interface to other computer CAD system such as our allied firefighting partners, Los Angeles City & County fire departments.

### **In-Service Captain's Academy**

In FY 2017-18, the Fire Department will conduct an in-service Captain's Academy. This Academy will provide a career development guide and appropriate pre-requisite training to firefighters who wish to advance to the role of company officer. This week-long Academy will address key concepts in the areas of leadership, incident management, budget, supervision, and evaluation of



subordinate-level employees. The Academy will be conducted in-service, which will enable us to meet essential needs without impact to the budget. Our goal is to maintain vital institutional knowledge by preparing successors to assume critical leadership roles.

### **Organizational and Service Sustainability**

To ensure organizational stability, the Police Department conducted an employee survey to project attrition, of which approximately 75% of employees responded. The results revealed 27, or 6% of personnel intend on separating service within the next 2 years, and 79, or a total of 18% within the next 5 years. As a result, the department plans to assess its ability to achieve its mission, comply with mandates, and maintain its quality of life programs, while focusing on a plan to ensure the organizational structure can contract and expand with fluctuating personnel resources. This may include job duties for all key positions, what growth stages might look like, and the logical and efficient linking of functions.

### **Legislative Impacts and Contemporary Issues**

Recently, the Police Department has been challenged to invest its energy into redirecting its conventional role of protecting life and property to include a multitude of external threats to the quality of life in Glendale, such as the impacts of AB109 and Proposition 57, and assisting the community's mentally ill population. The Police Department recognizes that it cannot neglect the inevitable overlap between its core mission of local law enforcement and community policing, and must continue to evolve its strategy to deal with emerging crime trends and an increasing mental health population, which are competing for limited resources. Staff will continue its on-going assessment to fulfil its core mission, address the community's needs and expectations, prioritizing law enforcement resource allocation, and exploring strategies. From those assessments, adjustments from both a conceptual and implementation level will be made to address the community's needs.

### **MHET**

The Police Department seeks to further develop its MHET program by advancing partnerships between the mental health system and police resources. The goals will include linking frequent mental health consumers to resources within the mental health system, reducing police time on calls associated with mental health patients, increasing disposition and treatment options for police officers responding to crisis calls, while increasing the overall treatment outcomes for mental health patients.

### **Traffic and Pedestrian Safety**

The Police Department regularly receives complaints regarding traffic conditions on residential and collector streets. The complaints vary, but most center around an excess of traffic traveling too fast, resulting in a perceived unsafe condition (i.e.) accidents, noise, and hazardous conditions for motorists, pedestrians, and bicyclists). The Police Department handles these complaints with traditional methods such as enforcement, while in coordination with other City departments with signs, pavement markings, and the like.

Although without a precise definition, the police department seeks ways to provide a more "livable" motoring environment, including a feeling of safety and security when using the city streets. Police will continue its focus on traditional traffic enforcement techniques and progressive communications methods to target audiences to address traffic related issues. Police will also continue its engagement with the Pedestrian Safety Action Committee, implementing recommendations as appropriate.





# BALANCED, QUALITY HOUSING

The City of Glendale actively engages the community, developers, and property owners to plan, build, maintain, and redevelop areas of the City into high-quality neighborhoods where residents feel safe, and can access resources and services that enhance their ability to support themselves, their families, and the community. A primary goal of the City is to provide a balanced mix of housing opportunities (new market rate, affordable, and rehabilitated housing) to all segments of the population including families, the elderly, low-income residents, and persons with special needs.

Through partnerships with the Housing Authority, over 1,300 affordable housing units have been developed in Glendale. Since 2008, over 489 ownership and rental units have been constructed in various developments. These units are fully occupied by very low, low, and moderate income families and persons with special needs. Additionally, through the City's affordable housing density bonus zoning regulations, nine market rate development projects have been approved to date. Two projects providing 36 affordable units have been completed, leaving seven projects totaling 43 units under development.

Planning for future residential growth is a state obligation as well as a local need. The City's land use strategies identify areas where additional housing density can be accommodated without compromising the current quality of life or service levels.





# ACCOMPLISHMENTS

## Urban Living

Interest in development of urban housing continues to flourish in and around the City's downtown area. As major downtown projects were completed this year, numerous others continue in the construction phase.

Construction was completed on two downtown projects. The first phase of the Altana project, located at 540 North Central Avenue with 192 housing units, was completed in December 2016. South of that site at 313 West California, the first phase of the Onyx project opened, adding 84 housing units and 5,000 square feet of commercial space.

Construction began in April 2017 on a new mixed-use project located at 509 West Colorado. That project will feature 91 multi-family units (four of which are affordable) along with 19,000 square feet of medical office space.

## Rental Assistance Program

The Section 8 Housing Choice Voucher Program, funded by the Federal Department of Housing and Urban Development (HUD) and administered locally by the Glendale Housing Authority (GHA), continues to greatly benefit the community; however, Glendale continues to experience a drop in annual federal funding for both the administrative and rental assistance function of the Section 8 program. Despite these debilitating actions, Glendale has received the designation of "High Performer" from HUD's Section 8 Management Assessment Program each year, and Glendale's current review anticipates receiving this designation for the 20th year in a row.





# Looking Ahead...

While the community's demand and City's commitment for building and maintaining high quality residential neighborhoods continues to grow, financial support from private lenders, state and federal agencies, nonprofit organizations, and private foundations to achieve this goal continues to diminish. It is a priority to develop a legislative strategy to restore meaningful and ongoing funding for the creation and maintenance of affordable housing in Glendale.

## Section 8 Program Enhancements

In an environment of rising rents and lowered federal resources, it is essential to run a highly-productive and efficient Section 8 Housing Choice Voucher Program to provide rental assistance to as many qualified very-low income households as possible. The Glendale Housing Authority expects to achieve "High Performer" status for the 20th consecutive year. In addition, an outreach program was launched aimed at increasing the participation of new, private apartment owners and maintaining the involvement of current landlords providing apartments for the program. Staff has added new features and services to improve the efficiency of procedures and ensure that participating in the Section 8 program as a landlord is a positive experience.

## Affordable Housing

Progress continues to be made in the development of new affordable housing opportunities. This past fiscal year, 72 units of affordable rental and ownership housing were completed and occupied. In addition, a total of 71 ownership and rental units are currently under development. This includes the six-unit San Gabriel Habitat for Humanity home ownership project and a 65-unit senior housing development, which is moving from conceptual to development stage.





# COMMUNITY SERVICES & FACILITIES

Many departments throughout the City of Glendale are responsible for the development and maintenance of the facilities and programs that contribute to the high-quality of life for Glendale residents through open spaces. Glendale is a city rich in parkland, which has evolved in accordance with the community's needs; however, the availability of open space in certain areas of the City poses a challenge.

Neighborhoods located south of Glenoaks Boulevard represent the densest communities in Glendale. Since affordable land is not available for the City to construct new parks, it has turned its attention to renovating existing parks and facilities and adding new amenities such as outdoor fitness equipment, new playgrounds, and more picnic areas. The City continues to explore opportunities to purchase and develop uniquely-tailored parks and facilities to meet the needs of these neighborhoods. Given the limited availability of undeveloped land in these areas, the City is also exploring joint use opportunities with the Glendale Unified School District (GUSD) to help improve GUSD facilities to allow for public use after school hours.

The City actively coordinates and participates with other community-based organizations to increase available services. The Glendale Youth Alliance, All for Health/Health for All, GUSD, Glendale Parks & Open Space Foundation, and Ascencia are examples of organizations the City has partnered with to develop a strong foundation for accessible community services. The City continuously seeks collaborative opportunities with nonprofit agencies and other organizations to maintain existing levels of service and enhance programming.





# ACCOMPLISHMENTS

## **Roofing Replacement and Restoration**

The Public Works Department completed roofing restorations and replacements at 10 city-owned facilities throughout FY 2016-17. These improvements are aimed at increasing the life expectancy of the facilities, as well as reducing maintenance costs and energy costs. Many of these roofs received a white, reflective coating that is in compliance with California Title 24 regulations for energy efficiency in buildings. These coatings are designed to reflect solar energy and heat, which extends the life of the roofing surface and reduces the heat-load on the building. In the coming fiscal year, these improvements will be carried out at several additional City facilities.

## **Retro-commissioning of HVAC Systems**

Heating Ventilation and Air Conditioning (HVAC) systems maintain building interior temperatures at comfortable levels and air quality at acceptable levels. In the last fiscal year, the City recommissioned HVAC systems at three of its largest facilities, namely the headquarters of the Glendale Police Department, the Perkins Building, and the Municipal Services Building at Civic Center Plaza. These efforts ensure that all equipment is functioning properly and the various components of the HVAC system are coordinated. These efforts have resulted in a significant increase in tenant comfort and reductions in energy and maintenance costs.

## **Park Facility Improvements**

The City of Glendale has invested in various park facility improvements over the last year to ensure safety, enhance the community, and improve comfort for patrons. The Civic Auditorium was given an external “face lift” with fresh paint and the removal of the covered entrance. This improved the overall appearance of the Civic Auditorium, encouraging renters to utilize the facility for their receptions, meetings, and trade shows. The Palmer Park renovation is now complete with features such as an expanded ADA-compatible restroom building, enhanced picnic area, and a new wading pool. Wilson Mini Park now has an ADA-compatible restroom facility as well. New shade structures were installed at Maple Park and Maryland Park. Lastly, ballfield renovations were completed at Scholl Canyon, Montrose Park, Pelanconi Park, Brand Park, and Pacific Park. The City recently completed lighting upgrades at Brand Park and the Pacific Community Center Multi-Purpose Court. All these projects were completed through the coordinated efforts of Public Works Department and Community Services and Parks staff.

## **Recreation Programs**

The City of Glendale seeks to increase and improve recreation opportunities for residents on a regular basis. Recreation increases the quality of life for Glendale residents and the surrounding communities by providing enrichment activities for all ages. In FY 2016-17, the skate camp program was successfully expanded to include both beginning and intermediate/advanced camps. Beginning camps included instruction and the opportunity for kids to build their own skateboard. Intermediate/advanced skate camps included traveling to offsite skate parks and teaching skills to the beginners. In addition in FY 2016-17, the City of Glendale, in collaboration with the Glendale Parks & Open Space Foundation and the Glendale Unified School District, expanded the One Glendale After School Sports Program from four schools to eight schools, doubling the capacity of students served each season.

## **Partnering with Community Organizations**

In an effort to continue to offer expanded services, the City partners with various community agencies to offer programs and services to the community, such as the collaboration with All for Health/ Health for All. Through this collaboration, the Glendale Heritage Garden Cedar House bungalow is utilized for free and low-cost behavioral counseling for at-risk youth and their families under the Glendale Individual & Family Treatment Program (GIFT Program). The GIFT program provided approximately 2,000 patient services to low-income Glendale residents, including seniors and homeless persons during FY 2016-17 at little to no cost.

## **Social Services**

The City of Glendale is in the second year of a four-year Los Angeles County Elderly Nutrition Program grant, which provided seniors with over 40,000 congregate meals and 11,000 home delivered meals this past year. Furthermore, Senior Services staff distributed a three-day allowance of emergency meals to 100 unduplicated homebound seniors, which included meals with a one-year shelf life, water, and nutritional drinks to be used in case of a disaster or emergency. The Glendale Homeless Continuum of Care completed intake and assessment of 1,400 unduplicated clients, successfully placed 41% of clients into housing, and prevented homelessness for 100 households. It additionally conducted an annual homeless count and assembled a Regional Winter Shelter Program, which served 546 unduplicated homeless persons. The Armenian General Benevolent Union (AGBU), in partnership with the City of Glendale, hosts an afterschool program, GenNext (Generation Next), at the Maple Park Community Center, which helps at-risk youth take advantage of the program's offerings, such as mentorship, homework help, resume building, etc. Glendale Communitas Initiative has partnered with Community Services and Parks' Youth & Family Services program and has become an integral component of the services the department provides for at-risk youth. During FY 2016-17– Glendale Communitas Initiative provided two financial literacy workshops for teens to teach them the importance of their first check and how teens should think about spending their hard earned money. It also sponsored the Teen Photo Contest, which provided professional printing of the teens' photos, additional chaperones, and food and snacks to the winners of the contest, who attended



an LA Galaxy match. Communitas continues to provide additional resources to the department through its network of partnering agencies, which provide positive pathways in helping families out of poverty.

### **Central Library Renovation**

Central Library, rebranded as Downtown Central Library, re-opened to the public on May 1, 2017. The transformative renovation offers additional meeting rooms, technological improvements, more seating, and improved wayfinding. The project also includes a new roof, ADA improvements, building structure improvements, and improvements to plumbing, electrical and HVAC systems. Other features include a MakerSpace that offers 3D printers, sewing machines, and an exhibit space focused on human and civil rights and genocides throughout the world.

### **Grandview Libraries**

After closing in the spring of 2017, Grandview Library reopened its doors to the public on, July 17, 2017. The Grandview Library renovation includes a technology center with more computer access, more room for tables and seating in the Children's section, a new Teen Room, and more power options for mobile devices and laptops.





# Looking Ahead...

## **Improvements at Various Fire Stations**

The emergency power generator at Fire Station 28, which is located in North Glendale, is due for replacement. This generator is essential to ensuring that firefighters are properly prepared to assist in case of emergency. The Public Works Department will be replacing the emergency generator this year. The Public Works Department, Facilities Management Division will also be installing a new safety gate at Fire Station 27 in West Glendale. These improvements will also enhance safety and increase this fire station's readiness for emergency response.

## **Municipal Services Building Exterior Refurbishment**

The Municipal Services Building at the Civic Center houses several City departments, including Public Works, Economic Development, Community Development, and more. This project is expected to begin in late 2017. The project includes several upgrades, such as repairing spalling concrete, plaster surfaces, expansion joints, and applying protective coatings to all metal, concrete, and plaster surfaces. These improvements will greatly enhance the exterior protection of this building, extend its life, and minimize maintenance and energy costs in the future.

## **Beeline Maintenance Facility**

Construction on a new federally funded maintenance facility for the Glendale Beeline Transit System is expected to begin in the spring of 2018. This facility will consist of a maintenance garage and an administrative and operations building. The site will also include a Compressed Natural Gas (CNG) fueling station, bus wash, and secure parking for the City's entire transit fleet. When completed, the new facility will represent a considerable upgrade over the current leased facility, which provides neither the space nor the amenities needed for the current transit fleet size.

## **Perkins Building Tenant Improvements**

In the coming years, City of Glendale will continue to upgrade City facilities to make them more accessible, attractive, and functional for the public and building occupants. In FY 2017-18, several interior improvements related to the Americans with Disabilities Act (ADA) will take place in City buildings. Specifically, all public counters at the Perkins Building will be modified to provide improved accessibility and availability of services. In addition, Facilities Management Division will continue making improvements aimed at lowering the annual operating cost of City buildings such as L.E.D. lighting, low flow fixtures, and ensuring that all equipment and systems are operating at maximum efficiency.

## **Police Department Museum**

Slated for construction in early 2018, the new Glendale Police Department (GPD) Museum will reflect the history and evolution of the department. It will feature display cabinets with historical items as well as a simulated jail cell display room. The museum will be housed in the GPD Headquarters and will be open to the public as a great opportunity to learn more about its long history.

## **Citywide Park Upgrades**

In the upcoming year, as the City strives to continuously improve and upgrade its park facilities, it will complete renovations at Glorietta Park. The Glendale Sports Complex will see improvements in three areas: concession building renovations, beginning the installation of a batting cage, and the conversion of Field #1 from natural grass to artificial turf as part of the long-term agreement with St. Francis. Community Services and Parks and Community Development are working with GUSD to develop two joint-use soccer fields that will be accessible to the public after school hours. The City will also initiate the master plan for the north side of Verdugo Park. The existing playgrounds at Carr Park and Nibley Park will be replaced with new equipment to ensure compatibility with current safety and accessibility standards. Shade structures will be installed at the Pacific Playground and Pool. The City will also install exercise equipment at Carr Park and Pelanconi Park. In addition, the Brand Park Day Camp renovation will be completed.

## **New Park Programs**

In an effort to continuously improve and offer new programs, the City has added valuable services. At the end of the summer, campers will participate in an all-day camp that will feature a climbing wall, camp competitions, and treats for all.

## **Citywide Park Upgrades**

In the upcoming year, the City will provide Community Development Block Grant (CDBG) funds for three significant "green energy" solar panel projects. These projects will be installed in three nonprofit public facilities and will service the homeless and youth. These projects are not only good for the environment by moving away from the use of fossil fuels, but they would also save agencies thousands of dollars in energy costs over the next 10 years, which would be used to provide services for the homeless



and youth. Agencies, such as Ascencia, Homenetmen, and Door of Hope, together service over 3,000 lower-income residents a year with vital community services; furthermore, the City will continue to seek new grant opportunities and partnerships to provide priority services for low-income residents. These services will include increased mental health services, senior services, emergency and permanent housing services, and federally subsidized pre-school programs with the Glendale Head Start program. The City will also continue to work with nonprofit community organizations to identify priority programs and staffing needs, such as case management services for the homeless and seniors, as well as actively pursue and secure additional federal, state, and local grants to leverage county and federal funds.





# INFRASTRUCTURE & MOBILITY

It is essential that the City of Glendale maintain local infrastructure and transportation systems that are functional, in optimal condition, and meet the needs of the City's multi-faceted community. Poorly maintained streets and critical sub-structures, unreliable utilities, lack of an effective mass transit system, and unnecessary traffic congestion only stifle positive growth. For these reasons, a primary focus of Glendale's local government continues to be the upkeep of the City's infrastructure and mobility planning.

As one of the select cities in Southern California that operates its own utility, Glendale provides reliable, high-quality, and sustainable power, water, and wastewater services to its customers. The City has in-house technical staff, who plan, design, and oversee the construction of capital improvement projects, as well as field staff, whose day-to-day efforts help to maintain the City's critical infrastructure. This organizational structure provides the City with the ability to maximize effectiveness and cost efficiency on large infrastructure projects while still being able to quickly respond to immediate maintenance needs as they emerge. As an example, the City's average Pavement Condition Index (PCI) was recently rated as 73.8 out of 100 – with 100 being the rating of a brand new street. This is considered "Very Good" and is higher than the average of 60 for all California cities.

The City makes tremendous efforts to improve mobility, and to make Glendale's streets safer and more reliable for motorists, transit users, cyclists, and pedestrians. Through design review, mobility planning, and transit, the City promotes excellent architecture and establishes a framework that allows the city to grow without increasing congestion. The Citywide Pedestrian Plan was designed to improve mobility throughout the City with initiatives that rely on education, encouragement, enforcement, and evaluation for safe modes of active transportation in Glendale. The City continues the implementation of Phase II of the Glendale Bicycle Transportation Plan to provide a convenient, useful, and interconnected bicycle transportation system that serves both commuters and recreational users. City staff has continued to coordinate with agencies outside of the City of Glendale to assure that the City's mobility infrastructure is coordinated with the larger regional system.

Finally, the City operates the Glendale Beeline Transit System, Dial-A-Ride, and the Glendale Transportation Center. In addition, the City continues to maintain public surface parking lots and structures, bike racks, and crosswalk warning lights. All of these interconnected systems enable the City of Glendale to provide safe, reliable routes and modes of transportation.

## ACCOMPLISHMENTS

### **Grandview Substation Upgrade Project and Battery Energy Storage System**

The Grandview substation was rebuilt to accommodate anticipated growth in the area. This 69 kilovolt (kV)/12kV substation has a higher installed capacity to provide reliable service through six 12kV feeders and 1,500 feet of underground substructures. This project was one of the major upgrades toward modernization of the electric system while converting to higher distribution voltage for improved efficiency. Glendale Water & Power (GWP) successfully installed a new 2 megawatt battery energy storage system (BESS) next to the newly upgraded Grandview Substation. The BESS can now instantaneously respond to shifts in system load, providing GWP with an unprecedented capacity to regulate its transmission. This system is one of the fastest responding storage systems for any municipal utility in Southern California. Beyond renewable integration, the BESS may serve as an emergency source of energy to start up other units, mitigating the impact of potential unplanned disruptions in service. It will also reduce costs by delaying the need for infrastructure upgrades. This BESS is a small scale system that GWP will use to gain experience in the use of battery storage and eventually to use that experience to develop and incorporate a larger scale battery component into its energy system. GWP will utilize and evaluate the BESS as it is integrated into the daily system and, from there, expand the operation to include additional and larger battery storage projects as a key component of its resource portfolio. The full scale BESS will support the integration of renewable resources by mitigating the intermittent energy supplied by renewable resources such as photovoltaic and wind.

### **Proposition 84 – Green Streets Demonstration Project**

This project was the result of efforts by the Public Works and Community Development Departments to secure grants to improve mobility and safety in Glendale. Through Proposition 84, the State's Storm Water Grant Program, the City constructed bioswales to capture and filter storm water into local aquifers; and curb extensions, mid-block crossings, sharrows, and additional landscaping and irrigation features on Harvard Street between Brand Boulevard and Glendale Avenue, and on Louise Street between Colorado Street and Wilson Avenue. This project makes it easier for people to walk and bike to destinations such as the YMCA, Americana at Brand, Glendale Galleria, the newly renovated Central Library, and the Museum of Neon Art. Overall, the project offers multiple benefits of improved water and air quality, as well as increased safety for all modes of transportation. The strategic location of this project in downtown Glendale will allow for a broad range of the population to benefit from these infrastructure improvements.

### **Railroad Crossing Quiet Zone**

In January 2017, the Public Works Department in collaboration with the Southern California Regional Rail Authority (Metrolink) completed the final safety improvements necessary to implement a railroad quiet zone at Flower Street, Sonora Avenue, and Grandview at-grade crossings. These landmark safety improvements have both made railroad crossings safer in Glendale and reduced the noise from Metrolink trains.

### **The SR-134/Glendale Avenue Interchange Modification Project**

The SR-134/Glendale Avenue Interchange Modification Project was completed in the summer of 2017. This project included pavement resurfacing on Monterey Road between Geneva Avenue and Verdugo Road, Geneva Avenue between SR-134 and Verdugo Wash, and Glendale Avenue between Monterey Road and south of the eastbound SR-134 off-ramp. The project also included traffic signal modifications at the intersections of Glendale Avenue and Monterey Road and the Glendale Avenue/SR-134 eastbound ramps, along with construction of a large bioswale at Monterey Road and Coronado Drive designed to remove silt and pollution from pavement surface runoff water, and to capture storm water into local aquifers. The upgrades will reduce on-street congestion; improve traffic flow along surface streets in the vicinity of the SR-134 Freeway on and off ramps; and reduce traffic delays and enhance operational safety at the modified intersections.

### **Chevy Chase Sewer Diversion Project**

In FY 2016-17, contractor crews made significant progress on the Chevy Chase Sewer Diversion Project, which is expected to be completed in 2018. The work included installation of new sewer pipes and manholes on San Fernando Road, which reopened to traffic this summer. Tunneling and new sewer installation under the railroad tracks on the City boundary was also completed. Work currently continues along Los Angeles Street and along Colorado Boulevard in the City of Los Angeles, which is working with the City of Glendale on the project. When completed, this important project will save the city approximately \$1 million per year in treatment and conveyance fees paid to the City of Los Angeles.

### **Citywide Pedestrian Plan**

The City made significant progress on this multi-year grant-funded plan. It implemented a continuing education program that teaches residents the proper rules of the road for every transportation mode, thereby improving pedestrian safety in Glendale. The City also created citywide community outreach events to promote safe walking and bicycling, while awareness of the Pedestrian Plan was heightened through social media. This effort also included coordination of upcoming pedestrian-safety and mobility policy and proposed infrastructure improvements that will be included in the final adopted plan.

### **South Glendale Community Plan**

The SGCP is one of four community plans intended to guide growth in Glendale by coordinating general plan policy with neighborhood-level implementation. The SGCP identified existing patterns of development within South Glendale as centers, corridors, neighborhoods, or potential districts. A vision for future growth and mobility patterns for each area was defined taking into account community input and recently approved regional transportation measures. The preparation of an Environmental Impact Report (EIR) for the SGCP and an update of the City's transportation model to facilitate the EIR continued. The EIR is anticipated to be adopted in early 2018.

### **Citywide Transportation Model Update**

The City's Transportation Demand Model (TDM) update is completed and ready to be used to analyze City Transportation Plans/Policies. The model gets updated about once every five years and is a computer program that simulates traffic levels and travel patterns for a specific geographic area and citywide. The program consists of input files that summarize the area's land uses, street network, travel characteristics, and other key factors. Using this data, the model performs a series of calculations to determine the amount of trips generated, the beginning and ending location of each trip, and the route taken by the trip. The model's output includes projections of traffic volumes on major roads, and peak hour turning movements at certain key intersections.

# Looking Ahead...

## **Downtown Internally Illuminated Street Name Sign Replacement Program**

Work has begun on replacing existing internally-illuminated street name signs that are attached to the traffic signal mast arms, which are mostly faded and illegible due to long sunlight exposure over the years. As part of our ongoing efforts to upkeep the infrastructure in downtown Glendale and to meet our sustainability goals, work on this important project will continue next year. The Public Works Department will be replacing the existing fluorescent internally-illuminated street name signs in the downtown area with energy-efficient LED signs.

## **Kenneth Road Rehabilitation Project**

The Public Works Department will begin the pavement rehabilitation of Kenneth Road between Sonora Avenue and the boundary with the City of Burbank. The City of Glendale will resurface this vital commuter artery and will also explore other improvements on Kenneth Road and adjacent streets, including repairing sidewalks, removing substandard curb ramps, and more. These improvements will make travel on Kenneth Road safer.

## **Safe Routes to School Improvements**

As part of the City's ongoing efforts to improve pedestrian safety, especially for children, the Public Works Department will continue to work on Safe Routes to School Program improvements next year. Phase 3 of this project is expected to be completed in late summer 2017, and in 2018, work will move to the area around the Hoover-Keppel-Toll schools, as well as along East Chevy Chase Drive near Roosevelt, Mann, and Muir schools. The scope of work will include traffic calming measures, ADA improvements, and road resurfacing to make it safer for children to walk and bike to school.

## **Sub-Regional Traffic Management Center**

The City applied for and received Proposition C funding from Metro to build a new traffic management center (TMC). This newly designed facility will incorporate Intelligent Transportation System (ITS) technologies, helping to increase mobility, reduce travel times, and improve communications with other regional agencies. The project includes installation of new equipment, a video wall, computer servers, workstations, network and video equipment, data and battery back-ups, and more. Modern technologies make traffic management more flexible and adaptive, and allow for greater interagency communication and data sharing. Construction of the new TMC is expected to be completed in the summer of 2018.

## **Riverside Drive and Western Avenue Rehabilitation Project**

The Public Works Engineering Division will begin construction in spring 2018 on this street rehabilitation project near the City's western boundary. This project will include repair of the main sewer pipe; reconstruction of curbs, sidewalks, ADA ramps, and aprons; street reconstruction and resurfacing; and traffic signal modification. Work will take place on Riverside Drive from Rancho Avenue to South Chavez Street and Western Avenue from Victory Boulevard to Rancho Avenue. The result will be a much safer and more pleasant travel experience.

## **Grayson Power Plant "Repowering"**

Glendale Water & Power is proposing to repower the Grayson Power Plant. A majority of the facilities located at the Grayson Power Plant, with the exception of Unit 9 (a simple cycle peaking plant built in 2003), were completed between 1941 and 1977, and are proposed to be replaced with more reliable, efficient, flexible, and cleaner units and related facilities and infrastructure. The City is proposing to replace all the existing generation facilities, units, and their related infrastructure, with the exception of Unit 9, by removing existing aboveground and belowground equipment and facilities, and building new generation facilities. This includes demolishing the Grayson Power Plant Boiler Building, replacing Cooling Towers 1 through 5, and replacing the generation units designated as Unit 8A and 8B/C. The existing generation facilities, with the exception of Unit 9, would be replaced with a combination of combined cycle and simple cycle gas turbine generation units. The contract to purchase the equipment has been awarded to Siemens Energy, Inc. A Limited Notice to Proceed (LNTP) with the contract has also been issued to provide design and engineering deliverables necessary for permitting, development of specifications, and analysis under California Environmental Quality Act (CEQA). During this phase, Siemens is in the process of providing engineering support and detailed specifications and data regarding the equipment as needed in order for the City to apply for South Coast Air Quality Management District (SCAQMD) permits, to undertake environmental reviews under CEQA, and to develop the detailed specifications and key drawings needed to issue a Request for Proposals (RFP) for an engineer, procure, and construct (EPC) contractor for the proposed repowering of the Grayson Power Plant. Completion of the CEQA process and permits are on schedule with the decision point being in May 2018 to approve the project, proceed with debt issuance and/or award all contracts. The proposed repowering of the Grayson Power Plant would maintain reliable service, keep rates affordable to Glendale ratepayers, meet current and future City energy needs, and reduce Glendale's reliance on imported power. Grayson would also be able to integrate with local and remote renewable energy resources that will support the City's compliance with California's Renewable Portfolio Standards.

### **Proposed Biogas Renewable Generation Project**

Glendale Water & Power is proposing to build a Biogas Renewable Generation Power Plant to help increase local energy production and reliability. Biogas is a natural byproduct of the decomposition of organic material in landfills. Currently the biogas from Scholl Canyon is pumped to the Grayson Power Plant where it is combined with natural gas to produce energy. The proposed project will use naturally occurring gas for fuel to produce electricity and eliminate harmful methane, which is a major component of greenhouse gases, or GHGs. This project will help provide an additional source of power for increased reliability, and eliminate the need for the 5-mile pipeline from the landfill to Grayson and all maintenance costs associated with it. The plant will produce clean, renewable energy that will help GWP meet state mandates to have 50% of energy sources come from renewable energy by 2030.

### **Vault Replacement Program**

Glendale Water and Power's electric distribution system is comprised of overhead and underground systems. The underground system has several vaults that need to be upgraded or repaired. Replacing an electrical vault using traditional methods requires street closure for several weeks and costs about \$450,000 in labor, materials, and equipment. GWP implemented a substantially less expensive and faster method to resolve this issue by using a state-of-the-art method, which uses composite materials. In this method, a new vault is built in position within the old vault that meets the structural requirements for the vaults. No excavation is needed for this work, eliminating the total closure of the street, and mitigating the impact on traffic and inconvenience in the neighborhood. This method is one-third of the cost and time to replace an electrical vault using the traditional method. GWP completed two vaults in this fiscal year.

### **Potable and Recycled Tank Rehabilitation Program**

Managing the assets that make up GWP's infrastructure includes normal maintenance, major rehabilitations, and replacements. GWP is currently performing major rehabilitations on several potable and recycled surge tanks and storage tanks. Since these assets are constructed of steel their useful lives can be extended by safely removing their existing pitted and oxidized coatings and recoating them to continue protecting the underlying steel from corrosion. This process involves applying new advanced coating systems that are better than the original coatings that were applied when the tanks were constructed. Since this process requires draining the tanks and taking them out of service to perform the work, it is an opportunity to upgrade the appurtenances on the tanks to improve worker safety and enhance water quality. Exterior ladders are replaced with safer exterior stairs, and separate inlet and outlet piping is installed to increase water circulation in the tanks.

### **Citywide Pedestrian Plan**

In the coming fiscal year this plan will be finalized and adopted. It will fully establish, through policies, programs, and infrastructure, pedestrian safety and mobility as the City's highest priority for residents and visitors of all ages.

### **Space 134 Technical Study**

This proposed "freeway cap park" in Downtown Glendale will provide park/open space to a park-poor area of the city and serve as a transit hub bridging the San Gabriel and San Fernando Valleys. The intent is to create significant areas of mixed-use development and walkable communities, and to target growth around existing and planned transit stations. At this time, a Request for Proposal is pending in order to initiate the technical study and explore the proposed "freeway cap park" project.

### **Glendale Streetcar Feasibility Study**

This conceptual study of streetcar service connecting Glendale Transportation Center with Hollywood Burbank Airport will provide decision makers in both Glendale and Burbank with a broad and up-to-date overview of alternative alignments and technologies, ridership potential, land use/zoning suitability, financing options, and other initial considerations. It is scheduled for completion in 2018.

### **South Glendale Community Plan and the East/West Community Plan**

The South Glendale Community Plan will be submitted to the City Council for adoption. Initial steps for the East/West Community Plan will include mapping distinctive development patterns and photo documentation.



# ARTS & CULTURE



Glendale is home to a diverse array of renowned artists and performance venues. The arts are making great strides into becoming a key community priority, encouraging public investment in arts development. Arts and culture is not only integral to the resident community, but is as important for those who work, visit, play, and develop in Glendale. As such, the City actively incorporates public art installations in many of its new public facilities, as do private developers through the Glendale Urban Art Program.

The City's investment in the renovation of the Brand Library and Galleries, the preservation of the Alex Theatre and other historic facilities, the attraction of the Museum of Neon Art to Downtown Glendale, and the renovation of the newly reimagined Downtown Central Library, demonstrates a long-term public commitment to arts and cultural activities. There is also a network of programs encouraging arts and culture to flourish in Glendale. For example, community programming and available services at public libraries, park facilities, public schools, and Glendale Community College have embraced the arts over the years and have become part of the community's cultural heritage.

Through arts and cultural programming and events, Glendale celebrates its local artistic, cultural, and socio-economic diversity. The City is committed to providing quality and accessible arts experiences for the entire community, in addition to promoting education and participation in the arts by creating an arts-friendly and arts-aware environment.

## ACCOMPLISHMENTS

### **Supporting Arts-Based Businesses**

In November 2016, the City Council approved the new Business Expansion Grant Program. One of the grant recipients was Antaeus Theatre Company, which recently opened in the City's Art & Entertainment District. Antaeus Theatre is hailed as one of the top intimate theatres in Los Angeles. It combines live theatre with education and hosts 207 days of rehearsal, 197 days of performances, and 137 days of classes. The \$40,000 grant assisted with the purchase and installation of the HVAC system as part of the \$2.7 million renovation of its new lease space.

### **Glendale Central Library Renovation**

The Glendale Central Library renovation, rebranded to Downtown Central Library, was completed in spring 2017. The renovation was designed to redefine the library's role within the civic campus by providing new access points and a stronger connection to the Adult Recreation Center, Central Park, and Downtown Glendale. Additionally, the project includes a room dedicated to the impact of genocides and the resilience of the human spirit, as well as a Maker Space to foster collaborative and creative opportunities.

### **Brand Library & Art Center and Other Library Locations**

Since its reopening in March 2014, the Brand Library & Art Center has provided exceptional cultural programming to an ever-widening audience. The Brand Library & Art Center has also provided access to an unparalleled collection of art and music materials that help the creative people in our community in their professional and personal artistic pursuits.

FY 2016-17 was another stellar year during which 79 free events were presented, including the Music Series, Dance Series, Book to Art Club, BookSmARTS, REEL ART, family events, and the Plaza Series (in partnership with the Arts & Culture Commission and the Brand Associates). The Music Series, sponsored by the Brand Associates, continues its tradition of bringing the highest caliber of musicians to Glendale. The Plaza Series has become a fixture of the summertime scene in Northwest Glendale, with over 250 visitors coming every Friday night in July, August, and September to hear an eclectic program of concerts featuring everything from Flamenco fusion to Japanese Taiko drumming. A new program called "Art Night" was launched to engage audiences with the gallery exhibitions, in a setting that is both social and educational. The lively evenings feature artist talks and demonstrations followed by a hands-on art project.

Another Brand initiative, *In the Bag*, was successfully launched with the support of the Library's Seiden Grant program. *In the Bag* is a collection of learning kits that community members can borrow. Each kit contains everything one would need to learn and enjoy a new skill, such as playing a guitar or ukulele, or knitting, drawing, and crocheting. The learning kits encourage and support hands-on engagement with arts and music to expand cultural education beyond the confines of the library and its service hours.

The audience for family-focused programming has grown exponentially with the hands-on Music Animated and Make It! programs. Families enjoy interactive concerts, such as Latin jazz and indigenous music of South America; and art projects, including sun prints and zine-making. The collection of picture and board books now features over 500 titles.

This past fiscal year, Brand Library collaborated on programs with more than 23 groups and organizations. Partners included Glendale Arts, Northwest Glendale Homeowners Association, Glendale Chamber of Commerce, Southern California Library Cooperative, The Glendale Historical Society, and Thinkspace Gallery, an art gallery focused on new, contemporary art and work by underground and street artists.

The second installment of the *Artist As Curator* program with "The Collectivists" featured over 60 artists from six of Los Angeles' leading art collectives. The Artist As Curator program was developed to encourage new partnerships within the greater Los Angeles art community and expand the reach of Brand to a wider and more diverse audience.

In the spring of 2017, the Brand Associates sponsored its annual Dance Series, a free series of performances featuring dance companies from Southern California. Jamie Nichols and Hilary Thomas, two highly regarded dance professionals, developed an exciting, new concept with a focus on site-specific work designed for non-traditional performance spaces. Invertigo Dance Theatre, led by Laura Karlin, kicked-off the Series with a charming and whimsical performance on the front steps and veranda of the library featuring choreography by Sadie Yarrington. Szalt, the contemporary dance company directed by Stephanie Zaletel, gave a highly physical and immersive performance in collaboration with textile artist Amabelle Aguiluz and composer Louis Lopez. Viver Brasil (Linda Yudin and Luiz Badaró, artistic directors) closed out the season with colorful and energetic dance theatre rooted in the rich history of Afro-Brazilian dance and music. Their performance featured live music, enticing sambas, riveting capoeira and ended with a dance party with the audience on the Plaza!

The Brand Associates organized and sponsored the 44th "Works on Paper" juried exhibition, which for over 40 years has brought the work of hundreds of artists from around the country to a local audience. Laddie John Dill, Brand 44's juror, is an internationally-renowned artist working with a wide variety of materials, including neon and argon tubing, natural earth materials, concrete, and wax.

### **Arts and Culture Commission**

Since the adoption of the Arts & Cultural Plan, the Library, Arts & Culture Department and the Arts & Culture Commission developed a work plan that defines the City's investment in the arts for a two-year period. A Public Art Master Plan is currently being developed through a public outreach focus that will inform the long-term goals of sustaining visibility of arts and culture in Glendale.

### **Open Arts and Music Festival**

The Commission joined the Downtown Glendale Association and the Los Angeles County Arts Commission to provide seed funding for Glendale Arts to produce a signature event in the Downtown on September 17, 2016.

### **Open Studios Tour**

The Commission approved a citywide Glendale Open Studios Tour on October 15 – 16, 2016. The public visited and viewed artist spaces in this two-day event.

### **Beyond the Box**

The Commission partnered with Glendale's Community Development and Public Works Departments to continue a program of utility box murals in Glendale. The program has brought together amateur and professional artists, along with community volunteers, to paint murals in Downtown Glendale and various neighborhoods. New installations continue twice annually, with the most recent artwork installed August 11-13, 2017.

### **Brand Plaza Series**

The Commission implemented the fourth annual Plaza Series, which features a variety of free music, cultural, and performing arts on the plaza of Brand Library & Art Center on Friday nights throughout the summer.

### **PopUp Arts: AHA!**

The AHA! Program, a citywide popup arts initiative, seeks to provide art in unexpected ways and in unexpected City-owned locations throughout Glendale. AHA! will be a testament to technological innovation ingenuity in arts engagement for Glendale resident and visitor. Planning for AHA! continues through 2017.



### **Art Exhibits at the Adams Square Gas Station**

The department continued to assist Community Services & Parks in curating and installing art in the Adams Square Mini Park Gas Station.

### **Holiday and Commemorative Celebrations**

Community Services & Parks brought the community together to celebrate Easter by hosting Spring Eggstravaganza in late March. Children gathered in the morning at Pacific Community Center to take a picture with the Easter Bunny, participate in an Easter Egg Hunt, and enjoy carnival games, arts & crafts, and a climbing wall. The celebration continued that afternoon with the 16th Annual Cesar Chavez Commemorative Event, with live performances, free tacos, and more activities for children. In December, people of all ages attended the Holiday Tree Lighting Ceremony, featuring the lighting of the City Hall tree, musical entertainment, complimentary hot cocoa and coffee, and a special visit from Santa Claus as “snow” fell from above.

### **Glendale Cruise Night**

Community Services & Parks successfully organized the 23rd annual Cruise Night event, one of Southern California’s largest car shows, which took place on July 16, 2016. 281 Pre-1980 cars were on display, with live entertainment from Desperado, Surfin’ (The Beach Boys Tribute) and headliners The Surfaris. The event culminated with a spectacular fireworks show. For the fourth year in a row, this free event was fully funded by corporate and community sponsorships.

### **Summer Concerts in the Park**

Summer Concerts in the Park, a popular summertime family program organized by the Community Services & Parks Department, returned for the second year since 2015. It attracted an average of approximately 350 participants at each of the six concerts. Couples and families packed their picnic baskets and dancing shoes, and came out to Verdugo Park on Wednesday evenings during the months of July and August to enjoy free concerts featuring: The Verdugo Swing Society (Swing/Big Band), The Reflexx (80’s), The Hodads (50’s and 60’s), Retro-Soul (Soul), The Swing Cats (Big Band), and Incendio (World Fusion). Participants had the opportunity to purchase shaved ice via the Kona Ice truck or ice cream through Marutyan Ice Cream Distribution Company/Tamara Ice Cream. The LA County Arts Commission once again sponsored the Summer Concerts in the Park series by awarding a grant, which covered the cost for one of the performances.

### **Movies and Theatrical Comedy in the Park**

The City of Glendale partnered with Street Food Cinema again to bring outdoor movies to various parks. This event consists of an outdoor picnic that evolves into a live music performance and ends with an outdoor movie, with lots of fun in between. Hundreds of people come out to enjoy tasty food from food trucks, listen to live music, and enjoy a film under the stars. Additionally, Community Services & Parks sponsored a free theatrical comedy in the park production of “The 39 Steps,” presented by the Dean Productions Theatre Company, which brought hundreds of people to Brand Park for seven evenings in April.





# Looking Ahead

## **Brand Library & Arts Center Programming**

Brand Library & Art Center will continue to broaden its audience and build its reputation as a destination for arts in Southern California. High-quality, free programs will serve its devoted audiences as well as introduce this unique resource to first-time visitors. Staff will evaluate current programming to ensure that it continues to meet the needs of the community, and innovate and experiment with new programming ideas. Brand will seek to increase usage and audiences through community partnerships and marketing and outreach efforts, such as social media strategies, to enhance connectivity with people, institutions, and partners. Librarians will continue to meet the needs of a diverse community of users by being on the cutting edge of trends in the fields of music and art, while evolving Brand Library's outstanding collection of digital and physical format materials.

The hiring of an Exhibitions Supervisor has allowed for enhanced programming and exhibitions that have experienced significant growth in attendance and recognition of Brand Library Art Galleries in the Southern California visual arts scene. Looking ahead, Brand will formalize the mission and programmatic vision for the Galleries to encourage new partnerships within the greater Los Angeles art community and to expand the reach of Brand to a wider and more diverse audience.

## **Public Art Master Plan**

The Arts and Culture Commission contracted with a consultant to produce its first Public Art Master Plan (PAMP). Once completed, the PAMP will provide guidance for public art projects funded by the Urban Art Fund. With planning activities in the fall, the final report is expected to be presented to City Council in early 2018.





# SUSTAINABILITY



For many years, the City of Glendale has pursued sustainability efforts given current and future environmental challenges. The City continuously seeks out new technology and innovations to foster and promote sustainability and is among the first public agencies to successfully implement certain improvements, such as the use of recycled water, landfill gas to energy system, curbside recycling program, storm drain catch basin inserts, alternative fueled vehicles, and energy saving retrofits.

The City has embarked on a conscious effort to support environmentally-friendly policies involving sustainable building design, construction, operations, and facilitation, as well as the implementation of green building standards. Through the integration of sustainable building methods and materials and the implementation of advanced technologies such as digital meters, the City has positioned itself at the forefront of efficient management of energy, water, material resources, and waste as part of a global initiative for the good of all, today and in the future.

Consistent with State legislation, the City has adopted a Renewable Portfolio Standard, or RPS, that sets a target of increasing its purchases of eligible renewable energy resources to 33% by 2020. The City has met the 20% compliance period target for 2011-2013 and 2014-16, and is currently on track to reach the compliance period targets for 2017-2020.

A greener Glendale will never be realized through City programs alone. The City greatly relies on the efforts, sacrifices, and behavior changes of residents and businesses that also strive for a greener Glendale. By recycling, composting, utilizing alternative transportation methods, shopping with reusable bags, curbing water and electrical consumption, and implementing green measures during construction, the community has championed a more sustainable Glendale.

## ACCOMPLISHMENTS

### **California Green Building Code Adoption**

In early 2017, the Public Works Department worked in conjunction with the Community Development Department to adopt the new California Green Building Code as it relates to the requirements for the recycling of Construction and Demolition (C&D) debris. A comprehensive C&D recycling program diverts materials from the landfill.

Adopted elements of the California Green Building Code also require water-permeable paving for specific walkable surfaces, parking areas, and patio surfaces; certain buildings to provide unobstructed roof space and prewiring for future solar energy installations; as well as restrictions on natural light and ventilation.

### **Energy Efficient Lighting Improvements**

The City continues to deploy energy efficient lighting at all City facilities. New energy efficient LED and induction lighting replaced old inefficient fluorescent and high intensity discharge lamps. In addition to greater efficiency, the new lighting lasts between 7 to 20 times longer than the previous lighting. These improvements are expected to significantly decrease the City's annual energy and maintenance costs.

### **Glendale Recycles**

The Integrated Waste Management Division (IWM) launched its new website [www.glendalerecycles.org](http://www.glendalerecycles.org). Focused primarily on the promotion of the City's ongoing Multi-Family Recycling Program, the website provides residents with useful information on recycling services provided by IWM. In addition, the website offers educational quizzes, contact information to community partners, and resources designed to promote smart recycling and reuse practices.

## **Public Recycling Containers**

The City of Glendale continues to install new recycling containers throughout the City in an effort to promote waste diversion. Last year, 20 new recycling containers were installed in Montrose Shopping Park and 16 new containers were installed along Brand Boulevard in the downtown area. The new containers are made of recycled plastic lumber and are expected to divert an estimated 1.3 tons of waste within the City annually.

## **Waste and Recycling Education**

The Integrated Waste Management Division provided educational programs to residents and employees on best recycling and waste management practices last year. Amongst other efforts, IWM encouraged city employees to take a pledge to ditch disposable cups at a City Facility event, distributed “How to Recycle” flyers at locations with frequent contamination issues, and organized a community event last November to provide inspiration about recycling.

The Integrated Waste Management Division also had an informational booth at a number of events where resident questions and comments could be heard and educational information disseminated to the public. These events included Cesar Chavez Day, Employee Health Fair, Earth Day Event, Public Works Open House, Police Department Open House, Summer Camp, Cruise Night, a Curbside Recycling Presentation at Library, and the America Recycles Day Event.

## **Bikeway and Pedestrian Improvement Project**

In FY 2016-17, the first green bike lane was installed on Sonora Avenue as part of the Construction of Bicycle Facilities (Measure R) and Citywide Bikeway and Pedestrian Improvements Project. Additional bikeway and pedestrian projects occurred at 14 locations within the City; improving pavement markings, bike route signage, wayfinding signs, and four rapid flashing beacons at various locations in the City. In addition to keeping cyclists safe, the Project encourages sustainable sources of active transportation in the years to come.

## **Citywide Pedestrian Plan and Safety Education Initiatives**

The Citywide Pedestrian Plan and Citywide Safety Education Initiatives were launched in FY 2016-17. Both efforts promote walking and bicycling in Glendale. These modes of transportation produce zero air pollution, thereby contributing to cleaner air quality.

## **Drought Resistance Forestry**

As part of its forestry program, the Public Works Department Maintenance Services Division aims to plant 350 indigenous trees annually to help beautify and provide a more sustainable environment for the City. In light of the statewide drought experienced in prior years, Maintenance Services has made efforts to introduce more drought tolerant indigenous species over the past year. It will continue to do so in the coming year, increasing efforts at local nurseries to help provide more drought resistant greenery.

## **Scholl Canyon Landfill Gas**

Glendale Water and Power (GWP) has been utilizing the City’s landfill gas as a renewable source of energy for over 20 years. This has resulted in the added benefit of creating fewer greenhouse gas emissions from the landfill.

## **Piloting New Technologies**

After successfully upgrading the Grandview Substation, GWP has installed a new battery energy storage system. The new two megawatt battery energy storage system will help GWP provide more reliability to GWP customers and keep up with the department’s modernization efforts.

## **Energy Efficiency & Conservation Programs**

Since 1999, GWP has been a leader in the development and implementation of energy efficiency programs for its customers, and its programs have consistently ranked among the best in the state in terms of annual demand and energy savings produced. These savings are to the benefit of individual customers, the utility, and the Glendale community. In compliance with AB 2021, GWP proposed and the City adopted a minimum annual energy efficiency goal of 1% of retail sales in 2007 and renewed this goal in 2013. This 1% goal is converted to a 10-year projection of annual energy savings and updated with the CEC every three years. GWP is required to report annual results to the California Energy Commission. With the exception of FY2006-07, GWP has exceeded its energy savings goal each year. Through FY 2014-15, GWP has averaged 13.3 Gigawatt hours per year in customer energy savings. At \$0.15 per kWh, this translates into total average annual bill reductions for participating customers of \$2.0 million each year, and an estimated \$7.7 million in bill savings over the estimated average 3.9 year life of the installations.

## **GWP Water Sustainability**

California’s water supply shortage of 2015 led to an increased awareness of water use. Many of GWP’s customers have made changes to their landscaping leading to continued savings compared to prior years. In 2017, water consumption is still between 13% and 17% lower than it was in 2013, even without mandatory watering restrictions. Gaining acceptance of a new, more natural appearance of landscaping is an ongoing process that received a boost during the drought, has led to continued water savings, and will enhance the sustainability of water supplies in the future.

## **Local Water Supplies and Environmental Clean-up**

As part of the ongoing environmental clean-up of local groundwater supplies in the San Fernando Basin, the City continues to be a leader. Utilizing local resources reduces the dependence on imported supplies from northern California and the Colorado River. GWP recently installed an additional groundwater extraction well to enhance the clean-up process and commissioned a state-of-the-art treatment process continuing the City's leadership in providing water that meets or exceeds state and federal drinking water standards. The Glendale Water Treatment Plant provides a stable, local water source and cleans up the groundwater basin for a sustainable future.

# **Looking Ahead...**

Despite tight budgetary constraints, all California cities, including Glendale, are currently striving to achieve greater sustainability. Some cities are motivated primarily by regulatory compliance while others endeavor to be leaders in the field of sustainability. The City has succeeded in achieving significant, innovative accomplishments in sustainability through cautious implementation of sustainability actions, policies, and principals. The City is committed to sustainability goals such as its Zero Waste Initiative, a 33% renewable portfolio, and greener urban design standards. Much care and deliberation has been used to ensure that these new sustainability measures are not only effective, but that they also do not pose an undue burden on taxpayers, ratepayers, or residents.

## **Anaerobic Digestion**

Anaerobic Digestion is the bacterial breakdown of organic materials in the absence of oxygen. The City is evaluating the feasibility of constructing an Anaerobic Digester to process the City's organic wastes. This facility would significantly reduce the amount of solid waste being deposited in the landfill and create a relatively clean biogas that could be used to create electricity.

## **Zero Waste Strategic Plan Update**

In 2011, the City of Glendale set a goal of 75% waste diversion by the year 2020, and 90% diversion by 2030 as part of its Zero Waste Plan. In the years since then, legislation intended to reduce climate pollutants, such as Mandatory Commercial Recycling, Mandatory Organics Recycling, and Mandatory Organic Waste Reductions, has made municipal diversion rates more restrictive. In FY 2017-18, the City of Glendale will work on updating the City's Zero Waste Action Plan and identify specific goals and timelines necessary for the City to achieve its waste diversion goals by 2020 and 2030.

## **Multi-Family In-Unit Recycling Tote Program**

In the previous year, the Integrated Waste Management Division (IWM) launched its In-Unit Recycling Tote program in an effort to make recycling more easy and accessible for residents living in multi-family units. Funded by a State CalRecycle grant, the program provides recycling tote bags to multi-family units, which allow tenants to collect and carry recyclables to larger containers within their complexes. In the coming year, IWM will be looking to administer, assess, and promote this new program through Beeline Bus advertisements as well as media campaigns to promote recycling. The recycling bags are a convenient way to remind residents to recycle and engage in sustainable reuse practices.

## **Green Vehicle Fleet**

In furthering the City of Glendale's Green Fleet goals, the Public Works Integrated Waste Management Division will retire the last of its diesel fuel refuse trucks with cleaner compressed natural gas (CNG) trucks in FY 2017-18. CNG trucks produce 20 to 30% fewer emissions than their petroleum counterparts and 95% less tailpipe emissions.

In addition, in 2010 the City began developing a Green Fleet Policy emphasizing alternative fuels, hybrid vehicles, and Partial Zero Emissions Vehicle gasoline engines amongst other policies. Staff has already developed policies and procedures such as anti-idling, tire recycling and oil recycling consistent with the Green Fleet Policy. In the coming years, staff will continue to develop green fleet standards including regulatory requirements, best practices, and procurement standards.

## **Mandatory Commercial and Organic Waste Recycling**

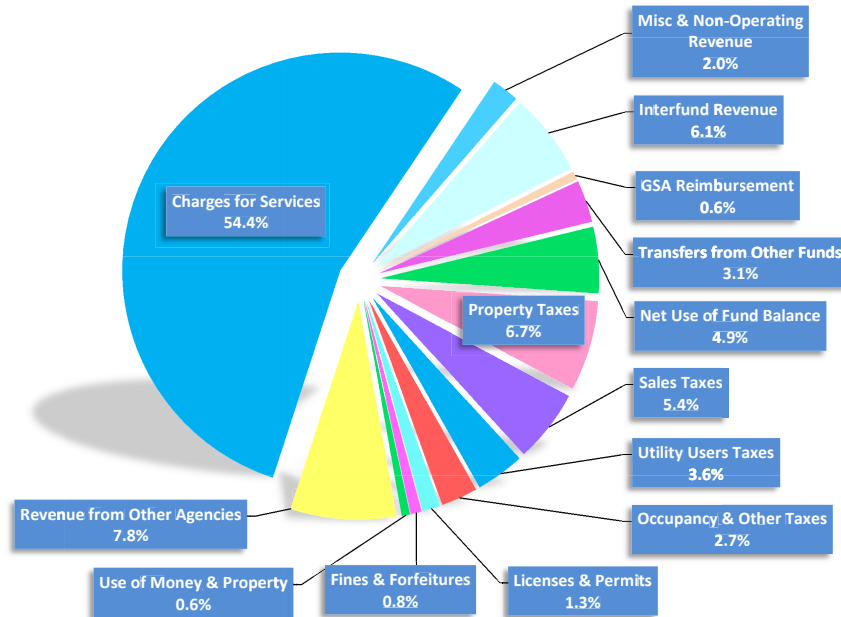
The Integrated Waste Management Division (IWM) continues to implement and administer mandatory commercial and organic waste recycling in conjunction with a number of recent California State Assembly and Senate Bills. Under AB341, the City began mandatory commercial recycling programs, which are expected to produce 75% waste diversion through resource reduction, recycling, and composting by 2020. The City also began to enforce a mandatory organic waste recycling program stipulated by AB1826, under which commercial customers that generate specific cubic yards of organics a week are required to divert green waste to facilities that can recycle these materials.

In the coming year, IWM will implement best practices, track mandated state organics, and gather data on which customers fall within the State's requirements. IWM will also begin work to meet the new requirements of AB1594, which prevents Green Material from counting as an Alternative Daily Cover at landfills, as well as SB1383, which stipulates a 50% reduction of organic waste by 2020.

# FINACIAL SUMMARY

## Where The Money Comes From

Total Resources 2017 / 2018 = \$836,914,477



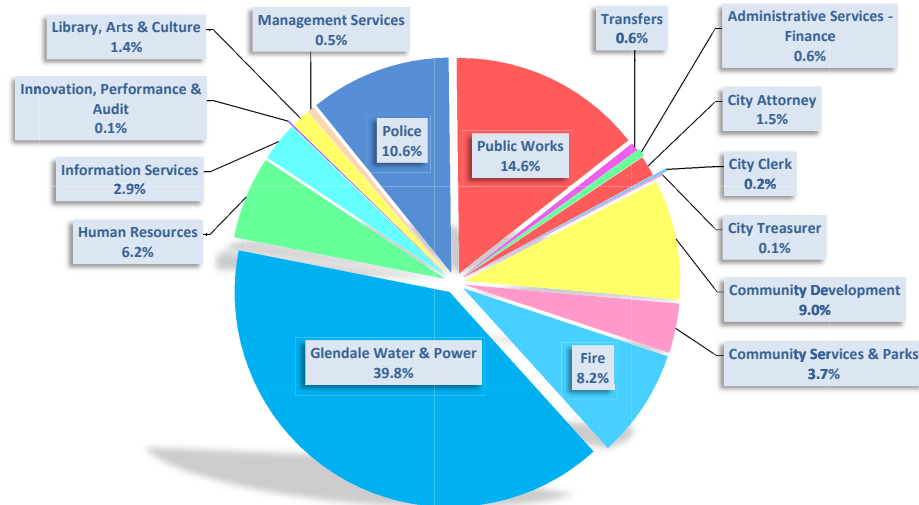
Resources	Amount	Percent	DEFINITIONS
Property Taxes	\$ 56,229,054	6.7%	<b>Charges for Services</b> - Charges for electric, water, sewer, refuse collection, planning and building fees, rental of municipal facilities, and various recreation functions.
Sales Taxes	45,115,140	5.4%	
Utility Users Taxes	30,054,000	3.6%	
Occupancy & Other Taxes	22,446,441	2.7%	<b>Interfund Revenue</b> - Payments from one City fund to another for supporting programs and services.
Licenses & Permits	11,139,850	1.3%	
Fines & Forfeitures	6,321,776	0.8%	<b>Revenue from Other Agencies</b> - Revenue derived from Joint Powers Agreements, mutual aid reimbursements, motor vehicle in-lieu fees, state grants, and county grants.
Use of Money & Property	5,357,543	0.6%	
Revenue from Other Agencies	65,328,376	7.8%	<b>Misc. &amp; Non-Operating Revenue</b> - Includes miscellaneous revenue generated through donations, contributions, advertisement revenue, and unclaimed property.
Charges for Services	454,922,449	54.4%	
Misc & Non-Operating Revenue	16,929,562	2.0%	
Interfund Revenue	51,109,742	6.1%	<b>Use of Money &amp; Property</b> - Interest earned from treasury investments.
GSA Reimbursement	4,885,263	0.6%	
Transfers from Other Funds	25,889,677	3.1%	<b>Other Taxes</b> - Revenue generated through Franchise Tax, Transient Occupancy Tax, Scholl Canyon Assessment Fees, and Property Transfer Tax.
Net Use of Fund Balance	41,185,604	4.9%	
<b>Total:</b>	<b>\$ 836,914,477</b>	<b>100.0%</b>	



# FINACIAL SUMMARY

## Where The Money Goes

Total Appropriations 2017 / 2018 = \$836,914,477



Appropriations	Amount	Percent
Administrative Services - Finance	\$ 5,000,178	0.6%
City Attorney	12,241,990	1.5%
City Clerk	1,426,103	0.2%
City Treasurer	751,262	0.1%
Community Development	75,728,806	9.0%
Community Services & Parks	31,340,512	3.7%
Fire	68,361,334	8.2%
Glendale Water & Power	332,944,052	39.8%
Human Resources	51,624,369	6.2%
Information Services	24,088,626	2.9%
Innovation, Performance & Audit	1,253,381	0.1%
Library, Arts & Culture	11,973,627	1.4%
Management Services	4,376,123	0.5%
Police	88,996,855	10.6%
Public Works	122,227,582	14.6%
Transfers	4,579,677	0.6%
<b>Total:</b>	<b>\$ 836,914,477</b>	<b>100.0%</b>

# Key Performance Indicators

Several years ago, the City of Glendale engaged in a community based strategic planning endeavor as part of the City's long range planning efforts. As a result of the many community meetings and the City Council's participation in the process, the City subsequently adopted the following ten (10) City Council priorities.

COUNCIL PRIORITY	ABBREVIATION	COUNCIL PRIORITY	ABBREVIATION
Fiscal Responsibility	FR	Balanced, Quality Housing	BQH
Exceptional Customer Service	ECS	Community Services & Facilities	CSF
Economic Vibrancy	EV	Infrastructure & Mobility	IM
Informed & Engaged Community	IEC	Arts & Culture	AC
Safe & Healthy Community	SHC	Sustainability	S

These Council priorities not only help to guide the development of the City's budget and departmental strategic goals, but also serve as a basis for gauging departmental key performance indicators which measure the programs and services provided by the City. Each performance indicator in the following section is identified to its relationship with one or more of the Council's priorities using the aforementioned abbreviations.

These indicators strive to measure both quantitative and qualitative data that is representative of the City's many operations. It is important to note however that when attempting to develop such indicators, it is extremely difficult, and in some cases nearly impossible, to determine success or failure by simply analyzing the quantitative results. Whereas the quantitative data may illustrate "outputs," actual "outcomes" are better gauged by understanding the contextual relationship between the two dimensions. As a result, the City's Key Performance Indicators primarily focus on providing "outputs" which serve as the basis for identifying a baseline and then working against that target. Fluctuations from quarter to quarter or year to year serve as the basis for asking relevant questions which will reveal actual outcomes.

These indicators are updated quarterly, with a final tabulation occurring after the close of each fiscal year on June 30. At the end of each quarter, departments update their respective spreadsheets, in preparation for the results to be presented to the City Council, in conjunction with the quarterly budget update. Additionally, these indicators are published each year in both the City's Annual Report and Annual City Budget document. By doing so, both residents and City officials can more accurately evaluate the City's progress in achieving the organizational priorities set by the City Council and our residents.

# ADMINISTRATIVE SERVICES DEPARTMENT

## Key Performance Indicators

FY 2016 - 17

		FY 2016 - 17							Council Priority	
Performance Indicator		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter*	FY 2016-17 Actual	FY 2015-16 Actual	FY 2014-15 Actual	Primary	Secondary
Financial Operations										
1	Total Citywide personnel cost	\$58,269,619	\$59,727,789	\$56,944,032	\$56,328,463	\$231,269,903	\$221,667,027	\$217,712,150	FR	-
2	Citywide personnel cost to total operating cost	36%	37%	37%	36%	36.5%	37.0%	35.4%	FR	-
3	Departmental personnel cost to total operating cost									
	Administrative Services - General Fund	89%	80%	84%	80%	83%	74%	72%	FR	-
	City Attorney - General Fund	93%	93%	93%	92%	93%	93%	93%	FR	-
	City Attorney - All Funds	27%	44%	45%	47%	41%	54%	49%	FR	-
	City Clerk - General Fund	78%	35%	58%	56%	57%	73%	46%	FR	-
	City Treasurer - General Fund	89%	84%	84%	83%	85%	88%	87%	FR	-
	Community Services & Parks - General Fund	55%	54%	55%	50%	53%	63%	63%	FR	-
	Community Services & Parks - All Funds	54%	56%	55%	50%	54%	58%	57%	FR	-
	Community Development - General Fund	81%	70%	81%	78%	78%	91%	87%	FR	-
	Community Development - All Funds	27%	25%	26%	28%	27%	26%	24%	FR	-
	Fire - General Fund	87%	87%	85%	81%	85%	88%	88%	FR	-
	Fire - All Funds	83%	83%	82%	79%	82%	84%	84%	FR	-
	Glendale Water & Power - All Funds	15%	16%	17%	17%	16%	17%	15%	FR	-
	Human Resources - General Fund	63%	82%	81%	82%	77%	64%	62%	FR	-
	Human Resources - All Funds	4%	4%	4%	9%	5%	5%	4%	FR	-
	Information Services - All Funds	36%	41%	27%	33%	34%	33%	34%	FR	-
	Library, Arts & Culture - General Fund	68%	68%	66%	54%	64%	69%	69%	FR	-
	Library, Arts & Culture - All Funds	67%	66%	63%	52%	62%	67%	67%	FR	-
	Management Services - General Fund	75%	74%	70%	72%	73%	75%	77%	FR	-
	Police Department - General Fund	85%	84%	84%	83%	84%	85%	86%	FR	-
	Police Department - All Funds	83%	84%	83%	74%	81%	83%	79%	FR	-
	Public Works - General Fund	40%	43%	44%	39%	42%	47%	48%	FR	-
	Public Works - All Funds	38%	36%	33%	27%	34%	35%	32%	FR	-
4	# of reports prepared and published by Finance	79	73	66	63	281	323	278	IEC	-
5	Citywide average operating cost per day	\$1,800,606	\$1,792,574	\$1,720,853	\$1,735,776	\$1,762,452	\$1,631,354	\$1,705,920	FR	-
Financial Ratios										
6	Actual operating cost, General Fund, per capita	\$247	\$245	\$237	\$230	\$959	\$920	\$923	FR	-
7	Actual expenditures, all funds, per capita	\$823	\$807	\$775	\$781	\$3,186	\$3,102	\$3,287	FR	-
8	Liquidity ratio (Annually)	N/A	N/A	N/A	\$10.17	\$10.17	N/A	N/A	FR	-
9	Debt ratio (Annually)	N/A	N/A	N/A	37%	37%	N/A	N/A	FR	-
Accounts Payable & Purchasing										
10	Number of employees with open procurement cards citywide	243	237	244	244	242	234	211	FR	-
11	Average procurement card purchase amount	\$203.93	\$213.89	\$222.09	\$250.02	\$222.48	\$186.26	\$224.69	FR	-
12	Total dollar value of purchasing conducted with procurement cards	\$467,359	\$495,985	\$446,440	\$583,152	\$1,992,935	\$1,778,033	\$1,828,937	FR	-
13	Total number of invoices processed for payment	28,086	20,934	21,075	20,337	90,432	106,836	110,947	FR	-
14	Average number of invoices processed for payment	N/A	N/A	N/A	N/A	#VALUE!	N/A	27,737	FR	-
15	Avg. calendar days from approved requisition to purchase order issued	15	17	14	17	16	15	16	ECS	-
Budget										
16	Ratio of Gen. Fund Admin. Services budget to total Gen. Fund budget	3.0%	3.0%	3.0%	3.0%	3.0%	2.9%	2.7%	FR	-
17	Ratio of General Fund budget to the overall City Budget	20.0%	20.0%	20.0%	21.0%	20.3%	19.9%	19.1%	FR	-
18	Number of residents per authorized salaried positions	127.00	127.00	127.00	127.00	127.00	127.25	126	FR	-
19	% accuracy in budget revenue to actual in General Fund (Annually)	N/A	N/A	N/A	99.00%	99.00%	N/A	N/A	ECS	IEC
Internal Audit										
20	Audits completed	0	1	1	5	7	8	11	IEC	FR
21	Audit close-out rate	20%	45%	21%	9%	24%	21%	19%	IEC	FR
22	Average number of open audit issues	24	14	11	43	23	33	39	IEC	FR

\* 4th Quarter data are estimates based on current data as of 8/16/17 and subject to change pending finalization of yearend accruals.

# CITY ATTORNEY DEPARTMENT

## *Key Performance Indicators* FY 2016 - 17

Performance Indicator	FY 2016-17 Quarterly Results				FY 2016-17 Actual	FY 2015-16 Actual	FY 2014-15 Actual	Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter				Primary	Secondary
1 Number of Public Records Requests Received	165	168	187	189	709	220	434	IEC	-
2 Number of Public Records Requests Completed	149	159	143	182	633	190	392	IEC	-
3 Number of Parking Appeals Handled	N/A	N/A	15	12	27	76	228	SHC	-
4 Number of Insurance Certificates Handled	634	0	620	669	1,923	0	N/A	SHC	-
5 Number of Legal Service Requests Received	242	179	185	179	785	306	672	ECS	-
6 Number of Legal Service Requests Completed	226	168	186	163	743	270	582	ECS	-
7 Number of Claims Received	51	57	35	21	164	131	232	FR	-
8 Number of Claims Closed	62	77	82	64	285	148	276	FR	-
9 Avg. Cost per Claim Closed	\$1,644.45	\$3,192.00	\$2,077.00	\$5,380.00	\$3,073.36	\$466.84	\$1,081	FR	-
10 Number of Lawsuits Received	1	5	2	3	11	11	22	FR	-
11 Number of Lawsuits Closed	11	8	1	2	22	8	19	FR	-
12 Number of Lawsuits Resolved Through Settlement	5	5	2	3	15	1	9	FR	-
13 Number of Lawsuits Dismissed Through Dispositive Motion*	6	2	2	2	12	4	10	FR	-
14 Number of Lawsuits Tried to Verdict*	0	0	0	1	1	1	0	FR	-
15 Number of Lawsuits Disposed on Appeal	0	0	0	0	0	0	0	FR	-
16 Avg. Cost per Lawsuit Settled	\$359,568.28	\$47,675.26	\$25,000.00	\$17,636.00	\$112,470	\$159,047	\$29,589	FR	-
17 Avg. Cost per Lawsuit Tried	\$0.00	\$0.00	\$0.00	\$9,000.00	\$2,250	\$0	\$0	FR	-
18 Number of Code Enforcement Cases Received	152	118	152	159	581	393	1,217	SHC	-
19 Number of Code Enforcement Cases Closed	154	111	149	173	587	317	998	SHC	-

\* Not all cases may have a final judgment.



# CITY CLERK DEPARTMENT

## *Key Performance Indicators* FY 2016 - 17

Performance Indicator	FY 2016-17 Quarterly Results				FY 2016-17 Actual	FY 2015-16 Actual	FY 2014-15 Actual	Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter				Primary	Secondary
1 Total public records requests received	157	173	188	189	707	702	410	IEC	-
2 Total public records requests provided	156	173	188	189	706	698	409	IEC	-
3 Number of public records requests completed within 10 days	152	170	181	179	682	655	399	IEC	ECS
4 Number of public records requests completed beyond 10 days	5	3	7	10	25	47	5	IEC	ECS
5 Number of non-responsive public records requests	1	0	0	0	1	1	5	IEC	-
6 Number of Filming Permits issued	78	56	83	81	298	289	244	EV	-
7 Number of Special Event Permits issued	49	38	18	42	147	143	169	AC	IEC
8 Total number of agenda items processed	91	87	57	76	311	363	227	IEC	-
9 Percentage of time Council meeting minutes are docketed for City Council approval within three weeks of meeting date	95%	95%	95%	95%	95%	94%	98%	IEC	ECS
10 Number of registered voters	103,264	105,848	106,059	106,059	105,308	98,039	98,127	IEC	-
11 Voter registration percentage	52%	53%	53%	53%	53%	51%	51%	IEC	-
12 Ratio of provisional ballots cast vs. votes cast in person at poll location*	N/A	N/A	N/A	16	16	0	16.4	IEC	-

\*9.66 poll voters to every 1 provisional vote cast in the April 2, 2013 Election

# CITY TREASURER'S DEPARTMENT

## *Key Performance Indicators*

FY 2016 - 17

Performance Indicator	FY 2016-17 Quarterly Results				FY 2016-17 Actual	FY 2015-16 Actual	FY 2014-15 Actual	Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter				Primary	Secondary
1 Median weighted average for maturity of City portfolio assets (months)	17.6	19.4	24.1	24.0	21.3	22.5	23.1	FR	-
2 Total investment earnings per quarter (millions)	\$1,541,252	\$1,684,534	\$1,943,310	\$2,295,266	\$7,464,363	\$5,403,266	\$3,955,795	FR	-
3 Rate of return on the City Portfolio per quarter (%)	1.29%	1.37%	1.52%	1.59%	1.44%	1.24%	1.08%	FR	-
4 Monthly Reconciliation of Bank Accounts	74.00%	80.00%	90.00%	89.00%	83.25%	n/a	n/a	FR	-
5 Monthly City Investment Report completion	93.00%	100.00%	82.00%	87.00%	90.50%	n/a	n/a	FR	-
6 Annual City Investment Report completion	100.00%	n/a	n/a	n/a	100.00%	n/a	n/a	FR	-
7 Number of ACH/bank wire payments processed (Incoming)	897	1,031	1,096	1,182	4,206	n/a	n/a	FR	-
8 Number of bank wire payments processed (Outgoing)	206	159	178	152	695	n/a	n/a	FR	-
9 Number of checks processed (scanned and transmitted to the bank) for deposit	4,992	3,857	4,683	5,210	18,742	n/a	n/a	FR	-

# COMMUNITY DEVELOPMENT DEPARTMENT

## Key Performance Indicators

FY 2016 - 17

		FY 2016-17 Quarterly Results							Council Priority	
		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter				Primary	Secondary
Performance Indicator										
Housing										
1	Number of active Section 8 Rental Assistance vouchers	2,952	2,945	2,934	2,911	2,936	2,971	3,011	BQH	-
2	Number of Section 8 Housing Quality Standard Inspections conducted	1,023	870	957	1,065	3,915	3,858	3925	BQH	-
3	Number of new affordable housing units completed	0	0	69	0	69	46	9	BQH	-
4	Number of new affordable housing units under development	75	75	70	71	73	438	245	BQH	-
5	Number of affordable housing units monitored	346	112	173	204	835	1,024	714	BQH	-
Building & Safety										
6	Number of building permits issued (all types)	849	800	722	816	3,187	3,209	2,871	BQH	EV
7	Building Permit Issued " Over the Counter"	598	521	525	504	2,148	2,422	2,087	BQH	EV
8	Number of trade permits issued	890	688	711	701	2,990	2,163	2,627	BQH	EV
9	Avg. valuation per building permit	\$120,759	\$45,118	\$135,121	\$67,598	\$92,149	\$69,880	\$113,723	FR	EV
10	Number of building plan checks submitted	249	269	189	303	1,010	690	608	EV	-
11	Number of sub-trade plan checks submitted	441	403	287	388	1,519	1,168	1,200	EV	-
12	Avg. turnaround time per building plan check (days)	27	25	33	27	28	27	27	ECS	-
13	Number of customers served	12,380	10,749	11,246	11,517	45,892	48,709	38,417	ECS	EV
14	Avg. turnaround time per sub-trade plan check (days)	11	12	16	23	16	13	21	ECS	-
15	Number of permit inspections completed	9,627	9,423	8,088	9,042	36,180	33,001	34,165	ECS	EV
16	Building and Safety fees received	\$2,459,137	\$1,607,552	\$1,483,861	\$1,570,666	\$7,121,216	\$8,372,694	\$9,269,104	FR	EV
17	Ratio of Building & Safety fees received to section's expenditures	2.17%	1.35%	0.94%	1.27%	1.43%	2.02%	2.43%	FR	-
18	Number of complaints received	85	76	70	83	314	258	191	ECS	-
19	Cost per hour of operation	\$1,815	\$2,970	\$2,515	\$1,984	\$2,321	\$1,635	\$1,420	FR	-
Planning/Neighborhood Services										
20	Number of development applications submitted for review by:									
	Design Review Board	10	11	14	16	51	40	34	BQH	EV
	Planning Commission	2	3	3	3	11	16	13	BQH	EV
	Historic Preservation Commission	2	0	0	0	2	8	11	BQH	EV
	Planning Hearing Officer	10	7	16	11	44	22	24	BQH	EV
21	Number of City applications initiated for:									
	General Plan Amendments	0	0	0	0	0	0	2	BQH	EV
	Re-zoning	0	0	0	0	0	3	1	BQH	EV
	Code Changes	2	0	0	0	2	4	5	BQH	EV
22	Number of administrative applications received by Staff									
	Administrative Design Review	4	8	13	9	34	43	26	EV	BQH
	Administrative Use Permits	4	8	4	4	20	27	18	EV	BQH
	Design Review Board exemptions	210	179	216	225	830	784	802	BQH	EV
	Other (i.e. COZ, COC, BRC, Home Occupation)	333	367	499	335	1,534	948	1003	ECS	-
	Administrative Exceptions - up to 10% of a numerical standard	0	1	0	2	3	5	0	EV	BQH
	Administrative Exceptions - up to 20% of a numerical standard	2	2	5	1	10	15	11	EV	BQH
	Administrative Exceptions - Other	2	2	2	2	8	11	6	EV	BQH
	Administrative Review (PEX, LLA, WTF, DB)	12	26	18	6	62	23	10	EV	BQH
23	% of development application review completed within 30 calendar days	71%	77%	73%	71%	73%	75%	74%	ECS	EV
24	Avg. # of days from application submission to hearing	114	109	94	100	104	102	141	ECS	-
25	Avg. # of days from application submission to decision (AUP/ADR)	88	85	85	76	84	80	99	ECS	-

# COMMUNITY DEVELOPMENT DEPARTMENT

## Key Performance Indicators FY 2016 - 17

Performance Indicator	FY 2016-17 Quarterly Results				FY 2016-17 Actual	FY 2015-16 Actual	FY 2014-15 Actual	Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter				Primary	Secondary
26 Avg. # of days from application completion to hearing for land use applications	56	58	50	52	54	54	68	FR	-
27 Avg. # of days from application completion to decision (AUP/ADR)	49	40	46	31	42	39	51	ECS	-
28 Avg. # of active applications per case planner	18	18	18	22	76	68	71	ECS	-
29 Number of DRB and Hearing Officer appeals	2	3	2	1	8	6	3	ECS	-
30 Cost per hour of operation	\$519	\$561	\$470	\$354	\$476	\$3,190	\$4,638	IEC	ECS
31 Number of requests for services received	2,716	2,612	1,557	1,513	8,398	15,566	14,333	IEC	ECS
32 Number of code enforcement inspections completed	4,391	3,481	2,641	3,718	14,231	19,173	17,239	SHC	-
33 Number of code violations issued	534	561	433	734	2,262	2,132	2,135	SHC	-
34 Number of code violation cases opened	383	397	330	684	1,794	1,645	1,445	SHC	-
35 Number of code violation cases closed	292	308	272	452	1,324	1,448	1,075	SHC	-
36 Percentage of cases cleared within 3 months	60%	57%	55%	67%	60%	61%	49%	SHC	-
37 Percentage of cases remaining open beyond 3 months	40%	43%	45%	33%	40%	39%	51%	SHC	-
38 Number of new cases per code enforcement officer	296	303	262	272	1,133	1,394	1,442	SHC	-
39 Sq. ft. of graffiti removed	7,255	19,360	39,367	40,570	106,552	123,483	149,687	SHC	-
40 Average cost per sq. ft. of graffiti removed	\$1.55	\$1.19	\$0.71	\$0.80	\$1.06	\$0.81	\$0.71	FR	-
41 Number of volunteer hours for neighborhood improvement activities	0	0	0	0	0	0	6,755	IEC	SHC
42 Number of dog and cat licenses issued	1,217	997	1,225	1,089	4,528	4,570	4,938	SHC	-
43 Number of (new) business license/permit applications received	312	174	167	207	860	1,995	1,906	EV	-
44 Number of (new/renewal) business license/permit applications issued	610	121	159	185	1,075	1,827	2,068	EV	-

### Economic Development

45 General Inquiries	328	233	489	960	2,010	1,247	822	EV	ECS
46 Class A office vacancy rate	10.5%	10.1%	9.9%	10.6%	10.3%	11.4%	14.0%	EV	-
47 Vacancy Rate: Retail (ICMA Community Attribute)	1.8%	1.9%	1.9%	1.7%	1.8%	2.4%	2.8%	EV	-
48 Sales tax revenue**	\$37	\$39	\$41	\$45	\$41	\$40	\$38	EV	-
49 Number of outside businesses assisted with Glendale location needs	51	52	102	106	311	248	239	ECS	EV
50 Number of outside businesses assisted that came to Glendale	2	0	0	1	3	8	10	ECS	EV
51 Sq. footage of leases executed by businesses that came to Glendale (involving the assistance of Economic Development)	3,200	0	0	3,500	6,700	68,644	54,991	EV	-
52 Number of existing Glendale businesses assisted	114	134	137	151	536	472	299	ECS	EV

### Urban Design and Mobility

53 Beeline "on-time" performance rate	88%	87%	87%	87%	87%	88%	89%	ECS	-
54 Beeline Passangers per revenue hour	21	20	21	23	21	23	24	FR	-
55 Beeline cost per revenue hour (annual measure)	N/A	N/A	N/A	\$0.00	\$0	\$83.91	\$85	FR	-
56 Miles Between mechanical system failures	32,415	41,767	62,723	25,044	161,949	144,162	N/A	IM	-
57 Individuals engaged through Social Media	111,550	192,325	123,968	96,119	523,962	510,998	N/A	IEC	-
58 Individuals engaged through community meetings, events, and presentations	11,333	14,313	4,133	7,900	37,679	3,841	N/A	IEC	-



# COMMUNITY SERVICES & PARKS DEPARTMENT

## Key Performance Indicators

FY 2016 - 17

Performance Indicator		FY 2016-17 Quarterly Results				FY 2016-17 Actual	FY 2015-16 Actual	FY 2014-15 Actual	Council Priority	
		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter				Primary	Secondary
Administration										
1	Total developed park acreage per 1,000 residents	1.42	1.42	1.42	1.42	1.42	1.43	1.46	CSF	IEC
2	Total undeveloped park acreage per 1,000 residents	25.04	25.04	25.04	25.04	25.04	25.20	25.68	CSF	IEC
3	Total number of volunteers for:									
	Community centers and human service programs	54	39	98	74	265	125	143	IEC	-
	Open space and trails	206	175	218	507	1,106	557	939	IEC	-
4	Total number of volunteer hours for:									
	Community centers and human service programs	2,781	2,282	2,861	2,300	10,224	9,105	11,158	IEC	-
	Open space and trails	503	508	565	1,458	3,034	1,597	2,803	IEC	-
5	Total number of participants in open space & trails programs	207	34	107	112	460	914	405	CSF	IEC
Park Maintenance										
6	Acres of developed parkland and community buildings maintained per FTE	4.13	4.13	4.13	4.13	4.13	4.13	4.20	CSF	IEC
7	# of hours to maintain 31.73 acres of sports fields (19 fields)	1,450	1,371	1,490	1,785	6,096	5,812	5,094	CSF	IEC
8	# of incidents of vandalism reported	181	146	233	210	770	335	684	SHC	-
9	% of time graffiti vandalism was removed within 24 hours of notification	90%	90%	90%	90%	90%	90%	91%	SHC	-
10	# of completed special work orders	584	410	519	780	2,293	2,572	2,330	CSF	-
Park Planning & Development										
11	# of safety and security improvement projects at parks & community facilities	5	2	3	2	12	11	4	SHC	-
12	Park, open space & comm. facility projects developed or improved									
	# of projects developed or improved	0	0	3	2	5	0	6	CSF	IEC
	% of projects completed within 45 days of project completion date	N/A	95%	100%	100%	74%	0%	100%	CSF	IEC
	% of projects completed within 5% of project cost target	N/A	100%	67%	100%	59%	0%	100%	CSF	IEC
Recreation										
13	Number of hours the sports fields are permitted	11,115	10,537	11,671	14,070	47,393	42,265	41,725	CSF	IEC
14	Percentage of permitted hours on lit sports fields at peak time (4pm-10pm weeknights and 8am-10pm weekends)	65%	58%	62%	79%	66%	74%	79%	CSF	IEC
15	Facility rental revenue									
	Non-sports fields	\$254,745	\$192,166	\$262,020	\$313,905	\$1,022,836	\$1,096,787	\$1,027,667	FR	-
	Sports fields	\$181,876	\$158,981	\$167,995	\$210,576	\$719,428	\$707,548	\$436,700	FR	-
16	Total number of hours of use for non-revenue rentals									
	Facility Rentals	2,837	5,489	4,821	8,538	21,685	13,209	16,268	CSF	-
	Sport Field Rentals	7,390	5,281	7,450	10,185	30,306	25,278	24,604	CSF	-
17	Total number of contract classes offered:									
	Duplicated (total # of contract classes offered at different time/location)	78	44	45	52	219	211	191	CSF	IEC
	Unduplicated (total # of individual contract classes offered)	28	28	28	36	120	77	75	CSF	IEC
18	Total number of contract classes held:									
	Duplicated (total # of contract classes offered at different time/location)	50	44	49	42	185	164	116	CSF	IEC
	Unduplicated (total # of individual contract classes held)	23	23	23	31	100	71	58	CSF	IEC
19	Total number of recreation classes held :									
	Duplicated (total # of recreation classes held at different time/location)	671	100	101	104	976	335	368	CSF	IEC
	Unduplicated (total # of individual recreation classes held)	237	37	38	38	350	81	81	CSF	IEC
20	Number of duplicated participants in:									
	Contract Classes	486	324	397	382	1,589	1,574	1,638	CSF	IEC
	Recreation Classes	25,259	12,153	11,690	33,968	83,070	61,846	35,538	CSF	IEC
21	Total contract class revenue	\$60,464	\$33,020	\$35,967	\$68,545	\$197,996	\$165,155	\$170,884	FR	-
22	Total recreational class revenue	\$491,309	\$14,067	\$32,244	\$410,542	\$948,162	\$765,909	\$543,652	FR	-
23	Number of recreation programs offered at 21 facilities: <sup>1</sup>									
	Duplicated (total # of recreation programs offered at different time/location)	88	75	77	88	82	81	77	CSF	IEC
	Unduplicated (total # of individual recreation programs offered)	40	38	42	40	40	37	37	CSF	IEC
24	Total number of teens participating in a structured recreation/fitness program	72	70	73	160	375	340	198	CSF	-

# COMMUNITY SERVICES & PARKS DEPARTMENT

## Key Performance Indicators FY 2016 - 17

Performance Indicator	FY 2016-17 Quarterly Results				FY 2016-17 Actual	FY 2015-16 Actual	FY 2014-15 Actual	Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter				Primary	Secondary
25 Number of events co-sponsored by the department	15	6	5	10	36	47	35	IEC	-
26 Number of non-profit organizations/public agencies that operate programs/services at park facilities at no cost for facility rental (unduplicated)	26	10	6	11	53	41	40	IEC	-
<b>Human Services</b>									
27 # of unduplicated persons served w/ social service resources in CDBG	342	286	243	239	1,110	1,224	1,409	CSF	IEC
28 Number of meals served to seniors	12,507	12,640	13,128	13,224	51,499	55,400	54,178	CSF	IEC
29 Cost per meal served to seniors	\$7.52	\$7.44	\$7.17	\$7.12	\$7.31	\$6.70	\$6.78	FR	-
30 Number of cases for senior care management:									
Total number of new cases	32	18	29	26	105	83	111	CSF	IEC
Average number of open cases	97	85	76	68	82	85	102	CSF	IEC
Total number of closed cases	20	40	32	41	133	59	49	CSF	IEC
31 Total Cost per senior care management case	\$305	\$318	\$331	\$336	\$323	\$333	\$301	FR	-
32 Number of persons who exited Glendale Homeless Continuum of Care (CoC) <sup>2</sup>	400	149	131	93	773	1,232	1,113	CSF	IEC
# of people who exited the program that were placed into Permanent Supportive Housing	70	92	88	53	303	320	463	CSF	IEC
% of people who exited the program that were placed into Permanent Supportive Housing	18%	62%	67%	57%	51%	43%	47%	CSF	IEC
33 Number of homeless persons receiving services (duplicated) <sup>3</sup>	773	448	521	471	2,213	4,191	4,184	CSF	IEC
34 Number of contracts per FTE with non-profit organizations & City departments	8	8	8	8	8	8	9	CSF	IEC
<b>Verdugo Jobs Center</b>									
35 Number of visits to the Verdugo Jobs Center	7,913	7,932	6,923	7,016	29,784	30,936	30,266	FR	-
36 Number of customers receiving staff assisted services <sup>4</sup>	373	258	226	546	1,403	1,030	695	ECS	EV
37 Cost per hour to operate VJC	\$1,397	\$1,397	\$1,397	\$1,397	\$1,397	\$1,397	\$1,397	FR	-
38 Average monthly caseload	\$41.00	\$43.00	\$32.00	\$68.00	\$37.00	\$40	\$39	ECS	-
39 Number of events sponsored by Workforce (i.e. workshops, recruitments, etc.)	86	47	53	53	239	231	235	EV	-
40 Number of customers placed into employment	90	26	49	44	209	199	198	EV	-
41 Percentage of customers placed into employment <sup>5</sup>	69%	72%	67%	63%	68%	70%	81%	EV	-
42 Percentage of customers who find employment in excess of 35 hours/week	90%	85%	84%	77%	84%	82%	69%	EV	-
43 Average starting wage of participants									
After training services	\$15.60	\$40.25	\$19.02	\$23.95	\$24.71	\$30.13	\$25.64	EV	-
Without training services	\$12.72	\$14.02	\$13.47	\$14.90	\$13.78	\$14.52	\$13.19	EV	-
44 Percentage maintaining employment 9 months after initial placement <sup>6</sup>	88%	77%	91%	91%	87%	78%	85%	EV	-
45 VJC customer satisfaction rating	91%	92%	92%	91%	92%	93%	90%	ECS	-
46 # of youth employed through the Glendale Youth Alliance program	176	195	86	29	486	397	466	EV	-

1) Programs include sports leagues; sports tournaments; drop-in programs (open-play); recreation room amenities such as ping pong, billiards, exercise; mobile recreation programs; senior mixers and holiday lunches; aquatics - recreation swim mommy-and-me, etc. Unlike contract/recreation classes these programs do not have instructors, they are programs not classes.

2) CoC defines "Exit" as graduated from the program, timed out of the program, left program voluntary, terminated due to non-compliance, and death.

3) Type of services received by the homeless population include case management services, including employment services, lifeskills, substance abuse, mental health therapy sessions, childcare services, transportation, bus-tokens, mail services, etc.

4) Clients who are enrolled for services receive a higher level of services called either "intensive" services or "training" services. Intensive services includes areas such as career counseling, assessment testing, individualized job placement assistance, case management, etc. Training services are vocational training provided by a vendor and subsidized by the VJC.

5) The percentage of applicants is based on total number of applicants who have completed the job training program and were placed into employment. This measure is calculated and provided by the state annually.

6) The data provided is employment data from 9 months previous to the current quarter.

# FIRE DEPARTMENT

## *Key Performance Indicators*

FY 2016 - 17

Performance Indicator		FY 2016-17 Quarterly Results				FY 2016-17 Actual	FY 2015-16 Actual	FY 2014-15 Actual	Council Priority	
		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter				Primary	Secondary
Administration										
1	Avg. number of Firefighters per 1,000 residents	0.73	0.73	0.72	0.72	0.73	0.76	0.80	SHC	-
2	Number of fire companies per household (per 10,000 residents)	0.6	0.6	0.6	0.6	0.60	0.60	0.62	SHC	-
3	Number of Paramedics per 1,000 residents	0.46	0.4676	0.49	0.49	0.48	0.44	0.44	SHC	-
4	Fire Department General Fund Budget per capita	\$64.03	\$63.33	\$51.21	\$51.07	\$229.64	\$221.80	\$219.81	FR	-
5	Percentage of Fire Department budget that is grant funded	0.85%	0.80%	0.80%	0.05%	0.63%	0.36%	0.01%	FR	-
6	Total overtime hours worked	55,604	45,694	42,238	44,249	187,785	186,783	164,439	FR	-
7	Total overtime cost/staffing	\$3,008,991	\$2,369,582	\$2,105,342	\$2,013,407	\$9,497,322	\$9,231,712	\$7,111,137	FR	-
	Total amount of MOU related staffing overtime	\$2,167,974	\$1,959,463	\$1,880,179	\$1,700,781	\$7,708,397	\$6,951,202	\$5,233,497	FR	-
	Total amount of work comp related overtime	\$175,178	\$175,594	\$198,320	\$187,990	\$737,082	\$736,305	\$1,091,424	FR	-
	Total amount of training and other overtime	\$117,068	\$189,741	\$23,865	\$69,250	\$399,924	\$661,002	\$427,731	FR	-
	Total amount of reimbursed overtime	\$548,770	\$44,784	\$2,978	\$55,386	\$651,918	\$883,231	\$358,485	FR	-
8	In-service fire suppression training hours	2,185	1,892	2,486	3,136	9,699	8,892	9,523	SHC	-
9	Cost per Firefighter attending the Fire Academy	\$0.00	\$0.00	\$0.00	\$98,470.00	\$98,470.00	\$0.00	N/A	FR	-
Operations										
10	Total calls for Fire Department services*	4,798	4,900	5,004	4,719	19,421	19,574	18,798	SHC	-
11	Number of EMS calls*	4,101	4,209	4,336	4,050	16,696	16,908	16,164	SHC	-
12	Number of fire-related calls*	491	500	486	452	1,929	1,880	1,898	SHC	-
13	Number of false alarms	248	238	274	227	987	1,024	1,001	SHC	-
14	Number of services calls*	200	184	176	214	774	740	729	SHC	-
15	Value of property lost (structure and contents)	\$20,850	\$1,796,550	\$322,050	\$288,700	\$2,428,150	\$1,630,725	\$2,342,050	SHC	-
16	% of 911 calls answered 15 seconds or less (per NFPA standard 1221)	99.00%	99.00%	99.42%	99.40%	99.21%	99.00%	99.05%	SHC	ECS
17	Avg. time to dispatch – Emergency Medical Service (EMS)	0:00:56	0:00:54	0:00:57	0:00:56	0:00:56	0:00:56	0:00:52	SHC	ECS
18	Avg. time to dispatch – Fire	0:00:59	0:00:55	0:01:00	0:00:55	0:00:57	0:00:56	0:00:50	SHC	ECS
19	Avg. turn-out time	0:00:44	0:00:45	0:00:46	0:00:45	0:00:45	0:00:42	0:00:42	SHC	ECS
20	Avg. time to arrive on scene for EMS calls	0:03:50	0:03:54	0:03:54	0:03:48	0:03:52	0:03:51	0:03:49	SHC	ECS
21	Avg. time to arrive on scene for Fire calls	0:04:26	0:04:35	0:04:32	0:04:25	0:04:30	0:04:29	0:04:19	SHC	ECS
22	Percent of response times under 5 minutes (NFPA 1710)	66%	62%	62%	65%	64%	65%	67%	SHC	ECS
23	Avg. incident duration per call category:									
	Service Calls	0:20:27	0:22:48	0:25:27	0:19:20	0:22:00	0:23:38	0:25:29	SHC	-
	Emergency Medical Calls	0:37:19	0:36:57	0:38:48	0:35:36	0:37:10	0:38:27	0:39:16	SHC	-
	Fire Calls	0:31:26	0:52:08	0:36:51	1:03:14	0:45:55	0:35:29	0:47:36	SHC	-
	Alarm Calls	0:14:36	0:13:56	0:15:18	0:15:20	0:14:48	0:15:43	0:17:26	SHC	-
	Flooding Calls	0:46:44	0:53:25	0:35:42	1:08:38	0:51:07	0:43:01	0:39:11	SHC	-
24	Average number of responses per fire unit	547	580	589	549	2,265	2,266	2,212	SHC	-
25	Automatic aid ratio:									
	Aid Provided	439	514	392	381	432	398	364	SHC	-
	Aid Received	244	186	203	232	216	239	229.25	SHC	-
Emergency Medical Services (EMS)										
26	Number of victims transported	2,614	2,620	2,851	2,607	10,692	10,870	10,936	SHC	-
27	Overall documentation compliance (goal = 90%)	90%	91%	91%	95%	92%	91%	94%	SHC	-
28	Vital sign compliance (goal = 90%)	96%	99%	98%	98%	98%	95%	94%	SHC	-
29	Patient pain assessment compliance (goal = 90%)	90%	91%	90%	90%	90%	93%	98%	SHC	-
30	Number of medical cardiac arrest patients	44	47	52	14	157	189	170	SHC	-
31	Number of cardiac arrest patients transported	18	26	34	14	92	95	90	SHC	-
32	Average number of uninsured homeless person related EMS calls	27	19	28	19	93	63	72	SHC	-
33	Avg. STEMI response time (goal = time lapse between initial paramedic contact to opening of the artery should be within 90 minutes, 90% of the time)	100%	100%	100%	100%	100%	100%	99%	SHC	-
34	Avg. transport “wall time”	0:21:28	0:20:29	0:22:58	0:19:21	0:21:04	0:22:24	0:21:20	SHC	-
35	Avg. time A/O unit assigned to incidents in a 24 hr. period	4:10:10	4:14:30	4:33:53	3:52:46	4:12:50	4:25:26	4:20:17	SHC	-

# FIRE DEPARTMENT

## *Key Performance Indicators*

FY 2016 - 17

Performance Indicator	FY 2016-17 Quarterly Results				FY 2016-17 Actual	FY 2015-16 Actual	FY 2014-15 Actual	Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter				Primary	Secondary
36 Avg. time paramedic unit assigned to incidents in a 24 hr period	2:01:21	2:20:21	2:19:46	2:03:19	2:11:12	2:11:36	2:16:38	SHC	-
37 Average EMS billing recovery rate	27%	26%	27%	33%	28%	30%	30%	FR	-
38 Number of EMS calls per paramedic	88.00	89.55	88.00	82.00	347.55	387.64	381.45	SHC	-
<b>Fire Prevention</b>									
39 Number of CIP Inspections conducted	2,262	2,103	134	1,247	5,746	4,922	8,458	SHC	-
40 Number of Brush Inspections (Vegetation Management Program)	564	23	0	3,184	3,771	3,541	4,759	SHC	-
41 Number of Underground Tank Inspections completed	14	15	4	6	39	43	71	SHC	-
42 Number of Veg. Management Program & Fire Company Insp. Hours	1,367	1,063	67	1,420	3,917	3,466	2,941	SHC	-
43 Number of Residents Relinquishing Household Hazardous Waste	1,259	1,170	1,228	1,483	5,140	5,457	N/A	SHC	-
44 Number of Filming Permits Reviewd	81	56	84	98	319	297	N/A		
45 Number of Filming Safety Inspections Performed	6	3	10	7	26	35	N/A		
46 Number of plan checks submitted	269	353	312	389	1,323	1,662	1,518	SHC	-
47 Number of plan checks completed	378	430	421	493	1,722	1,950	1,931	SHC	-
48 Avg. turnaround time per plan check (days)	30	35	42	42	37.15	30.5	19.525	ECS	-
<b>Public Education</b>									
49 Number of students attending Junior Fire Academy program	0	0	0	2,205	2,205	2,182	2,280	SHC	IEC
50 Avg. cost per attendee at Junior Fire Academy program	\$0.00	\$0.00	\$0.00	\$2.29	\$0.57	\$0.53	\$0.57	FR	-
51 Number of CERT programs conducted	1	1	0	0	2	5	5	IEC	SHC
52 Avg. number of residents and businesses trained in CERT	8	9	0	0	4	13	10	IEC	SHC

\* Previously reported KPI's #10, 11, 12, and 14 have been adjusted to reflect the inclusion of out of jurisdiction responses



# GLENDALE WATER & POWER DEPARTMENT

## *Key Performance Indicators* FY 2016 - 17

Performance Indicator	FY 2016-17 Quarterly Results				FY 2016-17 Actual	FY 2015-16 Actual	Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter			Primary	Secondary
Water Section								
Verdugo Basin Water Production (ACFT)	187.63	222.62	234.28	237.00	881.53	0.308	IM	-
San Fernando Basin Water Production (ACFT)	2,000.08	1,843.04	1,697.32	2,029.00	7,569.44	N/A	IM	-
Imported Water Production from MWD (ACFT)	4,276.00	3,421.10	2,585.00	3,829.00	14111.1	4.56	IM	-
Total Potable Water Production (ACFT)	6,463.71	5,486.77	4,516.60	6,094.00	22561.08	N/A	SHC	-
Potable Water Sales (ACFT)	6,242.62	5,129.70	4,116.87	5,781.00	21,270.19	N/A	SHC	-
Unaccounted For Water (%)	3.30%	6.40%	8.70%	5.00%	5.85%	3.21%	SHC	-
Recycled Water Production (ACFT)	515.40	386.08	193.80	614.00	1,709.28	N/A	SHC	-
Energy Used Per ACFT of Potable Water Produced (kWh/ACFT)	546.15	478.70	450.77	461.00	484.16	4.51	SHC	-
Number of Reservoir/Tank Inspections	0	1	1	1	3	0	IM	-
Number Of Bacteriological Samples Collected In The Distribution System	527	484	444	481	1,936	N/A	FR	-
Number Of Samples Present For Total Coliform	3	1	1	0	5	N/A	IM	SHC
Total Number Of Water Quality Complaints By Customers	15	10	6	9	40	15	IM	-
Average Total Chlorine Residual (average of residuals taken in the quarter, mg/l)	1.09	1.00	1.00	1.18	1.07	N/A	IM	-
Pounds Of Chlorine Added To Reservoirs And Tanks	2,621	2,772	2,793	2,619	10,805	N/A	IM	-
Number of Backflow Prevention Assemblies Tested/Maintained	990	213	698	606	2,507		IM	ECS
Number Of Large Water Meters Tested (3-inch and above, potable & recycled)	23	14	12	6	55	N/A	IM	ECS
Number Of Unscheduled Outages (main breaks, service leaks, valve failures)	1	5	6	2	14	11	IM	SHC
Average Unscheduled Outage Duration (hours)	2.50	4.30	4.80	2.50	3.53	2.88	IM	SHC
Total Unscheduled Service-Hour Interruption (hours times number of affected services)	120	247	1,251	129	1,747	3,064	IM	SHC
Number Of Distribution Valves Exercised	515	988	570	558	2,631	31	IM	FR
Number of Fire Hydrants Inspected	212	257	320	295	1,084	2,097	IM	SHC
Average Duration of Completed Customer Requested Installations (from payment to meter-set, weeks)	10	10	11	10	10	N/A	IM	FR
Electric Section								
Total O&M Expense per KWH Sold **	\$0.16	\$0.19	\$0.19	\$0.18	\$0.18	\$0.18	FR	-
Revenue per KWH								
All Retail Customers **	\$0.20	\$0.19	\$0.18	\$0.18	\$0.19	\$0.17	FR	-
Residential Customers **	\$0.21	\$0.19	\$0.18	\$0.18	\$0.19	\$0.18	FR	-
Commercial Customers **	\$0.20	\$0.20	\$0.19	\$0.19	\$0.20	\$0.18	FR	-
Industrial Customers **	\$0.18	\$0.17	\$0.16	\$0.16	\$0.17	\$0.17	FR	-
Distribution O&M Expense per retail customer **	\$64.00	\$65.00	\$63.00	\$63.40	\$255	\$196	FR	-
Distribution O&M Expense per Circuit Mile **	\$9,967	\$10,153	\$9,809	\$9,934	\$39,863	\$30,791	FR	-
Outage Indices								
Total Number of Outages	19.00	20.00	23.00	15.00	77	66	IM	ECS
SAIDI (System Average Interruption Duration Index)	25.59	34.34	46.54	62.30	42.19	37.79	IM	ECS
SAIFI (System Average Interruption Index)	0.94	1.20	1.27	1.50	1.23	0.80	IM	ECS
CAIDI (Customer Average Interruption Index)	27.34	28.43	36.56	41.40	33.43	47.17	IM	ECS
ASAI (Average Service Availability Index)	100.00%	100.00%	100.00%	99.99%	100.00%	100.00%	IM	ECS
Number of preventable outages	1	4	0	1	6	2	IM	ECS
Percentage of overloaded transformers	1.93%	98.00%	49.00%	33.43%	45.59%	16.86%	IM	SHC
Number of transformer failures	0	3	7	2	12	19	IM	SHC
System Load Factor (average operating capacity out of 100% available)	43.08%	34.54%	33.14%	35.08%	36.46%	37.98%	IM	SHC
Energy Loss Percentage (i.e. loss due to theft or line loss)	5.12%	5.10%	7.28%	3.75%	5.31%	6.55%	IM	FR

# **GLENDALE WATER & POWER DEPARTMENT**

## *Key Performance Indicators* FY 2016 - 17

Performance Indicator	FY 2016-17 Quarterly Results				FY 2016-17 Actual	FY 2015-16 Actual	Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter			Primary	Secondary
33 OSHA Incidence Rate (per OSHA's formula calculation)	12.00	12.00	12.00	12.00	48	42.14	IM	SHC
34 Residential Energy Efficiency *								
Ratio of \$ realized in energy savings per \$ from PBC prog. funds	N/A	N/A	N/A	\$4.72	\$1.18	\$4.33	FR	-
35 Commercial Energy Efficiency *								
Ratio of \$ realized in energy savings per \$ from PBC prog. funds	N/A	N/A	N/A	\$13.72	\$3.43	\$14.66	FR	-
36 Administrative and program support costs as a % of annual revenues**	4%	7%	6%	7%	6%	7%	FR	-
37 Number of days for service connection (working days)	5.97	5.77	8.11	8.81	7.17	7.73	ECS	-
38 Number of NERC/WECC reportable incidents	0	0	0	0	0	0	SHC	-
39 Debt to Total Assets Ratio**	43%	44%	43%	43%	43%	48%	FR	-
40 Debt Service Coverage (# of times revenue covers interest on debt)**	11.8x	2.8x	4.2x	1.3x	6.0x	6.0x	FR	-
41 Operating Ratio**	67%	101%	87%	132%	97%	88%	FR	-
42 Net Income per Revenue Dollar**	\$0.30	-\$0.12	\$0.07	-\$0.36	-\$0.03	\$0.06	FR	-
43 Uncollectible Accounts per Revenue Dollar	0.08%	0.09%	0.10%	0.15%	0.11%	0.11%	FR	-
44 Administrative and General Expenses per Retail Customer**	\$36.68	\$37.03	\$36.90	\$27.52	\$34.53	\$137.00	FR	-
45 Purchased Power Cost per Kwh**	\$0.07	\$0.08	\$0.08	\$0.07	\$0.08	\$0.06	FR	-
46 Total Power Supply Expense per Kwh Sold**	\$0.05	\$0.05	\$0.05	\$0.05	\$0.05	\$0.07	FR	-
47 Number of complaints received against GWP	7	21	3	11	42	34	ECS	-
48 Number of bills processed	233,407	213,497	252,902	226,450	926,256	945,426	FR	-
49 Percentage of bills accurately calculated	99.90%	99.90%	99.90%	99.90%	99.90%	99.99%	FR	ECS
50 Number of customer service calls received	21,507	23,089	22,463	22,110	89,169	80,580	ECS	-
51 Number of customer service requests completed	13,045	10,353	11,969	11,555	46,922	42,426	ECS	-
52 Number of plan checks submitted to GWP	38	33	44	42	157	158	EV	-
53 Number of plan checks completed by GWP	38	33	44	42	157	158	EV	-
54 Avg. turnaround time to complete plan checks (working days)	8.38	7.60	7.79	7.96	7.93	8.86	ECS	-
55 Bill affordability ranking against comparable utilities (1=most affordable)**	4.0	3.0	2.0	2.0	2.8	2.0	FR	-
56 Bill affordability (% of income average residential customer spends on electric bill excluding taxes) **	2%	2%	2%	2%	2%	0.6%	FR	-
57 GWP cash reserves compared to City's reserve policy for GWP (goal = 100% or \$124 million)**	150%	165%	181%	179%	169%	124%	FR	-
58 Actual vs. Budget O&M expense**	22%	21%	19%	20%	21%	101%	FR	-
59 Actual vs. Budget Revenue**	31%	19%	21%	15%	22%	103%	FR	-

\* Energy Efficiency savings are calculated annually at the end of the fourth quarter.

\*\* Denotes that the current data presented is a projection and will be updated as necessary the following quarter.

# HUMAN RESOURCES DEPARTMENT

## Key Performance Indicators

FY 2016 - 17

Performance Indicator		FY 2016-17 Quarterly Results							Council Priority		
		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	FY 2016-17 Actual	FY 2015-16 Actual	FY 2014-15 Actual	Primary	Secondary	
Recruitment and Selection											
1	Total number of employment applications filed	2,538	2,120	3,361	3,526	11,545	11,328	9,615	IEC	-	
2	Total number of job bulletins posted	34	31	41	36	142	133	134	IEC	-	
3	Total number of eligible lists established	29	30	30	34	123	98	109	IEC	-	
Administration											
4	Citywide management-to-non-management employee ratio	11%	11%	11%	11%	11%	13%	14%	FR	-	
5	Departmental management-to-non-management ratios										
	Administrative Services	26%	26%	26%	24%	26%	29%	30%	FR	-	
	City Attorney	44%	44%	49%	44%	45%	39%	38%	FR	-	
	City Clerk	32%	32%	32%	32%	32%	30%	29%	FR	-	
	City Treasurer	40%	40%	40%	40%	40%	40%	40%	FR	-	
	Community Development	15%	15%	15%	15%	15%	22%	24%	FR	-	
	Community Services & Parks	20%	19%	19%	16%	19%	22%	23%	FR	-	
	Fire	5%	5%	5%	6%	5%	7%	7%	FR	-	
	Glendale Water & Power	7%	8%	8%	8%	8%	14%	16%	FR	-	
	Human Resources	21%	21%	21%	21%	21%	28%	30%	FR	-	
	Information Services	14%	17%	17%	17%	16%	10%	8%	FR	-	
	Library	30%	30%	28%	28%	29%	16%	12%	FR	-	
	Management Services	45%	52%	48%	45%	48%	38%	36%	FR	-	
	Police	5%	5%	5%	6%	5%	5%	5%	FR	-	
	Public Works	8%	8%	9%	8%	8%	11%	12%	FR	-	
6	Percentage of employee performance evaluations submitted on time	96%	92%	92%	90%	93%	88%	86%	-	-	
7	Percentage of employee turnover for full-time positions	2%	2%	2%	1%	2%	1%	2.5%	-	-	
8	Number of formal grievances filed	1	1	1	3	6	1	1	-	-	
9	Total Unemployment claim costs	\$8,275	\$10,380	\$5,701	\$7,261	\$31,617	\$113,893	\$196,449	FR	-	
Training and Development											
10	Number of Glendale University classes offered	16	41	18	29	104	108	74	IEC	-	
11	Average number of participants per class	17	12	12	30	18	23	19	-	-	
12	Average cost per participant	\$43	\$38	\$34	\$37	\$38	\$25	\$33	FR	-	
13	Total amount of tuition reimbursement paid	\$22,121	\$23,715	\$21,172	\$36,703	\$103,711	\$115,379	\$101,070	FR	-	
14	Number of employees participating in tuition reimbursement	24	36	25	27	112	142	81	FR	-	
Employee Health/Wellness											
15	Number of ADA interactive processes	3	2	5	4	14	13	18	ECS	-	
16	Total number of sick leave hours used	16,240	18,278	17,266	19,140	70,924	75,876	65,358	FR	-	
17	Number of EHS Safety/Wellness events conducted	4	1	2	2	9	9	8	SHC	-	
18	Average number of participants per Safety/Wellness event	19	263	15	30	82	24	18	SHC	-	
Worker's Compensation											
19	Total number of new workers compensation claims	52	66	47	50	215	247	214	FR	-	
20	Average number of active workers compensation claims	830	815	742	734	780	783	784	FR	-	
21	Median incurred per open workers compensation claim	\$49,567	\$64,722	\$71,098	\$74,222	\$64,902	\$52,305	\$50,312	FR	-	
22	Average incurred for open workers compensation claims per FTE	\$49,870	\$52,435	\$52,503	\$56,225	\$52,758	\$49,024	\$48,055	FR	-	

# HUMAN RESOURCES DEPARTMENT

## *Key Performance Indicators*

FY 2016 - 17

Performance Indicator	FY 2016-17 Quarterly Results				FY 2016-17 Actual	FY 2015-16 Actual	FY 2014-15 Actual	Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter				Primary	Secondary
23 Percentage of FTE's without any on the job injury in this quarter	88%	85%	89%	88%	88%	86%	86%	SHC	-
<b>Investigations</b>									
24 Average number of investigations active	9	13	12	12	11.5	10.75	8	IEC	FR
25 Number of investigations completed	4	4	4	5	17	15	22	IEC	FR
26 Average length of time per investigation (in months)	4	6	4	6	5.1	4.95	39	IEC	ECS



# INFORMATION SERVICES DEPARTMENT

## *Key Performance Indicators*

FY 2016 - 17

Performance Indicator	FY 2016-17 Quarterly Results				FY 2016-17 Actual	FY 2015-16 Actual	FY 2014-15 Actual	Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter				Primary	Secondary
1 Number of Enterprise Software Licenses per support staff	9,669	9,750	9,750	9,716	9,721	9,698	9,650	FR	-
2 Number of radios per support staff	602	606	602	602	603	564	523	IM	-
3 Percentage of staffing costs to Information Services Department budget	32%	29%	28%	27%	29%	27%	28%	FR	-
4 Department budget as a percentage of Citywide operating budget	2.0%	2.0%	2.0%	2.0%	2.0%	2.8%	3.5%	FR	-
5 Percentage of ISD FTE to Citywide FTE	2.4%	2.6%	2.7%	2.8%	2.6%	2.6%	2.7%	FR	ECS
6 Number of PCs supported to number of PC Specialists	375	480	497	495	462	354	459	IM	ECS
7 Number of calls received by the Help Desk	1,679	1,474	1,373	1,315	5,841	6,565	7,270	IM	ECS
8 Percentage of calls resolved as a:									
Level 1 - Help Desk	39%	35%	33%	36%	36%	35%	30%	ECS	-
Level 2 - Incidents escalated and resolved in ISD	61%	65%	66%	64%	64%	65%	70%	ECS	-
9 Average time to close an AIMS Ticket (in minutes)	75	72	60	60	66.7	60.3	69.0	ECS	-
10 Number of phone lines per technician	1,366	1,313	1,315	1,341	1,334	1,382	954	IM	-
11 Percentage of maintenance tasks to total number of radios in service	43%	34%	38%	24%	35%	39%	55%	IM	-

# LIBRARY, ARTS & CULTURE DEPARTMENT

## Key Performance Indicators

FY 2016 - 17

Performance Indicator	FY 2016-17 Quarterly Results				FY 2016-17 Actual	FY 2015-16 Actual	FY 2014-15 Actual	Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter				Primary	Secondary
1 Total circulation per capita*	1.43	1.00	1.01	1.14	1.15	1.25	1.71	IEC	AC
2 Total circulation by material checked out	288,352	201,830	202,860	228,121	921,163	1,000,355	1,326,955	IEC	AC
International Languages*	8,704	6,092	6,102	7,763	28,661	40,778	48,581	IEC	AC
Children's Materials*	104,806	73,364	73,385	84,709	336,264	411,284	373,305	IEC	AC
e-Books*	28,989	26,828	28,298	33,066	117,181	99,076	86,698	IEC	AC
Audio-visual materials*	54,929	38,450	38,650	53,633	185,662	227,694	266,012	IEC	AC
other*	90,924	57,096	56,425	48,950	253,395	224,523	552,359	IEC	AC
3 Number of annual library visits by site:	131,454	129,561	142,034	222,556	625,605	621,737	734,879	IEC	AC
Central Library	31,226	0	0	94,998	126,224	265,373	402,818	IEC	AC
Brand Library & Art Center	31,599	38,030	38,899	41,926	150,454	68,812	37,163	IEC	AC
Library Connections @ Adams Square	10,947	12,052	12,198	11,603	46,800	38,251	44,000	IEC	AC
Pacific Park Branch Library	14,404	30,330	30,809	27,965	103,508	71,132	69,956	IEC	AC
Casa Verdugo Branch Library	20,161	25,440	26,503	22,543	94,647	64,282	42,300	IEC	AC
Grandview Branch Library	5,015	7,149	8,448	2,321	22,933	47,435	57,000	IEC	AC
Chevy Chase Branch Library	929	789	1,389	1,463	4,570	4,185	3,819	IEC	AC
Montrose Branch Library	17,173	15,771	23,788	19,737	76,469	61,907	77,823	IEC	AC
4 Average number of annual visits per open hour by site:	287	221	247	366	280	311	336	IEC	AC
Central Library	72	0	0	156	57	107	134	IEC	AC
Brand Library & Art Center	59	52	53	57	55	37	82	IEC	AC
Library Connections @ Adams Square	22	24	24	23	23	15	25	IEC	AC
Pacific Park Branch Library	33	50	50	46	45	44	45	IEC	AC
Casa Verdugo Branch Library	41	37	39	33	37	22	25	IEC	AC
Grandview Branch Library	19	27	32	9	22	46	36	IEC	AC
Chevy Chase Branch Library	7	6	10	11	8	7	7	IEC	AC
Montrose Branch Library	34	25	38	32	32	34	44	IEC	AC
5 Total circulation by site:	288,352	201,830	202,860	228,121	921,163	1,000,355	1,326,955	IEC	AC
Central Library*	187,509	83,885	79,146	105,962	456,502	608,081	865,357	IEC	AC
Brand Library & Art Center*	13,553	14,363	15,141	22,897	65,954	66,293	83,354	IEC	AC
Library Connections @ Adams Square*	11,706	13,661	12,518	11,215	49,100	39,720	58,761	IEC	AC
Pacific Park Branch Library*	20,177	28,765	29,599	24,034	102,575	76,271	95,679	IEC	AC
Casa Verdugo Branch Library*	22,641	29,674	29,840	27,293	109,448	77,789	56,439	IEC	AC
Grandview Branch Library*	8,949	8,385	9,038	4,274	30,646	42,407	54,313	IEC	AC
Chevy Chase Branch Library*	1,447	1,646	1,813	2,477	7,383	7,445	10,670	IEC	AC
Montrose Branch Library*	22,370	21,451	25,765	29,969	99,555	82,349	102,382	IEC	AC
6 Average circulation per open hour by site:	663	216	227	389	374	467	574	IEC	AC
Central Library*	434	0	0	174	152	244	289	IEC	AC
Brand Library & Art Center *	25	20	21	31	24	35	46	IEC	AC
Library Connections @ Adams Square*	23	27	25	22	24	15	34	IEC	AC
Pacific Park Branch Library*	46	47	48	39	45	48	62	IEC	AC
Casa Verdugo Branch Library*	47	43	44	40	43	27	33	IEC	AC
Grandview Branch Library*	34	32	35	16	29	41	34	IEC	AC
Chevy Chase Branch Library*	10	12	13	18	13	13	19	IEC	AC
Montrose Branch Library*	44	34	41	48	42	45	59	IEC	AC
7 Total operating hours	3,299	3,554	3,554	4,162	14,569	14,924	13,708	IEC	AC
Central Library	432	0	0	608	1,040	2,496	3,000	IEC	AC
Brand Library & Art Center	534	732	732	732	2,730	1,872	1,800	IEC	AC
Library Connections @ Adams Square	504	504	504	504	2,016	2,600	1,752	IEC	AC
Pacific Park Branch Library	440	612	612	612	2,276	1,612	1,552	IEC	AC
Casa Verdugo Branch Library	486	684	684	684	2,538	2,912	1,700	IEC	AC
Grandview Branch Library	260	260	260	260	1,040	1,040	1,600	IEC	AC
Chevy Chase Branch Library	138	138	138	138	552	572	552	IEC	AC
Montrose Branch Library	505	624	624	624	2,377	1,820	1,752	IEC	AC
8 Average cost per operating hour by sites	\$3,819	\$1,704	\$1,395	\$5,572	\$3,623	\$3,760	\$3,174	FR	-
Central Library	\$3,946	\$0	\$0	\$3,474	\$1,855	\$2,265	\$1,977	FR	-
Brand Library & Art Center	\$385	\$268	\$253	\$400	\$326	\$436	\$274	FR	-
Library Connections @ Adams Square	\$98	\$213	\$121	\$180	\$153	\$153	\$169	FR	-
Pacific Park Branch Library	\$139	\$24	\$23	\$28	\$54	\$189	\$156	FR	-
Casa Verdugo Branch Library	\$251	\$169	\$131	\$208	\$190	\$120	\$159	FR	-
Grandview Branch Library	\$188	\$172	\$175	\$240	\$194	\$233	\$135	FR	-
Chevy Chase Branch Library	\$691	\$732	\$579	\$857	\$715	\$108	\$102	FR	-
Montrose Branch Library	\$121	\$126	\$113	\$185	\$136	\$216	\$203	FR	-
9 Total collection expenditure per capita	\$2	\$1	\$1	\$1	\$5	\$8	\$3	FR	-

# LIBRARY, ARTS & CULTURE DEPARTMENT

## Key Performance Indicators

FY 2016 - 17

Performance Indicator	FY 2016-17 Quarterly Results				FY 2016-17 Actual	FY 2015-16 Actual	FY 2014-15 Actual	Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter				Primary	Secondary
10 Total volumes	445,800	445,800	445,800	520,708	464,527	531,303	549,630	IEC	AC
11 Total volumes per capita	2	2	2	3	2	3	3	IEC	AC
12 FTE volunteer hours average	2	1	1	1	1	3	4	IEC	FR
13 Total # of children's programs	437	1,039	1,015	442	2,933	2,158	1,713	IEC	CSF
14 Total # of adult programs	607	232	238	725	1,802	1,107	720	IEC	CSF
15 Total children's program attendance	8,505	15,706	16,015	10,847	51,073	37,075	35,164	IEC	CSF
16 Total adult program attendance	3,228	2,661	2,187	3,696	11,772	13,004	14,626	IEC	CSF
17 # of public computers	115	75	75	115	95	115	115	IEC	CSF
18 Number of Internet computer users per site	11,996	12,770	10,747	18,574	54,087	83,291	116,012	IEC	CSF
Central Library	2,481	432	0	8,513	11,426	46,007	83,145	IEC	CSF
Brand Library & Art Center	1,336	1,672	1,644	1,539	6,191	4,478	4,204	IEC	CSF
Library Connections @ Adams Square	1,299	1,195	1,016	919	4,429	4,687	3,143	IEC	CSF
Pacific Park Branch Library	1,639	2,675	2,516	2,179	9,009	6,988	7,099	IEC	CSF
Casa Verdugo Branch Library	3,051	3,655	3,134	3,062	12,902	10,409	5,975	IEC	CSF
Grandview Branch Library	669	677	553	190	2,089	2,909	4,580	IEC	CSF
Montrose Branch Library	1,521	2,464	1,884	2,172	8,041	7,813	7,866	IEC	CSF
19 Number of visits to library website	143,175	111,703	131,740	164,415	551,033	604,730	766,496	IEC	-
20 Number of LITS HELP Requests (Public & Staff)	1,028	949	978	1,132	4,087	4,078	4,259	ECS	IM
21 Overall LITS Satisfaction Rating	5	5	5	5	5	4.99	5	ECS	
22 Number of Help Requests closed within:	501	485	440	420	1,846	1,897	2,024		
Less than 1 day	364	335	320	230	1,249	1,369	1,474	ECS	IM
3 Days	64	70	40	93	267	155	200	ECS	IM
1 Week	30	30	40	66	166	175	164	ECS	IM
More than 1 Week	43	50	40	31	164	198	186	ECS	IM
23 Ratio of Library sources of City funds to outside sources	97.7%	99.0%	97.0%	97.0%	97.7%	96.8%	97.8%	FR	-
24 Grant dollars received	\$1,869	\$31,872	\$0	\$41,434	\$75,175	\$69,186	\$23,129	FR	-
25 Number of interlibrary loans (materials) loaned	10,745	10,500	10,500	10,500	42,245	50,454	53,442	FR	-
26 Number of interlibrary loans (materials) borrowed	9,963	9,500	9,500	9,500	38,463	41,903	42,130	FR	-
27 Facility rental revenue	\$4,138	\$9,505	\$4,862	\$5,789	\$24,294	\$33,165	\$34,926	CSF	FR
28 Number of reference questions	13,448	12,309	10,142	9,355	45,254	91,232	72,038	IEC	-

# MANAGEMENT SERVICES DEPARTMENT

## *Key Performance Indicators*

FY 2016 - 17

Performance Indicator	FY 2016-17 Quarterly Results				FY 2016-17 Actual	FY 2015-16 Actual	FY 2014-15 Actual	Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter				Primary	Secondary
<b><u>City Manager's Office</u></b>									
1 Total number of citizen service requests	184	196	207	271	858	509	340	ECS	-
2 Percentage of citizen service requests responded to within 10 days	100%	99%	98%	99%	99%	99%	99%	ECS	-
3 Number of press releases distributed	51	40	50	57	198	182	122	IEC	-
4 Number of GTV6 programs produced	38	34	28	38	138	124	124	IEC	-
5 Number of local government meetings broadcast (first run)	42	42	48	55	187	180	168	IEC	-
6 Number of website visitors	1,337,308	1,097,958	1,029,702	1,343,376	4,808,344	5,215,394	4,976,115	IEC	-



# POLICE DEPARTMENT

## *Key Performance Indicators*

FY 2016 - 17

Performance Indicator	FY 2016-17 Quarterly Results				FY 2016-17 Actual	FY 2015-16 Actual	FY 2014-15 Actual	Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter				Primary	Secondary
1 Police Department budget per capita	\$362	\$362	\$372	\$372	\$367	\$352	\$343	FR	SHC
2 Police Department budget per household	\$980	\$980	\$1,007	\$1,007	\$994	\$692	\$885	FR	SHC
3 Sworn police officers per 1,000 residents	1.21	1.21	1.21	1.21	1.21	1.22	1.23	SHC	-
4 Number of volunteers working at GPD	39	32	33	34	35	36	33	FR	IEC
5 Total number of hours volunteered	2,100	2,108	1,818	1,950	7,976	9,455	6,932	IEC	FR
6 Value of volunteer hours contributed	\$91,590	\$91,921	\$79,283	\$85,059	\$347,853	\$412,288	\$302,263	FR	IEC
7 Number of Reserve Officer hours volunteered	1,106	947	1,257	1,176	4,486	4,110	4,662	IEC	FR
8 Value of Reserve Officer volunteer hours contributed	\$101,033	\$86,508	\$114,781	\$107,382	\$409,704	\$375,404	\$425,827	FR	IEC
9 Total overtime hours worked	20,405	21,663	21,329	24,668	88,065	90,117	86,529	FR	-
10 Total overtime cost	\$1,404,895	\$1,573,277	\$1,469,703	\$1,478,677	\$5,926,552	\$6,235,825	\$5,950,813		
Total overtime cost - MOU Entitled	\$1,129,082	\$1,203,045	\$1,192,149	\$1,185,356	\$4,709,632	\$5,086,682	\$4,900,797	FR	-
Total overtime cost - Reimbursed (Grant, Movie)	\$35,288	\$124,006	\$28,005	\$65,193	\$252,492	\$768,279	\$792,547	FR	-
Total overtime cost - Training	\$240,524	\$246,226	\$249,549	\$228,128	\$964,427	\$380,863	\$257,469	FR	-
11 Number of Neighborhood Watch Groups	332	333	334	335	334	327	309	IEC	SHC
12 Total number of Neighborhood Watch / Town Hall Meetings	32	49	43	65	189	182	218	IEC	SHC
13 Number of complaints against Police Department received	10	6	7	13	36	27	75	ECS	-
14 Number of complaints against Police Department sustained	0	0	1	0	1	7	10	ECS	-
15 Number of Part I crimes – total	866	903	873	839	3,481	3,792	3,410	SHC	-
16 Number of Part I crimes – violent	57	57	81	74	269	210	198	SHC	-
17 Number of Part I crimes – property	809	846	792	765	3,212	3,617	3,212	SHC	-
18 Total Part I crimes per 1,000 residents	4	4	4	4	17	19	17.33	SHC	-
19 Number of Part II crimes – total	1,956	1,571	1,911	1,852	7,290	8,347	7,873	SHC	-
20 Total arrests made	2,007	1,814	2,143	1,947	7,911	9,613	9,279	SHC	-
21 Total felony arrests made	300	346	378	325	1,349	1,633	1,946	SHC	-
22 Total DUI arrests made	94	92	106	102	394	558	690	SHC	-
23 Total drug-related cases investigated	316	279	350	342	1,287	1,335	1,053	SHC	-
24 Total fraud/financial crime cases investigated	369	388	212	238	1,207	1,345	1,081	SHC	-
25 Average number of arrests made per sworn officer	11.5	10.4	9.2	11.19	31.1	54.9	53.2	SHC	-
26 Average number of arrests made per patrol officer	24.2	23.3	17.4	26.0	90.8	109.3	111.7	SHC	-
27 Number of reports generated	7,383	6,447	7,204	6,854	27,888	31,107	29,920	SHC	-
28 Patrol officer initiated observations	14,849	13,531	17,018	16,200	61,598	68,654	77,920	SHC	-
29 Air support productivity - flight hours	434	362	338	457	1,591	1,706	1,631	SHC	-
30 Air support productivity - calls for service - observations	3,526	2,651	2,456	3,631	12,264	13,931	14,278	SHC	-
31 Total calls for service	29,227	26,777	29,586	29,643	115,233	121,157	126,894	SHC	-
32 Percentage of 911 calls answered within 10 seconds	99.51%	98.83%	99.89%	99.63%	99.47%	98.79%	98.26%	SHC	ECS
33 Priority E calls – avg. response time (minutes)	0:05:25	0:05:54	0:04:41	0:06:11	0:05:33	0:05:15	0:05:07	SHC	ECS
34 Priority E calls – actual	234	221	215	223	893	830	801	SHC	ECS
35 Priority 1 calls – avg. response time	0:05:16	0:05:32	0:05:22	0:06:07	0:05:34	0:04:54	0:04:49	SHC	ECS
36 Priority 1 calls – actual	5,394	5,017	7,663	6,681	24,755	28,618	35,485	SHC	ECS
37 Priority 2 calls – avg. response time	0:26:01	0:28:06	0:25:22	0:25:23	0:26:13	0:26:18	0:18:04	SHC	ECS
38 Priority 2 calls – actual	8,216	7,655	7,649	7,644	31,164	30,956	30,048	SHC	ECS
39 Priority 3 calls – avg. response time	1:07:26	1:33:12	0:56:53	0:56:38	1:08:32	0:55:01	0:41:32	SHC	ECS
40 Priority 3 calls – actual	15,083	13,874	14,239	15,095	58,291	60,753	60,560	SHC	ECS
41 Average time spent on service call	0:39:06	0:47:42	0:39:38	0:41:37	0:42:01	0:42:01	0:37:02	SHC	-
42 Investigative cases opened	3,868	3,820	3,833	3,780	15,301	17,215	16,389	SHC	-

# POLICE DEPARTMENT

## *Key Performance Indicators*

FY 2016 - 17

Performance Indicator	FY 2016-17 Quarterly Results				FY 2016-17 Actual	FY 2015-16 Actual	FY 2014-15 Actual	Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter				Primary	Secondary
43 Avg. number of cases per investigator	114	112	113	115	453	499	468	SHC	-
44 Moving citations issued - patrol	782	642	726	740	2,890	4,188	7,050	SHC	-
45 Avg. number of citations issued per patrol officer	9	8	6	10	33	47.41	85.05	SHC	-
46 Moving citations issued - motors	1,764	962	4,218	1,769	8,713	6,261	4,078	SHC	-
47 Avg. number of citations issued per motor officer	126	69	234	161	590	494.14	305.25	SHC	-
48 Parking citations issued	17,977	14,678	14,003	16,533	63,191	63,146	52,385	SHC	-
49 Avg. number of citations issued per parking enforcement officer	1,798	1,631	1,000	1,837	6,266	8,520	6,305	SHC	-
50 Traffic Enforcement Index	17	9	39	19	21.03	16.55	18.47	SHC	-
51 Number of injury traffic incidents	152	169	127	130	578	639	631	SHC	-
52 Number of fatal traffic incidents	0	1	0	2	3	5	3	SHC	-
53 Number of traffic incidents involving a pedestrian	13	24	27	24	88	113	116	SHC	-

# PUBLIC WORKS DEPARTMENT

## Key Performance Indicators

FY 2016 - 17

Performance Indicator	FY 2016-17 Quarterly Results				FY 2016-17 Actual	FY 2015-16 Actual	FY 2014-15 Actual	Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter				Primary	Secondary
Administration Division									
Occupancy rate for City-owned parking structures	87%	89%	86%	84%	87%	87%	91%	IM	-
Occupancy rate for Brand Blvd. parking meters (85% is goal)	89%	92%	90%	95%	92%	98%	98%	IM	-
Number of Industrial Off Duty (IOD) days	0	0	0	0	0	5	18	SHC	-
Engineering Division									
Total lane miles of street resurfaced	5.51	0.50	1.50	0.00	7.51	5.28	19.99	IM	-
Total lane miles of street slurry sealed	7.78	0.00	0.75	0.00	8.53	6.32	15.17	IM	-
Total square feet of sidewalks replaced	22,881	25,000	15,793	22,134	85,808	67,003	203,171	IM	-
Total linear feet of sewer mains replaced	0	0	15	887	902	6,903	3,137	IM	-
Million gallons of sewage treated per day ( <i>annual measure</i> )	N/A	N/A	N/A	13	13	13	15	IM	S
Number of Land Development applications received	414	371	339	324	1,448	1,319	N/A	SHC	-
Number of Land Development applications completed	364	278	318	347	1,307	1,380	N/A	SHC	-
Number of Right of Way Permit Applications Received	147	183	122	161	613	491	N/A	SHC	-
Number of Right of Way Permit Applications Completed	86	82	26	80	274	300	N/A	SHC	-
Traffic system failures	205	177	179	185	746	645	780	SHC	IM
Traffic plan reviews for developments	1	2	4	8	15	11	25	IM	SHC
Street Occupancy and Oversized Load Travel Permit Issued	282	281	292	314	1,169	935	N/A	SHC	-
Traffic related Customer Service Request Received	68	64	66	85	283	486	N/A	SHC	-
Traffic related Customer Service Request Completed	19	23	31	27	100	180	N/A	SHC	-
Traffic Signal Construction Completed	8	7	5	4	24	13	N/A	IM	SHC
Number of Industrial Off Duty (IOD) days	0	0	0	0	0	11	34	SHC	-
Facilities Management Division									
Cost per square foot - Building Maintenance	\$0.50	\$0.36	\$0.40	\$0.46	\$0.43	\$0.48	N/A	ECS	-
Cost per square foot - Custodial Services	\$0.53	\$0.60	\$0.57	\$0.51	\$0.55	\$0.46	N/A	ECS	-
Number of facilities service requests received	1,845	1,800	2,308	2,480	8,433	7,815	N/A	ECS	-
Number of facilities service requests completed	1,328	1,466	2,234	2,388	7,416	6,585	N/A	ECS	-
Number of Industrial Off Duty (IOD) days	90	122	163	209	584	119	N/A	ECS	-
Fleet Services Division									
Number of vehicles maintained	993	1,001	996	1,001	998	973	988	IM	-

# PUBLIC WORKS DEPARTMENT

## *Key Performance Indicators* FY 2016 - 17

	Performance Indicator	FY 2016-17 Quarterly Results				FY 2016-17 Actual	FY 2015-16 Actual	FY 2014-15 Actual	Council Priority	
		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter				Primary	Secondary
26	Cost of preventative maintenance by Fleet Services per shop per vehicle:									
	Mechanical Maintenance	\$433	\$360	\$378	\$399	\$1,570	\$1,700	\$1,649	FR	IM
	Glendale Water & Power	\$361	\$364	\$332	\$448	\$1,505	\$1,472	\$1,339	FR	IM
	Civic Center	\$387	\$489	\$436	\$370	\$1,682	\$1,464	\$1,003	FR	IM
	Fire	\$2,338	\$1,456	\$2,097	\$1,143	\$7,034	\$6,653	\$7,201	FR	IM
27	Cost of repairs performed by fleet maintenance per shop per vehicle:									
	Mechanical Maintenance	\$3,425	\$3,052	\$3,074	\$3,158	\$12,709	\$12,109	\$11,682	FR	IM
	Glendale Water & Power	\$1,463	\$1,205	\$1,458	\$1,289	\$5,415	\$5,241	\$4,145	FR	IM
	Civic Center	\$1,462	\$1,305	\$1,304	\$1,094	\$5,165	\$4,475	\$3,174	FR	IM
	Fire	\$5,974	\$4,062	\$3,672	\$4,422	\$18,130	\$18,050	\$21,181	FR	IM
28	Average number of days vehicles are held per shop:									
	Mechanical Maintenance	1.84	1.47	5.91	1.90	2.78	2.72	2.32	ECS	IM
	Glendale Water & Power	1.35	1.15	5.13	0.86	2.12	1.54	1.63	ECS	IM
	Civic Center	0.44	0.72	0.50	0.87	0.63	0.88	1.52	ECS	IM
	Fire	12.10	6.78	10.97	6.17	9.01	8.27	9.16	ECS	IM
29	Number of vehicle and equipment breakdowns by shop:									
	Mechanical Maintenance	31	40	42	31	144	103	201	IM	-
	Glendale Water & Power	1	7	3	1	12	12	45	IM	-
	Civic Center	0	0	0	0	0	7	6	IM	-
	Fire	0	3	1	1	5	4	11	IM	-
30	Total fuel consumption in gallons:									
	Unleaded	93,678	90,708	91,527	63,390	339,303	391,681	375,757	S	IM
	Diesel	28,562	26,114	26,854	15,948	97,478	112,844	100,612	S	IM
	CNG	70,170	68,937	68,293	73,334	280,734	274,240	279,371	S	IM
31	Percentage of vehicles and equipment exceeding replacement criteria	47%	48%	49%	52%	49%	45%	58%	IM	-
32	Percentage of scheduled vs. non-scheduled repairs	49%	48%	49%	49%	49%	45%	44%	IM	-
33	Number of Industrial Off Duty (IOD) days	1	0	0	1	2	371	51	SHC	-
34	Percentage of equipment available by shop:									
	Mechanical Maintenance	96%	97%	98%	97%	97%	96%	97%	IM	ECS
	Glendale Water & Power	98%	98%	98%	98%	98%	96%	96%	IM	ECS
	Civic Center	99%	98%	99%	99%	99%	97%	96%	IM	ECS
	Fire	73%	93%	96%	95%	89%	92%	89%	IM	ECS
35	Percentage of direct labor hours by shop:									
	Mechanical Maintenance	81%	77%	0%	0%	40%	77%	83%	IM	FR
	Glendale Water & Power	85%	73%	0%	0%	40%	70%	95%	IM	FR
	Civic Center	82%	86%	0%	0%	42%	88%	83%	IM	FR
	Fire	89%	78%	0%	0%	42%	82%	68%	IM	FR
Integrated Waste Division										
36	Annual percentage of waste diverted from Scholl landfill (annual measure)	N/A	N/A	N/A	51.0%	51.0%	57.3%	66%	S	-
37	Total tons of residential refuse collected	10,158	10,131	10,679	11,457	42,425	36,747	36,120	S	IM
38	Total tons of commercial refuse collected	9,330	8,970	8,990	9,464	36,754	36,224	34,899	S	IM
39	Total tons of all refuse collected	19,488	19,101	19,669	20,921	79,179	72,970	71,019	S	IM



# PUBLIC WORKS DEPARTMENT

## *Key Performance Indicators* FY 2016 - 17

	Performance Indicator	FY 2016-17 Quarterly Results				FY 2016-17 Actual	FY 2015-16 Actual	FY 2014-15 Actual	Council Priority	
		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter				Primary	Secondary
40	Total tons of green waste collected	3,007	3,129	3,188	3,298	12,622	16,113	15,213	S	IM
41	Total tons of recyclables collected	2,696	2,881	2,197	2,140	9,914	10,911	11,083	S	IM
42	Total tons of street sweeping refuse collected	310	338	301	330	1,279	1,274	1,652	S	IM
43	Total tons of e-waste collected	21	21	17	9	68	92	78	S	IM
44	Total tons of bulky and abandoned items collected	554	724	650	553	2,481	2,102	1,781	ECS	S
45	Total tons of recyclables collected through buy-back facility	1,913	1,994	1,854	2,189	7,950	9,298	10,754	S	-
46	Average cost per ton of waste diverted	\$224	\$209	\$272	\$276	\$245	\$208	\$204	FR	-
47	Total number of bulky item stops	5,452	5,356	6,064	5,403	22,275	18,636	14,902	ECS	-
48	Total number of abandoned items stops	1,245	888	761	634	3,528	6,682	3,419	ECS	-
49	Number of refuse collection service calls	18,774	15,558	15,495	13,489	63,316	58,339	44,965	ECS	-
50	Cost per ton of waste collected	\$172	\$171	\$186	\$178	\$177	\$175	\$184	FR	-
51	Revenue per ton of waste collected	\$209	\$208	\$209	\$200	\$206	\$207	\$195	FR	-
52	Curb miles of streets swept	6,278	5,379	7,432	7,619	26,708	29,740	33,275	IM	SHC
53	Cost per curb mile of streets swept	\$52	\$61	\$45	\$44	\$51	\$48	\$35	FR	-
54	Number of Industrial Off Duty (IOD) days	458	323	304	431	1,516	1,701	1,322	SHC	-

### Maintenance Services Division

55	Total square feet of potholes filled	2,219	2,596	3,074	2,338	10,227	9,923	14,553	IM	SHC
56	Total square feet of sidewalks repaired	11,011	9,023	7,886	7,466	35,386	30,331	30,998	IM	SHC
57	Street trees trimmed	4,607	2,315	2,669	1,728	11,319	15,881	9,286	IM	SHC
58	Street trees planted	39	150	96	77	362	253	326	S	IM
59	Number of storm drain catch basins cleaned	433	166	403	157	1,159	2,467	2,963	IM	SHC
60	Storm drain catch basin inspections completed	543	390	896	465	2,294	2,335	3,942	IM	SHC
61	Linear feet of sanitary sewer inspected (CCTV)	51,381	49,709	76,719	62,027	239,836	237,284	272,424	IM	SHC
62	Linear feet of sanitary sewer cleaned	321,017	299,980	313,375	352,560	1,286,932	1,425,823	1,430,391	IM	SHC
63	Illicit discharge violations into storm drain or sewer system	1	0	2	2	5	13	3	S	-
64	Number of service requests received	714	706	936	902	3,258	3,035	9,230	ECS	-
65	Number of service requests completed	657	760	924	944	3,285	3,038	8,032	ECS	-
66	Number of Industrial Off Duty (IOD) days	151	115	96	74	436	476	642	SHC	-
67	Linear feet of painted traffic curbs and/or street striping	36,981	27,437	6,746	41,727	112,891	252,862	145,160	SHC	-
68	Number of traffic signs installed and/or repaired	418	320	490	258	1,486	2,062	1,248	IM	SHC
69	Number of parking meters repaired	5,500	5,368	5,311	6,341	22,520	21,927	24,482	IM	-



# FY 2017-18 Adopted Budget



**CITY OF GLENDALE  
SUMMARY OF RESOURCES & APPROPRIATIONS  
FY 2017-18 ADOPTED BUDGET**

	General Fund	Special Revenue Funds	Debt Service Funds	Capital Projects Funds	Enterprise Funds	Internal Service Funds	Total All Funds
<b>Resources</b>							
Property Taxes	\$ 56,229,054	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 56,229,054
Sales Taxes	41,015,140	4,100,000	-	-	-	-	45,115,140
Utility Users Taxes	30,054,000	-	-	-	-	-	30,054,000
Occupancy & Other Taxes	14,858,661	7,587,780	-	-	-	-	22,446,441
Licenses & Permits	9,597,000	292,850	-	1,250,000	-	-	11,139,850
Fines & Forfeitures	2,621,776	3,700,000	-	-	-	-	6,321,776
Use of Money & Property	4,045,000	991,257	181,286	140,000	-	-	5,357,543
Revenue from Other Agencies	112,000	57,468,555	-	7,697,821	50,000	-	65,328,376
Charges for Services	9,225,000	23,545,052	-	5,500,000	320,036,591	96,615,806	454,922,449
Misc & Non-Operating Revenue	1,455,500	1,189,066	-	-	12,404,680	1,880,316	16,929,562
Interfund Revenue	18,099,742	-	-	-	33,010,000	-	51,109,742
Transfers from Other Funds	21,310,000	1,061,677	800,000	2,718,000	-	-	25,889,677
GSA Reimbursement	4,885,263	-	-	-	-	-	4,885,263
<b>TOTAL RESOURCES</b>	<b>\$ 213,508,136</b>	<b>\$ 99,936,237</b>	<b>\$ 981,286</b>	<b>\$ 17,305,821</b>	<b>\$ 365,501,271</b>	<b>\$ 98,496,122</b>	<b>\$ 795,728,873</b>
<b>Appropriations</b>							
Salaries & Benefits	\$ 162,628,322	\$ 20,624,271	\$ -	\$ 133,100	\$ 58,498,779	\$ 15,657,475	\$ 257,541,947
Maintenance & Operation	49,709,318	73,018,154	2,222,150	610,000	283,239,617**	85,329,010	494,128,249
Capital Outlay	125,628	1,263,000	-	-	8,461,500	9,128,082	18,978,210
Capital Improvement	-	3,874,892	-	13,265,721	22,058,781**	1,177,000	40,376,394
Transfers to Other Funds	2,579,677	-	-	2,000,000	21,310,000	-	25,889,677
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 215,042,945</b>	<b>\$ 98,780,317</b>	<b>\$ 2,222,150</b>	<b>\$ 16,008,821</b>	<b>\$ 393,568,677</b>	<b>\$ 111,291,567</b>	<b>\$ 836,914,477</b>
<b>NET SURPLUS/ (USE OF FUND BALANCE)</b>	<b>\$ (1,534,809) *</b>	<b>\$ 1,155,920</b>	<b>\$ (1,240,864)</b>	<b>\$ 1,297,000</b>	<b>\$ (28,067,406)</b>	<b>\$ (12,795,445)</b>	<b>\$ (41,185,604)</b>

Notes:

\* Use of fund balance includes \$905,734 for Economic Development use of assigned fund balance.

\*\* All M&O portions in GWP Capital Improvement Project Funds 583 and 593 are reflected under the Capital Improvement section.

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**CITY OF GLENDALE**  
**SUMMARY OF APPROPRIATIONS BY DEPARTMENT**  
**FOR THE YEARS ENDING JUNE 30**

	<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
Administrative Services - Finance	\$ 5,150,206	\$ 5,341,567	\$ 5,371,058	\$ 5,000,178
City Attorney	10,565,081	12,180,861	12,254,354	12,241,990
City Clerk	729,828	1,349,630	1,465,039	1,426,103
City Treasurer	648,211	742,164	796,219	751,262
Community Development	61,241,711	73,598,087	83,766,232	75,728,806
Community Services & Parks	25,622,816	45,730,596	46,398,856	31,340,512
Fire	56,734,922	61,302,902	62,464,018	68,361,334
Glendale Water & Power	245,294,508	334,147,805	338,536,610	332,944,052
Human Resources	56,795,768	61,268,324	61,436,787	51,624,369
Information Services	15,100,126	17,463,324	17,540,680	24,088,626
Innovation, Performance & Audit	-	-	-	1,253,381
Library, Arts & Culture	8,799,289	10,979,909	12,455,445	11,973,627
Management Services	6,359,177	4,392,282	4,561,995	4,376,123
Police	77,091,128	78,998,760	82,093,711	88,996,855
Public Works	80,032,022	106,072,085	114,119,336	122,227,582
Retirement Incentive - General Fund	897,511	897,511	897,511	-
Transfers	5,074,583	5,067,327	9,969,564	4,579,677
Non-Departmental	1,666,757	-	1,025,000	-
<b>GRAND TOTAL</b>	<b>\$ 657,803,646</b>	<b>\$ 819,533,134</b>	<b>\$ 855,152,415</b>	<b>\$ 836,914,477</b>

Notes:

\*Transfers category reflects all transfers appropriated in Department ID 101-195. There are transfers appropriated in other department IDs that are reflected in the respective departments (Public Works & Glendale Water and Power).

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**CITY OF GLENDALE**  
**SUMMARY OF APPROPRIATIONS BY DEPARTMENT/FUND**  
**FOR THE YEARS ENDING JUNE 30**

	Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
<b>Administrative Services</b>				
101 - General Budget Fund	\$ 5,150,206	\$ 5,341,567	\$ 5,371,058	\$ 5,000,178
<b>Administrative Services Total</b>	<b>\$ 5,150,206</b>	<b>\$ 5,341,567</b>	<b>\$ 5,371,058</b>	<b>\$ 5,000,178</b>
<b>City Attorney</b>				
101 - General Budget Fund	\$ 3,174,940	\$ 3,548,439	\$ 3,619,624	\$ 3,693,779
612 - Liability Insurance Fund	7,390,141	8,632,422	8,634,730	8,548,211
<b>City Attorney Total</b>	<b>\$ 10,565,081</b>	<b>\$ 12,180,861</b>	<b>\$ 12,254,354</b>	<b>\$ 12,241,990</b>
<b>City Clerk</b>				
101 - General Budget Fund	\$ 729,828	\$ 1,349,630	\$ 1,465,039	\$ 1,426,103
<b>City Clerk Total</b>	<b>\$ 729,828</b>	<b>\$ 1,349,630</b>	<b>\$ 1,465,039</b>	<b>\$ 1,426,103</b>
<b>City Treasurer</b>				
101 - General Budget Fund	\$ 648,211	\$ 742,164	\$ 796,219	\$ 751,262
<b>City Treasurer Total</b>	<b>\$ 648,211</b>	<b>\$ 742,164</b>	<b>\$ 796,219</b>	<b>\$ 751,262</b>
<b>Community Development</b>				
101 - General Budget Fund	\$ 9,694,043	\$ 14,943,660	\$ 15,744,357	\$ 16,173,654
201 - CDBG Fund	370,000	-	-	-
202 - Housing Assistance Fund	28,417,167	32,780,950	32,951,671	32,511,799
203 - Home Grant Fund	2,206,849	1,196,718	1,146,128	958,800
209 - Affordable Housing Trust Fund	-	-	-	20,000
212 - BEGIN Affordable Homeownership Fund	-	89,520	89,520	300,000
213 - Low&Mod Income Housing Asset Fund	1,450,966	370,658	9,303,993	1,612,257
216 - Grant Fund	4,024,188	198,000	407,520	923,618
217 - Filming Fund	-	526,212	526,941	481,604
222 - Measure M Local Return Fund	-	-	-	1,911,100
223 - Measure M Subregional Fund	-	-	-	-
251 - Air Quality Improvement Fund	186,453	330,089	330,089	326,978
254 - Measure R Local Return Fund	1,375,197	2,409,800	2,409,800	400,904
256 - Transit Prop A Local Return Fund	3,708,188	7,197,820	7,197,820	4,202,315
257 - Transit Prop C Local Return Fund	1,707,866	3,950,256	4,050,989	4,005,369
258 - Transit Utility Fund	7,691,878	9,604,404	9,607,404	9,944,008
409 - CIP Reimbursement Fund	408,917	-	-	1,556,400
410 - San Fernando Corridor Tax Share Fund	-	-	-	400,000
720 - Special Deposit Fund	-	-	-	-
<b>Community Development Total</b>	<b>\$ 61,241,711</b>	<b>\$ 73,598,087</b>	<b>\$ 83,766,232</b>	<b>\$ 75,728,806</b>
<b>Community Services &amp; Parks</b>				
101 - General Budget Fund	\$ 10,401,793	\$ 12,631,020	\$ 13,136,299	\$ 12,388,470
201 - CDBG Fund	1,554,739	1,643,605	1,643,605	1,674,621
204 - Continuum of Care Grant Fund	2,122,120	2,319,804	2,290,918	1,524,809
205 - Emergency Solutions Grant Fund	105,416	142,237	142,237	180,382
206 - Workforce Innovation and Opportunity Act Fund	4,169,706	5,505,000	5,595,712	5,822,971
211 - Glendale Youth Alliance Fund	1,433,186	1,905,519	1,913,914	1,904,061
216 - Grant Fund	3,129	-	-	-
270 - Nutritional Meals Grant Fund	431,658	430,827	439,438	442,712
401 - Capital Improvement Fund	422,304	1,400,000	1,400,000	3,171,771
405 - Parks Mitigation Fee Fund	1,045,270	16,173,000	16,169,679	-
408 - Parks Quimby Fee Fund	-	-	-	-
409 - CIP Reimbursement Fund	360,250	-	-	-
501 - Recreation Fund	3,573,245	3,579,584	3,667,054	4,230,715
<b>Community Services &amp; Parks Total</b>	<b>\$ 25,622,816</b>	<b>\$ 45,730,596</b>	<b>\$ 46,398,856</b>	<b>\$ 31,340,512</b>
<b>Fire</b>				
101 - General Budget Fund	\$ 45,614,087	\$ 48,702,523	\$ 50,292,939	\$ 58,345,524
265 - Fire Grant Fund	177,650	-	(536,739) *	4,400
266 - Fire Mutual Aid Fund	853,785	250,000	250,000	300,001

**CITY OF GLENDALE**  
**SUMMARY OF APPROPRIATIONS BY DEPARTMENT/FUND**  
**FOR THE YEARS ENDING JUNE 30**

	<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
267 - Special Events Fund	5,286	5,545	5,545	23,523
401 - Capital Improvement Fund	518,935	551,000	540,400	663,000
510 - Hazardous Disposal Fund	1,439,836	1,534,266	1,540,391	1,640,565
511 - Emergency Medical Services Fund	4,917,065	5,917,304	5,927,237	-
701 - Fire Communication Fund	3,208,279	4,342,264	4,444,245	7,384,321
<b>Fire Total</b>	<b>\$ 56,734,922</b>	<b>\$ 61,302,902</b>	<b>\$ 62,464,018</b>	<b>\$ 68,361,334</b>
<b>Glendale Water &amp; Power</b>				
290 - Electric Public Benefit Fund	\$ 6,381,463	\$ 7,711,563	\$ 7,714,648	\$ -
291 - Electric Public Benefit Fund	-	-	-	8,284,181
550 - Electric Surplus Fund	20,107,000	-	-	-
551 - Electric Operation Fund	-	-	-	-
552 - Electric Works Revenue Fund	162,084,342	251,103,371	251,247,163	-
553 - Electric Depreciation Fund	-	15,768,182	19,825,398	-
554 - Electric-SCAQMD State Sales Fund	-	-	-	-
555 - Electric Customer Paid Capital Fund	-	1,894,751	1,894,751	-
556 - Energy Cost Adjustment Charge Fund	5,757,769	-	-	-
557 - Regulatory Adjustment Charge Fund	8,160,710	-	-	-
572 - Water Works Revenue Fund	42,803,225	51,977,680	52,021,086	-
573 - Water Depreciation Fund	-	4,222,618	4,363,924	-
575 - Water Customer Paid Capital Fund	-	1,469,640	1,469,640	-
582 - Electric Works Revenue Fund	-	-	-	258,624,130
583 - Electric Depreciation Fund	-	-	-	6,485,320
585 - Electric Customer Capital Fund	-	-	-	1,819,781
592 - Water Works Revenue Fund	-	-	-	53,275,960
593 - Water Depreciation Fund	-	-	-	2,983,680
595 - Water Customer Capital Fund	-	-	-	1,471,000
<b>Glendale Water &amp; Power Total</b>	<b>\$ 245,294,508</b>	<b>\$ 334,147,805</b>	<b>\$ 338,536,610</b>	<b>\$ 332,944,052</b>
<b>Human Resources</b>				
101 - General Budget Fund	\$ 2,240,465	\$ 2,654,861	\$ 2,718,729	\$ 2,997,059
610 - Unemployment Insurance Fund	76,174	78,243	78,243	75,020
614 - Compensation Insurance Fund	10,369,184	12,928,223	13,032,818	13,513,294
615 - Dental Insurance Fund	1,416,719	1,655,291	1,655,291	1,490,082
616 - Medical Insurance Fund	26,722,703	35,101,482	35,101,482	25,774,990
617 - Vision Insurance Fund	220,436	294,568	294,568	261,840
640 - Compensated Absences Fund	4,357,868	4,317,791	4,317,791	5,261,012
641 - RHSP Benefits Fund	3,536,027	2,017,690	2,017,690	2,028,643
642 - Post Employment Benefits Fund	7,856,191	2,220,175	2,220,175	222,429
<b>Human Resources Total</b>	<b>\$ 56,795,768</b>	<b>\$ 61,268,324</b>	<b>\$ 61,436,787</b>	<b>\$ 51,624,369</b>
<b>Information Services</b>				
603 - ISD Infrastructure Fund	\$ 5,969,498	\$ 7,773,035	\$ 7,895,834	\$ 8,507,798
604 - ISD Applications Fund	5,990,426	6,498,261	6,449,690	11,241,365
660 - ISD Wireless Fund	3,140,202	3,192,028	3,195,156	4,339,463
<b>Information Services Total</b>	<b>\$ 15,100,126</b>	<b>\$ 17,463,324</b>	<b>\$ 17,540,680</b>	<b>\$ 24,088,626</b>
<b>Innovation, Performance &amp; Audit</b>				
101 - General Budget Fund	\$ -	\$ -	\$ -	\$ 1,253,381
<b>Innovation, Performance &amp; Audit Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,253,381</b>
<b>Library, Arts &amp; Culture</b>				
101 - General Budget Fund	\$ 8,217,524	\$ 9,594,695	\$ 9,726,381	\$ 10,536,152
210 - Urban Art Fund	115,940	235,000	310,250	292,850
275 - Library Fund	305,492	245,214	372,214	694,625
401 - Capital Improvement Fund	149,256	350,000	521,600	200,000
407 - Library Mitigation Fee Fund	11,076	555,000	1,525,000	250,000
<b>Library, Arts &amp; Culture Total</b>	<b>\$ 8,799,289</b>	<b>\$ 10,979,909</b>	<b>\$ 12,455,445</b>	<b>\$ 11,973,627</b>



**CITY OF GLENDALE**  
**SUMMARY OF APPROPRIATIONS BY DEPARTMENT/FUND**  
**FOR THE YEARS ENDING JUNE 30**

	Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
<b>Management Services</b>				
101 - General Budget Fund	\$ 3,819,942	\$ 4,392,282	\$ 4,471,116	\$ 4,376,123
215 - Economic Development Fund	2,043,111	-	-	-
217 - Filming Fund	339,766	-	-	-
280 - Cable Access Fund	-	-	100,000	-
401 - Capital Improvement Fund	156,358	-	(9,121) *	-
<b>Management Services Total</b>	<b>\$ 6,359,177</b>	<b>\$ 4,392,282</b>	<b>\$ 4,561,995</b>	<b>\$ 4,376,123</b>
<b>Police</b>				
101 - General Budget Fund	\$ 71,240,134	\$ 72,730,666	\$ 74,709,903	\$ 80,621,340
260 - Asset Forfeiture Fund	133,124	568,473	859,473	775,200
261 - Police Special Grants Fund	1,062,496	363,528	1,037,412	781,536
262 - Supplemental Law Enforcement Fund	393,561	397,501	397,501	436,196
267 - Special Events Fund	463,188	301,940	301,940	457,771
303 - Police Building Project Fund	3,078,132	3,010,000	3,010,000	2,222,150
401 - Capital Improvement Fund	-	-	-	450,000
409 - CIP Reimbursement Fund	-	-	150,000	-
602 - Joint Helicopter Operation Fund	720,494	1,626,652	1,627,482	3,252,662
<b>Police Total</b>	<b>\$ 77,091,128</b>	<b>\$ 78,998,760</b>	<b>\$ 82,093,711</b>	<b>\$ 88,996,855</b>
<b>Public Works</b>				
101 - General Budget Fund	\$ 18,335,421	\$ 14,184,318	\$ 14,304,289	\$ 14,900,243
251 - Air Quality Improvement Fund	-	-	-	-
252 - Public Works Special Grants Fund	213,010	-	-	-
253 - San Fernando Landscape District Fund	30,951	89,986	89,986	91,457
254 - Measure R Local Return Fund	-	-	-	-
255 - Measure R-Regional Return Fund	2,710,567	-	923,204	1,765,000
256 - Transit Prop A Local Return Fund	-	-	-	-
257 - Transit Prop C Local Return Fund	-	-	-	-
258 - Transit Utility Fund	-	-	-	-
401 - Capital Improvement Fund	424,290	2,479,000	681,896	2,616,100
402 - State Gas Tax Fund	3,954,056	1,854,000	1,727,211	4,135,000
409 - CIP Reimbursement Fund	277,607	-	1,504,339	566,550
520 - Parking Fund	7,681,458	8,829,655	8,840,752	9,853,989
525 - Sewer Fund	15,634,110	30,480,999	37,776,786	32,803,047
530 - Refuse Disposal Fund	20,038,317	24,657,570	24,562,016	28,721,438
601 - Fleet Management Fund	10,164,934	16,023,658	16,122,292	18,228,087
607 - Building Maintenance Fund	567,301	7,472,899	7,586,565	8,546,671
<b>Public Works Total</b>	<b>\$ 80,032,022</b>	<b>\$ 106,072,085</b>	<b>\$ 114,119,336</b>	<b>\$ 122,227,582</b>
<b>Retirement Incentive</b>				
101 - General Budget Fund	\$ 897,511	\$ 897,511	\$ 897,511	\$ -
<b>Retirement Incentive Total</b>	<b>\$ 897,511</b>	<b>\$ 897,511</b>	<b>\$ 897,511</b>	<b>\$ -</b>
<b>Transfers</b>				
101 - General Budget Fund	\$ 3,074,583	\$ 3,067,327	\$ 7,969,564	\$ 2,579,677
401 - Capital Improvement Fund	2,000,000	2,000,000	2,000,000	2,000,000
<b>Transfers Total</b>	<b>\$ 5,074,583</b>	<b>\$ 5,067,327</b>	<b>\$ 9,969,564</b>	<b>\$ 4,579,677</b>
<b>Non-Departmental</b>				
101 - General Budget Fund	\$ 1,666,757	\$ -	\$ 1,025,000	\$ -
<b>Non-Departmental Total</b>	<b>\$ 1,666,757</b>	<b>\$ -</b>	<b>\$ 1,025,000</b>	<b>\$ -</b>
<b>GRAND TOTAL</b>	<b>\$ 657,803,646</b>	<b>\$ 819,533,134</b>	<b>\$ 855,152,415</b>	<b>\$ 836,914,477</b>

Notes:

\* The appropriation in this account consists of carryover budget from prior fiscal year; which is not reflected in the revised column.  
Thus, a reduction adjustment in the budget is resulting in a negative appropriation since the original source is not reflected.

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**CITY OF GLENDALE**  
**SUMMARY OF APPROPRIATIONS BY FUND TYPE**  
**FOR THE YEARS ENDING JUNE 30**

	<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>General Fund</b>				
101 - General Fund				
Administrative Services - Finance	\$ 5,150,206	\$ 5,341,567	\$ 5,371,058	\$ 5,000,178
City Attorney	3,174,940	3,548,439	3,619,624	3,693,779
City Clerk	729,828	1,349,630	1,465,039	1,426,103
City Treasurer	648,211	742,164	796,219	751,262
Community Development	9,694,043	14,943,660	15,744,357	16,173,654
Community Services & Parks	10,401,793	12,631,020	13,136,299	12,388,470
Fire	45,614,087	48,702,523	50,292,939	58,345,524
Human Resources	2,240,465	2,654,861	2,718,729	2,997,059
Innovation, Performance & Audit	-	-	-	1,253,381
Library, Arts & Culture	8,217,524	9,594,695	9,726,381	10,536,152
Management Services	3,819,943	4,392,282	4,471,116	4,376,123
Police	71,240,134	72,730,666	74,709,903	80,621,340
Public Works	18,335,421	14,184,318	14,304,289	14,900,243
Retirement Incentive - General Fund	897,511	897,511	897,511	-
Transfers	3,074,583	3,067,327	7,969,564	2,579,677
Non-Departmental	1,666,757	-	1,025,000	-
<b>General Fund Total</b>	<b>\$ 184,905,448</b>	<b>\$ 194,780,663</b>	<b>\$ 206,248,028</b>	<b>\$ 215,042,945</b>
<b>Special Revenue</b>				
201 - CDBG Fund	\$ 1,924,739	\$ 1,643,605	\$ 1,643,605	\$ 1,674,621
202 - Housing Assistance Fund	28,417,167	32,780,950	32,951,671	32,511,799
203 - Home Grant Fund	2,206,849	1,196,718	1,146,128	958,800
204 - Continuum of Care Grant Fund	2,122,120	2,319,804	2,290,918	1,524,809
205 - Emergency Solutions Grant Fund	105,416	142,237	142,237	180,382
206 - Workforce Innovation and Opportunity Act Fund	4,169,706	5,505,000	5,595,712	5,822,971
209 - Affordable Housing Trust Fund	-	-	-	20,000
210 - Urban Art Fund	115,940	235,000	310,250	292,850
211 - Glendale Youth Alliance Fund	1,433,186	1,905,519	1,913,914	1,904,061
212 - BEGIN Affordable Homeownership Fund	-	89,520	89,520	300,000
213 - Low&Mod Income Housing Asset Fund	1,450,966	370,658	9,303,993	1,612,257
215 - Economic Development Fund	2,043,111	-	-	-
216 - Grant Fund	4,027,317	198,000	407,520	923,618
217 - Filming Fund	339,766	526,212	526,941	481,604
222 - Measure M Local Return Fund	-	-	-	1,911,100
223 - Measure M Subregional Fund	-	-	-	-
251 - Air Quality Improvement Fund	186,453	330,089	330,089	326,978
252 - Public Works Special Grants Fund	213,010	-	-	-
253 - San Fernando Landscape District Fund	30,951	89,986	89,986	91,457
254 - Measure R Local Return Fund	1,375,197	2,409,800	2,409,800	400,904
255 - Measure R-Regional Return Fund	2,710,567	-	923,204	1,765,000
256 - Transit Prop A Local Return Fund	3,708,188	7,197,820	7,197,820	4,202,315
257 - Transit Prop C Local Return Fund	1,707,866	3,950,256	4,050,989	4,005,369
258 - Transit Utility Fund	7,691,878	9,604,404	9,607,404	9,944,008
260 - Asset Forfeiture Fund	133,124	568,473	859,473	775,200
261 - Police Special Grants Fund	1,062,496	363,528	1,037,412	781,536
262 - Supplemental Law Enforcement Fund	393,561	397,501	397,501	436,196
265 - Fire Grant Fund	177,650	-	(536,739) *	4,400
266 - Fire Mutual Aid Fund	853,785	250,000	250,000	300,001
267 - Special Events Fund	468,474	307,485	307,485	481,294
270 - Nutritional Meals Grant Fund	431,658	430,827	439,438	442,712
275 - Library Fund	305,492	245,214	372,214	694,625
280 - Cable Access Fund	-	-	100,000	-
290 - Electric Public Benefit Fund	6,381,463	7,711,563	7,714,648	-
291 - Electric Public Benefit Fund	-	-	-	8,284,181
501 - Recreation Fund	3,573,245	3,579,584	3,667,054	4,230,715

**CITY OF GLENDALE**  
**SUMMARY OF APPROPRIATIONS BY FUND TYPE**  
**FOR THE YEARS ENDING JUNE 30**

	<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
510 - Hazardous Disposal Fund	1,439,836	1,534,266	1,540,391	1,640,565
511 - Emergency Medical Services Fund	4,917,065	5,917,304	5,927,237	-
520 - Parking Fund	7,681,458	8,829,655	8,840,752	9,853,989
<b>Special Revenue Total</b>	<b>\$ 93,799,698</b>	<b>\$ 100,630,978</b>	<b>\$ 111,848,567</b>	<b>\$ 98,780,317</b>
<b>Debt Service</b>				
303 - Police Building Project Fund	\$ 3,078,132	\$ 3,010,000	\$ 3,010,000	\$ 2,222,150
<b>Debt Service Total</b>	<b>\$ 3,078,132</b>	<b>\$ 3,010,000</b>	<b>\$ 3,010,000</b>	<b>\$ 2,222,150</b>
<b>Capital Projects</b>				
401 - Capital Improvement Fund				
Community Services & Parks	\$ 422,304	\$ 1,400,000	\$ 1,400,000	\$ 3,171,771
Fire	518,935	551,000	540,400	663,000
Library, Arts & Culture	149,256	350,000	521,600	200,000
Management Services	156,358	-	(9,121) *	-
Police	-	-	-	450,000
Public Works	424,290	2,479,000	681,896	2,616,100
Transfers	2,000,000	2,000,000	2,000,000	2,000,000
401 - Capital Improvement Fund Total	<b>\$ 3,671,144</b>	<b>\$ 6,780,000</b>	<b>\$ 5,134,775</b>	<b>\$ 9,100,871</b>
402 - State Gas Tax Fund	3,954,056	1,854,000	1,727,211	4,135,000
405 - Parks Mitigation Fee Fund	1,045,270	16,173,000	16,169,679	-
407 - Library Mitigation Fee Fund	11,076	555,000	1,525,000	250,000
408 - Parks Quimby Fee Fund	-	-	-	-
409 - CIP Reimbursement Fund	1,046,774	-	1,654,339	2,122,950
410 - San Fernando Corridor Tax Share Fund	-	-	-	400,000
<b>Capital Projects Total</b>	<b>\$ 9,728,319</b>	<b>\$ 25,362,000</b>	<b>\$ 26,211,004</b>	<b>\$ 16,008,821</b>
<b>Enterprise</b>				
525 - Sewer Fund	\$ 15,634,110	\$ 30,480,999	\$ 37,776,786	\$ 32,803,047
530 - Refuse Disposal Fund	20,038,317	24,657,570	24,562,016	28,721,438
550 - Electric Surplus Fund	20,107,000	-	-	-
551 - Electric Operation Fund	-	-	-	-
552 - Electric Works Revenue Fund	162,084,342	251,103,371	251,247,163	-
553 - Electric Depreciation Fund	-	15,768,182	19,825,398	-
554 - Electric-SCAQMD State Sales Fund	-	-	-	-
555 - Electric Customer Paid Capital Fund	-	1,894,751	1,894,751	-
556 - Energy Cost Adjustment Charge Fund	5,757,769	-	-	-
557 - Regulatory Adjustment Charge Fund	8,160,710	-	-	-
571 - Water Operation Fund	-	-	-	-
572 - Water Works Revenue Fund	42,803,225	51,977,680	52,021,086	-
573 - Water Depreciation Fund	-	4,222,618	4,363,924	-
575 - Water Customer Paid Capital Fund	-	1,469,640	1,469,640	-
581 - Electric Surplus Fund	-	-	-	-
582 - Electric Works Revenue Fund	-	-	-	258,624,130
583 - Electric Depreciation Fund	-	-	-	6,485,320
585 - Electric Customer Capital Fund	-	-	-	1,819,781
586 - ECAC Fund	-	-	-	-
587 - RAC Fund	-	-	-	-
592 - Water Works Revenue Fund	-	-	-	53,275,960
593 - Water Depreciation Fund	-	-	-	2,983,680
595 - Water Customer Capital Fund	-	-	-	1,471,000
701 - Fire Communication Fund	3,208,279	4,342,264	4,444,245	7,384,321
<b>Enterprise Total</b>	<b>\$ 277,793,751</b>	<b>\$ 385,917,075</b>	<b>\$ 397,605,009</b>	<b>\$ 393,568,677</b>



**CITY OF GLENDALE**  
**SUMMARY OF APPROPRIATIONS BY FUND TYPE**  
**FOR THE YEARS ENDING JUNE 30**

	<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Internal Service</b>				
601 - Fleet Management Fund	\$ 10,164,934	\$ 16,023,658	\$ 16,122,292	\$ 18,228,087
602 - Joint Helicopter Operation Fund	720,494	1,626,652	1,627,482	3,252,662
603 - ISD Infrastructure Fund	5,969,498	7,773,035	7,895,834	8,507,798
604 - ISD Applications Fund	5,990,426	6,498,261	6,449,690	11,241,365
607 - Building Maintenance Fund	567,301	7,472,899	7,586,565	8,546,671
610 - Unemployment Insurance Fund	76,174	78,243	78,243	75,020
612 - Liability Insurance Fund	7,390,141	8,632,422	8,634,730	8,548,211
614 - Compensation Insurance Fund	10,369,184	12,928,223	13,032,818	13,513,294
615 - Dental Insurance Fund	1,416,719	1,655,291	1,655,291	1,490,082
616 - Medical Insurance Fund	26,722,703	35,101,482	35,101,482	25,774,990
617 - Vision Insurance Fund	220,436	294,568	294,568	261,840
640 - Compensated Absences Fund	4,357,868	4,317,791	4,317,791	5,261,012
641 - RHSP Benefits Fund	3,536,027	2,017,690	2,017,690	2,028,643
642 - Post Employment Benefits Fund	7,856,191	2,220,175	2,220,175	222,429
660 - ISD Wireless Fund	3,140,202	3,192,028	3,195,156	4,339,463
<b>Internal Service Total</b>	<b>\$ 88,498,298</b>	<b>\$ 109,832,418</b>	<b>\$ 110,229,807</b>	<b>\$ 111,291,567</b>
<b>GRAND TOTAL</b>	<b>\$ 657,803,646</b>	<b>\$ 819,533,134</b>	<b>\$ 855,152,415</b>	<b>\$ 836,914,477</b>

Notes:

- \* The appropriation in this account consists of carryover budget from prior fiscal year; which is not reflected in the revised column. Thus, a reduction adjustment in the budget is resulting in a negative appropriation since the original source is not reflected.

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**CITY OF GLENDALE**  
**SUMMARY OF TRANSFERS FROM OTHER FUNDS**  
**FOR THE YEARS ENDING JUNE 30**

Receiving Fund Revenue Account (Source of Transfer)	Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
<b>General Budget Fund (101)</b>				
39100 Transfer-General Fund	\$ 20,107,000	\$ -	\$ -	\$ -
39146 Transfer-Refuse Fund	1,150,000	1,150,000	1,150,000	1,150,000
39150 Transfer-Electric	-	20,156,230	20,156,230	20,160,000
<b>Total General Budget Fund (101)</b>	<b>\$ 21,257,000</b>	<b>\$ 21,306,230</b>	<b>\$ 21,306,230</b>	<b>\$ 21,310,000</b>
<b>Low&amp;Mod Income Housing Asset Fund (213)</b>				
39100 Transfer-General Fund	\$ 866,757	\$ 600,000	\$ 2,502,237	\$ 977,100
<b>Economic Development Fund (215)</b>				
39100 Transfer-General Fund	\$ 300,000	\$ -	\$ -	\$ -
<b>Nutritional Meals Grant Fund (270)</b>				
39100 Transfer-General Fund	\$ 70,000	\$ 84,577	\$ 84,577	\$ 84,577
<b>Police Building Project Fund (303)</b>				
39100 Transfer-General Fund	\$ 500,000	\$ 800,000	\$ 800,000	\$ 800,000
<b>Capital Improvement Fund (401)</b>				
39100 Transfer-General Fund	\$ 471,250	\$ 1,582,750	\$ 4,582,750	\$ 718,000
<b>Landfill Postclosure Fund (403)</b>				
39120 Transfer-Capital Funds	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000
<b>Water Works Revenue Fund (572)</b>				
39100 Transfer-General Fund	\$ 1,733,333	\$ -	\$ -	\$ -
<b>ISD Applications Fund (604)</b>				
39210 Transfer-Internal Service Fund	\$ 5,640,000	\$ -	\$ -	\$ -
<b>GRAND TOTAL</b>	<b>\$ 32,838,341</b>	<b>\$ 26,373,557</b>	<b>\$ 31,275,794</b>	<b>\$ 25,889,677</b>

**CITY OF GLENDALE**  
**SUMMARY OF TRANSFERS TO OTHER FUNDS**  
**FOR THE YEARS ENDING JUNE 30**

<b>Appropriation Account Source of Transfer (Fund-Org)</b>	<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>48010 - Transfer-General Fund</b>				
Refuse Disposal Fund (530-573)	\$ 1,150,000	\$ 1,150,000	\$ 1,150,000	\$ 1,150,000
Electric Surplus Fund (550-911)	20,107,000	-	-	-
Electric Works Revenue Fund (552-911)	-	20,626,800	20,626,800	-
Electric Works Revenue Fund (582-450)	-	-	-	20,160,000
<b>48010 - Transfer-General Fund Total</b>	<b>\$ 21,257,000</b>	<b>\$ 21,776,800</b>	<b>\$ 21,776,800</b>	<b>\$ 21,310,000</b>
<b>48020 - Transfer-Special Revenue</b>				
General Budget Fund (101-195)	\$ 370,000	\$ 684,577	\$ 2,586,814	\$ 1,061,677
General Budget Fund (101-198)	866,757	-	-	-
<b>48020 - Transfer-Special Revenue Total</b>	<b>\$ 1,236,757</b>	<b>\$ 684,577</b>	<b>\$ 2,586,814</b>	<b>\$ 1,061,677</b>
<b>48030 - Transfer-Debt Service</b>				
General Budget Fund (101-195)	\$ 500,000	\$ 800,000	\$ 800,000	\$ 800,000
<b>48030 - Transfer-Debt Service Total</b>	<b>\$ 500,000</b>	<b>\$ 800,000</b>	<b>\$ 800,000</b>	<b>\$ 800,000</b>
<b>48040 - Transfer-Capital Funds</b>				
General Budget Fund (101-195)	\$ 471,250	\$ 1,582,750	\$ 4,582,750	\$ 718,000
Capital Improvement Fund (401-195)	2,000,000	2,000,000	2,000,000	2,000,000
<b>48040 - Transfer-Capital Funds Total</b>	<b>\$ 2,471,250</b>	<b>\$ 3,582,750</b>	<b>\$ 6,582,750</b>	<b>\$ 2,718,000</b>
<b>48060 - Transfer-Misc Enterprise</b>				
General Budget Fund (101-195)	\$ 1,733,333	\$ -	\$ -	\$ -
<b>48060 - Transfer-Misc Enterprise Total</b>	<b>\$ 1,733,333</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>48070 - Transfer-Internal Service</b>				
Post Employment Benefits Fund (642-197)	\$ 5,640,000	\$ -	\$ -	\$ -
<b>48070 - Transfer-Internal Service Total</b>	<b>\$ 5,640,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>GRAND TOTAL</b>	<b>\$ 32,838,341</b>	<b>\$ 26,844,127</b>	<b>\$ 31,746,364</b>	<b>\$ 25,889,677</b>



## CITY OF GLENDALE

### GENERAL FUND

The **General Fund** is the City's primary operating fund. It accounts for the majority of financial resources and outlays for services that the public typically associates with local government. The General Fund provides the majority of ongoing governmental services that are not funded through dedicated (restricted) funding sources. These services include Fire, Police, Library, Arts & Culture, Community Services & Parks, Community Development, Public Works and general administrative staff support services that include the City Clerk, City Treasurer, City Attorney, City Manager, Administrative Services-Finance, Human Resources, and Innovation Performance and Audit. This fund is supported by general taxes including property, sales, utility users, and other taxes, in addition to various fees and transfers from other funds.

The Budget Message, the Budget Guide, and the Resources & Appropriations sections of this document provide more in depth discussions on the FY 2017-18 General Fund budget, including budget assumptions, expenditure and revenue highlights, transfers to other funds, and the financial forecast.

The following pages provide a summary of the City's General Fund budget.

**CITY OF GLENDALE**  
**SUMMARY OF RESOURCES & APPROPRIATIONS IN THE GENERAL FUND**  
**FY 2017-18 ADOPTED BUDGET**

<b>RESOURCES</b>	
	<b>TOTAL RESOURCES</b>
Property Taxes	\$ 56,229,054
Sales Taxes	41,015,140
Utility Users Taxes	30,054,000
Occupancy & Other Taxes	14,858,661
Licenses & Permits	9,597,000
Fines & Forfeitures	2,621,776
Use of Money & Property	4,045,000
Revenue from Other Agencies	112,000
Charges for Services	9,225,000
Misc & Non-Operating Revenue	1,455,500
Interfund Revenue	18,099,742
GSA Reimbursement	4,885,263
Transfers from Other Funds	21,310,000
<b>TOTAL RESOURCES</b>	<b>\$ 213,508,136</b>

<b>APPROPRIATIONS</b>					
	<b>Salaries &amp; Benefits</b>	<b>Maintenance &amp; Operation</b>	<b>Capital Outlay</b>	<b>Transfers</b>	<b>TOTAL APPROPRIATIONS</b>
Administrative Services - Finance	\$ 4,003,769	\$ 996,409	\$ -	\$ -	\$ 5,000,178
City Attorney	3,400,241	293,538	-	-	3,693,779
City Clerk	743,272	682,831	-	-	1,426,103
City Treasurer	639,607	111,655	-	-	751,262
Community Development	11,551,151	4,622,503	-	-	16,173,654
Community Services & Parks	7,129,519	5,258,951	-	-	12,388,470
Fire	48,422,614	9,797,282	125,628	-	58,345,524
Human Resources	2,351,624	645,435	-	-	2,997,059
Innovation, Performance & Audit	1,119,353	134,028	-	-	1,253,381
Library, Arts & Culture	6,601,938	3,934,214	-	-	10,536,152
Management Services	3,156,802	1,219,321	-	-	4,376,123
Police	67,251,486	13,369,854	-	-	80,621,340
Public Works	6,256,946	8,643,297	-	-	14,900,243
Transfers	-	-	-	2,579,677	2,579,677
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 162,628,322</b>	<b>\$ 49,709,318</b>	<b>\$ 125,628</b>	<b>\$ 2,579,677</b>	<b>\$ 215,042,945</b>

**NET SURPLUS/(USE OF FUND BALANCE)** **\$ (1,534,809) \***

Notes:

\* Use of fund balance includes \$905,734 for Economic Development use of assigned fund balance.

**CITY OF GLENDALE  
GENERAL FUND  
SUMMARY FOR THE YEARS ENDING JUNE 30**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>RESOURCES</b>					
<b>Property Taxes</b>					
30010	Property tax current	\$ 28,788,990	\$ 30,500,000	\$ 30,500,000	\$ 31,415,000
30011	Property tax admin fee	(394,857)	(457,500)	(457,500)	(471,225)
30012	Property tax (AB 1x26)	-	3,100,000	2,913,099	2,571,070
30020	Property tax delinquent	159,873	300,000	300,000	306,000
30030	Property tax supplement	807,716	900,000	900,000	923,209
30050	ERAF in lieu VLF	19,157,716	19,700,000	20,200,000	20,806,000
30060	SB211 Prop tax share Central	496,318	200,000	300,000	300,000
30700	Property tax penalty	89,002	150,000	150,000	175,000
33400	State H/O exemptions	198,062	200,000	200,000	204,000
<b>Property Taxes Total</b>		<b>\$ 49,302,821</b>	<b>\$ 54,592,500</b>	<b>\$ 55,005,599</b>	<b>\$ 56,229,054</b>
<b>Sales Taxes</b>					
30300	Sales tax	\$ 30,850,946	\$ 37,336,000	\$ 37,462,239	\$ 39,110,577
30305	ERAF in lieu of sales tax	11,822,385	-	-	-
30310	State 1/2% sales tax	1,777,972	1,872,000	1,849,091	1,904,563
<b>Sales Taxes Total</b>		<b>\$ 44,451,303</b>	<b>\$ 39,208,000</b>	<b>\$ 39,311,330</b>	<b>\$ 41,015,140</b>
<b>Utility Users Taxes</b>					
30321	UUT - Electricity	\$ 13,219,177	\$ 12,100,000	\$ 13,400,000	\$ 14,070,000
30322	UUT - Gas	2,486,711	2,400,000	2,450,000	2,499,000
30323	UUT - Water	3,392,787	3,000,000	3,400,000	3,485,000
30324	UUT - Telecommunications	7,211,332	8,848,000	7,400,000	7,600,000
30325	UUT - Video	2,352,030	2,397,000	2,400,000	2,400,000
<b>Utility Users Taxes Total</b>		<b>\$ 28,662,037</b>	<b>\$ 28,745,000</b>	<b>\$ 29,050,000</b>	<b>\$ 30,054,000</b>
<b>Other Taxes</b>					
30330	Franchise tax	\$ 2,692,176	\$ 3,000,000	\$ 2,800,000	\$ 2,800,000
30340	Occupancy tax	6,425,825	6,000,000	6,875,633	8,058,661
30350	Property transfer tax	1,077,770	900,000	1,000,000	1,000,000
30360	Landfill host assessment	3,034,580	2,000,000	3,000,000	3,000,000
<b>Other Taxes Total</b>		<b>\$ 13,230,352</b>	<b>\$ 11,900,000</b>	<b>\$ 13,675,633</b>	<b>\$ 14,858,661</b>
<b>Licenses &amp; Permits</b>					
30800	Dog licenses	\$ 135,473	\$ 150,000	\$ 150,000	\$ 150,000
30820	Building permits	5,555,398	5,450,000	5,500,000	5,700,000
30821	Green bldg initiative SB 1473	1,049	-	-	-
30822	American Disability Act SB1186	2,493	-	-	-
30825	Plan check fees	560,846	432,000	500,000	400,000
30830	Planning permits	1,678,492	1,236,000	1,400,000	1,470,000
30840	Grading permits	151,959	100,000	100,000	102,000
30850	Street permits	903,415	860,000	960,000	1,000,000
30870	Business license permits	602,195	525,000	525,000	575,000
30876	Business registration certificate	149,766	200,000	404,000	200,000
<b>Licenses &amp; Permits Total</b>		<b>\$ 9,741,084</b>	<b>\$ 8,953,000</b>	<b>\$ 9,539,000</b>	<b>\$ 9,597,000</b>
<b>Fines &amp; Forfeitures</b>					
35500	Parking tickets	\$ 1,900,000	\$ 1,900,000	\$ 1,900,000	\$ 1,900,000
37800	Traffic safety fines	800,993	800,000	700,000	721,776
<b>Fines &amp; Forfeitures Total</b>		<b>\$ 2,700,993</b>	<b>\$ 2,700,000</b>	<b>\$ 2,600,000</b>	<b>\$ 2,621,776</b>

**CITY OF GLENDALE  
GENERAL FUND  
SUMMARY FOR THE YEARS ENDING JUNE 30**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Use of Money &amp; Property</b>					
38000	Interest & inv. revenue	\$ 1,064,789	\$ 600,000	\$ 1,000,000	\$ 1,020,000
38005	Interest & inv. GASB 31	911,823	-	-	-
38100	Scholl Canyon Payment	2,472,865	2,475,000	2,475,000	2,475,000
38200	Rental income	172,787	550,000	550,000	550,000
<b>Use of Money &amp; Property Total</b>		<b>\$ 4,622,264</b>	<b>\$ 3,625,000</b>	<b>\$ 4,025,000</b>	<b>\$ 4,045,000</b>
<b>Revenue from Other Agencies</b>					
31260	Mutual aid reimbursement	\$ 104,535	\$ -	\$ -	\$ -
32610	State grants	-	-	-	12,000
32850	State SB 90	463,966	100,000	100,000	100,000
33000	Motor vehicle in lieu	80,367	-	-	-
34050	County grants	155	-	-	-
34301	Local grants	300,816	-	-	-
<b>Revenue from Other Agencies Total</b>		<b>\$ 949,839</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 112,000</b>
<b>Charges for Services</b>					
34500	Zoning-Subdivision fees	\$ 199,309	\$ 150,000	\$ 175,000	\$ 200,000
34503	City Clerk fees	711	-	-	-
34510	Map and publication fees	83,410	75,000	80,000	90,000
34520	Filing-certification fee	21,650	15,000	20,000	20,000
34523	Notary fees	10	-	-	-
34532	Special event fees	3,206	-	-	-
34600	Special police fees	725,675	775,000	800,000	800,000
34605	Vehicle tow admin fee (VTACR)	394,379	400,000	400,000	450,000
34630	Fire fees	1,062,674	750,000	1,000,000	1,274,000
34670	Emergency med response	-	-	-	5,150,000
34672	Paramedic membership fee	-	-	-	90,000
34676	Joint air support maint. fee	51,633	-	-	-
34680	Code enforcement fees	30,870	40,000	40,000	40,000
34681	Administrative code enforcemen	37,407	25,000	25,000	40,000
34691	Outreach revenue	27,549	40,000	40,000	30,000
34700	Express plan check fees	445,361	200,000	400,000	425,000
34701	Final Map Checking Fees	37,046	-	-	-
34710	Excavation fees	218,486	200,000	200,000	225,000
34711	Const. Inspection Fees R-O-W	132,834	85,000	150,000	155,000
34770	Collectible jobs - A & G	28,980	50,000	50,000	35,000
35000	Library fines and fees	51,345	90,000	90,000	90,000
35200	Rental civic auditorium	3,300	-	-	-
35234	Program/registration revenue	11,030	11,000	11,000	11,000
35510	Local assessment fees	5,583	-	-	-
35701	Credit/Debit card service fee	-	-	-	100,000
35702	Merchant fee charges	-	-	-	(100,000)
37140	Graphics fees	233,973	100,000	100,000	100,000
<b>Charges for Services Total</b>		<b>\$ 3,806,420</b>	<b>\$ 3,006,000</b>	<b>\$ 3,581,000</b>	<b>\$ 9,225,000</b>



**CITY OF GLENDALE  
GENERAL FUND  
SUMMARY FOR THE YEARS ENDING JUNE 30**

	<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Miscellaneous &amp; Non-Operating Revenue</b>				
38500 Donations & contribution	\$ 60,902	\$ -	\$ -	\$ -
38525 Sponsorships	46,650	30,000	30,000	45,000
38526 Advertising revenue	121,059	110,000	110,000	130,000
38527 Rebate revenue	51,161	57,000	57,000	60,000
38550 Unclaimed money & prop	163,412	100,000	100,000	100,000
38560 Miscellaneous revenue	1,571,847	1,215,000	1,215,000	1,015,500
38569 Citywide collection revenue	20,470	25,000	25,000	105,000
39080 Sales of property	125,178	-	-	-
<b>Miscellaneous &amp; Non-Operating Revenue Total</b>	<b>\$ 2,160,678</b>	<b>\$ 1,537,000</b>	<b>\$ 1,537,000</b>	<b>\$ 1,455,500</b>
<b>Interfund Revenue</b>				
37660 Salary O/H budget Job	\$ 509,779	\$ 500,000	\$ 500,000	\$ 500,000
37661 Cost allocation revenue	14,440,577	13,684,797	13,684,797	17,599,742
<b>Interfund Revenue Total</b>	<b>\$ 14,950,356</b>	<b>\$ 14,184,797</b>	<b>\$ 14,184,797</b>	<b>\$ 18,099,742</b>
<b>GSA Reimbursement</b>				
39222 GSA reimbursement	\$ 4,333,786	\$ 3,000,000	\$ 12,511,186	\$ 4,885,263
<b>GSA Reimbursement Total</b>	<b>\$ 4,333,786</b>	<b>\$ 3,000,000</b>	<b>\$ 12,511,186</b>	<b>\$ 4,885,263</b>
<b>Transfer from Other Funds</b>				
39100 Transfer-General Fund	\$ 20,107,000	\$ -	\$ -	\$ -
39146 Transfer-Refuse Fund	1,150,000	1,150,000	1,150,000	1,150,000
39150 Transfer-Electric	-	20,156,230	20,156,230	20,160,000
<b>Transfer from Other Funds Total</b>	<b>\$ 21,257,000</b>	<b>\$ 21,306,230</b>	<b>\$ 21,306,230</b>	<b>\$ 21,310,000</b>
<b>TOTAL REVENUES</b>	<b>\$ 200,168,934</b>	<b>\$ 192,857,527</b>	<b>\$ 206,426,775</b>	<b>\$ 213,508,136</b>

**CITY OF GLENDALE  
GENERAL FUND  
SUMMARY FOR THE YEARS ENDING JUNE 30**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>APPROPRIATIONS</b>					
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 77,782,954	\$ 84,784,962	\$ 87,256,508	\$ 89,950,763
41200	Overtime	12,726,607	7,152,702	7,391,492	8,649,193
41300	Hourly wages	3,706,015	3,996,425	4,060,425	5,862,839
Various	Benefits	27,784,860	28,345,015	29,214,979	30,459,743
42601	PARS supplemental retirement	897,511	897,511	897,511	-
42700	PERS Retirement	24,761,971	28,798,505	28,798,505	34,090,123
42701	PERS cost sharing	(2,129,071)	(3,273,332)	(3,273,332)	(3,568,850)
42799	Salary charges in (out)	(2,501,356)	(2,967,202)	(2,970,029)	(2,815,489)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 143,029,491</b>	<b>\$ 147,734,586</b>	<b>\$ 151,376,059</b>	<b>\$ 162,628,322</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ 372,664	\$ 112,200	\$ 112,200	\$ 99,200
43060	Utilities	6,729,114	6,114,846	6,130,846	6,335,712
43080	Rent	396,332	416,107	416,107	423,390
43090	Equipment usage	26	2,000	2,000	2,000
43110	Contractual services	6,466,030	9,241,062	10,026,088	9,244,597
43111	Construction services	141,658	286,000	286,000	286,000
43112	Direct assistance	-	-	428,631	-
44100	Repairs to equipment	61,908	76,741	76,741	88,651
44120	Repairs to office equip	4,967	56,984	56,984	52,684
44200	Advertising	73,386	141,300	149,300	182,700
44300	Telephone	2,145	-	-	-
44351	Fleet / equip rental charge	6,397,436	6,256,532	6,256,532	6,773,912
44352	ISD service charge	8,793,999	9,619,578	9,676,432	11,319,191
44353	Building Maint. Serv. Charge	1,000,000	4,607,506	5,607,506	4,199,298
44354	Joint air support charge	-	-	-	920,315
44356	GWP municipal billing	-	-	-	10,487
44400	Janitorial services	49,503	56,300	56,300	26,300
44450	Postage	97,692	139,799	139,799	123,973
44500	Support of prisoners	75,084	60,000	60,000	61,900
44550	Travel	115,857	140,752	140,752	237,036
44551	POST travel	12,864	-	-	72,701
44600	Laundry & towel service	57,425	39,300	39,300	37,800
44650	Training	213,735	192,957	291,957	258,751
44651	POST training	54,160	157,725	157,725	4,475
44700	Computer software	27,189	5,000	5,000	4,000
44750	Liability Insurance	3,218,067	2,528,279	2,528,279	2,809,344
44760	Regulatory	7,770	2,900	2,900	11,976
44800	Membership & dues	153,279	203,512	203,512	221,422
45050	Periodicals & newspapers	54,172	61,940	61,940	60,740
45100	Books	526,908	529,457	529,457	508,048
45101	Digital Resources	265,191	250,000	250,000	250,000
45150	Furniture & equipment	434,952	773,722	686,086	483,416
45170	Computer hardware	9,328	75,000	75,000	75,000
45200	Maps & blue prints	10,175	12,100	12,100	12,100
45250	Office supplies	314,154	373,508	373,508	374,668

**CITY OF GLENDALE  
GENERAL FUND  
SUMMARY FOR THE YEARS ENDING JUNE 30**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
45300	Small tools	15,309	12,950	12,950	11,250
45350	General supplies	1,481,236	1,264,897	1,437,895	1,782,407
45400	Reports & publications	2,782	10,300	10,300	11,300
45450	Printing and graphics	52,860	10,045	10,045	24,000
46500	Uncollectible accounts	-	-	-	250
46900	Business meetings	88,150	80,160	92,160	113,420
47000	Miscellaneous	84,648	130,365	530,365	2,254,155
47010	Discount earned & lost	(647)	-	-	-
49050	Charges-other depts	(19,421)	(63,074)	(63,074)	(59,251)
<b>Maintenance &amp; Operation Total</b>		<b>\$ 37,842,087</b>	<b>\$ 43,978,750</b>	<b>\$ 46,869,623</b>	<b>\$ 49,709,318</b>
<b>Transfers</b>					
48020	Transfer-Special Revenue	\$ 1,236,757	\$ 684,577	\$ 2,586,814	\$ 1,061,677
48030	Transfer-Debt Service	500,000	800,000	800,000	800,000
48040	Transfer-Capital Funds	471,250	1,582,750	4,582,750	718,000
48060	Transfer-Misc Enterprise	1,733,333	-	-	-
<b>Transfers Total</b>		<b>\$ 3,941,341</b>	<b>\$ 3,067,327</b>	<b>\$ 7,969,564</b>	<b>\$ 2,579,677</b>
<b>Capital Outlay</b>		<b>\$ 92,529</b>	<b>\$ -</b>	<b>\$ 32,782</b>	<b>\$ 125,628</b>
<b>TOTAL APPROPRIATIONS</b>		<b>\$ 184,905,448</b>	<b>\$ 194,780,663</b>	<b>\$ 206,248,028</b>	<b>\$ 215,042,945</b>
<b>NET SURPLUS/(USE OF FUND BALANCE)</b>		<b>\$ 15,263,486</b>	<b>\$ (1,923,136)</b>	<b>\$ 178,747</b>	<b>\$ (1,534,809)</b>

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## CITY OF GLENDALE SPECIAL REVENUE FUNDS

**Special Revenue Funds** consist of those "restricted receipts" which may not be used for general municipal purposes. They are restricted by local ordinance, state or federal statutes, and may only be used for specific purposes. These groups of funds represent services funded primarily by other levels of government and not traditionally provided by local government. Most of the federal, state, and county grants that the City receives are accounted for in special revenue funds and must be spent and accounted for according to the specific grant requirements. Should the funding for most of these programs be eliminated, it is likely that the services would also be eliminated. Unspent revenues can be carried over to the next fiscal year because the use of the revenues is restricted and the projects they are designed to fund may take multiple fiscal years to complete. Below is a brief description of each of the thirty-five (35) *Special Revenue Funds* included in this section.

- *CDBG Fund (201)* is used to account for grants received from the U.S Department of Housing and Urban Development (HUD) and expended by the City as a participant in the Federal Community Development Block Grant Program. This program started in 1974 and since then has the greatest level of community participation and demand for service.
- *Housing Assistance Fund (202)* is used to account for monies received and expended by the City under Section 8 Housing Choice Voucher Program of the Federal Housing and Urban Development Act for rental housing assistance to low income families.
- *Home Grant Fund (203)* is used to account for monies received and expended by the City under the HOME Investment Partnerships Program to strengthen public-private partnerships and to preserve and provide affordable housing.
- *Continuum of Care Grant Fund (204)* is used to account for monies received by the City under the Continuum of Care Grant Program to address the homeless needs of the City.
- *Emergency Solutions Grant Fund (205)* is used to account for monies received by the City under the Emergency Solutions Grant Program to address the homeless needs of the City.
- *Workforce Innovation and Opportunity Act Fund (206)* is used to account for grant monies received and expended in the federally funded job training program.
- *Affordable Housing Trust Fund (209)* is used to account for monies received by the City from inclusionary housing fees for the San Fernando Corridor Redevelopment Project Area; from program income from affordable housing investments other than federal HOME or Low Moderate Income Housing Asset Fund; or from density bonus affordable housing application and monitoring fees. Funds are expended for affordable housing development and monitoring of affordable housing requirements.
- *Urban Art Fund (210)* is used to account for art fees collected by the City from contractors to make sure that art is added to all new construction in the City.
- *Glendale Youth Alliance Fund (211)* was established in FY 2010-11 to account for monies received and expended by the "self-sustaining" programs provided by the Glendale Youth Alliance (GYA). Prior to the establishment of this fund, GYA was housed entirely in the General Fund and various controlled programs were used to account for monies received and expended within these self-sustaining programs. These programs are self-sustaining because youth employment fees are charged to customers for services provided. The estimated revenue for the youth employment fees is the determining factor in establishing the program budgets. Since revenues deposited into the General Fund are considered to be a part of the general pool of monies, and the revenue generated through the



## CITY OF GLENDALE SPECIAL REVENUE FUNDS

youth employment fees need to be appropriated for the self-sustaining programs only, it was decided that the creation of a Special Revenue Fund would better meet the needs of these programs.

- *BEGIN Affordable Homeownership Fund (212)* is used to account for monies received by the City from the state Building Equity and Growth in Neighborhoods (BEGIN) Program. Funds are expended to provide down payment assistance or homeowner rehabilitation loans to low and moderate income home buyers.
- *Low & Mod Income Housing Asset Fund (213)* is used to account for monies received as program income, which includes rental income, loan repayments and other related sources from previous Low and Moderate Income Housing Fund investments. Funds are expended for affordable housing purposes in accordance with state laws, including California Redevelopment Law and the Health and Safety Code.
- *Grant Fund (216)* is used to account for various non-CIP reimbursable grant projects received and expended citywide.
- *Filming Fund (217)* was created in FY 2015-16 to account for reimbursements received and expended from filming activity within the City.
- *Measure M Local Return Fund (222)* is used to account for City transportation programs and projects, operating or capital. City receives apportionment of funds monthly. Funds are a portion of the proceeds from Los Angeles County Ordinance #16-01 imposing a .5% use tax with collection beginning 7/1/17, and increasing to 1.0% on 7/1/39 upon expiration of LA County Ordinance #08-01 (MRLR).
- *Air Quality Improvement Fund (251)* is used to account for monies received from South Coast Air Quality Management District and expended on air pollution reduction.
- *San Fernando Landscape District Fund (253)* is used to account for assessments and expenditures associated with the San Fernando Road Corridor (SFRC) Landscape & Maintenance District Project.
- *Measure R Local Return Fund (254)* is used to account for the ½ cent sales tax increase, which was voter approved in November 2008, to fund the transportation needs of Los Angeles County. The collection of the tax began on July 1, 2009. Fifteen percent (15%) of the Measure R tax is designated for the Local Return (LR) Program to be used by cities and the County of Los Angeles. The Los Angeles County Metropolitan Transportation Authority (LACMTA) allocates and distributes LR funds monthly to the City on a per capita basis. The Measure R ordinance specifies that LR funds are to be used for transportation purposes only. Eligible projects include streets and roads, traffic control measures, bikeways & pedestrian improvements and public transit services.
- *Measure R-Regional Return Fund (255)* is used to account for a portion of the ½ cent sales tax increase, which was voter approved in 2008, to fund transportation improvements in Los Angeles County. The LACMTA reimburses the City on a project by project basis. The Measure R ordinance specifies that these regional funds are to be used for designated “highway projects” as outlined in the ordinance.
- *Transit Prop A Local Return Fund (256)* is funded through two ½ cent sales tax measures to finance the Transit Development Program. Prop A was approved in 1980 and the collection of taxes began on July 1, 1982. Twenty-five (25%) percent of the tax is designated for the Local Return (PALR) Program and the LACMTA distributes these funds monthly to the City on a per capita basis. The Proposition A

## CITY OF GLENDALE SPECIAL REVENUE FUNDS

ordinance specifies that PALR funds are to be used exclusively to benefit public transit. Eligible uses of PALR funds include expenditures related to fixed route and paratransit services, transportation demand management, transportation systems management and fare subsidy programs.

- *Transit Prop C Local Return Fund (257)* is funded through a ½ cent sales tax measure to finance the Transit Development Program. Prop C was approved in 1990 and collection of the taxes began on April 1, 1991. Twenty (20%) percent of the tax is designated for the Local Return (PCLR) Program and LACMTA distributes these funds monthly to the City on a per capita basis. The Proposition C ordinance specifies that PCLR funds are to be used to benefit public transit service and expanded the eligibility of projects to include congestion management programs and street improvements to support public transit service.
- *Transit Utility Fund (258)* is used to account for the operating and capital costs for revenues generated by the City's public transit system. The City's transit system consists of the Glendale Beeline fixed route bus service and the sub-regional demand response service known as Glendale, La Crescenta, and La Canada Flintridge Dial-A-Ride. Revenue for this fund is derived from dedicated federal and regional operating and capital grants, sales of transit service to neighboring jurisdictions, auxiliary revenues, passenger fares and transfers from Transit Prop A Local Return Fund (256) and Transit Prop C Local Return Fund (257).
- *Asset Forfeiture Fund (260)* is used to account for the proceeds of money or property seized as a result of illegal activities. The proceeds shall be expended only for law enforcement purposes.
- *Police Special Grants Fund (261)* is used to account for various federal, state, and county grants received and expended by the Police Department to support programs such as safe cities, project safe neighborhood, seat belt enforcement, traffic education enforcement, sobriety checkpoints, wellness, technology purchases, and personnel training.
- *Supplemental Law Enforcement Fund (262)* is used to account for monies received from the State of California to provide funding for local agencies for the Citizen's Option for Public Safety Program (COPS).
- *Fire Grant Fund (265)* is used to account for grant monies received and expended for fire prevention programs.
- *Fire Mutual Aid Fund (266)* was created in FY 2008-09 to account for reimbursements and costs associated with responding to fire incidents (mutual aid) outside the City's jurisdiction. Reimbursements are received from either the federal government or state for labor, equipment, and overhead costs associated with the incident response. Prior to this fund, these reimbursements and costs were recorded in the General Fund.
- *Special Events Fund (267)* is used to account for reimbursements received from a variety of sources for City personnel services provided to special events.
- *Nutritional Meals Grant Fund (270)* is used to account for monies received from federal assistance programs for senior citizen services.
- *Library Fund (275)* is used to account for grant monies, donations, and special revenues received from State and local agencies to be expensed for library programs.

## CITY OF GLENDALE SPECIAL REVENUE FUNDS

- Cable Access Fund (280) is used to account for the receipt of the public education and programming (PEG) fee and associated lease payment between the City and the Glendale Financing Authority. Effective FY 2009-10, the staff and operations for the Cable Access Fund were moved to the General Fund.
- Electric Public Benefit Fund (291) previously Fund 290, is used to account for the public benefit charge (PBC) that is assessed on the electric customers. As mandated by *Assembly Bill 1890*, the funds generated from the PBC shall be used to fund public benefit programs such as low income projects, research and development, and demonstration programs.
- Recreation Fund (501) is used to account for the various recreation programs offered by the Community Services & Parks Department. These programs are self-supporting and generate their revenue through user fees. Effective June 30, 2015, this fund is shifted from an Enterprise Fund type to a Special Revenue Fund type.
- Hazardous Disposal Fund (510) is used to account for the operations of the toxic waste disposal in the City. Effective June 30, 2015, this fund is shifted from an Enterprise Fund type to a Special Revenue Fund type.
- Emergency Medical Services Fund (511) is used to account for operations of the emergency transport and paramedic services in the City. The Emergency Medical Services Fund (formerly Fire Paramedic Fund) was established in FY 1998-99 and the emergency medical services program became fully operational on March 1, 2000. Over the last few years, the Fire Department has restructured the emergency medical services program to provide Basic Life Support (BLS) services, which is expected to lower the operating costs of the emergency medical services program. The goal for this program was to become self-sustaining through charges for services and reduce the fund's reliance on a transfer from the General Fund. Effective FY 2013-14 the transfer from the General Fund to the Emergency Medical Services Fund was eliminated. Effective FY 2017-18, the Emergency Medical Services Fund collapsed into the General Fund.
- Parking Fund (520) is used to account for the operations of City-owned public parking lots and garages. Effective June 30, 2015, this fund is shifting from an Enterprise Fund type to a Special Revenue Fund type.

The total appropriation in the *Special Revenue Funds* for FY 2017-18 is \$98.8 million, which reflects a net decrease of approximately \$1.85 million, or 1.8%, when compared to last year. The net decrease is the result of appropriation increases and decreases for each fund within this major fund type, in this category. Additional details of the changes within the *Special Revenue Funds* can be found in the *Resources & Appropriations* and *Combined Fund Statement* sections of this book.

The following pages provide a summary of the budget for each of the City's Special Revenue Funds for the budget year ending June 30, 2018.

**CITY OF GLENDALE  
SPECIAL REVENUE FUNDS  
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2018**

	201 - CDBG Fund	202 - Housing Assistance Fund	203 - Home Grant Fund
<b>Estimated Revenues</b>			
Sales Taxes	\$ -	\$ -	\$ -
Licenses and Permits	-	-	-
Fines and Forfeitures	-	-	-
Interest/Use of Money	-	10,000	-
Occupancy & Other Taxes	-	-	-
Revenue from Other Agencies	1,674,621	31,855,100	900,000
Charges for Services	-	-	-
Misc and Non-Operating Revenue	-	13,000	58,800
Transfers from Other Funds	-	-	-
<b>TOTAL REVENUES</b>	<b>\$ 1,674,621</b>	<b>\$ 31,878,100</b>	<b>\$ 958,800</b>
<b>Estimated Appropriations</b>			
Salaries & Benefits	\$ 293,362	\$ 2,658,155	\$ 50,530
Maintenance & Operation	931,467	29,823,644	908,270
Capital Outlay	-	30,000	-
Capital Improvement	449,792	-	-
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 1,674,621</b>	<b>\$ 32,511,799</b>	<b>\$ 958,800</b>
<b>NET SURPLUS/ (USE OF FUND BALANCE)</b>	<b>\$ -</b>	<b>\$ (633,699)</b>	<b>\$ -</b>

**CITY OF GLENDALE  
SPECIAL REVENUE FUNDS  
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2018**

	204 - Continuum of Care Grant Fund	205 - Emergency Solutions Grant Fund	206 - Workforce Innovation and Opportunity Act Fund
<b>Estimated Revenues</b>			
Sales Taxes	\$ -	\$ -	\$ -
Licenses and Permits	-	-	-
Fines and Forfeitures	-	-	-
Interest/Use of Money	-	-	-
Occupancy & Other Taxes	-	-	-
Revenue from Other Agencies	2,371,801	263,462	5,752,076
Charges for Services	-	-	-
Misc and Non-Operating Revenue	-	-	30,000
Transfers from Other Funds	-	-	-
<b>TOTAL REVENUES</b>	<b>\$ 2,371,801</b>	<b>\$ 263,462</b>	<b>\$ 5,782,076</b>
<b>Estimated Appropriations</b>			
Salaries & Benefits	\$ 251,753	\$ 3,011	\$ 3,508,419
Maintenance & Operation	1,273,056	177,371	2,314,552
Capital Outlay	-	-	-
Capital Improvement	-	-	-
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 1,524,809</b>	<b>\$ 180,382</b>	<b>\$ 5,822,971</b>
<b>NET SURPLUS/ (USE OF FUND BALANCE)</b>	<b>\$ 846,992</b>	<b>\$ 83,080</b>	<b>\$ (40,895)</b>



**CITY OF GLENDALE  
SPECIAL REVENUE FUNDS  
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2018**

	209 - Affordable Housing Trust Fund	210 - Urban Art Fund	211 - Glendale Youth Alliance Fund
<b>Estimated Revenues</b>			
Sales Taxes	\$ -	\$ -	\$ -
Licenses and Permits	-	292,850	-
Fines and Forfeitures	-	-	-
Interest/Use of Money	8,000	60,000	-
Occupancy & Other Taxes	-	-	-
Revenue from Other Agencies	-	-	-
Charges for Services	-	-	1,904,061
Misc and Non-Operating Revenue	12,000	-	-
Transfers from Other Funds	-	-	-
<b>TOTAL REVENUES</b>	<b>\$ 20,000</b>	<b>\$ 352,850</b>	<b>\$ 1,904,061</b>
<b>Estimated Appropriations</b>			
Salaries & Benefits	\$ -	\$ -	\$ 1,696,988
Maintenance & Operation	20,000	292,850	207,073
Capital Outlay	-	-	-
Capital Improvement	-	-	-
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 20,000</b>	<b>\$ 292,850</b>	<b>\$ 1,904,061</b>
<b>NET SURPLUS/ (USE OF FUND BALANCE)</b>	<b>\$ -</b>	<b>\$ 60,000</b>	<b>\$ -</b>

**CITY OF GLENDALE  
SPECIAL REVENUE FUNDS  
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2018**

	212 - BEGIN Affordable Homeownership Fund	213 - Low&Mod Income Housing Asset Fund	216 - Grant Fund
<b>Estimated Revenues</b>			
Sales Taxes	\$ -	\$ -	\$ -
Licenses and Permits	-	-	-
Fines and Forfeitures	-	-	-
Interest/Use of Money	-	61,000	-
Occupancy & Other Taxes	-	-	-
Revenue from Other Agencies	-	-	1,813,274
Charges for Services	-	-	-
Misc and Non-Operating Revenue	300,000	246,000	-
Transfers from Other Funds	-	977,100	-
<b>TOTAL REVENUES</b>	<b>\$ 300,000</b>	<b>\$ 1,284,100</b>	<b>\$ 1,813,274</b>
<b>Estimated Appropriations</b>			
Salaries & Benefits	\$ -	\$ 383,685	\$ 122,078
Maintenance & Operation	300,000	1,228,572	2,444
Capital Outlay	-	-	799,096
Capital Improvement	-	-	-
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 300,000</b>	<b>\$ 1,612,257</b>	<b>\$ 923,618</b>
<b>NET SURPLUS/ (USE OF FUND BALANCE)</b>	<b>\$ -</b>	<b>\$ (328,157)</b>	<b>\$ 889,656</b>

**CITY OF GLENDALE  
SPECIAL REVENUE FUNDS  
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2018**

	<b>222 - Measure M</b>		<b>251 - Air Quality</b>
	<b>217 - Filming Fund</b>	<b>Local Return Fund</b>	<b>Improvement Fund</b>
<b>Estimated Revenues</b>			
Sales Taxes	\$ -	\$ 1,800,000	\$ -
Licenses and Permits	-	-	-
Fines and Forfeitures	-	-	-
Interest/Use of Money	4,000	10,000	-
Occupancy & Other Taxes	-	-	-
Revenue from Other Agencies	-	-	254,776
Charges for Services	711,000	-	6,500
Misc and Non-Operating Revenue	-	-	-
Transfers from Other Funds	-	-	-
<b>TOTAL REVENUES</b>	<b>\$ 715,000</b>	<b>\$ 1,810,000</b>	<b>\$ 261,276</b>
<b>Estimated Appropriations</b>			
Salaries & Benefits	\$ 367,122	\$ -	\$ 191,077
Maintenance & Operation	114,482	1,200,000	135,901
Capital Outlay	-	-	-
Capital Improvement	-	711,100	-
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 481,604</b>	<b>\$ 1,911,100</b>	<b>\$ 326,978</b>
<b>NET SURPLUS/ (USE OF FUND BALANCE)</b>	<b>\$ 233,396</b>	<b>\$ (101,100)</b>	<b>\$ (65,702)</b>

**CITY OF GLENDALE  
SPECIAL REVENUE FUNDS  
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2018**

	<b>253 - San Fernando Landscape District Fund</b>	<b>254 - Measure R Local Return Fund</b>	<b>255 - Measure R- Regional Return Fund</b>
<b>Estimated Revenues</b>			
Sales Taxes	\$ -	\$ 2,300,000	\$ -
Licenses and Permits	-	-	-
Fines and Forfeitures	-	-	-
Interest/Use of Money	1,000	100,000	-
Occupancy & Other Taxes	-	-	-
Revenue from Other Agencies	-	-	2,600,000
Charges for Services	-	-	-
Misc and Non-Operating Revenue	89,986	-	-
Transfers from Other Funds	-	-	-
<b>TOTAL REVENUES</b>	<b>\$ 90,986</b>	<b>\$ 2,400,000</b>	<b>\$ 2,600,000</b>
<b>Estimated Appropriations</b>			
Salaries & Benefits	\$ -	\$ -	\$ -
Maintenance & Operation	91,457	-	-
Capital Outlay	-	400,904	-
Capital Improvement	-	-	1,765,000
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 91,457</b>	<b>\$ 400,904</b>	<b>\$ 1,765,000</b>
<b>NET SURPLUS/ (USE OF FUND BALANCE)</b>	<b>\$ (471)</b>	<b>\$ 1,999,096</b>	<b>\$ 835,000</b>

**CITY OF GLENDALE  
SPECIAL REVENUE FUNDS  
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2018**

	256 - Transit Prop A Local Return Fund	257 - Transit Prop C Local Return Fund	258 - Transit Utility Fund
<b>Estimated Revenues</b>			
Sales Taxes	\$ -	\$ -	\$ -
Licenses and Permits	-	-	-
Fines and Forfeitures	-	-	-
Interest/Use of Money	100,000	40,000	-
Occupancy & Other Taxes	-	-	-
Revenue from Other Agencies	3,760,000	3,100,000	1,175,000
Charges for Services	100,000	30,000	8,688,508
Misc and Non-Operating Revenue	-	-	80,500
Transfers from Other Funds	-	-	-
<b>TOTAL REVENUES</b>	<b>\$ 3,960,000</b>	<b>\$ 3,170,000</b>	<b>\$ 9,944,008</b>
<b>Estimated Appropriations</b>			
Salaries & Benefits	\$ 161,462	\$ 476,203	\$ 503,581
Maintenance & Operation	4,040,853	3,479,166	9,440,427
Capital Outlay	-	-	-
Capital Improvement	-	50,000	-
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 4,202,315</b>	<b>\$ 4,005,369</b>	<b>\$ 9,944,008</b>
<b>NET SURPLUS/ (USE OF FUND BALANCE)</b>	<b>\$ (242,315)</b>	<b>\$ (835,369)</b>	<b>\$ -</b>



**CITY OF GLENDALE  
SPECIAL REVENUE FUNDS  
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2018**

	<b>260 - Asset Forfeiture Fund</b>		<b>261 - Police Special Grants Fund</b>		<b>262 - Supplemental Law Enforcement Fund</b>
<b>Estimated Revenues</b>					
Sales Taxes	\$	-	\$	-	\$ -
Licenses and Permits		-		-	-
Fines and Forfeitures		-		-	-
Interest/Use of Money		-		-	-
Occupancy & Other Taxes		-		-	-
Revenue from Other Agencies		-		553,522	436,196
Charges for Services		-		42,446	-
Misc and Non-Operating Revenue		-		110,000	-
Transfers from Other Funds		-		-	-
<b>TOTAL REVENUES</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>705,968</b>	<b>\$ 436,196</b>
<b>Estimated Appropriations</b>					
Salaries & Benefits	\$	439,072	\$	618,887	\$ 429,598
Maintenance & Operation		336,128		162,649	6,598
Capital Outlay		-		-	-
Capital Improvement		-		-	-
<b>TOTAL APPROPRIATIONS</b>	<b>\$</b>	<b>775,200</b>	<b>\$</b>	<b>781,536</b>	<b>\$ 436,196</b>
<b>NET SURPLUS/ (USE OF FUND BALANCE)</b>	<b>\$</b>	<b>(775,200)</b>	<b>\$</b>	<b>(75,568)</b>	<b>\$ -</b>

**CITY OF GLENDALE  
SPECIAL REVENUE FUNDS  
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2018**

	265 - Fire Grant Fund	266 - Fire Mutual Aid Fund	267 - Special Events Fund
<b>Estimated Revenues</b>			
Sales Taxes	\$ -	\$ -	\$ -
Licenses and Permits	-	-	-
Fines and Forfeitures	-	-	-
Interest/Use of Money	-	-	-
Occupancy & Other Taxes	-	-	-
Revenue from Other Agencies	286,878	300,001	-
Charges for Services	-	-	481,294
Misc and Non-Operating Revenue	4,400	-	-
Transfers from Other Funds	-	-	-
<b>TOTAL REVENUES</b>	<b>\$ 291,278</b>	<b>\$ 300,001</b>	<b>\$ 481,294</b>
<b>Estimated Appropriations</b>			
Salaries & Benefits	\$ -	\$ 293,425	\$ 427,149
Maintenance & Operation	4,400	6,576	54,145
Capital Outlay	-	-	-
Capital Improvement	-	-	-
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 4,400</b>	<b>\$ 300,001</b>	<b>\$ 481,294</b>
<b>NET SURPLUS/ (USE OF FUND BALANCE)</b>	<b>\$ 286,878</b>	<b>\$ -</b>	<b>\$ -</b>

**CITY OF GLENDALE  
SPECIAL REVENUE FUNDS  
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2018**

	<b>270 - Nutritional Meals Grant Fund</b>		<b>275 - Library Fund</b>	<b>280 - Cable Access Fund</b>
<b>Estimated Revenues</b>				
Sales Taxes	\$ -	\$ -	\$ -	-
Licenses and Permits	-	-	-	-
Fines and Forfeitures	-	-	-	-
Interest/Use of Money	-	11,836	25,000	-
Occupancy & Other Taxes	-	-	-	-
Revenue from Other Agencies	312,848	-	-	-
Charges for Services	-	106,693	500,000	-
Misc and Non-Operating Revenue	45,287	45,338	-	-
Transfers from Other Funds	84,577	-	-	-
<b>TOTAL REVENUES</b>	<b>\$ 442,712</b>	<b>\$ 163,867</b>	<b>\$ 525,000</b>	
<b>Estimated Appropriations</b>				
Salaries & Benefits	\$ 224,067	\$ 56,012	\$ -	-
Maintenance & Operation	218,645	638,613	-	-
Capital Outlay	-	-	-	-
Capital Improvement	-	-	-	-
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 442,712</b>	<b>\$ 694,625</b>	<b>\$ -</b>	
<b>NET SURPLUS/ (USE OF FUND BALANCE)</b>	<b>\$ -</b>	<b>\$ (530,758)</b>	<b>\$ 525,000</b>	

**CITY OF GLENDALE  
SPECIAL REVENUE FUNDS  
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2018**

	<b>291 - Electric Public Benefit Fund</b>	<b>501 - Recreation Fund</b>	<b>510 - Hazardous Disposal Fund</b>
<b>Estimated Revenues</b>			
Sales Taxes	\$ -	\$ -	\$ -
Licenses and Permits	-	-	-
Fines and Forfeitures	-	-	-
Interest/Use of Money	31,000	469,421	10,000
Occupancy & Other Taxes	7,587,780	-	-
Revenue from Other Agencies	-	4,000	55,000
Charges for Services	-	3,142,550	1,532,000
Misc and Non-Operating Revenue	-	70,500	33,255
Transfers from Other Funds	-	-	-
<b>TOTAL REVENUES</b>	<b>\$ 7,618,780</b>	<b>\$ 3,686,471</b>	<b>\$ 1,630,255</b>
<b>Estimated Appropriations</b>			
Salaries & Benefits	\$ 683,862	\$ 2,507,659	\$ 1,105,110
Maintenance & Operation	7,600,319	1,359,056	485,455
Capital Outlay	-	-	15,000
Capital Improvement	-	364,000	35,000
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 8,284,181</b>	<b>\$ 4,230,715</b>	<b>\$ 1,640,565</b>
<b>NET SURPLUS/ (USE OF FUND BALANCE)</b>	<b>\$ (665,401)</b>	<b>\$ (544,244)</b>	<b>\$ (10,310)</b>

**CITY OF GLENDALE  
SPECIAL REVENUE FUNDS  
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2018**

	<b>520 - Parking Fund</b>	<b>Total</b>
<b>Estimated Revenues</b>		
Sales Taxes	\$ -	\$ 4,100,000
Licenses and Permits	-	292,850
Fines and Forfeitures	3,700,000	3,700,000
Interest/Use of Money	50,000	991,257
Occupancy & Other Taxes	-	7,587,780
Revenue from Other Agencies	-	57,468,555
Charges for Services	6,300,000	23,545,052
Misc and Non-Operating Revenue	50,000	1,189,066
Transfers from Other Funds	-	1,061,677
<b>TOTAL REVENUES</b>	<b>\$ 10,100,000</b>	<b>\$ 99,936,237</b>
<b>Estimated Appropriations</b>		
Salaries & Benefits	\$ 3,172,004	\$ 20,624,271
Maintenance & Operation	6,163,985	73,018,154
Capital Outlay	18,000	1,263,000
Capital Improvement	500,000	3,874,892
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 9,853,989</b>	<b>\$ 98,780,317</b>
<b>NET SURPLUS/ (USE OF FUND BALANCE)</b>	<b>\$ 246,011</b>	<b>\$ 1,155,920</b>



## CITY OF GLENDALE DEBT SERVICE FUNDS

**Debt Service Funds** are used to account for the accumulation and disbursement of financial resources that will be used to make principal and interest payments on general long-term debt of the City of Glendale. This fund type is recognized in Generally Accepted Governmental Accounting Standards.

Cities have three choices in financing their operations and funding public facilities: pay-as-you-go, debt financing, and public/private ventures. The City has used debt financing primarily to finance major capital facilities or to pre-pay long-term obligations. It is the practice of the City to ensure that all annual debt obligations are met. The City's General Fund has no outstanding general obligation (GO) debt. In addition, the City monitors trustee-held accounts and guaranteed investments, complies with bond covenants and Internal Revenue Service regulations, discloses the required information to the municipal bond market and manages liquidity and credit enhancement contracts.

The City's long-term debt is comprised of revenue bonds, variable rate demand certificates of participation (COP), and capital leases. There is one remaining Debt Service Fund with an appropriation for FY 2017-18: Police Building Project Fund (303). The following is a brief summary of the City's active Debt Service Fund:

- *Police Building Project Fund (303)* is used to accumulate monies for the interest and principal payments of the 2000 Police Building Project Variable Rate Demand Certificates of Participation. The debt service is currently financed via the interest earnings in the fund and a transfer from the General Fund.

Interest and principal payments budgeted in the Debt Service Fund for FY 2017-18 total \$2.22 million.

### BOND RATING

The bond rating process is an analysis of the City's current financial condition and a forecast of future financial performance conducted by various rating agencies. There are three prominent rating agencies: Standard & Poor's (S&P), Moody's, and Fitch. Bond ratings provide investors with a simple way to compare the relative investment quality of different bonds. Bond ratings express the opinions of the rating agencies as to the issuer's ability to pay debt service when it is due. In general, the credit rating analysis includes the evaluation of the relative strengths and weaknesses of the following four factors as they affect an issuer's ability to pay debt service: fiscal, economic, debt, and management factors. Bonds which are rated AAA & Aaa are judged to be the best quality. The higher the rating for a debt issuance indicates a higher probability that all obligations will be honored. As such, higher rated debt carries a smaller amount of risk and a lower interest rate. As there are many factors that can impact an entity's financial condition and ability to service its debt, rating agencies will periodically review and update their bond ratings as needed.

In June 2017, Standard & Poor's (S&P) affirmed the City's implied general obligation rating of 'AA+'. S&P's opinion is that the City has a stable outlook due to its very strong budgetary flexibility and strong management conditions. In June 2017, Fitch Ratings affirmed the City's implied general obligation rating of 'AA+'. This rating reflects the City's sound reserve levels, good liquidity, satisfactory financial performance, and prudent financial policies and budgeting practices. In June 2017, Moody's Investors Service affirmed the City's issuer rating of 'Aa2'. The rating primarily reflects the credit strength of the City's large and diverse tax base and the City's location in the Los Angeles regional economy. In addition, it reflects the view that the City's economic indicators and financial performance are relatively stable, and that local and regional economies are improving sufficiently to support projected expenditures. As of June 30, 2017, the City's General Fund has no outstanding GO debt.

## CITY OF GLENDALE DEBT SERVICE FUNDS

In July 2016, the City entered a second three-year contract with Bank of America to purchase Glendale Variable Rate Demand Certificates of Participation (2000 Police Building Project). In July 2016, Fitch Ratings affirmed their rating of 'AA' and Moody's Investors Service affirmed their rating of 'A1'. In October 2016, Moody's upgraded their rating from A1 to Aa3. Standard & Poor's does not rate these bonds. The aforementioned agency ratings of the City's COPs are positive indicators of the City's strong financial position, prudent financial and budgetary policies, and overall creditworthiness.

The City's current bond ratings are as follows:

<b>Debt Issue</b>	<b>Moody's</b>	<b>Standard &amp; Poor's (S &amp; P)</b>	<b>Fitch Ratings</b>
Issuer Credit Rating/Implied General Obligation	Aa2	AA+	AA+
Police Building Project (COPs)	Aa3	N/A	AA

The annual debt service requirement to amortize governmental long-term bonded debt in the Debt Service Fund as of June 30, 2017 is as follows (in thousands):

<b>Police Building Project (COPs)</b>			
<b>Fiscal Year</b>	<b>Interest*</b>	<b>Principal</b>	<b>Total Debt Service</b>
2018	\$ 314	\$ 1,905	\$ 2,219
2019	405	1,985	2,390
2020	425	2,070	2,495
2021	437	2,155	2,592
2022-2026	2,066	12,755	14,821
2027-2030	869	12,915	13,784
<b>Total</b>	<b>\$ 4,516</b>	<b>\$ 33,785</b>	<b>\$ 38,301</b>

Notes:

\* Monthly interest payments for the Police Building Project (COPs) are based on a variable rate indexed to the 30-day LIBOR; therefore, the interest portion of the anticipated annual debt service is estimated periodically and budgeted for through the annual budget adoption process. Any necessary post-adoption adjustments to budgeted interest payments for the fiscal year will be incorporated into the quarterly budget adjustment process.

# CITY OF GLENDALE DEBT SERVICE FUNDS

## CITY OF GLENDALE LEGAL DEBT MARGIN Through June 30, 2018 (unaudited)

Under the City Charter, the total bonded debt of the city shall at no time exceed a total of fifteen (15) percent of the assessed valuation of all property taxable for city purposes. The most recent assessment provided by the County of Los Angeles' Auditor-Controller is as of August 2017, wherein the City's net assessed property value is reported to be approximately \$24.2 billion. The City's charter required debt limit is calculated to be fifteen percent of this value, or approximately \$3.6 billion. The legal debt margin is also calculated to be \$3.6 billion, reflecting that there is currently no outstanding debt applicable to the legal debt limit and that the City is not at risk of exceeding this limit.

Net Assessed Value (Tax District 1)*	\$ 24,244,691,922
Debt Limit - 15% of Assessed Value	\$ 3,636,703,788
Amount of Debt Applicable to Debt Limit	\$ -
Legal Debt Margin	\$ 3,636,703,788

### Statement of Legal Debt Margin (Last Ten Fiscal Years-in thousands)

Fiscal Year	Net Assessed Property Value	Debt Limit (15% of assessed value)	Debt applicable to Debt Limit	Legal Debt Margin
2008-09	\$ 22,588,450	\$ 3,388,268	\$ 88,936	\$ 3,299,332
2009-10	22,589,800	3,388,470	107,985	3,280,485
2010-11	22,892,818	3,433,923	147,872	3,286,050
2011-12**	18,731,797	2,809,770	-	2,809,770
2012-13**	18,862,952	2,829,443	-	2,829,443
2013-14**	19,635,549	2,945,332	-	2,945,332
2014-15**	20,568,476	3,085,271	-	3,085,271
2015-16**	21,675,055	3,251,258	-	3,251,258
2016-17**	22,951,769	3,442,765	-	3,442,765
2017-18**	24,244,692	3,636,704	-	3,636,704

Notes:

\* Source: County of Los Angeles, Auditor-Controller's Office. As a result of AB 1x26, the Net Assessed Value calculation does not include the assessed valuations for the former Glendale Redevelopment Agency's project areas (Central District: \$3,815,567,999 San Fernando Corr. District: \$2,407,989,743).

\*\* As a result of AB 1x26, the debt associated with the Glendale Redevelopment Agency (Funds 302, 304, 307, 308, and 309) became obligations of the Successor Agency, which is a separate legal entity. As such, this debt will no longer be included in the Legal Debt Margin calculation.

**CITY OF GLENDALE  
DEBT SERVICE FUNDS  
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2018**

	<b>303 - Police Building Project Fund</b>		<b>Total</b>	
<b>Estimated Revenues</b>				
Use of Money and Property	\$	181,286	\$	<b>181,286</b>
Transfers from Other Funds		800,000		<b>800,000</b>
<b>TOTAL REVENUES</b>	<b>\$</b>	<b>981,286</b>	<b>\$</b>	<b>981,286</b>
<b>Estimated Appropriations</b>				
Maintenance & Operation	\$	2,222,150	\$	<b>2,222,150</b>
<b>TOTAL APPROPRIATIONS</b>	<b>\$</b>	<b>2,222,150</b>	<b>\$</b>	<b>2,222,150</b>
<b>NET SURPLUS/ (USE OF FUND BALANCE)</b>	<b>\$</b>	<b>(1,240,864)</b>	<b>\$</b>	<b>(1,240,864)</b>

## CITY OF GLENDALE CAPITAL IMPROVEMENT PROGRAM

The **Capital Improvement Program (CIP)** is primarily a tool for the long-range planning and programming of the City's capital needs. It provides a method for prioritizing the needs of the community. Capital improvements are projects of large scope which usually result in new public facilities or major improvements to existing public facilities. Also included in this broad definition of the term are: major replacements and reconstructions; items of large equipment such as fire trucks, furniture and other equipment (when purchased as a part of the initial projects); and acquisition of land needed for projects within and beyond the immediate five-year period.

Due to the size of CIP projects, they are planned and budgeted on a ten year basis, with the "Future Years" column representing a five-year time span. When the FY 2017-18 City of Glendale budget was adopted by the City Council, only the FY 2017-18 CIP budget was approved and authorized. All projects are evaluated annually during the budget process and, as funding permits, resources are allocated to those projects deemed most important to the community and in alignment with City Council's priorities. The remaining projects and anticipated appropriations are a general guide for the next four to nine years. Their inclusion in this budget is for informational and planning purposes. Thus, the City government has an annual review of its capital program, and there is assurance that every project undertaken is carefully evaluated in relation to all other needs, so that funds expended will be the most beneficial for the public.

All City governmental capital improvements are funded on a "pay-as-you-go" or cash basis, but the City recognizes that there may be times when an alternative financing strategy may be the preferred option. All viable financing strategies (e.g., General Obligation Bonds, Certificates of Participation, and Lease-Back arrangements, etc.) are considered in light of their respective projects, and adequate consideration is given to their possible benefits or consequences.

The downturn in the economy and the State's efforts to take local resources have had a significant impact on the City's ability to improve its infrastructure, most notably the General Fund CIP portion. To help mitigate the impact of the economic downturn, sales tax revenue that was once deposited into the CIP Fund (401) remains in the General Fund. For FY 2010-11 and FY 2011-12, the City did not dedicate any sales tax funding to pay for infrastructure projects. In FY 2012-13, FY 2013-14, and FY 2014-15, the General Fund transferred 1.0% of the sales tax revenue to the CIP Fund. Starting FY 2015-16, the 1.0% General Fund transfer of the sales tax revenue to the CIP Fund increases every year by 0.25% totaling to a transfer of 1.75% for FY 2017-18. Despite these budget challenges to the General Fund portion of the CIP, other major capital projects for public transit, parks, library, street, sewer, refuse, electric and water utilities can still proceed because their funding comes from other sources such as federal, state and regional funding, and revenue generated from enterprise funds. Redevelopment funds have been used by the City for development of community and recreational facilities. However, the Glendale Redevelopment Agency and its funding from redevelopment tax increment and bond proceeds diminished when the State Legislature passed AB 1x 26, dissolving redevelopment agencies across the state. For FY 2017-18, the City will continue to strategically allocate limited public funds to the CIP in the absence of redevelopment funding.

There are currently eight (8) funds under the Capital Improvement Program Category: the General Fund CIP (Fund 401), the State Gas Tax Fund (Fund 402), the Scholl Canyon Landfill Post-Closure Fund (Fund 403), the Parks Mitigation Fee Fund (Fund 405), the Library Mitigation Fee Fund (407), the Parks Quimby Fee Fund (408), the CIP Reimbursement Fund (409), and the San Fernando Corridor Tax Share Fund (Fund 410). Other than the funds listed above, there are other CIP projects that are appropriated under different funds throughout the department budgets and for this reason, this section will include discussion not only for the CIP Category funds, but on all citywide Capital Improvement projects.



## CITY OF GLENDALE CAPITAL IMPROVEMENT PROGRAM

The City's total CIP appropriation for FY 2017-18 is approximately \$50.5 million including the appropriation for the Scholl Canyon Landfill Post-Closure Fund (Fund 403). The FY 2016-17 CIP appropriations was \$63.7 million. The budget decrease, as compared to last year, is mainly attributable to a decrease in new appropriation for capital improvement projects for Community Development, Community Services & Parks, and Glendale Water & Power. Below are the major highlights of the City's CIP program for FY 2017-18 by department.

- Community Development comprises \$3.9 million of the total CIP appropriation for FY 2017-18 of which \$799 thousand is in the Grant Fund (Fund 216), \$711 thousand is in the Measure M Local Return Fund (Fund 222), \$401 thousand is in the Measure R Local Return Fund (Fund 254), \$50 thousand is in the Transit Prop C Local Return Fund (Fund 257), \$1.6 million is in the CIP Reimbursement Fund (Fund 409) and \$400 thousand is in the San Fernando Corridor Tax Share Fund (Fund 410). Some of the major projects budgeted for FY 2017-18 include Transit Buses, Beeline Maintenance Facility and Flower Street Improvement & Widening project.
- Community Services & Parks comprises \$4.0 million of the total CIP appropriation for FY 2017-18 of which \$3.2 million is in CIP General Fund (Fund 401), \$450 thousand is in the CDBG Fund (Fund 201), and \$364 thousand is in the Recreation Fund (Fund 501). Some of the major projects budgeted for FY 2017-18 include Fremont Park Renovation, Lower Scholl Renovation, Nibley Restroom Renovation, Homeless Housing Project, and the Replacement of the Splash Pad in Pacific Park project.
- Fire Department comprises \$698 thousand of the total CIP appropriation for FY 2017-18 of which \$663 thousand is in the CIP General Fund (Fund 401) and \$35 thousand is in the Hazardous Disposal Fund (Fund 510). Some of the major projects budgeted for FY 2017-18 include the Fire Station 29 Reconstruction, the Replacement of FS 21 Compressor, and the HHW Ventilation System Replacement project.
- Glendale Water & Power comprises \$12.8 million of the total CIP appropriation for FY 2017-18, of which \$6.5 million is for projects budgeted in the Electric Depreciation Fund (Fund 583), \$1.8 million in the Electric Customer Paid Capital Fund (Fund 585), \$3.0 million in the Water Depreciation Fund (Fund 593) and \$1.5 million in the Water Customer Paid Capital Fund (Fund 595). Some of the significant projects budgeted for FY 2017-18 include Perkins Tenant Improvements, the Glendale Heights Tank Replacement, Perkins Water Feature Renovation, and the Howard Substation.
- Information Services Department comprises \$4.8 million of the total CIP appropriation for FY 2017-18, of which \$383 thousand is in the ISD Infrastructure Fund (Fund 603), \$4.2 million is in the ISD Applications Fund (Fund 604) and \$193 thousand is in the ISD Wireless Fund (Fund 660). Some of the significant projects budgeted for FY 2017-18 include the Disaster Recovery Site, the Crossroads Mobile Ticketing, the CSI Replacement, and the Cell Q1 Battery Monitoring System.
- Library, Arts & Culture comprises \$450 thousand of the total CIP appropriation for FY 2017-18 of which \$200 thousand is in the CIP General Fund (Fund 401) and \$250 thousand is in the Library Mitigation Fee Fund (Fund 407). Some of the major projects budgeted for FY 2017-18 include Branch Libraries and the Central Library Renovation.
- Police Department comprises \$450 thousand of the total CIP appropriation for FY 2017-18. This amount is for the Jail Security System Video & Touchscreen Upgrade in the CIP General Fund (Fund 401).

## CITY OF GLENDALE CAPITAL IMPROVEMENT PROGRAM

- Public Works comprises \$21.4 million of the total CIP appropriation for FY 2017-18 of which \$2.6 million is in the CIP General Fund (Fund 401), \$1.8 million is in the Measure R Regional Fund (Fund 255), \$4.1 million is in the State Gas Tax Fund (Fund 402), \$567 thousand is in the CIP Reimbursement Fund (Fund 409), \$800 thousand is in the Parking Fund (Fund 520), \$10.0 million is in the Sewer Fund (Fund 525), \$400 thousand is in the Refuse Disposal Fund (Fund 530), \$435 thousand is in the Fleet Management Fund (Fund 601) and \$742 thousand is in the Building Maintenance Fund (Fund 607). Some of the major projects budgeted for FY 2017-18 include Street Improvements, Illuminated Street Sign Replacement, Doran Street Traffic Signal Modification/Installation & Roadway, Street Resurfacing Program, Street Tree Maintenance, Riverside Drive & Western Avenue Rehabilitation project, the Glendale Sub-Regional Traffic Management project, the Hyperion Waste Water System project, LA-Glendale Water Reclamation Plant, and the MSB Exterior Refurbishment project.

The schedules on the next few pages provide a list of all the active projects citywide, project appropriations, life-to-date expenditures and forecast.

**City of Glendale**  
**Capital Improvement Program**  
*Summary of Project Appropriations and Forecast by Fund*

Project	Prior Years Appropriations	FY17-18 Adopted	FY18-19 Projected	FY19-20 Projected	FY20-21 Projected	FY21-22 Projected	Future Years FY 23-27	Estimated Project Total
<b>FUND 101 - GENERAL FUND</b>								
51577 Laemmle	\$ 1,100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	1,100,000
<b>Fund 101 Total</b>	<b>\$ 1,100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>1,100,000</b>
<b>FUND 401 - GENERAL FUND CAPITAL IMPROVEMENT PROGRAM</b>								
52140 Jail Security System Video & Touchscreen Upgrade	\$ -	\$ 450,000	\$ -	\$ -	\$ -	\$ -	-	450,000
<b>401 - Police Subtotal</b>	<b>\$ -</b>	<b>\$ 450,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>450,000</b>
51559 Fire Station 29 Reconstruction	\$ 500,000	\$ 500,000	\$ -	\$ 2,000,000	\$ 2,000,000	\$ -	\$ -	5,000,000
51679 Fire Station 26 Reconstruction	238,389	40,000	-	-	-	-	-	278,389
51763 Training Center Burn Bldg Reconstruction	456,000	-	-	-	-	-	-	456,000
52131 Replacement of FS 21 Compressor	-	73,000	-	-	-	-	-	73,000
52132 Fire Station 28 Reconstruction	-	50,000	-	-	-	-	-	50,000
<b>401 - Fire Subtotal</b>	<b>\$ 1,194,389</b>	<b>\$ 663,000</b>	<b>\$ -</b>	<b>\$ 2,000,000</b>	<b>\$ 2,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>5,784,389</b>
51436 Signal Power Backup System	698,000	184,000	190,000	196,000	202,000	208,000	1,071,000	2,749,000
51490 ADA Facility Modification	909,676	125,000	125,000	125,000	125,000	125,000	625,000	2,159,676
51999 City Hall Building Renovation	250,000	-	-	-	-	-	-	250,000
52064 Illuminated Street Name Sign Replacement (LED)	600,000	700,000	-	-	-	-	-	1,300,000
52085 Street Improvements	1,300,000	1,300,000	1,300,000	1,300,000	1,300,000	1,300,000	-	7,800,000
59998 Project Management *	-	133,100	125,000	125,000	125,000	125,000	625,000	1,258,100
52098 Glendale Sub-Regional Traffic Management Center	-	174,000	-	-	-	-	-	174,000
<b>401 - Public Works Subtotal</b>	<b>\$ 3,757,676</b>	<b>\$ 2,616,100</b>	<b>\$ 1,740,000</b>	<b>\$ 1,746,000</b>	<b>\$ 1,752,000</b>	<b>\$ 1,758,000</b>	<b>\$ 2,321,000</b>	<b>\$ 15,690,776</b>
51658 Rockhaven Rehabilitation	\$ 1,005,648	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	1,005,648
51669 GHS Tennis Courts Renovation	833,822	-	-	-	-	-	-	833,822
51707 Parks Unanticipated Repairs	1,000,000	200,000	200,000	200,000	200,000	200,000	1,000,000	3,000,000
51713 Verdugo Park Renovations	500,000	-	-	-	-	-	-	500,000
51837 Deukmejian Nature Education Center (New to Fund)	500,000	-	-	-	-	-	-	500,000
51844 Citywide Playground Equipment (New to Fund)	250,000	250,000	250,000	250,000	250,000	250,000	1,250,000	2,750,000
51847 Pacific Community Center Construction	3,469,000	-	-	-	-	-	-	3,469,000
51872 Stengel Field Rehab Design & Construction	54,800	-	-	-	-	-	-	54,800
51873 Fremont Park Renovation	-	2,000,000	2,500,000	-	-	-	-	4,500,000
52002 Glorietta Park Lighting & Irrigation	650,000	-	-	-	-	-	-	650,000
52142 Nibley Restroom Renovation	-	250,000	-	-	-	-	-	250,000
52141 Lower Scholl Renovation	-	350,000	-	-	-	-	-	350,000
52143 Pacific Park Shade Structure	-	121,771	-	-	-	-	-	121,771
G51876 Riverwalk LA Outfall Bridge	975,000	-	-	-	-	-	-	975,000
<b>401 - Community Services &amp; Parks Subtotal</b>	<b>\$ 9,238,270</b>	<b>\$ 3,171,771</b>	<b>\$ 2,950,000</b>	<b>\$ 450,000</b>	<b>\$ 450,000</b>	<b>\$ 450,000</b>	<b>\$ 2,250,000</b>	<b>\$ 18,960,041</b>
50094 Brand Library Renovation	\$ 8,425,701	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	8,425,701
51318 Central Library Renovation	7,948,500	-	-	-	-	-	-	7,948,500
51670 Montrose Branch Library	253,493	-	-	-	-	-	-	253,493
51725 Branch Libraries	774,319	200,000	100,000	100,000	100,000	100,000	500,000	1,874,319
<b>401 - Library, Arts &amp; Culture Subtotal</b>	<b>\$ 17,402,013</b>	<b>\$ 200,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 500,000</b>	<b>\$ 18,502,013</b>
<b>Fund 401 Total</b>	<b>\$ 31,592,349</b>	<b>\$ 7,100,871</b>	<b>\$ 4,790,000</b>	<b>\$ 4,296,000</b>	<b>\$ 4,302,000</b>	<b>\$ 2,308,000</b>	<b>\$ 5,071,000</b>	<b>\$ 59,387,220</b>
<b>FUND 201 - CDBG</b>								
G618314 Pacific Park Playground/Pools Shade Structure	\$ 73,730	\$ 79,792	\$ -	\$ -	\$ -	\$ -	\$ -	153,522
G618312 Homeless Housing Project	370,000	370,000	-	-	-	-	-	740,000
<b>Fund 201 Total</b>	<b>\$ 443,730</b>	<b>\$ 449,792</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 893,522</b>
<b>FUND 216 - GRANT FUND</b>								
G51997 Fareboxes	1,282,000	-	-	-	-	-	-	1,282,000
G52037 Dial-A-Ride Vehicles	522,000	-	-	-	-	-	-	522,000
G52106 Transit Buses	\$ -	\$ 799,096	\$ -	\$ -	\$ -	\$ -	\$ -	799,096
<b>Fund 216 Total</b>	<b>\$ 1,804,000</b>	<b>\$ 799,096</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,603,096</b>
<b>FUND 222 - MEASURE M LOCAL RETURN FUND</b>								
G51877 Beeline Maintenance Facility	\$ -	\$ 711,100	\$ -	\$ -	\$ -	\$ -	\$ -	711,100
<b>Fund 222 Total</b>	<b>\$ -</b>	<b>\$ 711,100</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 711,100</b>
<b>FUND 252 - PUBLIC WORKS SPECIAL GRANTS FUND</b>								
G51827 Arroyo/Verdugo Commute Mgmt. System	\$ 467,397	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	467,397
G51849 Grandview/Sonora RR Crossing	2,107,000	-	-	-	-	-	-	2,107,000
G51864 Safe Route to School Phase 4 (Cycle 11)	461,131	-	-	-	-	-	-	461,131
<b>Fund 252 Total</b>	<b>\$ 3,035,528</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,035,528</b>
<b>FUND 254 - MEASURE R LOCAL RETURN FUND</b>								
52037 Dial-A-Ride Vehicles	\$ 175,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	175,000
52106 Transit Buses	-	400,904	-	-	-	-	-	400,904
G51877 Beeline Maintenance Facility	9,025,623	-	-	-	-	-	-	9,025,623
<b>Fund 254 Total</b>	<b>\$ 9,200,623</b>	<b>\$ 400,904</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 9,601,527</b>
<b>FUND 255 - MEASURE R REGIONAL FUND</b>								
G51825 Riverwalk LA River Bridge PE	\$ 600,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	600,000
G51826 Riverwalk Outfall Bridge	876,500	-	-	-	-	-	-	876,500
G51849 Grandview/Sonora Railroad Crossing	4,550,000	-	-	-	-	-	-	4,550,000
G51909 SR134 Glendale Ave Interchange	1,585,471	-	-	-	-	-	-	1,585,471
G51977 I-5 N. Mitigation Signal Sync.	350,000	-	-	-	-	-	-	350,000
G52040 I-5 N Mitigation Project Management	150,000	-	-	-	-	-	-	150,000
G52044 Construction of Bicycle Facilities	300,000	-	-	-	-	-	-	300,000
G52066 Install Quiet Zone Pedestrian Flasher	150,000	-	-	-	-	-	-	150,000

**City of Glendale**  
**Capital Improvement Program**  
*Summary of Project Appropriations and Forecast by Fund*

Project	Prior Years Appropriations	FY17-18 Adopted	FY18-19 Projected	FY19-20 Projected	FY20-21 Projected	FY21-22 Projected	Future Years FY 23-27	Estimated Project Total
G52134 Oceanview Blvd. Rehabilitation	1,000,000	-	-	-	-	-	-	1,000,000
G52145 Pennsylvania Ave Traffic Signal Improvement	-	400,000	-	-	-	-	-	400,000
G52146 Bicycle Facilities Phase 2	-	165,000	-	-	-	-	-	165,000
G52147 Doran St Traffic Signal Mod/Ins. & Roadway	-	1,200,000	-	-	-	-	-	1,200,000
<b>Fund 255 Total</b>	<b>\$ 9,561,971</b>	<b>\$ 1,765,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>11,326,971</b>
<b>FUND 256 - TRANSIT PROP A LOCAL RETURN FUND</b>								
51587 Bus Benches and Shelters	\$ 132,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	132,000
51997 Fareboxes	166,000	-	-	-	-	-	-	166,000
G51877 Beeline Maintenance Facility	3,376,000	-	-	-	-	-	-	3,376,000
<b>Fund 256 Total</b>	<b>\$ 3,674,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>3,674,000</b>
<b>FUND 257 - TRANSIT PROP C LOCAL RETURN FUND</b>								
51950 Refurb of Glendale Transport C (Train Station)	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	500,000
52128 Bus Stop Improvements	91,733	50,000	50,000	-	-	-	-	191,733
<b>Fund 257 Total</b>	<b>\$ 591,733</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>691,733</b>
<b>FUND 402 - GAS TAX FUND</b>								
51500 Street Resurfacing Program	\$ 22,003,434	\$ 975,000	\$ 800,000	\$ 800,000	\$ 800,000	\$ 800,000	\$ 4,000,000	\$ 30,178,434
51501 Gutter Construction Program	12,715,515	400,000	400,000	400,000	400,000	400,000	2,000,000	16,715,515
51502 Street Reconstruction Program	12,120,780	400,000	400,000	400,000	400,000	400,000	2,000,000	16,120,780
51887 Street Tree Maintenance	2,220,000	610,000	610,000	610,000	610,000	610,000	3,050,000	8,320,000
51888 Sidewalk Maintenance Program	3,150,000	200,000	250,000	250,000	250,000	250,000	1,250,000	5,600,000
51889 Slurry Seal Maintenance Program	1,330,000	300,000	300,000	300,000	300,000	300,000	1,770,000	4,600,000
51966 Pennsylvania Rehab (City)	106,300	-	-	-	-	-	-	106,300
51981 Glendale Narrows Riverwalk Phase 2	100,000	-	-	-	-	-	-	100,000
51984 Doran St & Adjacent Streets Rehabilitation	150,000	-	-	-	-	-	-	150,000
51985 Oceanview Blvd Rehabilitation	200,000	-	-	-	-	-	-	200,000
51986 Verdugo Blvd Rehabilitation	50,000	-	-	-	-	-	-	50,000
51995 Green Streets Demonstration Project	1,334,146	-	-	-	-	-	-	1,334,146
52044 Bicycle Facilities and Pedestrian	690,052	-	-	-	-	-	-	690,052
52083 Traffic Signal Installations/Modification	254,000	150,000	450,000	-	-	-	-	854,000
52112 Kenneth Road Rehabilitation	-	500,000	-	-	-	-	-	500,000
52113 Riverside Dr. & Western Ave. Rehabilitation	-	600,000	-	-	-	-	-	600,000
<b>Fund 402 Total</b>	<b>\$ 56,424,227</b>	<b>\$ 4,135,000</b>	<b>\$ 3,210,000</b>	<b>\$ 2,760,000</b>	<b>\$ 2,760,000</b>	<b>\$ 2,760,000</b>	<b>\$ 14,070,000</b>	<b>\$ 86,119,227</b>
<b>FUND 405 - DEVELOPMENT IMPACT FEES FUND</b>								
51669 GHS Tennis Court Renovation	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	350,000
51833 Planning and Design Studies	400,302	-	-	-	-	-	-	400,302
51834 Sports Complex Batting Cage	400,000	-	-	-	-	-	-	400,000
51836 Pedestrian Paseo from Central	100,000	-	-	-	-	-	-	100,000
51837 Deukmejian Nature Education Center	2,500,000	-	-	-	-	-	-	2,500,000
51839 Mid City Park Development Master Plan	100,000	-	-	-	-	-	-	100,000
51841 Outdoor Fitness Equipment	110,000	-	-	-	-	-	-	110,000
51873 Fremont Park Renovation Design	4,150,000	-	-	-	-	-	-	4,150,000
51886 Riverwalk LA Outfall Bridge	639,859	-	-	-	-	-	-	639,859
51892 Central Park Plaza	2,150,000	-	-	-	-	-	-	2,150,000
52020 Verdugo Park North Community Building	2,000,000	-	-	-	-	-	-	2,000,000
52031 Fitness in the Park	40,000	-	-	-	-	-	-	40,000
52051 Wilson Mini-Park Restroom	265,000	-	-	-	-	-	-	265,000
52077 Wilson Middle School Multi-Use Field	5,050,000	-	-	-	-	-	-	5,050,000
52078 Verdugo Park All Inclusive Playground	825,000	-	-	-	-	-	-	825,000
52079 Maple Park All Inclusive Playground	825,000	-	-	-	-	-	-	825,000
52087 Carr Park Outdoor Fitness Center	65,000	-	-	-	-	-	-	65,000
52105 Cerritos Elementary Multi-Purpose	3,439,200	-	-	-	-	-	-	3,439,200
<b>Fund 405 Total</b>	<b>\$ 23,409,361</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>23,409,361</b>
<b>FUND 407 - LIBRARY MITIGATION FEE FUND</b>								
51318 Central Library Renovation	\$ 2,351,121	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -	2,601,121
<b>Fund 407 Total</b>	<b>\$ 2,351,121</b>	<b>\$ 250,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>2,601,121.00</b>
<b>FUND 409 - CIP REIMBURSEMENT FUND</b>								
G52031 Fitness in the Park	\$ 155,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	155,000
G51905 Verdugo/Honolulu/Montrose Modification	373,950	-	-	-	-	-	-	373,950
G51966 Pennsylvania Ave Rehabilitation (County)	166,300	-	-	-	-	-	-	166,300
G51969 GLN Green Street Demonstration	997,900	-	-	-	-	-	-	997,900
G51970 Safe Route to School Phase 3	969,900	-	-	-	-	-	-	969,900
G52038 Hoover Toll Keppel & Chevy Chase (SRTS)	126,000	-	-	-	-	-	-	126,000
G52049 Burbank-Glendale Traffic System Coordination	601,944	-	-	-	-	-	-	601,944
G52098 Glendale Sub-Regional Traffic Management	-	521,550	-	-	-	-	-	521,550
G52123 Los Feliz Entryway Improvement	-	45,000	-	-	-	-	-	45,000
G51877 Beeline Maintenance Facility	6,191,000	1,556,400	-	-	-	-	-	7,747,400
<b>Fund 409 Total</b>	<b>\$ 9,581,994</b>	<b>\$ 2,122,950</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>11,704,944</b>
<b>FUND 410 - SAN FERNANDO CORRIDOR TAX SHARE FUND</b>								
52127 Flower Street Improvement & Widening	\$ -	\$ 400,000	\$ 400,000	\$ 5,000,000	\$ 5,000,000	\$ -	\$ -	10,800,000
<b>Fund 410 Total</b>	<b>\$ -</b>	<b>\$ 400,000</b>	<b>\$ 400,000</b>	<b>\$ 5,000,000</b>	<b>\$ 5,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>10,800,000</b>

**City of Glendale**  
**Capital Improvement Program**  
*Summary of Project Appropriations and Forecast by Fund*

Project	Prior Years Appropriations	FY17-18 Adopted	FY18-19 Projected	FY19-20 Projected	FY20-21 Projected	FY21-22 Projected	Future Years FY 23-27	Estimated Project Total
<b>FUND 501 - RECREATION FUND</b>								
51844 Citywide Playground Equipment	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	150,000
51875 Civic Auditorium Exterior Painting	369,500	-	-	-	-	-	-	369,500
51955 Ballfield Renovation Program	100,000	-	-	-	-	-	-	100,000
52019 Upper Scholl Canyon Renovation	650,000	-	-	-	-	-	-	650,000
52020 Verdugo Park North Community Building	500,000	-	-	-	-	-	-	500,000
52023 Sports Complex Concession Renovation	500,000	-	-	-	-	-	-	500,000
52144 Replace Splash Pad at Pacific Park	-	364,000	-	-	-	-	-	364,000
<b>Fund 501 Total</b>	<b>\$ 2,269,500</b>	<b>\$ 364,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>2,633,500</b>
<b>FUND 510 - HAZARDOUS DISPOSAL FUND</b>								
52133 HHW Ventilation System Replacement	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ -	35,000
<b>Fund 510 Total</b>	<b>\$ -</b>	<b>\$ 35,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>35,000</b>
<b>FUND 520 - PARKING FUND</b>								
51508 Parking Lot Resurfacing	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	400,000
51584 Exchange Parking Structure Improvements	950,000	-	-	-	-	-	-	950,000
51884 Parking Lot & Meter Improvements	300,000	300,000	-	-	-	-	-	600,000
51951 Metro Advanced Wayfind & Guidance	208,208	-	-	-	-	-	-	208,208
52071 Downtown Parking Improvements	200,000	200,000	-	-	-	-	-	400,000
52072 Parking Structure Improvement Project	300,000	300,000	300,000	300,000	300,000	300,000	300,000	2,100,000
G51951 Metro Advanced Wayfind & Guidance	485,818	-	-	-	-	-	-	485,818
<b>Fund 520 Total</b>	<b>\$ 2,844,026</b>	<b>\$ 800,000</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>5,144,026</b>
<b>FUND 525 - SEWER FUND</b>								
51494 Corrugated Metal Pipe Replacement Project	\$ 862,000	\$ 100,000	\$ 103,000	\$ 106,000	\$ 109,000	\$ 113,000	\$ 580,000	1,973,000
51510 Sewer Reconstruction Program	6,915,120	150,000	155,000	159,000	164,000	169,000	869,000	8,581,120
51511 Wastewater Capacity Improvement	4,712,175	150,000	155,000	159,000	164,000	169,000	869,000	6,378,175
51632 Stormwater Pollutant Treatment	2,500,000	-	-	-	-	-	-	2,500,000
51673 Hyperion Wastewater System	23,753,384	4,000,000	6,000,000	6,000,000	6,000,000	6,000,000	30,000,000	81,753,384
51674 LA-Glendale Water Reclamation Plant	37,500,000	5,500,000	5,500,000	5,500,000	5,500,000	5,500,000	27,500,000	92,500,000
51686 Emergency Sewer and SD Repair Program	1,925,000	-	-	-	-	-	-	1,925,000
51772 San Fernando & Highland Storm Drain	675,000	-	-	-	-	-	-	675,000
51801 Chevy Chase Sewer Diversion	23,088,405	-	-	-	-	-	-	23,088,405
51953 Sludge and Debris Drying Facility	50,000	-	-	-	-	-	-	50,000
51982 PW Yard Recycled Water Main Ex	365,200	-	-	-	-	-	-	365,200
51988 Brand Storm Water Lift Station	115,000	-	-	-	-	-	-	115,000
52073 Wastewater Shop Tennant Improvement	50,000	-	-	-	-	-	-	50,000
52109 Bioswale Construction	-	100,000	100,000	100,000	100,000	100,000	100,000	600,000
<b>Fund 525 Total</b>	<b>\$ 102,511,284</b>	<b>\$ 10,000,000</b>	<b>\$ 12,013,000</b>	<b>\$ 12,024,000</b>	<b>\$ 12,037,000</b>	<b>\$ 12,051,000</b>	<b>\$ 59,918,000</b>	<b>\$ 220,554,284</b>
<b>FUND 530 - REFUSE DISPOSAL FUND</b>								
51774 Scholl Canyon Landfill Expansion Environmental Study	\$ 1,020,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	1,020,000
52028 Beverage Container Recycling	133,500	-	-	-	-	-	-	133,500
52070 Automated Container and Refuse	350,000	350,000	350,000	350,000	350,000	350,000	1,750,000	3,850,000
G52028 Beverage Container Recycling (Grant)	345,301	-	-	-	-	-	-	345,301
G52074 Annual Cal-Recycle Grant	52,000	50,000	-	-	-	-	-	102,000
<b>Fund 530 Total</b>	<b>\$ 1,900,801</b>	<b>\$ 400,000</b>	<b>\$ 350,000</b>	<b>\$ 350,000</b>	<b>\$ 350,000</b>	<b>\$ 350,000</b>	<b>\$ 1,750,000</b>	<b>\$ 5,450,801</b>
<b>FUND 583 - ELECTRIC DEPRECIATION FUND**</b>								
11597 General Plant Allocation	\$ 3,691,543	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	3,691,543
13748 Grayson Repower	12,729,420	-	-	-	-	-	-	12,729,420
14237 Howard Roofing Replacement	150,203	-	-	-	-	-	-	150,203
14359 AMI SG DMS-OMS System Integration	1,062,990	-	-	-	-	-	-	1,062,990
14377 Electric Vehicle Program	402,757	-	-	-	-	-	-	402,757
14488 AMI Modernization IT Support	1,071,644	-	-	-	-	-	-	1,071,644
14701 Grandview Substation	16,684,415	-	-	-	-	-	-	16,684,415
14824 Conservation Voltage Reduction	257,207	-	-	-	-	-	-	257,207
14826 E-Care Upgrade	187,000	-	-	-	-	-	-	187,000
14833 Meter Data Analytics	103,653	-	-	-	-	-	-	103,653
14894 IVR Upgrade	89,580	-	-	-	-	-	-	89,580
30012 Administration Capital Outlay	-	112,320	-	-	-	-	-	112,320
30013 General Plant Capital Outlay	1,092,000	177,000	-	-	-	-	-	1,269,000
30014 Electric Capital Outlay	987,500	1,811,000	-	-	-	-	-	2,798,500
30019 Repairs to Unit 8A & 8BC	3,947,956	-	-	-	-	-	-	3,947,956
30021 Overhaul Reserve Gas Turbine	1,846,792	-	-	-	-	-	-	1,846,792
30024 GIS Web Viewer	130,000	-	-	-	-	-	-	130,000
30025 Capitalized Interest	2,136,000	2,136,000	-	-	-	-	-	4,272,000
30026 Installation of Streetlights	109,938	-	-	-	-	-	-	109,938
30027 Streetlight Electric Services	225,249	-	-	-	-	-	-	225,249
30029 Feeder Conversion at Bel Aire	514,921	-	-	-	-	-	-	514,921
30030 Meter Purchases	300,000	-	-	-	-	-	-	300,000
30031 Transformer Purchases	350,000	-	-	-	-	-	-	350,000
30034 Deteriorated Pole Replacements	1,059,950	-	-	-	-	-	-	1,059,950
30035 Electric Vault Replacements	683,992	-	-	-	-	-	-	683,992
30036 Cable Replacements	1,244,279	-	-	-	-	-	-	1,244,279
30037 Feeder Refusing	150,767	-	-	-	-	-	-	150,767
30038 Emergency System Improvement	808,339	-	-	-	-	-	-	808,339
30039 Kellog/Grandview/Western Transmission	326,867	-	-	-	-	-	-	326,867
30040 Reclosers	701,874	-	-	-	-	-	-	701,874
30041 Unit 4 Boiler Retube	4,620,440	-	-	-	-	-	-	4,620,440
30059 Capitalized Interest/Emergency Repairs	1,143,300	750,000	-	-	-	-	-	1,893,300



**City of Glendale**  
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Project	Prior Years Appropriations	FY17-18 Adopted	FY18-19 Projected	FY19-20 Projected	FY20-21 Projected	FY21-22 Projected	Future Years FY 23-27	Estimated Project Total
30063 Perkins Water Feature Renovation	-	304,000	-	-	-	-	-	304,000
30066 Glen/Grandview South Reconstruction	342,582	-	-	-	-	-	-	342,582
30067 Perkins Tenant Improvements	-	995,000	-	-	-	-	-	995,000
30072 Fiber Plan Implementation	1,709,620	-	-	-	-	-	-	1,709,620
30073 Capacity Bank Conversion	1,387,148	-	-	-	-	-	-	1,387,148
30074 ICCP & SCADA Monitoring	294,152	-	-	-	-	-	-	294,152
30075 ICON (SCADA Communication)	297,328	-	-	-	-	-	-	297,328
30076 Feeder Conversion at Tropico Substation	1,946,330	-	-	-	-	-	-	1,946,330
30082 Unit 9 Modifications	1,485,895	-	-	-	-	-	-	1,485,895
30096 Unit 3 Boiler Plug Repairs	106,700	-	-	-	-	-	-	106,700
31003 Howard Substation	-	200,000	-	-	-	-	-	200,000
<b>Fund 583 Total</b>	<b>\$ 66,380,332</b>	<b>\$ 6,485,320</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 72,865,652</b>

<b>FUND 585 - ELECTRIC CUSTOMER PAID CAPITAL FUND**</b>								
VARIOUS Customer Paid Capital Projects*	\$ -	\$ 1,819,781	\$ 1,843,771	\$ 1,778,371	\$ 1,766,371	\$ 1,766,371	\$ -	\$ 8,974,665
<b>Fund 585 Total</b>	<b>\$ -</b>	<b>\$ 1,819,781</b>	<b>\$ 1,843,771</b>	<b>\$ 1,778,371</b>	<b>\$ 1,766,371</b>	<b>\$ 1,766,371</b>	<b>\$ -</b>	<b>\$ 8,974,665</b>

<b>FUND 593 - WATER DEPRECIATION FUND**</b>								
11607 WF General Plant Allocation	\$ 1,857,913	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,857,913
11720 Transportation Equipment	203,000	-	-	-	-	-	-	203,000
12006 Superfund Glen Treatment Plant	279,500	25,000	25,000	25,000	25,000	25,000	25,000	429,500
14708 Western Pump Station Replacement	975,143	85,000	-	-	-	-	-	1,060,143
14712 AMI Modernization	283,686	165,000	165,000	165,000	165,000	165,000	825,000	1,933,686
14735 Slope Repair Verdugo	361,411	-	-	-	-	-	-	361,411
14796 GPPS Beaudry Hammer Issue	2,342,183	-	-	-	-	-	-	2,342,183
14856 Glorietta Well 6 Rehab	564,970	-	-	-	-	-	-	564,970
30002 Rossmoyne 1666 Tank Rehab	151,782	-	-	-	-	-	-	151,782
30006 Valve Replacement	1,140,196	100,000	300,000	300,000	300,000	200,000	1,000,000	3,340,196
30007 Valve Installation	570,058	-	-	-	-	-	-	570,058
30008 Glendale Recycled Water	152,971	-	-	-	-	-	-	152,971
30009 Grandview Recycled Water	156,619	-	-	-	-	-	-	156,619
30012 Admin Capital Outlay	-	31,680	-	-	-	-	-	31,680
30015 Gen Plant Capital Outlay	238,000	260,000	-	-	-	-	-	498,000
30042 Capitalized Interest	609,500	635,000	-	-	-	-	-	1,244,500
30043 Recycled Services/Meters	52,945	-	-	-	-	-	-	52,945
30045 Grandview RW Tank Rehab	300,690	-	-	-	-	-	-	300,690
30047 Fern Lane RW Tank Rehab	262,794	-	-	-	-	-	-	262,794
30048 Potable Service & Meters	106,042	-	-	-	-	-	-	106,042
30049 Potable Hydrants	166,137	-	-	-	-	-	-	166,137
30051 Dunsmore Tank Rehab	203,400	-	-	-	-	-	-	203,400
30052 Slope Repairs at Various Locations	1,303,964	-	-	-	-	-	-	1,303,964
30053 Grandview Pump Station	111,491	-	-	-	-	-	-	111,491
30055 Glenoaks 968 Pump Replace	202,720	-	-	-	-	-	-	202,720
30060 Cap Recycled Hydrants	52,945	-	-	-	-	-	-	52,945
30063 Perkins Water Feature Renovation	-	86,000	-	-	-	-	-	86,000
30067 Perkins Tennant Improvements	-	281,000	-	-	-	-	-	281,000
30068 Rez Roof Replacement	75,000	-	-	-	-	-	-	75,000
30069 Hoover, Toll & Keppel Recycled Water Main	2,932,341	-	-	-	-	-	-	2,932,341
30085 Pump Replacement Program	50,000	-	-	-	-	-	-	50,000
30087 Sample Station Installation	146,640	-	-	-	-	-	-	146,640
30088 Sodium Hypochlorite Feed Station	460,296	-	-	-	-	-	-	460,296
30092 Potable Water Tank Rehab	199,140	200,000	363,000	388,000	388,000	388,000	3,000,000	4,926,140
30094 Surge Tank Rehab Program	354,160	-	-	-	-	-	-	354,160
30095 Pipeline Mgmt. Program	100,000	100,000	5,810,000	4,925,000	5,279,000	5,660,000	34,620,000	56,494,000
31000 Pumping Unit Efficiency Program	-	65,000	214,200	214,200	214,200	214,200	950,000	1,871,800
31001 Glendale Heights Tank Replacement	-	800,000	-	-	-	-	-	800,000
31002 Glorietta Well Replacement	-	150,000	2,120,000	-	-	-	-	2,270,000
<b>Fund 593 Total</b>	<b>\$ 16,967,637</b>	<b>\$ 2,983,680</b>	<b>\$ 8,997,200</b>	<b>\$ 6,017,200</b>	<b>\$ 6,371,200</b>	<b>\$ 6,652,200</b>	<b>\$ 40,420,000</b>	<b>\$ 88,409,117</b>

<b>FUND 595 - WATER CUSTOMER PAID CAPITAL FUND**</b>								
VARIOUS Customer Paid Capital Projects*	\$ -	\$ 1,471,000	\$ 1,471,000	\$ 1,471,000	\$ 1,471,000	\$ 1,471,000	\$ 7,355,000	\$ 14,710,000
<b>Fund 595 Total</b>	<b>\$ -</b>	<b>\$ 1,471,000</b>	<b>\$ 1,471,000</b>	<b>\$ 1,471,000</b>	<b>\$ 1,471,000</b>	<b>\$ 1,471,000</b>	<b>\$ 7,355,000</b>	<b>\$ 14,710,000</b>

<b>FUND 601 - FLEET MANAGEMENT FUND</b>								
52110 In-Ground Vehicle Lift Replacement	\$ -	\$ 225,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 225,000
52111 Fuel Management Key Card Reader Kiosk	-	210,000	-	-	-	-	-	210,000
<b>Fund 601 Total</b>	<b>\$ -</b>	<b>\$ 435,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 435,000</b>

<b>FUND 603 - ISD INFRASTRUCTURE FUND</b>								
51819 Maple Park Fiber Project	\$ 138,249	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 138,249
51850 Police Accelerated User Device	1,398,190	-	-	-	-	-	-	1,398,190
51891 Replace Building Wiring	871,628	-	-	-	-	-	-	871,628
51942 Public Kiosk and Digital Signage	9,000	-	-	-	-	-	-	9,000
52013 PW Yard, IWM, VJC VOIP	105,000	-	-	-	-	-	-	105,000
52014 Disaster Recovery Site	250,000	250,000	-	-	-	-	-	500,000
52016 Security Projects	100,000	-	-	-	-	-	-	100,000
52035 Copier Replacement	391,386	120,000	-	-	-	-	-	511,386
52058 Veeam Availability Suite Enter	58,400	-	-	-	-	-	-	58,400
52062 Copper and Fiber Optic Cabling	-	12,500	-	-	-	-	-	12,500
52149 COBAN Mobile Digital Computers	94,762	-	-	-	-	-	-	94,762
<b>Fund 603 Total</b>	<b>\$ 3,416,615</b>	<b>\$ 382,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,799,115</b>

**City of Glendale**  
**Capital Improvement Program**  
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Project	Prior Years Appropriations	FY17-18 Adopted	FY18-19 Projected	FY19-20 Projected	FY20-21 Projected	FY21-22 Projected	Future Years FY 23-27	Estimated Project Total
<b>FUND 604 - ISD APPLICATIONS FUND</b>								
51802 Police CAD RMS	\$ 1,438,680	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	1,438,680
51916 CSI-CUPA Phase II Module	21,600	-	-	-	-	-	-	21,600
51918 Check Endorsement Machine	12,000	-	-	-	-	-	-	12,000
51919 CSI-eGov Module	134,400	50,000	-	-	-	-	-	184,400
51920 CSI Server Replacement	40,000	-	-	-	-	-	-	40,000
51921 CSI-Code Enforcement Building	22,200	-	-	-	-	-	-	22,200
51923 CSI-Enhancements to Department	50,000	50,000	-	-	-	-	-	100,000
51924 CSI-Public Works Module	177,000	-	-	-	-	-	-	177,000
51925 Phoenix Web System (Fuel Mgmt.)	15,000	-	-	-	-	-	-	15,000
51926 City Works Work Order Module	200,000	-	-	-	-	-	-	200,000
51927 Cityworks Server Replacement	40,000	-	-	-	-	-	-	40,000
51932 Legal Request System	56,100	-	-	-	-	-	-	56,100
51933 Legal Request System-Server	20,000	-	-	-	-	-	-	20,000
51935 Unanticipated Applications Cost	100,000	-	-	-	-	-	-	100,000
51936 Crossroads Mobile Ticketing	97,569	175,000	-	-	-	-	-	272,569
51937 Advance (Two) Factor Authentic	30,000	-	-	-	-	-	-	30,000
51938 Tiburon Enhancements (GIS Cad)	300,000	-	-	-	-	-	-	300,000
51991 ERP System Implementation	8,152,486	-	-	-	-	-	-	8,152,486
52004 CSI - VMP (Mobile Inspection)	25,530	-	-	-	-	-	-	25,530
52005 CSI - CUPA Mobile	28,290	-	-	-	-	-	-	28,290
52006 CSI Annual Inspections	22,540	-	-	-	-	-	-	22,540
52007 GIS Master Plan	75,000	-	-	-	-	-	-	75,000
52008 Oracle To SQL Conversion	100,000	-	-	-	-	-	-	100,000
52009 FSR and CSR Replacement	75,000	-	-	-	-	-	-	75,000
52047 FileNet Upgrade	189,300	-	-	-	-	-	-	189,300
52052 CSP - CDBG Social Service Mobile Friendly Site	10,000	-	-	-	-	-	-	10,000
52118 GIS/Geocortex Mapping Solution	-	50,000	-	-	-	-	-	50,000
52119 Additional Digsmap Licenses	-	100,000	-	-	-	-	-	100,000
52120 Agenda Management System for City Clerk	-	150,000	-	-	-	-	-	150,000
52121 Expansion of Cameras on PD Facilities	-	100,000	-	-	-	-	-	100,000
52122 Faster Mobile Solution-Fleet Management	-	100,000	-	-	-	-	-	100,000
52129 CSI Replacement	-	3,400,000	-	-	-	-	-	3,400,000
G51859 Cal/EPA Grant for CERS Software	49,074	-	-	-	-	-	-	49,074
<b>Fund 604 Total</b>	<b>\$ 11,481,769</b>	<b>\$ 4,175,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 15,656,769</b>
<b>FUND 607 - BUILDING MAINTENANCE FUND</b>								
52135 Sub-Regional Traffic Management Center	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	50,000
52136 Roofing System Restoration	-	250,000	-	-	-	-	-	250,000
52137 MSB Exterior Refurbishment	-	375,000	-	-	-	-	-	375,000
52138 FS 28 Generator Replacement	-	50,000	-	-	-	-	-	50,000
52139 FS 27 Security Gate Installation	-	17,000	-	-	-	-	-	17,000
<b>Fund 607 Total</b>	<b>\$ -</b>	<b>\$ 742,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 742,000</b>
<b>FUND 660 - ISD WIRELESS FUND</b>								
51922 IPADS-CDD	\$ 13,712	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	13,712
51939 Radio Site Battery Replacement	123,100	-	-	-	-	-	-	123,100
52017 Motorola Project - Mount Thom	133,544	-	-	-	-	-	-	133,544
52117 Supporting CellQ1 Battery Moni	-	193,413	-	-	-	-	-	193,413
G52027 UASI FY14	1,000,000	-	-	-	-	-	-	1,000,000
<b>Fund 660 Total</b>	<b>\$ 1,270,356</b>	<b>\$ 193,413</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,463,769</b>
<b>CIP GRAND TOTAL</b>	<b>\$ 361,812,955</b>	<b>\$ 48,471,407</b>	<b>\$ 33,424,971</b>	<b>\$ 33,996,571</b>	<b>\$ 34,357,571</b>	<b>\$ 27,658,571</b>	<b>\$ 128,884,000</b>	<b>\$ 668,533,046</b>

Notes:

\*The Prior Years Appropriations project balance is not reflected on this summary.

\*\*New Fund number beginning FY 2017-18.

**City of Glendale**  
**Capital Improvement Funds**  
*Summary of Project Budget & Expenditures*

Project	Project Description	A Overall Project/Grant Budget as of 6/30/2017	B FY 2016-17 Expenditures	C Expenditures Prior to FY 2016-17	D Life to Date Actuals Total (B+C)	E Remaining Balance as of 6/30/2017 (A-D)	F FY 2017-18 Adopted Budget
<b>FUND 101 - GENERAL FUND</b>							
51577	Laemmle Project	\$ 1,100,000	\$ -	\$ -	\$ -	\$ 1,100,000	\$ -
	<b>101-718 Total</b>	<b>\$ 1,100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,100,000</b>	<b>\$ -</b>
	<b>Fund 101 Total</b>	<b>\$ 1,100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,100,000</b>	<b>\$ -</b>
<b>FUND 401 - GENERAL FUND CAPITAL IMPROVEMENT PROGRAM</b>							
52140	Jail Security System Video & Touchscreen Upgrade	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 450,000
	<b>401-301 Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 450,000</b>
51559	Fire Station 29 Reconstruction	\$ 500,000	\$ -	\$ 4,595	\$ 4,595	\$ 495,405	\$ 500,000
51679	Fire Station 26 Reconstruction	238,389	-	41,480	41,480	196,909	40,000
51763	Training Center Burn Bldg Reconstruction	456,000	-	51,800	51,800	404,200	-
52131	Replacement of FS 21 Compressor	-	-	-	-	-	73,000
52132	Fire Station 28 Reconstruction	-	-	-	-	-	50,000
	<b>401-401 Total</b>	<b>\$ 1,194,389</b>	<b>\$ -</b>	<b>\$ 97,874</b>	<b>\$ 97,874</b>	<b>\$ 1,096,515</b>	<b>\$ 663,000</b>
51436	Signal Power Backup System	\$ 698,000	\$ 306,367	\$ 90,159	\$ 396,526	\$ 301,474	\$ 184,000
51490	ADA Facility Modification	909,676	46,849	640,055	686,904	222,772	125,000
51999	City Hall Building Renovation	250,000	45,972	93,769	139,741	110,259	-
52064	Illuminated Street Name Sign Replacement (LED)	600,000	51,415	-	51,415	548,585	700,000
52085	Street Improvements	1,300,000	463,106	-	463,106	836,894	1,300,000
59998	Project Management *	-	-	-	-	-	133,100
52098	Glendale Sub-Regional Traffic Management Center	-	-	-	-	-	174,000
	<b>401-501 Total</b>	<b>\$ 3,757,676</b>	<b>\$ 913,709</b>	<b>\$ 823,984</b>	<b>\$ 1,737,693</b>	<b>\$ 2,019,983</b>	<b>\$ 2,616,100</b>
51658	Rockhaven Rehabilitation	\$ 1,005,648	\$ 11,603	\$ 906,607	\$ 918,210	\$ 87,439	\$ -
51669	GHS Tennis Courts Renovation	833,822	3,025	317,060	320,084	513,737	-
51707	Parks Unanticipated Repairs	1,000,000	81,384	805,941	887,324	112,676	200,000
51713	Verdugo Park Renovations	500,000	15,281	3,700	18,981	481,019	-
51837	Deukmejian Nature Education Center	500,000	-	-	-	500,000	-
51844	Citywide Playground Equipment	250,000	-	-	-	250,000	250,000
51847	Pacific Community Center Construction	3,469,000	182,458	303,065	485,523	2,983,477	-
51872	Stengel Field Rehab Design & Construction	54,800	-	33,393	33,393	21,407	-
51873	Fremont Park Renovation	-	-	-	-	-	2,000,000
52002	Glorietta Park Lighting & Irrigation	650,000	20,917	615	21,532	628,468	-
52142	Nibley Restroom Renovation	-	-	-	-	-	250,000
52141	Lower Scholl Renovation	-	-	-	-	-	350,000
52143	Pacific Park Shade Structure	-	-	-	-	-	121,771
G51876	Riverwalk LA Outfall Bridge	975,000	10,413	211,670	222,083	752,917	-
	<b>401-601 Total</b>	<b>\$ 9,238,270</b>	<b>\$ 325,081</b>	<b>\$ 2,582,050</b>	<b>\$ 2,907,131</b>	<b>\$ 6,331,139</b>	<b>\$ 3,171,771</b>
50094	Brand Library Renovation	\$ 8,425,701	\$ 7,734	\$ 8,358,280	\$ 8,366,014	\$ 59,687	\$ -
51318	Central Library Renovation	7,948,500	5,386,543	1,700,716	7,087,259	861,241	-
51670	Montrose Branch Library	253,493	-	111,187	111,187	142,307	-
51725	Branch Libraries	774,319	30,576	358,016	388,591	385,728	200,000
	<b>401-681 Total</b>	<b>\$ 17,402,013</b>	<b>\$ 5,424,853</b>	<b>\$ 10,528,198</b>	<b>\$ 15,953,051</b>	<b>\$ 1,448,963</b>	<b>\$ 200,000</b>
	<b>Fund 401 Total</b>	<b>\$ 31,592,349</b>	<b>\$ 6,663,642</b>	<b>\$ 14,032,106</b>	<b>\$ 20,695,748</b>	<b>\$ 10,896,600</b>	<b>\$ 7,100,871</b>
<b>FUND 201 - CDBG</b>							
G617312	Homeless Housing Project-CSP	\$ 370,000	\$ -	\$ -	\$ -	\$ 370,000	\$ 79,792
G617314	Pacific Park Playground and Po	73,730	-	-	-	73,730	370,000
	<b>201-801 Total</b>	<b>\$ 443,730</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 443,730</b>	<b>\$ 449,792</b>
	<b>Fund 201 Total</b>	<b>\$ 443,730</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 443,730</b>	<b>\$ 449,792</b>
<b>FUND 216 - GRANT FUND</b>							
G51997	Fareboxes	\$ 1,282,000	\$ -	\$ -	\$ -	\$ 1,282,000	\$ -
G52037	Dial-A-Ride Vehicles	522,000	-	-	-	522,000	-
G52106	Transit Buses	-	-	-	-	-	799,096
	<b>216-180 Total</b>	<b>\$ 1,804,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,804,000</b>	<b>\$ 799,096</b>
	<b>Fund 216 Total</b>	<b>\$ 1,804,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,804,000</b>	<b>\$ 799,096</b>
<b>FUND 222 - MEASURE M LOCAL RETURN FUND</b>							
G51877	Beeline Maintenance Facility	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 711,100
	<b>222-180 Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 711,100</b>
	<b>Fund 222 Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 711,100</b>
<b>FUND 252 - PUBLIC WORKS SPECIAL GRANTS FUND</b>							
G51827	Arroyo/Verdugo Commute Mgmt. System	\$ 467,397	\$ 32,624	\$ 286,259	\$ 318,882	\$ 148,515	\$ -
G51849	Grandview/Sonora RR Crossing	2,107,000	-	2,065,552	2,065,552	41,448	-
G51864	Safe Route to School Phase 4 (Cycle 11)	461,131	(7,421)	431,335	423,915	37,216	-
	<b>252-501 Total</b>	<b>\$ 3,035,528</b>	<b>\$ 25,203</b>	<b>\$ 2,783,146</b>	<b>\$ 2,808,349</b>	<b>\$ 227,179</b>	<b>\$ -</b>
	<b>Fund 252 Total</b>	<b>\$ 3,035,528</b>	<b>\$ 25,203</b>	<b>\$ 2,783,146</b>	<b>\$ 2,808,349</b>	<b>\$ 227,179</b>	<b>\$ -</b>

**City of Glendale**  
**Capital Improvement Funds**  
*Summary of Project Budget & Expenditures*

Project	Project Description	A Overall Project/Grant Budget as of 6/30/2017	B FY 2016-17 Expenditures	C Expenditures Prior to FY 2016-17	D Life to Date Actuals Total (B+C)	E Remaining Balance as of 6/30/2017 (A-D)	F FY 2017-18 Adopted Budget
<b>FUND 254 - MEASURE R LOCAL RETURN FUND</b>							
52037	Dial-A-Ride Vehicles	\$ 175,000	\$ 3,120	\$ 5,494	\$ 8,614	\$ 166,386	\$ -
52106	Transit Buses	-	-	-	-	-	400,904
G51877	Beeline Maintenance Facility	9,025,623	46,098	122,965	169,063	8,856,560	-
	<b>254-180 Total</b>	<b>\$ 9,200,623</b>	<b>\$ 49,218</b>	<b>\$ 128,459</b>	<b>\$ 177,677</b>	<b>\$ 9,022,946</b>	<b>\$ 400,904</b>
	<b>Fund 254 Total</b>	<b>\$ 9,200,623</b>	<b>\$ 49,218</b>	<b>\$ 128,459</b>	<b>\$ 177,677</b>	<b>\$ 9,022,946</b>	<b>\$ 400,904</b>
<b>FUND 255 - MEASURE R REGIONAL FUND</b>							
G51825	Riverwalk LA River Bridge PE	\$ 600,000	\$ 1,184	\$ 553,660	\$ 554,843	\$ 45,157	\$ -
G51826	Riverwalk Outfall Bridge	876,500	30,620	240,321	270,941	605,559	-
G51849	Grandview/Sonora Railroad Crossing	4,550,000	-	4,156,961	4,156,961	393,039	-
G51909	SR134 Glendale Ave Interchange	1,585,471	956,900	185,946	1,142,846	442,625	-
G51977	I-5 N. Mitigation Signal Sync.	350,000	18,928	8,854	27,782	322,218	-
G52040	I-5 N Mitigation Project Management	150,000	268	78,848	79,116	70,884	-
G52044	Construction of Bicycle Facilities	300,000	244,283	-	244,283	55,717	-
G52066	Install Quiet Zone Pedestrian Flasher	150,000	-	-	-	150,000	-
G52134	Oceanview Blvd. Rehabilitation	1,000,000	-	-	-	1,000,000	-
G52145	Pennsylvania Ave Traffic Signal Improvement	-	-	-	-	-	400,000
G52146	Bicycle Facilities Phase 2	-	-	-	-	-	165,000
G52147	Doran Street Traffic Signal Mod/Ins. & Roadway	-	-	-	-	-	1,200,000
	<b>255-501 Total</b>	<b>\$ 9,561,971</b>	<b>\$ 1,252,184</b>	<b>\$ 5,224,589</b>	<b>\$ 6,476,772</b>	<b>\$ 3,085,199</b>	<b>\$ 1,765,000</b>
	<b>Fund 255 Total</b>	<b>\$ 9,561,971</b>	<b>\$ 1,252,184</b>	<b>\$ 5,224,589</b>	<b>\$ 6,476,772</b>	<b>\$ 3,085,199</b>	<b>\$ 1,765,000</b>
<b>FUND 256 - TRANSIT PROP A LOCAL RETURN FUND</b>							
51587	Bus Benches and Shelters	\$ 132,000	\$ -	\$ -	\$ -	\$ 132,000	\$ -
51997	Fareboxes	166,000	-	-	-	166,000	-
G51877	Beeline Maintenance Facility	3,376,000	-	-	-	3,376,000	-
	<b>256-180 Total</b>	<b>\$ 3,674,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,674,000</b>	<b>\$ -</b>
	<b>Fund 256 Total</b>	<b>\$ 3,674,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,674,000</b>	<b>\$ -</b>
<b>FUND 257 - TRANSIT PROP C LOCAL RETURN FUND</b>							
51950	Refurb of Glendale Transport C (Train Station)	\$ 500,000	\$ 99,364	\$ 94,600	\$ 193,964	\$ 306,036	\$ -
52128	Bus Stop Improvements	91,733	-	-	-	91,733	50,000
	<b>257-180 Total</b>	<b>\$ 591,733</b>	<b>\$ 99,364</b>	<b>\$ 94,600</b>	<b>\$ 193,964</b>	<b>\$ 397,769</b>	<b>\$ 50,000</b>
	<b>Fund 257 Total</b>	<b>\$ 591,733</b>	<b>\$ 99,364</b>	<b>\$ 94,600</b>	<b>\$ 193,964</b>	<b>\$ 397,769</b>	<b>\$ 50,000</b>
<b>FUND 402 - GAS TAX FUND</b>							
51500	Street Resurfacing Program	\$ 22,003,434	\$ 691,496	\$ 20,448,984	\$ 21,140,480	\$ 862,954	\$ 975,000
51501	Gutter Construction Program	12,715,515	76,125	12,272,389	12,348,513	367,002	400,000
51502	Street Reconstruction Program	12,120,780	60,692	11,861,865	11,922,557	198,223	400,000
51887	Street Tree Maintenance	2,220,000	610,000	1,573,568	2,183,568	36,432	610,000
51888	Sidewalk Maintenance Program	3,150,000	101,558	2,525,994	2,627,552	522,448	200,000
51889	Slurry Seal Maintenance Program	1,330,000	211,707	939,039	1,150,746	179,254	300,000
51966	Pennsylvania Rehab (City)	106,300	40,493	46,479	86,972	19,328	-
51981	Glendale Narrows Riverwalk Phase 2	100,000	-	-	-	100,000	-
51984	Doran St & Adjacent Streets Rehabilitation	150,000	220	120,591	120,812	29,189	-
51985	Oceanview Blvd Rehabilitation	200,000	3,906	171,871	175,777	24,223	-
51986	Verdugo Blvd Rehabilitation	50,000	1,113	6,976	8,089	41,911	-
51995	Green Streets Demonstration Project	1,334,146	942,453	123,145	1,065,598	268,548	-
52044	Bicycle Facilities and Pedestrian	690,052	572,307	-	572,307	117,745	-
52083	Traffic Signal Installations/Modification	254,000	165,772	-	165,772	88,228	150,000
52112	Kenneth Road Rehabilitation	-	-	-	-	-	500,000
52113	Riverside Dr. & Western Ave. Rehabilitation	-	-	-	-	-	600,000
	<b>402-501 Total</b>	<b>\$ 56,424,227</b>	<b>\$ 3,477,840</b>	<b>\$ 50,090,903</b>	<b>\$ 53,568,743</b>	<b>\$ 2,855,484</b>	<b>\$ 4,135,000</b>
	<b>Fund 402 Total</b>	<b>\$ 56,424,227</b>	<b>\$ 3,477,840</b>	<b>\$ 50,090,903</b>	<b>\$ 53,568,743</b>	<b>\$ 2,855,484</b>	<b>\$ 4,135,000</b>
<b>FUND 405 - DEVELOPMENT IMPACT FEES FUND</b>							
51669	GHS Tennis Court Renovation	\$ 350,000	\$ -	\$ 5,788	\$ 5,788	\$ 344,212	\$ -
51833	Planning and Design Studies	400,302	49,709	210,113	259,823	140,479	-
51834	Sports Complex Batting Cage	400,000	-	21,001	21,001	378,999	-
51836	Pedestrian Paseo from Central	100,000	-	-	-	100,000	-
51837	Deukmejian Nature Education Center	2,500,000	370,879	154,616	525,495	1,974,505	-
51839	Mid City Park Development Master Plan	100,000	-	21,504	21,504	78,496	-
51841	Outdoor Fitness Equipment	110,000	-	28,015	28,015	81,985	-
51873	Fremont Park Renovation Design	4,150,000	800,766	38,188	838,954	3,311,046	-
51886	Riverwalk LA Outfall Bridge	639,859	-	-	-	639,859	-
51892	Central Park Plaza	2,150,000	3,870	-	3,870	2,146,130	-
52020	Verdugo Park North Community Building	2,000,000	23,390	566	23,956	1,976,044	-
52031	Fitness in the Park	40,000	-	-	-	40,000	-
52051	Wilson Mini-Park Restroom	265,000	245,156	3,253	248,409	16,591	-
52077	Wilson Middle School Multi-Use Field	5,050,000	13,295	-	13,295	5,036,705	-
52078	Verdugo Park All Inclusive Playground	825,000	-	-	-	825,000	-

**City of Glendale**  
**Capital Improvement Funds**  
*Summary of Project Budget & Expenditures*

Project	Project Description	A Overall Project/Grant Budget as of 6/30/2017	B FY 2016-17 Expenditures	C Expenditures Prior to FY 2016-17	D Life to Date Actuals Total (B+C)	E Remaining Balance as of 6/30/2017 (A-D)	F FY 2017-18 Adopted Budget
52079	Maple Park All Inclusive Playground	825,000	15,782	-	15,782	809,218	-
52087	Carr Park Outdoor Fitness Center	65,000	-	-	-	65,000	-
52105	Cerritos Elementary Multi-Purpose	3,439,200	4,835	-	4,835	3,434,365	-
	<b>405-601 Total</b>	<b>\$ 23,409,361</b>	<b>\$ 1,527,681</b>	<b>\$ 483,044</b>	<b>\$ 2,010,725</b>	<b>\$ 21,398,636</b>	<b>\$ -</b>
	<b>Fund 405 Total</b>	<b>\$ 23,409,361</b>	<b>\$ 1,527,681</b>	<b>\$ 483,044</b>	<b>\$ 2,010,725</b>	<b>\$ 21,398,636</b>	<b>\$ -</b>
<b>FUND 407 - LIBRARY MITIGATION FEE FUND</b>							
51318	Central Library Renovation	\$ 2,351,121	\$ 608,608	\$ 2,295	\$ 610,903	\$ 1,740,218	\$ 250,000
	<b>407-681 Total</b>	<b>\$ 2,351,121</b>	<b>\$ 608,608</b>	<b>\$ 2,295</b>	<b>\$ 610,903</b>	<b>\$ 1,740,218</b>	<b>\$ 250,000</b>
	<b>Fund 407 Total</b>	<b>\$ 2,351,121</b>	<b>\$ 608,608</b>	<b>\$ 2,295</b>	<b>\$ 610,903</b>	<b>\$ 1,740,218</b>	<b>\$ 250,000</b>
<b>FUND 409 - CIP REIMBURSEMENT FUND</b>							
G51877	Beeline Maintenance Facility	\$ 6,191,000	\$ 120,542	\$ 408,917	\$ 529,459	\$ 5,661,541	\$ 1,556,400
	<b>409-180 Total</b>	<b>\$ 6,191,000</b>	<b>\$ 120,542</b>	<b>\$ 408,917</b>	<b>\$ 529,459</b>	<b>\$ 5,661,541</b>	<b>\$ 1,556,400</b>
G51905	Verdugo/Honolulu/Montrose Modification	\$ 373,950.00	-	\$ 308,163.46	\$ 308,163.46	\$ 65,786.54	\$ -
G51966	Pennsylvania Ave Rehabilitation (County)	166,300	25,155	44,497	69,652	96,648	-
G51969	GLN Green Street Demonstration	997,900	745,589	102,647	848,236	149,664	-
G51970	Safe Route to School Phase 3	969,900	1,705	76,073	77,777	892,123	-
G52038	Hoover Toll Keppel & Chevy Chase (SRTS)	126,000	93,129	31,552	124,681	1,319	-
G52049	Burbank-Glendale Traffic System Coordination	601,944	48,114	38,144	86,258	515,686	-
G52098	Glendale Sub-Regional Traffic Management	-	-	-	-	-	521,550
G52123	Los Feliz Entryway Improvement	-	-	-	-	-	45,000
	<b>409-501 Total</b>	<b>\$ 3,235,994</b>	<b>\$ 913,692</b>	<b>\$ 601,076</b>	<b>\$ 1,514,769</b>	<b>\$ 1,721,225</b>	<b>\$ 566,550</b>
G52031	Fitness in the Park	155,000	-	-	-	155,000	-
	<b>409-601 Total</b>	<b>\$ 155,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 155,000</b>	<b>\$ -</b>
	<b>Fund 409 Total</b>	<b>\$ 9,581,994</b>	<b>\$ 1,034,234</b>	<b>\$ 1,009,993</b>	<b>\$ 2,044,227</b>	<b>\$ 7,537,767</b>	<b>\$ 2,122,950</b>
<b>FUND 410 - SAN FERNANDO CORRIDOR TAX SHARE FUND</b>							
52127	Flower Street Improvement & Widening	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400,000
	<b>410-230 Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 400,000</b>
	<b>Fund 410 Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 400,000</b>
<b>FUND 501 - RECREATION FUND</b>							
51844	Citywide Playground Equipment	\$ 150,000	\$ -	\$ 13,119	\$ 13,119	\$ 136,881	\$ -
51875	Civic Auditorium Exterior Painting	369,500	185,371	68,497	253,868	115,632	-
51955	Ballfield Renovation Program	100,000	47,145	29,948	77,093	22,907	-
52019	Upper Scholl Canyon Renovation	650,000	57,263	2,538	59,801	590,199	-
52020	Verdugo Park North Community Building	500,000	619	476	1,095	498,905	-
52023	Sports Complex Concession Renovation	500,000	977	511	1,488	498,512	-
52144	Replace Splash Pad at Pacific Park	-	-	-	-	-	364,000
	<b>501-601 Total</b>	<b>\$ 2,269,500</b>	<b>\$ 291,375</b>	<b>\$ 115,090</b>	<b>\$ 406,465</b>	<b>\$ 1,863,035</b>	<b>\$ 364,000</b>
	<b>Fund 501 Total</b>	<b>\$ 2,269,500</b>	<b>\$ 291,375</b>	<b>\$ 115,090</b>	<b>\$ 406,465</b>	<b>\$ 1,863,035</b>	<b>\$ 364,000</b>
<b>FUND 510 - HAZARDOUS DISPOSAL FUND</b>							
52133	HHW Ventilation System Replacement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,000
	<b>510-401 Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 35,000</b>
	<b>Fund 510 Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 35,000</b>
<b>FUND 520 - PARKING FUND</b>							
51508	Parking Lot Resurfacing	\$ 400,000	\$ 29,379	\$ 333,114	\$ 362,494	\$ 37,506	\$ -
51584	Exchange Parking Structure Improvements	950,000	15,977	877,515	893,491	56,509	-
51884	Parking Lot & Meter Improvements	300,000	184,522	115,220	299,742	258	300,000
51951	Metro Advanced Wayfind & Guidance	208,208	85,955	27,005	112,960	95,248	-
52071	Downtown Parking Improvements	200,000	-	-	-	200,000	200,000
52072	Parking Structure Improvement Project	300,000	2,074	-	2,074	297,926	300,000
G51951	Metro Advanced Wayfind & Guidance	485,818	183,715	60,081	243,796	242,022	-
	<b>520-501 Total</b>	<b>\$ 2,844,026</b>	<b>\$ 501,622</b>	<b>\$ 1,412,935</b>	<b>\$ 1,914,557</b>	<b>\$ 929,469</b>	<b>\$ 800,000</b>
	<b>Fund 520 Total</b>	<b>\$ 2,844,026</b>	<b>\$ 501,622</b>	<b>\$ 1,412,935</b>	<b>\$ 1,914,557</b>	<b>\$ 929,469</b>	<b>\$ 800,000</b>
<b>FUND 525 - SEWER FUND</b>							
51494	Corrugated Metal Pipe Replacement Project	\$ 862,000	\$ 21,785	\$ 310,776	\$ 332,561	\$ 529,439	\$ 100,000
51510	Sewer Reconstruction Program	6,915,120	247,562	5,762,867	6,010,429	904,691	150,000
51511	Wastewater Capacity Improvement	4,712,175	42,179	3,979,943	4,022,121	690,054	150,000
51632	Stormwater Pollutant Treatment	2,500,000	-	-	-	2,500,000	-
51673	Hyperion Wastewater System	23,753,384	2,899,071	14,157,042	17,056,113	6,697,271	4,000,000
51674	LA-Glendale Water Reclamation Plant	37,500,000	3,863,077	11,615,675	15,478,752	22,021,248	5,500,000
51686	Emergency Sewer and SD Repair Program	1,925,000	43,738	540,731	584,469	1,340,531	-
51772	San Fernando & Highland Storm Drain	675,000	43,575	455,274	498,849	176,151	-
51801	Chevy Chase Sewer Diversion	23,088,405	8,971,666	4,471,785	13,443,451	9,644,954	-
51953	Sludge and Debris Drying Facility	50,000	-	4,916	4,916	45,084	-
51982	PW Yard Recycled Water Main Ex	365,200	-	-	-	365,200	-



**City of Glendale**  
**Capital Improvement Funds**  
*Summary of Project Budget & Expenditures*

Project	Project Description	A	B	C	D	E	F
		Overall Project/Grant Budget as of 6/30/2017	FY 2016-17 Expenditures	Expenditures Prior to FY 2016-17	Life to Date Actuals Total (B+C)	Remaining Balance as of 6/30/2017 (A-D)	FY 2017-18 Adopted Budget
51988	Brand Storm Water Lift Station	115,000	-	-	-	115,000	-
52073	Wastewater Shop Tennant Improvement	50,000	-	-	-	50,000	-
52109	Bioswale Construction	-	-	-	-	-	100,000
<b>525-501 Total</b>		<b>\$ 102,511,284</b>	<b>\$ 16,132,652</b>	<b>\$ 41,299,008</b>	<b>\$ 57,431,660</b>	<b>\$ 45,079,623</b>	<b>\$ 10,000,000</b>
<b>Fund 525 Total</b>		<b>\$ 102,511,284</b>	<b>\$ 16,132,652</b>	<b>\$ 41,299,008</b>	<b>\$ 57,431,660</b>	<b>\$ 45,079,623</b>	<b>\$ 10,000,000</b>
<b>FUND 530 - REFUSE DISPOSAL FUND</b>							
51774	Scholl Canyon Landfill Expansion Environmental Study	\$ 1,020,000	\$ 27,754	\$ 402,399	\$ 430,153	\$ 589,847	\$ -
52028	Beverage Container Recycling	133,500	36,619	-	36,619	96,881	-
52070	Automated Container and Refuse	350,000	-	-	-	350,000	350,000
G52028	Beverage Container Recycling (Grant)	345,301	71,184	50,414	121,598	223,703	-
G52074	Annual Cal-Recycle Grant	52,000	2,564	-	2,564	49,436	50,000
<b>530-501 Total</b>		<b>\$ 1,900,801</b>	<b>\$ 138,120</b>	<b>\$ 452,813</b>	<b>\$ 590,934</b>	<b>\$ 1,309,867</b>	<b>\$ 400,000</b>
<b>Fund 530 Total</b>		<b>\$ 1,900,801</b>	<b>\$ 138,120</b>	<b>\$ 452,813</b>	<b>\$ 590,934</b>	<b>\$ 1,309,867</b>	<b>\$ 400,000</b>
<b>FUND 583 - ELECTRIC DEPRECIATION FUND**</b>							
11597	General Plant Allocation	\$ 3,691,543	\$ 39,535	\$ 1,618,569	\$ 1,658,104	\$ 2,033,439	\$ -
13748	Grayson Repower	12,729,420	4,145,807	2,514,017	6,659,824	6,069,597	-
14237	Howard Roofing Replacement	150,203	114,874	342	115,216	34,987	-
14359	AMI SG DMS-OMS System Integration	1,062,990	17,390	912,990	930,380	132,610	-
14377	Electric Vehicle Program	402,757	40,824	35,676	76,500	326,257	-
14488	AMI Modernization IT Support	1,071,644	380,844	321,167	702,011	369,632	-
14701	Grandview Substation	16,684,415	893,134	14,779,757	15,672,891	1,011,524	-
14824	Conservation Voltage Reduction	257,207	43,712	107,207	150,920	106,288	-
14826	E-Care Upgrade	187,000	-	-	-	187,000	-
14833	Meter Data Analytics	103,653	-	75,907	75,907	27,746	-
14894	IVR Upgrade	89,580	-	42,825	42,825	46,756	-
30012	Administration Capital Outlay	-	-	-	-	-	112,320
30013	General Plant Capital Outlay	1,092,000	224,068	292,827	516,895	575,105	177,000
30014	Electric Capital Outlay	987,500	177,636	14,464	192,100	795,400	1,811,000
30019	Repairs to Unit 8A & 8BC	3,947,956	1,671,346	1,269,724	2,941,070	1,006,887	-
30021	Overhaul Reserve Gas Turbine	1,846,792	604	946,792	947,396	899,396	-
30024	GIS Web Viewer	130,000	63,547	-	63,547	66,453	-
30025	Capitalized Interest	2,136,000	-	-	-	2,136,000	2,136,000
30026	Installation of Streetlights	109,938	-	105,094	105,094	4,844	-
30027	Streetlight Electric Services	225,249	89,704	82,284	171,987	53,262	-
30029	Feeder Conversion at Bel Aire	514,921	187,690	269,531	457,221	57,700	-
30030	Meter Purchases	300,000	140,587	149,192	289,779	10,221	-
30031	Transformer Purchases	350,000	94,865	76,641	171,505	178,495	-
30034	Deteriorated Pole Replacements	1,059,950	386,919	504,506	891,425	168,525	-
30035	Electric Vault Replacements	683,992	282,492	182,906	465,398	218,594	-
30036	Cable Replacements	1,244,279	519,505	508,337	1,027,842	216,437	-
30037	Feeder Refusing	150,767	45,803	90,767	136,570	14,197	-
30038	Emergency System Improvement	808,339	550	-	550	807,789	-
30039	Kellog/Grandview/Western Transmission	326,867	41,268	258,994	300,262	26,605	-
30040	Reclosers	701,874	125,110	569,151	694,260	7,614	-
30041	Unit 4 Boiler Retube	4,620,440	223,120	4,137,589	4,360,709	259,731	-
30059	Capitalized Interest/Emergency Repairs	1,143,300	-	-	-	1,143,300	750,000
30063	Perkins Water Feature Renovation	-	-	-	-	-	304,000
30066	Glen/Grandview South Reconstruction	342,582	228,560	-	228,560	114,022	-
30067	Perkins Tenant Improvements	-	-	-	-	-	995,000
30072	Fiber Plan Implementation	1,709,620	14,115	-	14,115	1,695,505	-
30073	Capacity Bank Conversion	1,387,148	-	-	-	1,387,148	-
30074	ICCP & SCADA Monitoring	294,152	-	-	-	294,152	-
30075	ICON (SCADA Communication)	297,328	-	-	-	297,328	-
30076	Feeder Conversion at Tropico Substation	1,946,330	80,823	-	80,823	1,865,507	-
30082	Unit 9 Modifications	1,485,895	97	-	97	1,485,798	-
30096	Unit 3 Boiler Plug Repairs	106,700	-	-	-	106,700	-
31003	Howard Substation	-	-	-	-	-	200,000
<b>583 Total</b>		<b>\$ 66,380,332</b>	<b>\$ 10,274,530</b>	<b>\$ 29,867,255</b>	<b>\$ 40,141,785</b>	<b>\$ 26,238,546</b>	<b>\$ 6,485,320</b>
<b>Fund 583 Total</b>		<b>\$ 66,380,332</b>	<b>\$ 10,274,530</b>	<b>\$ 29,867,255</b>	<b>\$ 40,141,785</b>	<b>\$ 26,238,546</b>	<b>\$ 6,485,320</b>
<b>FUND 585 - ELECTRIC CUSTOMER PAID CAPITAL FUND**</b>							
VARIOUS	Customer Paid Capital Projects*	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,819,781
<b>585 Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,819,781</b>
<b>Fund 585 Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,819,781</b>

**City of Glendale**  
**Capital Improvement Funds**  
*Summary of Project Budget & Expenditures*

Project	Project Description	A Overall Project/Grant Budget as of 6/30/2017	B FY 2016-17 Expenditures	C Expenditures Prior to FY 2016-17	D Life to Date Actuals Total (B+C)	E Remaining Balance as of 6/30/2017 (A-D)	F FY 2017-18 Adopted Budget
<b>FUND 593 - WATER DEPRECIATION FUND**</b>							
11607	WF General Plant Allocation	\$ 1,857,913	\$ 21,288	\$ 766,107	\$ 787,395	\$ 1,070,518	\$ -
11720	Transportation Equipment	203,000	27,485	161,642	189,127	13,873	-
12006	Superfund Glen Treatment Plant	279,500	11,437	260,804	272,241	7,259	25,000
14708	Western Pump Station Replacement	975,143	47,116	63,739	110,855	864,287	85,000
14712	AMI Modernization	283,686	34,030	33,301	67,331	216,355	165,000
14735	Slope Repair Verdugo	361,411	74,384	2,521	76,905	284,505	-
14796	GPPS Beaudry Hammer Issue	2,342,183	231,656	2,027,480	2,259,136	83,047	-
14856	Glorietta Well 6 Rehab	564,970	222,381	25,410	247,791	317,179	-
30002	Rossmoyne 1666 Tank Rehab	151,782	24,666	-	24,666	127,116	-
30006	Valve Replacement	1,140,196	178,647	767,216	945,863	194,333	100,000
30007	Valve Installation	570,058	106,183	320,108	426,290	143,767	-
30008	Glendale Recycled Water	152,971	203	55,384	55,587	97,384	-
30009	Grandview Recycled Water	156,619	-	146,137	146,137	10,482	-
30012	Admin Capital Outlay	-	-	-	-	-	31,680
30015	Gen Plant Capital Outlay	238,000	95,069	-	95,069	142,931	260,000
30042	Capitalized Interest	609,500	-	-	-	609,500	635,000
30043	Recycled Services/Meters	52,945	-	-	-	52,945	-
30045	Grandview RW Tank Rehab	300,690	-	-	-	300,690	-
30047	Fern Lane RW Tank Rehab	262,794	17,230	-	17,230	245,564	-
30048	Potable Service & Meters	106,042	55,974	41,701	97,675	8,367	-
30049	Potable Hydrants	166,137	20,936	16,120	37,057	129,080	-
30051	Dunsmore Tank Rehab	203,400	-	-	-	203,400	-
30052	Slope Repairs at Various Locations	1,303,964	143,552	4,491	148,043	1,155,921	-
30053	Grandview Pump Station	111,491	574	2,248	2,821	108,670	-
30055	Glenoaks 968 Pump Replace	202,720	166	-	166	202,554	-
30060	Cap Recycled Hydrants	52,945	-	-	-	52,945	-
30063	Perkins Water Feature Renovation	-	-	-	-	-	86,000
30067	Perkins Tennant Improvements	-	-	-	-	-	281,000
30068	Rez Roof Replacement	75,000	62,121	-	62,121	12,879	-
30069	Hoover, Toll & Keppel Recycled Water Main	2,932,341	281,503	33,406	314,909	2,617,432	-
30085	Pump Replacement Program	50,000	-	-	-	50,000	-
30087	Sample Station Installation	146,640	29,712	-	29,712	116,928	-
30088	Sodium Hypochlorite Feed Station	460,296	60,795	-	60,795	399,501	-
30092	Potable Water Tank Rehab	199,140	864	-	864	198,276	200,000
30094	Surge Tank Rehab Program	354,160	54,992	-	54,992	299,168	-
30095	Pipeline Mgmt. Program	100,000	16,806	-	16,806	83,194	100,000
31000	Pumping Unit Efficiency Program	-	-	-	-	-	65,000
31001	Glendale Heights Tank Replacement	-	-	-	-	-	800,000
31002	Glorietta Well Replacement	-	-	-	-	-	150,000
<b>593 Total</b>		<b>\$ 16,967,637</b>	<b>\$ 1,819,769</b>	<b>\$ 4,727,816</b>	<b>\$ 6,547,584</b>	<b>\$ 10,420,052</b>	<b>\$ 2,983,680</b>
<b>Fund 593 Total</b>		<b>\$ 16,967,637</b>	<b>\$ 1,819,769</b>	<b>\$ 4,727,816</b>	<b>\$ 6,547,584</b>	<b>\$ 10,420,052</b>	<b>\$ 2,983,680</b>
<b>FUND 595 - WATER CUSTOMER PAID CAPITAL FUND**</b>							
VARIOUS	Customer Paid Capital Projects*	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,471,000
<b>595 Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,471,000</b>
<b>Fund 595 Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,471,000</b>
<b>FUND 601 - FLEET MANAGEMENT FUND</b>							
52110	In-Ground Vehicle Lift Replacement	-	-	-	-	-	225,000
52111	Fuel Management Key Card Reader Kiosk	-	-	-	-	-	210,000
<b>601-501 Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 435,000</b>
<b>Fund 601 Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 435,000</b>
<b>FUND 603 - ISD INFRASTRUCTURE FUND</b>							
51819	Maple Park Fiber Project	\$ 138,249	\$ 5,469	\$ 130,549	\$ 136,018	\$ 2,231	\$ -
51850	Police Accelerated User Device	1,398,190	25,166	865,148	890,315	507,875	-
51891	Replace Building Wiring	871,628	25,806	826,852	852,658	18,969	-
51942	Public Kiosk and Digital Signage	9,000	-	-	-	9,000	-
52013	PW Yard, IWM, VJC VOIP	105,000	86,817	6,458	93,274	11,726	-
52014	Disaster Recovery Site	250,000	53,908	-	53,908	196,092	250,000
52016	Security Projects	100,000	-	49,749	49,749	50,251	-
52035	Copier Replacement	391,386	(117)	391,159	391,043	343	120,000
52058	Veeam Availability Suite Enter	58,400	57,457	-	57,457	943	-
52062	Copper and Fiber Optic Cabling	-	-	-	-	-	12,500
52149	COBAN Mobile Digital Computers	94,762	-	-	-	94,762	-
<b>603-171 Total</b>		<b>\$ 3,416,615</b>	<b>\$ 254,507</b>	<b>\$ 2,269,915</b>	<b>\$ 2,524,422</b>	<b>\$ 892,192</b>	<b>\$ 382,500</b>
<b>Fund 603 Total</b>		<b>\$ 3,416,615</b>	<b>\$ 254,507</b>	<b>\$ 2,269,915</b>	<b>\$ 2,524,422</b>	<b>\$ 892,192</b>	<b>\$ 382,500</b>

**City of Glendale**  
**Capital Improvement Funds**  
*Summary of Project Budget & Expenditures*

Project	Project Description	A Overall Project/Grant Budget as of 6/30/2017	B FY 2016-17 Expenditures	C Expenditures Prior to FY 2016-17	D Life to Date Actuals Total (B+C)	E Remaining Balance as of 6/30/2017 (A-D)	F FY 2017-18 Adopted Budget
<b>FUND 604 - ISD APPLICATIONS FUND</b>							
51802	Police CAD RMS	\$ 1,438,680	\$ -	\$ 257,950	\$ 257,950	\$ 1,180,730	\$ -
51916	CSI-CUPA Phase II Module	21,600	-	-	-	21,600	-
51918	Check Endorsement Machine	12,000	-	-	-	12,000	-
51919	CSI-eGov Module	134,400	-	129,860	129,860	4,540	50,000
51920	CSI Server Replacement	40,000	-	-	-	40,000	-
51921	CSI-Code Enforcement Building	22,200	15,540	-	15,540	6,660	-
51923	CSI-Enhancements to Department	50,000	8,400	19,050	27,450	22,550	50,000
51924	CSI-Public Works Module	177,000	-	-	-	177,000	-
51925	Phoenix Web System (Fuel Mgmt.)	15,000	-	-	-	15,000	-
51926	City Works Work Order Module	200,000	-	-	-	200,000	-
51927	Cityworks Server Replacement	40,000	-	-	-	40,000	-
51932	Legal Request System	56,100	-	-	-	56,100	-
51933	Legal Request System-Server	20,000	-	-	-	20,000	-
51935	Unanticipated Applications Cos	100,000	-	-	-	100,000	-
51936	Crossroads Mobile Ticketing	97,569	-	73,121	73,121	24,448	175,000
51937	Advance (Two) Factor Authentic	30,000	-	-	-	30,000	-
51938	Tiburon Enhancements (GIS Cad)	300,000	-	-	-	300,000	-
51991	ERP System Implementation	8,152,486	1,569,684	1,771,967	3,341,652	4,810,834	-
52004	CSI - VMP (Mobile Inspection)	25,530	-	-	-	25,530	-
52005	CSI - CUPA Mobile	28,290	-	-	-	28,290	-
52006	CSI Annual Inspections	22,540	-	-	-	22,540	-
52007	GIS Master Plan	75,000	-	-	-	75,000	-
52008	Oracle To SQL Conversion	100,000	-	-	-	100,000	-
52009	FSR and CSR Replacement	75,000	-	-	-	75,000	-
52047	FileNet Upgrade	189,300	121,550	63,000	184,550	4,750	-
52052	CSP - CDBG Social Service Mobile Friendly Site	10,000	-	-	-	10,000	-
52118	GIS/Geocortex Mapping Solution	-	-	-	-	-	50,000
52119	Additional Digsmap Licenses	-	-	-	-	-	100,000
52120	Agenda Management System for City Clerk	-	-	-	-	-	150,000
52121	Expansion of Cameras on PD Facilities	-	-	-	-	-	100,000
52122	Faster Mobile Solution-Fleet Management	-	-	-	-	-	100,000
52129	CSI Replacement	-	-	-	-	-	3,400,000
G51859	Cal/EPA Grant for CERS Software	49,074	-	46,000	46,000	3,074	-
	<b>604-171 Total</b>	<b>\$ 11,481,769</b>	<b>\$ 1,715,174</b>	<b>\$ 2,360,948</b>	<b>\$ 4,076,123</b>	<b>\$ 7,405,646</b>	<b>\$ 4,175,000</b>
	<b>Fund 604 Total</b>	<b>\$ 11,481,769</b>	<b>\$ 1,715,174</b>	<b>\$ 2,360,948</b>	<b>\$ 4,076,123</b>	<b>\$ 7,405,646</b>	<b>\$ 4,175,000</b>
<b>FUND 607 - BUILDING MAINTENANCE FUND</b>							
52135	Sub-Regional Traffic Management Center	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000
52136	Roofing System Restoration	-	-	-	-	-	250,000
52137	MSB Exterior Refurbishment	-	-	-	-	-	375,000
52138	FS 28 Generator Replacement	-	-	-	-	-	50,000
52139	FS 27 Security Gate Installation	-	-	-	-	-	17,000
	<b>607-501 Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 742,000</b>
	<b>Fund 607 Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 742,000</b>
<b>FUND 660 - ISD WIRELESS FUND</b>							
51922	IPADS-CDD	\$ 13,712	\$ 7,760	\$ -	\$ 7,760	\$ 5,952	\$ -
51939	Radio Site Battery Replacement	123,100	-	-	-	123,100	-
52017	Motorola Project - Mount Thom	133,544	-	-	-	133,544	-
52117	Supporting CellQ1 Battery Moni	-	-	-	-	-	193,413
G52027	UASI FY14	1,000,000	994,532	-	994,532	5,468	-
	<b>660-171 Total</b>	<b>\$ 1,270,356</b>	<b>\$ 1,002,292</b>	<b>\$ -</b>	<b>\$ 1,002,292</b>	<b>\$ 268,064</b>	<b>\$ 193,413</b>
	<b>Fund 660 Total</b>	<b>\$ 1,270,356</b>	<b>\$ 1,002,292</b>	<b>\$ -</b>	<b>\$ 1,002,292</b>	<b>\$ 268,064</b>	<b>\$ 193,413</b>
	<b>GRAND TOTAL</b>	<b>\$ 361,812,955</b>	<b>\$ 46,868,015</b>	<b>\$ 156,354,916</b>	<b>\$ 203,222,931</b>	<b>\$ 158,590,024</b>	<b>\$ 48,471,407</b>

Notes:

\*The Prior Years Appropriations project balance is not reflected on this summary.

\*\*New Fund number effective FY 2017-18.

# CITY OF GLENDALE

## CAPITAL IMPROVEMENT PROGRAM

### SUMMARY OF CIP FUNDS APPROPRIATIONS & FUNDING SOURCES

The following section provides a summary, the listing of all the FY 2017-18 project appropriation, and the funding sources of the General Fund Capital Improvement Fund (Fund 401), the State Gas Tax Fund (Fund 402), the Scholl Canyon Landfill Post-Closure Fund (Fund 403), the Parks Mitigation Fee Fund (Fund 405), the Library Mitigation Fee Fund (Fund 407), the Parks Quimby Fee Fund (Fund 408), the CIP Reimbursement Fund (Fund 409), and the San Fernando Corridor Tax Share Fund (Fund 410).

#### **General Fund CIP (401)**

The FY 2017-18 General Fund CIP (Fund 401) includes \$9.1 million of new appropriations for the following projects:

- Fremont Park Renovation - \$2,000,000 (*Community Services & Parks*)
- Transfer to Landfill Post Closure Fund - \$2,000,000 (*Non-Departmental*)
- Street Improvements - \$1,300,000 (*Public Works*)
- Illuminated Street Name Sign Replacement (LED)- \$700,000 (*Public Works*)
- Fire Station 29 Reconstruction - \$500,000 (*Fire*)
- Jail Security System Video & Touchscreen Upgrade - \$450,000 (*Police*)
- Lower Scholl Renovation - \$350,000 (*Community Services & Parks*)
- Citywide Playground Equipment - \$250,000 (*Community Services & Parks*)
- Nibley Restroom Renovation - \$250,000 (*Community Services & Parks*)
- Parks Unanticipated Repairs - \$200,000 (*Community Services & Parks*)
- Branch Libraries - \$200,000 (*Library, Arts & Culture*)
- Signal Power Backup System- \$184,000 (*Public Works*)
- Glendale Sub-Regional Traffic Management Center - \$174,000 (*Public Works*)
- Project Management Staff - \$133,100 (*Public Works*)
- ADA Facility Modification - \$125,000 (*Public Works*)
- Pacific Park Shade Structure - \$121,771 (*Community Services & Parks*)
- Replacement of FS 21 Compressor - \$73,000 (*Fire*)
- Fire Station 28 Reconstruction - \$50,000 (*Fire*)
- Fire Station 26 Reconstruction - \$40,000 (*Fire*)

The main revenue sources for the General Fund CIP (Fund 401) come from the Scholl Canyon Royalty Fee, and the 1.75% sales tax transferred from the General Fund. The schedule on the next page provides a summary of the General Fund Capital Improvement Program and projected ending fund balances ending June 30.

### CAPITAL IMPROVEMENT PROJECT HIGHLIGHTS AND OPERATIONAL IMPACTS

This section provides project descriptions and operational impact assessments for capital improvement projects within all funds citywide. The schedule on the following pages lists the project, the project description, the adopted FY 2017-18 budgeted amounts for those projects that have new appropriation, and identifies if the project has impact upon operational costs. Operational impacts are costs associated with additional personnel, additional maintenance costs, or additional utility costs.

# CITY OF GLENDALE CAPITAL IMPROVEMENT PROGRAM

## CITY OF GLENDALE GENERAL FUND CAPITAL IMPROVEMENT PROGRAM - FUND 401 (in Thousands)

	FY 16-17 Adopted	FY 16-17 Est. Actuals	FY 17-18 Adopted	FY 18-19 Projected	FY 19-20 Projected	FY 20-21 Projected	FY 21-22 Projected	Future Years FY 23-27	Estimated Totals 2017-27
<b>Capital Improvement Fund (401) - Recurring Resources</b>									
Sales Tax	\$ 583	\$ 583	\$ 718	\$ 859	\$ 898	\$ 935	\$ 981	\$ 4,905	\$ 9,879
Transfer for Street Improvements and Fremont Park Renovation	1,000	4,000	-	-	-	-	-	-	4,000
Scholl Canyon Royalty Fee	3,956	5,000	5,500	5,610	5,722	5,837	5,953	29,765	63,387
<b>TOTAL RECURRING RESOURCES</b>	<b>\$ 5,539</b>	<b>\$ 9,583</b>	<b>\$ 6,218</b>	<b>\$ 6,469</b>	<b>\$ 6,620</b>	<b>\$ 6,772</b>	<b>\$ 6,934</b>	<b>\$ 34,670</b>	<b>\$ 77,266</b>
<b>Capital Improvement Fund (401) - Non-Recurring Resources</b>									
Unspent Grant	\$ -	\$ 755	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 755
Grant Receivables	-	2,117	-	-	-	-	-	-	2,117
Other Grant Revenue	1,123	491	-	-	-	-	-	-	491
<b>TOTAL ALL RESOURCES</b>	<b>\$ 6,662</b>	<b>\$ 12,946</b>	<b>\$ 6,218</b>	<b>\$ 6,469</b>	<b>\$ 6,620</b>	<b>\$ 6,772</b>	<b>\$ 6,934</b>	<b>\$ 34,670</b>	<b>\$ 80,629</b>
<b>Capital Improvement Fund (401) - Expenditures &amp; Transfers</b>									
Capital Project Expenditures	\$ 4,680	\$ 16,797	\$ 6,968	\$ 4,665	\$ 4,171	\$ 4,177	\$ 2,183	\$ 4,446	\$ 43,407
Capital Project Expenditures (Grant)	-	763	-	-	-	-	-	-	763
Transfer - Landfill Post Closure Liability Fund	2,000	2,000	2,000	2,000	2,000	2,000	2,000	10,000	22,000
Project Management 59998 Expenditures	100	142	133	125	125	125	125	625	1,400
<b>TOTAL EXPENDITURES &amp; TRANSFERS</b>	<b>\$ 6,780</b>	<b>\$ 19,702</b>	<b>\$ 9,101</b>	<b>\$ 6,790</b>	<b>\$ 6,296</b>	<b>\$ 6,302</b>	<b>\$ 4,308</b>	<b>\$ 15,071</b>	<b>\$ 67,570</b>
<b>Estimated Annual Surplus / (Shortfall)</b>	<b>\$ (118)</b>	<b>\$ (6,756)</b>	<b>\$ (2,883)</b>	<b>\$ (321)</b>	<b>\$ 324</b>	<b>\$ 470</b>	<b>\$ 2,626</b>	<b>\$ 19,599</b>	<b>\$ 13,059</b>
Estimated Beginning Fund Balance	(2,358)	11,294	4,538	1,631	1,310	1,634	2,104	4,730	27,241
Reserve for PEG Capital	(24)	-	(24)	-	-	-	-	-	(24)
<b>REVISED ESTIMATED ENDING FUND BALANCE</b>	<b>\$ (2,500)</b>	<b>\$ 4,538</b>	<b>\$ 1,631</b>	<b>\$ 1,310</b>	<b>\$ 1,634</b>	<b>\$ 2,104</b>	<b>\$ 4,730</b>	<b>\$ 24,329</b>	<b>\$ 40,276</b>

Notes:

\*Assumptions

- 1) All Grant related expenditures in the CIP fund will be 100% reimbursed.
- 2) All remaining appropriations including encumbrances are spent.

### State Gas Tax Fund (402)

The FY 2017-18 State Gas Tax Fund includes new appropriations of approximately \$4.1 million for the following Public Works projects:

- Street Resurfacing Program - \$975,000
- Street Tree Maintenance - \$610,000
- Riverside Drive & Western Avenue Rehabilitation - \$600,000
- Kenneth Road Rehabilitation - \$500,000
- Gutter Construction Program - \$400,000
- Street Reconstruction Program - \$400,000
- Slurry Seal Maintenance Program - \$300,000
- Sidewalk Maintenance Program - \$200,000
- Traffic Signal Installations/Modification - \$150,000

The State gas tax is derived from taxes collected on each gallon of gasoline purchased in the State of California. Funding is allocated to cities on a shared basis based primarily on population. Gas tax revenues are restricted to be used for construction, improvement, and maintenance of public streets.



## CITY OF GLENDALE CAPITAL IMPROVEMENT PROGRAM

### ***Scholl Canyon Landfill Post-Closure Fund (403)***

As the operator of a solid waste landfill, the City is required to make transfers to a post-closure trust fund over the life of the landfill to ensure adequate resources are available for a 30 year commitment for post-closure maintenance. Necessary funding is set aside annually for this purpose.

Pursuant to Assembly Bill 2248 and the regulations established by the California Integrated Waste Management Board (Board), landfill operators are required to submit an initial cost estimate of closure and post-closure maintenance and to establish a financial mechanism to demonstrate the availability of funding to conduct closure and post-closure maintenance activities. The City selected a trust fund as the financial mechanism and the Board approved this. The City Treasurer was designated as the trustee to ensure that the City set aside the required transfers annually. The City subcontracts with Los Angeles County Sanitation District to operate Scholl Canyon and, as part of this contract, the County is responsible for the closure costs of Scholl Canyon. The City is responsible for the post-closure maintenance costs of Scholl Canyon. Based on an estimated average annual filled capacity of 460,000 tons, the Scholl Canyon Landfill has a remaining life of approximately 6 years. The City records the annual provision for the required landfill transfer as designated cash from the Capital Improvement Fund (Fund 401) to the Landfill Post-Closure Fund (Fund 403). The total designated cash balance in this fund is \$29.9 million as of June 30, 2017. The total current cost of landfill closure and post-closure care is an estimate that is subject to change resulting from inflation, deflation, technology, or changes in applicable laws or regulations. It should be noted that funds have not been appropriated in this fund for FY 2017-18 and prior years. Cash has been set aside for a time after the eventual closure; therefore funds will be appropriated at some point in the future. Until such time, we will continue to accumulate funding for this future obligation. In FY 2017-18, the transfer to the Scholl Canyon Landfill Post Closure Fund is \$2.0 million.

### ***Parks Mitigation Fee Fund (405)***

The Parks Mitigation Fee Fund was created to mitigate the cost of developing new parks and to rehabilitate existing parks and recreational facilities. Fund revenues are derived from fees imposed on new residential, commercial, and industrial developments. There are no new appropriations in this fund for FY 2017-18.

### ***Library Mitigation Fee Fund (407)***

The Library Mitigation Fee Fund was created to maintain adequate library services for new residents by mitigating the cost of developing new libraries and/or adding to existing collections. Revenues to the fund are derived from fees imposed on new residential, commercial and industrial developments. For FY 2017-18 there is new appropriation in the amount of \$250,000 budgeted in this fund for the Central Library Renovation project.

### ***Parks Quimby Fee Fund (408)***

The Parks Quimby Fee Fund was created to mitigate the cost of developing new parks and rehabilitating existing parks and recreational facilities. Fund revenues are derived from fees imposed on new residential, commercial and industrial developments. There are no new appropriations in this fund for FY 2017-18.

## CITY OF GLENDALE CAPITAL IMPROVEMENT PROGRAM

### ***CIP Reimbursement Fund (409)***

The CIP Reimbursement Fund was established during FY 2013-14 and was created for capital improvement projects funded by Grants. For the FY 2017-18, the CIP Reimbursement Fund includes new appropriation of approximately \$2.1 million for the following projects:

- Beeline Maintenance Facility - \$1,556,400 (*Community Development*)
- Glendale Sub-Regional Traffic Management - \$521,550 (*Public Works*)
- Los Feliz Entryway Improvement - \$45,000 (*Public Works*)

### ***San Fernando Corridor Tax Share Fund (410)***

The San Fernando Corridor Tax Share Fund was the County of Los Angeles' contribution to the City of Glendale of 60% of County's share of tax increment (pass through) funds from the San Fernando Road Corridor Redevelopment Project Area to be used by the City to construct regional public improvement projects benefiting the County. For FY 2017-18 the San Fernando Corridor Tax Share Fund includes new appropriations of \$400 thousand for the Flower Street Improvement and Widening project.

The Schedules on the next few pages provide a summary of the budgets for the year ending June 30, 2018.

**CITY OF GLENDALE  
CAPITAL PROJECTS FUNDS  
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2018**

	<b>401 - Capital Improvement Fund</b>	<b>402 - State Gas Tax Fund</b>	<b>403 - Landfill Postclosure Fund</b>
<b>Estimated Revenues</b>			
Licenses and Permits	\$ -	\$ -	\$ -
Use of Money and Property	-	30,000	-
Revenue from Other Agencies	-	5,620,271	-
Charges for Services	5,500,000	-	-
Transfers from Other Funds	718,000	-	2,000,000
<b>TOTAL REVENUES</b>	<b>\$ 6,218,000</b>	<b>\$ 5,650,271</b>	<b>\$ 2,000,000</b>
<b>Estimated Appropriations</b>			
Salaries & Benefits	\$ 133,100	\$ -	\$ -
Maintenance & Operation	-	610,000	-
Capital Improvement	6,967,771	3,525,000	-
Transfers	2,000,000	-	-
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 9,100,871</b>	<b>\$ 4,135,000</b>	<b>\$ -</b>
<b>NET SURPLUS/(USE OF FUND BALANCE)</b>	<b>\$ (2,882,871)</b>	<b>\$ 1,515,271</b>	<b>\$ 2,000,000</b>

**CITY OF GLENDALE  
CAPITAL PROJECTS FUNDS  
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2018**

	<b>405 - Parks Mitigation Fee Fund</b>	<b>407 - Library Mitigation Fee Fund</b>	<b>408 - Parks Quimby Fee Fund</b>
<b>Estimated Revenues</b>			
Licenses and Permits	\$ 1,000,000	\$ 250,000	\$ -
Use of Money and Property	100,000	10,000	-
Revenue from Other Agencies	-	-	-
Charges for Services	-	-	-
Transfers from Other Funds	-	-	-
<b>TOTAL REVENUES</b>	<b>\$ 1,100,000</b>	<b>\$ 260,000</b>	<b>\$ -</b>
<b>Estimated Appropriations</b>			
Salaries & Benefits	\$ -	\$ -	\$ -
Maintenance & Operation	-	-	-
Capital Improvement	-	250,000	-
Transfers	-	-	-
<b>TOTAL APPROPRIATIONS</b>	<b>\$ -</b>	<b>\$ 250,000</b>	<b>\$ -</b>
<b>NET SURPLUS/(USE OF FUND BALANCE)</b>	<b>\$ 1,100,000</b>	<b>\$ 10,000</b>	<b>\$ -</b>

**CITY OF GLENDALE  
CAPITAL PROJECTS FUNDS  
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2018**

	<b>409 - CIP Reimbursement Fund</b>	<b>410 - San Fernando Corridor Tax Share Fund</b>	<b>Total</b>
<b>Estimated Revenues</b>			
Licenses and Permits	\$ -	\$ -	\$ 1,250,000
Use of Money and Property	-	-	140,000
Revenue from Other Agencies	2,077,550	-	7,697,821
Charges for Services	-	-	5,500,000
Transfers from Other Funds	-	-	2,718,000
<b>TOTAL REVENUES</b>	<b>\$ 2,077,550</b>	<b>\$ -</b>	<b>\$ 17,305,821</b>
<b>Estimated Appropriations</b>			
Salaries & Benefits	\$ -	\$ -	\$ 133,100
Maintenance & Operation	-	-	610,000
Capital Improvement	2,122,950	400,000	13,265,721
Transfers	-	-	2,000,000
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 2,122,950</b>	<b>\$ 400,000</b>	<b>\$ 16,008,821</b>
<b>NET SURPLUS/(USE OF FUND BALANCE)</b>	<b>\$ (45,400)</b>	<b>\$ (400,000)</b>	<b>\$ 1,297,000</b>



**City of Glendale**  
**Capital Improvement Program**  
*Impact of Capital Investments on Operating Budget*

Project	Project Description	Adopted FY 2017-18	Operating Budget Impact
<b>General Fund CIP (101)</b>			
<b>101- Community Development</b>			
Laemmle	Economic development subsidy in the amount of \$1.1M in exchange for the construction, opening, and continued operation of the Theatre Component of the Project for a period of 15 years. The Theatre Component, which contributes to the downtown Art & Entertainment District, consists of a Laemmle Theatre containing five (5) screens and up to six hundred (600) seats within an approximately 10,000 square foot area.	\$ -	No Impact
<b>General Fund CIP (401)</b>			
<b>401-301- Police</b>			
Jail Security System Video & Touchscreen Upgrade	Upgrade of the Jail's existing video/camera system, touchscreen/security control system and video visitation components. The jail's existing security system is outdated and in need of an upgrade in order to continue to ensure the safe and secure operation of the City's Jail facility.	\$ 450,000	No Impact - Could possibly be less labor intensive
<b>401-401 - Fire</b>			
Fire Station 29 Reconstruction	FS 29 Reconstruction for co-ed restrooms including design and engineering of future station remodel to provide for female accommodations on the first floor as well as ADA compliance	\$ 500,000	Minimal Impact - Expansion of facility could increase the number of items that might require future maintenance
Replacement of FS 21 Compressor	Replacement of Bauer K15 Air Compressor at FS 21, this unit was acquired in 1993. The current air compressor at FS 21 has reached its service life.	\$ 73,000	Minimal Impact - Better energy efficiency might result in utility cost savings
Fire Station 28 Reconstruction	Fire Station 28 - Design for female Accommodations/Dorm + Restroom Required to provide future cost for project	\$ 50,000	No Impact - Design phase only
Fire Station 26 Reconstruction	Complete the reconstruction project and make necessary repairs to the flooring of Station 26.	\$ 40,000	Minimal Impact - Expansion of facility could increase the number of items that might require future maintenance
Training Center Burn Building Reconstruction	The purpose of this project is to reconstruct Fire Department's Burn Building located at its Training Center.	\$ -	No Impact
<b>401-501 - Public Works</b>			
Street Improvements	Pavement rehabilitation projects to maintain the current Pavement Condition Index (PCI). The Pavement Management System (PMS) will be used to identify and prioritize the streets to be treated and rehabilitated. Treatments will be used to extend the useful life of the pavement from 3-15 years, respectively.	\$ 1,300,000	Minimal Impact - Increase on maintenance costs
Illuminated Street Sign Replacement	Replace damaged and faded internally illuminated street name signs with LED signs in the downtown area (Phase 1 and 2).	\$ 700,000	Minimal Impact - Increase on maintenance costs
Signal Power Backup System	Installing a power backup system and batteries to maintain traffic signal operation during power outages.	\$ 184,000	Minimal Impact - Increase on maintenance costs
Glendale Sub-Regional Traffic Management Center	Building a new center with new technology features and traffic signal control system capable of sharing traffic data with the LA County Information Exchange Network (IEN) and LA Metro's Regional Integration of Intelligent Transportation Systems (RIITS).	\$ 174,000	Minimal Impact - Increase on personnel and utility costs
Project Management Staff	Project management overhead cost	\$ 133,100	Minimal Impact - Increase on personnel costs
ADA Facility Modifications	Improvements and modifications to City facilities to comply with Americans with Disabilities Act (ADA) requirements.	\$ 125,000	No Impact
City Hall Building Renovation	City Hall Building Renovation, including office reconfiguration and restroom renovation to meet ADA requirements and replacing the lights with energy efficient LED lighting.	\$ -	Minimal Impact - Better energy efficiency might result in utility cost savings
Fremont Park Renovation	Fremont Park is the oldest park in the City, acquired and developed in 1922, last improved in 1988. The Master Plan for the project was approved in December 2015 and includes a new artificial turf soccer field, new playground, splash pad, community building, basketball courts, lighting, irrigation and electrical upgrades. The project is in the design development phase and the park will be fully renovated based on the approved master plan, and possibly phased depending on funding availability.	\$ 2,000,000	Significant Impact - Increase on maintenance, utilities, and personnel costs
Lower Scholl Renovation	Renovation of the existing restroom facility and the picnic area at Lower Scholl Canyon Park. The project scope will include roof replacement, plumbing and electrical upgrades, partition and fixture replacement, and perimeter lighting improvements for safety.	\$ 350,000	Minimal Impact - Increase on future maintenance costs
Citywide Playground Equipment	Replace existing playgrounds due to wear and tear to ensure the safety of the children using the playgrounds. Playgrounds planned for replacement this year include Nibley Park and Mayor's Bicentennial Park.	\$ 250,000	No Impact
Nibley Restroom Renovation	Renovation of the existing restroom facility at Nibley Park. The structure was last renovated in the 1980s. The project scope will include roof replacement, plumbing and electrical upgrades, partition and fixture replacement and perimeter lighting improvements for safety.	\$ 250,000	No Impact
Parks Unanticipated Repairs	This project is to be used for unanticipated parkland repairs and minor improvements throughout the citywide network of parks and open space. This budget is allocated for any unanticipated costs in labor, materials, equipment, and other operating costs that may arise during the year related to the maintenance of the parks. Often these include incidents of vandalism that result in the need for repair or renovation to a portion of a park building, or other park improvements (e.g. drinking fountains, bathrooms, playground equipment).	\$ 200,000	No Impact

**City of Glendale**  
**Capital Improvement Program**  
*Impact of Capital Investments on Operating Budget*

Project	Project Description	Adopted FY 2017-18	Operating Budget Impact
<b>401-601 - Community Services &amp; Parks</b>			
Pacific Park Shade Structure	Install new shade structures in the playground area of Pacific Park and the Pacific Community Pool to provide shade during the hot summer months.	\$ 121,771	<b>Minimal Impact</b> - Increase on future maintenance costs
Rockhaven Rehabilitation	Maintenance funds limited to perform bare minimum landscape maintenance and only arresting further deterioration of buildings in this 3.5-acre historic sanitarium complex consisting of 15 buildings. Repairs could include roofs, pest control and plumbing.	\$ -	<b>No Impact</b>
GHS Tennis Courts Renovation	As an EIR mitigation requirement from the Adult Recreation Center project, this project includes rehabilitation of six existing tennis courts, and a jointly funded new restroom building, for joint use between the City of Glendale and GUSD. The work includes resurfacing six tennis courts, new lighting system, new fencing, and ADA accessible restrooms.	\$ -	<b>No Impact</b>
Verdugo Park Renovations	As part of a mini-masterplan, renovate Verdugo Park including the infra-structure, landscaping, lighting, restrooms, concession building, and other park amenities.	\$ -	<b>No Impact</b>
Deukmejian Nature Education Center	The Le Mesnager Barn in Deukmejian Wilderness Park was built between 1914 and 1918 and has approximately 3,000 square feet of interior space. It is of historical significance as a relatively rare example of a two-story vernacular rock structure because of its association with George Le Mesnager (a prominent figure in this area in the early 20th century), its association with the early development of the wine industry in southern California, and the structure's unusual arched roof trusses. The structure will become a nature education center and community building with a focus on the natural and human history of the Crescenta Valley and San Gabriel Mountains. Funding will help complete the project by building a restroom and furnishing it.	\$ -	<b>Minimal Impact</b> - Increase on future maintenance, utility and personnel costs
Glorietta Park Lighting & Irrigation	Replace irrigation and lighting systems throughout the park. As the existing parking lot lighting system is beyond repair and poses a safety hazard, these repairs will provide a safer place for children to play, as well as a safer place for all the community members to enjoy.	\$ -	<b>No Impact</b>
Pacific Community Center Construction	Repair multiple construction defects and the resulting damages to the gymnasium and community center shared with GUSD.	\$ -	<b>No Impact</b>
Stengel Field Rehabilitation Design & Construction	Demolition of the clubhouse and bleachers at Stengel Field and installation of aluminum bleachers.	\$ -	<b>No Impact</b>
Riverwalk LA Outfall Bridge	The Glendale Narrows Riverwalk (Riverwalk) site is located on the north bank of the Los Angeles River opposite from Griffith Park. This project will provide approximately one mile of recreational trail for bicyclists and pedestrians, with associated parks, rest areas, river overlooks, an equestrian facility, interpretive signage, a public art project, and potentially two bridges connecting Riverwalk to Griffith Park and/or North Atwater. The project is divided into three phases. The construction of Phase 1 was completed in December 2012. This phase, Phase 2, will complete two parks and the remainder of the trail along the Riverwalk, as well as a crossing over a flood control culvert to connect the two trail segments and complete the one mile stretch that is within the city boundary.	\$ -	<b>Minimal Impact</b> - Increase on maintenance and personnel costs
<b>401-681 - Library, Arts &amp; Culture</b>			
Branch Libraries	To provide ongoing building maintenance of neighborhood libraries and the Brand Library & Art Center.	\$ 200,000	<b>No Impact</b> - One-time physical improvement
Brand Library Renovation	Complete construction of 1904 and 1969 structures based on developed architectural and engineering plans. Includes seismic retrofit, HVAC, plumbing, electrical and telecommunication upgrades, and ADA access.	\$ -	<b>Minimal Impact</b> - Increase on maintenance, utilities, and personnel costs
Central Library Renovation	The renovation project will improve the facility's functionality, address changes in how people approach and access the library, provide building improvements, fulfill ADA compliance, improve space utilization, and provide seismic retrofits. The renovations will enhance the structure's compatibility with Library functions to better accommodate collections and services and allow for new models of service that include a single service point, a room dedicated to Man's inhumanity to Man, and a Maker Space.	\$ -	<b>Significant Impact</b> - Increase on maintenance, utilities, and personnel costs
Montrose Branch Library	Upgrades Montrose Neighborhood Library interior spaces to better meet community needs.	\$ -	<b>No Impact</b> - Only physical improvement
<b>Non-General Fund CIP</b>			
<b>Community Development</b>			
Beeline Maintenance Facility	Federal & Metro grant funding for facility project. Includes Call For Projects funding (competitive grant funding not awarded by formula) in Metro reallocation request. (Measure M Local Return Fund - 222 & CIP Reimbursement Fund - 409, Measure R Local Return Fund - 254 & Transit Prop A Local Return Fund - 256)	\$ 2,267,500	<b>Minimal Impact</b> - Beginning 2020, Maintenance costs estimated to be about \$100K annually and also increases in utility costs. Expenses will be offset by contract savings from currently leased facility
Transit Buses	Federal grant funding to replace two (2) Beeline buses in accordance with bus replacement schedule. (Grant Fund - 216 & Measure R Local Return Fund - 254)	\$ 1,200,000	<b>No Impact</b>
Flower Street Improvement & Widening	Expenditure of County funds that have been set aside for regional public improvement projects in the San Fernando Road Corridor Redevelopment Project Area. \$400K is for the first year of the planning & design stage of a 5-yr, \$10M project to complete a variety of street improvements to Flower Street between Sonora and east of Grandview. (SF Corridor Tax Share Fund - 410)	\$ 400,000	<b>Possible Minimal Impact</b> - Increase on M&O of traffic signals and landscape maintenance
Bus Stop Improvements	Funds concrete work at misc. bus stops in conjunction with PW Engineering street improvements. (Transit Prop C Local Return Fund - 257)	\$ 50,000	<b>No Impact</b>

**City of Glendale**  
**Capital Improvement Program**  
*Impact of Capital Investments on Operating Budget*

Project	Project Description	Adopted FY 2017-18	Operating Budget Impact
Fareboxes	Federal grant funding and local match to replace the fare collection system for Beeline buses that is overdue for replacement. (Grant Fund - 216 & Transit Prop A Local Return Fund - 256)	\$ -	No Impact
Dial-A-Ride Vehicles	Federal grant funding and Local match to replace six (6) Dial-A-Ride vehicles in accordance with replacement schedule. (Grant Fund - 216 & Measure R Local Return Fund - 254)	\$ -	No Impact
Bus Benches and Shelters	Funds bus stop amenities including sign replacement program, replacement of damaged furnishings, new furniture for street improvement projects. (Transit Prop A Local Return Fund - 256)	\$ -	Minimal Impact - Increase on possible maintenance costs
Refurb of GTC (Train Station)	Structural and architectural refurbishment to maintain historic train station. Lighting upgrade to LED and roof replacement completed. Repair/replace wood beams, plaster façade, stucco and paint. (Transit Prop C Local Return Fund - 257)	\$ -	Minimal Impact - Increase on possible maintenance costs
<b>Community Services &amp; Parks</b>			
Homeless Housing Project	Funds will be used to acquire and rehabilitate a 12-15 unit apartment building to be used as permanent supportive housing. It is anticipated that the permanent supportive housing facility will be operated by a non-profit homeless agency experienced in administering a permanent supportive housing facility for the homeless. (CDBG Fund - 201)	\$ 370,000	No Impact
Replace Splash Pad at Pacific Park	Replacement of the existing splash pad at Pacific Park. (Recreation Fund 501)	\$ 364,000	Significant Impact - Increase on maintenance and utilities costs
Pacific Park Playground/Pools Shade Structure	Install new shade structures at the playground area of Pacific Park and the Pacific Community Pool to provide shade during the hot summer months. (CDBG Fund - 201)	\$ 79,792	Minimal Impact - Increase on future maintenance costs
GHS Tennis Court Renovation	As an EIR mitigation requirement from the Adult Recreation Center project, this project includes rehabilitation of six existing tennis courts, and a jointly funded new restroom building, for joint use between the City of Glendale and GUSD. The work includes resurfacing six tennis courts, new lighting system, new fencing, and ADA accessibility restrooms. (Parks Mitigation Fee Fund - 405)	\$ -	No Impact
Planning and Design Studies	Planning and feasibility studies for potential new projects that do not have a funding commitment, but may be potential for park and/or usable open space development. The planning and design account will focus on finding projects that can provide much needed open space to a number of highly dense neighborhoods. (Parks Mitigation Fee Fund - 405)	\$ -	No Impact
Sports Complex Batting Cage	The batting cages were originally a component of Phase II of the Glendale Sports Complex and was evaluated in the project EIR. This amenity will add a new recreational opportunity to the campus, feature six batting bays, and provide the potential to be a key revenue generating feature given that very few exist in the region. (Parks Mitigation Fee Fund - 405)	\$ -	Minimal Impact - Increase on future maintenance, utilities and personnel costs
Pedestrian Paseo from Central	This project funding in combination with Central Park Plaza will fund the planning and development of the improvements at Central Park. (Parks Mitigation Fee Fund - 405)	\$ -	No Impact
Deukmejian Nature Education Center	The Le Mesnager Barn in Deukmejian Wilderness Park was built between 1914 and 1918 and has approximately 3,000 square feet of interior space. It is of historical significance as a relatively rare example of a two-story vernacular rock structure because of its association with George Le Mesnager (a prominent figure in this area in the early 20th century), its association with the early development of the wine industry in southern California, and the structure's unusual arched roof trusses. The structure will become a nature education center and community building with a focus on the natural and human history of the Crescenta Valley and San Gabriel Mountains. (Parks Mitigation Fee Fund - 405)	\$ -	Minimal Impact - Increase on future maintenance, utility and personnel costs
Mid City Park Development Master Plan	This project funding in combination with Central Park Plaza will fund the planning and development of the improvements at Central Park. (Parks Mitigation Fee Fund - 405)	\$ -	No Impact
Outdoor Fitness Equipment	Purchase and installation of outdoor fitness equipment at Carr Park and other parks in central and southern Glendale. At Carr Park the new fitness equipment will be clustered on the concrete slab at the park, like an outdoor gym. (Parks Mitigation Fee Fund - 405)	\$ -	Minimal Impact - Increase on future maintenance costs
Fremont Park Renovation Design	Fremont Park is the oldest park in the City, acquired and developed in 1922. The park was last improved in 1988. The Master Plan for the project was approved in December 2015. The project is in design development phase and the park will be improved in phases on the master plan, and funding availability. (Parks Mitigation Fee Fund - 405)	\$ -	Significant Impact - Increase on maintenance, utilities, and personnel costs
Riverwalk LA Outfall Bridge	The Glendale Narrows Riverwalk (Riverwalk) site is located on the north bank of the Los Angeles River opposite from Griffith Park. This project will provide approximately one mile of recreational trail for bicyclists and pedestrians, with associated parks, rest areas, river overlooks, an equestrian facility, interpretive signage, a public art project, and potentially two bridges connecting Riverwalk to Griffith Park and/or North Atwater. The project is divided into three phases. The construction of Phase 1 was completed in December 2012. Phase 2 will complete two parks and the remainder of the trail along the Riverwalk, as well as a crossing over a flood control culvert to connect the two trail segments and complete the one mile stretch that is within the city boundary. (Parks Mitigation Fee Fund - 405)	\$ -	Minimal Impact - Increase on maintenance and personnel costs
Central Park Plaza	Planning and developing improvements at Central Park. (Parks Mitigation Fee Fund - 405)	\$ -	Minimal Impact - Increase on future maintenance, utility and personnel costs
Verdugo Park North Community Building	As part of a mini-masterplan to renovate Verdugo Park North, construct a new community building to include a multi-purpose room, kitchenette, restrooms, and electrical room. (Parks Mitigation Fee Fund - 405 & Recreation Fund - 501)	\$ -	Significant Impact - Increase on maintenance, utilities, and personnel costs

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Project	Project Description	Adopted FY 2017-18	Operating Budget Impact
Fitness in the Park	Purchase and installation of outdoor fitness equipment at Glendale Heritage Garden and the Adult Recreation Center and indoor fitness equipment at the Pacific Community Center. (Parks Mitigation Fee Fund - 405)	\$ -	<b>Minimal Impact</b> - Increase on future maintenance costs
Wilson Mini-Park Restroom	Construct a new restroom building at Wilson Mini-Park. (Parks Mitigation Fee Fund - 405)	\$ -	<b>Significant Impact</b> - Increase on maintenance, utilities, and personnel costs
Wilson Middle School Multi-Use Field	As a joint use with GUSD, replace the turf field at Wilson Middle School with artificial turf to use as a multi-purpose field during non-school use hours. Project scope also includes fencing, lighting, and restrooms, parking, and re-grading the existing basketball courts. (Parks Mitigation Fee Fund - 405)	\$ -	<b>Significant Impact</b> - Increase on maintenance, utilities, and personnel costs
Verdugo Park All Inclusive Playground	As part of a mini-masterplan of Verdugo Park North, replace the existing playground with an all-inclusive playground which will allow children of all ages and abilities to use the play structures. (Parks Mitigation Fee Fund - 405)	\$ -	<b>No Impact</b>
Maple Park All Inclusive Playground	Replace the existing playground at Maple Park with an all-inclusive playground. An all-inclusive playground will allow children of all ages and abilities to use the play structures. (Parks Mitigation Fee Fund - 405)	\$ -	<b>No Impact</b>
Carr Park Outdoor Fitness Center	Purchase and installation of outdoor fitness equipment at Carr Park and other parks in central and southern Glendale. At Carr Park the new fitness equipment will be clustered on the concrete slab at the park, like an outdoor gym. (Parks Mitigation Fee Fund - 405)	\$ -	<b>Minimal Impact</b> - Increase on future maintenance costs
Cerritos Elementary Multi-Purpose	As a joint use with GUSD, replace the turf field at Cerritos Elementary School with artificial turf to use as a multi-purpose field during non-school use hours, reconfigure existing school playground and upgrade the existing park restroom building to increase capacity. Project scope also includes fencing and lighting. (Parks Mitigation Fee Fund - 405)	\$ -	<b>Significant Impact</b> - Increase on maintenance, utilities, and personnel costs
Fitness in the Park	Purchase and installation of outdoor fitness equipment at Glendale Heritage Garden and the Adult Recreation Center and indoor fitness equipment at the Pacific Community Center. (CIP Reimbursement Fund - 409)	\$ -	<b>Minimal Impact</b> - Increase on future maintenance costs
Citywide Playground Equipment	Replace existing playgrounds due to wear and tear to ensure the safety of the children using the playgrounds. Playgrounds planned for replacement this year include Nibley Park and Mayor's Bicentennial Park. (Recreation Fund - 501)	\$ -	<b>No Impact</b>
Civic Auditorium Exterior Painting	Demolition of the canopy at the north entrance, complete preparation and painting of the entire exterior of the auditorium building in three tones, upgrade of existing exterior light fixtures, addition of awnings at south entrance, and re-landscaping at south entrance embankment from parking lot. (Recreation Fund - 501)	\$ -	<b>No Impact</b>
Ballfield Renovation Program	There are currently a total of 16 ballfields located throughout the City. This program sets aside funds to renovate one field each year. (Recreation Fund - 501)	\$ -	<b>No Impact</b>
Upper Scholl Canyon Renovation	The project includes construction of a new concession building with restrooms, storage space and ADA accessibility upgrades. The parking lot will be re-surfaced and ADA access incorporated and the block wall will be repaired. (Recreation Fund - 501)	\$ -	<b>Significant Impact</b> - Increase on maintenance, utilities, and personnel costs
Sports Complex Concession Renovation	Renovation of the Sports Complex Concession building, including roof and trellis replacement. (Recreation Fund - 501)	\$ -	<b>No Impact</b>
<b>Fire</b>			
HHW Ventilation System Replacement	The ventilation system for the Household Hazardous Waste program is on its last leg. It has reached its service life and can no longer be repaired due to age and lack of availability of parts. (Hazardous Disposal Fund 510)	\$ 35,000	<b>No Impact</b>
<b>Glendale Water and Power</b>			
Capitalized Interest	Projects to extend the useful life of the Grayson Power Plant & Capitalized Interest. (Electric Depreciation Fund - 583 & Water Depreciation Fund - 593)	\$ 3,521,000	<b>No Impact</b>
Capital Outlay	Request for funding purchases of replacement for existing equipment. (Electric Depreciation Fund - 583 & Water Depreciation Fund - 593)	\$ 2,392,000	<b>No Impact</b>
Electric Customer Paid Projects	To provide Engineering/Field support to Customer projects - varies in type. (Electric Customer Paid Fund - 585)	\$ 1,819,781	<b>No Impact</b>
Water Customer Paid Projects	Installation of customer paid new water hydrants, services and meters. (Water Customer Paid Fund - 595)	\$ 1,471,000	<b>No Impact</b>
Perkins Tenant Improvements	Tenant Improvements: 2nd floor GWP Commercial; 2nd floor Housing Counter; 3rd floor Finance. (Electric Depreciation Fund - 583 & Water Depreciation Fund - 593)	\$ 1,276,000	<b>No Impact</b>
Glendale Heights Tank Replacement	The recent corrosion and structural inspection indicates sever damage to the tank. Analysis indicates replacement is a more economical solution and will provide a superior tank with upgraded appurtenances. (Water Depreciation Fund - 593)	\$ 800,000	<b>Minimal Impact</b> - Possibly decrease maintenance cost
Perkins Water Feature Renovation	Decommission exterior water feature and create new drought resistant landscape feature. (Electric Depreciation Fund - 583 & Water Depreciation Fund - 593)	\$ 390,000	<b>No Impact</b>
Howard Substation	To repair, remodel and update the Howard Dispatch work area. (Electric Depreciation Fund - 583)	\$ 200,000	<b>Minimal Impact</b> - Possibly decrease utility costs
Potable Water Tank Rehabilitation	Ongoing potable water tank rehabilitation program. (Water Depreciation Fund - 593)	\$ 200,000	<b>No Impact</b>
AMI Modernization	Ongoing Water AMI equipment and software upgrades and replacements. (Water Depreciation Fund - 593)	\$ 165,000	<b>No Impact</b>
Glorietta Well Replacement	Installation of a new Glorietta 7 Well to compensate for the low pumping and poor condition of Glorietta Well 6. Anticipated payback 3 years. Initial funding for siting and design. Remaining funding for construction after the preliminary work is completed. (Water Depreciation Fund - 593)	\$ 150,000	<b>Minimal impact</b> - Increase on maintenance & utility costs
Valve Replacement	Valve replacements at various locations. (Water Depreciation Fund - 593)	\$ 100,000	<b>No Impact</b>

**City of Glendale**  
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Project	Project Description	Adopted FY 2017-18	Operating Budget Impact
Pipeline Management Program	Replacement, install and rehabilitation of potable main. (Water Depreciation Fund - 593)	\$ 100,000	No Impact
Western Pump Station Replacement	Upgrade of electrical equipment at the Western Pump Station. This work includes site civil work due to the need for a retaining wall, triggering changes by the Division of Safety & Dams. (Water Depreciation Fund - 593)	\$ 85,000	No Impact
Pumping Unit Efficiency Program	Pump and motor replacement program. Anticipate 1 unit in 17/18 program. (Water Depreciation Fund - 593)	\$ 65,000	Minimal Impact - Possibly decrease maintenance & utility costs
Superfund Glendale Treatment Plant	Costs associated with the various transactions necessary for implementation of the San Fernando basin superfund groundwater clean-up project. (Water Depreciation Fund - 593)	\$ 25,000	No Impact
Grayson Repower	Repower Grayson Power Plant with new units for a total capacity of 250MW. (Electric Depreciation Fund - 583)	\$ -	Significant Impact - Increase on maintenance and personnel costs
Repairs to Unit 8A & 8BC	Replacement of Unit 8ABC inlet filter housing structure due to severe corrosion issues. (Electric Depreciation Fund - 583)	\$ -	No Impact
Overhaul Reserve Gas Turbine	Overhaul reserve gas turbine for Unit 8A and 8BC. (Fund - 583)	\$ -	No Impact
Unit 4 Boiler Retube	Unit #4 Boiler Water Wall Tubes repairs-complete replacement of boiler walls and floor. (Electric Depreciation Fund - 583)	\$ -	No Impact
Unit 9 Modifications	Modification and Catalyst replacement. (Electric Depreciation Fund - 583)	\$ -	No Impact
Unit 3 Boiler Plug Repairs	Repair of Unit #3 boiler lower headers by replacing leaking plugs. (Electric Depreciation Fund - 583)	\$ -	No Impact
General Plant Allocation	Electric fund portion of the General Plant allocation from Administration. (Electric Depreciation Fund - 583)	\$ -	No Impact
Howard Roofing Replacement	Replacement of the Howard roof. (Electric Depreciation Fund - 583)	\$ -	No Impact
AMI SG DMS-OMS System Integration	Integrate OMS-DMS system with other GWP systems through the enterprise service bus. (Electric Depreciation Fund - 583)	\$ -	Minimal Impact - Increase on personnel costs
Electric Vehicle Program	Electric Vehicle charger installations. (Electric Depreciation Fund - 583)	\$ -	Minimal Impact - Increase on maintenance costs
AMI Modernization IT Support	Various ongoing support for GWP modernization efforts. (Electric Depreciation Fund - 583)	\$ -	No Impact
Grandview Substation	Upgrade the substation from 34.5kV/4kV to 69kV/12kV. (Electric Depreciation Fund - 583)	\$ -	No Impact
Conservation Voltage Reduction	Implementation of the CVR program. Program takes real time voltage data and adjusts the transformer voltage to keep it at a pre-determined level in GWP's case, 118-119V. (Electric Depreciation Fund - 583)	\$ -	No Impact
E-Care Upgrade	Upgrade Northstar web login page. (Electric Depreciation Fund - 583)	\$ -	No Impact
Meter Data Analytics	Theft detection program. (Electric Depreciation Fund - 583)	\$ -	No Impact
IVR Upgrade	Upgrade IVR to integrate with OMS/DMS program. (Electric Depreciation Fund - 583)	\$ -	No Impact
GIS Web Viewer	Implement web viewing capability to GIS and create connectivity between GIS and SynerGEE (System planning tool). (Electric Depreciation Fund - 583)	\$ -	No Impact
Installation of Streetlights	To install streetlights per petition request and/or upgrade to LED. (Electric Depreciation Fund - 583)	\$ -	Minimal Impact - Increase on maintenance costs. Can possibly result in utility savings
Streetlight Electric Services	Replacement of deteriorated concrete street light poles. (Electric Depreciation Fund - 583)	\$ -	No Impact
Feeder Conversion at Bel Aire	Bel Aire 4kV/12kV feeder conversion. (Electric Depreciation Fund - 583)	\$ -	No Impact
Meter Purchases	Purchase electric meters to collect revenues from customers. (Electric Depreciation Fund - 583)	\$ -	No Impact
Transformer Purchases	Purchase transformers. (Electric Depreciation Fund - 583)	\$ -	No Impact
Deteriorated Pole Replacements	Replacing deteriorating and aging poles within GWP system. (Electric Depreciation Fund - 583)	\$ -	No Impact
Electric Vault Replacements	To replace and refurbish deteriorated vaults. (Electric Depreciation Fund - 583)	\$ -	No Impact
Cable Replacements	Replace more than 20,000' of aging feeder underground cables with new 12kV compact copper cables. (Electric Depreciation Fund - 583)	\$ -	No Impact
Feeder Refusing	Install fusible cutouts on distribution feeders to improve system reliability. (Electric Depreciation Fund - 583)	\$ -	No Impact
Emergency System Improvement	Dedicated project for unforeseen system improvements. (Electric Depreciation Fund - 583)	\$ -	No Impact
Kellogg/Grandview/Western Transmission	Reroute the Kellogg-Western transmission line into Grandview to create Kellogg-Grandview and Grandview-Western. (Electric Depreciation Fund - 583)	\$ -	No Impact
Reclosers	Installation of Reclosers and Capacitor Banks as part of the system modernization. (Electric Depreciation Fund - 583)	\$ -	No Impact
Glen/Grandview South Reconstruction	To upgrade the 34.5kV Glendale-Grandview South line for 69 kV operations. (Electric Depreciation Fund - 583)	\$ -	No Impact
Fiber Plan Implementation	Support implementation of the City Council approved Fiber Business Plan. (Electric Depreciation Fund - 583)	\$ -	No Impact
Capacity Bank Conversion	Install a 27MVAR capacity bank. (Electric Depreciation Fund - 583)	\$ -	No Impact
ICCP & SCADA Monitoring	To share metering data with Los Angeles Water and Power and Burbank Water and Power to monitor SCADA processes. (Electric Depreciation Fund - 583)	\$ -	No Impact
ICON (SCADA Communication)	Upgrade the Sonet's Jungle Mux to ICON. (Electric Depreciation Fund - 583)	\$ -	No Impact
Feeder Conversion at Tropico Substation	Reconstruct eight Tropico feeders to operate at 12kV. (Electric Depreciation Fund - 583)	\$ -	No Impact
WF General Plant Allocation	Water fund portion of the General Plant allocation from Administration. (Water Depreciation Fund - 593)	\$ -	No Impact
Transportation Equipment	Transportation equipment purchases, i.e., sedans, trucks, etc. (Water Depreciation Fund - 593)	\$ -	No Impact
Slope Repair Verdugo	Site and slope repairs at Verdugo 1666. (Water Depreciation Fund - 593)	\$ -	No Impact



**City of Glendale**  
**Capital Improvement Program**  
*Impact of Capital Investments on Operating Budget*

Project	Project Description	Adopted FY 2017-18	Operating Budget Impact
GPPS Beaudry Hammer Issue	Improvements to alleviate water hammer at Glorietta Park Pump Station. (Water Depreciation Fund - 593)	\$ -	No Impact
Glorietta Well 6 Rehab	Rehabilitation at Glorietta Wells 6 and 3. (Water Depreciation Fund - 593)	\$ -	No Impact
Rossmoyne 1666 Tank Rehab	Rehabilitation of the Rossmoyne 1666 Tank, which includes interior/exterior paint and other improvements. (Water Depreciation Fund - 593)	\$ -	No Impact
Valve Installation	Valve installations at various locations. (Water Depreciation Fund - 593)	\$ -	No Impact
Glendale Recycled Water	Preparation and inspection of Upper Scholl Canyon Recycled Water Tank Rehabilitation. (Water Depreciation Fund - 593)	\$ -	Minimal impact - Increase maintenance & utility cost
Grandview Recycled Water	Construction of Upper Scholl Canyon Recycled Water Tank. (Water Depreciation Fund - 593)	\$ -	Minimal impact - Increase maintenance & utility cost
Recycled Services/Meters	Replacement of meters and boxes. (Water Depreciation Fund - 593)	\$ -	No Impact
Grandview RW Tank Rehab	Rehabilitate the Grandview Recycled Water Tank which includes the replacement of a corroded structural roof elements and interior/exterior painting. (Water Depreciation Fund - 593)	\$ -	No Impact
Fern Lane RW Tank Rehab	Rehabilitate the Fern Lane Recycled Water Tank which includes the replacement of a corroded structural roof elements and interior/exterior painting. (Water Depreciation Fund - 593)	\$ -	No Impact
Potable Service & Meters	Replacement of meters and boxes. (Water Depreciation Fund - 593)	\$ -	No Impact
Potable Hydrants	Replacement of hydrant head and assembly. (Water Depreciation Fund - 593)	\$ -	No Impact
Dunsmore Tank Rehab	Rehabilitate the Dunsmore tank West, which include the replacement of a corroded structural support of the roof and various repairs. (Water Depreciation Fund - 593)	\$ -	No Impact
Slope Repairs at Various Locations	Site and slope repairs at various water facilities. (Water Depreciation Fund - 593)	\$ -	No Impact
Grandview Pump Station	Upgrade the switchgear at Grandview pump station to make it compatible with the new voltage and upgrades of the Grandview substation. (Water Depreciation Fund - 593)	\$ -	No Impact
Glenoaks 968 Pump Replace	Replacement of pump and electrical work at Glenoaks 968 pump station. (Water Depreciation Fund - 593)	\$ -	No Impact
Cap Recycled Hydrants	Replacement of recycled hydrants and assembly. (Water Depreciation Fund - 593)	\$ -	No Impact
Rez Roof Replacement	Install single-ply roofing material over existing roofing. Existing roofing material has exceeded life expectancy. (Water Depreciation Fund - 593)	\$ -	No Impact
Hoover, Toll & Keppel Recycled Water Main	Extension of recycled water mains to Hoover, Toll, Keppel schools. (Water Depreciation Fund - 593)	\$ -	No Impact
Pump Replacement Program	Pump replacements at various locations. (Water Depreciation Fund - 593)	\$ -	No Impact
Sample Station Installation	Installation of sample stations. (Water Depreciation Fund - 593)	\$ -	No Impact
Sodium Hypochlorite Feed Station	Install Sodium Hypochlorite chlorine feed stations. (Water Depreciation Fund - 593)	\$ -	No Impact
Surge Tank Rehab Program	Recycled water surge tank rehabilitation program. (Water Depreciation Fund - 593)	\$ -	No Impact
<b>Information Services</b>			
CSI Replacement	The Citywide License, Inspection, Permitting system will need to be replaced with a new more cost effective solution. This project is for the assessment, professional services, hardware, software and maintenance of the replacement for the City Services Interface (CSI). (ISD Applications Fund - 604)	\$ 3,400,000	No Impact
Disaster Recovery Site	Hardware and software needed for the Disaster Recovery Site Project Phase II. (ISD Infrastructure Fund - 603)	\$ 250,000	No Impact
Supporting Cell Q1 Battery Monitoring System	Equipment for monitoring individual cells in a battery plant and replacing only those found to be on the verge of failure. (ISD Wireless Fund - 660)	\$ 193,413	No Impact
Crossroads Mobile Ticketing	Mobile ticketing system for the Glendale Police Department. (ISD Applications Fund - 604)	\$ 175,000	No Impact
Agenda Management System for City Clerk	Agenda Management (Paperless) solution is to help manage and store public meeting data, upload and publish content and leverage mobile technology for paperless agendas. (ISD Applications Fund - 604)	\$ 150,000	No Impact
Copier Replacement	Replacement of copiers within various City facilities with multi-function printers. (ISD Infrastructure Fund - 603)	\$ 120,000	No Impact
Additional Digsmart Licenses	Departmental Licenses for Digsmart, an application solution that routes requests to GWP for any digging/trenching in the City. (ISD Applications Fund - 604)	\$ 100,000	No Impact
Expansion of Cameras on PD Facility	Additional cameras that need to be installed to cover more areas for the interior and exterior of the Police Department Facilities. This will enable the Police Department to provide better surveillance and ensure the safety of the facilities and the patrons that visit the Police Department. (ISD Applications Fund - 604)	\$ 100,000	No Impact
Faster Mobile Solution-Fleet Management	Implementing mobile solution for Faster, the Public Works Application which tracks and helps manage the operations of City of Glendale Vehicle Fleet. (ISD Applications Fund - 604)	\$ 100,000	No Impact
CSI-eGov Module	Billing and Online payment processing for industrial waste (Fire Permits) and inspections (City Licensing, Inspection, and Permits Portal - CLIPP). (ISD Applications Fund - 604)	\$ 50,000	No Impact
CSI-Enhancements to Department	General enhancement and customization of the City's enterprise land management system (9eLMS), City Services Interface (CSI). (ISD Applications Fund - 604)	\$ 50,000	No Impact
GIS/Geocortex Mapping Solution	Upgrading of the Geographic Mapping System used by multiple departments (GWP, PW, CSP) in the City and the public. (ISD Applications Fund - 604)	\$ 50,000	No Impact
Copper and Fiber Optic Cabling	Implementation of capacity increases to data and voice cabling at various City facilities. (ISD Infrastructure Fund - 603)	\$ 12,500	No Impact
Maple Park Fiber Project	Establish fiber optic network infrastructure between Tropico Power Substation, Maple Park, and The Library Connection at Adams Square. (ISD Infrastructure Fund - 603)	\$ -	No Impact

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Project	Project Description	Adopted FY 2017-18	Operating Budget Impact
Police Accelerated User Device	Replacement of user computing devices within the Glendale Police Department at an accelerated pace. (ISD Infrastructure Fund - 603)	\$ -	No Impact
Replace Building Wiring	Replace building wiring for various City facilities. (ISD Infrastructure Fund - 603)	\$ -	No Impact
Public Kiosk and Digital Signage	Establish public kiosk and digital signage in Glendale City Hall. (Fund - 603)	\$ -	No Impact
PW Yard, IWM, VJC VOIP	Implementation of Voice over Internet Protocol (VoIP) telephony services at Public Works Corporation Yard, Integrated Waste Management, and Verdugo Job Center. (ISD Infrastructure Fund - 603)	\$ -	No Impact
Security Projects	Various information technology security projects on an as needed basis. (ISD Infrastructure Fund - 603)	\$ -	No Impact
Veeam Availability Suite Enter	Upgrade of Veeam Availability Suite to Enterprise level. (ISD Infrastructure Fund - 603)	\$ -	No Impact
COBAN Mobile Digital Computers	The purchase, maintenance, and repair of Mobile Digital Computers, in-car cameras, and related equipment. (ISD Infrastructure Fund - 603)	\$ -	No Impact
Police CAD RMS	Professional services, hardware, software and maintenance for the replacement/upgrade of the Police CAD/RMS/ARS System. (ISD Applications Fund - 604)	\$ -	No Impact
CSI-CUPA Phase II Module	State of California Environmental Protection Agency (CALEPA) has mandated that all Fire Agencies adhere to the requirements of managing their Fire Protection Data electronically. This Phase II integrates CSI with the State Database. (ISD Applications Fund - 604)	\$ -	No Impact
Check Endorsement Machine	Check Endorsement Machine and Bar Code Readers and Cash Drawers. (ISD Applications Fund - 604)	\$ -	No Impact
CSI Server Replacement	The hardware and professional services for the permit/licenses, inspection scheduler, licenses and permitting data core and mobile modules. (ISD Applications Fund - 604)	\$ -	No Impact
CSI-Code Enforcement Building	The public has made requests to be able to apply and pay for permits/licenses, schedule inspections, access license and permitting data (with GIS technology) and find the statuses of their license, permits and inspections online. (ISD Applications Fund - 604)	\$ -	No Impact
CSI-Public Works Module	Public Works is the next department that is requesting to join the citywide system. This implementation will bring all of the licenses and permits that Public Works issues into CSI, enabling the City and all the CSI users to have an aggregate database of the License and Permits in the City. (ISD Applications Fund - 604)	\$ -	No Impact
Phoenix Web System	This upgrade will replace the client solution and enable Public Works Staff to manage their fuel data for fleet in an easy to use web based solution. (ISD Applications Fund - 604)	\$ -	No Impact
Cityworks Work Order Module	Work Order Module to be implemented. Currently Public Works Cityworks users take in service requests electronically then do the work orders manually on paper. Implementation of the work order module will allow the entire process to be electronic and follow the proper workflow. (ISD Applications Fund - 604)	\$ -	No Impact
Cityworks Server Replacement	The hardware and professional services for the Public Works Cityworks work order module core and mobile systems. (ISD Applications Fund - 604)	\$ -	No Impact
Legal Request System	The legal request and case management system, will track and monitor all cases that attorneys are working on. It will provide tools and features to enable the City Attorney's Office to manage cases, requests, claims, contacts, track their time as well as manage workflow. (ISD Applications Fund - 604)	\$ -	No Impact
Legal Request System-Server	The hardware and professional services for the Legal Request and Case Management System. (ISD Applications Fund - 604)	\$ -	No Impact
Unanticipated Applications	As business needs change, there are unanticipated projects that may need to be completed. The budgeted amount for unanticipated costs, would be used when there is a Capital Project that is deemed critical and must be funded. (ISD Applications Fund - 604)	\$ -	No Impact
Advance (Two) Factor Authentic	Per the requirements of the Federal Government, the Police Department must implement a two factor authentication system. This requirement will make the data more secure as well as adhere to the Federal requirements of their audits. (ISD Applications Fund - 604)	\$ -	No Impact
Tiburon Enhancements (GIS Cad)	The Police Department is a fast paced, emergency driven department. As a result, ISD is requesting a budget to address the needed improvements for their CJIS compliancy requirements, ticketing system and other information technology systems when the urgent need arises. This will enable the Police department to address critical needs with the urgency that is required. (ISD Applications Fund - 604)	\$ -	No Impact
ERP System Implementation	The hardware, software, professional services and maintenance for the Tyler Munis HR/Payroll and Financials implementations. This project is to replace the PeopleSoft ERP (GEMS & GFS). (ISD Applications Fund - 604)	\$ -	No Impact
CSI - VMP (Mobile Inspection)	Fire is requesting that we implement the Vegetation Management Program (VMP) Mobile Inspection System. This will enable the Fire Department to do VMP inspections onsite electronically. (ISD Applications Fund - 604)	\$ -	No Impact
CSI - CUPA Mobile	This Capital investment is to enable Fire to conduct CUPA inspections on a mobile device, increasing their efficiency and effectiveness. (ISD Applications Fund - 604)	\$ -	No Impact
CSI Annual Inspections	This Capital project will enable Fire to conduct their inspections on a mobile device eliminating the dual entry of data. (ISD Applications Fund - 604)	\$ -	No Impact
GIS Master Plan	Consultant services to conduct a complete analysis (server, software, database, business needs, projects, etc.) and architect the roadmap for GIS in the City of Glendale. (ISD Applications Fund - 604)	\$ -	No Impact

**City of Glendale**  
**Capital Improvement Program**  
*Impact of Capital Investments on Operating Budget*

Project	Project Description	Adopted FY 2017-18	Operating Budget Impact
Oracle To SQL Conversion	Currently the City has the License and Permitting system, the GIS Environment and the PeopleSoft environment, all on Oracle. With our largest Oracle Enterprise system, the PeopleSoft environment is being phased out with our Tier 2 solution. It is now time to put together a plan and migrate/convert the entire Oracle environment into SQL. This will allow for tremendous cost savings to the City. (ISD Applications Fund - 604)	\$ -	No Impact
FSR and CSR Replacement	Replacement of City's FSR and CSR systems which are currently internally developed and managed. (ISD Applications Fund - 604)	\$ -	No Impact
FileNet Upgrade	Upgrading of the Enterprise Document Management System FileNet. (ISD Applications Fund - 604)	\$ -	No Impact
CSP - CDBG Social Service Mobile	Social services mobile/web based application for CSP department. (ISD Applications Fund - 604)	\$ -	No Impact
Cal/EPA Grant for CERS Software	City Services Interface (CSI) CAL/EPA data collection and admission for CERS to be implemented into the centralized system for Fire department. (ISD Applications Fund - 604)	\$ -	No Impact
IPADS-CDD	iPhone Building and iPad Code Enforcement Inspection Module. (ISD Wireless Fund - 660)	\$ -	No Impact
Radio Site Battery Replacement	Radio Site Battery Replacements for 2 Civic Center UPS systems and Station 21 Microwave Site. (ISD Wireless Fund - 660)	\$ -	No Impact
Motorola Project - Mount Thom	Motorola Project 25 Standalone Emergency Standby Radio System at Mount Thom Radio Site. (ISD Wireless Fund - 660)	\$ -	No Impact
UASI FY14	2014 Department of Homeland Security, Urban Area Security Initiative Grant awarded for the purposes procuring interoperable communications equipment to be employed by the City of Glendale within the regional Interagency Communications Interoperability System (I-C-1 System - formerly ICIS). (ISD Wireless Fund - 660)	\$ -	No Impact
<b>Library, Arts &amp; Culture</b>			
Central Library Renovation	The renovation project will improve the facility's functionality, address changes in how people approach and access the library, provide building improvements, fulfill ADA compliance, improve space utilization, and provide seismic retrofits. The renovations will enhance the structure's compatibility with Library functions to better accommodate collections and services and allow for new models of service that include a single service point, a room dedicated to Man's inhumanity to Man, and a Maker Space. (Library Mitigation Fee Fund - 407)	\$ 250,000	Significant Impact - Increase on maintenance, utilities, and personnel costs
<b>Public Works</b>			
LA-Glendale Water Reclamation Plant	Upgrading the LAGWRP Conveyance System to meet federal and state mandates. (Sewer Fund - 525)	\$ 5,500,000	No Impact
Hyperion Wastewater System	Upgrading the Hyperion Wastewater Treatment Plant and Conveyance System Facilities to meet federal and state mandates. (Sewer Fund - 525)	\$ 4,000,000	No Impact
Doran Street Traffic Signal Modifications/Installations & Roadway	Installation of new traffic signal and modification of existing traffic signals at Doran Street and Geneva Street, Maryland Street, Louise Street, and Jackson Street. (Measure R Regional Fund - 255)	\$ 1,200,000	Minimal Impact - Increase on maintenance and utility costs
Street Resurfacing Program	Annual program to rehabilitate streets with deteriorated pavement by overlaying it with rubberized asphalt concrete. (State Gas Tax Fund - 402)	\$ 975,000	Minimal Impact - Increase on maintenance costs
Street Tree Maintenance	Maintaining street trees at various Citywide locations. (State Gas Tax Fund - 402)	\$ 610,000	No Impact
Riverside Dr. & Western Ave. Rehabilitation	Rehabilitating pavement on Riverside Drive between Western Avenue and Westerly City Boundary (City of Burbank). (State Gas Tax Fund - 402)	\$ 600,000	Minimal Impact - Increase on maintenance costs
Glendale Sub-Regional Traffic Management Center	Building a new center with new technology features and traffic signal control system capable of sharing traffic data with the LA County Information Exchange Network (IEN) and LA Metro's Regional Integration of Intelligent Transportation Systems (RIITS). (CIP Reimbursement Fund - 409)	\$ 521,550	Minimal Impact - Increase on personnel and utility costs
Kenneth Road Rehabilitation	Rehabilitating pavement on Kenneth Road between Sonora Avenue and Westerly City Boundary (City of Burbank). (State Gas Tax Fund - 402)	\$ 500,000	Minimal Impact - Increase on maintenance costs
Pennsylvania Ave Traffic Signal Improvement	Implementation of traffic signal improvements at Pennsylvania Ave./I-210 on/off ramps. (Measure R Regional Fund - 255)	\$ 400,000	Minimal Impact - Increase on maintenance costs
Gutter Construction Program	Annual program for construction of new concrete gutters on existing streets, and replacement of damaged curbs, gutters, and sidewalks as part of the Annual Street Resurfacing Program. (State Gas Tax Fund - 402)	\$ 400,000	Minimal Impact - Increase on maintenance costs
Street Reconstruction Program	Annual program to reconstruct streets by removing the existing pavement and base material, regrading and reconstructing new base and pavement with rubberized asphalt concrete. (State Gas Tax Fund - 402)	\$ 400,000	Minimal Impact - Increase on maintenance costs
MSB Exterior Refurbishment	Restoring protective coating to the exterior of the Municipal Services Building. (Building Maintenance Fund - 607)	\$ 375,000	No Impact - May result in minimal savings in M&O
Automated Container and Refuse	Systematic replacement of 5,000 automated containers (ACs) and 100 metal refuse bins annually. The replacement schedule will be identified and rolled out per collection route. (Refuse Fund - 530)	\$ 350,000	No Impact - May result in minimal savings in M&O
Slurry Seal Maintenance Program	Applying slurry seal at various Citywide locations. (State Gas Tax Fund - 402)	\$ 300,000	Minimal Impact - Increase on maintenance costs
Parking Lot & Meter Improvements	Resurfacing, reconstruction, ADA compliance, and other improvements at 20 City-owned parking lots, as well as periodic replacement of multi- and single-space parking meters as needed. (Parking Fund - 520)	\$ 300,000	Minimal Impact - Increase on maintenance costs
Parking Structure Improvement Project	Repairs to parking structures including repairs for water damage, ADA compliance, concrete issues, painting, signage, and more. (Parking Fund - 520)	\$ 300,000	Minimal Impact - Increase on maintenance costs
Roofing System Restoration	Restoring roofing systems at City Hall, Police, General Services Building, and former Police Building. (Building Maintenance Fund - 607)	\$ 250,000	No Impact - May result in minimal savings in M&O
In-Ground Vehicle Lift Replacement	Replacement of two in-ground equipment lifts at the Fire Garage with similar models, including mitigating soil contamination that may have resulted from the existing equipment leaking. (Fleet Management Fund - 601)	\$ 225,000	No Impact

**City of Glendale**  
**Capital Improvement Program**  
*Impact of Capital Investments on Operating Budget*

Project	Project Description	Adopted FY 2017-18	Operating Budget Impact
Fuel Management Key Card Reader Kiosk	Upgrade existing fuel system chip key card reader kiosks to extend the life of the kiosks for a minimum of 5 years, including replacing older electronic components at 14 fuel island locations. (Fleet Management Fund - 601)	\$ 210,000	No Impact
Sidewalk Maintenance Program	Remove and replace deteriorated or uplifted sidewalks at various Citywide locations. (State Gas Tax Fund - 402)	\$ 200,000	Minimal Impact - Increase on maintenance costs
Downtown Parking Improvements	Improvements to landscaping, signs, lighting, and more near City parking spaces in the Downtown area. (Parking Fund - 520)	\$ 200,000	Minimal Impact - Increase on maintenance costs
Bicycle Facilities Phase 2	Installing bike lanes and sharrows at various locations. (Measure R Regional Fund - 255)	\$ 165,000	Minimal Impact - Increase on maintenance costs
Traffic Signal Installation and Modification	Installing and upgrading traffic signals at Central/Chevy Chase, Central/Windsor, Honolulu/La Crescenta, Chevy Chase/California and Pacific/Glenwood. (State Gas Tax Fund - 402)	\$ 150,000	Minimal Impact - Increase on maintenance and utility costs
Sewer Reconstruction Program	Reconstructing damaged sections of existing sewer mains, replacing manholes, etc. as part of annual program. (Sewer Fund - 525)	\$ 150,000	Minimal Impact - Increase on maintenance costs
Wastewater Capacity Improvement	Upsize existing substandard sewer main. The Project includes replacing the sewer pipe, modifying and/or replacing manholes, repairing sewer connections to private property, repairing and replacing traffic signal loop detectors and private water services. (Sewer Fund - 525)	\$ 150,000	Minimal Impact - Increase on maintenance costs
Corrugated Metal Pipe Replacement Project	Replacement and/or repair of deficient drainage facilities with reoccurring drainage issues. (Sewer Fund - 525)	\$ 100,000	Minimal Impact - Increase on maintenance costs
Bioswale Construction	Construction of bioswales at various locations in the City. (Sewer Fund - 525)	\$ 100,000	Minimal Impact - Increase on maintenance costs
Annual Cal-Recycle Grant	Grant funding related to beverage container recycling or litter reduction, along with recycling educational opportunities, including signage for the collection vehicles, online outreach, Recycling Center signage, and the creation and distribution of mandatory commercial recycling informational brochures. (Refuse Fund - 530)	\$ 50,000	No Impact
Sub-Regional Traffic Management Center	The construction of the new Sub-Regional Traffic Management center which include installation of video walls, air conditioning units, and workstations. (Building Maintenance Fund - 607)	\$ 50,000	Minimal Impact - Increase on personnel and utility costs
FS 28 Generator Replacement	Replacing the emergency power generator at Fire Station 28 in order to be in compliance with current regulations. (Building Maintenance Fund - 607)	\$ 50,000	No Impact
Los Feliz Entryway Improvement	Planting street trees on the southern sidewalk between Gardena Avenue and the Southern California Regional Rail Authority (SCRRA) Right of Way Line/City Boundary. (CIP Reimbursement Fund - 409)	\$ 45,000	Minimal Impact - Increase on maintenance costs
FS 27 Security Gate Installation	Installation of a security gate to secure premises at Fire Station 27. (Building Maintenance Fund - 607)	\$ 17,000	Minimal Impact - Increase on maintenance costs
Arroyo/Verdugo Commute Mgmt. System	Develop Website to serve as centrally located multi-modal trip planner, information outreach and Transit Subsidy Program. (Public Works Special Grants Fund - 252)	\$ -	No Impact
Grandview/Sonora RR Crossing	Grant funded project to install safety enhancements at Grandview and Sonora at-grade railroad crossings. (Public Works Special Grants Fund - 252)	\$ -	No Impact
Safe Route to School Phase 4 (Cycle 11)	Grant funded project for the design, construction, education, evaluation, and coordination of sidewalk and road improvements around various schools in Glendale. (Public Works Special Grants Fund - 252)	\$ -	Minimal Impact - Increase on maintenance costs
Riverwalk LA River Bridge PE	Preliminary engineering for the Riverwalk Bridge across the Los Angeles River. (Measure R Regional Fund - 255)	\$ -	No Impact
Riverwalk Outfall Bridge	Construction of a small bridge to connect Riverwalk Phase I and II over a storm drain outfall. (Measure R Regional Fund - 255)	\$ -	Minimal Impact - Increase on maintenance costs
Grandview/Sonora RR Crossing	Install safety enhancements at Grandview and Sonora at-grade railroad crossings. (Measure R Regional Fund - 255)	\$ -	Minimal Impact - Increase on maintenance costs
SR134 Glendale Ave Interchange	Interchange improvements and modifications at the SR-134 and Glendale Avenue Interchange and surrounding streets. (Measure R Regional Fund - 255)	\$ -	No Impact
I-5 N. Mitigation Signal Sync.	Mitigating construction impacts from I-5 North construction and synchronizing traffic signals. (Measure R Regional Fund - 255)	\$ -	No Impact
I-5 N Mitigation Project Management	Mitigating construction impacts from I-5 North construction and synchronizing traffic signals, as well as project management support. (Measure R Regional Fund - 255)	\$ -	No Impact
Construction of Bicycle Facilities	Installing bike lanes and sharrows at various locations. (Measure R Regional Fund - 255)	\$ -	Minimal Impact - Increase on maintenance costs
Install Quiet Zone Pedestrian Flasher	Installation of pedestrian back flashers for the Railroad Quiet Zone. (Measure R Regional Fund - 255)	\$ -	Minimal Impact - Increase on maintenance costs
Oceanview Blvd Rehabilitation	Rehabilitation of Oceanview Blvd. (Measure R Regional Fund - 255)	\$ -	Minimal Impact - Increase on maintenance costs
Pennsylvania Rehabilitation	Rehabilitation project for Pennsylvania Ave. (State Gas Tax Fund - 402 & CIP Reimbursement Fund - 409)	\$ -	Minimal Impact - Increase on maintenance costs
Glendale Narrows Riverwalk Phase 2	Phase 2 of the Glendale Narrows Riverwalk Project and other related sidewalk improvements. (State Gas Tax Fund - 402)	\$ -	Minimal Impact - Increase on maintenance costs
Doran St & Adjacent Streets Rehabilitation	Rehabilitating Doran Street and adjacent streets and modifying traffic signals at Doran Street and Louise Street. (State Gas Tax Fund - 402)	\$ -	Minimal Impact - Increase on maintenance costs
Oceanview Blvd Rehabilitation	Rehabilitating Oceanview Blvd between Verdugo Rd and City boundary (County of LA) and installing a new traffic signal at Oceanview Blvd. and Verdugo Rd. (State Gas Tax Fund - 402)	\$ -	Minimal Impact - Increase on maintenance costs
Verdugo Blvd Rehabilitation	Rehabilitating Verdugo Blvd between Verdugo Rd and City boundary (City of La Canada Flintridge) and installing a new traffic signal at the SR-2 Southbound on-ramp. (State Gas Tax Fund - 402)	\$ -	Minimal Impact - Increase on maintenance costs
Green Streets Demonstration Project	Demonstration project at Green Street. (State Gas Tax Fund - 402 & CIP Reimbursement Fund - 409)	\$ -	Minimal Impact - Increase on maintenance costs
Verdugo/Honolulu/Montrose Modification	Modifying intersection at Verdugo Rd./Honolulu Ave./Montrose Ave./Verdugo Blvd. in Montrose. (CIP Reimbursement Fund - 409)	\$ -	No Impact

**City of Glendale**  
**Capital Improvement Program**  
*Impact of Capital Investments on Operating Budget*

Project	Project Description	Adopted FY 2017-18	Operating Budget Impact
Safe Route to School Phase 3	Pedestrian improvements around schools at various locations as part of the Safe Route to School program. (CIP Reimbursement Fund - 409)	\$ -	<b>Minimal Impact</b> - Increase on maintenance costs
Hoover Toll Keppel & Chevy Chase (SRTS)	Pedestrian improvements around Hoover-Toll-Keppel Schools and Chevy Chase Drive as part of the Safe Routes to School program. (CIP Reimbursement Fund - 409)	\$ -	<b>Minimal Impact</b> - Increase on maintenance costs
Burbank-Glendale Traffic System Coordination	Synchronization of traffic signals between Burbank and Glendale along San Fernando Rd. and Glenoaks Blvd. (CIP Reimbursement Fund - 409)	\$ -	<b>No Impact</b>
Parking Lot Resurfacing	Resurfacing and refurbishment of City-owned parking lots. (Parking Fund - 520)	\$ -	<b>No Impact</b>
Exchange Parking Structure Improvements	Upgrading elevators and making various other improvements at the Exchange Parking Structure. (Parking Fund - 520)	\$ -	<b>No Impact</b>
Metro Advanced Wayfind & Guidance	Installation of Wayfinding and Guidance Signs for parking areas in order to improve safety, reduce traffic congestion, improve vehicle and pedestrian navigation, and expand visibility and use of parking. (Parking Fund - 520)	\$ -	<b>No Impact</b>
Stormwater Pollutant Treatment	Stormwater Pollutant Treatment Systems. (Sewer Fund - 525)	\$ -	<b>Minimal Impact</b> - Increase on maintenance costs
Emergency Sewer and SD Repair Program	Emergency repairs to sewers and storm drains as necessary. (Sewer Fund - 525)	\$ -	<b>No Impact</b>
San Fernando & Highland Storm Drain	Improvements in order to eliminate the surface runoff on San Fernando Road between Highland Avenue and the Verdugo Wash. (Sewer Fund - 525)	\$ -	<b>No Impact</b>
Chevy Chase Sewer Diversion	Constructing approximately 4,300 linear feet of gravity sewer pipeline starting at the City-owned sewer main on Colorado Boulevard, in the City of Los Angeles, and continuing to the Public Works Yard and West Chevy Chase Drive, in the City of Glendale. (Sewer Fund - 525)	\$ -	<b>Minimal Impact</b> - Increase on maintenance costs
Sludge and Debris Drying Facility	Construction of a sludge and debris drying facility to dry out matter removed from storm drain catch basins so that it can be disposed of at Scholl Canyon Landfill. (Sewer Fund - 525)	\$ -	<b>Minimal Impact</b> - Increase on maintenance, utility and personnel costs
PW Yard Recycled Water Main Ex	Extending recycled water main for the Public Works Yard. (Sewer Fund - 525)	\$ -	<b>No Impact</b>
Brand Storm Water Lift Station	Refurbishing or replacing main pumps at the Brand Stormwater lift station, including the proposed replacement of the existing vertical shaft driven units with new shaft-less submersible units. (Sewer Fund - 525)	\$ -	<b>No Impact</b>
Wastewater Shop Tennant Improvement	Reconfiguring Wastewater Shop, including extending office structure full E-W width of shop, dividing existing crew supervisor's office into two offices, removing one wall, constructing a new office for the Wastewater Environmental Tech, relocating four computer workstations to west wall of crew area adjacent existing data hub, and adding forced-air ventilation for all enclosed spaces. (Sewer Fund - 525)	\$ -	<b>Minimal Impact</b> - Increase on maintenance, utility and personnel costs
Scholl Canyon Landfill Expansion Environmental Study	Conducting an Environmental Impact Report (EIR) for the expansion of Scholl Canyon Landfill. (Refuse Fund - 530)	\$ -	<b>No Impact</b>
Beverage Container Recycling	Installing public use recycling containers in heavily trafficked areas and creating an outreach campaign for apartment dwellers to increase awareness and make recycling more convenient. (Refuse Fund - 530)	\$ -	<b>No Impact</b>



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## CITY OF GLENDALE ENTERPRISE FUNDS

The **Enterprise Funds** for the City of Glendale consist of the following funds: Sewer, Refuse, Electric Utility, Water Utility, and Fire Communication. Primary source of revenues for these funds are charges for services which reflect characteristics that are more properly accounted for as enterprise operations. Below is a brief description of the fourteen (14) *Enterprise Funds* included in this section.

- *Sewer Fund (525)* is used to account for the operations and maintenance of the sewer system. This service is primarily contracted with the City of Los Angeles.
- *Refuse Disposal Fund (530)* is used to account for the operations of the City-owned refuse collection and disposal service.
- *Electric Utility Funds (581-587) previously (550-557)* are used to account for the operations of the City-owned electric utility services.
- *Water Utility Funds (591-593, 595) previously (570-573, 575)* are used to account for the operations of the City-owned water utility services.
- *Fire Communication Fund (701)* is used to account for monies received and expended, as the lead city, for the tri-city (Burbank, Glendale and Pasadena) Verdugo Fire Communication operations.

Total appropriation in the Enterprise Funds for FY 2017-18 is \$393.6 million, which reflects an increase of approximately \$7.7 million, or 2.0%, when compared to last year. The net increase is mainly the result of new Capital Outlay items appropriated in the Fire Communication Fund and contractual service and cost allocation costs appropriated in the Sewer and Refuse Funds. Additional details of the changes within the *Enterprise Funds* can be found in the *Resources & Appropriations* and *Combined Fund Statement* sections of this book.

The following pages provide a summary of the budget for each of the City's Enterprise Funds for the budget year ending June 30, 2018.

**CITY OF GLENDALE  
ENTERPRISE FUNDS  
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2018**

	<b>525 - Sewer Fund</b>	<b>530 - Refuse Disposal Fund</b>	<b>581-587 - Electric Utility Funds**</b>
<b>Estimated Revenues</b>			
Revenue from Other Agencies	\$ -	\$ 50,000	\$ -
Charges for Services	15,090,000	21,990,000	235,218,981
Misc and Non-Operating Revenue	700,000	320,000	5,745,140
Interfund Revenue	-	-	26,450,000
<b>TOTAL REVENUES</b>	<b>\$ 15,790,000</b>	<b>\$ 22,360,000</b>	<b>\$ 267,414,121</b>
<b>Estimated Appropriations</b>			
Salaries & Benefits	\$ 3,107,032	\$ 8,676,303	\$ 33,911,634
Maintenance & Operation	19,665,515	14,265,135	204,552,496*
Capital Outlay	30,500	4,280,000	1,013,120
Capital Improvement	10,000,000	350,000	7,291,981*
Transfers	-	1,150,000	20,160,000
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 32,803,047</b>	<b>\$ 28,721,438</b>	<b>\$ 266,929,231</b>
<b>NET SURPLUS/(USE OF FUND BALANCE)</b>	<b>\$ (17,013,047)</b>	<b>\$ (6,361,438)</b>	<b>\$ 484,890</b>

Notes:

\* All M&O portions in GWP Capital Improvement Project Funds 583 and 593 are reflected under the Capital Improvement section.

\*\* New Fund numbers effective FY 2017-18.

**CITY OF GLENDALE  
ENTERPRISE FUNDS  
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2018**

	<b>591-595 - Water Utility Funds**</b>		<b>701 - Fire Communication Fund</b>		<b>Total</b>
<b>Estimated Revenues</b>					
Revenue from Other Agencies	\$	-	\$	-	\$ 50,000
Charges for Services		43,765,000		3,972,610	320,036,591
Misc and Non-Operating Revenue		4,961,358		678,182	12,404,680
Interfund Revenue		6,560,000		-	33,010,000
<b>TOTAL REVENUES</b>	<b>\$</b>	<b>55,286,358</b>	<b>\$</b>	<b>4,650,792</b>	<b>\$ 365,501,271</b>
<b>Estimated Appropriations</b>					
Salaries & Benefits	\$	9,770,596	\$	3,033,214	\$ 58,498,779
Maintenance & Operation		43,505,364*		1,251,107	283,239,617
Capital Outlay		37,880		3,100,000	8,461,500
Capital Improvement		4,416,800*		-	22,058,781
Transfers		-		-	21,310,000
<b>TOTAL APPROPRIATIONS</b>	<b>\$</b>	<b>57,730,640</b>	<b>\$</b>	<b>7,384,321</b>	<b>\$ 393,568,677</b>
<b>NET SURPLUS/(USE OF FUND BALANCE)</b>	<b>\$</b>	<b>(2,444,282)</b>	<b>\$</b>	<b>(2,733,529)</b>	<b>\$ (28,067,406)</b>

Notes:

\* All M&O portions in GWP Capital Improvement Project Funds 583 and 593 are reflected under the Capital Improvement section.

\*\* New Fund numbers effective FY 2017-18.

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## CITY OF GLENDALE INTERNAL SERVICE FUNDS

**Internal Service Funds** are proprietary funds serving only the City of Glendale. These funds are established to account for any activity that provides goods or services to other funds and departments within the City of Glendale on a cost-reimbursement basis. These funds are intended to be self-supporting. Since these funds derive their resources from expensing the Governmental and Enterprise budgets, they are already included within the City budget and are presented for informational and memorandum control purposes. Below is a brief description of the fifteen (15) *Internal Service Funds* included in this section.

- *Fleet/Equipment Management Fund (601)* is used to account for the maintenance, replacement, and acquisition of vehicles and equipment. The resources for this fund are derived from an annual fleet service charge which is assessed to governmental operations.
- *Joint Helicopter Operation Fund (602)* is used to account for the maintenance and replacement of the helicopters. The costs associated with this operation are jointly shared with the City of Burbank.
- *ISD Infrastructure Fund (603)* is used to account for the maintenance, replacement, and acquisition of all technology equipment supported by the Information Services Department.
- *ISD Applications Fund (604)* is used to account for the maintenance, replacement, and acquisition of all software and applications supported by the Information Services Department.
- *Building Maintenance Fund (607)* is used to account for any maintenance, repairs or services necessary to sustain on-going operations at approximately one hundred City-owned facilities (e.g. custodial services; repairs to generators, access control systems, conveyance systems, and HVAC systems, etc.). The Building Maintenance Fund was established in FY 2015-16, while the Building Maintenance rate was established in FY 2016-17 in order to centralize the building maintenance operation into a single fund and establish a rate for cost recovery.
- *Unemployment Insurance Fund (610)* is used to account for unemployment claims. Resources are derived from unemployment insurance charges to various City operations. Unemployment claims are reimbursed to the State Employment Department which disburses the unemployment claims.
- *Liability Insurance Fund (612)* is used to account for the activities associated with self insurance and litigation. Specifically this fund is used to pay for excess insurance coverage, claims, and litigation expenses. Settlements and reimbursements from our insurance providers are also recorded in this fund. The fund also derives its revenue via a liability rate, which is a pooled insurance rate that is distributed to all City departments. Effective July 1, 2015, the Safety section previously reflected in the Compensation Insurance Fund (614) shifted to the Liability Insurance Fund.
- *Compensation Insurance Fund (614)* is used to account for the City's workers' compensation claims. Funding is derived from charges to all City departments that will provide adequate resources to meet current obligations. Effective July 1, 2015, the Safety section shifted to the Liability Insurance Fund (612).
- *Dental Insurance Fund (615)* is used to account for the City's dental insurance program for its employees. Funding is derived from charges in lieu of actual premiums to various City operations to provide the self-insurance resources.

## CITY OF GLENDALE INTERNAL SERVICE FUNDS

- *Medical Insurance Fund (616)* is used to account for the City's medical insurance program for its employees. Funding is derived from charges in lieu of actual premiums to various City operations to provide the self-insurance resources.
- *Vision Insurance Fund (617)* is used to account for the City's vision insurance program for its employees. Funding is derived from charges in lieu of actual premiums to various City operations to provide the self-insurance resources.
- *Employee Benefits Fund (640)* is used to account for the resources and the liability for employees' compensated absences (vacation and compensatory time).
- *Retiree Health Savings Plan (RHSP) Benefits Fund (641)* is used to account for the resources and the liability for employees' sick leave conversion under the Retirement Health Savings Plan.
- *Post Employment Benefits Fund (642)* is used to account for the resources and the liability associated with other post employment benefits.
- *ISD Wireless Fund (660)* is used to account for the operation of the citywide radio system, including maintenance, replacement and acquisition of equipment.

Total appropriation in the Internal Service Funds for FY 2017-18 is \$111.3 million, which reflects an increase of approximately \$1.5 million, or 1.4%, when compared to last year. The net increase is the result of appropriation increases and decreases for each fund within this major fund type. Additional details of the changes within the *Internal Service Funds* can be found in the *Resources & Appropriations* and *Combined Fund Statement* sections of this book.

The following pages provide a summary of the budget for each of the City's Internal Service Funds for the budget year ending June 30, 2018.

**CITY OF GLENDALE  
INTERNAL SERVICE FUNDS  
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2018**

	<b>601 - Fleet Management Fund</b>	<b>602 - Joint Helicopter Operation Fund</b>	<b>603 - ISD Infrastructure Fund</b>
<b>Estimated Revenues</b>			
Charges for Services	\$ 12,976,457	\$ 752,346	\$ 6,707,743
Misc and Non-Operating Revenue	125,000	885,316	50,000
<b>TOTAL REVENUES</b>	<b>\$ 13,101,457</b>	<b>\$ 1,637,662</b>	<b>\$ 6,757,743</b>
<b>Estimated Appropriations</b>			
Salaries & Benefits	\$ 4,274,930	\$ 157,243	\$ 2,800,563
Maintenance & Operation	8,181,657	1,455,419	4,136,267
Capital Outlay	5,336,500	1,640,000	1,570,968
Capital Improvement	435,000	-	-
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 18,228,087</b>	<b>\$ 3,252,662</b>	<b>\$ 8,507,798</b>
<b>NET SURPLUS/(USE OF FUND BALANCE)</b>	<b>\$ (5,126,630)</b>	<b>\$ (1,615,000)</b>	<b>\$ (1,750,055)</b>

**CITY OF GLENDALE  
INTERNAL SERVICE FUNDS  
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2018**

	<b>604 - ISD Applications Fund</b>	<b>607 - Building Maintenance Fund</b>	<b>610 - Unemployment Insurance Fund</b>
<b>Estimated Revenues</b>			
Charges for Services	\$ 6,401,496	\$ 7,929,204	\$ 95,088
Misc and Non-Operating Revenue	100,000	10,000	10,000
<b>TOTAL REVENUES</b>	<b>\$ 6,501,496</b>	<b>\$ 7,939,204</b>	<b>\$ 105,088</b>
<b>Estimated Appropriations</b>			
Salaries & Benefits	\$ 2,690,328	\$ 3,200,437	\$ -
Maintenance & Operation	8,451,037	4,604,234	75,020
Capital Outlay	100,000	-	-
Capital Improvement	-	742,000	-
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 11,241,365</b>	<b>\$ 8,546,671</b>	<b>\$ 75,020</b>
<b>NET SURPLUS/(USE OF FUND BALANCE)</b>	<b>\$ (4,739,869)</b>	<b>\$ (607,467)</b>	<b>\$ 30,068</b>

**CITY OF GLENDALE  
INTERNAL SERVICE FUNDS  
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2018**

	<b>612 - Liability Insurance Fund</b>	<b>614 - Compensation Insurance Fund</b>	<b>615 - Dental Insurance Fund</b>
<b>Estimated Revenues</b>			
Charges for Services	\$ 4,908,809	\$ 15,831,153	\$ 1,510,319
Misc and Non-Operating Revenue	180,000	200,000	10,000
<b>TOTAL REVENUES</b>	<b>\$ 5,088,809</b>	<b>\$ 16,031,153</b>	<b>\$ 1,520,319</b>
<b>Estimated Appropriations</b>			
Salaries & Benefits	\$ 468,899	\$ 888,562	\$ -
Maintenance & Operation	8,079,312	12,624,732	1,490,082
Capital Outlay	-	-	-
Capital Improvement	-	-	-
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 8,548,211</b>	<b>\$ 13,513,294</b>	<b>\$ 1,490,082</b>
<b>NET SURPLUS/(USE OF FUND BALANCE)</b>	<b>\$ (3,459,402)</b>	<b>\$ 2,517,859</b>	<b>\$ 30,237</b>



**CITY OF GLENDALE  
INTERNAL SERVICE FUNDS  
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2018**

	<b>616 - Medical Insurance Fund</b>	<b>617 - Vision Insurance Fund</b>	<b>640 - Compensated Absences Fund</b>
<b>Estimated Revenues</b>			
Charges for Services	\$ 25,043,929	\$ 235,572	\$ 6,148,436
Misc and Non-Operating Revenue	50,000	5,000	120,000
<b>TOTAL REVENUES</b>	<b>\$ 25,093,929</b>	<b>\$ 240,572</b>	<b>\$ 6,268,436</b>
<b>Estimated Appropriations</b>			
Salaries & Benefits	\$ -	\$ -	\$ 21,275
Maintenance & Operation	25,774,990	261,840	5,239,737
Capital Outlay	-	-	-
Capital Improvement	-	-	-
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 25,774,990</b>	<b>\$ 261,840</b>	<b>\$ 5,261,012</b>
<b>NET SURPLUS/(USE OF FUND BALANCE)</b>	<b>\$ (681,061)</b>	<b>\$ (21,268)</b>	<b>\$ 1,007,424</b>

**CITY OF GLENDALE  
INTERNAL SERVICE FUNDS  
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2018**

	<b>641 - RHSP Benefits Fund</b>	<b>642 - Post Employment Benefits Fund</b>	<b>660 - ISD Wireless Fund</b>
<b>Estimated Revenues</b>			
Charges for Services	\$ 3,605,811	\$ 200,111	\$ 4,269,332
Misc and Non-Operating Revenue	120,000	-	15,000
<b>TOTAL REVENUES</b>	<b>\$ 3,725,811</b>	<b>\$ 200,111</b>	<b>\$ 4,284,332</b>
<b>Estimated Appropriations</b>			
Salaries & Benefits	\$ -	\$ -	\$ 1,155,238
Maintenance & Operation	2,028,643	222,429	2,703,611
Capital Outlay	-	-	480,614
Capital Improvement	-	-	-
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 2,028,643</b>	<b>\$ 222,429</b>	<b>\$ 4,339,463</b>
<b>NET SURPLUS/(USE OF FUND BALANCE)</b>	<b>\$ 1,697,168</b>	<b>\$ (22,318)</b>	<b>\$ (55,131)</b>

**CITY OF GLENDALE  
INTERNAL SERVICE FUNDS  
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2018**

	<u>Total</u>
<b>Estimated Revenues</b>	
Charges for Services	\$ 96,615,806
Misc and Non-Operating Revenue	1,880,316
	<hr/>
<b>TOTAL REVENUES</b>	<b>\$ 98,496,122</b>
	<hr/> <hr/>
<b>Estimated Appropriations</b>	
Salaries & Benefits	\$ 15,657,475
Maintenance & Operation	\$ 85,329,010
Capital Outlay	\$ 9,128,082
Capital Improvement	\$ 1,177,000
	<hr/>
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 111,291,567</b>
	<hr/> <hr/>
<b>NET SURPLUS/(USE OF FUND BALANCE)</b>	<b>\$ (12,795,445)</b>
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**CITY OF GLENDALE  
SUMMARY OF REVENUES BY FUND  
FOR THE YEARS ENDING JUNE 30**

	<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b><u>General Funds</u></b>				
<b>General Budget Fund (101)</b>				
<b>Property Taxes</b>				
30010 Property tax current	\$ 28,788,990	\$ 30,500,000	\$ 30,500,000	\$ 31,415,000
30011 Property tax admin fee	(394,857)	(457,500)	(457,500)	(471,225)
30012 Property tax (AB 1x26)	-	3,100,000	2,913,099	2,571,070
30020 Property tax delinquent	159,873	300,000	300,000	306,000
30030 Property tax supplement	807,716	900,000	900,000	923,209
30050 ERAF in lieu VLF	19,157,716	19,700,000	20,200,000	20,806,000
30060 SB211 Prop tax share Central	496,318	200,000	300,000	300,000
30700 Property tax penalty	89,002	150,000	150,000	175,000
33400 State H/O exemptions	198,062	200,000	200,000	204,000
<b>Property Taxes Total</b>	<b>\$ 49,302,821</b>	<b>\$ 54,592,500</b>	<b>\$ 55,005,599</b>	<b>\$ 56,229,054</b>
<b>Sales Taxes</b>				
30300 Sales tax	\$ 30,850,946	\$ 37,336,000	\$ 37,462,239	\$ 39,110,577
30305 ERAF in lieu of sales tax	11,822,385	-	-	-
30310 State 1/2% sales tax	1,777,972	1,872,000	1,849,091	1,904,563
<b>Sales Taxes Total</b>	<b>\$ 44,451,303</b>	<b>\$ 39,208,000</b>	<b>\$ 39,311,330</b>	<b>\$ 41,015,140</b>
<b>Utility Users Taxes</b>				
30321 UUT - Electricity	\$ 13,219,177	\$ 12,100,000	\$ 13,400,000	\$ 14,070,000
30322 UUT - Gas	2,486,711	2,400,000	2,450,000	2,499,000
30323 UUT - Water	3,392,787	3,000,000	3,400,000	3,485,000
30324 UUT - Telecommunications	7,211,332	8,848,000	7,400,000	7,600,000
30325 UUT - Video	2,352,030	2,397,000	2,400,000	2,400,000
<b>Utility Users Taxes Total</b>	<b>\$ 28,662,037</b>	<b>\$ 28,745,000</b>	<b>\$ 29,050,000</b>	<b>\$ 30,054,000</b>
<b>Occupancy &amp; Other Taxes</b>				
30330 Franchise tax	\$ 2,692,176	\$ 3,000,000	\$ 2,800,000	\$ 2,800,000
30340 Occupancy tax	6,425,825	6,000,000	6,875,633	8,058,661
30350 Property transfer tax	1,077,770	900,000	1,000,000	1,000,000
30360 Landfill host assessment	3,034,580	2,000,000	3,000,000	3,000,000
<b>Occupancy &amp; Other Taxes Total</b>	<b>\$ 13,230,352</b>	<b>\$ 11,900,000</b>	<b>\$ 13,675,633</b>	<b>\$ 14,858,661</b>
<b>Revenues from Other Agencies</b>				
31260 Mutual aid reimbursement	\$ 104,535	\$ -	\$ -	\$ -
32610 State grants	-	-	-	12,000
32850 State SB 90	463,966	100,000	100,000	100,000
33000 Motor vehicle in lieu	80,367	-	-	-
34050 County grants	155	-	-	-
34301 Local grants	300,816	-	-	-
<b>Revenues from Other Agencies Total</b>	<b>\$ 949,839</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 112,000</b>
<b>Charges for Services</b>				
34500 Zoning-Subdivision fees	\$ 199,309	\$ 150,000	\$ 175,000	\$ 200,000
34503 City Clerk fees	711	-	-	-
34510 Map and publication fees	83,410	75,000	80,000	90,000
34520 Filing-certification fee	21,650	15,000	20,000	20,000
34523 Notary fees	10	-	-	-
34532 Special event fees	3,206	-	-	-
34600 Special police fees	725,675	775,000	800,000	800,000
34605 Vehicle tow admin fee (VTACR)	394,379	400,000	400,000	450,000
34630 Fire fees	1,062,674	750,000	1,000,000	1,274,000
34670 Emergency med response	-	-	-	5,150,000
34672 Paramedic membership fee	-	-	-	90,000
34676 Joint air support maint. fee	51,633	-	-	-
34680 Code enforcement fees	30,870	40,000	40,000	40,000

**CITY OF GLENDALE  
SUMMARY OF REVENUES BY FUND  
FOR THE YEARS ENDING JUNE 30**

	<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
34681 Administrative code enforcement	37,407	25,000	25,000	40,000
34691 Outreach revenue	27,549	40,000	40,000	30,000
34700 Express plan check fees	445,361	200,000	400,000	425,000
34701 Final Map Checking Fees	37,046	-	-	-
34710 Excavation fees	218,486	200,000	200,000	225,000
34711 Const. Inspection Fees R-O-W	132,834	85,000	150,000	155,000
34770 Collectible jobs - A & G	28,980	50,000	50,000	35,000
35000 Library fines and fees	51,345	90,000	90,000	90,000
35234 Program/registration revenue	11,030	11,000	11,000	11,000
35510 Local assessment fees	5,583	-	-	-
35701 Credit/Debit card service fee	-	-	-	100,000
35702 Merchant fee charges	-	-	-	(100,000)
37140 Graphics fees	233,973	100,000	100,000	100,000
<b>Charges for Services Total</b>	<b>\$ 3,803,120</b>	<b>\$ 3,006,000</b>	<b>\$ 3,581,000</b>	<b>\$ 9,225,000</b>
<b>Licenses &amp; Permits</b>				
30800 Dog licenses	\$ 135,473	\$ 150,000	\$ 150,000	\$ 150,000
30820 Building permits	5,555,398	5,450,000	5,500,000	5,700,000
30821 Green bldg initiative SB 1473	1,049	-	-	-
30822 American Disability Act SB1186	2,493	-	-	-
30825 Plan check fees	560,846	432,000	500,000	400,000
30830 Planning permits	1,678,492	1,236,000	1,400,000	1,470,000
30840 Grading permits	151,959	100,000	100,000	102,000
30850 Street permits	903,415	860,000	960,000	1,000,000
30870 Business license permits	602,195	525,000	525,000	575,000
30876 Business registration certificate	149,766	200,000	404,000	200,000
<b>Licenses &amp; Permits Total</b>	<b>\$ 9,741,084</b>	<b>\$ 8,953,000</b>	<b>\$ 9,539,000</b>	<b>\$ 9,597,000</b>
<b>Interfund Revenue</b>				
37660 Salary O/H budget Job	\$ 509,779	\$ 500,000	\$ 500,000	\$ 500,000
37661 Cost allocation revenue	14,440,577	13,684,797	13,684,797	17,599,742
<b>Interfund Revenue Total</b>	<b>\$ 14,950,356</b>	<b>\$ 14,184,797</b>	<b>\$ 14,184,797</b>	<b>\$ 18,099,742</b>
<b>Fines &amp; Forfeitures</b>				
35500 Parking tickets	\$ 1,900,000	\$ 1,900,000	\$ 1,900,000	\$ 1,900,000
37800 Traffic safety fines	800,993	800,000	700,000	721,776
<b>Fines &amp; Forfeitures Total</b>	<b>\$ 2,700,993</b>	<b>\$ 2,700,000</b>	<b>\$ 2,600,000</b>	<b>\$ 2,621,776</b>
<b>Interest/Use of Money</b>				
38000 Interest & inv. revenue	\$ 1,064,789	\$ 600,000	\$ 1,000,000	\$ 1,020,000
38005 Interest & inv. GASB 31	911,823	-	-	-
38100 Scholl Canyon Payment	2,472,865	2,475,000	2,475,000	2,475,000
38200 Rental income	172,787	550,000	550,000	550,000
<b>Interest/Use of Money Total</b>	<b>\$ 4,622,264</b>	<b>\$ 3,625,000</b>	<b>\$ 4,025,000</b>	<b>\$ 4,045,000</b>
<b>Miscellaneous &amp; Non-Operating</b>				
38500 Donations & contribution	\$ 60,902	\$ -	\$ -	\$ -
38525 Sponsorships	46,650	30,000	30,000	45,000
38526 Advertising revenue	121,059	110,000	110,000	130,000
38527 Rebate revenue	51,161	57,000	57,000	60,000
38550 Unclaimed money & prop	163,412	100,000	100,000	100,000
38560 Miscellaneous revenue	1,571,847	1,215,000	1,215,000	1,015,500
38569 Citywide collection revenue	20,470	25,000	25,000	105,000
39080 Sales of property	125,178	-	-	-
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 2,160,678</b>	<b>\$ 1,537,000</b>	<b>\$ 1,537,000</b>	<b>\$ 1,455,500</b>
<b>GSA Reimbursement</b>				
39222 GSA reimbursement	\$ 4,333,786	\$ 3,000,000	\$ 12,511,186	\$ 4,885,263
<b>GSA Reimbursement Total</b>	<b>\$ 4,333,786</b>	<b>\$ 3,000,000</b>	<b>\$ 12,511,186</b>	<b>\$ 4,885,263</b>

**CITY OF GLENDALE  
SUMMARY OF REVENUES BY FUND  
FOR THE YEARS ENDING JUNE 30**

	<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Transfers</b>				
39100 Transfer-General Fund	\$ 20,107,000	\$ -	\$ -	\$ -
39146 Transfer-Refuse Fund	1,150,000	1,150,000	1,150,000	1,150,000
39150 Transfer-Electric		20,156,230	20,156,230	20,160,000
<b>Transfers Total</b>	<b>\$ 21,257,000</b>	<b>\$ 21,306,230</b>	<b>\$ 21,306,230</b>	<b>\$ 21,310,000</b>
<b>Total General Budget Fund (101)</b>	<b>\$ 200,165,634</b>	<b>\$ 192,857,527</b>	<b>\$ 206,426,775</b>	<b>\$ 213,508,136</b>
<b>Special Deposit Fund (720)</b>				
<b>Charges for Services</b>				
35200 Rental civic auditorium	\$ 3,300	\$ -	\$ -	\$ -
<b>Charges for Services Total</b>	<b>\$ 3,300</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Special Deposit Fund (720)</b>	<b>\$ 3,300</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>General Funds Total</b>	<b>\$ 200,168,934</b>	<b>\$ 192,857,527</b>	<b>\$ 206,426,775</b>	<b>\$ 213,508,136</b>
<b>Special Revenue</b>				
<b>CDBG Fund (201)</b>				
<b>Revenues from Other Agencies</b>				
31440 Community Development block grant	\$ 1,849,691	\$ 1,643,605	\$ 1,643,605	\$ 1,674,621
<b>Revenues from Other Agencies Total</b>	<b>\$ 1,849,691</b>	<b>\$ 1,643,605</b>	<b>\$ 1,643,605</b>	<b>\$ 1,674,621</b>
<b>Miscellaneous &amp; Non-Operating</b>				
38730 Grant program income	\$ 61,690	\$ -	\$ -	\$ -
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 61,690</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total CDBG Fund (201)</b>	<b>\$ 1,911,380</b>	<b>\$ 1,643,605</b>	<b>\$ 1,643,605</b>	<b>\$ 1,674,621</b>
<b>Housing Assistance Fund (202)</b>				
<b>Revenues from Other Agencies</b>				
31400 HCV HAP	\$ 13,690,495	\$ 15,300,000	\$ 15,300,000	\$ 15,378,700
31401 VASH admin	-	-	17,562	15,200
31402 VASH HAP	-	-	133,020	144,900
31430 HCV admin	1,825,226	1,663,800	1,663,800	1,657,000
38720 HCV portable voucher admin	1,080,116	1,219,200	1,219,200	1,135,300
38721 HCV portable voucher HAP	12,256,010	14,400,000	14,400,000	13,524,000
<b>Revenues from Other Agencies Total</b>	<b>\$ 28,851,847</b>	<b>\$ 32,583,000</b>	<b>\$ 32,733,582</b>	<b>\$ 31,855,100</b>
<b>Interest/Use of Money</b>				
38000 Interest & inv. revenue	\$ 26,961	\$ 10,000	\$ 10,000	\$ 10,000
38005 Interest & inv. GASB 31	20,265	-	-	-
<b>Interest/Use of Money Total</b>	<b>\$ 47,226</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>
<b>Miscellaneous &amp; Non-Operating</b>				
38560 Miscellaneous revenue	\$ 10,175	\$ 13,000	\$ 13,000	\$ 13,000
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 10,175</b>	<b>\$ 13,000</b>	<b>\$ 13,000</b>	<b>\$ 13,000</b>
<b>Total Housing Assistance Fund (202)</b>	<b>\$ 28,909,248</b>	<b>\$ 32,606,000</b>	<b>\$ 32,756,582</b>	<b>\$ 31,878,100</b>
<b>Home Grant Fund (203)</b>				
<b>Revenues from Other Agencies</b>				
31410 Home grant	\$ 2,055,386	\$ 1,121,628	\$ 1,121,628	\$ 900,000
<b>Revenues from Other Agencies Total</b>	<b>\$ 2,055,386</b>	<b>\$ 1,121,628</b>	<b>\$ 1,121,628</b>	<b>\$ 900,000</b>



**CITY OF GLENDALE  
SUMMARY OF REVENUES BY FUND  
FOR THE YEARS ENDING JUNE 30**

	Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
<b>Miscellaneous &amp; Non-Operating</b>				
38750 Housing program income	\$ 151,463	\$ 77,000	\$ 77,000	\$ 58,800
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 151,463</b>	<b>\$ 77,000</b>	<b>\$ 77,000</b>	<b>\$ 58,800</b>
<b>Total Home Grant Fund (203)</b>	<b>\$ 2,206,849</b>	<b>\$ 1,198,628</b>	<b>\$ 1,198,628</b>	<b>\$ 958,800</b>
<b>Continuum of Care Grant Fund (204)</b>				
<b>Revenues from Other Agencies</b>				
31420 Continuum of Care Program	\$ 2,130,616	\$ 2,319,804	\$ 2,319,804	\$ 2,371,801
<b>Revenues from Other Agencies Total</b>	<b>\$ 2,130,616</b>	<b>\$ 2,319,804</b>	<b>\$ 2,319,804</b>	<b>\$ 2,371,801</b>
<b>Total Continuum of Care Grant Fund (204)</b>	<b>\$ 2,130,616</b>	<b>\$ 2,319,804</b>	<b>\$ 2,319,804</b>	<b>\$ 2,371,801</b>
<b>Emergency Solutions Grant Fund (205)</b>				
<b>Revenues from Other Agencies</b>				
31450 Emergency solutions grant	\$ 105,416	\$ 142,237	\$ 142,237	\$ 263,462
<b>Revenues from Other Agencies Total</b>	<b>\$ 105,416</b>	<b>\$ 142,237</b>	<b>\$ 142,237</b>	<b>\$ 263,462</b>
<b>Total Emergency Solutions Grant Fund (205)</b>	<b>\$ 105,416</b>	<b>\$ 142,237</b>	<b>\$ 142,237</b>	<b>\$ 263,462</b>
<b>Workforce Innovation and Opportunity Act Fund (206)</b>				
<b>Revenues from Other Agencies</b>				
31701 WIA Title I adult	\$ 782,566	\$ 810,000	\$ 810,000	\$ 834,656
31702 WIA Title I youth	709,348	760,000	760,000	782,068
31703 WIA dislocated worker	663,093	860,000	860,000	722,673
31704 WIA discretionary	597,666	850,000	850,000	825,000
31711 WIA 15% Governor's discr grant	62,543	350,000	350,000	518,350
31712 WIA Wagner Peyser grant	2,781	250,000	250,000	8,000
31713 Social Security admin grant	185,580	300,000	300,000	300,000
31730 Title III rapid response	586,585	565,000	565,000	472,979
31756 CalWork youth - County	354,259	400,000	488,000	340,000
31791 WIA emergency grant	-	250,000	250,000	-
32610 State grants	-	-	-	868,350
34000 GAIN assessment	55,220	60,000	60,000	60,000
34200 Hawthorne STEP	57,600	20,000	20,000	20,000
<b>Revenues from Other Agencies Total</b>	<b>\$ 4,057,241</b>	<b>\$ 5,475,000</b>	<b>\$ 5,563,000</b>	<b>\$ 5,752,076</b>
<b>Miscellaneous &amp; Non-Operating</b>				
38512 WIB Foundation Revenue	\$ -	\$ 10,000	\$ 10,000	\$ 10,000
38560 Miscellaneous revenue	101,960	20,000	20,000	20,000
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 101,960</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>
<b>Total Workforce Innovation and Opportunity Act Fund (206)</b>	<b>\$ 4,159,201</b>	<b>\$ 5,505,000</b>	<b>\$ 5,593,000</b>	<b>\$ 5,782,076</b>
<b>Affordable Housing Trust Fund (209)</b>				
<b>Interest/Use of Money</b>				
38000 Interest & inv. revenue	\$ -	\$ -	\$ -	\$ 8,000
<b>Interest/Use of Money Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 8,000</b>
<b>Miscellaneous &amp; Non-Operating</b>				
38750 Housing program income	\$ 1,000	\$ -	\$ -	\$ 12,000
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 1,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 12,000</b>
<b>Total Affordable Housing Trust Fund (209)</b>	<b>\$ 1,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 20,000</b>

**CITY OF GLENDALE  
SUMMARY OF REVENUES BY FUND  
FOR THE YEARS ENDING JUNE 30**

	Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
<b>Urban Art Fund (210)</b>				
<b>Licenses &amp; Permits</b>				
30874 Urban Art fees	\$ 1,016,187	\$ 239,231	\$ 239,231	\$ 292,850
<b>Licenses &amp; Permits Total</b>	<b>\$ 1,016,187</b>	<b>\$ 239,231</b>	<b>\$ 239,231</b>	<b>\$ 292,850</b>
<b>Interest/Use of Money</b>				
38000 Interest & inv. revenue	\$ 52,083	\$ 30,000	\$ 30,000	\$ 60,000
38005 Interest & inv. GASB 31	39,620	-	-	-
<b>Interest/Use of Money Total</b>	<b>\$ 91,703</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ 60,000</b>
<b>Total Urban Art Fund (210)</b>	<b>\$ 1,107,890</b>	<b>\$ 269,231</b>	<b>\$ 269,231</b>	<b>\$ 352,850</b>
<b>Glendale Youth Alliance Fund (211)</b>				
<b>Charges for Services</b>				
34690 Youth employment fees	\$ 1,480,749	\$ 1,905,389	\$ 1,905,389	\$ 1,904,061
<b>Charges for Services Total</b>	<b>\$ 1,480,749</b>	<b>\$ 1,905,389</b>	<b>\$ 1,905,389</b>	<b>\$ 1,904,061</b>
<b>Total Glendale Youth Alliance Fund (211)</b>	<b>\$ 1,480,749</b>	<b>\$ 1,905,389</b>	<b>\$ 1,905,389</b>	<b>\$ 1,904,061</b>
<b>BEGIN Affordable Homeownership Fund (212)</b>				
<b>Interest/Use of Money</b>				
38000 Interest & inv. revenue	\$ 422	\$ -	\$ -	\$ -
38005 Interest & inv. GASB 31	767	-	-	-
<b>Interest/Use of Money Total</b>	<b>\$ 1,190</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Miscellaneous &amp; Non-Operating</b>				
38750 Housing program income	\$ 88,009	\$ -	\$ -	\$ 300,000
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 88,009</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 300,000</b>
<b>Total BEGIN Affordable Homeownership Fund (212)</b>	<b>\$ 89,198</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 300,000</b>
<b>Low&amp;Mod Income Housing Asset Fund (213)</b>				
<b>Interest/Use of Money</b>				
38000 Interest & inv. revenue	\$ 34,303	\$ 14,500	\$ 14,500	\$ 25,000
38005 Interest & inv. GASB 31	27,456	-	-	-
38200 Rental income	18,077	36,000	36,000	36,000
<b>Interest/Use of Money Total</b>	<b>\$ 79,837</b>	<b>\$ 50,500</b>	<b>\$ 50,500</b>	<b>\$ 61,000</b>
<b>Miscellaneous &amp; Non-Operating</b>				
38750 Housing program income	\$ 927,082	\$ 246,000	\$ 246,000	\$ 246,000
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 927,082</b>	<b>\$ 246,000</b>	<b>\$ 246,000</b>	<b>\$ 246,000</b>
<b>Transfers</b>				
39100 Transfer-General Fund	\$ 866,757	\$ 600,000	\$ 2,502,237	\$ 977,100
<b>Transfers Total</b>	<b>\$ 866,757</b>	<b>\$ 600,000</b>	<b>\$ 2,502,237</b>	<b>\$ 977,100</b>
<b>Total Low&amp;Mod Income Housing Asset Fund (213)</b>	<b>\$ 1,873,676</b>	<b>\$ 896,500</b>	<b>\$ 2,798,737</b>	<b>\$ 1,284,100</b>
<b>Economic Development Fund (215)</b>				
<b>Property Taxes</b>				
30012 Property tax (AB 1x26)	\$ 2,406,020	\$ -	\$ -	\$ -
<b>Property Taxes Total</b>	<b>\$ 2,406,020</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**CITY OF GLENDALE  
SUMMARY OF REVENUES BY FUND  
FOR THE YEARS ENDING JUNE 30**

	Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
<b>Interest/Use of Money</b>				
38000 Interest & inv. revenue	\$ 43,114	\$ -	\$ -	\$ -
38005 Interest & inv. GASB 31	(1,214)	-	-	-
38200 Rental income	365,790	-	-	-
<b>Interest/Use of Money Total</b>	<b>\$ 407,690</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Miscellaneous &amp; Non-Operating</b>				
38560 Miscellaneous revenue	\$ 38,290	\$ -	\$ -	\$ -
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 38,290</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Transfers</b>				
39100 Transfer-General Fund	\$ 300,000	\$ -	\$ -	\$ -
<b>Transfers Total</b>	<b>\$ 300,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Economic Development Fund (215)</b>	<b>\$ 3,152,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Grant Fund (216)</b>				
<b>Revenues from Other Agencies</b>				
31240 Federal grant	\$ 16,926	\$ -	\$ 30,000	\$ 799,096
32610 State grants	-	569,000	569,000	1,014,178
34050 County grants	35,000	-	-	-
34301 Local grants	-	-	179,520	-
<b>Revenues from Other Agencies Total</b>	<b>\$ 51,926</b>	<b>\$ 569,000</b>	<b>\$ 778,520</b>	<b>\$ 1,813,274</b>
<b>Interest/Use of Money</b>				
38000 Interest & inv. revenue	\$ (232)	\$ -	\$ -	\$ -
38005 Interest & inv. GASB 31	188	-	-	-
<b>Interest/Use of Money Total</b>	<b>\$ (44)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Grant Fund (216)</b>	<b>\$ 51,882</b>	<b>\$ 569,000</b>	<b>\$ 778,520</b>	<b>\$ 1,813,274</b>
<b>Filming Fund (217)</b>				
<b>Charges for Services</b>				
34529 Film rentals of city property	\$ 190,956	\$ 200,000	\$ 200,000	\$ 200,000
34533 Filming fees	496,098	400,000	400,000	511,000
<b>Charges for Services Total</b>	<b>\$ 687,054</b>	<b>\$ 600,000</b>	<b>\$ 600,000</b>	<b>\$ 711,000</b>
<b>Licenses &amp; Permits</b>				
30850 Street permits	\$ 19,477	\$ -	\$ -	\$ -
<b>Licenses &amp; Permits Total</b>	<b>\$ 19,477</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Interest/Use of Money</b>				
38000 Interest & inv. revenue	\$ 2,930	\$ -	\$ -	\$ 4,000
38005 Interest & inv. GASB 31	3,042	-	-	-
<b>Interest/Use of Money Total</b>	<b>\$ 5,972</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,000</b>
<b>Total Filming Fund (217)</b>	<b>\$ 712,502</b>	<b>\$ 600,000</b>	<b>\$ 600,000</b>	<b>\$ 715,000</b>
<b>Measure M Local Return Fund (222)</b>				
<b>Sales Taxes</b>				
30312 Measure M local return	\$ -	\$ -	\$ -	\$ 1,800,000
<b>Sales Taxes Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,800,000</b>

**CITY OF GLENDALE  
SUMMARY OF REVENUES BY FUND  
FOR THE YEARS ENDING JUNE 30**

	Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
<b>Interest/Use of Money</b>				
38000 Interest & inv. revenue	\$ -	\$ -	\$ -	\$ 10,000
<b>Interest/Use of Money Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,000</b>
<b>Total Measure M Local Return Fund (222)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,810,000</b>
<b>Air Quality Improvement Fund (251)</b>				
<b>Revenues from Other Agencies</b>				
32500 AQMD assessment (456)	\$ 251,779	\$ 240,000	\$ 240,000	\$ 254,776
<b>Revenues from Other Agencies Total</b>	<b>\$ 251,779</b>	<b>\$ 240,000</b>	<b>\$ 240,000</b>	<b>\$ 254,776</b>
<b>Charges for Services</b>				
34810 Employee MTA pass sales	\$ 7,215	\$ 6,500	\$ 6,500	\$ 6,500
<b>Charges for Services Total</b>	<b>\$ 7,215</b>	<b>\$ 6,500</b>	<b>\$ 6,500</b>	<b>\$ 6,500</b>
<b>Interest/Use of Money</b>				
38000 Interest & inv. revenue	\$ 2,822	\$ -	\$ -	\$ -
38005 Interest & inv. GASB 31	2,047	-	-	-
<b>Interest/Use of Money Total</b>	<b>\$ 4,869</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Air Quality Improvement Fund (251)</b>	<b>\$ 263,863</b>	<b>\$ 246,500</b>	<b>\$ 246,500</b>	<b>\$ 261,276</b>
<b>Public Works Special Grants Fund (252)</b>				
<b>Revenues from Other Agencies</b>				
31240 Federal grant	\$ 761,067	\$ -	\$ -	\$ -
32610 State grants	73,091	-	-	-
34050 County grants	128,368	-	-	-
34301 Local grants	95,563	-	-	-
<b>Revenues from Other Agencies Total</b>	<b>\$ 1,058,090</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Public Works Special Grants Fund (252)</b>	<b>\$ 1,058,090</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>San Fernando Landscape District Fund (253)</b>				
<b>Interest/Use of Money</b>				
38000 Interest & inv. revenue	\$ 1,126	\$ 600	\$ 600	\$ 1,000
38005 Interest & inv. GASB 31	1,045	-	-	-
<b>Interest/Use of Money Total</b>	<b>\$ 2,171</b>	<b>\$ 600</b>	<b>\$ 600</b>	<b>\$ 1,000</b>
<b>Miscellaneous &amp; Non-Operating</b>				
38558 Misc landscape assessment	\$ 69,052	\$ 89,986	\$ 89,986	\$ 89,986
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 69,052</b>	<b>\$ 89,986</b>	<b>\$ 89,986</b>	<b>\$ 89,986</b>
<b>Total San Fernando Landscape District Fund (253)</b>	<b>\$ 71,223</b>	<b>\$ 90,586</b>	<b>\$ 90,586</b>	<b>\$ 90,986</b>
<b>Measure R Local Return Fund (254)</b>				
<b>Sales Taxes</b>				
30311 Measure R half-cent sales tax	\$ 2,199,987	\$ 2,270,188	\$ 2,270,188	\$ 2,300,000
<b>Sales Taxes Total</b>	<b>\$ 2,199,987</b>	<b>\$ 2,270,188</b>	<b>\$ 2,270,188</b>	<b>\$ 2,300,000</b>
<b>Interest/Use of Money</b>				
38000 Interest & inv. revenue	\$ 85,581	\$ 30,000	\$ 30,000	\$ 100,000
38005 Interest & inv. GASB 31	66,800	-	-	-
<b>Interest/Use of Money Total</b>	<b>\$ 152,382</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ 100,000</b>
<b>Total Measure R Local Return Fund (254)</b>	<b>\$ 2,352,369</b>	<b>\$ 2,300,188</b>	<b>\$ 2,300,188</b>	<b>\$ 2,400,000</b>

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	Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
<b>Measure R-Regional Return Fund (255)</b>				
<b>Revenues from Other Agencies</b>				
34301 Local grants	\$ 1,239,489	\$ 2,773,850	\$ 3,773,850	\$ 2,600,000
<b>Revenues from Other Agencies Total</b>	<b>\$ 1,239,489</b>	<b>\$ 2,773,850</b>	<b>\$ 3,773,850</b>	<b>\$ 2,600,000</b>
<b>Total Measure R-Regional Return Fund (255)</b>	<b>\$ 1,239,489</b>	<b>\$ 2,773,850</b>	<b>\$ 3,773,850</b>	<b>\$ 2,600,000</b>
<b>Transit Prop A Local Return Fund (256)</b>				
<b>Revenues from Other Agencies</b>				
34063 Prop A Local Return	\$ 3,534,221	\$ 3,649,471	\$ 3,649,471	\$ 3,760,000
<b>Revenues from Other Agencies Total</b>	<b>\$ 3,534,221</b>	<b>\$ 3,649,471</b>	<b>\$ 3,649,471</b>	<b>\$ 3,760,000</b>
<b>Charges for Services</b>				
34790 MTA pass sales	\$ 20,342	\$ 100,000	\$ 100,000	\$ 100,000
<b>Charges for Services Total</b>	<b>\$ 20,342</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>
<b>Interest/Use of Money</b>				
38000 Interest & inv. revenue	\$ 91,292	\$ 50,000	\$ 50,000	\$ 100,000
38005 Interest & inv. GASB 31	62,334	-	-	-
<b>Interest/Use of Money Total</b>	<b>\$ 153,626</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 100,000</b>
<b>Total Transit Prop A Local Return Fund (256)</b>	<b>\$ 3,708,188</b>	<b>\$ 3,799,471</b>	<b>\$ 3,799,471</b>	<b>\$ 3,960,000</b>
<b>Transit Prop C Local Return Fund (257)</b>				
<b>Revenues from Other Agencies</b>				
34070 County Prop C local return	\$ 2,938,983	\$ 3,027,000	\$ 3,027,000	\$ 3,100,000
<b>Revenues from Other Agencies Total</b>	<b>\$ 2,938,983</b>	<b>\$ 3,027,000</b>	<b>\$ 3,027,000</b>	<b>\$ 3,100,000</b>
<b>Charges for Services</b>				
35550 Parking garage revenue	\$ 40,668	\$ 35,000	\$ 35,000	\$ 30,000
<b>Charges for Services Total</b>	<b>\$ 40,668</b>	<b>\$ 35,000</b>	<b>\$ 35,000</b>	<b>\$ 30,000</b>
<b>Interest/Use of Money</b>				
38000 Interest & inv. revenue	\$ 43,682	\$ 30,000	\$ 30,000	\$ 40,000
38005 Interest & inv. GASB 31	39,200	-	-	-
<b>Interest/Use of Money Total</b>	<b>\$ 82,882</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ 40,000</b>
<b>Total Transit Prop C Local Return Fund (257)</b>	<b>\$ 3,062,533</b>	<b>\$ 3,092,000</b>	<b>\$ 3,092,000</b>	<b>\$ 3,170,000</b>
<b>Transit Utility Fund (258)</b>				
<b>Revenues from Other Agencies</b>				
32550 County Prop A 5% incentive-NTD	\$ 244,891	\$ 310,000	\$ 310,000	\$ 250,000
34060 County Prop A incentive	253,588	250,415	250,415	250,000
34062 Prop A Discretionary - Tier 2	672,869	650,000	650,000	675,000
<b>Revenues from Other Agencies Total</b>	<b>\$ 1,171,348</b>	<b>\$ 1,210,415</b>	<b>\$ 1,210,415</b>	<b>\$ 1,175,000</b>
<b>Charges for Services</b>				
34780 Transit fare	\$ 1,052,207	\$ 1,100,000	\$ 1,100,000	\$ 1,100,000
34800 Dial-a-ride fare	50,016	40,000	40,000	50,000
34801 Subsidy - PALR funds	3,425,393	3,240,989	3,240,989	3,592,508
34802 Subsidy - PCLR funds	948,271	3,000,000	3,003,000	3,000,000
34840 Bee line fuel sales	21,664	20,000	20,000	21,000
34850 Purchased transit agreements	945,063	900,000	900,000	925,000
<b>Charges for Services Total</b>	<b>\$ 6,442,614</b>	<b>\$ 8,300,989</b>	<b>\$ 8,303,989</b>	<b>\$ 8,688,508</b>

**CITY OF GLENDALE  
SUMMARY OF REVENUES BY FUND  
FOR THE YEARS ENDING JUNE 30**

	Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
<b>Miscellaneous &amp; Non-Operating</b>				
38526 Advertising revenue	\$ 76,215	\$ 52,000	\$ 52,000	\$ 80,000
38560 Miscellaneous revenue	1,700	500	500	500
39080 Sales of property	-	40,500	40,500	-
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 77,915</b>	<b>\$ 93,000</b>	<b>\$ 93,000</b>	<b>\$ 80,500</b>
<b>Total Transit Utility Fund (258)</b>	<b>\$ 7,691,878</b>	<b>\$ 9,604,404</b>	<b>\$ 9,607,404</b>	<b>\$ 9,944,008</b>
<b>Asset Forfeiture Fund (260)</b>				
<b>Fines &amp; Forfeitures</b>				
37810 Narcotics forfeitures	\$ 510,615	\$ -	\$ -	\$ -
<b>Fines &amp; Forfeitures Total</b>	<b>\$ 510,615</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Interest/Use of Money</b>				
38000 Interest & inv. revenue	\$ 15,811	\$ -	\$ -	\$ -
38005 Interest & inv. GASB 31	12,910	-	-	-
<b>Interest/Use of Money Total</b>	<b>\$ 28,721</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Asset Forfeiture Fund (260)</b>	<b>\$ 539,336</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Police Special Grants Fund (261)</b>				
<b>Revenues from Other Agencies</b>				
31456 Domestic preparedness grant	\$ 130,208	\$ -	\$ -	\$ -
31671 Police grants-misc federal	115,656	182,235	282,235	147,780
32871 Off of Traffic Safety-oper grt	338,799	-	295,000	-
33300 State police grants	153,819	278,713	648,681	14,000
33340 OCJP/L.A./Impact	55,285	-	-	-
34050 County grants	32,273	-	75,000	391,742
34301 Local grants	-	-	16,000	-
<b>Revenues from Other Agencies Total</b>	<b>\$ 826,041</b>	<b>\$ 460,948</b>	<b>\$ 1,316,916</b>	<b>\$ 553,522</b>
<b>Charges for Services</b>				
34601 GHS - SRO	\$ 40,425	\$ -	\$ -	\$ 42,446
34602 LA County grant (COPPS Ahead)	-	140,120	140,120	-
<b>Charges for Services Total</b>	<b>\$ 40,425</b>	<b>\$ 140,120</b>	<b>\$ 140,120</b>	<b>\$ 42,446</b>
<b>Miscellaneous &amp; Non-Operating</b>				
38500 Donations & contribution	\$ 19,269	\$ 29,280	\$ 29,280	\$ 90,000
38560 Miscellaneous revenue	95,127	-	-	20,000
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 114,396</b>	<b>\$ 29,280</b>	<b>\$ 29,280</b>	<b>\$ 110,000</b>
<b>Total Police Special Grants Fund (261)</b>	<b>\$ 980,861</b>	<b>\$ 630,348</b>	<b>\$ 1,486,316</b>	<b>\$ 705,968</b>
<b>Supplemental Law Enforcement Fund (262)</b>				
<b>Revenues from Other Agencies</b>				
33300 State police grants	\$ 360,708	\$ 397,501	\$ 397,501	\$ 436,196
<b>Revenues from Other Agencies Total</b>	<b>\$ 360,708</b>	<b>\$ 397,501</b>	<b>\$ 397,501</b>	<b>\$ 436,196</b>
<b>Interest/Use of Money</b>				
38000 Interest & inv. revenue	\$ 144	\$ -	\$ -	\$ -
38005 Interest & inv. GASB 31	149	-	-	-
<b>Interest/Use of Money Total</b>	<b>\$ 293</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Supplemental Law Enforcement Fund (262)</b>	<b>\$ 361,001</b>	<b>\$ 397,501</b>	<b>\$ 397,501</b>	<b>\$ 436,196</b>



**CITY OF GLENDALE  
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	Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
<b>Fire Grant Fund (265)</b>				
<b>Revenues from Other Agencies</b>				
31456 Domestic preparedness grant	\$ 85,139	\$ -	\$ -	\$ 286,878
<b>Revenues from Other Agencies Total</b>	<b>\$ 85,139</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 286,878</b>
<b>Miscellaneous &amp; Non-Operating</b>				
38500 Donations & contribution	\$ 2,170	\$ -	\$ -	\$ 4,400
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 2,170</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,400</b>
<b>Total Fire Grant Fund (265)</b>	<b>\$ 87,309</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 291,278</b>
<b>Fire Mutual Aid Fund (266)</b>				
<b>Revenues from Other Agencies</b>				
31260 Mutual aid reimbursement	\$ 712,516	\$ 500,000	\$ 500,000	\$ 300,001
<b>Revenues from Other Agencies Total</b>	<b>\$ 712,516</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 300,001</b>
<b>Interest/Use of Money</b>				
38000 Interest & inv. revenue	\$ 3,724	\$ -	\$ -	\$ -
38005 Interest & inv. GASB 31	5,563	-	-	-
<b>Interest/Use of Money Total</b>	<b>\$ 9,287</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Fire Mutual Aid Fund (266)</b>	<b>\$ 721,803</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 300,001</b>
<b>Special Events Fund (267)</b>				
<b>Charges for Services</b>				
34532 Special event fees	\$ 428,790	\$ 307,485	\$ 307,485	\$ 481,294
<b>Charges for Services Total</b>	<b>\$ 428,790</b>	<b>\$ 307,485</b>	<b>\$ 307,485</b>	<b>\$ 481,294</b>
<b>Total Special Events Fund (267)</b>	<b>\$ 428,790</b>	<b>\$ 307,485</b>	<b>\$ 307,485</b>	<b>\$ 481,294</b>
<b>Nutritional Meals Grant Fund (270)</b>				
<b>Revenues from Other Agencies</b>				
31000 USDA C1	\$ 21,487	\$ 21,058	\$ 21,058	\$ 22,069
31001 USDA C2	8,426	6,863	6,863	6,605
31300 Nutrit. meals IIIB support svcs	1,000	1,000	1,000	1,000
31310 Nutritional meals IIIC1	183,002	179,384	187,995	187,995
31320 Nutritional meals IIIC2	45,176	45,179	45,179	45,179
31370 Supportive services program	49,880	50,000	50,000	50,000
34301 Local grants	6,475	-	-	-
<b>Revenues from Other Agencies Total</b>	<b>\$ 315,445</b>	<b>\$ 303,484</b>	<b>\$ 312,095</b>	<b>\$ 312,848</b>
<b>Interest/Use of Money</b>				
38000 Interest & inv. revenue	\$ 93	\$ -	\$ -	\$ -
38005 Interest & inv. GASB 31	200	-	-	-
<b>Interest/Use of Money Total</b>	<b>\$ 293</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Miscellaneous &amp; Non-Operating</b>				
38500 Donations & contribution	\$ 35,819	\$ 38,740	\$ 38,740	\$ 41,000
38560 Miscellaneous revenue	5,232	4,000	4,000	4,287
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 41,050</b>	<b>\$ 42,740</b>	<b>\$ 42,740</b>	<b>\$ 45,287</b>
<b>Transfers</b>				
39100 Transfer-General Fund	\$ 70,000	\$ 84,577	\$ 84,577	\$ 84,577
<b>Transfers Total</b>	<b>\$ 70,000</b>	<b>\$ 84,577</b>	<b>\$ 84,577</b>	<b>\$ 84,577</b>
<b>Total Nutritional Meals Grant Fund (270)</b>	<b>\$ 426,787</b>	<b>\$ 430,801</b>	<b>\$ 439,412</b>	<b>\$ 442,712</b>

**CITY OF GLENDALE  
SUMMARY OF REVENUES BY FUND  
FOR THE YEARS ENDING JUNE 30**

	Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
<b>Library Fund (275)</b>				
<b>Revenues from Other Agencies</b>				
31200 Federal library grant	\$ 7,317	\$ -	\$ -	\$ -
33100 State library grant	57,035	-	87,000	-
33160 Library grant-miscellaneous	3,000	-	40,000	-
<b>Revenues from Other Agencies Total</b>	<b>\$ 67,352</b>	<b>\$ -</b>	<b>\$ 127,000</b>	<b>\$ -</b>
<b>Charges for Services</b>				
35020 Library misc fees	\$ 104,773	\$ 108,223	\$ 108,223	\$ 106,693
<b>Charges for Services Total</b>	<b>\$ 104,773</b>	<b>\$ 108,223</b>	<b>\$ 108,223</b>	<b>\$ 106,693</b>
<b>Interest/Use of Money</b>				
38000 Interest & inv. revenue	\$ 6,349	\$ 4,316	\$ 4,316	\$ 11,836
38005 Interest & inv. GASB 31	14,692	-	-	-
<b>Interest/Use of Money Total</b>	<b>\$ 21,041</b>	<b>\$ 4,316</b>	<b>\$ 4,316</b>	<b>\$ 11,836</b>
<b>Miscellaneous &amp; Non-Operating</b>				
38500 Donations & contribution	\$ 55,448	\$ 46,650	\$ 46,650	\$ 45,338
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 55,448</b>	<b>\$ 46,650</b>	<b>\$ 46,650</b>	<b>\$ 45,338</b>
<b>Total Library Fund (275)</b>	<b>\$ 248,614</b>	<b>\$ 159,189</b>	<b>\$ 286,189</b>	<b>\$ 163,867</b>
<b>Cable Access Fund (280)</b>				
<b>Charges for Services</b>				
34530 Cable access fees	\$ 561,671	\$ 450,000	\$ 450,000	\$ 500,000
<b>Charges for Services Total</b>	<b>\$ 561,671</b>	<b>\$ 450,000</b>	<b>\$ 450,000</b>	<b>\$ 500,000</b>
<b>Interest/Use of Money</b>				
38000 Interest & inv. revenue	\$ 22,044	\$ 8,000	\$ 8,000	\$ 25,000
38005 Interest & inv. GASB 31	17,821	-	-	-
<b>Interest/Use of Money Total</b>	<b>\$ 39,866</b>	<b>\$ 8,000</b>	<b>\$ 8,000</b>	<b>\$ 25,000</b>
<b>Total Cable Access Fund (280)</b>	<b>\$ 601,536</b>	<b>\$ 458,000</b>	<b>\$ 458,000</b>	<b>\$ 525,000</b>
<b>Electric Public Benefit Fund (290)</b>				
<b>Occupancy &amp; Other Taxes</b>				
30370 Public benefit fees	\$ 7,147,403	\$ 7,439,000	\$ 7,439,000	\$ -
<b>Occupancy &amp; Other Taxes Total</b>	<b>\$ 7,147,403</b>	<b>\$ 7,439,000</b>	<b>\$ 7,439,000</b>	<b>\$ -</b>
<b>Interest/Use of Money</b>				
38000 Interest & inv. revenue	\$ 30,776	\$ 30,000	\$ 30,000	\$ -
38005 Interest & inv. GASB 31	22,664	-	-	-
<b>Interest/Use of Money Total</b>	<b>\$ 53,441</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ -</b>
<b>Miscellaneous &amp; Non-Operating</b>				
38560 Miscellaneous revenue	\$ 1,117	\$ -	\$ -	\$ -
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 1,117</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Electric Public Benefit Fund (290)</b>	<b>\$ 7,201,960</b>	<b>\$ 7,469,000</b>	<b>\$ 7,469,000</b>	<b>\$ -</b>
<b>Electric Public Benefit Fund (291)</b>				
<b>Occupancy &amp; Other Taxes</b>				
30370 Public benefit fees	\$ -	\$ -	\$ -	\$ 7,587,780
<b>Occupancy &amp; Other Taxes Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,587,780</b>

**CITY OF GLENDALE  
SUMMARY OF REVENUES BY FUND  
FOR THE YEARS ENDING JUNE 30**

	Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
<b>Interest/Use of Money</b>				
38000 Interest & inv. revenue	\$ -	\$ -	\$ -	\$ 31,000
<b>Interest/Use of Money Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 31,000</b>
<b>Total Electric Public Benefit Fund (291)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,618,780</b>
<b>Recreation Fund (501)</b>				
<b>Revenues from Other Agencies</b>				
34050 County grants	\$ 1,300	\$ -	\$ -	\$ -
34301 Local grants	3,009	4,000	4,000	4,000
<b>Revenues from Other Agencies Total</b>	<b>\$ 4,309</b>	<b>\$ 4,000</b>	<b>\$ 4,000</b>	<b>\$ 4,000</b>
<b>Charges for Services</b>				
35200 Rental civic auditorium	\$ 245,325	\$ 275,000	\$ 275,000	\$ 278,000
35210 Rental bldgs/facilities	553,815	568,000	568,000	558,500
35230 Contract classes	270,831	288,000	288,000	292,500
35231 Registrations fees	94,261	80,000	80,000	90,000
35233 Tournaments	3,520	10,000	10,000	10,000
35234 Program/registration revenue	26,691	28,000	28,000	29,100
35235 Event delivery fee	320	2,000	2,000	2,000
35236 Parks filming fee	78,033	42,000	42,000	39,000
35237 Equipment rental	96,866	78,500	78,500	85,500
35239 Photography	5,098	3,000	3,000	5,000
35240 Scholl golf course fees	170,000	170,000	170,000	170,000
35250 Field rental	646,346	539,500	539,500	665,500
35260 Sports leagues	245,680	299,000	299,000	240,000
35261 Aquatics	7,930	10,000	10,000	8,000
35262 Activity cards	54,922	49,000	49,000	46,500
35280 Camps	405,230	301,800	301,800	384,000
35290 Aquatics fees	22,640	26,000	26,000	25,000
35310 Concession	57,350	72,850	72,850	73,950
35550 Parking garage revenue	129,871	140,000	140,000	140,000
<b>Charges for Services Total</b>	<b>\$ 3,114,729</b>	<b>\$ 2,982,650</b>	<b>\$ 2,982,650</b>	<b>\$ 3,142,550</b>
<b>Interest/Use of Money</b>				
38000 Interest & inv. revenue	\$ 34,299	\$ 35,000	\$ 35,000	\$ 35,000
38005 Interest & inv. GASB 31	25,308	-	-	-
38200 Rental income	334,537	499,549	499,549	434,421
<b>Interest/Use of Money Total</b>	<b>\$ 394,144</b>	<b>\$ 534,549</b>	<b>\$ 534,549</b>	<b>\$ 469,421</b>
<b>Miscellaneous &amp; Non-Operating</b>				
38500 Donations & contribution	\$ 2,100	\$ 1,000	\$ 1,000	\$ 1,000
38525 Sponsorships	1,913	-	-	3,000
38560 Miscellaneous revenue	1,637	16,500	16,500	11,500
38800 Proprietary grants	-	50,000	50,000	55,000
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 5,650</b>	<b>\$ 67,500</b>	<b>\$ 67,500</b>	<b>\$ 70,500</b>
<b>Total Recreation Fund (501)</b>	<b>\$ 3,518,832</b>	<b>\$ 3,588,699</b>	<b>\$ 3,588,699</b>	<b>\$ 3,686,471</b>
<b>Hazardous Disposal Fund (510)</b>				
<b>Revenues from Other Agencies</b>				
32610 State grants	\$ 54,729	\$ -	\$ 55,000	\$ 55,000
<b>Revenues from Other Agencies Total</b>	<b>\$ 54,729</b>	<b>\$ -</b>	<b>\$ 55,000</b>	<b>\$ 55,000</b>
<b>Charges for Services</b>				
35650 Hazardous permits	\$ 591,074	\$ 600,000	\$ 600,000	\$ 550,000
35660 Hazardous billing fees	636,441	550,000	550,000	550,000

**CITY OF GLENDALE  
SUMMARY OF REVENUES BY FUND  
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	<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
35670 Hazardous disposal fees	7,100	7,000	7,000	7,000
35680 Industrial waste permits	515,896	340,000	340,000	425,000
<b>Charges for Services Total</b>	<b>\$ 1,750,511</b>	<b>\$ 1,497,000</b>	<b>\$ 1,497,000</b>	<b>\$ 1,532,000</b>
<b>Interest/Use of Money</b>				
38000 Interest & inv. revenue	\$ 16,450	\$ 9,000	\$ 9,000	\$ 10,000
38005 Interest & inv. GASB 31	16,672	-	-	-
<b>Interest/Use of Money Total</b>	<b>\$ 33,122</b>	<b>\$ 9,000</b>	<b>\$ 9,000</b>	<b>\$ 10,000</b>
<b>Miscellaneous &amp; Non-Operating</b>				
38560 Miscellaneous revenue	\$ 16,265	\$ 5,000	\$ 5,000	\$ 10,000
38569 Citywide collection revenue	(3,599)	6,000	6,000	3,255
38710 Interest & inv. revenue	-	-	-	20,000
38800 Proprietary grants	-	55,000	-	-
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 12,666</b>	<b>\$ 66,000</b>	<b>\$ 11,000</b>	<b>\$ 33,255</b>
<b>Total Hazardous Disposal Fund (510)</b>	<b>\$ 1,851,029</b>	<b>\$ 1,572,000</b>	<b>\$ 1,572,000</b>	<b>\$ 1,630,255</b>
<b>Emergency Medical Services Fund (511)</b>				
<b>Revenues from Other Agencies</b>				
32610 State grants	\$ 747,335	\$ -	\$ -	\$ -
<b>Revenues from Other Agencies Total</b>	<b>\$ 747,335</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Charges for Services</b>				
34670 Emergency med response	\$ 5,319,688	\$ 5,150,000	\$ 5,150,000	\$ -
34672 Paramedic membership fee	109,222	90,000	90,000	-
<b>Charges for Services Total</b>	<b>\$ 5,428,909</b>	<b>\$ 5,240,000</b>	<b>\$ 5,240,000</b>	<b>\$ -</b>
<b>Miscellaneous &amp; Non-Operating</b>				
38560 Miscellaneous revenue	\$ 10,084	\$ 1,000	\$ 1,000	\$ -
38569 Citywide collection revenue	80,353	60,000	60,000	-
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 90,437</b>	<b>\$ 61,000</b>	<b>\$ 61,000</b>	<b>\$ -</b>
<b>Total Emergency Medical Services Fund (511)</b>	<b>\$ 6,266,681</b>	<b>\$ 5,301,000</b>	<b>\$ 5,301,000</b>	<b>\$ -</b>
<b>Parking Fund (520)</b>				
<b>Revenues from Other Agencies</b>				
34301 Local grants	\$ 2,239	\$ -	\$ -	\$ -
<b>Revenues from Other Agencies Total</b>	<b>\$ 2,239</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Charges for Services</b>				
35520 Collectible jobs-agency	\$ 109,598	\$ 100,000	\$ 100,000	\$ 200,000
35532 Parking meters Glendale street	1,305,762	1,514,500	1,514,500	1,550,000
35535 Parking meters Glendale lots	884,235	828,050	828,050	1,100,000
35540 Parking meters Montrose	186,074	170,000	170,000	185,000
35550 Parking garage revenue	3,066,563	3,022,200	3,022,200	3,300,000
35560 Street permits	247,800	250,000	250,000	340,000
35570 In-lieu parking fee	1,392,000	-	-	-
35702 Merchant fee charges	-	-	-	(375,000)
<b>Charges for Services Total</b>	<b>\$ 7,192,032</b>	<b>\$ 5,884,750</b>	<b>\$ 5,884,750</b>	<b>\$ 6,300,000</b>
<b>Fines &amp; Forfeitures</b>				
35500 Parking tickets	\$ 1,087,001	\$ 3,700,000	\$ 3,700,000	\$ 3,700,000
<b>Fines &amp; Forfeitures Total</b>	<b>\$ 1,087,001</b>	<b>\$ 3,700,000</b>	<b>\$ 3,700,000</b>	<b>\$ 3,700,000</b>

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SUMMARY OF REVENUES BY FUND  
FOR THE YEARS ENDING JUNE 30**

	Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
<b>Interest/Use of Money</b>				
38000 Interest & inv. revenue	\$ 25,918	\$ 50,000	\$ 50,000	\$ 50,000
38005 Interest & inv. GASB 31	59,894	-	-	-
<b>Interest/Use of Money Total</b>	<b>\$ 85,812</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>
<b>Miscellaneous &amp; Non-Operating</b>				
38559 Miscellaneous deferred revenue	\$ (1,067)	\$ -	\$ -	\$ -
38560 Miscellaneous revenue	50,713	50,000	50,000	50,000
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 49,646</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>
<b>Total Parking Fund (520)</b>	<b>\$ 8,416,730</b>	<b>\$ 9,684,750</b>	<b>\$ 9,684,750</b>	<b>\$ 10,100,000</b>
<b>Special Revenue Total</b>	<b>\$ 98,990,512</b>	<b>\$ 100,061,166</b>	<b>\$ 104,406,084</b>	<b>\$ 99,936,237</b>
<b><u>Debt Service</u></b>				
<b>Police Building Project Fund (303)</b>				
<b>Interest/Use of Money</b>				
38000 Interest & inv. revenue	\$ 206,391	\$ 178,330	\$ 178,330	\$ 181,286
38005 Interest & inv. GASB 31	136,723	-	-	-
<b>Interest/Use of Money Total</b>	<b>\$ 343,114</b>	<b>\$ 178,330</b>	<b>\$ 178,330</b>	<b>\$ 181,286</b>
<b>Transfers</b>				
39100 Transfer-General Fund	\$ 500,000	\$ 800,000	\$ 800,000	\$ 800,000
<b>Transfers Total</b>	<b>\$ 500,000</b>	<b>\$ 800,000</b>	<b>\$ 800,000</b>	<b>\$ 800,000</b>
<b>Total Police Building Project Fund (303)</b>	<b>\$ 843,114</b>	<b>\$ 978,330</b>	<b>\$ 978,330</b>	<b>\$ 981,286</b>
<b>Debt Service Total</b>	<b>\$ 843,114</b>	<b>\$ 978,330</b>	<b>\$ 978,330</b>	<b>\$ 981,286</b>
<b><u>Capital Projects</u></b>				
<b>Capital Improvement Fund (401)</b>				
<b>Revenues from Other Agencies</b>				
32622 State Cal Trans	\$ 350,949	\$ -	\$ -	\$ -
34301 Local grants	-	1,123,494	1,123,494	-
<b>Revenues from Other Agencies Total</b>	<b>\$ 350,949</b>	<b>\$ 1,123,494</b>	<b>\$ 1,123,494</b>	<b>\$ -</b>
<b>Charges for Services</b>				
36000 Landfill royalty tipping fee	\$ 4,769,599	\$ 3,955,868	\$ 3,955,868	\$ 5,500,000
<b>Charges for Services Total</b>	<b>\$ 4,769,599</b>	<b>\$ 3,955,868</b>	<b>\$ 3,955,868</b>	<b>\$ 5,500,000</b>
<b>Transfers</b>				
39100 Transfer-General Fund	\$ 471,250	\$ 1,582,750	\$ 4,582,750	\$ 718,000
<b>Transfers Total</b>	<b>\$ 471,250</b>	<b>\$ 1,582,750</b>	<b>\$ 4,582,750</b>	<b>\$ 718,000</b>
<b>Total Capital Improvement Fund (401)</b>	<b>\$ 5,591,798</b>	<b>\$ 6,662,112</b>	<b>\$ 9,662,112</b>	<b>\$ 6,218,000</b>
<b>State Gas Tax Fund (402)</b>				
<b>Revenues from Other Agencies</b>				
32800 State gas tax (2107 & 2107.5)	\$ 1,466,189	\$ 1,737,526	\$ 1,737,526	\$ 1,524,241
32801 RMRA (Road maint & rehab acct)	-	-	-	1,162,964
32802 Transportation loan repayment	-	-	-	230,747
32810 State gas tax (2106)	660,627	612,019	612,019	712,739
32820 State gas tax (2105)	1,118,307	1,244,024	1,244,024	1,172,145
32821 State gas tax (2103)	1,023,190	469,794	469,794	817,435
<b>Revenues from Other Agencies Total</b>	<b>\$ 4,268,313</b>	<b>\$ 4,063,363</b>	<b>\$ 4,063,363</b>	<b>\$ 5,620,271</b>

**CITY OF GLENDALE  
SUMMARY OF REVENUES BY FUND  
FOR THE YEARS ENDING JUNE 30**

	Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
<b>Interest/Use of Money</b>				
38000 Interest & inv. revenue	\$ 32,781	\$ 35,000	\$ 35,000	\$ 30,000
38005 Interest & inv. GASB 31	25,464	-	-	-
<b>Interest/Use of Money Total</b>	<b>\$ 58,245</b>	<b>\$ 35,000</b>	<b>\$ 35,000</b>	<b>\$ 30,000</b>
<b>Total State Gas Tax Fund (402)</b>	<b>\$ 4,326,558</b>	<b>\$ 4,098,363</b>	<b>\$ 4,098,363</b>	<b>\$ 5,650,271</b>
<b>Landfill Postclosure Fund (403)</b>				
<b>Transfers</b>				
39120 Transfer-Capital Funds	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000
<b>Transfers Total</b>	<b>\$ 2,000,000</b>	<b>\$ 2,000,000</b>	<b>\$ 2,000,000</b>	<b>\$ 2,000,000</b>
<b>Total Landfill Postclosure Fund (403)</b>	<b>\$ 2,000,000</b>	<b>\$ 2,000,000</b>	<b>\$ 2,000,000</b>	<b>\$ 2,000,000</b>
<b>Parks Mitigation Fee Fund (405)</b>				
<b>Licenses &amp; Permits</b>				
30871 Parks mitigation fee (AB1600)	\$ 11,362,838	\$ 6,500,000	\$ 6,500,000	\$ 1,000,000
<b>Licenses &amp; Permits Total</b>	<b>\$ 11,362,838</b>	<b>\$ 6,500,000</b>	<b>\$ 6,500,000</b>	<b>\$ 1,000,000</b>
<b>Interest/Use of Money</b>				
38000 Interest & inv. revenue	\$ 192,048	\$ 50,000	\$ 50,000	\$ 100,000
38005 Interest & inv. GASB 31	187,569	-	-	-
<b>Interest/Use of Money Total</b>	<b>\$ 379,617</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 100,000</b>
<b>Total Parks Mitigation Fee Fund (405)</b>	<b>\$ 11,742,455</b>	<b>\$ 6,550,000</b>	<b>\$ 6,550,000</b>	<b>\$ 1,100,000</b>
<b>Library Mitigation Fee Fund (407)</b>				
<b>Licenses &amp; Permits</b>				
30872 Library mitigation fee AB1600	\$ 1,123,929	\$ 550,000	\$ 550,000	\$ 250,000
<b>Licenses &amp; Permits Total</b>	<b>\$ 1,123,929</b>	<b>\$ 550,000</b>	<b>\$ 550,000</b>	<b>\$ 250,000</b>
<b>Interest/Use of Money</b>				
38000 Interest & inv. revenue	\$ 20,601	\$ 5,000	\$ 5,000	\$ 10,000
38005 Interest & inv. GASB 31	19,907	-	-	-
<b>Interest/Use of Money Total</b>	<b>\$ 40,508</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 10,000</b>
<b>Total Library Mitigation Fee Fund (407)</b>	<b>\$ 1,164,438</b>	<b>\$ 555,000</b>	<b>\$ 555,000</b>	<b>\$ 260,000</b>
<b>Parks Quimby Fee Fund (408)</b>				
<b>Interest/Use of Money</b>				
38000 Interest & inv. revenue	\$ 30	\$ -	\$ -	\$ -
38005 Interest & inv. GASB 31	695	-	-	-
<b>Interest/Use of Money Total</b>	<b>\$ 724</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Parks Quimby Fee Fund (408)</b>	<b>\$ 724</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>CIP Reimbursement Fund (409)</b>				
<b>Revenues from Other Agencies</b>				
31240 Federal grant	\$ 631,438	\$ -	\$ 891,775	\$ -
32610 State grants	360,250	-	-	-
34050 County grants	100,000	-	60,000	2,077,550
34300 Joint project	-	-	150,000	-
34301 Local grants	-	-	552,564	-
<b>Revenues from Other Agencies Total</b>	<b>\$ 1,091,688</b>	<b>\$ -</b>	<b>\$ 1,654,339</b>	<b>\$ 2,077,550</b>



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	Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
<b>Interest/Use of Money</b>				
38000 Interest & inv. revenue	\$ 486	\$ -	\$ -	\$ -
<b>Interest/Use of Money Total</b>	<b>\$ 486</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Miscellaneous &amp; Non-Operating</b>				
38508 Developer revenue	\$ 45,000	\$ -	\$ -	\$ -
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 45,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total CIP Reimbursement Fund (409)</b>	<b>\$ 1,137,174</b>	<b>\$ -</b>	<b>\$ 1,654,339</b>	<b>\$ 2,077,550</b>
<b>San Fernando Corridor Tax Share Fund (410)</b>				
<b>Revenues from Other Agencies</b>				
33510 County shared revenues-prop tax	\$ 2,198,539	\$ -	\$ -	\$ -
<b>Revenues from Other Agencies Total</b>	<b>\$ 2,198,539</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Interest/Use of Money</b>				
38000 Interest & inv. revenue	\$ 114,767	\$ -	\$ -	\$ -
38005 Interest & inv. GASB 31	230,797	-	-	-
<b>Interest/Use of Money Total</b>	<b>\$ 345,564</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Extraordinary Gains</b>				
39221 Extraordinary gain	\$ 26,490,324	\$ -	\$ -	\$ -
<b>Extraordinary Gains Total</b>	<b>\$ 26,490,324</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total San Fernando Corridor Tax Share Fund (410)</b>	<b>\$ 29,034,427</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Capital Projects Total</b>	<b>\$ 54,997,574</b>	<b>\$ 19,865,475</b>	<b>\$ 24,519,814</b>	<b>\$ 17,305,821</b>
<b><u>Enterprise</u></b>				
<b>Sewer Fund (525)</b>				
<b>Charges for Services</b>				
35901 Sewer flat rate	\$ 2,182,112	\$ 1,956,000	\$ 1,956,000	\$ 2,000,000
35902 Sewer multi-family user group	5,192,542	6,000,000	6,000,000	6,000,000
35903 Sewer commercial low strength	1,465,870	1,400,000	1,400,000	1,400,000
35904 Sewer commercial medi strength	1,355,270	1,400,000	1,400,000	1,400,000
35905 Sewer commerical high strength	99,136	125,000	125,000	90,000
35906 Sewer SFR usage revenue	3,978,127	4,200,000	4,200,000	4,200,000
35920 Sewer facility charge	48	-	-	-
<b>Charges for Services Total</b>	<b>\$ 14,273,105</b>	<b>\$ 15,081,000</b>	<b>\$ 15,081,000</b>	<b>\$ 15,090,000</b>
<b>Miscellaneous &amp; Non-Operating</b>				
38560 Miscellaneous revenue	\$ 272,974	\$ -	\$ -	\$ 200,000
38710 Interest & inv. revenue	595,354	500,000	500,000	500,000
38715 Interest & inv. GASB 31	385,372	-	-	-
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 1,253,700</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 700,000</b>
<b>Total Sewer Fund (525)</b>	<b>\$ 15,526,805</b>	<b>\$ 15,581,000</b>	<b>\$ 15,581,000</b>	<b>\$ 15,790,000</b>
<b>Refuse Disposal Fund (530)</b>				
<b>Revenues from Other Agencies</b>				
32501 Recyclables - State grant	\$ 51,586	\$ 51,000	\$ 51,000	\$ 50,000
<b>Revenues from Other Agencies Total</b>	<b>\$ 51,586</b>	<b>\$ 51,000</b>	<b>\$ 51,000</b>	<b>\$ 50,000</b>

**CITY OF GLENDALE  
SUMMARY OF REVENUES BY FUND  
FOR THE YEARS ENDING JUNE 30**

	<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Charges for Services</b>				
36010 Commercial refuse fees	\$ 2,745,852	\$ 2,700,000	\$ 2,700,000	\$ 3,300,000
36011 Residential refuse fee	12,436,222	12,500,000	12,500,000	13,000,000
36013 Comm. bin service-multi units	3,341,443	3,300,000	3,300,000	2,500,000
36014 Comm. bin service-business	893,584	800,000	800,000	650,000
36020 Refuse bin drop-off fees	29,525	30,000	30,000	40,000
36030 Sale of recyclables	487,388	396,000	396,000	600,000
36040 AB 939 fees	1,834,478	1,786,943	1,786,943	1,900,000
<b>Charges for Services Total</b>	<b>\$ 21,768,492</b>	<b>\$ 21,512,943</b>	<b>\$ 21,512,943</b>	<b>\$ 21,990,000</b>
<b>Miscellaneous &amp; Non-Operating</b>				
38560 Miscellaneous revenue	\$ 11,593	\$ 20,000	\$ 20,000	\$ 20,000
38710 Interest & inv. revenue	292,768	175,000	175,000	300,000
38715 Interest & inv. GASB 31	219,160	-	-	-
39080 Sales of property	53,895	-	-	-
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 577,416</b>	<b>\$ 195,000</b>	<b>\$ 195,000</b>	<b>\$ 320,000</b>
<b>Total Refuse Disposal Fund (530)</b>	<b>\$ 22,397,494</b>	<b>\$ 21,758,943</b>	<b>\$ 21,758,943</b>	<b>\$ 22,360,000</b>
<b>Electric Works Revenue Fund (552)</b>				
<b>Charges for Services</b>				
36250 Electric domestic sales	\$ 74,083,918	\$ 83,181,406	\$ 83,181,406	\$ -
36260 Electric commercial sale	116,274,620	115,380,894	115,380,894	-
36270 Electric st light sales	2,910,278	3,000,000	3,000,000	-
36290 Electric sale to utilities	16,012,600	25,000,000	25,000,000	-
36332 Opt out fee	2,907	2,500	2,500	-
36335 Electric Vehicle Charging Revenue	1,527	-	-	-
<b>Charges for Services Total</b>	<b>\$ 209,285,851</b>	<b>\$ 226,564,800</b>	<b>\$ 226,564,800</b>	<b>\$ -</b>
<b>Miscellaneous &amp; Non-Operating</b>				
38560 Miscellaneous revenue	\$ 1,720,034	\$ 1,300,000	\$ 1,300,000	\$ -
38561 Fiber optic revenue	214,519	150,000	150,000	-
38569 Citywide collection revenue	900	-	-	-
38700 Rental income	657,702	625,000	625,000	-
38710 Interest & inv. revenue	1,942,835	1,250,000	1,250,000	-
38715 Interest & inv. GASB 31	1,285,167	-	-	-
38770 Collectible jobs - A & G	(585)	-	-	-
39080 Sales of property	31,000	-	-	-
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 5,851,571</b>	<b>\$ 3,325,000</b>	<b>\$ 3,325,000</b>	<b>\$ -</b>
<b>Total Electric Works Revenue Fund (552)</b>	<b>\$ 215,137,422</b>	<b>\$ 229,889,800</b>	<b>\$ 229,889,800</b>	<b>\$ -</b>
<b>Electric Depreciation Fund (553)</b>				
<b>Interfund Revenue</b>				
37670 Depreciation-plant	\$ -	\$ 27,020,000	\$ 27,020,000	\$ -
37680 Depreciation-vehicles	-	1,250,000	1,250,000	-
<b>Interfund Revenue Total</b>	<b>\$ -</b>	<b>\$ 28,270,000</b>	<b>\$ 28,270,000</b>	<b>\$ -</b>
<b>Total Electric Depreciation Fund (553)</b>	<b>\$ -</b>	<b>\$ 28,270,000</b>	<b>\$ 28,270,000</b>	<b>\$ -</b>
<b>Electric Customer Paid Capital Fund (555)</b>				
<b>Miscellaneous &amp; Non-Operating</b>				
38564 Customer paid OT revenue	\$ 300,422	\$ -	\$ -	\$ -
38770 Collectible jobs - A & G	1,254,554	1,894,751	1,894,751	-
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 1,554,976</b>	<b>\$ 1,894,751</b>	<b>\$ 1,894,751</b>	<b>\$ -</b>
<b>Total Electric Customer Paid Capital Fund (555)</b>	<b>\$ 1,554,976</b>	<b>\$ 1,894,751</b>	<b>\$ 1,894,751</b>	<b>\$ -</b>

**CITY OF GLENDALE  
SUMMARY OF REVENUES BY FUND  
FOR THE YEARS ENDING JUNE 30**

	Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
<b>Energy Cost Adjustment Charge Fund (556)</b>				
<b>Charges for Services</b>				
36250 Electric domestic sales	\$ 46,496	\$ -	\$ -	\$ -
36260 Electric commercial sale	(60,896)	-	-	-
<b>Charges for Services Total</b>	<b>\$ (14,400)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Energy Cost Adjustment Charge Fund (556)</b>	<b>\$ (14,400)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Regulatory Adjustment Charge Fund (557)</b>				
<b>Charges for Services</b>				
36250 Electric domestic sales	\$ 3,114,015	\$ 3,205,000	\$ 3,205,000	\$ -
36260 Electric commercial sale	5,082,859	4,857,000	4,857,000	-
<b>Charges for Services Total</b>	<b>\$ 8,196,875</b>	<b>\$ 8,062,000</b>	<b>\$ 8,062,000</b>	<b>\$ -</b>
<b>Total Regulatory Adjustment Charge Fund (557)</b>	<b>\$ 8,196,875</b>	<b>\$ 8,062,000</b>	<b>\$ 8,062,000</b>	<b>\$ -</b>
<b>Water Works Revenue Fund (572)</b>				
<b>Charges for Services</b>				
36332 Opt out fee	\$ 713	\$ -	\$ -	\$ -
36602 Single family revenue	17,015,873	16,988,875	16,988,875	-
36603 Multi-family revenue	14,541,128	14,408,871	14,408,871	-
36604 Commercial revenue	7,903,348	8,541,086	8,541,086	-
36605 Irrigation revenue	630,995	736,109	736,109	-
36608 Commercial adjustable rev	96	-	-	-
36611 Drought rate - single family	2,507,348	2,511,336	2,511,336	-
36612 Drought rate - multi-family	2,851,947	2,590,984	2,590,984	-
36613 Drought rate - commercial	1,364,110	1,495,482	1,495,482	-
36614 Drought rate - irrigation	113,860	133,077	133,077	-
36619 Back flow charges	295,852	300,000	300,000	-
36620 Water private fire	556,637	525,000	525,000	-
36640 Water other sales	318,779	100,000	100,000	-
36668 Commercial recycled water	1,231,867	1,400,911	1,400,911	-
36669 Irrigation recycled water	639,735	725,000	725,000	-
<b>Charges for Services Total</b>	<b>\$ 49,972,286</b>	<b>\$ 50,456,731</b>	<b>\$ 50,456,731</b>	<b>\$ -</b>
<b>Miscellaneous &amp; Non-Operating</b>				
38560 Miscellaneous revenue	\$ 1,757,725	\$ 950,000	\$ 950,000	\$ -
38569 Citywide collection revenue	817	-	-	-
38700 Rental income	99,133	85,000	85,000	-
38710 Interest & inv. revenue	56,806	-	-	-
38715 Interest & inv. GASB 31	27,987	-	-	-
38770 Collectible jobs - A & G	991	-	-	-
38800 Proprietary grants	299,939	1,700,000	1,700,000	-
39080 Sales of property	2,700	-	-	-
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 2,246,098</b>	<b>\$ 2,735,000</b>	<b>\$ 2,735,000</b>	<b>\$ -</b>
<b>Transfers</b>				
39100 Transfer-General Fund	\$ 1,733,333	\$ -	\$ -	\$ -
<b>Transfers Total</b>	<b>\$ 1,733,333</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Water Works Revenue Fund (572)</b>	<b>\$ 53,951,717</b>	<b>\$ 53,191,731</b>	<b>\$ 53,191,731</b>	<b>\$ -</b>

**CITY OF GLENDALE  
SUMMARY OF REVENUES BY FUND  
FOR THE YEARS ENDING JUNE 30**

	Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
<b>Water Depreciation Fund (573)</b>				
<b>Interfund Revenue</b>				
37670 Depreciation-plant	\$ -	\$ 5,895,000	\$ 5,895,000	\$ -
37680 Depreciation-vehicles	-	325,000	325,000	-
<b>Interfund Revenue Total</b>	<b>\$ -</b>	<b>\$ 6,220,000</b>	<b>\$ 6,220,000</b>	<b>\$ -</b>
<b>Total Water Depreciation Fund (573)</b>	<b>\$ -</b>	<b>\$ 6,220,000</b>	<b>\$ 6,220,000</b>	<b>\$ -</b>
<b>Water Customer Paid Capital Fund (575)</b>				
<b>Miscellaneous &amp; Non-Operating</b>				
38770 Collectible jobs - A & G	\$ 1,001,475	\$ 1,469,640	\$ 1,469,640	\$ -
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 1,001,475</b>	<b>\$ 1,469,640</b>	<b>\$ 1,469,640</b>	<b>\$ -</b>
<b>Total Water Customer Paid Capital Fund (575)</b>	<b>\$ 1,001,475</b>	<b>\$ 1,469,640</b>	<b>\$ 1,469,640</b>	<b>\$ -</b>
<b>Electric Works Revenue Fund (582)</b>				
<b>Charges for Services</b>				
36250 Electric domestic sales	\$ -	\$ -	\$ -	\$ 83,200,000
36260 Electric commercial sale	-	-	-	115,400,000
36270 Electric st light sales	-	-	-	3,000,000
36290 Electric sale to utilities	-	-	-	25,000,000
36332 Opt out fee	-	-	-	3,000
<b>Charges for Services Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 226,603,000</b>
<b>Miscellaneous &amp; Non-Operating</b>				
38560 Miscellaneous revenue	\$ -	\$ -	\$ -	\$ 1,300,000
38561 Fiber optic revenue	-	-	-	150,000
38571 GWP municipal billing	-	-	-	600,359
38700 Rental income	-	-	-	625,000
38710 Interest & inv. revenue	-	-	-	1,250,000
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,925,359</b>
<b>Total Electric Works Revenue Fund (582)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 230,528,359</b>
<b>Electric Depreciation Fund (583)</b>				
<b>Interfund Revenue</b>				
37670 Depreciation-plant	\$ -	\$ -	\$ -	\$ 25,127,500
37680 Depreciation-vehicles	-	-	-	1,322,500
<b>Interfund Revenue Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 26,450,000</b>
<b>Total Electric Depreciation Fund (583)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 26,450,000</b>
<b>Electric Customer Capital Fund (585)</b>				
<b>Miscellaneous &amp; Non-Operating</b>				
38770 Collectible jobs - A & G	\$ -	\$ -	\$ -	\$ 1,819,781
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,819,781</b>
<b>Total Electric Customer Capital Fund (585)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,819,781</b>

**CITY OF GLENDALE  
SUMMARY OF REVENUES BY FUND  
FOR THE YEARS ENDING JUNE 30**

	Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
<b>RAC Fund (587)</b>				
<b>Charges for Services</b>				
36250 Electric domestic sales	\$ -	\$ -	\$ -	\$ 3,357,798
36260 Electric commercial sale	-	-	-	5,258,183
<b>Charges for Services Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 8,615,981</b>
<b>Total RAC Fund (587)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 8,615,981</b>
<b>Water Works Revenue Fund (592)</b>				
<b>Charges for Services</b>				
36602 Single family revenue	\$ -	\$ -	\$ -	\$ 17,000,000
36603 Multi-family revenue	-	-	-	14,500,000
36604 Commercial revenue	-	-	-	8,600,000
36605 Irrigation revenue	-	-	-	740,000
36620 Water private fire	-	-	-	525,000
36640 Water other sales	-	-	-	100,000
36668 Commercial recycled water	-	-	-	1,500,000
36669 Irrigation recycled water	-	-	-	800,000
<b>Charges for Services Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 43,765,000</b>
<b>Miscellaneous &amp; Non-Operating</b>				
38560 Miscellaneous revenue	\$ -	\$ -	\$ -	\$ 1,000,000
38571 GWP municipal billing	-	-	-	600,358
38700 Rental income	-	-	-	90,000
38710 Interest & inv. revenue	-	-	-	100,000
38800 Proprietary grants	-	-	-	1,700,000
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,490,358</b>
<b>Total Water Works Revenue Fund (592)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 47,255,358</b>
<b>Water Depreciation Fund (593)</b>				
<b>Interfund Revenue</b>				
37670 Depreciation-plant	\$ -	\$ -	\$ -	\$ 6,232,000
37680 Depreciation-vehicles	-	-	-	328,000
<b>Interfund Revenue Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,560,000</b>
<b>Total Water Depreciation Fund (593)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,560,000</b>
<b>Water Customer Capital Fund (595)</b>				
<b>Miscellaneous &amp; Non-Operating</b>				
38770 Collectible jobs - A & G	\$ -	\$ -	\$ -	\$ 1,471,000
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,471,000</b>
<b>Total Water Customer Capital Fund (595)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,471,000</b>
<b>Fire Communication Fund (701)</b>				
<b>Revenues from Other Agencies</b>				
32610 State grants	\$ 7,408	\$ -	\$ -	\$ -
<b>Revenues from Other Agencies Total</b>	<b>\$ 7,408</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**CITY OF GLENDALE  
SUMMARY OF REVENUES BY FUND  
FOR THE YEARS ENDING JUNE 30**

	Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
<b>Charges for Services</b>				
34640 Fire communication - tri city	\$ 1,610,700	\$ 1,659,422	\$ 1,659,422	\$ 1,742,418
34641 Fire comm fees - contract city	1,839,274	2,120,989	2,120,989	2,230,192
34643 Fire comm O/H -contracts city	65,203	-	-	-
<b>Charges for Services Total</b>	<b>\$ 3,515,177</b>	<b>\$ 3,780,411</b>	<b>\$ 3,780,411</b>	<b>\$ 3,972,610</b>
<b>Miscellaneous &amp; Non-Operating</b>				
38560 Miscellaneous revenue	\$ 241	\$ 1,000	\$ 1,000	\$ 500
38565 Fire comm - capital contribute	322,080	622,080	622,080	622,080
38710 Interest & inv. revenue	67,229	38,270	38,270	55,602
38715 Interest & inv. GASB 31	50,619	-	-	-
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 440,169</b>	<b>\$ 661,350</b>	<b>\$ 661,350</b>	<b>\$ 678,182</b>
<b>Total Fire Communication Fund (701)</b>	<b>\$ 3,962,754</b>	<b>\$ 4,441,761</b>	<b>\$ 4,441,761</b>	<b>\$ 4,650,792</b>
<b>Enterprise Total</b>	<b>\$ 321,715,117</b>	<b>\$ 370,779,626</b>	<b>\$ 370,779,626</b>	<b>\$ 365,501,271</b>
<b><u>Internal Service</u></b>				
<b>Fleet Management Fund (601)</b>				
<b>Charges for Services</b>				
34770 Collectible jobs - A & G	\$ 27,661	\$ -	\$ -	\$ -
36030 Sale of recyclables	10,266	-	-	-
37110 Charges for vehicles	12,808,139	13,756,843	13,756,843	12,826,457
37111 Charges for equipment usage	138,055	-	-	150,000
<b>Charges for Services Total</b>	<b>\$ 12,984,121</b>	<b>\$ 13,756,843</b>	<b>\$ 13,756,843</b>	<b>\$ 12,976,457</b>
<b>Miscellaneous &amp; Non-Operating</b>				
38527 Rebate revenue	\$ 40	\$ -	\$ -	\$ -
38560 Miscellaneous revenue	931	-	-	-
38569 Citywide collection revenue	955	-	-	-
38710 Interest & inv. revenue	168,178	100,000	100,000	125,000
38715 Interest & inv. GASB 31	127,768	-	-	-
39080 Sales of property	41,588	-	-	-
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 339,460</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 125,000</b>
<b>Total Fleet Management Fund (601)</b>	<b>\$ 13,323,581</b>	<b>\$ 13,856,843</b>	<b>\$ 13,856,843</b>	<b>\$ 13,101,457</b>
<b>Joint Helicopter Operation Fund (602)</b>				
<b>Charges for Services</b>				
34676 Joint air support maint. fee	\$ 308,833	\$ 741,264	\$ 741,264	\$ 752,346
38510 City's contribution	452,509	837,719	837,719	860,316
<b>Charges for Services Total</b>	<b>\$ 761,342</b>	<b>\$ 1,578,983</b>	<b>\$ 1,578,983</b>	<b>\$ 1,612,662</b>
<b>Miscellaneous &amp; Non-Operating</b>				
38710 Interest & inv. revenue	\$ 23,821	\$ 20,000	\$ 20,000	\$ 25,000
38715 Interest & inv. GASB 31	18,425	-	-	-
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 42,246</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 25,000</b>
<b>Total Joint Helicopter Operation Fund (602)</b>	<b>\$ 803,588</b>	<b>\$ 1,598,983</b>	<b>\$ 1,598,983</b>	<b>\$ 1,637,662</b>
<b>ISD Infrastructure Fund (603)</b>				
<b>Charges for Services</b>				
37150 ISD Service Charge	\$ 7,005,302	\$ 6,823,006	\$ 6,917,768	\$ 6,707,743
<b>Charges for Services Total</b>	<b>\$ 7,005,302</b>	<b>\$ 6,823,006</b>	<b>\$ 6,917,768</b>	<b>\$ 6,707,743</b>



**CITY OF GLENDALE  
SUMMARY OF REVENUES BY FUND  
FOR THE YEARS ENDING JUNE 30**

	Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
<b>Miscellaneous &amp; Non-Operating</b>				
38560 Miscellaneous revenue	\$ 93,811	\$ -	\$ -	\$ -
38710 Interest & inv. revenue	50,554	30,000	30,000	50,000
38715 Interest & inv. GASB 31	36,409	-	-	-
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 180,774</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ 50,000</b>
<b>Total ISD Infrastructure Fund (603)</b>	<b>\$ 7,186,076</b>	<b>\$ 6,853,006</b>	<b>\$ 6,947,768</b>	<b>\$ 6,757,743</b>
<b>ISD Applications Fund (604)</b>				
<b>Charges for Services</b>				
34502 Technology fees	\$ 2,011,865	\$ -	\$ -	\$ -
37150 ISD Service Charge	5,171,923	5,401,407	5,401,407	6,401,496
<b>Charges for Services Total</b>	<b>\$ 7,183,788</b>	<b>\$ 5,401,407</b>	<b>\$ 5,401,407</b>	<b>\$ 6,401,496</b>
<b>Miscellaneous &amp; Non-Operating</b>				
38710 Interest & inv. revenue	\$ 119,715	\$ 50,000	\$ 50,000	\$ 100,000
38715 Interest & inv. GASB 31	100,422	-	-	-
38800 Proprietary grants	(3,074)	-	-	-
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 217,063</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 100,000</b>
<b>Transfers</b>				
39210 Transfer-Internal Service Fund	\$ 5,640,000	\$ -	\$ -	\$ -
<b>Transfers Total</b>	<b>\$ 5,640,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total ISD Applications Fund (604)</b>	<b>\$ 13,040,851</b>	<b>\$ 5,451,407</b>	<b>\$ 5,451,407</b>	<b>\$ 6,501,496</b>
<b>Building Maintenance Fund (607)</b>				
<b>Charges for Services</b>				
37113 Building Maintenance Service Charge	\$ 1,000,000	\$ 7,463,126	\$ 8,463,126	\$ 7,929,204
<b>Charges for Services Total</b>	<b>\$ 1,000,000</b>	<b>\$ 7,463,126</b>	<b>\$ 8,463,126</b>	<b>\$ 7,929,204</b>
<b>Miscellaneous &amp; Non-Operating</b>				
38710 Interest & inv. revenue	\$ 7,372	\$ -	\$ -	\$ 10,000
38715 Interest & inv. GASB 31	4,672	-	-	-
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 12,043</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,000</b>
<b>Total Building Maintenance Fund (607)</b>	<b>\$ 1,012,043</b>	<b>\$ 7,463,126</b>	<b>\$ 8,463,126</b>	<b>\$ 7,939,204</b>
<b>Unemployment Insurance Fund (610)</b>				
<b>Charges for Services</b>				
37001 Charges for self-insured	\$ 305,356	\$ 112,509	\$ 112,509	\$ 95,088
<b>Charges for Services Total</b>	<b>\$ 305,356</b>	<b>\$ 112,509</b>	<b>\$ 112,509</b>	<b>\$ 95,088</b>
<b>Miscellaneous &amp; Non-Operating</b>				
38710 Interest & inv. revenue	\$ 6,933	\$ 5,000	\$ 5,000	\$ 10,000
38715 Interest & inv. GASB 31	5,651	-	-	-
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 12,584</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 10,000</b>
<b>Total Unemployment Insurance Fund (610)</b>	<b>\$ 317,940</b>	<b>\$ 117,509</b>	<b>\$ 117,509</b>	<b>\$ 105,088</b>
<b>Liability Insurance Fund (612)</b>				
<b>Charges for Services</b>				
37001 Charges for self-insured	\$ 5,141,259	\$ 4,371,465	\$ 4,371,465	\$ 4,293,809
37002 Charges for excess liability insurance	457,820	681,155	681,155	615,000
<b>Charges for Services Total</b>	<b>\$ 5,599,079</b>	<b>\$ 5,052,620</b>	<b>\$ 5,052,620</b>	<b>\$ 4,908,809</b>

**CITY OF GLENDALE  
SUMMARY OF REVENUES BY FUND  
FOR THE YEARS ENDING JUNE 30**

	Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
<b>Miscellaneous &amp; Non-Operating</b>				
38560 Miscellaneous revenue	\$ 31,997	\$ -	\$ -	\$ -
38563 Claims recovery	24,277	-	-	-
38710 Interest & inv. revenue	198,198	150,000	150,000	180,000
38715 Interest & inv. GASB 31	149,725	-	-	-
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 404,197</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 180,000</b>
<b>Total Liability Insurance Fund (612)</b>	<b>\$ 6,003,275</b>	<b>\$ 5,202,620</b>	<b>\$ 5,202,620</b>	<b>\$ 5,088,809</b>
<b>Compensation Insurance Fund (614)</b>				
<b>Charges for Services</b>				
37000 Charges for EAP	\$ 39,209	\$ 40,000	\$ 40,000	\$ 40,000
37001 Charges for self-insured	15,960,378	16,512,601	16,512,601	15,791,153
<b>Charges for Services Total</b>	<b>\$ 15,999,587</b>	<b>\$ 16,552,601</b>	<b>\$ 16,552,601</b>	<b>\$ 15,831,153</b>
<b>Miscellaneous &amp; Non-Operating</b>				
38560 Miscellaneous revenue	\$ (148)	\$ -	\$ -	\$ -
38710 Interest & inv. revenue	254,739	145,000	145,000	200,000
38715 Interest & inv. GASB 31	195,320	-	-	-
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 449,911</b>	<b>\$ 145,000</b>	<b>\$ 145,000</b>	<b>\$ 200,000</b>
<b>Total Compensation Insurance Fund (614)</b>	<b>\$ 16,449,498</b>	<b>\$ 16,697,601</b>	<b>\$ 16,697,601</b>	<b>\$ 16,031,153</b>
<b>Dental Insurance Fund (615)</b>				
<b>Charges for Services</b>				
37027 Charges for ins - HMO ER	\$ 180,354	\$ 173,963	\$ 173,963	\$ 184,305
37028 Charges for ins. - HMO EE	477	573	573	400
37029 Charges for ins - Retiree HMO	22,843	23,212	23,212	18,545
37033 Charges for ins-PPO ER	875,166	913,303	913,303	899,842
37034 Charges for ins-PPO EE	127,351	127,241	127,241	140,000
37036 Charges for ins-retirees PPO	306,646	315,906	315,906	267,227
<b>Charges for Services Total</b>	<b>\$ 1,512,836</b>	<b>\$ 1,554,198</b>	<b>\$ 1,554,198</b>	<b>\$ 1,510,319</b>
<b>Miscellaneous &amp; Non-Operating</b>				
38710 Interest & inv. revenue	\$ 10,466	\$ 6,000	\$ 6,000	\$ 10,000
38715 Interest & inv. GASB 31	7,688	-	-	-
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 18,154</b>	<b>\$ 6,000</b>	<b>\$ 6,000</b>	<b>\$ 10,000</b>
<b>Total Dental Insurance Fund (615)</b>	<b>\$ 1,530,990</b>	<b>\$ 1,560,198</b>	<b>\$ 1,560,198</b>	<b>\$ 1,520,319</b>
<b>Medical Insurance Fund (616)</b>				
<b>Charges for Services</b>				
37004 Charges for FSA amin fee	\$ 585,057	\$ 773,514	\$ 773,514	\$ 786,819
37031 Kaiser Insurance Charges - HMO EMPLOYER	3,072,754	5,833,259	5,833,259	2,913,154
37032 Kaiser Insurance Charges - HMO EMPLOYEE	1,536,883	1,577,391	1,577,391	1,200,000
37033 Charges for ins-PPO ER	8,144,756	10,370,239	10,370,239	7,999,453
37034 Charges for ins-PPO EE	3,073,550	3,112,170	3,112,170	2,800,000
37035 Kaiser Insurance Charges - Retiree HMO	620,227	643,470	643,470	550,000
37036 Charges for ins-retirees PPO	3,628,664	3,745,664	3,745,664	3,700,000
37037 Blue Cross Insurance Charges - HMO EMPLOYER	2,849,328	2,871,374	2,871,374	2,654,493
37038 Blue Cross Insurance Charges - HMO EMPLOYEE	1,500,615	1,509,898	1,509,898	1,460,010
37039 Blue Cross Insurance Charges - Retiree HMO	836,215	814,286	814,286	980,000
<b>Charges for Services Total</b>	<b>\$ 25,848,049</b>	<b>\$ 31,251,265</b>	<b>\$ 31,251,265</b>	<b>\$ 25,043,929</b>

**CITY OF GLENDALE  
SUMMARY OF REVENUES BY FUND  
FOR THE YEARS ENDING JUNE 30**

	Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
<b>Miscellaneous &amp; Non-Operating</b>				
38527 Rebate revenue	\$ 38,940	\$ 70,000	\$ 70,000	\$ 50,000
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 38,940</b>	<b>\$ 70,000</b>	<b>\$ 70,000</b>	<b>\$ 50,000</b>
<b>Total Medical Insurance Fund (616)</b>	<b>\$ 25,886,989</b>	<b>\$ 31,321,265</b>	<b>\$ 31,321,265</b>	<b>\$ 25,093,929</b>
<b>Vision Insurance Fund (617)</b>				
<b>Charges for Services</b>				
37090 Charges for ins-vision	\$ 266,314	\$ 278,790	\$ 278,790	\$ 235,572
<b>Charges for Services Total</b>	<b>\$ 266,314</b>	<b>\$ 278,790</b>	<b>\$ 278,790</b>	<b>\$ 235,572</b>
<b>Miscellaneous &amp; Non-Operating</b>				
38710 Interest & inv. revenue	\$ 4,893	\$ 4,000	\$ 4,000	\$ 5,000
38715 Interest & inv. GASB 31	3,657	-	-	-
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 8,549</b>	<b>\$ 4,000</b>	<b>\$ 4,000</b>	<b>\$ 5,000</b>
<b>Total Vision Insurance Fund (617)</b>	<b>\$ 274,863</b>	<b>\$ 282,790</b>	<b>\$ 282,790</b>	<b>\$ 240,572</b>
<b>Compensated Absences Fund (640)</b>				
<b>Charges for Services</b>				
37101 Charges for employee vac/comp	\$ 3,035,261	\$ 3,493,029	\$ 3,493,029	\$ 3,338,754
37102 Charges for employee comp time	2,606,322	2,257,881	2,257,881	2,809,682
<b>Charges for Services Total</b>	<b>\$ 5,641,583</b>	<b>\$ 5,750,910</b>	<b>\$ 5,750,910</b>	<b>\$ 6,148,436</b>
<b>Miscellaneous &amp; Non-Operating</b>				
38710 Interest & inv. revenue	\$ 122,168	\$ 100,000	\$ 100,000	\$ 120,000
38715 Interest & inv. GASB 31	92,495	-	-	-
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 214,663</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 120,000</b>
<b>Total Compensated Absences Fund (640)</b>	<b>\$ 5,856,246</b>	<b>\$ 5,850,910</b>	<b>\$ 5,850,910</b>	<b>\$ 6,268,436</b>
<b>RHSP Benefits Fund (641)</b>				
<b>Charges for Services</b>				
37100 Charges for empl benefits	\$ 2,864,942	\$ 3,772,484	\$ 3,772,484	\$ 3,605,811
<b>Charges for Services Total</b>	<b>\$ 2,864,942</b>	<b>\$ 3,772,484</b>	<b>\$ 3,772,484</b>	<b>\$ 3,605,811</b>
<b>Miscellaneous &amp; Non-Operating</b>				
38710 Interest & inv. revenue	\$ 122,199	\$ 100,000	\$ 100,000	\$ 120,000
38715 Interest & inv. GASB 31	90,885	-	-	-
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 213,083</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 120,000</b>
<b>Total RHSP Benefits Fund (641)</b>	<b>\$ 3,078,025</b>	<b>\$ 3,872,484</b>	<b>\$ 3,872,484</b>	<b>\$ 3,725,811</b>
<b>Post Employment Benefits Fund (642)</b>				
<b>Charges for Services</b>				
37103 Post employment benefits	\$ 119,212	\$ 209,562	\$ 209,562	\$ 200,111
37104 Medical-deceased-Fire	26,200	-	-	-
37105 Medical-deceased-Police	36,794	-	-	-
37106 Charges for PARS supple retire	1,987,150	1,987,150	1,987,150	-
<b>Charges for Services Total</b>	<b>\$ 2,169,356</b>	<b>\$ 2,196,712</b>	<b>\$ 2,196,712</b>	<b>\$ 200,111</b>

**CITY OF GLENDALE  
SUMMARY OF REVENUES BY FUND  
FOR THE YEARS ENDING JUNE 30**

	Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
<b>Miscellaneous &amp; Non-Operating</b>				
38710 Interest & inv. revenue	\$ 24,164	\$ 40,000	\$ 40,000	\$ -
38715 Interest & inv. GASB 31	3,842	-	-	-
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 28,006</b>	<b>\$ 40,000</b>	<b>\$ 40,000</b>	<b>\$ -</b>
<b>Total Post Employment Benefits Fund (642)</b>	<b>\$ 2,197,363</b>	<b>\$ 2,236,712</b>	<b>\$ 2,236,712</b>	<b>\$ 200,111</b>
<b>ISD Wireless Fund (660)</b>				
<b>Revenues from Other Agencies</b>				
31458 Homeland security grant	\$ 587,329	\$ -	\$ -	\$ -
<b>Revenues from Other Agencies Total</b>	<b>\$ 587,329</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Charges for Services</b>				
34675 Wireless communication fee	\$ 8,600	\$ -	\$ -	\$ -
37150 ISD Service Charge	3,753,927	3,466,089	3,466,089	4,269,332
<b>Charges for Services Total</b>	<b>\$ 3,762,527</b>	<b>\$ 3,466,089</b>	<b>\$ 3,466,089</b>	<b>\$ 4,269,332</b>
<b>Miscellaneous &amp; Non-Operating</b>				
38560 Miscellaneous revenue	\$ 2,060	\$ -	\$ -	\$ -
38710 Interest & inv. revenue	14,499	10,000	10,000	15,000
38715 Interest & inv. GASB 31	10,947	-	-	-
39080 Sales of property	31,509	-	-	-
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 59,015</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 15,000</b>
<b>Total ISD Wireless Fund (660)</b>	<b>\$ 4,408,871</b>	<b>\$ 3,476,089</b>	<b>\$ 3,476,089</b>	<b>\$ 4,284,332</b>
<b>Internal Service Total</b>	<b>\$ 101,370,199</b>	<b>\$ 105,841,543</b>	<b>\$ 106,936,305</b>	<b>\$ 98,496,122</b>
<b>GRAND TOTAL</b>	<b>\$ 778,085,450</b>	<b>\$ 790,383,667</b>	<b>\$ 814,046,934</b>	<b>\$ 795,728,873</b>

**CITY OF GLENDALE  
COMBINED FUND STATEMENT  
FOR THE YEAR ENDING JUNE 30, 2018  
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Fund Type - Fund Name	Estimated Fund Balance 7/1/2017 (unaudited)	Resources		
	Total	Revenues	Transfers In	Total Resources
<b>General Fund - 101</b>	<b>\$ 83,297,000</b>	<b>\$ 192,198,136</b>	<b>\$ 21,310,000</b>	<b>\$ 213,508,136</b>
<b>Special Revenue Funds</b>				
201 - CDBG Fund	\$ (114,339)	\$ 1,674,621	\$ -	\$ 1,674,621
202 - Housing Assistance Fund	5,189,608	31,878,100	-	31,878,100
203 - Home Grant Fund	1,697,743	958,800	-	958,800
204 - Continuum of Care Grant Fund	(309,069)	2,371,801	-	2,371,801
205 - Emergency Solutions Grant Fund	-	263,462	-	263,462
206 - Workforce Innovation and Opportunity Act Fund	734,169	5,782,076	-	5,782,076
209 - Affordable Housing Trust Fund	2,194,485	20,000	-	20,000
210 - Urban Art Fund	6,433,340	352,850	-	352,850
211 - Glendale Youth Alliance Fund	(86,425)	1,904,061	-	1,904,061
212 - BEGIN Affordable Homeownership Fund	1,421	300,000	-	300,000
213 - Low&Mod Income Housing Asset Fund	9,071,510	307,000	977,100	1,284,100
216 - Grant Fund	(140,674)	1,813,274	-	1,813,274
217 - Filming Fund	620,820	715,000	-	715,000
222 - Measure M Local Return Fund	-	1,810,000	-	1,810,000
251 - Air Quality Improvement Fund	371,612	261,276	-	261,276
252 - Public Works Special Grants Fund	(62,902)	-	-	-
253 - San Fernando Landscape District Fund	173,216	90,986	-	90,986
254 - Measure R Local Return Fund	9,813,240	2,400,000	-	2,400,000
255 - Measure R-Regional Return Fund	(1,263,293)	2,600,000	-	2,600,000
256 - Transit Prop A Local Return Fund	13,408,619	3,960,000	-	3,960,000
257 - Transit Prop C Local Return Fund	6,789,885	3,170,000	-	3,170,000
258 - Transit Utility Fund	(4,460,462)	9,944,008	-	9,944,008
260 - Asset Forfeiture Fund	2,195,514	-	-	-
261 - Police Special Grants Fund	201,870	705,968	-	705,968
262 - Supplemental Law Enforcement Fund	75,950	436,196	-	436,196
265 - Fire Grant Fund	(390,690)	291,278	-	291,278
266 - Fire Mutual Aid Fund	907,554	300,001	-	300,001
267 - Special Events Fund	10,757	481,294	-	481,294
270 - Nutritional Meals Grant Fund	33,253	358,135	84,577	442,712
275 - Library Fund	1,941,169	163,867	-	163,867
280 - Cable Access Fund	2,776,310	525,000	-	525,000
291 - Electric Public Benefit Fund (Previously 290)*	4,246,720	7,618,780	-	7,618,780
501 - Recreation Fund	3,812,878	3,686,471	-	3,686,471
510 - Hazardous Disposal Fund	2,985,644	1,630,255	-	1,630,255
511 - Emergency Medical Services Fund**	-	-	-	-
520 - Parking Fund	9,370,566	10,100,000	-	10,100,000
<b>Total Special Revenue Funds</b>	<b>\$ 78,229,999</b>	<b>\$ 98,874,560</b>	<b>\$ 1,061,677</b>	<b>\$ 99,936,237</b>
<b>Debt Service Funds</b>				
303 - Police Building Project Fund	\$ 18,130,027	\$ 181,286	\$ 800,000	\$ 981,286
<b>Total Debt Service Funds</b>	<b>\$ 18,130,027</b>	<b>\$ 181,286</b>	<b>\$ 800,000</b>	<b>\$ 981,286</b>

Notes:

\* New Fund number effective FY 2017-18.

\*\* Beginning FY 2017-18, Emergency Medical Services Fund (511) shifted into the General Fund under (101-405).

**CITY OF GLENDALE  
COMBINED FUND STATEMENT  
FOR THE YEAR ENDING JUNE 30, 2018  
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Appropriations						Projected Fund Balance 6/30/2018	
Salaries & Benefits	Maintenance & Operation***	Capital Outlay	Capital Projects***	Transfers Out	Total Appropriations	Surplus/(Use of Fund Balance)	Total Ending Fund Balance
<b>\$ 162,628,322</b>	<b>\$ 49,709,318</b>	<b>\$ 125,628</b>	<b>\$ -</b>	<b>\$ 2,579,677</b>	<b>\$ 215,042,945</b>	<b>\$ (1,534,809)</b>	<b>\$ 81,762,191</b>
\$ 293,362	\$ 931,467	\$ -	\$ 449,792	\$ -	\$ 1,674,621	\$ -	\$ (114,339)
2,658,155	29,823,644	30,000	-	-	32,511,799	(633,699)	4,555,909
50,530	908,270	-	-	-	958,800	-	1,697,743
251,753	1,273,056	-	-	-	1,524,809	846,992	537,923
3,011	177,371	-	-	-	180,382	83,080	83,080
3,508,419	2,314,552	-	-	-	5,822,971	(40,895)	693,274
-	20,000	-	-	-	20,000	-	2,194,485
-	292,850	-	-	-	292,850	60,000	6,493,340
1,696,988	207,073	-	-	-	1,904,061	-	(86,425)
-	300,000	-	-	-	300,000	-	1,421
383,685	1,228,572	-	-	-	1,612,257	(328,157)	8,743,353
122,078	2,444	799,096	-	-	923,618	889,656	748,982
367,122	114,482	-	-	-	481,604	233,396	854,216
-	1,200,000	-	711,100	-	1,911,100	(101,100)	(101,100)
191,077	135,901	-	-	-	326,978	(65,702)	305,910
-	-	-	-	-	-	-	(62,902)
-	91,457	-	-	-	91,457	(471)	172,745
-	-	400,904	-	-	400,904	1,999,096	11,812,336
-	-	-	1,765,000	-	1,765,000	835,000	(428,293)
161,462	4,040,853	-	-	-	4,202,315	(242,315)	13,166,304
476,203	3,479,166	-	50,000	-	4,005,369	(835,369)	5,954,516
503,581	9,440,427	-	-	-	9,944,008	-	(4,460,462)
439,072	336,128	-	-	-	775,200	(775,200)	1,420,314
618,887	162,649	-	-	-	781,536	(75,568)	126,302
429,598	6,598	-	-	-	436,196	-	75,950
-	4,400	-	-	-	4,400	286,878	(103,812)
293,425	6,576	-	-	-	300,001	-	907,554
427,149	54,145	-	-	-	481,294	-	10,757
224,067	218,645	-	-	-	442,712	-	33,253
56,012	638,613	-	-	-	694,625	(530,758)	1,410,411
-	-	-	-	-	-	525,000	3,301,310
683,862	7,600,319	-	-	-	8,284,181	(665,401)	3,581,319
2,507,659	1,359,056	-	364,000	-	4,230,715	(544,244)	3,268,634
1,105,110	485,455	15,000	35,000	-	1,640,565	(10,310)	2,975,334
-	-	-	-	-	-	-	-
3,172,004	6,163,985	18,000	500,000	-	9,853,989	246,011	9,616,577
<b>\$ 20,624,271</b>	<b>\$ 73,018,154</b>	<b>\$ 1,263,000</b>	<b>\$ 3,874,892</b>	<b>\$ -</b>	<b>\$ 98,780,317</b>	<b>\$ 1,155,920</b>	<b>\$ 79,385,919</b>
\$ -	\$ 2,222,150	\$ -	\$ -	\$ -	\$ 2,222,150	\$ (1,240,864)	\$ 16,889,163
<b>\$ -</b>	<b>\$ 2,222,150</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,222,150</b>	<b>\$ (1,240,864)</b>	<b>\$ 16,889,163</b>



**CITY OF GLENDALE  
COMBINED FUND STATEMENT  
FOR THE YEAR ENDING JUNE 30, 2018**

Page 3 of 4

	Estimated Fund Balance 7/1/2017 (unaudited)	Resources			
Fund Type - Fund Name	Total	Revenues	Transfers In	Total Resources	
Capital Projects Funds					
401 - Capital Improvement Fund	\$ 12,378,504	\$ 5,500,000	\$ 718,000	\$ 6,218,000	
402 - State Gas Tax Fund	3,020,848	5,650,271	-	5,650,271	
403 - Landfill Postclosure Fund	29,850,000	-	2,000,000	2,000,000	
405 - Parks Mitigation Fee Fund	22,846,612	1,100,000	-	1,100,000	
407 - Library Mitigation Fee Fund	2,043,240	260,000	-	260,000	
408 - Parks Quimby Fee Fund	1,245	-	-	-	
409 - CIP Reimbursement Fund	(713,189)	2,077,550	-	2,077,550	
410 - San Fernando Corridor Tax Share Fund	34,143,497	-	-	-	
Total Capital Projects Funds	\$ 103,570,757	\$ 14,587,821	\$ 2,718,000	\$ 17,305,821	
Enterprise Funds					
525 - Sewer Fund	\$ 206,519,129	\$ 15,790,000	\$ -	\$ 15,790,000	
530 - Refuse Disposal Fund	30,422,445	22,360,000	-	22,360,000	
581 - Electric Surplus Fund (Previously 550)*	297,282,939	-	-	-	
582 - Electric Works Revenue Fund (Previously 552)*	14,428,468	230,528,359	-	230,528,359	
583 - Electric Depreciation Fund (Previously 553)*	(10,981,911)	26,450,000	-	26,450,000	
584 - Electric-SCAQMD State Sales Fund (Previously 554)*	690,766	-	-	-	
585 - Electric Customer Paid Capital Fund (Previously 555)*	-	1,819,781	-	1,819,781	
586 - Energy Cost Adjustment Charge Fund (Previously 556)*	-	-	-	-	
587 - Regulatory Adjustment Charge Fund (Previously 557)*	-	8,615,981	-	8,615,981	
591 - Water Surplus Fund (Previously 570)*	110,210,273	-	-	-	
592 - Water Works Revenue Fund (Previously 572)*	6,832,854	47,255,358	-	47,255,358	
593 - Water Depreciation Fund (Previously 573)*	(2,369,311)	6,560,000	-	6,560,000	
595 - Water Customer Paid Capital Fund (Previously 575)*	-	1,471,000	-	1,471,000	
701 - Fire Communication Fund	6,870,228	4,650,792	-	4,650,792	
Total Enterprise Funds	\$ 659,905,880	\$ 365,501,271	\$ -	\$ 365,501,271	
Internal Service Funds					
601 - Fleet Management Fund	\$ 29,999,695	\$ 13,101,457	\$ -	\$ 13,101,457	
602 - Joint Helicopter Operation Fund	4,363,582	1,637,662	-	1,637,662	
603 - ISD Infrastructure Fund	10,785,266	6,757,743	-	6,757,743	
604 - ISD Applications Fund	15,678,430	6,501,496	-	6,501,496	
607 - Building Maintenance Fund	2,757,576	7,939,204	-	7,939,204	
610 - Unemployment Insurance Fund	847,568	105,088	-	105,088	
612 - Liability Insurance Fund	12,128,760	5,088,809	-	5,088,809	
614 - Compensation Insurance Fund	(12,353,693)	16,031,153	-	16,031,153	
615 - Dental Insurance Fund	1,165,940	1,520,319	-	1,520,319	
616 - Medical Insurance Fund	725,361	25,093,929	-	25,093,929	
617 - Vision Insurance Fund	504,628	240,572	-	240,572	
640 - Employee Benefits Fund	1,116,057	6,268,436	-	6,268,436	
641 - RHSP Benefits Fund	(946,258)	3,725,811	-	3,725,811	
642 - Post Employment Benefits Fund	216,250	200,111	-	200,111	
660 - ISD Wireless Fund	6,939,825	4,284,332	-	4,284,332	
Total Internal Service Funds	\$ 73,928,987	\$ 98,496,122	\$ -	\$ 98,496,122	
Grand Total	GRAND TOTAL	\$ 1,017,062,650	\$ 769,839,196	\$ 25,889,677	\$ 795,728,873

Notes:

\* New Fund number effective FY 2017-18.

**CITY OF GLENDALE  
COMBINED FUND STATEMENT  
FOR THE YEAR ENDING JUNE 30, 2018  
Page 4 of 4**

Appropriations						Projected Fund Balance 6/30/2018	
Salaries & Benefits	Maintenance & Operation***	Capital Outlay	Capital Projects***	Transfers Out	Total Appropriations	Surplus/(Use of Fund Balance)	Total Ending Fund Balance
\$ 133,100	\$ -	\$ -	\$ 6,967,771	\$ 2,000,000	\$ 9,100,871	\$ (2,882,871)	\$ 9,495,633
-	610,000	-	3,525,000	-	4,135,000	1,515,271	4,536,119
-	-	-	-	-	-	2,000,000	31,850,000
-	-	-	-	-	-	1,100,000	23,946,612
-	-	-	250,000	-	250,000	10,000	2,053,240
-	-	-	-	-	-	-	1,245
-	-	-	2,122,950	-	2,122,950	(45,400)	(758,589)
-	-	-	400,000	-	400,000	(400,000)	33,743,497
<b>\$ 133,100</b>	<b>\$ 610,000</b>	<b>\$ -</b>	<b>\$ 13,265,721</b>	<b>\$ 2,000,000</b>	<b>\$ 16,008,821</b>	<b>\$ 1,297,000</b>	<b>\$ 104,867,757</b>
\$ 3,107,032	\$ 19,665,515	\$ 30,500	\$ 10,000,000	\$ -	\$ 32,803,047	\$ (17,013,047)	\$ 189,506,082
8,676,303	14,265,135	4,280,000	350,000	1,150,000	28,721,438	(6,361,438)	24,061,007
-	-	-	-	-	-	-	297,282,939
33,911,634	204,552,496	-	-	20,160,000	258,624,130	(28,095,771)	(13,667,303)
-	-	1,013,120	5,472,200	-	6,485,320	19,964,680	8,982,769
-	-	-	-	-	-	-	690,766
-	-	-	1,819,781	-	1,819,781	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	8,615,981	8,615,981
-	-	-	-	-	-	-	110,210,273
9,770,596	43,505,364	-	-	-	53,275,960	(6,020,602)	812,252
-	-	37,880	2,945,800	-	2,983,680	3,576,320	1,207,009
-	-	-	1,471,000	-	1,471,000	-	-
3,033,214	1,251,107	3,100,000	-	-	7,384,321	(2,733,529)	4,136,699
<b>\$ 58,498,779</b>	<b>\$ 283,239,617</b>	<b>\$ 8,461,500</b>	<b>\$ 22,058,781</b>	<b>\$ 21,310,000</b>	<b>\$ 393,568,677</b>	<b>\$ (28,067,406)</b>	<b>\$ 631,838,474</b>
\$ 4,274,930	\$ 8,181,657	\$ 5,336,500	\$ 435,000	\$ -	\$ 18,228,087	\$ (5,126,630)	\$ 24,873,065
157,243	1,455,419	1,640,000	-	-	3,252,662	(1,615,000)	2,748,582
2,800,563	4,136,267	1,570,968	-	-	8,507,798	(1,750,055)	9,035,211
2,690,328	8,451,037	100,000	-	-	11,241,365	(4,739,869)	10,938,561
3,200,437	4,604,234	-	742,000	-	8,546,671	(607,467)	2,150,109
-	75,020	-	-	-	75,020	30,068	877,636
468,899	8,079,312	-	-	-	8,548,211	(3,459,402)	8,669,358
888,562	12,624,732	-	-	-	13,513,294	2,517,859	(9,835,834)
-	1,490,082	-	-	-	1,490,082	30,237	1,196,177
-	25,774,990	-	-	-	25,774,990	(681,061)	44,300
-	261,840	-	-	-	261,840	(21,268)	483,360
21,275	5,239,737	-	-	-	5,261,012	1,007,424	2,123,481
-	2,028,643	-	-	-	2,028,643	1,697,168	750,910
-	222,429	-	-	-	222,429	(22,318)	193,932
1,155,238	2,703,611	480,614	-	-	4,339,463	(55,131)	6,884,694
<b>\$ 15,657,475</b>	<b>\$ 85,329,010</b>	<b>\$ 9,128,082</b>	<b>\$ 1,177,000</b>	<b>\$ -</b>	<b>\$ 111,291,567</b>	<b>\$ (12,795,445)</b>	<b>\$ 61,133,542</b>
<b>\$ 257,541,947</b>	<b>\$ 494,128,249</b>	<b>\$ 18,978,210</b>	<b>\$ 40,376,394</b>	<b>\$ 25,889,677</b>	<b>\$ 836,914,477</b>	<b>\$ (41,185,604)</b>	<b>\$ 975,877,046</b>

Notes:

\*\*\* All Maintenance & Operations portions in GWP Capital Improvement Funds 583 and 593 are reflected under the Capital Projects section.

# CITY OF GLENDALE

## SUMMARY OF CHANGES IN FUND BALANCE

	Estimated Fund Balance 7/1/2017	Resources	Appropriations	Projected Fund Balance 6/30/2018	% Change in Fund Balance	\$ Change in Fund Balance
<b>Major Funds</b>						
General Fund	\$ 83,297,000	\$ 213,508,136	\$ 215,042,945	\$ 81,762,191	-1.84%	\$ (1,534,809)
Capital Improvement Fund	12,378,504	6,218,000	9,100,871	9,495,633	-23.29%	(2,882,871)
Housing Assistance Fund	5,189,608	31,878,100	32,511,799	4,555,909	-12.21%	(633,699)
Sewer Fund	206,519,129	15,790,000	32,803,047	189,506,082	-8.24%	(17,013,047)
Electric Funds	301,420,262	267,414,121	266,929,231	301,905,152	0.16%	484,890
Water Funds	114,673,816	55,286,358	57,730,640	112,229,534	-2.13%	(2,444,282)
<b>Major Funds Total</b>	<b>\$723,478,319</b>	<b>\$590,094,715</b>	<b>\$614,118,533</b>	<b>\$ 699,454,501</b>	<b>-3.32%</b>	<b>\$ (24,023,818)</b>
<b>Non-major Governmental Funds</b>						
Capital Projects Funds	\$ 91,192,253	\$ 11,087,821	\$ 6,907,950	\$ 95,372,124	4.58%	\$ 4,179,871
Debt Service Funds	18,130,027	981,286	2,222,150	16,889,163	-6.84%	(1,240,864)
Special Revenue Funds	73,040,391	68,058,137	66,268,518	74,830,010	2.45%	1,789,619
<b>Non-major Governmental Funds Total</b>	<b>\$182,362,671</b>	<b>\$80,127,244</b>	<b>\$75,398,618</b>	<b>\$ 187,091,297</b>	<b>2.59%</b>	<b>\$ 4,728,626</b>
<b>Other Funds</b>						
Non-major Enterprise Funds	\$ 37,292,673	\$ 27,010,792	\$ 36,105,759	\$ 28,197,706	-24.39%	\$ (9,094,967)
Internal Service Funds	73,928,987	98,496,122	111,291,567	61,133,542	-17.31%	(12,795,445)
<b>Other Funds Total</b>	<b>\$111,221,660</b>	<b>\$125,506,914</b>	<b>\$147,397,326</b>	<b>\$ 89,331,248</b>	<b>-19.68%</b>	<b>\$ (21,890,412)</b>
<b>TOTAL</b>	<b>\$1,017,062,650</b>	<b>\$795,728,873</b>	<b>\$836,914,477</b>	<b>\$ 975,877,046</b>	<b>-4.05%</b>	<b>\$ (41,185,604)</b>

The table above illustrates the estimated fund balances as of July 1, 2017 (un-audited), the adopted resources and appropriations for FY 2017-18, and the projected ending fund balances at June 30, 2018. Fund balance is a good indicator of a fund's financial health and represents the accumulated annual operating surpluses and/or deficits since the fund's inception. Some of the year over year changes in the various fund balances is discussed below.

**General Fund** – The fund balance is projected to decrease by 1.84% or \$1.5 million for FY 2017-18. A portion of this use of fund balance is \$905 thousand in assigned Economic Development fund balance, a result of the Economic Development function returning to the General Fund as of July 1, 2016. The FY 2017-18 Adopted Budget reflects a minor budget gap of \$629 thousand, which is less than the FY 2016-17 Adopted Budget gap of \$1.0 million. Even though we have adopted the FY 2017-18 with a projected budget gap, there are surpluses forecasted for future budget years beginning FY 2018-19. This demonstrates that Glendale is stable, progressive, structurally balanced and our fiscal discipline continues to yield benefits.

**Capital Improvement Fund (401)** – This is the General Fund portion of the City's Capital Improvement Program (CIP) and is primarily funded via the "tipping fee" from the Scholl Canyon Landfill. Also, a small portion of sales tax funding was restored to the CIP; however it is nowhere near the amount of sales tax that was deposited to the fund several years ago. As part of the annual budget process, management once again reviewed all open projects and prioritized them based on their importance to the community.

Some of the major projects that received appropriation for FY 2017-18 include the Lower Scholl Renovation, Jail Security System Video & Touchscreen Upgrade, Fire Stations 26, 28, and 29 Reconstruction, Citywide Playground Equipment, Fremont Park Renovation, Illuminated Street Name Sign Replacement (LED), Street Improvements, and a transfer to Fund 403 for the landfill post-closure liability. Given the relatively small amount of resources deposited into this fund, a partial use of fund balance is required to fund these projects which will decrease the fund balance by approximately 23.29% or \$2.9 million, which is more than compared to the Adopted FY 2016-17 use of fund balance of \$118 thousand. Based on our forecast, we believe there are sufficient resources on hand to fund these projects despite the drop in fund balance. Given the financial constraints in this fund for the foreseeable future, we will continue to closely monitor and scrutinize all projects and prioritize them accordingly. Projects will only be approved to the extent that resources become available.

## CITY OF GLENDALE SUMMARY OF CHANGES IN FUND BALANCE

***Sewer Fund (525)*** – The fund balance is projected to decrease by 8.24% or \$17.0 million. The decrease is attributable to capital improvements projects, most notably the Los Angeles/Glendale Water Reclamation Plant, the Hyperion Wastewater System, the Sewer Reconstruction Program, and the Wastewater Capacity Improvement project. There is sufficient fund balance for these projects.

***Debt Service Fund (303)*** – The fund balance is projected to decrease by 6.84% or \$1.2 million to account for the annual repayment on the debt related to the construction of the police building in the Police Building Project Fund 303.

***Capital Projects Funds (Funds 402 – 410)*** – The aggregate fund balance for all of these funds is projected to increase by 4.58% or \$4.2 million. The aggregate fund balance increase is attributable to the Parks Mitigation Fee Fund (405) not having new appropriation for FY 2017-18. The Parks Mitigation Fee Fund is funded through development fees and although there are no new appropriations adopted, there are revenues forecasted for this fund so it is anticipated that projects will be brought to Council during the fiscal year to be appropriated accordingly. In regards to the Landfill Post Closure Fund, the City annually transfers monies to this fund in order to ensure adequate resources are available upon closure of the landfill. At this time, no appropriation is made in this fund.

***Non-major Enterprise Funds (Funds 530 & 701)*** – The aggregate fund balance for all Non-Major Enterprise Funds is projected to decrease by 24.39% or \$9.1 million. The decrease is mainly attributable to capital equipment purchases and a transfer in the Refuse Disposal Fund (530). There is sufficient fund balance for these capital purchases and the transfer.

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**CITY OF GLENDALE  
PERSONNEL SUMMARY  
AUTHORIZED SALARIED POSITIONS BY FUND TYPE  
( EXCLUDES HOURLY EMPLOYEES )**

	Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
<b><u>General Fund (101)</u></b>				
Administrative Services-Finance	37.27	37.27	38.27	35.35
City Attorney	15.21	15.31	15.31	15.31
City Clerk	6.30	6.30	6.30	6.30
City Treasurer	5.00	5.00	5.00	5.00
Community Development	68.98	80.16 *	81.41	81.11
Community Services & Parks	61.47	62.42	62.37	62.87
Fire	172.97	173.97	173.47	180.02
Human Resources	15.85	15.90	15.90	15.90
Innovation, Performance & Audit	-	-	-	6.00 ***
Library, Arts & Culture	46.80	47.00	47.00	47.00
Management Services	22.00	22.00	21.00	22.00
Police	332.60	332.85	332.85	333.85
Public Works	100.05	67.85 **	68.31	68.30
<b>Total General Fund</b>	<b>884.50</b>	<b>866.03</b>	<b>867.19</b>	<b>879.01</b>
<b><u>Special Revenue Funds</u></b>				
Community Development Block Grant Fund (201)	5.58	1.90	1.90	1.90
Housing Assistance Fund (202)	21.98	21.98	21.98	21.98
Home Grant Fund (203)	1.30	1.30	1.30	0.40
Continuum of Care Grant Fund (204)	1.86	1.87	2.00	1.50
Emergency Solutions Grant Fund (205)	0.22	0.21	0.08	-
Workforce Innovation and Opportunity Act Fund (206)	16.35	16.35	16.35	16.35
Urban Art Fund (210)	0.20	-	-	-
Glendale Youth Alliance Fund (211)	4.10	4.10	4.10	4.10
Low & Moderate Income Housing Asset Fund (213)	1.45	1.45	1.45	2.35
Economic Development Fund (215)	7.60	- *	-	-
Grant Fund (216)	-	-	0.90	0.90
Filming Fund (217)	1.20	1.20	1.20	1.20
Local Transit Assistance Fund (222, 256-258)	8.95	8.95	8.30	7.80
Asset Forfeiture Fund (260)	2.00	2.00	2.00	2.00
Police Special Grants Fund (261)	3.00	1.75	1.75	1.75
Supplemental Law Enforcement Fund (262)	2.00	2.00	2.00	2.00
Nutritional Meals Grant Fund (270)	1.00	1.00	1.00	1.00
Electric Public Benefit Fund (290)	3.50	3.50	3.50	4.00
Recreation Fund (501)	11.49	11.49	12.54	12.54
Hazardous Disposal Fund (510)	7.53	7.53	8.03	6.88
Emergency Medical Services Fund (511)	6.50	5.50	5.50	- ****
Parking Fund (520)	26.95	26.95	27.49	27.50
GRA Funds (810, 811, 840, 841)	3.05	3.05	3.05	2.35
<b>Total Special Revenue Funds</b>	<b>137.81</b>	<b>124.08</b>	<b>126.42</b>	<b>118.50</b>



**CITY OF GLENDALE  
PERSONNEL SUMMARY  
AUTHORIZED SALARIED POSITIONS BY FUND TYPE  
( EXCLUDES HOURLY EMPLOYEES )**

	Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
<b><u>Enterprise Funds</u></b>				
Sewer Fund (525)	26.50	26.25	26.25	26.25
Refuse Disposal Fund (530)	83.90	84.65	85.15	85.15
Electric / Water Utility Funds (551-552, 572)	322.50	324.00	325.00	- *****
Electric Works Revenue Fund (582)	-	-	-	245.66 *****
Water Works Revenue Fund (592)	-	-	-	78.84 *****
Fire Communication Fund (701)	21.00	22.00	22.00	22.10
<b>Total Enterprise Funds</b>	<b>453.90</b>	<b>456.90</b>	<b>458.40</b>	<b>458.00</b>
<b><u>Internal Service Funds</u></b>				
Fleet / Equipment Management Fund (601)	40.80	40.80	40.80	40.30
Joint Helicopter Operation Fund (602)	-	1.00	1.00	1.00
ISD Infrastructure Fund (603)	21.32	21.32	20.65	19.65
ISD Applications Fund (604)	14.34	14.34	14.67	15.67
Building Maintenance Fund (607)	-	32.20 **	32.20	32.20
Liability Insurance Fund (612)	3.00	3.00	3.00	3.00
Compensation Insurance Fund (614)	8.00	8.00	8.00	8.00
ISD Wireless Fund (660)	6.33	6.33	6.67	6.67
<b>Total Internal Service Funds</b>	<b>93.79</b>	<b>126.99</b>	<b>126.99</b>	<b>126.49</b>
<b><u>Capital Improvement Fund (401)</u></b>				
Public Works Project Management	5.00	5.00	5.00	5.00
<b>Total Capital Improvement Fund</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>
<b>GRAND TOTAL</b>	<b>1,575.00</b>	<b>1,579.00</b>	<b>1,584.00</b>	<b>1,587.00</b>

Notes:

- \* Effective FY 2016-17, fund (215) collapsed into the General Fund.
- \*\* Effective FY 2016-17, Building Maintenance moved out of the General fund and into fund (607).
- \*\*\* Effective FY 2017-18, new department Innovation, Performance & Audit (IPA) was established.
- \*\*\*\* Effective FY 2017-18, fund (511) shifted into the General Fund under (101-405).
- \*\*\*\*\* Effective FY 2017-18, Electric Utility and Water Utility Funds (582) and (592) replaced funds (551, 552 & 572).

# CITY OF GLENDALE

## PERSONNEL CHANGES

The authorized salaried, full-time position count for FY 2017-18 is 1,587. The adopted FY 2016-17 authorized, full-time position count was 1,579. During FY 2016-17, Council authorized the addition of five (5) salaried positions. Thus at the end of the fiscal year, the revised authorized position count was increased to 1,584. Effective July 1, 2017, a net of three (3) salaried positions are being added to the budget, making the authorized position count to 1,587 salaried full time positions for FY 2017-18.

### SUMMARY OF POSITION CHANGES

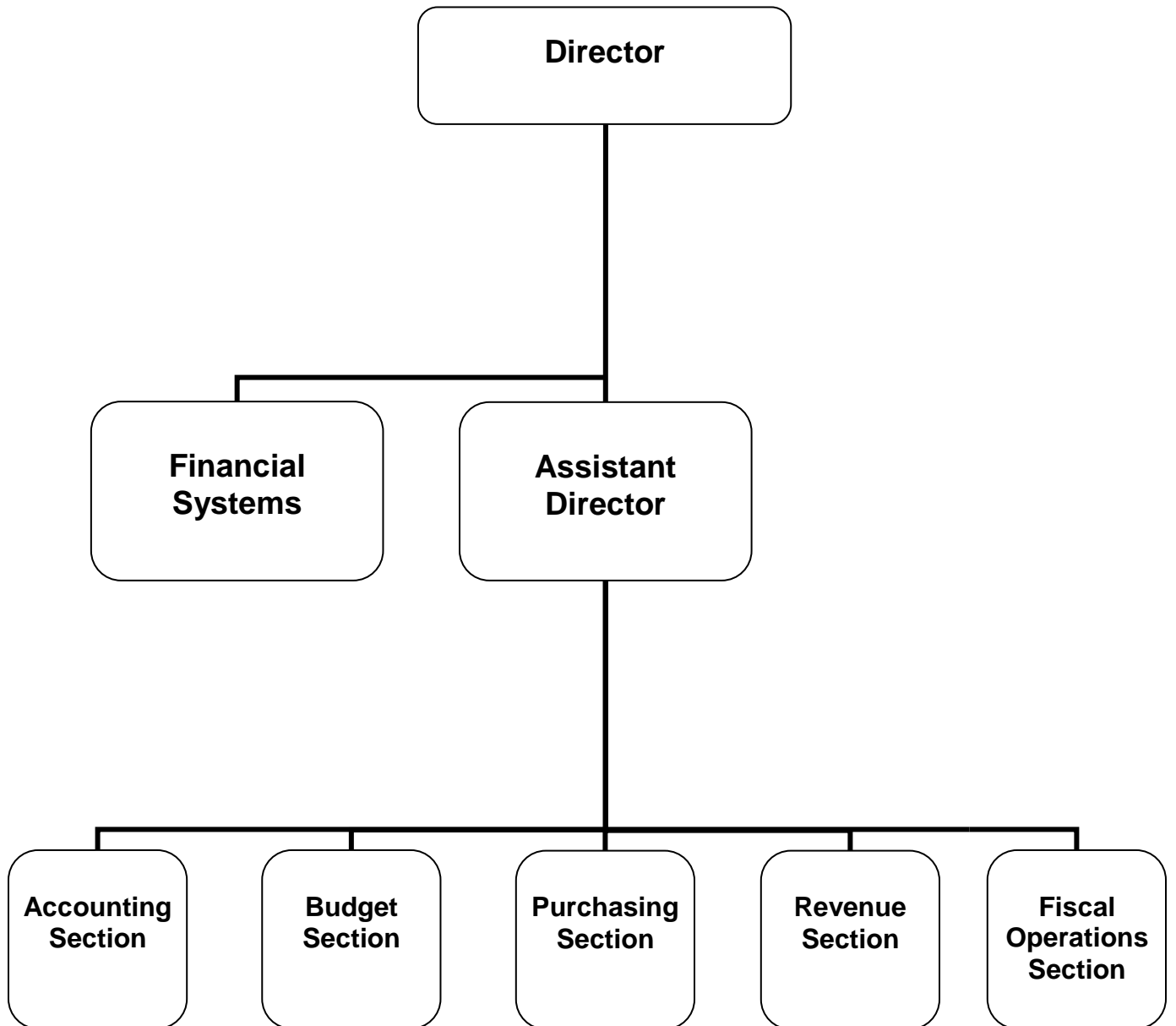
	Increase	Decrease	Total Net Increase/ (Decrease)
<b>Changes Approved During FY 2016-17</b>			
Administrative Services	1.00	-	1.00
Community Development	1.00	-	1.00
Community Services & Parks	1.00	-	1.00
Glendale Water & Power	1.00	-	1.00
Public Works	1.00	-	1.00
<b>Total Changes Approved During FY 2016-17:</b>	<b>5.00</b>	<b>-</b>	<b>5.00</b>
 <b>Changes Approved for FY 2017-18</b>			
Fire	2.00	(2.00)	-
Innovation, Performance & Audit	2.00	-	2.00
Police	1.00	-	1.00
<b>Total Changes Approved for FY 2017-18:</b>	<b>5.00</b>	<b>(2.00)</b>	<b>3.00</b>
 <b>Total Changes in Salaried Full-Time Positions:</b>	<b>10.00</b>	<b>(2.00)</b>	<b>8.00</b>



# FY 2017-18 Adopted Budget



# ADMINISTRATIVE SERVICES - FINANCE



# CITY OF GLENDALE

## ADMINISTRATIVE SERVICES - FINANCE

### **MISSION STATEMENT**

With excellence, integrity, and dedication, the Administrative Services – Finance Department is committed to providing timely, accurate, clear and concise information to the City Council, City Manager, City Departments and the Citizens of Glendale. As financial stewards of the City, the Administrative Services – Finance Department is dedicated to managing the City's resources in a fiscally conservative manner while maintaining an exemplary level of customer service.

### **DEPARTMENT DESCRIPTION**

The Administrative Services – Finance Department provides a key role in every financial transaction of the City. Responsibilities include budget, purchasing, payroll, accounting, revenue and collections, and accounts payable. The Department is considered a central support department providing fiscal oversight and control to other City Departments and related agencies.

### **RELATIONSHIP TO COUNCIL PRIORITIES**

#### ***Fiscal Responsibility***

The Administrative Services – Finance Department is committed to conducting the City's financial affairs in a prudent and responsible manner to ensure adequate resources are available to meet current obligations and long term financial stability. To support this goal the Administrative Services – Finance Department performs many tasks which include: a) coordination of the annual budget process that is properly noticed, accurate and complete; b) preparation of five-year forecasts for key funds, including the General Fund; c) establishment of policies and procedures that ensure resources are utilized according to the approved budget; and d) assurance that all increases to the budget are reviewed and approved by the City Council.

#### ***Exceptional Customer Service***

The Administrative Services – Finance Department is committed to providing its residents with extraordinary customer services centered on the principles of speed, quality, and customer satisfaction through the delivery of flawless and seamless services to every customer served. As a central service department, the Administrative Services – Finance Department is committed to providing the highest level of service to its primary customers, fellow employees of other City Departments. This includes assisting on Council Agenda items that display a fiscal impact, resolving budget and accounting issues, processing payroll accurately, and assisting with the procurement of goods and services. In addition to its commitment to other City Departments, the Administrative Services – Finance Department also strives to provide an equally high level of customer service to the City residents. This includes responding to resident inquiries, resolving any issues or concerns, and taking action on public records requests in a timely and efficient manner.

#### ***Informed & Engaged Community***

The Administrative Services – Finance Department continually works to ensure that Generally Accepted Accounting Standards (GAAS) are maintained and upheld. As such, Accounting procedures are revised as necessary to comply with these standards. Further, the annual Adopted Budget Document and the Consolidated Annual Financial Report (CAFR) are posted on the City's website to provide additional opportunities for the community to be more informed of the City's financial status. In addition, the City's financial system provides timely and complete financial information directly to the departments. This in turn helps departments provide better service and information to residents and visitors to the City of Glendale.

**CITY OF GLENDALE  
SUMMARY OF APPROPRIATIONS  
ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT  
FOR THE YEARS ENDING JUNE 30**

	<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b><u>General Fund</u></b>				
Revenue (101-135)	\$ 443,931	\$ 758,570	\$ 762,188	\$ 779,350
Applications (101-136)	-	2,200	2,200	5,776
Internal Audit (101-160)*	663,252	745,703	750,180	-
Purchasing (101-162)	411,791	462,355	464,672	475,508
Administration (101-164)	1,322,659	896,769	900,807	1,018,182
Accounts Payable (101-165)	242,072	282,577	284,081	304,452
Budget (101-166)	522,566	600,820	604,420	673,625
Accounting (101-167)	1,032,007	1,003,922	1,009,465	1,099,184
Payroll (101-169)	511,929	588,651	593,045	644,101
<b>Total General Fund</b>	<b>\$ 5,150,206</b>	<b>\$ 5,341,567</b>	<b>\$ 5,371,058</b>	<b>\$ 5,000,178</b>
<b>Department Grand Total</b>	<b>\$ 5,150,206</b>	<b>\$ 5,341,567</b>	<b>\$ 5,371,058</b>	<b>\$ 5,000,178</b>

Notes:

- \* Effective FY 2017-18, Internal Audit section (101-160) shifted from Administrative Services Department to new department, Innovation, Performance and Audit (101-241).



**CITY OF GLENDALE  
ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT  
GENERAL BUDGET FUND - REVENUE  
101-135**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 204,040	\$ 368,593	\$ 368,593	\$ 411,403
41300	Hourly wages	46,792	37,802	37,802	-
Various	Benefits	45,921	98,188	101,806	89,164
42700	PERS Retirement	48,973	83,921	83,921	108,601
42701	PERS cost sharing	(4,314)	(14,636)	(14,636)	(16,348)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 341,412</b>	<b>\$ 573,868</b>	<b>\$ 577,486</b>	<b>\$ 592,820</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 91,758	\$ 155,000	\$ 155,000	\$ 167,000
44352	ISD service charge	-	17,713	17,713	6,380
44450	Postage	6	-	-	-
44550	Travel	676	1,200	1,200	1,200
44650	Training	876	400	400	400
44700	Computer software	309	-	-	-
44750	Liability Insurance	8,428	9,989	9,989	11,150
44800	Membership & dues	404	200	200	200
45250	Office supplies	63	200	200	200
<b>Maintenance &amp; Operation Total</b>		<b>\$ 102,519</b>	<b>\$ 184,702</b>	<b>\$ 184,702</b>	<b>\$ 186,530</b>
<b>TOTAL</b>		<b>\$ 443,931</b>	<b>\$ 758,570</b>	<b>\$ 762,188</b>	<b>\$ 779,350</b>

**CITY OF GLENDALE**  
**ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT**  
**GENERAL BUDGET FUND - APPLICATIONS**  
**101-136**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 272,463	\$ 286,917	\$ 286,917	\$ 291,012
Various	Benefits	60,985	48,160	50,987	43,329
42700	PERS Retirement	56,547	65,395	65,395	76,849
42701	PERS cost sharing	(8,120)	(11,405)	(11,405)	(11,569)
42799	Salary charges in (out)	(381,875)	(389,067)	(391,894)	(399,621)
<b>Salaries &amp; Benefits Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
44352	ISD service charge	\$ -	\$ -	\$ -	\$ 3,576
44550	Travel	-	1,200	1,200	1,200
44650	Training	-	1,000	1,000	1,000
44750	Liability Insurance	9,155	7,775	7,775	7,886
49050	Charges-other depts	(9,155)	(7,775)	(7,775)	(7,886)
<b>Maintenance &amp; Operation Total</b>		<b>\$ -</b>	<b>\$ 2,200</b>	<b>\$ 2,200</b>	<b>\$ 5,776</b>
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ 2,200</b>	<b>\$ 2,200</b>	<b>\$ 5,776</b>

**CITY OF GLENDALE**  
**ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT**  
**GENERAL BUDGET FUND - INTERNAL AUDIT**  
**101-160**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 391,063	\$ 449,442	\$ 449,442	\$ -
Various	Benefits	110,684	127,185	131,662	-
42700	PERS Retirement	81,199	102,672	102,672	-
42701	PERS cost sharing	(11,660)	(17,906)	(17,906)	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 571,286</b>	<b>\$ 661,393</b>	<b>\$ 665,870</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ -	\$ 35,000	\$ 35,000	\$ -
44352	ISD service charge	54,569	24,680	24,680	-
44650	Training	4,579	8,000	8,000	-
44750	Liability Insurance	13,140	12,180	12,180	-
44800	Membership & dues	850	2,500	2,500	-
45100	Books	162	100	100	-
45150	Furniture & equipment	17,798	550	550	-
45250	Office supplies	773	600	600	-
45350	General supplies	-	300	300	-
46900	Business meetings	-	200	200	-
47000	Miscellaneous	96	200	200	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 91,966</b>	<b>\$ 84,310</b>	<b>\$ 84,310</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 663,252</b>	<b>\$ 745,703</b>	<b>\$ 750,180</b>	<b>\$ -</b>

**Notes:**

\* Effective FY 2017-18, Internal Audit section (101-160) shifted from Administrative Services Department to new department, Innovation, Performance and Audit (101-241).

**CITY OF GLENDALE**  
**ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT**  
**GENERAL BUDGET FUND - PURCHASING**  
**101-162**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 209,965	\$ 286,740	\$ 286,740	\$ 292,416
41200	Overtime	978	-	-	-
41300	Hourly wages	10,032	-	-	-
Various	Benefits	32,929	56,947	59,264	52,130
42700	PERS Retirement	40,951	65,355	65,355	77,223
42701	PERS cost sharing	(3,657)	(11,398)	(11,398)	(11,625)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 291,199</b>	<b>\$ 397,644</b>	<b>\$ 399,961</b>	<b>\$ 410,144</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 30,784	\$ 33,000	\$ 33,000	\$ -
44352	ISD service charge	80,669	16,741	16,741	50,340
44450	Postage	0	1,000	1,000	1,000
44550	Travel	-	1,000	1,000	1,000
44650	Training	-	1,000	1,000	1,000
44750	Liability Insurance	7,425	7,770	7,770	7,924
44800	Membership & dues	320	900	900	900
45150	Furniture & equipment	-	100	100	-
45250	Office supplies	497	1,200	1,200	1,200
45350	General supplies	763	-	-	-
46900	Business meetings	98	1,000	1,000	1,000
47000	Miscellaneous	35	1,000	1,000	1,000
<b>Maintenance &amp; Operation Total</b>		<b>\$ 120,592</b>	<b>\$ 64,711</b>	<b>\$ 64,711</b>	<b>\$ 65,364</b>
<b>TOTAL</b>		<b>\$ 411,791</b>	<b>\$ 462,355</b>	<b>\$ 464,672</b>	<b>\$ 475,508</b>

**CITY OF GLENDALE**  
**ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT**  
**GENERAL BUDGET FUND - ADMINISTRATION**  
**101-164**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 422,114	\$ 364,207	\$ 364,207	\$ 492,572
41300	Hourly wages	29,900	31,616	31,616	-
Various	Benefits	149,324	117,581	121,619	106,836
42700	PERS Retirement	92,974	90,372	90,372	101,976
42701	PERS cost sharing	(12,583)	(15,762)	(15,762)	(15,351)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 681,729</b>	<b>\$ 588,014</b>	<b>\$ 592,052</b>	<b>\$ 686,033</b>
<b>Maintenance &amp; Operation</b>					
43080	Rent	\$ -	\$ 197,057	\$ 197,057	\$ 200,341
43110	Contractual services	7,733	35,550	35,550	58,860
44120	Repairs to office equip	-	200	200	200
44352	ISD service charge	604,245	47,346	47,346	44,424
44550	Travel	3,195	2,000	2,000	2,000
44650	Training	3,613	2,000	2,000	2,000
44750	Liability Insurance	15,188	10,727	10,727	10,449
44800	Membership & dues	1,312	675	675	675
45050	Periodicals & newspapers	-	100	100	100
45100	Books	-	200	200	200
45150	Furniture & equipment	824	900	900	900
45250	Office supplies	893	7,000	7,000	7,000
45350	General supplies	102	1,000	1,000	1,000
45400	Reports & publications	-	1,000	1,000	1,000
46900	Business meetings	2,589	2,000	2,000	2,000
47000	Miscellaneous	1,235	1,000	1,000	1,000
<b>Maintenance &amp; Operation Total</b>		<b>\$ 640,930</b>	<b>\$ 308,755</b>	<b>\$ 308,755</b>	<b>\$ 332,149</b>
<b>TOTAL</b>		<b>\$ 1,322,659</b>	<b>\$ 896,769</b>	<b>\$ 900,807</b>	<b>\$ 1,018,182</b>

**CITY OF GLENDALE**  
**ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT**  
**GENERAL BUDGET FUND - ACCOUNTS PAYABLE**  
**101-165**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 109,998	\$ 145,659	\$ 145,659	\$ 156,003
41200	Overtime	-	-	-	10,650
41300	Hourly wages	27,762	12,120	12,120	12,360
Various	Benefits	38,273	45,379	46,883	36,902
42700	PERS Retirement	23,459	36,010	36,010	44,532
42701	PERS cost sharing	(2,277)	(6,281)	(6,281)	(6,703)
42799	Salary charges in (out)	-	-	-	(11,088)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 197,215</b>	<b>\$ 232,887</b>	<b>\$ 234,391</b>	<b>\$ 242,656</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 16,455	\$ 21,000	\$ 21,000	\$ 27,000
44352	ISD service charge	17,004	10,420	10,420	16,239
44450	Postage	5,747	7,500	7,500	7,500
44650	Training	81	600	600	600
44750	Liability Insurance	4,629	4,275	4,275	4,851
44800	Membership & dues	-	695	695	695
45150	Furniture & equipment	-	500	500	500
45250	Office supplies	940	2,000	2,000	2,000
45350	General supplies	-	2,000	2,000	2,000
46900	Business meetings	-	200	200	200
47000	Miscellaneous	-	500	500	500
49050	Charges-other depts	-	-	-	(289)
<b>Maintenance &amp; Operation Total</b>		<b>\$ 44,856</b>	<b>\$ 49,690</b>	<b>\$ 49,690</b>	<b>\$ 61,796</b>
<b>TOTAL</b>		<b>\$ 242,072</b>	<b>\$ 282,577</b>	<b>\$ 284,081</b>	<b>\$ 304,452</b>



**CITY OF GLENDALE**  
**ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT**  
**GENERAL BUDGET FUND - BUDGET**  
**101-166**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 299,548	\$ 347,323	\$ 347,323	\$ 394,446
41200	Overtime	2,800	5,000	5,000	-
41300	Hourly wages	1,050	-	-	-
Various	Benefits	92,922	101,463	105,063	99,286
42700	PERS Retirement	58,640	79,249	79,249	104,335
42701	PERS cost sharing	(5,145)	(13,821)	(13,821)	(15,706)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 449,817</b>	<b>\$ 519,214</b>	<b>\$ 522,814</b>	<b>\$ 582,361</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 17,400	\$ 40,000	\$ 40,000	\$ 40,000
44352	ISD service charge	42,527	20,258	20,258	28,775
44550	Travel	-	6,000	6,000	6,000
44650	Training	928	4,000	4,000	4,000
44750	Liability Insurance	10,194	9,548	9,548	10,689
44800	Membership & dues	840	1,500	1,500	1,500
45250	Office supplies	61	300	300	300
46900	Business meetings	392	-	-	-
47000	Miscellaneous	407	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 72,749</b>	<b>\$ 81,606</b>	<b>\$ 81,606</b>	<b>\$ 91,264</b>
<b>TOTAL</b>		<b>\$ 522,566</b>	<b>\$ 600,820</b>	<b>\$ 604,420</b>	<b>\$ 673,625</b>

**CITY OF GLENDALE**  
**ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT**  
**GENERAL BUDGET FUND - ACCOUNTING**  
**101-167**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 572,275	\$ 551,531	\$ 551,531	\$ 629,492
41200	Overtime	2,858	4,000	4,000	4,363
41300	Hourly wages	5,965	3,000	3,000	3,321
Various	Benefits	148,190	137,483	143,026	145,396
42700	PERS Retirement	112,842	125,528	125,528	167,025
42701	PERS cost sharing	(10,151)	(21,892)	(21,892)	(25,146)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 831,979</b>	<b>\$ 799,650</b>	<b>\$ 805,193</b>	<b>\$ 924,451</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 121,022	\$ 127,370	\$ 127,370	\$ 91,060
44352	ISD service charge	47,759	40,166	40,166	44,804
44450	Postage	2,782	2,800	2,800	2,800
44550	Travel	-	600	600	600
44650	Training	2,104	8,000	8,000	8,000
44750	Liability Insurance	19,515	15,136	15,136	17,269
44800	Membership & dues	304	500	500	500
45100	Books	163	2,000	2,000	2,000
45250	Office supplies	2,422	3,000	3,000	3,000
45350	General supplies	-	300	300	300
45400	Reports & publications	2,624	3,000	3,000	3,000
46900	Business meetings	71	200	200	200
47000	Miscellaneous	1,263	1,200	1,200	1,200
<b>Maintenance &amp; Operation Total</b>		<b>\$ 200,029</b>	<b>\$ 204,272</b>	<b>\$ 204,272</b>	<b>\$ 174,733</b>
<b>TOTAL</b>		<b>\$ 1,032,007</b>	<b>\$ 1,003,922</b>	<b>\$ 1,009,465</b>	<b>\$ 1,099,184</b>

**CITY OF GLENDALE**  
**ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT**  
**GENERAL BUDGET FUND - PAYROLL**  
**101-169**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 373,113	\$ 442,734	\$ 442,734	\$ 471,708
41200	Overtime	4,424	14,899	14,899	23,457
Various	Benefits	116,990	113,423	117,817	112,962
42700	PERS Retirement	71,912	100,979	100,979	124,687
42701	PERS cost sharing	(5,265)	(17,610)	(17,610)	(18,769)
42799	Salary charges in (out)	(119,334)	(125,304)	(125,304)	(148,741)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 441,840</b>	<b>\$ 529,121</b>	<b>\$ 533,515</b>	<b>\$ 565,304</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 18,935	\$ 15,500	\$ 15,500	\$ 17,500
44120	Repairs to office equip	-	1,000	1,000	1,000
44352	ISD service charge	35,903	21,114	21,114	37,877
44450	Postage	2,663	1,600	1,600	1,600
44650	Training	569	1,500	1,500	1,500
44750	Liability Insurance	12,685	12,403	12,403	13,418
44800	Membership & dues	-	2,000	2,000	2,000
45050	Periodicals & newspapers	104	-	-	-
45250	Office supplies	632	2,500	2,500	2,500
45350	General supplies	1,257	3,400	3,400	3,400
46900	Business meetings	79	500	500	500
47000	Miscellaneous	103	500	500	500
49050	Charges-other depts	(2,840)	(2,487)	(2,487)	(2,998)
<b>Maintenance &amp; Operation Total</b>		<b>\$ 70,089</b>	<b>\$ 59,530</b>	<b>\$ 59,530</b>	<b>\$ 78,797</b>
<b>TOTAL</b>		<b>\$ 511,929</b>	<b>\$ 588,651</b>	<b>\$ 593,045</b>	<b>\$ 644,101</b>

**CITY OF GLENDALE  
ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT  
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
<u>Salaried Positions</u>				
Accountant I	2.17	2.17	2.17	3.25
Accountant II	2.15	2.15	2.15	2.15
Accounting Manager	0.80	0.80	0.80	0.80
Accounting Services Specialist	1.00	1.00	1.00	1.00
Accounting Supervisor	1.75	1.75	1.75	1.75
Accounts Payable Supervisor	0.60	0.60	0.60	0.60
Accounts Payable Technician I	2.00	2.00	2.00	2.00
Administrative Associate	1.00	1.00	1.00	1.00
Assistant Director of Finance	1.00	1.00	1.00	1.00
Billing & Collection Admin Supervisor	-	-	1.00	1.00
Billing & Collection Technician	-	-	1.00	1.00
Budget Analyst	1.00	1.00	1.00	2.00
Budget Assistant	1.80	1.80	1.80	0.80
Budget Associate	1.00	1.00	1.00	1.00
Budget Manager	1.00	1.00	1.00	1.00
Buyer I	1.00	1.00	1.00	1.00
Buyer II	1.00	1.00	1.00	1.00
Collection Specialist	1.00	1.00	-	-
Director of Finance	1.00	1.00	1.00	1.00
Financial Applications Administrator	1.00	1.00	1.00	1.00
Financial Applications Manager	1.00	1.00	1.00	1.00
Fiscal Operations Manager	1.00	1.00	1.00	1.00
Internal Audit Manager**	1.00	1.00	1.00	-
Internal Auditor**	1.00	1.00	1.00	-
Office Services Supervisor (Steno)	1.00	1.00	-	-
Payroll Specialist I	3.00	3.00	3.00	3.00
Payroll Specialist II	1.00	1.00	1.00	1.00
Payroll Supervisor	1.00	1.00	1.00	1.00
Purchasing Manager	1.00	1.00	1.00	1.00
Revenue Manager	1.00	1.00	1.00	1.00
Sr. Billing & Collection Specialist	-	-	1.00	1.00
Sr. Internal Auditor**	2.00	2.00	2.00	-
Sr. Revenue Analyst	1.00	1.00	1.00	1.00
Total Salaried Positions	<u>37.27</u>	<u>37.27</u>	<u>38.27</u>	<u>35.35</u>
<u>Hourly Positions</u>				
Hourly City Worker	0.85	1.57	1.57	0.56
Total Hourly FTE Positions	<u>0.85</u>	<u>1.57</u>	<u>1.57</u>	<u>0.56</u>
Administrative Services - Finance Total	<u>38.12</u>	<u>38.84</u>	<u>39.84</u>	<u>35.91</u>

Notes:

\* Indicates number of employees corresponding to the stated Full-Time Equivalence (FTE).

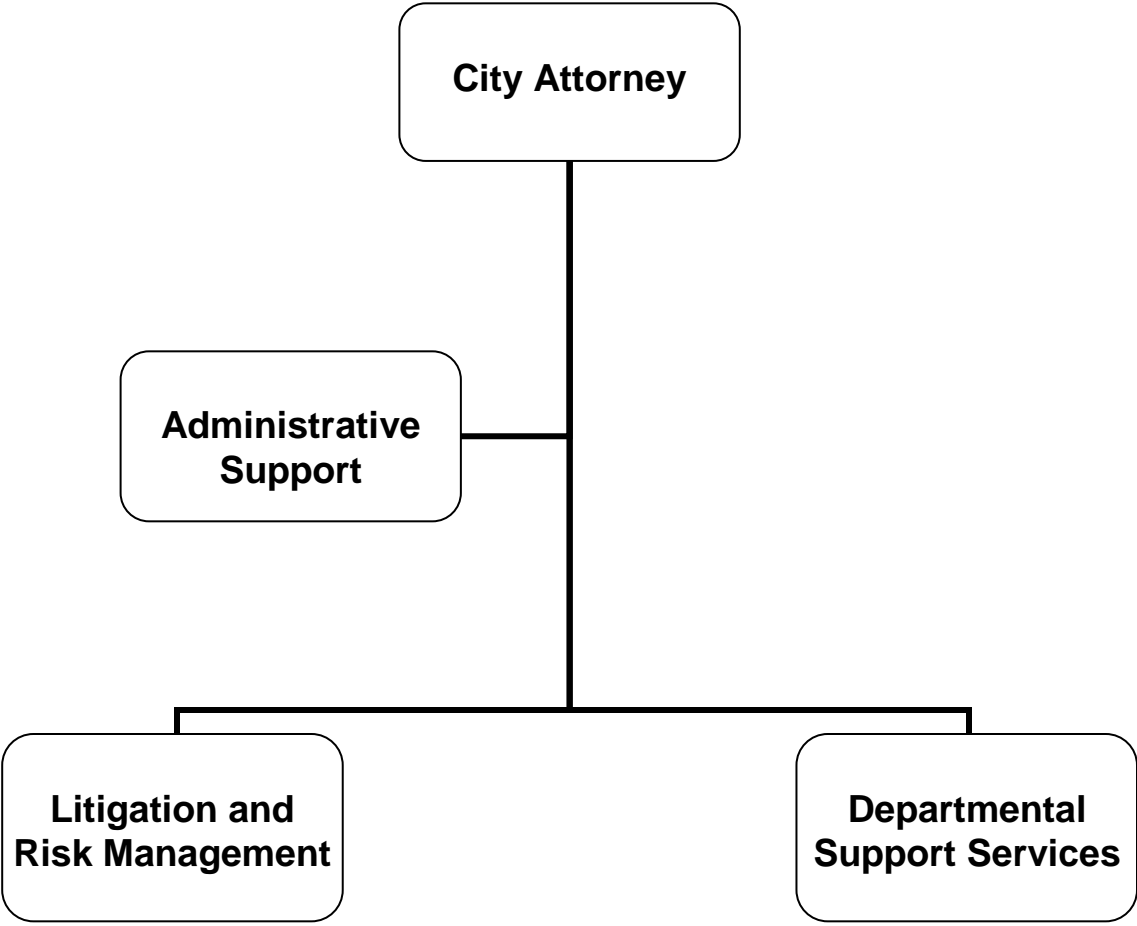
\*\* Effective FY 2017-18, the Internal Audit section moved to the new Innovation, Performance & Audit Department.



# FY 2017-18 Adopted Budget



# CITY ATTORNEY





# CITY OF GLENDALE

## CITY ATTORNEY

### **MISSION STATEMENT**

To provide professional, quality legal services in a cost effective manner which ultimately protect the interests of the City of Glendale, its departments, the City Council, and the citizens of the community.

### **DEPARTMENT DESCRIPTION**

The City Attorney's Office provides a full-range of dedicated, in-house legal services intended to ensure the legality of legislation, contracts, and programs, as well as ethically and competently defending legal actions filed against the City and its employees.

The City Attorney's Office consists of two primary sections: Litigation and Risk Management and Departmental Support Services.

***Litigation & Risk Management:*** Defends the City in legal actions and/or claims brought against the City, initiates lawsuits, and asserts necessary actions related to eminent domain proceedings; handles the City's risk management function, including risk mitigation and insurance procurement and management.

***Departmental Support Services:*** Prepares and approves all City ordinances, resolutions, motions, and contracts; renders legal opinions; serves in an advisory capacity to City departments. Pursues justice through fair and ethical prosecutions arising out of violations of State and City law and secures compliance with a wide range of codes.

### **RELATIONSHIP TO COUNCIL PRIORITIES**

#### ***Informed & Engaged Community***

The City Attorney's Office handles complex and sophisticated matters in an efficient, creative, and responsive manner. The City Attorney's office works closely with City departments to ensure all public meetings are held in compliance with the Brown Act. The City Attorney's Office also provides high quality legal advice as well as trainings regarding the Brown Act, Conflicts of Interest, CEQA, Public Records Act, Ethics, and the like to City Council, Boards and Commissions, and City departments. Lastly, the City Attorney's Office is often the lead department responsible for responding to public records requests from members of the public.

#### ***Safe and Healthy Community***

The City Attorney's Office works closely with Neighborhood Services, Police, and other departments to ensure compliance with the City of Glendale's codes intended to protect the public's health, safety, and quality of life.

#### ***Fiscal Responsibility***

The City Attorney's Office engages in a cost-effective approach to claims and lawsuits by resolving problematic claims early, if appropriate, and vigorously defending claims and litigation to obtain the best economic result for the City.

**CITY OF GLENDALE  
SUMMARY OF APPROPRIATIONS  
CITY ATTORNEY DEPARTMENT  
FOR THE YEARS ENDING JUNE 30**

	<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b><u>General Fund</u></b>				
City Attorney Projects (101-150)	\$ -	\$ -	\$ 50,000	\$ -
Departmental Services (101-151)*	2,197,514	2,475,310	2,490,782	2,925,534
Liability and Risk Management (101-152)	935,288	1,026,183	1,031,603	768,245
Code Enforcement (101-153)*	42,138	46,946	47,239	-
<b>Total General Fund</b>	<b>\$ 3,174,940</b>	<b>\$ 3,548,439</b>	<b>\$ 3,619,624</b>	<b>\$ 3,693,779</b>
<b><u>Other Funds</u></b>				
Liability Insurance Fund (612)	\$ 7,390,141	\$ 8,632,422	\$ 8,634,730	\$ 8,548,211
<b>Total Other Funds</b>	<b>\$ 7,390,141</b>	<b>\$ 8,632,422</b>	<b>\$ 8,634,730</b>	<b>\$ 8,548,211</b>
<b>Department Grand Total</b>	<b>\$ 10,565,081</b>	<b>\$ 12,180,861</b>	<b>\$ 12,254,354</b>	<b>\$ 12,241,990</b>

Notes:

\* Beginning FY 2017-18, the Code Enforcement section (101-153) collapsed into the Departmental Services section (101-151).

CITY OF GLENDALE  
CITY ATTORNEY DEPARTMENT  
GENERAL BUDGET FUND - CITY ATTORNEY PROJECTS  
101-150

	Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
<b>Maintenance &amp; Operation</b>				
47000    Miscellaneous	\$ -	\$ -	\$ 50,000	\$ -
<b>Maintenance &amp; Operation Total</b>	\$ -	\$ -	\$ 50,000	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ -</b>

**CITY OF GLENDALE  
CITY ATTORNEY DEPARTMENT  
GENERAL BUDGET FUND - DEPARTMENTAL SERVICES  
101-151**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 1,459,287	\$ 1,570,215	\$ 1,570,215	\$ 1,952,648
41200	Overtime	-	1,288	1,288	1,288
41300	Hourly wages	510	-	-	-
Various	Benefits	337,395	371,926	387,398	390,960
42700	PERS Retirement	299,889	358,141	358,141	478,519
42701	PERS cost sharing	(40,356)	(62,458)	(62,458)	(72,035)
42799	Salary charges in (out)	-	-	-	(52,466)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 2,056,725</b>	<b>\$ 2,239,112</b>	<b>\$ 2,254,584</b>	<b>\$ 2,698,914</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 120	\$ 30,000	\$ 30,000	\$ 30,000
44100	Repairs to equipment	-	301	301	301
44120	Repairs to office equip	-	3,020	3,020	3,020
44352	ISD service charge	55,753	70,029	70,029	59,386
44353	Building Maint. Serv. Charge	-	29,282	29,282	22,735
44450	Postage	1,585	3,274	3,274	3,274
44550	Travel	4,410	4,900	4,900	4,900
44600	Laundry & towel service	35	-	-	-
44650	Training	11,446	12,000	12,000	12,000
44750	Liability Insurance	49,049	42,587	42,587	49,119
44800	Membership & dues	9,780	9,625	9,625	10,320
45050	Periodicals & newspapers	859	1,000	1,000	1,000
45100	Books	2,327	15,000	15,000	15,000
45150	Furniture & equipment	-	1,320	1,320	1,320
45250	Office supplies	4,668	11,780	11,780	11,780
46900	Business meetings	168	1,150	1,150	1,150
47000	Miscellaneous	590	930	930	1,315
<b>Maintenance &amp; Operation Total</b>		<b>\$ 140,789</b>	<b>\$ 236,198</b>	<b>\$ 236,198</b>	<b>\$ 226,620</b>
<b>TOTAL</b>		<b>\$ 2,197,514</b>	<b>\$ 2,475,310</b>	<b>\$ 2,490,782</b>	<b>\$ 2,925,534</b>

Notes:

\* Beginning FY 2017-18, the Code Enforcement section (101-153) collapsed into the Departmental Services section (101-151).

**CITY OF GLENDALE  
CITY ATTORNEY DEPARTMENT  
GENERAL BUDGET FUND - LIABILITY AND RISK MANAGEMENT  
101-152**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 633,919	\$ 668,129	\$ 668,129	\$ 455,534
41200	Overtime	392	2,000	2,000	2,000
41300	Hourly wages	-	-	-	30,951
Various	Benefits	141,623	153,356	158,776	103,594
42700	PERS Retirement	129,473	152,334	152,334	128,608
42701	PERS cost sharing	(16,643)	(26,567)	(26,567)	(19,360)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 888,764</b>	<b>\$ 949,252</b>	<b>\$ 954,672</b>	<b>\$ 701,327</b>
<b>Maintenance &amp; Operation</b>					
44100	Repairs to equipment	\$ -	\$ 500	\$ 500	\$ 50
44120	Repairs to office equip	-	614	614	614
44352	ISD service charge	24,653	29,925	29,925	28,055
44353	Building Maint. Serv. Charge	-	12,513	12,513	9,743
44550	Travel	-	2,500	2,500	2,500
44650	Training	385	985	985	985
44750	Liability Insurance	21,313	18,161	18,161	13,238
44800	Membership & dues	225	3,565	3,565	3,565
45050	Periodicals & newspapers	-	740	740	740
45100	Books	-	2,100	2,100	2,100
45150	Furniture & equipment	-	1,218	1,218	1,218
45250	Office supplies	(51)	3,610	3,610	3,610
47000	Miscellaneous	-	500	500	500
<b>Maintenance &amp; Operation Total</b>		<b>\$ 46,525</b>	<b>\$ 76,931</b>	<b>\$ 76,931</b>	<b>\$ 66,918</b>
<b>TOTAL</b>		<b>\$ 935,288</b>	<b>\$ 1,026,183</b>	<b>\$ 1,031,603</b>	<b>\$ 768,245</b>

**CITY OF GLENDALE  
CITY ATTORNEY DEPARTMENT  
GENERAL BUDGET FUND - CODE ENFORCEMENT  
101-153**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 27,410	\$ 29,771	\$ 29,771	\$ -
Various	Benefits	7,543	8,287	8,580	-
42700	PERS Retirement	5,687	6,784	6,784	-
42701	PERS cost sharing	(817)	(1,183)	(1,183)	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 39,824</b>	<b>\$ 43,659</b>	<b>\$ 43,952</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
44352	ISD service charge	\$ 698	\$ 1,477	\$ 1,477	\$ -
44353	Building Maint. Serv. Charge	-	618	618	-
44750	Liability Insurance	921	807	807	-
44800	Membership & dues	695	-	-	-
47000	Miscellaneous	-	385	385	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 2,314</b>	<b>\$ 3,287</b>	<b>\$ 3,287</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 42,138</b>	<b>\$ 46,946</b>	<b>\$ 47,239</b>	<b>\$ -</b>

Notes:

\* Beginning FY 2017-18, the Code Enforcement section (101-153) collapsed into the Departmental Services section (101-151).



**CITY OF GLENDALE  
CITY ATTORNEY DEPARTMENT  
LIABILITY INSURANCE FUND (612)**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 204,682	\$ 277,911	\$ 277,911	\$ 271,704
41200	Overtime	-	1,000	1,000	1,000
41300	Hourly wages	22,726	53,395	53,395	56,999
Various	Benefits	48,241	73,571	75,879	71,299
42601	PARS supplemental retirement	40,440	40,440	40,440	-
42700	PERS Retirement	40,356	69,932	69,932	79,929
42701	PERS cost sharing	(4,007)	(12,196)	(12,196)	(12,032)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 352,437</b>	<b>\$ 504,053</b>	<b>\$ 506,361</b>	<b>\$ 468,899</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 75,361	\$ 181,000	\$ 181,000	\$ 226,000
43150	Cost allocation charge	1,158,445	1,635,840	1,635,840	1,702,805
44100	Repairs to equipment	-	500	500	500
44120	Repairs to office equip	-	500	500	500
44250	Data communication	-	250	250	250
44351	Fleet / equip rental charge	8,596	8,596	8,596	8,596
44352	ISD service charge	30,310	23,354	23,354	33,633
44353	Building Maint. Serv. Charge	-	-	-	5,520
44450	Postage	-	700	700	700
44550	Travel	664	11,210	11,210	11,210
44650	Training	5,328	35,000	35,000	35,000
44750	Liability Insurance	7,641	9,005	9,005	8,934
44800	Membership & dues	1,976	8,190	8,190	7,940
45050	Periodicals & newspapers	395	1,000	1,000	5,500
45100	Books	8,829	10,700	10,700	10,700
45150	Furniture & equipment	-	1,500	1,500	1,500
45250	Office supplies	1,151	3,950	3,950	3,950
45300	Small tools	-	50	50	50
45350	General supplies	874	30,250	30,250	25,250
46900	Business meetings	15	500	500	500
47000	Miscellaneous	41	3,300	3,300	3,300
48501	Excess liability premium	1,467,518	1,726,000	1,726,000	2,000,000
48502	Legal consultation fee	769,609	1,250,000	1,250,000	800,000
48503	Litigation miscellaneous exp	374,216	560,554	560,554	560,554
48504	Claim administrative expenses	835	126,420	126,420	126,420
48510	Claims accrual	66,410	-	-	-
48600	Claims	3,059,491	2,500,000	2,500,000	2,500,000
<b>Maintenance &amp; Operation Total</b>		<b>\$ 7,037,703</b>	<b>\$ 8,128,369</b>	<b>\$ 8,128,369</b>	<b>\$ 8,079,312</b>
<b>TOTAL</b>		<b>\$ 7,390,141</b>	<b>\$ 8,632,422</b>	<b>\$ 8,634,730</b>	<b>\$ 8,548,211</b>

**CITY OF GLENDALE  
CITY ATTORNEY DEPARTMENT  
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
<u>Salaried Positions</u>				
Administrative Assistant	1.00	1.00	1.00	1.00
Assistant City Attorney	1.21	1.31	1.31	1.31
Chief Assistant City Attorney	2.00	2.00	2.00	2.00
Claims & Litigation Support Supervisor	1.00	1.00	1.00	1.00
City Attorney	1.00	1.00	1.00	1.00
Deputy City Attorney	1.00	1.00	1.00	1.00
Executive Secretary	1.00	1.00	1.00	1.00
General Counsel	1.00	1.00	1.00	1.00
Insurance Services Technician	1.00	1.00	1.00	1.00
Legal Executive Secretary	1.00	1.00	1.00	1.00
Legal Services Supervisor	1.00	1.00	1.00	1.00
Principal Asst City Attorney	2.00	2.00	2.00	2.00
Risk & Insurance Services Analyst	-	-	1.00	1.00
Risk & Insurance Services Manager	1.00	1.00	1.00	1.00
Sr. Assistant City Attorney	2.00	2.00	2.00	2.00
Sr. Safety Services Specialist	1.00	1.00	-	-
Total Salaried Positions	<u>18.21</u>	<u>18.31</u>	<u>18.31</u>	<u>18.31</u>
<u>Hourly Positions</u>				
	*	*	*	*
City Resource Specialist	-	-	-	0.48 (1)
Hourly City Worker	1.38 (3)	0.92 (2)	0.92 (2)	0.94 (2)
Total Hourly FTE Positions	<u>1.38</u>	<u>0.92</u>	<u>0.92</u>	<u>1.42</u>
City Attorney Total	<u>19.59</u>	<u>19.23</u>	<u>19.23</u>	<u>19.73</u>

Notes:

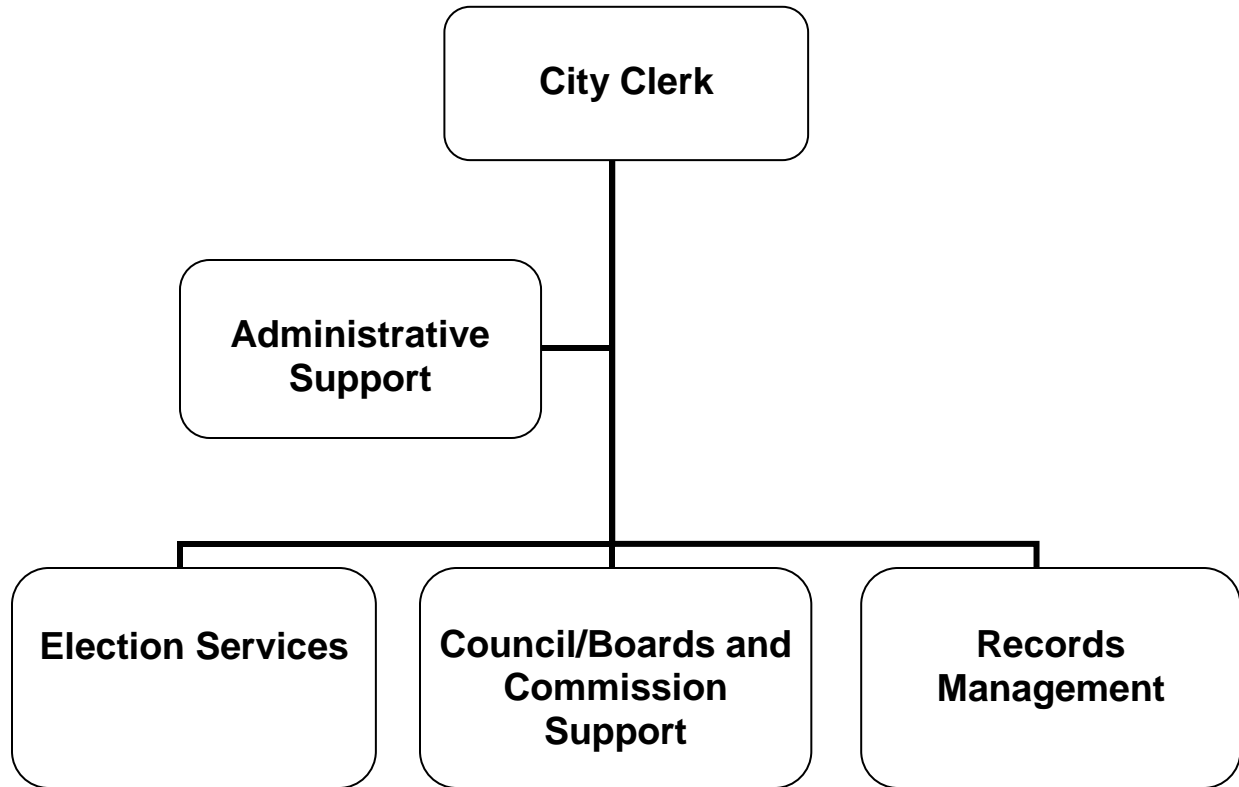
\* Indicates number of employees corresponding to the stated Full-Time Equivalence (FTE).



# FY 2017-18 Adopted Budget



# CITY CLERK



# CITY OF GLENDALE

## CITY CLERK

### **MISSION STATEMENT**

It is the mission of the Office of the City Clerk to maintain records and provide accurate information, to provide exceptional customer service to the public and to our internal customers, and to conduct elections in a non-partisan and impartial manner ensuring accurate results and inspiring civic duty.

### **DEPARTMENT DESCRIPTION**

Generally, the Office of the City Clerk is a service department within the City of Glendale upon which the City Council, all City departments, and the general public rely on for information regarding the operations and legislative history of the City. The department serves as the liaison between the public and City Council and provides related municipal services.

Particularly, the City Clerk is the protector of the democratic process. He/she is the local official for elections, local legislation, compliance with the California Public Records Act, the Political Reform Act, and the Brown Act (open meeting laws). Before and after the City Council takes action, the City Clerk ensures that actions are in compliance with all federal, state, and local statutes and regulations; and that all actions are properly executed, recorded, and archived.

Other responsibilities include, but are not limited to:

- Records: Attest, notarize, process, file, research, retrieve, maintain, monitor, plan, evaluate, receive, sign, countersign, open, close, seal, and deliver upon request most documents that flow into and out of City Hall.
- Provide Accurate Information: Dispense information regarding the California Government Code, the Public Records Act, the Brown Act, the Political Reform Act, the Glendale Municipal Code, and information regarding every office in City government.
- Customer Service: Listen attentively, be friendly, and utilize all resources, to provide all customers, external and internal, with complete and accurate information.
- Elections: Coordinate municipal elections in a non-partisan and impartial manner; obey all state and federal laws.
- Code Compliance: Exercise compliance to the Glendale Municipal Code in all tasks performed.

### **RELATIONSHIP TO CITY COUNCIL PRIORITIES**

#### **Informed & Engaged Community**

It is the goal of the Office of the City Clerk to educate the community on the democratic process and governmental operations so that they may have a better understanding of how to utilize local government to their advantage. The Office of the City Clerk prides itself on fostering a sense of belonging to the community by encouraging participation in the governmental process. Lastly, the City Clerk's Office serves the community by taking the lead role as the central information center, directing and answering

## **CITY OF GLENDALE CITY CLERK**

inquiries of citizens in an effort to provide a pleasant experience with local government, and to offer the ultimate transparency to the community.

### **Arts & Culture**

The Office of the City Clerk values the City's diversity by promoting participation in local government from people of different cultural and religious backgrounds. Multicultural participation in the democratic process, as well as other activities, is highly encouraged.

### **Exceptional Customer Service**

The Office of the City Clerk is committed to providing its residents with exceptional customer service centered on the principles of speed, quality, and customer satisfaction through the delivery of flawless and seamless service to every customer served.



**CITY OF GLENDALE  
SUMMARY OF APPROPRIATIONS  
CITY CLERK DEPARTMENT  
FOR THE YEARS ENDING JUNE 30**

	<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<hr/>				
<b><u>General Fund</u></b>				
City Clerk Projects (101-120)	\$ -	\$ -	\$ 50,000	\$ -
Administration (101-121)	700,482	956,530	960,439	978,936
Elections (101-125)	29,347	393,100	454,600	447,167
<b>Total General Fund</b>	<b>\$ 729,828</b>	<b>\$ 1,349,630</b>	<b>\$ 1,465,039</b>	<b>\$ 1,426,103</b>
	<hr/>			
<b>Department Grand Total</b>	<b>\$ 729,828</b>	<b>\$ 1,349,630</b>	<b>\$ 1,465,039</b>	<b>\$ 1,426,103</b>
	<hr/>			

**CITY OF GLENDALE  
CITY CLERK DEPARTMENT  
GENERAL BUDGET FUND - CITY CLERK PROJECTS  
101-120**

	<b>Actual 2015-16</b>		<b>Adopted 2016-17</b>		<b>Revised 2016-17</b>		<b>Adopted 2017-18</b>	
<b>Maintenance &amp; Operation</b>								
47000      Miscellaneous	\$	-	\$	-	\$	50,000	\$	-
<b>Maintenance &amp; Operation Total</b>	\$	-	\$	-	\$	50,000	\$	-
<b>TOTAL</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>50,000</b>	<b>\$</b>	<b>-</b>

**CITY OF GLENDALE  
CITY CLERK DEPARTMENT  
GENERAL BUDGET FUND - ADMINISTRATION  
101-121**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 335,155	\$ 457,303	\$ 457,303	\$ 468,353
41200	Overtime	3,249	-	-	-
41300	Hourly wages	41,677	-	-	11,545
Various	Benefits	106,195	140,043	143,952	115,641
42700	PERS Retirement	73,195	103,998	103,998	123,420
42701	PERS cost sharing	(6,407)	(18,138)	(18,138)	(18,579)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 553,065</b>	<b>\$ 683,206</b>	<b>\$ 687,115</b>	<b>\$ 700,380</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 15,124	\$ 11,000	\$ 11,000	\$ 11,000
44120	Repairs to office equip	108	5,200	5,200	5,200
44200	Advertising	22,562	60,000	60,000	60,000
44352	ISD service charge	76,812	104,696	104,696	91,352
44353	Building Maint. Serv. Charge	-	20,285	20,285	13,248
44450	Postage	918	2,300	2,300	2,300
44550	Travel	-	2,200	2,200	2,200
44650	Training	4,216	6,500	6,500	6,500
44750	Liability Insurance	12,770	12,393	12,393	13,006
44800	Membership & dues	752	1,000	1,000	1,000
45050	Periodicals & newspapers	-	1,000	1,000	1,000
45100	Books	-	150	150	150
45150	Furniture & equipment	-	4,500	4,500	4,500
45250	Office supplies	10,456	35,000	35,000	35,000
45350	General supplies	1,838	5,200	5,200	5,200
46900	Business meetings	241	300	300	300
47000	Miscellaneous	1,621	1,600	1,600	26,600
<b>Maintenance &amp; Operation Total</b>		<b>\$ 147,417</b>	<b>\$ 273,324</b>	<b>\$ 273,324</b>	<b>\$ 278,556</b>
<b>TOTAL</b>		<b>\$ 700,482</b>	<b>\$ 956,530</b>	<b>\$ 960,439</b>	<b>\$ 978,936</b>

**CITY OF GLENDALE  
CITY CLERK DEPARTMENT  
GENERAL BUDGET FUND - ELECTIONS  
101-125**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41300	Hourly wages	\$ -	\$ -	\$ -	\$ 40,899
Various	Benefits	-	-	-	1,993
<b>Salaries &amp; Benefits Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 42,892</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 23,459	\$ 340,000	\$ 401,500	\$ 350,000
44200	Advertising	3,799	30,000	30,000	30,000
44352	ISD service charge	1,302	-	-	67
44450	Postage	-	20,000	20,000	20,000
44550	Travel	214	-	-	-
44750	Liability Insurance	-	-	-	1,108
45250	Office supplies	347	2,500	2,500	2,500
47000	Miscellaneous	225	600	600	600
<b>Maintenance &amp; Operation Total</b>		<b>\$ 29,347</b>	<b>\$ 393,100</b>	<b>\$ 454,600</b>	<b>\$ 404,275</b>
<b>TOTAL</b>		<b>\$ 29,347</b>	<b>\$ 393,100</b>	<b>\$ 454,600</b>	<b>\$ 447,167</b>

**CITY OF GLENDALE  
CITY CLERK DEPARTMENT  
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
<u>Salaried Positions</u>				
Administrative Analyst	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00
Assistant City Clerk	1.00	1.00	1.00	1.00
City Clerk**	1.00	1.00	1.00	1.00
Office Services Specialist II	1.00	1.00	1.00	1.00
Permit Specialist / Filming	0.30	0.30	0.30	0.30
Sr. Office Services Specialist	1.00	1.00	1.00	1.00
Total Salaried Positions	<u>6.30</u>	<u>6.30</u>	<u>6.30</u>	<u>6.30</u>
<u>Hourly Positions</u>		*		*
City Resource Specialist	0.11 (1)	-	-	-
Hourly City Worker	1.57 (3)	-	-	1.41 (2)
Office Specialist I	-	-	-	0.48 (1)
Total Hourly FTE Positions	<u>1.68</u>	<u>-</u>	<u>-</u>	<u>1.89</u>
City Clerk Total	<u>7.98</u>	<u>6.30</u>	<u>6.30</u>	<u>8.19</u>

Notes:

\* Indicates number of employees corresponding to the stated Full-Time Equivalence (FTE).

\*\* Elected Official

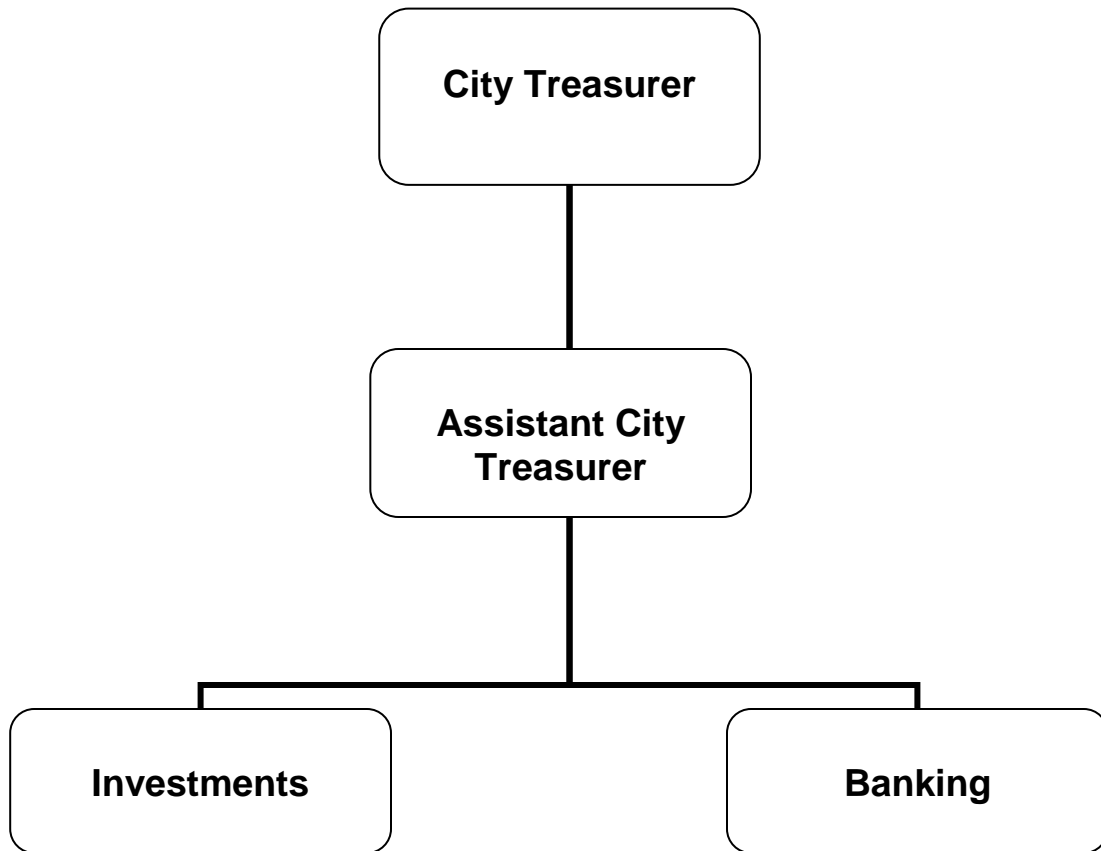


# FY 2017-18 Adopted Budget





# CITY TREASURER



# CITY OF GLENDALE

## CITY TREASURER

The City Treasurer is elected by the vote of the electorate, and serves a four year term.

### **MISSION STATEMENT**

The office of the City Treasurer is responsible for receiving, disbursing, depositing and investing all City of Glendale funds including the Successor Agency funds. The primary mission of the City Treasurer is the safeguarding of City funds with the goals of preservation of capital balances, ensuring liquidity to meet the daily, weekly, monthly and annual cash needs of the City and investing idle funds to generate revenues to the City without compromising the goals of safety and liquidity.

### **DEPARTMENT DESCRIPTION**

#### ***Investment Portfolio Management***

The City Treasurer directs the investment of the City's idle funds. Working under the government code of the State of California, the City Investment Policy Guidelines and with the advice of the Investment Policy Advisory Committee, the City Treasurer manages the City's portfolio.

#### ***Bank Relationship Management***

The City Treasurer acts as the banker for the City. The office collects revenues from various City departments daily. Revenues are combined into bank deposits which are transported to the bank by armored courier. The office manages the City's bank relationship, which consists of contract administration, daily treasury management, and reconciliation of the official bank accounts.

#### ***Trustee Responsibilities***

The City Treasurer acts as trustee for various City Street Improvement Bonds, maintaining street assessment records, mailing bond statements, and collecting and recording debt payment until all bonds are retired.

### **RELATIONSHIP TO COUNCIL PRIORITIES**

#### ***Exceptional Customer Service***

The City Treasurer is committed to providing its residents with extraordinary customer services centered on the principles of quality, efficiency, promptness, and customer satisfaction through the delivery of flawless and seamless services to every customer served.

#### ***Fiscal Responsibility***

The City Treasurer is committed to conducting the City's financial affairs in a prudent and responsible manner to ensure adequate resources are available to meet current obligations and long term financial stability. As such the City Treasurer makes prudent investments with capital preservation as the number one objective. The City Treasurer does not invest in high risk/high yield financial instruments or make speculative investments at the risk of capital preservation. The City Treasurer reports to an oversight board on a quarterly basis and to the City Council on an annual basis.

# CITY OF GLENDALE

## CITY TREASURER

### ***Informed & Engaged Community***

Paramount to trust in government is transparency of office performance. The City's Investment Report is the formal vehicle that the City Treasurer's Office uses to communicate to the City Council and the public its investment activities, holdings and performance. The City's Investment Reports are produced on a monthly, quarterly, and annual basis. The City Treasurer's Office is committed to improving delivery of these reports by posting them on the City's website within 15 working days after the end of the month/quarter, and 45 working days after the fiscal year end for the Annual Report.

The City Treasurer's Office uses various automated solutions to improve the efficiency and effectiveness of the operation. The City Treasurer's Office will continue to use Bloomberg, an industry standard financial software tool, to stay abreast of various investment markets, news and financial information. Lastly, the City Treasurer's Office will continue to support the City's E-Commerce initiatives and other interdepartmental automation initiatives in an effort to reduce redundancy within the City of Glendale.

**CITY OF GLENDALE  
SUMMARY OF APPROPRIATIONS  
CITY TREASURER DEPARTMENT  
FOR THE YEARS ENDING JUNE 30**

	<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<hr/>				
<b><u>General Fund</u></b>				
City Treasurer (101-130)	\$ 648,211	\$ 742,164	\$ 796,219	\$ 751,262
<b>Total General Fund</b>	<b>\$ 648,211</b>	<b>\$ 742,164</b>	<b>\$ 796,219</b>	<b>\$ 751,262</b>
<b>Department Grand Total</b>	<b>\$ 648,211</b>	<b>\$ 742,164</b>	<b>\$ 796,219</b>	<b>\$ 751,262</b>

**CITY OF GLENDALE  
CITY TREASURER DEPARTMENT  
GENERAL BUDGET FUND - CITY TREASURER  
101-130**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 367,607	\$ 419,800	\$ 419,800	\$ 416,248
41200	Overtime	3,656	-	-	-
41300	Hourly wages	12,351	4,545	4,545	4,681
Various	Benefits	121,185	134,676	138,731	125,603
42700	PERS Retirement	72,529	92,432	92,432	109,569
42701	PERS cost sharing	(7,152)	(16,120)	(16,120)	(16,494)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 570,176</b>	<b>\$ 635,333</b>	<b>\$ 639,388</b>	<b>\$ 639,607</b>
<b>Maintenance &amp; Operation</b>					
43080	Rent	\$ -	\$ 25,013	\$ 25,013	\$ 25,430
43110	Contractual services	13	-	-	-
44120	Repairs to office equip	586	600	600	1,300
44352	ISD service charge	57,506	55,150	55,150	59,276
44450	Postage	47	60	60	60
44550	Travel	3,868	7,070	7,070	7,100
44650	Training	693	1,600	1,600	1,000
44750	Liability Insurance	12,889	11,094	11,094	11,375
44800	Membership & dues	333	597	597	597
45100	Books	-	200	200	200
45150	Furniture & equipment	607	700	700	700
45250	Office supplies	1,456	4,547	4,547	4,417
46900	Business meetings	38	100	100	100
47000	Miscellaneous	-	100	50,100	100
<b>Maintenance &amp; Operation Total</b>		<b>\$ 78,035</b>	<b>\$ 106,831</b>	<b>\$ 156,831</b>	<b>\$ 111,655</b>
<b>TOTAL</b>		<b>\$ 648,211</b>	<b>\$ 742,164</b>	<b>\$ 796,219</b>	<b>\$ 751,262</b>

**CITY OF GLENDALE  
CITY TREASURER DEPARTMENT  
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
<u>Salaried Positions</u>				
Assistant City Treasurer	1.00	1.00	1.00	1.00
City Treasurer**	1.00	1.00	1.00	1.00
Treasury & Investment Operations Tech	1.00	1.00	1.00	1.00
Treasury Services Technician I	1.00	1.00	1.00	1.00
Treasury Services Technician II	1.00	1.00	1.00	1.00
Total Salaried Positions	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>
<u>Hourly Positions</u>				
Hourly City Worker	0.46 (1)	0.15 (1)	0.15 (1)	0.16 (1)
Total Hourly FTE Positions	<u>0.46</u>	<u>0.15</u>	<u>0.15</u>	<u>0.16</u>
City Treasurer Total	<u>5.46</u>	<u>5.15</u>	<u>5.15</u>	<u>5.16</u>

Notes:

\* Indicates number of employees corresponding to the stated Full-Time Equivalence (FTE).

\*\* Elected Official

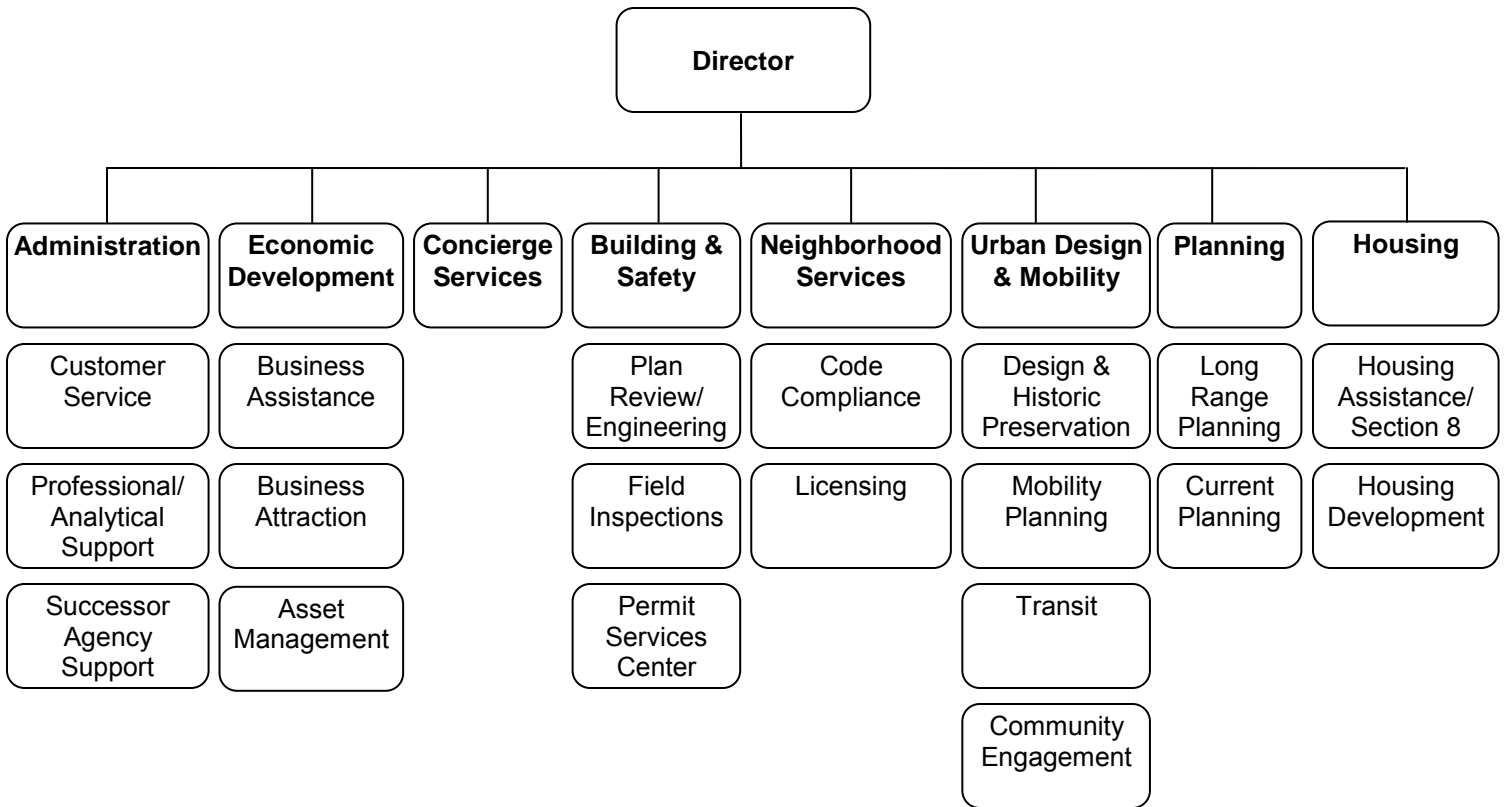




# FY 2017-18 Adopted Budget



# COMMUNITY DEVELOPMENT



# CITY OF GLENDALE

## COMMUNITY DEVELOPMENT

### MISSION STATEMENT

Through ongoing dialogue with the community, the Community Development Department (CDD) captures the community's vision for its future quality of life and translates it into a well-coordinated, internally consistent, and streamlined work program, according to the mission of the City Council.

### DEPARTMENT DESCRIPTION

CDD is comprised of eight divisions:

- **Administration:** Carries out the administrative, customer service, human resources, budgetary, financial, legislative, grant, office and records management functions for all operational divisions within CDD, including receiving and dispatching all public service requests citywide.
- **Building & Safety:** Key components of B&S operations include building plan review/engineering, inspections and operating the Permit Services Center, a one-stop-shop for City permits.
- **Concierge Services:** Ensures expedited review and permitting for major development projects with an emphasis on customer service.
- **Economic Development:** Assists and supports the City of Glendale in the expansion of job opportunities, stimulation of economic development, growth in the physical improvement of the city and development activities through its Business Attraction, Assistance, Retention and Expansion Programs and Asset Management function.
- **Housing:** Provides rental assistance, development assistance and preservation of affordable housing for low and moderate income households, seniors and veterans.
- **Neighborhood Services:** Ensures care and maintenance of neighborhoods through enforcement of codes, licensing and graffiti removal.
- **Planning:** Conducts long-range (20 years out) community planning, and current planning (implementation of the City's Zoning Code).
- **Urban Design & Mobility:** Combines design, preservation, mobility planning, community engagement, transit operations and transportation programs that promote environmental stewardship.

The following section provides more detail of the functions of each Division:

The **Administration Division** is responsible for the administrative, customer service, human resources, budgetary, financial, legislative, grant, office and records management functions for all operational divisions within CDD. This Division prepares and manages the budget, and financial and personnel transactions. The Administration Division also conducts research, analysis and legislative review; manages grants; assists with strategic planning efforts;

## CITY OF GLENDALE COMMUNITY DEVELOPMENT

coordinates special projects; implements technology improvements aimed at increasing operational efficiency, and provides staff support for CDD Boards and Commissions. This Division further operates a centralized customer service function for the City, taking in, prioritizing, dispatching and monitoring service requests received from residents via public counters, mail, phone, internet and mobile application. Lastly, Administration Division staff is charged with winding down the activities of the former Redevelopment Agency, including preparing annual Recognized Obligation Payment Schedules and providing staff support to the Oversight Board.

The **Building & Safety Division** reviews and approves all new building construction, remodels and changes in use of existing buildings. This Division performs all private property construction inspections, receives and processes permit applications, enforces all construction-related codes as mandated by the State, and provides damage assessment for habitability as a result of fire, earthquake, flood or landslide. This Division assesses appropriate fees for: 1) sewer usage, 2) Glendale Unified School District development, 3) parks and libraries impact, 4) construction and demolition recycling, 5) Green Building Code, and 6) Urban Art. This Division is responsible for maintaining all permit records and commercial or multi-family dwelling construction documents for properties within the city's boundaries and provides those records as requested through the California Public Records Act. Lastly, this Division serves as staff support to the Building and Fire Board of Appeals.

The **Concierge Services** team is part of the City's effort to provide business-friendly economic development programming whereby every City of Glendale department supports the business community and has economic development priorities woven into their performance goals. In CDD, this includes streamlined internal systems to eliminate red tape and inefficiencies, and to provide concierge services in order to expedite review and permitting for major development projects with an emphasis on customer service.

The **Economic Development Division** coordinates citywide business attraction, retention, expansion and assistance activities and centralizes management of the City's real estate assets. It assists City Council to implement economic development priorities in order to stimulate job growth, economic activity and physical improvements within the City.

The **Housing Division** develops and preserves affordable housing opportunities for people of low and moderate income. This Division administers three sources of funds: 1) Federal Section 8 Housing Choice Voucher for rental assistance, 2) Federal HOME, and 3) Low & Moderate Income Housing Asset Funds following dissolution of the Redevelopment Agency. Lastly, this Division provides staff support to the Housing Authority.

The **Neighborhood Services Division** is responsible for the care and maintenance of neighborhoods and the built community after construction is completed. These efforts are carried out through the enforcement of codes, education and involvement of residents, maintenance of rights-of-way and the monitoring of permits and licenses. Responsibilities of this Division include enforcement of property maintenance and housing standards, issuance of licenses, education of residents and other stakeholders, investigating complaints of illegal construction or occupation, bulky-item pick up from public rights-of-way, and graffiti removal.

The **Planning Division** provides leadership in defining the community's vision for future development. It ensures that development occurs in an orderly and safe manner that is sensitive

## CITY OF GLENDALE COMMUNITY DEVELOPMENT

to the community, avoids unnecessary impacts to the environment, meets the needs of the public and improves the quality of the built environment. It does this by promoting high quality and well-designed public environments that reflect community values, heritage and progressive design practices. Responsibilities include preparing and updating the General and Specific Plans and processing development applications (variances, conditional use permits, subdivisions, design review, environmental review, etc.) to ensure they are in compliance with regulatory codes.

The ***Urban Design & Mobility Division*** combines design review, historic preservation, mobility planning and transit to promote excellent architecture and a diverse range of transportation choices. The Design & Preservation Section establishes a framework that allows the city to develop, grow, and prosper without erasing the heritage that helps define Glendale and its people. Design & Preservation staff create and enforce the City's design policies, guidelines and historic preservation programs and provide design advice to applicants, City Departments, Boards/Commissions and City Council. The Transit and Mobility Planning Section provides an efficient and safe transportation system for residents, businesses and visitors alike. It is responsible for the operation of the Beeline Transit System and Dial-A-Ride Program and for coordinating transportation-related projects, and vehicular trip reduction programs. It promotes walking, bicycling, transit and automobile travel equally by designing an integrated multi-modal transportation system and through implementation of the Transportation Demand Management Ordinance. This Section partners with community organizations to encourage and plan for environmentally sound commuting options and shared rides. The Community Engagement Section utilizes various communication tools and participatory multi-media design techniques to educate and engage community members in guiding the future of Glendale.

### **RELATIONSHIP TO COUNCIL PRIORITIES**

#### ***Exceptional Customer Service***

CDD is committed to providing exceptional customer service centered on the principles of speed, quality, consistency and customer satisfaction through the delivery of seamless service to every customer. CDD demonstrates this goal by operating a centralized customer service function for the City by taking in, prioritizing, dispatching and monitoring service requests received from residents via public counters, mail, phone, internet and mobile applications. CDD operates an advanced customer service system in its Permit Services Center (PSC) including online appointment scheduling designed to make visits to the PSC quicker and more convenient, an electronic customer flow management system; streamlined applications, forms and permitting processes, and the ability for contractors to renew their city business license online. The PSC also provides an online property portal which allows individuals to remotely access key property information such as site zoning and building permit history. Remote, online technology is also being implemented in field inspection operations to expedite inspections.

CDD further provides exceptional customer service through its Concierge Services and Business Assistance teams which ensure expedited review and permitting for major development projects and provide personal assistance to nearly 1,500 local businesses for City services. It also serves as a direct liaison to Glendale's business and neighborhood districts including Montrose, Downtown Glendale, Brand Boulevard of Cars, Adams Square, Sparr Heights, and Kenneth Village. CDD staff also work to provide accurate and timely notification to



## CITY OF GLENDALE COMMUNITY DEVELOPMENT

interested residents, neighbors, and the general public with mailed notices, website updates, and posting of signs.

The transportation services CDD provides continue to receive high marks from Glendale's ridership based on surveys conducted. The highest rated items are cleanliness, comfort, safety and ease of understanding information.

CDD ensures exceptional customer service in all of its operations and strives for continuous improvement.

### ***Informed & Engaged Community***

CDD works with community members and groups including local chambers of commerce, homeowners' associations and schools to inform the community on development issues and news. Information is communicated to residents via the CDD website, electronic newsletter, social media feeds, GTV6 (Glendale's government access cable channel), and local community meetings and events. The outreach team utilizes unique methods to engage the community and provides a means for the community to stay informed and participate in guiding the future of Glendale. They also collect outreach and event data so they can strategically focus on outreach methods that are most effective.

CDD develops appropriate policies, guidelines and procedures necessary to ensure predictable development that is of high quality and reflective of community character. Staff works with various Boards and Commissions for public inclusion in the planning process to ensure that general plans, community plans, zoning and design guidelines reflect community character and include effective land use policies. CDD's design review process enables neighborhood involvement in development, including accurate and timely notification to neighbors and posting of signs and notification to neighborhood homeowners' associations of development projects. It also regularly holds public forums, workshops and meetings associated with planning and preservation efforts to engage the community, and it advises applicants on planning and building policies to ensure a predictable, open and transparent entitlement review process.

CDD works on comprehensive planning policies (such as the North Glendale Community Plan, South Glendale Community Plan, and Citywide Design Guidelines) which include input from the community in order to capture the vision of all those who live, work and recreate in Glendale.

CDD provides outreach regarding common code violations, the City's smoking restrictions and preservation programs; the latter includes educational resources and information related to the City's development history and heritage.

CDD provides guidance and assistance to private development to encourage well-planned, physically and economically positive projects. It further invests in both public and private projects that help foster a strong sense of community through the creation of public gathering places, community centers, cultural venues, improved pedestrian areas and diverse housing options. These efforts result in well-planned development that fosters a sense of community.



# CITY OF GLENDALE

## COMMUNITY DEVELOPMENT

### ***Safe & Healthy Community***

Through its housing, plan check, inspection, graffiti removal and code compliance programs, CDD works to ensure that buildings and infrastructure are safe, free of blight, and that residents feel safe and secure in their neighborhoods.

Through its code enforcement program, CDD ensures housing, development and other activities are safe for the public. It also works with the engineering team of the Public Works Department to continue to implement the Downtown Mobility Study, which promotes greater use of public transit and active forms of transportation such as walking and bicycling, and a healthier environment. Further, CDD is developing pedestrian and bicycle safety policies, infrastructure and programs. Lastly, CDD implements the City's "Fresh Air" ordinance, limiting the exposure by residents to toxic second-hand smoke in public spaces and in multi-family rental housing buildings.

### ***Economic Vibrancy***

CDD promotes economic vibrancy in Glendale by attracting, retaining, expanding and assisting Glendale businesses. It focuses on an "18-hour city" strategy to activate the city and its economic activity from morning until late at night. Such activity results in a vibrant city for those who live, work and recreate in Glendale and it promotes financial success for businesses. CDD also works with Council to proactively identify and implement economic development projects to benefit the City, such as the implementation of a Tech Cluster Strategic Plan and the attraction of craft brewers. These efforts are implemented using a variety of public relations strategies, including development of promotional material, attendance at conferences, aggressive use of social media and relationship-building with key stakeholders and influencers.

CDD's Concierge Services and Business Assistance teams are part of the City's effort to provide business-friendly economic development programming whereby every City department supports the business community and has economic development priorities woven into their performance goals. In CDD, this includes Concierge Services which provide streamlined internal systems to eliminate red tape and inefficiencies within the development plan check and permitting process, and which provide additionally expedited review and permitting for major development projects with an emphasis on customer service. The Business Assistance team provides one-on-one assistance to businesses to help them resolve obstacles to their operations. For example, the filming function of Business Assistance provides concierge service to production companies applying for filming permits in Glendale and further works to attract production companies to Glendale which in turn will contribute to the local economy.

CDD's planning, design, code compliance and graffiti removal programs make Glendale an attractive, functional and safe environment which draws businesses, residents and visitors to Glendale. CDD directly assists the business community by transmitting thorough and accurate information to existing and potential new businesses, in addition to processing necessary applications expeditiously. CDD focuses on long-range planning and urban design efforts that are community-specific and support local businesses and economic growth.

Glendale's past redevelopment efforts have positioned the community for new private investment which will continue revitalization from the private sector. CDD is responsible for facilitating this growth and ensuring it is done responsibly and is consistent with the community's vision, goals and objectives.

# CITY OF GLENDALE

## COMMUNITY DEVELOPMENT

### ***Balanced, Quality Housing***

CDD continues to maintain a certified Housing Element to maintain Glendale's eligibility for State funding for housing and transportation projects. CDD also monitors compliance with the provisions of SB 375 (Sustainable Communities and Climate Protection Act of 2008) and submittal of annual reports to the State Department of Housing and Community Development as required by State law. In addition, CDD continues to play a key role in housing production by reviewing all housing and construction plans and construction to ensure Building Code and Zoning Code compliance, processing design review applications and, other discretionary permits. CDD further provides individualized guidance to enable property owners to successfully navigate the design review process. In order to maintain safe housing, CDD inspects rental units for compliance with health and safety standards and processes code compliance cases. Since Glendale is largely a "built-out" city, a critical component of the Housing Element is the required maintenance and preservation of the existing housing stock, which CDD monitors and inspects.

Glendale prides itself on the variety of housing options it offers to its residents, which is accomplished by the development of both market rate and affordable housing in appropriate residential areas. CDD initiates and completes affordable housing projects with affordable housing funds and works directly with non-profit and private developers, non-profit agencies, multi-family property owners, residents and other stakeholders to achieve this goal.

### ***Community Services & Facilities***

CDD continues to collaborate with the Community Services & Parks Department to create opportunities to enhance parks and open space, including streetscape, and to provide professional, peer review and design assistance for the renovation and construction of community facilities throughout the City. A current project involves developing two joint-use Glendale Unified School District soccer fields that will be accessible to the public after school hours. CDD is also working to develop a new maintenance facility for the Beeline bus fleet. When completed, the new facility will represent a considerable upgrade over the current leased facility which lacks sufficient space and amenities needed for the current transit fleet size.

### ***Infrastructure & Mobility***

In close partnership with the Public Works Department, CDD continues to implement policy recommendations from the Downtown Mobility Study and to improve pedestrian and bicycle safety. CDD staff identified and successfully attained millions of dollars in grant funding for the City which are being used for pedestrian, cyclist and vehicular mobility improvements; parking signage improvements, safety programming, and updating the City's Transportation Model (a computer model that predicts transportation impacts based on land use activity and is used for future land use planning and environmental review of development projects). CDD is conducting feasibility studies to develop a Glendale-Burbank regional streetcar and to cap and create a park and transportation hub over the 134 Freeway between Central Avenue and Glendale Avenue in downtown Glendale. CDD also provides the City with strategic transportation planning, transit (bus) and paratransit services (e.g., Dial-a-Ride transportation service for the disabled and elderly). Through staff efforts, CDD is able to obtain, manage and execute funds which are often routed to other Departments for the implementation of capital improvement projects.

# CITY OF GLENDALE

## COMMUNITY DEVELOPMENT

### ***Arts & Culture***

CDD promotes the arts through implementation of the Downtown Art & Entertainment (A&E) District and through community programs. CDD promotes Glendale's rich culture by making significant efforts to reach out to all sectors of the community so all voices can be heard, and ensuring Glendale continues to be a culturally vibrant place.

CDD oversees two Arts & Culture facilities in the A&E District, the Alex Theatre and the Museum of Neon Art (MONA). The Alex Theatre, which was recently renovated and expanded to be able to accommodate larger productions, is a historic and regional performing arts venue and is the northern anchor for the A&E District. It provides a wide variety of high-quality performing arts and community events. MONA is part of the A&E District's southern anchor, which joins an east-west axis connecting to the Central Library, Adult Recreation Center, Central Park Paseo, and the Americana mixed-use entertainment, shopping and residential development. CDD is also coordinating the development of the Laemmle Theatre and Lofts project adjacent to the Alex Theatre.

CDD is currently working with the City Council to activate Maryland Avenue, a key street within the A&E District, and additionally is developing a Master Plan for the Central Park Block. CDD is working with the Armenian American Museum and Cultural Center of California to locate within the Central Park Block. The Department further promotes art and community awareness by partnering with the Arts & Culture Commission to develop various art projects and art programming in Glendale.

### ***Sustainability***

CDD oversees environmental review of development projects. In doing so, staff identifies pertinent environmental issues and works with City Departments, outside agencies and applicants to identify mitigation strategies that reduce and/or eliminate identified impacts.

Through its long-range and mobility planning efforts, CDD promotes environmentally sound initiatives such as transit-oriented development, air pollution reduction programs, active transportation (e.g. walking and bicycling), mass transit and environmentally responsible building practices.

CDD also works to encourage mixed-use and infill development (both which promote efficient land use) within the community and supports preservation of open space. It does this by incorporating *Greener Glendale Plan* sustainability policies into General Plan documents, such as Community Plans, as they are created and amended.

CDD administers the City's Green Building Code, which includes requirements exceeding the minimum standards set by the California Green Building Code. "Green Building" refers to construction processes and products that are environmentally responsible and resource-efficient. In recent years, all affordable housing projects developed in partnership with CDD exceeded State of California Green Building Standards and many have been certified as "green buildings" by Build It Green (the "Green Point" rating system) or by the United States Green Building Council ("LEED" rating system), which are both non-profit organizations.

Lastly, CDD continues to collaborate with other City Departments on efforts to promote sustainability, including resource conservation, urban greening and environmental health.

**CITY OF GLENDALE  
SUMMARY OF APPROPRIATIONS  
COMMUNITY DEVELOPMENT DEPARTMENT  
FOR THE YEARS ENDING JUNE 30**

	<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b><u>General Fund</u></b>				
CDD Projects (101-180)	\$ 58,674	\$ -	\$ 50,000	\$ -
Administration (101-181-00000)	1,783,387	1,974,152	2,009,277	1,795,320
Planning & Neighborhood Services (101-182-00000)*	2,697,417	-	-	-
Building & Safety (101-183)	4,349,906	5,517,100	5,543,353	6,052,552
Urban Design & Mobility (101-187)	804,660	997,206	1,101,384	1,464,166
Planning (101-188)*	-	1,926,316	1,938,192	2,325,227
Neighborhood Services (101-189)*	-	1,573,512	1,591,447	1,508,204
Economic Development (101-702)**	-	2,955,374	2,918,804	3,028,185
Economic Development Projects (101-718)**	-	-	591,900	-
<b>Total General Fund</b>	<b>\$ 9,694,043</b>	<b>\$ 14,943,660</b>	<b>\$ 15,744,357</b>	<b>\$ 16,173,654</b>
<b><u>Other Funds</u></b>				
CDBG Fund (201-820)	\$ 370,000	\$ -	\$ -	\$ -
<b>Housing Assistance Fund</b>				
HCV (202-850-10180)	\$ 28,417,167	\$ 32,780,950	\$ 32,801,089	\$ 32,351,699
VASH (202-850-10860)	-	-	150,582	160,100
<b>Total Housing Assistance Fund</b>	<b>\$ 28,417,167</b>	<b>\$ 32,780,950</b>	<b>\$ 32,951,671</b>	<b>\$ 32,511,799</b>
<b>Home Grant Fund</b>				
Affordable Housing Admin (203-714)	\$ 270,118	\$ 297,654	\$ 297,654	\$ 95,900
New Construct of Owner Housing (203-840-12030)	31,420	-	-	-
New Construct Renter-Acq/Rehab (203-840-12230)	1,905,311	899,064	848,474	862,900
<b>Total Home Grant Fund</b>	<b>\$ 2,206,849</b>	<b>\$ 1,196,718</b>	<b>\$ 1,146,128</b>	<b>\$ 958,800</b>
<b>Affordable Housing Trust Fund</b>				
Affordable Housing Admin (209-714)	\$ -	\$ -	\$ -	\$ 10,000
Housing Development & Preservation (209-840)	-	-	-	10,000
<b>Total Affordable Housing Trust Fund</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 20,000</b>
Begin Affordable Homeownership Fund (212-840)	\$ -	\$ 89,520	\$ 89,520	\$ 300,000
<b>Low&amp;Mod Income Housing Asset Fund</b>				
Affordable Housing Admin (213-714)	\$ 322,992	\$ 334,658	\$ 336,017	\$ 1,576,257
Housing Development & Preservation (213-840-00000)	1,127,974	36,000	8,742,976	36,000
New Construct of Owner Housing (213-840-12030)	-	-	225,000	-
<b>Total Low&amp;Mod Income Housing Asset Fund</b>	<b>\$ 1,450,966</b>	<b>\$ 370,658</b>	<b>\$ 9,303,993</b>	<b>\$ 1,612,257</b>
<b>Grant Fund</b>				
CDD Projects (216-180)	\$ 4,024,188	\$ 198,000	\$ 228,000	\$ 923,618
Economic Development Projects (216-718)	-	-	179,520	-
<b>Total Grant Fund</b>	<b>\$ 4,024,188</b>	<b>\$ 198,000</b>	<b>\$ 407,520</b>	<b>\$ 923,618</b>
Filming Fund (217-705)***	\$ -	\$ 526,212	\$ 526,941	\$ 481,604
Measure M Local Return Fund (222-180)****	\$ -	\$ -	\$ -	\$ 1,911,100
Air Quality Improvement Fund (251-231)	\$ 186,453	\$ 330,089	\$ 330,089	\$ 326,978
Meaure R Local Return Fund (254-180)	\$ 1,375,197	\$ 2,409,800	\$ 2,409,800	\$ 400,904
<b>Transit Prop A Local Return Fund</b>				
CDD Projects (256-180)	\$ -	\$ 3,376,000	\$ 3,376,000	\$ -
Prop A Local Return (256-233)	3,708,188	3,821,820	3,821,820	4,202,315
<b>Total Transit Prop A Local Return Fund</b>	<b>\$ 3,708,188</b>	<b>\$ 7,197,820</b>	<b>\$ 7,197,820</b>	<b>\$ 4,202,315</b>

**CITY OF GLENDALE  
SUMMARY OF APPROPRIATIONS  
COMMUNITY DEVELOPMENT DEPARTMENT  
FOR THE YEARS ENDING JUNE 30**

	<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Transit Prop C Local Return Fund</b>				
CDD Projects (257-180)	\$ 94,600	\$ -	\$ 91,733	\$ 50,000
Prop C Local Return (257-234)	1,613,266	3,950,256	3,959,256	3,955,369
<b>Total Transit Prop C Local Return Fund</b>	<b>\$ 1,707,866</b>	<b>\$ 3,950,256</b>	<b>\$ 4,050,989</b>	<b>\$ 4,005,369</b>
 Transit Utility Fund (258-235)	 \$ 7,691,878	 \$ 9,604,404	 \$ 9,607,404	 \$ 9,944,008
CIP Reimbursement Fund (409-180)	\$ 408,917	\$ -	\$ -	\$ 1,556,400
San Fernando Corridor Tax Share Fund (410-230)	\$ -	\$ -	\$ -	\$ 400,000
 <b>Total Other Funds</b>	 <b>\$ 51,547,668</b>	 <b>\$ 58,654,427</b>	 <b>\$ 68,021,875</b>	 <b>\$ 59,555,152</b>
 <b>Department Grand Total</b>	 <b>\$ 61,241,711</b>	 <b>\$ 73,598,087</b>	 <b>\$ 83,766,232</b>	 <b>\$ 75,728,806</b>

Notes:

- \* Effective FY 2016-17, Code Compliance & Licensing moved from 101-182-1007 into the new Dept ID 101-189 and Planning moved from 101-182-1004 into the new Dept ID 101-188.
- \*\* Effective FY 2016-17, Economic Development moved from Management Services (Fund 215) to Community Development (101-702/718)
- \*\*\* Effective FY 2016-17, Filming moved from Management Services to Community Development.
- \*\*\*\* Effective FY 2017-18, Measure M Local Return Fund (222) was created.

**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
GENERAL BUDGET FUND - CDD PROJECTS  
101-180**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41200	Overtime	\$ 1,290	\$ -	\$ -	\$ -
41300	Hourly wages	(221)	-	-	-
Various	Benefits	154	-	-	-
42700	PERS Retirement	(256)	-	-	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 966</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 57,115	\$ -	\$ -	\$ -
44750	Liability Insurance	31	-	-	-
45450	Printing and graphics	460	-	-	-
47000	Miscellaneous	101	-	50,000	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 57,707</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 58,674</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ -</b>



**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
GENERAL BUDGET FUND - ADMINISTRATION  
101-181-00000**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 952,282	\$ 1,097,293	\$ 1,097,293	\$ 1,043,161
41200	Overtime	1,349	-	-	-
41300	Hourly wages	81,363	-	-	-
Various	Benefits	323,131	369,397	404,522	317,648
42700	PERS Retirement	191,885	249,536	249,536	274,594
42701	PERS cost sharing	(13,273)	(43,521)	(43,521)	(41,336)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 1,536,736</b>	<b>\$ 1,672,705</b>	<b>\$ 1,707,830</b>	<b>\$ 1,594,067</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 29,219	\$ 50,000	\$ 50,000	\$ -
44120	Repairs to office equip	145	500	500	500
44200	Advertising	-	500	500	500
44351	Fleet / equip rental charge	5,143	5,143	5,143	5,143
44352	ISD service charge	157,838	199,568	199,568	138,948
44353	Building Maint. Serv. Charge	-	-	-	11,894
44450	Postage	245	500	500	500
44550	Travel	1,526	1,000	1,000	1,000
44650	Training	4,131	1,500	1,500	1,500
44750	Liability Insurance	34,552	29,736	29,736	28,268
44800	Membership & dues	2,283	2,000	2,000	2,000
45100	Books	605	-	-	-
45150	Furniture & equipment	1,182	3,500	3,500	3,500
45170	Computer hardware	348	-	-	-
45250	Office supplies	6,535	5,000	5,000	5,000
45350	General supplies	234	500	500	500
45450	Printing and graphics	194	-	-	-
46900	Business meetings	1,544	1,500	1,500	1,500
47000	Miscellaneous	927	500	500	500
<b>Maintenance &amp; Operation Total</b>		<b>\$ 246,650</b>	<b>\$ 301,447</b>	<b>\$ 301,447</b>	<b>\$ 201,253</b>
<b>TOTAL</b>		<b>\$ 1,783,387</b>	<b>\$ 1,974,152</b>	<b>\$ 2,009,277</b>	<b>\$ 1,795,320</b>

**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
GENERAL BUDGET FUND - PLANNING & NEIGHBORHOOD SERVICES  
101-182-00000**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 1,678,795	\$ -	\$ -	\$ -
41200	Overtime	7,058	-	-	-
41300	Hourly wages	46,122	-	-	-
Various	Benefits	456,752	-	-	-
42700	PERS Retirement	339,495	-	-	-
42701	PERS cost sharing	(36,734)	-	-	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 2,491,488</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 15,559	\$ -	\$ -	\$ -
44100	Repairs to equipment	181	-	-	-
44351	Fleet / equip rental charge	42,479	-	-	-
44352	ISD service charge	25,116	-	-	-
44450	Postage	33,131	-	-	-
44550	Travel	4,478	-	-	-
44650	Training	7,027	-	-	-
44750	Liability Insurance	58,194	-	-	-
45150	Furniture & equipment	176	-	-	-
45250	Office supplies	1,744	-	-	-
45350	General supplies	16,852	-	-	-
45450	Printing and graphics	545	-	-	-
46900	Business meetings	413	-	-	-
47000	Miscellaneous	34	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 205,929</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 2,697,417</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Notes:

\* Effective 7/1/16, Planning moved from 101-182-1004 into Dept ID 101-188.

\*\* Effective 7/1/16, Code Compliance & Licensing moved from 101-182-1007 into Dept ID 101-189.

**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
GENERAL BUDGET FUND - BUILDING & SAFETY  
101-183**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 2,395,867	\$ 2,690,067	\$ 2,690,067	\$ 2,802,023
41200	Overtime	107,915	120,000	120,000	120,000
41300	Hourly wages	367,524	30,963	30,963	31,860
Various	Benefits	750,764	756,136	782,389	690,208
42700	PERS Retirement	489,112	616,434	616,434	746,760
42701	PERS cost sharing	(26,287)	(107,507)	(107,507)	(112,413)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 4,084,895</b>	<b>\$ 4,106,093</b>	<b>\$ 4,132,346</b>	<b>\$ 4,278,438</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 82,836	\$ 177,835	\$ 177,835	\$ 291,446
44120	Repairs to office equip	-	6,200	6,200	2,600
44352	ISD service charge	-	990,535	990,535	1,211,950
44353	Building Maint. Serv. Charge	-	29,719	29,719	38,360
44450	Postage	1,329	1,000	1,000	1,000
44550	Travel	1,921	5,000	5,000	5,000
44650	Training	19,453	30,059	30,059	30,059
44700	Computer software	309	-	-	-
44750	Liability Insurance	96,473	76,630	76,630	79,899
44800	Membership & dues	3,524	2,500	2,500	2,500
45100	Books	15,235	30,000	30,000	25,000
45150	Furniture & equipment	9,855	37,529	37,529	37,529
45250	Office supplies	11,926	15,000	15,000	15,000
45300	Small tools	490	500	500	500
45350	General supplies	4,328	6,500	6,500	6,500
46900	Business meetings	641	500	500	1,000
47000	Miscellaneous	10,045	1,500	1,500	25,771
<b>Maintenance &amp; Operation Total</b>		<b>\$ 258,366</b>	<b>\$ 1,411,007</b>	<b>\$ 1,411,007</b>	<b>\$ 1,774,114</b>
<b>Capital Outlay</b>					
51000	Capital outlay	\$ 6,646	\$ -	\$ -	\$ -
<b>Capital Outlay Total</b>		<b>\$ 6,646</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 4,349,906</b>	<b>\$ 5,517,100</b>	<b>\$ 5,543,353</b>	<b>\$ 6,052,552</b>

**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
GENERAL BUDGET FUND - URBAN DESIGN & MOBILITY  
101-187**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 433,269	\$ 452,403	\$ 452,403	\$ 434,405
41200	Overtime	1,795	-	-	-
41300	Hourly wages	52,120	58,025	58,025	59,759
Various	Benefits	105,191	111,442	115,620	105,556
42700	PERS Retirement	92,743	116,283	116,283	130,515
42701	PERS cost sharing	(11,080)	(20,280)	(20,280)	(19,647)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 674,037</b>	<b>\$ 717,873</b>	<b>\$ 722,051</b>	<b>\$ 710,588</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 72,292	\$ 200,000	\$ 280,000	\$ 200,000
44200	Advertising	2,075	10,000	18,000	10,000
44353	Building Maint. Serv. Charge	-	-	-	12,214
44450	Postage	96	10,000	10,000	10,000
44550	Travel	4,680	5,000	5,000	5,000
44650	Training	7,813	5,000	5,000	5,000
44700	Computer software	1,145	-	-	-
44750	Liability Insurance	16,369	13,833	13,833	13,392
44800	Membership & dues	1,355	5,000	5,000	5,000
45100	Books	262	-	-	-
45150	Furniture & equipment	7,874	5,000	5,000	5,000
45170	Computer hardware	865	-	-	-
45250	Office supplies	2,338	5,000	5,000	5,000
45300	Small tools	-	500	500	500
45350	General supplies	818	10,000	10,000	10,000
45400	Reports & publications	-	5,000	5,000	5,000
45450	Printing and graphics	2,751	-	-	-
46900	Business meetings	8,440	2,500	14,500	3,500
47000	Miscellaneous	1,450	2,500	2,500	463,972
<b>Maintenance &amp; Operation Total</b>		<b>\$ 130,623</b>	<b>\$ 279,333</b>	<b>\$ 379,333</b>	<b>\$ 753,578</b>
<b>TOTAL</b>		<b>\$ 804,660</b>	<b>\$ 997,206</b>	<b>\$ 1,101,384</b>	<b>\$ 1,464,166</b>

**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
GENERAL BUDGET FUND - PLANNING  
101-188**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ -	\$ 1,304,857	\$ 1,304,857	\$ 1,321,177
41300	Hourly wages	-	21,271	21,271	21,897
Various	Benefits	-	179,724	191,600	293,607
42700	PERS Retirement	-	302,098	302,098	354,730
42701	PERS cost sharing	-	(52,684)	(52,684)	(53,398)
<b>Salaries &amp; Benefits Total</b>		<b>\$ -</b>	<b>\$ 1,755,266</b>	<b>\$ 1,767,142</b>	<b>\$ 1,938,013</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ -	\$ 105,000	\$ 105,000	\$ 105,000
44100	Repairs to equipment	-	5,000	5,000	5,000
44352	ISD service charge	-	-	-	159,834
44353	Building Maint. Serv. Charge	-	20,974	20,974	40,906
44450	Postage	-	20,000	20,000	20,000
44550	Travel	-	3,000	3,000	3,000
44650	Training	-	7,000	7,000	7,000
44750	Liability Insurance	-	576	576	36,398
44760	Regulatory	-	-	-	576
44800	Membership & dues	-	5,000	5,000	5,000
45150	Furniture & equipment	-	1,500	1,500	1,500
45250	Office supplies	-	2,000	2,000	2,000
45350	General supplies	-	500	500	500
47000	Miscellaneous	-	500	500	500
<b>Maintenance &amp; Operation Total</b>		<b>\$ -</b>	<b>\$ 171,050</b>	<b>\$ 171,050</b>	<b>\$ 387,214</b>
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ 1,926,316</b>	<b>\$ 1,938,192</b>	<b>\$ 2,325,227</b>

Notes:

\* Effective 7/1/16, Planning moved from 101-182-1004 into Dept ID 101-188.

**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
GENERAL BUDGET FUND - NEIGHBORHOOD SERVICES  
101-189**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ -	\$ 858,309	\$ 858,309	\$ 912,180
41200	Overtime	-	3,500	3,500	3,500
41300	Hourly wages	-	70,698	70,698	-
Various	Benefits	-	159,617	167,552	269,023
42700	PERS Retirement	-	178,286	178,286	240,171
42701	PERS cost sharing	-	(31,093)	(31,093)	(36,155)
<b>Salaries &amp; Benefits Total</b>		<b>\$ -</b>	<b>\$ 1,239,317</b>	<b>\$ 1,247,252</b>	<b>\$ 1,388,719</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ -	\$ 6,800	\$ 6,800	\$ 6,800
44100	Repairs to equipment	-	1,500	1,500	1,500
44120	Repairs to office equip	-	500	500	500
44351	Fleet / equip rental charge	-	42,479	42,479	42,479
44352	ISD service charge	-	221,547	221,547	-
44353	Building Maint. Serv. Charge	-	20,974	20,974	-
44450	Postage	-	15,000	15,000	15,000
44650	Training	-	500	500	500
44750	Liability Insurance	-	95	95	24,816
44800	Membership & dues	-	400	400	400
45100	Books	-	500	500	500
45150	Furniture & equipment	-	3,500	3,500	3,500
45250	Office supplies	-	4,000	4,000	4,000
45300	Small tools	-	400	400	400
45350	General supplies	-	15,000	23,000	15,000
46900	Business meetings	-	500	500	500
47000	Miscellaneous	-	500	500	3,590
<b>Maintenance &amp; Operation Total</b>		<b>\$ -</b>	<b>\$ 334,195</b>	<b>\$ 342,195</b>	<b>\$ 119,485</b>
<b>Capital Outlay</b>					
51000	Capital outlay	\$ -	\$ -	\$ 2,000	\$ -
<b>Capital Outlay Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,000</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ 1,573,512</b>	<b>\$ 1,591,447</b>	<b>\$ 1,508,204</b>

Notes:

\* Effective 7/1/16, Code Compliance & Licensing moved from 101-182-1007 into Dept ID 101-189.



**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
GENERAL BUDGET FUND - ECONOMIC DEVELOPMENT  
101-702**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ -	\$ 650,163	\$ 650,163	\$ 579,841
41300	Hourly wages	-	623,883	623,883	642,599
Various	Benefits	-	215,982	224,412	167,678
42700	PERS Retirement	-	254,636	254,636	295,727
42701	PERS cost sharing	-	(44,414)	(44,414)	(44,519)
<b>Salaries &amp; Benefits Total</b>		<b>\$ -</b>	<b>\$ 1,700,250</b>	<b>\$ 1,708,680</b>	<b>\$ 1,641,326</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ -	\$ 1,120,000	\$ 1,075,000	\$ 1,150,045
44120	Repairs to office equip	-	500	500	500
44200	Advertising	-	1,000	1,000	42,000
44352	ISD service charge	-	6,370	6,370	34,103
44353	Building Maint. Serv. Charge	-	14,933	14,933	20,335
44450	Postage	-	1,000	1,000	1,000
44550	Travel	-	20,000	20,000	20,000
44650	Training	-	2,500	2,500	2,500
44750	Liability Insurance	-	34,526	34,526	33,126
44800	Membership & dues	-	25,000	25,000	25,000
45050	Periodicals & newspapers	-	250	250	250
45250	Office supplies	-	1,000	1,000	1,000
45350	General supplies	-	1,000	1,000	1,000
45400	Reports & publications	-	1,000	1,000	1,000
45450	Printing and graphics	-	45	45	5,000
46900	Business meetings	-	1,000	1,000	25,000
47000	Miscellaneous	-	25,000	25,000	25,000
<b>Maintenance &amp; Operation Total</b>		<b>\$ -</b>	<b>\$ 1,255,124</b>	<b>\$ 1,210,124</b>	<b>\$ 1,386,859</b>
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ 2,955,374</b>	<b>\$ 2,918,804</b>	<b>\$ 3,028,185</b>

Notes:

\* Effective FY 2016-17, Economic Development moved from Management Services (Fund 215) to Community Development (101-702/718).

**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
GENERAL BUDGET FUND - ECONOMIC DEVELOPMENT PROJECTS  
101-718**

	<b>Actual 2015-16</b>		<b>Adopted 2016-17</b>		<b>Revised 2016-17</b>		<b>Adopted 2017-18</b>	
<b>Maintenance &amp; Operation</b>								
43110 Contractual services	\$	-	\$	-	\$	591,900	\$	-
<b>Maintenance &amp; Operation Total</b>	\$	-	\$	-	\$	591,900	\$	-
<b>TOTAL</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>591,900</b>	<b>\$</b>	<b>-</b>

Notes:

- \* Effective FY 2016-17, Economic Development moved from Management Services (Fund 215) to Community Development (101-702/718).

**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
CDBG FUND - NEIGHBORHOOD SERVICES CDBG  
201-820**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 243,737	\$ -	\$ -	\$ -
41200	Overtime	2,187	-	-	-
41300	Hourly wages	(242)	-	-	-
Various	Benefits	72,274	-	-	-
42700	PERS Retirement	44,776	-	-	-
42701	PERS cost sharing	(1,538)	-	-	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 361,194</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
44750	Liability Insurance	\$ 8,255	\$ -	\$ -	\$ -
45250	Office supplies	551	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 8,806</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 370,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
HOUSING ASSISTANCE FUND - HOUSING ASSISTANCE - HCV  
202-850-10180**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 1,274,598	\$ 1,648,508	\$ 1,648,508	\$ 1,643,263
41200	Overtime	892	-	-	-
41300	Hourly wages	165,564	169,367	169,367	231,412
Various	Benefits	324,281	438,443	438,443	372,801
42700	PERS Retirement	264,180	406,028	406,028	483,458
42701	PERS cost sharing	(14,695)	(70,813)	(70,813)	(72,779)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 2,014,820</b>	<b>\$ 2,591,533</b>	<b>\$ 2,591,533</b>	<b>\$ 2,658,155</b>
<b>Maintenance &amp; Operation</b>					
43080	Rent	\$ 83,460	\$ 86,440	\$ 86,440	\$ 89,803
43110	Contractual services	129,000	161,570	161,570	165,130
43112	Direct assistance	13,793,359	15,300,000	15,300,000	15,628,700
43125	Portable voucher HAP expense	12,256,010	14,400,000	14,400,000	13,524,000
44120	Repairs to office equip	84	1,000	1,000	200
44200	Advertising	-	2,000	2,000	5,200
44350	Vehicle maintenance	-	14,800	14,800	-
44351	Fleet / equip rental charge	10,441	10,441	10,441	10,441
44450	Postage	30,878	30,000	30,000	30,000
44550	Travel	1,983	6,300	6,300	7,680
44650	Training	4,449	12,500	12,500	4,000
44700	Computer software	452	-	-	-
44750	Liability Insurance	48,419	49,266	49,266	50,690
44800	Membership & dues	6,722	7,000	7,000	8,000
45100	Books	448	500	500	500
45150	Furniture & equipment	9,248	41,000	61,139	86,600
45250	Office supplies	10,214	7,000	7,000	15,000
45350	General supplies	-	100	100	100
45450	Printing and graphics	16,972	14,000	14,000	27,000
46900	Business meetings	180	500	500	500
47000	Miscellaneous	27	10,000	10,000	10,000
<b>Maintenance &amp; Operation Total</b>		<b>\$ 26,402,347</b>	<b>\$ 30,154,417</b>	<b>\$ 30,174,556</b>	<b>\$ 29,663,544</b>
<b>Capital Outlay</b>					
51000	Capital outlay	\$ -	\$ 35,000	\$ 35,000	\$ 30,000
<b>Capital Outlay Total</b>		<b>\$ -</b>	<b>\$ 35,000</b>	<b>\$ 35,000</b>	<b>\$ 30,000</b>
<b>TOTAL</b>		<b>\$ 28,417,167</b>	<b>\$ 32,780,950</b>	<b>\$ 32,801,089</b>	<b>\$ 32,351,699</b>

CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
HOUSING ASSISTANCE FUND - HOUSING ASSISTANCE - VASH  
202-850-10860

		Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
<hr/>					
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ -	\$ -	\$ 17,562	\$ 15,200
43112	Direct assistance	-	-	133,020	144,900
<b>Maintenance &amp; Operation Total</b>		<hr/>	<hr/>	<hr/>	<hr/>
		\$ -	\$ -	\$ 150,582	\$ 160,100
<b>TOTAL</b>		<hr/>	<hr/>	<hr/>	<hr/>
		\$ -	\$ -	\$ 150,582	\$ 160,100

**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
HOME GRANT FUND - AFFORDABLE HOUSING ADMIN  
203-714**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 146,948	\$ 150,237	\$ 150,237	\$ 34,792
41300	Hourly wages	750	800	800	-
Various	Benefits	35,726	42,792	42,792	7,969
42700	PERS Retirement	29,341	34,186	34,186	9,146
42701	PERS cost sharing	(4,029)	(5,963)	(5,963)	(1,377)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 208,736</b>	<b>\$ 222,052</b>	<b>\$ 222,052</b>	<b>\$ 50,530</b>
<b>Maintenance &amp; Operation</b>					
43080	Rent	\$ 7,950	\$ 5,960	\$ 5,960	\$ 1,616
43110	Contractual services	41,967	52,450	52,450	19,750
44120	Repairs to office equip	8	150	150	-
44200	Advertising	1,532	1,200	1,200	1,200
44450	Postage	1	500	500	-
44550	Travel	-	250	250	250
44650	Training	-	500	500	500
44700	Computer software	-	500	500	-
44750	Liability Insurance	4,963	4,092	4,092	942
44800	Membership & dues	-	500	500	-
45150	Furniture & equipment	333	1,500	1,500	2,000
45250	Office supplies	316	500	500	-
45450	Printing and graphics	4,312	2,000	2,000	-
46900	Business meetings	-	500	500	500
47000	Miscellaneous	-	5,000	5,000	18,612
<b>Maintenance &amp; Operation Total</b>		<b>\$ 61,382</b>	<b>\$ 75,602</b>	<b>\$ 75,602</b>	<b>\$ 45,370</b>
<b>TOTAL</b>		<b>\$ 270,118</b>	<b>\$ 297,654</b>	<b>\$ 297,654</b>	<b>\$ 95,900</b>

CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
HOME GRANT FUND - HOUSING DEVELOPMENT & PRESERVATION - NEW CONSTRUCTION  
OF OWNER HOUSING  
203-840-12030

		Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 9,130	\$ -	\$ -	\$ -
Various	Benefits	2,956	-	-	-
42700	PERS Retirement	1,891	-	-	-
42701	PERS cost sharing	(272)	-	-	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 13,705</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 10,455	\$ -	\$ -	\$ -
43112	Direct assistance	6,953	-	-	-
44750	Liability Insurance	307	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 17,714</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 31,420</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
HOME GRANT FUND - HOUSING DEVELOPMENT & PRESERVATION - NEW CONSTRUCT RENTER-ACQ/REHAB  
203-840-12230**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 16,440	\$ -	\$ -	\$ -
Various	Benefits	4,993	-	-	-
42700	PERS Retirement	3,405	-	-	-
42701	PERS cost sharing	(489)	-	-	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 24,349</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
43112	Direct assistance	\$ 1,880,410	\$ 899,064	\$ 848,474	\$ 862,900
44750	Liability Insurance	552	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 1,880,962</b>	<b>\$ 899,064</b>	<b>\$ 848,474</b>	<b>\$ 862,900</b>
<b>TOTAL</b>		<b>\$ 1,905,311</b>	<b>\$ 899,064</b>	<b>\$ 848,474</b>	<b>\$ 862,900</b>

**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
AFFORDABLE HOUSING TRUST FUND - AFFORDABLE HOUSING ADMIN  
209-714**

		Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
<b>Maintenance &amp; Operation</b>					
47000	Miscellaneous	\$ -	\$ -	\$ -	\$ 10,000
<b>Maintenance &amp; Operation Total</b>		\$ -	\$ -	\$ -	\$ 10,000
<b>TOTAL</b>		\$ -	\$ -	\$ -	\$ 10,000

**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
AFFORDABLE HOUSING TRUST FUND - HOUSING DEVELOPMENT & PRESERVATION  
209-840**

	Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
<b>Maintenance &amp; Operation</b>				
47000      Miscellaneous	\$ -	\$ -	\$ -	\$ 10,000
<b>Maintenance &amp; Operation Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,000</b>
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,000</b>

**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
BEGIN AFFORDABLE HOMEOWNERSHIP FUND - HOUSING DEVELOPMENT & PRESERVATION  
212-840**

	<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Maintenance &amp; Operation</b>				
43112 Direct assistance	\$ -	\$ 89,520	\$ 89,520	\$ 300,000
<b>Maintenance &amp; Operation Total</b>	<b>\$ -</b>	<b>\$ 89,520</b>	<b>\$ 89,520</b>	<b>\$ 300,000</b>
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 89,520</b>	<b>\$ 89,520</b>	<b>\$ 300,000</b>

**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
LOW&MOD INCOME HOUSING ASSET FUND - AFFORDABLE HOUSING ADMIN  
213-714**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 152,346	\$ 141,019	\$ 141,019	\$ 255,256
41300	Hourly wages	775	800	800	2,688
Various	Benefits	37,596	38,435	39,794	68,607
42700	PERS Retirement	31,340	32,043	32,043	67,258
42701	PERS cost sharing	(4,349)	(5,588)	(5,588)	(10,124)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 217,708</b>	<b>\$ 206,709</b>	<b>\$ 208,068</b>	<b>\$ 383,685</b>
<b>Maintenance &amp; Operation</b>					
43080	Rent	\$ 7,950	\$ 6,960	\$ 6,960	\$ 9,597
43110	Contractual services	33,016	70,450	70,450	1,109,000
43150	Cost allocation charge	52,375	24,432	24,432	24,263
44120	Repairs to office equip	8	250	250	250
44200	Advertising	-	1,500	1,500	900
44352	ISD service charge	5,079	5,014	5,014	12,872
44450	Postage	401	2,000	2,000	4,000
44550	Travel	45	1,000	1,000	3,200
44650	Training	-	500	500	1,500
44700	Computer software	113	-	-	-
44750	Liability Insurance	5,145	3,843	3,843	6,990
44760	Regulatory	50	-	-	-
44800	Membership & dues	-	1,000	1,000	500
45150	Furniture & equipment	344	3,000	3,000	3,500
45250	Office supplies	381	500	500	1,000
45350	General supplies	125	-	-	-
45450	Printing and graphics	65	2,000	2,000	9,500
46900	Business meetings	165	500	500	500
47000	Miscellaneous	23	5,000	5,000	5,000
<b>Maintenance &amp; Operation Total</b>		<b>\$ 105,284</b>	<b>\$ 127,949</b>	<b>\$ 127,949</b>	<b>\$ 1,192,572</b>
<b>TOTAL</b>		<b>\$ 322,992</b>	<b>\$ 334,658</b>	<b>\$ 336,017</b>	<b>\$ 1,576,257</b>

**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
LOW&MOD INCOME HOUSING ASSET FUND - HOUSING DEVELOPMENT & PRESERVATION  
213-840-00000**

	<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Maintenance &amp; Operation</b>				
43112 Direct assistance	\$ 1,127,974	\$ -	\$ 2,700,000	\$ -
47000 Miscellaneous	-	36,000	36,000	36,000
<b>Maintenance &amp; Operation Total</b>	<b>\$ 1,127,974</b>	<b>\$ 36,000</b>	<b>\$ 2,736,000</b>	<b>\$ 36,000</b>
<b>Capital Improvement</b>				
53400 Capitalized property	\$ -	\$ -	\$ 6,006,976	\$ -
<b>Capital Improvement Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,006,976</b>	<b>\$ -</b>
<b>TOTAL</b>	<b>\$ 1,127,974</b>	<b>\$ 36,000</b>	<b>\$ 8,742,976</b>	<b>\$ 36,000</b>

CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
LOW&MOD INCOME HOUSING ASSET FUND - HOUSING DEVELOPMENT & PRESERVATION - NEW  
CONSTRUCTION OF OWNER HOUSING  
213-840-12030

		Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
<hr/>					
<b>Maintenance &amp; Operation</b>					
43112	Direct assistance	\$ -	\$ -	\$ 225,000	\$ -
47000	Miscellaneous	-	-	-	-
<b>Maintenance &amp; Operation Total</b>		<hr/>	<hr/>	<hr/>	<hr/>
		\$ -	\$ -	\$ 225,000	\$ -
<hr/>					
<b>TOTAL</b>		<hr/>	<hr/>	<hr/>	<hr/>
		\$ -	\$ -	\$ 225,000	\$ -



**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
GRANT FUND - CDD PROJECTS  
216-180**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 4,837	\$ -	\$ 30,000	\$ 59,530
41300	Hourly wages	27,268	-	-	30,634
Various	Benefits	4,260	-	-	11,581
42700	PERS Retirement	3,543	-	-	23,936
42701	PERS cost sharing	(144)	-	-	(3,603)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 39,765</b>	<b>\$ -</b>	<b>\$ 30,000</b>	<b>\$ 122,078</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 137,140	\$ -	\$ -	\$ -
44750	Liability Insurance	1,079	-	-	2,444
45350	General supplies	470	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 138,689</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,444</b>
<b>Capital Improvement</b>					
53160	Planning, survey, design	\$ 55,603	\$ 198,000	\$ 198,000	\$ -
<b>Capital Improvement Total</b>		<b>\$ 55,603</b>	<b>\$ 198,000</b>	<b>\$ 198,000</b>	<b>\$ -</b>
<b>Capital Outlay</b>					
51000	Capital outlay	\$ 3,790,131	\$ -	\$ -	\$ 799,096
<b>Capital Outlay Total</b>		<b>\$ 3,790,131</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 799,096</b>
<b>TOTAL</b>		<b>\$ 4,024,188</b>	<b>\$ 198,000</b>	<b>\$ 228,000</b>	<b>\$ 923,618</b>

**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
GRANT FUND - ECONOMIC DEVELOPMENT PROJECTS  
216-718**

	<b>Actual 2015-16</b>		<b>Adopted 2016-17</b>		<b>Revised 2016-17</b>		<b>Adopted 2017-18</b>	
<b>Maintenance &amp; Operation</b>								
43110 Contractual services	\$	-	\$	-	\$	179,520	\$	-
<b>Maintenance &amp; Operation Total</b>	\$	-	\$	-	\$	179,520	\$	-
<b>TOTAL</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>179,520</b>	<b>\$</b>	<b>-</b>

**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
FILMING FUND - FILMING  
217-705**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ -	\$ 74,911	\$ 74,911	\$ 74,011
41200	Overtime	-	240,000	240,000	218,000
Various	Benefits	-	60,588	61,317	58,651
42700	PERS Retirement	-	17,025	17,025	19,376
42701	PERS cost sharing	-	(2,969)	(2,969)	(2,916)
<b>Salaries &amp; Benefits Total</b>		<b>\$ -</b>	<b>\$ 389,555</b>	<b>\$ 390,284</b>	<b>\$ 367,122</b>
<b>Maintenance &amp; Operation</b>					
43150	Cost allocation charge	\$ -	\$ 127,444	\$ 127,444	\$ 49,650
44352	ISD service charge	-	678	678	8,824
44353	Building Maint. Serv. Charge	-	-	-	48,095
44750	Liability Insurance	-	8,535	8,535	7,913
<b>Maintenance &amp; Operation Total</b>		<b>\$ -</b>	<b>\$ 136,657</b>	<b>\$ 136,657</b>	<b>\$ 114,482</b>
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ 526,212</b>	<b>\$ 526,941</b>	<b>\$ 481,604</b>

Notes:

\* Effective 7/1/16, Filming Fund 217 moved from Management Services to Community Development.

**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
MEASURE M LOCAL RETURN FUND - CDD PROJECTS  
222-180**

	Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
<b>Maintenance &amp; Operation</b>				
43110 Contractual services	\$ -	\$ -	\$ -	\$ 1,200,000
<b>Maintenance &amp; Operation Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,200,000</b>
<b>Capital Improvement</b>				
51200 Other improvements	\$ -	\$ -	\$ -	\$ 711,100
<b>Capital Improvement Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 711,100</b>
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,911,100</b>

Notes:

\* New fund beginning FY 2017-18.

**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
AIR QUALITY IMPROVEMENT FUND - EMPLOYEES COMMUTER REDUCTION  
251-231**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41300	Hourly wages	\$ -	\$ 11,181	\$ 11,181	\$ 11,516
Various	Benefits	115,994	179,806	179,806	179,561
<b>Salaries &amp; Benefits Total</b>		<b>\$ 115,994</b>	<b>\$ 190,987</b>	<b>\$ 190,987</b>	<b>\$ 191,077</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 45,791	\$ 86,000	\$ 86,000	\$ 86,000
43150	Cost allocation charge	2,307	6,899	6,899	3,689
44120	Repairs to office equip	-	2,300	2,300	2,300
44450	Postage	-	200	200	200
44650	Training	338	-	-	-
44750	Liability Insurance	-	303	303	312
44760	Regulatory	-	2,000	2,000	2,000
44800	Membership & dues	9,144	8,000	8,000	8,000
45250	Office supplies	603	1,400	1,400	1,400
45350	General supplies	11,774	25,000	25,000	25,000
45450	Printing and graphics	-	2,000	2,000	2,000
46900	Business meetings	311	300	300	300
47000	Miscellaneous	193	4,700	4,700	4,700
<b>Maintenance &amp; Operation Total</b>		<b>\$ 70,459</b>	<b>\$ 139,102</b>	<b>\$ 139,102</b>	<b>\$ 135,901</b>
<b>TOTAL</b>		<b>\$ 186,453</b>	<b>\$ 330,089</b>	<b>\$ 330,089</b>	<b>\$ 326,978</b>

**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
MEASURE R LOCAL RETURN FUND - CDD PROJECTS  
254-180**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 9,616	\$ -	\$ -	\$ -
Various	Benefits	529	-	-	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 10,145</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 124,830	\$ 34,800	\$ 34,800	\$ -
44550	Travel	921	-	-	-
44650	Training	1,000	-	-	-
44750	Liability Insurance	323	-	-	-
45600	A & G overhead	3,913	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 130,987</b>	<b>\$ 34,800</b>	<b>\$ 34,800</b>	<b>\$ -</b>
<b>Capital Improvement</b>					
52100	Construction	\$ -	\$ 2,375,000	\$ 2,375,000	\$ -
53160	Planning, survey, design	108,198	-	-	-
<b>Capital Improvement Total</b>		<b>\$ 108,198</b>	<b>\$ 2,375,000</b>	<b>\$ 2,375,000</b>	<b>\$ -</b>
<b>Capital Outlay</b>					
51000	Capital outlay	\$ 1,125,867	\$ -	\$ -	\$ 400,904
<b>Capital Outlay Total</b>		<b>\$ 1,125,867</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 400,904</b>
<b>TOTAL</b>		<b>\$ 1,375,197</b>	<b>\$ 2,409,800</b>	<b>\$ 2,409,800</b>	<b>\$ 400,904</b>

**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
TRANSIT PROP A LOCAL RETURN FUND - CDD PROJECTS  
256-180**

	Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
<b>Capital Improvement</b>				
52100 Construction	\$ -	\$ 3,376,000	\$ 3,376,000	\$ -
<b>Capital Improvement Total</b>	\$ -	\$ 3,376,000	\$ 3,376,000	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 3,376,000</b>	<b>\$ 3,376,000</b>	<b>\$ -</b>



**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
TRANSIT PROP A LOCAL RETURN FUND - PROP A LOCAL RETURN  
256-233**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 111,135	\$ 116,533	\$ 116,533	\$ 89,755
41200	Overtime	1,488	-	-	-
41300	Hourly wages	18,136	33,011	33,011	17,024
Various	Benefits	39,268	42,450	42,450	30,704
42700	PERS Retirement	22,633	30,215	30,215	28,229
42701	PERS cost sharing	(1,758)	(5,269)	(5,269)	(4,250)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 190,902</b>	<b>\$ 216,940</b>	<b>\$ 216,940</b>	<b>\$ 161,462</b>
<b>Maintenance &amp; Operation</b>					
43080	Rent	\$ 3,849	\$ 7,300	\$ 7,300	\$ 2,165
43110	Contractual services	60,014	315,000	315,000	422,000
43126	PALR subsidy to Transit Util	3,425,393	3,240,989	3,240,989	3,592,508
43150	Cost allocation charge	22,831	13,089	13,089	16,836
44200	Advertising	-	300	300	300
44450	Postage	-	200	200	200
44750	Liability Insurance	4,393	4,052	4,052	2,894
44800	Membership & dues	575	600	600	600
45150	Furniture & equipment	-	20,000	20,000	-
45250	Office supplies	42	500	500	500
45350	General supplies	159	2,500	2,500	2,500
46900	Business meetings	30	100	100	100
47000	Miscellaneous	-	250	250	250
<b>Maintenance &amp; Operation Total</b>		<b>\$ 3,517,287</b>	<b>\$ 3,604,880</b>	<b>\$ 3,604,880</b>	<b>\$ 4,040,853</b>
<b>TOTAL</b>		<b>\$ 3,708,188</b>	<b>\$ 3,821,820</b>	<b>\$ 3,821,820</b>	<b>\$ 4,202,315</b>

**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
TRANSIT PROP C LOCAL RETURN FUND - CDD PROJECTS  
257-180**

	<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Maintenance &amp; Operation</b>				
43111 Construction services	\$ 94,600	\$ -	\$ -	\$ -
<b>Maintenance &amp; Operation Total</b>	<b>\$ 94,600</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Capital Improvement</b>				
52100 Construction	\$ -	\$ -	\$ 49,733	\$ 50,000
52130 Pedestrian ways & bikepaths	-	-	42,000	-
<b>Capital Improvement Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 91,733</b>	<b>\$ 50,000</b>
<b>TOTAL</b>	<b>\$ 94,600</b>	<b>\$ -</b>	<b>\$ 91,733</b>	<b>\$ 50,000</b>

**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
TRANSIT PROP C LOCAL RETURN FUND - PROP C LOCAL RETURN  
257-234**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 208,768	\$ 286,553	\$ 286,553	\$ 255,977
41200	Overtime	172	-	-	3,300
41300	Hourly wages	46,873	77,960	77,960	81,539
Various	Benefits	47,567	71,084	71,084	63,504
42700	PERS Retirement	46,872	79,362	79,362	84,622
42701	PERS cost sharing	(5,367)	(13,841)	(13,841)	(12,739)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 344,886</b>	<b>\$ 501,118</b>	<b>\$ 501,118</b>	<b>\$ 476,203</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ 2,350	\$ 11,000	\$ 11,000	\$ 11,000
43060	Utilities	47,610	56,000	56,000	58,800
43080	Rent	5,541	5,278	5,278	5,930
43110	Contractual services	244,339	343,488	343,488	361,592
43127	PCLR subsidy to Transi Util	948,271	3,000,000	3,003,000	3,000,000
43150	Cost allocation charge	10,819	16,244	16,244	19,359
44200	Advertising	-	300	300	300
44450	Postage	16	200	200	200
44650	Training	130	-	-	-
44750	Liability Insurance	8,600	9,878	9,878	9,235
44800	Membership & dues	-	-	6,000	6,000
45170	Computer hardware	153	-	-	-
45250	Office supplies	158	1,200	1,200	1,200
45350	General supplies	198	5,300	5,300	5,300
46900	Business meetings	195	250	250	250
<b>Maintenance &amp; Operation Total</b>		<b>\$ 1,268,380</b>	<b>\$ 3,449,138</b>	<b>\$ 3,458,138</b>	<b>\$ 3,479,166</b>
<b>TOTAL</b>		<b>\$ 1,613,266</b>	<b>\$ 3,950,256</b>	<b>\$ 3,959,256</b>	<b>\$ 3,955,369</b>

**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
TRANSIT UTILITY FUND - TRANSIT  
258-235**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 264,879	\$ 310,108	\$ 310,108	\$ 342,695
41300	Hourly wages	6,681	15,193	15,193	12,733
Various	Benefits	56,370	74,551	74,551	68,404
42700	PERS Retirement	53,971	74,196	74,196	93,880
42701	PERS cost sharing	(6,902)	(12,938)	(12,938)	(14,131)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 375,000</b>	<b>\$ 461,110</b>	<b>\$ 461,110</b>	<b>\$ 503,581</b>
<b>Maintenance &amp; Operation</b>					
43080	Rent	\$ 15,871	\$ 15,310	\$ 15,310	\$ 15,854
43110	Contractual services	7,195,881	8,981,971	8,981,971	9,260,432
43150	Cost allocation charge	69,807	45,097	45,097	62,410
44100	Repairs to equipment	-	500	500	500
44200	Advertising	518	7,400	10,400	7,400
44450	Postage	270	800	800	800
44550	Travel	1,701	2,100	2,100	2,100
44650	Training	3,092	3,200	3,200	3,200
44700	Computer software	3,336	6,000	6,000	6,000
44750	Liability Insurance	9,344	8,816	8,816	9,631
44760	Regulatory	3,046	-	-	-
44800	Membership & dues	510	7,500	7,500	7,500
45150	Furniture & equipment	-	1,000	1,000	1,000
45170	Computer hardware	-	4,000	4,000	4,000
45200	Maps & blue prints	-	2,500	2,500	2,500
45250	Office supplies	537	2,500	2,500	2,500
45350	General supplies	2,241	10,000	10,000	10,000
45450	Printing and graphics	10,482	44,000	44,000	44,000
46900	Business meetings	227	300	300	300
47000	Miscellaneous	14	300	300	300
<b>Maintenance &amp; Operation Total</b>		<b>\$ 7,316,878</b>	<b>\$ 9,143,294</b>	<b>\$ 9,146,294</b>	<b>\$ 9,440,427</b>
<b>TOTAL</b>		<b>\$ 7,691,878</b>	<b>\$ 9,604,404</b>	<b>\$ 9,607,404</b>	<b>\$ 9,944,008</b>

**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
CIP REIMBURSEMENT FUND - CDD PROJECTS  
409-180**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<hr/>					
<b>Capital Improvement</b>					
51200	Other improvements	\$ -	\$ -	\$ -	\$ 1,556,400
53160	Planning, survey, design	408,917	-	-	-
<b>Capital Improvement Total</b>		<u>\$ 408,917</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,556,400</u>
	<b>TOTAL</b>	<u><b>\$ 408,917</b></u>	<u><b>\$ -</b></u>	<u><b>\$ -</b></u>	<u><b>\$ 1,556,400</b></u>

**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
SAN FERNANDO CORRIDOR TAX SHARE FUND - SF CORRIDOR TAX SHARE-CITY  
410-230**

	<b>Actual 2015-16</b>		<b>Adopted 2016-17</b>		<b>Revised 2016-17</b>		<b>Adopted 2017-18</b>	
<b>Capital Improvement</b>								
51200      Other improvements	\$	-	\$	-	\$	-	\$	400,000
<b>Capital Improvement Total</b>	\$	-	\$	-	\$	-	\$	400,000
<b>TOTAL</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>400,000</b>

**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
<u>Salaried Positions</u>				
Accountant II	0.85	0.85	0.85	0.85
Accounting Manager	0.10	0.10	0.10	0.10
Accounting Supervisor	0.15	0.15	0.15	0.15
Accounts Payable Supervisor	0.15	0.15	0.15	0.15
Administrative Assistant	1.00	1.00	1.00	1.00
Administrative Officer/CDD	2.00	2.00	2.00	2.00
Assistant Code Compliance Inspector	3.00	3.00	2.50	1.00
Assistant Permit Services Technician	3.00	3.00	3.00	3.00
Assistant City Attorney	0.79	0.69	0.69	0.69
Assistant Transit Manager	1.00	1.00	1.00	1.00
Associate Code Compliance Inspector	1.00	1.00	-	2.00
Associate Permit Services Technician	5.00	5.00	4.00	4.00
Budget Assistant	0.20	0.20	0.20	0.20
Building Code Specialist II	3.00	3.00	3.00	3.00
Building Code Specialist III	2.00	2.00	2.00	2.00
Building Official	1.00	1.00	1.00	1.00
Code Compliance Inspector	3.00	3.00	5.00	5.00
Community Development Supervisor	1.00	1.00	1.00	1.00
Customer Service Ops Supervisor/Steno	1.00	1.00	1.00	1.00
Customer Service Representative	6.00	6.00	6.00	6.00
Deputy Building Official	1.00	1.00	1.00	1.00
Deputy Director - Housing	1.00	1.00	1.00	1.00
Deputy Director Planning & Nbrhd Services	1.00	1.00	1.00	1.00
Deputy Director of Community Development	3.00	3.00	3.00	3.00
Director of Community Development	1.00	1.00	1.00	1.00
Director of Economic Development	1.00	1.00	1.00	-
Economic Dev Admin Assistant	1.00	1.00	1.00	1.00
Economic Development Coordinator	2.00	2.00	2.00	2.00
Executive Analyst	1.00	1.00	1.00	1.00
Executive Secretary	1.00	1.00	1.00	1.00
Executive Secretary (Steno)	1.00	1.00	1.00	1.00
Housing Advisor	5.00	5.00	5.00	5.00
Housing Analyst	2.00	2.00	2.00	2.00
Housing Associate	-	-	1.00	1.00
Housing Systems Analyst	1.00	1.00	1.00	1.00
Housing Technician	2.00	2.00	2.00	2.00
HVAC Inspector	1.00	1.00	1.00	1.00
Inspector I	4.00	4.00	4.00	4.00
Inspector II	3.00	3.00	3.00	3.00
Neighborhood Services Supervisor	1.00	1.00	1.00	1.00
Office Services Secretary	1.00	1.00	1.00	1.00
Office Services Specialist I	1.00	1.00	1.00	1.00
Permit Services Technician	2.00	2.00	3.00	3.00
Permit Specialist/Filming	0.70	0.70	0.70	0.70
Planner	4.00	4.00	4.00	4.00
Planning Assistant	3.00	3.00	3.00	3.00
Police Services Assistant	0.50	0.50	0.50	0.50
Principal Admin Officer/CDD	-	1.00	-	-
Principal Building Code Specialist	2.00	2.00	2.00	2.00
Principal Development Officer	1.00	1.00	1.00	1.00
Principal Economic Development Officer	1.00	1.00	1.00	1.00
Principal Housing Coordinator	1.00	1.00	1.00	1.00
Principal Housing Project Manager	1.00	1.00	1.00	1.00
Principal Housing Supervisor	-	1.00	-	-
Principal Inspection Supervisor	2.00	2.00	2.00	2.00



**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2015-16		Adopted 2016-17		Revised 2016-17		Adopted 2017-18
Principal Neighborhood Services Supervisor	1.00		1.00		1.00		1.00
Principal Planner	2.00		2.00		2.00		2.00
Program Coordinator	1.00		1.00		1.00		1.00
Program Specialist	2.00		2.00		2.00		1.00
Sr. Administrative Officer	2.00		1.00		2.00		2.00
Sr. Code Compliance Inspector	-		-		1.00		1.00
Sr. Community Development Supervisor	1.00		-		1.00		1.00
Sr. Development Officer	1.00		1.00		1.00		1.00
Sr. Housing Advisor	3.00		3.00		3.00		3.00
Sr. Inspector	1.00		1.00		1.00		1.00
Sr. Office Services Specialist	3.00		3.00		2.00		2.00
Sr. Office Specialist	2.00		2.00		2.00		2.00
Sr. Permit Services Technician	2.00		2.00		2.00		2.00
Sr. Planner	5.75		5.75		5.75		5.75
Sr. Urban Designer	1.00		1.00		1.00		1.00
Transit Manager	1.00		1.00		1.00		1.00
Urban Designer	1.00		1.00		1.00		1.00
Total Salaried Positions	118.19		118.09		119.59		118.09
Hourly Positions		*		*		*	
Administrative Assistant	-		0.75	(2)	0.75	(2)	0.75
Administrative Intern	-		-		-		1.00
Building Inspector	2.92	(4)	1.92	(3)	1.92	(3)	0.46
City Resource Specialist	1.48	(3)	2.65	(5)	2.65	(5)	1.71
Customer Service Representative	0.63	(1)	-		-		1.63
GIS Analyst	-		2.00	(2)	2.00	(2)	0.44
Hourly City Worker	14.68	(18)	18.45	(27)	18.45	(27)	9.68
Housing Advisor	0.92	(2)	0.46	(1)	0.46	(1)	0.46
Housing Associate	-		-		-		0.90
Inspector I	-		4.00	(4)	4.00	(4)	3.00
Office Specialist I	1.00	(1)	-		-		-
Planning Assistant	1.00	(1)	4.01	(6)	4.01	(6)	1.97
Program Specialist	-		-		-		0.31
Sr. Planner	-		0.50	(1)	0.50	(1)	0.50
Total Hourly FTE Positions	22.63		34.74		34.74		22.81
Appointed Officials							
Agency/Housing Authority Members***	7.00		7.00		7.00		7.00
Total Appointed Officials	7.00		7.00		7.00		7.00
Community Development Department Total	140.82		152.83		154.33		140.90

**Notes:**

\* Indicates number of employees corresponding to the stated Full-Time Equivalence (FTE).

\*\* Effective 7/1/16, Economic Development function moved from Management Services to the Community Development Department.

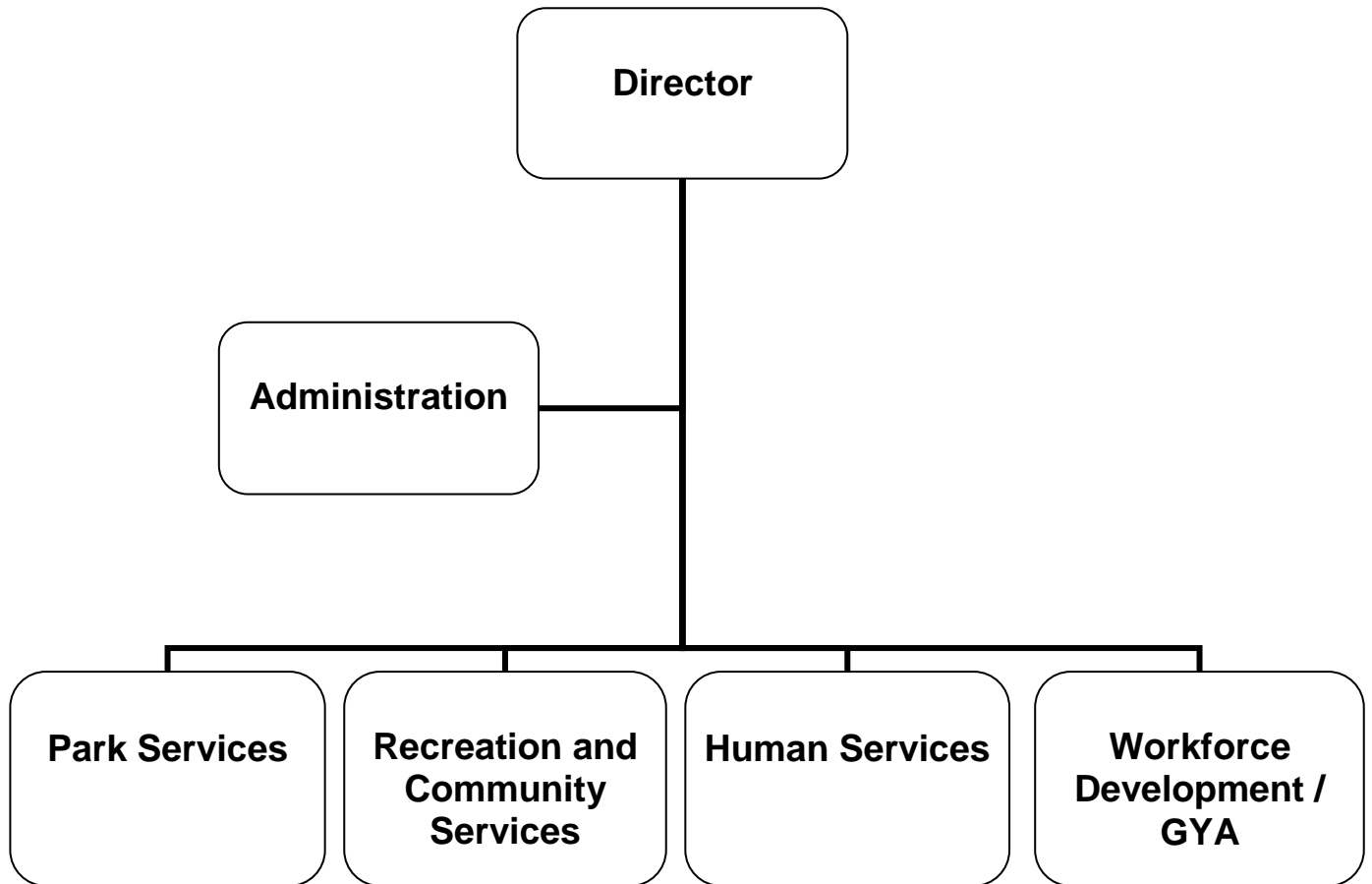
\*\*\* Positions housed within the Successor Agency are included in the Personnel Classification Detail, however, the funding for these positions is part of the Recognized Obligation Payment Schedules (ROPs) and is not included in the City's Budget.



# FY 2017-18 Adopted Budget



# COMMUNITY SERVICES & PARKS



# CITY OF GLENDALE

## COMMUNITY SERVICES & PARKS

### **MISSION STATEMENT**

The mission of the Community Services & Parks Department (CSP) is to enhance the quality of life by providing safe, well-maintained parks and public places; preserving open space and historic resources; providing services that address the physical, recreational, social and economic needs of the community; and creating opportunities for renewal, growth, and enrichment.

### **DEPARTMENT DESCRIPTION**

The Department consists of five sections:

**Administration** is responsible for administrative support to all of the outlying operations including, maintenance yard community/recreation centers, sports complex, Verdugo Jobs Center, and civic auditorium, including organizational planning; fiscal and personnel management; payroll; planning, design and coordination of capital projects; open space and trails programming; research and analysis; clerical support services; grant administration; and staff support to the Parks, Recreation & Community Services Commission, Community Development Block Grant Advisory Committee, and Glendale Parks and Open Space Foundation.

**Park Services** is responsible for landscape and building maintenance of 47 parks and recreation facilities, including four community centers, four historic sites, 19 sport fields, 30 playgrounds and 30 restroom facilities, and a sports complex, consisting of 286.19 acres of developed parkland. In addition, the section oversees all contract landscape areas in the City, of which there are 129 sites, including Fire Stations, GWP Pump Houses, Libraries, and City Medians.

**Recreation & Community Services** provides a variety of recreational opportunities, enrichment programs, and human services for all ages and abilities. This section is subdivided into three core areas:

1. **Recreational & Special Use Facilities** includes four community centers, an art studio, a skate park, civic auditorium, sports complex, 19 sports fields, community pool, four historic homes/museums, park buildings, and picnic shelter facilities.
2. **Recreation Programs** include special events, day camps, youth programs, senior activities, sports programs, life-long learning classes, aquatics, open space and trails programs and volunteer opportunities.
3. **Human Services** includes a variety of social service programs, including meal programs for seniors, shut-ins, youth, case management, counseling, information and referral for youth, families, and seniors, and programs for individuals with special needs.

### **Human Services**

1. **Community Development Block Grant Program** administers the federal Community Development Block Grant (CDBG) program that addresses the needs of low-income persons, including the elderly, at-risk youth, and homeless. CDBG funds help to provide social services, improve community centers and revitalize neighborhoods. The section collaborates with community agencies to help coordinate 10 social service programs, and eight capital improvement projects in the community at any given time.
2. **Homeless Program** administers federal grant programs, including the Emergency Solutions Grant (ESG) and the Homeless Continuum of Care Program (CoC) that address the housing, mental health, employment, case management and health needs of at-risk homeless and homeless families.

## CITY OF GLENDALE COMMUNITY SERVICES & PARKS

This section is responsible for Glendale Continuum of Care programming for homeless persons, including street outreach; case management services; access to emergency shelters; rapid Re-Housing; permanent supportive housing programs and the Homeless Management Information System (HMIS). The CoC collaborates with community agencies to help coordinate 20 homeless programs at any given time.

**Workforce Development/Glendale Youth Alliance (GYA)** performs grant administration, program development, operation of employment and training programs, and business services. This section receives state and federal workforce development funding from both formula and competitive grant sources to meet the employment needs of residents from Glendale, Burbank, La Canada Flintridge, and surrounding communities. The section also provides assistance to local businesses.

### **RELATIONSHIP TO STRATEGIC GOALS**

#### ***Exceptional Customer Service***

CSP is committed to providing its residents with extraordinary customer service centered on the principles of professionalism, responsiveness, accessibility quality of service, accountability and customer satisfaction through the delivery of efficient and seamless services to every customer served.

#### ***Safe & Healthy Community***

CSP produces a Social Services Directory to raise awareness of the programs and services provided by organizations that are serving the community's families. Through its sports and recreation programs, the Department is committed to the physical health and well-being of the City's residents. Through its maintenance of the parks and enforcement of park rules, the Department is committed to the safety and security of the public.

#### ***Economic Vibrancy***

Through the Workforce Development Section, CSP strives to provide policy direction, programs and services toward the development of a skilled labor force to promote the retention and expansion of local businesses, as well as the creation and attraction of high wage/high growth employers. Programs include specialized grants for lay off aversion and specific business downsizing, as well as skill training in high demand growth industries, such as health care, entertainment, and mobile information technology.

#### ***Community Services & Facilities***

Through the federal grant programs, CSP provides planning, coordination and funding for social services, improvement of parks, libraries and community centers, handicapped accessibility projects, community involvement, job training and upgrading public improvements. The Verdugo Jobs Center, in particular focuses on providing excellent customer service that is adaptable and responsive to the changing needs of the labor market and economic conditions.

CSP strategically plans, acquires and develops new parks, open space and trails, maintains a variety of public parks and recreational facilities, offers many recreational programs for the youth, adults, seniors and the disabled community and partners with many community organizations to offer services and programs for the public.

## **CITY OF GLENDALE COMMUNITY SERVICES & PARKS**

### ***Arts & Culture***

CSP provides a wide variety of arts and cultural experiences throughout the community. These include, but are not limited to: installation of public art in parks and community centers, the Cruise Night event, art classes, art camps, partnerships with community organizations for theater or music in the park, and support for the City's César Chávez events.

**CITY OF GLENDALE  
SUMMARY OF APPROPRIATIONS  
COMMUNITY SERVICES & PARKS DEPARTMENT  
FOR THE YEARS ENDING JUNE 30**

	<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b><u>General Fund</u></b>				
CSP Projects (101-601)	\$ -	\$ -	\$ 428,631	\$ 48,303
Parks Maintenance (101-602-50020)	6,676,571	7,017,560	7,056,775	7,946,007
<b>Recreation Facilities</b>				
Maple Park Community Center (101-603-50014)	\$ 277,799	\$ 301,558	\$ 312,671	\$ 310,761
Pacific Community Center (101-603-50015)	452,931	543,910	543,910	514,894
Adult Recreation Community Center (101-603-50016)	467,418	502,453	502,453	495,680
Sparr Heights Community Center (101-603-50017)	180,242	192,486	192,486	201,637
Verdugo Skate Park (101-603-50018)	43,818	38,879	38,879	38,439
Pacific Park Pool (101-603-50022)	303,119	296,287	296,287	296,315
<b>Total Recreation Facilities</b>	<b>\$ 1,725,327</b>	<b>\$ 1,875,573</b>	<b>\$ 1,886,686</b>	<b>\$ 1,857,726</b>
<b>Recreation Programs &amp; Services</b>				
Recreation Administration (101-604-50030)	\$ 141,304	\$ 152,575	\$ 157,121	\$ 183,679
Life-Long Learning (101-604-50031)	55,616	50,559	50,559	49,542
City-Wide Sports (101-604-50032)	170,516	186,355	186,355	193,456
Youth Outreach (101-604-50034)	114,463	145,144	145,144	167,427
Youth Programs (101-604-50035)	82,325	318,284	318,284	363,359
Club Maple (101-604-50036)	10,205	22,122	22,122	25,628
Senior Programs (101-604-50037)	201,622	225,187	225,187	245,746
<b>Total Recreation Programs &amp; Services</b>	<b>\$ 776,051</b>	<b>\$ 1,100,226</b>	<b>\$ 1,104,772</b>	<b>\$ 1,228,837</b>
Commission Status of Women (101-608-00000)*	\$ 5,504	\$ 18	\$ -	\$ -
CSP Administration (101-609-50024)	940,272	2,314,312	2,334,544	959,099
GYA Program (101-610-50025)	278,068	323,331	324,891	348,498
<b>Total General Fund</b>	<b>\$ 10,401,793</b>	<b>\$ 12,631,020</b>	<b>\$ 13,136,299</b>	<b>\$ 12,388,470</b>
<b><u>Other Funds</u></b>				
<b>Community Development Block Grant (CDBG) Fund</b>				
CDBG Administration (201-605)	\$ 328,328	\$ 328,000	\$ 328,000	\$ 320,000
Community Programs (201-801)	1,226,411	1,315,605	1,315,605	1,354,621
<b>Total CDBG Fund</b>	<b>\$ 1,554,739</b>	<b>\$ 1,643,605</b>	<b>\$ 1,643,605</b>	<b>\$ 1,674,621</b>
<b>Continuum of Care Grant Fund</b>				
CSP Programs (204-801-00000)	\$ 1,968,463	\$ 2,175,116	\$ 2,149,862	\$ 1,307,844
Administration (204-801-10080)	153,657	144,688	141,056	216,965
<b>Total Continuum of Care Grant Fund</b>	<b>\$ 2,122,120</b>	<b>\$ 2,319,804</b>	<b>\$ 2,290,918</b>	<b>\$ 1,524,809</b>
Emergency Solutions Grant Fund (205-801-00000)	\$ 105,416	\$ 142,237	\$ 142,237	\$ 180,382
<b>Workforce Innovation and Opportunity Act Fund</b>				
Administration (206-861)	\$ 325,238	\$ 334,276	\$ 349,283	\$ 374,030
Verdugo Jobs Center (206-862)	3,844,469	5,170,724	5,246,429	5,448,941
<b>Total Workforce Innovation and Opportunity Act Fund</b>	<b>\$ 4,169,706</b>	<b>\$ 5,505,000</b>	<b>\$ 5,595,712</b>	<b>\$ 5,822,971</b>
<b>Glendale Youth Alliance Fund</b>				
GYA GREAT (211-824-10060)	\$ 690,528	\$ 899,519	\$ 904,182	\$ 926,673
GYA GRANTS (211-824-10410)	444,659	543,552	546,283	565,203
GYA GYEP (211-824-10470)	180,576	338,261	339,262	280,435
GYA Summer Brush Program (211-824-10610)	113,799	118,822	118,822	126,195
GYA Program Coordination (211-824-10620)	3,623	5,365	5,365	5,555
<b>Total Glendale Youth Alliance Fund</b>	<b>\$ 1,433,186</b>	<b>\$ 1,905,519</b>	<b>\$ 1,913,914</b>	<b>\$ 1,904,061</b>



**CITY OF GLENDALE  
SUMMARY OF APPROPRIATIONS  
COMMUNITY SERVICES & PARKS DEPARTMENT  
FOR THE YEARS ENDING JUNE 30**

	<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
Grant Fund - CSP Projects (216-601-00000)	\$ 3,129	\$ -	\$ -	\$ -
Nutritional Meals Grant Fund (270-604-50037)	431,658	430,827	439,438	442,712
Capital Improvement Fund - CSP Projects (401-601)	422,304	1,400,000	1,400,000	3,171,771
Parks Mitigation Fee Fund - CSP Projects (405-601)	1,045,270	16,173,000	16,169,679	-
CIP Reimbursement Fund - CSP Projects (409-601)	360,250	-	-	-
<b>Recreation Fund</b>				
CSP Projects (501-601-00000)	\$ 449,512	\$ -	\$ -	\$ 364,000
Parks Maintenance (501-602-50001)	568,271	733,874	810,899	749,860
Civic Auditorium (501-603-50011)	571,103	597,194	603,781	701,847
Sports Complex (501-603-50012)	692,641	779,340	779,340	922,963
Brand Studios (501-603-50013)	3,676	5,091	5,091	-
Maple Park Community Center (501-603-50014)	60,515	57,805	57,805	59,265
Pacific Community Center (501-603-50015)	135,552	149,563	149,563	170,350
Adult Recreation Community Center (501-603-50016)	9,000	13,284	13,284	14,783
Sparr Heights Community Center (501-603-50017)	46,190	40,227	40,227	70,103
Verdugo Skate Park (501-603-50018)	67,932	77,972	77,972	106,630
Pacific Park Pool (501-603-50022)	77,284	69,792	69,792	79,608
Community Buildings (501-603-50023)	-	6,000	6,000	6,000
Open Space & Trail (501-604-50021)	19,140	28,237	28,237	26,708
Life-Long Learning (501-604-50031)	394,073	474,607	478,465	461,013
City-Wide Sports (501-604-50032)	286,233	311,907	311,907	275,050
Youth Programs (501-604-50035)	192,122	234,691	234,691	222,535
<b>Total Recreation Fund</b>	<b>\$ 3,573,245</b>	<b>\$ 3,579,584</b>	<b>\$ 3,667,054</b>	<b>\$ 4,230,715</b>
<b>Total Other Funds</b>	<b>\$ 15,221,023</b>	<b>\$ 33,099,576</b>	<b>\$ 33,262,557</b>	<b>\$ 18,952,042</b>
<b>Department Grand Total</b>	<b>\$ 25,622,816</b>	<b>\$ 45,730,596</b>	<b>\$ 46,398,856</b>	<b>\$ 31,340,512</b>

Notes:

\* Effective FY 2016-17, post budget adoption, Commission on the Status of Women moved from Community Services & Parks Department (101-608-00000) to Management Services Department (101-144-00000).

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
GENERAL BUDGET FUND - CSP PROJECTS  
101-601**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ -	\$ -	\$ -	\$ 57,403
41300	Hourly wages	-	-	-	37,458
Various	Benefits	-	-	-	18,499
42700	PERS Retirement	-	-	-	25,086
42701	PERS cost sharing	-	-	-	(3,776)
42799	Salary charges in (out)	-	-	-	(87,382)
<b>Salaries &amp; Benefits Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 47,288</b>
<b>Maintenance &amp; Operation</b>					
43112	Direct assistance	\$ -	\$ -	\$ 428,631	\$ -
44750	Liability Insurance	-	-	-	2,571
49050	Charges-other depts	-	-	-	(1,556)
<b>Maintenance &amp; Operation Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 428,631</b>	<b>\$ 1,015</b>
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 428,631</b>	<b>\$ 48,303</b>

**CITY OF GLENDALE**  
**COMMUNITY SERVICES & PARKS DEPARTMENT**  
**GENERAL BUDGET FUND - PARKS - PARKS MAINTENANCE**  
**101-602-50020**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 2,053,654	\$ 2,249,156	\$ 2,249,156	\$ 2,266,453
41200	Overtime	3,297	-	-	-
41300	Hourly wages	176,256	180,980	180,980	186,415
Various	Benefits	776,629	888,060	911,275	720,957
42700	PERS Retirement	395,742	549,811	549,811	643,739
42701	PERS cost sharing	(12,136)	(95,886)	(95,886)	(96,904)
42799	Salary charges in (out)	(7,636)	-	-	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 3,385,806</b>	<b>\$ 3,772,121</b>	<b>\$ 3,795,336</b>	<b>\$ 3,720,660</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ 22,369	\$ 38,000	\$ 38,000	\$ 40,000
43060	Utilities	1,193,153	1,180,000	1,196,000	1,255,800
43080	Rent	1,872	8,784	8,784	8,784
43110	Contractual services	442,960	499,016	499,016	617,104
44100	Repairs to equipment	20,347	7,750	7,750	6,250
44351	Fleet / equip rental charge	936,132	936,132	936,132	936,132
44352	ISD service charge	293,488	307,498	307,498	308,566
44353	Building Maint. Serv. Charge	-	-	-	784,340
44450	Postage	29	150	150	100
44650	Training	1,650	3,500	3,500	3,500
44750	Liability Insurance	75,036	65,859	65,859	66,471
44760	Regulatory	1,081	-	-	1,200
44800	Membership & dues	320	500	500	500
45050	Periodicals & newspapers	79	-	-	-
45150	Furniture & equipment	30	-	-	-
45250	Office supplies	2,657	4,500	4,500	3,000
45300	Small tools	7,405	9,200	9,200	7,500
45350	General supplies	291,559	183,750	183,750	185,350
46900	Business meetings	405	500	500	500
47000	Miscellaneous	193	300	300	250
<b>Maintenance &amp; Operation Total</b>		<b>\$ 3,290,765</b>	<b>\$ 3,245,439</b>	<b>\$ 3,261,439</b>	<b>\$ 4,225,347</b>
<b>TOTAL</b>		<b>\$ 6,676,571</b>	<b>\$ 7,017,560</b>	<b>\$ 7,056,775</b>	<b>\$ 7,946,007</b>

**CITY OF GLENDALE**  
**COMMUNITY SERVICES & PARKS DEPARTMENT**  
**GENERAL BUDGET FUND - RECREATION FACILITIES - MAPLE PARK COMMUNITY CENTER**  
**101-603-50014**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 68,278	\$ 74,132	\$ 74,132	\$ 78,166
41200	Overtime	226	-	-	-
41300	Hourly wages	109,572	117,399	117,399	120,912
Various	Benefits	38,366	34,293	45,406	26,649
42700	PERS Retirement	32,351	43,010	43,010	52,692
42701	PERS cost sharing	(2,026)	(7,502)	(7,502)	(7,932)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 246,766</b>	<b>\$ 261,332</b>	<b>\$ 272,445</b>	<b>\$ 270,487</b>
<b>Maintenance &amp; Operation</b>					
44352	ISD service charge	\$ 10,000	\$ 10,200	\$ 10,200	\$ 10,044
44450	Postage	62	350	350	350
44750	Liability Insurance	5,983	5,191	5,191	5,395
44800	Membership & dues	-	250	250	250
45250	Office supplies	208	6,581	6,581	6,581
45350	General supplies	14,780	17,654	17,654	17,654
<b>Maintenance &amp; Operation Total</b>		<b>\$ 31,033</b>	<b>\$ 40,226</b>	<b>\$ 40,226</b>	<b>\$ 40,274</b>
<b>TOTAL</b>		<b>\$ 277,799</b>	<b>\$ 301,558</b>	<b>\$ 312,671</b>	<b>\$ 310,761</b>

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
GENERAL BUDGET FUND - RECREATION FACILITIES - PACIFIC COMMUNITY CENTER  
101-603-50015**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 187,871	\$ 228,142	\$ 228,142	\$ 206,668
41300	Hourly wages	93,928	109,013	109,013	112,284
Various	Benefits	79,645	88,585	88,585	72,066
42700	PERS Retirement	43,989	73,824	73,824	78,977
42701	PERS cost sharing	(2,007)	(12,877)	(12,877)	(11,888)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 403,427</b>	<b>\$ 486,687</b>	<b>\$ 486,687</b>	<b>\$ 458,107</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 1,818	\$ 4,500	\$ 4,500	\$ 4,218
44100	Repairs to equipment	-	500	500	-
44352	ISD service charge	15,000	15,200	15,200	15,026
44450	Postage	40	-	-	-
44750	Liability Insurance	9,468	8,784	8,784	8,492
44800	Membership & dues	355	300	300	300
45150	Furniture & equipment	860	2,300	2,300	1,500
45250	Office supplies	6,982	7,100	7,100	7,900
45350	General supplies	14,980	18,539	18,539	19,351
<b>Maintenance &amp; Operation Total</b>		<b>\$ 49,504</b>	<b>\$ 57,223</b>	<b>\$ 57,223</b>	<b>\$ 56,787</b>
<b>TOTAL</b>		<b>\$ 452,931</b>	<b>\$ 543,910</b>	<b>\$ 543,910</b>	<b>\$ 514,894</b>

**CITY OF GLENDALE**  
**COMMUNITY SERVICES & PARKS DEPARTMENT**  
**GENERAL BUDGET FUND - RECREATION FACILITIES - ADULT RECREATION COMMUNITY CENTER**  
**101-603-50016**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 123,984	\$ 132,433	\$ 132,433	\$ 137,184
41300	Hourly wages	159,024	158,570	158,570	163,326
Various	Benefits	60,417	67,613	67,613	43,311
42700	PERS Retirement	43,466	41,876	41,876	50,351
42701	PERS cost sharing	(2,383)	(7,304)	(7,304)	(7,579)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 384,507</b>	<b>\$ 393,188</b>	<b>\$ 393,188</b>	<b>\$ 386,593</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 30,890	\$ 50,000	\$ 50,000	\$ 50,000
44100	Repairs to equipment	-	2,500	2,500	2,500
44352	ISD service charge	10,574	11,000	11,000	10,565
44450	Postage	-	100	100	100
44650	Training	485	750	750	750
44750	Liability Insurance	9,509	7,887	7,887	8,144
44800	Membership & dues	-	425	425	425
45150	Furniture & equipment	2,500	2,500	2,500	2,500
45250	Office supplies	2,753	3,600	3,600	3,600
45350	General supplies	26,200	30,503	30,503	30,503
<b>Maintenance &amp; Operation Total</b>		<b>\$ 82,911</b>	<b>\$ 109,265</b>	<b>\$ 109,265</b>	<b>\$ 109,087</b>
<b>TOTAL</b>		<b>\$ 467,418</b>	<b>\$ 502,453</b>	<b>\$ 502,453</b>	<b>\$ 495,680</b>

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
GENERAL BUDGET FUND - RECREATION FACILITIES - SPARR HEIGHTS COMMUNITY CENTER  
101-603-50017**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 72,294	\$ 78,495	\$ 78,495	\$ 82,766
41300	Hourly wages	44,604	45,064	45,064	47,904
Various	Benefits	27,496	30,411	30,411	25,051
42700	PERS Retirement	21,669	26,544	26,544	34,505
42701	PERS cost sharing	(2,145)	(4,630)	(4,630)	(5,194)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 163,919</b>	<b>\$ 175,884</b>	<b>\$ 175,884</b>	<b>\$ 185,032</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 1,217	\$ 1,500	\$ 1,500	\$ 1,500
44352	ISD service charge	6,000	6,200	6,200	6,010
44450	Postage	98	176	176	200
44650	Training	-	300	300	-
44750	Liability Insurance	3,928	3,348	3,348	3,541
45250	Office supplies	1,403	1,400	1,400	2,000
45350	General supplies	3,678	3,678	3,678	3,354
<b>Maintenance &amp; Operation Total</b>		<b>\$ 16,323</b>	<b>\$ 16,602</b>	<b>\$ 16,602</b>	<b>\$ 16,605</b>
<b>TOTAL</b>		<b>\$ 180,242</b>	<b>\$ 192,486</b>	<b>\$ 192,486</b>	<b>\$ 201,637</b>



**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
GENERAL BUDGET FUND - RECREATION FACILITIES - VERDUGO SKATE PARK  
101-603-50018**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41300	Hourly wages	\$ 29,432	\$ 28,744	\$ 28,744	\$ 29,298
Various	Benefits	2,689	2,058	2,058	1,451
42700	PERS Retirement	6,628	2,488	2,488	1,939
42701	PERS cost sharing	-	(434)	(434)	(292)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 38,749</b>	<b>\$ 32,856</b>	<b>\$ 32,856</b>	<b>\$ 32,396</b>
<b>Maintenance &amp; Operation</b>					
44352	ISD service charge	\$ 3,000	\$ 3,144	\$ 3,144	\$ 3,149
44750	Liability Insurance	989	779	779	794
45250	Office supplies	567	500	500	500
45300	Small tools	-	100	100	100
45350	General supplies	513	1,500	1,500	1,500
<b>Maintenance &amp; Operation Total</b>		<b>\$ 5,070</b>	<b>\$ 6,023</b>	<b>\$ 6,023</b>	<b>\$ 6,043</b>
<b>TOTAL</b>		<b>\$ 43,818</b>	<b>\$ 38,879</b>	<b>\$ 38,879</b>	<b>\$ 38,439</b>

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
GENERAL BUDGET FUND - RECREATION FACILITIES - PACIFIC PARK POOL  
101-603-50022**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41200	Overtime	\$ 904	\$ -	\$ -	\$ -
41300	Hourly wages	168,895	182,347	182,347	187,817
Various	Benefits	26,354	16,884	16,884	8,855
42700	PERS Retirement	17,827	8,660	8,660	9,643
42701	PERS cost sharing	-	(1,511)	(1,511)	(1,452)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 213,980</b>	<b>\$ 206,380</b>	<b>\$ 206,380</b>	<b>\$ 204,863</b>
<b>Maintenance &amp; Operation</b>					
43060	Utilities	\$ 23,901	\$ 27,600	\$ 27,600	\$ 28,980
43110	Contractual services	30,099	22,460	22,460	24,760
44100	Repairs to equipment	-	3,540	3,540	2,500
44352	ISD service charge	10,000	10,200	10,200	10,217
44650	Training	250	1,000	1,000	-
44750	Liability Insurance	5,705	4,942	4,942	5,090
44760	Regulatory	584	-	-	-
44800	Membership & dues	165	400	400	400
45250	Office supplies	1,724	2,400	2,400	2,140
45350	General supplies	16,046	16,365	16,365	16,365
47000	Miscellaneous	690	1,000	1,000	1,000
47010	Discount earned & lost	(25)	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 89,139</b>	<b>\$ 89,907</b>	<b>\$ 89,907</b>	<b>\$ 91,452</b>
<b>TOTAL</b>		<b>\$ 303,119</b>	<b>\$ 296,287</b>	<b>\$ 296,287</b>	<b>\$ 296,315</b>

**CITY OF GLENDALE**  
**COMMUNITY SERVICES & PARKS DEPARTMENT**  
**GENERAL BUDGET FUND - RECREATION PROGRAMS & SERVICES - RECREATION ADMINISTRATION**  
**101-604-50030**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 62,021	\$ 66,608	\$ 66,608	\$ 66,262
41300	Hourly wages	6,282	5,050	5,050	7,146
Various	Benefits	12,313	13,525	18,071	15,822
42700	PERS Retirement	12,753	16,317	16,317	19,369
42701	PERS cost sharing	(1,744)	(2,846)	(2,846)	(2,916)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 91,625</b>	<b>\$ 98,654</b>	<b>\$ 103,200</b>	<b>\$ 105,683</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 13,017	\$ -	\$ -	\$ -
44352	ISD service charge	6,308	5,984	5,984	6,808
44353	Building Maint. Serv. Charge	-	-	-	23,203
44450	Postage	-	164	164	164
44550	Travel	408	-	-	-
44650	Training	235	-	-	-
44750	Liability Insurance	2,295	1,942	1,942	1,990
44800	Membership & dues	225	150	150	150
45250	Office supplies	682	2,290	2,290	2,290
45350	General supplies	26,187	43,281	43,281	43,281
46900	Business meetings	69	110	110	110
47000	Miscellaneous	253	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 49,679</b>	<b>\$ 53,921</b>	<b>\$ 53,921</b>	<b>\$ 77,996</b>
<b>TOTAL</b>		<b>\$ 141,304</b>	<b>\$ 152,575</b>	<b>\$ 157,121</b>	<b>\$ 183,679</b>

**CITY OF GLENDALE**  
**COMMUNITY SERVICES & PARKS DEPARTMENT**  
**GENERAL BUDGET FUND - RECREATION PROGRAMS & SERVICES - LIFE-LONG LEARNING**  
**101-604-50031**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41200	Overtime	\$ 3,903	\$ 3,000	\$ 3,000	\$ 4,000
41300	Hourly wages	5,935	5,050	5,050	5,151
Various	Benefits	1,121	1,584	1,584	393
42700	PERS Retirement	-	1,158	1,158	-
42701	PERS cost sharing	-	(202)	(202)	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 10,959</b>	<b>\$ 10,590</b>	<b>\$ 10,590</b>	<b>\$ 9,544</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 34,761	\$ 35,750	\$ 35,750	\$ 33,675
44450	Postage	702	-	-	-
44750	Liability Insurance	331	219	219	248
45350	General supplies	3,364	4,000	4,000	6,075
47000	Miscellaneous	5,500	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 44,657</b>	<b>\$ 39,969</b>	<b>\$ 39,969</b>	<b>\$ 39,998</b>
<b>TOTAL</b>		<b>\$ 55,616</b>	<b>\$ 50,559</b>	<b>\$ 50,559</b>	<b>\$ 49,542</b>

**CITY OF GLENDALE**  
**COMMUNITY SERVICES & PARKS DEPARTMENT**  
**GENERAL BUDGET FUND - RECREATION PROGRAMS & SERVICES - CITY-WIDE SPORTS**  
**101-604-50032**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 80,877	\$ 86,543	\$ 86,543	\$ 91,518
41300	Hourly wages	9,098	11,632	11,632	11,914
Various	Benefits	28,457	31,365	31,365	27,944
42700	PERS Retirement	15,981	22,159	22,159	27,073
42701	PERS cost sharing	(1,668)	(3,865)	(3,865)	(4,075)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 132,744</b>	<b>\$ 147,834</b>	<b>\$ 147,834</b>	<b>\$ 154,374</b>
<b>Maintenance &amp; Operation</b>					
44352	ISD service charge	\$ 14,500	\$ 14,300	\$ 14,300	\$ 14,718
44650	Training	-	750	750	750
44750	Liability Insurance	3,023	2,660	2,660	2,803
44760	Regulatory	1,190	-	-	-
44800	Membership & dues	455	525	525	525
45250	Office supplies	1,561	1,200	1,200	1,200
45350	General supplies	17,043	19,086	19,086	19,086
<b>Maintenance &amp; Operation Total</b>		<b>\$ 37,771</b>	<b>\$ 38,521</b>	<b>\$ 38,521</b>	<b>\$ 39,082</b>
<b>TOTAL</b>		<b>\$ 170,516</b>	<b>\$ 186,355</b>	<b>\$ 186,355</b>	<b>\$ 193,456</b>

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
GENERAL BUDGET FUND - RECREATION PROGRAMS & SERVICES - YOUTH OUTREACH  
101-604-50034**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 37,715	\$ 66,484	\$ 66,484	\$ 77,745
41300	Hourly wages	41,363	27,275	27,275	28,094
Various	Benefits	17,005	21,691	21,691	25,027
42700	PERS Retirement	7,785	21,503	21,503	27,884
42701	PERS cost sharing	(1,118)	(3,750)	(3,750)	(4,198)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 102,750</b>	<b>\$ 133,203</b>	<b>\$ 133,203</b>	<b>\$ 154,552</b>
<b>Maintenance &amp; Operation</b>					
44352	ISD service charge	\$ 5,000	\$ 4,900	\$ 4,900	\$ 5,507
44450	Postage	33	-	-	-
44750	Liability Insurance	2,657	2,541	2,541	2,868
45250	Office supplies	62	-	-	-
45350	General supplies	3,961	4,500	4,500	4,500
<b>Maintenance &amp; Operation Total</b>		<b>\$ 11,713</b>	<b>\$ 11,941</b>	<b>\$ 11,941</b>	<b>\$ 12,875</b>
<b>TOTAL</b>		<b>\$ 114,463</b>	<b>\$ 145,144</b>	<b>\$ 145,144</b>	<b>\$ 167,427</b>

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
GENERAL BUDGET FUND - RECREATION PROGRAMS & SERVICES - YOUTH PROGRAMS  
101-604-50035**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ -	\$ 36,134	\$ 36,134	\$ 38,541
41300	Hourly wages	40,757	109,678	109,678	154,012
Various	Benefits	2,986	19,730	19,730	13,506
42700	PERS Retirement	-	11,866	11,866	14,451
42701	PERS cost sharing	-	(2,069)	(2,069)	(2,176)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 43,742</b>	<b>\$ 175,339</b>	<b>\$ 175,339</b>	<b>\$ 218,334</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 23,077	\$ 141,000	\$ 141,000	\$ 50,000
44750	Liability Insurance	1,369	1,945	1,945	4,025
45350	General supplies	14,136	-	-	91,000
<b>Maintenance &amp; Operation Total</b>		<b>\$ 38,582</b>	<b>\$ 142,945</b>	<b>\$ 142,945</b>	<b>\$ 145,025</b>
<b>TOTAL</b>		<b>\$ 82,325</b>	<b>\$ 318,284</b>	<b>\$ 318,284</b>	<b>\$ 363,359</b>



**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
GENERAL BUDGET FUND - RECREATION PROGRAMS & SERVICES - CLUB MAPLE  
101-604-50036**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41300	Hourly wages	\$ 3,510	\$ 12,737	\$ 12,737	\$ 13,114
Various	Benefits	196	918	918	648
42700	PERS Retirement	-	29	29	3,484
42701	PERS cost sharing	-	(5)	(5)	(525)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 3,705</b>	<b>\$ 13,679</b>	<b>\$ 13,679</b>	<b>\$ 16,721</b>
<b>Maintenance &amp; Operation</b>					
44352	ISD service charge	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,454
44450	Postage	254	-	-	-
44750	Liability Insurance	118	345	345	355
45250	Office supplies	-	200	200	200
45350	General supplies	3,128	4,898	4,898	4,898
<b>Maintenance &amp; Operation Total</b>		<b>\$ 6,500</b>	<b>\$ 8,443</b>	<b>\$ 8,443</b>	<b>\$ 8,907</b>
<b>TOTAL</b>		<b>\$ 10,205</b>	<b>\$ 22,122</b>	<b>\$ 22,122</b>	<b>\$ 25,628</b>

**CITY OF GLENDALE**  
**COMMUNITY SERVICES & PARKS DEPARTMENT**  
**GENERAL BUDGET FUND - RECREATION PROGRAMS & SERVICES - SENIOR PROGRAMS**  
**101-604-50037**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 116,240	\$ 138,558	\$ 138,558	\$ 149,039
41300	Hourly wages	14,074	15,000	15,000	15,406
Various	Benefits	24,985	30,949	30,949	28,781
42700	PERS Retirement	21,910	31,345	31,345	43,191
42701	PERS cost sharing	(310)	(5,466)	(5,466)	(6,502)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 176,899</b>	<b>\$ 210,386</b>	<b>\$ 210,386</b>	<b>\$ 229,915</b>
<b>Maintenance &amp; Operation</b>					
44352	ISD service charge	\$ 5,000	\$ 4,900	\$ 4,900	\$ 5,106
44750	Liability Insurance	10,032	3,755	3,755	4,457
45250	Office supplies	1,188	1,550	1,550	1,550
45350	General supplies	8,504	-	-	-
49050	Charges-other depts	-	4,596	4,596	4,718
<b>Maintenance &amp; Operation Total</b>		<b>\$ 24,723</b>	<b>\$ 14,801</b>	<b>\$ 14,801</b>	<b>\$ 15,831</b>
<b>TOTAL</b>		<b>\$ 201,622</b>	<b>\$ 225,187</b>	<b>\$ 225,187</b>	<b>\$ 245,746</b>

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
GENERAL BUDGET FUND - COMMISSION ON THE STATUS OF WOMEN  
101-608-00000**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<hr/>					
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 5,000	\$ -	\$ -	\$ -
44352	ISD service charge	426	18	-	-
44450	Postage	78	-	-	-
<b>Maintenance &amp; Operation Total</b>		<hr/> \$ 5,504	<hr/> \$ 18	<hr/> \$ -	<hr/> \$ -
<b>TOTAL</b>		<hr/> <b>\$ 5,504</b>	<hr/> <b>\$ 18</b>	<hr/> <b>\$ -</b>	<hr/> <b>\$ -</b>

Notes:

- \* Effective FY 2016-17, post budget adoption, Commission on the Status of Women moved from Community Services & Parks Department (101-608-00000) to Management Services Department (101-144-00000).

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
GENERAL BUDGET FUND - CSP ADMINISTRATION  
101-609-50024**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 443,508	\$ 471,850	\$ 471,850	\$ 394,060
41300	Hourly wages	106,008	129,986	129,986	108,137
Various	Benefits	138,208	148,463	168,695	98,683
42700	PERS Retirement	99,343	126,552	126,552	126,120
42701	PERS cost sharing	(8,039)	(22,071)	(22,071)	(18,986)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 779,027</b>	<b>\$ 854,780</b>	<b>\$ 875,012</b>	<b>\$ 708,014</b>
<b>Maintenance &amp; Operation</b>					
43060	Utilities	\$ 20,520	\$ -	\$ -	\$ -
43080	Rent	3,281	30,240	30,240	30,744
43110	Contractual services	51,522	24,500	24,500	24,500
44120	Repairs to office equip	-	2,000	2,000	2,000
44200	Advertising	2,750	2,500	2,500	2,500
44352	ISD service charge	39,845	119,156	119,156	49,537
44353	Building Maint. Serv. Charge	-	1,221,941	1,221,941	50,132
44450	Postage	397	1,900	1,900	1,900
44550	Travel	473	-	-	-
44650	Training	-	4,100	4,100	4,100
44700	Computer software	207	-	-	-
44750	Liability Insurance	18,464	15,633	15,633	13,610
44800	Membership & dues	4,360	6,000	6,000	6,000
45050	Periodicals & newspapers	30	450	450	450
45100	Books	-	300	300	300
45150	Furniture & equipment	516	6,312	6,312	6,312
45250	Office supplies	1,632	14,000	14,000	14,000
45350	General supplies	14,831	3,000	3,000	3,000
45450	Printing and graphics	398	-	-	-
46900	Business meetings	963	2,500	2,500	2,500
47000	Miscellaneous	1,058	5,000	5,000	39,500
<b>Maintenance &amp; Operation Total</b>		<b>\$ 161,245</b>	<b>\$ 1,459,532</b>	<b>\$ 1,459,532</b>	<b>\$ 251,085</b>
<b>TOTAL</b>		<b>\$ 940,272</b>	<b>\$ 2,314,312</b>	<b>\$ 2,334,544</b>	<b>\$ 959,099</b>

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
GENERAL BUDGET FUND - GYA PROGRAM  
101-610-50025**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 159,251	\$ 158,732	\$ 158,732	\$ 158,732
Various	Benefits	35,588	37,000	38,560	32,782
42700	PERS Retirement	30,997	36,013	36,013	41,722
42701	PERS cost sharing	(2,963)	(6,280)	(6,280)	(6,280)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 222,872</b>	<b>\$ 225,465</b>	<b>\$ 227,025</b>	<b>\$ 226,956</b>
<b>Maintenance &amp; Operation</b>					
44351	Fleet / equip rental charge	\$ 37,994	\$ 37,994	\$ 37,994	\$ 37,994
44352	ISD service charge	11,851	15,690	15,690	6,014
44353	Building Maint. Serv. Charge	-	39,881	39,881	73,233
44750	Liability Insurance	5,351	4,301	4,301	4,301
<b>Maintenance &amp; Operation Total</b>		<b>\$ 55,196</b>	<b>\$ 97,866</b>	<b>\$ 97,866</b>	<b>\$ 121,542</b>
<b>TOTAL</b>		<b>\$ 278,068</b>	<b>\$ 323,331</b>	<b>\$ 324,891</b>	<b>\$ 348,498</b>

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
CDBG FUND - CDBG ADMINISTRATION  
201-605**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 174,390	\$ 179,577	\$ 179,577	\$ 179,581
41300	Hourly wages	43,098	31,408	31,408	24,205
Various	Benefits	46,464	48,210	48,210	43,966
42700	PERS Retirement	40,572	47,996	47,996	53,694
42701	PERS cost sharing	(5,180)	(8,371)	(8,371)	(8,084)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 299,343</b>	<b>\$ 298,820</b>	<b>\$ 298,820</b>	<b>\$ 293,362</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 9,696	\$ 8,552	\$ 8,552	\$ 4,300
44120	Repairs to office equip	25	1,400	1,400	1,246
44200	Advertising	2,209	2,560	2,560	2,560
44450	Postage	1,744	2,000	2,000	2,000
44550	Travel	1,066	-	-	-
44650	Training	924	1,500	1,500	1,500
44700	Computer software	-	150	150	150
44750	Liability Insurance	7,308	5,718	5,718	5,522
44760	Regulatory	75	-	-	-
45150	Furniture & equipment	56	1,200	1,200	1,200
45250	Office supplies	3,990	4,600	4,600	4,600
45450	Printing and graphics	1,528	1,000	1,000	3,060
46900	Business meetings	253	-	-	-
47000	Miscellaneous	113	500	500	500
<b>Maintenance &amp; Operation Total</b>		<b>\$ 28,985</b>	<b>\$ 29,180</b>	<b>\$ 29,180</b>	<b>\$ 26,638</b>
<b>TOTAL</b>		<b>\$ 328,328</b>	<b>\$ 328,000</b>	<b>\$ 328,000</b>	<b>\$ 320,000</b>

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
CDBG FUND - COMMUNITY PROGRAMS  
201-801**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<hr/>					
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 65,090	\$ -	\$ -	\$ -
Various	Benefits	3,571	-	-	-
<b>Salaries &amp; Benefits Total</b>		<u>\$ 68,661</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<hr/>					
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 206,797	\$ -	\$ -	\$ -
43112	Direct assistance	400,965	722,605	722,605	674,522
44750	Liability Insurance	2,187	-	-	-
45600	A & G overhead	27,292	-	-	-
47072	Accrued int Section 108 2011	26,541	25,000	25,000	27,307
47106	Principal Section 108 2011	186,000	198,000	198,000	203,000
<b>Maintenance &amp; Operation Total</b>		<u>\$ 849,781</u>	<u>\$ 945,605</u>	<u>\$ 945,605</u>	<u>\$ 904,829</u>
<hr/>					
<b>Capital Improvement</b>					
51200	Other improvements	\$ 27,409	\$ -	\$ -	\$ -
52100	Construction	280,560	370,000	370,000	449,792
<b>Capital Improvement Total</b>		<u>\$ 307,969</u>	<u>\$ 370,000</u>	<u>\$ 370,000</u>	<u>\$ 449,792</u>
<hr/>					
<b>TOTAL</b>		<u><b>\$ 1,226,411</b></u>	<u><b>\$ 1,315,605</b></u>	<u><b>\$ 1,315,605</b></u>	<u><b>\$ 1,354,621</b></u>



**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
CONTINUUM OF CARE GRANT FUND - COMMUNITY PROGRAMS  
204-801-00000**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 90,102	\$ 121,122	\$ 121,122	\$ 57,403
41300	Hourly wages	5,243	-	-	-
Various	Benefits	29,898	40,466	40,466	17,123
42700	PERS Retirement	18,652	27,536	27,536	15,133
42701	PERS cost sharing	(2,678)	(4,804)	(4,804)	(2,278)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 141,216</b>	<b>\$ 184,320</b>	<b>\$ 184,320</b>	<b>\$ 87,381</b>
<b>Maintenance &amp; Operation</b>					
43112	Direct assistance	\$ 1,824,044	\$ 1,987,514	\$ 1,962,260	\$ 1,218,907
44750	Liability Insurance	3,204	3,282	3,282	1,556
<b>Maintenance &amp; Operation Total</b>		<b>\$ 1,827,248</b>	<b>\$ 1,990,796</b>	<b>\$ 1,965,542</b>	<b>\$ 1,220,463</b>
<b>TOTAL</b>		<b>\$ 1,968,463</b>	<b>\$ 2,175,116</b>	<b>\$ 2,149,862</b>	<b>\$ 1,307,844</b>

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
CONTINUUM OF CARE GRANT FUND - COMMUNITY PROGRAMS - ADMINISTRATION  
204-801-10080**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 76,494	\$ 58,839	\$ 58,839	\$ 82,872
41300	Hourly wages	-	-	-	25,376
Various	Benefits	28,591	22,927	22,927	31,894
42700	PERS Retirement	15,804	13,349	13,349	28,524
42701	PERS cost sharing	(2,269)	(2,328)	(2,328)	(4,294)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 118,619</b>	<b>\$ 92,787</b>	<b>\$ 92,787</b>	<b>\$ 164,372</b>
<b>Maintenance &amp; Operation</b>					
43112	Direct assistance	\$ 32,468	\$ 50,306	\$ 46,674	\$ 49,660
44750	Liability Insurance	2,570	1,595	1,595	2,933
<b>Maintenance &amp; Operation Total</b>		<b>\$ 35,038</b>	<b>\$ 51,901</b>	<b>\$ 48,269</b>	<b>\$ 52,593</b>
<b>TOTAL</b>		<b>\$ 153,657</b>	<b>\$ 144,688</b>	<b>\$ 141,056</b>	<b>\$ 216,965</b>

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
EMERGENCY SOLUTIONS GRANT FUND - COMMUNITY PROGRAMS  
205-801-00000**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 17,948	\$ 18,661	\$ 18,661	\$ -
41300	Hourly wages	-	13,000	13,000	2,340
Various	Benefits	5,451	7,608	7,608	143
42700	PERS Retirement	3,618	7,234	7,234	622
42701	PERS cost sharing	(430)	(1,262)	(1,262)	(94)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 26,587</b>	<b>\$ 45,241</b>	<b>\$ 45,241</b>	<b>\$ 3,011</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 194	\$ -	\$ -	\$ -
43112	Direct assistance	78,032	96,138	96,138	177,308
44750	Liability Insurance	603	858	858	63
<b>Maintenance &amp; Operation Total</b>		<b>\$ 78,830</b>	<b>\$ 96,996</b>	<b>\$ 96,996</b>	<b>\$ 177,371</b>
<b>TOTAL</b>		<b>\$ 105,416</b>	<b>\$ 142,237</b>	<b>\$ 142,237</b>	<b>\$ 180,382</b>

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
WORKFORCE INNOVATION AND OPPORTUNITY ACT FUND - ADMINISTRATION  
206-861**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 118,373	\$ 194,016	\$ 200,169	\$ 216,232
Various	Benefits	30,362	54,570	54,570	61,661
42700	PERS Retirement	23,774	44,370	44,370	57,187
42701	PERS cost sharing	(2,433)	(7,738)	(7,738)	(8,610)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 170,076</b>	<b>\$ 285,218</b>	<b>\$ 291,371</b>	<b>\$ 326,470</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 4,000	\$ 5,200	\$ (953) *	\$ 5,200
43112	Direct assistance	-	2,000	5,354	5,200
44200	Advertising	-	1,500	1,500	1,500
44450	Postage	23	500	500	1,000
44550	Travel	515	9,500	9,500	6,300
44650	Training	-	1,000	1,000	1,000
44700	Computer software	-	1,500	1,500	1,500
44750	Liability Insurance	3,988	5,258	5,258	5,860
44800	Membership & dues	1,700	5,000	5,000	5,000
45050	Periodicals & newspapers	-	400	400	400
45100	Books	-	100	100	100
45170	Computer hardware	-	5,000	5,000	3,500
45250	Office supplies	452	2,600	2,600	2,500
45350	General supplies	1,057	1,000	1,000	1,000
45400	Reports & publications	-	1,500	1,500	1,500
45450	Printing and graphics	20	3,000	3,000	3,000
46900	Business meetings	30	1,000	1,000	2,000
47000	Miscellaneous	-	3,000	3,000	1,000
49050	Charges-other depts	143,377	-	11,653	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 155,162</b>	<b>\$ 49,058</b>	<b>\$ 57,912</b>	<b>\$ 47,560</b>
<b>TOTAL</b>		<b>\$ 325,238</b>	<b>\$ 334,276</b>	<b>\$ 349,283</b>	<b>\$ 374,030</b>

Notes:

- \* The appropriation in this account consists of carryover budget from prior fiscal year; which is not reflected in the revised column. Thus, a reduction adjustment in the budget is resulting in a negative appropriation since the original source is not reflected.

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
WORKFORCE INNOVATION AND OPPORTUNITY ACT FUND - VERDUGO JOBS CENTER  
206-862**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 545,774	\$ 914,380	\$ 914,380	\$ 904,832
41200	Overtime	-	5,000	5,000	-
41300	Hourly wages	1,192,423	1,484,498	1,543,907	1,496,297
Various	Benefits	264,952	409,052	409,052	358,353
42700	PERS Retirement	226,489	425,025	425,025	497,336
42701	PERS cost sharing	(12,858)	(74,134)	(74,134)	(74,869)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 2,216,780</b>	<b>\$ 3,163,821</b>	<b>\$ 3,223,230</b>	<b>\$ 3,181,949</b>
<b>Maintenance &amp; Operation</b>					
43060	Utilities	\$ 70,915	\$ 73,000	\$ 73,000	\$ 76,650
43080	Rent	205,737	600,000	600,000	618,000
43110	Contractual services	110,712	208,500	126,653	260,500
43112	Direct assistance	1,270,410	910,750	929,546	1,182,172
44120	Repairs to office equip	-	100	100	100
44200	Advertising	1,690	3,000	3,000	4,500
44352	ISD service charge	-	93,006	93,006	-
44400	Janitorial services	5,595	12,000	12,000	5,700
44450	Postage	260	1,000	1,000	1,500
44550	Travel	24,779	8,700	8,700	10,000
44650	Training	5,033	1,000	1,000	1,000
44700	Computer software	385	1,500	1,500	3,000
44750	Liability Insurance	58,404	65,147	65,147	65,070
44800	Membership & dues	520	1,000	1,000	5,000
45050	Periodicals & newspapers	505	500	500	1,000
45100	Books	-	100	100	200
45150	Furniture & equipment	-	1,500	1,500	1,500
45170	Computer hardware	3,918	5,000	8,000	5,000
45250	Office supplies	1,502	12,000	12,000	12,000
45300	Small tools	-	100	100	100
45350	General supplies	3,575	1,200	1,200	1,500
45400	Reports & publications	70	800	800	1,500
45450	Printing and graphics	911	2,500	2,500	5,500
46900	Business meetings	3,491	1,000	1,000	2,500
47000	Miscellaneous	2,654	3,500	3,500	3,000
49050	Charges-other depts	(143,377)	-	76,347	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 1,627,688</b>	<b>\$ 2,006,903</b>	<b>\$ 2,023,199</b>	<b>\$ 2,266,992</b>
<b>TOTAL</b>		<b>\$ 3,844,469</b>	<b>\$ 5,170,724</b>	<b>\$ 5,246,429</b>	<b>\$ 5,448,941</b>

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
GLENDALE YOUTH ALLIANCE FUND - GLENDALE YOUTH ALLIANCE - GYA GREAT  
211-824-10060**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 3,894	\$ 6,592	\$ 6,592	\$ 6,592
41200	Overtime	39,131	20,800	20,800	52,000
41300	Hourly wages	498,470	648,245	648,245	639,810
Various	Benefits	45,797	90,554	95,217	34,871
42700	PERS Retirement	46,881	100,947	100,947	167,037
42701	PERS cost sharing	-	(17,609)	(17,609)	(25,147)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 634,173</b>	<b>\$ 849,529</b>	<b>\$ 854,192</b>	<b>\$ 875,163</b>
<b>Maintenance &amp; Operation</b>					
43150	Cost allocation charge	\$ 19,516	\$ 22,382	\$ 22,382	\$ 22,584
44352	ISD service charge	18,645	9,297	9,297	9,999
44750	Liability Insurance	18,194	18,311	18,311	18,927
<b>Maintenance &amp; Operation Total</b>		<b>\$ 56,355</b>	<b>\$ 49,990</b>	<b>\$ 49,990</b>	<b>\$ 51,510</b>
<b>TOTAL</b>		<b>\$ 690,528</b>	<b>\$ 899,519</b>	<b>\$ 904,182</b>	<b>\$ 926,673</b>

**CITY OF GLENDALE**  
**COMMUNITY SERVICES & PARKS DEPARTMENT**  
**GLENDALE YOUTH ALLIANCE FUND - GLENDALE YOUTH ALLIANCE - GYA GRANTS**  
**211-824-10410**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 189,190	\$ 227,983	\$ 227,983	\$ 242,782
41200	Overtime	2,100	-	-	-
41300	Hourly wages	114,390	139,995	139,995	155,215
Various	Benefits	64,507	85,320	88,051	61,784
42700	PERS Retirement	49,997	74,232	74,232	88,455
42701	PERS cost sharing	-	(12,948)	(12,948)	(13,317)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 420,185</b>	<b>\$ 514,582</b>	<b>\$ 517,313</b>	<b>\$ 534,919</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 1,148	\$ 7,000	\$ 7,000	\$ 7,000
43112	Direct assistance	5,313	5,000	5,000	5,000
44200	Advertising	207	-	-	-
44550	Travel	245	-	-	-
44650	Training	525	-	-	-
44750	Liability Insurance	10,269	9,971	9,971	10,784
45100	Books	-	-	-	500
45250	Office supplies	2,721	2,500	2,500	2,500
45350	General supplies	3,055	3,000	3,000	3,000
45450	Printing and graphics	990	1,000	1,000	1,000
47000	Miscellaneous	-	499	499	500
<b>Maintenance &amp; Operation Total</b>		<b>\$ 24,474</b>	<b>\$ 28,970</b>	<b>\$ 28,970</b>	<b>\$ 30,284</b>
<b>TOTAL</b>		<b>\$ 444,659</b>	<b>\$ 543,552</b>	<b>\$ 546,283</b>	<b>\$ 565,203</b>



**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
GLENDALE YOUTH ALLIANCE FUND - GLENDALE YOUTH ALLIANCE - GYA GYEP  
211-824-10470**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41200	Overtime	\$ 1,121	\$ 2,000	\$ 2,000	\$ 1,000
41300	Hourly wages	99,734	238,854	238,854	199,579
Various	Benefits	9,883	43,517	44,518	9,704
42700	PERS Retirement	28,289	18,998	18,998	37,830
42701	PERS cost sharing	-	(3,314)	(3,314)	(5,695)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 139,026</b>	<b>\$ 300,055</b>	<b>\$ 301,056</b>	<b>\$ 242,418</b>
<b>Maintenance &amp; Operation</b>					
43150	Cost allocation charge	\$ 19,516	\$ 22,382	\$ 22,382	\$ 22,583
44352	ISD service charge	18,645	9,297	9,297	9,999
44750	Liability Insurance	3,389	6,527	6,527	5,435
<b>Maintenance &amp; Operation Total</b>		<b>\$ 41,550</b>	<b>\$ 38,206</b>	<b>\$ 38,206</b>	<b>\$ 38,017</b>
<b>TOTAL</b>		<b>\$ 180,576</b>	<b>\$ 338,261</b>	<b>\$ 339,262</b>	<b>\$ 280,435</b>

**CITY OF GLENDALE**  
**COMMUNITY SERVICES & PARKS DEPARTMENT**  
**GLENDALE YOUTH ALLIANCE FUND - GLENDALE YOUTH ALLIANCE - GYA SUMMER BRUSH PROGRAM**  
**211-824-10610**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41200	Overtime	\$ 1,129	\$ -	\$ -	\$ -
41300	Hourly wages	29,873	27,498	27,498	30,798
Various	Benefits	2,840	1,745	1,745	1,279
42700	PERS Retirement	830	6,305	6,305	8,183
42701	PERS cost sharing	-	(1,100)	(1,100)	(1,232)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 34,672</b>	<b>\$ 34,448</b>	<b>\$ 34,448</b>	<b>\$ 39,028</b>
<b>Maintenance &amp; Operation</b>					
43080	Rent	\$ 9,274	\$ 10,000	\$ 10,000	\$ 10,000
43110	Contractual services	8,570	18,500	18,500	18,500
43150	Cost allocation charge	19,517	22,382	22,382	22,583
44200	Advertising	192	-	-	-
44352	ISD service charge	18,644	9,297	9,297	9,999
44450	Postage	729	500	500	1,000
44550	Travel	862	1,000	1,000	1,000
44650	Training	290	-	-	1,000
44700	Computer software	323	-	-	-
44750	Liability Insurance	1,042	745	745	835
44800	Membership & dues	599	700	700	500
45250	Office supplies	2,207	10,000	10,000	10,000
45350	General supplies	12,248	10,000	10,000	10,000
45450	Printing and graphics	95	500	500	500
46900	Business meetings	1,147	250	250	250
47000	Miscellaneous	3,388	500	500	1,000
<b>Maintenance &amp; Operation Total</b>		<b>\$ 79,127</b>	<b>\$ 84,374</b>	<b>\$ 84,374</b>	<b>\$ 87,167</b>
<b>TOTAL</b>		<b>\$ 113,799</b>	<b>\$ 118,822</b>	<b>\$ 118,822</b>	<b>\$ 126,195</b>

**CITY OF GLENDALE**  
**COMMUNITY SERVICES & PARKS DEPARTMENT**  
**GLENDALE YOUTH ALLIANCE FUND - GLENDALE YOUTH ALLIANCE - GYA PROGRAM COORDINATION**  
**211-824-10620**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41300	Hourly wages	\$ 3,326	\$ 3,500	\$ 3,500	\$ 3,520
Various	Benefits	185	1,107	1,107	1,146
42700	PERS Retirement	-	803	803	935
42701	PERS cost sharing	-	(140)	(140)	(141)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 3,512</b>	<b>\$ 5,270</b>	<b>\$ 5,270</b>	<b>\$ 5,460</b>
<b>Maintenance &amp; Operation</b>					
44750	Liability Insurance	\$ 112	\$ 95	\$ 95	\$ 95
<b>Maintenance &amp; Operation Total</b>		<b>\$ 112</b>	<b>\$ 95</b>	<b>\$ 95</b>	<b>\$ 95</b>
<b>TOTAL</b>		<b>\$ 3,623</b>	<b>\$ 5,365</b>	<b>\$ 5,365</b>	<b>\$ 5,555</b>

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
GRANT FUND - CSP PROJECTS  
216-601-00000**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<hr/>					
<b>Salaries &amp; Benefits</b>					
41300	Hourly wages	\$ 1,593	\$ -	\$ -	\$ -
Various	Benefits	89	-	-	-
<b>Salaries &amp; Benefits Total</b>		<hr/> \$ 1,681	<hr/> \$ -	<hr/> \$ -	<hr/> \$ -
<hr/>					
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 750	\$ -	\$ -	\$ -
44750	Liability Insurance	54	-	-	-
45350	General supplies	623	-	-	-
45600	A & G overhead	21	-	-	-
<b>Maintenance &amp; Operation Total</b>		<hr/> \$ 1,447	<hr/> \$ -	<hr/> \$ -	<hr/> \$ -
<hr/>					
<b>TOTAL</b>		<hr/> <b>\$ 3,129</b>	<hr/> <b>\$ -</b>	<hr/> <b>\$ -</b>	<hr/> <b>\$ -</b>

**CITY OF GLENDALE**  
**COMMUNITY SERVICES & PARKS DEPARTMENT**  
**NUTRITIONAL MEALS GRANT FUND - RECREATION PROGRAMS & SERVICES - SENIOR PROGRAMS**  
**270-604-50037**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 68,981	\$ 63,726	\$ 63,726	\$ 68,544
41300	Hourly wages	106,508	105,868	105,868	105,534
Various	Benefits	17,021	15,934	15,934	10,903
42700	PERS Retirement	19,159	38,686	38,686	46,014
42701	PERS cost sharing	(218)	(6,747)	(6,747)	(6,928)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 211,451</b>	<b>\$ 217,467</b>	<b>\$ 217,467</b>	<b>\$ 224,067</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 199,756	\$ 189,756	\$ 198,367	\$ 196,000
44351	Fleet / equip rental charge	9,725	9,725	9,725	9,725
44450	Postage	142	1,220	1,220	520
44650	Training	290	250	250	250
44750	Liability Insurance	-	4,596	4,596	4,718
44800	Membership & dues	150	-	-	-
45150	Furniture & equipment	895	1,000	1,000	1,000
45250	Office supplies	407	1,650	1,650	3,050
45350	General supplies	8,842	9,732	9,732	6,000
47000	Miscellaneous	-	-	-	2,100
49050	Charges-other depts	-	(4,569)	(4,569)	(4,718)
<b>Maintenance &amp; Operation Total</b>		<b>\$ 220,207</b>	<b>\$ 213,360</b>	<b>\$ 221,971</b>	<b>\$ 218,645</b>
<b>TOTAL</b>		<b>\$ 431,658</b>	<b>\$ 430,827</b>	<b>\$ 439,438</b>	<b>\$ 442,712</b>

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
CAPITAL IMPROVEMENT FUND - CSP PROJECTS  
401-601**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 32,541	\$ -	\$ -	\$ -
41300	Hourly wages	2,416	16,388	16,388	-
Various	Benefits	2,035	2,874	2,874	-
42700	PERS Retirement	-	3,758	3,758	-
42701	PERS cost sharing	-	(656)	(656)	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 36,992</b>	<b>\$ 22,364</b>	<b>\$ 22,364</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
44750	Liability Insurance	\$ 1,175	\$ 444	\$ 444	\$ -
45600	A & G overhead	13,932	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 15,107</b>	<b>\$ 444</b>	<b>\$ 444</b>	<b>\$ -</b>
<b>Capital Improvement</b>					
51200	Other improvements	\$ 363,885	\$ 250,000	\$ 250,000	\$ 2,971,771
52100	Construction	-	1,127,192	1,127,192	200,000
53190	Operation of property	6,320	-	-	-
<b>Capital Improvement Total</b>		<b>\$ 370,205</b>	<b>\$ 1,377,192</b>	<b>\$ 1,377,192</b>	<b>\$ 3,171,771</b>
<b>TOTAL</b>		<b>\$ 422,304</b>	<b>\$ 1,400,000</b>	<b>\$ 1,400,000</b>	<b>\$ 3,171,771</b>

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
PARKS MITIGATION FEE FUND - CSP PROJECTS  
405-601**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 54,930	\$ -	\$ -	\$ -
41300	Hourly wages	20,339	20,434	20,434	-
Various	Benefits	4,511	1,473	1,573	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 79,781</b>	<b>\$ 21,907</b>	<b>\$ 22,007</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
44750	Liability Insurance	\$ 2,529	\$ 554	\$ 554	\$ -
45600	A & G overhead	23,879	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 26,409</b>	<b>\$ 554</b>	<b>\$ 554</b>	<b>\$ -</b>
<b>Capital Improvement</b>					
51200	Other improvements	\$ 939,080	\$ 16,085,539	\$ 16,082,118	\$ -
52100	Construction	-	65,000	65,000	-
<b>Capital Improvement Total</b>		<b>\$ 939,080</b>	<b>\$ 16,150,539</b>	<b>\$ 16,147,118</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 1,045,270</b>	<b>\$ 16,173,000</b>	<b>\$ 16,169,679</b>	<b>\$ -</b>



**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
CIP REIMBURSEMENT FUND - CSP PROJECTS  
409-601**

	<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Capital Improvement</b>				
51200 Other improvements	\$ 360,250	\$ -	\$ -	\$ -
<b>Capital Improvement Total</b>	<b>\$ 360,250</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>	<b>\$ 360,250</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
RECREATION FUND - CSP PROJECTS  
501-601-00000**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<hr/>					
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 13,399	\$ -	\$ -	\$ -
Various	Benefits	729	-	-	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 14,128</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<hr/>					
<b>Maintenance &amp; Operation</b>					
44750	Liability Insurance	\$ 450	\$ -	\$ -	\$ -
45600	A & G overhead	6,258	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 6,708</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<hr/>					
<b>Capital Improvement</b>					
51200	Other improvements	\$ 428,676	\$ -	\$ -	\$ 364,000
<b>Capital Improvement Total</b>		<b>\$ 428,676</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 364,000</b>
<hr/>					
<b>TOTAL</b>		<b>\$ 449,512</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 364,000</b>
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**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
RECREATION FUND - PARKS - PARKS MAINTENANCE  
501-602-50001**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 76,316	\$ 83,810	\$ 83,810	\$ 129,462
41300	Hourly wages	181,198	257,760	257,760	230,935
Various	Benefits	50,294	61,372	63,397	53,877
42700	PERS Retirement	36,902	60,127	60,127	95,399
42701	PERS cost sharing	-	(10,488)	(10,488)	(14,361)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 344,710</b>	<b>\$ 452,581</b>	<b>\$ 454,606</b>	<b>\$ 495,312</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ 4,554	\$ 25,000	\$ 25,000	\$ 15,000
43110	Contractual services	80,233	170,500	245,500	145,500
43150	Cost allocation charge	23,357	8,664	8,664	21,972
44100	Repairs to equipment	-	2,500	2,500	2,000
44352	ISD service charge	20,476	9,487	9,487	11,310
44650	Training	4,685	5,000	5,000	4,500
44750	Liability Insurance	8,653	7,142	7,142	9,766
44800	Membership & dues	450	-	-	-
45250	Office supplies	-	500	500	500
45300	Small tools	9,012	3,000	3,000	3,000
45350	General supplies	72,142	48,000	48,000	40,000
46900	Business meetings	-	1,500	1,500	1,000
<b>Maintenance &amp; Operation Total</b>		<b>\$ 223,561</b>	<b>\$ 281,293</b>	<b>\$ 356,293</b>	<b>\$ 254,548</b>
<b>TOTAL</b>		<b>\$ 568,271</b>	<b>\$ 733,874</b>	<b>\$ 810,899</b>	<b>\$ 749,860</b>

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
RECREATION FUND - RECREATION FACILITIES - CIVIC AUDITORIUM  
501-603-50011**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 127,186	\$ 112,426	\$ 112,426	\$ 117,031
41200	Overtime	118	-	-	-
41300	Hourly wages	85,715	140,002	140,002	139,990
Various	Benefits	46,972	55,860	62,447	37,677
42601	PARS supplemental retirement	11,835	11,835	11,835	-
42700	PERS Retirement	37,665	47,337	47,337	54,444
42701	PERS cost sharing	(3,778)	(8,256)	(8,256)	(8,196)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 305,713</b>	<b>\$ 359,204</b>	<b>\$ 365,791</b>	<b>\$ 340,946</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ 170	\$ 2,510	\$ 2,510	\$ 2,510
43060	Utilities	140,292	140,000	140,000	147,000
43110	Contractual services	59,331	60,140	60,140	43,700
43150	Cost allocation charge	41,732	10,000	10,000	14,488
44352	ISD service charge	10,000	10,000	10,000	10,773
44353	Building Maint. Serv. Charge	-	-	-	107,525
44450	Postage	2	-	-	-
44750	Liability Insurance	7,157	6,840	6,840	6,965
44760	Regulatory	277	-	-	-
45250	Office supplies	160	1,200	1,200	1,200
45350	General supplies	6,267	7,300	7,300	26,740
<b>Maintenance &amp; Operation Total</b>		<b>\$ 265,390</b>	<b>\$ 237,990</b>	<b>\$ 237,990</b>	<b>\$ 360,901</b>
<b>TOTAL</b>		<b>\$ 571,103</b>	<b>\$ 597,194</b>	<b>\$ 603,781</b>	<b>\$ 701,847</b>

**CITY OF GLENDALE**  
**COMMUNITY SERVICES & PARKS DEPARTMENT**  
**RECREATION FUND - RECREATION FACILITIES - SPORTS COMPLEX**  
**501-603-50012**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 173,154	\$ 228,516	\$ 228,516	\$ 258,049
41200	Overtime	4,274	-	-	-
41300	Hourly wages	87,836	89,484	89,484	89,057
Various	Benefits	79,818	89,414	89,414	86,894
42601	PARS supplemental retirement	22,092	22,092	22,092	-
42700	PERS Retirement	46,792	68,881	68,881	91,427
42701	PERS cost sharing	(706)	(12,014)	(12,014)	(13,764)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 413,259</b>	<b>\$ 486,373</b>	<b>\$ 486,373</b>	<b>\$ 511,663</b>
<b>Maintenance &amp; Operation</b>					
43060	Utilities	\$ 141,686	\$ 160,000	\$ 160,000	\$ 168,000
43110	Contractual services	9,679	12,800	12,800	13,300
43150	Cost allocation charge	46,733	20,000	20,000	28,975
44100	Repairs to equipment	498	500	500	-
44351	Fleet / equip rental charge	20,321	20,321	20,321	20,321
44352	ISD service charge	11,000	10,117	10,117	10,773
44353	Building Maint. Serv. Charge	-	-	-	107,489
44750	Liability Insurance	8,913	8,193	8,193	9,406
44800	Membership & dues	-	425	425	425
45250	Office supplies	83	-	-	-
45300	Small tools	448	-	-	-
45350	General supplies	40,022	60,611	60,611	52,611
<b>Maintenance &amp; Operation Total</b>		<b>\$ 279,382</b>	<b>\$ 292,967</b>	<b>\$ 292,967</b>	<b>\$ 411,300</b>
<b>TOTAL</b>		<b>\$ 692,641</b>	<b>\$ 779,340</b>	<b>\$ 779,340</b>	<b>\$ 922,963</b>

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
RECREATION FUND - RECREATION FACILITIES - BRAND STUDIOS  
501-603-50013**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41300	Hourly wages	\$ 1,010	\$ 4,201	\$ 4,201	\$ -
Various	Benefits	275	776	776	-
42700	PERS Retirement	1,228	-	-	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 2,513</b>	<b>\$ 4,977</b>	<b>\$ 4,977</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 12	\$ -	\$ -	\$ -
44352	ISD service charge	1,117	-	-	-
44750	Liability Insurance	34	114	114	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 1,163</b>	<b>\$ 114</b>	<b>\$ 114</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 3,676</b>	<b>\$ 5,091</b>	<b>\$ 5,091</b>	<b>\$ -</b>

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
RECREATION FUND - RECREATION FACILITIES - MAPLE PARK COMMUNITY CENTER  
501-603-50014**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 12,049	\$ 19,384	\$ 19,384	\$ 20,062
41300	Hourly wages	29,310	17,937	17,937	17,925
Various	Benefits	6,178	8,240	8,240	6,411
42700	PERS Retirement	3,379	8,517	8,517	10,046
42701	PERS cost sharing	(357)	(1,485)	(1,485)	(1,512)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 50,558</b>	<b>\$ 52,593</b>	<b>\$ 52,593</b>	<b>\$ 52,932</b>
<b>Maintenance &amp; Operation</b>					
43150	Cost allocation charge	\$ 5,449	\$ 2,000	\$ 2,000	\$ 2,898
44352	ISD service charge	3,000	2,000	2,000	2,205
44750	Liability Insurance	1,390	1,012	1,012	1,030
45350	General supplies	119	200	200	200
<b>Maintenance &amp; Operation Total</b>		<b>\$ 9,957</b>	<b>\$ 5,212</b>	<b>\$ 5,212</b>	<b>\$ 6,333</b>
<b>TOTAL</b>		<b>\$ 60,515</b>	<b>\$ 57,805</b>	<b>\$ 57,805</b>	<b>\$ 59,265</b>



**CITY OF GLENDALE**  
**COMMUNITY SERVICES & PARKS DEPARTMENT**  
**RECREATION FUND - RECREATION FACILITIES - PACIFIC COMMUNITY CENTER**  
**501-603-50015**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 17,267	\$ 35,305	\$ 35,305	\$ 35,613
41200	Overtime	218	-	-	-
41300	Hourly wages	73,855	65,001	65,001	85,000
Various	Benefits	12,907	15,329	15,329	13,071
42700	PERS Retirement	6,919	15,949	15,949	12,545
42701	PERS cost sharing	(223)	(2,783)	(2,783)	(1,889)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 110,942</b>	<b>\$ 128,801</b>	<b>\$ 128,801</b>	<b>\$ 144,340</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 918	\$ -	\$ -	\$ -
43150	Cost allocation charge	11,562	10,000	10,000	14,488
44352	ISD service charge	5,000	4,000	4,000	4,209
44750	Liability Insurance	3,069	2,719	2,719	3,270
45250	Office supplies	664	-	-	-
45350	General supplies	3,398	4,000	4,000	4,043
47000	Miscellaneous	-	43	43	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 24,610</b>	<b>\$ 20,762</b>	<b>\$ 20,762</b>	<b>\$ 26,010</b>
<b>TOTAL</b>		<b>\$ 135,552</b>	<b>\$ 149,563</b>	<b>\$ 149,563</b>	<b>\$ 170,350</b>

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
RECREATION FUND - RECREATION FACILITIES - ADULT RECREATION COMMUNITY CENTER  
501-603-50016**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ -	\$ 6,305	\$ 6,305	\$ 6,272
Various	Benefits	-	1,123	1,123	1,434
42700	PERS Retirement	-	1,435	1,435	1,654
42701	PERS cost sharing	-	(250)	(250)	(249)
<b>Salaries &amp; Benefits Total</b>		<b>\$ -</b>	<b>\$ 8,613</b>	<b>\$ 8,613</b>	<b>\$ 9,111</b>
<b>Maintenance &amp; Operation</b>					
43150	Cost allocation charge	\$ 5,500	\$ 2,000	\$ 2,000	\$ 2,898
44352	ISD service charge	3,500	2,500	2,500	2,604
44750	Liability Insurance	-	171	171	170
<b>Maintenance &amp; Operation Total</b>		<b>\$ 9,000</b>	<b>\$ 4,671</b>	<b>\$ 4,671</b>	<b>\$ 5,672</b>
<b>TOTAL</b>		<b>\$ 9,000</b>	<b>\$ 13,284</b>	<b>\$ 13,284</b>	<b>\$ 14,783</b>

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
RECREATION FUND - RECREATION FACILITIES - SPARR HEIGHTS COMMUNITY CENTER  
501-603-50017**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 673	\$ 8,727	\$ 8,727	\$ 9,202
41200	Overtime	91	-	-	-
41300	Hourly wages	28,208	18,185	18,185	40,088
Various	Benefits	3,973	3,966	3,966	4,537
42700	PERS Retirement	1,885	1,980	1,980	8,050
42701	PERS cost sharing	(20)	(345)	(345)	(1,211)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 34,809</b>	<b>\$ 32,513</b>	<b>\$ 32,513</b>	<b>\$ 60,666</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 32	\$ -	\$ -	\$ -
43150	Cost allocation charge	5,500	2,000	2,000	2,898
44352	ISD service charge	2,500	1,830	1,830	2,004
44750	Liability Insurance	1,217	729	729	1,335
45250	Office supplies	99	155	155	200
45350	General supplies	2,033	3,000	3,000	3,000
<b>Maintenance &amp; Operation Total</b>		<b>\$ 11,381</b>	<b>\$ 7,714</b>	<b>\$ 7,714</b>	<b>\$ 9,437</b>
<b>TOTAL</b>		<b>\$ 46,190</b>	<b>\$ 40,227</b>	<b>\$ 40,227</b>	<b>\$ 70,103</b>

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
RECREATION FUND - RECREATION FACILITIES - VERDUGO SKATE PARK  
501-603-50018**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41200	Overtime	\$ 87	\$ -	\$ -	\$ -
41300	Hourly wages	50,177	53,938	53,938	62,757
Various	Benefits	3,516	3,547	3,547	2,661
42700	PERS Retirement	266	6,770	6,770	16,675
42701	PERS cost sharing	-	(1,181)	(1,181)	(2,510)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 54,046</b>	<b>\$ 63,074</b>	<b>\$ 63,074</b>	<b>\$ 79,583</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 2,665	\$ -	\$ -	\$ 5,800
43150	Cost allocation charge	5,500	7,000	7,000	10,141
44352	ISD service charge	2,500	2,000	2,000	2,205
44750	Liability Insurance	1,689	1,462	1,462	1,701
45250	Office supplies	271	-	-	-
45350	General supplies	1,172	4,436	4,436	7,200
47000	Miscellaneous	89	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 13,886</b>	<b>\$ 14,898</b>	<b>\$ 14,898</b>	<b>\$ 27,047</b>
<b>TOTAL</b>		<b>\$ 67,932</b>	<b>\$ 77,972</b>	<b>\$ 77,972</b>	<b>\$ 106,630</b>

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
RECREATION FUND - RECREATION FACILITIES - PACIFIC PARK POOL  
501-603-50022**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41300	Hourly wages	\$ 49,696	\$ 46,665	\$ 46,665	\$ 54,569
Various	Benefits	6,234	4,235	4,235	2,654
42700	PERS Retirement	-	3,917	3,917	1,299
42701	PERS cost sharing	-	(683)	(683)	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 55,930</b>	<b>\$ 54,134</b>	<b>\$ 54,134</b>	<b>\$ 58,522</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 100	\$ -	\$ -	\$ -
43150	Cost allocation charge	11,000	6,393	6,393	9,262
44352	ISD service charge	8,500	8,000	8,000	8,344
44750	Liability Insurance	1,670	1,265	1,265	1,480
45350	General supplies	85	-	-	2,000
<b>Maintenance &amp; Operation Total</b>		<b>\$ 21,355</b>	<b>\$ 15,658</b>	<b>\$ 15,658</b>	<b>\$ 21,086</b>
<b>TOTAL</b>		<b>\$ 77,284</b>	<b>\$ 69,792</b>	<b>\$ 69,792</b>	<b>\$ 79,608</b>

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
RECREATION FUND - RECREATION FACILITIES - COMMUNITY BUILDINGS  
501-603-50023**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
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<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ -	\$ 3,000	\$ 3,000	\$ 3,000
45350	General supplies	-	3,000	3,000	3,000
<b>Maintenance &amp; Operation Total</b>		<hr/>	<hr/>	<hr/>	<hr/>
		\$ -	\$ 6,000	\$ 6,000	\$ 6,000
<hr/>					
	<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 6,000</b>	<b>\$ 6,000</b>	<b>\$ 6,000</b>
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**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
RECREATION FUND - RECREATION PROGRAMS & SERVICES - OPEN SPACE & TRAIL  
501-604-50021**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41200	Overtime	\$ 3,263	\$ 3,200	\$ 3,200	\$ 3,200
41300	Hourly wages	675	2,000	2,000	2,000
Various	Benefits	492	687	687	435
42700	PERS Retirement	-	71	71	274
42701	PERS cost sharing	-	(12)	(12)	(42)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 4,430</b>	<b>\$ 5,946</b>	<b>\$ 5,946</b>	<b>\$ 5,867</b>
<b>Maintenance &amp; Operation</b>					
43080	Rent	\$ -	\$ 5,000	\$ 5,000	\$ 5,000
43110	Contractual services	4,070	4,950	4,950	8,225
44200	Advertising	-	1,500	1,500	1,500
44450	Postage	38	200	200	200
44750	Liability Insurance	132	141	141	141
45350	General supplies	9,734	9,000	9,000	4,275
45450	Printing and graphics	735	1,500	1,500	1,500
<b>Maintenance &amp; Operation Total</b>		<b>\$ 14,709</b>	<b>\$ 22,291</b>	<b>\$ 22,291</b>	<b>\$ 20,841</b>
<b>TOTAL</b>		<b>\$ 19,140</b>	<b>\$ 28,237</b>	<b>\$ 28,237</b>	<b>\$ 26,708</b>



**CITY OF GLENDALE**  
**COMMUNITY SERVICES & PARKS DEPARTMENT**  
**RECREATION FUND - RECREATION PROGRAMS & SERVICES - LIFE-LONG LEARNING**  
**501-604-50031**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 123,351	\$ 145,649	\$ 145,649	\$ 143,308
41200	Overtime	47	-	-	-
41300	Hourly wages	122,799	142,186	142,186	150,449
Various	Benefits	37,909	45,076	48,934	35,144
42700	PERS Retirement	36,584	47,635	47,635	55,191
42701	PERS cost sharing	(437)	(8,308)	(8,308)	(8,309)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 320,253</b>	<b>\$ 372,238</b>	<b>\$ 376,096</b>	<b>\$ 375,783</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 19,413	\$ 26,750	\$ 26,750	\$ 26,600
43150	Cost allocation charge	11,655	33,000	33,000	16,944
44352	ISD service charge	21,364	18,657	18,657	20,126
44750	Liability Insurance	8,272	7,762	7,762	7,960
45250	Office supplies	352	2,500	2,500	2,500
45350	General supplies	11,222	11,700	11,700	9,100
47000	Miscellaneous	1,542	2,000	2,000	2,000
<b>Maintenance &amp; Operation Total</b>		<b>\$ 73,820</b>	<b>\$ 102,369</b>	<b>\$ 102,369</b>	<b>\$ 85,230</b>
<b>TOTAL</b>		<b>\$ 394,073</b>	<b>\$ 474,607</b>	<b>\$ 478,465</b>	<b>\$ 461,013</b>

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
RECREATION FUND - RECREATION PROGRAMS & SERVICES - CITY-WIDE SPORTS  
501-604-50032**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 49,022	\$ 51,315	\$ 51,315	\$ 41,126
41300	Hourly wages	116,121	119,056	119,056	116,157
Various	Benefits	34,257	36,545	36,545	20,730
42700	PERS Retirement	13,265	24,988	24,988	31,838
42701	PERS cost sharing	(357)	(4,359)	(4,359)	(4,792)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 212,307</b>	<b>\$ 227,545</b>	<b>\$ 227,545</b>	<b>\$ 205,059</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 40,652	\$ 35,000	\$ 35,000	\$ 37,000
43150	Cost allocation charge	15,740	35,000	35,000	17,971
44352	ISD service charge	8,000	5,500	5,500	6,511
44450	Postage	99	-	-	-
44750	Liability Insurance	5,549	4,617	4,617	4,264
45250	Office supplies	-	360	360	360
45350	General supplies	3,886	3,885	3,885	3,885
<b>Maintenance &amp; Operation Total</b>		<b>\$ 73,926</b>	<b>\$ 84,362</b>	<b>\$ 84,362</b>	<b>\$ 69,991</b>
<b>TOTAL</b>		<b>\$ 286,233</b>	<b>\$ 311,907</b>	<b>\$ 311,907</b>	<b>\$ 275,050</b>

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
RECREATION FUND - RECREATION PROGRAMS & SERVICES - YOUTH PROGRAMS  
501-604-50035**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 49,571	\$ 51,297	\$ 51,297	\$ 51,296
41300	Hourly wages	56,441	82,989	82,989	81,038
Various	Benefits	22,097	24,743	24,743	21,767
42700	PERS Retirement	12,487	14,846	14,846	16,215
42701	PERS cost sharing	-	(2,589)	(2,589)	(2,441)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 140,596</b>	<b>\$ 171,286</b>	<b>\$ 171,286</b>	<b>\$ 167,875</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 12,731	\$ 17,000	\$ 17,000	\$ 14,800
43150	Cost allocation charge	7,000	19,816	19,816	10,175
44352	ISD service charge	3,000	1,500	1,500	2,003
44750	Liability Insurance	3,562	3,639	3,639	3,587
44800	Membership & dues	-	-	-	145
45250	Office supplies	284	450	450	450
45350	General supplies	24,890	21,000	21,000	23,500
47000	Miscellaneous	60	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 51,526</b>	<b>\$ 63,405</b>	<b>\$ 63,405</b>	<b>\$ 54,660</b>
<b>TOTAL</b>		<b>\$ 192,122</b>	<b>\$ 234,691</b>	<b>\$ 234,691</b>	<b>\$ 222,535</b>

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
<u>Salaried Positions</u>				
Accountant I	0.83	0.83	0.83	0.75
Accounting Manager	0.10	0.10	0.10	0.10
Accounting Supervisor	0.10	0.10	0.10	0.10
Accounts Payable Supervisor	0.25	0.25	0.25	0.25
Administrative Analyst	6.00	6.00	6.00	6.00
Administrative Assistant	1.00	1.00	1.00	-
Administrative Associate	-	-	-	1.00
Building Repairer	2.00	2.00	2.00	2.00
Case Worker I	3.00	3.00	3.00	3.00
Case Worker II	3.00	3.00	3.00	3.00
Community Development Supervisor	1.00	1.00	1.00	1.00
Community Services Administrator	1.00	1.00	-	-
Community Services Coordinator	5.00	5.00	5.00	5.00
Community Services Manager	2.00	2.00	2.00	1.00
Community Services Specialist	3.00	4.00	4.00	4.00
Community Services Supervisor	8.00	7.00	6.00	6.00
Custodial Worker	3.00	3.00	3.00	3.00
Customer Service Representative	1.00	1.00	1.00	1.00
Departmental Budget Specialist	1.00	1.00	1.00	1.00
Dep Director of Community Services & Parks	-	-	-	2.00
Director of Community Services & Parks	1.00	1.00	1.00	1.00
Groundskeeper I	13.00	13.00	13.00	13.00
Groundskeeper II	22.00	22.00	22.00	22.00
Homeless Program Coordinator	1.00	1.00	1.00	1.00
Human Resources Analyst	-	-	0.05	0.05
Human Resources Associate	0.10	0.05	-	-
Laborer	1.00	-	-	-
Office Services Specialist I	1.00	1.00	-	-
Office Services Supervisor	1.00	1.00	1.00	1.00
Park Maintenance Supervisor	2.00	2.00	2.00	2.00
Park Services Manager	3.00	3.00	3.00	3.00
Parks Services Administrator	1.00	1.00	1.00	-
Principal Accounting Technician	1.00	1.00	1.00	1.00
Program Coordinator	3.00	3.00	3.00	3.00
Program Specialist	1.00	1.00	1.00	1.00
Sr. Administrative Analyst	-	-	1.00	1.00
Sr. Building Repairer	-	-	-	1.00
Sr. Community Development Supervisor	2.00	2.00	2.00	2.00
Sr. Community Services Supervisor	-	1.00	2.00	2.00
Sr. Irrigation Technician	-	-	1.00	-
Sr. Groundskeeper	2.00	3.00	3.00	3.00
Sr. Office Services Specialist	1.00	1.00	2.00	2.00
Workforce Development Administrator	1.00	1.00	1.00	1.00
Total Salaried Positions	<u>98.38</u>	<u>99.33</u>	<u>100.33</u>	<u>100.25</u>
<u>Hourly Positions</u>				
		*	*	*
Administrative Associate	1.00	(1)	1.00	(1)
Assistant Pool Manager	0.51	(2)	0.39	(2)
Building Repairer	-		0.77	(1)
Case Worker I	5.00	(5)	3.00	(3)
Case Worker II	0.46	(1)	1.46	(2)
City Resource Specialist	4.42	(6)	3.13	(4)
Civic Auditorium Attendant	-		0.19	(10)

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2015-16		Adopted 2016-17		Revised 2016-17		Adopted 2017-18	
Civic Auditorium Event Attendant	3.18	(18)	3.38	(10)	3.38	(10)	3.93	(21)
Civic Auditorium Event Facilitator	0.91	(4)	0.95	(4)	0.95	(4)	0.41	(2)
Civic Event Facilitator	-		-		-		0.04	(2)
Community Services Specialist	0.75	(1)	-		-		-	
Custodial Worker	1.41	(4)	0.87	(2)	0.87	(2)	0.53	(1)
Customer Service Assistant	1.15	(2)	1.15	(2)	1.15	(2)	1.10	(2)
Customer Service Representative	1.00	(1)	1.00	(1)	1.00	(1)	1.00	(1)
Facility Attendant I	12.16	(40)	16.03	(66)	16.03	(66)	17.73	(86)
Facility Attendant II	9.93	(60)	8.58	(29)	8.58	(29)	7.38	(29)
Hourly City Worker	46.74	(119)	59.11	(128)	59.11	(128)	60.32	(86)
Lifeguard I	2.37	(4)	2.18	(22)	2.18	(22)	5.31	(13)
Lifeguard II	2.76	(2)	3.13	(21)	3.13	(21)	-	
Lifeguard III	0.81	(1)	0.96	(4)	0.96	(4)	0.72	(9)
Meal Coordinator	0.20	(1)	0.27	(1)	0.27	(1)	0.26	(1)
Park Maintenance Supervisor	0.98	(1)	0.91	(1)	0.91	(1)	1.00	(1)
Pesticide Applicator	-		0.46	(1)	0.46	(1)	0.47	(1)
Pool Manager	1.16	(3)	1.15	(2)	1.15	(2)	1.03	(4)
Recreation Leader I	2.52	(9)	2.61	(13)	2.61	(13)	5.27	(42)
Recreation Leader II	4.30	(37)	3.18	(14)	3.18	(14)	6.28	(44)
Recreation Leader III	1.83	(8)	1.92	(9)	1.92	(9)	1.23	(9)
Recreation Program Specialist	1.51	(5)	2.19	(6)	2.19	(6)	3.45	(10)
Seasonal Laborer	11.12	(24)	10.08	(20)	10.08	(20)	11.23	(23)
Skate Park Attendant I	1.97	(9)	2.48	(8)	2.48	(8)	0.63	(8)
Skate Park Attendants II	1.38	(6)	0.94	(5)	0.94	(5)	0.52	(5)
Sr. Administrative Analyst	0.46	(2)	0.46	(1)	0.46	(1)	0.46	(2)
Sr. Office Services Specialist	1.00	(1)	-		-		-	
Youth Worker	17.63	(185)	17.63	(185)	17.63	(185)	17.55	(4)
Total Hourly FTE Positions	<u>140.61</u>		<u>151.56</u>		<u>151.56</u>		<u>156.41</u>	
Community Services & Parks Total	<u>238.99</u>		<u>250.89</u>		<u>251.89</u>		<u>256.66</u>	

Notes:

\* Indicates number of employees corresponding to the stated Full-Time Equivalence (FTE).

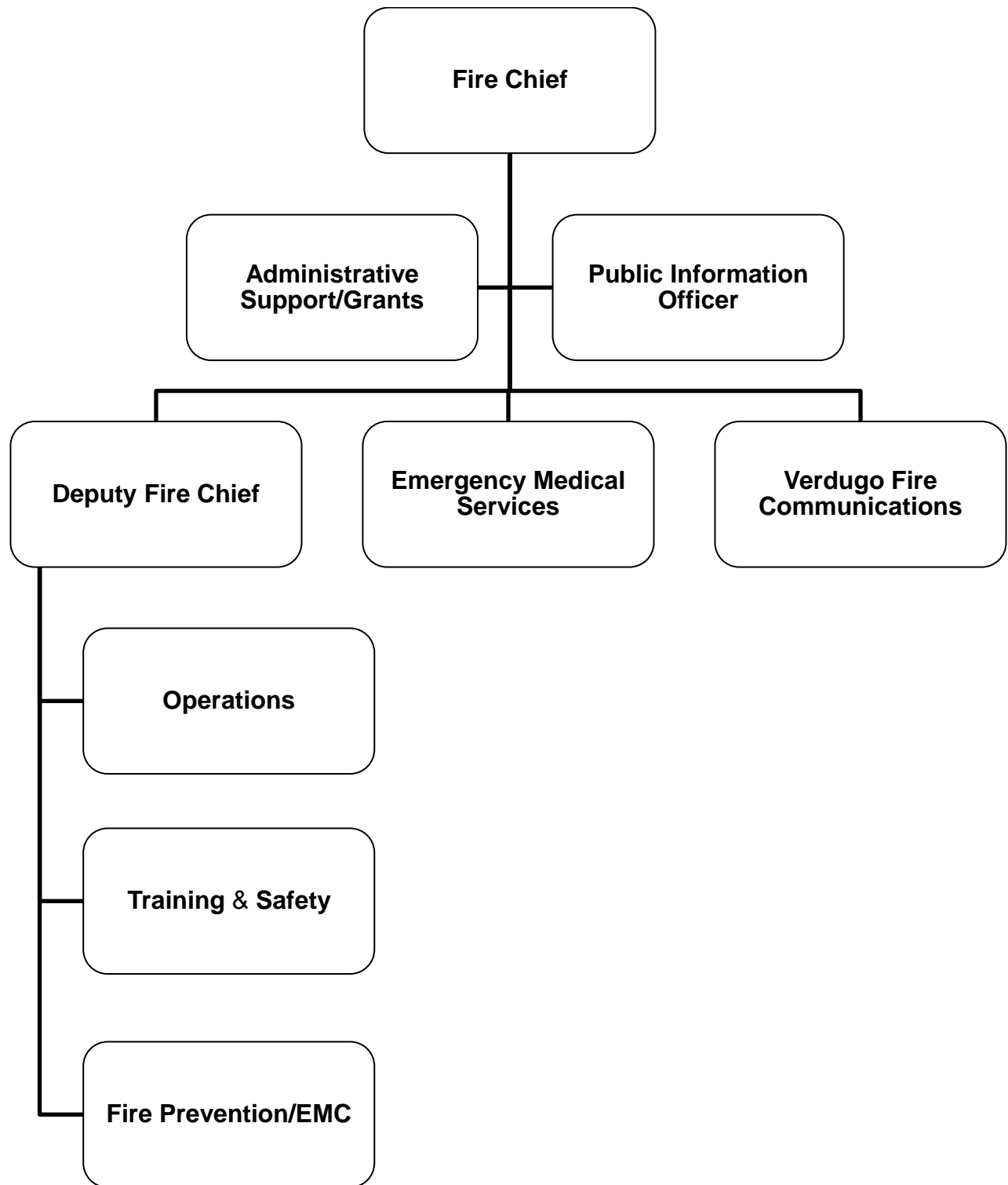


# FY 2017-18 Adopted Budget





# FIRE





# CITY OF GLENDALE

## FIRE

### **MISSION STATEMENT**

The mission of the Glendale Fire Department is to protect life and property by providing the highest level of service to the community. Through nine strategically located fire stations, a Fire Prevention and Environmental Management Center, a Regional Training Facility, and the Emergency Operations Center, the Fire Department works to maintain a safe community and contribute to an improved quality of life by providing the highest possible level of emergency services.

### **DEPARTMENT DESCRIPTION**

The Fire Department is organized into seven sections:

- 1) Administrative Support/Grants
- 2) Public Education, Disaster Preparedness, and Public Information Officer (PIO)
- 3) Fire Prevention & Environmental Management Center
- 4) Emergency Medical Services (EMS)
- 5) Operations
- 6) Training and Safety
- 7) Verdugo Fire Communications Center

The ***Administrative Support/Grants Section*** is responsible for:

- Business support for all aspects of the Department including personnel management and record-keeping, vendor relationships, section budget oversight, filming permits, and management of special events and community relations.
- Providing coordination and liaison with other city and local agencies on issues such as regional training and communications, facilities and equipment support, EMS program oversight, records maintenance, and equipment management and research.
- Managing all of the State and Federal homeland security grant applications, purchases, and compliance with City, State, and Federal homeland security grant financial and reporting policies and requirements.

The ***Public Education, Disaster Preparedness and PIO Sections*** are responsible for:

- Delivery of fire safety training to schools and community groups needs conducting disaster preparedness and Community Emergency Response Training (CERT) to Glendale residents, and coordinating community charity events and fundraisers.
- Managing the City's emergency preparedness activities and the Emergency Operations Center. This section provides leadership and training to all City departments to ensure their preparedness to manage the consequences of natural or man-made disasters.
- Conducting media relation activities to inform the public and media with information regarding Fire Department activities and emergency incidents.

# CITY OF GLENDALE

## FIRE

The mission of the **Fire Prevention & Environmental Management Center** is to prevent fires, restore and protect property, enhance the environment, ensure public health, environmental quality, and economic vitality.

This section ensures the fire, life, and environmental safety of the community by plan review and construction and occupancy inspections. The section is housed in two facilities, the Fire Prevention / Environmental Management Center (FPEMC) and the Fire Engineering (FE) Unit located within the Permit Services Center in City Hall.

The FPEMC is the headquarters of the section and houses the majority of the section's inspectors who conduct technical inspections of new construction and certain existing occupancies for a wide variety of code compliance issues.

The FE Unit provides service at the Permit Services Center. Personnel conduct technical plan reviews throughout the entire development cycle of the plan review/permitting process.

Environmental safety encompasses the "life cycle" of hazardous materials and hazardous wastes by combining seven elements of responsibility, known as the Unified Environmental Management Programs:

- Hazardous Materials Management and Release Reporting (HMMRP)
- California Accidental Release Prevention (Cal/ARP)
- Underground Storage Tanks (UST)
- Aboveground Storage Tanks (AST)
- Hazardous Waste Generator & Treatment (HWGT)
- Industrial Waste (IW)
- California Fire Code (CFC)

Household Hazardous Waste (HHW) from Glendale and La Canada residents is collected every Wednesday and Saturday at the FPEMC. The HHW collected is recycled as much as possible, thereby diverting this waste from landfills. The FPEMC also collects used motor oil every Thursday through a curbside collection program. The FPEMC serves as a drop-off point for the Operations Section to drop off hazardous material and waste picked up from incidents.

The mission of the **Fire Operations Section** is to prevent or reduce the loss of life and the destruction of property and the environment from fire, medical, hazardous materials, and other emergency occurrences.

From the nine fire stations a staff comprised of sworn personnel and hourly ambulance operators respond to emergency incidents of all types, conduct fire prevention inspections, and provide public education about the hazards of fire. With a daily fleet of 9 engines, 3 trucks, 5 basic life support ambulances, a Type I Hazardous Materials Team, a Type I Heavy Urban Search and Rescue Team, 1 air & light apparatus, 2 water tenders, and a variety of other specialized equipment, the Class 1 Glendale Fire Department is prepared for every contingency.

# CITY OF GLENDALE

## FIRE

- Response - Fire Operations provides the City of Glendale and our mutual aid partners with emergency services including fire suppression, emergency medical care, hazardous materials response, urban search and rescue, arson investigation, and calls for service in addition to responding to continuous and increasing emergency incidents.
- Company Inspections - The Operations section performs business and residential fire prevention and vegetation management inspections. The Operations section also conducts comprehensive fire pre-planning for high risk and special hazard properties.
- Community Outreach - Operations personnel provide a wide variety of community outreach and public education in fire safety, CPR, and other life safety skills.
- Facility and Equipment Maintenance - Operations staff maintains all fire facilities, apparatus, and equipment on a daily basis.
- Training - Operations is responsible for continuous training and evaluation of personnel to ensure effectiveness and efficiency of skills and abilities. The Operations section participates in regional training and exercises with Area C fire departments and other Los Angeles County partners.
- Mutual Aid - Our Operations section maintains a cadre of highly trained personnel who deploy as Strike Teams or individual specialized resources throughout the State to respond to significant fire incidents.

The mission of the Glendale Fire Department ***Emergency Medical Services*** section is to provide the highest most compassionate level of life support to the community. Over 80% of the Glendale Fire Department's responses are medical in nature. All sworn fire personnel are trained and certified Emergency Medical Technicians and many have received extensive training to become Firefighter Paramedics. Glendale Fire Engines are staffed with two paramedics at all times.

The EMS section is charged with overseeing all aspects of medical response. Among its responsibilities are EMS training, maintenance and documentation of EMS records, management of the Ambulance Operator program, administration of the Glendale Medic membership program, interfacing with the transport billing agency, continuing education, updating personnel licensing, equipment and product research and recommendation, and community outreach events such as sidewalk CPR.

***The Training and Safety*** section provides and documents training of Department personnel in accordance to established policies, procedures, standards, and applicable law to Class 1 standards. This section is also responsible for the management and supervision of the Fire Recruit Academy, the Fire Cadet Program, and the Fire Explorer program. Training and Safety also conducts promotional exams, coordinates activities at two Fire training facilities, provides leadership and coordinates with the Glendale Community College Verdugo Fire Academy. This section is a member of and participates in the Los Angeles Area Fire Chief's Association Regional Training Group. The Glendale Training and Safety section also develops, recommends, and implements safe practices in relation to department operations. Training and safety manages and oversees the Department's participation as a member of the California Firefighters Joint Apprenticeship Committee.

***The Verdugo Fire Communications Center*** (Verdugo) receives emergency calls related to fire and medical incidents from 13 cities and the Bob Hope Airport, ensuring that the correct resources are dispatched immediately to respond and assist.

Verdugo is responsible for providing highly trained staff to receive and process incident reports that arrive by 9-1-1 and other emergency phone lines, as well as by radio. Call processing includes

# CITY OF GLENDALE

## FIRE

emergency medical dispatch and pre-arrival instructions, when needed, to supply first-aid instructions until help has arrived and to assist first responders with locating the victim quickly.

This service is provided for the cities of Alhambra, Arcadia, Burbank, Glendale, Monrovia, Montebello, Monterey Park, Pasadena, San Gabriel, San Marino, Sierra Madre, South Pasadena, Vernon and the Bob Hope Airport.

Verdugo also serves as Area C Coordinator within Region I for the California Master Mutual Aid System. Verdugo staff coordinates single overhead resources (task oriented personnel requests) for Incident Management Team needs and strike team activity for brush fires or other large events, utilizing key resources from each of the thirteen cities that it serves.

### **RELATIONSHIP TO COUNCIL PRIORITIES**

#### ***Exceptional Customer Service***

As a goal for FY 2017-18, the Glendale Fire Department is committed to providing its residents with extraordinary customer services centered on the principles of speed, quality, and customer satisfaction through the delivery of flawless and seamless services to every customer served. As such, the Fire Department will provide a fast response to incidents, a high level of customer service while on scene, and ensure residents' safety concerns and needs are met.

#### ***Safe & Healthy Community***

It is the goal of the Glendale Fire Department to ensure that community members and visitors are safe and engaged and that the community is prepared and has the capacity to respond to disasters. The Department actively works with the community regarding public safety issues.

#### ***Informed & Engaged Community***

The Glendale Fire Department is dedicated to providing a modern approach to fire service information access and delivery. We continually seek new technology platforms to provide our community with important information about emergency incidents and Department programs and services including customer service feedback opportunities.

**CITY OF GLENDALE  
SUMMARY OF APPROPRIATIONS  
FIRE DEPARTMENT  
FOR THE YEARS ENDING JUNE 30**

	<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b><u>General Fund</u></b>				
Fire Projects (101-401)	\$ 1,301	\$ -	\$ -	\$ -
Fire Administration (101-402)	1,188,145	1,663,355	1,668,902	1,446,771
Fire Operations (101-403)	41,725,076	42,852,876	43,015,875	46,797,109
Fire Paramedic (101-405)*	-	-	-	5,559,187
Fire Training (101-406)	747,799	1,359,638	2,773,322	1,516,223
Fire Prevention (101-411)	1,060,716	1,643,253	1,650,582	2,045,531
Fire Communications (101-415)	744,224	866,277	866,277	892,399
Emergency Services (101-425)	146,824	317,124	317,981	88,304
<b>Total General Fund</b>	<b>\$ 45,614,087</b>	<b>\$ 48,702,523</b>	<b>\$ 50,292,939</b>	<b>\$ 58,345,524</b>
<b><u>Other Funds</u></b>				
Fire Grant Fund - Fire Projects (265-401)	\$ 177,650	\$ -	\$ (536,739) **	\$ 4,400
Fire Mutual Aid Fund - Fire Operations (266-403)	853,785	250,000	250,000	300,001
<b><u>Special Events Fund</u></b>				
Fire Operations (267-403-00000)	\$ 578	\$ 5,545	\$ 5,545	\$ 23,523
Fire Prevention (267-411-00000)	4,708	-	-	-
<b>Total Special Events Fund</b>	<b>\$ 5,286</b>	<b>\$ 5,545</b>	<b>\$ 5,545</b>	<b>\$ 23,523</b>
Capital Improvement Fund - Fire Projects (401-401)	\$ 518,935	\$ 551,000	\$ 540,400	\$ 663,000
<b><u>Hazardous Disposal Fund</u></b>				
Fire Projects (510-401)	\$ -	\$ -	\$ -	\$ 35,000
Hazardous Materials Control (510-421)	1,439,836	1,534,266	1,540,391	1,605,565
<b>Total Hazardous Disposal Fund</b>	<b>\$ 1,439,836</b>	<b>\$ 1,534,266</b>	<b>\$ 1,540,391</b>	<b>\$ 1,640,565</b>
Fire Paramedic (511-405)*	\$ 4,917,065	\$ 5,917,304	\$ 5,927,237	\$ -
Fire Communication Fund (701-416)	\$ 3,208,279	\$ 4,342,264	\$ 4,444,245	\$ 7,384,321
<b>Total Other Funds</b>	<b>\$ 11,120,835</b>	<b>\$ 12,600,379</b>	<b>\$ 12,171,079</b>	<b>\$ 10,015,810</b>
<b>Department Grand Total</b>	<b>\$ 56,734,922</b>	<b>\$ 61,302,902</b>	<b>\$ 62,464,018</b>	<b>\$ 68,361,334</b>

Notes:

\* Beginning FY 2017-18, Emergency Medical Services Fund (511) shifted into the General Fund under (101-405).

\*\* The appropriation in this account consists of carryover budget from prior fiscal year; which is not reflected in the revised column. Thus, a reduction adjustment in the budget is resulting in a negative appropriation since the original source is not reflected.

**CITY OF GLENDALE  
FIRE DEPARTMENT  
GENERAL BUDGET FUND - FIRE PROJECTS  
101-401**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<hr/>					
<b>Maintenance &amp; Operation</b>					
45350	General supplies	\$ 1,301	\$ -	\$ -	\$ -
<b>Maintenance &amp; Operation Total</b>		<hr/>	<hr/>	<hr/>	<hr/>
		\$ 1,301	\$ -	\$ -	\$ -
<b>TOTAL</b>		<hr/>	<hr/>	<hr/>	<hr/>
		<b>\$ 1,301</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**CITY OF GLENDALE  
FIRE DEPARTMENT  
GENERAL BUDGET FUND - FIRE ADMINISTRATION  
101-402**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 603,399	\$ 745,250	\$ 745,250	\$ 628,586
41200	Overtime	1,962	5,000	5,000	6,266
Various	Benefits	181,932	235,771	241,318	221,080
42700	PERS Retirement	199,669	276,768	276,768	244,291
42701	PERS cost sharing	(17,835)	(28,817)	(28,817)	(24,837)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 969,127</b>	<b>\$ 1,233,972</b>	<b>\$ 1,239,519</b>	<b>\$ 1,075,386</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ 8,208	\$ 12,000	\$ 12,000	\$ 9,000
43060	Utilities	73,553	79,697	79,697	83,682
43110	Contractual services	14,830	20,895	20,895	22,839
44352	ISD service charge	66,065	179,342	179,342	196,359
44353	Building Maint. Serv. Charge	-	77,817	77,817	-
44400	Janitorial services	15,200	25,000	25,000	25,000
44450	Postage	2,094	1,450	1,450	2,450
44550	Travel	1,648	1,400	1,400	2,400
44650	Training	574	1,600	1,600	1,600
44750	Liability Insurance	20,340	20,332	20,332	17,205
44800	Membership & dues	1,589	2,000	2,000	2,000
45150	Furniture & equipment	9,624	1,000	1,000	1,000
45250	Office supplies	1,425	1,850	1,850	1,850
45350	General supplies	1,169	1,600	1,600	1,600
46900	Business meetings	2,200	2,700	2,700	2,700
47000	Miscellaneous	501	700	700	1,700
<b>Maintenance &amp; Operation Total</b>		<b>\$ 219,019</b>	<b>\$ 429,383</b>	<b>\$ 429,383</b>	<b>\$ 371,385</b>
<b>TOTAL</b>		<b>\$ 1,188,145</b>	<b>\$ 1,663,355</b>	<b>\$ 1,668,902</b>	<b>\$ 1,446,771</b>



**CITY OF GLENDALE  
FIRE DEPARTMENT  
GENERAL BUDGET FUND - FIRE OPERATIONS  
101-403**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 17,094,114	\$ 18,823,449	\$ 18,823,449	\$ 19,994,034
41200	Overtime	7,212,050	4,236,304	4,236,304	4,388,211
41300	Hourly wages	9,373	-	-	-
Various	Benefits	6,509,252	6,954,284	7,117,283	8,133,431
42700	PERS Retirement	7,152,921	7,903,750	7,903,750	8,923,571
42701	PERS cost sharing	(689,426)	(710,583)	(710,583)	(791,866)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 37,288,285</b>	<b>\$ 37,207,204</b>	<b>\$ 37,370,203</b>	<b>\$ 40,647,381</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ 14,789	\$ 23,000	\$ 23,000	\$ 20,000
43060	Utilities	243,830	273,808	273,808	287,498
43110	Contractual services	54,662	170,165	170,165	150,200
44100	Repairs to equipment	30,015	30,000	30,000	33,000
44120	Repairs to office equip	-	500	500	500
44351	Fleet / equip rental charge	2,043,829	2,043,829	2,043,829	2,043,829
44352	ISD service charge	824,762	1,370,833	1,370,833	1,818,920
44353	Building Maint. Serv. Charge	-	472,657	472,657	304,294
44400	Janitorial services	32,654	31,300	31,300	1,300
44450	Postage	863	2,500	2,500	2,000
44550	Travel	3,772	3,500	3,500	4,000
44600	Laundry & towel service	20,159	15,100	15,100	15,100
44650	Training	5,374	7,000	7,000	7,000
44750	Liability Insurance	843,320	625,585	625,585	655,533
44800	Membership & dues	70	800	800	800
45100	Books	40	1,000	1,000	1,000
45150	Furniture & equipment	106,798	373,084	342,302	128,000
45200	Maps & blue prints	21	350	350	350
45250	Office supplies	15,514	12,000	12,000	15,000
45300	Small tools	185	-	-	-
45350	General supplies	115,013	174,761	174,761	204,761
45400	Reports & publications	-	300	300	300
46900	Business meetings	4,952	9,500	9,500	9,500
47000	Miscellaneous	2,765	4,100	4,100	414,215
<b>Maintenance &amp; Operation Total</b>		<b>\$ 4,363,386</b>	<b>\$ 5,645,672</b>	<b>\$ 5,614,890</b>	<b>\$ 6,117,100</b>
<b>Capital Outlay</b>					
51000	Capital outlay	\$ 73,406	\$ -	\$ 30,782	\$ 32,628
<b>Capital Outlay Total</b>		<b>\$ 73,406</b>	<b>\$ -</b>	<b>\$ 30,782</b>	<b>\$ 32,628</b>
<b>TOTAL</b>		<b>\$ 41,725,076</b>	<b>\$ 42,852,876</b>	<b>\$ 43,015,875</b>	<b>\$ 46,797,109</b>

**CITY OF GLENDALE  
FIRE DEPARTMENT  
GENERAL BUDGET FUND - FIRE PARAMEDIC  
101-405**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ -	\$ -	\$ -	\$ 693,762
41200	Overtime	-	-	-	694,471
41300	Hourly wages	-	-	-	1,389,117
Various	Benefits	-	-	-	414,411
42700	PERS Retirement	-	-	-	636,671
42701	PERS cost sharing	-	-	-	(81,918)
<b>Salaries &amp; Benefits Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,746,514</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ -	\$ -	\$ -	\$ 1,000
43110	Contractual services	-	-	-	511,876
44100	Repairs to equipment	-	-	-	23,000
44351	Fleet / equip rental charge	-	-	-	517,380
44352	ISD service charge	-	-	-	121,690
44353	Building Maint. Serv. Charge	-	-	-	58,491
44356	GWP municipal billing	-	-	-	3,408
44450	Postage	-	-	-	200
44550	Travel	-	-	-	1,500
44650	Training	-	-	-	70,200
44750	Liability Insurance	-	-	-	75,266
44760	Regulatory	-	-	-	8,000
44800	Membership & dues	-	-	-	200
45150	Furniture & equipment	-	-	-	15,655
45250	Office supplies	-	-	-	10,000
45350	General supplies	-	-	-	367,465
45450	Printing and graphics	-	-	-	1,000
46500	Uncollectible accounts	-	-	-	250
46900	Business meetings	-	-	-	2,000
47000	Miscellaneous	-	-	-	24,092
<b>Maintenance &amp; Operation Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,812,673</b>
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,559,187</b>

Notes:

\* Beginning FY 2017-18, Emergency Medical Services Fund (511) shifted into the General Fund under (101-405).

**CITY OF GLENDALE  
FIRE DEPARTMENT  
GENERAL BUDGET FUND - FIRE TRAINING  
101-406**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 378,747	\$ 537,463	\$ 1,421,673	\$ 544,849
41200	Overtime	30,296	113,866	278,960	117,851
41300	Hourly wages	25,492	137,735	201,735	219,746
Various	Benefits	122,411	198,635	214,767	218,716
42700	PERS Retirement	134,293	231,175	231,175	241,022
42701	PERS cost sharing	(11,845)	(22,580)	(22,580)	(22,845)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 679,395</b>	<b>\$ 1,196,294</b>	<b>\$ 2,325,730</b>	<b>\$ 1,319,339</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 22,685	\$ 97,600	\$ 127,850	\$ 97,600
44100	Repairs to equipment	518	1,200	1,200	600
44352	ISD service charge	-	13,700	13,700	15,585
44353	Building Maint. Serv. Charge	-	-	-	15,919
44450	Postage	17	-	-	-
44550	Travel	824	500	500	1,100
44650	Training	2,601	1,800	100,800	1,800
44750	Liability Insurance	14,600	20,844	20,844	22,980
44800	Membership & dues	-	200	200	200
45100	Books	-	250	250	250
45150	Furniture & equipment	12,935	14,000	14,000	13,000
45250	Office supplies	1,054	800	800	1,800
45300	Small tools	1,915	-	-	-
45350	General supplies	10,497	11,400	166,398	11,400
46900	Business meetings	568	750	750	750
47000	Miscellaneous	190	300	300	13,900
<b>Maintenance &amp; Operation Total</b>		<b>\$ 68,405</b>	<b>\$ 163,344</b>	<b>\$ 447,592</b>	<b>\$ 196,884</b>
<b>TOTAL</b>		<b>\$ 747,799</b>	<b>\$ 1,359,638</b>	<b>\$ 2,773,322</b>	<b>\$ 1,516,223</b>

**CITY OF GLENDALE  
FIRE DEPARTMENT  
GENERAL BUDGET FUND - FIRE PREVENTION  
101-411**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 571,741	\$ 744,883	\$ 744,883	\$ 920,004
41200	Overtime	17,258	64,680	64,680	64,680
41300	Hourly wages	54,514	58,732	58,732	60,493
Various	Benefits	181,519	255,386	262,715	338,114
42700	PERS Retirement	115,580	183,493	183,493	276,141
42701	PERS cost sharing	(8,279)	(32,002)	(32,002)	(39,034)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 932,334</b>	<b>\$ 1,275,172</b>	<b>\$ 1,282,501</b>	<b>\$ 1,620,398</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ -	\$ 200	\$ 200	\$ 200
43110	Contractual services	62,013	205,000	205,000	205,000
44100	Repairs to equipment	-	650	650	650
44120	Repairs to office equip	-	750	750	750
44352	ISD service charge	34,102	76,352	76,352	56,833
44353	Building Maint. Serv. Charge	-	21,622	21,622	13,868
44356	GWP municipal billing	-	-	-	7,079
44450	Postage	2,481	5,125	5,125	5,125
44550	Travel	-	1,150	1,150	1,150
44650	Training	2,952	3,500	3,500	3,500
44750	Liability Insurance	21,622	23,532	23,532	28,324
44800	Membership & dues	970	2,000	2,000	2,000
45050	Periodicals & newspapers	1,305	100	100	100
45100	Books	954	21,500	21,500	954
45150	Furniture & equipment	1,021	1,000	1,000	1,000
45200	Maps & blue prints	-	250	250	250
45250	Office supplies	597	1,000	1,000	1,000
45300	Small tools	-	250	250	250
45350	General supplies	55	3,000	3,000	3,000
46900	Business meetings	148	500	500	500
47000	Miscellaneous	164	600	600	600
<b>Maintenance &amp; Operation Total</b>		<b>\$ 128,382</b>	<b>\$ 368,081</b>	<b>\$ 368,081</b>	<b>\$ 332,133</b>
<b>Capital Outlay</b>					
51000	Capital outlay	\$ -	\$ -	\$ -	\$ 93,000
<b>Capital Outlay Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 93,000</b>
<b>TOTAL</b>		<b>\$ 1,060,716</b>	<b>\$ 1,643,253</b>	<b>\$ 1,650,582</b>	<b>\$ 2,045,531</b>

**CITY OF GLENDALE  
FIRE DEPARTMENT  
GENERAL BUDGET FUND - FIRE COMMUNICATIONS  
101-415**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 744,224	\$ 865,329	\$ 865,329	\$ 890,696
44352	ISD service charge	-	948	948	1,703
<b>Maintenance &amp; Operation Total</b>		<b>\$ 744,224</b>	<b>\$ 866,277</b>	<b>\$ 866,277</b>	<b>\$ 892,399</b>
<b>TOTAL</b>		<b>\$ 744,224</b>	<b>\$ 866,277</b>	<b>\$ 866,277</b>	<b>\$ 892,399</b>

**CITY OF GLENDALE  
FIRE DEPARTMENT  
GENERAL BUDGET FUND - EMERGENCY SERVICES  
101-425**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 77,723	\$ 84,486	\$ 84,486	\$ -
41200	Overtime	-	9,032	9,032	9,032
41300	Hourly wages	5,316	14,038	14,038	3,305
Various	Benefits	24,508	28,447	29,304	1,259
42700	PERS Retirement	16,238	19,378	19,378	-
42701	PERS cost sharing	(2,332)	(3,379)	(3,379)	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 121,453</b>	<b>\$ 152,002</b>	<b>\$ 152,859</b>	<b>\$ 13,596</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ -	\$ 1,500	\$ 1,500	\$ 1,500
43110	Contractual services	1,769	28,800	28,800	28,800
44100	Repairs to equipment	732	1,500	1,500	1,500
44120	Repairs to office equip	-	100	100	100
44200	Advertising	481	2,400	2,400	2,400
44352	ISD service charge	9,810	10,526	10,526	18,073
44353	Building Maint. Serv. Charge	-	36,881	36,881	-
44450	Postage	179	1,000	1,000	1,000
44550	Travel	502	1,000	1,000	1,000
44650	Training	86	2,500	2,500	2,500
44750	Liability Insurance	2,790	2,915	2,915	335
44800	Membership & dues	185	500	500	500
45150	Furniture & equipment	843	60,000	60,000	1,500
45200	Maps & blue prints	-	500	500	500
45250	Office supplies	538	5,000	5,000	5,000
45350	General supplies	5,715	8,000	8,000	8,000
46900	Business meetings	1,021	1,000	1,000	1,000
47000	Miscellaneous	720	1,000	1,000	1,000
<b>Maintenance &amp; Operation Total</b>		<b>\$ 25,371</b>	<b>\$ 165,122</b>	<b>\$ 165,122</b>	<b>\$ 74,708</b>
<b>TOTAL</b>		<b>\$ 146,824</b>	<b>\$ 317,124</b>	<b>\$ 317,981</b>	<b>\$ 88,304</b>

**CITY OF GLENDALE  
FIRE DEPARTMENT  
FIRE GRANT FUND - FIRE PROJECTS  
265-401**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41200	Overtime	\$ 39,176	\$ -	\$ -	\$ -
Various	Benefits	5,817	-	-	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 44,992</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ -	\$ -	\$ (98,810) *	\$ -
44650	Training	8,831	-	-	-
45150	Furniture & equipment	77,602	-	(425,434) *	-
45350	General supplies	42,562	-	(12,495) *	735
45450	Printing and graphics	3,662	-	-	3,665
<b>Maintenance &amp; Operation Total</b>		<b>\$ 132,658</b>	<b>\$ -</b>	<b>\$ (536,739)</b>	<b>\$ 4,400</b>
<b>TOTAL</b>		<b>\$ 177,650</b>	<b>\$ -</b>	<b>\$ (536,739)</b>	<b>\$ 4,400</b>

Notes:

- \* The appropriation in this account consists of carryover budget from prior fiscal year; which is not reflected in the revised column. Thus, a reduction adjustment in the budget is resulting in a negative appropriation since the original source is not reflected.



**CITY OF GLENDALE  
FIRE DEPARTMENT  
FIRE MUTUAL AID FUND - FIRE OPERATIONS  
266-403**

	<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>				
41200 Overtime	\$ 750,053	\$ 210,119	\$ 210,119	\$ 242,640
Various Benefits	103,732	34,187	34,187	50,785
<b>Salaries &amp; Benefits Total</b>	<b>\$ 853,785</b>	<b>\$ 244,306</b>	<b>\$ 244,306</b>	<b>\$ 293,425</b>
<b>Maintenance &amp; Operation</b>				
44750 Liability Insurance	\$ -	\$ 5,694	\$ 5,694	\$ 6,576
<b>Maintenance &amp; Operation Total</b>	<b>\$ -</b>	<b>\$ 5,694</b>	<b>\$ 5,694</b>	<b>\$ 6,576</b>
<b>TOTAL</b>	<b>\$ 853,785</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 300,001</b>

**CITY OF GLENDALE  
FIRE DEPARTMENT  
SPECIAL EVENTS FUND - FIRE OPERATIONS  
267-403-00000**

	<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>				
41200 Overtime	\$ 488	\$ 5,000	\$ 5,000	\$ 5,000
Various Benefits	74	409	409	609
<b>Salaries &amp; Benefits Total</b>	<b>\$ 561</b>	<b>\$ 5,409</b>	<b>\$ 5,409</b>	<b>\$ 5,609</b>
<b>Maintenance &amp; Operation</b>				
43150 Cost allocation charge	\$ -	\$ -	\$ -	\$ 17,766
44352 ISD service charge	-	-	-	12
44750 Liability Insurance	16	136	136	136
<b>Maintenance &amp; Operation Total</b>	<b>\$ 16</b>	<b>\$ 136</b>	<b>\$ 136</b>	<b>\$ 17,914</b>
<b>TOTAL</b>	<b>\$ 578</b>	<b>\$ 5,545</b>	<b>\$ 5,545</b>	<b>\$ 23,523</b>

**CITY OF GLENDALE  
FIRE DEPARTMENT  
SPECIAL EVENTS FUND - FIRE PREVENTION  
267-411-00000**

	Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
<b>Salaries &amp; Benefits</b>				
41200 Overtime	\$ 4,137	\$ -	\$ -	\$ -
Various Benefits	432	-	-	-
<b>Salaries &amp; Benefits Total</b>	<b>\$ 4,569</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>				
44750 Liability Insurance	\$ 139	\$ -	\$ -	\$ -
<b>Maintenance &amp; Operation Total</b>	<b>\$ 139</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>	<b>\$ 4,708</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**CITY OF GLENDALE  
FIRE DEPARTMENT  
CAPITAL IMPROVEMENT FUND - CAPITAL IMPROVEMENT FUND  
401-401**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ 35,800	\$ -	\$ -	\$ -
43111	Construction services	454,135	376,000	365,400	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 489,935</b>	<b>\$ 376,000</b>	<b>\$ 365,400</b>	<b>\$ -</b>
<b>Capital Improvement</b>					
51200	Other improvements	\$ -	\$ -	\$ -	\$ 663,000
52100	Construction	-	175,000	175,000	-
<b>Capital Improvement Total</b>		<b>\$ -</b>	<b>\$ 175,000</b>	<b>\$ 175,000</b>	<b>\$ 663,000</b>
<b>Capital Outlay</b>					
51000	Capital outlay	\$ 29,000	\$ -	\$ -	\$ -
<b>Capital Outlay Total</b>		<b>\$ 29,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 518,935</b>	<b>\$ 551,000</b>	<b>\$ 540,400</b>	<b>\$ 663,000</b>

CITY OF GLENDALE  
FIRE DEPARTMENT  
HAZARDOUS DISPOSAL FUND - FIRE PROJECTS  
510-401

	Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
<b>Capital Improvement</b>				
51200 Other improvements	\$ -	\$ -	\$ -	\$ 35,000
<b>Capital Improvement Total</b>	\$ -	\$ -	\$ -	\$ 35,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 35,000</b>

**CITY OF GLENDALE  
FIRE DEPARTMENT  
HAZARDOUS DISPOSAL FUND - HAZARDOUS MATERIALS CONTROL  
510-421**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 667,429	\$ 707,389	\$ 707,389	\$ 690,643
41200	Overtime	30,480	12,450	12,450	12,571
Various	Benefits	203,879	209,771	215,896	229,066
42601	PARS supplemental retirement	13,699	13,699	13,699	-
42700	PERS Retirement	126,822	165,873	165,873	199,065
42701	PERS cost sharing	(5,007)	(28,111)	(28,111)	(26,235)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 1,037,303</b>	<b>\$ 1,081,071</b>	<b>\$ 1,087,196</b>	<b>\$ 1,105,110</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ -	\$ 2,000	\$ 2,000	\$ 2,000
43060	Utilities	29,980	33,076	33,076	34,730
43110	Contractual services	111,746	208,245	208,245	208,401
43150	Cost allocation charge	142,352	75,017	75,017	58,677
44100	Repairs to equipment	-	500	500	500
44120	Repairs to office equip	-	250	250	250
44200	Advertising	-	500	500	500
44352	ISD service charge	37,235	46,115	46,115	49,483
44356	GWP municipal billing	-	-	-	20,185
44400	Janitorial services	-	250	250	-
44450	Postage	1,873	7,600	7,600	7,600
44550	Travel	(1,619)	7,832	7,832	8,332
44600	Laundry & towel service	-	250	250	-
44650	Training	1,384	3,000	3,000	6,000
44750	Liability Insurance	23,450	19,505	19,505	18,242
44760	Regulatory	-	11,000	11,000	10,000
44800	Membership & dues	-	1,500	1,500	1,500
45050	Periodicals & newspapers	-	400	400	400
45100	Books	-	1,000	1,000	1,000
45150	Furniture & equipment	-	1,000	1,000	8,500
45250	Office supplies	1,629	2,000	2,000	2,000
45300	Small tools	-	100	100	100
45350	General supplies	11,827	19,755	19,755	19,755
45450	Printing and graphics	-	1,000	1,000	1,000
46500	Uncollectible accounts	42,402	10,000	10,000	25,000
46900	Business meetings	238	800	800	800
47000	Miscellaneous	37	500	500	500
<b>Maintenance &amp; Operation Total</b>		<b>\$ 402,533</b>	<b>\$ 453,195</b>	<b>\$ 453,195</b>	<b>\$ 485,455</b>
<b>Capital Outlay</b>					
51000	Capital outlay	\$ -	\$ -	\$ -	\$ 15,000
<b>Capital Outlay Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 15,000</b>
<b>TOTAL</b>		<b>\$ 1,439,836</b>	<b>\$ 1,534,266</b>	<b>\$ 1,540,391</b>	<b>\$ 1,605,565</b>

**CITY OF GLENDALE  
FIRE DEPARTMENT  
EMERGENCY MEDICAL SERVICES FUND - FIRE PARAMEDIC  
511-405**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 669,683	\$ 702,866	\$ 702,866	\$ -
41200	Overtime	694,857	694,068	694,068	-
41300	Hourly wages	1,093,326	1,452,718	1,452,718	-
Various	Benefits	341,926	602,762	612,695	-
42601	PARS supplemental retirement	6,222	6,222	6,222	-
42700	PERS Retirement	376,768	499,975	499,975	-
42701	PERS cost sharing	(20,237)	(70,755)	(70,755)	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 3,162,546</b>	<b>\$ 3,887,856</b>	<b>\$ 3,897,789</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ -	\$ 1,000	\$ 1,000	\$ -
43110	Contractual services	465,176	524,216	524,216	-
43150	Cost allocation charge	167,341	240,946	240,946	-
44100	Repairs to equipment	26,393	23,000	23,000	-
44351	Fleet / equip rental charge	517,380	517,380	517,380	-
44352	ISD service charge	82,967	142,436	142,436	-
44450	Postage	117	1,000	1,000	-
44550	Travel	1,617	2,500	2,500	-
44650	Training	67,542	70,200	70,200	-
44750	Liability Insurance	82,583	71,920	71,920	-
44751	Insurance/surety bond premium	1,931	-	-	-
44760	Regulatory	5,851	8,000	8,000	-
44800	Membership & dues	-	200	200	-
45150	Furniture & equipment	1,099	15,655	15,655	-
45250	Office supplies	7,032	10,000	10,000	-
45350	General supplies	311,915	367,495	367,495	-
45450	Printing and graphics	-	4,000	4,000	-
46500	Uncollectible accounts	266	250	250	-
46900	Business meetings	1,293	1,500	1,500	-
47000	Miscellaneous	14,015	27,750	27,750	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 1,754,519</b>	<b>\$ 2,029,448</b>	<b>\$ 2,029,448</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 4,917,065</b>	<b>\$ 5,917,304</b>	<b>\$ 5,927,237</b>	<b>\$ -</b>

Notes:

\* Beginning FY 2017-18, Emergency Medical Services Fund (511) shifted into the General Fund under (101-405).



**CITY OF GLENDALE  
FIRE DEPARTMENT  
FIRE COMMUNICATION FUND - FIRE COMMUNICATION CENTER  
701-416**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 1,242,904	\$ 1,618,071	\$ 1,618,071	\$ 1,745,831
41200	Overtime	424,514	361,160	361,160	361,160
41300	Hourly wages	6,496	7,808	7,808	72,059
Various	Benefits	359,212	480,882	494,118	460,155
42700	PERS Retirement	64,258 *	368,824	368,824	463,011
42701	PERS cost sharing	(9,000)	(64,320)	(64,320)	(69,002)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 2,088,384</b>	<b>\$ 2,772,425</b>	<b>\$ 2,785,661</b>	<b>\$ 3,033,214</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ 320	\$ 3,000	\$ 3,000	\$ 3,000
43060	Utilities	28,020	30,859	30,859	32,402
43080	Rent	140,160	140,160	140,160	140,160
43110	Contractual services	130,924	490,325	490,325	272,225
43150	Cost allocation charge	184,148	206,365	206,365	169,923
44100	Repairs to equipment	5,045	5,858	5,858	12,800
44120	Repairs to office equip	-	200	200	200
44250	Data communication	353	-	-	11,000
44352	ISD service charge	84,282	166,303	166,303	150,074
44450	Postage	8	30	30	30
44550	Travel	10,937	14,000	14,000	10,500
44650	Training	9,019	11,500	11,500	9,000
44700	Computer software	98,715	116,140	204,885	205,085
44750	Liability Insurance	56,223	53,597	53,597	56,798
44751	Insurance/surety bond premium	1,931	-	-	-
44800	Membership & dues	732	1,558	1,558	2,058
45050	Periodicals & newspapers	109	25	25	25
45100	Books	-	101	101	101
45150	Furniture & equipment	4,732	6,060	6,060	6,060
45200	Maps & blue prints	-	5,000	5,000	5,000
45250	Office supplies	1,085	4,000	4,000	4,000
45300	Small tools	-	303	303	303
45350	General supplies	511	2,000	2,000	2,000
45400	Reports & publications	177	303	303	303
45450	Printing and graphics	191	-	-	-
46000	Depreciation	152,634	307,132	307,132	153,040
46900	Business meetings	771	1,515	1,515	1,515
47000	Miscellaneous	165	3,505	3,505	3,505
47170	Loss Disposal of Capital Assets	199,740	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 1,110,932</b>	<b>\$ 1,569,839</b>	<b>\$ 1,658,584</b>	<b>\$ 1,251,107</b>

**CITY OF GLENDALE  
FIRE DEPARTMENT  
FIRE COMMUNICATION FUND - FIRE COMMUNICATION CENTER  
701-416**

	<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Capital Improvement</b>				
59999 Asset capitalization	\$ (313,831)	\$ -	\$ -	\$ -
<b>Capital Improvement Total</b>	<b>\$ (313,831)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Capital Outlay</b>				
51000 Capital outlay	\$ 322,795	\$ -	\$ -	\$ 3,100,000
<b>Capital Outlay Total</b>	<b>\$ 322,795</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,100,000</b>
<b>TOTAL</b>	<b>\$ 3,208,279</b>	<b>\$ 4,342,264</b>	<b>\$ 4,444,245</b>	<b>\$ 7,384,321</b>

Notes:

\* PERS Retirement costs include PERS funding reversal due to GASB 68 under accounts 42703 and 42704.

**CITY OF GLENDALE  
FIRE DEPARTMENT  
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
<u>Salaried Positions</u>				
Ambulance Operator Coordinator	-	-	1.00	1.00
Assistant Fire Marshall	-	-	-	1.00
Deputy Fire Chief	1.00	1.00	1.00	1.00
Emergency Med Tech Coordinator	1.00	1.00	-	-
Emergency Services Coordinator	1.00	1.00	1.00	-
Exec Adminis/Verdugo Fire Comm	1.00	1.00	1.00	1.00
Fire Battalion Chief	5.00	5.00	5.00	6.00
Fire Captain	17.00	17.00	17.00	17.00
Fire Captain Paramedic	22.00	22.00	22.00	22.00
Fire Chief	1.00	1.00	1.00	1.00
Fire Comm. Operator (42 Hour)	14.00	14.00	14.00	14.00
Fire Communications Administrator	-	1.00	1.00	1.00
Fire Comm. Shift Supervisor	4.00	4.00	4.00	4.00
Fire Engineer	23.00	23.00	20.00	20.00
Fire Engineer Paramedic	13.00	13.00	16.00	16.00
Fire Environmental Specialist	3.00	3.00	5.00	7.00
Fire Marshal	1.00	1.00	1.00	-
Fire Prevention Coordinator	1.00	1.00	1.00	-
Fire Prevention Inspector	-	-	-	1.00
Fire Protection Engineer II	1.00	1.00	1.00	1.00
Firefighter	20.00	27.00	12.00	14.00
Firefighter Paramedic A	10.00	3.00	15.00	13.00
Firefighter Paramedic B	27.00	27.00	30.00	30.00
Firefighter Paramedic C	25.00	25.00	25.00	25.00
Plan Checker	4.00	4.00	2.00	-
Public Safety Business Administrator	1.00	1.00	1.00	1.00
Public Safety Business Assistant I	3.00	2.00	2.00	2.00
Public Safety Business Assistant II	1.00	2.00	2.00	2.00
Public Safety Business Coordinator	1.00	1.00	1.00	1.00
Public Safety Business Specialist	1.00	1.00	1.00	1.00
Sr. Fire Environmental Specialist	4.00	4.00	4.00	4.00
Storekeeper	1.00	1.00	1.00	1.00
Systems Analyst	1.00	1.00	1.00	1.00
Total Salaried Positions	208.00	209.00	209.00	209.00
<u>Hourly Positions</u>				
		*	*	*
Ambulance Operator	37.47 (60)	38.00 (60)	38.00 (60)	38.00 (2)
City Resource Specialist	-	0.88 (2)	0.88 (2)	1.40 (7)
Fire Cadet	2.35 (9)	2.35 (9)	2.35 (9)	2.34 (2)
Fire Communications Operator	0.10 (1)	0.10 (1)	0.10 (1)	-
Hourly City Worker	0.48 (2)	1.49 (6)	1.49 (6)	1.95 (5)
Plan Checker	-	-	-	-
Total Hourly FTE Positions	40.40	42.82	42.82	43.69
Fire Total	248.40	251.82	251.82	252.69

Notes:

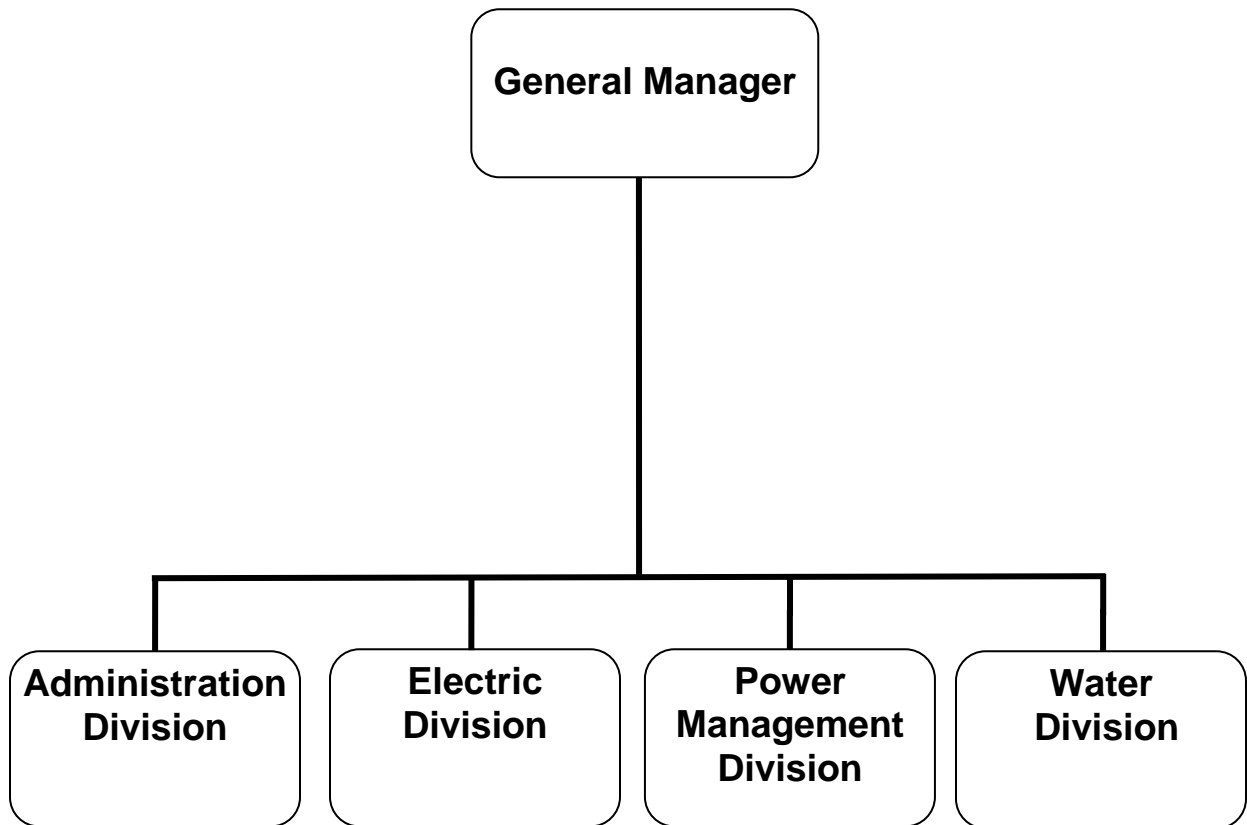
\* Indicates number of employees corresponding to the stated Full-Time Equivalence (FTE).



# FY 2017-18 Adopted Budget



# GLENDALE WATER & POWER



# CITY OF GLENDALE

## GLENDAL WATER & POWER

### **MISSION STATEMENT**

Glendale Water & Power's mission is to cost effectively provide its customers with safe, efficient, reliable and sustainable water and power services at reasonable costs. This mission is accomplished through the prudent use of resources, technology, innovation, teamwork and planning to ensure sufficient supply for today and into the future.

### **DEPARTMENT DESCRIPTION**

GWP consists of four divisions:

- Administration Division
- Electric Division
- Power Management Division
- Water Division

The focus of these divisions is to ensure that the City is served well today, and is poised to meet future challenges. The key components in Glendale Water & Power's operation include:

*Electric Services* – Provide safe, reliable and efficient electric service by maintaining and making continuous improvements in the power delivery system.

*Power Management Services* – Ensure reliable power supply under severe legislative regulatory controls and restrictions through a portfolio of resources.

*Water Services* - Provide safe and reliable water services that meet or exceed regulatory water quality requirements while optimizing the local production of water resources including water recycling, while efficiently pumping and storing water to minimize energy use.

*Customer Service* - Achieve high customer satisfaction levels by increasing the value of the programs and services GWP offers and working to continuously provide information to customers on how they can make informed decisions on water and energy use.

*Rates* - Achieve water and electric rates that will support the infrastructure needs and are appropriate for the level of service provided.

*Infrastructure* - Assure high service reliability by continuously improving and maintaining the GWP physical plant, electric and water facilities.

*Work Force* – Through succession planning, develop, retain and promote a safe, highly skilled, dedicated, and customer-focused work force.

*Utility Modernization* – Continuously develop and improve programs, systems and technologies to reduce GWP's costs while enhancing customer communications and increasing operational effectiveness.

*Legislation & Regulation* – Monitor, participate, and influence local, state, and federal legislation and regulations to provide the most benefit to Glendale Water & Power's customers.

*Safety* – Provide a safe environment for our staff and the community.

# CITY OF GLENDALE

## GLENDALE WATER & POWER

### RELATIONSHIP TO CITY COUNCIL PRIORITIES

#### ***Exceptional Customer Service***

Glendale Water & Power is committed to providing its residents with extraordinary customer service centered on the principles of integrity, quality, and customer satisfaction through the reliable and efficient delivery of energy and water services to every customer served. This includes ensuring minimal service disruptions to the extent possible, providing reasonable and reliable utility rates, and responding to customer inquiries in a prompt and professional manner.

#### ***Environmental Sustainability***

*Glendale Water and Power is always looking for ways to minimize environmental impacts and promote sustainable water and power resources.* GWP's Water Division is committed to using more local sources of water and reducing the amount of imported water in its portfolio. The Water Division has been a pioneer in the use of recycled water since 1978 -one of the first in California. GWP's Electric Division recently completed an Integrated Resource Plan that includes increasing the amount of renewable energy sources in the future. Also, GWP has been utilizing the City's landfill gas as a renewable energy source for over 20 years, which has resulted in the added benefit of creating fewer greenhouse gas emissions from the landfill.

#### ***Economic Vibrancy***

Glendale Water & Power received rate relief for the Electric System with a Council approved five year rate plan that enabled the Electric System to issue \$60 million in Revenue Bonds to fund capital projects and to provide a platform for establishing a pay-as-you-go model for future capital improvements. The Water System also obtained approval for a multi-year rate plan which continues the current financial plan to replenish cash reserves to Council approved levels, complete the bond funded capital improvement plan and to provide a platform for establishing a pay-as-you-go model for future capital improvements for day-to-day system rehabilitation.

#### ***Informed & Engaged Community***

Glendale Water & Power pro-actively shares information and engages the community regarding important issues via multiple communication platforms. Recent illustrative examples include the significant outreach related to the possibility of power outages due to the gas storage issues: GWP performed extensive public outreach involving community presentations, distribution of flyers and notices, and the use of social media.

#### ***Infrastructure & Mobility***

GWP strives to continue providing reliable services as measured by:

- Reduce the total number of preventable power outages below 25 per year.
- Implementation of the 10 Year Water Capital Improvement Program in a manner consistent with long term Water Master Plan to upgrade aging infrastructure while reflecting the ongoing financial, environmental and organizational challenges that utilities continue to face.
- Deliver and serve water that meets all federal, state and local drinking water standards.



**CITY OF GLENDALE  
SUMMARY OF APPROPRIATIONS  
GLENDALE WATER & POWER DEPARTMENT  
FOR THE YEARS ENDING JUNE 30**

	<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b><u>Electric Public Benefits Fund</u></b>				
Electric Public Benefit Fund (290-901)	\$ 6,381,463	\$ 7,711,563	\$ 7,714,648	\$ -
Electric Public Benefit Fund (291-480)	-	-	-	8,284,181
<b>Total Electric Public Benefits Fund</b>	<b>\$ 6,381,463</b>	<b>\$ 7,711,563</b>	<b>\$ 7,714,648</b>	<b>\$ 8,284,181</b>
<b><u>Electric Utility</u></b>				
<b>Electric Surplus Fund</b>				
GWP Administration (550-911)	\$ 20,107,000	\$ -	\$ -	\$ -
<b>Total Electric Operation Fund</b>	<b>\$ 20,107,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Electric Works Revenue Fund</b>				
GWP Administration (552-911)	\$ 31,565,869	\$ 57,272,900	\$ 57,272,900	\$ -
Power Management (552-921)	101,900,922	158,852,418	158,899,645	-
Electric Wholesale (552-922)	4,402	-	-	-
Electric Services (552-931)	25,214,384	31,121,805	31,218,370	-
Customer Services (552-971)	3,398,765	3,856,248	3,856,248	-
Administration (582-450)	-	-	-	68,525,662
Customer Services (582-451)	-	-	-	7,367,494
Conservation and Utility Modernization (582-452)	-	-	-	3,779,593
Utility Finance (582-453)	-	-	-	432,066
Environmental and Safety (582-454)	-	-	-	904,524
Utility Operation Center and Warehouse (582-455)	-	-	-	1,114,155
Yard Administration (582-456)	-	-	-	112,790
Engineering (582-460)	-	-	-	5,082,091
Customer Support (582-461)	-	-	-	840,600
Street Light (582-462)	-	-	-	523,881
Howard Substation (582-463)	-	-	-	2,467,054
Meter and Test Shop (582-464)	-	-	-	1,665,431
Station Maintenance (582-465)	-	-	-	3,983,968
Overhead and Underground (582-466)	-	-	-	7,394,306
Substructure (582-467)	-	-	-	688,241
Power Management (582-468)	-	-	-	140,215,222
Power Plant (582-469)	-	-	-	13,527,052
<b>Total Electric Works Revenue Fund</b>	<b>\$ 162,084,342</b>	<b>\$ 251,103,371</b>	<b>\$ 251,247,163</b>	<b>\$ 258,624,130</b>
<b>Electric Depreciation Fund</b>				
Administration (553-911)	\$ (27,304,387)	\$ 1,458,815	\$ 1,458,815	\$ -
Power Management (553-921)	11,649,335	2,698,895	6,758,687	-
Electric Services (553-931)	15,655,053	11,610,472	11,607,896	-
Electric Depreciation Fund Projects (583-490)	-	-	-	6,485,320
<b>Total Electric Depreciation Fund</b>	<b>\$ -</b>	<b>\$ 15,768,182</b>	<b>\$ 19,825,398</b>	<b>\$ 6,485,320</b>
<b>Electric Customer Paid Capital Fund</b>				
Electric Services (555-931)	\$ -	\$ 1,894,751	\$ 1,894,751	\$ -
Electric Customer Capital - GWP Project (585-490)	-	-	-	1,819,781
<b>Total Electric Customer Paid Capital Fund</b>	<b>\$ -</b>	<b>\$ 1,894,751</b>	<b>\$ 1,894,751</b>	<b>\$ 1,819,781</b>
<b>Energy Cost Adjustment Charge Fund (556-921)</b>				
Regulatory Adjustment Charge Fund (557-921)	\$ 5,757,769	\$ -	\$ -	\$ -
	8,160,710	-	-	-
<b>Total Electric Utility</b>	<b>\$ 202,491,283</b>	<b>\$ 276,477,867</b>	<b>\$ 280,681,960</b>	<b>\$ 275,213,412</b>
<b><u>Water Utility</u></b>				
<b>Water Works Revenue Fund</b>				
Administration (572-911)	\$ 8,542,778	\$ 9,658,000	\$ 9,658,000	\$ -



**CITY OF GLENDALE  
SUMMARY OF APPROPRIATIONS  
GLENDALE WATER & POWER DEPARTMENT  
FOR THE YEARS ENDING JUNE 30**

	<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
Water Services (572-951)	32,494,048	40,420,738	40,464,144	-
Customer Services (572-971)	1,766,399	1,898,942	1,898,942	-
Administration (592-450)	-	-	-	14,978,766
Customer Services (592-451)	-	-	-	2,321,724
Conservation and Utility Modernization (592-452)	-	-	-	1,061,931
Utility Finance (592-453)	-	-	-	121,861
Environmental and Safety (592-454)	-	-	-	255,258
Utility Operation Center and Warehouse (592-455)	-	-	-	314,229
Yard Administration (592-456)	-	-	-	31,809
Water Engineering (592-470)	-	-	-	6,548,166
Water Distribution (592-471)	-	-	-	3,573,014
Water Operation (592-472)	-	-	-	22,334,723
Water Quality (592-473)	-	-	-	1,734,479
<b>Total Water Works Revenue Fund</b>	<b>\$ 42,803,225</b>	<b>\$ 51,977,680</b>	<b>\$ 52,021,086</b>	<b>\$ 53,275,960</b>
<b>Water Depreciation Fund</b>				
Administration (573-911)	\$ (5,569,322)	\$ 785,515	\$ 785,515	\$ -
Water Services (573-951)	5,569,322	3,437,103	3,578,409	-
Water Depreciation Fund Projects (593-490)	-	-	-	2,983,680
<b>Total Water Depreciation Fund</b>	<b>\$ -</b>	<b>\$ 4,222,618</b>	<b>\$ 4,363,924</b>	<b>\$ 2,983,680</b>
<b>Water Customer Paid Capital Fund</b>				
Water Services (575-951)	\$ -	\$ 1,469,640	\$ 1,469,640	\$ -
Water Customer Capital - GWP Projects (595-490)	-	-	-	1,471,000
<b>Total Water Customer Paid Capital Fund</b>	<b>\$ -</b>	<b>\$ 1,469,640</b>	<b>\$ 1,469,640</b>	<b>\$ 1,471,000</b>
<b>Total Water Utility</b>	<b>\$ 42,803,225</b>	<b>\$ 57,669,938</b>	<b>\$ 57,854,650</b>	<b>\$ 57,730,640</b>
<b>Department Grand Total</b>	<b>\$ 245,294,508</b>	<b>\$ 334,147,805</b>	<b>\$ 338,536,610</b>	<b>\$ 332,944,052</b>

Notes:

\* Effective FY 2017-18 new fund numbers were created for all GWP funds.

**CITY OF GLENDALE**  
**GLENDALE WATER & POWER DEPARTMENT**  
**ELECTRIC PUBLIC BENEFIT FUND - PUBLIC BENEFITS**  
**290-901**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 276,201	\$ 318,681	\$ 318,681	\$ -
41200	Overtime	-	4,000	4,000	-
41300	Hourly wages	1,141	40,000	40,000	-
Various	Benefits	104,674	115,336	118,421	-
42700	PERS Retirement	60,389	80,343	80,343	-
42701	PERS cost sharing	(6,274)	(14,013)	(14,013)	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 436,131</b>	<b>\$ 544,347</b>	<b>\$ 547,432</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 1,349,899	\$ 1,915,200	\$ 1,915,200	\$ -
43150	Cost allocation charge	69,708	74,342	74,342	-
44352	ISD service charge	5,879	29,904	29,904	-
44450	Postage	2,301	5,000	5,000	-
44550	Travel	765	3,300	3,300	-
44650	Training	1,207	1,500	1,500	-
44750	Liability Insurance	9,319	9,688	9,688	-
45250	Office supplies	-	2,000	2,000	-
45512	Public benefit programs	4,494,700	5,090,282	5,090,282	-
46500	Uncollectible accounts	11,546	25,000	25,000	-
46900	Business meetings	-	1,000	1,000	-
47000	Miscellaneous	9	10,000	10,000	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 5,945,332</b>	<b>\$ 7,167,216</b>	<b>\$ 7,167,216</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 6,381,463</b>	<b>\$ 7,711,563</b>	<b>\$ 7,714,648</b>	<b>\$ -</b>

Notes:

\* Effective FY 2017-18 Electric Public Benefit Fund number (290) is under new Fund number 291.

**CITY OF GLENDALE**  
**GLENDALE WATER & POWER DEPARTMENT**  
**ELECTRIC PUBLIC BENEFIT FUND - PUBLIC BENEFITS**  
**291-480**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ -	\$ -	\$ -	\$ 385,425
41200	Overtime	-	-	-	5,000
41300	Hourly wages	-	-	-	72,100
Various	Benefits	-	-	-	118,579
42700	PERS Retirement	-	-	-	120,969
42701	PERS cost sharing	-	-	-	(18,211)
<b>Salaries &amp; Benefits Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 683,862</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ -	\$ -	\$ -	\$ 3,107,200
43150	Cost allocation charge	-	-	-	97,604
44352	ISD service charge	-	-	-	32,291
44353	Building Maint. Serv. Charge	-	-	-	37,790
44356	GWP municipal billing	-	-	-	227,378
44450	Postage	-	-	-	5,000
44550	Travel	-	-	-	3,300
44650	Training	-	-	-	1,500
44750	Liability Insurance	-	-	-	12,537
45250	Office supplies	-	-	-	2,000
45512	Public benefit programs	-	-	-	4,027,729
46500	Uncollectible accounts	-	-	-	25,000
46900	Business meetings	-	-	-	1,000
47000	Miscellaneous	-	-	-	19,990
<b>Maintenance &amp; Operation Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,600,319</b>
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 8,284,181</b>

Notes:

\* Effective FY 2017-18 Electric Public Benefit Fund number (290) is under new Fund number 291.

**CITY OF GLENDALE  
GLENDALE WATER & POWER DEPARTMENT  
ELECTRIC SURPLUS FUND - GWP ADMINISTRATION  
550-911**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Transfers</b>					
48010	Transfer-General Fund	\$ 20,107,000	\$ -	\$ -	\$ -
<b>Transfers Total</b>		<b>\$ 20,107,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 20,107,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**CITY OF GLENDALE  
GLENDALE WATER & POWER DEPARTMENT  
ELECTRIC WORKS REVENUE FUND - GWP ADMINISTRATION  
552-911**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 411,966	\$ 525,000	\$ 525,000	\$ -
46000	Depreciation	26,156,223	28,270,000	28,270,000	-
47050	Interest on bonds	4,997,681	7,851,100	7,851,100	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 31,565,869</b>	<b>\$ 36,646,100</b>	<b>\$ 36,646,100</b>	<b>\$ -</b>
<b>Transfers</b>					
48010	Transfer-General Fund	\$ -	\$ 20,626,800	\$ 20,626,800	\$ -
<b>Transfers Total</b>		<b>\$ -</b>	<b>\$ 20,626,800</b>	<b>\$ 20,626,800</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 31,565,869</b>	<b>\$ 57,272,900</b>	<b>\$ 57,272,900</b>	<b>\$ -</b>

Notes:

\* Effective FY 2017-18 Electric Works Revenue Fund (552) is under new Fund number 582.

**CITY OF GLENDALE**  
**GLENDALE WATER & POWER DEPARTMENT**  
**ELECTRIC WORKS REVENUE FUND - POWER MANAGEMENT**  
**552-921**

		<b>Actual</b>	<b>Adopted</b>	<b>Revised</b>	<b>Adopted</b>
		<b>2015-16</b>	<b>2016-17</b>	<b>2016-17</b>	<b>2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 4,930,880	\$ 5,943,715	\$ 5,943,715	\$ -
41200	Overtime	753,196	245,000	245,000	-
41300	Hourly wages	35,428	218,130	218,130	-
Various	Benefits	1,463,239	1,555,791	1,603,018	-
42700	PERS Retirement	1,043,620	1,352,971	1,352,971	-
42701	PERS cost sharing	(108,886)	(203,042)	(203,042)	-
42799	Salary charges in (out)	-	(105,700)	(105,700)	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 8,117,477</b>	<b>\$ 9,006,865</b>	<b>\$ 9,054,092</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ 3,035	\$ 230,000	\$ 230,000	\$ -
43060	Utilities	2,716,823	1,866,000	1,866,000	-
43070	Lease payments	1,604	2,500	2,500	-
43090	Equipment usage	14,132	38,400	38,400	-
43110	Contractual services	4,086,556	12,144,921	12,144,921	-
44100	Repairs to equipment	264,613	408,000	408,000	-
44120	Repairs to office equip	-	1,000	1,000	-
44200	Advertising	350	-	-	-
44250	Data communication	-	1,500	1,500	-
44300	Telephone	-	500	500	-
44400	Janitorial services	2,711	30,000	30,000	-
44450	Postage	1,164	2,400	2,400	-
44550	Travel	17,844	49,500	49,500	-
44600	Laundry & towel service	11,357	20,000	20,000	-
44650	Training	52,134	48,350	48,350	-
44700	Computer software	-	105,000	105,000	-
44750	Liability Insurance	192,140	169,505	169,505	-
44760	Regulatory	237,401	3,742,000	3,742,000	-
44761	RAC variance	(8,160,710)	-	-	-
44800	Membership & dues	3,900	10,200	10,200	-
45050	Periodicals & newspapers	12,955	12,000	12,000	-
45100	Books	269	700	700	-
45150	Furniture & equipment	-	5,300	5,300	-
45170	Computer hardware	-	5,000	5,000	-
45250	Office supplies	7,078	13,400	13,400	-
45300	Small tools	-	15,000	15,000	-
45350	General supplies	793,934	1,029,700	1,029,700	-
45501	Fuel-landfill gas	2,472,865	2,472,900	2,472,900	-
45502	Fuel-natural gas	9,710,741	16,860,354	16,860,354	-
45506	Carbon allowances	1,014,997	-	-	-
45507	Renewable energy credits	297,069	-	-	-
45509	ECAC variance	(5,757,769)	-	-	-
45510	Purchased power	80,673,163	105,456,259	105,456,259	-
45511	Hedging costs	(270,000)	800,000	800,000	-
45600	A & G overhead	4,509,698	4,300,164	4,300,164	-
45621	Employee benefit overhead	(62,898)	-	-	-
46001	Gas depletion	933,029	-	-	-
46900	Business meetings	2,659	1,500	1,500	-
47000	Miscellaneous	661	3,500	3,500	-

**CITY OF GLENDALE  
GLENDALE WATER & POWER DEPARTMENT  
ELECTRIC WORKS REVENUE FUND - POWER MANAGEMENT  
552-921**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
47010	Discount earned & lost	(60)	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 93,783,445</b>	<b>\$ 149,845,553</b>	<b>\$ 149,845,553</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 101,900,922</b>	<b>\$ 158,852,418</b>	<b>\$ 158,899,645</b>	<b>\$ -</b>

Notes:

\* Effective FY 2017-18 Electric Works Revenue Fund (552) is under new Fund number 582.

**CITY OF GLENDALE  
GLENDALE WATER & POWER DEPARTMENT  
ELECTRIC WORKS REVENUE FUND - ELECTRIC WHOLESALE  
552-922**

	<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Maintenance &amp; Operation</b>				
45502 Fuel-natural gas	\$ 4,402	\$ -	\$ -	\$ -
<b>Maintenance &amp; Operation Total</b>	<b>\$ 4,402</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>	<b>\$ 4,402</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Notes:

\* Effective FY 2017-18 Electric Works Revenue Fund (552) is under new Fund number 582.



**CITY OF GLENDALE**  
**GLENDALE WATER & POWER DEPARTMENT**  
**ELECTRIC WORKS REVENUE FUND - ELECTRIC SERVICES**  
**552-931**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 7,960,538	\$ 11,165,269	\$ 11,165,269	\$ -
41200	Overtime	1,035,461	925,000	925,000	-
41300	Hourly wages	111,307	144,285	144,285	-
Various	Benefits	2,507,508	2,856,073	2,952,638	-
42601	PARS supplemental retirement	714,024	714,024	714,024	-
42700	PERS Retirement	(127,212) **	2,496,581	2,496,581	-
42701	PERS cost sharing	(158,797)	(363,695)	(363,695)	-
42799	Salary charges in (out)	-	(3,318,212)	(3,318,212)	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 12,042,829</b>	<b>\$ 14,619,325</b>	<b>\$ 14,715,890</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ 28,569	\$ 45,000	\$ 45,000	\$ -
43060	Utilities	186,089	175,000	175,000	-
43070	Lease payments	1,928	6,000	6,000	-
43090	Equipment usage	807,427	395,946	395,946	-
43110	Contractual services	1,286,602	2,582,300	2,582,300	-
43111	Construction services	-	20,000	20,000	-
43150	Cost allocation charge	3,572,549	3,684,683	3,684,683	-
44100	Repairs to equipment	42,163	75,000	75,000	-
44120	Repairs to office equip	-	3,000	3,000	-
44300	Telephone	14,549	20,000	20,000	-
44400	Janitorial services	-	10,000	10,000	-
44450	Postage	3,170	4,000	4,000	-
44550	Travel	27,383	73,629	73,629	-
44600	Laundry & towel service	-	1,000	1,000	-
44650	Training	9,053	168,955	168,955	-
44700	Computer software	1,185	2,000	2,000	-
44750	Liability Insurance	305,962	331,785	331,785	-
44760	Regulatory	10,909	43,504	43,504	-
44800	Membership & dues	76,920	76,500	76,500	-
45100	Books	2,230	10,100	10,100	-
45150	Furniture & equipment	87	7,500	7,500	-
45170	Computer hardware	1,647	36,000	36,000	-
45200	Maps & blue prints	-	100	100	-
45250	Office supplies	17,747	23,000	23,000	-
45300	Small tools	50,913	75,000	75,000	-
45350	General supplies	736,825	809,500	809,500	-
45400	Reports & publications	-	5,000	5,000	-
45450	Printing and graphics	401	-	-	-
45600	A & G overhead	6,287,391	7,811,928	7,811,928	-
45621	Employee benefit overhead	(579,953)	-	-	-
45622	Customer services allocation	(2)	-	-	-
46900	Business meetings	465	5,600	5,600	-
47000	Miscellaneous	279,348	450	450	-
47010	Discount earned & lost	(4)	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 13,171,556</b>	<b>\$ 16,502,480</b>	<b>\$ 16,502,480</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 25,214,384</b>	<b>\$ 31,121,805</b>	<b>\$ 31,218,370</b>	<b>\$ -</b>

Notes:

\* Effective FY 2017-18 Electric Works Revenue Fund (552) is under new Fund number 582.

\*\* PERS Retirement costs include PERS funding reversal due to GASB 68 under accounts 42703 and 42704.

**CITY OF GLENDALE  
GLENDALE WATER & POWER DEPARTMENT  
ELECTRIC WORKS REVENUE FUND - CUSTOMER SERVICES  
552-971**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<hr/>					
<b>Maintenance &amp; Operation</b>					
45610	Section overhead	\$ 43,160	\$ -	\$ -	\$ -
45622	Customer services allocation	3,355,605	3,856,248	3,856,248	-
<b>Maintenance &amp; Operation Total</b>		<hr/> \$ 3,398,765	<hr/> \$ 3,856,248	<hr/> \$ 3,856,248	<hr/> \$ -
<hr/>					
<b>TOTAL</b>		<b>\$ 3,398,765</b>	<b>\$ 3,856,248</b>	<b>\$ 3,856,248</b>	<b>\$ -</b>
		<hr/>			

Notes:

\* Effective FY 2017-18 Electric Works Revenue Fund (552) is under new Fund number 582.

**CITY OF GLENDALE**  
**GLENDALE WATER & POWER DEPARTMENT**  
**ELECTRIC WORKS REVENUE FUND - GWP ADMINISTRATION**  
**582-450**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ -	\$ -	\$ -	\$ 690,383
41200	Overtime	-	-	-	1,560
41300	Hourly wages	-	-	-	46,308
Various	Benefits	-	-	-	175,973
42700	PERS Retirement	-	-	-	194,420
42701	PERS cost sharing	-	-	-	(29,268)
<b>Salaries &amp; Benefits Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,079,376</b>
<b>Maintenance &amp; Operation</b>					
43060	Utilities	\$ -	\$ -	\$ -	\$ 57,330
43110	Contractual services	-	-	-	565,500
43150	Cost allocation charge	-	-	-	5,493,166
44120	Repairs to office equip	-	-	-	1,560
44351	Fleet / equip rental charge	-	-	-	1,063,959
44352	ISD service charge	-	-	-	2,847,679
44353	Building Maint. Serv. Charge	-	-	-	1,762,408
44450	Postage	-	-	-	780
44550	Travel	-	-	-	15,600
44650	Training	-	-	-	3,900
44750	Liability Insurance	-	-	-	20,006
44751	Insurance/surety bond premium	-	-	-	409,500
44760	Regulatory	-	-	-	15,600
44800	Membership & dues	-	-	-	1,248
45050	Periodicals & newspapers	-	-	-	1,560
45250	Office supplies	-	-	-	39,390
45350	General supplies	-	-	-	78,000
45450	Printing and graphics	-	-	-	19,500
46000	Depreciation	-	-	-	26,450,000
46900	Business meetings	-	-	-	5,460
47000	Miscellaneous	-	-	-	24,180
47050	Interest on bonds	-	-	-	8,409,960
<b>Maintenance &amp; Operation Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 47,286,286</b>
<b>Transfers</b>					
48010	Transfer-General Fund	\$ -	\$ -	\$ -	\$ 20,160,000
<b>Transfers Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 20,160,000</b>
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 68,525,662</b>

Notes:

\* Effective FY 2017-18 Electric Works Revenue Fund (552) is under new Fund number 582.

**CITY OF GLENDALE  
GLENDALE WATER & POWER DEPARTMENT  
ELECTRIC WORKS REVENUE FUND - GWP ADMINISTRATION - CUSTOMER SERVICES  
582-451**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ -	\$ -	\$ -	\$ 2,620,017
41200	Overtime	-	-	-	30,780
41300	Hourly wages	-	-	-	16,595
Various	Benefits	-	-	-	647,342
42700	PERS Retirement	-	-	-	693,491
42701	PERS cost sharing	-	-	-	(104,399)
<b>Salaries &amp; Benefits Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,903,826</b>
<b>Maintenance &amp; Operation</b>					
43090	Equipment usage	\$ -	\$ -	\$ -	\$ 92,720
43110	Contractual services	-	-	-	1,601,814
43150	Cost allocation charge	-	-	-	476,594
44351	Fleet / equip rental charge	-	-	-	49,544
44352	ISD service charge	-	-	-	551,473
44353	Building Maint. Serv. Charge	-	-	-	341,227
44450	Postage	-	-	-	12,160
44550	Travel	-	-	-	10,070
44650	Training	-	-	-	4,560
44750	Liability Insurance	-	-	-	72,288
44800	Membership & dues	-	-	-	570
45150	Furniture & equipment	-	-	-	7,600
45250	Office supplies	-	-	-	15,200
45300	Small tools	-	-	-	2,280
45350	General supplies	-	-	-	3,040
46500	Uncollectible accounts	-	-	-	220,400
46900	Business meetings	-	-	-	1,140
47000	Miscellaneous	-	-	-	988
<b>Maintenance &amp; Operation Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,463,668</b>
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,367,494</b>

Notes:

\* Effective FY 2017-18 Electric Works Revenue Fund (552) is under new Fund number 582.

**CITY OF GLENDALE**  
**GLENDALE WATER & POWER DEPARTMENT**  
**ELECTRIC WORKS REVENUE FUND - GWP ADMINISTRATION - CONSERVATION & UTILITY MODERNIZATION**  
**582-452**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ -	\$ -	\$ -	\$ 460,650
41200	Overtime	-	-	-	35,720
41300	Hourly wages	-	-	-	30,369
Various	Benefits	-	-	-	122,311
42700	PERS Retirement	-	-	-	129,960
42701	PERS cost sharing	-	-	-	(19,562)
<b>Salaries &amp; Benefits Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 759,448</b>
<b>Maintenance &amp; Operation</b>					
43090	Equipment usage	\$ -	\$ -	\$ -	\$ 11,700
43110	Contractual services	-	-	-	2,592,731
44100	Repairs to equipment	-	-	-	18,642
44200	Advertising	-	-	-	15,600
44450	Postage	-	-	-	117,000
44550	Travel	-	-	-	20,526
44650	Training	-	-	-	29,211
44700	Computer software	-	-	-	7,020
44750	Liability Insurance	-	-	-	14,275
44800	Membership & dues	-	-	-	2,340
45050	Periodicals & newspapers	-	-	-	1,950
45150	Furniture & equipment	-	-	-	110,682
45170	Computer hardware	-	-	-	20,280
45250	Office supplies	-	-	-	4,290
45350	General supplies	-	-	-	19,500
45450	Printing and graphics	-	-	-	15,600
46900	Business meetings	-	-	-	390
47000	Miscellaneous	-	-	-	18,408
<b>Maintenance &amp; Operation Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,020,145</b>
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,779,593</b>

Notes:

\* Effective FY 2017-18 Electric Works Revenue Fund (552) is under new Fund number 582.

**CITY OF GLENDALE  
GLENDALE WATER & POWER DEPARTMENT  
ELECTRIC WORKS REVENUE FUND - GWP ADM - UTILITY FINANCE  
582-453**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ -	\$ -	\$ -	\$ 281,753
Various	Benefits	-	-	-	79,396
42700	PERS Retirement	-	-	-	74,495
42701	PERS cost sharing	-	-	-	(11,214)
<b>Salaries &amp; Benefits Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 424,430</b>
<b>Maintenance &amp; Operation</b>					
44750	Liability Insurance	\$ -	\$ -	\$ -	\$ 7,636
<b>Maintenance &amp; Operation Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,636</b>
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 432,066</b>

Notes:

\* Effective FY 2017-18 Electric Works Revenue Fund (552) is under new Fund number 582.

**CITY OF GLENDALE**  
**GLENDALE WATER & POWER DEPARTMENT**  
**ELECTRIC WORKS REVENUE FUND - GWP ADM - ENVIRONMENTAL & SAFETY**  
**582-454**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ -	\$ -	\$ -	\$ 343,948
41200	Overtime	-	-	-	3,800
Various	Benefits	-	-	-	65,896
42700	PERS Retirement	-	-	-	90,585
42701	PERS cost sharing	-	-	-	(13,637)
<b>Salaries &amp; Benefits Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 490,592</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ -	\$ -	\$ -	\$ 202,800
44550	Travel	-	-	-	7,800
44650	Training	-	-	-	54,600
44750	Liability Insurance	-	-	-	9,424
44800	Membership & dues	-	-	-	936
45050	Periodicals & newspapers	-	-	-	390
45100	Books	-	-	-	390
45350	General supplies	-	-	-	78,000
45400	Reports & publications	-	-	-	1,092
45450	Printing and graphics	-	-	-	3,120
46900	Business meetings	-	-	-	780
47000	Miscellaneous	-	-	-	54,600
<b>Maintenance &amp; Operation Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 413,932</b>
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 904,524</b>

Notes:

\* Effective FY 2017-18 Electric Works Revenue Fund (552) is under new Fund number 582.

**CITY OF GLENDALE**  
**GLENDALE WATER & POWER DEPARTMENT**  
**ELECTRIC WORKS REVENUE FUND - GWP ADM - UTILITY OPERATION CENTER & WAREHOUSE**  
**582-455**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ -	\$ -	\$ -	\$ 261,584
41300	Hourly wages	-	-	-	16,169
Various	Benefits	-	-	-	73,502
42700	PERS Retirement	-	-	-	73,245
42701	PERS cost sharing	-	-	-	(11,026)
<b>Salaries &amp; Benefits Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 413,474</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ -	\$ -	\$ -	\$ 109,200
43060	Utilities	-	-	-	53,235
43070	Lease payments	-	-	-	44,460
43090	Equipment usage	-	-	-	897
43110	Contractual services	-	-	-	230,100
44350	Vehicle maintenance	-	-	-	390
44400	Janitorial services	-	-	-	19,120
44450	Postage	-	-	-	390
44600	Laundry & towel service	-	-	-	22,230
44750	Liability Insurance	-	-	-	7,527
44760	Regulatory	-	-	-	1,262
44800	Membership & dues	-	-	-	585
45050	Periodicals & newspapers	-	-	-	390
45100	Books	-	-	-	390
45150	Furniture & equipment	-	-	-	1,950
45250	Office supplies	-	-	-	4,290
45300	Small tools	-	-	-	1,170
45350	General supplies	-	-	-	13,945
45450	Printing and graphics	-	-	-	780
46900	Business meetings	-	-	-	390
47000	Miscellaneous	-	-	-	31,980
47010	Discount earned & lost	-	-	-	156,000
<b>Maintenance &amp; Operation Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 700,681</b>
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,114,155</b>

Notes:

\* Effective FY 2017-18 Electric Works Revenue Fund (552) is under new Fund number 582.



**CITY OF GLENDALE  
GLENDALE WATER & POWER DEPARTMENT  
ELECTRIC WORKS REVENUE FUND - GWP YARD ADMINISTRATION  
582-456**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ -	\$ -	\$ -	\$ 76,383
Various	Benefits	-	-	-	17,254
42700	PERS Retirement	-	-	-	20,110
42701	PERS cost sharing	-	-	-	(3,027)
<b>Salaries &amp; Benefits Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 110,720</b>
<b>Maintenance &amp; Operation</b>					
44750	Liability Insurance	\$ -	\$ -	\$ -	\$ 2,070
<b>Maintenance &amp; Operation Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,070</b>
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 112,790</b>

Notes:

\* Effective FY 2017-18 Electric Works Revenue Fund (552) is under new Fund number 582.

**CITY OF GLENDALE**  
**GLENDALE WATER & POWER DEPARTMENT**  
**ELECTRIC WORKS REVENUE FUND - GWP ELECTRIC - ENGINEERING**  
**582-460**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ -	\$ -	\$ -	\$ 2,195,743
41200	Overtime	-	-	-	50,000
41300	Hourly wages	-	-	-	143,808
Various	Benefits	-	-	-	471,359
42700	PERS Retirement	-	-	-	610,062
42701	PERS cost sharing	-	-	-	(90,288)
42799	Salary charges in (out)	-	-	-	(336,150)
<b>Salaries &amp; Benefits Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,044,534</b>
<b>Maintenance &amp; Operation</b>					
43070	Lease payments	\$ -	\$ -	\$ -	\$ 6,000
43090	Equipment usage	-	-	-	165,544
43110	Contractual services	-	-	-	1,325,300
44100	Repairs to equipment	-	-	-	3,000
44120	Repairs to office equip	-	-	-	2,000
44300	Telephone	-	-	-	3,000
44450	Postage	-	-	-	2,500
44550	Travel	-	-	-	50,000
44650	Training	-	-	-	152,550
44700	Computer software	-	-	-	2,000
44750	Liability Insurance	-	-	-	64,759
44760	Regulatory	-	-	-	35,504
44800	Membership & dues	-	-	-	63,500
45100	Books	-	-	-	10,000
45150	Furniture & equipment	-	-	-	7,500
45170	Computer hardware	-	-	-	12,000
45250	Office supplies	-	-	-	21,000
45300	Small tools	-	-	-	4,000
45350	General supplies	-	-	-	96,900
45400	Reports & publications	-	-	-	5,000
46900	Business meetings	-	-	-	5,500
<b>Maintenance &amp; Operation Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,037,557</b>
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,082,091</b>

Notes:

\* Effective FY 2017-18 Electric Works Revenue Fund (552) is under new Fund number 582.

**CITY OF GLENDALE  
GLENDALE WATER & POWER DEPARTMENT  
ELECTRIC WORKS REVENUE FUND - GWP ELECTRIC - CUSTOMER SUPPORT  
582-461**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ -	\$ -	\$ -	\$ 625,457
Various	Benefits	-	-	-	148,819
42700	PERS Retirement	-	-	-	164,762
42701	PERS cost sharing	-	-	-	(24,802)
42799	Salary charges in (out)	-	-	-	(90,586)
<b>Salaries &amp; Benefits Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 823,650</b>
<b>Maintenance &amp; Operation</b>					
44750	Liability Insurance	\$ -	\$ -	\$ -	\$ 16,950
<b>Maintenance &amp; Operation Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 16,950</b>
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 840,600</b>

Notes:

\* Effective FY 2017-18 Electric Works Revenue Fund (552) is under new Fund number 582.

**CITY OF GLENDALE  
GLENDALE WATER & POWER DEPARTMENT  
ELECTRIC WORKS REVENUE FUND - GWP ELECTRIC - STREET LIGHT  
582-462**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ -	\$ -	\$ -	\$ 242,231
41200	Overtime	-	-	-	50,000
Various	Benefits	-	-	-	79,927
42700	PERS Retirement	-	-	-	63,888
42701	PERS cost sharing	-	-	-	(7,213)
42799	Salary charges in (out)	-	-	-	(42,883)
<b>Salaries &amp; Benefits Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 385,950</b>
<b>Maintenance &amp; Operation</b>					
43090	Equipment usage	\$ -	\$ -	\$ -	\$ 18,612
43110	Contractual services	-	-	-	10,000
43111	Construction services	-	-	-	20,000
44750	Liability Insurance	-	-	-	7,919
45100	Books	-	-	-	100
45300	Small tools	-	-	-	10,000
45350	General supplies	-	-	-	71,200
46900	Business meetings	-	-	-	100
<b>Maintenance &amp; Operation Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 137,931</b>
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 523,881</b>

**Notes:**

\* Effective FY 2017-18 Electric Works Revenue Fund (552) is under new Fund number 582.

**CITY OF GLENDALE**  
**GLENDALE WATER & POWER DEPARTMENT**  
**ELECTRIC WORKS REVENUE FUND - GWP ELECTRIC - HOWARD SUBSTATION**  
**582-463**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ -	\$ -	\$ -	\$ 1,188,560
41200	Overtime	-	-	-	265,000
41300	Hourly wages	-	-	-	45,050
Various	Benefits	-	-	-	345,623
42700	PERS Retirement	-	-	-	326,360
42701	PERS cost sharing	-	-	-	(38,232)
<b>Salaries &amp; Benefits Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,132,361</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ -	\$ -	\$ -	\$ 25,000
43060	Utilities	-	-	-	164,850
43090	Equipment usage	-	-	-	230
44300	Telephone	-	-	-	17,000
44400	Janitorial services	-	-	-	5,000
44650	Training	-	-	-	17,000
44750	Liability Insurance	-	-	-	40,613
45170	Computer hardware	-	-	-	23,000
45250	Office supplies	-	-	-	2,000
45350	General supplies	-	-	-	40,000
<b>Maintenance &amp; Operation Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 334,693</b>
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,467,054</b>

Notes:

\* Effective FY 2017-18 Electric Works Revenue Fund (552) is under new Fund number 582.

**CITY OF GLENDALE**  
**GLENDALE WATER & POWER DEPARTMENT**  
**ELECTRIC WORKS REVENUE FUND - GWP ELECTRIC - METER AND TEST SHOP**  
**582-464**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ -	\$ -	\$ -	\$ 1,175,425
41200	Overtime	-	-	-	55,000
Various	Benefits	-	-	-	274,063
42700	PERS Retirement	-	-	-	299,183
42701	PERS cost sharing	-	-	-	(34,968)
42799	Salary charges in (out)	-	-	-	(182,395)
<b>Salaries &amp; Benefits Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,586,308</b>
<b>Maintenance &amp; Operation</b>					
43090	Equipment usage	\$ -	\$ -	\$ -	\$ 17,280
43110	Contractual services	-	-	-	18,000
44100	Repairs to equipment	-	-	-	4,000
44750	Liability Insurance	-	-	-	34,843
45350	General supplies	-	-	-	5,000
<b>Maintenance &amp; Operation Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 79,123</b>
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,665,431</b>

Notes:

\* Effective FY 2017-18 Electric Works Revenue Fund (552) is under new Fund number 582.

**CITY OF GLENDALE  
GLENDALE WATER & POWER DEPARTMENT  
ELECTRIC WORKS REVENUE FUND - GWP ELECTRIC - STATION MAINTENANCE  
582-465**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ -	\$ -	\$ -	\$ 2,016,864
41200	Overtime	-	-	-	150,000
Various	Benefits	-	-	-	542,373
42700	PERS Retirement	-	-	-	520,663
42701	PERS cost sharing	-	-	-	(61,531)
42799	Salary charges in (out)	-	-	-	(323,686)
<b>Salaries &amp; Benefits Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,844,683</b>
<b>Maintenance &amp; Operation</b>					
43090	Equipment usage	\$ -	\$ -	\$ -	\$ 157,210
43110	Contractual services	-	-	-	734,000
44100	Repairs to equipment	-	-	-	57,000
44400	Janitorial services	-	-	-	5,000
44450	Postage	-	-	-	500
44750	Liability Insurance	-	-	-	60,575
45350	General supplies	-	-	-	125,000
<b>Maintenance &amp; Operation Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,139,285</b>
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,983,968</b>

Notes:

\* Effective FY 2017-18 Electric Works Revenue Fund (552) is under new Fund number 582.

**CITY OF GLENDALE**  
**GLENDALE WATER & POWER DEPARTMENT**  
**ELECTRIC WORKS REVENUE FUND - GWP ELECTRIC - OVERHEAD & UNDERGROUND**  
**582-466**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ -	\$ -	\$ -	\$ 3,713,267
41200	Overtime	-	-	-	550,000
41300	Hourly wages	-	-	-	176,272
Various	Benefits	-	-	-	997,267
42700	PERS Retirement	-	-	-	982,714
42701	PERS cost sharing	-	-	-	(119,852)
42799	Salary charges in (out)	-	-	-	(655,593)
<b>Salaries &amp; Benefits Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,644,075</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ -	\$ -	\$ -	\$ 20,000
43060	Utilities	-	-	-	18,900
43090	Equipment usage	-	-	-	491,124
43110	Contractual services	-	-	-	595,000
44100	Repairs to equipment	-	-	-	11,000
44120	Repairs to office equip	-	-	-	1,000
44450	Postage	-	-	-	1,000
44600	Laundry & towel service	-	-	-	1,000
44750	Liability Insurance	-	-	-	127,257
44760	Regulatory	-	-	-	8,000
44800	Membership & dues	-	-	-	13,000
45200	Maps & blue prints	-	-	-	100
45300	Small tools	-	-	-	61,000
45350	General supplies	-	-	-	401,400
47000	Miscellaneous	-	-	-	450
<b>Maintenance &amp; Operation Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,750,231</b>
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,394,306</b>

Notes:

\* Effective FY 2017-18 Electric Works Revenue Fund (552) is under new Fund number 582.



**CITY OF GLENDALE  
GLENDALE WATER & POWER DEPARTMENT  
ELECTRIC WORKS REVENUE FUND - GWP ELECTRIC - SUBSTRUCTURE  
582-467**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ -	\$ -	\$ -	\$ 477,294
Various	Benefits	-	-	-	161,103
42700	PERS Retirement	-	-	-	126,188
42701	PERS cost sharing	-	-	-	(14,246)
42799	Salary charges in (out)	-	-	-	(75,034)
<b>Salaries &amp; Benefits Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 675,305</b>
<b>Maintenance &amp; Operation</b>					
44750	Liability Insurance	\$ -	\$ -	\$ -	\$ 12,936
<b>Maintenance &amp; Operation Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 12,936</b>
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 688,241</b>

Notes:

\* Effective FY 2017-18 Electric Works Revenue Fund (552) is under new Fund number 582.

**CITY OF GLENDALE**  
**GLENDALE WATER & POWER DEPARTMENT**  
**ELECTRIC WORKS REVENUE FUND - GWP POWER MANAGEMENT**  
**582-468**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ -	\$ -	\$ -	\$ 1,308,373
Various	Benefits	-	-	-	271,209
42700	PERS Retirement	-	-	-	346,320
42701	PERS cost sharing	-	-	-	(52,134)
42799	Salary charges in (out)	-	-	-	(35,005)
<b>Salaries &amp; Benefits Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,838,763</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ -	\$ -	\$ -	\$ 6,945,523
44250	Data communication	-	-	-	1,500
44300	Telephone	-	-	-	500
44450	Postage	-	-	-	1,400
44550	Travel	-	-	-	39,500
44650	Training	-	-	-	22,350
44700	Computer software	-	-	-	93,000
44750	Liability Insurance	-	-	-	35,457
44760	Regulatory	-	-	-	3,348,650
44800	Membership & dues	-	-	-	10,200
45050	Periodicals & newspapers	-	-	-	9,000
45100	Books	-	-	-	200
45150	Furniture & equipment	-	-	-	300
45250	Office supplies	-	-	-	400
45350	General supplies	-	-	-	700
45501	Fuel-landfill gas	-	-	-	2,472,865
45502	Fuel-natural gas	-	-	-	17,596,560
45510	Purchased power	-	-	-	106,996,854
45511	Hedging costs	-	-	-	800,000
46900	Business meetings	-	-	-	1,000
47000	Miscellaneous	-	-	-	500
<b>Maintenance &amp; Operation Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 138,376,459</b>
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 140,215,222</b>

Notes:

\* Effective FY 2017-18 Electric Works Revenue Fund (552) is under new Fund number 582.

**CITY OF GLENDALE  
GLENDALE WATER & POWER DEPARTMENT  
ELECTRIC WORKS REVENUE FUND - GWP POWER PLANT  
582-469**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ -	\$ -	\$ -	\$ 4,658,413
41200	Overtime	-	-	-	700,000
Various	Benefits	-	-	-	1,317,699
42700	PERS Retirement	-	-	-	1,230,432
42701	PERS cost sharing	-	-	-	(152,405)
<b>Salaries &amp; Benefits Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,754,139</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ -	\$ -	\$ -	\$ 130,000
43060	Utilities	-	-	-	1,959,300
43070	Lease payments	-	-	-	2,500
43090	Equipment usage	-	-	-	38,400
43110	Contractual services	-	-	-	1,550,000
44100	Repairs to equipment	-	-	-	408,000
44120	Repairs to office equip	-	-	-	1,000
44400	Janitorial services	-	-	-	30,000
44450	Postage	-	-	-	1,000
44550	Travel	-	-	-	10,000
44600	Laundry & towel service	-	-	-	20,000
44650	Training	-	-	-	26,000
44700	Computer software	-	-	-	5,000
44750	Liability Insurance	-	-	-	145,213
44760	Regulatory	-	-	-	377,500
45100	Books	-	-	-	500
45150	Furniture & equipment	-	-	-	5,000
45170	Computer hardware	-	-	-	5,000
45250	Office supplies	-	-	-	11,000
45300	Small tools	-	-	-	15,000
45350	General supplies	-	-	-	1,029,000
46900	Business meetings	-	-	-	500
47000	Miscellaneous	-	-	-	3,000
<b>Maintenance &amp; Operation Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,772,913</b>
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 13,527,052</b>

Notes:

\* Effective FY 2017-18 Electric Works Revenue Fund (552) is under new Fund number 582.

**CITY OF GLENDALE  
GLENDALE WATER & POWER DEPARTMENT  
ELECTRIC DEPRECIATION FUND - GWP ADMINISTRATION  
553-911**

	<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Maintenance &amp; Operation</b>				
45623 General plant allocation	\$ 99,360	\$ 1,458,815	\$ 1,458,815	\$ -
<b>Maintenance &amp; Operation Total</b>	<b>\$ 99,360</b>	<b>\$ 1,458,815</b>	<b>\$ 1,458,815</b>	<b>\$ -</b>
<b>Capital Improvement</b>				
59999 Asset capitalization	\$ (27,403,747)	\$ -	\$ -	\$ -
<b>Capital Improvement Total</b>	<b>\$ (27,403,747)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>	<b>\$ (27,304,387)</b>	<b>\$ 1,458,815</b>	<b>\$ 1,458,815</b>	<b>\$ -</b>

Notes:

\* Effective FY 2017-18 Electric Depreciation Fund (553) is under new Fund number 583.

**CITY OF GLENDALE  
GLENDALE WATER & POWER DEPARTMENT  
ELECTRIC DEPRECIATION FUND - POWER MANAGEMENT  
553-921**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 114,361	\$ -	\$ -	\$ -
41200	Overtime	12,187	-	-	-
Various	Benefits	8,113	-	-	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 134,660</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 3,234,416	\$ -	\$ 4,059,792	\$ -
43111	Construction services	7,435,570	1,431,295	1,431,295	-
44750	Liability Insurance	4,252	-	-	-
45600	A & G overhead	101,781	54,600	54,600	-
45621	Employee benefit overhead	62,898	-	-	-
46900	Business meetings	127	-	-	-
47050	Interest on bonds	-	750,000	750,000	-
47059	Capitalized interest-water	382,803	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 11,221,848</b>	<b>\$ 2,235,895</b>	<b>\$ 6,295,687</b>	<b>\$ -</b>
<b>Capital Improvement</b>					
51250	Equipment	\$ 147,253	\$ -	\$ -	\$ -
<b>Capital Improvement Total</b>		<b>\$ 147,253</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Capital Outlay</b>					
51000	Capital outlay	\$ 145,574	\$ 463,000	\$ 463,000	\$ -
<b>Capital Outlay Total</b>		<b>\$ 145,574</b>	<b>\$ 463,000</b>	<b>\$ 463,000</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 11,649,335</b>	<b>\$ 2,698,895</b>	<b>\$ 6,758,687</b>	<b>\$ -</b>

Notes:

\* Effective FY 2017-18 Electric Depreciation Fund (553) is under new Fund number 583.

**CITY OF GLENDALE  
GLENDALE WATER & POWER DEPARTMENT  
ELECTRIC DEPRECIATION FUND - ELECTRIC SERVICES  
553-931**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 1,078,743	\$ -	\$ -	\$ -
41200	Overtime	242,761	-	-	-
41300	Hourly wages	(325)	-	-	-
Various	Benefits	134,273	-	-	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 1,455,451</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
43060	Utilities	\$ 1,726	\$ -	\$ -	\$ -
43090	Equipment usage	304,261	-	-	-
43110	Contractual services	9,174,232	1,686,481	1,686,481	-
43111	Construction services	174,264	6,175,095	6,172,519	-
44450	Postage	47	-	-	-
44750	Liability Insurance	44,391	-	-	-
44760	Regulatory	106,676	-	-	-
45170	Computer hardware	8,245	-	-	-
45300	Small tools	5,631	-	-	-
45350	General supplies	2,218,763	-	-	-
45450	Printing and graphics	316	-	-	-
45512	Public benefit programs	3,800	-	-	-
45600	A & G overhead	937,967	1,065,700	1,065,700	-
45621	Employee benefit overhead	579,953	14,196	14,196	-
47010	Discount earned & lost	(2)	-	-	-
47050	Interest on bonds	-	2,136,000	2,136,000	-
47059	Capitalized interest-water	624,320	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 14,184,589</b>	<b>\$ 11,077,472</b>	<b>\$ 11,074,896</b>	<b>\$ -</b>
<b>Capital Improvement</b>					
51200	Other improvements	\$ 548	\$ -	\$ -	\$ -
51250	Equipment	14,464	-	-	-
<b>Capital Improvement Total</b>		<b>\$ 15,012</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Capital Outlay</b>					
51000	Capital outlay	\$ -	\$ 533,000	\$ 533,000	\$ -
<b>Capital Outlay Total</b>		<b>\$ -</b>	<b>\$ 533,000</b>	<b>\$ 533,000</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 15,655,053</b>	<b>\$ 11,610,472</b>	<b>\$ 11,607,896</b>	<b>\$ -</b>

Notes:

\* Effective FY 2017-18 Electric Depreciation Fund (553) is under new Fund number 583.

**CITY OF GLENDALE  
GLENDALE WATER & POWER DEPARTMENT  
ELECTRIC DEPRECIATION FUND - PROJECTS  
583-490**

	Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
<b>Maintenance &amp; Operation</b>				
47055 Capitalized interest - elec	\$ -	\$ -	\$ -	\$ 2,886,000
<b>Maintenance &amp; Operation Total</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 2,886,000</u>
<b>Capital Improvement</b>				
51200 Other improvements	\$ -	\$ -	\$ -	\$ 1,499,000
51800 Mobile equipment	-	-	-	1,087,200
<b>Capital Improvement Total</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 2,586,200</u>
<b>Capital Outlay</b>				
51000 Capital outlay	\$ -	\$ -	\$ -	\$ 1,013,120
<b>Capital Outlay Total</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,013,120</u>
<b>TOTAL</b>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 6,485,320</u></u>

Notes:

\* Effective FY 2017-18 Electric Depreciation Fund (553) is under new Fund number 583.

**CITY OF GLENDALE**  
**GLENDALE WATER & POWER DEPARTMENT**  
**ELECTRIC CUSTOMER PAID CAPITAL FUND - ELECTRIC SERVICES**  
**555-931**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 433,437	\$ -	\$ -	\$ -
41200	Overtime	72,256	-	-	-
Various	Benefits	53,077	-	-	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 558,770</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
43090	Equipment usage	\$ 75,678	\$ -	\$ -	\$ -
43110	Contractual services	1,975	102,750	102,750	-
43111	Construction services	-	1,254,768	1,254,768	-
44750	Liability Insurance	16,991	-	-	-
44760	Regulatory	1,007	-	-	-
45300	Small tools	24	-	-	-
45350	General supplies	209,358	-	-	-
45600	A & G overhead	385,162	537,233	537,233	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 690,196</b>	<b>\$ 1,894,751</b>	<b>\$ 1,894,751</b>	<b>\$ -</b>
<b>Capital Improvement</b>					
59999	Asset capitalization	\$ (1,248,966)	\$ -	\$ -	\$ -
<b>Capital Improvement Total</b>		<b>\$ (1,248,966)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ 1,894,751</b>	<b>\$ 1,894,751</b>	<b>\$ -</b>

Notes:

\* Effective FY 2017-18 Electric Customer Paid Capital Fund (555) is under new Fund number 585.



**CITY OF GLENDALE  
GLENDALE WATER & POWER DEPARTMENT  
ELECTRIC CUSTOMER CAPITAL FUND - GWP PROJECT ORG  
585-490**

		<b>Actual 2015-16</b>		<b>Adopted 2016-17</b>		<b>Revised 2016-17</b>		<b>Adopted 2017-18</b>
<hr/>								
<b>Capital Improvement</b>								
51200	Other improvements	\$	-	\$	-	\$	-	\$ 1,819,781
<b>Capital Improvement Total</b>		\$	-	\$	-	\$	-	\$ 1,819,781
<hr/>								
	<b>TOTAL</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$ 1,819,781</b>
<hr/>								

Notes:

\* Effective FY 2017-18 Electric Customer Paid Capital Fund (555) is under new Fund number 585.

**CITY OF GLENDALE  
GLENDALE WATER & POWER DEPARTMENT  
ENERGY COST ADJUSTMENT CHARGE FUND - POWER MANAGEMENT  
556-921**

	<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Maintenance &amp; Operation</b>				
45509 ECAC variance	\$ 5,757,769	\$ -	\$ -	\$ -
<b>Maintenance &amp; Operation Total</b>	<b>\$ 5,757,769</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>	<b>\$ 5,757,769</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Notes:

\* Effective FY 2017-18 Energy Cost Adjustment Charge Fund (556) is under new Fund number 586.

**CITY OF GLENDALE  
GLENDALE WATER & POWER DEPARTMENT  
REGULATORY ADJUSTMENT CHARGE FUND - POWER MANAGEMENT  
557-921**

	<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Maintenance &amp; Operation</b>				
44761 RAC variance	\$ 8,160,710	\$ -	\$ -	\$ -
<b>Maintenance &amp; Operation Total</b>	<b>\$ 8,160,710</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>	<b>\$ 8,160,710</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Notes:

\* Effective FY 2017-18 Regulatory Adjustment Charge Fund (557) is under new Fund number 587.

**CITY OF GLENDALE  
GLENDALE WATER & POWER DEPARTMENT  
WATER WORKS REVENUE FUND - GWP ADMINISTRATION  
572-911**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<hr/>					
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 9,597	\$ 50,000	\$ 50,000	\$ -
46000	Depreciation	5,843,855	6,220,000	6,220,000	-
47050	Interest on bonds	2,689,326	3,388,000	3,388,000	-
<b>Maintenance &amp; Operation Total</b>		<hr/>	<hr/>	<hr/>	<hr/>
		\$ 8,542,778	\$ 9,658,000	\$ 9,658,000	\$ -
<hr/>					
	<b>TOTAL</b>	<b>\$ 8,542,778</b>	<b>\$ 9,658,000</b>	<b>\$ 9,658,000</b>	<b>\$ -</b>
<hr/>					

Notes:

\* Effective FY 2017-18 Water Works Revenue Fund (572) is under new Fund number 592.

**CITY OF GLENDALE  
GLENDALE WATER & POWER DEPARTMENT  
WATER WORKS REVENUE FUND - WATER SERVICES  
572-951**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 4,219,702	\$ 5,091,536	\$ 5,091,536	\$ -
41200	Overtime	250,145	359,845	359,845	-
41300	Hourly wages	53,804	49,075	49,075	-
Various	Benefits	1,443,795	1,627,025	1,670,431	-
42601	PARS supplemental retirement	108,577	108,577	108,577	-
42700	PERS Retirement	259,698 **	1,150,125	1,150,125	-
42701	PERS cost sharing	(92,374)	(175,525)	(175,525)	-
42799	Salary charges in (out)	-	(836,305)	(836,305)	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 6,243,346</b>	<b>\$ 7,374,353</b>	<b>\$ 7,417,759</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ 65,604	\$ 87,446	\$ 87,446	\$ -
43060	Utilities	2,735,092	3,518,556	3,518,556	-
43090	Equipment usage	294,162	446,003	446,003	-
43110	Contractual services	1,487,749	1,838,707	1,838,707	-
43111	Construction services	-	183,000	183,000	-
44100	Repairs to equipment	80,023	113,200	113,200	-
44120	Repairs to office equip	-	2,000	2,000	-
44250	Data communication	-	4,300	4,300	-
44350	Vehicle maintenance	773	-	-	-
44400	Janitorial services	675	-	-	-
44450	Postage	4,598	10,230	10,230	-
44550	Travel	2,542	16,885	16,885	-
44600	Laundry & towel service	5,148	17,000	17,000	-
44650	Training	28,576	44,580	44,580	-
44700	Computer software	18,300	42,500	42,500	-
44750	Liability Insurance	151,992	148,438	148,438	-
44760	Regulatory	191,302	233,150	233,150	-
44800	Membership & dues	28,128	73,900	73,900	-
45050	Periodicals & newspapers	40	-	-	-
45100	Books	306	800	800	-
45150	Furniture & equipment	-	500	500	-
45170	Computer hardware	-	5,000	5,000	-
45250	Office supplies	9,270	4,200	4,200	-
45300	Small tools	16,198	26,500	26,500	-
45350	General supplies	331,026	659,850	659,850	-
45400	Reports & publications	-	700	700	-
45450	Printing and graphics	24,242	25,200	25,200	-
45520	Purchased water	14,612,457	18,756,145	18,756,145	-
45600	A & G overhead	6,262,669	6,768,495	6,768,495	-
45621	Employee benefit overhead	(104,938)	-	-	-
46900	Business meetings	270	3,000	3,000	-
47000	Miscellaneous	4,502	16,100	16,100	-
47010	Discount earned & lost	(3)	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 26,250,703</b>	<b>\$ 33,046,385</b>	<b>\$ 33,046,385</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 32,494,048</b>	<b>\$ 40,420,738</b>	<b>\$ 40,464,144</b>	<b>\$ -</b>

**Notes:**

\* Effective FY 2017-18 Water Works Revenue Fund (572) is under new Fund number 592.

\*\* PERS Retirement costs include PERS funding reversal due to GASB 68 under accounts 42703 and 42704.

**CITY OF GLENDALE  
GLENDALE WATER & POWER DEPARTMENT  
WATER WORKS REVENUE FUND - CUSTOMER SERVICES  
572-971**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<hr/>					
<b>Maintenance &amp; Operation</b>					
45610	Section overhead	\$ 14,387	\$ -	\$ -	\$ -
45622	Customer services allocation	1,752,012	1,898,942	1,898,942	-
<b>Maintenance &amp; Operation Total</b>		<hr/> \$ 1,766,399	<hr/> \$ 1,898,942	<hr/> \$ 1,898,942	<hr/> \$ -
<hr/>					
<b>TOTAL</b>		<b>\$ 1,766,399</b>	<b>\$ 1,898,942</b>	<b>\$ 1,898,942</b>	<b>\$ -</b>
		<hr/>			

Notes:

\* Effective FY 2017-18 Water Works Revenue Fund (572) is under new Fund number 592.

**CITY OF GLENDALE  
GLENDALE WATER & POWER DEPARTMENT  
WATER WORKS REVENUE FUND - GWP ADMINISTRATION  
592-450**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ -	\$ -	\$ -	\$ 196,479
41200	Overtime	-	-	-	440
41300	Hourly wages	-	-	-	13,061
Various	Benefits	-	-	-	50,116
42700	PERS Retirement	-	-	-	55,299
42701	PERS cost sharing	-	-	-	(8,325)
<b>Salaries &amp; Benefits Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 307,070</b>
<b>Maintenance &amp; Operation</b>					
43060	Utilities	\$ -	\$ -	\$ -	\$ 16,170
43110	Contractual services	-	-	-	159,500
43150	Cost allocation charge	-	-	-	3,612,593
44120	Repairs to office equip	-	-	-	440
44351	Fleet / equip rental charge	-	-	-	471,601
44352	ISD service charge	-	-	-	803,191
44353	Building Maint. Serv. Charge	-	-	-	497,089
44450	Postage	-	-	-	220
44550	Travel	-	-	-	4,400
44650	Training	-	-	-	1,100
44750	Liability Insurance	-	-	-	5,690
44751	Insurance/surety bond premium	-	-	-	115,500
44760	Regulatory	-	-	-	4,400
44800	Membership & dues	-	-	-	352
45050	Periodicals & newspapers	-	-	-	440
45250	Office supplies	-	-	-	11,110
45350	General supplies	-	-	-	22,000
45450	Printing and graphics	-	-	-	5,500
46000	Depreciation	-	-	-	6,560,000
46900	Business meetings	-	-	-	1,540
47000	Miscellaneous	-	-	-	6,820
47050	Interest on bonds	-	-	-	2,372,040
<b>Maintenance &amp; Operation Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 14,671,696</b>
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 14,978,766</b>

Notes:

\* Effective FY 2017-18 Water Works Revenue Fund (572) is under new Fund number 592.

**CITY OF GLENDALE**  
**GLENDALE WATER & POWER DEPARTMENT**  
**WATER WORKS REVENUE FUND - GWP ADMINISTRATION - CUSTOMER SERVICES**  
**592-451**

		Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ -	\$ -	\$ -	\$ 824,151
41200	Overtime	-	-	-	9,720
41300	Hourly wages	-	-	-	5,241
Various	Benefits	-	-	-	203,603
42700	PERS Retirement	-	-	-	218,144
42701	PERS cost sharing	-	-	-	(32,840)
<b>Salaries &amp; Benefits Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,228,019</b>
<b>Maintenance &amp; Operation</b>					
43090	Equipment usage	\$ -	\$ -	\$ -	\$ 29,280
43110	Contractual services	-	-	-	505,836
43150	Cost allocation charge	-	-	-	150,503
44351	Fleet / equip rental charge	-	-	-	15,645
44352	ISD service charge	-	-	-	174,150
44353	Building Maint. Serv. Charge	-	-	-	107,756
44450	Postage	-	-	-	3,840
44550	Travel	-	-	-	3,180
44650	Training	-	-	-	1,440
44750	Liability Insurance	-	-	-	22,743
44800	Membership & dues	-	-	-	180
45150	Furniture & equipment	-	-	-	2,400
45250	Office supplies	-	-	-	4,800
45300	Small tools	-	-	-	720
45350	General supplies	-	-	-	960
46500	Uncollectible accounts	-	-	-	69,600
46900	Business meetings	-	-	-	360
47000	Miscellaneous	-	-	-	312
<b>Maintenance &amp; Operation Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,093,705</b>
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,321,724</b>

Notes:

\* Effective FY 2017-18 Water Works Revenue Fund (572) is under new Fund number 592.



**CITY OF GLENDALE**  
**GLENDALE WATER & POWER DEPARTMENT**  
**WATER WORKS REVENUE FUND - GWP ADMINISTRATION - CONSERVATION & UTILITY MODERNIZATION**  
**592-452**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ -	\$ -	\$ -	\$ 126,346
41200	Overtime	-	-	-	11,280
41300	Hourly wages	-	-	-	8,565
Various	Benefits	-	-	-	33,635
42700	PERS Retirement	-	-	-	35,711
42701	PERS cost sharing	-	-	-	(5,378)
<b>Salaries &amp; Benefits Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 210,159</b>
<b>Maintenance &amp; Operation</b>					
43090	Equipment usage	\$ -	\$ -	\$ -	\$ 3,300
43110	Contractual services	-	-	-	731,282
44100	Repairs to equipment	-	-	-	5,258
44200	Advertising	-	-	-	4,400
44450	Postage	-	-	-	33,000
44550	Travel	-	-	-	5,789
44650	Training	-	-	-	8,239
44700	Computer software	-	-	-	1,980
44750	Liability Insurance	-	-	-	3,964
44800	Membership & dues	-	-	-	660
45050	Periodicals & newspapers	-	-	-	550
45150	Furniture & equipment	-	-	-	31,218
45170	Computer hardware	-	-	-	5,720
45250	Office supplies	-	-	-	1,210
45350	General supplies	-	-	-	5,500
45450	Printing and graphics	-	-	-	4,400
46900	Business meetings	-	-	-	110
47000	Miscellaneous	-	-	-	5,192
<b>Maintenance &amp; Operation Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 851,772</b>
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,061,931</b>

Notes:

\* Effective FY 2017-18 Water Works Revenue Fund (572) is under new Fund number 592.

**CITY OF GLENDALE  
GLENDALE WATER & POWER DEPARTMENT  
WATER WORKS REVENUE FUND - GWP ADM - UTILITY FINANCE  
592-453**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ -	\$ -	\$ -	\$ 79,469
Various	Benefits	-	-	-	22,390
42700	PERS Retirement	-	-	-	21,011
42701	PERS cost sharing	-	-	-	(3,164)
<b>Salaries &amp; Benefits Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 119,706</b>
<b>Maintenance &amp; Operation</b>					
44750	Liability Insurance	\$ -	\$ -	\$ -	\$ 2,155
<b>Maintenance &amp; Operation Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,155</b>
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 121,861</b>

Notes:

\* Effective FY 2017-18 Water Works Revenue Fund (572) is under new Fund number 592.

**CITY OF GLENDALE**  
**GLENDALE WATER & POWER DEPARTMENT**  
**WATER WORKS REVENUE FUND - GWP ADMINISTRATION- ENVIRONMENTAL & SAFETY**  
**592-454**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ -	\$ -	\$ -	\$ 97,011
41200	Overtime	-	-	-	1,200
Various	Benefits	-	-	-	18,589
42700	PERS Retirement	-	-	-	25,550
42701	PERS cost sharing	-	-	-	(3,846)
<b>Salaries &amp; Benefits Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 138,504</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ -	\$ -	\$ -	\$ 57,200
44550	Travel	-	-	-	2,200
44650	Training	-	-	-	15,400
44750	Liability Insurance	-	-	-	2,662
44800	Membership & dues	-	-	-	264
45050	Periodicals & newspapers	-	-	-	110
45100	Books	-	-	-	110
45350	General supplies	-	-	-	22,000
45400	Reports & publications	-	-	-	308
45450	Printing and graphics	-	-	-	880
46900	Business meetings	-	-	-	220
47000	Miscellaneous	-	-	-	15,400
<b>Maintenance &amp; Operation Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 116,754</b>
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 255,258</b>

Notes:

\* Effective FY 2017-18 Water Works Revenue Fund (572) is under new Fund number 592.

**CITY OF GLENDALE**  
**GLENDALE WATER & POWER DEPARTMENT**  
**WATER WORKS REVENUE FUND - GWP ADM - UTILITY OPERATION CENTER & WAREHOUSE**  
**592-455**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ -	\$ -	\$ -	\$ 73,780
41300	Hourly wages	-	-	-	4,561
Various	Benefits	-	-	-	20,710
42700	PERS Retirement	-	-	-	20,659
42701	PERS cost sharing	-	-	-	(3,109)
<b>Salaries &amp; Benefits Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 116,601</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ -	\$ -	\$ -	\$ 30,800
43060	Utilities	-	-	-	15,015
43070	Lease payments	-	-	-	12,540
43090	Equipment usage	-	-	-	253
43110	Contractual services	-	-	-	64,900
44350	Vehicle maintenance	-	-	-	110
44400	Janitorial services	-	-	-	5,394
44450	Postage	-	-	-	110
44600	Laundry & towel service	-	-	-	6,270
44750	Liability Insurance	-	-	-	2,123
44760	Regulatory	-	-	-	356
44800	Membership & dues	-	-	-	165
45050	Periodicals & newspapers	-	-	-	110
45100	Books	-	-	-	110
45150	Furniture & equipment	-	-	-	550
45250	Office supplies	-	-	-	1,210
45300	Small tools	-	-	-	330
45350	General supplies	-	-	-	3,932
45450	Printing and graphics	-	-	-	220
46900	Business meetings	-	-	-	110
47000	Miscellaneous	-	-	-	9,020
47010	Discount earned & lost	-	-	-	44,000
<b>Maintenance &amp; Operation Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 197,628</b>
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 314,229</b>

Notes:

\* Effective FY 2017-18 Water Works Revenue Fund (572) is under new Fund number 592.

**CITY OF GLENDALE  
GLENDALE WATER & POWER DEPARTMENT  
WATER WORKS REVENUE FUND - GWP YARD ADMINISTRATION  
592-456**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ -	\$ -	\$ -	\$ 21,543
Various	Benefits	-	-	-	4,864
42700	PERS Retirement	-	-	-	5,672
42701	PERS cost sharing	-	-	-	(854)
<b>Salaries &amp; Benefits Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 31,225</b>
<b>Maintenance &amp; Operation</b>					
44750	Liability Insurance	\$ -	\$ -	\$ -	\$ 584
<b>Maintenance &amp; Operation Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 584</b>
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 31,809</b>

Notes:

\* Effective FY 2017-18 Water Works Revenue Fund (572) is under new Fund number 592.

**CITY OF GLENDALE**  
**GLENDALE WATER & POWER DEPARTMENT**  
**WATER WORKS REVENUE FUND - GWP WATER - ENGINEERING**  
**592-470**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ -	\$ -	\$ -	\$ 1,422,573
41200	Overtime	-	-	-	15,750
41300	Hourly wages	-	-	-	101,973
Various	Benefits	-	-	-	312,686
42700	PERS Retirement	-	-	-	388,005
42701	PERS cost sharing	-	-	-	(58,408)
42799	Salary charges in (out)	-	-	-	(218,258)
<b>Salaries &amp; Benefits Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,964,321</b>
<b>Maintenance &amp; Operation</b>					
43060	Utilities	\$ -	\$ -	\$ -	\$ 3,567,119
43090	Equipment usage	-	-	-	500
43110	Contractual services	-	-	-	955,485
44550	Travel	-	-	-	3,990
44650	Training	-	-	-	3,910
44700	Computer software	-	-	-	4,500
44750	Liability Insurance	-	-	-	41,741
44760	Regulatory	-	-	-	500
44800	Membership & dues	-	-	-	900
45100	Books	-	-	-	300
45170	Computer hardware	-	-	-	3,000
45250	Office supplies	-	-	-	1,150
45350	General supplies	-	-	-	150
46900	Business meetings	-	-	-	500
47000	Miscellaneous	-	-	-	100
<b>Maintenance &amp; Operation Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,583,845</b>
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,548,166</b>

Notes:

\* Effective FY 2017-18 Water Works Revenue Fund (572) is under new Fund number 592.

**CITY OF GLENDALE  
GLENDALE WATER & POWER DEPARTMENT  
WATER WORKS REVENUE FUND - GWP WATER DISTRIBUTION  
592-471**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ -	\$ -	\$ -	\$ 1,900,914
41200	Overtime	-	-	-	61,555
Various	Benefits	-	-	-	693,036
42700	PERS Retirement	-	-	-	495,226
42701	PERS cost sharing	-	-	-	(62,609)
42799	Salary charges in (out)	-	-	-	(308,292)
<b>Salaries &amp; Benefits Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,779,830</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ -	\$ -	\$ -	\$ 2,500
43060	Utilities	-	-	-	111,300
43090	Equipment usage	-	-	-	111,500
43111	Construction services	-	-	-	180,000
44100	Repairs to equipment	-	-	-	11,500
44250	Data communication	-	-	-	4,300
44450	Postage	-	-	-	200
44750	Liability Insurance	-	-	-	53,184
44760	Regulatory	-	-	-	40,650
45250	Office supplies	-	-	-	50
45300	Small tools	-	-	-	22,000
45350	General supplies	-	-	-	255,000
47000	Miscellaneous	-	-	-	1,000
<b>Maintenance &amp; Operation Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 793,184</b>
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,573,014</b>

**Notes:**

\* Effective FY 2017-18 Water Works Revenue Fund (572) is under new Fund number 592.

**CITY OF GLENDALE**  
**GLENDALE WATER & POWER DEPARTMENT**  
**WATER WORKS REVENUE FUND - GWP WATER OPERATION**  
**592-472**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ -	\$ -	\$ -	\$ 1,015,251
41200	Overtime	-	-	-	232,695
41300	Hourly wages	-	-	-	24,939
Various	Benefits	-	-	-	316,107
42700	PERS Retirement	-	-	-	266,115
42701	PERS cost sharing	-	-	-	(34,933)
<b>Salaries &amp; Benefits Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,820,174</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ -	\$ -	\$ -	\$ 76,554
43060	Utilities	-	-	-	16,065
43090	Equipment usage	-	-	-	268,800
43110	Contractual services	-	-	-	705,000
44100	Repairs to equipment	-	-	-	95,500
44120	Repairs to office equip	-	-	-	2,000
44450	Postage	-	-	-	30
44550	Travel	-	-	-	7,660
44600	Laundry & towel service	-	-	-	10,000
44650	Training	-	-	-	32,800
44700	Computer software	-	-	-	62,500
44750	Liability Insurance	-	-	-	34,495
44760	Regulatory	-	-	-	150,200
44800	Membership & dues	-	-	-	72,500
45100	Books	-	-	-	500
45150	Furniture & equipment	-	-	-	500
45170	Computer hardware	-	-	-	2,000
45250	Office supplies	-	-	-	3,000
45300	Small tools	-	-	-	500
45350	General supplies	-	-	-	181,500
45400	Reports & publications	-	-	-	700
45450	Printing and graphics	-	-	-	30,200
45520	Purchased water	-	-	-	18,756,145
46900	Business meetings	-	-	-	1,500
47000	Miscellaneous	-	-	-	3,900
<b>Maintenance &amp; Operation Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 20,514,549</b>
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 22,334,723</b>

**Notes:**

\* Effective FY 2017-18 Water Works Revenue Fund (572) is under new Fund number 592.



**CITY OF GLENDALE  
GLENDALE WATER & POWER DEPARTMENT  
WATER WORKS REVENUE FUND - GWP WATER QUALITY  
592-473**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ -	\$ -	\$ -	\$ 655,677
41200	Overtime	-	-	-	20,000
Various	Benefits	-	-	-	227,482
42700	PERS Retirement	-	-	-	173,430
42701	PERS cost sharing	-	-	-	(21,602)
<b>Salaries &amp; Benefits Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,054,987</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ -	\$ -	\$ -	\$ 946
43090	Equipment usage	-	-	-	16,735
43110	Contractual services	-	-	-	340,000
44100	Repairs to equipment	-	-	-	3,000
44450	Postage	-	-	-	10,000
44750	Liability Insurance	-	-	-	18,311
44760	Regulatory	-	-	-	40,000
44800	Membership & dues	-	-	-	500
45350	General supplies	-	-	-	220,000
45450	Printing and graphics	-	-	-	30,000
<b>Maintenance &amp; Operation Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 679,492</b>
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,734,479</b>

Notes:

\* Effective FY 2017-18 Water Works Revenue Fund (572) is under new Fund number 592.

**CITY OF GLENDALE  
GLENDALE WATER & POWER DEPARTMENT  
WATER DEPRECIATION FUND - GWP ADMINISTRATION  
573-911**

	<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Maintenance &amp; Operation</b>				
45623 General plant allocation	\$ 51,185	\$ 785,515	\$ 785,515	\$ -
<b>Maintenance &amp; Operation Total</b>	<b>\$ 51,185</b>	<b>\$ 785,515</b>	<b>\$ 785,515</b>	<b>\$ -</b>
<b>Capital Improvement</b>				
59999 Asset capitalization	\$ (5,620,507)	\$ -	\$ -	\$ -
<b>Capital Improvement Total</b>	<b>\$ (5,620,507)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>	<b>\$ (5,569,322)</b>	<b>\$ 785,515</b>	<b>\$ 785,515</b>	<b>\$ -</b>

Notes:

\* Effective FY 2017-18 Water Depreciation Fund (573) is under new Fund number 593.

**CITY OF GLENDALE  
GLENDALE WATER & POWER DEPARTMENT  
WATER DEPRECIATION FUND - WATER SERVICES  
573-951**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 193,997	\$ -	\$ -	\$ -
41200	Overtime	13,804	-	-	-
41300	Hourly wages	24,394	-	-	-
Various	Benefits	22,216	-	-	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 254,412</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
43090	Equipment usage	\$ 27,449	\$ -	\$ -	\$ -
43110	Contractual services	706,365	-	-	-
43111	Construction services	3,264,539	2,348,266	2,489,572	-
44100	Repairs to equipment	1,881	-	-	-
44450	Postage	548	-	-	-
44750	Liability Insurance	7,802	-	-	-
44760	Regulatory	14,777	-	-	-
45350	General supplies	86,352	-	-	-
45600	A & G overhead	329,241	339,337	339,337	-
45621	Employee benefit overhead	104,938	-	-	-
47050	Interest on bonds	-	609,500	609,500	-
47059	Capitalized interest-water	634,513	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 5,178,405</b>	<b>\$ 3,297,103</b>	<b>\$ 3,438,409</b>	<b>\$ -</b>
<b>Capital Improvement</b>					
51800	Mobile equipment	\$ 136,505	\$ -	\$ -	\$ -
<b>Capital Improvement Total</b>		<b>\$ 136,505</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Capital Outlay</b>					
51000	Capital outlay	\$ -	\$ 140,000	\$ 140,000	\$ -
<b>Capital Outlay Total</b>		<b>\$ -</b>	<b>\$ 140,000</b>	<b>\$ 140,000</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 5,569,322</b>	<b>\$ 3,437,103</b>	<b>\$ 3,578,409</b>	<b>\$ -</b>

Notes:

\* Effective FY 2017-18 Water Depreciation Fund (573) is under new Fund number 593.

**CITY OF GLENDALE  
GLENDALE WATER & POWER DEPARTMENT  
WATER DEPRECIATION FUND - PROJECTS  
593-490**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Maintenance &amp; Operation</b>					
47059	Capitalized interest-water	\$ -	\$ -	\$ -	\$ 635,000
<b>Maintenance &amp; Operation Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 635,000</b>
<b>Capital Improvement</b>					
51200	Other improvements	\$ -	\$ -	\$ -	\$ 2,057,000
51800	Mobile equipment	-	-	-	253,800
<b>Capital Improvement Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,310,800</b>
<b>Capital Outlay</b>					
51000	Capital outlay	\$ -	\$ -	\$ -	\$ 37,880
<b>Capital Outlay Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 37,880</b>
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,983,680</b>

Notes:

\* Effective FY 2017-18 Water Depreciation Fund (573) is under new Fund number 593.

**CITY OF GLENDALE  
GLENDALE WATER & POWER DEPARTMENT  
WATER CUSTOMER PAID CAPITAL FUND - WATER SERVICES  
575-951**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 149,986	\$ -	\$ -	\$ -
41200	Overtime	30,949	-	-	-
41300	Hourly wages	220	-	-	-
Various	Benefits	24,391	-	-	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 205,545</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
43090	Equipment usage	\$ 54,966	\$ -	\$ -	\$ -
43110	Contractual services	91,378	-	-	-
43111	Construction services	-	1,028,055	1,028,055	-
44750	Liability Insurance	6,087	-	-	-
44760	Regulatory	36,311	-	-	-
45350	General supplies	221,689	-	-	-
45600	A & G overhead	229,689	441,585	441,585	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 640,121</b>	<b>\$ 1,469,640</b>	<b>\$ 1,469,640</b>	<b>\$ -</b>
<b>Capital Improvement</b>					
59999	Asset capitalization	\$ (845,666)	\$ -	\$ -	\$ -
<b>Capital Improvement Total</b>		<b>\$ (845,666)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ 1,469,640</b>	<b>\$ 1,469,640</b>	<b>\$ -</b>

Notes:

\* Effective FY 2017-18 Water Customer Capital Fund (575) is under new Fund number 595.

**CITY OF GLENDALE  
GLENDALE WATER & POWER DEPARTMENT  
WATER CUSTOMER CAPITAL FUND - PROJECTS  
595-490**

	<b>Actual 2015-16</b>		<b>Adopted 2016-17</b>		<b>Revised 2016-17</b>		<b>Adopted 2017-18</b>	
<b>Capital Improvement</b>								
51200 Other improvements	\$	-	\$	-	\$	-	\$	1,471,000
<b>Capital Improvement Total</b>	\$	-	\$	-	\$	-	\$	1,471,000
<b>TOTAL</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>1,471,000</b>

Notes:

\* Effective FY 2017-18 Water Customer Capital Fund (575) is under new Fund number 595.

**CITY OF GLENDALE  
GLENDALE WATER & POWER DEPARTMENT  
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
<u>Salaried Positions</u>				
Administrative Assistant	1.00	1.00	1.00	1.00
Assistant Engineering Technician	1.00	1.00	1.00	1.00
Assistant Environmental Technician	0.50	1.00	1.00	1.00
Assistant General Manager	1.00	2.00	2.00	2.00
Assistant IT Applications Specialist	3.00	3.00	3.00	3.00
Business Account Representative	1.00	1.00	1.00	1.00
Business Transformer & Marketing Administrator	1.00	1.00	1.00	1.00
Chief Assistant General Manager	1.00	1.00	1.00	1.00
Chief Assistant General Manager/Elec&Pwr	-	-	1.00	1.00
Civil Engineer I	-	1.00	-	-
Civil Engineer II	2.00	2.00	2.00	2.00
Civil Engineering Assistant	3.00	2.00	3.00	3.00
Civil Engineering Associate	1.00	1.00	1.00	1.00
Community Outreach Assistant	2.00	2.00	2.00	2.00
Community Outreach Associate	1.00	-	-	-
Customer Service Administrator	1.00	1.00	1.00	1.00
Customer Service Field Supervisor	1.00	1.00	1.00	1.00
Customer Service Field Technician	7.00	7.00	7.00	7.00
Customer Service Operation Manager	2.00	2.00	2.00	2.00
Customer Service Representative	1.00	1.00	1.00	1.00
Customer Service Utility Representative	29.00	29.00	29.00	29.00
Deputy Chief Information Officer	-	-	-	1.00
Deputy General Manager / GWP	1.00	-	-	-
Electrical Engineer I	3.00	3.00	3.00	3.00
Electrical Engineer II	2.00	2.00	2.00	3.00
Electrical Engineering Assistant	3.00	2.00	2.00	2.00
Electrical Engineering Associate	2.00	3.00	3.00	3.00
Electrical Helper	3.00	3.00	3.00	3.00
Electrical Line Mechanic	9.00	9.00	8.00	8.00
Electrical Line Mechanic Apprentice	10.00	10.00	9.00	9.00
Electrical Line Mechanic Supervisor I	9.00	9.00	9.00	9.00
Electrical Line Mechanic Supervisor II	4.00	4.00	4.00	4.00
Electrical Mechanic Assistant	3.00	2.00	3.00	3.00
Electrical Services Administrator	-	-	1.00	1.00
Electrical Service Planner	4.00	4.00	3.00	3.00
Electrical Superintendent-Const, Trans&Di	1.00	1.00	1.00	1.00
Electrical Superintendent-SubMeter&Comm	1.00	1.00	1.00	1.00
Electrical System Dispatcher	3.00	3.00	3.00	3.00
Electrical System Dispatcher Supervisor	1.00	1.00	1.00	1.00
Electrical Test Supervisor	1.00	1.00	1.00	1.00
Electrical Test Technician II	8.00	8.00	8.00	8.00
Energy Marketer/Trader	3.00	3.00	3.00	2.00
Energy Trading Manager	1.00	1.00	1.00	1.00
Engineering Aide	1.00	1.00	1.00	1.00
Engineering Technician	6.00	6.00	6.00	6.00
Environmental Program Administrator	0.50	1.00	1.00	1.00
Environmental Program Specialist	1.00	1.00	1.00	1.00
Facilities Services Coordinator	1.00	1.00	1.00	1.00
Finance Administrator	1.00	1.00	-	-
General Manager-GWP	1.00	1.00	1.00	1.00
Human Resources Analyst	-	0.50	-	-
Human Resources Assistant	-	-	0.50	0.50

**CITY OF GLENDALE  
GLENDALE WATER & POWER DEPARTMENT  
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
Information Services Administrator	1.00	1.00	1.00	-
Integrated Resources Plan Administrator	1.00	1.00	-	-
IT Applications Specialist	1.00	1.00	1.00	1.00
Line Clearance Forestry Supervisor I	1.00	2.00	2.00	2.00
Mechanical Engineer I	1.00	1.00	1.00	1.00
Office Services Specialist II	1.00	1.00	1.00	1.00
Office Services Supervisor	1.00	1.00	1.00	1.00
Power Contracts Manager	1.00	1.00	1.00	1.00
Power Line Truck Operator	2.00	2.00	2.00	2.00
Power Planning Manager	1.00	1.00	1.00	1.00
Power Plant Control Operator	18.00	18.00	15.00	15.00
Power Plant Control Operator Apprentice	-	-	4.00	4.00
Power Plant Inst & Cntrl Supervisor	1.00	1.00	1.00	1.00
Power Plant Maintenance Supervisor	-	-	1.00	1.00
Power Plant Mechanic	4.00	4.00	4.00	4.00
Power Plant Mechanic Apprentice	5.00	5.00	5.00	5.00
Power Plant Mechanic Assistant	1.00	1.00	1.00	1.00
Power Plant Mechanic Supervisor	1.00	1.00	-	-
Power Plant Operation Supervisor	1.00	1.00	1.00	1.00
Power Plant Operator	5.00	5.00	4.00	4.00
Power Plant Shift Supervisor	5.00	5.00	5.00	5.00
Power Plant Superintendent	1.00	1.00	1.00	1.00
Power Plant Technician	1.00	1.00	1.00	1.00
Power Systems Analyst	1.00	1.00	1.00	1.00
Power Systems Associate	1.00	1.00	1.00	1.00
Principal Electrical Engineer	1.00	1.00	2.00	2.00
Principal Engineering Technician	1.00	1.00	1.00	1.00
Principal Water Quality Specialist	1.00	1.00	-	-
Program Supervisor	1.00	1.00	1.00	1.00
Public Benefits Charge Coordinator	2.00	2.00	-	-
Public Benefits Charge Marketing Manager	-	-	2.00	2.00
Revenue Protection Coordinator	1.00	1.00	1.00	1.00
Safety Services Specialist	1.00	1.00	1.00	1.00
Sr. Administrative Analyst	-	1.00	1.00	1.00
Sr. Civil Engineer	2.00	2.00	2.00	2.00
Sr. Customer Service Utility Representative	6.00	6.00	6.00	6.00
Sr. Electrical Service Planner	2.00	2.00	3.00	3.00
Sr. Electrical System Dispatcher	6.00	6.00	6.00	6.00
Sr. Electrical Test Technician	2.00	2.00	2.00	2.00
Sr. Engineering Technician	1.00	1.00	1.00	1.00
Sr. Environmental Program Specialist	1.00	1.00	1.00	1.00
Sr. IT Application Specialist	2.00	2.00	2.00	2.00
Sr. Mechanical Engineer	1.00	1.00	2.00	2.00
Sr. Office Services Specialist	5.00	5.00	5.00	5.00
Sr. Office Specialist	1.00	1.00	1.00	1.00
Sr. Power Plant Mechanic	2.00	2.00	2.00	2.00
Sr. Power Plant Technician	2.00	2.00	2.00	2.00
Sr. Utility Financial Analyst	3.00	3.00	3.00	3.00
Sr. Utility Locator	-	-	1.00	2.00
Sr. Water Facilities Operator	1.00	1.00	1.00	1.00
Sr. Water Quality Specialist	1.00	1.00	1.00	1.00
Sr. Water Quality Technician	1.00	1.00	1.00	1.00
Sr. Water System Mechanic	3.00	3.00	3.00	3.00



**CITY OF GLENDALE  
GLENDALE WATER & POWER DEPARTMENT  
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
Station Electrician	1.00	2.00	1.00	1.00
Station Electrician/Operator	9.00	9.00	9.00	9.00
Station Electrician/Operator Apprentice	2.00	2.00	2.00	2.00
Station Electrician/Operator Supervisor I	4.00	4.00	4.00	4.00
Station Electrician/Operator Supervisor II	1.00	1.00	1.00	1.00
Station Electrician Supervisor I	1.00	-	1.00	1.00
Storekeeper	3.00	3.00	3.00	3.00
Stores Supervisor	1.00	1.00	1.00	1.00
Systems Analyst	1.00	1.00	1.00	1.00
Transformer Shop Technician	-	-	1.00	1.00
Underground Distribution Construction Mechanic I	4.00	4.00	4.00	4.00
Underground Distribution Construction Mechanic II	1.00	1.00	1.00	1.00
Utility Building Repairer	1.00	1.00	1.00	1.00
Utility Business System Supp Manager	1.00	1.00	1.00	1.00
Utility Construction Inspector	2.00	2.00	2.00	2.00
Utility Equipment Operator II	1.00	1.00	1.00	-
Utility Finance Manager	1.00	1.00	1.00	1.00
Utility Financial Analyst	-	-	-	-
Utility Locator	2.00	2.00	1.00	1.00
Utility Maintenance Worker	1.00	1.00	1.00	-
Utility Risk Manager	1.00	1.00	-	-
Utility Welder	1.00	1.00	1.00	1.00
Water Engineering Manager	1.00	1.00	2.00	-
Water Facilities Operator	2.00	2.00	-	2.00
Water Facilities Supervisor	-	-	-	1.00
Water Meter Repairer	2.00	2.00	2.00	2.00
Water Quality Manager	1.00	1.00	1.00	1.00
Water Quality Specialist	1.00	1.00	1.00	1.00
Water Quality Supervisor	-	-	1.00	1.00
Water Quality Technician	4.00	4.00	4.00	4.00
Water Services Administrator	-	-	1.00	1.00
Water Superintendent	2.00	2.00	2.00	2.00
Water System Apprentice	2.00	2.00	2.00	2.00
Water System Equipment Operator	3.00	3.00	3.00	4.00
Water System Helper	4.00	4.00	4.00	4.00
Water System Mechanic	8.00	8.00	8.00	8.00
Water System Operations Supervisor	2.00	2.00	2.00	2.00
Water System Supervisor I	1.00	1.00	1.00	-
Water System Supervisor II	5.00	5.00	5.00	5.00
Total Salaried Positions	326.00	327.50	328.50	328.50

Hourly Positions

	*	*	*	*
Administrative Intern	0.94 (2)	1.20 (2)	1.20 (2)	-
Assistant IT Application Specialist	-	-	-	-
City Resource Specialist	0.08 (2)	-	-	0.98 (3)
Customer Service Utility Representative	-	-	-	1.20 (2)
Electrical Helper	-	1.80 (3)	1.80 (3)	4.21 (7)
Electrical Line Mechanic	0.46 (1)	-	-	-
Hourly City Worker	1.80 (3)	3.33 (6)	3.33 (6)	7.61 (13)
Line Clearance Forestry Supervisor I	1.06 (2)	0.46 (1)	0.46 (1)	0.46 (1)
Power Plant Control Operator	0.46 (1)	0.46 (1)	0.46 (1)	-
Sr. Power Plant Technician	0.38 (1)	0.39 (1)	0.39 (1)	-
Stores Clerk	-	-	-	1.20 (2)

**CITY OF GLENDALE  
GLENDALE WATER & POWER DEPARTMENT  
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18	
Water System Helper	-	-	-	0.60	(1)
Water System Supervisor II	0.46	-	-	-	
Total Hourly FTE Positions	5.64	7.64	7.64	16.26	
Glendale Water & Power Total	331.64	335.14	336.14	344.76	

Notes:

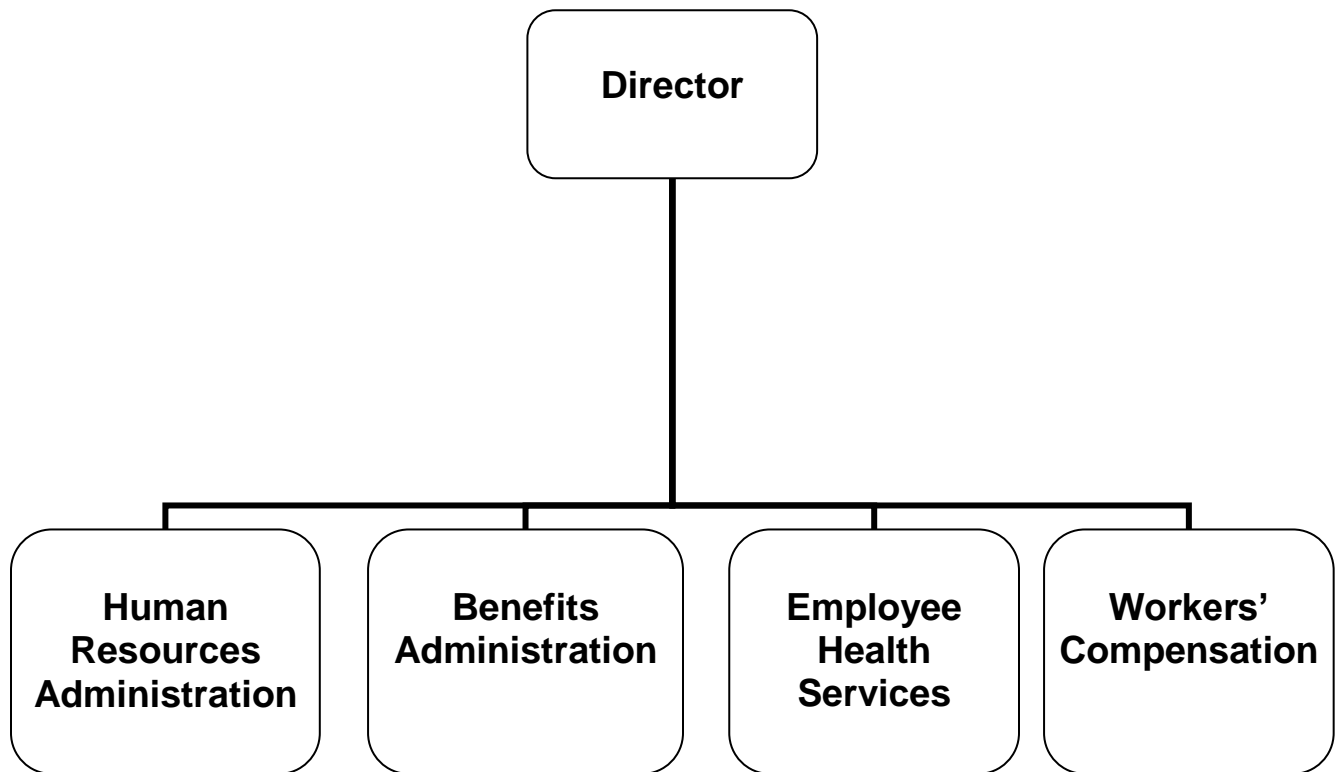
\* Indicates number of employees corresponding to the stated Full-Time Equivalence (FTE).



# FY 2017-18 Adopted Budget



# HUMAN RESOURCES



# CITY OF GLENDALE

## HUMAN RESOURCES

### **MISSION STATEMENT**

To maximize the effectiveness, productivity and performance of the City of Glendale's human resources through the development of a workplace environment that is responsive to the needs of the organization and its employees.

### **DEPARTMENT DESCRIPTION**

The Human Resources Department is responsible for all employment services for the organization including recruitment and testing, employee relations, employee benefits, training and development, workers' compensation, and employee health services. The Department also serves as staff to the Glendale Civil Service Commission which is responsible for ensuring the principles of merit are maintained in the hiring, staffing, and retention of City employees.

The Human Resources Department is organized into four (4) divisions:

- Human Resource Administration
- Benefits Administration
- Employee Health Services
- Workers' Compensation

The ***Human Resources Administration Division*** administers the Civil Service system involving employee recruitment, selection, placement, and classification of employees. The Division develops and enforces personnel policies and procedures based on Federal, State and local legislation relating to employment matters. In addition, it manages the City's employee relations program including the negotiation and administration of labor contracts and resolution of employment issues; it also provides advice/counsel to managers and employees on workplace issues, in addition to career coaching and counseling. Employee Training and Development is also included in the Division which provides training and development opportunities to employees through the Glendale University Training and Development Program, Glendale Supervisory Academy, Glendale Leadership Academy, and ongoing training needs assessments.

The ***Benefits Administration Division*** oversees the provision and administration of benefits programs to employees. Services include the full range of health benefit programs including medical, dental, vision, long-term disability, and life insurance programs for eligible employees, dependents and retirees. The Division works with the City's insurance broker and Health Benefits Committee to aggressively negotiate the health benefits renewals with the major insurance carriers in an effort to maintain quality benefits programs at a reasonable cost.

The ***Employee Health Services Division*** coordinates a full range of regulatory compliance examinations and applicant and employee physicals to ensure that employees are safe, healthy and fit to perform the essential functions of the job. The Division also ensures compliance with Federal and State laws including the FMLA and ADA interactive process. It also provides a wellness program for employees, including monthly "Brown Bag" training programs. Additionally, the Division coordinates the voluntary and mandatory components of the Employee Assistance Plan.

The ***Workers' Compensation Division*** provides professional, competent and timely claims service to injured employees to reduce the number of work days lost due to injuries. The Division's goal is to ensure injured employees receive proper medical care to attain all of the benefits they are legally entitled to receive.

# CITY OF GLENDALE

## HUMAN RESOURCES

### RELATIONSHIP TO CITY COUNCIL PRIORITIES

#### ***Exceptional Customer Service***

Human Resources is committed to providing its residents with exceptional customer service centered on the principles of speed, quality, and customer satisfaction through the delivery of flawless and seamless services to every customer served.

#### ***Economic Vibrancy***

The Human Resources Department works tirelessly with the respective employee bargaining groups to control employment costs and ensure the organization's financial viability into the future. The City of Glendale has been on the leading edge of efforts to reform pension costs, employ cost-sharing for health benefits, and effectuate responsible compensation policies to better control rising employment costs. These efforts have dramatically reduced its employee headcount from previous years, utilizing a combination of retirement incentives, layoffs and the elimination of vacant positions, all designed to save costs and make for a more lean and efficient organization.

#### ***Informed & Engaged Community***

The Human Resources Department continually works to operate an efficient and cost effective Department by ensuring staff are knowledgeable and trained to provide consultation services to managers and employees surrounding the issues of Federal and State employment regulations, employee relations, and labor contracts.

Human Resources continually searches for ways to improve services while reducing costs. The Department provides an online applicant management system, which enables job descriptions, salaries, and additional employment information to be viewed online.

#### ***Safe & Healthy Community***

The Employee Health Services (EHS) Division coordinates, monitors, and reviews examinations administered by the City's contract clinic, Glendale Adventist Occupational Medical Center, to ensure occupational medical standards are met. EHS's wellness program assists and encourages employees toward the maintenance of a more healthy lifestyle and increased productivity.

#### ***Arts & Culture***

Human Resources continues to conduct aggressive outreach recruitment efforts, including the implementation of a media strategic plan, in order to educate the community about public sector employment, as well as to diversify the workforce. In addition, the Employee Training & Development Program continues to provide diversity awareness training for all City employees, as well as rigorous enforcement and education on anti-discrimination and harassment policies.

**CITY OF GLENDALE  
SUMMARY OF APPROPRIATIONS  
HUMAN RESOURCES DEPARTMENT  
FOR THE YEARS ENDING JUNE 30**

	<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b><u>General Fund</u></b>				
Training (101-205)	\$ 71,225	\$ 95,770	\$ 95,770	\$ 126,596
Administration (101-206)	2,169,241	2,559,091	2,622,959	2,870,463
<b>Total General Fund</b>	<b>\$ 2,240,465</b>	<b>\$ 2,654,861</b>	<b>\$ 2,718,729</b>	<b>\$ 2,997,059</b>
<b><u>Other Funds</u></b>				
Unemployment Insurance Fund (610)	\$ 76,174	\$ 78,243	\$ 78,243	\$ 75,020
Compensation Insurance Fund (614)	10,369,184	12,928,223	13,032,818	13,513,294
Dental Insurance Fund (615)	1,416,719	1,655,291	1,655,291	1,490,082
Medical Insurance Fund (616)	26,722,703	35,101,482	35,101,482	25,774,990
Vision Insurance Fund (617)	220,436	294,568	294,568	261,840
Compensated Absences Fund (640)	4,357,868	4,317,791	4,317,791	5,261,012
RHSP Benefits Fund (641)	3,536,027	2,017,690	2,017,690	2,028,643
Post Employment Benefits Fund (642)	7,856,191	2,220,175	2,220,175	222,429
<b>Total Other Funds</b>	<b>\$ 54,555,303</b>	<b>\$ 58,613,463</b>	<b>\$ 58,718,058</b>	<b>\$ 48,627,310</b>
<b>Department Grand Total</b>	<b>\$ 56,795,768</b>	<b>\$ 61,268,324</b>	<b>\$ 61,436,787</b>	<b>\$ 51,624,369</b>



**CITY OF GLENDALE  
HUMAN RESOURCES DEPARTMENT  
GENERAL BUDGET FUND - TRAINING  
101-205**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 61,271	\$ 74,060	\$ 74,060	\$ 94,060
44352	ISD service charge	-	-	-	10,826
44550	Travel	-	5,210	5,210	5,210
44800	Membership & dues	-	3,000	3,000	3,000
45150	Furniture & equipment	-	2,000	2,000	2,000
45250	Office supplies	2,835	2,000	2,000	2,000
46900	Business meetings	6,385	9,500	9,500	9,000
47000	Miscellaneous	733	-	-	500
<b>Maintenance &amp; Operation Total</b>		<b>\$ 71,225</b>	<b>\$ 95,770</b>	<b>\$ 95,770</b>	<b>\$ 126,596</b>
<b>TOTAL</b>		<b>\$ 71,225</b>	<b>\$ 95,770</b>	<b>\$ 95,770</b>	<b>\$ 126,596</b>



**CITY OF GLENDALE  
HUMAN RESOURCES DEPARTMENT  
GENERAL BUDGET FUND - ADMINISTRATION  
101-206**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 1,233,888	\$ 1,554,204	\$ 1,554,204	\$ 1,502,009
41200	Overtime	3,532	3,000	3,000	3,000
41300	Hourly wages	24,207	89,670	89,670	91,093
Various	Benefits	328,327	461,855	475,723	418,307
42700	PERS Retirement	248,099	358,988	358,988	396,974
42701	PERS cost sharing	(26,729)	(62,608)	(62,608)	(59,759)
42799	Salary charges in (out)	(313,490)	(336,640)	(336,640)	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 1,497,834</b>	<b>\$ 2,068,469</b>	<b>\$ 2,082,337</b>	<b>\$ 2,351,624</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 57,670	\$ 198,200	\$ 198,200	\$ 198,200
44120	Repairs to office equip	-	1,000	1,000	1,000
44200	Advertising	14,017	13,900	13,900	13,900
44352	ISD service charge	501,192	93,915	93,915	143,312
44353	Building Maint. Serv. Charge	-	71,457	71,457	43,520
44450	Postage	5,166	6,000	6,000	6,000
44550	Travel	12,976	17,722	17,722	19,102
44650	Training	5,865	2,800	2,800	2,750
44700	Computer software	379	-	-	-
44750	Liability Insurance	42,391	43,891	43,891	43,255
44800	Membership & dues	3,209	3,705	3,705	3,600
45150	Furniture & equipment	3,289	4,900	4,900	4,900
45250	Office supplies	14,900	20,000	20,000	20,000
45350	General supplies	2,177	2,300	2,300	2,300
46900	Business meetings	14,815	12,000	12,000	12,000
47000	Miscellaneous	789	5,000	55,000	5,000
49050	Charges-other depts	(7,427)	(6,168)	(6,168)	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 671,407</b>	<b>\$ 490,622</b>	<b>\$ 540,622</b>	<b>\$ 518,839</b>
<b>TOTAL</b>		<b>\$ 2,169,241</b>	<b>\$ 2,559,091</b>	<b>\$ 2,622,959</b>	<b>\$ 2,870,463</b>

**CITY OF GLENDALE  
HUMAN RESOURCES DEPARTMENT  
UNEMPLOYMENT INSURANCE FUND (610)**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<hr/>					
<b>Maintenance &amp; Operation</b>					
43150	Cost allocation charge	\$ 977	\$ 6,286	\$ 6,286	\$ 1,948
44352	ISD service charge	-	318	318	-
48600	Claims	75,197	71,639	71,639	73,072
<b>Maintenance &amp; Operation Total</b>		<hr/> <b>\$ 76,174</b>	<hr/> <b>\$ 78,243</b>	<hr/> <b>\$ 78,243</b>	<hr/> <b>\$ 75,020</b>
<hr/>					
<b>TOTAL</b>		<b>\$ 76,174</b>	<b>\$ 78,243</b>	<b>\$ 78,243</b>	<b>\$ 75,020</b>
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**CITY OF GLENDALE  
CITY ATTORNEY DEPARTMENT  
COMPENSATION INSURANCE FUND (614)**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 548,258	\$ 634,268	\$ 634,268	\$ 610,477
41200	Overtime	(67)	1,750	1,750	2,000
41300	Hourly wages	30,257	42,487	42,487	10,305
Various	Benefits	106,848	132,707	138,085	129,000
42601	PARS supplemental retirement	15,805	15,805	15,805	-
42700	PERS Retirement	109,043	150,657	150,657	161,021
42701	PERS cost sharing	(8,875)	(26,277)	(26,277)	(24,241)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 801,270</b>	<b>\$ 951,397</b>	<b>\$ 956,775</b>	<b>\$ 888,562</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 574,707	\$ 1,005,500	\$ 1,104,717	\$ 1,138,220
43150	Cost allocation charge	352,498	354,279	354,279	326,826
44120	Repairs to office equip	-	500	500	500
44352	ISD service charge	56,939	54,367	54,367	55,840
44450	Postage	9,238	7,500	7,500	7,500
44550	Travel	639	1,500	1,500	1,500
44650	Training	1,117	8,000	8,000	8,000
44700	Computer software	-	1,000	1,000	1,000
44750	Liability Insurance	19,436	18,388	18,388	16,877
44800	Membership & dues	162	749	749	749
45050	Periodicals & newspapers	308	1,200	1,200	1,150
45100	Books	619	700	700	750
45150	Furniture & equipment	-	4,000	4,000	4,000
45250	Office supplies	811	4,000	4,000	4,000
45350	General supplies	264	500	500	500
46000	Depreciation	3,400	3,570	3,570	3,570
46900	Business meetings	961	2,750	2,750	2,750
47000	Miscellaneous	326	3,000	3,000	3,000
48501	Excess liability premium	429,670	505,323	505,323	548,000
48510	Claims accrual	(1,140,658)	-	-	-
48562	Compensation ins-temporary	2,758,587	3,100,000	3,100,000	3,200,000
48563	Compensation ins-permanent	1,600,876	1,300,000	1,300,000	1,400,000
48564	Compensation ins-medical	4,125,230	5,000,000	5,000,000	5,200,000
48565	Compensation ins-other exp	740,636	600,000	600,000	700,000
48567	Compensation ins-training	32,147	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 9,567,914</b>	<b>\$ 11,976,826</b>	<b>\$ 12,076,043</b>	<b>\$ 12,624,732</b>
<b>TOTAL</b>		<b>\$ 10,369,184</b>	<b>\$ 12,928,223</b>	<b>\$ 13,032,818</b>	<b>\$ 13,513,294</b>

**CITY OF GLENDALE  
HUMAN RESOURCES DEPARTMENT  
DENTAL INSURANCE FUND (615)**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<hr/>					
<b>Maintenance &amp; Operation</b>					
43150	Cost allocation charge	\$ 8,695	\$ 27,759	\$ 27,759	\$ 38,387
44352	ISD service charge	-	1,791	1,791	-
48512	Administrative Fee - PPO Active	288,600	296,351	296,351	269,195
48600	Claims	1,119,424	1,329,390	1,329,390	1,182,500
<b>Maintenance &amp; Operation Total</b>		<u>\$ 1,416,719</u>	<u>\$ 1,655,291</u>	<u>\$ 1,655,291</u>	<u>\$ 1,490,082</u>
<hr/>					
<b>TOTAL</b>		<b>\$ 1,416,719</b>	<b>\$ 1,655,291</b>	<b>\$ 1,655,291</b>	<b>\$ 1,490,082</b>

**CITY OF GLENDALE  
HUMAN RESOURCES DEPARTMENT  
MEDICAL INSURANCE FUND (616)**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
Various	Benefits	\$ 13	\$ -	\$ -	\$ -
<b>Salaries &amp; Benefits Total</b>		<b>\$ 13</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 709,882	\$ 702,500	\$ 702,500	\$ 702,500
43150	Cost allocation charge	450,834	506,021	506,021	497,967
44352	ISD service charge	-	33,655	33,655	-
44550	Travel	941	-	-	-
44650	Training	399	-	-	-
45250	Office supplies	256	-	-	-
46900	Business meetings	1,136	3,600	3,600	3,600
47000	Miscellaneous	17,711	-	-	-
47230	Retirees-Medicare Part A Reimb.	258,591	1,088,961	1,088,961	325,894
48512	Administrative Fee - PPO Active	1,822,181	2,889,977	2,889,977	1,800,000
48513	Kaiser HMO Premium Employer	2,117,432	5,410,507	5,410,507	2,850,000
48514	Kaiser HMO Premium Employee	1,913,636	2,397,220	2,397,220	1,700,000
48515	Retirees PPO claims	5,121,573	5,035,800	5,035,800	3,700,029
48516	Retiree HMO Premium-Kaiser	538,864	2,915,412	2,915,412	550,000
48517	Blue Cross HMO Premium Employer	2,585,399	2,835,339	2,835,339	3,745,000
48518	Blue Cross HMO Premium Employee	1,398,262	1,522,476	1,522,476	1,650,000
48519	Administrative Fee - PPO Retirees	561,270	618,251	618,251	650,000
48520	Retiree HMO Premium - Blue Cross	768,112	1,228,273	1,228,273	300,000
48521	Temporary OPEB retiree subsidy	105,797	-	-	-
48522	Permanent OPEB retiree subsidy	-	-	-	100,000
48600	Claims	8,350,415	7,913,490	7,913,490	7,200,000
<b>Maintenance &amp; Operation Total</b>		<b>\$ 26,722,690</b>	<b>\$ 35,101,482</b>	<b>\$ 35,101,482</b>	<b>\$ 25,774,990</b>
<b>TOTAL</b>		<b>\$ 26,722,703</b>	<b>\$ 35,101,482</b>	<b>\$ 35,101,482</b>	<b>\$ 25,774,990</b>

**CITY OF GLENDALE  
HUMAN RESOURCES DEPARTMENT  
VISION INSURANCE FUND (617)**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<hr/>					
<b>Maintenance &amp; Operation</b>					
43150	Cost allocation charge	\$ 1,686	\$ 5,473	\$ 5,473	\$ 6,953
44352	ISD service charge	-	294	294	-
48512	Administrative Fee - PPO Active	25,500	36,640	36,640	26,451
48600	Claims	193,250	252,161	252,161	228,436
<b>Maintenance &amp; Operation Total</b>		<hr/>	<hr/>	<hr/>	<hr/>
		\$ 220,436	\$ 294,568	\$ 294,568	\$ 261,840
<hr/>					
	<b>TOTAL</b>	<b>\$ 220,436</b>	<b>\$ 294,568</b>	<b>\$ 294,568</b>	<b>\$ 261,840</b>
<hr/>					

**CITY OF GLENDALE  
HUMAN RESOURCES DEPARTMENT  
COMPENSATED ABSENCES FUND (640)**

	<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>				
Various        Benefits	\$      19,774	\$              -	\$              -	\$      21,275
<b>Salaries &amp; Benefits Total</b>	<b>\$      19,774</b>	<b>\$              -</b>	<b>\$              -</b>	<b>\$      21,275</b>
<b>Maintenance &amp; Operation</b>				
43150        Cost allocation charge	\$      99,959	\$      81,714	\$      81,714	\$      21,692
44352        ISD service charge	-	4,840	4,840	-
47300        Compensated absences accrual	(53,152)	-	-	-
47301        Separation payout	753,694	495,192	495,192	667,544
47302        Vacation payout	1,273,159	1,430,705	1,430,705	1,603,237
47303        Comp time payout	2,264,433	2,305,340	2,305,340	2,947,264
<b>Maintenance &amp; Operation Total</b>	<b>\$  4,338,094</b>	<b>\$  4,317,791</b>	<b>\$  4,317,791</b>	<b>\$  5,239,737</b>
<b>TOTAL</b>	<b>\$  4,357,868</b>	<b>\$  4,317,791</b>	<b>\$  4,317,791</b>	<b>\$  5,261,012</b>

**CITY OF GLENDALE  
HUMAN RESOURCES DEPARTMENT  
RHSP BENEFITS FUND (641)**

	<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>				
Various        Benefits	\$         9,608	\$              -	\$              -	\$              -
<b>Salaries &amp; Benefits Total</b>	<b>\$         9,608</b>	<b>\$              -</b>	<b>\$              -</b>	<b>\$              -</b>
<b>Maintenance &amp; Operation</b>				
43150        Cost allocation charge	\$         9,545	\$        194,828	\$        194,828	\$         15,350
44352        ISD service charge	-	12,797	12,797	-
47300        Compensated absences accrual	1,219,000	-	-	750,000
47301        Separation payout	931,624	1,491,772	1,491,772	945,000
47304        OPEB unblending payout	1,366,250	318,293	318,293	318,293
<b>Maintenance &amp; Operation Total</b>	<b>\$  3,526,419</b>	<b>\$  2,017,690</b>	<b>\$  2,017,690</b>	<b>\$  2,028,643</b>
<b>TOTAL</b>	<b>\$  3,536,027</b>	<b>\$  2,017,690</b>	<b>\$  2,017,690</b>	<b>\$  2,028,643</b>



**CITY OF GLENDALE  
HUMAN RESOURCES DEPARTMENT  
POST EMPLOYMENT BENEFITS FUND (642)**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Maintenance &amp; Operation</b>					
43150	Cost allocation charge	\$ 57,557	\$ 43,294	\$ 43,294	\$ 7,623
44352	ISD service charge	-	2,606	2,606	-
47305	Medical ben-retiree old plan	47,798	50,108	50,108	63,667
47306	Medical ben-deceased fire	7,436	9,101	9,101	-
47307	Medical ben-deceased police	19,648	20,007	20,007	29,205
47308	Medical ben-deceased misc	20,047	20,142	20,142	26,909
47309	Medical ben-deceased retiree	14,096	12,767	12,767	30,025
47310	PARS supplemental retirement	1,987,150	1,987,150	1,987,150	-
47311	PERS replacement benefit	62,459	75,000	75,000	65,000
<b>Maintenance &amp; Operation Total</b>		<b>\$ 2,216,191</b>	<b>\$ 2,220,175</b>	<b>\$ 2,220,175</b>	<b>\$ 222,429</b>
<b>Transfers</b>					
48070	Transfer-Internal Service	\$ 5,640,000	\$ -	\$ -	\$ -
<b>Transfers Total</b>		<b>\$ 5,640,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 7,856,191</b>	<b>\$ 2,220,175</b>	<b>\$ 2,220,175</b>	<b>\$ 222,429</b>

**CITY OF GLENDALE  
HUMAN RESOURCES DEPARTMENT  
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
<u>Salaried Positions</u>				
Assistant Dir. of Human Resources	1.00	1.00	1.00	1.00
Benefits Assistant	1.00	1.00	1.00	1.00
Benefits Manager	1.00	1.00	1.00	1.00
Customer Service Representative	-	-	1.00	1.00
Departmental HR Officer	1.95	2.95	0.95	0.95
Deputy Dir of Human Resources	1.00	1.00	1.00	1.00
Director of Human Resources	1.00	1.00	1.00	1.00
Employee Health Coordinator	1.00	1.00	1.00	1.00
Human Resources Analyst I	-	-	1.95	1.95
Human Resources Assistant	1.00	-	1.00	1.00
Human Resources Associate	1.90	1.95	-	-
Human Resources Certification Specialist	1.00	1.00	-	-
Human Resources Compliance Officer	1.00	1.00	1.00	1.00
Human Resources Technician	3.00	3.00	2.00	2.00
Sr. Human Resources Analyst	-	-	1.00	1.00
Sr. Human Resources Certification Specialist	-	-	1.00	1.00
Sr. Investigator	1.00	1.00	1.00	1.00
Sr. Workers Comp Analyst	1.00	1.00	1.00	1.00
Sr. Workers Comp Technician	2.00	2.00	1.00	1.00
Workers Comp Administrator	1.00	1.00	1.00	1.00
Workers Comp Analyst	2.00	2.00	2.00	2.00
Workers Comp Technician	1.00	1.00	2.00	2.00
Total Salaried Positions	<u>23.85</u>	<u>23.90</u>	<u>23.90</u>	<u>23.90</u>
<u>Hourly Positions</u>		*	*	*
City Resource Specialist	0.40	(1) -	-	-
Hourly City Worker	2.30	(4) 3.06	(5) 3.06	(5) 1.77
Worker's Comp Analyst	-	0.17	(1) 0.17	(1) -
Total Hourly FTE Positions	<u>2.70</u>	<u>3.23</u>	<u>3.23</u>	<u>1.77</u>
Human Resources Total	<u>26.55</u>	<u>27.13</u>	<u>27.13</u>	<u>25.67</u>

Note:

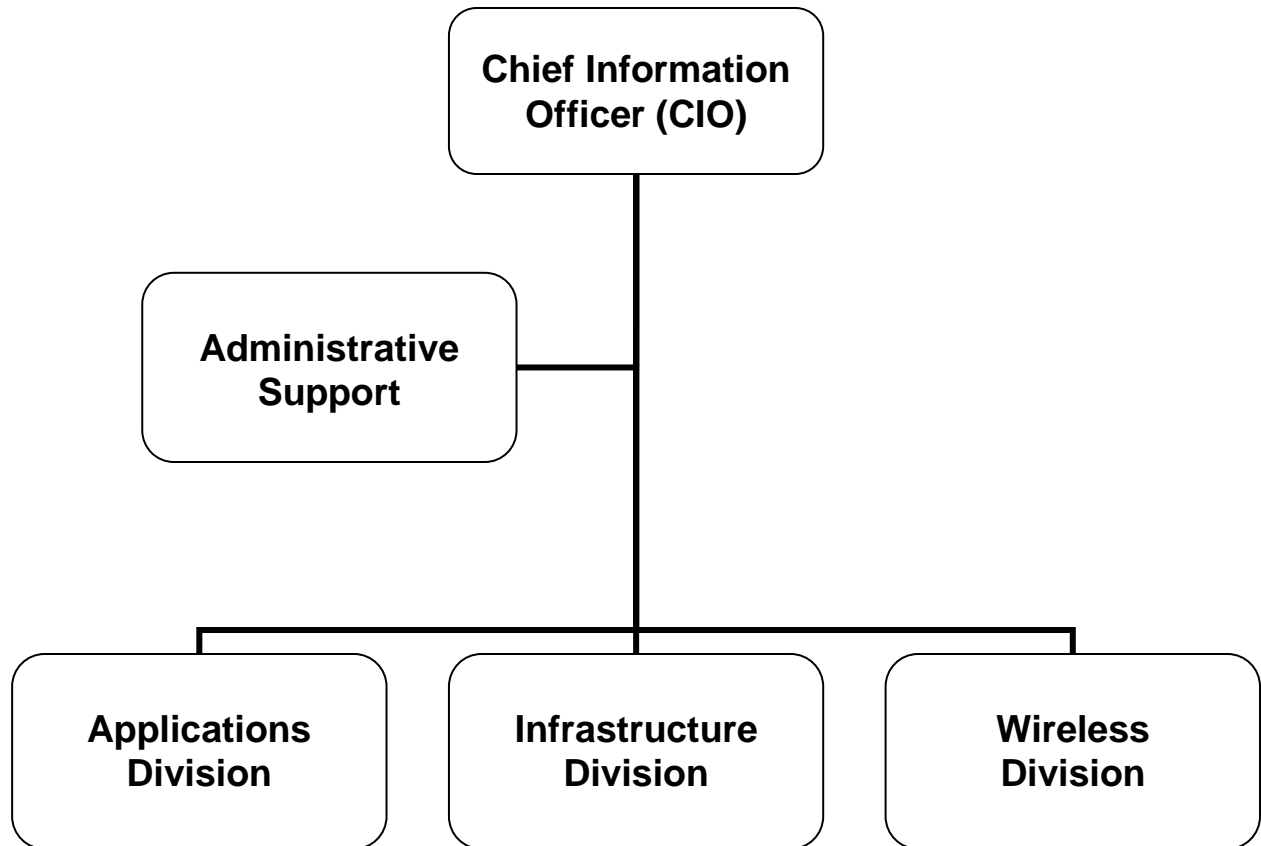
\* Indicates number of employees corresponding to the stated Full-Time Equivalence (FTE).



# FY 2017-18 Adopted Budget



# INFORMATION SERVICES



# CITY OF GLENDALE

## INFORMATION SERVICES

### **MISSION STATEMENT**

To provide leadership in information technology, with a focus on providing strategic direction on technology issues, while responsibly managing the City's technology infrastructure, applications, and maintaining the highest level of reliable service to the community.

### **DEPARTMENT DESCRIPTION**

Information Services Department (ISD) is organized into three Divisions:

- The ***Applications Services Division*** is responsible for management of Geographic Information Systems (GIS), Land Information Systems (LIS), Document Management, Enterprise Resource Planning (ERP) System (Human Resource, Payroll, Accounting and Budgeting modules), and WEB , Departmental Applications and Police Computer Aided Dispatch/ Records Management Systems (CAD/RMS).
- The ***Infrastructure Services Division*** manages Systems Operations and Administration, Citywide Networking, E-Mail, Help Desk, PC and Telephone support.
- The ***Wireless Communications Division*** is responsible for City Radio Equipment and Systems, Cellular Phones, Smart Phones, Wireless Data Devices, and all of the City's wireless communications and interoperability assets.

### **RELATIONSHIP TO CITY COUNCIL PRIORITIES**

#### ***Exceptional Customer Service***

Information Services is committed to providing extraordinary customer service centered on the principles of quality and customer satisfaction through the delivery of flawless and seamless service to every customer.

#### ***Informed & Engaged Community***

ISD continually endeavors to use technology to conduct the business of government with integrity, openness, and inclusion. ISD strives to enable excellent customer service, looking for multiple opportunities to create an informed community with a positive perception of City government. ISD provides all major public documents via the web as required by law in a convenient and highly accessible manner so they are available to the whole community. ISD provides a variety of e-government services on the City's website, enabling residents and businesses to access information regarding City decisions and policies.

ISD continually searches for ways to improve services while reducing costs. Major systems that are mission-critical to City departments are operated and maintained to ensure high-availability and responsiveness. Upgrades to these systems are constantly evaluated and cost-effective solutions are implemented. New technologies are evaluated annually according to industry best practices. ISD consistently advocates for the use of proven and reliable technology to streamline business processes and reduce operating costs. ISD also looks for consolidation opportunities with systems such as the Fire/Police radios and City Enterprise Financials that include Purchasing and Human Resources modules. ISD's goal is to enhance customer experience by implementing effective technology services and resources and ensuring data integrity.

## **CITY OF GLENDALE INFORMATION SERVICES**

### ***Safe & Healthy Community***

ISD assists the City's public safety departments in ensuring that Glendale is a community that is physically safe, free of blight, and prepared for emergencies -- creating a sense of security for all. Community preparation and capacity to respond to disasters is a high City priority in which ISD plays a significant role by assuring mutual aid and communications interoperability.

**CITY OF GLENDALE  
SUMMARY OF APPROPRIATIONS  
INFORMATION SERVICES DEPARTMENT  
FOR THE YEARS ENDING JUNE 30**

	<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>ISD Infrastructure Fund</b>				
ISD Projects (603-171)	\$ 960,982	\$ 450,541	\$ 556,129	\$ 382,500
Infrastructure Support (603-174)	5,008,516	7,322,494	7,339,705	8,125,298
<b>Total ISD Infrastructure Fund</b>	<b>\$ 5,969,498</b>	<b>\$ 7,773,035</b>	<b>\$ 7,895,834</b>	<b>\$ 8,507,798</b>
<b>ISD Applications Fund</b>				
ISD Projects (604-171)	\$ 1,904,736	\$ 195,000	\$ 133,167	\$ 4,175,000
Application Support (604-175)	4,085,690	6,303,261	6,316,523	7,066,365
<b>Total ISD Applications Fund</b>	<b>\$ 5,990,426</b>	<b>\$ 6,498,261</b>	<b>\$ 6,449,690</b>	<b>\$ 11,241,365</b>
<b>ISD Wireless Fund</b>				
ISD Projects (660-171)	\$ 741,999	\$ -	\$ (2,627)*	\$ 193,413
Communication Services (660-172)	2,398,203	3,192,028	3,197,783	4,146,050
<b>Total ISD Wireless Fund</b>	<b>\$ 3,140,202</b>	<b>\$ 3,192,028</b>	<b>\$ 3,195,156</b>	<b>\$ 4,339,463</b>
<b>Department Grand Total</b>	<b>\$ 15,100,126</b>	<b>\$ 17,463,324</b>	<b>\$ 17,540,680</b>	<b>\$ 24,088,626</b>

Notes:

\* The actual appropriation in this account consists of carryover budget from the prior fiscal year not reflected in the revised column. Thus, a reduction adjustment in the budget is resulting in a negative appropriation because the original source is not reflected.



**CITY OF GLENDALE**  
**INFORMATION SERVICES DEPARTMENT**  
**ISD INFRASTRUCTURE FUND - ISD PROJECTS**  
**603-171**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 1,085	\$ -	\$ -	\$ -
41200	Overtime	11,510	-	-	-
Various	Benefits	1,406	-	-	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 14,001</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 153,730	\$ -	\$ (16,998)*	\$ -
44352	ISD service charge	5,862	-	-	-
44700	Computer software	-	58,880	58,880	-
44750	Liability Insurance	423	-	-	-
45150	Furniture & equipment	13,100	-	-	-
45170	Computer hardware	4,584	-	-	-
45350	General supplies	11,988	12,500	12,500	12,500
47000	Miscellaneous	6,458	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 196,145</b>	<b>\$ 71,380</b>	<b>\$ 54,382</b>	<b>\$ 12,500</b>
<b>Capital Improvement</b>					
51200	Other improvements	\$ 198,640	\$ -	\$ -	\$ -
53300	Other expenditures	695	-	-	-
59999	Asset capitalization	(49,088)	-	-	-
<b>Capital Improvement Total</b>		<b>\$ 150,247</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Capital Outlay</b>					
50305	Phones	\$ -	\$ 105,000	\$ 134,000	\$ -
50309	Switches	(1,198)	-	-	-
50311	Infrastructure appliances	-	274,161	274,161	-
51000	Capital outlay	601,787	-	93,586	370,000
<b>Capital Outlay Total</b>		<b>\$ 600,589</b>	<b>\$ 379,161</b>	<b>\$ 501,747</b>	<b>\$ 370,000</b>
<b>TOTAL</b>		<b>\$ 960,982</b>	<b>\$ 450,541</b>	<b>\$ 556,129</b>	<b>\$ 382,500</b>

Notes:

\* The actual appropriation in this account consists of carryover budget from the prior fiscal year not reflected in the revised column. Thus, a reduction adjustment in the budget is resulting in a negative appropriation because the original source is not reflected.



**CITY OF GLENDALE  
INFORMATION SERVICES DEPARTMENT  
ISD INFRASTRUCTURE FUND - INFRASTRUCTURE SUPPORT  
603-174**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 1,557,883	\$ 1,823,833	\$ 1,823,833	\$ 1,889,381
41200	Overtime	18,185	20,000	20,000	20,000
41300	Hourly wages	-	-	-	68,640
Various	Benefits	388,371	457,189	474,400	399,592
42700	PERS Retirement	302,615	415,289	415,289	497,902
42701	PERS cost sharing	(26,038)	(72,421)	(72,421)	(74,952)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 2,241,015</b>	<b>\$ 2,643,890</b>	<b>\$ 2,661,101</b>	<b>\$ 2,800,563</b>
<b>Maintenance &amp; Operation</b>					
43080	Rent	\$ 88,476	\$ 88,474	\$ 88,474	\$ 89,948
43110	Contractual services	2,239,509	2,662,547	2,662,547	2,941,815
43150	Cost allocation charge	186,622	167,367	167,367	148,231
44120	Repairs to office equip	-	-	-	1,500
44250	Data communication	25,342	57,117	57,117	90,000
44300	Telephone	389,525	402,000	402,000	-
44351	Fleet / equip rental charge	16,053	16,053	16,053	16,053
44450	Postage	17	125	125	125
44550	Travel	-	1,500	1,500	1,500
44650	Training	894	13,790	13,790	13,790
44700	Computer software	(7)	5,000	5,000	75,000
44750	Liability Insurance	52,956	49,969	49,969	51,629
44760	Regulatory	10	-	-	-
44800	Membership & dues	-	500	500	500
45100	Books	-	1,025	1,025	1,150
45150	Furniture & equipment	7,111	3,500	3,500	10,000
45170	Computer hardware	28,947	16,350	16,350	145,000
45250	Office supplies	6,379	2,900	2,900	3,250
45300	Small tools	7,654	5,500	5,500	5,000
45350	General supplies	72,685	1,500	1,500	65,000
46000	Depreciation	217,825	232,728	232,728	438,776
46900	Business meetings	823	500	500	500
47000	Miscellaneous	17,341	70,000	70,000	25,000
47170	Loss Disposal of Capital Assets	15,281	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 3,373,444</b>	<b>\$ 3,798,445</b>	<b>\$ 3,798,445</b>	<b>\$ 4,123,767</b>
<b>Capital Improvement</b>					
59999	Asset capitalization	\$ (1,175,475)	\$ -	\$ -	\$ -
<b>Capital Improvement Total</b>		<b>\$ (1,175,475)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Capital Outlay</b>					
50300	PC's	\$ 227,126	\$ 433,890	\$ 433,890	\$ 753,820
50301	Printers-multi function	24,753	89,840	89,840	23,920
50302	Fax	1,691	2,285	2,285	2,285
50303	Scanners	8,110	6,059	6,059	6,059
50304	Plotters	2,257	9,544	9,544	9,544
50305	Phones	732	4,875	4,875	29,250
50307	Servers	-	42,310	42,310	42,310
50308	Routers	-	-	-	100,000
50309	Switches	74,277	174,615	174,615	99,780
50310	Cabling	13,391	-	-	-
50311	Infrastructure appliances	-	50,000	50,000	50,000
51000	Capital outlay	217,195	66,741	66,741	84,000
<b>Capital Outlay Total</b>		<b>\$ 569,532</b>	<b>\$ 880,159</b>	<b>\$ 880,159</b>	<b>\$ 1,200,968</b>
<b>TOTAL</b>		<b>\$ 5,008,516</b>	<b>\$ 7,322,494</b>	<b>\$ 7,339,705</b>	<b>\$ 8,125,298</b>

**CITY OF GLENDALE  
INFORMATION SERVICES DEPARTMENT  
ISD APPLICATIONS FUND - ISD PROJECTS  
604-171**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
42799	Salary charges in (out)	\$ 814,699	\$ -	\$ -	\$ -
<b>Salaries &amp; Benefits Total</b>		<b>\$ 814,699</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ -	\$ 100,000	\$ 99,994	\$ 500,000
44700	Computer software	-	95,000	95,000	3,400,000
45170	Computer hardware	-	-	-	175,000
46900	Business meetings	55	-	-	-
47170	Loss Disposal of Capital Assets	257,950	-	-	-
49050	Charges-other depts	19,421	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 277,426</b>	<b>\$ 195,000</b>	<b>\$ 194,994</b>	<b>\$ 4,075,000</b>
<b>Capital Improvement</b>					
59999	Asset capitalization	\$ (298,432)	\$ -	\$ -	\$ -
<b>Capital Improvement Total</b>		<b>\$ (298,432)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Capital Outlay</b>					
51000	Capital outlay	\$ 1,111,044	\$ -	\$ (61,827)*	\$ 100,000
<b>Capital Outlay Total</b>		<b>\$ 1,111,044</b>	<b>\$ -</b>	<b>\$ (61,827)</b>	<b>\$ 100,000</b>
<b>TOTAL</b>		<b>\$ 1,904,736</b>	<b>\$ 195,000</b>	<b>\$ 133,167</b>	<b>\$ 4,175,000</b>

Notes:

\* The actual appropriation in this account consists of carryover budget from the prior fiscal year not reflected in the revised column. Thus, a reduction adjustment in the budget is resulting in a negative appropriation because the original source is not reflected.

**CITY OF GLENDALE  
INFORMATION SERVICES DEPARTMENT  
ISD APPLICATIONS FUND - APPLICATION SUPPORT  
604-175**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 1,282,323	\$ 1,438,889	\$ 1,438,889	\$ 1,555,849
41200	Overtime	7,006	35,000	35,000	35,000
41300	Hourly wages	312,474	331,067	331,067	333,041
Various	Benefits	299,775	360,609	373,871	347,144
42601	PARS supplemental retirement	20,394	20,394	20,394	-
42700	PERS Retirement	301,769	397,351	397,351	493,599
42701	PERS cost sharing	(26,735)	(69,299)	(69,299)	(74,305)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 2,197,006</b>	<b>\$ 2,514,011</b>	<b>\$ 2,527,273</b>	<b>\$ 2,690,328</b>
<b>Maintenance &amp; Operation</b>					
43080	Rent	\$ 88,476	\$ 88,473	\$ 88,473	\$ 89,948
43110	Contractual services	3,145,426	3,453,635	3,453,635	3,843,110
43150	Cost allocation charge	187,771	140,185	140,185	313,787
44250	Data communication	-	25	25	25
44450	Postage	151	250	250	250
44550	Travel	-	7,000	7,000	7,000
44650	Training	2,508	8,000	8,000	10,000
44700	Computer software	27,112	17,000	17,000	30,000
44750	Liability Insurance	53,820	48,918	48,918	52,137
44800	Membership & dues	-	500	500	1,000
45100	Books	-	50	50	100
45150	Furniture & equipment	857	1,500	1,500	15,000
45170	Computer hardware	481	2,000	2,000	2,000
45250	Office supplies	4,644	3,000	3,000	3,000
45350	General supplies	49	500	500	500
45450	Printing and graphics	-	200	200	200
46000	Depreciation	10,251	16,014	16,014	5,780
46900	Business meetings	1,102	1,000	1,000	1,200
47000	Miscellaneous	321	1,000	1,000	1,000
47170	Loss Disposal of Capital Assets	5,000	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 3,527,970</b>	<b>\$ 3,789,250</b>	<b>\$ 3,789,250</b>	<b>\$ 4,376,037</b>
<b>Capital Improvement</b>					
59999	Asset capitalization	\$ (1,646,786)	\$ -	\$ -	\$ -
<b>Capital Improvement Total</b>		<b>\$ (1,646,786)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Capital Outlay</b>					
51000	Capital outlay	\$ 7,500	\$ -	\$ -	\$ -
<b>Capital Outlay Total</b>		<b>\$ 7,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 4,085,690</b>	<b>\$ 6,303,261</b>	<b>\$ 6,316,523</b>	<b>\$ 7,066,365</b>

**CITY OF GLENDALE  
INFORMATION SERVICES DEPARTMENT  
ISD WIRELESS FUND - ISD PROJECTS  
660-171**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 2,116	\$ -	\$ -	\$ 75,000
43111	Construction services	75,000	-	-	-
44251	Wireless data communication	572	-	-	-
45150	Furniture & equipment	50,086	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 127,773</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 75,000</b>
<b>Capital Outlay</b>					
50602	Battery power systems	\$ -	\$ -	\$ -	\$ 118,413
51000	Capital outlay	614,226	-	(2,627)*	-
<b>Capital Outlay Total</b>		<b>\$ 614,226</b>	<b>\$ -</b>	<b>\$ (2,627)</b>	<b>\$ 118,413</b>
<b>TOTAL</b>		<b>\$ 741,999</b>	<b>\$ -</b>	<b>\$ (2,627)</b>	<b>\$ 193,413</b>

Notes:

\* The actual appropriation in this account consists of carryover budget from the prior fiscal year not reflected in the revised column. Thus, a reduction adjustment in the budget is resulting in a negative appropriation because the original source is not reflected.

**CITY OF GLENDALE  
INFORMATION SERVICES DEPARTMENT  
ISD WIRELESS FUND - COMMUNICATION SERVICES  
660-172**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 484,542	\$ 555,778	\$ 555,778	\$ 627,513
41200	Overtime	52,499	119,336	119,336	111,056
41300	Hourly wages	30,704	88,401	88,401	59,151
Various	Benefits	194,912	239,985	245,740	215,996
42700	PERS Retirement	94,426	127,349	127,349	166,600
42701	PERS cost sharing	(6,774)	(22,208)	(22,208)	(25,078)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 850,309</b>	<b>\$ 1,108,641</b>	<b>\$ 1,114,396</b>	<b>\$ 1,155,238</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ 1,092	\$ 2,500	\$ 2,500	\$ 2,500
43060	Utilities	30,941	36,000	36,000	37,800
43080	Rent	28,157	32,699	32,699	32,699
43110	Contractual services	671,904	926,916	926,916	970,900
43150	Cost allocation charge	170,590	106,743	106,743	91,572
44120	Repairs to office equip	-	-	-	2,500
44250	Data communication	21,363	5,000	5,000	3,500
44251	Wireless data communication	154,119	165,556	165,556	180,000
44300	Telephone	540	928	928	700
44301	Cell phone	226,901	271,617	271,617	295,000
44351	Fleet / equip rental charge	26,217	26,217	26,217	26,217
44353	Building Maint. Serv. Charge	-	70,290	70,290	26,933
44400	Janitorial services	7,043	8,100	8,100	-
44450	Postage	364	2,000	2,000	2,000
44550	Travel	426	5,000	5,000	5,000
44650	Training	146	7,990	7,990	8,000
44700	Computer software	17,234	19,065	19,065	20,000
44750	Liability Insurance	19,073	20,690	20,690	21,619
44760	Regulatory	-	15,028	15,028	15,000
44800	Membership & dues	200	438	438	2,000
45100	Books	-	500	500	500
45150	Furniture & equipment	1,181	10,000	10,000	10,000
45170	Computer hardware	263	9,190	9,190	15,000
45250	Office supplies	1,656	2,100	2,100	2,100
45300	Small tools	683	1,080	1,080	2,500
45350	General supplies	187,742	172,230	172,230	187,230
46000	Depreciation	593,180	150,959	150,959	664,841
46900	Business meetings	872	1,000	1,000	1,000
47000	Miscellaneous	1,454	-	-	1,500
47040	Interest on loan	24,933	13,551	13,551	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 2,188,272</b>	<b>\$ 2,083,387</b>	<b>\$ 2,083,387</b>	<b>\$ 2,628,611</b>
<b>Capital Improvement</b>					
59999	Asset capitalization	\$ (507,274)	\$ -	\$ -	\$ -
<b>Capital Improvement Total</b>		<b>\$ (507,274)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Capital Outlay</b>					
50601	Fire radios	\$ -	\$ -	\$ -	\$ 362,201
51000	Capital outlay	(133,104)	-	-	-
<b>Capital Outlay Total</b>		<b>\$ (133,104)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 362,201</b>
<b>TOTAL</b>		<b>\$ 2,398,203</b>	<b>\$ 3,192,028</b>	<b>\$ 3,197,783</b>	<b>\$ 4,146,050</b>

**CITY OF GLENDALE  
INFORMATION SERVICES DEPARTMENT  
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
<u>Salaried Positions</u>				
Asst Chief Information Officer	-	-	1.00	1.00
Asst IT Applications Specialist	-	-	1.00	1.00
Chief Information Officer	1.00	1.00	1.00	1.00
Deputy Chief Information Officer	-	-	2.00	2.00
GIS Analyst	1.00	1.00	1.00	1.00
I.T. Applications Analyst	-	-	1.00	1.00
I.T. Applications Specialist	2.00	1.00	1.00	1.00
I.T. Infrastructure Manager	1.00	1.00	1.00	1.00
Information Services Administrator	2.00	2.00	-	-
Information Services Project Manager	6.00	6.00	5.00	5.00
PC Specialist	1.00	1.00	1.00	1.00
PC Specialist Supervisor	1.00	1.00	1.00	1.00
Sr. Administrative Analyst	1.00	1.00	1.00	1.00
Sr. GIS Project Manager	1.00	1.00	1.00	1.00
Sr. IT Applications Specialist	1.00	2.00	1.00	1.00
Sr. Office Services Specialist	1.00	1.00	1.00	1.00
Sr. PC Specialist	3.00	3.00	2.00	2.00
Sr. Security Systems Manager	1.00	1.00	1.00	1.00
Sr. Telecommunications Technician	2.00	2.00	1.00	1.00
Systems Analyst	5.00	5.00	6.00	6.00
Technical Staff Analyst	1.00	1.00	1.00	1.00
Technical Staff Associate	5.00	5.00	5.00	5.00
Telecommunications Supervisor	1.00	1.00	1.00	1.00
Wireless Systems Manager	1.00	1.00	1.00	1.00
Wireless Systems Technician	3.00	3.00	3.00	3.00
Wireless Systems Technologist	1.00	1.00	1.00	1.00
Total Salaried Positions	42.00	42.00	42.00	42.00
<u>Hourly Positions</u>				
		*	*	*
City Resource Specialist	2.22 (3)	2.12 (3)	2.12 (3)	2.12 (3)
Hourly City Worker	3.20 (4)	1.06 (3)	1.06 (3)	1.66 (4)
Total Hourly FTE Positions	5.42	3.17	3.17	3.78
Information Services Total	47.42	45.17	45.17	45.78

Notes:

\* Indicates number of employees corresponding to the stated Full-Time Equivalence (FTE).

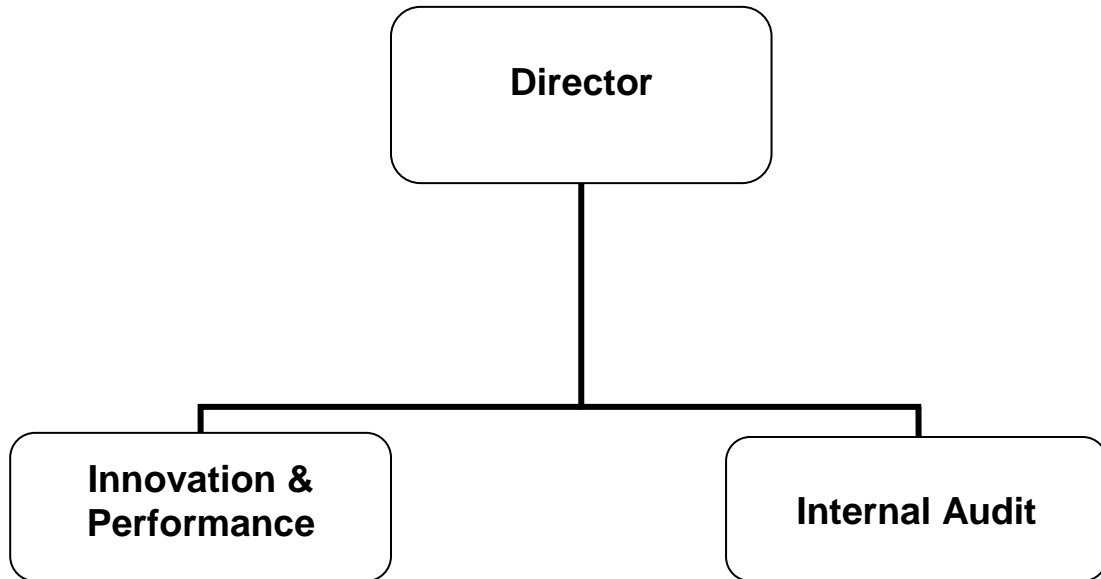




# FY 2017-18 Adopted Budget



# INNOVATION, PERFORMANCE & AUDIT





# CITY OF GLENDALE

## INNOVATION, PERFORMANCE & AUDIT

### **MISSION STATEMENT**

Improve City operations through independent audits, data and innovation.

### **DEPARTMENT DESCRIPTION**

The Department is a central support department providing audit and consulting services to City operations and is comprised of two divisions: Internal Audit and Innovation & Performance. The Internal Audit Division is responsible for providing independent assurance and consulting/advisory services designed to add value and improve the effectiveness of risk management, internal controls, and quality of performance in carrying out assigned responsibilities to achieve the City's stated goals and objectives. The Innovation & Performance Division is responsible for collecting and analyzing meaningful performance data, developing or improving processes and regularly monitoring them for effectiveness. The innovation team (i-team) will act as in-house consultants and leverage the work of internal audit to identify areas of the city worth examining to help operational departments bridge the divide between audit findings, performance assessments, and industry best practices.

### **RELATIONSHIP TO CITY COUNCIL PRIORITIES**

The Department will identify control weaknesses and improvement opportunities, help facilitate improvements and apply innovation throughout City operations; thus the Department has the potential to directly bolster each of the City's Strategic Goals and Council priorities. The Department specifically supports four of the ten strategic goals:

**Exceptional Customer Service:** By providing independent assurance and consulting/advisory services, collaborating with stakeholders on initiatives that improve processes, add value and deliver seamless services with an emphasis on customer experience.

**Fiscal Responsibility:** By determining whether the City's risk management, control and governance processes, as designed and represented by management to ensure the City's assets are properly recorded and safeguarded and that operations are conducted in an efficient and effective manner and in compliance with applicable laws and regulations, are adequate and functioning.

**Informed & Engaged Community:** By sharing accurate, reliable and timely data in an easy to digest format to increase transparency and accountability.

**Economic Vibrancy:** By working closely with all City Departments to promote an innovative culture, and to bring a systematic and disciplined approach to evaluate and improve the efficiency and effectiveness of the City's governance, risk management and internal controls.

**CITY OF GLENDALE  
SUMMARY OF APPROPRIATIONS  
INNOVATION, PERFORMANCE AND AUDIT DEPARTMENT\*  
FOR THE YEARS ENDING JUNE 30**

	<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b><u>General Fund</u></b>				
Innovation and Performance (101-240)	\$ -	\$ -	\$ -	\$ 573,642
Internal Audit (101-241)	-	-	-	679,739
<b>Total General Fund</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,253,381</b>
 <b>Department Grand Total</b>	 <b>\$ -</b>	 <b>\$ -</b>	 <b>\$ -</b>	 <b>\$ 1,253,381</b>

Notes:

- \* New department, Innovation, Performance, and Audit established effective FY 2017-18, consisting of a new section, Innovation and Performance (101-240) and a shift of the Internal Audit section from Administrative Services Department (101-160) into the newly established department (101-241).

**CITY OF GLENDALE  
INNOVATION, PERFORMANCE AND AUDIT DEPARTMENT  
GENERAL BUDGET FUND - INNOVATION AND PERFORMANCE  
101-240**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ -	\$ -	\$ -	\$ 266,832
41300	Hourly wages	-	-	-	71,884
Various	Benefits	-	-	-	52,129
42700	PERS Retirement	-	-	-	81,956
42701	PERS cost sharing	-	-	-	(12,338)
<b>Salaries &amp; Benefits Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 460,463</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ -	\$ -	\$ -	\$ 75,000
44200	Advertising	-	-	-	400
44550	Travel	-	-	-	2,500
44650	Training	-	-	-	10,000
44750	Liability Insurance	-	-	-	9,179
44800	Membership & dues	-	-	-	3,000
45100	Books	-	-	-	100
45150	Furniture & equipment	-	-	-	3,000
45250	Office supplies	-	-	-	1,000
45350	General supplies	-	-	-	1,000
45400	Reports & publications	-	-	-	1,000
45450	Printing and graphics	-	-	-	5,000
46900	Business meetings	-	-	-	1,000
47000	Miscellaneous	-	-	-	1,000
<b>Maintenance &amp; Operation Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 113,179</b>
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 573,642</b>

Notes:

\* Effective FY 2017-18, new department, Innovation, Performance and Audit established a new section, Innovation and Performance (101-240).

**CITY OF GLENDALE  
INNOVATION, PERFORMANCE AND AUDIT DEPARTMENT  
GENERAL BUDGET FUND - INTERNAL AUDIT  
101-241**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ -	\$ -	\$ -	\$ 449,448
Various	Benefits	-	-	-	108,398
42700	PERS Retirement	-	-	-	118,950
42701	PERS cost sharing	-	-	-	(17,906)
<b>Salaries &amp; Benefits Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 658,890</b>
<b>Maintenance &amp; Operation</b>					
44352	ISD service charge	\$ -	\$ -	\$ -	\$ 8,669
44750	Liability Insurance	-	-	-	12,180
<b>Maintenance &amp; Operation Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 20,849</b>
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 679,739</b>

Notes:

- \* Effective FY 2017-18, Internal Audit section (101-160) shifted from Administrative Services Department to new department, Innovation, Performance and Audit (101-241).

**CITY OF GLENDALE  
INNOVATION, PERFORMANCE & AUDIT DEPARTMENT  
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18	
<u>Salaried Positions</u>					
Director of Innovation, Performance & Audit	-	-	-	1.00	
Internal Audit Manager	-	-	-	1.00	
Internal Auditor	-	-	-	1.00	
Project Manager	-	-	-	1.00	
Sr. Internal Auditor	-	-	-	2.00	
Total Salaried Positions	-	-	-	6.00	
<u>Hourly Positions</u>					*
Administrative Intern	-	-	-	1.00	(2)
Hourly City Worker	-	-	-	1.00	(1)
Total Hourly FTE Positions	-	-	-	2.00	
Innovation, Performance & Audit Total	-	-	-	8.00	

Notes:

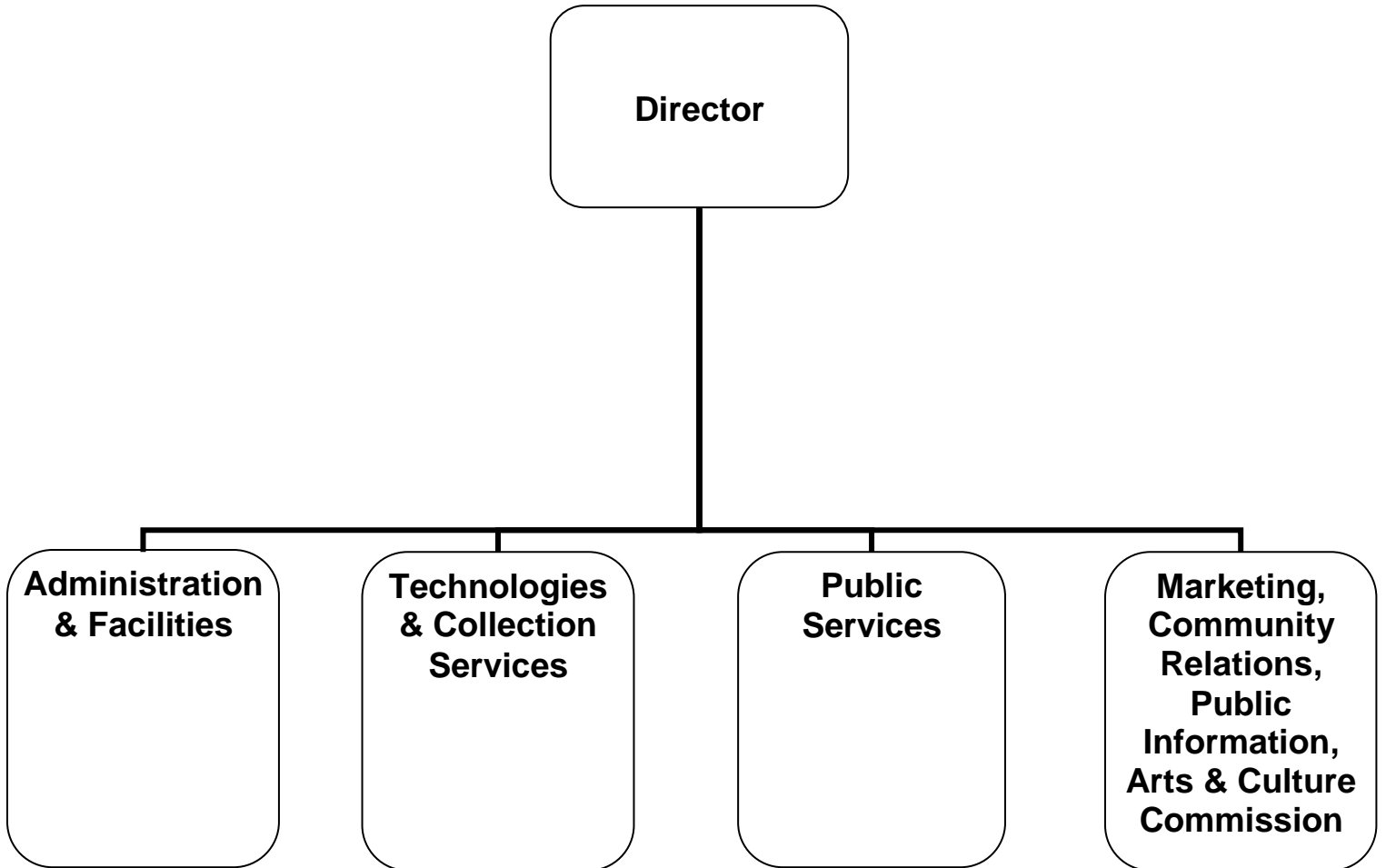
\* Indicates number of employees corresponding to the stated Full-Time Equivalence (FTE).



# FY 2017-18 Adopted Budget



# LIBRARY, ARTS & CULTURE





# CITY OF GLENDALE

## LIBRARY, ARTS & CULTURE

### **MISSION STATEMENT**

The Glendale Library, Arts & Culture Department provides services, materials and activities to enrich life, foster literacy, inspire intellectual curiosity, and stimulate the imagination.

### **DEPARTMENT DESCRIPTION**

The Library, Arts & Culture Department contributes to Glendale's quality of life by meeting the ongoing educational and cultural needs of the community. Through its many programs and services the Department encourages adult and early childhood literacy, serves as a vital center for civic engagement, and offers a community gathering place for long time and newly arrived residents. Resources include books, online databases, downloadable books and music, compact discs, DVDs, magazines, newspapers, e-books, hotspots, and e-readers. Programs include author appearances; a community read for adults, teens and children; book discussion groups; computer instruction; Adult Literacy; English as a Second Language conversation classes; citizenship classes; story hours; special performers; and summer reading programs for children, teens and adults.

The Library, Arts & Culture Department consists of three divisions:

The ***Library Administration Division*** oversees all library operations, including budget, personnel, facilities, community relations, makerspace, and revenue generating opportunities. The Division directs the development and implementation of programs and services in support of the Library's mission. The Division ensures that buildings are maintained and renovations of existing facilities are designed to meet community service needs at Central Library, six branch libraries, and the Brand Library and Art Center. The Division fosters communication and collaboration with other City departments as well as individuals and organizations in the community. The Division provides staff support to the Arts & Culture Commission, the Friends of the Glendale Public Library, and the Glendale Library Foundation. Fundraising opportunities are coordinated to support the General Fund.

The ***Technology & Collection Services Division*** has two areas of focus:

- *Library Information Technical Support* provides strategic direction on technology applications, provides technical support to patrons and staff, and works in coordination with the Information Services Department.
- *Collection Services* provides borrower services at the Central Library, Branches and Brand Library by overseeing the development and implementation of policies and procedures for loaning materials to the public. Additionally, Technical Services handles the acquisition, processing, and cataloging of new materials.

The ***Programs and Services Division*** consists of four areas of focus:

- *Adult and Teen Services*
- *Children's Services*
- *Neighborhood Services*
- *Art and Music Services*

Staff assist residents and visitors of all ages in using Library resources; responding to information and research inquiries asked in person, by telephone and via the Internet; selecting and maintaining the Library's collections of materials in a variety of text and online formats; offering a wide variety of programming for adults, teens, and children in multiple languages at all library locations; and serving as



# CITY OF GLENDALE

## LIBRARY, ARTS & CULTURE

the City's archive of Glendale's history. The Division provides staff support to the Associates of Brand Library and Art Center.

### **RELATIONSHIP TO CITY COUNCIL PRIORITIES**

#### ***Exceptional Customer Service***

As an ongoing goal for FY 2017-2018, the Library, Arts & Culture Department is committed to providing its residents with extraordinary customer service centered on the principles of quality, customer satisfaction and expediency through the delivery of flawless, seamless, and equitable services.

#### ***Informed & Engaged Community***

The Library, Arts & Culture Department provides comprehensive life-long learning opportunities that foster a literate and educated community. A variety of programs for children, teens, and adults are offered throughout the library system. Services are provided in-house and online. The Library, Arts & Culture Department also provides ongoing educational programs and services focused on preserving Glendale's history and supporting the City's high aesthetic standards. Documents and images are available online and to the public in Central Library's Glendale History Room.

#### ***Community Services & Facilities***

The Library, Arts & Culture Department provides community services in 156,000 square feet of well maintained, barrier free facilities that are tailored to the diverse needs of the community. Many of the libraries are surrounded by green space maintained by the Community Services & Parks Department. The Brand Library and Art Center renovation and rehabilitation project was completed in 2014. The Central Library renovation project was completed in Spring 2017.

#### ***Arts & Culture***

The Library, Arts & Culture Department supports a community that values, celebrates and engages the City's rich diversity by providing a wide-variety of materials, services, and programs at a Central Library, six neighborhood libraries. The Brand Library and Art Center encompasses an art and music library, galleries and a recital hall. Programming includes multi-lingual computer workshops; story times for children; gallery exhibits; music performances; displays; dance recitals; music recitals; author events; book talks/groups; storytelling; and craft and play programs for children. The newly reopened Central Library is home to the Reflect Space, an exhibit focused on civil and human rights violations and genocide. Additionally, a makerspace offers 3d printers, sewing machines, and animation software. The Central Library auditorium and Brand Recital Hall are available on a rental basis to host art and literary events. The Department has administrative oversight of the Arts and Culture Commission whose purpose is to function as an advisory group to City Council on arts and culture policies and to promote art activities and education throughout the community.

**CITY OF GLENDALE  
SUMMARY OF APPROPRIATIONS  
LIBRARY, ARTS & CULTURE DEPARTMENT  
FOR THE YEARS ENDING JUNE 30**

	<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b><u>General Fund</u></b>				
Library Projects (101-681)	\$ 373	\$ -	\$ (729,600) *	\$ -
Administration Division (101-682-40001)	1,387,439	2,910,665	3,771,951	2,372,782
Central Library Services (101-682-40002)	1,980,149	2,323,956	2,323,956	3,472,653
Brand Library / Art & Music (101-682-40003)	815,475	771,618	771,618	993,122
Library Connection @ Adams Square (101-682-40004)	396,699	407,424	407,424	363,518
Chevy Chase Neighborhood Library (101-682-40005)	61,792	60,088	60,088	117,305
Casa Verdugo Neighborhood Library (101-682-40006)	348,583	347,011	347,011	557,139
Grandview Neighborhood Library (101-682-40007)	242,250	182,207	182,207	263,525
Montrose Neighborhood Library (101-682-40008)	393,075	356,542	356,542	465,287
Pacific Park Neighborhood Library (101-682-40009)	304,028	268,008	268,008	401,896
Development, Technology & Collection Services (101-682-40011)	2,287,662	1,967,176	1,967,176	884,499
Technical Services (101-682-40014)	-	-	-	644,426
<b>Total General Fund</b>	<b>\$ 8,217,524</b>	<b>\$ 9,594,695</b>	<b>\$ 9,726,381</b>	<b>\$10,536,152</b>
<b><u>Other Funds</u></b>				
Urban Art Fund- Admin. Division (210-682-40001)	\$ 115,940	\$ 235,000	\$ 310,250	\$ 292,850
<b><u>Library Fund</u></b>				
Library Projects (275-681)	\$ 160,705	\$ 67,200	\$ 194,200	\$ 530,758
Administration Division (275-682-40001)	147	-	-	-
Brand Library / Art & Music (275-682-40003)	45	-	-	-
Library Connection @ Adams Square (275-682-40004)	250	-	-	-
Pacific Park Neighborhood Library (275-682-40009)	60	-	-	-
Development, Technology & Collection Services (275-682-40011)	3,332	-	-	-
Donations (275-682-40012)	61,193	70,380	70,380	45,338
Special Revenue Accounts (275-682-40013)	79,759	107,634	107,634	118,529
<b>Total Library Fund</b>	<b>\$ 305,492</b>	<b>\$ 245,214</b>	<b>\$ 372,214</b>	<b>\$ 694,625</b>
Capital Improvement Fund (401-681)	\$ 149,256	\$ 350,000	\$ 521,600	\$ 200,000
Library Mitigation Fee Fund (407-681)	11,076	555,000	1,525,000	250,000
<b>Total Other Funds</b>	<b>\$ 581,764</b>	<b>\$ 1,385,214</b>	<b>\$ 2,729,064</b>	<b>\$ 1,437,475</b>
	<b>\$ 8,799,289</b>	<b>\$ 10,979,909</b>	<b>\$ 12,455,445</b>	<b>\$11,973,627</b>

**Notes:**

\* The actual appropriation in this account consists of carryover budget from the prior fiscal year not reflected in the revised column. Thus, a reduction adjustment in the budget is resulting in a negative appropriation because the original source is not reflected.

**CITY OF GLENDALE  
LIBRARY, ARTS & CULTURE DEPARTMENT  
GENERAL BUDGET FUND - LIBRARY PROJECTS  
101-681**

	<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Maintenance &amp; Operation</b>				
44450 Postage	\$ 373	\$ -	\$ -	\$ -
47000 Miscellaneous	-	-	50,000	-
<b>Maintenance &amp; Operation Total</b>	<b>\$ 373</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ -</b>
<b>Capital Outlay</b>				
51000 Capital outlay	\$ -	\$ -	\$ (779,600) *	\$ -
<b>Capital Outlay Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (779,600)</b>	<b>\$ -</b>
<b>TOTAL</b>	<b>\$ 373</b>	<b>\$ -</b>	<b>\$ (729,600)</b>	<b>\$ -</b>

Notes:

\* The actual appropriation in this account consists of carryover budget from the prior fiscal year not reflected in the revised column. Thus, a reduction adjustment in the budget is resulting in a negative appropriation because the original source is not reflected.

**CITY OF GLENDALE**  
**LIBRARY, ARTS & CULTURE DEPARTMENT**  
**GENERAL BUDGET FUND - LIBRARY, ARTS & CULTURE - ADMINISTRATION DIVISION**  
**101-682-40001**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 540,623	\$ 624,982	\$ 624,982	\$ 754,598
41200	Overtime	13,741	-	-	-
41300	Hourly wages	51,031	71,256	71,256	66,933
Various	Benefits	172,158	191,436	229,786	194,264
42700	PERS Retirement	114,138	150,938	150,938	216,178
42701	PERS cost sharing	(12,545)	(26,324)	(26,324)	(32,542)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 879,147</b>	<b>\$ 1,012,288</b>	<b>\$ 1,050,638</b>	<b>\$ 1,199,431</b>
<b>Maintenance &amp; Operation</b>					
43060	Utilities	\$ 210,609	\$ 260,000	\$ 260,000	\$ -
43110	Contractual services	13,841	107,328	150,664	5,000
44120	Repairs to office equip	-	7,000	7,000	7,000
44200	Advertising	4,975	20,000	20,000	11,000
44352	ISD service charge	187,038	452,586	452,586	464,348
44353	Building Maintenance Service Charge	-	987,943	987,943	432,788
44450	Postage	4,164	10,000	10,000	7,000
44550	Travel	478	-	-	-
44650	Training	2,578	-	-	-
44700	Computer software	1,995	-	-	-
44750	Liability Insurance	20,341	18,870	18,870	22,265
44800	Membership & dues	185	2,500	2,500	1,000
45100	Books	114	-	-	-
45150	Furniture & equipment	10,166	-	-	-
45250	Office supplies	7,932	10,700	10,700	3,850
45350	General supplies	-	850	850	-
45450	Printing and graphics	41,709	10,000	10,000	13,000
46900	Business meetings	1,483	2,000	2,000	3,600
47000	Miscellaneous	685	8,600	8,600	202,500
<b>Maintenance &amp; Operation Total</b>		<b>\$ 508,292</b>	<b>\$ 1,898,377</b>	<b>\$ 1,941,713</b>	<b>\$ 1,173,351</b>
<b>Capital Outlay</b>					
51000	Capital outlay	\$ -	\$ -	\$ 779,600	\$ -
<b>Capital Outlay Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 779,600</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 1,387,439</b>	<b>\$ 2,910,665</b>	<b>\$ 3,771,951</b>	<b>\$ 2,372,782</b>

**CITY OF GLENDALE**  
**LIBRARY, ARTS & CULTURE DEPARTMENT**  
**GENERAL BUDGET FUND - LIBRARY, ARTS & CULTURE - CENTRAL LIBRARY SERVICES**  
**101-682-40002**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 829,506	\$ 1,055,726	\$ 1,055,726	\$ 1,251,363
41200	Overtime	4,479	-	-	-
41300	Hourly wages	121,219	128,635	128,635	375,224
Various	Benefits	229,378	299,584	299,584	315,366
42700	PERS Retirement	172,218	250,414	250,414	381,279
42701	PERS cost sharing	(5,512)	(43,298)	(43,298)	(57,396)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 1,351,289</b>	<b>\$ 1,691,061</b>	<b>\$ 1,691,061</b>	<b>\$ 2,265,836</b>
<b>Maintenance &amp; Operation</b>					
43060	Utilities	\$ -	\$ -	\$ -	\$ 289,800
43110	Contractual services	1,634	7,282	7,282	159,216
44351	Fleet / equip rental charge	-	-	-	3,943
44352	ISD service charge	251,118	2,558	2,558	-
44353	Building Maintenance Service Charge	-	-	-	136,600
44650	Training	285	-	-	-
44700	Computer software	557	-	-	-
44750	Liability Insurance	32,094	32,098	32,098	44,082
44800	Membership & dues	7,282	-	-	-
45050	Periodicals & newspapers	25,512	56,000	56,000	56,000
45100	Books	300,383	282,657	282,657	252,794
45101	Digital Resources	-	250,000	250,000	-
45150	Furniture & equipment	7,301	-	-	17,382
45250	Office supplies	2,583	2,300	2,300	7,000
45350	General supplies	112	-	-	-
47000	Miscellaneous	-	-	-	240,000
<b>Maintenance &amp; Operation Total</b>		<b>\$ 628,860</b>	<b>\$ 632,895</b>	<b>\$ 632,895</b>	<b>\$ 1,206,817</b>
<b>TOTAL</b>		<b>\$ 1,980,149</b>	<b>\$ 2,323,956</b>	<b>\$ 2,323,956</b>	<b>\$ 3,472,653</b>

**CITY OF GLENDALE**  
**LIBRARY, ARTS & CULTURE DEPARTMENT**  
**GENERAL BUDGET FUND - LIBRARY, ARTS & CULTURE - BRAND LIBRARY / ART & MUSIC**  
**101-682-40003**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 285,637	\$ 356,117	\$ 356,117	\$ 388,248
41200	Overtime	3,641	-	-	-
41300	Hourly wages	121,817	96,389	96,389	200,495
Various	Benefits	85,465	114,700	114,700	104,440
42700	PERS Retirement	63,189	83,170	83,170	146,851
42701	PERS cost sharing	(2,648)	(14,505)	(14,505)	(22,106)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 557,100</b>	<b>\$ 635,871</b>	<b>\$ 635,871</b>	<b>\$ 817,928</b>
<b>Maintenance &amp; Operation</b>					
43060	Utilities	\$ 72,095	\$ 70,000	\$ 70,000	\$ 48,300
43110	Contractual services	384	385	385	27,585
44200	Advertising	252	-	-	-
44352	ISD service charge	84,979	598	598	-
44650	Training	820	-	-	-
44750	Liability Insurance	13,813	12,264	12,264	15,809
45050	Periodicals & newspapers	6,314	-	-	-
45100	Books	61,527	51,000	51,000	57,000
45150	Furniture & equipment	665	-	-	-
45250	Office supplies	8,966	1,500	1,500	1,500
45350	General supplies	2,218	-	-	-
45450	Printing and graphics	6,342	-	-	-
47000	Miscellaneous	-	-	-	25,000
<b>Maintenance &amp; Operation Total</b>		<b>\$ 258,375</b>	<b>\$ 135,747</b>	<b>\$ 135,747</b>	<b>\$ 175,194</b>
<b>TOTAL</b>		<b>\$ 815,475</b>	<b>\$ 771,618</b>	<b>\$ 771,618</b>	<b>\$ 993,122</b>

**CITY OF GLENDALE**  
**LIBRARY, ARTS & CULTURE DEPARTMENT**  
**GENERAL BUDGET FUND - LIBRARY, ARTS & CULTURE - LIBRARY CONNECTION @ ADAMS SQUARE**  
**101-682-40004**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 141,013	\$ 165,030	\$ 165,030	\$ 129,216
41300	Hourly wages	53,354	68,271	68,271	46,226
Various	Benefits	30,257	42,327	42,327	35,839
42700	PERS Retirement	27,626	38,233	38,233	41,878
42701	PERS cost sharing	(1,226)	(6,668)	(6,668)	(6,304)
<b>Salaries &amp; Benefits Total</b>		<u>\$ 251,025</u>	<u>\$ 307,193</u>	<u>\$ 307,193</u>	<u>\$ 246,855</u>
<b>Maintenance &amp; Operation</b>					
43060	Utilities	\$ 7,059	\$ 9,000	\$ 9,000	\$ 8,400
43080	Rent	43,076	59,239	59,239	60,720
43110	Contractual services	7,889	810	810	810
44352	ISD service charge	38,633	358	358	-
44353	Building Maintenance Service Charge	-	-	-	17,978
44650	Training	75	-	-	-
44750	Liability Insurance	6,531	6,324	6,324	4,755
45050	Periodicals & newspapers	5,068	-	-	-
45100	Books	26,367	23,000	23,000	23,000
45150	Furniture & equipment	3,292	-	-	-
45250	Office supplies	7,684	1,500	1,500	1,000
<b>Maintenance &amp; Operation Total</b>		<u>\$ 145,674</u>	<u>\$ 100,231</u>	<u>\$ 100,231</u>	<u>\$ 116,663</u>
<b>TOTAL</b>		<u><b>\$ 396,699</b></u>	<u><b>\$ 407,424</b></u>	<u><b>\$ 407,424</b></u>	<u><b>\$ 363,518</b></u>

**CITY OF GLENDALE**  
**LIBRARY, ARTS & CULTURE DEPARTMENT**  
**GENERAL BUDGET FUND - LIBRARY, ARTS & CULTURE - CHEVY CHASE NEIGHBORHOOD LIBRARY**  
**101-682-40005**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 14,813	\$ 16,764	\$ 16,764	\$ 17,212
41300	Hourly wages	15,197	15,655	15,655	15,965
Various	Benefits	3,952	4,467	4,467	3,700
42700	PERS Retirement	4,235	3,823	3,823	6,848
42701	PERS cost sharing	(247)	(667)	(667)	(1,030)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 37,950</b>	<b>\$ 40,042</b>	<b>\$ 40,042</b>	<b>\$ 42,695</b>
<b>Maintenance &amp; Operation</b>					
43060	Utilities	\$ 13,263	\$ 15,000	\$ 15,000	\$ 15,750
44352	ISD service charge	3,859	68	68	-
44353	Building Maintenance Service Charge	-	-	-	28,862
44750	Liability Insurance	1,008	878	878	898
45050	Periodicals & newspapers	1,345	-	-	-
45100	Books	4,175	4,000	4,000	4,000
45150	Furniture & equipment	101	-	-	-
45250	Office supplies	89	100	100	100
47000	Miscellaneous	-	-	-	25,000
<b>Maintenance &amp; Operation Total</b>		<b>\$ 23,841</b>	<b>\$ 20,046</b>	<b>\$ 20,046</b>	<b>\$ 74,610</b>
<b>TOTAL</b>		<b>\$ 61,792</b>	<b>\$ 60,088</b>	<b>\$ 60,088</b>	<b>\$ 117,305</b>



**CITY OF GLENDALE**  
**LIBRARY, ARTS & CULTURE DEPARTMENT**  
**GENERAL BUDGET FUND - LIBRARY, ARTS & CULTURE - CASA VERDUGO NEIGHBORHOOD LIBRARY**  
**101-682-40006**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 138,295	\$ 176,010	\$ 176,010	\$ 242,396
41300	Hourly wages	66,441	57,113	57,113	49,414
Various	Benefits	27,588	34,244	34,244	55,205
42700	PERS Retirement	27,699	39,850	39,850	74,996
42701	PERS cost sharing	(1,226)	(6,949)	(6,949)	(11,290)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 258,797</b>	<b>\$ 300,268</b>	<b>\$ 300,268</b>	<b>\$ 410,721</b>
<b>Maintenance &amp; Operation</b>					
43060	Utilities	\$ 14,093	\$ 16,000	\$ 16,000	\$ 15,750
43110	Contractual services	-	-	-	28,126
44352	ISD service charge	38,633	324	324	-
44353	Building Maintenance Service Charge	-	-	-	44,632
44650	Training	30	-	-	-
44750	Liability Insurance	6,879	6,319	6,319	7,910
45050	Periodicals & newspapers	3,583	-	-	-
45100	Books	23,680	23,000	23,000	24,000
45150	Furniture & equipment	431	-	-	-
45250	Office supplies	2,456	1,100	1,100	1,000
47000	Miscellaneous	-	-	-	25,000
<b>Maintenance &amp; Operation Total</b>		<b>\$ 89,786</b>	<b>\$ 46,743</b>	<b>\$ 46,743</b>	<b>\$ 146,418</b>
<b>TOTAL</b>		<b>\$ 348,583</b>	<b>\$ 347,011</b>	<b>\$ 347,011</b>	<b>\$ 557,139</b>

**CITY OF GLENDALE**  
**LIBRARY, ARTS & CULTURE DEPARTMENT**  
**GENERAL BUDGET FUND - LIBRARY, ARTS & CULTURE - GRANDVIEW NEIGHBORHOOD LIBRARY**  
**101-682-40007**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 66,526	\$ 45,623	\$ 45,623	\$ 48,104
41300	Hourly wages	46,816	55,434	55,434	43,337
Various	Benefits	15,990	12,948	12,948	9,932
42700	PERS Retirement	14,922	10,360	10,360	18,976
42701	PERS cost sharing	(1,226)	(1,807)	(1,807)	(2,857)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 143,030</b>	<b>\$ 122,558</b>	<b>\$ 122,558</b>	<b>\$ 117,492</b>
<b>Maintenance &amp; Operation</b>					
43060	Utilities	\$ 12,218	\$ 14,000	\$ 14,000	\$ 23,100
43110	Contractual services	10,150	18,500	18,500	18,500
44352	ISD service charge	38,633	310	310	-
44353	Building Maintenance Service Charge	-	-	-	51,955
44750	Liability Insurance	3,808	2,739	2,739	2,478
45050	Periodicals & newspapers	2,270	-	-	-
45100	Books	26,694	23,000	23,000	24,000
45150	Furniture & equipment	3,964	-	-	-
45250	Office supplies	1,483	1,100	1,100	1,000
47000	Miscellaneous	-	-	-	25,000
<b>Maintenance &amp; Operation Total</b>		<b>\$ 99,220</b>	<b>\$ 59,649</b>	<b>\$ 59,649</b>	<b>\$ 146,033</b>
<b>TOTAL</b>		<b>\$ 242,250</b>	<b>\$ 182,207</b>	<b>\$ 182,207</b>	<b>\$ 263,525</b>

**CITY OF GLENDALE**  
**LIBRARY, ARTS & CULTURE DEPARTMENT**  
**GENERAL BUDGET FUND - LIBRARY, ARTS & CULTURE - MONTROSE NEIGHBORHOOD LIBRARY**  
**101-682-40008**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 133,319	\$ 150,788	\$ 150,788	\$ 154,873
41300	Hourly wages	65,231	75,173	75,173	75,164
Various	Benefits	31,080	35,612	35,612	29,635
42700	PERS Retirement	29,539	36,714	36,714	49,693
42701	PERS cost sharing	(2,227)	(6,403)	(6,403)	(7,480)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 256,942</b>	<b>\$ 291,884</b>	<b>\$ 291,884</b>	<b>\$ 301,885</b>
<b>Maintenance &amp; Operation</b>					
43060	Utilities	\$ 29,527	\$ 30,000	\$ 30,000	\$ 34,650
44120	Repairs to office equip	1,914	-	-	-
44352	ISD service charge	54,092	432	432	-
44353	Building Maintenance Service Charge	-	-	-	71,018
44650	Training	40	-	-	-
44750	Liability Insurance	6,671	6,126	6,126	6,234
45050	Periodicals & newspapers	3,978	-	-	-
45100	Books	34,326	27,000	27,000	25,500
45150	Furniture & equipment	1,756	-	-	-
45250	Office supplies	3,828	1,100	1,100	1,000
47000	Miscellaneous	-	-	-	25,000
<b>Maintenance &amp; Operation Total</b>		<b>\$ 136,132</b>	<b>\$ 64,658</b>	<b>\$ 64,658</b>	<b>\$ 163,402</b>
<b>TOTAL</b>		<b>\$ 393,075</b>	<b>\$ 356,542</b>	<b>\$ 356,542</b>	<b>\$ 465,287</b>

**CITY OF GLENDALE**  
**LIBRARY, ARTS & CULTURE DEPARTMENT**  
**GENERAL BUDGET FUND - LIBRARY, ARTS & CULTURE - PACIFIC PARK NEIGHBORHOOD LIBRARY**  
**101-682-40009**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 102,848	\$ 111,604	\$ 111,604	\$ 157,704
41300	Hourly wages	57,842	48,351	48,351	59,719
Various	Benefits	21,033	22,498	22,498	27,638
42700	PERS Retirement	24,771	29,221	29,221	55,495
42701	PERS cost sharing	(1,226)	(5,097)	(5,097)	(8,353)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 205,268</b>	<b>\$ 206,577</b>	<b>\$ 206,577</b>	<b>\$ 292,203</b>
<b>Maintenance &amp; Operation</b>					
43060	Utilities	\$ 15,007	\$ 16,000	\$ 16,000	\$ 15,750
43110	Contractual services	8,187	18,500	18,500	37,251
44352	ISD service charge	38,633	294	294	-
44650	Training	75	-	-	-
44750	Liability Insurance	5,399	4,337	4,337	5,892
45050	Periodicals & newspapers	3,187	-	-	-
45100	Books	26,160	21,000	21,000	24,500
45150	Furniture & equipment	724	-	-	-
45250	Office supplies	1,388	1,300	1,300	1,300
47000	Miscellaneous	-	-	-	25,000
<b>Maintenance &amp; Operation Total</b>		<b>\$ 98,760</b>	<b>\$ 61,431</b>	<b>\$ 61,431</b>	<b>\$ 109,693</b>
<b>TOTAL</b>		<b>\$ 304,028</b>	<b>\$ 268,008</b>	<b>\$ 268,008</b>	<b>\$ 401,896</b>

**CITY OF GLENDALE**  
**LIBRARY, ARTS & CULTURE DEPARTMENT**  
**GENERAL BUDGET FUND - LIBRARY, ARTS & CULTURE - DEVELOPMENT, TECHNOLOGY & COLLECTION SERVICES**  
**101-682-40011**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 895,850	\$ 986,481	\$ 986,481	\$ 293,383
41200	Overtime	279	-	-	-
41300	Hourly wages	144,270	189,820	189,820	-
Various	Benefits	251,612	246,394	246,394	63,145
42700	PERS Retirement	205,431	234,890	234,890	77,719
42701	PERS cost sharing	(10,572)	(40,967)	(40,967)	(11,698)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 1,486,871</b>	<b>\$ 1,616,618</b>	<b>\$ 1,616,618</b>	<b>\$ 422,549</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 201,532	\$ 230,400	\$ 230,400	\$ 100,000
44351	Fleet / equip rental charge	3,943	3,943	3,943	-
44352	ISD service charge	289,749	2,298	2,298	-
44700	Computer software	823	5,000	5,000	4,000
44750	Liability Insurance	34,957	29,617	29,617	7,950
44800	Membership & dues	100	-	-	-
45100	Books	-	-	-	24,000
45101	Digital Resources	265,191	-	-	250,000
45170	Computer hardware	-	75,000	75,000	75,000
45250	Office supplies	3,819	4,300	4,300	1,000
45350	General supplies	665	-	-	-
47000	Miscellaneous	25	-	-	-
47010	Discount earned & lost	(13)	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 800,792</b>	<b>\$ 350,558</b>	<b>\$ 350,558</b>	<b>\$ 461,950</b>
<b>TOTAL</b>		<b>\$ 2,287,662</b>	<b>\$ 1,967,176</b>	<b>\$ 1,967,176</b>	<b>\$ 884,499</b>

**CITY OF GLENDALE**  
**LIBRARY, ARTS & CULTURE DEPARTMENT**  
**GENERAL BUDGET FUND - LIBRARY, ARTS & CULTURE - TECHNICAL SERVICES**  
**101-682-40014**

		Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ -	\$ -	\$ -	\$ 320,389
Various	Benefits	-	-	-	92,449
42700	PERS Retirement	-	-	-	84,176
42701	PERS cost sharing	-	-	-	(12,671)
<b>Salaries &amp; Benefits Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 484,343</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ -	\$ -	\$ -	\$ 150,400
44750	Liability Insurance	-	-	-	8,683
45250	Office supplies	-	-	-	1,000
<b>Maintenance &amp; Operation Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 160,083</b>
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 644,426</b>

**CITY OF GLENDALE**  
**LIBRARY, ARTS & CULTURE DEPARTMENT**  
**URBAN ART FUND - LIBRARY, ARTS & CULTURE - ADMINISTRATION DIVISION**  
**210-682-40001**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 15,448	\$ -	\$ -	\$ -
Various	Benefits	3,350	-	250	-
42700	PERS Retirement	3,202	-	-	-
42701	PERS cost sharing	(460)	-	-	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 21,540</b>	<b>\$ -</b>	<b>\$ 250</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 82,073	\$ 235,000	\$ 310,000	\$ 292,850
44750	Liability Insurance	519	-	-	-
45150	Furniture & equipment	11,809	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 94,400</b>	<b>\$ 235,000</b>	<b>\$ 310,000</b>	<b>\$ 292,850</b>
<b>TOTAL</b>		<b>\$ 115,940</b>	<b>\$ 235,000</b>	<b>\$ 310,250</b>	<b>\$ 292,850</b>

**CITY OF GLENDALE**  
**LIBRARY, ARTS & CULTURE DEPARTMENT**  
**LIBRARY FUND - LIBRARY PROJECTS**  
**275-681**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41200	Overtime	\$ 662	\$ -	\$ -	\$ -
41300	Hourly wages	10,284	-	44,980	10,000
Various	Benefits	954	-	-	487
42700	PERS Retirement	1,434	-	-	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 13,334</b>	<b>\$ -</b>	<b>\$ 44,980</b>	<b>\$ 10,487</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 174	\$ -	\$ -	\$ -
43112	Direct assistance	100,000	-	-	500,000
44450	Postage	10	-	-	-
44700	Computer software	5,523	-	-	-
44750	Liability Insurance	368	-	-	271
45100	Books	28,260	-	2,420	5,000
45101	Digital Resources	-	-	20,000	-
45150	Furniture & equipment	4,528	-	-	-
45170	Computer hardware	-	-	30,000	-
45250	Office supplies	6,054	-	-	-
45350	General supplies	59	37,200	37,200	15,000
45450	Printing and graphics	1,982	-	-	-
46900	Business meetings	413	-	-	-
47000	Miscellaneous	-	30,000	59,600	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 147,371</b>	<b>\$ 67,200</b>	<b>\$ 149,220</b>	<b>\$ 520,271</b>
<b>TOTAL</b>		<b>\$ 160,705</b>	<b>\$ 67,200</b>	<b>\$ 194,200</b>	<b>\$ 530,758</b>



CITY OF GLENDALE  
LIBRARY, ARTS & CULTURE DEPARTMENT  
LIBRARY FUND - LIBRARY, ARTS & CULTURE - ADMINISTRATION DIVISION  
275-682-40001

		Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
<hr/>					
<b>Maintenance &amp; Operation</b>					
45250	Office supplies	\$ 25	\$ -	\$ -	\$ -
46900	Business meetings	11	-	-	-
47000	Miscellaneous	112	-	-	-
<b>Maintenance &amp; Operation Total</b>		<hr/> \$ 147	<hr/> \$ -	<hr/> \$ -	<hr/> \$ -
<hr/>					
	<b>TOTAL</b>	<b>\$ 147</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<hr/>					

CITY OF GLENDALE  
LIBRARY, ARTS & CULTURE DEPARTMENT  
LIBRARY FUND - LIBRARY, ARTS & CULTURE - BRAND LIBRARY / ART & MUSIC  
275-682-40003

	Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
<b>Maintenance &amp; Operation</b>				
45250 Office supplies	\$ 45	\$ -	\$ -	\$ -
<b>Maintenance &amp; Operation Total</b>	<b>\$ 45</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>	<b>\$ 45</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

CITY OF GLENDALE  
LIBRARY, ARTS & CULTURE DEPARTMENT  
LIBRARY FUND - LIBRARY, ARTS & CULTURE - LIBRARY CONNECTION @ ADAMS SQUARE  
275-682-40004

	Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
<b>Maintenance &amp; Operation</b>				
43110 Contractual services	\$ 250	\$ -	\$ -	\$ -
<b>Maintenance &amp; Operation Total</b>	<b>\$ 250</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>	<b>\$ 250</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

CITY OF GLENDALE  
LIBRARY, ARTS & CULTURE DEPARTMENT  
LIBRARY FUND - LIBRARY, ARTS & CULTURE - PACIFIC PARK NEIGHBORHOOD LIBRARY  
275-682-40009

	Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
<b>Maintenance &amp; Operation</b>				
43110 Contractual services	\$ 60	\$ -	\$ -	\$ -
<b>Maintenance &amp; Operation Total</b>	<b>\$ 60</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>	<b>\$ 60</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

CITY OF GLENDALE  
LIBRARY, ARTS & CULTURE DEPARTMENT  
LIBRARY FUND - LIBRARY, ARTS & CULTURE - DEVELOPMENT, TECHNOLOGY & COLLECTION SERVICES  
275-682-40011

	Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
<b>Maintenance &amp; Operation</b>				
43110 Contractual services	\$ 3,332	\$ -	\$ -	\$ -
<b>Maintenance &amp; Operation Total</b>	<b>\$ 3,332</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>	<b>\$ 3,332</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**CITY OF GLENDALE**  
**LIBRARY, ARTS & CULTURE DEPARTMENT**  
**LIBRARY FUND - LIBRARY, ARTS & CULTURE - DONATIONS**  
**275-682-40012**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41200	Overtime	\$ 186	\$ -	\$ -	\$ -
41300	Hourly wages	61	2,525	2,525	2,500
Various	Benefits	31	182	182	123
<b>Salaries &amp; Benefits Total</b>		<b>\$ 279</b>	<b>\$ 2,707</b>	<b>\$ 2,707</b>	<b>\$ 2,623</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 14,708	\$ 12,600	\$ 12,600	\$ 12,600
43112	Direct assistance	6,402	-	-	-
43150	Cost allocation charge	1,247	1,687	1,687	-
44352	ISD service charge	-	168	168	-
44450	Postage	227	-	-	-
44550	Travel	14,459	1,000	1,000	1,000
44650	Training	2,578	1,000	1,000	1,000
44750	Liability Insurance	8	69	69	68
45100	Books	8,503	13,813	13,813	13,813
45150	Furniture & equipment	381	26,102	26,102	3,000
45250	Office supplies	7,557	2,334	2,334	2,334
45350	General supplies	122	5,300	5,300	5,300
45450	Printing and graphics	835	1,600	1,600	1,600
46900	Business meetings	3,054	2,000	2,000	2,000
47000	Miscellaneous	833	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 60,914</b>	<b>\$ 67,673</b>	<b>\$ 67,673</b>	<b>\$ 42,715</b>
<b>TOTAL</b>		<b>\$ 61,193</b>	<b>\$ 70,380</b>	<b>\$ 70,380</b>	<b>\$ 45,338</b>

**CITY OF GLENDALE**  
**LIBRARY, ARTS & CULTURE DEPARTMENT**  
**LIBRARY FUND - LIBRARY, ARTS & CULTURE - SPECIAL REVENUE ACCOUNTS**  
**275-682-40013**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 155	\$ -	\$ -	\$ -
41300	Hourly wages	10,780	35,350	19,350	35,000
Various	Benefits	698	2,779	2,779	1,582
42700	PERS Retirement	-	-	-	7,440
42701	PERS cost sharing	-	-	-	(1,120)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 11,634</b>	<b>\$ 38,129</b>	<b>\$ 22,129</b>	<b>\$ 42,902</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 33,050	\$ 38,000	\$ 38,000	\$ 32,000
43150	Cost allocation charge	8,723	11,809	11,809	10,402
44100	Repairs to equipment	1,016	-	-	-
44450	Postage	469	-	-	-
44700	Computer software	2,462	-	-	-
44750	Liability Insurance	367	958	958	949
45100	Books	-	11,239	11,239	11,239
45150	Furniture & equipment	969	-	-	-
45250	Office supplies	6,101	-	-	2,072
45350	General supplies	126	5,000	21,000	5,000
45450	Printing and graphics	327	-	-	-
46900	Business meetings	162	-	-	-
47000	Miscellaneous	14,354	2,499	2,499	13,965
<b>Maintenance &amp; Operation Total</b>		<b>\$ 68,126</b>	<b>\$ 69,505</b>	<b>\$ 85,505</b>	<b>\$ 75,627</b>
<b>TOTAL</b>		<b>\$ 79,759</b>	<b>\$ 107,634</b>	<b>\$ 107,634</b>	<b>\$ 118,529</b>

**CITY OF GLENDALE  
LIBRARY, ARTS & CULTURE DEPARTMENT  
CAPITAL IMPROVEMENT FUND - LIBRARY PROJECTS  
401-681**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 487	\$ -	\$ -	\$ -
41200	Overtime	3,886	-	-	-
Various	Benefits	606	-	-	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 4,979</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
44700	Computer software	\$ 565	\$ -	\$ -	\$ -
44750	Liability Insurance	147	-	-	-
45150	Furniture & equipment	1,332	-	-	-
45250	Office supplies	213	-	-	-
45600	A & G overhead	199	-	-	-
47010	Discount earned & lost	(80)	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 2,376</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Capital Improvement</b>					
51150	Buildings and structures	\$ 25,765	\$ -	\$ -	\$ -
51200	Other improvements	-	-	-	200,000
51800	Mobile equipment	1,148	-	-	-
52100	Construction	52,275	100,000	271,600	-
53160	Planning, survey, design	62,714	250,000	250,000	-
<b>Capital Improvement Total</b>		<b>\$ 141,902</b>	<b>\$ 350,000</b>	<b>\$ 521,600</b>	<b>\$ 200,000</b>
<b>TOTAL</b>		<b>\$ 149,256</b>	<b>\$ 350,000</b>	<b>\$ 521,600</b>	<b>\$ 200,000</b>



**CITY OF GLENDALE  
LIBRARY, ARTS & CULTURE DEPARTMENT  
LIBRARY MITIGATION FEE FUND - LIBRARY PROJECTS  
407-681**

	<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Maintenance &amp; Operation</b>				
45100 Books	\$ 8,781	\$ -	\$ -	\$ -
<b>Maintenance &amp; Operation Total</b>	<b>\$ 8,781</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Capital Improvement</b>				
51150 Buildings and structures	\$ 2,295	\$ 555,000	\$ 555,000	\$ 250,000
52100 Construction	-	-	970,000	-
<b>Capital Improvement Total</b>	<b>\$ 2,295</b>	<b>\$ 555,000</b>	<b>\$ 1,525,000</b>	<b>\$ 250,000</b>
<b>TOTAL</b>	<b>\$ 11,076</b>	<b>\$ 555,000</b>	<b>\$ 1,525,000</b>	<b>\$ 250,000</b>

**CITY OF GLENDALE  
LIBRARY, ARTS & CULTURE DEPARTMENT  
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
<u>Salaried Positions</u>				
Administrative Assistant	2.00	2.00	2.00	2.00
Assistant Director of Libraries Arts & Culture	-	-	1.00	1.00
Customer Service Assistant	1.00	1.00	1.00	1.00
Customer Service Representative	6.00	6.00	6.00	6.00
Deputy Director of Libraries, Arts & Culture	1.00	1.00	-	-
Director of Library, Arts & Culture	1.00	1.00	1.00	1.00
IT Applications Specialist	1.00	1.00	1.00	1.00
Librarian	12.00	12.00	12.00	12.00
Librarian Specialist	3.00	3.00	3.00	3.00
Library Arts & Culture Adm Mgr	1.00	1.00	1.00	1.00
Library Arts & Culture Administrator	1.00	1.00	-	-
Library Arts & Culture Supervisor	5.00	5.00	5.00	5.00
Library Assistant	3.00	3.00	3.00	3.00
Library Circulation Supervisor	1.00	1.00	1.00	1.00
Library Technician	1.00	1.00	1.00	1.00
Office Operations Supervisor	1.00	1.00	1.00	1.00
Principal Library, Arts & Culture Adm	1.00	1.00	2.00	2.00
Sr. Customer Service Rep	2.00	2.00	2.00	2.00
Sr. Library Arts & Culture Supervisor	4.00	4.00	4.00	4.00
Total Salaried Positions	<u>47.00</u>	<u>47.00</u>	<u>47.00</u>	<u>47.00</u>
<u>Hourly Positions</u>				
		*	*	*
Administrative Intern	-	-	-	0.78 (1)
Customer Service Assistant	0.92 (2)	1.70 (3)	1.70 (3)	1.04 (3)
Customer Service Library Representative	3.55 (9)	3.28 (10)	3.28 (10)	3.16 (11)
Hourly City Worker	1.38 (3)	1.48 (4)	1.48 (4)	17.99 (34)
Librarian	1.11 (2)	1.42 (5)	1.42 (5)	1.62 (5)
Library Assistant	2.35 (8)	3.35 (10)	3.35 (10)	2.78 (11)
Library Monitor	4.03 (8)	2.65 (9)	2.65 (9)	2.26 (7)
Library Page	7.08 (12)	8.32 (12)	8.32 (12)	7.36 (15)
Library Technician	-	0.27 (1)	0.27 (1)	-
Office Services Specialist II	0.94 (2)	0.81 (2)	0.81 (2)	0.77 (2)
Office Specialist I	0.12 (1)	0.14 (1)	0.14 (1)	0.11 (1)
Total Hourly FTE Positions	<u>21.48</u>	<u>23.42</u>	<u>23.42</u>	<u>37.87</u>
Library, Arts & Culture Total	<u>68.48</u>	<u>70.42</u>	<u>70.42</u>	<u>84.87</u>

Notes:

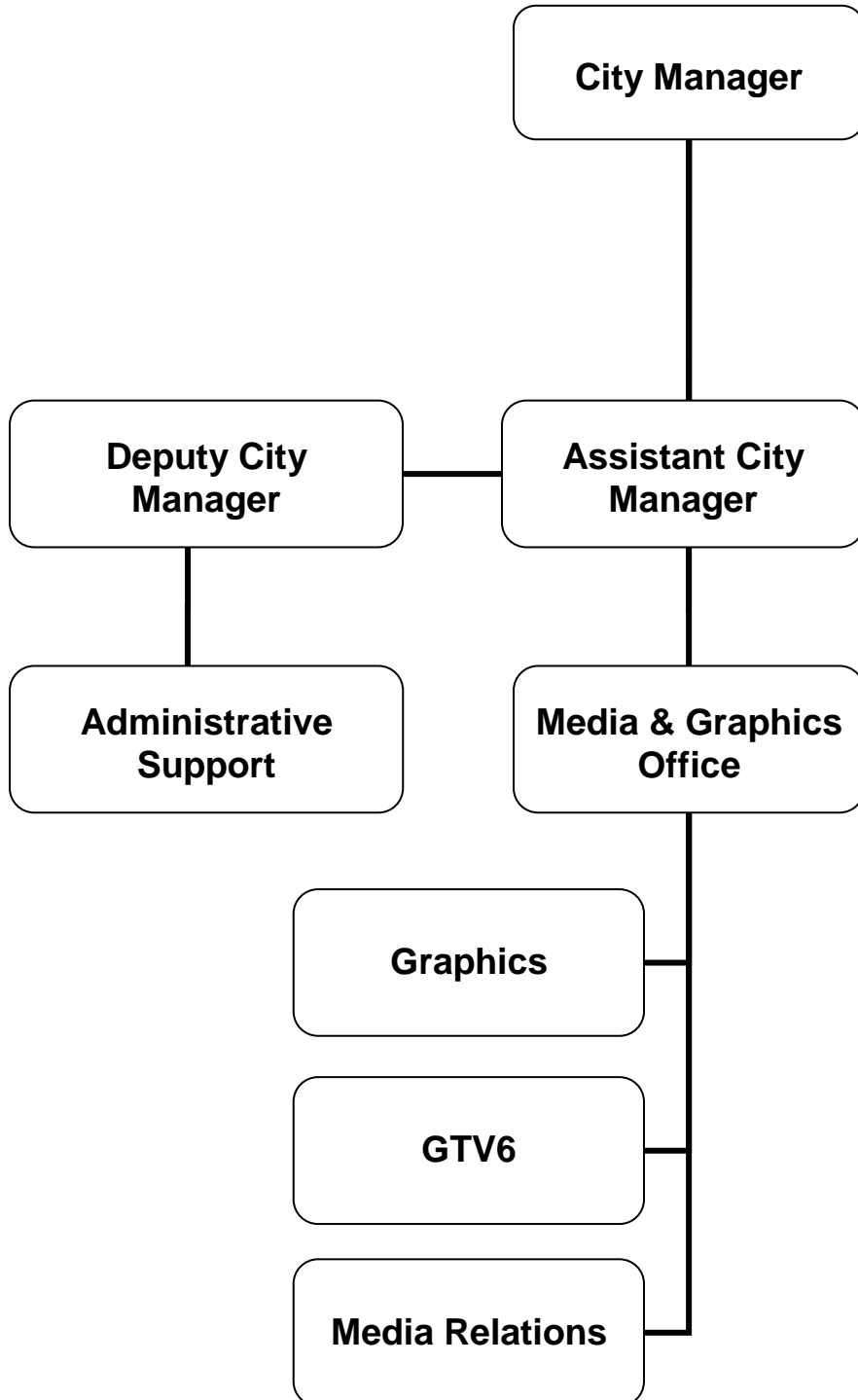
\* Indicates number of employees corresponding to the stated Full-Time Equivalence (FTE).



# FY 2017-18 Adopted Budget



# MANAGEMENT SERVICES



# CITY OF GLENDALE

## MANAGEMENT SERVICES

### **MISSION STATEMENT**

To implement City Council policy directives, provide leadership, promote the health, safety, and well-being of the community, administer prudent fiscal management through the efficient and cost-effective management of City operations to meet the short- and long-term needs of the community, and to strengthen communications and partnerships with the community.

### **DEPARTMENT DESCRIPTION**

The City Manager's Office is the Department through which the City Manager, the Chief Administrative Officer of the City, directs and coordinates the official services and business affairs of the City. Staff works closely with the City Council, recommending policy alternatives and assuring the proper and efficient implementation of Council-approved policies, programs, and directives. This department coordinates the development of new departments and sections, assists in their management, and is responsible for the preparation and presentation of the annual City Budget for the City Council's review and adoption. Additionally, the Public Information Office oversees the dissemination of information to the public through various media platforms such as the City's Government Access Channel 6, Facebook, Twitter and Instagram, and serves as the liaison with the media.

### **RELATIONSHIP TO CITY COUNCIL PRIORITIES**

#### ***Exceptional Customer Service***

Management Services is committed to providing its residents with extraordinary customer service centered on the principles of speed, quality, and customer satisfaction through the delivery of flawless and seamless services to every customer served. As such, the department manages a robust performance management initiative. Through the development and tracking of Citywide key performance indicators, City officials and the public have access to ongoing performance data, providing the opportunity to track trends and identify opportunities for improvement. This allows us to better measure our successes, failures, and areas in need of improvement. Another key initiative led by Management Services is the implementation of the Citywide Exceptional Customer Service Policy. The goal is to ensure Citywide processes and procedures are designed and implemented in a manner that ensures residents receive the same level of customer service regardless of the department they contact.

#### ***Fiscal Responsibility***

Management Services is committed to conducting the City's financial affairs in a prudent and responsible manner to ensure adequate resources are available to meet current obligations and long-term financial stability. To support this goal, the Management Services Department regularly informs Council of items that could impact the City's budget, monitors legislation that could have financial implications for the City, and ensures the annual budget is developed in accordance with Council's priorities and directives.

#### ***Informed & Engaged Community***

The Management Services Department works closely with the Offices of the City Clerk and City Attorney to ensure that all public meetings are held in compliance with applicable laws and are accessible to anyone wishing to participate in the governing process. Furthermore, Management Services ensures that City business is conducted in a manner that is in the best interest of the public, with integrity, openness and inclusion.

## **CITY OF GLENDALE MANAGEMENT SERVICES**

### ***Economic Vibrancy***

The Management Services Department works closely with all other City Departments to continually search for ways of improving services while reducing costs. Through fiscally prudent management practices, the City maintains a healthy \$681 million investment portfolio as of June 30, 2017 and continues to retain high credit and bond ratings. Through the efforts of the Economic Development program and the Glendale Economic Development Corporation, the City is creating an environment where businesses can develop and prosper. Recognizing the important relationship between the health of the business community and the maintenance of a high quality of life for its residents, activities in developing the economy are aimed at maintaining and expanding on that positive relationship.

### ***Arts & Culture***

The City hosts a number of annual events to recognize and celebrate the diverse cultures within the community and is home to a large number of businesses and non-profit organizations which provide services that serve the unique and diverse needs of our residents.

**CITY OF GLENDALE  
SUMMARY OF APPROPRIATIONS  
MANAGEMENT SERVICES DEPARTMENT  
FOR THE YEARS ENDING JUNE 30**

	<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>General Fund</b>				
GTV6 (101-111) *	\$ 444,245	\$ 497,559	\$ 500,005	\$ -
Membership & Dues (101-114)	87,564	100,000	100,000	119,320
City Manager (101-140)	2,709,245	2,924,883	2,988,663	2,804,203
Special Events (101-142-00000)	9,040	24,500	24,500	24,500
Military Banner Program (101-142-93200)	1,026	-	10,000	10,000
Commission on the Status of Women (101-144-00000) **	-	-	18	-
Media Graphics (101-145)*	-	-	-	1,418,100
Graphics (101-163) *	568,823	845,340	847,930	-
<b>Total General Fund</b>	<b>\$ 3,819,943</b>	<b>\$ 4,392,282</b>	<b>\$ 4,471,116</b>	<b>\$ 4,376,123</b>
<b>Other Funds</b>				
Economic Development (215-702) ***	\$ 2,043,111	\$ -	\$ -	\$ -
Filming Fund - Filming (217-705) ****	\$ 339,766	\$ -	\$ -	\$ -
Cable Access Fund - GTV6 (280-111)	\$ -	\$ -	\$ 100,000	\$ -
Capital Improvement Fund - GTV6 (401-111)	\$ 156,358	\$ -	\$ (9,121) *****	\$ -
<b>Total Other Funds</b>	<b>\$ 2,539,235</b>	<b>\$ -</b>	<b>\$ 90,879</b>	<b>\$ -</b>
<b>Department Grand Total</b>	<b>\$ 6,359,177</b>	<b>\$ 4,392,282</b>	<b>\$ 4,561,995</b>	<b>\$ 4,376,123</b>

**Notes:**

- \* Beginning FY 2017-18, GTV6 (101-111) & Graphics (101-163) combined and are reflected in new Media Graphics section (101-145).
- \*\* Effective FY 2016-17, post budget adoption, Commission on the Status of Women moved from Community Services & Parks Department (101-608-00000) to Management Services Department (101-144-00000).
- \*\*\* Effective 7/1/2016, Economic Development function moved from Management Services to Community Development and transitioned from Special Revenue Fund (215-702 & 215-718) to become part of the General Fund (101-702 & 101-718). Effective 7/1/2016, fund 215 is inactive.
- \*\*\*\* Effective 7/1/2015, new fund 217 created for Filming function in Management Services to centralize filming activity in the City. Previously, Filming was housed in the Special Events Fund (267). Effective 7/1/2016, Filming Fund (217) moved to Community Development.
- \*\*\*\*\* The actual appropriation in this account consists of carryover budget from prior fiscal years not reflected in the revised column. Thus, a reduction adjustment in the budget is resulting in a negative appropriation because the original source is not reflected.



**CITY OF GLENDALE  
MANAGEMENT SERVICES DEPARTMENT  
GENERAL BUDGET FUND - GTV6  
101-111**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 213,166	\$ 229,037	\$ 229,037	\$ -
41200	Overtime	11,744	3,000	3,000	-
41300	Hourly wages	32,702	55,061	55,061	-
Various	Benefits	71,129	77,285	79,731	-
42700	PERS Retirement	42,688	64,537	64,537	-
42701	PERS cost sharing	(2,388)	(11,256)	(11,256)	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 369,042</b>	<b>\$ 417,664</b>	<b>\$ 420,110</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 9,176	\$ 8,200	\$ 8,200	\$ -
44100	Repairs to equipment	427	2,000	2,000	-
44351	Fleet / equip rental charge	370	-	-	-
44352	ISD service charge	41,734	32,534	32,534	-
44353	Building Maint. Serv. Charge	-	17,931	17,931	-
44450	Postage	-	150	150	-
44550	Travel	510	-	-	-
44750	Liability Insurance	8,656	7,780	7,780	-
44800	Membership & dues	80	200	200	-
45050	Periodicals & newspapers	53	100	100	-
45150	Furniture & equipment	5,176	5,000	5,000	-
45250	Office supplies	9	-	-	-
45350	General supplies	1,273	3,500	3,500	-
46900	Business meetings	99	500	500	-
47000	Miscellaneous	3,702	2,000	2,000	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 71,264</b>	<b>\$ 79,895</b>	<b>\$ 79,895</b>	<b>\$ -</b>
<b>Capital Outlay</b>					
51000	Capital outlay	\$ 3,939	\$ -	\$ -	\$ -
<b>Capital Outlay Total</b>		<b>\$ 3,939</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 444,245</b>	<b>\$ 497,559</b>	<b>\$ 500,005</b>	<b>\$ -</b>

Notes:

\* Beginning FY 2017-18, GTV6 (101-111) & Graphics (101-163) combined and are reflected in new Media Graphics section (101-145).



**CITY OF GLENDALE  
MANAGEMENT SERVICES DEPARTMENT  
GENERAL BUDGET FUND - MEMBERSHIP & DUES  
101-114**

	<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Maintenance &amp; Operation</b>				
43110 Contractual services	\$ -	\$ -	\$ -	\$ 9,200
44800 Membership & dues	87,564	100,000	100,000	110,120
<b>Maintenance &amp; Operation Total</b>	<b>\$ 87,564</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 119,320</b>
<b>TOTAL</b>	<b>\$ 87,564</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 119,320</b>

**CITY OF GLENDALE  
MANAGEMENT SERVICES DEPARTMENT  
GENERAL BUDGET FUND - CITY MANAGER  
101-140**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 1,232,087	\$ 1,338,872	\$ 1,338,872	\$ 1,400,875
41200	Overtime	1,775	4,500	4,500	4,500
41300	Hourly wages	95,135	103,300	103,300	68,366
Various	Benefits	482,062	529,191	542,971	458,526
42700	PERS Retirement	257,348	327,880	327,880	381,069
42701	PERS cost sharing	(32,907)	(57,184)	(57,184)	(57,363)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 2,035,500</b>	<b>\$ 2,246,559</b>	<b>\$ 2,260,339</b>	<b>\$ 2,255,973</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 309,101	\$ 223,400	\$ 223,400	\$ 186,400
44100	Repairs to equipment	-	1,000	1,000	1,000
44200	Advertising	20,990	1,000	1,000	10,000
44351	Fleet / equip rental charge	3,410	3,410	3,410	3,410
44352	ISD service charge	201,615	193,931	193,931	133,510
44353	Building Maint. Serv. Charge	-	106,879	106,879	72,312
44450	Postage	1,612	1,500	1,500	1,500
44550	Travel	37,537	40,000	40,000	40,000
44650	Training	5,100	10,000	10,000	10,000
44750	Liability Insurance	44,654	39,204	39,204	39,598
44800	Membership & dues	7,679	4,000	4,000	4,000
45050	Periodicals & newspapers	49	500	500	500
45100	Books	-	500	500	-
45150	Furniture & equipment	108	2,500	2,500	1,000
45170	Computer hardware	72	-	-	-
45250	Office supplies	6,062	8,000	8,000	12,000
45350	General supplies	2,473	15,000	15,000	-
46900	Business meetings	23,387	13,000	13,000	13,000
47000	Miscellaneous	9,897	14,500	64,500	20,000
<b>Maintenance &amp; Operation Total</b>		<b>\$ 673,746</b>	<b>\$ 678,324</b>	<b>\$ 728,324</b>	<b>\$ 548,230</b>
<b>TOTAL</b>		<b>\$ 2,709,245</b>	<b>\$ 2,924,883</b>	<b>\$ 2,988,663</b>	<b>\$ 2,804,203</b>

**CITY OF GLENDALE  
MANAGEMENT SERVICES DEPARTMENT  
GENERAL BUDGET FUND - SPECIAL EVENTS  
101-142-00000**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<hr/>					
<b>Maintenance &amp; Operation</b>					
44450	Postage	\$ 14	\$ -	\$ -	\$ -
46900	Business meetings	1,371	-	-	-
47000	Miscellaneous	7,656	24,500	24,500	24,500
<b>Maintenance &amp; Operation Total</b>		<hr/>	<hr/>	<hr/>	<hr/>
		\$ 9,040	\$ 24,500	\$ 24,500	\$ 24,500
<hr/>					
	<b>TOTAL</b>	<b>\$ 9,040</b>	<b>\$ 24,500</b>	<b>\$ 24,500</b>	<b>\$ 24,500</b>
<hr/>					

**CITY OF GLENDALE  
MANAGEMENT SERVICES DEPARTMENT  
GENERAL BUDGET FUND - SPECIAL EVENTS - MILITARY BANNER PROGRAM  
101-142-93200**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<hr/>					
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 416	\$ -	\$ -	\$ -
45350	General supplies	-	-	10,000	10,000
47000	Miscellaneous	610	-	-	-
<b>Maintenance &amp; Operation Total</b>		<hr/> \$ 1,026	<hr/> \$ -	<hr/> \$ 10,000	<hr/> \$ 10,000
<hr/>					
	<b>TOTAL</b>	<b>\$ 1,026</b>	<b>\$ -</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>
<hr/>					

**CITY OF GLENDALE  
MANAGEMENT SERVICES DEPARTMENT  
GENERAL BUDGET FUND - COMMISSION ON THE STATUS OF WOMEN  
101-144-00000**

	Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
<b>Maintenance &amp; Operation</b>				
44352 ISD service charge	\$ -	\$ -	\$ 18	\$ -
<b>Maintenance &amp; Operation Total</b>	\$ -	\$ -	\$ 18	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 18</b>	<b>\$ -</b>

Notes:

- \* Effective FY 2016-17, post budget adoption, Commission on the Status of Women moved from Community Services & Parks Department (101-608-00000) to Management Services Department (101-144-00000).

**CITY OF GLENDALE  
MANAGEMENT SERVICES DEPARTMENT  
GENERAL BUDGET FUND - MEDIA GRAPHICS  
101-145**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ -	\$ -	\$ -	\$ 457,044
41200	Overtime	-	-	-	5,500
41300	Hourly wages	-	-	-	162,925
Various	Benefits	-	-	-	136,847
42700	PERS Retirement	-	-	-	163,061
42701	PERS cost sharing	-	-	-	(24,548)
<b>Salaries &amp; Benefits Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 900,829</b>
<b>Maintenance &amp; Operation</b>					
43080	Rent	\$ -	\$ -	\$ -	\$ 97,371
43110	Contractual services	-	-	-	193,724
44100	Repairs to equipment	-	-	-	2,000
44120	Repairs to office equip	-	-	-	7,000
44352	ISD service charge	-	-	-	69,809
44353	Building Maint. Serv. Charge	-	-	-	26,967
44450	Postage	-	-	-	1,150
44550	Travel	-	-	-	4,000
44650	Training	-	-	-	4,000
44750	Liability Insurance	-	-	-	16,950
44800	Membership & dues	-	-	-	4,000
45050	Periodicals & newspapers	-	-	-	600
45150	Furniture & equipment	-	-	-	3,500
45200	Maps & blue prints	-	-	-	10,000
45250	Office supplies	-	-	-	50,000
45350	General supplies	-	-	-	3,000
46900	Business meetings	-	-	-	1,000
47000	Miscellaneous	-	-	-	22,200
<b>Maintenance &amp; Operation Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 517,271</b>
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,418,100</b>

Notes:

- \* Beginning FY 2017-18, GTV6 (101-111) & Graphics (101-163) combined and are reflected in new Media Graphics section (101-145).

**CITY OF GLENDALE  
MANAGEMENT SERVICES DEPARTMENT  
GENERAL BUDGET FUND - GRAPHICS  
101-163**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 205,323	\$ 222,545	\$ 222,545	\$ -
41200	Overtime	-	2,881	2,881	-
41300	Hourly wages	71,731	75,563	75,563	-
Various	Benefits	63,177	69,462	72,052	-
42700	PERS Retirement	47,067	67,545	67,545	-
42701	PERS cost sharing	(2,287)	(11,781)	(11,781)	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 385,011</b>	<b>\$ 426,215</b>	<b>\$ 428,805</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
43080	Rent	\$ -	\$ 95,774	\$ 95,774	\$ -
43110	Contractual services	68,207	171,324	171,324	-
44120	Repairs to office equip	1,539	6,000	6,000	-
44352	ISD service charge	34,234	41,499	41,499	-
44353	Building Maint. Serv. Charge	-	22,872	22,872	-
44450	Postage	2,060	2,500	2,500	-
44550	Travel	874	1,100	1,100	-
44650	Training	9	1,000	1,000	-
44750	Liability Insurance	9,309	8,156	8,156	-
45050	Periodicals & newspapers	434	500	500	-
45150	Furniture & equipment	2,823	500	500	-
45200	Maps & blue prints	10,154	10,000	10,000	-
45250	Office supplies	48,734	50,000	50,000	-
46900	Business meetings	691	400	400	-
47000	Miscellaneous	5,080	7,500	7,500	-
47010	Discount earned & lost	(335)	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 183,812</b>	<b>\$ 419,125</b>	<b>\$ 419,125</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 568,823</b>	<b>\$ 845,340</b>	<b>\$ 847,930</b>	<b>\$ -</b>

Notes:

- \* Beginning FY 2017-18, GTV6 (101-111) & Graphics (101-163) combined and are reflected in new Media Graphics section (101-145).

**CITY OF GLENDALE  
MANAGEMENT SERVICES DEPARTMENT  
ECONOMIC DEVELOPMENT FUND - ECONOMIC DEVELOPMENT  
215-702**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 508,058	\$ -	\$ -	\$ -
41200	Overtime	405	-	-	-
41300	Hourly wages	20,288	-	-	-
Various	Benefits	116,493	-	-	-
42700	PERS Retirement	105,642	-	-	-
42701	PERS cost sharing	(13,731)	-	-	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 737,155</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 751,960	\$ -	\$ -	\$ -
43111	Construction services	1,516	-	-	-
43150	Cost allocation charge	422,879	-	-	-
44200	Advertising	12,250	-	-	-
44352	ISD service charge	31,939	-	-	-
44450	Postage	1,300	-	-	-
44500	Support of prisoners	191	-	-	-
44550	Travel	14,601	-	-	-
44650	Training	4,902	-	-	-
44750	Liability Insurance	17,766	-	-	-
44800	Membership & dues	20,585	-	-	-
45150	Furniture & equipment	1,203	-	-	-
45250	Office supplies	1,663	-	-	-
45350	General supplies	3,590	-	-	-
45400	Reports & publications	9,966	-	-	-
45450	Printing and graphics	331	-	-	-
46900	Business meetings	2,425	-	-	-
47000	Miscellaneous	6,888	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 1,305,956</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 2,043,111</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Notes:

- \* Effective 7/1/2016, Economic Development function moved from Management Services to Community Development and transitioned from Special Revenue Fund (215-702 & 215-718) to become part of the General Fund (101-702 & 101-718). Effective 7/1/2016, fund 215 is inactive.



**CITY OF GLENDALE  
MANAGEMENT SERVICES DEPARTMENT  
FILMING FUND - FILMING  
217-705**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 59,768	\$ -	\$ -	\$ -
41200	Overtime	209,203	-	-	-
Various	Benefits	51,144	-	-	-
42700	PERS Retirement	10,613	-	-	-
42701	PERS cost sharing	-	-	-	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 330,729</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
43150	Cost allocation charge	\$ -	\$ -	\$ -	\$ -
44352	ISD service charge	-	-	-	-
44353	Building Maint. Serv. Charge	-	-	-	-
44750	Liability Insurance	9,037	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 9,037</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 339,766</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Notes:

- \* Effective 7/1/2015, new fund 217 created for Filming function in Management Services to centralize filming activity in the City. Previously, Filming was housed in the Special Events Fund (267). Effective 7/1/2016, Filming Fund (217) moved to Community Development.

**CITY OF GLENDALE  
MANAGEMENT SERVICES DEPARTMENT  
CABLE ACCESS FUND - GTV6  
280-111**

	Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
<b>Capital Outlay</b>				
51000 Capital outlay	\$ -	\$ -	\$ 100,000	\$ -
<b>Capital Outlay Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ -</b>
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ -</b>

**CITY OF GLENDALE  
MANAGEMENT SERVICES DEPARTMENT  
CAPITAL IMPROVEMENT FUND - GTV6  
401-111**

	<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Maintenance &amp; Operation</b>				
43111 Construction Services	\$ 123,759	\$ -	\$ (9,121) *	\$ -
<b>Maintenance &amp; Operation Total</b>	<b>\$ 123,759</b>	<b>\$ -</b>	<b>\$ (9,121)</b>	<b>\$ -</b>
<b>Capital Outlay</b>				
51000 Capital outlay	\$ 32,599	\$ -	\$ -	\$ -
<b>Capital Outlay Total</b>	<b>\$ 32,599</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>	<b>\$ 156,358</b>	<b>\$ -</b>	<b>\$ (9,121)</b>	<b>\$ -</b>

Notes:

- \* The actual appropriation in this account consists of carryover budget from prior fiscal years not reflected in the revised column. Thus, a reduction adjustment in the budget is resulting in a negative appropriation because the original source is not reflected.

**CITY OF GLENDALE  
MANAGEMENT SERVICES DEPARTMENT  
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
<u>Salaried Positions</u>				
Assistant City Manager	1.00	1.00	1.00	1.00
Assistant to City Council	1.00	1.00	-	-
Broadcast Coordinator	1.00	1.00	1.00	1.00
Broadcast Production Associate	1.00	1.00	1.00	1.00
City Manager	1.00	1.00	1.00	1.00
Community Outreach Assistant	-	-	1.00	1.00
Community Relations Coordinator	1.00	1.00	-	1.00
Councilmember**	5.00	5.00	5.00	5.00
Customer Service Representative	-	-	1.00	1.00
Deputy City Manager	1.00	1.00	1.00	1.00
Director of Communications & Comm Rel	1.00	1.00	1.00	1.00
Duplicating Machine Operator	1.00	1.00	1.00	1.00
Executive Assistant to City Council	1.00	1.00	1.00	1.00
Graphics Administrator	-	1.00	1.00	1.00
Motion Graphics Designer	1.00	1.00	1.00	1.00
Office Services Specialist II	1.00	1.00	-	-
Office Specialist I	2.00	2.00	2.00	2.00
Program Supervisor	1.00	1.00	1.00	1.00
Sr. Assistant to City Council	1.00	1.00	1.00	1.00
Sr. Graphics Illustrator	1.00	-	-	-
Total Salaried Positions	<u>22.00</u>	<u>22.00</u>	<u>21.00</u>	<u>22.00</u>
<u>Hourly Positions</u>				
		*	*	*
Administrative Intern	1.36 (2)	1.20 (2)	1.20 (2)	1.60 (2)
Broadcast Productions Assistant	0.60 (1)	1.80 (3)	1.80 (3)	0.60 (1)
Hourly City Worker	2.20 (3)	3.01 (5)	3.01 (5)	3.01 (5)
Total Hourly FTE Positions	<u>4.16</u>	<u>6.01</u>	<u>6.01</u>	<u>5.21</u>
Management Services Total	<u>26.16</u>	<u>28.01</u>	<u>27.01</u>	<u>27.21</u>

Notes:

\* Indicates number of employees corresponding to the stated Full-Time Equivalence (FTE).

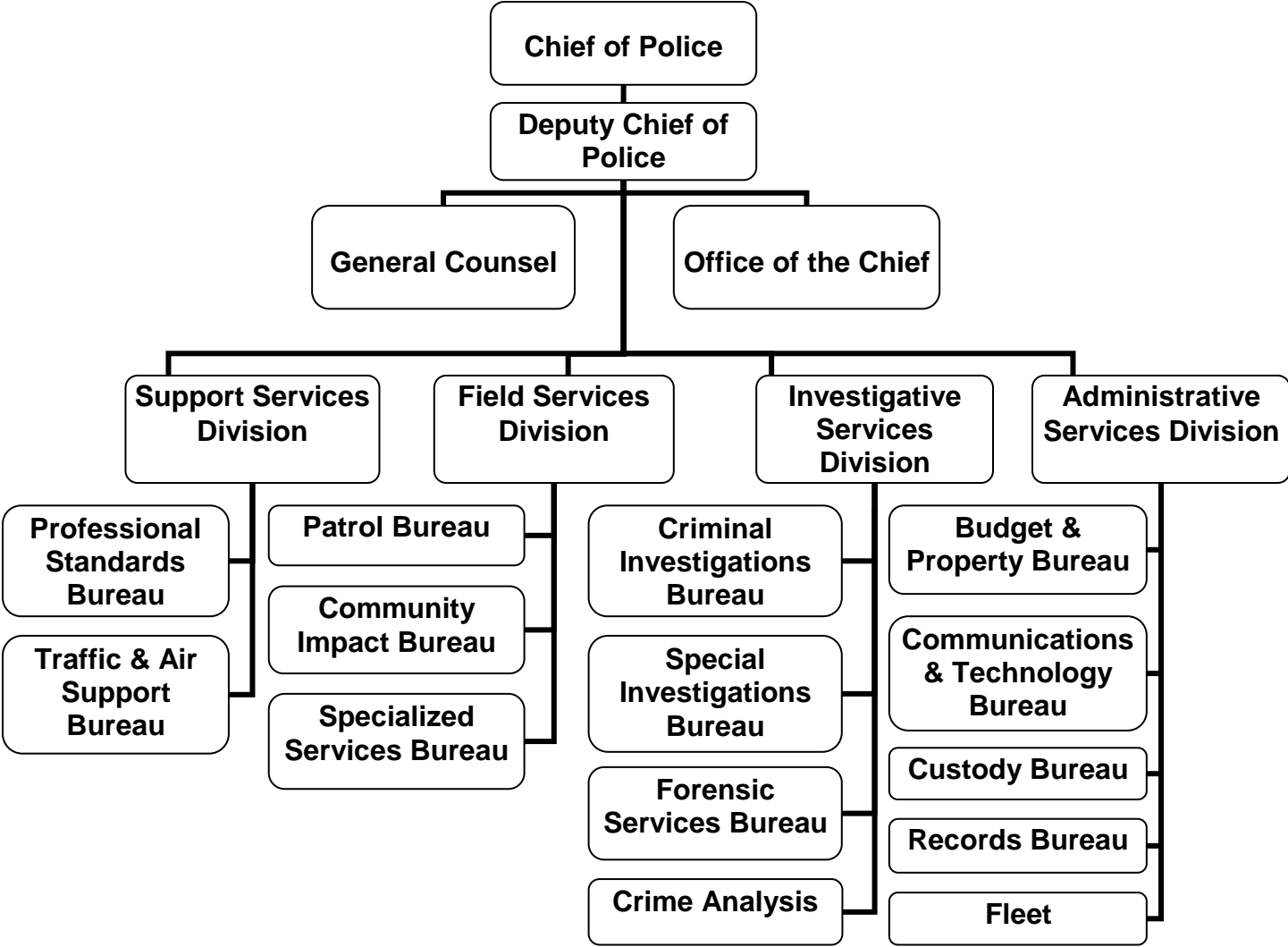
\*\* Elected Official



# FY 2017-18 Adopted Budget



# POLICE



# CITY OF GLENDALE

## POLICE

### **MISSION STATEMENT**

As a premier City anchored in pride of civic ownership, Glendale's success is realized through a community that is safe, prosperous, and rich in cultural offerings. This vision is accomplished with emphasis on:

- Fiscal Responsibility
- Exceptional Customer Service
- Economic Vibrancy
- Informed & Engaged Community
- Safe & Healthy Community
- Balanced, Quality Housing
- Community Services & facilities
- Infrastructure & Mobility
- Arts & Culture
- Sustainability

### **DEPARTMENT DESCRIPTION**

The Police Department provides law enforcement services and addresses quality of life issues in Glendale. Specific responsibilities include 9-1-1 emergency response; proactive law enforcement; traffic enforcement and collision investigation; crime investigation and case preparation; community and school policing; and administration of the city jail facility. The Police Department is organized into the following five Divisions: Administrative Services, Field Services, Investigative Services, Support Services, and Office of the Chief.

The ***Administrative Services Division*** is a diverse operation staffed primarily by professional staff.

- ***Budget and Property Bureau*** – The Business/Budget Office Unit processes, manages and administers the alarm permits/false alarm fees outsource contract, police fees and other revenues; payroll processing; accounts payables and contracts; and management of Federal, State and local grants. The Property Bureau is responsible for the processing, inventory and management of all property, evidence, safekeeping, and found articles. The bureau also manages the department's facilities.
- ***Communications/Technology Bureau*** – The Communications Bureau receives and processes all incoming calls for service including police and fire 9-1-1 calls, and routes them as appropriate. These personnel dispatch police resources and provide informational support to operational field units. Technology Bureau staff coordinate with the City's Information Services Division the purchase, implementation, and maintenance of all technology utilized by Police personnel. The Technology Bureau conducts research on emerging technologies, and makes recommendations to staff on how best to integrate them into the Department's work processes.
- ***Custody Bureau*** – The Custody Bureau operates the city's jail, incarcerating all pre-arraigned arrestees. The Bureau also manages four enterprise programs including Pay-to-Stay, Inmate Trustee; Court-Ordered Worker, and the Immigration and Custom Enforcement (ICE) Prisoner Housing.
- ***Records Bureau*** – The Records Bureau processes and maintains all police records including crime reports, supplemental investigative reports, citations, bookings and arrest information, field interview cards, bail receipts, gun dealer information, pawn tickets, and jail logs. The Records Bureau also intakes and processes subpoenas and discovery motions.
- ***Police Fleet Maintenance Liaison*** – The Fleet Liaison function is responsible for coordinating the repair, maintenance, and procurement of vehicles with Public Works Fleet Services personnel.



## CITY OF GLENDALE POLICE

The **Field Services Division** is responsible for providing emergency and non-emergency front-line services. The Division is composed of three bureaus including a SWAT/CNT element, which collaboratively focus on reducing crime, enhancing community safety, and improving the quality of life in Glendale.

- *Patrol Services Bureau* – This bureau, overseen by four Lieutenant Watch Commanders, provides patrol and front-line emergency services to the community on a 24/7 basis.
- *Community Impact Bureau* – CIB works directly with the five geographic areas of the community coordinating city-wide resources to address crime, quality of life issues, and implement long-term problem solving strategies. This bureau additionally works directly with community partners to address homeless and mental health issues in our community.
- *Specialized Services Bureau* - This bureau consists of the Downtown Policing Unit which handles all calls for service in the downtown shopping area including the Americana and the Glendale Galleria. The AB109 detail which monitors offenders released on community supervision and the K9 detail are also part of this bureau.

The **Investigative Services Division** consists of the Detective Bureau, Special Investigations Bureau, and the Forensic Services Bureau. Within these Bureaus reside functional and specialized Details charged with the enforcement and investigation of crimes and the processing of intelligence and evidence.

The personnel assigned to the *Investigative Services Division* conduct detailed investigations, identify and arrest perpetrators, conduct surveillances of suspected criminal elements, author and execute search and arrest warrants, facilitate criminal trials and prosecutions, collect and analyze forensic evidence, and engage in detailed crime scene management and processing.

- *Criminal Investigations Bureau* – The Detective Bureau consists of the *Assaults Detail* (assault cases, domestic violence cases, sex crimes, offender registration, hate crimes, restraining orders, child neglect/abuse, elder abuse, etc.), the *Burglary Detail* (vehicle burglaries, residential and commercial burglaries, grand and petty thefts, shoplifts, receiving stolen property, prowlers, trespassing, vandalism, explosives, arson, and property found and lost), the *Financial Crimes Detail* (identity theft, embezzlement, credit card fraud, counterfeit money, financial abuse, and real estate fraud), and the *Robbery/Homicide Detail* (robberies, murders, officer-involved shootings, persons dead, persons injured, felony threats, missing persons, kidnapping, gun cases, and cold cases). The Detective Bureau also is engaged in regional crime fighting efforts such as management of the Pacific Southwest Regional Fugitive Task Force.
- *Special Investigations Bureau* – The Special Investigations Bureau consists of Vice/Narcotics (gambling, prostitution, narcotics, liquor laws, and licensing) and Intelligence (Organized Crime and Homeland Security). Additionally, the Special Investigations Bureau has detectives working on the California Multi-Jurisdictional Methamphetamine Enforcement Team (Cal-MMET), Southwest Borders Task Force, Eurasian Organized Crime Task Force (EOCTF), and the High Intensity Drug Trafficking Area (HIDTA) Los Angeles-based Federal team.
- *Forensic Services Bureau* – The Verdugo Regional DNA/Crime Laboratory is a collaborative program with the cities of Burbank and Pasadena which provides the area a full-service evidence processing facility. The laboratory operates a computer forensics unit, a DNA



## CITY OF GLENDALE POLICE

laboratory, and performs automated ballistic evaluations which meet the Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF) National Integrated Ballistic Information Network (NIBIN) standards. These capabilities provide actionable investigative leads in an expedited manner.

- *Crime Analysis* – This unit provides the Department with accurate, real-time crime data and analysis. The Information Led Enforcement and Accountability Data (iLEAD) project, led by this unit, makes crime data instantly available to officers in the field. iLEADS information allows officers and commanders alike the ability to employ predictive policing strategies where and when crime is most likely to occur, thereby preventing crime and/or apprehending suspects.

The **Support Services Division** is responsible for the oversight of all personnel related issues, including hiring, risk management, personnel investigations, traffic enforcement, and the air support program.

- *Professional Standards Bureau* – The Professional Standards Bureau is responsible for all personnel functions, oversees recruitment, entry-level and promotional testing, and prospective employee background investigations. The Internal Affairs Unit is responsible for conducting and coordinating personnel complaints and investigations, court discovery compliance, and the maintenance of employment records. The Bureau also serves as the departmental liaison with the City Attorney's Office and the Human Resources Department on personnel related matters.
- *Traffic & Air Support Bureau* – The Traffic Bureau responds to traffic accident scenes and conducts preliminary and follow-up investigations. Additionally, this Bureau conducts traffic law enforcement, parking enforcement, specialized DUI enforcement, commercial enforcement, safety education, child safety seat education and installation, and management of tow service contracts. The Air Support Unit, a partnership program with the City of Burbank, provides a helicopter observation platform in support of patrol and investigative operations, search and rescue functions, and tactical, fire and external load operations.
- *SWAT/CNT* – The Special Weapons and Tactics Team and Crisis Negotiations Team operate under the command of the Support Services Division Commander. The two teams operate in a coordinated effort towards high risk situations involving specific trained tactics and equipment.

The **Office of the Chief** provides direction and overall management of the Department. Components of the Division include:

- *Office of the Chief* – Oversees police involvement in special events and filming permits, media relations and community relations, the Community Police Partnership Advisory Committee (CPPAC), the Glendale Police Foundation, and the Volunteer Program. Provides administrative support to the command staff and department personnel.
- *Legal Services* – Oversees risk management and provides legal services.

# CITY OF GLENDALE

## POLICE

### RELATIONSHIP TO CITY COUNCIL PRIORITIES

#### ***Exceptional Customer Service***

The Police Department is committed to providing its residents with extraordinary customer service centered on the principles of speed, quality, and customer satisfaction through the delivery of high quality, seamless services to every customer served. As such, the Police Department is committed to ensuring a quick response to calls for service, and treating all residents with dignity and respect.

#### ***Safe & Healthy Community***

The Police Department is committed to working in collaboration with other City departments to create a safe community. This will be accomplished through the use of a quality of life, community policing philosophy. By focusing on neighborhoods, partnerships, and long term problem solving, the Police Department will maintain its ranking of one of California's top ten safest cities with a population of over 200,000 and continue to reduce the resident's fear of crime.

#### ***Infrastructure & Mobility***

In conjunction with the City's Traffic Engineering Department, the Traffic Bureau has developed innovative and flexible traffic management strategies. These strategies have helped mitigate the impact of the huge traffic volume associated with holiday shopping in the Central Business District.

#### ***Informed & Engaged Community***

The Police Department is committed to providing realistic, open, and transparent services to the Glendale community, including enhanced community relations and public education; enhanced partnerships with the City Council and other City departments; Department-wide community policing; and a renewed commitment to recruit candidates that represent the City's diverse community in terms of ethnicity, gender, cultural background, and language skills.

The Department continually searches for methods of improving service levels through integration of new technologies that improve efficiencies. This proactive approach is in part responsible for Glendale's continued status as one of America's safest cities despite staffing per population ratios and police cost per resident ratios that are considerably less than surrounding communities.

**CITY OF GLENDALE  
SUMMARY OF APPROPRIATIONS  
POLICE DEPARTMENT  
FOR THE YEARS ENDING JUNE 30**

	<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b><u>General Fund</u></b>				
Administrative Services (101-302-30001)	\$ 5,848,476	\$ 6,652,546	\$ 8,631,783	\$ 11,471,314
Field Services (101-302-30002)	35,817,358	34,889,932	34,889,932	39,917,457
Investigative Services (101-302-30003)	13,739,204	13,693,073	13,693,073	15,647,189
Support Services (101-302-30004)	14,703,439	16,443,549	16,443,549	12,455,539
Office of the Chief (101-302-30009)	1,131,657	1,051,566	1,051,566	1,129,841
<b>Total General Fund</b>	<b>\$ 71,240,134</b>	<b>\$ 72,730,666</b>	<b>\$ 74,709,903</b>	<b>\$ 80,621,340</b>
<b><u>Other Funds</u></b>				
<b>Asset Forfeiture Fund</b>				
Administrative Services (260-302-30001)	\$ -	\$ -	\$ 105,000	\$ -
Field Services (260-302-30002)	110,100	353,473	401,473	503,625
Investigative Services (260-302-30003)	17,846	17,000	155,000	71,575
Support Services (260-302-30004)	837	23,000	23,000	-
Office of the Chief (260-302-30009)	4,341	175,000	175,000	200,000
<b>Total Asset Forfeiture Fund</b>	<b>\$ 133,124</b>	<b>\$ 568,473</b>	<b>\$ 859,473</b>	<b>\$ 775,200</b>
Police Special Grants Fund (261-301)	\$ 1,062,496	\$ 363,528	\$ 1,037,412	\$ 781,536
Suppl. Law Enforcement Fund (262-302-30002)	393,561	397,501	397,501	436,196
Special Events Fund (267-302-30009)	463,188	301,940	301,940	457,771
Police Building Project Fund (303-301)	3,078,132	3,010,000	3,010,000	2,222,150
Capital Improvement Fund (401-301)	-	-	-	450,000
CIP Reimbursement Fund (409-301)	-	-	150,000	-
Joint Helicopter Operation Fund (602-311)	720,494	1,626,652	1,627,482	3,252,662
<b>Total Other Funds</b>	<b>\$ 5,717,871</b>	<b>\$ 5,699,621</b>	<b>\$ 6,524,335</b>	<b>\$ 7,600,315</b>
<b>Department Grand Total</b>	<b>\$ 77,091,128</b>	<b>\$ 78,998,760</b>	<b>\$ 82,093,711</b>	<b>\$ 88,996,855</b>

**CITY OF GLENDALE  
POLICE DEPARTMENT  
GENERAL BUDGET FUND - POLICE - ADMINISTRATIVE SERVICES  
101-302-30001**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 1,657,856	\$ 1,751,838	\$ 3,339,174	\$ 1,871,373
41200	Overtime	153,248	66,744	140,440	70,808
41300	Hourly wages	70,975	-	-	-
Various	Benefits	405,301	405,119	723,324	449,684
42700	PERS Retirement	309,217	400,967	400,967	481,692
42701	PERS cost sharing	(11,671)	(69,931)	(69,931)	(72,510)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 2,584,925</b>	<b>\$ 2,554,737</b>	<b>\$ 4,533,974</b>	<b>\$ 2,801,047</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ 56,699	\$ 16,000	\$ 16,000	\$ 6,000
43060	Utilities	837,983	635,000	635,000	666,750
43110	Contractual services	40,052	50,400	50,400	49,500
44100	Repairs to equipment	688	8,750	8,750	1,600
44120	Repairs to office equip	-	2,500	2,500	2,900
44351	Fleet / equip rental charge	2,159,480	2,159,480	2,159,480	2,159,480
44352	ISD service charge	-	-	-	4,647,434
44353	Building Maint. Serv. Charge	-	1,083,646	1,083,646	910,999
44450	Postage	20,862	9,600	9,600	-
44550	Travel	2,794	1,000	1,000	6,494
44551	POST travel	-	-	-	5,313
44600	Laundry & towel service	9,497	6,500	6,500	9,000
44650	Training	5,590	9,425	9,425	3,063
44651	POST training	163	4,225	4,225	370
44750	Liability Insurance	63,226	49,283	49,283	51,164
44760	Regulatory	-	2,700	2,700	2,000
44800	Membership & dues	380	350	350	300
45100	Books	34	-	-	-
45150	Furniture & equipment	16,886	17,300	17,300	9,000
45170	Computer hardware	357	-	-	-
45250	Office supplies	23,544	19,800	19,800	19,900
45350	General supplies	25,323	21,650	21,650	10,000
46900	Business meetings	-	-	-	1,000
47000	Miscellaneous	(8)	200	200	108,000
<b>Maintenance &amp; Operation Total</b>		<b>\$ 3,263,550</b>	<b>\$ 4,097,809</b>	<b>\$ 4,097,809</b>	<b>\$ 8,670,267</b>
<b>TOTAL</b>		<b>\$ 5,848,476</b>	<b>\$ 6,652,546</b>	<b>\$ 8,631,783</b>	<b>\$ 11,471,314</b>

**CITY OF GLENDALE  
POLICE DEPARTMENT  
GENERAL BUDGET FUND - POLICE - FIELD SERVICES  
101-302-30002**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 17,659,816	\$ 18,351,113	\$ 18,351,113	\$ 19,869,414
41200	Overtime	2,990,240	1,266,693	1,266,693	1,791,063
41300	Hourly wages	15,647	4,040	4,040	28,667
Various	Benefits	6,675,499	6,576,298	6,576,298	7,545,590
42700	PERS Retirement	7,164,838	7,559,817	7,559,817	8,824,138
42701	PERS cost sharing	(653,696)	(636,221)	(636,221)	(687,686)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 33,852,344</b>	<b>\$ 33,121,740</b>	<b>\$ 33,121,740</b>	<b>\$ 37,371,186</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 1,035,160	\$ 1,002,850	\$ 1,002,850	\$ 1,013,610
44100	Repairs to equipment	5,347	4,150	4,150	1,800
44120	Repairs to office equip	-	1,050	1,050	-
44300	Telephone	60	-	-	-
44352	ISD service charge	-	-	56,854	662,000
44450	Postage	717	300	300	-
44550	Travel	2,827	-	-	21,193
44551	POST travel	524	-	-	17,336
44650	Training	29,590	6,000	6,000	9,997
44651	POST training	14,275	50,600	50,600	1,075
44700	Computer software	2,274	-	-	-
44750	Liability Insurance	713,223	531,687	531,687	587,460
44800	Membership & dues	890	300	300	700
45150	Furniture & equipment	59,649	125,500	68,646	107,000
45170	Computer hardware	18	-	-	-
45250	Office supplies	17,112	7,280	7,280	10,000
45350	General supplies	65,439	35,150	35,150	35,000
46900	Business meetings	2,239	1,575	1,575	2,600
47000	Miscellaneous	8,016	1,750	1,750	76,500
<b>Maintenance &amp; Operation Total</b>		<b>\$ 1,957,359</b>	<b>\$ 1,768,192</b>	<b>\$ 1,768,192</b>	<b>\$ 2,546,271</b>
<b>Capital Outlay</b>					
51000	Capital outlay	\$ 7,656	\$ -	\$ -	\$ -
<b>Capital Outlay Total</b>		<b>\$ 7,656</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 35,817,358</b>	<b>\$ 34,889,932</b>	<b>\$ 34,889,932</b>	<b>\$ 39,917,457</b>

**CITY OF GLENDALE  
POLICE DEPARTMENT  
GENERAL BUDGET FUND - POLICE - INVESTIGATIVE SERVICES  
101-302-30003**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 7,015,275	\$ 7,307,417	\$ 7,307,417	\$ 8,216,402
41200	Overtime	1,054,754	783,967	783,967	855,909
41300	Hourly wages	179,221	-	-	-
Various	Benefits	2,531,087	2,575,180	2,575,180	2,880,904
42700	PERS Retirement	2,507,630	2,798,550	2,798,550	3,372,486
42701	PERS cost sharing	(219,406)	(259,523)	(259,523)	(288,711)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 13,068,560</b>	<b>\$ 13,205,591</b>	<b>\$ 13,205,591</b>	<b>\$ 15,036,990</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ 902	\$ -	\$ -	\$ -
43110	Contractual services	94,640	15,000	15,000	10,000
44100	Repairs to equipment	450	600	600	600
44120	Repairs to office equip	-	500	500	-
44300	Telephone	1,715	-	-	-
44450	Postage	438	100	100	-
44550	Travel	15,662	-	-	22,176
44551	POST travel	1,334	-	-	18,141
44600	Laundry & towel service	1,515	-	-	2,000
44650	Training	34,975	9,500	9,500	10,461
44651	POST training	4,936	37,400	37,400	1,123
44700	Computer software	9,837	-	-	-
44750	Liability Insurance	278,726	219,280	219,280	243,298
44760	Regulatory	4,100	-	-	-
44800	Membership & dues	2,960	1,050	1,050	2,700
45100	Books	202	-	-	-
45150	Furniture & equipment	21,599	21,700	21,700	20,000
45170	Computer hardware	5,666	-	-	-
45250	Office supplies	17,707	14,250	14,250	5,500
45350	General supplies	164,587	165,802	165,802	162,800
46900	Business meetings	1,367	750	750	1,000
47000	Miscellaneous	6,443	1,550	1,550	110,400
<b>Maintenance &amp; Operation Total</b>		<b>\$ 669,761</b>	<b>\$ 487,482</b>	<b>\$ 487,482</b>	<b>\$ 610,199</b>
<b>Capital Outlay</b>					
51000	Capital outlay	\$ 883	\$ -	\$ -	\$ -
<b>Capital Outlay Total</b>		<b>\$ 883</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 13,739,204</b>	<b>\$ 13,693,073</b>	<b>\$ 13,693,073</b>	<b>\$ 15,647,189</b>

**CITY OF GLENDALE  
POLICE DEPARTMENT  
GENERAL BUDGET FUND - POLICE - SUPPORT SERVICES  
101-302-30004**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 5,112,943	\$ 6,432,192	\$ 6,432,192	\$ 6,261,746
41200	Overtime	921,973	349,654	349,654	377,391
41300	Hourly wages	328,373	187,430	187,430	354,455
Various	Benefits	1,831,597	2,163,963	2,163,963	1,991,564
42700	PERS Retirement	1,413,418	2,072,910	2,072,910	2,216,236
42701	PERS cost sharing	(83,831)	(243,029)	(243,029)	(236,510)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 9,524,473</b>	<b>\$ 10,963,120</b>	<b>\$ 10,963,120</b>	<b>\$ 10,964,882</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ 18,676	\$ -	\$ -	\$ -
43110	Contractual services	638,464	918,820	918,820	79,000
44100	Repairs to equipment	2,227	500	500	-
44120	Repairs to office equip	-	1,200	1,200	-
44200	Advertising	1,485	-	-	-
44352	ISD service charge	3,974,840	4,133,167	4,133,167	-
44354	Joint air support charge	-	-	-	920,315
44450	Postage	2,498	2,000	2,000	-
44500	Support of prisoners	75,084	60,000	60,000	61,900
44550	Travel	3,112	-	-	33,456
44551	POST travel	11,005	-	-	27,367
44650	Training	22,444	22,788	22,788	15,116
44651	POST training	33,748	55,500	55,500	1,625
44700	Computer software	4,074	-	-	-
44750	Liability Insurance	213,773	187,600	187,600	189,534
44800	Membership & dues	-	300	300	-
45100	Books	3,240	-	-	-
45150	Furniture & equipment	105,154	62,309	62,309	77,000
45170	Computer hardware	1,949	-	-	-
45250	Office supplies	19,877	13,270	13,270	13,000
45350	General supplies	44,422	19,800	19,800	51,294
46900	Business meetings	637	425	425	1,400
47000	Miscellaneous	2,257	2,750	2,750	19,650
<b>Maintenance &amp; Operation Total</b>		<b>\$ 5,178,967</b>	<b>\$ 5,480,429</b>	<b>\$ 5,480,429</b>	<b>\$ 1,490,657</b>
<b>TOTAL</b>		<b>\$ 14,703,439</b>	<b>\$ 16,443,549</b>	<b>\$ 16,443,549</b>	<b>\$ 12,455,539</b>

**CITY OF GLENDALE  
POLICE DEPARTMENT  
GENERAL BUDGET FUND - POLICE - OFFICE OF THE CHIEF  
101-302-30009**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 553,165	\$ 588,147	\$ 588,147	\$ 621,845
41200	Overtime	76,705	20,832	20,832	22,391
41300	Hourly wages	53,467	-	-	-
Various	Benefits	192,646	201,732	201,732	213,905
42700	PERS Retirement	190,758	212,553	212,553	243,035
42701	PERS cost sharing	(16,730)	(22,551)	(22,551)	(23,795)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 1,050,009</b>	<b>\$ 1,000,713</b>	<b>\$ 1,000,713</b>	<b>\$ 1,077,381</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 2,412	\$ -	\$ -	\$ -
44100	Repairs to equipment	100	-	-	-
44120	Repairs to office equip	-	50	50	-
44450	Postage	95	-	-	-
44550	Travel	3,175	2,000	2,000	5,555
44551	POST travel	-	-	-	4,544
44650	Training	12,365	1,000	1,000	2,620
44651	POST training	1,038	10,000	10,000	282
44750	Liability Insurance	22,946	16,503	16,503	17,459
44800	Membership & dues	8,275	4,000	4,000	7,000
45050	Periodicals & newspapers	-	1,200	1,200	-
45150	Furniture & equipment	9,713	3,000	3,000	-
45170	Computer hardware	54	-	-	-
45250	Office supplies	4,915	5,300	5,300	-
45350	General supplies	3,175	2,300	2,300	7,500
45450	Printing and graphics	368	-	-	-
46900	Business meetings	6,328	5,000	5,000	5,500
47000	Miscellaneous	6,688	500	500	2,000
<b>Maintenance &amp; Operation Total</b>		<b>\$ 81,648</b>	<b>\$ 50,853</b>	<b>\$ 50,853</b>	<b>\$ 52,460</b>
<b>TOTAL</b>		<b>\$ 1,131,657</b>	<b>\$ 1,051,566</b>	<b>\$ 1,051,566</b>	<b>\$ 1,129,841</b>



**CITY OF GLENDALE  
POLICE DEPARTMENT  
ASSET FORFEITURE FUND - POLICE - ADMINISTRATIVE SERVICES  
260-302-30001**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<hr/>					
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ -	\$ -	\$ 25,000	\$ -
45150	Furniture & equipment	-	-	80,000	-
<b>Maintenance &amp; Operation Total</b>		<hr/> \$ -	<hr/> \$ -	<hr/> \$ 105,000	<hr/> \$ -
<b>TOTAL</b>		<hr/> <b>\$ -</b>	<hr/> <b>\$ -</b>	<hr/> <b>\$ 105,000</b>	<hr/> <b>\$ -</b>

**CITY OF GLENDALE  
POLICE DEPARTMENT  
ASSET FORFEITURE FUND - POLICE - FIELD SERVICES  
260-302-30002**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 55,680	\$ 193,137	\$ 193,137	\$ 213,043
41200	Overtime	3,132	-	-	-
Various	Benefits	19,629	55,690	55,690	77,731
42700	PERS Retirement	21,301	76,080	76,080	95,501
42701	PERS cost sharing	(1,947)	(6,384)	(6,384)	(7,423)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 97,794</b>	<b>\$ 318,523</b>	<b>\$ 318,523</b>	<b>\$ 378,852</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 316	\$ -	\$ -	\$ -
44550	Travel	424	-	-	-
44650	Training	7,687	21,000	21,000	30,000
44750	Liability Insurance	1,976	4,950	4,950	5,773
45100	Books	1,903	-	-	-
45150	Furniture & equipment	-	-	48,000	80,000
45350	General supplies	-	9,000	9,000	9,000
<b>Maintenance &amp; Operation Total</b>		<b>\$ 12,306</b>	<b>\$ 34,950</b>	<b>\$ 82,950</b>	<b>\$ 124,773</b>
<b>TOTAL</b>		<b>\$ 110,100</b>	<b>\$ 353,473</b>	<b>\$ 401,473</b>	<b>\$ 503,625</b>

**CITY OF GLENDALE  
POLICE DEPARTMENT  
ASSET FORFEITURE FUND - POLICE - INVESTIGATIVE SERVICES  
260-302-30003**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41200	Overtime	\$ -	\$ -	\$ 50,000	\$ 50,000
Various	Benefits	-	-	-	10,220
<b>Salaries &amp; Benefits Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ 60,220</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 15,166	\$ -	\$ 50,000	\$ -
44550	Travel	480	-	-	-
44650	Training	2,200	17,000	17,000	10,000
44750	Liability Insurance	-	-	-	1,355
45150	Furniture & equipment	-	-	38,000	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 17,846</b>	<b>\$ 17,000</b>	<b>\$ 105,000</b>	<b>\$ 11,355</b>
<b>TOTAL</b>		<b>\$ 17,846</b>	<b>\$ 17,000</b>	<b>\$ 155,000</b>	<b>\$ 71,575</b>

**CITY OF GLENDALE  
POLICE DEPARTMENT  
ASSET FORFEITURE FUND - POLICE - SUPPORT SERVICES  
260-302-30004**

	<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Maintenance &amp; Operation</b>				
44100 Repairs to equipment	\$ 837	\$ -	\$ -	\$ -
44650 Training	-	23,000	23,000	-
<b>Maintenance &amp; Operation Total</b>	<b>\$ 837</b>	<b>\$ 23,000</b>	<b>\$ 23,000</b>	<b>\$ -</b>
<b>TOTAL</b>	<b>\$ 837</b>	<b>\$ 23,000</b>	<b>\$ 23,000</b>	<b>\$ -</b>

**CITY OF GLENDALE  
POLICE DEPARTMENT  
ASSET FORFEITURE FUND - POLICE - OFFICE OF THE CHIEF  
260-302-30009**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Maintenance &amp; Operation</b>					
45150	Furniture & equipment	\$ 4,165	\$ 175,000	\$ 175,000	\$ 200,000
45170	Computer hardware	87	-	-	-
45350	General supplies	89	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 4,341</b>	<b>\$ 175,000</b>	<b>\$ 175,000</b>	<b>\$ 200,000</b>
<b>TOTAL</b>		<b>\$ 4,341</b>	<b>\$ 175,000</b>	<b>\$ 175,000</b>	<b>\$ 200,000</b>

**CITY OF GLENDALE  
POLICE DEPARTMENT  
POLICE SPECIAL GRANTS FUND - POLICE PROJECTS  
261-301**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 98,140	\$ 162,963	\$ 763,963	\$ 173,457
41200	Overtime	523,969	-	283,800	252,500
Various	Benefits	122,039	63,609	63,609	121,101
42700	PERS Retirement	37,411	67,797	67,797	77,883
42701	PERS cost sharing	(3,420)	(5,690)	(5,690)	(6,054)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 778,139</b>	<b>\$ 288,679</b>	<b>\$ 1,173,479</b>	<b>\$ 618,887</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 29,085	\$ -	\$ 5,200	\$ -
44500	Support of prisoners	410	-	-	-
44550	Travel	774	1,500	1,500	1,500
44650	Training	8,103	21,640	21,640	41,000
44700	Computer software	2,314	-	-	-
44750	Liability Insurance	252	4,416	4,416	11,543
45150	Furniture & equipment	106,354	47,293	157,261	98,000
45170	Computer hardware	2,268	-	-	-
45350	General supplies	563	-	-	-
45500	Fuel-oil	-	-	6,000	-
46900	Business meetings	671	-	-	-
47000	Miscellaneous	2,703	-	-	10,606
<b>Maintenance &amp; Operation Total</b>		<b>\$ 153,496</b>	<b>\$ 74,849</b>	<b>\$ 196,017</b>	<b>\$ 162,649</b>
<b>Capital Outlay</b>					
51000	Capital outlay	\$ 130,861	\$ -	\$ (332,084) *	\$ -
<b>Capital Outlay Total</b>		<b>\$ 130,861</b>	<b>\$ -</b>	<b>\$ (332,084)</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 1,062,496</b>	<b>\$ 363,528</b>	<b>\$ 1,037,412</b>	<b>\$ 781,536</b>

Notes:

\* The actual appropriation in this account consists of carryover budget from the prior fiscal year not reflected in the revised column. Thus, a reduction adjustment in the budget is resulting in a negative appropriation because the original source is not reflected.

**CITY OF GLENDALE  
POLICE DEPARTMENT  
SUPPLEMENTAL LAW ENFORCEMENT FUND - POLICE - FIELD SERVICES  
262-302-30002**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 227,293	\$ 228,048	\$ 228,048	\$ 243,450
41200	Overtime	3,570	-	-	-
Various	Benefits	74,613	76,565	76,565	85,573
42700	PERS Retirement	88,415	94,650	94,650	109,052
42701	PERS cost sharing	(8,082)	(7,942)	(7,942)	(8,477)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 385,809</b>	<b>\$ 391,321</b>	<b>\$ 391,321</b>	<b>\$ 429,598</b>
<b>Maintenance &amp; Operation</b>					
44750	Liability Insurance	\$ 7,752	\$ 6,180	\$ 6,180	\$ 6,598
<b>Maintenance &amp; Operation Total</b>		<b>\$ 7,752</b>	<b>\$ 6,180</b>	<b>\$ 6,180</b>	<b>\$ 6,598</b>
<b>TOTAL</b>		<b>\$ 393,561</b>	<b>\$ 397,501</b>	<b>\$ 397,501</b>	<b>\$ 436,196</b>

**CITY OF GLENDALE  
POLICE DEPARTMENT  
SPECIAL EVENTS FUND - POLICE - OFFICE OF THE CHIEF  
267-302-30009**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41200	Overtime	\$ 378,771	\$ 248,531	\$ 248,531	\$ 350,000
Various	Benefits	71,468	46,674	46,674	71,540
<b>Salaries &amp; Benefits Total</b>		<b>\$ 450,239</b>	<b>\$ 295,205</b>	<b>\$ 295,205</b>	<b>\$ 421,540</b>
<b>Maintenance &amp; Operation</b>					
43150	Cost allocation charge	\$ -	\$ -	\$ -	\$ 25,687
44352	ISD service charge	-	-	-	1,059
44750	Liability Insurance	12,727	6,735	6,735	9,485
47000	Miscellaneous	222	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 12,949</b>	<b>\$ 6,735</b>	<b>\$ 6,735</b>	<b>\$ 36,231</b>
<b>TOTAL</b>		<b>\$ 463,188</b>	<b>\$ 301,940</b>	<b>\$ 301,940</b>	<b>\$ 457,771</b>



**CITY OF GLENDALE  
POLICE DEPARTMENT  
POLICE BUILDING PROJECT FUND - POLICE PROJECTS  
303-301**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<hr/>					
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 42,147	\$ -	\$ -	\$ 3,150
47050	Interest on bonds	240,985	215,000	215,000	314,000
47103	Principal police bond	2,795,000	2,795,000	2,795,000	1,905,000
<b>Maintenance &amp; Operation Total</b>		<hr/>	<hr/>	<hr/>	<hr/>
		\$ 3,078,132	\$ 3,010,000	\$ 3,010,000	\$ 2,222,150
<hr/>					
<b>TOTAL</b>		<b>\$ 3,078,132</b>	<b>\$ 3,010,000</b>	<b>\$ 3,010,000</b>	<b>\$ 2,222,150</b>
<hr/>					

**CITY OF GLENDALE  
POLICE DEPARTMENT  
CAPITAL IMPROVEMENT FUND - POLICE PROJECTS  
401-301**

		Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
<b>Capital Improvement</b>					
51200	Other improvements	\$ -	\$ -	\$ -	\$ 450,000
<b>Capital Improvement Total</b>		\$ -	\$ -	\$ -	\$ 450,000
<b>TOTAL</b>		\$ -	\$ -	\$ -	\$ 450,000

**CITY OF GLENDALE  
POLICE DEPARTMENT  
CIP REIMBURSEMENT FUND - POLICE PROJECTS  
409-301**

	Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
<b>Capital Improvement</b>				
52100 Construction	\$ -	\$ -	\$ 150,000	\$ -
<b>Capital Improvement Total</b>	\$ -	\$ -	\$ 150,000	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,000</b>	<b>\$ -</b>

**CITY OF GLENDALE  
POLICE DEPARTMENT  
JOINT HELICOPTER OPERATION FUND - POLICE HELICOPTER  
602-311**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ -	\$ 83,947	\$ 83,947	\$ 83,952
41200	Overtime	-	-	-	15,000
Various	Benefits	244	40,731	41,561	39,544
42700	PERS Retirement	-	19,048	19,048	22,069
42701	PERS cost sharing	-	(3,322)	(3,322)	(3,322)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 244</b>	<b>\$ 140,404</b>	<b>\$ 141,234</b>	<b>\$ 157,243</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ 3,476	\$ 10,000	\$ 10,000	\$ 10,000
43060	Utilities	28,696	36,100	36,100	37,905
43110	Contractual services	6,918	40,000	40,000	40,000
43150	Cost allocation charge	-	16,133	16,133	-
44100	Repairs to equipment	1,860	17,100	17,100	17,100
44120	Repairs to office equip	-	10,000	10,000	1,000
44300	Telephone	-	10,000	10,000	10,000
44350	Vehicle maintenance	389,396	793,548	793,548	793,548
44352	ISD service charge	-	7,908	7,908	-
44400	Janitorial services	-	8,000	8,000	8,000
44450	Postage	-	1,100	1,100	1,100
44550	Travel	-	2,000	2,000	2,000
44600	Laundry & towel service	3,425	2,000	2,000	2,000
44650	Training	1,548	9,000	9,000	9,000
44750	Liability Insurance	-	2,275	2,275	2,682
44751	Insurance/surety bond premium	74,537	90,000	90,000	90,000
44800	Membership & dues	275	1,200	1,200	1,200
45050	Periodicals & newspapers	-	1,000	1,000	1,000
45100	Books	-	1,380	1,380	1,380
45150	Furniture & equipment	-	1,000	1,000	1,000
45200	Maps & blue prints	-	300	300	300
45250	Office supplies	-	1,340	1,340	1,340
45300	Small tools	158	2,000	2,000	2,000
45350	General supplies	12,977	44,615	44,615	44,615
45503	Fuel - gasoline	94,084	269,280	269,280	269,280
46000	Depreciation	102,828	107,969	107,969	107,969
46900	Business meetings	70	-	-	-
47000	Miscellaneous	-	1,000	1,000	1,000
<b>Maintenance &amp; Operation Total</b>		<b>\$ 720,249</b>	<b>\$ 1,486,248</b>	<b>\$ 1,486,248</b>	<b>\$ 1,455,419</b>
<b>Capital Outlay</b>					
51000	Capital outlay	\$ -	\$ -	\$ -	\$ 1,640,000
<b>Capital Outlay Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,640,000</b>
<b>TOTAL</b>		<b>\$ 720,494</b>	<b>\$ 1,626,652</b>	<b>\$ 1,627,482</b>	<b>\$ 3,252,662</b>

**CITY OF GLENDALE  
POLICE DEPARTMENT  
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
<u>Salaried Positions</u>				
Community Service Officer	22.00	37.00	22.00	22.00
Customer Service Representative	1.00	1.00	1.00	1.00
DNA Laboratory Supervisor	1.00	1.00	1.00	1.00
DNA Specialist	1.00	1.00	1.00	3.00
Forensic Specialist	2.00	2.00	2.00	2.00
Helicopter Mechanic	1.00	1.00	1.00	1.00
IT Applications Specialist	1.00	1.00	1.00	1.00
Jail Administrator	1.00	1.00	1.00	1.00
Police Budget & Prop Supervisor	1.00	1.00	1.00	1.00
Police Captain	3.00	3.00	3.00	3.00
Police Chief	1.00	1.00	1.00	1.00
Police Civilian Division Commander	1.00	1.00	1.00	1.00
Police Communications Operator	22.00	22.00	21.00	21.00
Police Comm & Technology Admin	1.00	1.00	1.00	1.00
Police Communications Shift Supervisor	4.00	4.00	4.00	4.00
Police Custody Officer	15.00	-	15.00	15.00
Police Custody Shift Supervisor	4.00	4.00	4.00	4.00
Police Lieutenant	9.60	9.60	9.60	9.60
Police Officer	193.00	193.00	187.00	187.00
Police Officer Recruit	-	-	6.00	6.00
Police Records Administrator	1.00	1.00	1.00	1.00
Police Records Shift Supervisor	3.00	3.00	3.00	3.00
Police Sergeant	36.50	36.50	36.50	36.50
Police Services Assistant	1.50	1.50	1.50	1.50
Public Safety Business Administrator	1.00	1.00	1.00	1.00
Public Safety Business Assistant I	2.00	2.00	1.00	1.00
Public Safety Business Assistant II	2.00	2.00	3.00	3.00
Public Safety Business Specialist	2.00	2.00	2.00	2.00
Sr. Crime Analyst	2.00	2.00	2.00	2.00
Sr. DNA Specialist	1.00	1.00	2.00	1.00
Sr. Forensic Specialist	3.00	3.00	3.00	3.00
Total Salaried Positions	339.60	339.60	339.60	340.60
<u>Hourly Positions</u>				
		*	*	*
City Resource Specialist	0.44 (1)	0.38 (1)	0.38 (1)	1.47 (2)
Hourly City Worker	1.02 (1)	1.00 (1)	1.00 (1)	6.30 (12)
Police Communications Officer	0.33 (3)	0.34 (3)	0.34 (3)	0.31 (1)
Reserve Police Officer	0.06 (3)	0.40 (3)	0.40 (3)	0.42 (1)
Total Hourly FTE Positions	1.85	2.12	2.12	8.50
Police Total	341.45	341.72	341.72	349.10

Notes:

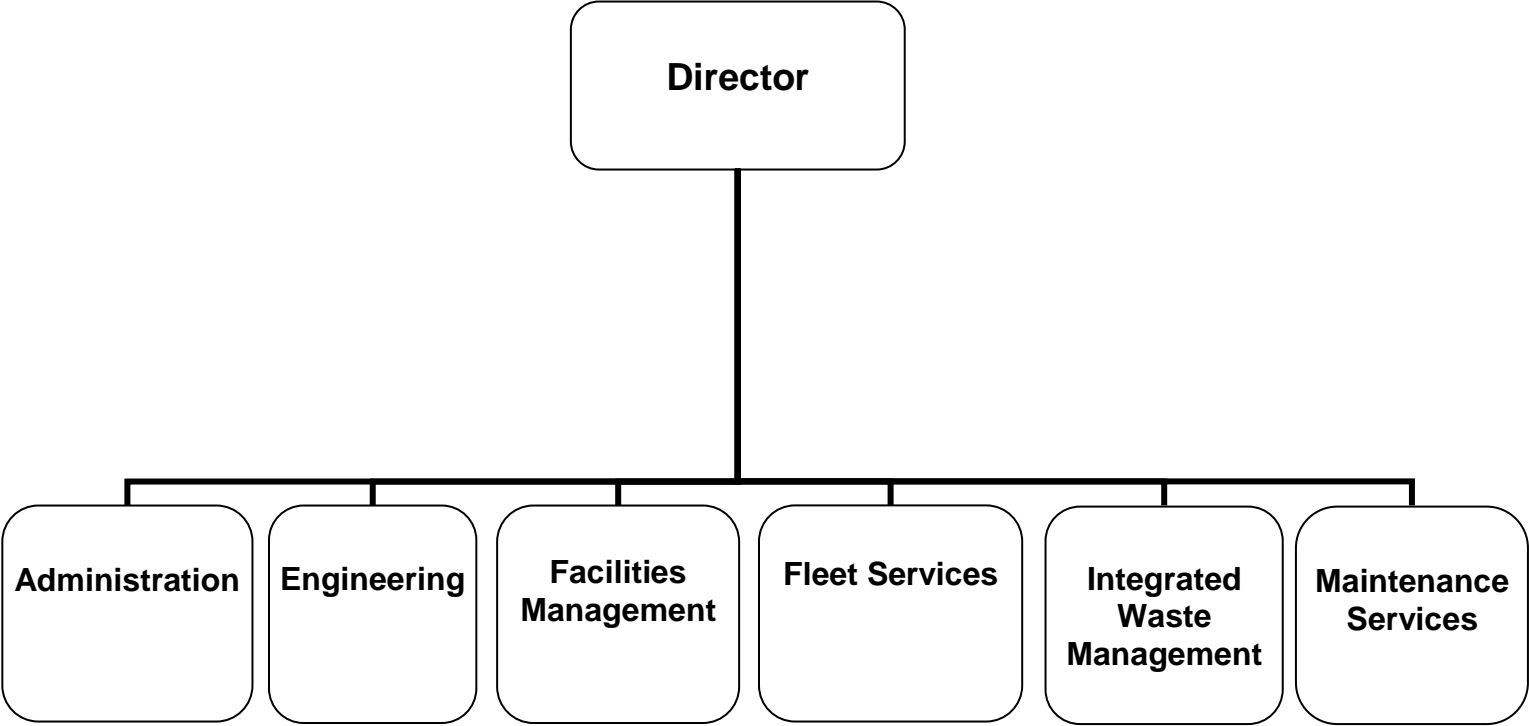
\* Indicates number of employees corresponding to the stated Full-Time Equivalence (FTE).



# FY 2017-18 Adopted Budget



# PUBLIC WORKS





# CITY OF GLENDALE

## PUBLIC WORKS

### MISSION STATEMENT

The Public Works Department provides a diverse range of services to ensure a quality community in the City of Glendale. Its mission is to provide the highest quality public works services to the public and other City departments, balanced through efforts to maintain a cost effective operation and to provide these services in a responsible and efficient manner. This mission is accomplished through the prudent use of resources, technology, innovations, teamwork, and coordination with other service providers in the City.

### DEPARTMENT DESCRIPTION

Public Works employs nearly 300 full-time and part-time hourly employees encompassed within six Divisions: **Administration**, **Engineering**, **Facilities Management**, **Fleet Services**, **Integrated Waste Management**, and **Maintenance Services**.

The **Administration Division** is responsible for the leadership and direction of all operations within the Public Works Department. In addition to the preparation and management of the overall Department Budget that covers nearly \$122 million in annual funding, Staff is also responsible for the conduct of legislative reviews, strategic planning, coordinating special projects, and human resources management. In addition to these duties, the Division strives to inform, educate, and engage the community in Public Works projects and programs through its social media platforms and extensive community outreach. It also serves as liaison to the Transportation and Parking Commission as well as other organizations and agencies.

The Division also oversees the *Parking Management and Operation Section*. This section is responsible for the management of the City's parking assets including four parking structures, twenty-two public parking lots, and 1,619 metered spaces, as well as the administration of the residential preferential parking program. The Parking Section coordinates with the parking meter shop in the Maintenance Services Division and the parking enforcement staff at the Glendale Police Department to implement infrastructure projects and generate new methods to improve the City's Parking Program.

The **Engineering Division** is primarily responsible for the planning, design and management of Capital Improvement Projects related to the City's infrastructure, such as streets, sidewalks, curbs and gutters, sewers, storm drains, corrugated metal pipes, street trees, and alleys. Engineering staff provide comprehensive survey, design, and construction inspection services.

The *Land Development Section* is responsible for the review and processing of various permits and maps including grading permits, parcel and tract maps, and encroachment permits. The Section retains official public records such as maps, property records, and street vacations while also maintaining and updating the City's Geographic Information Systems (GIS). Staff also oversees the City's Wastewater and Stormwater Programs, coordinating with the City of Los Angeles in the management and joint ownership of the Los Angeles/Glendale Water Reclamation Treatment Plant (LAGWRP).

The *Traffic Engineering Section* is responsible for the installation, modification, and operation of all traffic control devices, such as signage, striping, 235 traffic signals and 55 pedestrian flashing beacons. Staff is also responsible for the investigation of traffic related requests, review and approval of development traffic impact studies, management of several programs such as the Neighborhood Traffic Calming Program, the School Area Traffic Safety Program, and the School Crossing Guard Program.

The **Facilities Management Division** is responsible for the building maintenance, security, and custodial services of 208 facilities including the City's seven libraries, nine fire stations, three police stations, City Hall Campus, four community centers, and Glendale Water and Power facilities. In addition to general repair, building services staff work to upkeep facilities HVAC, plumbing, painting, electrical,



# CITY OF GLENDALE

## PUBLIC WORKS

fire/life/safety systems, and locksmith services. The Division administers the City's energy management and access control systems, as well as security guard services. Custodial staff ensures proper carpet cleaning, restroom maintenance, and general cleaning services. Staff is also responsible for administration and management of Capital Improvement Program projects related to City owned buildings and Parks design and construction, remodeling and renovations.

The ***Fleet Services Division*** is responsible for the maintenance and repair of 973 pieces of in service equipment including the City's vehicles, generators, and riding mowers amongst others. The vehicles maintained in Fleet Services four garages come from various departments within the City, including Fire, Police, Information Services, Community Development, GTV6, Water and Power, Parks, and Public Works. In addition to maintaining equipment and the automotive warehouse facilities associated with fleet repair, staff performs scheduled preventive maintenance for all vehicles and equipment to ensure the longevity of these assets. Staff is also responsible for compliance with all fleet related Federal, State, County and local regulations, policies, and mandates.

The ***Integrated Waste Management Division*** (IWM) is responsible for the collection, transportation, and disposal of solid waste materials in the City of Glendale in accordance with state regulations and in a manner that protects public health. IWM continues to be the exclusive service provider for the City's single-family residential sector. In addition, IWM staff currently oversees collection for approximately 87% of the City's multi-family units as well as a number of the City's commercial units. The remaining commercial units are serviced by private refuse collection companies who work with IWM in a competitive market to meet resident needs. In addition to its refuse, recycling, and yard trimming collection operations, IWM also oversees the City's street sweeping activities, Recycling Programs, and the Bulky and Abandoned Item Collection Program for the City.

The ***Maintenance Services Division*** is responsible for the maintenance and upkeep of the City of Glendale's streets, sidewalks, alleys, trees, wastewater system, storm drain system, and parking systems.

The ***Street & Field Services Section*** maintains over 350 miles of streets, 43,723 trees, and an inventory of over 30,000 traffic signs. Staff oversees the maintenance of the City's landfill and debris basin, parking lots, tree trimming, the Indigenous Tree Program, sidewalk cleaning and maintenance, as well as the striping and painting of streets and curbs. In addition to these duties, the Section is also responsible for the maintenance and collection of parking meters within Glendale as well as the City of West Hollywood and Glendale Community College.

The ***Wastewater Maintenance Section*** is responsible for the maintenance and upkeep of the City's Sewer and Storm Drain Systems. These systems encompass 360 miles of sanitary sewer mains as well as 3,686 storm catch basins spread throughout the city. Wastewater staff clean and inspect sewer mains, storm drains, lift and pumping stations on a regular basis to ensure compliance with state and federal discharge requirements. In addition, staff regularly conducts restaurant inspections to ensure compliance with the City's Fats, Oils, and Grease (FOG) ordinance.

### **RELATIONSHIP TO CITY COUNCIL PRIORITIES**

#### ***Exceptional Customer Service***

As an ongoing goal for FY 2017-18, Public Works is committed to providing City's residents with exceptional customer services centered on the principles of timeliness, quality, and customer satisfaction through the delivery of flawless and seamless services to every customer served.

# CITY OF GLENDALE

## PUBLIC WORKS

### ***Safe & Healthy Community***

Public Works Department efforts enable Glendale to be one of the safest cities in the region by ensuring that infrastructure such as streets, sidewalks, sewers, alleys, storm drains, traffic signal systems, and bridges are safe, well engineered, and properly maintained. The City's street trees are cared for on a regular basis using only the highest professional standards; sewer main lines are inspected and cleaned on a routine cycle to prevent hazardous back-ups and overflows; and staff work continuously to abate sources of blight in the community. In Fiscal Year 2017-18, Public Works staff will continue working on emergency sewer and storm drain repair projects to certify their continued functionality. The Department will also continue to ensure City owned buildings are stable and comply with current codes and standards.

### ***Community Services & Facilities***

It is a goal of the Public Works Department to design, build and maintain buildings and other City facilities that are clean, accessible and meet the needs of Glendale's diverse community.

In the coming years, Glendale will continue to upgrade City facilities to make them more accessible, attractive and functional for the Glendale public and building occupants. In Fiscal Year 2017-18, several interior improvements related to the Americans with Disabilities Act (ADA) will take place in City buildings. Specifically, all public counters at the Perkins Building will be modified to provide improved accessibility and availability of services. In addition, Facilities will continue making improvements aimed at lowering the annual operating cost of City building such LED lighting, low flow fixtures, and ensuring that all equipment and systems are operating at maximum efficiency.

### ***Infrastructure & Mobility***

The City of Glendale has a comprehensive Traffic Safety Program that includes traffic calming, pedestrian safety, public education, and safety enhancements around local schools. The City has strategically installed radar-speed display signs and rapid flashing warning beacons at uncontrolled crosswalks. Furthermore, with an average Pavement Condition Index (PCI) of 73.8, Glendale has one of the highest PCI ratings of a large city in California.

In FY 2017-18, the Public Works Department is expected to design and construct a new Sub-regional Traffic Management Center. Updating the older Traffic Management Center, the new Center will promote enhanced management of traffic assets and sharing information with other regional agencies to improve signaling operations along shared corridors; thereby increasing mobility and reducing travel times. The Department will also begin the second phase of its Citywide Bikeway and Pedestrian Improvement Project, continuing to promote safe and sustainable sources of mobility within the City.

Local resident surveys have shown traffic and transportation issues continue to be a major concern for residents of the City of Glendale. As a result, the Public Works Department will continue to invest heavily in its transportation and mobility services and operations. Staff has aggressively sought out and successfully attained millions of dollars in grant funding which have been used on projects to improve traffic flow such as upgraded signalized intersections, automated parking services, and traffic related infrastructure improvements. In addition, the Public Works Department provides input and participates in the City's strategic transportation and mobility planning efforts.

### ***Sustainability***

The Public Works Department promotes environmentally sound initiatives such as an award winning Recycling Program, the use of alternative fuel vehicles, "green" building practices, and other regulatory

## **CITY OF GLENDALE**

### **PUBLIC WORKS**

compliance. In the coming year, the Public Works Department will be looking to continue to replace its current fleet of passenger vehicles with more sustainable solutions. The Department also continuously looks for innovative ways to reduce environmental impact during its construction projects. For instance, a Cold In-Place Recycling system has been used for pavement rehabilitation which is an environmentally-friendly pavement rehabilitation process performed without the use of heat. This process is performed with a single “train” of equipment, thus eliminating the need for hauling away and disposal of the old asphalt concrete or hauling in new base course. This faster process is more efficient, saves costs of labor and transportation, and is also safer for the environment by reducing air pollution.

The Department has a comprehensive urban forestry program to maintain its street trees and protect and preserve the City’s native oaks and sycamore trees, which includes regular assessment, proper and timely trimming, and annual reforestation. The Maintenance Division oversees a Fats, Oils and Grease (FOG) program, which involves regular inspection, public education and insurance of environmental compliance for food service establishments throughout Glendale. Furthermore, the City continues to lead the way in building efficiency. Annually, the Public Works Department replaces thousands of interior and exterior lamps with modern, efficient technology such as Light Emitting Diode (LED) and induction. These improvements lead to better light quality, less maintenance cost, less environmental impact, and substantial reductions in electrical costs. Public Works staff will implement the construction of “bioswales” at various locations in the City in FY 2017-2018. Designed to catch storm water runoff to water the immediate landscape, the City’s new “bioswales” will remove silt and pollutants from storm water via natural landscaping elements before depositing it into the ground. Complementing these efforts, the City will also install numerous drywells to catch storm water runoff and recharge existing groundwater sources.

**CITY OF GLENDALE  
SUMMARY OF APPROPRIATIONS  
PUBLIC WORKS DEPARTMENT  
FOR THE YEARS ENDING JUNE 30**

	<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b><u>General Fund</u></b>				
Public Works Projects (101-501)	\$ -	\$ -	\$ 50,000	\$ -
Administration (101-502)	229,225	518,692	520,426	259,984
Engineering (101-511)	2,112,101	2,372,116	2,392,149	2,684,369
Corporation Yard (101-531)	115,230	353,653	353,653	611,225
Custodial Services (101-532) *	1,200,740	-	-	-
Building Services (101-533) *	4,756,927	-	-	-
Maintenance Services Administration (101-534)	264,266	265,501	266,646	326,144
Street Maintenance (101-535)	4,553,868	4,870,078	4,876,180	5,077,009
Sidewalk Maintenance (101-536)	1,319,770	1,539,963	1,546,674	1,503,616
Street Trees Maintenance (101-537)	1,051,890	1,224,428	1,228,867	1,297,446
Facilities Services-Parks (101-546) *	3,811	-	-	-
Traffic Engineering (101-552)	689,668	940,631	968,119	973,259
Traffic Signals (101-553)	1,416,723	1,393,139	1,393,139	1,451,906
Traffic Safety Control (101-554)	621,202	706,117	708,436	715,285
<b>Total General Fund</b>	<b>\$ 18,335,421</b>	<b>\$ 14,184,318</b>	<b>\$ 14,304,289</b>	<b>\$ 14,900,243</b>
<b><u>Other Funds</u></b>				
Public Works Special Grants Fund (252-501)	\$ 213,010	\$ -	\$ -	\$ -
San Fernando Landscape District Fund (253-537)	30,951	89,986	89,986	91,457
<b>Measure R-Regional Return Fund</b>				
Public Works Projects (255-501)	\$ 2,710,567	\$ -	\$ 923,204	\$ 1,765,000
Administration (255-502)	-	-	-	-
<b>Total Measure R-Regional Return Fund</b>	<b>\$ 2,710,567</b>	<b>\$ -</b>	<b>\$ 923,204</b>	<b>\$ 1,765,000</b>
Capital Improvement Fund (401-501)	\$ 424,290	\$ 2,479,000	\$ 681,896	\$ 2,616,100
State Gas Tax Fund (402-501)	3,954,056	1,854,000	1,727,211	4,135,000
CIP Reimbursement Fund (409-501)	277,607	-	1,504,339	566,550
<b>Parking Fund</b>				
Public Works Projects (520-501)	\$ 599,799	\$ 500,000	\$ 495,397	\$ 800,000
Downtown Parking (520-561)	1,846,628	1,940,731	1,946,432	2,321,633
Montrose Parking (520-562)	93,757	136,988	137,503	198,962
Parking Garages (520-563)	2,543,817	3,046,163	3,046,899	3,174,676
Parking Citations (520-564)	2,597,457	3,205,773	3,214,521	3,358,718
<b>Total Parking Fund</b>	<b>\$ 7,681,458</b>	<b>\$ 8,829,655</b>	<b>\$ 8,840,752</b>	<b>\$ 9,853,989</b>
<b>Sewer Fund</b>				
Public Works Projects (525-501)	\$ 318,968	\$ 10,350,000	\$ 17,626,773	\$ 10,000,000
Wastewater Management (525-581)	12,705,581	16,704,469	16,713,182	19,288,845
Stormwater Management (525-582)	285,758	647,595	647,595	630,373
Wastewater Maintenance (525-583)	2,323,803	2,778,935	2,789,236	2,883,829
<b>Total Sewer Fund</b>	<b>\$ 15,634,110</b>	<b>\$ 30,480,999</b>	<b>\$ 37,776,786</b>	<b>\$ 32,803,047</b>

**CITY OF GLENDALE  
SUMMARY OF APPROPRIATIONS  
PUBLIC WORKS DEPARTMENT  
FOR THE YEARS ENDING JUNE 30**

	<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Refuse Disposal Fund</b>				
Public Works Projects (530-501)	457,271	402,000	261,256	400,000
Landfill Management (530-571)	416,205	2,267,484	2,269,458	2,286,706
Recycling Waste Reduction (530-572)	2,359,018	2,710,783	2,722,600	2,872,816
Refuse Collection (530-573)	15,619,454	17,960,831	17,989,280	21,442,874
Street Sweeping (530-574)	1,186,368	1,316,472	1,319,422	1,719,042
<b>Total Refuse Disposal Fund</b>	<b>\$ 20,038,317</b>	<b>\$ 24,657,570</b>	<b>\$ 24,562,016</b>	<b>\$ 28,721,438</b>
<b>Fleet Management Fund</b>				
Public Works Projects (601-501)	\$ -	\$ -	\$ -	\$ 435,000
Public Works Garage (601-541)	4,867,114	6,161,307	6,170,430	6,409,539
Police Garage (601-543)	1,731,068	3,233,304	3,238,385	4,507,082
Fire Garage (601-544)	2,080,346	4,227,431	4,306,762	4,651,445
GWP Garage (601-545)	1,486,406	2,401,616	2,406,715	2,225,021
<b>Total Fleet Management Fund</b>	<b>\$ 10,164,934</b>	<b>\$ 16,023,658</b>	<b>\$ 16,122,292</b>	<b>\$ 18,228,087</b>
<b>Building Maintenance Fund</b>				
Public Works Projects (607-501)	\$ -	\$ -	\$ 195,158	\$ 742,000
Building maintenance (607-538)	567,301	5,749,584	5,691,732	5,857,797
Custodial services (607-539)	-	1,723,315	1,699,675	1,946,874
<b>Total Building Maintenance Fund</b>	<b>\$ 567,301</b>	<b>\$ 7,472,899</b>	<b>\$ 7,586,565</b>	<b>\$ 8,546,671</b>
<b>Total Other Funds</b>	<b>\$ 61,696,602</b>	<b>\$ 91,887,767</b>	<b>\$ 99,815,047</b>	<b>\$ 107,327,339</b>
<b>Department Grand Total</b>	<b>\$ 80,032,022</b>	<b>\$ 106,072,085</b>	<b>\$ 114,119,336</b>	<b>\$ 122,227,582</b>

Notes:

- \* Effective FY 2016-17, the budget in 101-532 was reflected in 607-539 and the budget in 101-533 was reflected in 607-538, and both 101-532 and 101-533 were inactivated. Effective FY 2015-16, the budget in 101-546 was reflected in 101-533 and 101-546 was inactivated.

CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
GENERAL BUDGET FUND - PUBLIC WORKS PROJECTS  
101-501

	Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
<b>Maintenance &amp; Operation</b>				
47000      Miscellaneous	\$ -	\$ -	\$ 50,000	\$ -
<b>Maintenance &amp; Operation Total</b>	\$ -	\$ -	\$ 50,000	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ -</b>

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
GENERAL BUDGET FUND - ADMINISTRATION  
101-502**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 122,493	\$ 191,214	\$ 191,214	\$ 129,065
41200	Overtime	287	-	-	-
Various	Benefits	31,073	46,363	48,097	33,479
42700	PERS Retirement	23,895	43,505	43,505	33,637
42701	PERS cost sharing	(2,080)	(7,587)	(7,587)	(4,959)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 175,668</b>	<b>\$ 273,495</b>	<b>\$ 275,229</b>	<b>\$ 191,222</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 24,218	\$ -	\$ -	\$ -
44120	Repairs to office equip	-	1,000	1,000	1,000
44352	ISD service charge	11,487	154,388	154,388	5,475
44353	Building Maint. Serv. Charge	-	58,727	58,727	32,939
44450	Postage	119	1,200	1,200	1,200
44550	Travel	3,320	2,500	2,500	2,500
44650	Training	954	2,500	2,500	2,500
44750	Liability Insurance	4,126	5,182	5,182	3,448
44800	Membership & dues	1,305	1,500	1,500	1,500
45100	Books	12	-	-	-
45150	Furniture & equipment	-	2,000	2,000	2,000
45250	Office supplies	3,142	6,000	6,000	6,000
45350	General supplies	1,838	6,000	6,000	6,000
45450	Printing and graphics	93	-	-	-
46900	Business meetings	2,317	2,200	2,200	2,200
47000	Miscellaneous	628	2,000	2,000	2,000
<b>Maintenance &amp; Operation Total</b>		<b>\$ 53,558</b>	<b>\$ 245,197</b>	<b>\$ 245,197</b>	<b>\$ 68,762</b>
<b>TOTAL</b>		<b>\$ 229,225</b>	<b>\$ 518,692</b>	<b>\$ 520,426</b>	<b>\$ 259,984</b>

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
GENERAL BUDGET FUND - ENGINEERING  
101-511**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 2,021,585	\$ 2,226,306	\$ 2,226,306	\$ 2,315,531
41200	Overtime	17,734	9,612	9,612	9,612
41300	Hourly wages	264,937	394,135	394,135	392,051
Various	Benefits	560,895	611,328	631,361	511,430
42700	PERS Retirement	423,644	588,081	588,081	702,383
42701	PERS cost sharing	(24,761)	(102,566)	(102,566)	(105,733)
42799	Salary charges in (out)	(1,383,789)	(1,800,883)	(1,800,883)	(1,800,883)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 1,880,246</b>	<b>\$ 1,926,013</b>	<b>\$ 1,946,046</b>	<b>\$ 2,024,391</b>
<b>Maintenance &amp; Operation</b>					
43090	Equipment usage	\$ 26	\$ 2,000	\$ 2,000	\$ 2,000
43110	Contractual services	22,712	80,000	80,000	80,000
43111	Construction services	10,000	10,000	10,000	10,000
44100	Repairs to equipment	-	3,000	3,000	3,000
44120	Repairs to office equip	-	15,000	15,000	15,000
44351	Fleet / equip rental charge	89,426	89,426	89,426	89,426
44352	ISD service charge	-	138,684	138,684	129,761
44353	Building Maint. Serv. Charge	-	-	-	102,131
44450	Postage	2,619	5,000	5,000	5,000
44600	Laundry & towel service	1,524	1,700	1,700	1,700
44650	Training	7,182	7,000	7,000	7,000
44700	Computer software	702	-	-	-
44750	Liability Insurance	77,424	71,272	71,272	71,939
44800	Membership & dues	420	2,000	2,000	2,000
45100	Books	245	1,000	1,000	1,000
45150	Furniture & equipment	3,314	5,000	5,000	5,000
45200	Maps & blue prints	-	1,000	1,000	1,000
45250	Office supplies	9,050	20,000	20,000	20,000
45300	Small tools	70	1,500	1,500	1,500
45350	General supplies	6,373	30,000	30,000	30,000
45400	Reports & publications	158	-	-	-
46900	Business meetings	319	1,250	1,250	1,250
47000	Miscellaneous	338	5,000	5,000	125,000
47010	Discount earned & lost	(45)	-	-	-
49050	Charges-other depts	-	(43,729)	(43,729)	(43,729)
<b>Maintenance &amp; Operation Total</b>		<b>\$ 231,856</b>	<b>\$ 446,103</b>	<b>\$ 446,103</b>	<b>\$ 659,978</b>
<b>TOTAL</b>		<b>\$ 2,112,101</b>	<b>\$ 2,372,116</b>	<b>\$ 2,392,149</b>	<b>\$ 2,684,369</b>



**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
GENERAL BUDGET FUND - CORPORATION YARD  
101-531**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ 364	\$ 20,300	\$ 20,300	\$ 20,300
43060	Utilities	114,704	88,711	88,711	93,147
43110	Contractual services	119	-	-	-
44352	ISD service charge	-	138	138	-
44353	Building Maint. Serv. Charge	-	237,954	237,954	491,228
44450	Postage	42	-	-	-
45350	General supplies	-	6,550	6,550	6,550
<b>Maintenance &amp; Operation Total</b>		<b>\$ 115,230</b>	<b>\$ 353,653</b>	<b>\$ 353,653</b>	<b>\$ 611,225</b>
<b>TOTAL</b>		<b>\$ 115,230</b>	<b>\$ 353,653</b>	<b>\$ 353,653</b>	<b>\$ 611,225</b>

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
GENERAL BUDGET FUND - CUSTODIAL SERVICES  
101-532**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 610,169	\$ -	\$ -	\$ -
41200	Overtime	888	-	-	-
Various	Benefits	256,551	-	-	-
42700	PERS Retirement	112,948	-	-	-
42701	PERS cost sharing	(3,756)	-	-	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 976,801</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ 707	\$ -	\$ -	\$ -
43110	Contractual services	82,740	-	-	-
44351	Fleet / equip rental charge	10,853	-	-	-
44352	ISD service charge	43,492	-	-	-
44400	Janitorial services	1,650	-	-	-
44750	Liability Insurance	20,529	-	-	-
45350	General supplies	63,935	-	-	-
47000	Miscellaneous	35	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 223,940</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 1,200,740</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Notes:

\* Effective FY 2016-17, the budget in 101-532 was reflected in 607-539 and the budget in 101-533 was reflected in 607-538. Effective 07/01/2016, 101-532 and 101-533 were inactivated.

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
GENERAL BUDGET FUND - BUILDING SERVICES  
101-533**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 1,320,853	\$ -	\$ -	\$ -
41200	Overtime	12,358	-	-	-
Various	Benefits	463,631	-	-	-
42700	PERS Retirement	245,699	-	-	-
42701	PERS cost sharing	(10,844)	-	-	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 2,031,697</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ 249,605	\$ -	\$ -	\$ -
43060	Utilities	413,749	-	-	-
43080	Rent	348,103	-	-	-
43110	Contractual services	288,706	-	-	-
43111	Construction services	2,550	-	-	-
44351	Fleet / equip rental charge	130,051	-	-	-
44352	ISD service charge	79,371	-	-	-
44353	Building Maint. Serv. Charge	1,000,000	-	-	-
44450	Postage	1	-	-	-
44600	Laundry & towel service	10,257	-	-	-
44750	Liability Insurance	45,149	-	-	-
44760	Regulatory	815	-	-	-
45150	Furniture & equipment	2,672	-	-	-
45250	Office supplies	5,780	-	-	-
45300	Small tools	5,244	-	-	-
45350	General supplies	143,200	-	-	-
46900	Business meetings	206	-	-	-
47010	Discount earned & lost	(229)	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 2,725,230</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 4,756,927</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Notes:

\* Effective FY 2016-17, the budget in 101-532 was reflected in 607-539 and the budget in 101-533 was reflected in 607-538. Effective 07/01/2016, 101-532 and 101-533 were inactivated.

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
GENERAL BUDGET FUND - MAINTENANCE SERVICES ADMINISTRATION  
101-534**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 115,136	\$ 123,018	\$ 123,018	\$ 127,514
Various	Benefits	26,842	28,085	29,230	25,675
42700	PERS Retirement	20,497	28,009	28,009	31,779
42701	PERS cost sharing	-	(4,885)	(4,885)	(4,784)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 162,475</b>	<b>\$ 174,227</b>	<b>\$ 175,372</b>	<b>\$ 180,184</b>
<b>Maintenance &amp; Operation</b>					
44351	Fleet / equip rental charge	\$ 13,760	\$ 13,760	\$ 13,760	\$ 13,760
44352	ISD service charge	64,755	61,980	61,980	100,615
44353	Building Maint. Serv. Charge	-	-	-	6,120
44450	Postage	38	100	100	100
44550	Travel	-	1,000	1,000	1,000
44600	Laundry & towel service	-	-	-	10,000
44650	Training	700	-	-	-
44750	Liability Insurance	3,869	3,334	3,334	3,265
44800	Membership & dues	345	400	400	400
45250	Office supplies	14,011	7,000	7,000	7,000
45350	General supplies	3,877	3,000	3,000	3,000
46900	Business meetings	236	200	200	200
47000	Miscellaneous	199	500	500	500
<b>Maintenance &amp; Operation Total</b>		<b>\$ 101,790</b>	<b>\$ 91,274</b>	<b>\$ 91,274</b>	<b>\$ 145,960</b>
<b>TOTAL</b>		<b>\$ 264,266</b>	<b>\$ 265,501</b>	<b>\$ 266,646</b>	<b>\$ 326,144</b>

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
GENERAL BUDGET FUND - STREET MAINTENANCE  
101-535**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 602,730	\$ 720,035	\$ 720,035	\$ 728,934
41200	Overtime	19,574	15,123	15,123	15,123
Various	Benefits	197,040	299,582	305,684	271,986
42700	PERS Retirement	108,279	163,857	163,857	191,838
42701	PERS cost sharing	(928)	(28,575)	(28,575)	(28,877)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 926,694</b>	<b>\$ 1,170,022</b>	<b>\$ 1,176,124</b>	<b>\$ 1,179,004</b>
<b>Maintenance &amp; Operation</b>					
43060	Utilities	\$ 2,968,580	\$ 2,991,599	\$ 2,991,599	\$ 3,051,431
43110	Contractual services	7,593	13,440	13,440	14,904
44351	Fleet / equip rental charge	442,364	442,364	442,364	442,364
44352	ISD service charge	60,937	115,372	115,372	116,718
44353	Building Maintenance Service Charge	-	-	-	119,925
44600	Laundry & towel service	5,019	4,000	4,000	-
44650	Training	750	-	-	-
44750	Liability Insurance	20,910	19,921	19,921	20,163
45150	Furniture & equipment	1,362	-	-	-
45300	Small tools	-	500	500	500
45350	General supplies	118,693	112,360	112,360	115,000
46900	Business meetings	574	500	500	500
47000	Miscellaneous	390	-	-	16,500
<b>Maintenance &amp; Operation Total</b>		<b>\$ 3,627,173</b>	<b>\$ 3,700,056</b>	<b>\$ 3,700,056</b>	<b>\$ 3,898,005</b>
<b>TOTAL</b>		<b>\$ 4,553,868</b>	<b>\$ 4,870,078</b>	<b>\$ 4,876,180</b>	<b>\$ 5,077,009</b>

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
GENERAL BUDGET FUND - SIDEWALK MAINTENANCE  
101-536**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 623,865	\$ 742,982	\$ 742,982	\$ 681,855
41200	Overtime	2,391	3,735	3,735	3,735
Various	Benefits	209,740	286,034	292,745	261,853
42700	PERS Retirement	111,687	168,294	168,294	179,806
42701	PERS cost sharing	(928)	(29,352)	(29,352)	(27,068)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 946,755</b>	<b>\$ 1,171,693</b>	<b>\$ 1,178,404</b>	<b>\$ 1,100,181</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ -	\$ 1,200	\$ 1,200	\$ 1,200
43110	Contractual services	3,500	3,500	3,500	3,500
44100	Repairs to equipment	-	1,000	1,000	1,000
44120	Repairs to office equip	675	-	-	-
44351	Fleet / equip rental charge	210,992	210,992	210,992	210,992
44352	ISD service charge	37,892	51,143	51,143	48,835
44353	Building Maintenance Service Charge	-	-	-	30,128
44600	Laundry & towel service	4,029	4,000	4,000	-
44650	Training	1,295	-	-	-
44750	Liability Insurance	21,042	20,235	20,235	18,580
44760	Regulatory	-	200	200	200
44800	Membership & dues	50	-	-	-
45150	Furniture & equipment	1,362	-	-	-
45350	General supplies	91,881	75,000	75,000	75,000
46900	Business meetings	297	500	500	500
47000	Miscellaneous	-	500	500	13,500
<b>Maintenance &amp; Operation Total</b>		<b>\$ 373,015</b>	<b>\$ 368,270</b>	<b>\$ 368,270</b>	<b>\$ 403,435</b>
<b>TOTAL</b>		<b>\$ 1,319,770</b>	<b>\$ 1,539,963</b>	<b>\$ 1,546,674</b>	<b>\$ 1,503,616</b>

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
GENERAL BUDGET FUND - STREET TREES MAINTENANCE  
101-537**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 435,096	\$ 470,019	\$ 470,019	\$ 468,678
41200	Overtime	17,176	7,049	7,049	7,049
Various	Benefits	189,903	257,010	261,449	224,956
42700	PERS Retirement	77,123	101,832	101,832	118,774
42701	PERS cost sharing	-	(17,761)	(17,761)	(17,879)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 719,299</b>	<b>\$ 818,149</b>	<b>\$ 822,588</b>	<b>\$ 801,578</b>
<b>Maintenance &amp; Operation</b>					
43060	Utilities	\$ 9,776	\$ 10,000	\$ 10,000	\$ 10,500
43110	Contractual services	31,211	43,500	43,500	44,752
43111	Construction services	51,402	96,000	96,000	96,000
44100	Repairs to equipment	876	500	500	500
44351	Fleet / equip rental charge	164,041	164,041	164,041	164,041
44352	ISD service charge	29,887	35,343	35,343	38,287
44353	Building Maintenance Service Charge	-	-	-	24,014
44450	Postage	5	-	-	-
44600	Laundry & towel service	2,589	3,200	3,200	-
44650	Training	870	-	-	-
44750	Liability Insurance	15,197	12,395	12,395	12,474
44800	Membership & dues	720	500	500	500
45350	General supplies	25,508	39,000	39,000	39,000
46900	Business meetings	326	700	700	700
47000	Miscellaneous	185	1,100	1,100	65,100
47010	Discount earned & lost	(1)	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 332,591</b>	<b>\$ 406,279</b>	<b>\$ 406,279</b>	<b>\$ 495,868</b>
<b>TOTAL</b>		<b>\$ 1,051,890</b>	<b>\$ 1,224,428</b>	<b>\$ 1,228,867</b>	<b>\$ 1,297,446</b>

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
GENERAL BUDGET FUND - FACILITIES SERVICES-PARKS  
101-546**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ (1,019)	\$ -	\$ -	\$ -
Various	Benefits	(151)	-	-	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ (1,170)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ 345	\$ -	\$ -	\$ -
43110	Contractual services	3,440	-	-	-
44750	Liability Insurance	(43)	-	-	-
45350	General supplies	1,239	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 4,981</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 3,811</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Notes:

- \* Effective FY 2015-16, the budget in 101-546 was reflected in 101-533 and 101-546 was inactivated. Effective FY 2016-17, the budget in 101-533 is reflected in 607-538.



**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
GENERAL BUDGET FUND - TRAFFIC ENGINEERING  
101-552**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 406,911	\$ 446,073	\$ 446,073	\$ 477,058
41200	Overtime	3,724	7,300	7,300	7,300
41300	Hourly wages	26	38,176	38,176	-
Various	Benefits	101,122	117,365	121,813	116,927
42700	PERS Retirement	81,694	101,899	101,899	126,286
42701	PERS cost sharing	(7,560)	(17,770)	(17,770)	(19,009)
42799	Salary charges in (out)	(295,232)	(315,308)	(315,308)	(315,308)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 290,685</b>	<b>\$ 377,735</b>	<b>\$ 382,183</b>	<b>\$ 393,254</b>
<b>Maintenance &amp; Operation</b>					
43060	Utilities	\$ 785	\$ 810	\$ 810	\$ 851
43110	Contractual services	350,453	438,580	461,620	446,232
43111	Construction services	-	75,000	75,000	75,000
44351	Fleet / equip rental charge	9,910	9,910	9,910	9,910
44352	ISD service charge	18,603	24,100	24,100	16,932
44353	Building Maint. Serv. Charge	-	-	-	15,744
44450	Postage	437	2,400	2,400	2,400
44650	Training	15	-	-	-
44700	Computer software	4,580	-	-	-
44750	Liability Insurance	13,798	12,287	12,287	13,127
44800	Membership & dues	115	2,000	2,000	1,500
45100	Books	-	-	-	500
45150	Furniture & equipment	-	1,000	1,000	1,000
45250	Office supplies	-	3,000	3,000	3,000
45350	General supplies	283	620	620	620
46900	Business meetings	4	300	300	300
47000	Miscellaneous	-	400	400	400
49050	Charges-other depts	-	(7,511)	(7,511)	(7,511)
<b>Maintenance &amp; Operation Total</b>		<b>\$ 398,984</b>	<b>\$ 562,896</b>	<b>\$ 585,936</b>	<b>\$ 580,005</b>
<b>TOTAL</b>		<b>\$ 689,668</b>	<b>\$ 940,631</b>	<b>\$ 968,119</b>	<b>\$ 973,259</b>

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
GENERAL BUDGET FUND - TRAFFIC SIGNALS  
101-553**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<hr/>					
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ (261)	\$ -	\$ -	\$ -
Various	Benefits	(39)	-	-	-
<b>Salaries &amp; Benefits Total</b>		<hr/> \$ (300)	<hr/> \$ -	<hr/> \$ -	<hr/> \$ -
<hr/>					
<b>Maintenance &amp; Operation</b>					
43060	Utilities	\$ 454,708	\$ 397,621	\$ 397,621	\$ 405,573
43110	Contractual services	898,361	887,763	887,763	904,548
43111	Construction services	63,845	105,000	105,000	105,000
44352	ISD service charge	-	1,555	1,555	3,243
44353	Building Maint. Serv. Charge	-	-	-	32,342
44450	Postage	109	-	-	-
45250	Office supplies	-	400	400	400
45350	General supplies	-	800	800	800
<b>Maintenance &amp; Operation Total</b>		<hr/> \$ 1,417,023	<hr/> \$ 1,393,139	<hr/> \$ 1,393,139	<hr/> \$ 1,451,906
<hr/>					
<b>TOTAL</b>		<b>\$ 1,416,723</b>	<b>\$ 1,393,139</b>	<b>\$ 1,393,139</b>	<b>\$ 1,451,906</b>
<hr/>					

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
GENERAL BUDGET FUND - TRAFFIC SAFETY CONTROL  
101-554**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 223,863	\$ 236,571	\$ 236,571	\$ 237,260
41200	Overtime	8,702	26,043	26,043	26,043
Various	Benefits	60,689	82,906	85,225	71,018
42700	PERS Retirement	41,281	53,506	53,506	62,171
42701	PERS cost sharing	(1,741)	(9,332)	(9,332)	(9,360)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 332,794</b>	<b>\$ 389,694</b>	<b>\$ 392,013</b>	<b>\$ 387,132</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 58,423	\$ 59,250	\$ 59,250	\$ 56,600
43111	Construction services	13,861	-	-	-
44100	Repairs to equipment	-	300	300	300
44351	Fleet / equip rental charge	93,629	93,629	93,629	93,629
44352	ISD service charge	17,508	21,177	21,177	20,147
44353	Building Maint. Serv. Charge	-	-	-	14,181
44450	Postage	449	-	-	-
44600	Laundry & towel service	2,801	4,800	4,800	-
44650	Training	10	-	-	-
44750	Liability Insurance	7,814	7,117	7,117	7,136
44800	Membership & dues	50	-	-	-
45350	General supplies	93,697	130,000	130,000	136,000
46900	Business meetings	30	150	150	160
47000	Miscellaneous	136	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 288,408</b>	<b>\$ 316,423</b>	<b>\$ 316,423</b>	<b>\$ 328,153</b>
<b>TOTAL</b>		<b>\$ 621,202</b>	<b>\$ 706,117</b>	<b>\$ 708,436</b>	<b>\$ 715,285</b>

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
PUBLIC WORKS SPECIAL GRANTS FUND - PUBLIC WORKS PROJECTS  
252-501**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 2,974	\$ -	\$ -	\$ -
41300	Hourly wages	(143)	-	-	-
Various	Benefits	36	-	-	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 2,866</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 192,478	\$ -	\$ -	\$ -
44750	Liability Insurance	85	-	-	-
45350	General supplies	(295)	-	-	-
45450	Printing and graphics	(1,704)	-	-	-
45600	A & G overhead	1,683	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 192,248</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Capital Improvement</b>					
51200	Other improvements	\$ 181	\$ -	\$ -	\$ -
52100	Construction	17,715	-	-	-
<b>Capital Improvement Total</b>		<b>\$ 17,896</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 213,010</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
SAN FERNANDO LANDSCAPE DISTRICT FUND - STREET TREES MAINTENANCE  
253-537**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Maintenance &amp; Operation</b>					
43060	Utilities	\$ -	\$ 7,100	\$ 7,100	\$ 7,455
43110	Contractual services	30,951	71,950	71,950	68,816
47000	Miscellaneous	-	600	600	600
49000	Unallocated	-	10,336	10,336	14,586
<b>Maintenance &amp; Operation Total</b>		<b>\$ 30,951</b>	<b>\$ 89,986</b>	<b>\$ 89,986</b>	<b>\$ 91,457</b>
<b>TOTAL</b>		<b>\$ 30,951</b>	<b>\$ 89,986</b>	<b>\$ 89,986</b>	<b>\$ 91,457</b>

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
MEASURE R-REGIONAL RETURN FUND - PUBLIC WORKS PROJECTS  
255-501**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 102,872	\$ -	\$ -	\$ -
41200	Overtime	204	-	-	-
41300	Hourly wages	17,415	-	-	-
Various	Benefits	6,676	-	-	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 127,167</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
44750	Liability Insurance	\$ 4,048	\$ -	\$ -	\$ -
45450	Printing and graphics	1,003	-	-	-
45600	A & G overhead	38,077	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 43,128</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Capital Improvement</b>					
51200	Other improvements	\$ 51,622	\$ -	\$ -	\$ 165,000
51250	Equipment	-	-	(76,796)	-
52100	Construction	2,488,651	-	1,000,000	-
52430	Street lights & traffic signal	-	-	-	1,600,000
<b>Capital Improvement Total</b>		<b>\$ 2,540,272</b>	<b>\$ -</b>	<b>\$ 923,204</b>	<b>\$ 1,765,000</b>
<b>TOTAL</b>		<b>\$ 2,710,567</b>	<b>\$ -</b>	<b>\$ 923,204</b>	<b>\$ 1,765,000</b>

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
CAPITAL IMPROVEMENT FUND - PUBLIC WORKS PROJECTS  
401-501**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 447,871	\$ 507,162	\$ 507,162	\$ 612,506
41200	Overtime	16,303	-	-	-
41300	Hourly wages	24,175	-	-	-
Various	Benefits	134,644	158,818	163,137	152,314
42700	PERS Retirement	82,600	115,497	115,497	148,267
42701	PERS cost sharing	(9,924)	(20,141)	(20,141)	(22,319)
42799	Salary charges in (out)	(414,080)	(661,718)	(661,718)	(757,668)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 281,590</b>	<b>\$ 99,618</b>	<b>\$ 103,937</b>	<b>\$ 133,100</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ 41,335	\$ -	\$ -	\$ -
43110	Contractual services	16,027	-	(1,629,823)	-
43111	Construction services	36,475	-	-	-
44750	Liability Insurance	16,409	13,744	13,744	15,220
45350	General supplies	13,574	-	-	-
45600	A & G overhead	18,750	-	-	-
49050	Charges-other depts	-	(13,362)	(13,362)	(15,220)
<b>Maintenance &amp; Operation Total</b>		<b>\$ 142,570</b>	<b>\$ 382</b>	<b>\$ (1,629,441)</b>	<b>\$ -</b>
<b>Capital Improvement</b>					
51200	Other improvements	\$ -	\$ 954,000	\$ 954,000	\$ 174,000
52100	Construction	-	125,000	(46,600)	2,309,000
53300	Other expenditures	130	-	-	-
<b>Capital Improvement Total</b>		<b>\$ 130</b>	<b>\$ 1,079,000</b>	<b>\$ 907,400</b>	<b>\$ 2,483,000</b>
<b>Capital Outlay</b>					
51000	Capital outlay	\$ -	\$ 1,300,000	\$ 1,300,000	\$ -
<b>Capital Outlay Total</b>		<b>\$ -</b>	<b>\$ 1,300,000</b>	<b>\$ 1,300,000</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 424,290</b>	<b>\$ 2,479,000</b>	<b>\$ 681,896</b>	<b>\$ 2,616,100</b>

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
STATE GAS TAX FUND - PUBLIC WORKS PROJECTS  
402-501**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 608,683	\$ -	\$ -	\$ -
41200	Overtime	21,611	-	-	-
41300	Hourly wages	73,000	-	-	-
Various	Benefits	47,769	-	-	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 751,063</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 693,747	\$ 610,000	\$ 610,000	\$ 610,000
44450	Postage	1,747	-	-	-
44750	Liability Insurance	23,662	-	-	-
45350	General supplies	1,613	-	-	-
45450	Printing and graphics	3,373	-	-	-
45600	A & G overhead	222,747	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 946,890</b>	<b>\$ 610,000</b>	<b>\$ 610,000</b>	<b>\$ 610,000</b>
<b>Capital Improvement</b>					
51200	Other improvements	\$ 278,457	\$ -	\$ -	\$ -
52000	Engineering	36,337	254,000	254,000	150,000
52100	Construction	1,887,100	810,000	683,211	3,038,000
52140	Storm drains	2,499	-	-	-
52400	Maintenance	49,947	-	-	-
53160	Planning, survey, design	-	180,000	180,000	337,000
53300	Other expenditures	1,764	-	-	-
<b>Capital Improvement Total</b>		<b>\$ 2,256,103</b>	<b>\$ 1,244,000</b>	<b>\$ 1,117,211</b>	<b>\$ 3,525,000</b>
<b>TOTAL</b>		<b>\$ 3,954,056</b>	<b>\$ 1,854,000</b>	<b>\$ 1,727,211</b>	<b>\$ 4,135,000</b>



**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
CIP REIMBURSEMENT FUND - PUBLIC WORKS PROJECTS  
409-501**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 77,340	\$ -	\$ 891,775	\$ -
41200	Overtime	1,499	-	-	-
41300	Hourly wages	248	-	-	-
Various	Benefits	5,468	-	-	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 84,554</b>	<b>\$ -</b>	<b>\$ 891,775</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 56,737	\$ -	\$ -	\$ -
44750	Liability Insurance	2,636	-	-	-
45450	Printing and graphics	89	-	-	-
45600	A & G overhead	27,063	-	-	-
46900	Business meetings	1,280	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 87,805</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Capital Improvement</b>					
51200	Other improvements	\$ -	\$ -	\$ -	\$ 521,550
52100	Construction	103,753	-	612,564	40,000
53160	Planning, survey, design	-	-	-	5,000
53300	Other expenditures	1,495	-	-	-
<b>Capital Improvement Total</b>		<b>\$ 105,248</b>	<b>\$ -</b>	<b>\$ 612,564</b>	<b>\$ 566,550</b>
<b>TOTAL</b>		<b>\$ 277,607</b>	<b>\$ -</b>	<b>\$ 1,504,339</b>	<b>\$ 566,550</b>

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
PARKING FUND - PUBLIC WORKS PROJECTS  
520-501**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 13,872	\$ -	\$ -	\$ -
41200	Overtime	1,816	-	-	-
Various	Benefits	1,061	-	-	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 16,749</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 3,290	\$ -	\$ -	\$ -
43111	Construction services	479,912	-	-	300,000
44750	Liability Insurance	527	-	-	-
45600	A & G overhead	6,089	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 489,818</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 300,000</b>
<b>Capital Improvement</b>					
51200	Other improvements	\$ 86,847	\$ 500,000	\$ 500,000	\$ 500,000
51250	Equipment	-	-	(4,603) *	-
52100	Construction	6,385	-	-	-
<b>Capital Improvement Total</b>		<b>\$ 93,232</b>	<b>\$ 500,000</b>	<b>\$ 495,397</b>	<b>\$ 500,000</b>
<b>TOTAL</b>		<b>\$ 599,799</b>	<b>\$ 500,000</b>	<b>\$ 495,397</b>	<b>\$ 800,000</b>

Notes:

\* The actual appropriation in this account consists of carryover budget from prior fiscal years not reflected in the revised column. Thus, a reduction adjustment in the budget is resulting in a negative appropriation because the original source is not reflected.

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
PARKING FUND - DOWNTOWN PARKING  
520-561**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 589,884	\$ 631,551	\$ 631,551	\$ 662,434
41200	Overtime	35,664	30,000	30,000	30,000
41300	Hourly wages	4,732	49,000	49,000	-
Various	Benefits	196,227	251,678	257,379	249,787
42601	PARS supplemental retirement	7,235	7,235	7,235	-
42700	PERS Retirement	104,481	143,424	143,424	174,130
42701	PERS cost sharing	(3,777)	(25,014)	(25,014)	(26,108)
42799	Salary charges in (out)	(23,140)	-	-	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 911,306</b>	<b>\$ 1,087,874</b>	<b>\$ 1,093,575</b>	<b>\$ 1,090,243</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ 600	\$ 116,000	\$ 116,000	\$ 116,000
43060	Utilities	38,850	39,500	39,500	41,475
43080	Rent	-	15,000	15,000	15,000
43110	Contractual services	175,245	269,150	269,150	437,866
43111	Construction services	14,108	-	-	-
43150	Cost allocation charge	306,977	110,581	110,581	131,096
44100	Repairs to equipment	4,355	20,000	20,000	20,000
44120	Repairs to office equip	-	2,000	2,000	2,000
44351	Fleet / equip rental charge	24,086	24,086	24,086	24,086
44352	ISD service charge	82,510	74,763	74,763	73,059
44353	Building Maint. Serv. Charge	-	-	-	166,592
44450	Postage	47	500	500	500
44550	Travel	162	1,550	1,550	3,500
44600	Laundry & towel service	-	-	-	1,700
44650	Training	-	500	500	500
44700	Computer software	-	800	800	800
44750	Liability Insurance	21,178	17,927	17,927	18,716
44760	Regulatory	-	17,500	17,500	17,500
44800	Membership & dues	730	6,700	6,700	6,700
45170	Computer hardware	5,990	-	-	-
45250	Office supplies	27	16,800	16,800	16,800
45350	General supplies	67,774	100,000	100,000	100,000
45600	A & G overhead	6,497	-	-	-
46900	Business meetings	496	500	500	500
47000	Miscellaneous	185,691	19,000	19,000	19,000
<b>Maintenance &amp; Operation Total</b>		<b>\$ 935,322</b>	<b>\$ 852,857</b>	<b>\$ 852,857</b>	<b>\$ 1,213,390</b>
<b>Capital Outlay</b>					
51000	Capital outlay	\$ -	\$ -	\$ -	\$ 18,000
<b>Capital Outlay Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 18,000</b>
<b>TOTAL</b>		<b>\$ 1,846,628</b>	<b>\$ 1,940,731</b>	<b>\$ 1,946,432</b>	<b>\$ 2,321,633</b>

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
PARKING FUND - MONTROSE PARKING  
520-562**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 44,805	\$ 53,159	\$ 53,159	\$ 51,433
41200	Overtime	5,876	1,000	1,000	1,000
Various	Benefits	15,234	18,617	19,132	16,486
42700	PERS Retirement	8,226	12,067	12,067	13,568
42701	PERS cost sharing	(279)	(2,105)	(2,105)	(2,042)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 73,862</b>	<b>\$ 82,738</b>	<b>\$ 83,253</b>	<b>\$ 80,445</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ -	\$ 5,000	\$ 5,000	\$ 5,000
43060	Utilities	2,345	6,000	6,000	6,300
43110	Contractual services	4,405	14,300	14,300	15,476
43150	Cost allocation charge	7,897	5,026	5,026	6,146
44100	Repairs to equipment	-	5,000	5,000	5,000
44352	ISD service charge	3,191	3,956	3,956	2,941
44353	Building Maint. Serv. Charge	-	-	-	62,734
44450	Postage	-	1,000	1,000	1,000
44750	Liability Insurance	1,703	1,468	1,468	1,420
45350	General supplies	354	12,000	12,000	12,000
47000	Miscellaneous	-	500	500	500
<b>Maintenance &amp; Operation Total</b>		<b>\$ 19,895</b>	<b>\$ 54,250</b>	<b>\$ 54,250</b>	<b>\$ 118,517</b>
<b>TOTAL</b>		<b>\$ 93,757</b>	<b>\$ 136,988</b>	<b>\$ 137,503</b>	<b>\$ 198,962</b>

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
PARKING FUND - PARKING GARAGES  
520-563**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 60,754	\$ 72,402	\$ 72,402	\$ 77,498
41200	Overtime	408	-	-	-
Various	Benefits	13,508	19,247	19,983	18,333
42700	PERS Retirement	12,264	16,457	16,457	20,421
42701	PERS cost sharing	(1,485)	(2,870)	(2,870)	(3,074)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 85,449</b>	<b>\$ 105,236</b>	<b>\$ 105,972</b>	<b>\$ 113,178</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ 33,802	\$ 273,000	\$ 273,000	\$ 270,000
43060	Utilities	245,220	245,960	245,960	258,258
43110	Contractual services	1,927,371	1,867,022	1,867,022	2,104,561
43150	Cost allocation charge	150,356	64,272	64,272	52,020
44352	ISD service charge	-	3,709	3,709	9,127
44353	Building Maint. Serv. Charge	-	442,802	442,802	320,232
44750	Liability Insurance	2,055	1,962	1,962	2,100
44760	Regulatory	1,085	42,000	42,000	42,000
45350	General supplies	2,764	200	200	3,200
47010	Discount earned & lost	(51)	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 2,362,602</b>	<b>\$ 2,940,927</b>	<b>\$ 2,940,927</b>	<b>\$ 3,061,498</b>
<b>Capital Outlay</b>					
51000	Capital outlay	\$ 95,765	\$ -	\$ -	\$ -
<b>Capital Outlay Total</b>		<b>\$ 95,765</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 2,543,817</b>	<b>\$ 3,046,163</b>	<b>\$ 3,046,899</b>	<b>\$ 3,174,676</b>

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
PARKING FUND - PARKING CITATIONS  
520-564**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 882,388	\$ 980,660	\$ 980,660	\$ 1,155,967
41200	Overtime	46,332	35,078	35,078	36,278
41300	Hourly wages	24,959	152,673	152,673	152,885
Various	Benefits	221,862	277,172	285,920	264,316
42601	PARS supplemental retirement	27,320	27,320	27,320	-
42700	PERS Retirement	194,398	259,012	259,012	322,163
42701	PERS cost sharing	(6,444)	(39,737)	(39,737)	(43,471)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 1,390,815</b>	<b>\$ 1,692,178</b>	<b>\$ 1,700,926</b>	<b>\$ 1,888,138</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 86,166	\$ 172,500	\$ 172,500	\$ 172,500
43150	Cost allocation charge	147,901	115,135	115,135	117,802
44120	Repairs to office equip	-	2,000	2,000	2,000
44351	Fleet / equip rental charge	135,596	135,596	135,596	135,596
44352	ISD service charge	80,302	116,442	154,350	110,458
44450	Postage	371	500	500	500
44650	Training	-	500	500	1,300
44700	Computer software	-	800	800	-
44750	Liability Insurance	32,040	31,662	31,662	31,924
44760	Regulatory	721,650	870,000	870,000	870,000
45150	Furniture & equipment	-	13,000	15,052	13,000
45250	Office supplies	1,472	10,000	10,000	10,000
45350	General supplies	-	5,000	5,000	5,000
47000	Miscellaneous	1,145	500	500	500
<b>Maintenance &amp; Operation Total</b>		<b>\$ 1,206,643</b>	<b>\$ 1,473,635</b>	<b>\$ 1,513,595</b>	<b>\$ 1,470,580</b>
<b>Capital Outlay</b>					
51000	Capital outlay	\$ -	\$ 39,960	\$ -	\$ -
<b>Capital Outlay Total</b>		<b>\$ -</b>	<b>\$ 39,960</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 2,597,457</b>	<b>\$ 3,205,773</b>	<b>\$ 3,214,521</b>	<b>\$ 3,358,718</b>

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
SEWER FUND - PUBLIC WORKS PROJECTS  
525-501**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 599,666	\$ -	\$ -	\$ -
41200	Overtime	20,967	-	-	-
41300	Hourly wages	91,189	-	-	-
Various	Benefits	52,847	-	-	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 764,669</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
43060	Utilities	\$ 1,134	\$ -	\$ -	\$ -
43110	Contractual services	6,082	-	(2,612,532) *	-
44450	Postage	597	-	-	-
44750	Liability Insurance	23,917	-	-	-
45350	General supplies	19,220	-	-	-
45450	Printing and graphics	4,260	-	-	-
45600	A & G overhead	234,971	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 290,182</b>	<b>\$ -</b>	<b>\$ (2,612,532)</b>	<b>\$ -</b>
<b>Capital Improvement</b>					
51150	Buildings and structures	\$ -	\$ 50,000	\$ 50,000	\$ -
51200	Other improvements	7,441,695	-	-	-
52000	Engineering	42,783	-	-	-
52100	Construction	7,575,305	10,220,000	20,109,305	9,815,000
52140	Storm drains	-	-	-	135,000
53160	Planning, survey, design	-	80,000	80,000	50,000
53300	Other expenditures	10,876	-	-	-
59999	Asset capitalization	(15,806,541)	-	-	-
<b>Capital Improvement Total</b>		<b>\$ (735,883)</b>	<b>\$ 10,350,000</b>	<b>\$ 20,239,305</b>	<b>\$ 10,000,000</b>
<b>TOTAL</b>		<b>\$ 318,968</b>	<b>\$ 10,350,000</b>	<b>\$ 17,626,773</b>	<b>\$ 10,000,000</b>

Notes:

\* The actual appropriation in this account consists of carryover budget from prior fiscal years not reflected in the revised column. Thus, a reduction adjustment in the budget is resulting in a negative appropriation because the original source is not reflected.

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
SEWER FUND - WASTEWATER MANAGEMENT  
525-581**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 524,495	\$ 941,694	\$ 941,694	\$ 1,034,919
41200	Overtime	1,007	7,000	7,000	7,000
Various	Benefits	163,661	239,457	248,170	238,880
42700	PERS Retirement	52,693 *	214,392	214,392	270,750
42701	PERS cost sharing	(8,355)	(37,390)	(37,390)	(40,652)
42799	Salary charges in (out)	-	(277,156)	(277,156)	(277,156)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 733,501</b>	<b>\$ 1,087,997</b>	<b>\$ 1,096,710</b>	<b>\$ 1,233,741</b>
<b>Maintenance &amp; Operation</b>					
43060	Utilities	\$ 11,945	\$ 17,000	\$ 17,000	\$ 17,850
43110	Contractual services	5,997,355	9,267,000	9,267,000	9,267,000
43150	Cost allocation charge	293,289	249,899	249,899	2,020,519
44100	Repairs to equipment	-	50,000	50,000	50,000
44351	Fleet / equip rental charge	226,889	226,889	226,889	226,889
44352	ISD service charge	41,530	53,674	53,674	54,091
44353	Building Maint. Serv. Charge	-	24,616	24,616	-
44356	GWP municipal billing	-	-	-	438,058
44450	Postage	151	500	500	500
44550	Travel	1,899	3,000	3,000	3,000
44650	Training	195	5,500	5,500	5,500
44700	Computer software	1,500	2,000	2,000	2,000
44750	Liability Insurance	17,657	25,712	25,712	28,023
44760	Regulatory	11,195	20,000	20,000	20,000
44800	Membership & dues	100	800	800	800
45150	Furniture & equipment	-	2,500	2,500	2,500
45250	Office supplies	-	3,500	3,500	3,500
45300	Small tools	-	500	500	500
45350	General supplies	6,880	80,000	80,000	80,000
46000	Depreciation	2,545,430	2,651,747	2,651,747	2,745,984
46002	Amortization expense	2,942,247	2,895,583	2,895,583	3,052,338
46500	Uncollectible accounts	15,958	40,000	40,000	40,000
46900	Business meetings	106	200	200	200
47000	Miscellaneous	507	2,500	2,500	2,500
49050	Charges-other depts	-	(6,648)	(6,648)	(6,648)
<b>Maintenance &amp; Operation Total</b>		<b>\$ 12,114,833</b>	<b>\$ 15,616,472</b>	<b>\$ 15,616,472</b>	<b>\$ 18,055,104</b>
<b>Capital Improvement</b>					
59999	Asset capitalization	\$ (142,752)	\$ -	\$ -	\$ -
<b>Capital Improvement Total</b>		<b>\$ (142,752)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 12,705,581</b>	<b>\$ 16,704,469</b>	<b>\$ 16,713,182</b>	<b>\$ 19,288,845</b>

Notes:

\* PERS Retirement costs include PERS funding reversal due to GASB 68 under accounts 42703 and 42704.



**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
SEWER FUND - STORMWATER MANAGEMENT  
525-582**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 74,688	\$ -	\$ -	\$ -
Various	Benefits	15,737	-	-	-
42700	PERS Retirement	11,566 *	-	-	-
42701	PERS cost sharing	(1,016)	-	-	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 100,975</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 110,403	\$ 458,000	\$ 458,000	\$ 492,000
43150	Cost allocation charge	23,785	18,009	18,009	13,911
44100	Repairs to equipment	-	2,000	2,000	2,000
44352	ISD service charge	6,620	9,336	9,336	3,212
44450	Postage	-	500	500	500
44550	Travel	2,383	-	-	-
44650	Training	4,461	2,500	2,500	2,500
44750	Liability Insurance	2,510	-	-	-
44760	Regulatory	34,572	146,000	146,000	105,000
45150	Furniture & equipment	-	500	500	500
45250	Office supplies	-	250	250	250
45350	General supplies	35	10,000	10,000	10,000
46900	Business meetings	-	250	250	250
47000	Miscellaneous	14	250	250	250
<b>Maintenance &amp; Operation Total</b>		<b>\$ 184,783</b>	<b>\$ 647,595</b>	<b>\$ 647,595</b>	<b>\$ 630,373</b>
<b>TOTAL</b>		<b>\$ 285,758</b>	<b>\$ 647,595</b>	<b>\$ 647,595</b>	<b>\$ 630,373</b>

Notes:

\* PERS Retirement costs include PERS funding reversal due to GASB 68 under accounts 42703 and 42704.

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
SEWER FUND - WASTEWATER MAINTENANCE  
525-583**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 1,197,038	\$ 1,299,131	\$ 1,299,131	\$ 1,245,175
41200	Overtime	50,746	25,000	25,000	25,000
41300	Hourly wages	-	-	-	25,000
Various	Benefits	277,368	303,803	314,104	311,917
42601	PARS supplemental retirement	6,752	6,752	6,752	-
42700	PERS Retirement	64,258 *	272,354	272,354	313,375
42701	PERS cost sharing	(5,737)	(47,498)	(47,498)	(47,176)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 1,590,425</b>	<b>\$ 1,859,542</b>	<b>\$ 1,869,843</b>	<b>\$ 1,873,291</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ -	\$ 500	\$ 500	\$ 500
43090	Equipment usage	26	-	-	-
43110	Contractual services	57,716	77,000	77,000	260,000
43150	Cost allocation charge	186,973	79,122	79,122	76,397
44100	Repairs to equipment	11,565	35,000	35,000	35,000
44352	ISD service charge	85,970	104,565	104,565	99,316
44356	GWP municipal billing	-	-	-	23,056
44450	Postage	-	2,200	2,200	2,200
44600	Laundry & towel service	4,324	6,000	6,000	6,000
44650	Training	4,890	10,000	10,000	10,000
44700	Computer software	-	15,000	15,000	15,000
44750	Liability Insurance	41,925	35,884	35,884	34,966
44800	Membership & dues	4,978	2,250	2,250	2,250
45150	Furniture & equipment	1,362	5,000	5,000	6,500
45250	Office supplies	1,167	2,500	2,500	2,500
45300	Small tools	-	500	500	500
45350	General supplies	66,831	95,000	95,000	95,000
46000	Depreciation	293,212	307,872	307,872	309,853
46900	Business meetings	1,077	500	500	500
47000	Miscellaneous	322	500	500	500
<b>Maintenance &amp; Operation Total</b>		<b>\$ 762,337</b>	<b>\$ 779,393</b>	<b>\$ 779,393</b>	<b>\$ 980,038</b>
<b>Capital Improvement</b>					
59999	Asset capitalization	\$ (28,959)	\$ -	\$ -	\$ -
<b>Capital Improvement Total</b>		<b>\$ (28,959)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Capital Outlay</b>					
51000	Capital outlay	\$ -	\$ 140,000	\$ 140,000	\$ 30,500
<b>Capital Outlay Total</b>		<b>\$ -</b>	<b>\$ 140,000</b>	<b>\$ 140,000</b>	<b>\$ 30,500</b>
<b>TOTAL</b>		<b>\$ 2,323,803</b>	<b>\$ 2,778,935</b>	<b>\$ 2,789,236</b>	<b>\$ 2,883,829</b>

Notes:

\* PERS Retirement costs include PERS funding reversal due to GASB 68 under accounts 42703 and 42704.

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
REFUSE DISPOSAL FUND - PUBLIC WORKS PROJECTS  
530-501**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 24,099	\$ -	\$ -	\$ -
41300	Hourly wages	20,900	-	-	-
Various	Benefits	2,983	-	200	-
42700	PERS Retirement	(1) **	-	-	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 47,982</b>	<b>\$ -</b>	<b>\$ 200</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ -	\$ 52,000	\$ (88,944) *	\$ 50,000
44450	Postage	4,969	-	-	-
44750	Liability Insurance	1,512	-	-	-
45350	General supplies	19,778	-	-	-
45600	A & G overhead	11,356	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 37,615</b>	<b>\$ 52,000</b>	<b>\$ (88,944)</b>	<b>\$ 50,000</b>
<b>Capital Improvement</b>					
51250	Equipment	\$ -	\$ 350,000	\$ 350,000	\$ 350,000
52100	Construction	371,674	-	-	-
<b>Capital Improvement Total</b>		<b>\$ 371,674</b>	<b>\$ 350,000</b>	<b>\$ 350,000</b>	<b>\$ 350,000</b>
<b>TOTAL</b>		<b>\$ 457,271</b>	<b>\$ 402,000</b>	<b>\$ 261,256</b>	<b>\$ 400,000</b>

Notes:

\* The actual appropriation in this account consists of carryover budget from prior fiscal years not reflected in the revised column. Thus, a reduction adjustment in the budget is resulting in a negative appropriation because the original source is not reflected.

\*\* PERS Retirement costs include PERS funding reversal due to GASB 68 under accounts 42703 and 42704.

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
REFUSE DISPOSAL FUND - LANDFILL MANAGEMENT  
530-571**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 270,148	\$ 449,203	\$ 449,203	\$ 543,757
41200	Overtime	567	2,375	2,375	2,375
Various	Benefits	73,807	139,704	141,678	127,620
42601	PARS supplemental retirement	20,808	20,808	20,808	-
42700	PERS Retirement	19,278 *	102,511	102,511	143,767
42701	PERS cost sharing	(5,432)	(17,877)	(17,877)	(21,123)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 379,176</b>	<b>\$ 696,724</b>	<b>\$ 698,698</b>	<b>\$ 796,396</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ -	\$ 60,000	\$ 60,000	\$ 60,000
43060	Utilities	2,487	257,189	257,189	270,048
43110	Contractual services	216,866	900,000	900,000	900,000
43150	Cost allocation charge	77,205	72,881	72,881	47,521
44100	Repairs to equipment	-	2,500	2,500	2,500
44351	Fleet / equip rental charge	82,379	82,379	82,379	82,379
44352	ISD service charge	21,123	25,504	25,504	23,785
44353	Building Maint. Serv. Charge	-	79,157	79,157	-
44450	Postage	-	200	200	200
44550	Travel	-	1,000	1,000	2,000
44650	Training	95	2,500	2,500	2,500
44700	Computer software	-	1,000	1,000	-
44750	Liability Insurance	9,096	12,237	12,237	14,800
44760	Regulatory	12,322	20,000	20,000	20,000
45150	Furniture & equipment	1,362	-	-	-
45300	Small tools	-	1,000	1,000	1,000
45350	General supplies	7,920	50,000	50,000	50,000
46000	Depreciation	2,108	2,213	2,213	12,577
47000	Miscellaneous	250	1,000	1,000	1,000
<b>Maintenance &amp; Operation Total</b>		<b>\$ 433,213</b>	<b>\$ 1,570,760</b>	<b>\$ 1,570,760</b>	<b>\$ 1,490,310</b>
<b>Capital Improvement</b>					
59999	Asset capitalization	\$ (494,889)	\$ -	\$ -	\$ -
<b>Capital Improvement Total</b>		<b>\$ (494,889)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Capital Outlay</b>					
51000	Capital outlay	\$ 98,705	\$ -	\$ -	\$ -
<b>Capital Outlay Total</b>		<b>\$ 98,705</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 416,205</b>	<b>\$ 2,267,484</b>	<b>\$ 2,269,458</b>	<b>\$ 2,286,706</b>

Notes:

\* PERS Retirement costs include PERS funding reversal due to GASB 68 under accounts 42703 and 42704.

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
REFUSE DISPOSAL FUND - RECYCLING WASTE REDUCTION  
530-572**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 1,111,450	\$ 1,265,928	\$ 1,265,928	\$ 1,171,590
41200	Overtime	150,687	80,000	80,000	80,000
41300	Hourly wages	4,971	32,016	32,016	32,100
Various	Benefits	431,224	456,340	468,157	401,246
42601	PARS supplemental retirement	13,542	13,542	13,542	-
42700	PERS Retirement	86,748 *	281,880	281,880	315,837
42701	PERS cost sharing	(12,815)	(49,163)	(49,163)	(47,441)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 1,785,806</b>	<b>\$ 2,080,543</b>	<b>\$ 2,092,360</b>	<b>\$ 1,953,332</b>
<b>Maintenance &amp; Operation</b>					
43060	Utilities	\$ 1,193	\$ 2,800	\$ 2,800	\$ 2,940
43080	Rent	5,346	10,000	10,000	10,000
43110	Contractual services	251,867	283,000	283,000	501,000
43150	Cost allocation charge	111,710	92,166	92,166	169,896
44100	Repairs to equipment	-	1,000	1,000	-
44352	ISD service charge	47,371	64,620	64,620	68,289
44353	Building Maint. Serv. Charge	-	8,316	8,316	-
44450	Postage	2,012	2,000	2,000	2,500
44650	Training	776	1,000	1,000	1,000
44700	Computer software	-	500	500	-
44750	Liability Insurance	42,571	36,715	36,715	34,736
44760	Regulatory	1,329	-	-	3,000
44800	Membership & dues	5,275	4,000	4,000	4,000
45050	Periodicals & newspapers	352	-	-	-
45250	Office supplies	623	-	-	-
45350	General supplies	35,479	50,000	50,000	50,000
45450	Printing and graphics	1,327	5,000	5,000	3,000
46000	Depreciation	64,879	68,123	68,123	68,123
46900	Business meetings	504	-	-	500
47000	Miscellaneous	599	1,000	1,000	500
<b>Maintenance &amp; Operation Total</b>		<b>\$ 573,212</b>	<b>\$ 630,240</b>	<b>\$ 630,240</b>	<b>\$ 919,484</b>
<b>TOTAL</b>		<b>\$ 2,359,018</b>	<b>\$ 2,710,783</b>	<b>\$ 2,722,600</b>	<b>\$ 2,872,816</b>

Notes:

\* PERS Retirement costs include PERS funding reversal due to GASB 68 under accounts 42703 and 42704.

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
REFUSE DISPOSAL FUND - REFUSE COLLECTION  
530-573**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 2,614,690	\$ 3,198,861	\$ 3,198,861	\$ 3,108,227
41200	Overtime	487,503	400,000	400,000	400,000
41300	Hourly wages	48,150	54,937	54,937	54,790
Various	Benefits	1,134,507	1,262,596	1,291,045	1,164,025
42601	PARS supplemental retirement	28,811	28,811	28,811	-
42700	PERS Retirement	195,987 *	723,414	723,414	829,912
42701	PERS cost sharing	(7,858)	(126,168)	(126,168)	(124,938)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 4,501,791</b>	<b>\$ 5,542,451</b>	<b>\$ 5,570,900</b>	<b>\$ 5,432,016</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ -	\$ 1,000	\$ 1,000	\$ 1,000
43060	Utilities	29,695	30,000	30,000	31,500
43080	Rent	668	1,400	1,400	1,400
43110	Contractual services	3,836,233	4,563,279	4,563,279	4,932,348
43150	Cost allocation charge	514,131	356,838	356,838	388,378
44100	Repairs to equipment	102,302	125,000	125,000	110,000
44120	Repairs to office equip	-	2,000	2,000	500
44351	Fleet / equip rental charge	3,248,595	3,248,595	3,248,595	3,248,595
44352	ISD service charge	408,754	373,093	373,093	366,537
44353	Building Maint. Serv. Charge	-	-	-	65,276
44356	GWP municipal billing	-	-	-	481,553
44400	Janitorial services	760	5,000	5,000	-
44450	Postage	1,297	11,000	11,000	2,000
44550	Travel	1,796	5,000	5,000	5,000
44600	Laundry & towel service	1,400	-	-	1,500
44650	Training	862	4,000	4,000	10,000
44750	Liability Insurance	105,834	97,551	97,551	96,508
44760	Regulatory	2,210	2,400	2,400	2,400
44800	Membership & dues	224	2,000	2,000	2,000
45050	Periodicals & newspapers	-	200	200	200
45150	Furniture & equipment	409	500	500	500
45170	Computer hardware	-	5,000	5,000	-
45250	Office supplies	9,121	10,000	10,000	10,000
45350	General supplies	132,893	125,000	119,290	165,000
45450	Printing and graphics	2,234	5,000	5,000	3,000
46000	Depreciation	1,542,459	993,524	993,524	934,663
46500	Uncollectible accounts	51,300	-	-	60,000
46900	Business meetings	1,668	500	500	500
47000	Miscellaneous	500	500	500	500
47170	Loss Disposal of Capital Assets	23,501	-	-	20,000
<b>Maintenance &amp; Operation Total</b>		<b>\$ 10,018,846</b>	<b>\$ 9,968,380</b>	<b>\$ 9,962,670</b>	<b>\$ 10,940,858</b>
<b>Transfers</b>					
48010	Transfer-General Fund	\$ 1,150,000	\$ 1,150,000	\$ 1,150,000	\$ 1,150,000
<b>Transfers Total</b>		<b>\$ 1,150,000</b>	<b>\$ 1,150,000</b>	<b>\$ 1,150,000</b>	<b>\$ 1,150,000</b>
<b>Capital Improvement</b>					
59999	Asset capitalization	\$ (51,183)	\$ -	\$ -	\$ -
<b>Capital Improvement Total</b>		<b>\$ (51,183)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
REFUSE DISPOSAL FUND - REFUSE COLLECTION  
530-573**

	<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Capital Outlay</b>				
51000 Capital outlay	\$ -	\$ 1,300,000	\$ 1,305,710	\$ 3,920,000
<b>Capital Outlay Total</b>	\$ -	\$ 1,300,000	\$ 1,305,710	\$ 3,920,000
<b>TOTAL</b>	<b>\$ 15,619,454</b>	<b>\$ 17,960,831</b>	<b>\$ 17,989,280</b>	<b>\$ 21,442,874</b>

Notes:

\* PERS Retirement costs include PERS funding reversal due to GASB 68 under accounts 42703 and 42704.

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
REFUSE DISPOSAL FUND - STREET SWEEPING  
530-574**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 220,037	\$ 299,239	\$ 299,239	\$ 302,400
41200	Overtime	16,882	18,000	18,000	18,000
Various	Benefits	98,704	120,244	123,194	106,714
42601	PARS supplemental retirement	9,479	9,479	9,479	-
42700	PERS Retirement	19,278 *	67,808	67,808	79,397
42701	PERS cost sharing	-	(11,826)	(11,826)	(11,952)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 364,380</b>	<b>\$ 502,944</b>	<b>\$ 505,894</b>	<b>\$ 494,559</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 51,947	\$ 77,000	\$ 77,000	\$ 50,000
43150	Cost allocation charge	34,662	26,885	26,885	35,334
44351	Fleet / equip rental charge	483,676	483,676	483,676	483,676
44352	ISD service charge	12,862	18,620	18,620	19,788
44750	Liability Insurance	7,960	8,597	8,597	8,682
44760	Regulatory	1,081	1,200	1,200	1,200
45350	General supplies	781	-	-	-
46000	Depreciation	228,808	197,450	197,450	265,703
46900	Business meetings	211	-	-	-
47000	Miscellaneous	-	100	100	100
<b>Maintenance &amp; Operation Total</b>		<b>\$ 821,988</b>	<b>\$ 813,528</b>	<b>\$ 813,528</b>	<b>\$ 864,483</b>
<b>Capital Improvement</b>					
59999	Asset capitalization	\$ (338,833)	\$ -	\$ -	\$ -
<b>Capital Improvement Total</b>		<b>\$ (338,833)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Capital Outlay</b>					
51000	Capital outlay	\$ 338,833	\$ -	\$ -	\$ 360,000
<b>Capital Outlay Total</b>		<b>\$ 338,833</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 360,000</b>
<b>TOTAL</b>		<b>\$ 1,186,368</b>	<b>\$ 1,316,472</b>	<b>\$ 1,319,422</b>	<b>\$ 1,719,042</b>

Notes:

\* PERS Retirement costs include PERS funding reversal due to GASB 68 under accounts 42703 and 42704.



CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
FLEET MANAGEMENT FUND - PUBLIC WORKS PROJECTS  
601-501

	Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
<b>Capital Improvement</b>				
51250 Equipment	\$ -	\$ -	\$ -	\$ 435,000
<b>Capital Improvement Total</b>	\$ -	\$ -	\$ -	\$ 435,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 435,000</b>

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
FLEET MANAGEMENT FUND - PUBLIC WORKS GARAGE  
601-541**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 996,336	\$ 1,128,885	\$ 1,128,885	\$ 1,067,393
41200	Overtime	25,292	21,725	21,725	21,725
41300	Hourly wages	7,170	40,703	40,703	40,766
Various	Benefits	313,375	386,718	395,841	303,785
42601	PARS supplemental retirement	11,457	11,457	11,457	-
42700	PERS Retirement	181,942	264,142	264,142	290,696
42701	PERS cost sharing	(6,426)	(46,067)	(46,067)	(43,759)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 1,529,146</b>	<b>\$ 1,807,563</b>	<b>\$ 1,816,686</b>	<b>\$ 1,680,606</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ -	\$ -	\$ -	\$ 2,000
43080	Rent	20,015	24,000	24,000	24,000
43110	Contractual services	129,934	83,800	83,800	133,000
43150	Cost allocation charge	243,138	189,889	189,889	221,503
44100	Repairs to equipment	7,653	4,500	4,500	24,750
44120	Repairs to office equip	-	1,000	1,000	-
44350	Vehicle maintenance	1,122,396	1,267,000	1,267,000	1,226,750
44352	ISD service charge	88,686	89,011	89,011	107,040
44353	Building Maint. Serv. Charge	-	139,746	139,746	33,659
44450	Postage	565	500	500	500
44600	Laundry & towel service	8,602	6,000	6,000	6,000
44650	Training	2,450	5,100	5,100	3,000
44700	Computer software	160	-	-	-
44750	Liability Insurance	34,566	32,285	32,285	30,522
44760	Regulatory	136,100	9,750	9,750	34,750
44800	Membership & dues	416	1,500	1,500	750
45100	Books	38	-	-	-
45150	Furniture & equipment	-	1,000	1,000	1,000
45250	Office supplies	3,518	3,000	3,000	3,000
45300	Small tools	2,021	5,000	5,000	2,500
45350	General supplies	35,636	60,000	60,000	60,000
45502	Fuel-natural gas	384,984	500,000	500,000	500,000
45503	Fuel - gasoline	234,524	500,000	500,000	500,000
45504	Fuel - diesel gas	70,945	400,000	400,000	400,000
46000	Depreciation	802,791	689,313	689,313	524,709
46900	Business meetings	1,291	350	350	1,000
47000	Miscellaneous	-	1,000	1,000	500
47010	Discount earned & lost	(21)	-	-	-
47170	Loss Disposal of Capital Assets	4,153	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 3,334,561</b>	<b>\$ 4,013,744</b>	<b>\$ 4,013,744</b>	<b>\$ 3,840,933</b>
<b>Capital Improvement</b>					
59999	Asset capitalization	\$ (85,166)	\$ -	\$ -	\$ -
<b>Capital Improvement Total</b>		<b>\$ (85,166)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Capital Outlay</b>					
51000	Capital outlay	\$ 88,573	\$ 340,000	\$ 340,000	\$ 888,000
<b>Capital Outlay Total</b>		<b>\$ 88,573</b>	<b>\$ 340,000</b>	<b>\$ 340,000</b>	<b>\$ 888,000</b>
<b>TOTAL</b>		<b>\$ 4,867,114</b>	<b>\$ 6,161,307</b>	<b>\$ 6,170,430</b>	<b>\$ 6,409,539</b>

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
FLEET MANAGEMENT FUND - POLICE GARAGE  
601-543**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 404,153	\$ 490,930	\$ 490,930	\$ 474,757
41200	Overtime	5,223	5,000	5,000	5,000
41300	Hourly wages	23,375	34,500	34,500	34,623
Various	Benefits	143,589	189,201	194,282	172,005
42700	PERS Retirement	78,996	118,819	118,819	133,264
42701	PERS cost sharing	(3,287)	(20,723)	(20,723)	(20,061)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 652,049</b>	<b>\$ 817,727</b>	<b>\$ 822,808</b>	<b>\$ 799,588</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ -	\$ 1,500	\$ 1,500	\$ 1,500
43080	Rent	-	2,000	2,000	2,000
43110	Contractual services	30,320	21,800	21,800	34,500
43150	Cost allocation charge	82,301	69,629	69,629	75,158
44100	Repairs to equipment	1,700	6,500	6,500	6,500
44350	Vehicle maintenance	405,882	367,650	367,650	417,650
44352	ISD service charge	20,921	36,612	36,612	43,295
44353	Building Maint. Serv. Charge	-	128,136	128,136	-
44600	Laundry & towel service	4,718	4,500	4,500	4,500
44750	Liability Insurance	14,541	14,378	14,378	13,843
44760	Regulatory	4,184	6,350	6,350	4,650
45150	Furniture & equipment	2,148	-	-	-
45250	Office supplies	257	1,000	1,000	1,000
45300	Small tools	4,135	-	-	1,000
45350	General supplies	4,437	5,000	5,000	8,000
45503	Fuel - gasoline	406,672	680,000	680,000	665,000
45504	Fuel - diesel gas	6,851	20,000	20,000	20,000
46000	Depreciation	88,985	90,022	90,022	116,398
47000	Miscellaneous	70	-	-	-
47010	Discount earned & lost	(17)	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 1,078,104</b>	<b>\$ 1,455,077</b>	<b>\$ 1,455,077</b>	<b>\$ 1,414,994</b>
<b>Capital Improvement</b>					
59999	Asset capitalization	\$ (168,556)	\$ -	\$ -	\$ -
<b>Capital Improvement Total</b>		<b>\$ (168,556)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Capital Outlay</b>					
51000	Capital outlay	\$ 169,471	\$ 960,500	\$ 960,500	\$ 2,292,500
<b>Capital Outlay Total</b>		<b>\$ 169,471</b>	<b>\$ 960,500</b>	<b>\$ 960,500</b>	<b>\$ 2,292,500</b>
<b>TOTAL</b>		<b>\$ 1,731,068</b>	<b>\$ 3,233,304</b>	<b>\$ 3,238,385</b>	<b>\$ 4,507,082</b>

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
FLEET MANAGEMENT FUND - FIRE GARAGE  
601-544**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 415,102	\$ 495,816	\$ 495,816	\$ 544,308
41200	Overtime	3,517	25,000	25,000	25,000
41300	Hourly wages	5,686	16,575	16,575	16,423
Various	Benefits	139,462	186,818	191,149	192,879
42601	PARS supplemental retirement	11,147	11,147	11,147	-
42700	PERS Retirement	78,133	112,489	112,489	146,909
42701	PERS cost sharing	(3,540)	(19,618)	(19,618)	(22,115)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 649,507</b>	<b>\$ 828,227</b>	<b>\$ 832,558</b>	<b>\$ 903,404</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ 1,555	\$ 25,000	\$ 25,000	\$ -
43060	Utilities	1,557	18,000	18,000	18,900
43080	Rent	-	3,500	3,500	2,700
43110	Contractual services	27,037	37,300	37,300	12,000
43150	Cost allocation charge	117,749	65,212	65,212	78,862
44100	Repairs to equipment	18,542	20,000	20,000	23,500
44300	Telephone	35	-	-	-
44350	Vehicle maintenance	384,125	442,500	517,500	592,500
44351	Fleet / equip rental charge	37	-	-	-
44352	ISD service charge	17,080	23,613	23,613	36,943
44353	Building Maint. Serv. Charge	-	64,046	64,046	39,581
44450	Postage	186	-	-	-
44550	Travel	979	-	-	-
44600	Laundry & towel service	3,921	4,500	4,500	4,500
44650	Training	2,015	1,600	1,600	2,500
44700	Computer software	1,431	-	-	-
44750	Liability Insurance	14,256	14,566	14,566	15,777
44760	Regulatory	3,656	3,000	3,000	3,700
45250	Office supplies	314	500	500	500
45300	Small tools	7,417	6,000	6,000	1,000
45350	General supplies	17,075	6,000	6,000	32,000
45503	Fuel - gasoline	22,351	40,000	40,000	35,000
45504	Fuel - diesel gas	129,172	220,000	220,000	200,000
46000	Depreciation	627,594	656,080	656,080	675,479
47000	Miscellaneous	118	-	-	-
47010	Discount earned & lost	(43)	-	-	-
47064	Int cap lease - fire equip 09	24,867	20,787	20,787	10,599
<b>Maintenance &amp; Operation Total</b>		<b>\$ 1,423,028</b>	<b>\$ 1,672,204</b>	<b>\$ 1,747,204</b>	<b>\$ 1,786,041</b>
<b>Capital Improvement</b>					
59999	Asset capitalization	\$ (334,745)	\$ -	\$ -	\$ -
<b>Capital Improvement Total</b>		<b>\$ (334,745)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Capital Outlay</b>					
51000	Capital outlay	\$ 342,555	\$ 1,727,000	\$ 1,727,000	\$ 1,962,000
<b>Capital Outlay Total</b>		<b>\$ 342,555</b>	<b>\$ 1,727,000</b>	<b>\$ 1,727,000</b>	<b>\$ 1,962,000</b>
<b>TOTAL</b>		<b>\$ 2,080,346</b>	<b>\$ 4,227,431</b>	<b>\$ 4,306,762</b>	<b>\$ 4,651,445</b>

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
FLEET MANAGEMENT FUND - GWP GARAGE  
601-545**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 525,737	\$ 616,227	\$ 616,227	\$ 583,455
41200	Overtime	2,961	2,000	2,000	2,000
41300	Hourly wages	5,682	7,150	7,150	8,622
Various	Benefits	153,752	199,862	204,961	165,791
42700	PERS Retirement	97,830	139,900	139,900	154,760
42701	PERS cost sharing	(3,276)	(24,398)	(24,398)	(23,296)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 782,686</b>	<b>\$ 940,741</b>	<b>\$ 945,840</b>	<b>\$ 891,332</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ -	\$ 400	\$ 400	\$ -
43060	Utilities	25,436	37,000	37,000	38,850
43080	Rent	-	2,000	2,000	1,500
43110	Contractual services	29,668	12,300	12,300	11,500
43150	Cost allocation charge	73,947	56,737	56,737	65,922
44100	Repairs to equipment	270	7,500	7,500	7,500
44350	Vehicle maintenance	326,198	383,000	383,000	385,000
44352	ISD service charge	21,876	29,557	29,557	34,539
44353	Building Maint. Serv. Charge	-	63,214	63,214	-
44450	Postage	39	-	-	-
44600	Laundry & towel service	6,831	6,000	6,000	6,000
44650	Training	-	2,000	2,000	2,000
44700	Computer software	160	-	-	-
44750	Liability Insurance	17,955	16,949	16,949	16,003
44760	Regulatory	2,668	8,500	8,500	4,500
45250	Office supplies	1,698	1,500	1,500	1,800
45300	Small tools	3,563	3,000	3,000	3,000
45350	General supplies	16,733	10,000	10,000	15,400
45502	Fuel-natural gas	11,083	50,000	50,000	50,000
45503	Fuel - gasoline	151,527	400,000	400,000	400,000
45504	Fuel - diesel gas	21,769	75,000	75,000	75,000
46000	Depreciation	-	6,118	6,118	20,575
46900	Business meetings	-	300	300	300
47000	Miscellaneous	-	300	300	300
47010	Discount earned & lost	(46)	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 711,374</b>	<b>\$ 1,171,375</b>	<b>\$ 1,171,375</b>	<b>\$ 1,139,689</b>
<b>Capital Improvement</b>					
59999	Asset capitalization	\$ (352,553)	\$ -	\$ -	\$ -
<b>Capital Improvement Total</b>		<b>\$ (352,553)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Capital Outlay</b>					
51000	Capital outlay	\$ 344,899	\$ 289,500	\$ 289,500	\$ 194,000
<b>Capital Outlay Total</b>		<b>\$ 344,899</b>	<b>\$ 289,500</b>	<b>\$ 289,500</b>	<b>\$ 194,000</b>
<b>TOTAL</b>		<b>\$ 1,486,406</b>	<b>\$ 2,401,616</b>	<b>\$ 2,406,715</b>	<b>\$ 2,225,021</b>

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
BUILDING MAINTENANCE FUND - PUBLIC WORKS PROJECTS  
607-501**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<hr/>					
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ -	\$ -	\$ 195,158	\$ -
<b>Maintenance &amp; Operation Total</b>		<hr/>	<hr/>	<hr/>	<hr/>
		\$ -	\$ -	\$ 195,158	\$ -
<b>Capital Improvement</b>					
51200	Other improvements	\$ -	\$ -	\$ -	\$ 725,000
52100	Construction	-	-	-	17,000
<b>Capital Improvement Total</b>		<hr/>	<hr/>	<hr/>	<hr/>
		\$ -	\$ -	\$ -	\$ 742,000
<b>TOTAL</b>		<hr/>	<hr/>	<hr/>	<hr/>
		\$ -	\$ -	\$ 195,158	\$ 742,000

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
BUILDING MAINTENANCE FUND - BUILDING MAINTENANCE  
607-538**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ -	\$ 1,412,373	\$ 1,412,373	\$ 1,338,865
41200	Overtime	39,549	83,500	83,500	83,500
Various	Benefits	4,238	531,017	544,956	460,237
42700	PERS Retirement	-	320,512	320,512	352,102
42701	PERS cost sharing	-	(55,898)	(55,898)	(52,898)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 43,787</b>	<b>\$ 2,291,504</b>	<b>\$ 2,305,443</b>	<b>\$ 2,181,806</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ 172,109	\$ 742,600	\$ 612,295	\$ 623,589
43060	Utilities	-	420,000	420,000	441,000
43110	Contractual services	162,871	1,400,500	1,559,014	1,596,158
43150	Cost allocation charge	-	109,808	109,808	189,207
44100	Repairs to equipment	-	2,000	2,000	2,000
44351	Fleet / equip rental charge	-	146,958	146,958	146,958
44352	ISD service charge	-	93,931	93,931	121,431
44600	Laundry & towel service	-	15,000	15,000	15,000
44650	Training	-	2,000	2,000	2,000
44750	Liability Insurance	965	40,536	40,536	38,548
44760	Regulatory	11,528	25,000	25,000	25,000
44800	Membership & dues	145	800	800	800
45050	Periodicals & newspapers	-	300	300	300
45150	Furniture & equipment	-	5,000	5,000	5,000
45250	Office supplies	413	6,000	6,000	6,000
45300	Small tools	3,322	1,500	1,500	1,500
45350	General supplies	171,996	444,647	344,647	460,000
46900	Business meetings	224	500	500	500
47000	Miscellaneous	-	1,000	1,000	1,000
47010	Discount earned & lost	(60)	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 523,514</b>	<b>\$ 3,458,080</b>	<b>\$ 3,386,289</b>	<b>\$ 3,675,991</b>
<b>TOTAL</b>		<b>\$ 567,301</b>	<b>\$ 5,749,584</b>	<b>\$ 5,691,732</b>	<b>\$ 5,857,797</b>

Notes:

\* Effective FY 2016-17, the budget in 101-532 was reflected in 607-539 and the budget in 101-533 was reflected in 607-538. Effective 07/01/2016, 101-532 and 101-533 were inactivated.

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
BUILDING MAINTENANCE FUND - CUSTODIAL SERVICES  
607-539**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ -	\$ 646,095	\$ 646,095	\$ 636,364
41200	Overtime	-	3,000	3,000	3,000
Various	Benefits	-	282,512	288,872	237,843
42700	PERS Retirement	-	145,791	145,791	166,485
42701	PERS cost sharing	-	(25,426)	(25,426)	(25,061)
<b>Salaries &amp; Benefits Total</b>		<b>\$ -</b>	<b>\$ 1,051,972</b>	<b>\$ 1,058,332</b>	<b>\$ 1,018,631</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ -	\$ 484,220	\$ 454,220	\$ 714,220
43150	Cost allocation charge	-	42,698	42,698	37,547
44351	Fleet / equip rental charge	-	12,264	12,264	12,264
44352	ISD service charge	-	54,568	54,568	51,884
44750	Liability Insurance	-	17,593	17,593	17,328
45350	General supplies	-	60,000	60,000	95,000
<b>Maintenance &amp; Operation Total</b>		<b>\$ -</b>	<b>\$ 671,343</b>	<b>\$ 641,343</b>	<b>\$ 928,243</b>
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ 1,723,315</b>	<b>\$ 1,699,675</b>	<b>\$ 1,946,874</b>

Notes:

\* Effective FY 2016-17, the budget in 101-532 was reflected in 607-539 and the budget in 101-533 was reflected in 607-538. Effective 07/01/2016, 101-532 and 101-533 were inactivated.



**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
<u>Salaried Positions</u>				
Administrative Analyst	2.00	2.00	2.00	2.00
Administrative Assistant	4.00	4.00	4.00	3.00
Administrative Associate	2.00	2.00	2.00	2.00
Arborist Crew Supervisor	2.00	2.00	2.00	2.00
Arborist Technician	1.00	1.00	1.00	1.00
Assistant Code Compliance Inspector	1.00	1.00	0.50	1.00
Assistant Director of Public Works	-	-	1.00	1.00
Assistant Environmental Technician	2.50	2.00	2.00	2.00
Assistant Integrated Waste Administrator	1.00	1.00	1.00	1.00
Assistant Parking Manager	1.00	1.00	1.00	1.00
Assistant Project Manager	2.00	2.00	2.00	2.00
Building Repairer	5.00	5.00	5.00	5.00
Cement Worker Finisher	3.00	3.00	3.00	3.00
Civil Engineer I	3.00	3.00	2.00	2.00
Civil Engineer II	2.00	2.00	3.00	3.00
Civil Engineering Assistant	2.00	2.00	2.00	2.00
Civil Engineering Associate	5.00	5.00	5.00	5.00
Community Relations Coordinator	-	-	1.00	-
Community Service Officer	9.00	9.00	9.00	9.00
Construction Inspector	3.00	3.00	3.00	3.00
Construction Services Manager	1.00	1.00	1.00	1.00
Custodial Supervisor	1.00	1.00	1.00	1.00
Custodial Worker	9.00	9.00	9.00	9.00
Customer Service Representative	6.00	6.00	6.00	6.00
Departmental HR Officer	0.05	0.05	0.05	0.05
Deputy Director of PW City Engineer	1.00	1.00	1.00	1.00
Deputy Director of PW Field Svcs	1.00	1.00	-	-
Deputy Director of PW Maint Svcs	1.00	1.00	1.00	1.00
Director of Public Works	1.00	1.00	1.00	1.00
Electrician	3.00	3.00	3.00	3.00
Engineering Aide	1.00	1.00	1.00	1.00
Engineering Technician	1.00	1.00	1.00	1.00
Environmental Program Administrator	0.50	-	-	-
Equipment Maintenance Supervisor	5.00	5.00	5.00	5.00
Equipment Mechanic Helper	5.00	5.00	5.00	5.00
Equipment Mechanic I	8.00	8.00	7.00	7.00
Equipment Mechanic II	9.00	9.00	10.00	9.00
Equipment Operator I	5.00	5.00	5.00	5.00
Equipment Operator II	4.00	4.00	4.00	4.00
Equipment Service Worker	1.00	1.00	1.00	1.00
Equipment Welder	2.00	2.00	2.00	2.00
Executive Secretary	1.00	1.00	1.00	1.00
Facility Maintenance Supervisor	1.00	1.00	1.00	1.00
Facilities Management Administrator	1.00	1.00	1.00	1.00
Fleet Manager	1.00	1.00	1.00	1.00
GIS Analyst	1.00	1.00	1.00	1.00
Human Resource Analyst II	-	0.50	-	-
Human Resource Assistant	-	-	0.50	0.50
HVAC Mechanic	2.00	2.00	2.00	2.00
Integrated Waste Administrator	1.00	1.00	1.00	1.00

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
Integrated Waste Supervisor	4.00	2.00	4.00	2.00
Integrated Waste Truck Operator	42.00	43.00	43.00	43.00
Integrated Waste Worker	13.00	13.00	13.00	13.00
Maintainance Worker	8.00	8.00	8.00	8.00
Motor Sweeper Operator	4.00	4.00	4.00	4.00
Office Operations Supervisor	2.00	1.00	2.00	1.00
Office Services Secretary	1.00	1.00	1.00	1.00
Office Services Specialist II	2.00	2.00	2.00	2.00
Office Services Supervisor	-	1.00	-	1.00
Painter	2.00	2.00	2.00	2.00
Parking Manager	1.00	1.00	1.00	1.00
Parking Meter Collector/Repairer	3.00	3.00	3.00	3.00
Plumber	1.00	1.00	1.00	1.00
Police Lieutenant	0.40	0.40	0.40	0.40
Police Parking Enforcement Supervisor	2.00	2.00	2.00	2.00
Police Sergeant	0.50	0.50	0.50	0.50
Principal Civil Engineer	3.00	3.00	3.00	3.00
Principal Engineering Technician	2.00	2.00	2.00	2.00
Project Manager	4.00	4.00	4.00	4.00
Public Works Associate	-	-	-	1.00
Public Works Manager	2.00	2.00	2.00	2.00
Recycling Coordinator	1.00	1.00	1.00	1.00
Sr. Building Repairer	1.00	1.00	1.00	1.00
Sr. Civil Engineer	1.00	1.00	1.00	1.00
Sr. Construction Inspector	1.00	1.00	1.00	1.00
Sr. Custodial Worker	2.00	2.00	2.00	2.00
Sr. Engineering Technician	-	1.00	-	-
Sr. Environmental Technician	1.00	-	1.00	1.00
Sr. Equipment Mechanic	5.00	5.00	5.00	6.00
Sr. Integrated Waste Supervisor	-	2.00	-	2.00
Sr. Office Services Specialist	2.00	2.00	2.00	2.00
Sr. Office Specialist	1.00	1.00	1.00	1.00
Sr. Parking Meter Collector/Repairer	1.00	1.00	1.00	1.00
Sr. Planner	0.25	0.25	0.25	0.25
Sr. Project Manager	1.00	1.00	1.00	1.00
Sr. Survey Technician	1.00	1.00	1.00	1.00
Sr. Traffic Painter	2.00	2.00	2.00	2.00
Sr. Tree Trimmer	1.00	1.00	2.00	2.00
Sr. Wastewater Maintenance Worker	2.00	2.00	2.00	2.00
Storekeeper	1.00	1.00	1.00	1.00
Stores Supervisor	1.00	1.00	1.00	1.00
Street Crew Supervisor	2.00	2.00	2.00	2.00
Street Maintenance Supervisor	1.00	1.00	1.00	1.00
Street Maintenance Worker	9.00	9.00	9.00	9.00
Street Superintendent	1.00	1.00	1.00	1.00
Survey Party Chief	1.00	1.00	1.00	1.00
Traffic & Parking Supervisor	1.00	1.00	1.00	1.00
Traffic Engineer II	1.00	1.00	1.00	1.00
Traffic Engineering Assistant	1.00	1.00	2.00	2.00
Traffic Painter	3.00	3.00	3.00	3.00
Tree Trimmer	3.00	3.00	2.00	2.00

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
Wastewater Maintenance Crew Supervisor	2.00	2.00	2.00	2.00
Wastewater Maintenance Superintendent	1.00	1.00	1.00	1.00
Wastewater Maintenance Trainee	2.00	-	1.00	1.00
Wastewater Maintenance Worker	7.00	9.00	8.00	8.00
Yard Attendant	2.00	2.00	2.00	2.00
Total Salaried Positions	<u>283.20</u>	<u>283.70</u>	<u>285.20</u>	<u>284.70</u>
<u>Hourly Positions</u>		*	*	*
Administrative Intern	-	0.60	(1)	-
Administrative Intern	-	-	-	0.60 (1)
Civil Engineering Assistant	0.92 (1)	1.20 (2)	1.20 (2)	1.52 (2)
Community Service Officer	1.69 (5)	1.72 (5)	1.72 (5)	1.84 (5)
Construction Inspector	2.33 (3)	1.85 (2)	1.85 (2)	1.52 (2)
Customer Service Representative	0.82 (2)	0.82 (2)	0.82 (2)	0.50 (2)
Engineering Aide	0.60 (1)	1.20 (2)	1.20 (2)	1.80 (3)
Hourly City Worker	4.93 (10)	6.56 (15)	6.56 (15)	8.96 (24)
Hourly City Worker (Welder)	0.94 (1)	0.92 (1)	0.92 (1)	-
Real Property Agent	0.46 (1)	0.46 (1)	0.46 (1)	0.46 (1)
Sr. Construction Inspector	0.92 (1)	-	-	-
Traffic Engineering Assistant	-	0.92	(1) 0.92	(1) 0.60 (1)
Total Hourly FTE Positions	<u>13.61</u>	<u>15.65</u>	<u>15.65</u>	<u>17.80</u>
Public Works Total	<u>296.81</u>	<u>299.35</u>	<u>300.85</u>	<u>302.50</u>

Notes:

\* Indicates number of employees corresponding to the stated Full-Time Equivalence (FTE).



# FY 2017-18 Adopted Budget



# CITY OF GLENDALE

## GLOSSARY OF TERMS

### **Accrual Basis of Accounting**

Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Expenses emphasize the matching of the obligation to disburse economic resources (cash and all other assets causing a change in net assets) to the period in which the obligation was incurred by the City. This accounting basis is generally used in order to conform to the Generally Accepted Accounting Principles (GAAP).

### **Adopted Budget**

The City Council approved annual budget establishing the legal authority for the expenditure of funds as set forth in the adopted Council budget resolution.

### **Appropriation**

An authorization by the City Council to make expenditures/expenses and to incur obligations for a specific purpose within a specific time frame.

### **Assessed Valuation**

A dollar value placed on real estate or other property by Los Angeles County as a basis for levying property taxes.

### **Audit**

An examination and evaluation of the City's records and procedures to ensure compliance with specified rules, regulations, and best practices. The City Charter requires a yearly independent financial audit, by an independent certified public accountant that forms an audit opinion regarding the legitimacy of transactions and internal controls.

### **Balanced Budget**

When the total of revenues and other financing sources is equal to or greater than the total of expenditures and other financing uses.

### **Basis of Accounting**

The timing of recognition, that is, when the effects of transactions or events are recognized, for financial reporting or budgeting purposes. The three basis of accounting for governmental agencies are: (1) Cash Basis – when cash is received or paid; (2) Accrual Basis – when the underlying transaction or event takes place; (3) Modified Accrual Basis – revenues are recognized

in the accounting period in which they become available and expenditures are recognized in the accounting period in which the fund liability occurred. Glendale uses the Modified Accrual Basis for Governmental Funds and Accrual Basis for Proprietary Funds.

### **Basis of Budgeting**

Refers to the method used for recognizing revenues and expenditures in the budget. Glendale's basis of budgeting is the same as their basis of accounting.

### **Bond**

A written promise to pay a specific sum of principal amount, at a specified date(s) in the future, together with periodic interest at a special rate.

### **Bond Proceeds**

Funds received from the sale or issuance of bonds.

### **Bond Rating**

An evaluation of a bond issuer's credit quality and perceived ability to pay the principal and interest on time and in full. Moody's Investors Service, Standard and Poor's Ratings Services and Fitch are the three agencies who regularly review city bonds and generate bond ratings.

### **Bonded Debt**

The amount at which a bond or note is bought or sold above its par value, or face value, without including accrued interest.

### **Budget**

A fiscal plan of financial operation comprised of estimated expenditures and the proposed means of financing them for a given period (usually a single fiscal year). The budget is proposed until it has been approved by the City Council through a series of budget study sessions and a formal budget hearing in June. Glendale's fiscal year is July 1 through June 30.

### **Budget Message**

The City Manager's general discussion of the budget which contains an explanation of principal budget items and summary of the City's financial status at the time of the message.



# CITY OF GLENDALE

## GLOSSARY OF TERMS

### **California Public Employees' Retirement System (CalPERS)**

The retirement system administered by the State of California, to which all permanent City employees belong.

### **California Society of Municipal Finance Officers (CSMFO)**

A professional association of state, county, and local government finance officers in California. The organization promotes excellence in financial management through innovation, continuing education and professional development.

### **Capital Budget**

A financial plan of proposed expenses and associated revenues for the purchase or construction of capital improvements. The City of Glendale prepares a ten year plan called the Capital Improvement Program (CIP) Budget. Expenditures take place over one year or multiple years. Appropriations are added to projects each fiscal year as the CIP budget is adopted.

### **Capital Outlay**

A budget appropriation category for equipment having a unit cost of more than \$5,000 and an estimated useful life of over one year.

### **Capital Project**

A permanent physical addition to the City's assets including the design, construction, and/or purchase of land, buildings, facilities, or major renovations.

### **Certificates of Participation (COPs)**

Debt instruments used to raise revenue for the City to fund items or activities such as equipment purchases or capital projects. Specific City assets or operating revenues are pledged to guarantee payment of the certificates.

### **Charges for Services**

Revenues collected as reimbursement for services provided to the public or to some other program/fund in the City.

### **City Charter**

The legal authority granted by the State of California establishing the City of Glendale and its form of government. The Charter also gives the City the ability to provide services and collect revenue to support those services.

### **Community Development Block Grant (CDBG)**

As established by the federal government, the CDBG program is a flexible program that provides communities with resources to address a wide range of unique community development needs. Based on the U.S. Department of Housing and Urban Development (HUD), the CDBG program is one of the longest continuously run programs at HUD since it began in 1974. The CDBG program provides annual grants on a formula basis to over 1,200 general units of local governments and States.

### **Comprehensive Annual Financial Report (CAFR)**

A government financial statement that provides a thorough and detailed presentation of the government's financial condition. It provides the Council, the residents and other interested parties with information on the financial position of the City and its various agencies and funds. Report contents include various financial statements and schedules and all available reports by the City's independent auditors.

### **Consumer Price Index (CPI)**

The Consumer Price Index is a measure estimating the average price of consumer goods and services purchased by households. The change in this index from year to year is used to measure the cost of living and economic inflation.

### **Cost Allocation Plan (CAP)**

In general terms, a cost plan is a tool used to calculate the indirect costs of such departments as Finance, Human Resources, Management Services, City Attorney, City Clerk, City Treasurer, etc. (central support departments) to distribute to the receiving departments (the receivers of the service) in order to get reimbursement for that service. This information is used in setting City fees, reimbursing the General Fund for services provided to other funds, evaluating service delivery options, and recovering grant administration costs.

# CITY OF GLENDALE

## GLOSSARY OF TERMS

### **Debt Service**

The payment of principal and interest on an obligation resulting from the issuance of bonds, notes, or certificates of participation.

### **Debt Service Requirements**

The amount of money required to pay interest on outstanding debt and required contributions to accumulate money for future retirement of bonds.

### **Deficit**

An excess of expenditures or expenses over revenues (resources) during an accounting period.

### **Department**

An organization unit comprised of divisions, sections, and/or programs. A department has overall management responsibility for an operation or a group of related operations.

### **Depreciation**

Expiration in the service life of capital outlay assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence. The portion of the cost of a capital asset that is charged as an expense during a particular period.

### **Designated Fund Balance**

The portion of fund balance segregated to reflect the City Council's intended use of resources.

### **Division**

A sub-section within a department which furthers the objectives of the City Council by providing specific services or products.

### **Electorate**

A body of qualified voters.

### **Encumbrances**

A legal obligation or commitment to pay funds in the future for a service or item, such as a long-term contract or purchase order. Encumbrances cease when the obligations are paid or terminated. The use of encumbrances prevents overspending and provides budgetary control to the organization.

### **Enterprise Fund**

In governmental accounting, an enterprise fund is one that provides goods or services to the public. Service fees, rather than taxes or transfers, are charged in order to fund the business which makes the fund self-supporting. An example is a government-owned utility.

### **Expenditure**

The actual spending of Governmental funds set aside by an appropriation.

### **Expense**

The actual spending of proprietary funds (Enterprise and Internal Service Fund types) set aside by an appropriation.

### **Fiscal Year**

A twelve-month period of time to which the annual budget applies. Fiscal years are designated by the calendar year that they begin and end. Abbreviation: FY. The City of Glendale's fiscal year is July 1 through June 30.

### **Fund**

In Governmental Accounting, a fund is a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with related liabilities and residual equities or balances, and changes therein. Funds are segregated for the purpose of conducting specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

### **Fund Balance**

The amount of financial resources immediately available for use. Generally, this represents the accumulated annual operating surpluses and deficits since the fund's inception.

### **Full Time Equivalent (FTE)**

A unit that indicates the workload of an employed person in a way that makes workloads comparable across various contexts. A position is converted to the decimal equivalent of a full-time position based on the 2,080 hours per year. An FTE of 1.0 means that the person is equivalent to a full-time worker, while an FTE of 0.5 indicates that the worker is only half-time.

# CITY OF GLENDALE

## GLOSSARY OF TERMS

### **GANN Appropriations Limit**

Article XIII-B of the California State Constitution provides limits regarding the total amount of appropriations in any fiscal year from tax proceeds.

### **General Fund**

The primary fund of the City used to account for all revenues and expenditures of the City not legally restricted as to use. Departments financed by the General Fund include Police, Fire, Community Services & Parks, Library, Arts & Culture, and administrative support departments (Finance, Human Resources, City Attorney, etc.)

### **General Obligation Bond (G.O.)**

A bond secured by a pledge of the issuer's taxing powers (limited or unlimited). More commonly the general obligation bonds of local governments are paid from ad valorem property taxes and other general revenues. Considered the most secure of all municipal debt. Limited in California by Proposition 13 to debt authorized by a vote of two thirds of voters in the case of local governments or a simple majority for state issuance.

### **Generally Accepted Accounting Principles (GAAP)**

Uniform minimum standards of/and guidelines for financial accounting and reporting. They govern the form and content of the basic financial statements of an entity. GAAP encompasses the conventions, rules, and procedures necessary to define accepted accounting practices at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provides a standard by which to measure financial presentations.

### **Goal**

A long-term organizational target or direction. It states what the organization wants to accomplish or become over the next several years. Goals provide the direction for an organization and define the nature, scope, and relative priorities of all projects and activities. Everything the organization does should help it move toward attainment of one or more goals.

### **Governmental Accounting Standards Board (GASB)**

The organization that establishes generally accepted accounting principles (GAAP) for states and local governments.

### **Government Finance Officers Association (GFOA)**

A professional association that enhances and promotes the professional management of state and local governments for the public benefits by identifying and developing financial policies and best practices through education, training, facilitation of member networking, and leadership. The organization sponsors award programs designed to encourage good financial reporting for financial documents including the Comprehensive Annual Financial Report (CAFR) and the annual budget.

### **Governmental Funds**

Funds generally used to account for tax-supported activities. City of Glendale's governmental funds include the General Fund, Special Revenue Funds, Capital Project Funds, and Debt Service Funds.

### **Grant**

Contributions, gifts of cash or other assets from another governmental entity to be used or expended for a specific purpose, activity, or facility.

### **Interfund Transfer**

Money transferred from one fund to another. These transfers may finance the operations of another fund or reimburse the fund for certain expenditures/expenses.

### **Internal Service Fund**

In governmental accounting, an internal service fund is a proprietary fund that provides services to other City departments and charges for services rendered, similar to a private business. It is intended to be self-supporting.

### **Legal Debt Limit**

In accordance with the City Charter Article XI Section 13, the total bonded debt of the City shall not exceed 15% of the assessed valuation of all property taxable for City purposes.



# CITY OF GLENDALE

## GLOSSARY OF TERMS

### **Maintenance & Operation (M&O)**

An expenditure category associated with operating and maintaining City services.

### **Modified Accrual Basis of Accounting**

Revenues are recognized as soon as they become both measurable and available to finance expenditures. Expenditures are generally recognized when incurred, except for self-insurance, litigation, and employee benefits, which are accounted for on a cash basis.

### **Non-departmental**

Appropriations of the General Fund not directly associated with a specific department. Expenditure items and certain types of anticipated general savings are included.

### **Operating Budget**

Annual appropriation of funds for on-going program costs, including salaries, benefits, maintenance, operations, debt service, capital outlay, and capital improvements.

### **Ordinance**

A formal legislative enactment by the City Council. It has the full force and effect of law within City boundaries unless pre-empted by a higher form of law. An Ordinance has a higher legal standing than a Resolution.

### **Organizationally Balanced Budget**

Is a budget that does not use fund balance, reserves, or debt to fund the operating budget. Normal operating revenues are used to fund normal operating expenditures. Reserves, fund balance or debt may be used to fund one-time costs or capital expenditures.

### **Public Agency Retirement Services**

The retirement system administered by PARS for all non-permanent City employees and for eligible classified City employees that participate in the Supplementary Retirement Plan.

### **Performance Measure**

Quantitative and/or qualitative measures of work performed related to specific departmental or program objectives.

### **Proprietary Funds**

Funds that focus on the determination of operating income, changes in net assets (or cost recovery), financial position, and cash flows. There are two different types of proprietary funds: enterprise funds and internal service funds.

### **Reimbursement**

Payment of amount remitted on behalf of another party, department, or fund.

### **Reserve**

An account used to record a portion of the fund balance as legally segregated for a specific use.

### **Resolution**

A special order of the City Council which has a lower legal standing than an ordinance. The City's budget is adopted via a Resolution of Appropriation.

### **Resources**

Supply of funds to be used in paying for planned expenditures.

### **Revenues**

Amount received for taxes, fees, permits, licenses, interest, intergovernmental sources, and other sources during the fiscal year.

### **Revenue Bonds**

A type of bond usually issued to construct facilities. The bonds are repaid from the revenue produced by the operation of these facilities.

### **Salaries & Benefits**

An expenditure category which generally accounts for full-time and temporary employees' salaries and wages, overtime, special pay expenses, and all employee benefits such as medical, dental, and retirement.

# CITY OF GLENDALE

## GLOSSARY OF TERMS

### **Self-Insurance**

A term used to describe the retention of liabilities, arising out of the ownership of property or from some other causes, instead of transferring that risk to an independent third party through the purchase of an insurance policy. The City provides self-insurance for workers' compensation, general liability and unemployment. The City purchases outside insurance for excess coverage in these areas.

### **Special Revenue Funds**

This fund type collects revenues that are restricted by the City, State, or Federal Government as to how they may be spent. Most of the special revenue funds are grant revenues.

### **Strategic Goals**

City Council adopted goals developed and prioritized by City employees and residents. These goals identify the areas and services provided by the City deemed most important by City employees and residents.

### **Structurally Balanced Budget**

Is the most desirable type of budget balancing. In this type of balanced budget, operating revenues equal or exceed operating expenditures in the current year as with an operationally balanced budget and a realistic projection of the ongoing operating expenditures and revenues into the future shows that operating revenues will continue to equal or exceed operating expenditures. Reserves, one-time revenues, fund balance or debt may be used to fund one-time cost or capital expenditures.

### **Successor Agency**

This agency is responsible for winding down the activities of the former Redevelopment Agency and providing staff support to the Oversight Board.

### **Supplementary Retirement Plan**

A retirement incentive program administered by PARS for selected groups of eligible classified City employees to increase and accelerate the retirement rate over and above the natural attrition rate in an effort to permanently reduce organizational staffing levels.

### **Tax Allocation Bonds**

Bonds issued in conjunction with a redevelopment project. The taxes pledged to their repayment come from the increase of assessed value over and above the pre-established base. The redevelopment creates this added value, known as the tax increment.

### **Transfers**

Authorized exchanges of cash, position, or other resources between organizational units.

### **Transient Occupancy Tax (TOT)**

A tax imposed on individuals renting accommodations in hotels, motels and boarding houses.

### **Utility Users Tax (UUT)**

A tax imposed on users for various utilities including telecommunications, video, electricity, gas and water.

### **Undesignated Fund Balance**

Accounts used to record a portion of the fund balance not legally segregated for a specific use and, therefore, available for appropriation.

### **Vehicle License Fee (VLF)**

An annual fee on the ownership of a registered vehicle in California. It has been assessed on all privately owned registered vehicles in California in place of taxing vehicles as personal property since 1935. The VLF is paid to the Department of Motor Vehicles (DMV) at the time of annual vehicle registration. The fee is charged in addition to other fees, such as the vehicle registration fee, air quality fee, and commercial vehicle weight fee. VLF revenues are annually distributed to cities and counties.

**CITY OF GLENDALE**  
**FUNDS USED BY CITY DEPARTMENTS**

			Department*															
	Fund**	Description	AS	CA	CC	CT	CD	CSP	F	GWP	HR	IPA	IS	LAC	MS	P	PW	
GF	101	General Fund	√	√							√	√		√	√	√	√	
	201	CDBG Fund						√										
	202	Housing Assistance Fund					√											
	203	Home Grant Fund					√											
	204	Continuum of Care Grant Fund						√										
	205	Emergency Solutions Grant Fund						√										
	206	Workforce Innovation and Opportunity Act Fund						√										
	209	Affordable Housing Trust Fund					√											
	210	Urban Art Fund												√				
	211	Glendale Youth Alliance Fund						√										
	212	BEGIN Affordable Homeownership Fund					√											
	213	Low&Mod Income Housing Asset Fund					√											
	216	Grant Fund	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√
	217	Filming Fund					√											
	222	Measure M Local Return					√											
	251	Air Quality Improvement Fund					√											
	252	Public Works Special Grants Fund																√
	253	San Fernando Landscape District Fund																√
	254	Measure R Local Return Fund					√											
	255	Measure R-Regional Return Fund																√
	256	Transit Prop A Local Return Fund					√											
	257	Transit Prop C Local Return Fund					√											
	258	Transit Utility Fund					√											
	260	Asset Forfeiture Fund															√	
	261	Police Special Grants Fund															√	
	262	Supplemental Law Enforcement Fund															√	
	265	Fire Grant Fund								√								
	266	Fire Mutual Aid Fund								√								
	267	Special Events Fund								√							√	
	270	Nutritional Meals Grant Fund							√									
	275	Library Fund													√			
	280	Cable Access Fund														√		
	291	Electric Public Benefit Fund									√							
	501	Recreation Fund							√									
	510	Hazardous Disposal Fund								√								
	520	Parking Fund																√
DSF	303	Police Building Project Fund														√		
CIP	401	Capital Improvement Program Fund	√	√	√	√	√	√	√		√	√		√	√	√	√	
	402	State Gas Tax Fund															√	
	403	Landfill Postclosure Fund															√	
	405	Parks Mitigation Fee Fund						√										
	407	Library Mitigation Fee Fund											√					
	408	Parks Quimby Fee Fund						√										
	409	CIP Reimbursement Fund	√	√	√	√	√	√	√		√	√		√	√	√	√	
	410	San Fernando Corridor Tax Share Fund					√											

**\* Department**

<b>AS</b>	Administrative Services - Finance
<b>CA</b>	City Attorney
<b>CC</b>	City Clerk
<b>CT</b>	City Treasurer
<b>CD</b>	Community Development
<b>CSP</b>	Community Services & Parks
<b>F</b>	Fire
<b>GWP</b>	Glendale Water & Power

**\* Department**

<b>HR</b>	Human Resources
<b>IPA</b>	Innovation, Performance & Audit
<b>IS</b>	Information Services
<b>LAC</b>	Library, Arts & Culture
<b>MS</b>	Management Services
<b>P</b>	Police
<b>PW</b>	Public Works

**\*\* Fund**

<b>GF</b>	General Fund
<b>SRF</b>	Special Revenue Fund
<b>DSF</b>	Debt Service Fund
<b>CIP</b>	Capital Improvement Fund
<b>EF</b>	Enterprise Fund
<b>ISF</b>	Internal Service Fund

**CITY OF GLENDALE**  
**FUNDS USED BY CITY DEPARTMENTS**

			Department*														
Fund**	Description	AS	CA	CC	CT	CD	CSP	F	GWP	HR	IPA	IS	LAC	MS	P	PW	
EF	525 Sewer Fund															√	
	530 Refuse Disposal Fund															√	
	581 Electric Surplus Fund								√								
	582 Electric Works Revenue Fund								√								
	583 Electric Depreciation Fund								√								
	584 Electric-SCAQMD State Sales Fund								√								
	585 Electric Customer Capital Fund								√								
	586 Energy Cost Adjustment Charge Fund								√								
	587 Regulatory Adjustment Charge Fund								√								
	591 Water Surplus Fund								√								
	592 Water Works Revenue Fund								√								
	593 Water Depreciation Fund								√								
	595 Water Customer Capital Fund								√								
	701 Fire Communication Fund								√								
ISF	601 Fleet/Equipment Management Fund															√	
	602 Joint Helicopter Operation Fund														√		
	603 ISD Infrastructure Fund											√					
	604 ISD Applications Fund											√					
	607 Building Maintenance Fund															√	
	610 Unemployment Insurance Fund									√							
	612 Liability Insurance Fund		√														
	614 Compensation Insurance Fund									√							
	615 Dental Insurance Fund									√							
	616 Medical Insurance Fund									√							
	617 Vision Insurance Fund									√							
	640 Compensated Absences Fund									√							
	641 RHSP Benefits Fund									√							
	642 Post Employment Benefits Fund									√							
660 ISD Wireless Fund											√						

**\* Department**

<b>AS</b>	Administrative Services - Finance
<b>CA</b>	City Attorney
<b>CC</b>	City Clerk
<b>CT</b>	City Treasurer
<b>CD</b>	Community Development
<b>CSP</b>	Community Services & Parks
<b>F</b>	Fire
<b>GWP</b>	Glendale Water & Power

**\* Department**

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<b>IPA</b>	Innovation, Performance & Audit
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<b>LAC</b>	Library, Arts & Culture
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<b>PW</b>	Public Works

**\*\* Fund**

<b>GF</b>	General Fund
<b>SRF</b>	Special Revenue Fund
<b>DSF</b>	Debt Service Fund
<b>CIP</b>	Capital Improvement Fund
<b>EF</b>	Enterprise Fund
<b>ISF</b>	Internal Service Fund

Adopted  
06/13/17  
Najarian/Gharpetian  
All Ayes

**RESOLUTION NO. H-483**

**RESOLUTION ADOPTING THE GLENDALE HOUSING  
AUTHORITY BUDGET FOR THE 2017-18 FISCAL YEAR**

**WHEREAS**, the Glendale Housing Authority desires to adopt its budget for the 2017-18 fiscal year; and

**WHEREAS**, the Housing Authority hereby determines that the planning and administrative expenses provided in the Budget to be made from the Low Moderate Income Housing Asset Fund (LMIHAF) are necessary for the production, improvement and preservation of low- and moderate-income housing and directly relate to the projects and programs funded by the Fund; and


**WHEREAS**, the Housing Authority finds that the expenditure of LMIHAF outside the Central Glendale and the San Fernando Road Corridor Redevelopment Project areas (the "Project Areas") will be of benefit to the Project Areas as the completion of project implementation within the Project Areas and will continue to generate jobs within the Project Areas, thereby creating the need for programs throughout the City to increase the supply of affordable housing and improve and preserve the City's existing affordable housing stock; and

**WHEREAS**, the Housing Authority anticipates some funds budgeted for 2016-17 will remain in the Housing Assistance Fund (202), the HOME Grant Fund (203), the BEGIN Affordable Homeownership Fund (212), and the Low Moderate Income Housing Asset Fund (213) program budgets at year end, these funds are to carryover to their current programs in the 2017-18 Budget; and

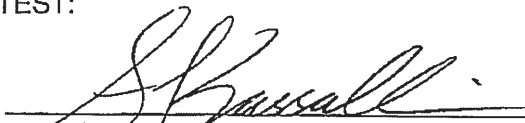
**WHEREAS**, in consideration of the on-going obligations of the Glendale Housing Authority, a Proposed Budget for all Housing Funds was presented to the City Council on May 9, 2017; totaling \$36,927,665.

**NOW THEREFORE, BE IT RESOLVED** by the Glendale Housing Authority that, the amount of \$36,927,665 shall constitute the 2017-18 Glendale Housing Authority budget.

Adopted this 13th day of June, 2017.

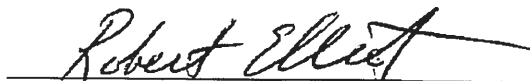
  
Chairperson of the Glendale  
Housing Authority

ATTEST:

  
Secretary of the Glendale  
Housing Authority



CITY OF GLENDALE  
DATE 06/01/17  
APPROVED AS TO FINANCIAL  
PROVISION FOR \$ 36,927,665 <sup>u</sup>

  
Director of Finance

**1 B /**

RESOLUTION NO. H-483

STATE OF CALIFORNIA)  
COUNTY OF LOS ANGELES) SS  
CITY OF GLENDALE)

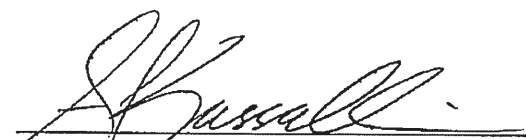
I, Ardashes Kassakhian, Secretary of the Housing Authority of the City of Glendale, California, do certify that the foregoing Resolution No. H-483 was adopted by the Housing Authority of the City of Glendale, California, and signed by the Chairman at a regular meeting hereof held on the 13th day of June, 2017 and that the same was passed by the following vote:

Ayes: Agajanian, Gharpetian, Najarian, Parazian, Sinanyan, Devine

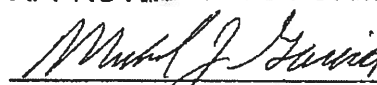
Noes: None

Absent: None

Abstain: None

  
Secretary, Housing Authority of  
the City of Glendale, California

APPROVED AS TO FORM

  
CITY ATTORNEY

DATE 6/7/16

Adopted  
06/13/17  
Najarian/Devine  
All Ayes

RESOLUTION NO. 17-65

**RESOLUTION OF THE COUNCIL OF THE CITY OF GLENDALE, CALIFORNIA  
MAKING FINDINGS WITH RESPECT TO ADMINISTRATIVE EXPENSES AND EXPENDITURES  
OUTSIDE THE REDEVELOPMENT PROJECT AREAS  
FOR THE 2017-18 HOUSING AUTHORITY BUDGET**

**WHEREAS**, the Housing Authority of the City of Glendale ("Housing Authority") administers the Low Moderate Income Housing Asset Fund (LMIHAF) pursuant to Health and Safety Code Section 33334.3 for the purpose of increasing, improving and preserving the City's affordable housing stock; and

**WHEREAS**, the Housing Authority must incur certain administrative expenses in connection with its programs to increase, improve and preserve the supply of affordable housing within the City; and

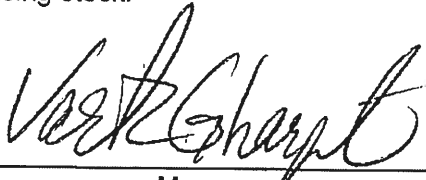
**WHEREAS**, the Housing Authority finds that the expenditure of LMIHAF outside the Central Glendale and the San Fernando Road Corridor Redevelopment Project areas (the "Project Areas") will be of benefit to the Project Areas as the completion of project implementation within the Project Areas and will continue to generate jobs within the Project Areas, thereby creating the need for programs throughout the City to increase the supply of affordable housing and improve and preserve the City's existing affordable housing stock; and

**NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLENDALE, CALIFORNIA AS FOLLOWS:**

**SECTION 1.** The Council finds and determines that the planning and administrative expenses provided for in the Housing Authority Budget to be made from the LMIHAF are necessary for the production, improvement and preservation of low- and moderate-income housing and directly relate to the projects and programs funded by the LMIHAF.

**SECTION 2.** The Council finds that the expenditure of LMIHAF outside the Redevelopment Project areas (Central and San Fernando) will be of benefit to the Redevelopment Project areas as the implementation of the Redevelopment Projects has and will continue to generate jobs in the Redevelopment Projects, thereby creating the need for programs throughout the City to increase the supply of affordable housing and improve and preserve the City's existing affordable housing stock.

Adopted this 13th day of June, 2017.

  
\_\_\_\_\_  
Mayor

ATTEST:

  
\_\_\_\_\_  
City Clerk

1 A /

RESOLUTION NO. 17-65

STATE OF CALIFORNIA)  
COUNTY OF LOS ANGELES) SS  
CITY OF GLENDALE)

I, Ardashes Kassakhian, City Clerk of the City of Glendale, certify that the foregoing Resolution was adopted by the Council of the City of Glendale, California, at a joint meeting held on the 13th day of June 2017, and that the same was adopted by the following vote:

Ayes: Agajanian, Devine, Najarian, Sinanyan, Gharpetian


Noes: None

Absent: None

Abstain: None

  
City Clerk

APPROVED AS TO FORM

  
CITY ATTORNEY  
DATE 6/7/17



**CITY OF GLENDALE  
GLENDALE HOUSING AUTHORITY  
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2018**

	<b>202 - Housing Assistance Fund</b>	<b>203 - Home Grant Fund</b>	<b>204 - Continuum of Care Grant Fund</b>
<b>Estimated Revenues</b>			
Sales Taxes	\$ -	\$ -	\$ -
Licenses and Permits	-	-	-
Fines and Forfeitures	-	-	-
Interest/Use of Money	10,000	-	-
Occupancy & Other Taxes	-	-	-
Revenue from Other Agencies	31,855,100	900,000	2,371,801
Charges for Services	-	-	-
Misc and Non-Operating Revenue	13,000	58,800	-
Transfers from Other Funds	-	-	-
<b>TOTAL REVENUES</b>	<b>\$ 31,878,100</b>	<b>\$ 958,800</b>	<b>\$ 2,371,801</b>
<b>Estimated Appropriations</b>			
Salaries & Benefits	\$ 2,658,155	\$ 50,530	\$ 251,753
Maintenance & Operation	29,823,644	908,270	1,273,056
Capital Outlay	30,000	-	-
Capital Improvement	-	-	-
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 32,511,799</b>	<b>\$ 958,800</b>	<b>\$ 1,524,809</b>
<b>NET SURPLUS/ (USE OF FUND BALANCE)</b>	<b>\$ (633,699)</b>	<b>\$ -</b>	<b>\$ 846,992</b>

**CITY OF GLENDALE  
GLENDALE HOUSING AUTHORITY  
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2018**

	209 - Affordable Housing Trust Fund	212 - BEGIN Affordable Homeownership Fund	213 - Low&Mod Income Housing Asset Fund
<b>Estimated Revenues</b>			
Sales Taxes	\$ -	\$ -	\$ -
Licenses and Permits	-	-	-
Fines and Forfeitures	-	-	-
Interest/Use of Money	8,000	-	61,000
Occupancy & Other Taxes	-	-	-
Revenue from Other Agencies	-	-	-
Charges for Services	-	-	-
Misc and Non-Operating Revenue	12,000	300,000	246,000
Transfers from Other Funds	-	-	977,100
<b>TOTAL REVENUES</b>	<b>\$ 20,000</b>	<b>\$ 300,000</b>	<b>\$ 1,284,100</b>
<b>Estimated Appropriations</b>			
Salaries & Benefits	\$ -	\$ -	\$ 383,685
Maintenance & Operation	20,000	300,000	1,228,572
Capital Outlay	-	-	-
Capital Improvement	-	-	-
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 20,000</b>	<b>\$ 300,000</b>	<b>\$ 1,612,257</b>
<b>NET SURPLUS/ (USE OF FUND BALANCE)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (328,157)</b>

**CITY OF GLENDALE  
GLENDALE HOUSING AUTHORITY  
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2018**

<b>Estimated Revenues</b>	<u><b>Total</b></u>
Sales Taxes	\$ -
Licenses and Permits	-
Fines and Forfeitures	-
Interest/Use of Money	79,000
Occupancy & Other Taxes	-
Revenue from Other Agencies	35,126,901
Charges for Services	-
Misc and Non-Operating Revenue	629,800
Transfers from Other Funds	977,100
<b>TOTAL REVENUES</b>	<u><u><b>\$ 36,812,801</b></u></u>
 <b>Estimated Appropriations</b>	
Salaries & Benefits	\$ 3,344,123
Maintenance & Operation	33,553,542
Capital Outlay	30,000
Capital Improvement	-
<b>TOTAL APPROPRIATIONS</b>	<u><u><b>\$ 36,927,665</b></u></u>
 <b>NET SURPLUS/ (USE OF FUND BALANCE)</b>	<u><u><b>\$ (114,864)</b></u></u>

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