



ADOPT  
**BUD**



# About the Cover

The historic Alex Theatre celebrates its 90th birthday, serving as a Glendale landmark since 1925. Originally a neighborhood Vaudeville house and movie palace, today the venue serves as a world class performing arts and entertainment center.

Located in the heart of the City's downtown and arts & entertainment district, the 1,400-seat Theatre is operated by the non-profit Glendale Arts. The registered historic landmark draws thousands of theatergoers each month with music, dance, and comedy presentations, film screenings, cultural celebrations, location shoots, and a variety of special events, serving diverse audiences and interests.

From its opening in 1925 through the 1950s, the Alex Theatre served as a preview house for major Hollywood releases, attracting the glamorous stars of the time. The Theatre continued to host Hollywood previews and screen first-run films until the 1980s, when it closed after several years of decline.

In 1992, the Glendale Redevelopment Agency purchased the Theatre and dedicated \$6.2 million to restore the Alex to its former splendor. Since reopening on New Year's Eve 1993 as a performing arts and entertainment center, the Theatre has been a vital nexus of entertainment, commerce, and civic activity. In 2013 the City of Glendale and Glendale Arts also took on a \$5.2 million expansion for greater backstage facilities and access.

While there are some exciting changes to the Alex, other things remain unchanged. The widely recognized neon tower continues to stand tall as a beacon for Downtown Glendale, symbolizing the Alex Theatre's storied history and its standing as a premier destination for arts and entertainment in Los Angeles.





# City of Glendale, California CITY COUNCIL



Ara Najarian  
MAYOR



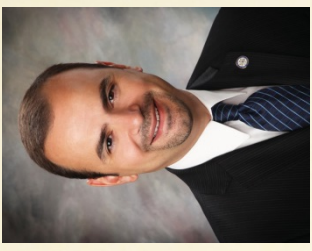
Paula Devine  
COUNCILMEMBER



Laura Friedman  
COUNCILMEMBER



Vartan Gharpetian  
COUNCILMEMBER



Zareh Sinanyan  
COUNCILMEMBER

## ADOPTED BUDGET 2015-16

### Acknowledgements

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#### Budget Preparation Team

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Design and Printing

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Architectural photographs by Nico Marques/Photekt  
Glendale Public Library Special Collections

# City of Glendale, California

## About Our City

### Population\*

|                                 |         |
|---------------------------------|---------|
| Population, 2014 Estimate ..... | 200,167 |
| Population, 2010 .....          | 191,719 |
| Population, 2000 .....          | 194,973 |
| Population, 1990 .....          | 180,038 |
| Population, 1980 .....          | 139,060 |

### City Facts

|  |                           |
|--|---------------------------|
| Year of Incorporation.....                 | 1906                      |
| Governance Structure .....                 | City Council/City Manager |
| Area .....                                 | 30.6 square miles         |
| Assessed Value, August 2015 .....          | \$27,224,163,479          |
| Total Housing Units, 2000* .....           | 73,713                    |
| Total Housing Units, 2013** .....          | 74,607                    |
| Average Persons per Household, 2000* ..... | 2.72                      |
| Average Persons per Household, 2014* ..... | 2.71                      |

### Income

|   |          |
|---|----------|
| Estimated Median Household Income, 2000* .....  | \$41,805 |
| Estimated Median Household Income, 2013** ..... | \$53,020 |

### Home Valuations

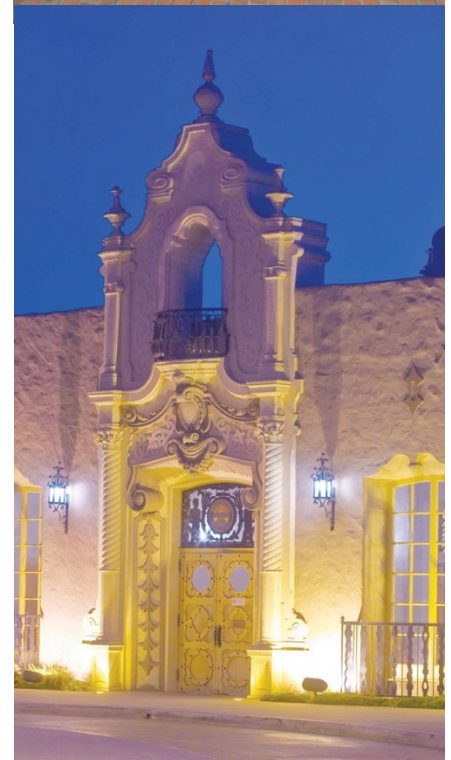
|   |           |
|---|-----------|
| Median Value Owner-Occupied Housing Units, 2000* .... | \$325,700 |
| Median Value Owner-Occupied Housing Units, 2013** ... | \$587,800 |

### City Finances

|   |               |
|---|---------------|
| Fiscal Year 2015-16 Citywide Budget .....     | \$797,829,593 |
| Fiscal Year 2015-16 General Fund Budget ..... | \$182,890,934 |

\*According to U.S. Census

\*\*According to 2009-2013 American Community Survey





# City of Glendale, California

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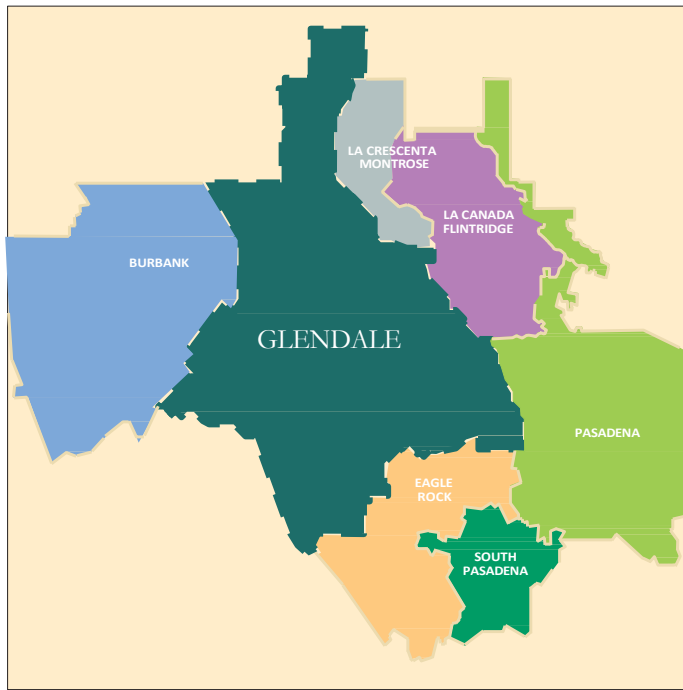
# City of Glendale, California

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# City of Glendale, California Community Profile



The City of Glendale was incorporated on February 16, 1906 and spans approximately 30.6 square miles with a current population of approximately 200,167 people (US Census). Located minutes away from downtown Los Angeles, Pasadena, Burbank, Hollywood, and Universal City, Glendale is the fourth largest city in Los Angeles County and is surrounded by Southern California's leading commercial districts.

As one of its core functions, Glendale provides well-maintained streets and a variety of transportation services. The City's historic success at attracting employers is partially attributed to the result of its location at the center of four major freeways including

the I-5 Golden State Freeway, SR-2 Glendale Freeway, SR-134 Ventura Freeway, and the 210 Foothill Freeway; all provide easy access for residents, workers, and customers from around the region. Glendale also offers its own bus services, the Beeline, with 13 routes connecting customers to Jet Propulsion Laboratory (JPL), the City of Burbank, and the Metrolink Stations in both Burbank and Glendale.

The Bob Hope Airport in Burbank serves the Los Angeles area including Glendale, Pasadena, and the San Fernando Valley. It is the only airport in the greater Los Angeles area with a direct rail connection to downtown Los Angeles. The City of Glendale is located about 30 minutes from Los Angeles International Airport (LAX) which is a commerce leader and designated as a world-class airport for its convenient location, modern facilities, and superior sea/air/land connections.

Businesses and residents alike have taken advantage of Glendale's central location, reputation for safety, excellent business environment, outstanding schools, state-of-the-art healthcare facilities, and growing restaurant and entertainment options. Glendale is also one of Southern California's leading office markets featuring a wide range of properties and amenities. The City has over six million square feet of office space and is home to such recognized firms as Walt Disney Imagineering, Nestle USA, IHOP/Applebees, DreamWorks, LegalZoom, and Public Storage.

Glendale prides itself on the quality of services it provides to the community. It is a full-service City, which includes a water and electrical department. The City operates its own power plant capable of serving the electrical needs of the entire city, although the majority of power is currently imported from other areas for cost savings. Water comes primarily from the Metropolitan Water District, along with a small portion from local wells.

# City of Glendale, California Form of Government

Since its incorporation, Glendale has been a charter city governed by a City Council/City Manager form of government. Five Councilmembers are elected at-large and serve 4-year staggered terms, with elections taking place every odd-numbered year on the first Tuesday in April. Each year, the Mayor's position is rotated amongst the five Councilmembers. Other elected officials include the City Clerk and City Treasurer, while the City Manager and City Attorney are appointed by the City Council.

The City Manager acts as the Chief Executive Officer responsible for the daily operations of the City and appoints all department executives, who are in turn responsible for the daily operations within their individual departments. The mission and description of each department and their sections are discussed within the Department Budget section of this document. The City Attorney is responsible for providing a full range of dedicated, in-house legal services intended to ensure the legality of legislation, contracts and programs, and defend legal actions filed against the City.

A variety of Boards, Commissions, and Committees volunteer their time to assist the City Council in serving the Glendale community. These bodies meet on a regular basis during open public meetings to identify and address specific needs and problems within their respective purview.

## Executive Team

SCOTT OCHOA, **City Manager**

YASMINK. BEERS, **Assistant City Manager**

JOHN TAKHTALIAN, **Deputy City Manager**

ROBERT M. CASTRO  
**Police Chief**

CINDY CLEARY  
**Director of Library, Arts & Culture**

MATTHEW DOYLE  
**Director of Human Resources**

JESS DURAN  
**Director of Community Services & Parks**

ROBERT P. ELLIOT, CPA  
**Director of Finance**

GREGORY FISH  
**Fire Chief**

BRIAN GANLEY  
**Chief Information Officer**

MICHAEL J. GARCIA  
**City Attorney**

ROUBIK GOLANIAN  
**Director of Public Works**

PHILIP LANZAFAME  
**Director of Community Development**

ARDASHES KASSAKHIAN  
**City Clerk**

VACANT  
**Director of Economic Development**

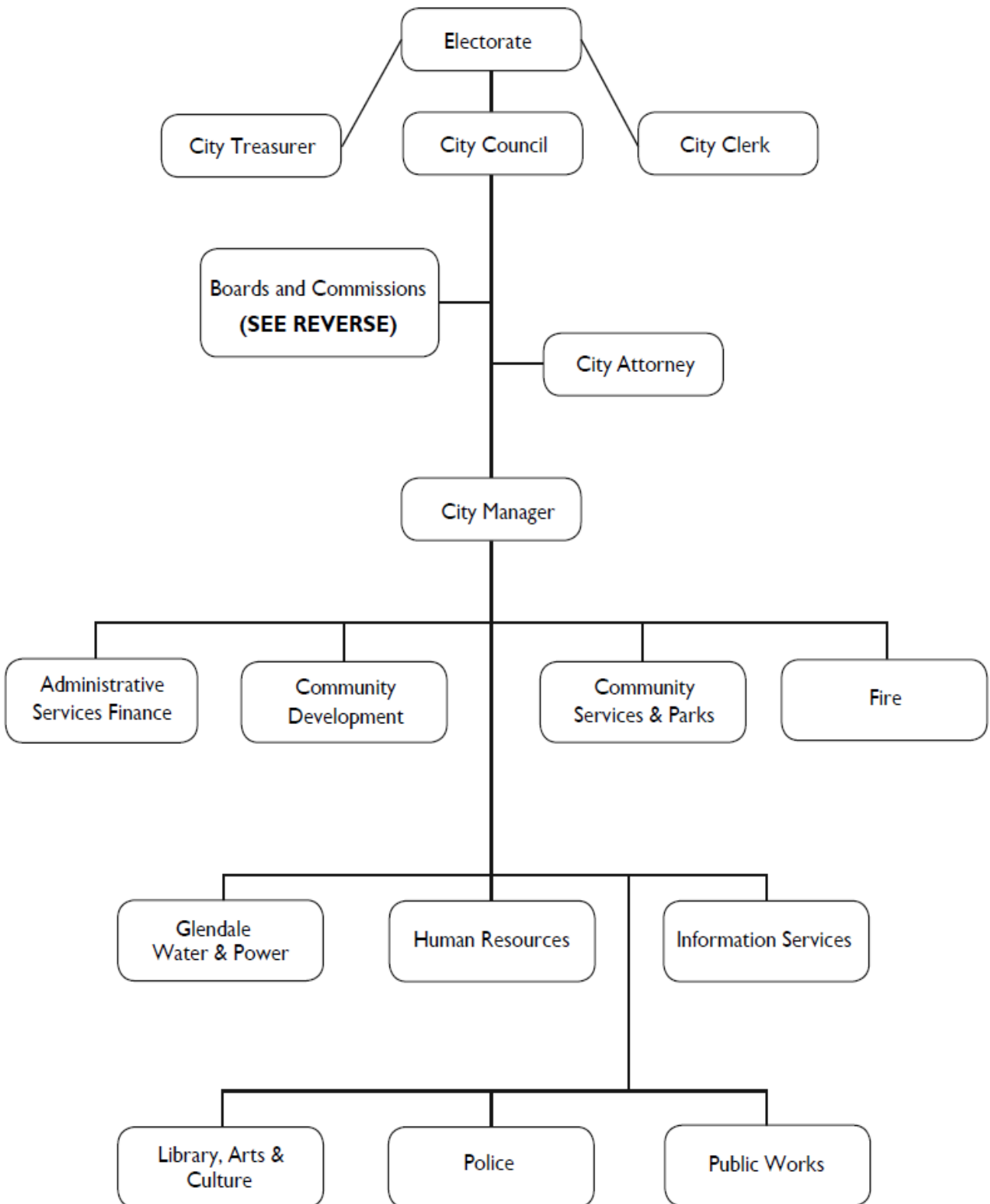
THOMAS R. LORENZ  
**Director of Communications  
& Community Relations**

RAFI MANOUKIAN  
**City Treasurer**

STEPHEN ZURN  
**General Manager of Glendale Water & Power**



# City of Glendale, California Organizational Chart



# City of Glendale, California

## Boards and Commissions

### **Arts & Culture Commission**

Library, Arts & Culture

### **Audit Committee**

Management Services

### **Building & Fire Board of Appeals**

Community Development

### **Bob Hope Airport Authority**

Management Services

### **Civil Service Commission**

Human Resources

### **Commission on the Status of Women**

Community Services & Parks

### **Community Development Block Grant Advisory Committee**

Community Services & Parks

### **Design Review Board**

Community Development

### **Glendale Housing Authority**

Community Development

### **Glendale *Water & Power* Commission**

Glendale Water & Power

### **Historic Preservation Commission**

Community Development

### **Investment Policy Advisory Committee**

City Treasurer

### **Parks, Recreation & Community Services Commission**

Community Services & Parks

### **Planning Commission**

Community Development

### **Transportation & Parking Commission**

Public Works



City of Glendale, California  
Distinguished Budget Presentation Award



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Glendale  
California**

For the Fiscal Year Beginning

**July 1, 2014**

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Glendale for its annual budget for the fiscal year beginning July 1, 2014. In order to receive this award for effective budget presentation, a government entity must publish a budget document that meets program criteria as a policy document, a financial plan, an operations guide, and a communications device. The City of Glendale began to participate in this program in Fiscal Year 2009-10. This was the sixth year that the City of Glendale has received this prestigious award.

The Distinguished Budget Presentation Award is valid for a period of one year only. The City of Glendale continues to conform to the GFOA program requirements for the Fiscal Year 2015-16 annual budget. This document will be submitted to be considered for another award this year.

# City of Glendale, California Excellence in Operating Budget Award



The California Society of Municipal Finance Officers (CSMFO) presented a Certificate of Award for Excellence in Operating Budget to the City of Glendale for Fiscal Year 2014-15. In order to receive this award, a government entity must publish a budget document that meets the Meritorious and Excellence criteria established by CSMFO. The City of Glendale began to participate in this program in Fiscal Year 2010-11. This was the fifth year that the City of Glendale has received this award.

The Excellence in Operating Budget Award is valid for a period of one year only. The City of Glendale continues to conform to the CSMFO program requirements for the Fiscal Year 2015-16 annual budget. This document will be submitted to be considered for another award this year.

# ADOPTED BUDGET 2015-16





# CITY OF GLENDALE

## BUDGET MESSAGE

*Honorable Mayor and Members of the City Council,*

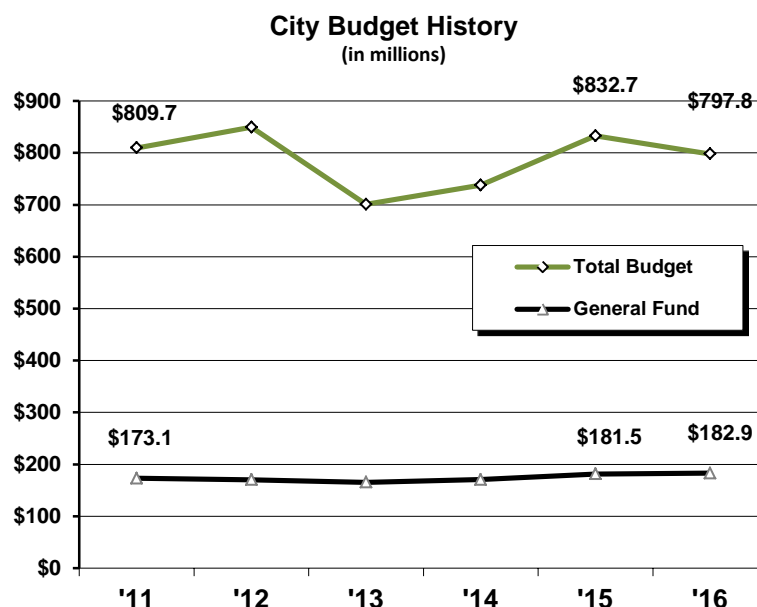
As your City Manager, it is my pleasure to present the adopted budget for all operations of the City of Glendale for Fiscal Year (FY) 2015-16. The slow economic recovery in conjunction with the State's efforts to address its budget deficit by taking resources from cities have combined to make these past few years some of the most difficult budget years in recent history. In spite of the difficulty involved in preparing this budget, however, the managers and staff from each department, as well as the City Council, have approached the challenge in a professional and constructive manner. The focus clearly remains on how to best serve our diverse community - carefully balancing the myriad of needs with limited resources.

The total adopted budget for FY 2015-16 is \$797.8 million and includes all City funds, departments and programs. The General Fund's total budget is \$182.9 million from which the City pays for services commonly associated with local government such as: police and fire services, libraries, parks, public works, and administration.

The FY 2014-15 budget was adopted with 1,579 full-time budgeted positions plus City Council for a total of 1,584 positions. As a part of the Retirement/Separation Incentive, a total of 64 positions were eliminated. Thus, the revised position count for FY 2014-15 was 1,520 positions (inclusive of Council). As a part of the FY 2015-16 Budget process, a net of 46 full-time positions were added to the budget across the organization. Therefore, the FY 2015-16 budget represents 1,561 full-time salaried positions plus City Council, for a total of 1,566 positions.

This budget incorporates the policy direction of the City Council for services and programs to address the needs of the community as identified during the two Budget Study Sessions held on May 5th and May 12th of this year. A public hearing on the budget was held on May 19, 2015 and the budget was adopted on June 2, 2015. While we continue to wrestle with the State of California over funding owed to the City of Glendale, we are pleased to state that this year's budget features a \$2.7 million beginning surplus. It has been nearly ten years since we have been able to say that. Granted, we must remain disciplined and vigilant. Our financial projections indicate minor deficits in the coming years until pension cost rate-smoothing takes effect; however, I do believe that we are through the darkness of the Great Recession and into light of a new day. Indeed, the City Council's priority of fiscal responsibility is paying off. To this end, this year's budget is both familiar and new.

This is the truest and most structurally comprehensive budget Glendale has seen in many years. Because of the impact of the Recession, we have had to reengineer our operations and staffing. Glendale is today, trimmer and more efficient than any time in the last two decades, yet still able to offer an exceptional quality of life and service profile that is comparable to or exceeds any municipality in the region. This "productivity dividend" has been repurposed into investments in technology-utilizing computerization and automation in areas as diverse as managing the Library's collection, to issuing traffic citations, to conducting fire inspections, to scheduling building counter visits, to reporting data and



# CITY OF GLENDALE

## BUDGET MESSAGE

information to our residents. This, in turn, allows us to better control costs over the long-term and ensure that the programs and services most desired by the community are available.

In the FY2015-16 Budget, we have taken all of the good work that has been done to date to understand the complex challenges ahead of us and we have married them to the policy, priority, and funding to actually address them in meaning ways. Thus, we have arrived at the intersection of knowledge and ability. At the same time, the City Council has directed that we continue on our program of making strategic investments in our infrastructure. Major Glendale Water & Power projects in power transmission and water distribution, the Public Works Department's initiation of the Chevy Chase Sewer diversion to LAGWRP (essentially, pushing more city sewage to our jointly-owned facility with LA versus relying on the Hyperion plan, thus saving money), the construction of the Beeline Bus Maintenance Facility, the rehabilitation of the Central Library, and the major upgrades of Palmer and Fremont Parks, all in addition to the regular street, sewer, park and water & power maintenance, form a profile of improvements and the protection of community assets.

It is a great time to be in Glendale. As a community in the greater LA region, we will always have plenty of challenges and obstacles to navigate; however, with solid and strong City Council leadership, as well as a supportive community, we have every opportunity to succeed. FY 2015-16 promises to be a tremendous amount of work, but it is also promising in the opportunity it brings to continue building the premiere community in Southern California.

### FY 2015-16 BUDGET OVERVIEW

The table below provides a summary comparison by major fund type, including the General Fund. The information provided here and throughout the budget document includes the actual expenditures for FY 2013-14, the adopted budget for FY 2014-15, the revised budget (includes all budget amendments approved by City Council) for FY 2014-15, and the adopted budget for FY 2015-16.

### Total Appropriation Summary

| <b>Fund Type</b> | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| General Fund     | \$ 170,363,917            | \$ 181,501,527             | \$ 186,466,174             | \$ 182,890,934             |
| Special Revenue  | 104,358,167               | 115,202,081                | 124,671,705                | 103,702,342                |
| Debt Service     | 9,457,527                 | 3,053,500                  | 3,053,500                  | 3,025,000                  |
| Capital Projects | 18,466,561                | 15,264,102                 | 19,045,106                 | 13,755,000                 |
| Enterprise       | 303,666,415               | 425,886,032                | 430,645,885                | 390,966,533                |
| Internal Service | 79,250,356                | 91,808,687                 | 94,804,725                 | 103,489,784                |
| <b>All Funds</b> | <b>\$ 685,562,943</b>     | <b>\$ 832,715,929</b>      | <b>\$ 858,687,095</b>      | <b>\$ 797,829,593</b>      |

The budget decrease in the General Fund, when compared to the revised budget in FY2014-15, is mainly attributable to a one time use of \$7 million of Fund Balance to fund the Information Technology Data Center Upgrade (\$2 million) and the Central Library Renovation (\$5 million) in FY 2014-15. Overall, there was an increase in the Salaries & Benefits budget relative to last year, mainly as a result of the increase in the PERS rate. Departments once again froze their discretionary Maintenance and Operation budget. Internal Service Fund rates for the Fleet/Equipment Replacement, ISD Rate, Liability Insurance, Sick Leave, and Workers' Compensation Rates, were adjusted. Fleet/Equipment Replacement Rates were increased to fund future replacement of existing vehicles, while ISD Rate decreased due to less costs being allocated through the ISD Cost Allocation. Also, Sick Leave, Liability

# CITY OF GLENDALE

## BUDGET MESSAGE

Insurance and Worker's Compensation Rates were adjusted based on recent claims experience and the financial health of the Funds.

Based on our revenue and appropriation estimates in the General Fund, we anticipated a budget surplus of \$2.7 million in FY 2015-16. This is a vast improvement relative to last year when we estimated a use of fund balance of \$495 thousand (not including one time use of \$2 million for ISD Data Center and \$5 million for Central Library Renovation). The Great Recession wreaked havoc on this organization, however, in partnership with our employees and volunteers, we have been able to sustain much of the service desired and expected by our community. Glendale has led the way in the areas of pension reform and compensation reform in order to help ensure that operating costs do not crowd out service provision to the community. This is not by accident, but rather it is a reflection of our employees' professionalism and dedication to the people they serve, through the City Council's vision, leadership, patience and discipline. And while we are more streamlined and productive than we have been in nearly twenty years, and while we continue to deliver on a value proposition that features exceptional customer service and an enviable quality of life, we must reconcile with the fact that you can only run so fast, so far, for so long. Thus, the FY 2015-16 adopted budget incorporates limited program restoration across the organization, making the FY 2015-16 the truest and most structurally comprehensive budget Glendale has seen in many years.

The financial pressures are not limited to the General Fund. For Special Revenue Funds, program cuts at the State and Federal levels have reduced the amount of grant funding we will receive, most notably in the Community Development Block Grant (CDBG) and the Supporting Housing Funds. The General Fund Capital Improvement program has been significantly scaled back over the last several years. As noted in prior years, we still have a significant fund balance deficit in the Workers' Compensation Fund. Lastly, aging infrastructure in the ISD Funds and the need to fund future replacement of vehicles in the Fleet/Equipment Replacement Fund, pose financial challenges that need to be addressed in the coming years.

### GENERAL FUND RESERVES

As of the date of the last audited financial statements (fiscal year ended June 30, 2014), the General Fund unrestricted reserve was \$66.1 million, which represents 36.4% of FY 2014-15 General Fund appropriations. The estimated General Fund unrestricted reserve as of June 30, 2015 is \$59.1 million, or 33.9%. With the adoption of the FY 2015-16 budget, the anticipated General Fund reserve will be approximately 33.8% as of June 30, 2016. It should be noted that the General Fund reserve levels have historically been maintained above 30% in accordance with the current reserve policy (a floor of 30% with a target of 35%) adopted by the City Council.

### EFFECTS OF ECONOMY<sup>1</sup>

The consumer sector typically accounts for about two-thirds of activity in the U.S. Economy, making it the largest of the economy's four sectors. Consumer spending grew at a 2.5% rate in 2014 in response to a similarly modest 2.4% increase in disposable personal income. Thus, continued increases in household wealth have also led to higher levels of spending. In addition, job gains in most sectors of the economy contributed to a decline in the unemployment rate throughout the year. As of January 2015, the monthly unemployment rate stood at 5.7%, within striking distance of the natural rate of unemployment, which is thought to be somewhere between 5.2% and 5.5%.

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<sup>1</sup> Data in the Effects of the Economy Section obtained from the Los Angeles County Economic Development Corporation's 2015-2016 Economic Forecast & Industry Outlook.

# CITY OF GLENDALE

## BUDGET MESSAGE

Looking ahead, it is forecasted that the U.S. economy should see somewhat faster growth over the next two years, in part because of acceleration in housing and construction, and improvement in the state and local government picture. Consumer spending should accelerate over the next two years, with a 3.1% surge in 2015 and growth of 2.7% during 2016. Thus, GDP is projected to accelerate from a 2.4% growth rate in 2014 to a 3.0% over the next two years.

California has a large and fast-growing economy. The state accounts for over 13% of the U.S. GDP, by far the largest of any state. Many regions in the state are close to regaining all of the jobs lost during the recession. It is estimated that unemployment rate will fall from 7.5% in 2014 to 6.7% in 2015 and 6.3% in 2016. With continued improvement in the labor market, both personal income and total taxable sales should increase by four percent in 2015, accelerating to six percent in 2016.

What do these indicators mean for Glendale? With positive indicators such as rising consumer confidence, improvements in the housing market, increased construction activity, and reduced rate of unemployment, Glendale is forecasting modest growth in the key General Fund revenues such as property, sales, and utility users taxes for the upcoming year. Long term growth rates for General Fund revenues are projected to grow rather modestly, averaging about 2.8% annual growth over the next seven years. Although the City continues to face challenges such as the ongoing increase in pension costs, the significant fund deficit in the Workers' Compensation Fund, as well as aging infrastructure, our financial forecasts factor in these challenges and show that as long as we continue to remain diligent and disciplined, we are headed towards an operationally and structurally balanced organization in the years to come.

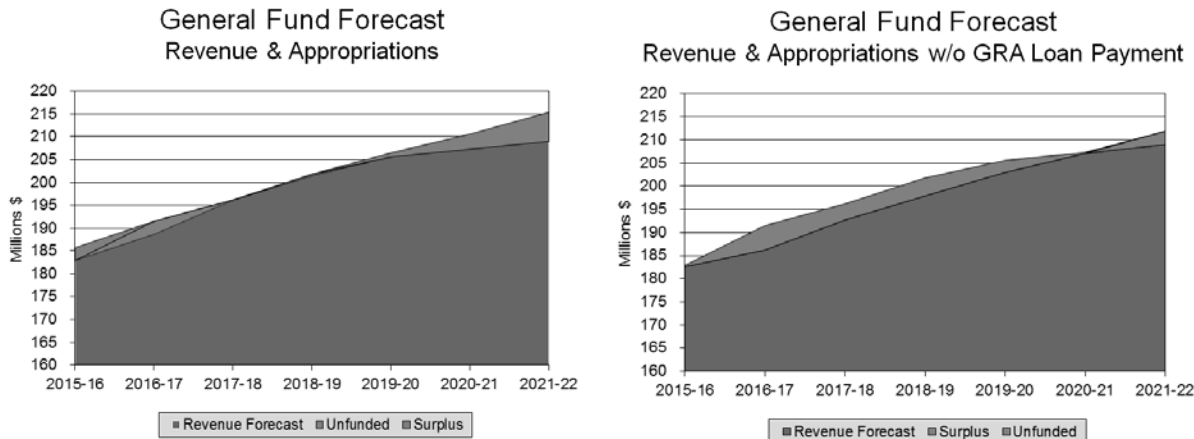
### FIVE-YEAR FINANCIAL FORECAST

In the recent years, forecasting has taken a vital role in Glendale's budget planning, prompting us to make appropriate budget adjustments during the year to successfully meet challenges. During the FY 2015-16 first budget study session, we provided a General Fund Forecast to the City Council. Many variables were taken into consideration as we do not know what the future holds or what our actual revenues will be. It is difficult to predict economic booms or busts that will impact the forecast. Revenue estimates are conservative and assume no voter approved revenue increases or potential new tax revenue from new businesses relocating to Glendale (i.e. new Auto Dealerships, Retail, Restaurants, etc). Expenditure estimates are equally conservative factoring in increases for major cost drivers such as PERS and medical benefits.

Based on our conservative assumptions, our five-year forecast gives us a path towards achieving structural balance while outlining the challenges that lay ahead. The good news is that all of our costs – operational (day-to-day staffing and maintenance & operation), long-term employment obligations (PERS and OPEB), organizational infrastructure (Internal Service Funds), and capital replacement – can largely be met by even modest and sustained growth in our revenues. The bad news is that the uncertainty of the Glendale Redevelopment Agency loan still exists. The uncertainty of the GRA loan repayment threatens our financial position in the out years since, as depicted in the charts on the next page, we are relying on these funds to reduce the unfunded portion of our obligations.

# CITY OF GLENDALE

## BUDGET MESSAGE



These future projections assume compensation increases for employees as agreed upon in the current Memorandum of Understanding with each bargaining group and salary step progressions. This economic assumption was necessary to develop a comparative baseline – after all, revenue and appropriation estimates provided today will always change over time. Therefore, it is difficult to assign a value to future increases. Likewise, it is not realistic to presume that salaries and benefits will remain flat for an extended period of time while we endeavor to deliver the same level of service. The five-year financial forecast does give us a reference point to draw from. We are a service business, after all, and so goes our people costs, so goes our cost-efficiency. Our employees at large have already participated in the compensation restructuring efforts that pushed Glendale to the forefront of municipalities. Over the years we have been increasing employees' contributions towards pension and medical benefits. System-wide cost increases need to be matched with ongoing revenue increases. If we cannot realize these new revenues and/or savings, then it will be difficult to increase the pressure upon the City budget from our single largest cost-driver: employee compensation which includes base salaries, PERS, health care and employment costs. While we forecasted a net surplus in FY2015-16, there are minor deficits forecasted starting in FY 2016-17. Thus, it is a time for continued diligence and discipline. In order to obtain our value proposition, we need to continue to focus on our priorities, invest strategically into the organization, and continue to do more with less.

### FUTURE OUTLOOK

Despite the fact that the economy is improving and our economic indicators are all trending positive, we still face a tremendous challenges in the coming years. One of our greatest challenges is the uncertainty of the GRA loan repayment, since we are relying on these funds to meet our operational obligations. Other significant challenges on the horizon include: expected rise in pension costs due to changes in the PERS actuarial assumptions, shoring up our Internal Service Funds, providing a stable funding source for General Fund Capital Improvement Projects, and implementing a long term funding strategy for the City's Other Post-Employment Benefits (OPEB).

Moving forward, our continuing challenge is to minimize the negative impact on our community and customers from the past and future restructuring and ensure value to the taxpayers. Glendale's value proposition is the combination of the Council's priorities, the City's strategic goals and key performance indicators. Council ultimately sets the tone, the vision and the policy for the City. During this year's budget process, Council has reaffirmed the following priorities (see *Attachment A* to this message for detailed description):

- Fiscal Responsibility
- Informed & Engaged Community
- Exceptional Customer Service
- Safe & Healthy Community
- Economic Vibrancy
- Balanced, Quality Housing



# CITY OF GLENDALE

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- Community Services & Facilities
- Infrastructure & Mobility
- Arts & Culture
- Sustainability

These *priorities* have given rise to Departmental strategic goals that will alter, for the better, the way we deliver service and do business. These are goals that best indicate whether Departments had a “successful year”. These goals are essentially the *outcomes* that we will strive for in the upcoming budget year. The key performance indicators provide a vehicle to measure our progress. They are the *outputs* in that they tell us what we are doing and how we are doing it.

Taken as a whole, the Council priorities provide the framework, the strategic goals give us our themes, and the key performance indicators, as listed in the *Strategic Goals* section of this document, measure the details. The management and measurement of our performance will help to bring clarity amid this period of uncertainty.

As Glendale continues to streamline its costs and strategic goals, quality of service and continuity are important - our customers must sense *value*. The organization must endeavor to have collaboration and meaningful communication with the community. With Council's vision and a team of high-quality, ethical professionals; our value proposition to the community is renewed and has once again shaped this year's budget process. We have characterized the FY 2015-16 budget as the truest and most structurally comprehensive budget Glendale has seen in many years.

### CONCLUSION

The FY 2015-16 budget for the City of Glendale is balanced with projected revenues and resources to support all projected expenditures. As in the past, this budget serves as the City Council's policy for providing the Glendale community with City services. At the same time, it serves as the City's financial plan for the year. This budget is reflective of the City Council and staff's desire to continue to improve upon existing programs and services. The goals of the City Council, along with the dedicated City staff who provide high levels of service to the community, continue to make Glendale a premier city and a most desirable place to live, work and play.

My appreciation to all the Department Heads and Budget Officers who worked on this year's budget, and especially to Yasmin Beers, Assistant City Manager; Robert Elliot, Director of Finance; Michele Flynn, Assistant Director of Finance; Jason Bradford, Financial Systems Administrator; Adrine Isayan, Budget Manager, and the Finance Budget Team; and again tremendous thanks to the Mayor and City Council Members for your continued leadership throughout this year's budget process.

The FY 2015-16 budget poses many challenges and I look forward to working with you on implementing the goals set forth in this budget.

Respectfully submitted,



SCOTT OCHOA, CITY MANAGER

# CITY OF GLENDALE

## BUDGET MESSAGE - ATTACHMENT A

### CITYWIDE STRATEGIC GOALS AND CHARACTERISTICS

#### *Fiscal Responsibility*

As financial stewards of the City of Glendale, all employees throughout the organization are tasked with operating their programs, departments, budgets, etc., in a fiscally responsible manner. We have a fiduciary responsibility to the residents of the community to ensure assets and resources are properly safeguarded and deployed in a safe and efficient manner. It is a responsibility that is shared by all employees throughout the organization and we are committed to and held to a high stand of ethical behavior, especially in regards to financial matters of the City. We are committed to ensuring we are transparent in all matters relating to the finances of the City. In addition, we have implemented proper internal controls to ensure assets and resources are used in accordance with the approved budget.

In summary, financial responsibility is something that all employees take seriously and this is evident in all that we do. We strive to maintain the public's confidence and trust that we are properly safeguarding and deploying the City's precious resources in a prudent and fiscally responsible manner.

#### *Exceptional Customer Service*

In light of our budget strategies and impending staff reductions, we must continue to be empathetic problem-solvers, exhibiting respect and a sincere desire to aid our residents and customers. We are committed to providing our diverse community with quality services. As in any successful organization, Glendale's customer service principles focus around three main elements: speed, quality, and customer satisfaction.

#### *Economic Vibrancy*

One of the City's major goals is fostering an environment that supports a diversity of vibrant businesses and job opportunities that are supported by a skilled labor force and a fiscally prudent and financially healthy government. In order to achieve this goal, the City strives to attract an appropriate mix of business and residential land use and maintains a balance between the City's workforce and housing. This is primarily achieved through a healthy collaboration between businesses and the City. The City also seeks opportunities for the creation and attraction of high wage/high growth employers and works towards the retention and expansion of local businesses. Finally, in an effort to maintain Glendale's financial viability, the City prudently maintains adequate resources and reserves for City provided services.

#### *Informed & Engaged Community*

Earning and maintaining the public's trust is by far one of the greatest priorities for the City. As such, City officials consistently strive to conduct the business of government in the best interests of the public with integrity, openness, and full inclusion of the community. This includes ensuring that the City's decision-making process includes and is respectful of public engagement, offering multiple opportunities to create an informed community, and delivering excellent customer service within each and every City operation so that residents and visitors maintain a positive perception of city government.

While the area of education is primarily within the jurisdiction of the Glendale Unified School District, the City is actively involved in the creation of comprehensive, quality educational opportunities for all segments of the community. This is achieved by providing high quality, engaging libraries that are actively used by the public along with collaboration with outstanding educational institutions that have high student achievement rates. Finally, the City is focused on providing enriched life-long learning opportunities through programs offered by the Community Services & Parks Department.

# CITY OF GLENDALE

## BUDGET MESSAGE - ATTACHMENT A

As one of its ongoing efforts, the City continually focuses on maintaining and developing a community that is well-planned and a public environment that is attractive and properly maintained, thereby creating a highly aesthetic appearance within the City. To achieve this goal, City staff ensures the development and maintenance of a contemporary and comprehensive General Plan. Strategically, the City is focused on undertaking a coordinated approach to properly maintaining its infrastructure, and responsibly enhancing landscapes and streetscapes consistent with environmentally friendly practices. Finally, the City is focused on recognizing its historic and cultural resources so that residents can continue to take pride in their neighborhoods and community. To ensure success, emphasis is placed upon a planning process that is transparent, dynamic, fair, predictable, and understandable.

The City of Glendale actively strives to encourage a sense of belonging for the entire community where residents take pride and responsibility for their City and neighborhoods. It is vitally important that residents feel a part of the community and participate in the governmental processes that affect their lives. As a result, City policies are designed to encourage neighbor interaction and community building through the creation and maintenance of common community spaces. To further achieve this goal, community events and activities aimed at building a “sense of community” among residents are routinely held throughout the City.

And finally, the City of Glendale is focused on developing and maintaining the required technology to support local businesses, to enhance our service delivery to the public, and to foster better access to technology and information. As part of these efforts, City staff has developed electronic applications by utilizing reliable mainstream technology, such as the Internet, in order to communicate with residents and businesses. Many of the City’s processes have been streamlined, which not only provide for more effective interaction with the public but also helped to reduce the City’s operating expenses.

### ***Safe & Healthy Community***

As one of the top ten safest cities in Los Angeles County, the City is proud to offer a community that is physically safe, free of blight, and well prepared for emergencies. Glendale’s Fire and Police Departments are dedicated to a shared public safety mission to ensure that community members and visitors are safe and secure. As a top priority, many of the City’s departments are actively involved in the community by helping to educate, prepare, and build the required capacity to respond to local and statewide disasters. Finally, City staff is committed to ensure that houses, buildings, and other infrastructure, such as sidewalks and roadways, are safe and free of blight.

As one of its goals, the City of Glendale takes pride in offering a physically and mentally healthy community where residents have access to quality health care services through the support of our local hospitals and fire paramedic services. The City also promotes health and well-being by offering educational and therapeutic services through the Community Services and Parks Department as well as the administration of Community Development Block Grants that are provided to local service providers.

### ***Balanced, Quality Housing***

As one of the fundamental elements of a healthy and stable community, the City is committed to providing a balanced mix of housing opportunities for current and future residents. We strive to provide affordable housing to all segments of the population including growing families, the elderly, single individuals, the disabled, and the homeless. While part of the City’s strategy includes the development of new housing, the City remains committed to the preservation of existing housing as well. Much of the City’s success in achieving this goal is attributable to effective land use and zoning regulations that promote housing development, as well as the development and maintenance of adequate infrastructure to support current and future housing needs.

# CITY OF GLENDALE

## BUDGET MESSAGE - ATTACHMENT A

### *Community Services & Facilities*

The City of Glendale is committed to providing parks, community centers, open space and a well-maintained trail system that enhances the character of the community and offers personal enrichment and recreational opportunities for members of the public. As part of our ongoing efforts, the City is focused on providing sufficient parkland, playing fields, recreation facilities, and open space which is equitably distributed throughout the City. Other areas of regular attention include ensuring that parks, parkways, and community centers are well-maintained, visually appealing, and safe for public use. The City of Glendale consistently strives to maximize services and programs available to residents by ensuring that all community facilities and parks are accessible to all.

Another of the City's primary strategic goals is a focus on community services and facilities that address the diverse needs of the community. This includes the delivery of quality services and the preservation, development, or expansion of community centers (i.e. parks, libraries, senior centers, etc.) that are geographically located in places of greatest need and accessible by all residents. In addition, emphasis is placed upon providing excellent customer service and the ability to be adaptable and responsive to the changing needs in the community.

### *Infrastructure & Mobility*

A significant goal for the City is the existence of a well-planned and comprehensive transportation system that enhances mobility through the development of infrastructure, technology, and public transit. This includes a safe, efficient and well coordinated multi-modal circulation system within the City that is appealing, affordable, accessible, and provides effective regional connectivity. Through the implementation of effective land use strategies, the City is focused on the reduction of congestion, air pollution, and noise resulting from its public transportation system. City officials are consistently focused on enhancing roadway safety through effective engineering, enforcement, and education to the public. Lastly, the City will continue to plan and maintain its infrastructure in a responsible and cost effective manner.

### *Arts & Culture*

The City strives to establish a rich variety of arts and cultural experiences throughout the community. This includes the creation and support of diverse art and entertainment venues including theatres, galleries, museums, literary events, community festivals, and public art. The City attempts to support and promote local artists and arts organizations through the initiation of local arts and cultural events aimed at promoting the diverse cultures present within the community. As a long term goal, the City aims to promote education and participation in the arts by providing access to quality art experiences for the entire community. As a result of strong leadership and support, the City strives to implement ongoing programs to recognize the City's cultural heritage while planning for its future.

The City is proud to be a community that values, celebrates, and engages the City's rich diversity. Much of our success is attributable to the following:

- Diverse and representative workforce within the City
- Businesses and services that serve the needs of our diverse community
- Diverse representation on City Boards, Commissions and Committees
- Special events that recognize and celebrate the City's diversity

## CITY OF GLENDALE

### BUDGET MESSAGE - ATTACHMENT A

- Availability of multi-lingual City materials for public use
- Compliance with ADA and related accessibility requirements

#### *Sustainability*

One of Glendale's primary goals is the development of sustainable City principles either as a separate document or integrated into various elements within the City's General Plan in an effort to protect the quality of air, water, land and other natural resources located within the City's boundaries. Emphasis is placed upon conserving native vegetation, wildlife habitats, and preserving other ecosystems by minimizing human impacts. Additionally, the City continually complies with environmental laws and regulations and actively monitors its waste management, water, and electrical operations on an ongoing basis.



# ADOPTED BUDGET 2015-16



# CITY OF GLENDALE

## BUDGET GUIDE

### BUDGET DOCUMENT ORGANIZATION

The Budget Document provides comprehensive budgetary information on the City of Glendale. Hard copies of the Budget Document may be purchased from the Administrative Services - Finance Department and an electronic version is also available on the City's website at [www.glendaleca.gov](http://www.glendaleca.gov). As noted in the Table of Contents, the Budget Document consists of the following sections:

- [Introductory Section](#) - This section includes the Community Profile which provides some facts and figures about the City of Glendale. Additionally, this section provides the overall Form of Government and Organizational Chart for the City.
- [Budget Message](#) - This section includes the City Manager's Budget Message which formally presents the budget to the City Council. It also outlines the total budgeted appropriations. The Budget Message provides the principles that were used to determine the budget priorities and outlines the City's strategic goals. Also considered are the challenges facing the City as well as the general economic outlook.
- [Budget Guide](#) - The organization of the budget document is explained in this section along with the budget and financial policies for the City. There is a brief discussion of the fund structures and their descriptions, the GANN Appropriations Limit, and copies of the adopted budget resolutions.
- [Resources & Appropriations](#) - This section contains information about the major Resources and Appropriations used in preparing the FY 2015-16 Budget.
- [Strategic Goals](#) - This section includes information about the City's accomplishments over the past year in relation to its long-term strategic goals. Performance Measures are provided in this section and are used as a tool by management to measure effectiveness of the City's operations and services in relation to the strategic goals.
- [Budget Summaries](#) - The Budget Summaries section includes various schedules and reports which provide the financial plan adopted by City Council.
- [Department Budgets](#) - The Department Budgets section provides the mission and description of each department within the City's organizational chart. This section also highlights how each department's programs and services relate to the City's strategic goals. The operating budget, capital improvement projects, and staffing information are also included in this section for each division and/or program within that department.
- [Appendices](#) - The Appendices section includes the Glossary of Terms which provides the readers with the meaning of various budgetary and financial vocabularies, including acronyms, found throughout the Budget Document, and a description of all fund types. This section also contains a table of funds used by City Departments and additional Budget Adoption Resolutions for the Glendale Housing Authority.

# CITY OF GLENDALE BUDGET GUIDE

## BUDGET POLICIES & PROCEDURES

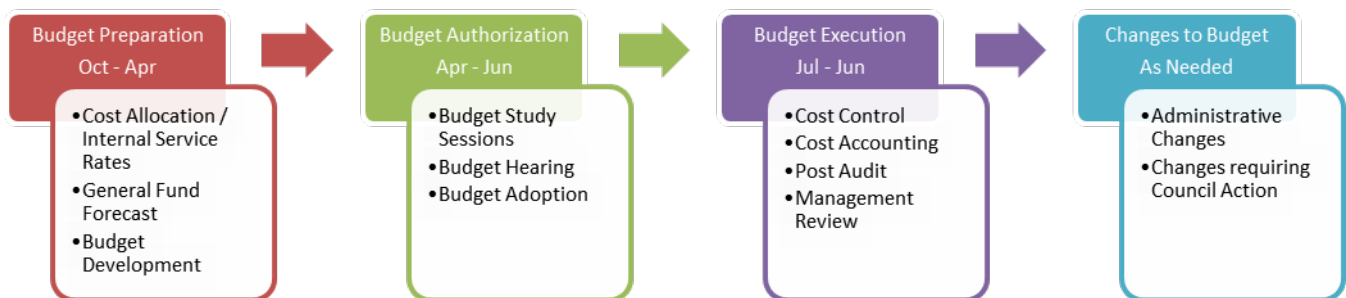
As the financial plan of action for the City government, the annual budget is an important document, and the process of preparing that plan of action is one of the most significant jobs performed by City personnel during the year. The budget is more than just the financial plan for raising and spending money to operate the city government. It determines the quality and quantity of governmental services, and the method of distributing costs to the various segments of the community through collection of taxes and fees. It defines the services to be rendered by the departments, the level of these services and capital outlays and projects for the upcoming fiscal year.

The proposed budget is compiled from detailed information furnished by the various departments and includes estimates of revenues and expenditures for the ensuing year. These estimates are required to be as nearly uniform as possible and shall include the following:

- An estimate of the expenses for each department.
- Expenditures of corresponding items for the prior and the current fiscal years, including adjustments due to transfers between appropriations plus an estimate of expenditures to complete the current fiscal year.
- Such information as may be required by the City Council or as the City Manager may deem advisable to submit.
- The recommendations of the City Manager as to the amounts to be appropriated, with reasons therefore, in such detail as the City Council may direct. The City Council shall have power to revise, correct or modify said proposed budgets.

The Charter also provides that the City Council hold a public hearing to solicit public input on the proposed budget. It is the City's policy to adopt the budget on or before June 30.

The annual budget process is a year-long continuing process. The main phases to the budget process include *Budget Preparation*, *Budget Authorization*, *Budget Execution*, and *Changes to the Adopted Budget* as shown below.



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### *I. Budget Preparation*

Budget Preparation includes determining the objectives and needs of the organization, evaluating courses of action, and determining the means of attaining these objectives. It identifies the key work activities and projects to be done in the ensuing year and the funds to be made available for the said year. It includes determining goals, major projects, services provided, and proposed program changes. It then requires estimating the resources required to achieve the various activities identified for the upcoming year.

The following calendar highlights the significant milestones for preparing the FY 2015-16 Adopted Budget:

|                           |  |
|---------------------------|--|
| September - January ..... | Cost Allocation / Internal Service Rates   |
| January .....             | General Fund Forecast  |
| February 11 .....         | Budget Kick-off Meeting  |
| February 2 .....          | 1 <sup>st</sup> Budget Document Deadline   |
| March 9 .....             | 2 <sup>nd</sup> Budget Document Deadline   |
| March 25 .....            | Discussion of CIP Projects & Budget  |
| April 8 - 15 .....        | General Fund / Department Review   |
| May 5 .....               | <i>Budget Study Session #1</i><br>FY 2014-15 Update & Year-End Projection<br>Organizational Profile<br>FY 2015-16 General Fund Forecast &<br>Proposed General Fund Budget  |
| May 12 .....              | <i>Budget Study Session #2</i><br>Council Priorities<br>Summary of Appropriations<br>Review of Departmental Budgets<br>Capital Improvement Program<br>GWP Capital Improvement Program<br>Proposed New Fees & Increases |
| May 14 .....              | Final Budget Document Deadline   |
| May 19 .....              | Public Hearing   |
| June 2 .....              | Budget Adoption  |

The process of developing the budget furnishes Department Heads and the City Manager with an opportunity to review departmental work programs, to propose changes in services, to recommend revisions in organization structure, to hear and discuss budget requests, and provide feedback regarding City operations.

- 1. Cost Allocation / Internal Service Rates* - It is the City's policy to recover certain General Fund costs via a formal cost allocation plan. The premise behind the formal cost allocation plan is to



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identify those costs associated with services provided by the central service departments within the General Fund to receiving departments outside the General Fund and recover said costs. Without a formalized cost allocation plan, the General Fund would subsidize these costs. For the receiving departments, a portion if not all of these departments, are funded outside the General Fund and reside in Special Revenue Funds, Enterprise Funds or Internal Services Funds. The main source of revenue for these Departments is through user fees or charges for services. Through the cost allocation plan, Departments can identify their total cost of providing services, which now includes indirect and direct costs, and adjust their fees and charges accordingly. The cost allocation plan provides for a defensible, rational method on which to base their user fees or potential fee increases, which is especially crucial for those user fees that are subject to Proposition 218.

It is also the City's policy to fund internal service funds via rates that are "charged" to user departments for the use of said internal services. During each budget process, the following internal service rates are reviewed and adjusted as needed:

- Fleet / Equipment (Fund 601)
- Information Services (Funds 603, 604 & 660)
- Unemployment Insurance (Fund 610)
- Liability Insurance (Fund 612)
- Workers Compensation Insurance (Fund 614)
- Dental Insurance (Fund 615)
- Medical Insurance (Fund 616)
- Vision Insurance (Fund 617)
- Vacation and Comp (Fund 640)
- Sick Leave (Fund 641)
- Post Employment Benefits (Fund 642)

2. *General Fund Forecast* - As part of the annual budget process, it is the City's policy to prepare a General Fund Forecast for the next five to eight years. Generally, estimates should be conservative and based on a variety of information such as:

- Historical patterns
- Industry experts and forecasts from consultants when applicable
- Annual forecasts and updates from California Public Employees' Retirement System (PERS)
- Applicable Memorandum of Understandings with the various employee bargaining groups
- Department Heads and Management in regards to changes or new programs that may have a budgetary impact

3. *Budget Kickoff* - As directed by the City Manager, it is the City's policy to have an annual budget kickoff meeting with all Department Heads and Budget Officers to review the assumptions for the upcoming budget process. The purpose of this meeting is to provide guidelines that will assist the various Departments in the preparation of their respective budgets. Information presented at this meeting may include items such as revenue estimates, personnel expenditures, maintenance & operation expenditures, capital outlay, and relevant forecasts.

The budget calendar is reviewed at the budget kickoff meeting. The budget calendar sets forth the chronological sequence of events in the budget preparation process, which culminates with the adoption of the budget by the City Council in June.

4. *Budget Development* - After the Budget Kickoff, Departments are tasked with preparing their respective budgets for the upcoming years taking into account the assumption and guidelines presented at the kickoff. The budget is comprised of the following components:

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- a. *Revenue Estimates* - Projection for recurring revenues, new revenues, user fees (increased, decreased, or new fees), Citywide Fee Schedule, one times revenues, and grant funding.
- b. *Salaries & Benefits* - Personnel data pre-calculated with salaries and benefits information generated from the payroll system including step increases, changes in Memorandum of Understanding (MOU) from various employees groups and internal service rates for benefits, and any other budget assumptions. Departments are responsible for planning and budgeting for upcoming personnel needs including overtime and hourly wages. New full-time personnel requests require the approval of the City Manager and City Council.
- c. *Maintenance & Operation* - In preparing estimates of requirements for maintenance and operation, it is especially important that figures be well justified on the basis of projected conditions for the ensuing year, rather than relying too heavily on experience from the prior year. Changes in the following conditions, among others, should be considered: general economic conditions, changes in level of service, effect of population or geographical growth, adjustments in utility rates and postage rates, increasing maintenance costs due to aging equipment, adjustments in subscription or membership fee and travel allowance due to location of conferences, rent increases or decreases, special non-capital equipment items, and other non-recurring expenses.
- d. *Capital Outlay* - Tangible assets having a unit cost equal to or in excess of \$5,000 or more, and a utility which extends beyond the current year are considered to be "capital" items. Examples of capital items include but are not limited to the following: equipment, vehicles, furniture & fixtures, computer hardware and software.
- e. *Capital Improvement Program* - The Capital Improvement Program is primarily a tool for the long-range planning and programming of the City's capital improvement needs. It provides a method for identifying and funding the needs of all City Departments. Capital improvements are projects of large size, fixed nature, or long life, which provide new or additional public facilities or services. Also included in this broad definition of the term are major replacements and reconstructions; items of large equipment such as fire trucks, furniture and other equipment when purchased as a part of the initial projects; and acquisition of land needed for projects within and beyond the immediate five-year period. There are two distinct components of the City's Capital Improvement Program: General Fund Capital Improvements and All Other Capital Improvements.

*General Fund Capital Improvements* are funded via a transfer from the General Fund which is based on a specified percentage of Sales Tax revenue that can fluctuate based on budgetary needs. The other major funding for General Fund Capital Projects is the "tipping fee" received from the Scholl Canyon Landfill. The projects are accounted for in the Capital Improvement Fund 401.

Departments submit their Request for Capital Improvement Projects to provide an overview of the project, its funding sources, anticipated project expenditures, and impact on annual operating & maintenance costs. As part of the budget process, an annual meeting is conducted to present all new requests along with previously approved projects, all to be reviewed by the City Manager, Department Heads, and Budget Officers. The goal is to ensure and reaffirm that funding is available for (1) projects appropriated in previous budget years, and (2) new projects approved during the budget process.

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During this meeting, the projects are presented on a ten year plan basis, with the “Future Years” column representing the accumulation of years six through 10. When the budget is adopted by the City Council, only that year’s proposed budget is approved and authorized. The years beyond are included for informational and planning purposes so that Council may also take into consideration the needs in future years. The process of evaluation is repeated each year with authorization for one year, and a general guide for the next nine years. In this way, the City government has an automatic annual review of its General Fund Capital Program, and there is assurance that every project undertaken is carefully evaluated in relation to all other needs, so that funding will be properly allocated to provide public benefit.

In regards to *Capital Improvements for All Other Funds*, each Department is responsible for planning and budgeting for upcoming capital needs. Major improvements are funded from a variety of sources including grants, charges for services, development impact fees and bond proceeds. During the budget process, Departments are also responsible for reviewing all existing projects and making adjustments or closing projects as needed.

### II. Budget Authorization

Budget authorization is concerned with public hearings and final enactment of the budget, which includes the authorization of funds, possible increases of fees and user charges, and the adoption of necessary resolutions to effectuate the budget’s plan. Presentation of the budget to the City Council provides the City Manager an opportunity to explain proposed municipal programs to the Council and to focus attention on problems, services and programs that require Council action or support for implementation. In reviewing the budget, the City Council has an opportunity to evaluate the adequacy of proposed operating programs, to establish the level of municipal services to be rendered, to determine basic organizational and personnel staffing patterns, and to review the efficiency of work methods. The needs of one service can be compared with needs of others, and the desirability of proposed services and programs can be weighed against the taxes or charges required to finance them.

1. *Budget Study Sessions* - After the Budget is prepared for review, it is the City’s policy to conduct annual budget study sessions that usually occur in April and May of each year. Topics that will usually be presented include the General Fund forecast, proposed departmental budgets for the upcoming year, proposed capital improvement projects for the upcoming year, and proposed new fees and increases to existing fees. The purpose of these meetings is to inform the community of the programs, services, and projects to be funded in the upcoming year. In addition, this affords the City Council an opportunity to review the proposed budget, ask questions, and prioritize programs and services. Lastly, the public study sessions provide a public forum for the City to conduct its fiscal affairs in an open and transparent manner which is consistent with the City’s strategic goals of Fiscal Responsibility and an Informed and Engaged Community.
2. *Budget Hearing* - In accordance with the Charter, it is the City’s policy to conduct a public budget hearing in which members of the community may comment on any aspect of the proposed budget. After hearing such comments, Council has the ability to amend the proposed budget in any manner they deem appropriate. As required by the Charter, public notice will be published at least ten days prior to the public hearing.
3. *Budget Adoption* - In accordance with the Charter, it is the City’s policy to adopt the budget on or before June 30 of each year. Specifically, the City Council, by resolution, shall adopt the annual budget for the upcoming fiscal year.

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## BUDGET GUIDE

### III. Budget Execution

Budget execution includes more than the traditional concept of assuring that the goals, service levels, and program changes are accomplished. It also ensures that plans and programs are accomplished within budgetary limits and are carried out in an effective, efficient, and timely manner. It also includes:

1. *Cost Control* - The reduction of costs and increase in efficiency and economy through placing the responsibility for cost containment on the individual manager.
2. *Cost Accounting* - The maintaining of records of labor distribution and expenditures to provide full costs in connection with services and programs. These costs are a recurring factor for decision-making and setting the appropriate level of cost recovery.
3. *Post Audit* - The performance of a verification of the propriety of the manner in which funds are expended.
4. *Management Review* - Management review entails a comparison of actual performance to projected goals, service levels, and program changes.

It is the Departments' responsibility to operate within the budget provided, unless compelling and unforeseen circumstances require a supplementary appropriation. More than occasional exceeding of appropriations due to unusual circumstances is evidence of lax administration. Departments shall make every effort to keep within budget appropriations, and if to do so would mean a serious cutback or curtailment of services, the City Manager should be advised of the circumstances. Absence of unusual circumstances, good budgeting and administration should prevent budget over-expenditures.

### IV. Changes to the Adopted Budget

The budget is not a static guideline for city spending but rather a dynamic document subject to constant scrutiny, revision, and adjustment. While every effort is made to adopt an accurate budget, it is comprised of management's best estimates at a particular point in time. As such, the adopted budget may need revision from time to time as new information and actual receipts and expenditures come to fruition during the year. As specified in the City's Charter, the budget may be amended or supplemented during the year by 3/5 vote of the City Council via a Resolution of Appropriation. Some budget adjustment actions may be made administratively as defined in the budget policy which is consistent with the City's Charter.

## THE ACCOUNTING SYSTEM, FINANCIAL POLICIES, INVESTMENT PORTFOLIO

### Accounting System

The City of Glendale's accounting records are maintained in full accordance with all the requirements of Generally Accepted Accounting Principles (GAAP) as established by the Government Accounting Standards Board (GASB). The governmental fund financial statements and the budget are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. However, the proprietary fund financial statements and the budget are reported using the *economic resources measurement focus* and the *accrual basis of accounting*.



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### *Financial Policies*

The City Council has adopted the following financial policies as a primary guide for the preparation of the City's annual budget:

- I. The City will maintain a balanced operating budget for all governmental funds with ongoing resources equal to or greater than ongoing expenditures.
- II. The City will prepare and maintain a General Fund Forecast on an annual basis. Forecasts for other funds will be prepared by the appropriate department on an as needed basis. Forecasts for revenues and expenditures should be conservative and based on a variety of factors that shall include but not be limited to the following: (1) historical trends; (2) anticipated external factors that could have a significant impact on revenues and expenditures; (3) input from City personnel and economic forecasts from recognized agencies and publications; (4) new fees or increase to existing fees enacted for the upcoming year; and (5) professional judgment by the forecaster.
- III. Resources for the Capital Improvement Program shall be:
  - A. All of the Scholl Canyon Royalty Fees. For FY 2015-16, 100% of sales tax revenues will be deposited to the General Fund with a 1.25% transfer of these revenues to the Capital Improvement Fund (401).
  - B. The Gas Tax Fund whose resources shall consist of all Gas Tax revenues.
  - C. The resources for the Scholl Canyon Landfill Post-Closure fund will consist of a transfer of \$2,000,000 from the Capital Improvement Fund (401).
  - D. The Parks Mitigation Fee Fund (405), Library Mitigation Fee Fund (407), and Parks Quimby Fund (408) will derive their resources from Parks and Library Mitigation fees (AB 1600), Parks Quimby fee, and fund balance from prior years.
- IV. Any transfers from the Capital Improvement Fund to the General Fund will be determined each year during the Budget process. There is no transfer for FY 2015-16.
- V. The City shall self-insure against future claims and limit the total loss per incident by purchasing the appropriate excess liability coverage when deemed cost effective to do so.
- VI. The City shall establish Internal Service Funds on an as needed basis for a variety of functions and services that are collectively shared by departments citywide including employee benefits, insurance, information services (technology), and fleet maintenance and acquisition.
  - A. All Internal Services Funds shall be self-supporting via a rate that is allocated to the user departments. The particular methodology may be unique to each Internal Service Fund and costs will be allocated in a reasonable manner as deemed appropriate by the Director of Finance.
  - B. Rates for all Internal Service Funds shall be annually reviewed and adjusted, if needed, to ensure current and future claims and capital acquisition and/or replacement relative to each Internal Service Fund are funded. Except as otherwise noted, the goal is to avoid funding on a "pay-go" basis for major capital acquisition and/or replacement in these funds.

## CITY OF GLENDALE BUDGET GUIDE

- C. If a fund balance deficit exists in a given Internal Service Fund, a rate will be developed that will amortize the deficit over a fixed period of time as determined by the City Manager. The goal is to eliminate fund balance deficits as soon as reasonably possible.
  - D. The City will strive to maintain adequate cash, not less than the claims payable, in each self-insurance Internal Service Fund.
  - E. To the extent possible, all costs associated with an Internal Service Fund's purpose shall be paid for out of said fund and allocated to user departments based on a pre-determined methodology.
  - F. Costs associated for the maintenance, replacement, and acquisition of the City's fleet and other heavy equipment shall be centralized in the Fleet / Equipment Management Fund (601). Fleet rates will be reviewed and developed annually and will be allocated to the appropriate departments. For governmental funds, the fleet charge shall include a maintenance and operation component, and a capital replacement component. For proprietary funds, the fleet charge shall consist of a maintenance and operation component only. Proprietary funds will fund their capital replacement through their own unreserved fund balance.
  - G. All costs associated with the acquisition and maintenance of information services (i.e. software, computer hardware, etc.) shall be paid from the appropriate ISD Funds.
- VII. The City will continue to fund all City governmental capital improvements on a "pay-as-you-go" or cash basis, but recognize that there may be times when an alternate financing strategy may be appropriate. Each strategy (General Obligation Bonds, Certificates of Participation, and Lease-Back arrangements, etc.) needs to be considered in light of the specific project and the consequences of each financing strategy.
- A. Whenever possible, the City shall use special assessment, revenue, or other self-supporting bonds instead of general obligations bonds, so those benefiting from the improvements will bear all or part of the cost of the project financed.
  - B. The City shall not use long-term debt for current operations.
  - C. The City shall maintain good communications with bond rating agencies regarding its financial conditions. The City shall comply with all bond coverage ratios, covenants and disclosure requirements.
- VIII. The City will continue to fund post-employment liabilities on a "pay-as-you-go" or cash basis as the expense is paid out.
- IX. The City will not leverage borrowed money for purposes of increased investment return nor to increase its borrowing capacity.
- X. The City will continue to comply with all the requirements of Generally Accepted Accounting Principles (GAAP) and Governmental Accounting Standards Board (GASB) statements. GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*, recommends an adoption of a formal comprehensive fund balance policy to serve as the framework upon which consistent operations may be built and sustained.

# CITY OF GLENDALE

## BUDGET GUIDE

- A. Non-spendable Fund Balance – At the end of each fiscal year, the City will report the portion of the fund balance that is not in spendable form as Non-spendable Fund Balance on the financial statements.
  - B. Restricted Fund Balance – The restricted fund balances are restricted for specific purposes by third parties or legislative action.
  - C. Committed Fund Balance – The committed fund balances include amounts that can be used only for specific purposes determined by the formal action of the City Council, as they are the highest level of decision-making authority. Council must have at least a 3 to 2 vote to pass a resolution for the specific purpose. These committed amounts cannot be used for any other purpose unless the City Council remove or change the specified use through the same type of formal action taken to establish the commitment.
  - D. Assigned Fund Balances – Is comprised of amounts intended to be used by the City for specific purposes but are not restricted or committed.
  - E. Unassigned General Fund, Fund Balance – The City will strive to maintain a General Fund Reserve (including the Charter required reserve) of 35% and not less than 30% of the budget.
- XI. The City will pursue cost recovery for services funded by governmental funds incorporating defined budgets, specific goals, and measurable milestones.
  - XII. The City will pursue collection activities that will yield the highest amount of revenue that is due to the City while minimizing the costs incurred to do so.
  - XIII. The City will continue to maintain an Investment Committee whose primary purpose is to serve in an advisory role. The Investment Committee will function under its own prescribed procedures as defined by its adopted charter.
  - XIV. The City will continue to maintain an Audit Committee whose primary purpose is to serve in an advisory role. The Audit Committee will function under its own prescribed procedures as defined by its adopted charter.

### **Investment Portfolio**

The City follows the “Prudent-Man Rule” of investing. This rule provides that the Treasurer, who is responsible for investing the City’s money, must act as a prudent man or woman would be expected to act, with discretion and intelligence, to seek reasonable income, preserve capital, and avoid speculative investments. Specifically, the City’s portfolio is invested with the following objectives: (1) Safety - protect, preserve, and maintain cash and investments; (2) Liquidity - maintain short-term securities which can be converted to cash if necessary and invest all securities with active secondary or resale markets; (3) Yield - yield should become a consideration only after the basic requirements of safety and liquidity have been met.

### **PRINCIPLES OF COMPENSATION MANAGEMENT**

- I. The City shall seek to balance the Council priorities of Fiscal Responsibility and Exceptional Customer Service by attracting and employing quality City personnel within a sustainable financial structure.

# CITY OF GLENDALE

## BUDGET GUIDE

- II. All elements of employee compensation must be funded and secured, and based on the City's ability to pay.
- III. The City shall periodically endeavor to calibrate compensation for classifications at the average of comparable cities in the defined market. However, the City may establish select compensation classifications more competitively within the market, based on department mission, program priority, and market forces.
  - The City shall pay average market salary and expect exceptional execution and performance.
- IV. In addition to consideration of market comparisons, the City shall also endeavor to analyze internal organizational equity within comparable job classifications and amongst the respective bargaining units.
- V. Merit compensation increases and/or bonus consideration shall be based solely on employee performance and on the City's ability to pay in a non-discriminatory fashion.
- VI. In order to sustain the defined-benefit model, employees shall participate in funding retirement costs to the maximum extent possible.
- VII. The City's PERS program participation will reflect sustainable actuarial horizons.
- VIII. The City's total General Fund workforce costs should not exceed 75% of net operating expenses on an annual basis.
- IX. The City's total management costs should not exceed 25% of its total personnel costs, ensuring a trim and efficient organizational structure.
- X. Employee time accruals will be monitored and utilized to ensure that separating employees' payouts are minimized.

### FUND STRUCTURE AND DESCRIPTIONS

The City of Glendale's adopted budget consists of the following Fund types:

#### **General Fund**

The General Fund is the primary fund of the City. The General Fund provides City services that the general public typically associates with local government, such as parks, libraries, public safety, and general administrative support. The General Fund collects all general revenues not specifically levied or collected for other City funds or expenditures.

#### **Special Revenue Funds**

The Special Revenue Funds consist of those "restricted receipts" which may not be used for general municipal purposes. They are restricted by Local Ordinance, State or Federal Statute, to be used for specific purposes. These groups of funds represent services funded primarily by other levels of government and not "traditionally" provided by local government. Should the funding for most of these programs be eliminated, it is likely that the services would also be eliminated. As a result of AB 1x26, the Glendale Redevelopment Agency (GRA) was dissolved effective February 1, 2012. All of the



# CITY OF GLENDALE

## BUDGET GUIDE

Redevelopment related Special Revenue Funds became obligations of the Successor Agency and their budgets will no longer be included in the City's budget book.

### *Debt Service Funds*

These funds are intended to account for the resources allocated toward debt service. The City of Glendale has no general obligation debt. Its long-term debt in the Debt Service Funds is comprised of governmental activities such as the Police Facility Certificates of Participation (COPs) which is the only active fund remaining in this section for FY 2015-16.

For historical purpose, other debt services in prior years include the capital lease for the Municipal Services Building (MSB) construction (last payment was made in FY 2013-14), the Glendale Redevelopment Agency's tax allocation bonds and a loan payable for low-to-moderate income housing projects. Due to the passage of AB 1x26, which resulted in the dissolution of the GRA in February 2012, the GRA's tax allocation bonds and the loans payable for low-to-moderate income housing projects became obligations of the Successor Agency and their budgets will no longer be included in the City's budget book.

### *Capital Improvement Program (CIP)*

The Capital Improvement Program in the General Fund includes funding for a variety of City projects from parks development to library renovation, facility modification, and other various street and infrastructure improvement projects. The Capital Improvement Program (CIP) consists of several funds including the General Fund CIP (Fund 401), Gas Tax CIP (Fund 402), Scholl Canyon Landfill Post-Closure (Fund 403), Parks Mitigation Fee (Fund 405), San Fernando Road Corridor Tax Share (Fund 406), Library Mitigation Fee (Fund 407), Parks Quimby Fee (Fund 408), and CIP Reimbursement (Fund 409). These funds provide the resources for the governmental Capital Improvement Projects.

Due to the size of the Capital Improvement Projects, they are presented on a ten year plan basis, with the "Future Years" column representing an accumulation of years six through ten. When the FY 2015-16 City of Glendale budget is adopted by the City Council, only the FY 2015-16 CIP budget is approved and authorized. The years beyond FY 2015-16 are included for informational and planning purposes so that Council may also take into consideration the needs in future years.

### *Enterprise Funds*

Enterprise Funds' primary sources of revenues are charges for services and reflect characteristics that are more commonly associated with businesses. Enterprise Funds are considered self-supporting and rely on their income sources to fund their operation. The City's largest Enterprise Funds are the Electric, Water and Sewer funds. Other Enterprise funds include Refuse Disposal, and Fire Communication.

### *Internal Service Funds*

The Internal Service Funds are proprietary funds, serving only the City of Glendale. These funds consist of the Fleet/Equipment Management, Joint Helicopter Operation, ISD Infrastructure, ISD Applications, ISD Wireless and all of the City's self-insurance funds. All of these funds derive their resources from expensing the Governmental and Enterprise budgets and are already included within the City budget. They are presented for informational and memorandum control purposes.

# CITY OF GLENDALE

## BUDGET GUIDE

### GANN APPROPRIATION LIMIT

On November 6, 1979, California voters passed Proposition 4. Statutes clarifying certain provisions of the Proposition 4 are now codified in article XIII B of the California Constitution. This Article is commonly known as the "GANN Initiative". The Initiative established constitutional spending limits for California governmental agencies based on the Consumer Price Index and population growth. Concurrent with Proposition 4, the Revenue and Taxation Code, Section 7910, requires each local governmental unit to establish its appropriations limit by the beginning of each fiscal year. In response to increasing difficulties with the restrictions of Proposition 4, and to increase the accountability of local government in adopting limits, the voters in June 1990 adopted proposition 111. Among other things, these amendments revise the adjustment formulas.

Each year, local government must adjust its Appropriations Limit for two factors: 1) the change in cost of living; and 2) the change in population. However, the law allows a number of choices to the public entity for each of these factors. A local government that is not a school or a college district may choose to define the cost of living in either of two ways: 1) the change in California per capita personal income; or 2) the change in the local assessment roll from the preceding year for the jurisdiction due to the addition of local nonresidential new construction. Local governments also have multiple options for defining the change in population. A city may choose either the percentage change in population with the City or the percentage change in population within the county in which the city is located. The Department of Finance is required to post a newsletter by May 1 of each year providing the percentage change in California per capita personal income as well as the population information and the City of Glendale utilizes this newsletter annually in computing the Appropriations Limit.

The City of Glendale's FY 2015-16 GANN Appropriation Limit is computed electing the change in California per capita personal income and the change in City's population for the period of January 2014 to January 2015. The change in the City's population which is 1.67 percent, and the percent change in the California per capita personal income, which is 3.82 percent, are converted into a ratio and multiplied together to obtain a calculation factor. This factor is then multiplied by the prior year Appropriation Limit. Based on this calculation, the FY 2015-2016 Appropriation Limit is \$239,756,442. The City's total appropriation subject to the GANN Initiative spending limits is \$156,543,499. Therefore, the City is in compliance with the State spending limits. The attached resolution will authorize the new Appropriation Limit for next year as required by the California Constitution and applicable State Law.

# CITY OF GLENDALE BUDGET GUIDE

## CITY OF GLENDALE GANN APPROPRIATION LIMIT

FISCAL YEAR 2015-16 ADOPTED BUDGET

### Fiscal Year 2014-15 Limit

**\$ 227,141,473**

|  |         |
|--|---------|
| January 1, 2014 Population (Revised)                     | 195,903 |
| January 1, 2015 Population (Estimate)                    | 199,182 |
| City Population Growth                                   | 1.67 %  |
| County Population Growth                                 | 0.82 %  |
| Note: City elects to use City Population Growth          |         |
| Per Capita Growth (Per California Department of Finance) | 3.82    |

### Calculation:

|  |               |
|--|---------------|
| City Population Growth Converted to a Ratio $[(1.67+100)/100]$ (a) | 1.0167        |
| Per Capita Growth Converted to a Ratio $[(3.82+100)/100]$ (b)      | 1.0382        |
| <b>Calculation of Factor for FY 2015-16 (a)*(b)</b>                | <b>1.0555</b> |

### Fiscal Year 2015-16 Limit

**\$ 239,756,442**

### Fiscal Year 2015-16 Appropriations Subject to Limitation

**\$ 156,543,499**

### Total Under/(Over)

**\$ 83,212,943**

Adopted  
06/02/15  
Sinanyan/Devine  
All Ayes

RESOLUTION NO. 15-93

A RESOLUTION OF THE COUNCIL OF THE CITY OF GLENDALE  
ADOPTING APPROPRIATIONS LIMIT FOR THE CITY OF GLENDALE


WHEREAS, California State law requires the adopting of an annual appropriations limit for the City of Glendale, and

WHEREAS, the Finance Section has calculated the appropriations limit for fiscal year 2015-2016 and in doing so has elected to use the change in Per Capita income and change in the City of Glendale's Population and

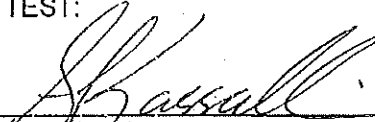
WHEREAS, the Finance Section will retain these working papers on file for a period of fifteen (15) days as required under the law,

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLENDALE THAT THE COUNCIL does hereby adopt the appropriations limit for the fiscal year 2015-2016 of \$239,756,442.

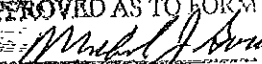
Adopted this 2nd day of June, 2015.

  
\_\_\_\_\_  
Mayor

ATTEST:

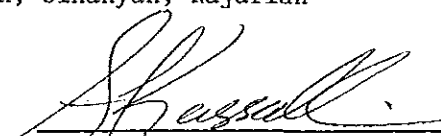
  
\_\_\_\_\_  
City Clerk

STATE OF CALIFORNIA )  
COUNTY OF LOS ANGELES ) SS  
CITY OF GLENDALE )

APPROVED AS TO FORM  
  
\_\_\_\_\_  
City Clerk  
DATE 5/28/15

I, Ardashes Kassakhian, City Clerk of the City of Glendale, certify that the foregoing Resolution No. 15-93 was adopted by the Council of the City of Glendale, California, at a regular meeting held on the 2nd day of June, 2015, and that the same was adopted by the following vote:

Ayes: Devine, Friedman, Charpetian, Sinanyan, Najarian  
Noes: None  
Absent: None  
Abstain: None

  
\_\_\_\_\_  
City Clerk

8 A 1



Adopted  
06/02/15  
Friedman/Devine  
All Ayes

RESOLUTION NO. 15-95

A RESOLUTION OF THE COUNCIL OF THE CITY OF GLENDALE, CALIFORNIA  
ADOPTING A GENERAL BUDGET, ENTERPRISE BUDGETS, AND OTHER  
MISCELLANEOUS BUDGETS FOR THE FISCAL YEAR 2015-16

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLENDALE:

SECTION 1: The proposed City Budget is hereby approved and adopted as the Budget of the City, for fiscal year 2015-16.

SECTION 2: The amount of \$182,890,934 shall constitute the General Fund appropriation for fiscal year beginning July 1, 2015.

SECTION 3: The amount of \$103,702,340 shall constitute the Special Revenue Funds appropriation for the fiscal year beginning July 1, 2015, of which \$2,470,705 of the Special Revenue Funds total shall constitute the appropriation for the Economic Development Corporation accounted for in Fund 215 to be funded for by a portion of the general property tax set aside on an annual basis during the budget process to fund economic development activities as a result of AB 1X26 and AB 1484, collectively the "Dissolution Act." The revenue apportioned to the Parking Fund shall be used for Parking activities.

SECTION 4: The amount of \$3,025,000 shall constitute the Debt Service Funds appropriation for the fiscal year beginning July 1, 2015.

SECTION 5: The amount of \$13,755,000 shall constitute the Capital Improvement Funds appropriation for the fiscal year beginning July 1, 2015.

SECTION 6: The amount of \$390,966,533 shall constitute the Enterprise Funds appropriation for the fiscal year beginning July 1, 2015.

SECTION 7: The amount of \$103,489,784 shall constitute the Internal Service Funds appropriation for the fiscal year beginning July 1, 2015.

SECTION 8: The number of authorized classified and unclassified budgeted salaried positions is 1,566.

8 C 1

RESOLUTION NO. 15-95

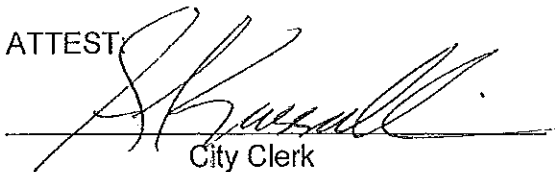
SECTION 9: The Director of Finance is authorized to make such other revisions, individual appropriation line-items, changes in summaries, fund totals, grand totals, and other portions of the budget document as necessary to reflect and implement the changes specified in this resolution.

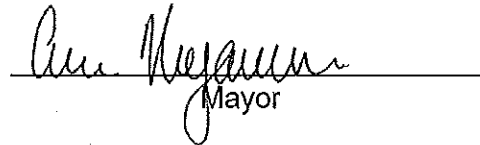
SECTION 10: The Director of Finance is authorized to make such revisions, as permitted by the Charter, necessary in order to implement changes in expenditures due to final negotiations of City of Glendale employee associations Memorandums of Understanding.

SECTION 11: The City Clerk shall certify to the adoption of this Resolution.

Adopted this 2nd day of June, 2015.

ATTEST:

  
City Clerk

  
Mayor



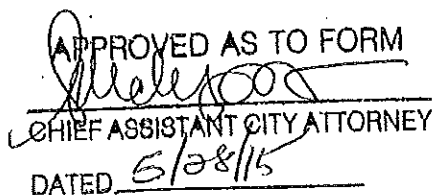
CITY OF GLENDALE  
DATE 5/28/2015  
APPROVED AS TO FINANCIAL  
PROVISION FOR \$ 797,829,591

STATE OF CALIFORNIA)  
COUNTY OF LOS ANGELES) SS  
CITY OF GLENDALE)

  
Director of Finance

I, Ardashes Kassakhian, City Clerk of the City of Glendale, do hereby certify that the foregoing Resolution No. 15-95 was adopted by the Council of the City of Glendale, California, at a regular meeting held on the 2nd day of June, 2015, and that the same was adopted by the following vote:

Ayes: Devine, Friedman, Gharpetian, Sinanyan, Najarian  
Noes: None  
Absent: None  
Abstain: None

APPROVED AS TO FORM  
  
CHIEF ASSISTANT CITY ATTORNEY  
DATED 5/28/15

  
City Clerk

Adopted  
06/02/15  
Najarian/Friedman  
All Ayes

RESOLUTION NO. 15-94

**A RESOLUTION OF THE COUNCIL OF THE CITY OF GLENDALE, CALIFORNIA  
REDUCING THE PERCENTAGE OF OPERATING REVENUE OF THE GLENDALE  
WATER AND POWER DEPARTMENT TO BE TRANSFERRED FROM GLENDALE  
WATER AND POWER (ELECTRIC) TO THE GENERAL FUND  
FOR FISCAL YEAR 2014-15**


BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLENDALE:

WHEREAS, Section 22, Article XI of the City Charter provides that at the end of each fiscal year an amount equal to twenty-five percent (25%) of the operating revenue of the Glendale Water and Power Department for each year, hereinafter referred to as "revenue", excluding receipts from water or power supplied to other cities or utilities at the wholesale rates, shall be transferred from Glendale Water and Power to the General Fund; provided that the Council may annually, at or before the time for adopting the General Budget for the ensuing fiscal year, reduce said amount or wholly waive such transfer, if, in its opinion, such reduction or waiver is necessary to insure the sound financial position of said Glendale Water and Power Department, and it shall so declare by resolution; and

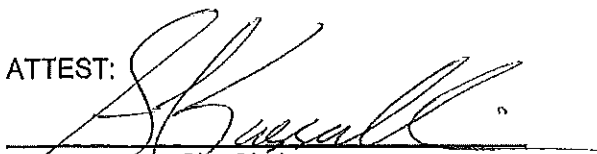
WHEREAS, prior to the time for adopting the General Budget for the fiscal year 2015-16, the Council has considered the matter and determined that the transfer should again be suspended for the Water Works Enterprise and decided that it should be reduced to \$20,357,000 of said revenue for the Electric Works Enterprise and that such reduction was necessary to insure the sound financial position of the Glendale Water and Power Department.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLENDALE that the amount of operating revenue to be transferred from Glendale Water and Power for the fiscal year 2014-15 shall be continued to be suspended of said Water Works and the absolute sum of \$20,357,000, or 10.9% of said Electric Works, and that such reduction is necessary to insure the sound financial position of the Glendale Water and Power Department.

Adopted this 2nd day of June, 2015.

  
\_\_\_\_\_  
Mayor

ATTEST:

  
\_\_\_\_\_  
City Clerk

8 B 1

STATE OF CALIFORNIA)  
COUNTY OF LOS ANGELES) SS  
CITY OF GLENDALE)

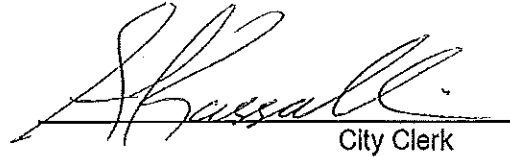
I, Ardashes Kassakhian, City Clerk of the City of Glendale, do hereby certify that the foregoing Resolution No. 15-94 was adopted by the Council of the City of Glendale, California, at a regular meeting held on the 2nd day of June, 2015, and that the same was adopted by the following vote:

Ayes: Devine, Friedman, Gharpetian, Sinanyan, Najarian

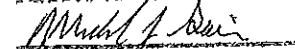
Noes: None

Absent: None

Abstain: None

  
City Clerk

APPROVED AS TO FORM

  
City Attorney  
DATE 5/28/15



# ADOPTED BUDGET 2015-16

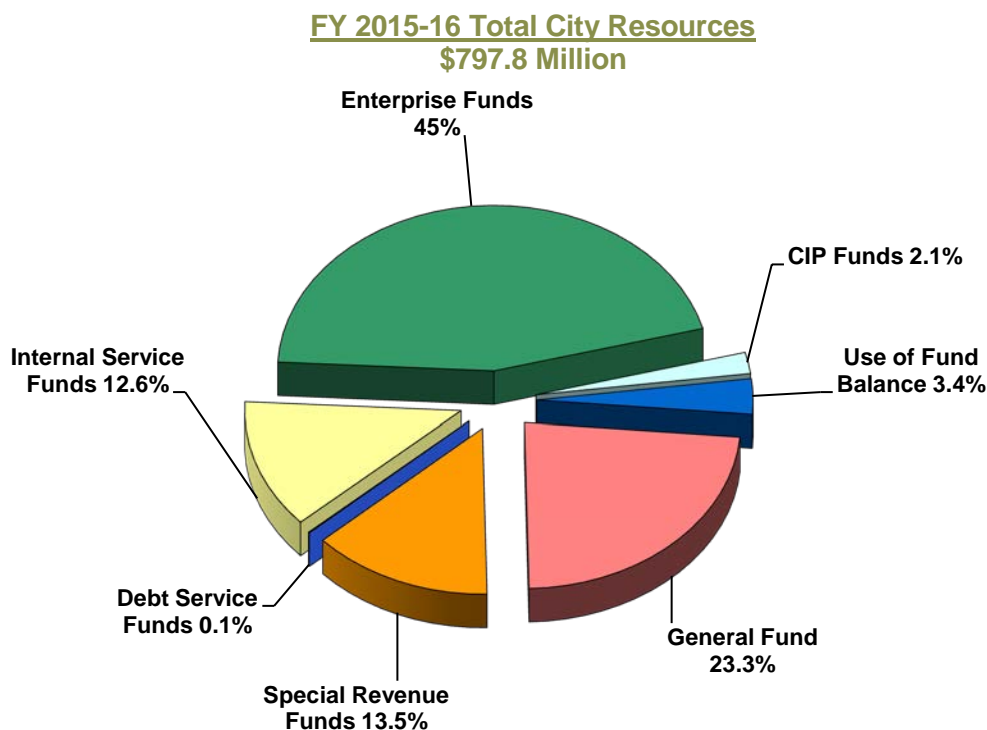


# CITY OF GLENDALE RESOURCES & APPROPRIATIONS

## OVERVIEW OF RESOURCES

The City Resources forecasted for FY 2015-16 reflect a somewhat conservative yet consistent approach with established budget practices and financial principles. We used various forecasting techniques such as trend analysis, economic indicators, and professional judgment to arrive at the forecasted revenue. Revenue forecasting is one of the most challenging aspects in the budget process and a variety of factors come into play when deciding on revenue projections. Estimates of population growth, local and regional economic growth, inflation, historical revenue patterns, and factors specific to individual revenue sources are considered.

Total FY 2015-16 City Resources (including Transfers from Other Funds and Use of Fund Balance) are \$797.8 million. The following chart illustrates the total budgeted resources for all City Funds for FY 2015-16:



## **Total City Resources** **(In Millions)**

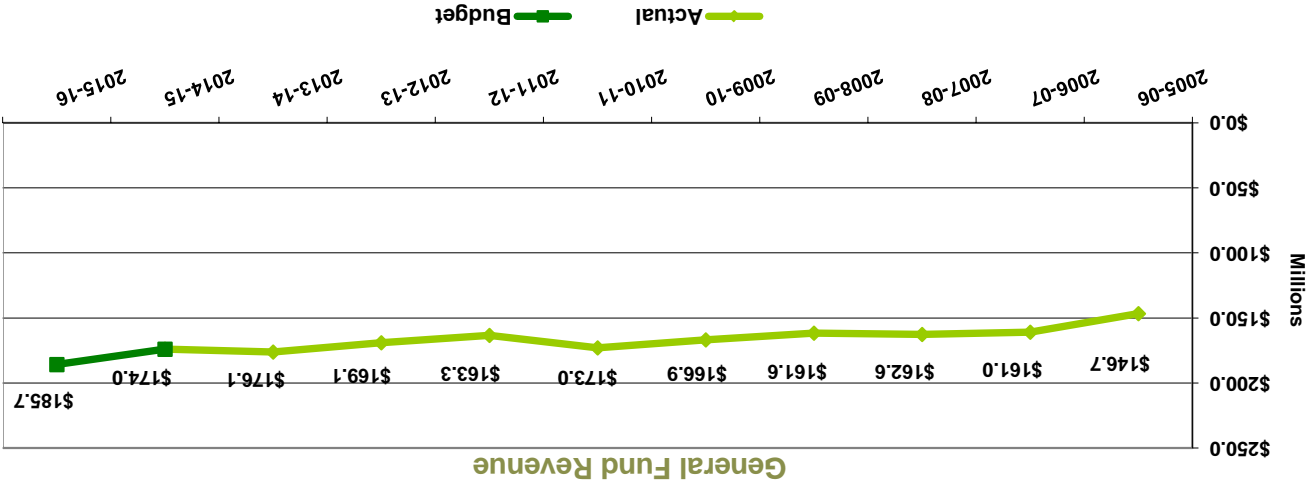
| <b>Fund Type</b>        | <b>Adopted<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> | <b>Increase /<br/>(Decrease)</b> | <b>%<br/>Change</b> |
|-------------------------|----------------------------|----------------------------|----------------------------------|---------------------|
| General Fund            | \$ 174,006,103             | \$ 185,666,560             | \$ 11,660,457                    | 6.7%                |
| Special Revenue         | 95,293,579                 | 104,213,462                | 8,919,883                        | 9.4%                |
| Debt Service            | 700,000                    | 675,000                    | (25,000)                         | -3.6%               |
| Capital Improvement     | 26,316,827                 | 16,514,859                 | (9,801,968)                      | -37.2%              |
| Enterprise              | 350,994,636                | 363,116,638                | 12,122,002                       | 3.5%                |
| Internal Service        | 94,380,406                 | 100,180,086                | 5,799,680                        | 6.1%                |
| Net Use of Fund Balance | 91,024,378                 | 27,462,988                 | (63,561,390)                     | -69.8%              |
| <b>Total Resources</b>  | <b>\$ 832,715,929</b>      | <b>\$ 797,829,593</b>      | <b>\$ (34,886,336)</b>           | <b>-4.2%</b>        |

# CITY OF GLENDALE RESOURCES & APPROPRIATIONS

## General Fund

The General Fund Resource budget for FY 2015-16 is projected to be \$185.7 million. The General Fund provides the majority of ongoing governmental services that are not funded through restricted special revenue funds. These services include Fire, Police, Library, Arts & Culture, Community Services & Parks, Community Development, Public Works and general staff support services that include the City Clerk, City Treasurer, City Attorney, City Manager, Administrative Services - Finance, and Human Resources. This fund is supported by general taxes including property, sales, and utility users taxes, in addition to other various fees, taxes and transfers from other funds.

The graph below shows the General Fund revenue history along with adopted budgets for FY 2014-15 and FY 2015-16.



The table below shows the estimates of the major revenue sources for the General Fund by category for FY 2014-15 and FY 2015-16.

## General Fund Resources

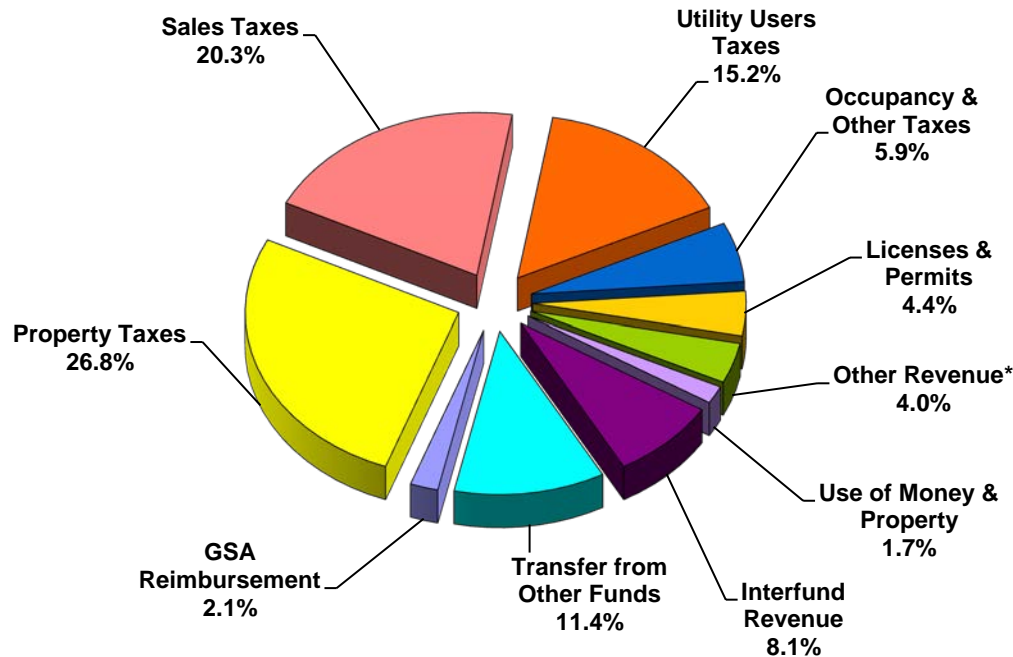
| Category                    | Adopted 2014-15       | Adopted 2015-16       | Increase / (Decrease) | % Change    |
|-----------------------------|-----------------------|-----------------------|-----------------------|-------------|
| <b>Revenues</b>             |                       |                       |                       |             |
| Property Taxes              | \$ 46,865,000         | \$ 49,740,000         | \$ 2,875,000          | 6.1%        |
| Sales Taxes                 | 34,700,000            | 37,700,000            | 3,000,000             | 8.6%        |
| Utility Users Taxes         | 27,746,000            | 28,250,000            | 504,000               | 1.8%        |
| Occupancy & Other Taxes     | 9,340,000             | 11,000,000            | 1,660,000             | 17.8%       |
| Licenses & Permits          | 6,925,000             | 8,105,000             | 1,180,000             | 17.0%       |
| Fines & Forfeitures         | 950,000               | 2,850,000             | 1,900,000             | 200.0%      |
| Intergovernmental           | 1,200,000             | -                     | (1,200,000)           | -100.0%     |
| Interest/Use of Money       | 3,215,000             | 3,220,000             | 5,000                 | 0.2%        |
| Revenue from Other Agencies | 100,000               | 350,000               | 250,000               | 250.0%      |
| Charges for Services        | 1,872,000             | 2,781,000             | 909,000               | 48.6%       |
| Misc & Non-Operating        | 1,163,500             | 1,402,030             | 238,530               | 20.5%       |
| Intertund Revenue           | 16,522,603            | 15,090,577            | (1,432,026)           | -8.7%       |
| Transfer from Other Funds   | 23,407,000            | 21,257,000            | (2,150,000)           | -9.2%       |
| GSA Reimbursement           | -                     | 3,920,953             | 3,920,953             | N/A         |
| <b>Total Revenues</b>       | <b>\$ 174,006,103</b> | <b>\$ 185,666,560</b> | <b>\$ 11,660,457</b>  | <b>6.7%</b> |
| Use of Fund Balance         | 495,424               | -                     | (495,424)             | -100.0%     |
| <b>Total Resources</b>      | <b>\$ 174,501,527</b> | <b>\$ 185,666,560</b> | <b>\$ 11,165,033</b>  | <b>6.4%</b> |

# CITY OF GLENDALE

## RESOURCES & APPROPRIATIONS

Over 60% of the City's General Fund resources consist of three revenue sources: property taxes, sales taxes and utility users taxes. Other General Fund revenues include franchise tax, transient occupancy tax, building & planning permits, fines & forfeitures, use of money & property and other revenues. Below is a graph of the various General Fund Resources by category which will be followed by a more in-depth discussion on all of the major General Fund revenue categories.

### FY 2015-16 General Fund Resources \$185.7 Million



\*Note: Other Revenue consists of Fines & Forfeitures, InterGovernmental, Revenues from Other Agencies, Charges for Services and Miscellaneous Revenues.

**Property Taxes** are the largest revenue source in the General Fund. It represents 26.8% of the total General Fund resources for the FY 2015-16 budget. For FY 2015-16 the property tax category is projected to increase by \$2.9 million or 6.1% for a total of \$49.7 million. The increase is attributable to an increase in the assessed property valuation. Also, the housing market still continues to improve as home buying continues to increase due to continued low interest rates. Per HdL Companies, foreclosure levels are back to historical norms. Median prices and numbers of sale transactions are up statewide and this trend is expected to continue in FY 2015-16.

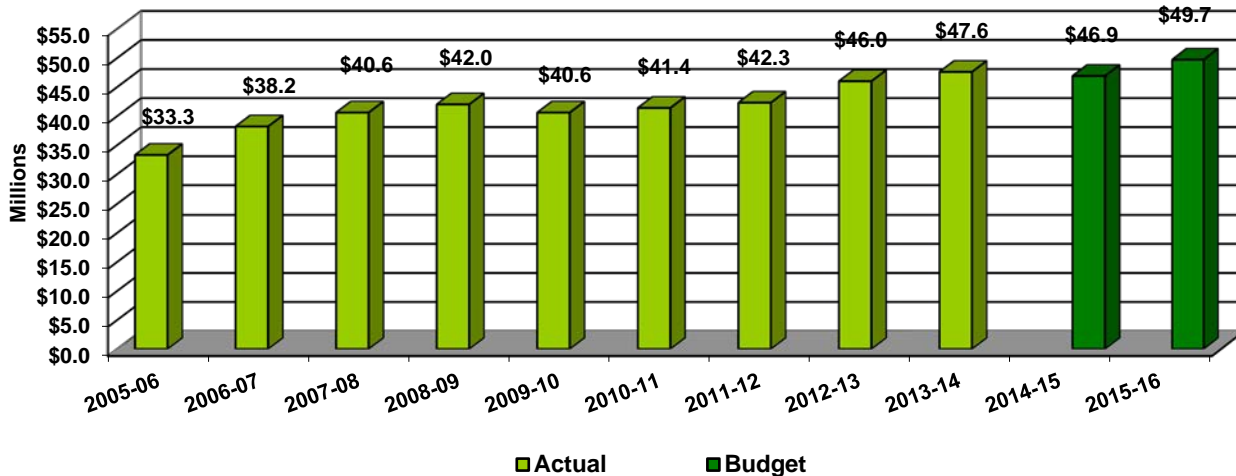
Property tax is an ad valorem tax (based on value) imposed on real property (land and permanently attached improvements such as buildings) and personal (movable) property. Proposition 13 adopted by the California voters on June 6, 1978, created a comprehensive system for the assessment and limitation of real property taxes. Property tax is based on the real property's adjusted assessed full value. Proposition 13 set the FY 1975-76 assessed values as the base year from which future annual inflationary assessed value increases are calculated (not to exceed 2% for any given year). The County Assessor also re-appraises each real property parcel when there are purchases, construction, or other statutory defined "changes in ownership". Proposition 13 limits the property tax rate to 1% of the property's full value plus overriding rates to pay specifically approved voter indebtedness. The 1% property tax levy is collected by the County Tax Collector and is distributed to various public agencies. The City of Glendale receives 13.5% of the 1% levy on assessed value.

## CITY OF GLENDALE RESOURCES & APPROPRIATIONS

It should be noted that starting in FY 2014-15 the newly created Economic Development Fund 215 will receive the City's Share of Property Tax Residuals to support the economic development related services for the City. The City's Share of Property Tax Residuals is the amounts left after all Redevelopment Project Area Obligations have been paid.

The graph below shows the historical and forecasted Property Tax revenue followed by a listing of the top 10 property taxpayers for the City's General Fund.

### Property Taxes – General Fund



### Top 10 Property Taxpayers (In Alphabetical Order)

David Weiswasser Trust  
Equity Residential Glendale  
Essex 416 on Broadway LP  
Glendale Adventist Medical  
Glendale Fashion Associates, LLC

Grand Villa Glendale, LLC  
PR Glendale Plaza Office California, LLC  
Property Reserve, Inc.  
Stanley A. Sirott Trust  
USC Verdugo Hills Hospital

*Source: HdL Coren & Cone 2014-15 property data (Tax District #1)*

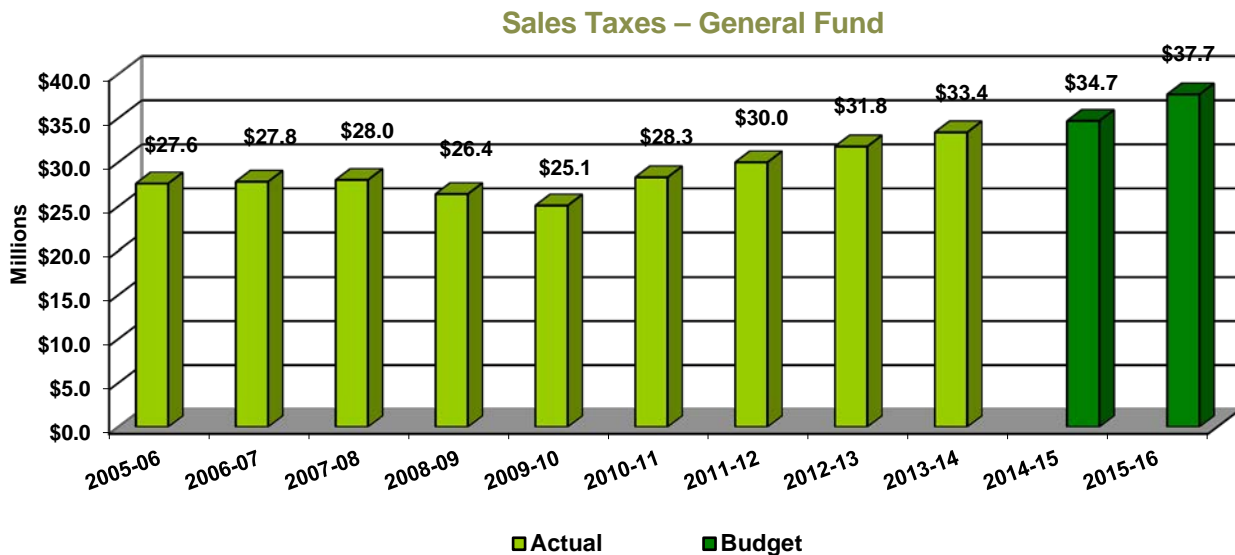
**Sales Taxes** are the second largest revenue source in the General Fund, representing 20.3% of the total General Fund resources estimated for the FY 2015-16 budget. For FY 2015-16, Sales Taxes are forecasted to increase by \$3 million, or 8.6%, for a total of \$37.7 million. California's retail sales have risen again and recent additions to the auto, department store and restaurant categories will contribute to the overall increase in sales tax for FY 2015-16. Also, on a positive note, California's unemployment rate is expected to continue its gradual decline in FY 2015-16 and according to the City's sales tax consultant, HdL Companies, the U.S. unemployment rate reached 5.5% in May 2015, and the coming fiscal year will be at 5.3%.

It should be noted that starting from FY 2003-04 through FY 2008-09, 86% of the Sales Tax revenue was deposited into the General Fund, with the remaining 14% deposited into the Capital Improvement Fund (401). Starting in FY 2009-10, the split of Sales Tax was shifted to 96% and 4%, respectively. For FY



## CITY OF GLENDALE RESOURCES & APPROPRIATIONS

2010-11 and FY 2011-12, 100% of the Sales Tax went to the General Fund. Starting in FY 2012-13, the City has restored sales tax funding to the Capital Improvement Fund, albeit only 1% of the estimate. Starting in FY 2015-16 the 1% sales tax transfer to CIP will be increased by .25% and will cap at 2%. This is part of the City's strategy in becoming structurally balanced and will look to increase the sales tax contribution to the Capital Improvement Fund over the next several years as resources permit. The graph below illustrates historical and forecasted sales tax revenue for the past 10 fiscal years followed by a listing of the top 20 Sales Tax producers for the City.



### Top 20 Sales Tax Producers (In Alphabetical Order)

---

|                                  |                        |
|----------------------------------|------------------------|
| Allen Gwynn Chevrolet            | Home Depot             |
| Apple                            | JC Penny               |
| Bloomingtons                     | Lexus of Glendale      |
| Car Pros Kia Glendale            | Macy's                 |
| CDW                              | Nordstrom              |
| Diamond Honda of Glendale        | Pacific BMW            |
| Financial Services Vehicle Trust | Star Ford Lincoln      |
| Glendale Dodge Chrysler Jeep     | Target                 |
| Glendale Nissan Infiniti         | Toyota of Glendale     |
| Glendale Subaru/Mitsubishi       | Video Equipment Rental |

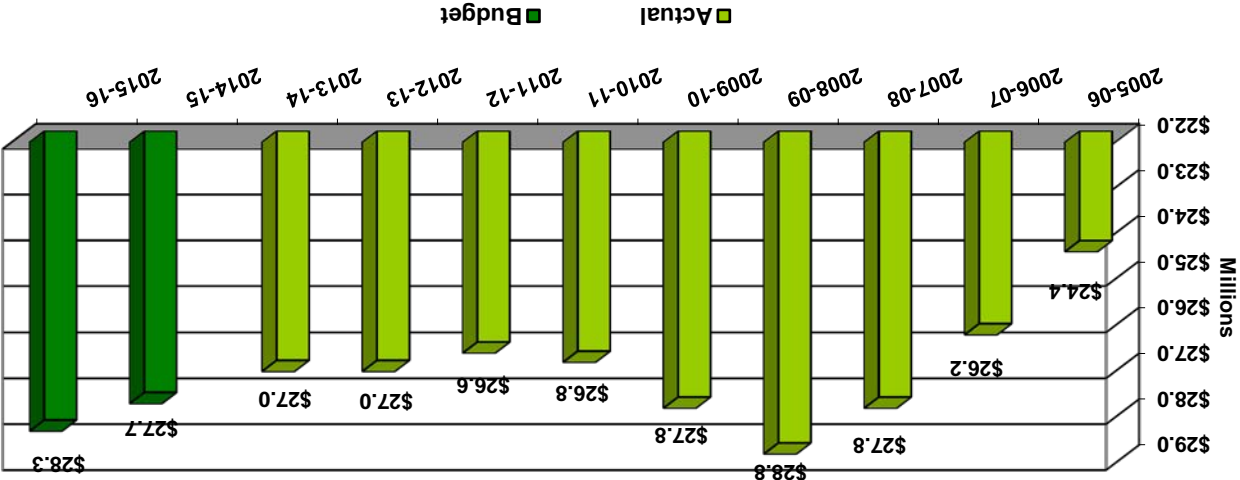
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*Source: HdL Coren & Cone*

# CITY OF GLENDALE RESOURCES & APPROPRIATIONS

**Utility Users Taxes (UUT)** are the third largest revenue source for the General Fund, representing 15.2% of the total General Fund resources estimated for the FY 2015-16 budget. This tax is levied on the following utility services: telecommunications (6.5%), video (6.5%), electricity (7%), gas (7%), and water (7%). The telecommunications category now includes wired and wireless telecommunications, intrastate, interstate, and international services; ancillary services; voice-over internet protocol; paging; and private communication services. UUT revenues are estimated to increase by \$504 thousand, or 1.8%, for a total estimate of \$28.3 million. Modest increases are forecasted for the Electric, Gas, Water and Video UUT categories; however this will be offset by the Telecommunications category. This segment continues to decline due to wireless customers shifting from conventional contracts to prepaid wireless services. It's worth noting that per AB1717, effective January 1, 2016, the Board of Equalization is authorized to collect the UUT from prepaid wireless on behalf of the local jurisdictions; however, the revenues from the prepaid wireless UUT won't be received by the City until the FY 2016-17.

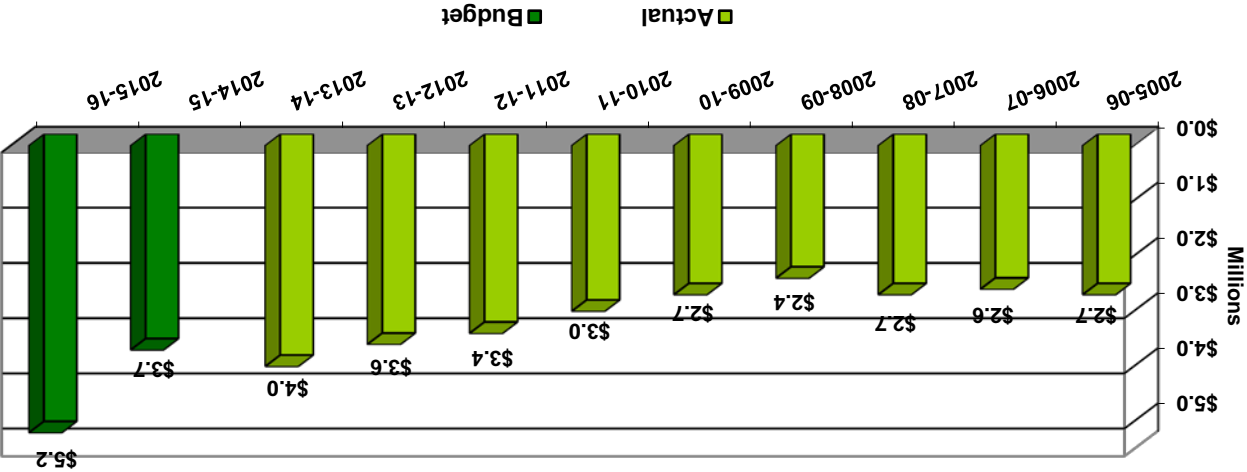
Utility Users Taxes – General Fund



**Transient Occupancy Tax (TOT)** represents about 2.8% of the total General Fund resources in the FY 2015-16 Adopted Budget. This tax is levied at 12% for occupying a room(s) or other living space in a hotel, inn, tourist home/house, motel or other lodging for a period of 30 days or less. The TOT is authorized under Section 4.32 of the Glendale Municipal Code and the revenue is deposited into the General Fund. As shown on the graph on the next page, TOT revenue decreased by 12.8% in FY 2008-09 due to the economic recession. However, this sector started recovering in FY 2009-10 and this trend is expected to continue. For FY 2015-16, TOT revenue is anticipated to increase by \$1.5 million or 40.5%. This is attributable to the passage of revenue ballot Measure O, which increased the transient occupancy tax (hotel tax) from 10% to 12%. Also contributing to the increase is the continued uptick in the travel industry.

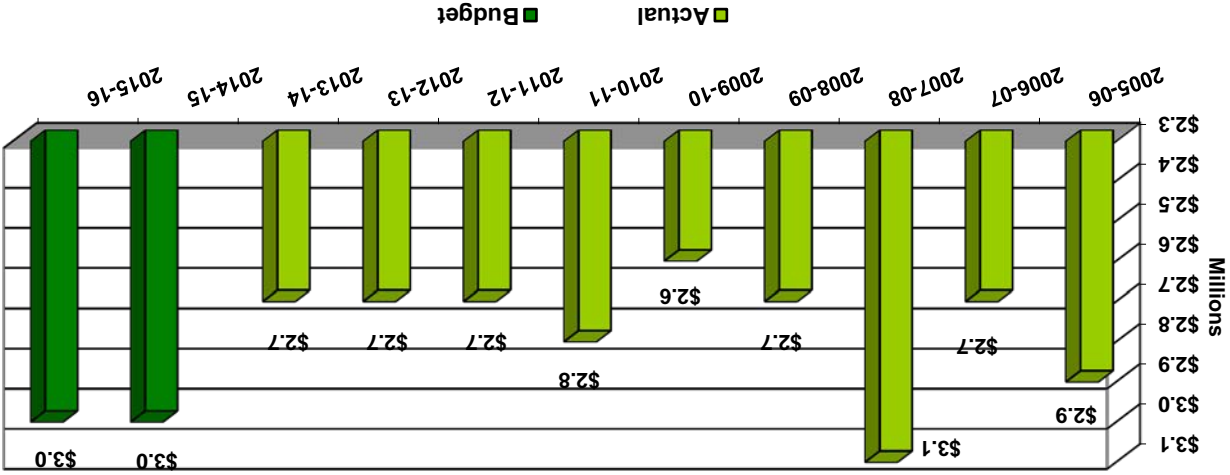
# CITY OF GLENDALE RESOURCES & APPROPRIATIONS

Transient Occupancy Tax – General Fund



**Franchise Tax** is a charge for a right-of-way or license granted to an individual or a group to market a company's goods or services in a particular territory. The majority of our franchise revenue is received from Charter Communications, Pacific Bell and the Gas Company. The Franchise Tax represents about 1.6% of the total General Fund resources in the FY 2015-16 Adopted Budget. Starting in FY 2008-09, this revenue dropped due to the economic recession. For FY 2015-16 it is estimated for franchise tax to decrease slightly by \$40 thousand, or 1.3%, for a total of \$3.0 million.

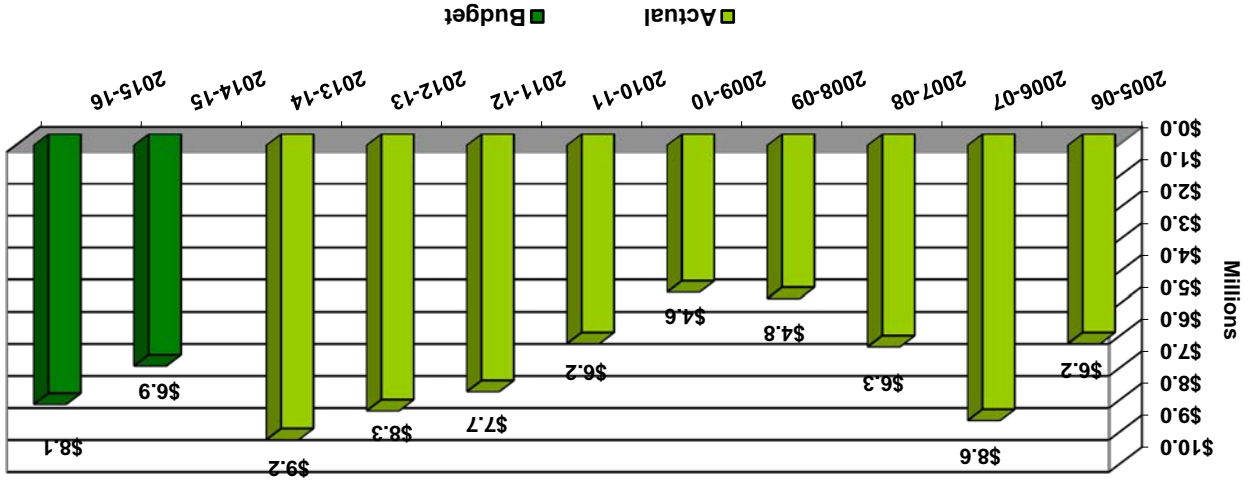
Franchise Tax – General Fund



**Licenses & Permits** include Building Permits, Business License Permits, Variance Permits, Plan Check Fees, Street Permits and Dog License Fees. Licenses & Permits represent 4.4% of the total General Fund resources for FY 2015-16 Adopted Budget. The Licenses & Permits category decreased significantly from FY 2007-08 through FY 2009-10 due to the economic recession in which the construction industry was severely impacted. Starting in FY 2010-11, there was an increase in construction projects which included Disney, Doran Gardens, 200 E. Broadway Lofts, the Triangle Project and the renovation of the historic Seeley's building. It's worth noting that due to continued construction activities in the City the actual revenue for FY 2014-15 is estimated to reach \$8.3 million compared to the \$6.9 million initially forecasted. It should be noted that revenue in this category is project-based and non-recurring and, as such, the revenue forecast for FY 2015-16 is estimated to increase by \$1.2 million, or 17% from the FY 2014-15 Adopted Budget. This revenue will be monitored throughout the upcoming year and adjusted as needed.

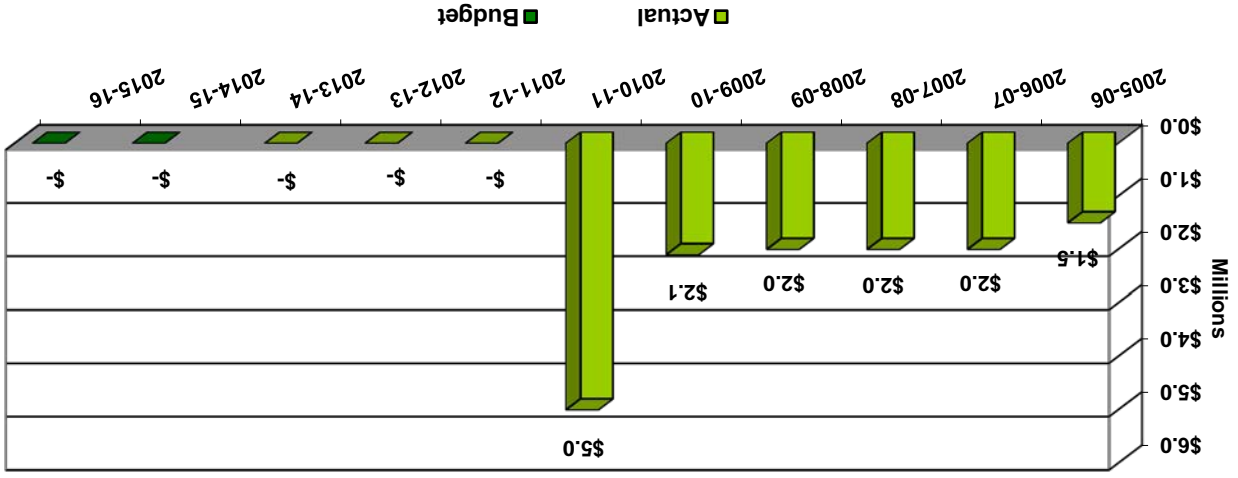
# CITY OF GLENDALE RESOURCES & APPROPRIATIONS

## Licenses & Permits – General Fund



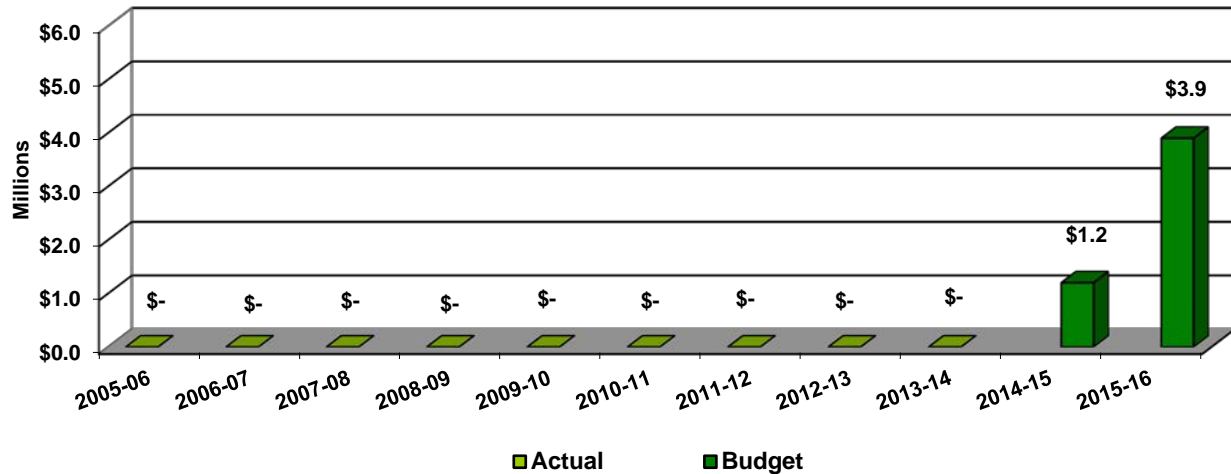
**Intergovernmental Revenue / GSA Reimbursement** is the loan repayment from the Successor Agency (formerly known as the Glendale Redevelopment Agency) to the General Fund. When the Glendale Redevelopment Agency (GRA) was formed, the General Fund loaned a significant amount of money to the GRA which was slowly being repaid using tax increment generated from new projects in the redevelopment project areas. GSA Reimbursement is estimated at \$3.9 million for FY 2015-16. Prior to FY 2014-15 this revenue was reported in the Intergovernmental Revenue category. The purpose of this change was for better visibility of the repayment. This reporting change accounts for the increase and decrease in the GSA Reimbursement and Intergovernmental Revenue categories respectively.

## Intergovernmental Revenue – General Fund



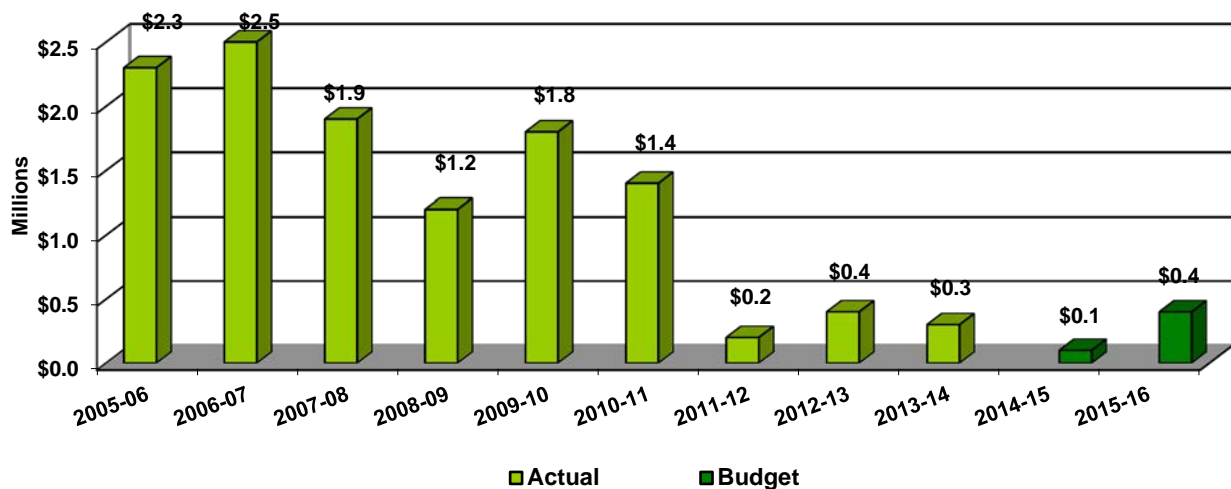
# CITY OF GLENDALE RESOURCES & APPROPRIATIONS

## GSA Reimbursement – General Fund



**Revenues from Other Agencies** mainly consists of Federal, State and Local grants, which includes State SB 90, Mutual Aid Reimbursements and Motor Vehicle In Lieu Fees. Starting in FY 2011-12 the State suspended the motor vehicle in lieu fee and this suspension will continue for future fiscal years. It is generally more difficult to estimate grant revenues since most grant awards are made throughout the fiscal year in the form of an award letter or funding agreement. As grants are awarded during the year, departments go to City Council for an authorization in accordance with Article XI, Section 8 of the City Charter.

## Revenues from Other Agencies – General Fund

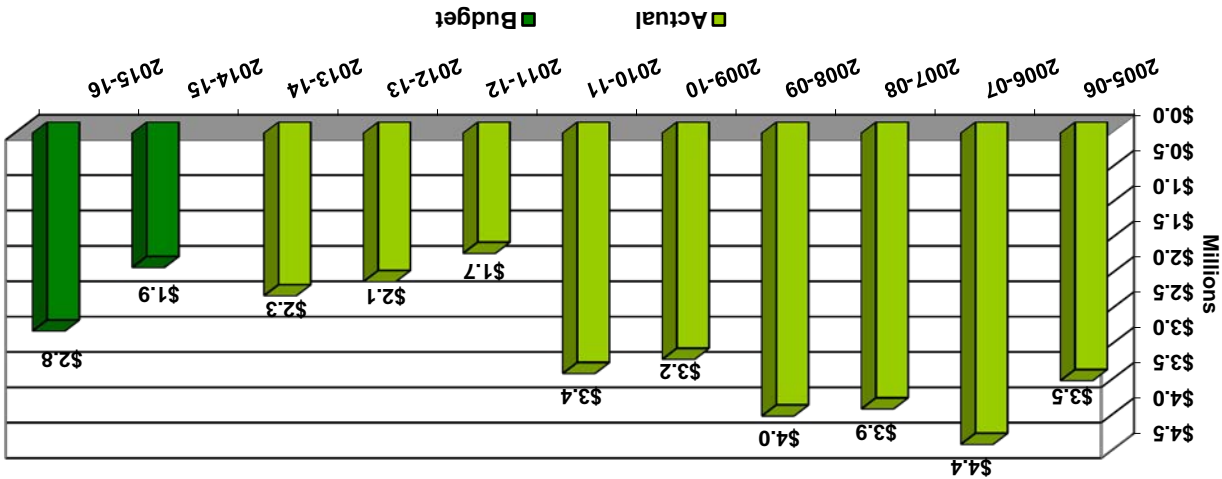




# CITY OF GLENDALE RESOURCES & APPROPRIATIONS

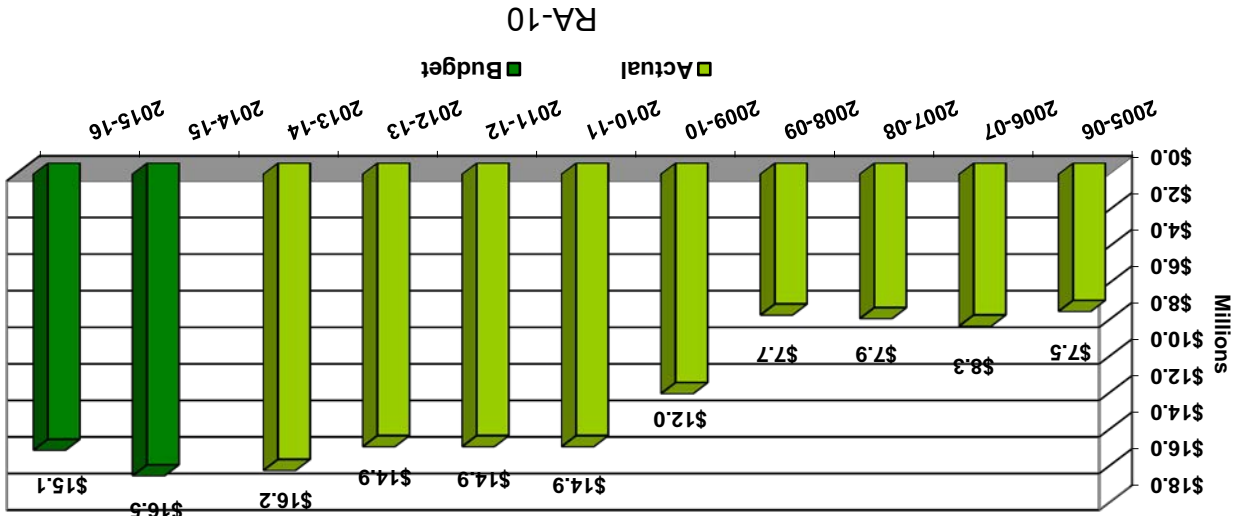
**Charges for Services** are generally known as user fees that are charged for a variety of services provided to the general public. Fees charged for services in this category include library fees, fire fees, special police fees, map and publication fees and code enforcement fees. The large decrease in FY 2011-12 is primarily due to the shifting of the Glendale Youth Alliance (GYA) from the General Fund to a Special Revenue Fund (211). However, revenues increased by \$400 thousand in FY 2012-13, which was primarily due to fee increases following a Citywide fee study. For FY 2015-16 this category is projected to increase by \$909 thousand, or 48.6%. This increase is primarily due to an increase in the Vehicle Towing Administrative Cost Recovery (VTACR) fee that was effective last year. Also, the DNA lab and associated revenues were shifted from a Special Revenue Fund to the General Fund.

Charges for Services – General Fund



**Interfund Revenue** is the revenue derived from the City's cost allocation plan, which commenced in FY 2009-10. This plan formally allocates certain General Fund costs from "central service" departments to a variety of "receiving" departments that are funded outside of the General Fund. The central service departments in the General Fund include the City Attorney, City Clerk, City Treasurer, Administrative Services-Finance, Management Services, Human Resources, Fire Administration, and Public Works Administration. Receiving departments include Community Development, Community Services & Parks, Fire, Glendale Water & Power, Information Services, Library, Arts & Culture, Public Works, and Police. The premise behind the formal cost allocation plan is to identify those costs associated with services provided by the central service departments to the receiving departments and recover said costs. For FY 2015-16 this category is expected to decrease by \$1.4 million or 8.7%. This is mainly due to personnel and budget reductions within the General Fund.

Interfund Revenue – General Fund

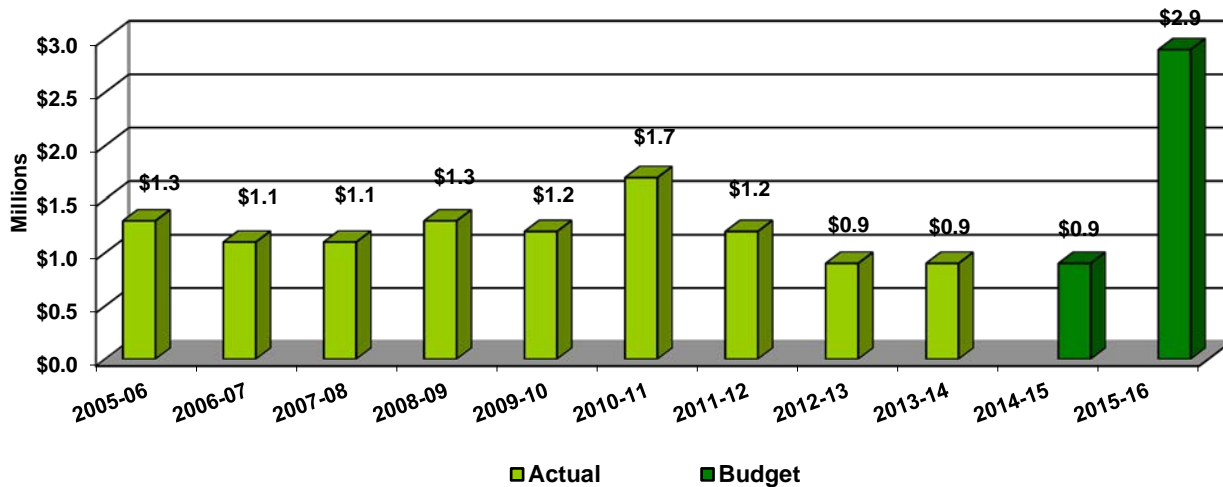


# CITY OF GLENDALE

## RESOURCES & APPROPRIATIONS

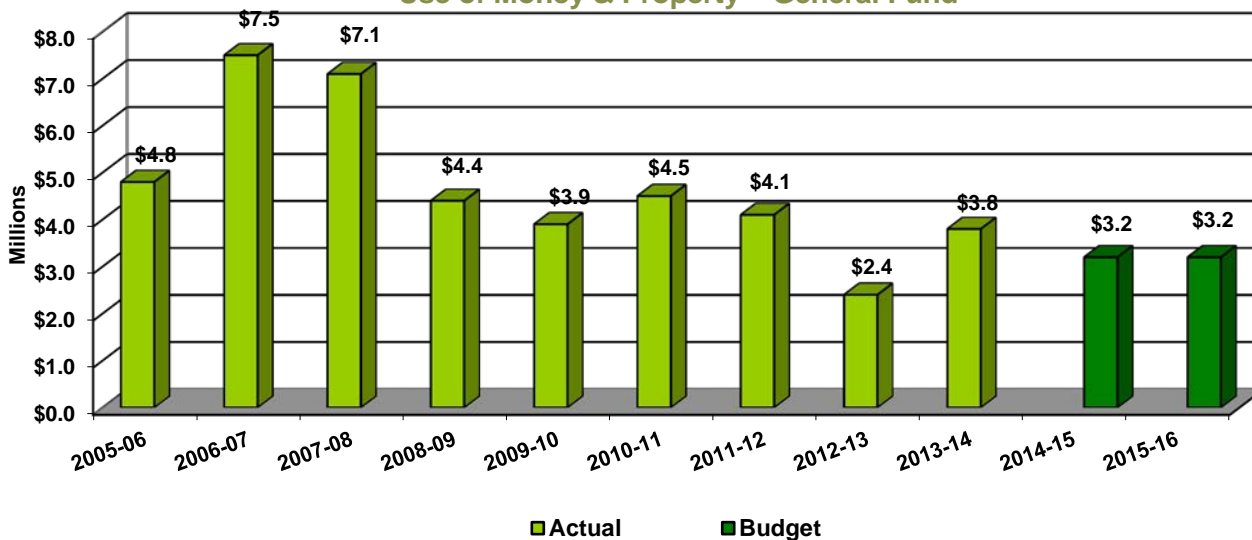
**Fines & Forfeitures** are derived from the collection of penalties for violations of statutory offenses, administrative rules, confiscated property, and court fees. Fines & Forfeitures revenue represents 1.5% of the total General Fund resources in the FY 2015-16 Adopted Budget. FY 2010-11 experienced a large increase due to the shifting of the “Red Light Traffic” revenue from the Police Staff Augmentation Fund (263) to the General Fund. However, due to a series of court cases at the State level over the legality of red light camera enforcement, the City has voluntarily decided to terminate the program as of February 2012, which accounted for the decrease in the following year. Starting in FY 2015-16, the \$1.9 million transfer from the Parking Fund will no longer be listed under *Transfer From Other Funds* category but reported under this category.

### Fines & Forfeitures – General Fund



**Use of Money & Property** includes Interest & Investment Revenues, Landfill Gas Royalties and Rent & Lease Income. The City Treasurer invests funds that are available but not needed for immediate disbursement. Funds are invested in Local Investments Pool and in a core portfolio of U.S. Government Obligations. For FY 2015-16 this category is projected to increase by \$5 thousand, or 0.2%.

### Use of Money & Property – General Fund

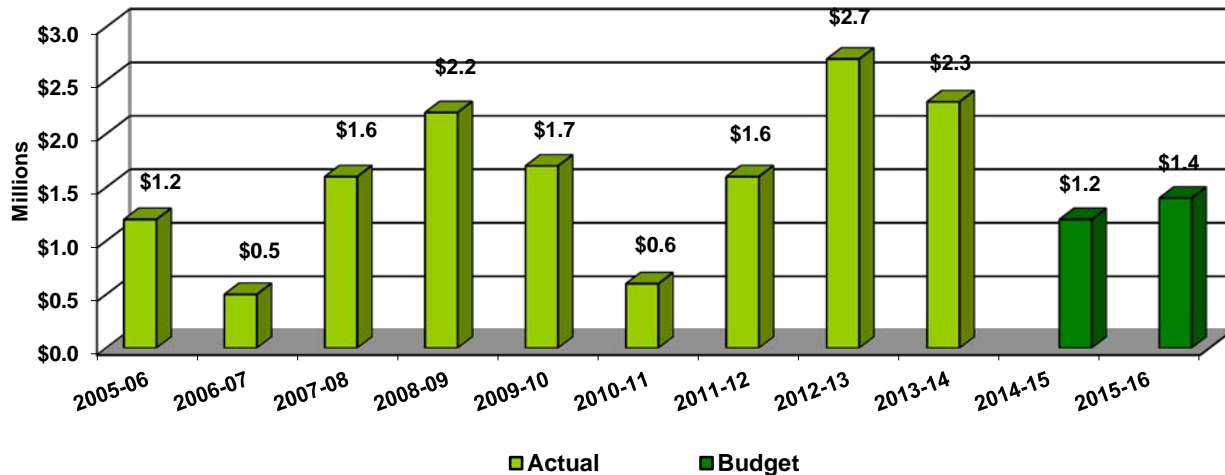


# CITY OF GLENDALE

## RESOURCES & APPROPRIATIONS

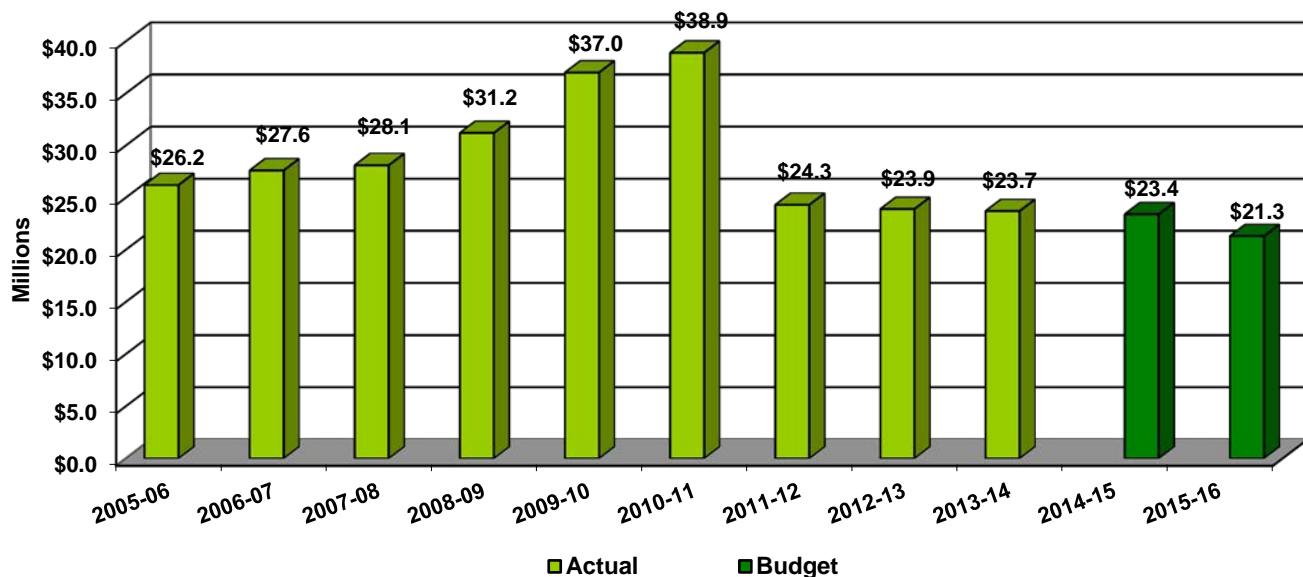
**Miscellaneous Revenue** consists of revenues other than taxes and fees, such as: sale of items/property not normally held for resale, collections from advertising, unclaimed money, and property or other contributions and donations.

### Miscellaneous Revenue – General Fund



**Transfers from Other Funds** are made to the General Fund for a variety of purposes. Transfers represent 11.4% of the total General Fund resources in the FY 2015-16 Adopted Budget and include transfers from Electric Utility, Parking, and Refuse Disposal Funds. The decrease for FY 2011-12 in Transfers was attributable to the loss of the Water Utility transfer of \$4.2 million, the loss of the one-time transfer from the close out of the Police Staff Augmentation Fund, and the loss of two transfers from the Internal Service Funds (ISF). The two ISF transfers consisted of a transfer to the ISD Applications Fund (604) and a transfer to the Fleet / Equipment Management Fund (601). These transfers were discontinued in FY 2011-12 as they were incorporated into the Internal Service Fund rates in lieu of a straight transfer to General Fund. FY 2015-16, the decrease in Transfers was attributable to the reduction of the Electric Utility transfer by \$250 thousand. Also, the \$1.9 million transfer from the Parking Fund will no longer be listed under this category but reported in the *Fines & Forfeiture* category.

### Transfers from Other Funds – General Fund



# CITY OF GLENDALE

## RESOURCES & APPROPRIATIONS

### *Special Revenue Funds*

Special Revenue funds for FY 2015-16 are expected to have a net increase of \$8.9 million, or 9.4%, primarily due to the following increases/decreases:

- Housing Assistance Fund 202 – The decrease of approximately \$817 thousand in this fund is due to a reduction in the portable voucher administrative fee and HAP revenue from HUD.
- Supportive Housing Grant Fund 204 – The increase of approximately \$302 thousand is due to an increase in funding from HUD.
- Workforce Investment Act Fund 206 – The increase of approximately \$408 thousand is due to an increase in Federal grant funding.
- Economic Development Fund 215 – The increase in revenues of \$2.4 million is primarily due to revenues from the City's share of the property tax increments for ROPS 15-16 to fund this newly created Economic Development fund. Prior to the creation of this fund, this revenue was receipted in the General Fund.
- Miscellaneous Grant Fund 216 – This fund was created to account for Citywide grant-funded projects that are not capital improvement projects in nature. Thus, the increase of \$5.5 million in this fund.
- Filming Fund 217 – This fund was created to account for the Citywide Filming activity. Thus, there is an increase of approximately \$505 thousand to reflect the shifting of revenues from the General Fund and from the Special Events Fund (Fund 267) into this fund.
- Measure R Regional Return Fund 255 – The decrease of \$1.4 million is due to reductions in local grants.
- Fire Mutual Aid Fund 266 – The increase of \$275 thousand is due to increase for mutual-aid reimbursements.
- Emergency Medical Services Fund 511 – The decrease of \$1.9 million is due to increase in insurance write-downs and an increase in uncollectable accounts.
- Transit Utility Fund 258 – The decrease of approximately \$9.2 million in this fund is due to a reduction in federal grants and shifting to the newly established Miscellaneous Grant Fund (Fund 216).
- Recreation Fund 501 – The increase of approximately \$3.4 million is due to the reclassification of this fund to a *Special Revenue Fund* effective June 30, 2015.
- Hazardous Disposal Fund 510 – The increase of approximately \$1.6 million is due to the reclassification of this fund to a *Special Revenue Fund* effective June 30, 2015.
- Parking Fund 520 – The increase of approximately \$7.9 million is due to the reclassification of this fund to a *Special Revenue Fund* effective June 30, 2015.

# CITY OF GLENDALE

## RESOURCES & APPROPRIATIONS

### *Debt Service Funds*

For FY 2015-16, revenues in the Debt Service fund category are estimated to decrease compared to last fiscal year. This is primarily due to the lower interest cost for the variable rate certificates of participation (i.e., debt on the police building construction).

### *Capital Improvement Program (CIP)*

Revenues in CIP funds for FY 2015-16 are estimated to decrease by \$9.8 million due to the following increases/decreases:

- General Fund Capital Improvement Fund 401 – The net decrease of approximately \$4.6 million is primarily due to the transfer of \$5 million from the General Fund for the Central Library Renovation project.
- State Gas Tax Fund 402 – The net decrease of approximately \$851 thousand is due to reduction in State gas tax revenues.
- Parks Mitigation Fee Fund 405 – The net decrease of approximately \$3.7 million is primarily due to budgeting only fifty percent of project revenues from anticipated projects, as some of the revenues received from these projects may fall in different fiscal years.
- Library Mitigation Fee Fund 407 – The decrease of approximately \$346 thousand is due to budgeting only fifty percent of project revenues from anticipated projects, as some of the revenues received from these projects may fall in different fiscal years.
- CIP Reimbursement Fund 409 – The decrease of approximately \$350 thousand is a result of a decrease in revenues relative to last year.

### *Enterprise Funds*

For FY 2015-16, revenues in the Enterprise funds are estimated to see a net increase of \$12.1 million primarily due to the following increases/decreases:

- Recreation Fund 501 – The decrease of approximately \$3.1 million is due to the reclassification of this fund to a *Special Revenue Fund* effective June 30, 2015.
- Hazardous Disposal Fund 510 – The decrease of approximately \$1.7 million is due to the reclassification of this fund to a *Special Revenue Fund* effective June 30, 2015.
- Parking Fund 520 – The decrease of approximately \$9.3 million is due to the reclassification of this fund to a *Special Revenue Fund* effective June 30, 2015.
- Sewer Fund 525 – The increase of approximately \$1.1 million is due to an increase from sewer multi-family user groups and SFR usage revenues.
- Refuse Disposal Fund 530 – The increase of approximately \$1.4 million is due to an increase from residential refuse revenues and sales of recyclables.
- Electric Utility Fund 552, 553 & 555 – The net increase of approximately \$20.6 million is attributable to a revenue increase of about \$20.1 million from the Electric Works Revenue Fund



## CITY OF GLENDALE RESOURCES & APPROPRIATIONS

552 as increased electric rates were implemented a few years ago. For the Electric Depreciation Fund 553, revenues are anticipated to increase by \$981 thousand for FY 2015-16. For Electric Customer Paid Capital Fund 555, revenues are anticipated to decrease by \$511 thousand for FY 2015-16.

- Water Utility Funds 572, 573 & 575 – The net increase of approximately \$3.1 million is attributable to a revenue increase of about \$1.8 million in the Water Works Revenue fund 572, as increased water rates were implemented early in FY 2014-15. Revenue is estimated to increase in the Water Depreciation Fund 573 by \$259 thousand and decrease by \$330 thousand in the Water Customer Paid Capital Fund 575 for FY 2015-16.

### ***Internal Service Funds***

For FY 2015-16, revenues in the Internal Service funds are estimated to increase by \$5.8 million primarily due to the following:

- ISD Infrastructure Fund 603 – The decrease of approximately \$2.3 million is from decreased charges for services to other funds due to a reduction in full-time positions.
- ISD Applications Fund 604 – The net increase of approximately \$6.2 million is mainly attributable to the funding set aside for the Enterprise Resource Planning Tier II implementation project. The funding of \$5.6 million was received as a transfer from the Post Employment Benefits Fund (642).
- Compensation Insurance Fund 614 – The increase of approximately \$1.7 million is due to increased rates to other funds for higher future claims costs and to amortize the existing fund balance deficit.
- Medical Insurance Fund 616 – The increase of approximately \$1 million is due to anticipated increases in medical premiums and claims.

# CITY OF GLENDALE

## RESOURCES & APPROPRIATIONS

### OVERVIEW OF APPROPRIATIONS

The table below depicts the total City appropriations by fund type as adopted for FY 2014-15 and FY 2015-16. Additional details can be found in the *Summary of Appropriations by Fund Type* (SUM-7) under the Budget Summaries section of this book.

### Total City Budgeted Appropriations

| <b>Fund Type</b> | <b>Adopted<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> | <b>Increase/<br/>(Decrease)</b> | <b>% Change</b> |
|------------------|----------------------------|----------------------------|---------------------------------|-----------------|
| General Fund     | \$ 181,501,527             | \$ 182,890,934             | \$ 1,389,407                    | 0.8%            |
| Special Revenue  | 96,683,890                 | 103,702,342                | 7,018,452                       | 7.3%            |
| Debt Service     | 3,053,500                  | 3,025,000                  | (28,500)                        | -0.9%           |
| Capital Projects | 15,264,102                 | 13,755,000                 | (1,509,102)                     | -9.9%           |
| Enterprise       | 444,404,223                | 390,966,533                | (53,437,690)                    | -12.0%          |
| Internal Service | 91,808,687                 | 103,489,784                | 11,681,097                      | 12.7%           |
| <b>Totals</b>    | <b>\$ 832,715,929</b>      | <b>\$ 797,829,593</b>      | <b>\$ (34,886,336)</b>          | <b>-4.2%</b>    |

The following sections discuss some of the major changes in appropriations depicted in the table above for each fund type.

### General Fund

The appropriations for the adopted FY 2015-16 General Fund budget, together with comparative FY 2014-15 appropriations, are as follows:

### General Fund Appropriations

| <b>Category</b>                  | <b>Adopted<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> | <b>Increase /<br/>(Decrease)</b> | <b>% Change</b> |
|----------------------------------|----------------------------|----------------------------|----------------------------------|-----------------|
| Salaries                         | \$ 79,463,020              | \$ 80,152,090              | \$ 689,070                       | 0.9%            |
| Overtime                         | 6,901,626                  | 7,039,806                  | 138,180                          | 2.0%            |
| Hourly Wages                     | 2,902,799                  | 2,857,615                  | (45,184)                         | -1.6%           |
| Benefits                         | 26,673,244                 | 28,112,746                 | 1,439,502                        | 5.4%            |
| PERS                             | 20,092,380                 | 23,113,222                 | 3,020,842                        | 15.0%           |
| Maintenance & Operation          | 38,550,312                 | 38,557,503                 | 7,191                            | 0.0%            |
| Capital Outlay                   | 103,258                    | 35,000                     | (68,258)                         | -66.1%          |
| Transfers                        | 5,917,000                  | 2,125,441                  | (3,791,559)                      | -64.1%          |
| Retirement Incentive             | 897,888                    | 897,511                    | (377)                            | 0.0%            |
| <b>Total General Fund Budget</b> | <b>\$ 181,501,527</b>      | <b>\$182,890,934</b>       | <b>\$ 1,389,407</b>              | <b>0.8%</b>     |

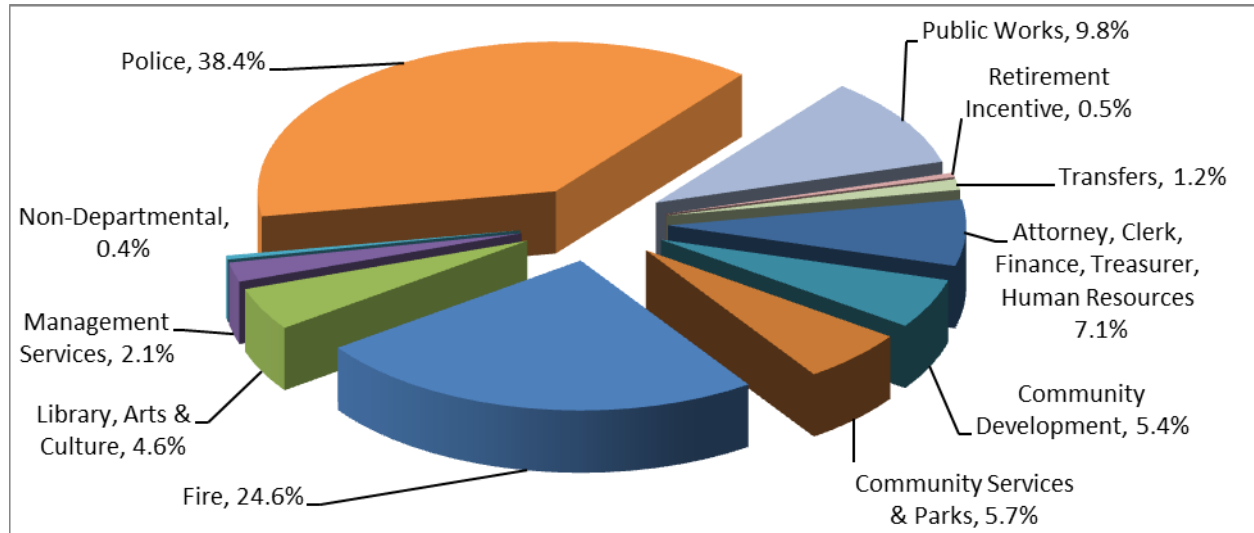
As indicated above, the General Fund budget is forecasted to increase approximately \$1.4 million, or .8%. The adopted budget in FY 2014-15 includes one-time use of fund balance of \$7 million for the Central Library and ISD Data Center Project. For comparison purposes, excluding this non-recurring approved use of fund balance yields an increase in the General Fund of approximately \$8.4 million. The bulk of the \$8.4 million increase is attributable to: \$3.0 million in PERS costs (net of employee cost sharing); \$338 thousand for Utilities; \$715 thousand for the Fleet/Equipment Management Fund; \$704 thousand for ISD Service Charge; \$836 thousand in contractual obligations; and \$1.4 million in

## CITY OF GLENDALE RESOURCES & APPROPRIATIONS

employee benefits, such as medical, dental, and vision costs. In addition, Transfers increased by \$1.2 million mainly due to the \$784 thousand transfer of 20% of GRA Loan Repayment to the Low & Moderate Incoming Housing Fund, as well as a \$300 thousand transfer to the Economic Development Fund for support of the Alex Theatre.

The graph below depicts the FY 2015-16 General Fund appropriations by Department.

### FY 2015-16 General Fund Appropriations \$182.9 Million



### ***Special Revenue Funds***

The \$7.0 million increase in the *Special Revenue Funds* is primarily due to the following:

- *CDBG Fund 201* – The decrease of approximately \$167 thousand is due to a reduction in CDBG funding from HUD.
- *Housing Assistance Fund 202* – The decrease of approximately \$451 thousand is due to a reduction in portable voucher funding from HUD.
- *Home Grant Fund 203* – The decrease of approximately \$170 thousand is due to a reduction in funding from HUD.
- *Supportive Housing Grant Fund 204* – The increase of approximately \$302 thousand is due to an increase in funding from HUD.
- *Workforce Investment Act Fund 206* – The increase of approximately \$408 thousand is due to an increase in Federal grant funding.
- *Economic Development Fund 215* – The increase of approximately \$1.3 million is mainly due to the following: an increase in salaries and benefits of approximately \$120 thousand for the addition of an Administrative Assistant position as well as increases in PERS and other benefits costs; an increase of \$540 thousand in contractual services for the Alex Theatre management and funding

## CITY OF GLENDALE RESOURCES & APPROPRIATIONS

for business incentives; an increase of \$250 thousand in the Cost Allocation charge from the General Fund; and project funding of \$371 thousand for the Laemmle Project.

- Miscellaneous Grant Fund 216 – This fund was created to account for citywide grant funded projects that are not capital improvement projects in nature. Thus, the increase of \$5.5 million is due to: \$401 thousand for the Citywide Pedestrian Plan project; \$401 thousand for the Citywide Safety Education Initiative project; approximately \$3.4 million for a portion of the purchase of nine transit buses; and approximately \$1.3 million for a portion of the purchase of 45 fareboxes.
- Filming Fund 217 – This fund was created to account for the citywide Filming activity. Thus, there is an increase of approximately \$501 thousand to reflect the shifting of staff and costs from the General Fund and from the Special Events Fund (Fund 267) into this fund.
- Measure R Local Return Fund 254 – The decrease of approximately \$4.9 million is due to the FY 2014-15 one-time partial funding for the overall maintenance and operation of the Beeline facility.
- Measure R Regional Return Fund 255 – The decrease of \$2.4 million is due to no new appropriations being reflected in this fund for FY 2015-16.
- Transit Prop A Local Return Fund 256 – The increase of \$202 thousand is mainly due to capital outlay funding for a portion of the purchase of 45 fareboxes.
- Transit Prop C Local Return Fund 257 – The increase of \$381 thousand is mainly due to new funding for the Refurbishment of Glendale Transportation Center and contractual services approved for outside maintenance of the Glendale Transportation Center.
- Transit Utility Fund 258 – The decrease of approximately \$9.2 million is due to \$4.7 million in appropriation for the purchase of transit buses and fareboxes now reflecting in the newly established Miscellaneous Grant Fund (Fund 216) and the one-time funding of \$4.6 million reflected in the FY 2014-15 for the for the overall maintenance and operation of the Beeline facility.
- Special Events Fund 267 – The decrease of approximately \$327 thousand is due to costs related to the filming operation shifting to the new Filming Fund (Fund 217).
- Electric Public Benefit Fund 290 – The increase of \$367 thousand is mainly due to increased appropriation for public benefit programs.
- Recreation Fund 501 – The increase of approximately \$5.1 million is due to the reclassification of this fund to a *Special Revenue Fund* effective June 30, 2015.
- Hazardous Disposal Fund 510 – The increase of approximately \$1.5 million is due to the reclassification of this fund to a *Special Revenue Fund* effective June 30, 2015.
- Emergency Medical Services Fund 511 – The decrease of \$1.3 million is due to an accounting change implemented that nets the insurance write-downs against revenue instead of reflecting it as an appropriation in the maintenance and operation.
- Parking Fund 520 – The increase of approximately \$10.2 million is due to the reclassification of this fund to a *Special Revenue Fund* effective June 30, 2015.

# CITY OF GLENDALE

## RESOURCES & APPROPRIATIONS

### *Debt Service Funds*

There is only one *Debt Service Fund* with an appropriation for FY 2015-16: the Police Building Project Fund 303. The decrease in this fund is due to lower interest cost for the variable rate certificates of participation (i.e., debt on the police building construction).

### *Capital Improvement Program*

Changes in the *Capital Improvement Program* equated to a net decrease of \$1.5 million and are attributable to the following:

- *General Fund Capital Improvement Fund 401* – The net decrease of approximately \$3.7 million is due to the one time funding for the Central Library of \$5 million that was appropriated in FY 2014-15. Offsetting this decrease was funding for new projects such as renovations at Verdugo Park and lighting and irrigation at Glorietta Park.
- *State Gas Tax Fund 402* – The decrease of approximately \$624 thousand is a result of decreased project appropriation relative to last year. It should be noted that the Finance Department will seek Council approval during the year should additional funding be needed.
- *Parks Mitigation Fee Fund 405* – The increase of approximately \$3.2 million is a result of additional project appropriation relative to last year. New projects for FY 2015-16 include the Freemont Park renovation and the Deukmejian Nature Education Center.
- *Library Mitigation Fee Fund 407* – The decrease of approximately \$45 thousand is a result of a decrease in appropriation relative to last year.
- *CIP Reimbursement Fund 409* – The decrease of approximately \$350 thousand is a result of a decrease in appropriation relative to last year.

### *Enterprise Funds*

The \$53.4 million decrease in the *Enterprise Funds* is primarily due to the following:

- *Recreation Fund 501* – The decrease of approximately \$4.5 million is due to the reclassification of this fund to a *Special Revenue Fund* effective June 30, 2015.
- *Hazardous Disposal Fund 510* – The decrease of approximately \$1.7 million is due to the reclassification of this fund to a *Special Revenue Fund* effective June 30, 2015.
- *Parking Fund 520* – The decrease of approximately \$12.3 million is due to the reclassification of this fund to a *Special Revenue Fund* effective June 30, 2015.
- *Refuse Disposal Fund 530* – The increase of approximately \$3 million is due to an increase for vehicle replacement and the Scholl Canyon Landfill Irrigation Project.
- *Electric Utility Funds 552 & 553* – The decrease of approximately \$23.3 million is attributable to a decrease in funding for capital improvement projects as most of the funding was appropriated during FY 2014-15. Part of this decrease was offset with an increase in purchased power costs.



## CITY OF GLENDALE RESOURCES & APPROPRIATIONS

- Water Utility Funds 572 & 573 – The decrease of approximately \$15.6 million is attributable to a decrease in funding for capital improvement projects as most of the funding was appropriated during FY 2014-15. Part of this decrease was offset with an increase in purchased water costs.

### *Internal Service Funds*

Changes in the *Internal Service Funds* equated to a net increase of \$11.7 million primarily due to the following:

- Fleet/Equipment Management Fund 601 – The increase of approximately \$652 thousand is primarily due to an increase in the vehicle replacement cost.
- Joint Helicopter Operation Fund 602 – The decrease of approximately \$96 thousand is due to the shift of one-half of a full-time position to the General Fund.
- ISD Infrastructure Fund 603 – The decrease of approximately \$1.3 million is due to a reduction in full-time positions and a decrease in appropriation for infrastructure projects relative to last year.
- ISD Applications Fund 604 – The increase of approximately \$5.5 million is attributable to the funding set aside for the Enterprise Resource Planning Tier II implementation project. The funding was received as a transfer from the Post Employment Benefits Fund (642).
- Liability Insurance Fund 612 – The increase of approximately \$299 thousand is due to the shifting of staffing costs from the Compensation Insurance Fund (614) and anticipated higher claims cost.
- Medical Insurance Fund 616 – The increase of approximately \$1.6 million is due to anticipated increases in medical premiums and claims.
- Post Employment Benefits Fund 642 – The increase of approximately \$5.6 million is due to the transfer of funding to the ISD Applications Fund (604) for the Enterprise Resource Planning Tier II implementation project.
- ISD Wireless Fund 660 – The decrease of approximately \$550 thousand is due to a reduction in full-time positions and a decrease in contractual services.

# ADOPTED BUDGET 2015-16



# About This Section

The adopted budget for FY 2015-16 continues to fund programs and initiatives that promote the strategic goals adopted by City Council. The City's strategic goals have helped guide the development of the budget and set City and department priorities. This section highlights Glendale's operations, programs, services, accomplishments, future activities, and performance measures relative to the City's ten guiding City Council priorities. The priorities are listed below along with a brief description of the strategic objective and lead City Departments for each goal (*Note: It should be noted that all City Departments either directly or indirectly support the Council priorities listed below through a combination of programs and services provided to the community and across departments*):

**Fiscal Responsibility** Conduct the City's financial affairs in a prudent and responsible manner to ensure adequate resources are available to meet current obligations and long term stability. Primary departments that support this goal include the City Treasurer, Finance, and Management Services.

**Exceptional Customer Service** A City that is committed to providing its residents with extraordinary customer services centered around the principles of speed, quality, and customer satisfaction through the delivery of flawless and seamless services to every customer served. Each City department is responsible for carrying out this priority under all conceivable conditions and circumstances.

**Economic Vibrancy** Encourage the creation and attraction of high wage/high growth employment opportunities, supported by a skilled labor force through a healthy collaboration between businesses. Primary departments that support this goal include Community Development and Management Services.

**Informed & Engaged Community** Conduct the business of government in the best interest of the public with integrity, openness and inclusion through the integration of technology to enhance government service delivery, and foster community access to information and government resources. Primary departments for this strategic goal include the City Clerk, Community Development, Management Services, City Attorney, and Information Services.

**Safe & Healthy Community** A community that is physically safe, free of blight, prepared for emergencies, with access to quality physical and mental care services. Primary departments for this goal are Fire and Police.

**Balanced, Quality Housing** Responsible maintenance, preservation and development of a balanced mix of housing opportunities available to all segments of the population. The primary responsible department is Community Development.

**Community Services & Facilities** Availability of accessible parks, community centers and community services tailored to the City's diverse needs, which enhance the character of the community and offer personal enrichment and recreational opportunities. The lead departments for this strategic goal include Community Services & Parks and Public Works.

**Infrastructure & Mobility** A city focused on providing a safe, efficient, and reliable transportation and utility services through a well planned infrastructure and effective use of innovative technologies. The primary responsible departments include Glendale Water & Power, Public Works, and Information Services.

**Arts & Culture** Implementation and preservation of a rich variety of arts and cultural experiences celebrating the community's diverse cultures, values, and heritage. The lead departments for this goal include Community Development, Library, Arts & Culture, and Human Resources.

**Sustainability** Implementation of sustainable City principles to protect the quality of the air, water, land and other natural resources; conserve native vegetation and other ecosystems, and minimize human impacts. The primary departments for this goal include Public Works, Community Development, and Glendale Water & Power.

Lastly, departments have prepared Key Performance Indicators which continue to support the City's goals and act as a tool by which to measure the programs and services provided. The Key Performance Indicators are located at the end of this section (commencing on page 38).

# FISCAL RESPONSIBILITY

The City of Glendale's financial affairs are conducted in a prudent and responsible manner to ensure adequate resources are available to meet current obligations and long term stability. Over the years, Glendale has been fiscally conservative and this is reflected in the City's accounting policies and in the comprehensive annual financial report. As of June 30, 2014, the City's cash, as reported on the government-wide statement of net position, was approximately \$533 million. To maintain this balance, the City Treasurer makes prudent investments with capital preservation, refraining from investing in high risk/high yield financial instruments and minimizing risk by not making speculative investments at the risk of capital preservation. The City Treasurer reports to an oversight board on a quarterly basis and to the City Council on an annual basis.

Other examples of conservative financial policies include the City's maintenance of a balanced operating budget for all governmental funds with ongoing resources equal to or greater than ongoing expenditures. Glendale has no outstanding general obligation debt and has opted to use a "pay-go" strategy to finance general capital improvement projects to the extent possible. Even during the difficult economy, Glendale continues to fund the landfill post closure liability. The City also continues to fund the annual required contribution for future pension obligations. It should be noted that employees have increased their contribution towards pensions and benefits over the last several years.

Additionally, the City strives to maintain adequate cash in each of the self-insurance Internal Service Funds. The City also pursues collection activities that will yield the highest amount of revenue that is due to the City while minimizing the costs incurred to do so. Finally, Glendale complies with all requirements of Generally Accepted Accounting Principles and the pronouncements from the Governmental Accounting Standard Board.

As a key component to Fiscal Responsibility, the City is transparent in all efforts concerning its finances. Each year, the City of Glendale:

- Issues a comprehensive annual financial report that is audited by an independent Certified Public Accounting firm.
- Produces an annual budget document containing detailed information about the City's budget.
- Provides quarterly updates to City Council to apprise them on the financial performance to date and provide a forecast of future revenues and expenditures.
- Conducts public budget study sessions each spring which affords the City Council and Glendale Residents an opportunity to review, study, and ask questions about the budget.
- Holds a budget hearing in June of each year in which the entire budget is presented to the City Council where public input is sought.
- Posts the Certified Annual Financial Report, budget documents, study session reports, and council items on the City's website.

Paramount to being fiscally responsible, the City has implemented a proper system of internal controls. An internal control is anything established by management (i.e. policy, procedure, computer system, etc.) that ensures resources are being used and deployed in accordance with management's objectives. In regards to resource deployment, controls are implemented to ensure resources are being allocated according to their intended use and as authorized by City Council through the annual budget process. Some of the key internal controls implemented include the following provisions:

- Duties are properly segregated throughout the City so that one employee does not control a transaction from beginning to end without proper review and approval.
- The accounting system checks transactions against the City Council authorized budget and notifies management of funding shortages.
- Budget-to-actual reports are generated and reviewed on a monthly basis.

- All requests for payment go through a multi-level review process including the verification of proper signatures before payments are executed.
- The City seeks competitive bids for public works construction contracts to ensure that the best combination of service and price is received.
- All items requiring an increase in spending authority (appropriation) are presented to City Council for approval.
- Glendale has established an employee hotline for employees to anonymously report any concerns noted.
- The Audit Committee meets at least on a quarterly basis to review the status of audit reports, the progress of the annual financial audit, and assists in the selection of the external auditor.

## *Fiscal Responsibility* **ACCOMPLISHMENTS**

### **General Fund Operationally Balanced for FY 2014-15**

For the third consecutive year, the City of Glendale was able to balance the General Fund budget without the need for budget reductions. This is a significant accomplishment as the City has implemented a variety of strategies over the last several years, including department restructuring, layoffs, and retirement incentives, to balance the budget. While there is still work to be done, a good foundation has been established to achieve a structurally balanced budget for the foreseeable future.

### **Voter Approved Increase to the Transient Occupancy Tax**

In the April 2015 municipal election, the City of Glendale placed a revenue enhancement measure on the ballot for voter consideration. The proposed measure would increase the transient occupancy tax, or “hotel tax”, by 2 percent. As this is a general tax that would be deposited in the General Fund, a simple majority was needed for the measure to pass. The voters approved this measure with a 59% passage rate, which is well above the required threshold. The increase will generate approximately \$800k in additional revenue on an annual basis.

### **Budget Awards**

The annual budget document was once again awarded the Excellence in Operating Budget from the California Society of Municipal Finance Officers (CSMFO) for the fifth consecutive year. This award recognizes that the City’s budget document conforms to a comprehensive set of standards developed by the CSMFO. For the sixth consecutive year, the budget document was awarded the Distinguished Budget Presentation Award from the Government Finance Officers Association (GFOA). The GFOA is a national organization that recognizes budget documents that meets stringent criteria. The city’s budget document must inform the public about the organization’s budget policies and financial plan for the upcoming year.

### **Financial Report Awards**

For the 19th consecutive year, the City of Glendale has once again earned the Excellence in Financial Reporting award from the GFOA. This is a distinguished award which indicates that the City’s comprehensive annual financial report conforms to strict requirements in areas such as presentation, format, ease of use, disclosure, and overall message to its readers. The City also earned the Excellence in Popular Annual Financial Report (PAFR) from the GFOA. The GFOA established the PAFR Program to encourage state and local governments to produce high-quality reports specifically designed to be easily understandable to the general public who have no background in public finance.

### **Disciplined Investment Approach**

Since the financial market downturn of 2008, the City has continued its disciplined approach to its investment program by managing to the marketplace and avoiding unnecessary risk to principal.



## Maintained General Fund Reserve

In accordance with Council policy, the City maintains a minimum reserve of 30% of its operating budget, with a target reserve of 35%. Despite the economic downturn, which has resulted in General Fund reductions over the last three years, the City has managed to maintain its reserve, leaving a balance of \$66 million or 36% for Fiscal Year 2013-14. This has been achieved through honest and responsible budgeting techniques and continued collaboration within the City organization.

## *Fiscal Responsibility*

## Looking Ahead...

As an integral part of Financial Responsibility, forecasting has taken a vital role in Glendale's annual budget process. During this year's budget study sessions, a General Fund forecast was presented to the City Council. Many variables were taken into consideration as it is difficult to predict economic booms or bursts that will impact the forecast. Revenue estimates are conservative and based on a variety of inputs including historical trends and input from industry experts. One of the main issues impacting the revenue forecast is the loan repayment from the former Glendale Redevelopment Agency (GRA). Based on all of the actions taken over the last several years, the city is well positioned to deal with the uncertainty surrounding the loan repayment.

In regards to expenditures, estimates are equally conservative as only the negotiated salary adjustments were factored in. One of the major issues the city faces, similar with most cities in California, are increasing pension costs. Due to recent changes to the PERS actuarial assumptions, pension costs are expected to rise within the next five years and then remain stable, if not decline over a 30 year time horizon. Based on the restructuring, retirement incentives, and other reorganization efforts over the past several years, the City has responsibly managed its employee cost. For the first time in several years, the City Council authorized limited program restoration for FY 2015-16.

The City of Glendale does have some control on how to fund certain future costs such as other post-employment benefits (OPEB) and information technology costs. The city has developed a strategy to "unblend" its health insurance rates in an attempt to mitigate the current OPEB liability. In regards to technology costs, the city will be exploring alternatives in regards to its current financial, human resources, and payroll systems.

Lastly, the City may consider placing a revenue-enhancement measure on a future ballot. Should economic conditions decline to the point where a revenue measure is a feasible alternative, residents may opt to enact one of many alternatives available to them to protect the services they value.





# EXCEPTIONAL CUSTOMER SERVICE



The City of Glendale is committed to providing quality services to our diverse community. As in any successful organization, Glendale's customer service principles focus around three main elements: speed, quality, and customer satisfaction.

In today's fast paced environment, it is imperative that service-oriented organizations strive to ensure that their internal systems are designed and implemented in a manner which delivers flawless and seamless services to every customer under all conceivable conditions and circumstances. At the heart of this strategy is the presence of effective communication and ongoing coordination throughout the organization.

In response, the City has developed various tools which improve coordination and follow through in order to ensure the satisfaction of residents. Whether an inquiry is received in person, over the phone, or online, residents can be assured that their concerns are routed through the proper channels for action.

Since the public's need for assistance does not cease when the typical work day ends, the City offers direct telephone access for residents 24 hours per day, where a representative is capable of addressing their concerns. By dialing (818) 550-4400, callers can report various concerns including, but not limited to: traffic signal malfunctions, code enforcement related matters, fallen tree limbs, potholes, and damaged sidewalks.

The City also offers an easily accessible online Service Request Form located on its homepage at [www.glendaleca.gov](http://www.glendaleca.gov). By simply clicking "Contact Us" along the bottom of the page, residents can be assured that their comments and concerns will be individually reviewed and routed to the appropriate City department for action.

For all those times when residents are walking down the street and notice a cracked sidewalk, abandoned sofa, or inoperable street light, the City offers yet another opportunity for on-the-go communication regarding quality-of-life related concerns. By downloading the free "MyGlendale" app on smart phones, residents can simply snap a photo, provide a general description, and submit their concerns instantly. Once submitted, a work order is generated and the task is scheduled for repair.

The City also exhibits its commitment to customer service through the implementation of development-friendly initiatives, such as expedited plan check services that help applicants save time and money with guaranteed turnaround times for the approval of construction plans. The City also offers development concierge services for complex projects requiring multiple department review and coordination in order to expedite the entitlement process.

In order to effectively provide exceptional customer service, the City remains committed to consciously and consistently providing considerate and personal attention to those we serve. As such, it is the City of Glendale's mission to respond to public inquiries in an expeditious, knowledgeable, professional, and responsible manner.

# *Exceptional Customer Service* **ACCOMPLISHMENTS**

## **Exceptional Customer Service Policy Implementation**

To ensure the delivery of quality customer service, Glendale fully launched its Exceptional Customer Service Policy to confirm that citywide processes and procedures are implemented in a manner that carries out the community's objectives. As always, members of the public are encouraged to participate in civic affairs and communicate their concerns with City officials, as doing so provides the necessary feedback for the City to identify and address local concerns.

## **Citizenship Satisfaction Survey**

In an effort to receive essential feedback to truly provide exceptional customer service to the public, the Glendale Police Department has launched its own Customer Satisfaction Survey. This survey is sent to individuals who have had contact with members of the Police Department and are asked to evaluate their recent contact by completing the short, but informative, survey. The feedback from these surveys will be utilized to ensure that the Police Department provides service that reflects the priorities of the community and City Council.

## **City Offers Concierge Service**

When deciding whether to start a new business, three critical elements to be considered are: determining startup costs, length of time to secure the necessary approvals, and regulatory requirements. The City acknowledges the value of new investments within its boundaries and has established a Development Concierge Service program to complement its business-friendly initiatives. Applicants who take advantage of this program submit a "pre-application" and meet with all applicable City departments in a single session to explain their intent and determine what will be required of them. These departments utilize the applicant's proposal to identify the associated costs, length of time to secure approvals, and establish the necessary requirements for the business to operate in the City. Through this business-friendly initiative, the City continues to provide the level of customer service expected of a premier city.

## **Improvements for Permit Services Center Customers**

The City of Glendale continues to streamline services to the public. Applicants can now make an online appointment, which reduces in-person wait times at the Permit Services Counter. The appointment system allows applicants to request inspections without having to call and leave a lengthy voicemail message and City staff is able to schedule inspections more quickly, as the time it previously took to download and listen to the message is eliminated.



# *Exceptional Customer Service*

## Looking Ahead...

Despite unprecedented budgetary reductions, including a 25% reduction in the total number of city staff over the past several years, Glendale continues to recalibrate to operate in a leaner, more nimble environment, while striving to provide uninterrupted service to its residents. In spite of these challenges, Glendale continues to recognize the value of relationships which are strongest when they are built upon trust, communication, and interaction.

### **Area Command/Patrol Reorganization**

The evolution of the Police Department's Area Command program focuses on interaction between the community, and internal and external law enforcement personnel. This reorganization provides the Area Command with additional personnel to address long-term and quality of life issues and will provide concentrated efforts in the Glendale Downtown Business District, including a downtown policing unit stationed at the Glendale Galleria and The Americana substation, four police K-9 teams, and a team dedicated to addressing the early release of prisoners by the State of California. This reorganization is expected to improve management oversight of patrol teams 24 hours a day/7 days a week, and to improve responsiveness and safety in the downtown area as the eighteen-hour day concept expands and as additional multifamily housing units begin to become occupied.

### **Citizenship Satisfaction Survey**

In 2013, the Rose Institute of State and Local Government conducted a customer satisfaction survey to measure community satisfaction and gauge public opinion on key priorities and issues facing the City. The survey found that Glendale Residents are generally satisfied with the quality of life provided in Glendale, the municipal administration and city services, and the feeling of safety within the community. In an effort to continue the dialogue and understand the needs of the community to provide the best services possible, the City of Glendale will perform another customer satisfaction survey in early 2016. This survey will allow the City to analyze how changes in the past few years may have impacted how residents feel about their community today.

### **Central Library Improvements**

The Glendale Central Library is in the process of implementing a new point-of-need service model. Rather than patrons coming to staff for service or being referred to several desks before being served, trained staff members equipped with tablets will walk through the library to promptly and courteously assist customers at their point-of-need. As part of this initiative, Reference and Circulation will be combined into one desk to facilitate a more seamless service. Additionally, the public will have easy access to express self-service options of checking in and returning materials. Using RFID technology, these stations will be available throughout the library.

### **Technological Upgrades in Community Development**

In the future, both Code Compliance and Building Inspections staff will have handheld digital devices for use in field inspections. The devices will make inspections more efficient and will allow inspectors to share real-time inspection results which will then be uploaded to the City's land use and permit system; thereby eliminating paperwork and processing time.



# ECONOMIC VIBRANCY

To ensure economic vibrancy, the Glendale Economic Development Corporation manages traditional programming and asset management functions under the leadership of the Mayor and City Council Members acting as its Board of Directors. Staff conducts outreach and business assistance, which leads to new and important retail, office, and industrial tenancies critical to providing a diverse base of employers and amenities. Quarterly economic data is maintained and disseminated to business stakeholders. A number of events are conducted to assist the real estate community in their efforts to sell and lease space. Along with Glendale's focus on local growth, staff sponsors and supports several regional business advocacy organizations.

Staff continues to assist several business districts with their needs to ensure healthy atmospheres for sustainable growth. Business assistance is focused on Montrose Shopping Park, Kenneth Village, Sparr Heights, Adams Square, Downtown Glendale, and Brand Boulevard of Cars.

The Workforce Investment Board (WIB) promotes employment in Glendale by registering, pre-screening and assisting placements of qualified workers in the city. Economic Development staff coordinates with the WIB to identify staffing opportunities when new businesses enter the city. To further ensure economic vibrancy, the WIB seeks to provide unemployed workers with the skills to compete for jobs in the technology field, with the goal of creating a local workforce pool attractive to technology and entertainment companies who may want to locate here.



# *Economic Vibrancy* **ACCOMPLISHMENTS**

## **Asset Management**

During this past year, Economic Development staff concluded negotiations with Crown Castle to manage and market wireless infrastructure sites, approved signage agreements for revenue sharing at the Glendale Galleria and renewed the lease of a bank tenant at Orange Street Garage. Additionally, in conjunction with Community Development Department (CDD), construction of Glendale Air Terminal, Veteran's Village, and Cypress Senior Veteran's projects commenced. Finally, a Request for Qualification (RFQ) for the redevelopment of the Rockhaven site was administered and a Request for Proposal (RFP) process for property management and acquisition was initiated.

## **Business Recruitments / Attraction**

In FY 14-15, a number of companies completed lease agreements and began construction as a direct result of outreach and/or intervention by the Economic Development Corporation. Among these companies were King Taco, Tender Greens, Antaeus Theatre Company, Panini Café, Gauchos Village, Eden Burger, Buffalo Wild Wings, and Equinox Gym.

## **Business Assistance**

In addition to its business retention and recruitment activities, Economic Development staff also provided assistance to the Montrose Shopping Park Association in resolving key issues including marketing and events, public improvements, and bad debt collections. Additionally, the Downtown Glendale Association was assisted in its relocation of the Farmer's Market, as well as their continued marketing of the district.

## **Marketing**

A comprehensive marketing plan was implemented including front page advertising in the Los Angeles Business Journal, several speaking engagements for the Glendale Economic Development Corporation Board and staff, business media releases, and social media promotions. Positive mentions of the Glendale business environment appeared in several business news articles resulting from proactive media relations and strategic key messaging. Glendale was named Los Angeles County's Most Business Friendly City by the Los Angeles Economic Development Corporation.

## **Verdugo Workforce Investment Board**

On June 23, 2015, the California Workforce Investment Board approved the Verdugo Consortium as a local workforce development area and the Verdugo Workforce Investment Board (VWIB) as a local workforce development board under the Workforce Innovation and Opportunity Act (WIOA) through June 2017.

With project planning and grant development provided by VWIB, the Verdugo Creative Technologies Consortium (VCTC) was awarded \$6,000,000 under the California Career Pathways Trust (Trust) in mid-2014. This 3-year project will prepare students in grades 10-14 for careers in Digital Media and Digital Manufacturing. The VCTC is a partnership between the Glendale Unified School District, Burbank Unified School District, Glendale Community College, VWIB, and California State University, Northridge.

In early FY 14-15, VWIB received \$757,700 in Governor's Discretionary Grant funds to provide re-employment and training services for 100 unemployed workers affected by mass job dislocation events in Glendale and Burbank. Eligible participants receive career assessment services, career guidance and counseling, case management, labor market information, training for jobs in demand fields, supportive services (e.g., child care assistance), and job placement assistance.

VWIB was recently awarded a \$1.5 million in Work Incentives Planning and Assistance Grant funds based on a FY 14-15 proposal, which will fund the program through 2020. WIPA provides one-on-one benefits counseling assistance to Social Security Disability Insurance (SSDI) and Supplemental Security Income (SSI) beneficiaries, including transition-to-work aged youth allowing them to return to work and achieve greater self-sufficiency. The program service area includes the Verdugo region (Burbank, Glendale, and La Canada), the San Fernando Valley, Pasadena, Alhambra, Monterey Park, and several other Los Angeles County cities.

# *Economic Vibrancy*

## Looking Ahead...

### **Asset Management**

In the upcoming year, staff plans to continue identifying opportunity sites for development and will seek to secure additional private/public development agreements for projects that provide for economic vibrancy, public amenities, and funding for economic development programming.

### **Property Community Interface/Business Attraction**

Signature broker events as well as annual meetings with principal brokers will continue to be essential areas of focus for the Economic Development Corporation. A new focus on developing a technology cluster in Glendale will be explored.

### **Marketing**

As part of its ongoing promotional efforts, the Economic Development Corporation is planning for targeted advertising within an array of business media, in conjunction with social media platforms which promote Glendale as a prime business location. Additionally, a digital format for the Economic Indicators newsletter will be utilized in an effort to make such information more readily accessible for a larger audience.

### **Workforce Investment Board**

Signed into law by President Obama in 2014, the Workforce Innovation and Opportunity Act (WIOA) will usher in new opportunities for workforce development partnerships and collaboration across the Verdugo region in the coming year. The new law, which replaces the federal Workforce Investment Act of 1998, emphasizes close collaboration between federal employment and training programs and the adult education and vocational rehabilitation systems. The WIOA also places a strong focus on the provision of employment, training, and education services to out-of-school youth. This will mean new opportunities for partnership between VWIB, the Verdugo Jobs Center, and public, private, and non-profit organizations to develop new career pathway opportunities for youth, including jobs and post-secondary education. Led by VWIB, industry sector initiatives focused on specific skill needs within industries, and talent needs across key industries, including entertainment, healthcare, manufacturing, and information, will drive efforts over the next several years.





# INFORMED & ENGAGED COMMUNITY

Earning and maintaining our community's trust is by far one of the greatest priorities for the City of Glendale. As such, the city consistently strives to conduct the business of government in the best interest of the public with integrity, openness, and full inclusion of the community. The city's decision-making process is respectful of public engagement, offering multiple opportunities to create an informed community, and delivering excellent customer service.

The Student Ambassador Program is one example of community engagement where students are given the opportunity to learn about City Hall, City Council, meeting agendas, how meetings are conducted, and how policy is made. The City encourages civic participation from the community through a wide variety of media including GTV6, online newsletters, community guide publications, and social media. Additionally, the City has implemented technological advances which allow the public to access real-time streaming of public meetings through the Granicus Video Archiving System. In 2014, this video streaming service became available on tablets and smart phones through an upgrade of the system which had been in use since 2006.

While the area of education is primarily within the jurisdiction of the Glendale Unified School District, the City is actively involved in comprehensive and qualitative educational opportunities for all segments of the community. This is achieved by providing high quality and engaging libraries, and collaborating with outstanding educational institutions that have high student achievement rates. In an effort to further its effectiveness, the city is currently in the process of upgrading its main Central Library, right on the heels of a major renovation of the Brand Library & Art Center.

Furthermore, the city actively strives to encourage a sense of belonging for the entire community where residents take pride and responsibility for their city and neighborhoods. It is vitally important that residents engage in community activities and participate in the governmental processes that affect their lives. As such, the City conducts outreach to encourage community participation and input in the development of Glendale's comprehensive community plans. This year it will focus on the South Glendale portion of the city.



# *Informed & Engaged Community* **ACCOMPLISHMENTS**

## **2015 Municipal Elections**

Over 21,000 voters participated in Glendale's Municipal Election, which was held on Tuesday, April 7, 2015 by the Office of the City Clerk. Voters headed to the polls to vote for two City Council Members; two Glendale Unified School District Board Members; two Community College District Members; and four measures, only one of which passed, increasing the rate of the Transient Occupancy Tax (a hotel bed tax paid when overnight visitors rent a room) by 2% which preserves and enhances funding for essential public services, maintains public areas, and supports quality of life activities.

Additionally, ballot materials were printed in five different languages: English, Armenian, Spanish, Korean, and Tagalog. Advertisements were placed in local newspapers, and public service announcements were recorded and advertised in all five languages. Finally, videos produced by the City explained the vote-by-mail process and aired on the internet and local television outlets.

## **Library, Arts & Culture**

The Library, Arts & Culture Department continued to focus on six initiative areas this fiscal year: Glendale's history, early childhood development, library resources through digital means, resources and programs that serve the international community, career development resources, and staff awareness. Additional programs were developed and materials were added in each of these areas.

## **24/7 Access to Books and Information**

The library continues to provide 24/7 access to books and information through its website at [www.glendalepubliclibrary.org](http://www.glendalepubliclibrary.org). Electronic resources include over 50 databases that provide access to newspaper and magazine articles, business information, art and music resources, language learning programs, and student resources. A growing collection of e-Books, e-Audio, and digital music is also available. During the past year, close to 70,000 e-Books & eAudiobooks were borrowed from a collection of over 17,000 items. The library offers 50 e-readers for loan up to three weeks. The library's app, "GPL2GO," has over 2,400 downloads and received over 553,400 queries. Finally, the City's government access channel, GTV6, has also begun airing "Check It Out" which is a short video highlighting some of the library's services and programs.

## **Social Media**

Building upon the increasing reliance on social media communication platforms, the city has utilized the popularity and effectiveness of Twitter, Facebook, Instagram and YouTube to provide timely and accurate information to the public. This reliance has also aided in the accessibility of information across departments. By encouraging each department to maintain their own social media account and share critical information from other departments, each account develops a unique base of followers and thus allows for greater dissemination of information. This proactive tactic and other community communication tools have led to recognition by other local and regional entities. The City will continue to engage the public through its Space 134 and Pedestrian Safety Plan webpages.

## **Educational Videos**

GTV6 has created a new monthly show titled "On the Move". The magazine-style show provides short, 3-minute updates from different departments to form a half-hour show. Educational topics have included exploring historic home and district designations and responsibilities, landscape care and/or replacement during the drought, the permit application process, the basics of hosting a zero-waste picnic, bicycle safety, services to learn a new language, and so much more. By creating educational videos, instead of relying on traditional text guides, Glendale is able to connect with the community in a more effective manner.

## **Space 134 Community Outreach**

This year, the City of Glendale introduced the Space 134 Project at two, high-profile community events. Space 134 is a proposed park project that would cap the 134 freeway from Central Avenue to Glendale Avenue. Outreach staff organized the Earth Day @134 event, which was designed to teach residents how to lead a more environmentally sustainable lifestyle. Held adjacent to the 134 freeway in the heart of Downtown Glendale, staff introduced attendees to the concept of the cap park and surveyed them on what they envision for the Space 134 project. The event was followed with a mixer for the business community a month later which was held at the Alex Theatre.

# *Informed & Engaged Community*

## Looking Ahead...

### **Community Events**

In 2016, the city once again looks forward to hosting the Annual Earth Day celebration in addition to outreach efforts for the South Glendale Community Plan and the Pedestrian Safety Plan. Non-traditional community meetings and pop-up events (temporary events held in a location for a few hours) will continue to play an important role in the city's outreach strategy.

### **Expanding Communication Partnerships**

Modeled after Glendale's organization-wide communication technique, the Cities of Burbank, Glendale, and Pasadena will be creating a joint communications platform. This will keep residents, visitors, and businesses in each of the cities informed of large incidents, events, or news that have impacts across city borders. This will include branding and shared communication practices to reach even broader audiences.

### **Library Services**

The Grandview Branch Library is undergoing a space plan remodel to explore and enhance service models for school age children and their families. This will include parenting workshops at Grandview and Library Connection @ Adams Square, as well as other service model changes and enhancements. Also, beginning in fall 2015, the library will begin to loan Chromebooks for in-house use at our Adams Square Branch Library. A Chromebook is a laptop primarily designed to be used while on the internet with the programs running in the cloud. Loaning these devices will give patrons experience in using these types of laptops as well as allow them to check their email and use the internet. In addition, along with exploring the single service model as outlined in the customer service section, the library is exploring the possibility of a Book-A-Librarian Program to be able to make a reservation for personal reference assistance designed to guide you in making the best use of our library resources and collections.





# SAFE & HEALTHY COMMUNITY

One of Glendale's key objectives is to ensure the preservation of a community that is physically safe, free of blight, and prepared for emergencies; thus, creating a sense of security for all. This is accomplished through the efforts of the fire and police departments, in collaboration with many active community members, businesses, and organizations throughout the community.

Glendale's First Responders operate out of a state-of-the-art main police facility, three police sub-stations and nine fire stations that are strategically located throughout the city for immediate and consistent response times. With nine paramedic fire engines, three ladder fire trucks, four basic life-support ambulances staffed twenty-four hours a day, an additional two basic life support ambulances deployed during peak times of the day, one type-1 Hazmat response vehicle, one type-1 heavy urban search and rescue vehicle, one armored SWAT vehicle, three helicopters and a variety of other specialized equipment, Glendale's forces are thoroughly prepared for every contingency.

In addition to police and fire operations, Glendale is home to three area hospitals represented by Glendale Adventist Medical Center, Glendale Memorial Hospital, and USC Verdugo Hills Hospital, which offer a variety of specialized health care services. Through the ongoing interaction of the public and private sectors, Glendale proudly calls itself home to a physically and mentally healthy community with quality health care services available to all area residents.

## *Safe & Healthy Community* ACCOMPLISHMENTS

### **School Safety**

The city's School Crossing Guard Program is designed to enhance pedestrian safety around the schools in Glendale. The need for a crossing guard at each location is evaluated by the Public Works Engineering Division staff based on guidelines recommended by the State of California, Department of Transportation. Currently, a total of 35 crossing guards provide services daily in the vicinity of Glendale schools. The most recent additions include Fremont Elementary School, located on Verdugo Road and Glencoe Way, and Dunsmore Elementary School, located on Lauderdale Avenue and Los Olivos.

### **Police Department Patrol Deployment Restructuring**

Since the passage of the Public Safety Realignment Act in 2011 and Proposition 47 in 2014, law enforcement has had to alter their policing strategies. The recent adjustments are due to the most impactful provisions of Proposition 47, which included the reduction of all drug possession crimes to misdemeanor offenses, the reduction of theft to less than \$950 as a misdemeanor, and the elimination of sections of the penal code permitting a District Attorney to charge persons committing multiple thefts with a felony. As a result, the Police Department began to see its workload increase. For example, although felony arrests went down by 26% (likely due to the crime reclassifications caused by Proposition 47), overall arrests increased by 5.9% (544 arrests) and drug related investigations surged by 10.8%.

To mitigate these workload affects, the Police Department continued to proactively examine and address these trends through crime prevention, crime control strategies, and resource management analysis and action plans. One notable endeavor was a joint effort between the Glendale Police Chief and the Glendale Police Officers Association to develop innovative strategies and deploy police resources in an effective manner without increasing personnel costs. The result of this collaborative effort was a modification of the patrol shift schedules to maximize personnel deployment utilizing data from workload and staffing studies. This scheduling model went into effect in January 2015 and is achieving positive results by not increasing personnel costs, meeting service delivery expectations and saving overtime costs.

### **Tactical Emergency Medical Services (TEMS) Training**

The Glendale Fire Department continued its focus on improving the services provided to the community, in collaboration with the Glendale Police Department, through Tactical Emergency Medical Services (TEMS) training. TEMS is invoked in response to an active shooter event which may involve multiple casualties in locations such as in schools, malls, theaters, places of worship, or other large assembly areas. Fire personnel extract victims in conjunction with police force protection. All department members participated in this critical training exercise, furthering the joint collaboration imperative to the execution of successful operations.

### **Workers Compensation "Carve Out" Program**

Police officers in a permanent or temporary disability status due to a work related injury, not only impacts the individual involved, but creates challenges for the department in maintaining its essential service staffing levels. The work-time lost because of officers in this status has, at times, been equal to 28 sworn Full Time Equivalents. Part of this issue was addressed through a cooperative effort between the City and the Glendale Police Officers Association by establishing a "Carve Out" program. The program, which expedites medical treatment for injured officers, allowing them to return to work more rapidly, became effective in April 2015. As a result, the requirement to hire officers back to meet essential staffing needs has been reduced.

### **Fire Recruit Academy 2015**

Eight new firefighters were added during the year to fill vacant positions following the completion of a joint academy held with Burbank Fire Department. Recruits participated in a fifteen week rigorous, academically and physically, demanding program. Successful recruits completed the State of California basic fire training requirements including fire chemistry, wildland, structural firefighting, EMS, firefighting apparatus training, vehicle extrication, hose and ladder operations, and basic department and city policies and guidelines. The hiring of additional firefighters will help to further mitigate budgetary impacts in overtime and reduce the burden on employees who are backfilling current vacancies.

### **Crime Lab Provides Services to Outside Agencies**

The Glendale Police Department's Verdugo Regional Crime Lab received its accreditation in 2013 and full access to CODIS (Combined DNA Index System), an FBI program containing the DNA profiles contributed by federal, state and local participating forensic laboratories in January 2014. The laboratory can process DNA samples with turn-around times as fast as 48 hours in high priority cases. During the latter part of FY 14-15, the lab began providing services to outside agencies (both local and federal) on a "fee for service" basis. The lab processed approximately 1900 samples during the year, of which 65% were for outside agencies and generated \$111,000 in revenue for these services.

### **Household Hazardous Waste and Used Motor Oil Collection Program**

The proper disposal of hazardous waste reduces harm to the environment and to the health of the community. The Environmental Management Center (EMC) branch of the Fire Department has been in operation since 1991. During FY 2015, this critical program served 5,571 Glendale and La Cañada households, collecting and diverting more than 93 tons of environmental waste from landfills and water systems.

### **Traffic and Pedestrian Safety**

The Glendale Police Department's traffic safety plan continues to evolve, employing a holistic approach to traffic safety with the goal of reducing injury accidents, utilizing engineering data, education, and enforcement. This approach involved collaboration with other city departments, community organizations, and stakeholders. Compared to the last fiscal year, the city experienced 9 fewer pedestrian collisions (a 7.2% reduction). There were also two less fatalities as a result of traffic collisions (3 fatalities compared to 5 in the prior year), and there were 20 fewer injury collisions (a 3% reduction) on a year over year basis.

### **Employee Evaluation System**

The Glendale Fire Department, in coordination with the Human Resources Department, put tremendous efforts into accurately measuring personnel's strengths, weaknesses, performance goals, training, and development through a new employee evaluation system. Implementation of the new employee evaluation system in Fire ensures operational assessment is within the performance expectations of both the Fire service and of the City. This new evaluation system also incorporates employee activity measurements, which align with citywide Key Performance Indicators (KPI's) such as monitoring turn out times and training hours. The many benefits that result from this valuable process include employee awareness of City goals and objectives, enhancement of employee motivation, commitment, and productivity.

*Safe & Healthy Community*

## **Looking Ahead...**

The Public Works Department will begin projects related to pedestrian and bicycle safety improvements. The City received \$2.5 million through the Caltrans Active Transportation Program and Federal Safe Routes to School Programs for four projects to implement pedestrian and bicycle planning and infrastructure improvements. The projects will take place throughout the city and will be completed in the summer of 2017. Two planning efforts include development of a Citywide Pedestrian Plan and a Citywide Safety Education Initiative, both of which will improve infrastructure and safety for pedestrians and cyclists. The Safe Routes to School Program includes two projects that address infrastructure improvements, education, and outreach to improve pedestrian activity near schools.

### **Community Emergency Medical Technician Training Program**

The Glendale Fire Department's goal is to obtain approval and to conduct community based Emergency Medical Technician (EMT) courses at the Fire Department. The courses would be provided at minimal cost (materials and certification fees) to Glendale residents. The goal of the Community EMT training program is to generate interest in Emergency Medical Services and potentially recruit department members from the Glendale community.

## **Traffic Safety**

The Glendale Police Department will continue to evaluate, refine and evolve its traffic safety plan, utilizing a comprehensive approach with the goal of reducing injury accidents. Utilizing engineering, education and enforcement data, police staff will collaborate with other city departments, community organizations and stakeholders to help achieve this goal. By continually evaluating our approach and making adjustments based on that evaluation, this strategy will guide our existing safety planning processes, facilitate the implementation of safety strategies, and can be used to modify our current planning processes as deemed appropriate. Most importantly, over time, this effort will serve to institutionalize a traffic safety culture throughout the community.

## **Enhanced Recruitment**

The Glendale Fire Department is dedicated to the future development of the department. Through enhanced recruitment efforts, the Department seeks to create a diverse membership reflective of the community it serves. Training from the ground up, through the community EMT program, it will augment the cadet and ambulance operator programs. The Department will also continue to host recruitment seminars, partnering with the Glendale Unified School District and a wide variety of community organizations, with an emphasis on mentoring programs in the local community. Glendale Fire Department is committed to the safety of the community and believes proactive relationship building will enhance recruitment efforts and develop a department more reflective of the Glendale community. This will ultimately lead to a more effective emergency response and a safer community.

## **Coordinated Efforts with City Departments to Address Public Safety Issues**

The Glendale Police Department has a philosophy of forging alliances with other city departments to address issues that impact public safety and enrich the quality of life in the community. These partnerships improve work planning processes and eliminate the duplication of efforts in addressing issues that, if not attended to, lead to criminal activity. One such effort is the emerging partnership between Glendale's City Attorney, Community Development Department, and fire department to address hotels and motels that generate significant calls for public safety service. Segments of this group will also be looking to address issues related to massage parlors that adversely impact the community. Through a collaborative effort, appropriate regulation, deterrents, and response strategies will be developed and mitigation efforts put in place, resulting in a safer environment within these types of businesses and surrounding areas. Once implemented, the police department expects less resources will be needed to police these establishments, and will be able to reallocate these resources to address other community safety priorities.

## **Glendale Fire Mobile Phone Application**

In the upcoming fiscal year, the Fire Department will introduce a mobile phone application (app) targeting Glendale residents. The two-fold objective of this app is to deliver an effective method for Department Command Staff to communicate with members and to provide the Glendale community with important information about incidents, Department programs and services. Examples include providing app users with reminders to change the batteries in their smoke detectors and offers customer service feedback opportunities. The department is adopting a modern approach to fire service information delivery. Recent studies have shown that more people are accessing the internet through their phones than through traditional desktop or laptop computers.

## **Regional Approaches to Address the Impacts of AB 109 and Proposition 47**

Like other communities in the region, Glendale found itself in a challenging environment as it began to experience the ramifications of the statewide legislative changes triggered by the Public Safety Realignment Act (AB 109 – Passed in 2011) and Proposition 47 (passed by the voters in November of 2014). While the full consequences of AB 109 and Proposition 47 have yet to be fully realized, its effects are being felt. As FY 14-15 came to a close, there was a 7% spike in Part I crime and a 2% increase in Part II crime, with most of the increases occurring after the passing of Proposition 47.

Moving forward, the Police Department will participate in and support a county-wide study to analyze the impacts of these pieces of legislation and will take a leadership role in developing a regional coordinated strategy from its results. This will help ensure that Glendale will leverage its local and regional partnerships to the fullest, most efficient and effective extent possible, and approach issues regionally so crime will not simply be displaced from one area to another.

## **Pulse Point**

The Verdugo Fire Communications center will be providing life-saving technology to Glendale residents via a mobile app designed to create citizen awareness of cardiac events. Pulse Point application users who have indicated they are trained in cardiopulmonary resuscitation (CPR) and are willing to assist in case of an emergency can now be notified if someone nearby is having a cardiac emergency. If the cardiac emergency is in a public place, the application will alert trained citizens in the vicinity of the need for bystander CPR simultaneous with the dispatch of advanced medical care. The application also directs these citizen rescuers to the exact location of the closest publicly accessible Automated External Defibrillator (AED).

## **Police Department Tactical Medic Program**

Currently, all Glendale Police Department field personnel are trained in basic First Aid and CPR. Given that police and fire have a shared mission of public safety, we are working together to develop and implement an emergency medical service delivery program to train and certify certain police personnel to administer advanced medical treatment, in life-threatening situations, through the Police Department's Tactical Medical (Tac-Medic) Program. Once implemented, these personnel will be strategically and thoughtfully deployed during day-to-day and specialized field operations and in support of existing medical services.



# BALANCED, QUALITY HOUSING

The City of Glendale actively engages the community, developers, and property owners to plan, build, maintain, and redevelop areas into high quality residential neighborhoods where residents feel safe and can access resources and services which enhance their ability to support themselves, their families, and the community. A primary goal of the City is to provide a balanced mix of housing opportunities (new market rate, affordable, and rehabilitated housing) to all segments of the population including families, the elderly, low-income residents, and persons with special needs.

Planning for future residential growth is a state obligation, as well as a local need. The City's land use strategies identify areas where additional housing density can be accommodated without compromising the current quality of life or service levels.



# *Balanced, Quality Housing* **ACCOMPLISHMENTS**

## **Urban Living**

Interest in development of urban housing continues to flourish in and around the city's downtown area. As major downtown projects were completed this year, numerous others continue in the construction phase.

Construction was completed on the Brand+Wilson project (located at 120 West Wilson Avenue) featuring 235 housing units and 10,000 square feet (SF) of retail space fronting Brand Boulevard and the Orange+Wilson project (located at 200 West Wilson) which includes 166 new housing units. In addition, construction continued on two additional downtown projects Legendary Tower (300 North Central Avenue) with 80 housing units and 8,000 SF of ground-floor commercial space and the Nexus on Central (610 North Central Avenue) which will add 235 housing units adjacent to the 134 Freeway. Both projects are expected to be completed by early fall 2015.

Three additional downtown projects broke ground and commenced construction. Located along Central Avenue, these projects include 125 North Central, featuring 166 apartments anchored by a 14,600 SF drug store, 313 West California and 319 North Central which together will add 178 housing units and 7,500 SF of ground floor retail space, and 540 and 633 North Central featuring two separate buildings on the east and west side of Central at Doran which will have a total of 487 housing units.

In South Glendale, the 229-unit Triangle Project, located at 3900 San Fernando Road, was completed. This project includes 22 housing units reserved for lower income households under the State's SB 1818 Density Bonus Program and 18,000 SF of commercial space.

## **Affordable Housing**

There are many affordable housing units that have been developed through partnerships with the Housing Authority. Since 2007, over 375 ownership and rental units have been constructed in various developments. These units are fully occupied by very low and moderate income families and persons with special needs.

Currently, the Housing Authority has three new affordable housing development projects that are in various construction phases. One of the projects, Veterans Village, is scheduled to be completed by October 2015. It is a 44-unit new construction rental project for lower income families with a preference to house U.S. Veterans. Over 250 lower income veterans applied for the project and will be considered for occupancy in the project once it is completed. The second project, Habitat for Humanity Chestnut, is a three-unit condominium project reserved for purchase by low-income first-time home buyers and is expected to be completed in early 2016. The third project, Glendale Arts Colony, is a joint venture between the Housing Authority and Glendale YMCA to develop a 70-unit affordable rental housing project for low-income households with a preference to house artists. The project, to be built on Glendale YMCA property located downtown, is designed and programmed to provide high-quality housing in a downtown urban setting. This project is scheduled to be completed in October 2016.

## **Rental Assistance Program**

The Section 8 Housing Choice Voucher Program, funded by the Federal Department of Housing and Urban Development (HUD) and administered locally by the Glendale Housing Authority (GHA), continues to greatly benefit the community. From 2007 through 2013, Glendale experienced a 33% drop in administrative fees which support the operations of the Section 8 Housing Choice Voucher program as a result of Sequestration and other federal actions. Despite these debilitating actions, Glendale received a designation of "High Performer" from HUD's Section 8 Management Assessment Program, Glendale's seventeenth such designation. The GHA is committed to fostering partnerships with landlords to provide decent, safe, and sanitary housing and expanding affordable housing opportunities. The GHA made strides to strengthen these ties by launching an outreach campaign showing the benefits of the program, as well as forthcoming enhancements to the program such as the imminent arrival of a web-based owner portal. The portal will allow landlords to participate in the Section 8 program online by accessing data, processing transactions, and listing their units, which will enable the program to perform at an even higher level.



# *Balanced, Quality Housing*

## **Looking Ahead...**

While the City's commitment and community demand for building and maintaining high quality residential neighborhoods continues to grow, financial support from private lenders, state and federal agencies, nonprofit organizations, and private foundations to achieve this goal continues to diminish. However, development activity in Glendale indicates that efforts to assist private development by coordinating programs and streamlining development procedures based on the community's vision is beginning to yield results.

Despite recent state and federal legislative pitfalls, Glendale continues to perform at a level commensurate with its high performing designation. As we look ahead, the GHA will not only be challenged to keep pace with the demand for affordable housing, but it will also be challenged to meet the administrative and unfunded mandates of its programs. With no clear solution in sight for funding affordable housing, the GHA will continue to shore up its cost saving measures allowed under state and federal regulations as well as investigate opportunities to maximize affordable housing dollars and create efficiencies.



# COMMUNITY SERVICES & FACILITIES

Many departments throughout the City of Glendale are responsible for the development and maintenance of the facilities and programs which contribute to the high quality of life which open space provides. Glendale is a city rich in parkland which has evolved in accordance with the community's needs; however, the availability of open space in certain areas of the city poses a challenge.

Neighborhoods located south of Glenoaks Boulevard represent the densest communities in Glendale. Since the City cannot invest in new land to construct new parks, it has turned its attention to renovating existing parks and facilities and adding new amenities such as outdoor fitness equipment, new playgrounds, and more picnic areas. The City continues to explore opportunities to acquire and develop uniquely tailored parks and facilities to meet the needs of these neighborhoods. Given the limited availability of undeveloped land in these areas, the City has placed greater emphasis on the development of mini parks and programming in the southern portion of the city.

The City actively coordinates and participates with other community-based organizations to increase available services. The Glendale Youth Alliance, All for Health, Health for All, Glendale Unified School District, Glendale Parks & Open Space Foundation, and Ascencia are examples of organizations the City has partnered with to develop a strong foundation for accessible community services. The City continuously seeks collaboration opportunities with non-profit agencies and other organizations to maintain existing levels of service and enhance programming.





# *Community Services & Facilities* **ACCOMPLISHMENTS**

## **Glendale Fire Station 21 Roof Restoration Project**

In fall 2014, the City completed the Glendale Fire Station 21 Roof Restoration Project which involved the replacement of the original and badly damaged roof underlayment, roof shingles, plywood decking, and water damaged drywall in the building interior. The newly installed two-ply waterproofing roof underlayment is superior to the original which was built in 1994 and should provide adequate protection for the building for the next 25-30 years.

## **Brand Library and Art Center Renovation**

In March 2014, the Brand Library and Art Center re-opened after a \$5.3 million two-year renovation. The project enhanced the building's functionality as a Library and Art Center through improved space utilization, a complete seismic retrofit, building improvements such as upgraded roofing, electrical systems, telecommunication systems and heating, ventilating and air conditioning systems, and upgrading the structure to meet current ADA standards. In addition, the "new" facility highlights the significance of the Brand family to the history of Glendale. Painsstaking work was completed to accentuate the architectural features of the 1904 Brand mansion. Since the reopening, the community has taken full advantage of this extraordinary regional resource through the art and music library, the gallery, the recital hall, and beautifully restored 1904 mansion.

## **Perkins / MSB Central Plant Replacement**

Maintenance of existing facilities is essential to the longevity of public facilities. In the last year, the City completed a massive heating, ventilation and air conditioning (HVAC) upgrade project to replace major components and repair and/or upgrade ducting, valves, switches and other devices that serve the Perkins Building and the Municipal Services Building in the Civic Center Complex. The new replacement HVAC components include two new 250 ton chillers, two new cooling towers, and two new air handling units. As a result of this effort, energy efficiency has been improved, and both buildings are more comfortable for employees and the visiting public.

## **Restructuring**

The Community Services & Parks Department completed a major reorganization of the Park Services Section in an effort to maintain service levels with reduced resources. The city was traditionally divided into three geographic sections and each section was responsible for the parks within their respective boundaries. The reorganization divided the city into two sections, each responsible for the general maintenance of the parks in their geographic area, and created a special project crew section with exiting staff with specialized skills to focus on mowing operations, irrigation, landscaping projects, field renovations, tree maintenance, open space, and pesticide application. The new structure will help the department continue to provide quality service to the community.

## **Park Improvements**

The City of Glendale has invested in various park improvements over the last year to ensure safety, enhance the community, and improve the comfort for patrons. Playground equipment was replaced at Palmer Park and Pacific Park with new equipment that meets current safety and accessibility guidelines ensuring the safety of children accessing the equipment. Several sports courts and ball fields were replaced, renovated or resurfaced, including the renovation of Fremont Park tennis courts; replacement of two artificial turf fields at the Sports Complex; resurfacing of the tennis courts at Montrose and Oakmont Parks and the basketball courts at Pacific and Fremont Parks; and renovation of the ball fields at Brand Park, Pacific Park and two at the Sports Complex. Furthermore, lighting improvements were completed at Dunsmore Park, Maple Park, and the tennis courts at Fremont Park to provide more visibility and security for the patrons, while the Verdugo Skate Park coping was replaced to assure the safety of the skating community.

## **Recreation Programs**

Recreation opportunities are an important aspect of maintaining a high quality of life for Glendale residents. The City seeks to increase in recreational opportunities through expanded sports leagues and new sports facilities. After installing artificial turf at Pacific Park, the City expanded the adult soccer leagues to year round by offering adult soccer leagues between September and December at Pacific Park. In fall 2014, 10 teams that competed for a trophy title, along with individual accolades awarded for Best Goalie (Golden Glove Award) and Top Scorer for the season (Gold Boot Award). After resurfacing the basketball courts at Pacific Community Center, additional lines were drawn to accommodate three pickle ball courts, allowing for multi-purpose use of the courts for basketball and pickle ball. The facility is available for pickle ball three times a week: two evenings and Saturdays.

### Partnering with Community Organizations

In an effort to continue to offer expanded services with limited resources, the City partners with community agencies to offer programs and services to the community. Such is the collaboration with All for Health, Health for All, which utilizes the Cedar House at Glendale Heritage Garden at a reduced rate for the youth and family centered program, Glendale Individual & Family Treatment (GIFT), which provided approximately 363 patient visits with individual behavioral services for Glendale youth and families during FY 2014-15.

### Social Services

The City of Glendale received a four year Los Angeles County Senior Supportive Services (Case Management) Grant which helped service over 110 unduplicated low income seniors in the last year with nutrition, transportation, caregiver support, benefits enrollment, and other safety net services. Furthermore, the Senior Services Unit distributed 180 Emergency Meals to over 60 homebound seniors, which included meals with a one year shelf life, water, and nutritional drinks, to be used in case of a disaster or emergencies. Each senior received three days' worth of meals.





# *Community Services & Facilities*

## Looking Ahead...

In the coming year, the City of Glendale will continue to improve city facilities so that they optimally serve Glendale residents. Major and minor renovations and improvements at City facilities include: City Hall Upgrade - including a new façade and concrete steps, drought tolerant landscaping, several interior improvements related to Americans with Disabilities Act (ADA) and California Building Efficiency Standards (Title 24) and space modernizations and reconfigurations; Perkins Building Upgrade - including several office space reconfigurations related to ADA, Title 24 and improved security; Exchange Parking Structure Elevators Replacement - including replacement of five elevators in the parking structure, which are over 30 years old, and installation of improved emergency lighting and new seismic rupture pit valves. In addition, handrails and Braille messaging will be upgraded to comply with current ADA requirements.

The City is also designing a new, fully grant-funded, Transit Operations and Maintenance Facility on two acres of city property in South Glendale which will replace the current leased facility at Los Angeles Street and Palmer Avenue. The new facility will provide space for fueling, washing, maintenance / warehousing, storage of the City's 37-bus fleet, and house the supervisory and administrative staff and bus operators. The project is anticipated to begin construction in 2016.

The City will continue with the 18-month construction on the Central Library Renovation Project which includes service upgrades, such as additional meeting rooms, improved access to technology, more seating, and improved wayfinding. The project also includes structural improvements, a new roof, HVAC and plumbing improvements, electrical improvements, and ADA compliance. The renovation will also feature a room dedicated to Man's Inhumanity to Man and a Maker Space.

In the upcoming year, as the City strives to continuously improve and upgrade its park facilities and will complete a master plan for the oldest park in Glendale, Fremont Park; begin construction at Palmer Park and the Glendale Narrows Riverwalk Phase II; and start the design phase on new and rehabilitation projects including developing batting cages at the Sports Complex, repairing the water damage caused by poor construction at the Pacific Park Community Center, lighting and irrigation improvements at Glorietta Park, lighting improvements at Brand Park, restroom and concession renovation at Scholl Canyon Ball Fields and Verdugo Park, and renovation of the trellis and concession at the Sports Complex.

Park improvement projects coming in the next year include: exterior improvements at the Civic Auditorium, including new paint, lighting improvements, and minor architectural and landscape improvements to attract more rentals; major ball field renovations at Scholl Canyon, Montrose Park, and Pelanconi Park; minor ballfield renovations at the Sports Complex, Brand Park, Montrose Park, Pacific Park and Babe Herman Little League Field; and completion of the Stengel Field Bleacher Demolition project, which will demolish the damaged club house structure and replace it with temporary bleachers. A permanent bleacher structure will likely be constructed at a later date by the Glendale Unified School District.

The City will continue to take steps toward meeting the 20% water reduction mandate by Governor Brown's Executive Order B-29-15. Currently, Community Services & Parks Department is exempt from watering limitations to provide quality and safe sports fields and well maintained parks. The Department will take various other measures to reduce water consumption, such as eliminating or reducing turf in low use areas, converting planter beds to drought tolerant landscapes, applying mulch in planter beds at numerous facilities, and using low-flow sprinklers. The City has begun replacing turf with mulch at medians and will begin installing drought tolerant landscapes and decomposed granite where appropriate in the fall.

With the recent increase in housing development in south and central Glendale, the City has also seen an increase in Development Impact Fees for Parks and Libraries, allowing the City to plan for future developments. With an anticipated \$15 million in the next year, the City will host several community meetings to hear from the residents on needs and priorities to help the City Council plan for future park projects.

Recreation programs are just as important in improving the quality of life for the residents. Next year, the City of Glendale will provide Teen Programming at Pacific Community Center for youth ages 13-17, allowing youth to participate in sports activities, teen night outs, and X Fitness training programs. The City will also partner with other agencies and non-profits to expand youth programs and recreation opportunities. The City, in collaboration with the Glendale Unified School District and the Glendale Parks & Open Space Foundation, will offer an Afterschool Youth Sports Program (AYSP) at four elementary schools in south Glendale serving 4th and 5th graders. Starting in September 2015, the program will provide instruction and practice for various sports; guidance on how good nutrition and exercise go hand-in-hand to promote and maintain an active and healthy lifestyle; and a weekend nature education program at Deukmejian Wilderness Park with outdoor games, nature crafts, and fitness and interpretive hikes.

In the upcoming year, the City will provide funds for community agencies to expand individual behavioral services for Glendale youth directly at Glendale Unified Schools. Two schools, Edison Elementary School and Columbus Elementary School, will receive Community Development Block Grant (CDBG) funds from the City of Glendale to provide group and individual behavioral counseling to 50 students.

Furthermore, the City will continue to seek new grant opportunities to provide priority human services for lower income residents, including employment services for the homeless, senior services, and emergency and permanent housing services. The city will also continue to work with non-profit community organizations to identify priority programs and staffing needs, such as homeless housing and employment specialists and actively pursue, and secure federal, state, and local grants to leverage funds currently available through the Community Development Block Grants, Development Impact Fee revenues, and other grants to provide core services to the community.



# INFRASTRUCTURE & MOBILITY

It is essential that the City of Glendale maintain local infrastructure and transportation systems that are functional, in optimal condition, and meet the needs of this diverse community. Poorly maintained streets, unreliable utilities, dangerous intersections, and needlessly congested traffic only stifle positive growth. For this reason, a primary focus of Glendale's local government continues to be the upkeep of the City's infrastructure and mobility planning.

As one of the select cities in Southern California that operates its own utility, Glendale provides reliable, high-quality, sustainable power, water, and wastewater services to its customers. The City employs its own engineers who design and oversee capital improvement projects as well as field staff whose day-to-day efforts help to maintain the City's critical infrastructure. This system allows the City to save money on large infrastructure projects while still being able to quickly respond to small deficiencies, such as potholes, when they emerge.

The City makes a tremendous effort to improve mobility as well as make the City's streets safer and more reliable for motorists, transit users, cyclists, and pedestrians. The City recently completed an update to the Glendale Bicycle Master Plan (BMP) in order to provide a convenient, useful, and interconnected bicycle transportation system that serves both commuters and recreational users. City staff worked closely with Los Angeles County Metro representatives to assure that all of Glendale's existing and future bicycle amenities for the City will be exhibited in the new Los Angeles County Bikeway Plan and Map.

Finally, the City operates the Glendale Beeline Transit System, Dial-A-Ride and the Larry Zarian Transportation Center. In addition, the City maintains public parking lots and structures, bike racks, and crosswalk warning lights. All of these interconnected systems enable the City of Glendale to provide safe, reliable routes and modes of transportation.





# *Infrastructure & Mobility* **ACCOMPLISHMENTS**

## **Safe Routes to School**

Various pedestrian safety initiatives have been implemented over the years. The program's mission involves the construction of facilities that enhance safety for pedestrians and bicyclists, primarily students in grades K-12 who walk or bicycle to school. This grant funded program was designed to install bike racks and pavement markings around various schools while enhancing the safety of the pathways, trails, sidewalks, and crossings. Balboa Elementary School, RD White Elementary School, Dunsmore Elementary School, and Verdugo Woodlands Elementary Schools recently received such upgrades.

## **Cañada Boulevard Infrastructure Improvements and Honolulu Avenue Pavement Rehabilitation project**

The Public Works Department completed the construction of the Cañada Boulevard Infrastructure and Honolulu Avenue Pavement Rehabilitation Project in June 2015. This project represented a joint effort between the Public Works Department and Glendale Water and Power. The improvements extended the entire length of Cañada Boulevard and included repair and installation of storm drains, cleaning and lining of the water main, partial replacement of the water main, slurry seal and rehabilitation of pavement for the streets crossing between Cañada Boulevard and the Verdugo Wash, installation of ADA compliant curb ramps and driveway aprons, replacement of uplifted sidewalks; and planting of street trees, traffic signal modifications, and the addition of Shared-Lane Bicycle Markings (Sharrows). Additionally, work on Honolulu Avenue between Lowell Avenue and Boston Avenue included pavement rehabilitation, replacement of a temporary barrier with a permanent concrete barrier, and Shared-Lane Bicycle Markings (Sharrows). A "Cold In-place Recycling" (CIR) system was used to rehabilitate Cañada Boulevard's pavement. CIR is an environmentally-friendly pavement rehabilitation process performed without the use of heat. This process is performed with a single "train" of equipment, thus eliminating the need for hauling away to dispose of the old asphalt concrete (AC) or hauling in new AC base course. With this process, the roadway becomes available to traffic within a shorter period of time. This faster process is more efficient, saves costs of labor and transportation, and is also safer for the environment by reducing air pollution.

## **Glendale Avenue Wastewater Capacity and Street Improvements Project**

Construction of the Glendale Avenue Wastewater Capacity and Street Improvements Project was recently completed. The project included upsizing of almost 2,000 linear feet of sewer mains to eliminate system overflows; traffic signal modification at seven intersections; pedestrian safety improvements including modification of eight high visibility pedestrian crossings, installation of ADA compliant curb ramps, as well as the replacement of uplifted sidewalks. The project included rehabilitation of the pavement using the environmentally friendly "Cold In-place Recycling" (CIR) process, which eliminated over 880 construction truck trips and reduced the cost of the base course pavement rehabilitation by over 40%. The CIR process recycled approximately 9,000 tons of existing asphalt concrete.

The Public Works Department, Engineering Division received the prestigious award of Outstanding Roadway and Highway Project of The Year Award from the American Society of Civil Engineers (ASCE), Metropolitan Los Angeles Branch for the Glendale Avenue Wastewater Capacity and Street Improvements Project. This project was also, a finalist for the 2015 Outstanding Local Streets and Roads Project Award from the League of California Cities and the California State Association of Counties / County Engineers of California, and was mentioned in the Western City Publication.

## **Traffic Signal Modifications Project at Wilson Avenue / Harvey Drive and Broadway**

The Public Works Department remains committed to improving traffic flow and ease congestion on major arterials in the city. In FY 2014-15, the Department completed the Traffic Signal Modifications Project at Wilson Avenue / Harvey Drive and Broadway. The project included traffic signal upgrades and modifications, improving the alignment for through and turning traffic across the intersection, adding protected left turn phases for eastbound Wilson Avenue to northbound Harvey Drive and westbound Wilson Avenue to southbound Harvey Drive; and adding a protected right turn phase for westbound Wilson Avenue to northbound Harvey Drive. The upgrades will reduce on-street congestion and improve traffic flow along surface streets in the vicinity of the SR-134 Freeway on and off ramps, reduce traffic delays, and enhance operational safety at the modified intersections.

## **Storm Water Projects**

The Public Works Department recently completed the Brand Landfill Concrete Debris Basin project. This new massive structure more effectively collects and diverts storm water run-off from the deck level of the inactive Brand Park Landfill to the desilting pond filter. This enhances the sturdiness of the landfill and minimizes possible contamination. The City also completed the Hampstead Road Asphalt Berm project which involved the reconstruction of an asphalt berm on Hamstead Road to provide better protection from storm water run-off for residential properties on this street. Staff also worked tirelessly during the dry season clearing city debris basins. These efforts, as well as many more, will make the city better prepared for unusually high levels of rain that have been forecasted for the upcoming rainy season.

### **South Glendale Community Plan / Citywide Transportation Model Update**

The City of Glendale has initiated the preparation of an Environmental Impact Report (EIR) for the South Glendale Community Plan and an update of the City's Transportation Model to facilitate the EIR through two grants and Community Development Department budget savings. The SGCP is one of four Community Plans intended to guide growth in Glendale by coordinating General Plan policy with neighborhood-level implementation. The City's Transportation Model is the means by which impacts from policies in the South Glendale Community Plan and future Community Plans will be measured. The model will incorporate non-motorized travel modes such as bicycling and walking, as well as incorporate current travel and land use assumptions adopted by the Southern California Association of Governments 2012 Regional Transportation Plan. A consultant team was selected to perform the work associated with the projects in summer 2014, and the South Glendale Community Plan and its associated EIR are anticipated for adoption in mid-late 2016.

### **Grid Modernization**

As part of the Grid Modernization Projects, the 4kV to 12 kV conversions is progressing. One of the Capital Improvement Projects that will help achieve this goal is the Reconstruction of the Grandview Electric Substation, circa 1930. This substation is important to provide reliable and efficient service and allow for expansion in the San Fernando Corridor. The construction will include increasing the substation capacity from 22.5 MVA to 56MVA. The transmission and distribution voltages will also be upgraded from 34.5/4 kV to 69/12.47 kV.

### **Park Manor Reservoir Rehabilitation:**

The Park Manor Reservoir is a 3.5 million gallon concrete-lined reservoir with redwood columns and roof system, originally constructed in 1930. GWP Water Division completed the Park Manor Reservoir Rehabilitation in February 2015; the rehabilitation work included the replacement of 48 columns and installation of new roof sheathing and flexible concrete floor joint sealant. The work was necessary to prevent a possible future collapse of the roof structure, improve the reservoir reliability, and minimize the water loss.

### **Beaudry Terrace Water Main Replacement Project**

GWP has completed the design and construction of 5,900 linear feet of new 16", 12", 8", and 6" ductile-iron water main installation. Construction began in February 2015 and was recently completed. The work included the installation of new water main, new valves, fire hydrants, and domestic services. The project replaced existing cast-iron water mains that have experienced a number of breaks, both recently and in recent years. It is anticipated that the installation of the new water mains will mitigate future breaks in the water distribution system in the Beaudry Terrace area.



## Looking Ahead...

The City of Glendale will continue to move forward with projects that will improve infrastructure and mobility in the city. The construction of Chevy Chase Sewer Diversion and Public Works Yard Recycled Water Main Extension Project will begin in fall 2015. The project includes the installation of approximately 4,300 linear feet of sewer main. The sewer between Chevy Chase Drive and the intersection of San Fernando Road and Los Angeles Street will be constructed with traditional open-trench methods. The sewer between the San Fernando / Los Angeles intersection to Colorado Boulevard will be constructed using trenchless method due to the depth of the pipe and to minimize impacts to traffic. This project will save the city approximately \$1 million per year in treatment and conveyance fees paid to the City of Los Angeles. Furthermore, a new recycled water main will also be installed from the San Fernando / Los Angeles intersection to Chevy Chase Drive to service the Public Works Yard.

The SR 134 Glendale Intersection and Monterey Road Improvements Project is scheduled for construction in FY 2015-16. The project includes the pavement resurfacing on Monterey Road between Geneva Avenue and Verdugo Road, Geneva Avenue between SR 134 Freeway and Verdugo Wash, and Glendale Avenue between Monterey Road and 150 feet south of the eastbound SR 134 off ramp; traffic signal modifications at the intersections of Glendale Avenue and Monterey Road, and Glendale / SR 134 Eastbound Ramps. The project also includes a large bioswale at Monterey Road and Coronado Drive designed to remove silt and pollution from pavement surface runoff water.

In summer 2015, the construction of Pacific Avenue and Burchett Street Wastewater Capacity and Street Improvement Project will begin. The project includes upsizing approximately 2,900 linear feet of sewer on Pacific Avenue between Pioneer Drive and Burchett Street and on Burchett Street between Pacific Avenue and Central Avenue; pavement resurfacing between Broadway and Glenoaks Boulevard, including realigning the intersection at Broadway and Pacific Avenue to improve pedestrian safety and traffic flow.

Other Public Works projects on the horizon include San Fernando Road and Highland Avenue Storm Drain and Street Improvement Project, and installation of new traffic signals at various locations. Three new traffic signals will be installed at the intersections of Broadway and Kenwood Street, Broadway and Everett Street, and Chevy Chase Drive and Harvey Drive.

To be eligible for funding, the City of Glendale is required to complete a full review of the city's street network and prepare a Pavement Management System Report every five years. The average condition of the pavement is defined by the Pavement Condition Index (PCI) on a scale of 0 (low) to 100 (high). The state average was 68 in 2009 and 66 in 2012. In 2005, Glendale's PCI was 73 and in 2010, it reached 74.6. In fall 2015, the Public Works Department will complete its Glendale Pavement Management System Report and is optimistic that the upward trend will continue.

Another project scheduled for the year ahead is the Advanced Wayfinding and Guidance System. The project includes a comprehensive system of parking signs in Downtown Glendale that will provide directional signs to downtown parking facilities and updated identification signs for public parking lots, and installation of signs containing real-time availability of parking spaces at key intersections in Downtown Glendale and at the entrances to the Orange Street, Exchange, and Marketplace public parking structures.

An important step in moving ahead is having a detailed plan. Glendale Water and Power will complete a Water Master Plan by the end of 2015. A detailed analysis of current infrastructure condition, future needs, and financial impacts is being conducted to formulate the plan. The result will be a document that will provide near term infrastructure needs as well as a higher level analysis of mid-term and long term needs that will help planning for the future.

GWP completed the Integrated Resource Plan which addresses the City's Grayson Power Plant which started operations in 1941. The plant is experiencing an increasing frequency in unplanned and forced outages. These outages threaten local reliability and prevent the generation of renewable energy from landfill gas from Scholl Canyon. GWP has one major interconnection through the Air Way Substation to import energy from remote generation. These imports rely on available transmission, but the transmission grid has contractual and physical limitation to bring in all the energy that is necessary to provide reliable service to Glendale. Additionally, GWP has outside generation sources that are planned for retirement or contract termination.

The Integrated Resource Plan that GWP developed addresses all of these issues and guides future decisions for the Grayson Power Plant. If the City Council elects to proceed with the repowering of the Grayson Power Plant, the City of Glendale can meet all state environmental requirements associated with the construction of a large power project, prepare for demolition, and ensure proper and safe deconstruction, construction and commissioning of a new plant. Glendale must have local generation for reliable operations because of limits on imports.



# ARTS & CULTURE

Glendale is home to a diverse array of renowned artists and performance venues. The arts are making great strides into becoming a key community priority, encouraging public investment in arts development. Arts and culture is not only integral to the resident community but is as important for those who work, visit, play and develop in Glendale. As such, the City actively incorporates public art installations in many of its new public facilities as do private developers through the Glendale Urban Art Program.

The City's investment in the renovation of the Brand Library and Galleries, the preservation of the Alex Theatre and other historic facilities, the attraction of the Museum of Neon Art to Downtown Glendale, and the renovation of the Glendale Central Library demonstrate a long term public commitment to arts and cultural activities. There is also a network of programs encouraging the arts and culture to flourish in Glendale. For example, community programming and available services at public libraries, park facilities, public schools, and Glendale Community College have embraced the arts over the years and become a part of the community's cultural heritage.

Through arts programming and cultural events, Glendale celebrates its local artistic, cultural, and socio-economic diversity. The city is committed to providing quality and accessible arts experiences for the entire community and promoting the education and participation in the arts by creating an arts-friendly and arts-aware environment.



# Arts & Culture

## ACCOMPLISHMENTS

### **Brand Library & Art Center and Other Library Locations**

In March 2014, the Brand Library & Art Center completed a two-year renovation that included seismic, mechanical, electrical, plumbing, ADA, and space improvements, as well as extensive historic rehabilitation of the 1904 mansion. Collections that had been inaccessible for two years were moved, reintegrated, and made available to grateful library users.

In preparation of the reopening and in establishing Brand Library & Art Center as a regional destination for arts, music, and beyond, the Library, Arts & Culture Department invested in a branded identity for the Center. This brand allows the City to promote the plethora of free programs, services, and events to the community and beyond in an engaging way.

Brand Library & Art Center has introduced itself to new audiences through an intensive schedule of programs and events developed for the reopening year, including an open house presented in conjunction with the Community Services and Parks department which over 500 people attended, Music Series, Dance Series, BookSmARTS, REEL ART, and a Plaza Series in partnership with the Arts & Culture Commission and the Brand Associates. The 2015 Plaza Series featured 13 weekly outdoor summer concerts showcasing a wide variety of performance styles, from surf rock to classical to pre-Columbian Aztec dance. These concerts have been well received by residents, visitors to Brand Park, and by new visitors.

Family events offered for the first time—Make It! and Music Animated—have been very successful. Music Animated, a hands-on program that introduces children to music and instruments, was developed with the support of the Library, Arts & Culture Department's internal Seiden grant and reached hundreds of participants in library locations throughout Glendale. Arts and culture were promoted throughout the department's locations with numerous concerts and lectures, regularly scheduled hands-on art and craft programs for kids and art contests for teens, and through participation in Big Draw LA, a regional celebration of drawing, for which the library received the Inspiration Award from Big Draw LA's organizer Ryman Arts.

The Brand Library Art Galleries presented a landmark exhibition in conjunction with the 100th anniversary of the Armenian Genocide. The exhibition was entitled "Life 100" and celebrated the contribution of artists of Armenian descent toward re-establishing cultural identity and building creative spirit for the future by highlighting resilience, strength, and creativity in the face of adversity. The exhibition and selected programs were conceived and curated by the Life100 Organizing Committee in coordination with the City of Glendale, Library, Arts & Culture Department, and the United Armenian Council for the Commemoration of the Armenian Genocide/LA.

Additional programs planned by the library, with the support of the Brand Associates, include the REEL ART film screening of *The Color of Pomegranates*, the Fresno State New Music Ensemble's performance as part of the Brand Associates Music Series (co-sponsored by the Armenian General Benevolent Union), a showing of documentary films from Armenia and Turkey in cooperation with USC Dornsife Institute of Armenian Studies, and a symposium organized by Carl Wilkens Fellow, Tigranna Zakaryan.

Finally, the Brand Associates organized and sponsored Brand 42: Works On Paper. This juried exhibition has served for over forty years as a preeminent stage upon which artists from around the country have exhibited their work and is enhanced by the historically significant Southern California-based artists, educators and critics who have served as jurors.

### **Alex Theatre**

In 1992, the Redevelopment Agency made a substantial investment in the arts by purchasing and restoring the Alex Theatre as a regional performing arts venue. After completion of recent upgrades, including a 6,600 square foot underground expansion to the Theatre, Alex Theatre ownership was finally transferred from the former Redevelopment Agency to the City. The City of Glendale has entered into new Lease and Management Agreements with Glendale Arts to continue operating the venue. Glendale Arts has consistently proven their ability to provide a wide range of high-quality performing arts events at the theatre including community-benefit and educational programming. The Alex had 175 days of activity, 8 sold-out shows last year, and is already well booked for the coming year.

### Arts and Culture Commission

Since the adoption of the Arts & Cultural Plan, the Library, Arts & Culture Department and the Arts & Culture Commission developed a work plan that defines the city's investment in the arts for a two-year period. Focusing on the goals of raising visibility of arts and culture in Glendale and using arts and culture to encourage community participation and neighborhood beautification, the Library, Arts, & Culture Department implemented a series of programs to encourage visitor attraction and economic development.

The commission also partnered with Glendale's Community Development and Public Works Departments to bring additional utility box murals to Glendale. The program, called Beyond the Box, brought together amateur and professional artists, along with community volunteers, to paint 34 murals in Downtown Glendale, Adams Hill, and Montrose areas. The department also implemented the second Plaza Series which features a variety of free music, cultural, and performing arts on the plaza of Brand Library & Art Center. Commission initiatives for the 2015/2017 Work Plan include an Open Studio Tour and a Significant Art Event.

### Temporary Art Installations

Temporary art installations were brought to vacant storefronts in Downtown Glendale through the GALA: Glendale Area Loves Art initiative. Art in public spaces was featured with the You Are Here initiative. These art installations included A Glendale Picnic, a whimsical metal sculpture in Central Park, and Glendale Wings, a mobile set of wings that will be placed at various City events and locations.

### Art Exhibits at the Adams Square Gas Station

The department also worked with Community Services & Parks to curate four art installations to the Adams Square Mini Park Gas Station. The program was extremely popular with the Adams Hill Neighborhood and more installations are planned.

### Holiday Celebrations

Community Services & Parks brought the community together to celebrate Easter by hosting Eggstravaganza in April. Children gathered at Pacific Community Center to welcome the Easter Bunny and participate in an Easter Egg Hunt. There were games, arts & crafts, and a photo opportunity with the Easter Bunny. Due to inclement weather this past year, the holiday tree-lighting ceremony was cancelled.

### Movies in the Park

The City of Glendale partnered with Street Food Cinema again to bring outdoor movies to various parks. This event consists of an outdoor picnic that evolves into a live music performance and ends with an outdoor movie, with lots of fun in between. Hundreds of people come out to enjoy tasty food from food trucks, listen to live music, and enjoy a film under the stars.



## Looking Ahead...

The Museum of Neon Art (MONA) was founded in 1981 as a non-profit cultural and educational organization. In addition to its permanent collection of 80 vintage signs and contemporary art works in electric and kinetic media and photography that documents neon, MONA incorporates the history and science behind the phenomenon of the luminous tube in Los Angeles. Construction on the new home of MONA is nearly complete and the grand opening is anticipated to take place in the summer of 2015.

MONA's new permanent home will allow the museum to reassemble its collection, including the larger-scale neon signs, and continue to expand their art collection and community focused programs. MONA will be a new downtown destination across from the Americana at Brand, further anchoring the City's downtown civic block with the Glendale Central Library, Central Park, and Adult Recreation Center.

Brand Library & Art Center will continue to build on the successes of its reopening year by showcasing the newly renovated historic building, implementing innovative programs that expand audiences and encourage partnerships with other institutions, and by building the library's collection of art and music materials which is known throughout the region for its excellence. The library will develop a self-guided audiovisual tour app which will give visitors an opportunity to learn about the renovation, the history of the Brand Family and Library, and the services it provides today. The long running Brand Associates, sponsored Music Series and Dance Series, will continue and the number of performances will be increased.

New family focused programs like the hands-on Make It! and Music Animated series will continue, and for the first time, a collection of music and art related books for young children will be purchased. New adult programs like the author talk BookSmARTS series and the outdoor performance Plaza Series will continue to bring new talents and audiences to Glendale. Library collections in both digital and physical format will continue to grow so that library users can access the most current CDs, scores, books and DVDs right here in Glendale, or from the comfort of their own homes with their library card.

Finally, with the commencement of the Glendale Central Library renovation, the project will be phased and while hours will change, the Central Library will remain open for business. While the facility may be closed on some mornings, evening and weekend hours will be extended. Library Connection @ Adams Square and the Casa Verdugo Branch will also have expanded hours to accommodate the lost hours at Central. The renovation is designed to redefine the library's role within the civic campus by providing new access points and a stronger relationship to the Adult Recreation Center, Central Park, and Downtown Glendale. Additionally, the project will include a room dedicated to the impact of genocide and the resilience of the human spirit as well as a Maker Space to foster collaborative and creative opportunities.



# SUSTAINABILITY

For many years, Glendale has aggressively pursued sustainability efforts given current and future environmental challenges. The City continuously seeks out new technology and innovation to foster and promote sustainability and is among the first public agencies to successfully implement certain improvements such as the landfill gas to energy system, curbside recycling program, storm drain catch basin inserts, alternative fueled vehicles, and energy saving retrofits.

The City has embarked on a conscious effort to support environmentally friendly policies involving sustainable building design, construction, operations, and facilitation and implementation of green building standards. Through the integration of sustainable building methods and materials and the implementation of advanced technologies such as Digital Meters, Glendale has positioned itself at the forefront of efficient management of energy, water, material resources, and waste as part of a global initiative for the good of all, today and in the future.

The City has met the State of California's Renewable Portfolio Standards (RPS) first compliance period ending in calendar year 2013, which required an average of 20 percent of the electric energy provided to Glendale customers to be generated by renewable resources. Glendale will continue to meet its 2014 and 2015 goals for 20% renewable resources and the target of 25% for 2016 to meet the second compliance period obligations ending in calendar year 2016. Glendale will be meeting the RPS requirements in the most cost-effective manner possible in order to minimize impacts on ratepayers.

A greener Glendale will never be realized through City programs alone. The City greatly relies on the efforts, sacrifices, and behavior changes of residents and businesses that also strive for a greener Glendale. By recycling, composting, utilizing alternative transportation methods, shopping with reusable bags, curbing water and electrical consumption, and implementing green measures during construction, the community has championed a more sustainable Glendale.





# *Sustainability* ACCOMPLISHMENTS

## **American Elms**

The American elm is a species of tree native to North America and has likely been present on Elm Avenue in West Glendale for about 90 years. These stately trees, well-suited to the urban environment, have contributed decades of valuable benefits to this established neighborhood. Unfortunately, Dutch Elm Disease, which ran multi-year cycles of devastation throughout North America beginning in the early 1900's, was eventually detected in Glendale in the 1970's. As a result, the planting of American elms in this area was halted until a control could be established. The city's population of this tree species has been in decline ever since.

City Arborists became aware of research on new cultivars of American elms, specifically those that had been part of a National Elm trial that began in May 2005 at UC Davis. Three new cultivars were developed with verifiable resistance to Dutch elm disease named Emerald Sunshine, Frontier, and Valley Forge. Each species has an upright, spreading growth habit that enhances the classic vase shape that elms are known for and makes them desirable as street trees for shade and aesthetics.

Glendale was able to procure these new American elm species through distant nurseries and Elm Avenue was targeted for this new planting. Staff will continue to monitor the health of the few remaining mature elm trees in the city and they will eventually be replaced with new disease resistant species when their health and sturdiness significantly declines.

## **Earth Day Events**

City outreach staff organized Earth Day @134, an event designed to teach residents how to lead a more environmentally sustainable lifestyle. Held adjacent to the 134 freeway, in the heart of Downtown Glendale, attendees were introduced to the concept of a cap park called "Space 134" that would cap the 134 freeway from Central Avenue to Glendale Avenue and were surveyed on what they envision for the project.

Staff also organized an Earth Day educational day at the Ginger Bremberg Integrated Waste Management Facility which was attended by over 144 students from Verdugo Woodlands Elementary School. This event taught young people about reuse and recycling as well as other strategies for reducing their waste stream.

## **Composting Program**

Composting is a simple method that Glendale residents can use to convert organic waste into nutrient rich soil. Bins are available for outdoor composting as well as indoor composting, meaning that even residents living in apartments and condominiums can also experience the benefits of this practice. In the past fiscal year, City staff conducted or sponsored 10 compost workshops with 123 attendees and distributed 145 subsidized composting bins. More of these workshops are planned for FY 2015-16.

## **Regulatory Compliance**

The City of Glendale recently updated the Storm Water Pollution Prevention Plan (SWPPP) for the Glendale Recycling Center and submitted the annual report to the California Regional Water Quality Control Board for this facility. In addition, the City adopted Low Impact Development (LID) standards to reduce the amount of pollutants emanating from developed properties into the storm drain system. Also in this past year, the City successfully completed the Air Quality Management District AB2766 Audit for the year's end June 30, 2013 and June 30, 2012 without any negative findings. These are some recent examples of the challenging environmental regulations from various regulatory agencies with which Glendale complies. Compliance is not only good for the environment but also helps the City avoid costly fines.

## **Reducing Peak Demand**

This past summer, GWP provided a residential behavioral demand response program to its residential customers. This program leveraged automated meter data analytics, behavioral science, and multi-channel communications to give customers personalized insights on how to trim their electricity use during peak events. This program will continue this summer.

## **GWP Water Sustainability**

With the unprecedented drought, Glendale Water & Power has successfully partnered with residents to reduce water use this year and to provide assistance with permanent water reductions. Gaining acceptance of a new, more natural appearance of landscaping is an ongoing process that received a boost during the drought and will lead to continued water savings and sustainability in the future.

### Success of Bulky Item Pickup Program

In the Public Works Integrated Waste Management Division, the combined total of bulky item and abandoned items collected increased by 6.6% this year. There is a gradual shift away from abandoned item pick-up stops and a corresponding increase in reported and routine bulky item pick-up stops. The reason for this is based on two factors: firstly, residents are scheduling bulky item pick-ups more frequently due to the reliability of the service provided. Secondly, outreach efforts and crew visibility in high density areas have prompted residents to take action and schedule bulky item pick-ups rather than abandoning items in the neighborhoods. A Public Service Announcement about the bulky item pick has likely contributed to the greater participation in this service.



## Looking Ahead...

Despite tough economic times, all California cities, including Glendale, are currently striving to achieve greater sustainability. Some cities are motivated primarily by regulatory compliance while others endeavor to be leaders in the field of sustainability. Glendale has succeeded in achieving significant, innovative accomplishments in sustainability through a cautious implementation of sustainability actions, policies, and principals. Much care and deliberation has been used to ensure that these new sustainability measures are not only effective, but that they also do not pose an undue burden on tax payers, rate payers, or residents.

The City plans to further promote waste reduction and recycling by installing up to 76 public use recycling containers in commercial districts and city parks. Upcoming upgrades at the City's recycling facility will make it easier for customers to exchange their recyclables for cash. In addition, plans are in place to implement a new organics recycling program.

The South Glendale Community Plan will be the official guide to development within the neighborhoods and commercial districts in the area south of the 134 Freeway. The plan is intended to shape positive community change and foster sustainable land use patterns, while balancing the unique character of the community with citywide policies and regional initiatives. Sustainability concepts are incorporated throughout the plan and address topics such as Urban Design / Land Use, Infrastructure and Sustainability, Community Services and Parks, Natural Resources, and Wellness and Safety. The first draft of the plan is scheduled to be completed this year.

Another project on the horizon for Glendale is the Green Streets Demonstration Project. After competing with over 184 jurisdictions for funding, the city was awarded \$997,900 in Proposition 84 Urban Greening Project Grant funds from the State of California Strategic Growth Council. The project is located on Harvard Street between Brand Boulevard and Glendale Avenue, and on Louise Street between Maple Street and Wilson Avenue. Funds will provide curb extensions, bioswales, mid-block high visibility crossings, sharrows or bike lanes, and additional drought tolerant landscaping within the project area. The design phase began in 2015 with community outreach occurring through the end of the year. Construction is expected to start in mid-2016 with project completion anticipated for late 2016.

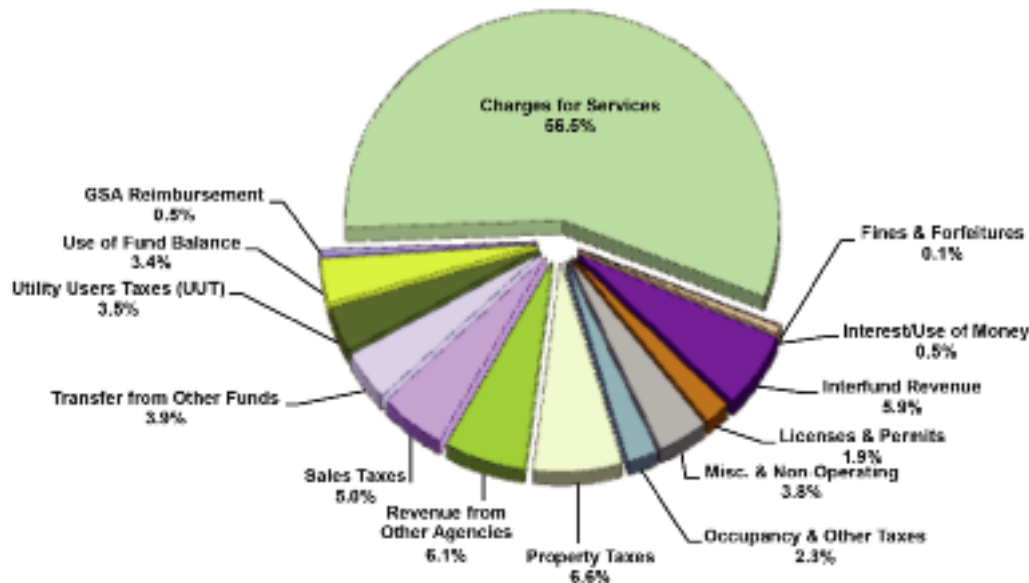
As part of ongoing project prioritization processes, GWP has updated criteria related to expanding the recycled water system. One project in particular, the Chevy Oaks Recycled Water Extension, was moved up in priority and this is the first phase of a larger project that will ultimately shift approximately 30 acre feet per year of imported potable water to local recycled water.

Glendale Water & Power will also be expanding its Conservation Voltage Reduction Program system wide. This program helps to conserve electricity by operating electric customer voltages in the lower half of the ten percent voltage band required by equipment standards. GWP should see energy savings of between 2% - 4%. Once fully implemented, this program is expected to save a minimum 14,500 MWH a year.

# Financial Summary

## Where The Money Comes From

Total Resources 2015 / 2016 = \$797,829,593



| Resources                   | Amount                | Percent       |
|-----------------------------|-----------------------|---------------|
| Charges for Services        | \$ 450,616,985        | 56.5%         |
| Use of Fund Balance         | 27,462,988            | 3.4%          |
| Revenue from Other Agencies | 48,573,844            | 6.1%          |
| Property Taxes              | 52,740,000            | 6.6%          |
| Interfund Revenue           | 47,129,075            | 5.9%          |
| Sales Taxes                 | 39,842,000            | 5.0%          |
| Transfer from Other Funds   | 31,022,441            | 3.9%          |
| Misc. & Non-Operating       | 30,015,620            | 3.8%          |
| Utility Users Taxes (UUT)   | 28,250,000            | 3.5%          |
| Licenses & Permits          | 15,277,187            | 1.9%          |
| Occupancy & Other Taxes     | 17,973,000            | 2.3%          |
| Interest/Use of Money       | 4,055,500             | 0.5%          |
| GSA Reimbursement           | 3,920,953             | 0.5%          |
| Fines & Forfeitures         | 950,000               | 0.1%          |
| <b>Total:</b>               | <b>\$ 797,829,593</b> | <b>100.0%</b> |

### DEFINITIONS

**Charges for Services** - Charges for electric, water, sewer, refuse collection, planning and building fees, rental of municipal facilities, and various recreation functions.

**Interfund Revenue** - Payments from one City fund to another for supporting programs and services.

**Revenue from Other Agencies** - Revenue derived from Joint Powers Agreements, mutual aid reimbursements, motor vehicle in-lieu fees, state grants, and county grants.

**Misc. & Non-Operating Revenue** - Includes miscellaneous revenue generated through donations, contributions, advertisement revenue, and unclaimed property.

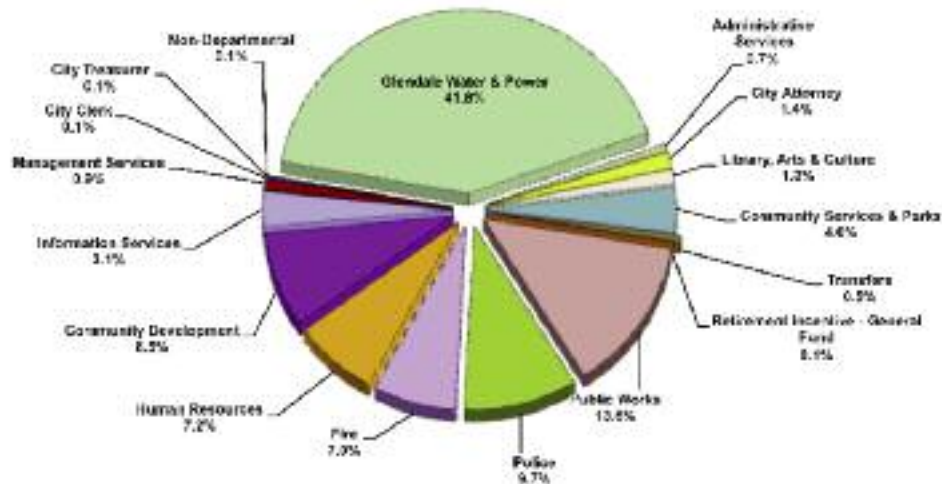
**Use of Money & Property** - Interest earned from treasury investments.

**Other Taxes** - Revenue generated through Franchise Tax, Transient Occupancy Tax, Scholl Canyon Assessment Fees, and Property Transfer Tax.

# Financial Summary

## Where The Money Goes

Total Appropriations 2015 / 2016 = \$797,829,593



| Appropriations                      | Amount                | Percent       |
|-------------------------------------|-----------------------|---------------|
| Glendale Water & Power              | \$ 333,796,944        | 41.8%         |
| Public Works                        | 107,967,093           | 13.5%         |
| Police                              | 77,081,570            | 9.7%          |
| Fire                                | 56,079,460            | 7.0%          |
| Human Resources                     | 57,373,810            | 7.2%          |
| Community Development               | 67,746,406            | 8.5%          |
| Community Services & Parks          | 32,124,460            | 4.0%          |
| Information Services                | 24,614,268            | 2.5%          |
| Library, Arts & Culture             | 10,009,418            | 1.3%          |
| City Attorney                       | 11,151,972            | 1.4%          |
| Transfers                           | 4,125,441             | 0.5%          |
| Management Services                 | 6,840,619             | 0.9%          |
| Administrative Services             | 5,501,035             | 0.7%          |
| Non-Departmental                    | 800,000               | 0.1%          |
| City Clerk                          | 1,054,463             | 0.1%          |
| Retirement Incentive - General Fund | 897,511               | 0.1%          |
| City Treasurer                      | 665,123               | 0.1%          |
| <b>Total:</b>                       | <b>\$ 797,829,593</b> | <b>100.0%</b> |

# Key Performance Indicators

Several years ago, the City of Glendale engaged in a community based strategic planning endeavor as part of the City's long range planning efforts. As a result of the many community meetings and the City Council's participation in the process, the City subsequently adopted the following ten (10) City Council priorities.

| COUNCIL PRIORITY             | ABBREVIATION | COUNCIL PRIORITY                | ABBREVIATION |
|------------------------------|--------------|---------------------------------|--------------|
| Fiscal Responsibility        | FR           | Balanced, Quality Housing       | BQH          |
| Exceptional Customer Service | ECS          | Community Services & Facilities | CSF          |
| Economic Vibrancy            | EV           | Infrastructure & Mobility       | IM           |
| Informed & Engaged Community | IEC          | Arts & Culture                  | AC           |
| Safe & Healthy Community     | SHC          | Sustainability                  | S            |

These Council priorities not only help to guide the development of the City's budget and departmental strategic goals, but also serve as a basis for gauging departmental key performance indicators which measure the programs and services provided by the City. Each performance indicator in the following section is identified to its relationship with one or more of the Council's priorities using the aforementioned abbreviations.

These indicators strive to measure both quantitative and qualitative data that is representative of the City's many operations. It is important to note however that when attempting to develop such indicators, it is extremely difficult, and in some cases nearly impossible, to determine success or failure by simply analyzing the quantitative results. Whereas the quantitative data may illustrate "outputs," actual "outcomes" are better gauged by understanding the contextual relationship between the two dimensions. As a result, the City's Key Performance Indicators primarily focus on providing "outputs" which serve as the basis for identifying a baseline and then working against that target. Fluctuations from quarter to quarter or year to year serve as the basis for asking relevant questions which will reveal actual outcomes.

These indicators are updated quarterly, with a final tabulation occurring after the close of each fiscal year on June 30. At the end of each quarter, departments update their respective spreadsheets, in preparation for the results to be presented to the City Council, in conjunction with the quarterly budget update. Additionally, these indicators are published each year in both the City's Annual Report and Annual City Budget document. By doing so, both residents and City officials can more accurately evaluate the City's progress in achieving the organizational priorities set by the City Council and our residents.



# ADMINISTRATIVE SERVICES DEPARTMENT

## Key Performance Indicators

FY 2014-15

| Performance Indicator | FY 2013-14 Actual | FY 2014-15 Quarterly Results |             |             |              | Council Priority  |                   |
|-----------------------|-------------------|------------------------------|-------------|-------------|--------------|-------------------|-------------------|
|                       |                   | 1st Quarter                  | 2nd Quarter | 3rd Quarter | 4th Quarter* | FY 2014-15 Actual | Primary Secondary |

### Financial Operations

|   |   |               |              |              |              |              |               |     |   |
|---|---|---------------|--------------|--------------|--------------|--------------|---------------|-----|---|
| 1 | Total Citywide personnel cost                       | \$212,063,564 | \$57,935,699 | \$53,983,357 | \$52,844,816 | \$52,948,278 | \$217,712,150 | FR  | - |
| 2 | Citywide personnel cost to total operating cost     | 33.2%         | 34.6%        | 34.6%        | 36.3%        | 36.3%        | 35.4%         | FR  | - |
| 3 | Departmental personnel cost to total operating cost |               |              |              |              |              |               |     |   |
|   | Administrative Services - General Fund              | 70%           | 72%          | 73%          | 70%          | 71%          | 72%           | FR  | - |
|   | City Attorney - General Fund                        | 92%           | 94%          | 92%          | 91%          | 93%          | 93%           | FR  | - |
|   | City Attorney - All Funds                           | 35%           | 20%          | -211%        | 111%         | 46%          | 49%           | FR  | - |
|   | City Clerk - General Fund                           | 71%           | 79%          | 45%          | 59%          | 30%          | 46%           | FR  | - |
|   | City Treasurer - General Fund                       | 85%           | 88%          | 85%          | 87%          | 89%          | 87%           | FR  | - |
|   | Community Services & Parks - General Fund           | 61%           | 62%          | 61%          | 66%          | 64%          | 63%           | FR  | - |
|   | Community Services & Parks - All Funds              | 54%           | 60%          | 60%          | 59%          | 51%          | 57%           | FR  | - |
|   | Community Development - General Fund                | 89%           | 90%          | 86%          | 87%          | 85%          | 87%           | FR  | - |
|   | Community Development - All Funds                   | 22%           | 27%          | 19%          | 25%          | 45%          | 24%           | FR  | - |
|   | Fire - General Fund                                 | 88%           | 88%          | 88%          | 87%          | 88%          | 88%           | FR  | - |
|   | Fire - All Funds                                    | 82%           | 85%          | 84%          | 84%          | 82%          | 84%           | FR  | - |
|   | Glendale Water & Power - All Funds                  | 14%           | 14%          | 13%          | 21%          | 16%          | 15%           | FR  | - |
|   | Human Resources - General Fund                      | 60%           | 65%          | 63%          | 57%          | 62%          | 62%           | FR  | - |
|   | Human Resources - All Funds                         | 5%            | 5%           | 4%           | 4%           | 4%           | 4%            | FR  | - |
|   | Information Services - All Funds                    | 34%           | 41%          | 32%          | 33%          | 31%          | 34%           | FR  | - |
|   | Library, Arts & Culture - General Fund              | 70%           | 75%          | 74%          | 69%          | 59%          | 69%           | FR  | - |
|   | Library, Arts & Culture - All Funds                 | 69%           | 71%          | 73%          | 68%          | 57%          | 67%           | FR  | - |
|   | Management Services - General Fund                  | 79%           | 81%          | 77%          | 76%          | 74%          | 77%           | FR  | - |
|   | Police Department - General Fund                    | 85%           | 86%          | 84%          | 86%          | 87%          | 86%           | FR  | - |
|   | Police Department - All Funds                       | 73%           | 85%          | 78%          | 82%          | 74%          | 79%           | FR  | - |
|   | Public Works - General Fund                         | 49%           | 53%          | 46%          | 48%          | 45%          | 48%           | FR  | - |
|   | Public Works - All Funds                            | 28%           | 38%          | 34%          | 29%          | 30%          | 32%           | FR  | - |
| 4 | # of reports prepared and published by Finance      | 70            | 73           | 77           | 72           | 56           | 278           | IFC | - |
| 5 | Citywide average operating cost per day             | \$1,753,617   | \$1,864,389  | \$1,857,678  | \$1,478,980  | \$1,622,632  | \$1,705,920   | FR  | - |

### Financial Ratios

|   |   |         |       |       |       |       |         |    |   |
|---|---|---------|-------|-------|-------|-------|---------|----|---|
| 6 | Actual operating cost, General Fund, per capita | \$878   | \$240 | \$228 | \$226 | \$229 | \$923   | FR | - |
| 7 | Actual expenditures, all funds, per capita      | \$3,382 | \$892 | \$897 | \$716 | \$782 | \$3,287 | FR | - |
| 8 | Liquidity ratio (Annually)                      | 6.45    | N/A   | N/A   | N/A   | 7.44  | N/A     | FR | - |
| 9 | Debt ratio (Annually)                           | 25.0%   | N/A   | N/A   | N/A   | 26%   | N/A     | FR | - |

### Accounts Payable & Purchasing

|    |  |          |          |          |          |          |          |    |   |
|----|--|----------|----------|----------|----------|----------|----------|----|---|
| 10 | Number of employees with open procurement cards citywide | 190      | 186      | 211      | 220      | 225      | 211      | FR | - |
| 11 | Average procurement card purchase amount                 | \$222.75 | \$206.90 | \$208.55 | \$261.66 | \$221.65 | \$224.69 | FR | - |

# ADMINISTRATIVE SERVICES DEPARTMENT

## Key Performance Indicators

FY 2014-15

| Performance Indicator  | FY 2013-14<br>Actual | FY 2014-15 Quarterly Results |                |                |                 | FY 2014-15<br>Actual | Council Priority |           |
|--|----------------------|------------------------------|----------------|----------------|-----------------|----------------------|------------------|-----------|
|  |                      | 1st<br>Quarter               | 2nd<br>Quarter | 3rd<br>Quarter | 4th<br>Quarter* |                      | Primary          | Secondary |
| 12 Total dollar value of purchasing conducted with procurement cards     | \$1,740,915          | \$424,126                    | \$368,979      | \$479,981      | \$555,851       | \$1,828,937          | FR               | -         |
| 13 Total number of invoices processed for payment                        | 112,613              | 30,601                       | 28,211         | 26,797         | 25,338          | 110,947              | FR               | -         |
| 14 Average number of invoices processed for payment                      | 28,153               | N/A                          | N/A            | N/A            | N/A             | 27,737               | FR               | -         |
| 15 Avg. calendar days from approved requisition to purchase order issued | 18                   | 17                           | 12             | 16             | 17              | 16                   | ECS              | -         |
| <b>Budget</b>  |                      |                              |                |                |                 |                      |                  |           |
| 16 Ratio of Gen. Fund Admin. Services budget to total Gen. Fund budget   | 3.2%                 | 2.7%                         | 2.7%           | 2.6%           | 2.6%            | 2.7%                 | FR               | -         |
| 17 Ratio of General Fund budget to the overall City Budget               | 20.7%                | 19.5%                        | 18.9%          | 19.0%          | 19.0%           | 19.1%                | FR               | -         |
| 18 Number of residents per authorized salaried positions                 | 121                  | 122                          | 124            | 129            | 129             | 126                  | FR               | -         |
| 19 % accuracy in budget revenue to actual in General Fund (Annually)     | 99.0%                | N/A                          | N/A            | N/A            | 99%             | N/A                  | ECS              | IEC       |

\*4th quarter indicators are unaudited and subject to change

# CITY ATTORNEY DEPARTMENT

## Key Performance Indicators

FY 2014-15

| Performance Indicator                                       | FY 2012-13<br>Actual | FY 2013-14<br>Actual | FY 2014-15 Quarterly Results |                |                |                | FY 2014-15 |  | Council Priority |           |
|---|----------------------|----------------------|------------------------------|----------------|----------------|----------------|------------|--|------------------|-----------|
|   |                      |                      | 1st<br>Quarter               | 2nd<br>Quarter | 3rd<br>Quarter | 4th<br>Quarter | Actual     |  | Primary          | Secondary |
| 1 Number of Public Records Requests Received                | 400                  | 452                  | 114                          | 93             | 117            | 110            | 434        |  | IEC              | -         |
| 2 Number of Public Records Requests Completed               | 381                  | 441                  | 108                          | 90             | 83             | 111            | 392        |  | IEC              | -         |
| 3 Number of Parking Appeals Received                        | 418                  | 281                  | 71                           | 61             | 12             | 16             | 160        |  | SHC              | -         |
| 4 Number of Parking Appeals Finalized                       | 425                  | 259                  | 141                          | 59             | 12             | 16             | 228        |  | SHC              | -         |
| 5 Number of Legal Service Requests Received                 | 544                  | 656                  | 141                          | 147            | 161            | 223            | 672        |  | ECS              | -         |
| 6 Number of Legal Service Requests Completed                | 423                  | 543                  | 135                          | 108            | 138            | 201            | 582        |  | ECS              | -         |
| 7 Number of Claims Received                                 | 236                  | 276                  | 62                           | 69             | 58             | 43             | 232        |  | FR               | -         |
| 8 Number of Claims Closed                                   | 226                  | 285                  | 80                           | 54             | 69             | 73             | 276        |  | FR               | -         |
| 9 Avg. Cost per Claim Closed                                | \$2,170              | \$649                | \$980                        | \$868          | \$1,363        | \$1,114        | \$1,081    |  | FR               | -         |
| 10 Number of Lawsuits Received                              | 25                   | 33                   | 4                            | 6              | 7              | 5              | 22         |  | FR               | -         |
| 11 Number of Lawsuits Closed                                | 38                   | 29                   | 7                            | 2              | 4              | 6              | 19         |  | FR               | -         |
| 12 Number of Lawsuits Resolved Through Settlement           | 17                   | 19                   | 4                            | 2              | 0              | 3              | 9          |  | FR               | -         |
| 13 Number of Lawsuits Dismissed Through Dispositive Motion* | 3                    | 3                    | 3                            | 0              | 4              | 3              | 10         |  | FR               | -         |
| 14 Number of Lawsuits Tried to Verdict*                     | 2                    | 3                    | 0                            | 0              | 0              | 0              | 0          |  | FR               | -         |
| 15 Number of Lawsuits Disposed on Appeal                    | 0                    | 1                    | 0                            | 0              | 0              | 0              | 0          |  | FR               | -         |
| 16 Avg. Cost per Lawsuit Settled                            | \$63,169             | \$171,437            | \$100,107                    | \$3,009        | \$0            | \$15,241       | \$29,589   |  | FR               | -         |
| 17 Avg. Cost per Lawsuit Tried                              | \$24,006             | \$1,050              | \$0                          | \$0            | \$0            | \$0            | \$0        |  | FR               | -         |
| 18 Number of code enforcement cases received                | 696                  | 848                  | 370                          | 362            | 187            | 298            | 1,217      |  | SHC              | -         |
| 19 Number of code enforcement cases closed                  | 738                  | 769                  | 275                          | 386            | 153            | 184            | 998        |  | SHC              | -         |

\* Not all cases may have a final judgment.

# CITY CLERK DEPARTMENT

## Key Performance Indicators

FY 2014-15

| Performance Indicator  | FY 2012-13 Actual | FY 2013-14 Actual | FY 2014-15 Quarterly Results |             |             |             | FY 2014-15 Actual | Council Priority |           |
|--|-------------------|-------------------|------------------------------|-------------|-------------|-------------|-------------------|------------------|-----------|
|  |                   |                   | 1st Quarter                  | 2nd Quarter | 3rd Quarter | 4th Quarter |                   | Primary          | Secondary |
| 1 Total public records requests received   | 409               | 413               | 88                           | 70          | 107         | 145         | 410               | IEC              | -         |
| 2 Total public records requests provided   | 342               | 389               | 87                           | 70          | 107         | 145         | 409               | IEC              | -         |
| 3 Number of public records requests completed within 10 days   | 295               | 356               | 82                           | 68          | 105         | 144         | 399               | IEC              | ECS       |
| 4 Number of public records requests completed beyond 10 days   | 47                | 22                | 2                            | 1           | 1           | 1           | 5                 | IEC              | ECS       |
| 5 Number of non-responsive public records requests   | 65                | 25                | 3                            | 1           | 1           | 0           | 5                 | IEC              | -         |
| 6 Number of Filing Permits issued  | 274               | 278               | 57                           | 59          | 71          | 57          | 244               | EV               | -         |
| 7 Number of Special Event Permits issued   | 143               | 144               | 43                           | 43          | 31          | 52          | 169               | AC               | IEC       |
| 8 Total number of agenda items processed   | 605               | 407               | 71                           | 31          | 35          | 90          | 227               | IEC              | -         |
| 9 Percentage of time Council meeting minutes are docketed for City Council approval within three weeks of meeting date | 100%              | 93%               | 90%                          | 100%        | 100%        | 100%        | 98%               | IEC              | ECS       |
| 10 Number of registered voters   | 102,588           | 97,249            | 98,601                       | 98,601      | 98,014      | 97,293      | 98,127            | IEC              | -         |
| 11 Voter registration percentage   | 54%               | 51%               | 51%                          | 51%         | 51%         | 51%         | 51%               | IEC              | -         |
| 12 Ratio of provisional ballots cast vs. votes cast in person at poll location*  | n/a               | n/a               | n/a                          | n/a         | 8.2         | 8.2         | 16.4              | IEC              | -         |

\*9,66 poll voters to every 1 provisional vote cast in the April 2, 2013 Election

# CITY TREASURER'S DEPARTMENT

## Key Performance Indicators

FY 2014-15

| Performance Indicator  | FY 2012-13<br>Actual | FY 2013-14<br>Actual | FY 2014-15 Quarterly Results |                |                |                | Council Priority     |                      |
|--|----------------------|----------------------|------------------------------|----------------|----------------|----------------|----------------------|----------------------|
|  |                      |                      | 1st<br>Quarter               | 2nd<br>Quarter | 3rd<br>Quarter | 4th<br>Quarter | FY 2014-15<br>Actual | Primary<br>Secondary |
| 1 Median weighted average for maturity of City portfolio assets (months) | 20.95                | 22                   | 23.5                         | 22.3           | 22.6           | 24             | 23.1                 | FR -                 |
| 2 Total investment earnings per quarter (millions)                       | \$3,229,392          | \$3,296,035          | \$968,142                    | \$999,654      | \$1,044,077    | \$943,923      | \$3,955,795          | FR -                 |
| 3 Rate of return on the City Portfolio per quarter (%)                   | 0.85%                | 0.89%                | 1.03%                        | 1.05%          | 1.08%          | 1.16%          | 1.08%                | FR -                 |
| 4 Number of overages or shortages in daily cash balances                 | 5                    | 5                    | 0                            | 0              | 0              | 0              | 0                    | FR -                 |



# COMMUNITY DEVELOPMENT DEPARTMENT

## Key Performance Indicators

FY 2014-15

| Performance Indicator                                       |  | FY 2012-13 Actual | FY 2013-14 Actual | 1st Quarter | 2nd Quarter | 3rd Quarter | 4th Quarter | FY 2014-15 Actual | Council Priority |           |
|---|--|-------------------|-------------------|-------------|-------------|-------------|-------------|-------------------|------------------|-----------|
|   |  |                   |                   |             |             |             |             |                   | Primary          | Secondary |
| <b>Housing</b>  |  |                   |                   |             |             |             |             |                   |                  |           |
| 1   | Number of active Section 8 Rental Assistance vouchers              | 3,048             | 3,029             | 3,021       | 3,018       | 3,014       | 2,990       | 3,011             | BQH              | -         |
| 2   | Number of Section 8 Housing Quality Standard Inspections conducted | 4476              | 4196              | 842         | 1,112       | 1,036       | 935         | 3,925             | BQH              | -         |
| 3   | Number of new affordable housing units completed                   | 5                 | 17                | 0           | 0           | 0           | 9           | 9                 | BQH              | -         |
| 4   | Number of new affordable housing units under development           | 173               | 240               | 124         | 0           | 0           | 121         | 245               | BQH              | -         |
| 5   | Number of affordable housing units monitored                       | 491               | 773               | 224         | 128         | 362         | 81          | 714               | BQH              | -         |
| <b>Building &amp; Safety</b>                                |  |                   |                   |             |             |             |             |                   |                  |           |
| 6   | Number of building permits issued (all types)                      | 2,635             | 2,814             | 837         | 706         | 610         | 718         | 2,871             | BQH              | EV        |
| 7   | Building Permit Issued "Over the Counter"                          | N/A               | N/A               | 644         | 534         | 435         | 474         | 2,087             | BQH              | EV        |
| 8   | Number of trade permits issued                                     | N/A               | 2,992             | 703         | 625         | 600         | 699         | 2,627             | BQH              | EV        |
| 9   | Avg. valuation per building permit                                 | \$79,694          | \$84,223          | \$50,868    | \$183,538   | \$112,460   | \$108,025   | \$113,723         | FR               | EV        |
| 10  | Number of building plan checks submitted                           | 429               | 416               | 129         | 109         | 205         | 165         | 608               | EV               | -         |
| 11  | Number of sub-trade plan checks submitted                          | 982               | 1,252             | 303         | 81          | 481         | 335         | 1,200             | EV               | -         |
| 12  | Avg. turnaround time per building plan check (days)                | 22                | 18                | 22          | 22          | 28          | 35          | 27                | ECS              | -         |
| 13  | Number of customers served   | 23,533            | 28,206            | 9,949       | 8,534       | 8,482       | 11,452      | 38,417            | ECS              | EV        |
| 14  | Avg. turnaround time per sub-trade plan check (days)               | 10                | 10                | 21          | 28          | 21          | 15          | 21                | ECS              | -         |
| 15  | Number of permit inspections completed                             | 28,044            | 32,214            | 9,114       | 8,981       | 8,119       | 7,951       | 34,165            | ECS              | EV        |
| 16  | Building and Safety fees received                                  | \$6,694,045       | \$7,795,814       | \$1,676,927 | \$2,492,140 | \$1,820,465 | \$3,279,572 | \$9,269,104       | FR               | EV        |
| 17  | Ratio of Building & Safety fees received to section's expenditures | 1.77              | 2.63              | 1.90        | 2.20        | 2.40        | 3.20        | 2.43              | FR               | -         |
| 18  | Number of complaints received                                      | 168               | 149               | 54          | 39          | 45          | 53          | 191               | ECS              | -         |
| 19  | Cost per hour of operation   | \$1,410           | \$1,099           | \$1,415     | \$1,514     | \$1,322     | \$1,430     | \$1,420           | FR               | -         |
| <b>Planning/Neighborhood Services</b>                       |  |                   |                   |             |             |             |             |                   |                  |           |
| Number of development applications submitted for review by: |  |                   |                   |             |             |             |             |                   |                  |           |
| 20  | Design Review Board  | 102               | 62                | 10          | 11          | 3           | 10          | 34                | BQH              | EV        |
|   | Planning Commission  | 13                | 19                | 2           | 7           | 2           | 2           | 13                | BQH              | EV        |
|   | Historic Preservation Commission                                   | 9                 | 2                 | 2           | 6           | 1           | 2           | 11                | BQH              | EV        |
|   | Planning Hearing Officer   | 84                | 76                | 12          | 4           | 4           | 4           | 24                | BQH              | EV        |
| Number of City applications initiated for:                  |  |                   |                   |             |             |             |             |                   |                  |           |
| 21  | General Plan Amendments  | 1                 | 4                 | 0           | 0           | 2           | 0           | 2                 | BQH              | EV        |
|   | Re-zoning  | 1                 | 3                 | 0           | 1           | 0           | 0           | 1                 | BQH              | EV        |
|   | Code Changes   | 1                 | 2                 | 2           | 0           | 2           | 1           | 5                 | BQH              | EV        |

# COMMUNITY DEVELOPMENT DEPARTMENT

## Key Performance Indicators FY 2014-15

| Performance Indicator |   | FY 2012-13<br>Actual | FY 2013-14<br>Actual  | 1st<br>Quarter | 2nd<br>Quarter | 3rd<br>Quarter | 4th<br>Quarter | FY 2014-15<br>Actual | Primary | Secondary | Council Priority |
|-----------------------|---|----------------------|---|----------------|----------------|----------------|----------------|----------------------|---------|-----------|------------------|
| 22                    | Number of private applications approved by staff<br><br>Administrative Design Review<br>Administrative Use Permits<br>Design Review Board exemptions<br>Other (i.e. COZ, COC, BRC, Home Occupation)<br>Administrative Exceptions - up to 10% of a numerical standard<br>Administrative Exceptions - up to 20% of a numerical standard<br>Administrative Exceptions - Other<br>Administrative Review (Parking Exceptions, Lot Line Adjustments)<br>% of development application review completed within 30 calendar days | N/A                  | N/A   | 7              | 8              | 2              | 9              | 26                   | EV      | BOH       | BOH              |
|                       |   | N/A                  | N/A   | 7              | 4              | 2              | 5              | 18                   | EV      | BOH       | BOH              |
|                       |   | 813                  | 781   | 212            | 171            | 184            | 235            | 802                  | BOH     | EV        | -                |
|                       |   | 825                  | 227   | 260            | 237            | 231            | 275            | 1003                 | ECS     | -         | -                |
|                       |   | N/A                  | N/A   | 0              | 0              | 0              | 0              | 0                    | EV      | BOH       | BOH              |
|                       |   | N/A                  | N/A   | 1              | 4              | 1              | 5              | 11                   | EV      | BOH       | BOH              |
|                       |   | N/A                  | N/A   | 2              | 2              | 0              | 2              | 6                    | EV      | BOH       | BOH              |
|                       |   | N/A                  | N/A   | 0              | 4              | 3              | 3              | 10                   | EV      | BOH       | BOH              |
|                       |   | 0.70                 | 0.69  | 0.71           | 0.86           | 0.70           | 0.68           | 0.74                 | ECS     | EV        | -                |
|                       |   | 71                   | 70  | 89             | 105            | 148            | 221            | 141                  | ECS     | -         | -                |
| 23                    | Avg. # of days from application submission to hearing<br><br>Avg. # of days from application submission to decision (AUP/ADR)<br><br>Avg. # of days from application completion to hearing for land use applications<br><br>Avg. # of days from application completion to decision (AUP/ADR)<br><br>Avg. # of active applications per case planner<br><br>Number of DRB and Hearing Officer appeals<br><br>Cost per hour of operation   | N/A                  | N/A   | 75             | 109            | 110            | 102            | 99                   | ECS     | -         | -                |
|                       |   | 37                   | 41  | 48             | 52             | 45             | 126            | 68                   | FR      | -         | -                |
|                       |   | N/A                  | N/A   | 43             | 66             | 45             | 48             | 51                   | ECS     | -         | -                |
|                       |   | 13                   | 62  | 17             | 18             | 19             | 17             | 71                   | ECS     | -         | -                |
|                       |   | 7                    | 9   | 1              | 2              | 0              | 0              | 3                    | ECS     | -         | -                |
|                       |   | \$1,266              | \$4,679   | \$1,381        | \$1,017        | \$1,048        | \$1,192        | \$4,638              | IEC     | ECS       | -                |
|                       |   | 17,685               | 27,584  | 7,170          | 5,661          | 1,639          | N/A            | 14,470               | ECS     | -         | -                |
|                       |   | 13,353               | 10,927  | 2,747          | 3,646          | 3,739          | 4,201          | 14,333               | IEC     | ECS       | -                |
|                       |   | 19,538               | 18,880  | 4,619          | 3,378          | 4,072          | 5,170          | 17,239               | SHC     | -         | -                |
|                       |   | 3,470                | 2,447   | 491            | 676            | 468            | 500            | 2,135                | SHC     | -         | -                |
| 24                    | Number of code violation cases opened<br><br>Number of code violation cases closed<br><br>Percentage of cases cleared within 3 months<br><br>Percentage of cases remaining open beyond 3 months<br><br>Number of new cases per code enforcement officer<br><br>Sq. ft. of graffiti removed<br><br>Average cost per sq. ft. of graffiti removed  | 1,698                | 1,528   | 314            | 421            | 340            | 370            | 1,445                | SHC     | -         | -                |
|                       |   | 1,289                | 1,086   | 244            | 231            | 356            | 244            | 1,075                | SHC     | -         | -                |
|                       |   | 34%                  | 46%   | 50%            | 45%            | 59%            | 41%            | 49%                  | SHC     | -         | -                |
|                       |   | 67%                  | 54%   | 50%            | 55%            | 41%            | 59%            | 51%                  | SHC     | -         | -                |
|                       |   | 510                  | 1,388   | 390            | 334            | 393            | 325            | 1,442                | SHC     | -         | -                |
|                       |   | 183,767              | 172,821   | 46,055         | 29,545         | 36,733         | 37,354         | 149,687              | SHC     | -         | -                |
|                       |   | \$0.55               | \$0.65  | \$0.52         | \$0.76         | \$0.78         | \$0.78         | \$0.71               | FR      | -         | -                |
|                       |   | 9,993                | 15,876  | 3,477          | 3,278          | N/A            | N/A            | 6,755                | IEC     | SHC       | -                |
|                       |   | 4,408                | 5,159   | 889            | 1,611          | 1,425          | 1,013          | 4,938                | SHC     | -         | -                |
|                       |   | 25                   | Number of dog and cat licenses issued<br><br>Number of (new) business license/permit applications received<br><br>Number of (new/renewal) business license/permit applications issued | 861            | 1,024          | 630            | 425            | 254                  | 1,906   | EV        | -                |
| 1,154                 | 1,773   |                      |   | 810            | 366            | 407            | 485            | 2,068                | EV      | -         | -                |
|                       |   |                      |   |                |                |                |                |                      |         |           |                  |

# COMMUNITY SERVICES & PARKS DEPARTMENT

## Key Performance Indicators

FY 2014-15

| Performance Indicator       |  | FY 2012-13<br>Actual | FY 2013-14<br>Actual | FY 2014-15 Quarterly Results |                 |                         |                         | FY 2014-15<br>Actual | Council Priority  |                   |  |
|-----------------------------|--|----------------------|----------------------|------------------------------|-----------------|-------------------------|-------------------------|----------------------|-------------------|-------------------|--|
|                             |  |                      |                      | 1st<br>Quarter               | 2nd<br>Quarter  | 3rd<br>Quarter          | 4th<br>Quarter          |                      | Primary           | Secondary         |  |
| Administration              |  |                      |                      |                              |                 |                         |                         |                      |                   |                   |  |
| 1                           | Total developed park acreage per 1,000 residents   | 1.49                 | 1.49                 | 1.48                         | 1.46            | 1.46                    | 1.46                    | 1.46                 | CSF               | IEC               |  |
| 2                           | Total undeveloped park acreage per 1,000 residents   | 26.26                | 26.26                | 25.98                        | 25.68           | 25.68                   | 25.68                   | 25.68                | CSF               | IEC               |  |
| 3                           | Total number of volunteers for:<br>Community centers and human service programs<br>Open space and trails   | 143<br>758           | 111<br>929           | 41<br>234                    | 33<br>167       | 31<br>230               | 38<br>308               | 143<br>939           | IEC<br>IEC        | -<br>-            |  |
| 4                           | Total number of volunteer hours for:<br>Community centers and human service programs<br>Open space and trails  | 15,244<br>2,901      | 9,885<br>2,988       | 3,086<br>728                 | 2,393<br>514    | 2,396<br>680            | 3,283<br>881            | 11,158<br>2,803      | IEC<br>IEC        | -<br>-            |  |
| 5                           | Total number of participants in open space & trails programs   | 462                  | 478                  | 201                          | 89              | 33                      | 82                      | 405                  | CSF               | IEC               |  |
| Park Maintenance            |  |                      |                      |                              |                 |                         |                         |                      |                   |                   |  |
| 6                           | Acres of developed parkland and community buildings maintained per FTE   | 4.76                 | 4.76                 | 4.13                         | 4.13            | 4.27                    | 4.27                    | 4.20                 | CSF               | IEC               |  |
| 7                           | # of hours to maintain 31.73 acres of sports fields (19 fields)  | 6,436                | 6,069                | 1,616                        | 1,123           | 1,185                   | 1,171                   | 5,094                | CSF               | IEC               |  |
| 8                           | # of incidents of vandalism reported   | 636                  | 180                  | 113                          | 178             | 190                     | 203                     | 684                  | SHC               | -                 |  |
| 9                           | % of time graffiti vandalism was removed within 24 hours of notification   | 89%                  | 90%                  | 90%                          | 95%             | 90%                     | 90%                     | 91%                  | SHC               | -                 |  |
| 10                          | # of completed special work orders   | N/A                  | 2,075                | 630                          | 451             | 585                     | 664                     | 2,330                | CSF               | -                 |  |
| Park Planning & Development |  |                      |                      |                              |                 |                         |                         |                      |                   |                   |  |
| 11                          | # of safety and security improvement projects at parks & community facilities  | 4                    | 0                    | 0                            | 0               | 0                       | 4                       | 4                    | SHC               | -                 |  |
| 12                          | Park, open space & comm. facility projects developed or improved<br># of projects developed or improved<br>% of projects completed within 45 days of project completion date<br>% of projects completed within 5% of project cost target | 6<br>100%<br>100%    | 10<br>100%<br>100%   | 0<br>N/A<br>N/A              | 0<br>N/A<br>N/A | 2<br>100.00%<br>100.00% | 4<br>100.00%<br>100.00% | 6<br>100%<br>100%    | CSF<br>CSF<br>CSF | IEC<br>IEC<br>IEC |  |

# COMMUNITY SERVICES & PARKS DEPARTMENT

## Key Performance Indicators

FY 2014-15

| Performance Indicator |  | FY 2012-13 Actual | FY 2013-14 Actual | FY 2014-15 Quarterly Results |             |             |             | FY 2014-15 Actual | Council Priority |           |
|-----------------------|--|-------------------|-------------------|------------------------------|-------------|-------------|-------------|-------------------|------------------|-----------|
|                       |  |                   |                   | 1st Quarter                  | 2nd Quarter | 3rd Quarter | 4th Quarter |                   | Primary          | Secondary |
| <b>Recreation</b>     |  |                   |                   |                              |             |             |             |                   |                  |           |
| 13                    | Number of hours the sports fields are permitted  | 46,117            | 41,669            | 11,992                       | 9,802       | 9,957       | 9,974       | 41,725            | CSF              | IEC       |
| 14                    | Percentage of permitted hours on lit sports fields at peak time (4pm-10pm weekdays and 8am-10pm weekends)  | 81.25%            | 80.75%            | 85%                          | 81%         | 80%         | 68%         | 79%               | CSF              | IEC       |
| 15                    | Facility rental revenue  | \$886,453*        | \$958,721         | \$268,296                    | \$203,865   | \$267,215   | \$288,291   | \$1,027,667       | FR               | -         |
|                       | Non-sports fields  | \$404,995         | \$516,957         | \$102,270                    | \$81,183    | \$133,261   | \$119,986   | \$436,700         | FR               | -         |
| 16                    | Sports fields  | n/a               | n/a               | 4,554                        | 4,332       | 4,127       | 3,255       | 16,268            | CSF              | -         |
|                       | Total number of hours of use for non-revenue rentals   | n/a               | n/a               | 6,198                        | 4,834       | 5,649       | 7,923       | 24,604            | CSF              | -         |
| 17                    | Facility Rentals   | 365               | 331               | 75                           | 15          | 49          | 52          | 191               | CSF              | IEC       |
|                       | Sport Field Rentals  | 160               | 133               | 26                           | 8           | 21          | 20          | 75                | CSF              | IEC       |
| 18                    | Total number of contract classes offered:  |                   |                   |                              |             |             |             |                   |                  |           |
|                       | Duplicated (total # of contract classes offered at different time/location)  | 223               | 179               | 45                           | 8           | 31          | 32          | 116               | CSF              | IEC       |
|                       | Unduplicated (total # of individual contract classes offered)  | 99                | 99                | 22                           | 6           | 14          | 16          | 58                | CSF              | IEC       |
| 19                    | Total number of recreation classes held:   |                   |                   |                              |             |             |             |                   |                  |           |
|                       | Duplicated (total # of individual contract classes held)   | 469               | 441               | 194                          | 28          | 27          | 119         | 368               | CSF              | IEC       |
|                       | Unduplicated (total # of individual recreation classes held)   | 74                | 83                | 31                           | 8           | 8           | 34          | 81                | CSF              | IEC       |
| 20                    | Number of duplicated participants in:  |                   |                   |                              |             |             |             |                   |                  |           |
|                       | Contract Classes   | 2,232             | 2,120             | 423                          | 205         | 486         | 524         | 1,638             | CSF              | IEC       |
|                       | Recreation Classes   | 33,328            | 36,761            | 10,780                       | 6,556       | 6,948       | 11,254      | 35,538            | CSF              | IEC       |
| 21                    | Total contract class revenue   | \$186,387         | \$201,785         | \$45,985                     | \$17,260    | \$46,203    | \$61,436    | \$170,884         | FR               | -         |
| 22                    | Total recreational class revenue   | \$477,400         | \$504,868         | \$120,521                    | \$26,473    | \$16,059    | \$380,599   | \$543,652         | FR               | -         |
| 23                    | Number of recreation programs offered at 21 facilities: <sup>1</sup>   |                   |                   |                              |             |             |             |                   |                  |           |
|                       | Duplicated (total # of recreation programs offered at different time/location)   | 69                | 73                | 73                           | 73          | 75          | 88          | 77                | CSF              | IEC       |
|                       | Unduplicated (total # of individual recreation programs offered)   | 31                | 33                | 37                           | 35          | 34          | 40          | 37                | CSF              | IEC       |
| 24                    | Total number of teens participating in a structured recreation/fitness program   | n/a               | n/a               | 64                           | 32          | 47          | 55          | 198               | CSF              | -         |
| 25                    | Number of events co-sponsored by the department  | 24                | 32                | 12                           | 8           | 6           | 9           | 35                | IEC              | -         |
| 26                    | Number of non-profit organizations/public agencies that operate programs/services at park facilities at no cost for facility rental (unduplicated) | 25                | 30                | 25                           | 8           | 4           | 3           | 40                | IEC              | -         |
| <b>Human Services</b> |  |                   |                   |                              |             |             |             |                   |                  |           |
| 27                    | # of unduplicated persons served w/ social service resources in CDBG   | 1,664             | 1,596             | 446                          | 411         | 279         | 273         | 1,409             | CSF              | IEC       |
| 28                    | Number of meals served to seniors  | 48,821            | 50,988            | 13,007                       | 13,093      | 13,742      | 14,336      | 54,178            | CSF              | IEC       |
| 29                    | Cost per meal served to seniors  | \$8.25            | \$7.21            | \$7.05                       | \$7.00      | \$6.68      | \$6.40      | \$6.78            | FR               | -         |
| 30                    | Number of cases for senior care management:  |                   |                   |                              |             |             |             |                   |                  |           |
|                       | Total number of new cases  | 84                | 111               | 11                           | 32          | 40          | 28          | 111               | CSF              | IEC       |
|                       | Average number of open cases   | 72**              | 87                | 84                           | 90          | 106         | 129         | 102               | CSF              | IEC       |
|                       | Total number of closed cases   | 58                | 91                | 17                           | 12          | 7           | 13          | 49                | CSF              | IEC       |
| 31                    | Total Cost per senior care management case   | \$245             | \$310             | \$370                        | \$289       | \$321       | \$225       | \$301             | FR               | -         |
| 32                    | Number of persons who exited Glendale Homeless Continuum of Care (CoC) <sup>2</sup>  | 684               | 1,180             | 437                          | 100         | 220         | 356         | 1,113             | CSF              | IEC       |
|                       | # of people who exited the program that were placed into Permanent Supportive Housing  | 222               | 516               | 101                          | 65          | 87          | 210         | 463               | CSF              | IEC       |
|                       | % of people who exited the program that were placed into Permanent Supportive Housing  | 35%               | 53%               | 23%                          | 65%         | 40%         | 59%         | 47%               | CSF              | IEC       |
| 33                    | Number of homeless persons receiving services (duplicated) <sup>3</sup>  | 6,054             | 6,093             | 1,211                        | 1,047       | 1,001       | 925         | 4,184             | CSF              | IEC       |
| 34                    | Number of contracts per FTE with non-profit organizations & City departments   | 9                 | 9                 | 10                           | 10          | 8           | 8           | 9                 | CSF              | IEC       |

# COMMUNITY SERVICES & PARKS DEPARTMENT

## Key Performance Indicators

FY 2014-15

| Performance Indicator  | FY 2012-13 Actual | FY 2013-14 Actual | FY 2014-15 Quarterly Results |             |             |             | Council Priority  |         |           |
|--|-------------------|-------------------|------------------------------|-------------|-------------|-------------|-------------------|---------|-----------|
|  |                   |                   | 1st Quarter                  | 2nd Quarter | 3rd Quarter | 4th Quarter | FY 2014-15 Actual | Primary | Secondary |
| Verdugo Jobs Center  |                   |                   |                              |             |             |             |                   |         |           |
| 35 Number of visits to the Verdugo Jobs Center                                     | 45,982            | 45,000            | 8,729                        | 7,150       | 7,401       | 6,986       | 30,266            | FR      | -         |
| 36 Number of customers receiving staff assisted services <sup>4</sup>              | 979               | 692               | 286                          | 242         | 94          | 73          | 695               | ECS     | EV        |
| 37 Cost per hour to operate VJC  | \$1,397           | \$1,397           | \$1,397                      | \$1,397     | \$1,397     | \$1,397     | \$1,397           | FR      | -         |
| 38 Average monthly caseload  | 24                | 31                | 41                           | 35          | 39          | 40          | 39                | ECS     | -         |
| 39 Number of events sponsored by Workforce (i.e. workshops, recruitments, etc.)    | n/a               | n/a               | 68                           | 63          | 59          | 45          | 235               | EV      | -         |
| 40 Number of customers placed into employment                                      | 308               | 435               | 40                           | 39          | 60          | 59          | 198               | EV      | -         |
| 41 Percentage of customers placed into employment <sup>5</sup>                     | 57%               | 73%               | 79%                          | 77%         | 80%         | 81%         | 81%               | EV      | -         |
| 42 Percentage of customers who find employment in excess of 35 hours/week          | 84%               | 71%               | 70%                          | 68%         | 75%         | 61%         | 69%               | EV      | -         |
| 43 Average starting wage of participants   |                   |                   |                              |             |             |             |                   |         |           |
| After training services  | n/a               | n/a               | \$15.90                      | \$30.50     | \$29.09     | \$27.06     | \$25.64           | EV      | -         |
| Without training services  | n/a               | n/a               | \$13.10                      | \$11.89     | \$12.92     | \$14.84     | \$13.19           | EV      | -         |
| 44 Percentage maintaining employment 9 months after initial placement <sup>6</sup> | 82%               | 73%               | 77%                          | 83%         | 93%         | 87%         | 85%               | EV      | -         |
| 45 VJC customer satisfaction rating  | 86%               | 88%               | 92%                          | 90%         | 89%         | 90%         | 90%               | ECS     | -         |
| 46 # of youth employed through the Glendale Youth Alliance program                 | 352               | 576               | 209                          | 123         | 50          | 84          | 466               | EV      | -         |

1) Programs include sports leagues: sports tournaments; drop-in programs (open-play); recreation room amenities such as ping pong, billiards, exercise; mobile recreation programs; senior mixers and holiday lunches; aquatics - recreation swim mommy-and-me, etc. Unlike contract/recreation classes these programs do not have instructors, they are programs not classes.

2) CoC defines "Exit" as graduated from the program, timed out of the program, left program voluntary, terminated due to non-compliance, and death.

3) Type of services received by the homeless population include case management services, including employment services, life skills, substance abuse, mental health therapy sessions, childcare services, transportation, bus-tokens, mail services, etc.

4) Customers receiving staff assisted services receive a higher level of service called either "intensive" services or "training" services. Intensive services includes areas such as career counseling, assessment testing, individualized job placement assistance, case management, etc. Training services are vocational training provided by a vendor and subsidized by the VJC.

5) The percentage of customers placed into employment is based on total number of customers who completed job training and were placed into employment in the previous quarter. This measure is calculated and provided by the state quarterly.

6) The data provided is employment data from 9 months previous to the current quarter.

\*FY 12-13 actual was modified from \$707,838 to \$886,453 because revenue from Civic Parking and Filming was not included in Q1, Q2 and Q3

\*\*Formula for FY 12-13 Actual was calculated as a sum the previous year but modified to be calculated as an average in FY 13-14. As a result, the FY 12-13 actual was changed from a sum of 289 to an average of 72.



# FIRE DEPARTMENT

## Key Performance Indicators

### FY 2014-15

| Performance Indicator |   | FY 2014-15 Quarterly Results |                   |             |             | FY 2014-15 Actual |             | Council Priority  |                     |
|-----------------------|---|------------------------------|-------------------|-------------|-------------|-------------------|-------------|-------------------|---------------------|
|                       |   | FY 2012-13 Actual            | FY 2013-14 Actual | 1st Quarter | 2nd Quarter | 3rd Quarter       | 4th Quarter | FY 2014-15 Actual | Primary / Secondary |
| <b>Administration</b> |   |                              |                   |             |             |                   |             |                   |                     |
| 1                     | Avg. number of Firefighters per 1,000 residents                     | 0.815                        | 0.786675          | 0.81        | 0.79        | 0.78              | 0.805       | 0.80              | SHC -               |
| 2                     | Number of fire companies per household (per 10,000 residents)       | 0.63                         | 0.63              | 0.62        | 0.62        | 0.62              | 0.62        | 0.62              | SHC -               |
| 3                     | Number of Paramedics per 1,000 residents                            | 0.39                         | 0.44              | 0.43        | 0.44        | 0.44              | 0.44        | 0.44              | SHC -               |
| 4                     | Fire Department General Fund Budget per capita                      | \$204.93                     | \$217.80          | \$56.62     | \$54.11     | \$56.04           | \$53.04     | \$219.81          | FR -                |
| 5                     | Percentage of Fire Department budget that is grant funded           | 0.26%                        | 0.02%             | 0.01%       | 0.01%       | 0.01%             | 0.00%       | 0.01%             | FR -                |
| 6                     | Total overtime hours worked   | 144,672                      | 169,795           | 45,661      | 38,719      | 41,778            | 38,282      | 164,439           | FR -                |
| 7                     | Total overtime cost/staffing  | \$7,047,264                  | \$8,392,955       | \$2,027,348 | \$1,629,512 | \$1,861,151       | \$1,593,126 | \$7,111,137       | FR -                |
|                       | Total amount of MOU related staffing overtime                       | -                            | \$6,427,337       | \$1,342,207 | \$1,198,275 | \$1,380,814       | \$1,312,201 | \$5,233,497       | FR -                |
|                       | Total amount of work comp related overtime                          | -                            | \$1,309,768       | \$235,068   | \$257,218   | \$375,726         | \$223,412   | \$1,091,424       | FR -                |
|                       | Total amount of training and other overtime                         | -                            | \$355,860         | \$120,685   | \$157,224   | \$100,477         | \$49,344    | \$427,731         | FR -                |
|                       | Total amount of reimbursed overtime                                 | -                            | \$299,990         | \$329,388   | \$16,794    | \$4,133           | \$8,169     | \$358,485         | FR -                |
| 8                     | In-service fire suppression training hours                          | 8,635                        | 9,029             | 2,546       | 2,190       | 2,436             | 2,352       | 9,523             | SHC -               |
| 9                     | Cost per Firefighter attending the Fire Academy                     | N/A                          | N/A               | \$0.00      | \$0.00      | \$0.00            | \$54,378.53 | N/A               | FR -                |
| <b>Operations</b>     |   |                              |                   |             |             |                   |             |                   |                     |
| 10                    | Total calls for Fire Department services*                           | 17,253                       | 17,825            | 4,643       | 4,560       | 4,913             | 4,682       | 18,798            | SHC -               |
| 11                    | Number of EMS calls*  | 14,927                       | 15,310            | 3,982       | 3,872       | 4,280             | 4,030       | 16,164            | SHC -               |
| 12                    | Number of fire-related calls*                                       | 1,679                        | 1,790             | 482         | 478         | 472               | 466         | 1,898             | SHC -               |
| 13                    | Number of false alarms  | 882                          | 938               | 249         | 241         | 248               | 263         | 1,001             | SHC -               |
| 14                    | Number of services calls*   | 638                          | 725               | 179         | 210         | 161               | 179         | 729               | SHC -               |
| 15                    | Value of property lost (structure and contents)                     | \$3,230,750                  | \$6,190,980       | \$640,800   | \$1,072,000 | \$433,550         | \$195,700   | \$2,342,050       | SHC -               |
| 16                    | % of 911 calls answered 15 seconds or less (per NFPA standard 1221) | 98.92%                       | 98.92%            | 99.00%      | 99.00%      | 99.20%            | 99.00%      | 99.05%            | ECS                 |
| 17                    | Avg. time to dispatch – Emergency Medical Service (EMS)             | 0:00:53                      | 0:00:54           | 0:00:51     | 0:00:51     | 0:00:53           | 0:00:54     | 0:00:52           | ECS                 |
| 18                    | Avg. time to dispatch – Fire  | 0:01:01                      | 0:00:58           | 0:00:46     | 0:00:48     | 0:00:51           | 0:00:56     | 0:00:50           | ECS                 |
| 19                    | Avg. turn-out time  | 0:00:44                      | 0:00:54           | 0:00:42     | 0:00:44     | 0:00:41           | 0:00:39     | 0:00:42           | ECS                 |
| 20                    | Avg. time to arrive on scene for EMS calls                          | 0:04:19                      | 0:03:42           | 0:03:48     | 0:03:52     | 0:03:46           | 0:03:48     | 0:03:49           | ECS                 |
| 21                    | Avg. time to arrive on scene for Fire calls                         | 0:05:16                      | 0:04:19           | 0:04:23     | 0:04:11     | 0:04:18           | 0:04:24     | 0:04:19           | ECS                 |
| 22                    | Percent of response times under 5 minutes (NFPA 1710)               | 70%                          | 69%               | 68%         | 65%         | 68%               | 68%         | 67%               | ECS                 |
| 23                    | Avg. incident duration per call category:                           |                              |                   |             |             |                   |             |                   |                     |
|                       | Service Calls   | 0:24:53                      | 0:22:30           | 0:22:53     | 0:27:42     | 0:28:29           | 0:22:50     | 0:25:29           | SHC -               |
|                       | Emergency Medical Calls   | 0:40:07                      | 0:39:37           | 0:39:33     | 0:39:01     | 0:40:44           | 0:37:46     | 0:39:16           | SHC -               |
|                       | Fire Calls  | 0:27:37                      | 0:52:49           | 0:39:28     | 0:36:28     | 0:33:44           | 1:20:45     | 0:47:36           | SHC -               |
|                       | Alarm Calls   | 0:16:49                      | 0:16:55           | 0:19:05     | 0:18:37     | 0:16:37           | 0:15:25     | 0:17:26           | SHC -               |
|                       | Flooding Calls  | 0:32:42                      | 0:38:20           | 0:41:08     | 0:37:22     | 0:37:29           | 0:40:44     | 0:39:11           | SHC -               |
|                       | Average number of responses per fire unit                           | 2,001                        | 2,061             | 545.84      | 540.32      | 579               | 547         | 2,212             | SHC -               |
| 24                    | Automatic aid ratio:  |                              |                   |             |             |                   |             |                   |                     |
|                       | Aid Provided  | 841                          | 362               | 372         | 308         | 379               | 395         | 363.5             | SHC                 |
| 25                    | Aid Received  | 637                          | 215               | 259         | 213         | 222               | 223         | 229               | SHC -               |

# FIRE DEPARTMENT

## *Key Performance Indicators*

### FY 2014-15

| Performance Indicator                   |  | FY 2012-13 Actual | FY 2013-14 Actual | FY 2014-15 Quarterly Results |             |             | 4th Quarter | FY 2014-15 Actual | Council Priority |           |
|---|--|-------------------|-------------------|------------------------------|-------------|-------------|-------------|-------------------|------------------|-----------|
|   |  |                   |                   | 1st Quarter                  | 2nd Quarter | 3rd Quarter |             |                   | Primary          | Secondary |
| <b>Emergency Medical Services (EMS)</b> |  |                   |                   |                              |             |             |             |                   |                  |           |
| 26                                      | Number of victims transported  | 10,159            | 10,094            | 2,744                        | 2,616       | 2,930       | 2,646       | 10,936            | SHC              | -         |
| 27                                      | Overall documentation compliance (goal = 90%)  | 93%               | 91%               | 92%                          | 94%         | 95%         | 93%         | 94%               | SHC              | -         |
| 28                                      | Vital sign compliance (goal = 90%)   | 99%               | 96%               | 97%                          | 91%         | 93%         | 95%         | 94%               | SHC              | -         |
| 29                                      | Patient pain assessment compliance (goal = 90%)  | 99%               | 99%               | 99%                          | 98%         | 95%         | 98%         | 98%               | SHC              | -         |
| 30                                      | Number of medical cardiac arrest patients  | 130               | 137               | 38                           | 38          | 50          | 44          | 170               | SHC              | -         |
| 31                                      | Number of cardiac arrest patients transported  | 86                | 57                | 25                           | 18          | 22          | 25          | 90                | SHC              | -         |
| 32                                      | Average number of uninsured homeless person related EMS calls  | 342               | 103               | 4                            | 14          | 22          | 32          | 72                | SHC              | -         |
| 33                                      | Avg. STEMI response time (goal = time lapse between initial paramedic contact to opening of the artery should be within 90 minutes, 90% of the time) | 100%              | 100%              | 100%                         | 100%        | 94%         | 100%        | 99%               | SHC              | -         |
| 34                                      | Avg. transport "wall time"   | 0:20:13           | 0:17:13           | 0:20:52                      | 0:20:38     | 0:23:06     | 0:20:45     | 0:21:20           | SHC              | -         |
| 35                                      | Avg. time A/O unit assigned to incidents in a 24 hr. period  | 4:12:48           | 4:34:19           | 4:17:28                      | 4:09:10     | 4:45:14     | 4:09:16     | 4:20:17           | SHC              | -         |
| 36                                      | Avg. time paramedic unit assigned to incidents in a 24 hr period   | 2:30:46           | 2:43:14           | 2:16:13                      | 2:12:37     | 2:23:50     | 2:13:50     | 2:16:38           | SHC              | -         |
| 37                                      | Average EMS billing recovery rate  | 27%               | 31%               | 32%                          | 31%         | 27%         | 29%         | 30%               | FR               | -         |
| 38                                      | Number of EMS calls per paramedic  | 394.82            | 350.2             | 94.81                        | 91.11       | 100.71      | 94.82       | 381.45            | SHC              | -         |
| <b>Fire Prevention</b>                  |  |                   |                   |                              |             |             |             |                   |                  |           |
| 39                                      | Number of CIP Inspections conducted  | 3,342             | 5,615             | 3,113                        | 2,907       | 568         | 1,870       | 8,458             | SHC              | -         |
| 40                                      | Number of Brush Inspections (Vegetation Management Program)  | 4,608             | 4,091             | 592                          | 19          | 1           | 4,147       | 4,759             | SHC              | -         |
| 41                                      | Number of Underground Tank Inspections completed   | 67                | 93                | 15                           | 33          | 8           | 15          | 71                | SHC              | -         |
| 42                                      | Number of Veg. Management Program & Fire Company Insp. Hours   | 5,318             | 4,421             | 990                          | 788         | 88          | 1,075       | 2,941             | SHC              | -         |
| 43                                      | Percentage of fire hydrants that are operational at time of inspection   | 100%              | 100%              | 100%                         | 100%        | 100%        | 100%        | 100%              | SHC              | -         |
| 44                                      | Number of plan checks submitted  | 1,358             | 1,327             | 378                          | 428         | 374         | 338         | 1,518             | SHC              | -         |
| 45                                      | Number of plan checks completed  | 1,576             | 1,764             | 483                          | 443         | 615         | 390         | 1,931             | SHC              | -         |
| 46                                      | Avg. turnaround time per plan check (days)   | 14.5              | 14.3              | 15.1                         | 21          | 20          | 22          | 19.525            | ECS              | -         |
| <b>Public Education</b>                 |  |                   |                   |                              |             |             |             |                   |                  |           |
| 47                                      | Number of students attending Junior Fire Academy program   | 2,090             | 2,084             | 0                            | 0           | 2,280       | 0           | 2,280             | SHC              | IEC       |
| 48                                      | Avg. cost per attendee at Junior Fire Academy program  | \$2.11            | \$2.25            | \$0.00                       | \$0.00      | \$0.00      | \$2.26      | \$0.57            | FR               | -         |
| 49                                      | Number of CERT programs conducted  | 7                 | 8                 | 3                            | 1           | 1           | 0           | 5                 | IEC              | SHC       |
| 50                                      | Avg. number of residents and businesses trained in CERT  | 18                | 22                | 13                           | 21          | 6           | 0           | 10                | IEC              | SHC       |

\* Previously reported KPI's #10, 11, 12, and 14 have been adjusted to reflect the inclusion of out of jurisdiction responses

# GLENDALE WATER & POWER DEPARTMENT

## Key Performance Indicators

FY 2014-15

| Performance Indicator |  |                   |                   |                              |             |             |             |                   |         | Council Priority |           |          |     |     |
|-----------------------|--|-------------------|-------------------|------------------------------|-------------|-------------|-------------|-------------------|---------|------------------|-----------|----------|-----|-----|
|                       |  | FY 2012-13 Actual | FY 2013-14 Actual | FY 2014-15 Quarterly Results |             |             |             | FY 2014-15 Actual | Primary |                  | Secondary |          |     |     |
|                       |  |                   |                   | 1st Quarter                  | 2nd Quarter | 3rd Quarter | 4th Quarter |                   |         |                  |           |          |     |     |
| Water Section         |  |                   |                   |                              |             |             |             |                   |         |                  |           |          |     |     |
| 1                     | Water produced from Verdugo Basin (billion gallons)  | 0.61              |                   | 0.45                         |             | 0.09        |             | 0.09              |         | 0.09             |           | 0.36     | IM  | -   |
| 2                     | Avg. production per well from Verdugo Basin (billion gallons)  | 0.0               | 0.0               | 0.0                          |             | 0.01        |             | 0.01              |         | 0.010            |           | 0.01     | IM  | -   |
| 3                     | Water imported from MWD (billion gallons)  | 6.1               |                   | 6.61                         |             | 1.67        |             | 1.35              |         | 1.14             |           | 5.56     | IM  | -   |
| 4                     | Volatile Organic Compounds (VOC) treatment at San Fernando Basin (billion of gallons of water treated) | 2.255             |                   | 2.29                         |             | 0.66        |             | 0.54              |         | 0.6              |           | 2.28     | SHC | -   |
| 5                     | Percent of positive water samples in the distribution system   | 0.21%             |                   | 0.43%                        |             | 0.90%       |             | 1.61%             |         | 0.18%            |           | 1.13%    | SHC | -   |
| 6                     | Number of repeat positive samples  | 3                 |                   | 1                            |             | 2           |             | 3                 |         | 0                |           | 5        | SHC | -   |
| 7                     | Number of positive e-coli samples  | 0                 |                   | 0                            |             | 0           |             | 0                 |         | 0                |           | 0        | SHC | -   |
| 8                     | Number of "high chlorine" complaints by customers  | 25                |                   | 25                           |             | 22          |             | 4                 |         | 6                |           | 39       | SHC | -   |
| 9                     | Production from local Wells (billion gallons)  | 2.81              |                   | 2.53                         |             | 0.74        |             | 0.6               |         | 0.69             |           | 2.53     | IM  | -   |
| 10                    | Cost to treat from local wells (billion gallons)   | \$11,707          |                   | \$16,653                     |             | \$5,112     |             | \$5,078           |         | \$4,303          |           | \$15,272 | FR  | -   |
| 11                    | Percentage of backflow devices tested/maintained (total of 1,851 devices)                              | 95%               |                   | 92%                          |             | 89%         |             | 90%               |         | 61%              |           | 75%      | IM  | SHC |
| 12                    | Water meters repaired (large meters 3" and above)  | 18                |                   | 30                           |             | 1           |             | 1                 |         | 5                |           | 11       | IM  | -   |
| 13                    | New service/turn-ons   | 93                |                   | 33                           |             | 8           |             | 4                 |         | 20               |           | 60       | IM  | -   |
| 14                    | Number of main breaks  | 9                 |                   | 17                           |             | 3           |             | 2                 |         | 3                |           | 9        | IM  | -   |
| 15                    | Avg. time to repair a main break (hours)   | 3.75              |                   | 4.275                        |             | 2           |             | 0.67              |         | 0.67             |           | 3.25     | IM  | ECS |
| 16                    | Total Service-Hour Interruption  | 5,247             |                   | 5,393                        |             | 787         |             | 1,136             |         | 986              |           | 7,725    | IM  | ECS |
| 17                    | Water valves exercised vs. target (goal =3,233 w/ each exercised 1x/year)                              | 63.5%             |                   | 120.8%                       |             | 119.6%      |             | 130.0%            |         | 276.0%           |           | 767.6%   | IM  | SHC |
| 18                    | Percentage of Fire hydrants inspected, operated and maintained vs. target (goal = 3,134)               | 101.7%            |                   | 178.8%                       |             | 19.0%       |             | 15.0%             |         | 4.9%             |           | 51.9%    | IM  | SHC |
| 19                    | # of reservoirs inspected and cleaned vs. target (goal = 6 facilities/year)                            | 3                 |                   | 11                           |             | 0           |             | 2                 |         | 3                |           | 8        | IM  | SHC |
| 20                    | Water loss through the distribution system   | 3.5%              |                   | 6.2%                         |             | 2.9%        |             | 4.30%             |         | 5.50%            |           | 2.5%     | IM  | FR  |
| 21                    | Chemical use per volume of water (pounds per million gallons of water)                                 | 4.82              |                   | 2.615                        |             | 5.57        |             | 4.37              |         | 5.88             |           | 4.76     | IM  | SHC |
| 22                    | Electric use per acre foot of water (KwH)**  | 639.6             |                   | 445.22                       |             | 617.26      |             | 609.34            |         | 550.25           |           | 566.58   | IM  | FR  |

# GLENDALE WATER & POWER DEPARTMENT

## *Key Performance Indicators* FY 2014-15

| Performance Indicator           |   |  |                   |  |  |                              |  |  |                   |  |                  |             |  |  |         |  |           |  |
|---------------------------------|---|--|-------------------|--|--|------------------------------|--|--|-------------------|--|------------------|-------------|--|--|---------|--|-----------|--|
| FY 2012-13 Actual               |   |  | FY 2013-14 Actual |  |  | FY 2014-15 Quarterly Results |  |  | FY 2014-15 Actual |  | Council Priority |             |  |  |         |  |           |  |
|                                 |   |  | 1st Quarter       |  |  | 2nd Quarter                  |  |  | 3rd Quarter       |  |                  | 4th Quarter |  |  | Primary |  | Secondary |  |
| Electric Section                |   |  |                   |  |  |                              |  |  |                   |  |                  |             |  |  |         |  |           |  |
| 23                              | Total O&M Expense per KWH Sold **                                     |  |                   |  |  |                              |  |  |                   |  |                  |             |  |  |         |  |           |  |
| 24                              | Revenue per KWH   |  |                   |  |  |                              |  |  |                   |  |                  |             |  |  |         |  |           |  |
|                                 | All Retail Customers **   |  |                   |  |  |                              |  |  |                   |  |                  |             |  |  |         |  |           |  |
|                                 | Residential Customers **  |  |                   |  |  |                              |  |  |                   |  |                  |             |  |  |         |  |           |  |
|                                 | Commercial Customers **   |  |                   |  |  |                              |  |  |                   |  |                  |             |  |  |         |  |           |  |
|                                 | Industrial Customers **   |  |                   |  |  |                              |  |  |                   |  |                  |             |  |  |         |  |           |  |
| Distribution O&M Expense        |   |  |                   |  |  |                              |  |  |                   |  |                  |             |  |  |         |  |           |  |
| 25                              | per retail customer **  |  |                   |  |  |                              |  |  |                   |  |                  |             |  |  |         |  |           |  |
| 26                              | Distribution O&M Expense per Circuit Mile **                          |  |                   |  |  |                              |  |  |                   |  |                  |             |  |  |         |  |           |  |
| 27                              | Outage Indices  |  |                   |  |  |                              |  |  |                   |  |                  |             |  |  |         |  |           |  |
|                                 | Total Number of Outages   |  |                   |  |  |                              |  |  |                   |  |                  |             |  |  |         |  |           |  |
|                                 | SAIDI (System Average Interruption Duration Index)                    |  |                   |  |  |                              |  |  |                   |  |                  |             |  |  |         |  |           |  |
|                                 | SAIFI (System Average Interruption Index)                             |  |                   |  |  |                              |  |  |                   |  |                  |             |  |  |         |  |           |  |
|                                 | CAIDI (Customer Average Interruption Index)                           |  |                   |  |  |                              |  |  |                   |  |                  |             |  |  |         |  |           |  |
|                                 | ASAI (Average Service Availability Index)                             |  |                   |  |  |                              |  |  |                   |  |                  |             |  |  |         |  |           |  |
| 28                              | Number of preventable outages   |  |                   |  |  |                              |  |  |                   |  |                  |             |  |  |         |  |           |  |
| 29                              | Percentage of overloaded transformers                                 |  |                   |  |  |                              |  |  |                   |  |                  |             |  |  |         |  |           |  |
| 30                              | Number of transformer failures  |  |                   |  |  |                              |  |  |                   |  |                  |             |  |  |         |  |           |  |
| 31                              | System Load Factor (average operating capacity out of 100% available) |  |                   |  |  |                              |  |  |                   |  |                  |             |  |  |         |  |           |  |
| 32                              | Energy Loss Percentage (i.e. loss due to theft or line loss)          |  |                   |  |  |                              |  |  |                   |  |                  |             |  |  |         |  |           |  |
| 33                              | OSHA Incidence Rate (per OSHA's formula calculation)                  |  |                   |  |  |                              |  |  |                   |  |                  |             |  |  |         |  |           |  |
| 34                              | Number of Accidents   |  |                   |  |  |                              |  |  |                   |  |                  |             |  |  |         |  |           |  |
|                                 | Preventable   |  |                   |  |  |                              |  |  |                   |  |                  |             |  |  |         |  |           |  |
|                                 | Non Preventable   |  |                   |  |  |                              |  |  |                   |  |                  |             |  |  |         |  |           |  |
| 35                              | Number of Vehicle Accidents   |  |                   |  |  |                              |  |  |                   |  |                  |             |  |  |         |  |           |  |
|                                 | Preventable   |  |                   |  |  |                              |  |  |                   |  |                  |             |  |  |         |  |           |  |
|                                 | Non Preventable   |  |                   |  |  |                              |  |  |                   |  |                  |             |  |  |         |  |           |  |
| Residential Energy Efficiency * |   |  |                   |  |  |                              |  |  |                   |  |                  |             |  |  |         |  |           |  |
| 36                              | Ratio of \$ realized in energy savings per \$ from PBC prog. funds    |  |                   |  |  |                              |  |  |                   |  |                  |             |  |  |         |  |           |  |
| Commercial Energy Efficiency *  |   |  |                   |  |  |                              |  |  |                   |  |                  |             |  |  |         |  |           |  |
| 37                              | Ratio of \$ realized in energy savings per \$ from PBC prog. funds    |  |                   |  |  |                              |  |  |                   |  |                  |             |  |  |         |  |           |  |
| 38                              | Administrative and program support costs as a % of annual revenues**  |  |                   |  |  |                              |  |  |                   |  |                  |             |  |  |         |  |           |  |
| 39                              | Number of workdays lost per employee due to occupational accidents    |  |                   |  |  |                              |  |  |                   |  |                  |             |  |  |         |  |           |  |
| 40                              | Average Training hours per employee                                   |  |                   |  |  |                              |  |  |                   |  |                  |             |  |  |         |  |           |  |
| 41                              | Number of days for service connection (working days)                  |  |                   |  |  |                              |  |  |                   |  |                  |             |  |  |         |  |           |  |
| 42                              | Number of NERC/WECC reportable incidents                              |  |                   |  |  |                              |  |  |                   |  |                  |             |  |  |         |  |           |  |

# GLENDALE WATER & POWER DEPARTMENT

## Key Performance Indicators FY 2014-15

| Performance Indicator                      |  | FY 2014-15 Quarterly Results |                   |             |             | FY 2014-15  |             | Council Priority |         |           |
|--|--|------------------------------|-------------------|-------------|-------------|-------------|-------------|------------------|---------|-----------|
|  |  | FY 2012-13 Actual            | FY 2013-14 Actual | 1st Quarter | 2nd Quarter | 3rd Quarter | 4th Quarter | Actual           | Primary | Secondary |
| Production, Services and Financial Section |  |                              |                   |             |             |             |             |                  |         |           |
| 43   | Debt to Total Assets Ratio**   | 28%                          | 37%               | 39%         | 40%         | 39%         | 41%         | 40%              | FR      | -         |
| 44   | Debt Service Coverage (# of times revenue covers interest on debt)**                                     | 5.8x                         | 4.5x              | 6.6x        | 6.6x        | 6.6x        | 5.7x        | 4.5x             | FR      | -         |
| 45   | Operating Ratio**  | 100%                         | 103%              | 83%         | 91%         | 0%          | 79%         | 63%              | FR      | -         |
| 46   | Net income per Revenue Dollar**  | -\$0.14                      | -\$0.12           | -\$0.03     | \$0.00      | \$0.00      | \$0.11      | \$0.02           | FR      | -         |
| 47   | Uncollectible Accounts per Revenue Dollar  | 0.16%                        | 0.13%             | 0.09%       | 0.09%       | 0.19%       | 0.14%       | 0.13%            | FR      | -         |
| 48   | Administrative and General Expenses per Retail Customer**  | \$237.96                     | \$197.40          | \$50.00     | \$30.00     | \$32.00     | \$31.00     | \$143.00         | FR      | -         |
| 49   | Purchased Power Cost per KwH**   | \$0.05                       | \$0.06            | \$0.05      | \$0.06      | \$0.06      | \$0.05      | \$0.06           | FR      | -         |
| 50   | Total Power Supply Expense per KwH Sold**  | \$0.06                       | \$0.06            | \$0.06      | \$0.07      | \$0.07      | \$0.06      | \$0.07           | FR      | -         |
| 51   | Number of complaints received against GWP  | 13                           | 8                 | 10          | 11          | 6           | 2           | 29               | ECS     | -         |
| 52   | Number of bills processed  | 889,268                      | 898,872           | 243,288     | 218,976     | 238,374     | 222,871     | 923,509          | FR      | -         |
| 53   | Percentage of bills accurately calculated (thousand bills)***  | 95.2%                        | 99.9%             | 99.9%       | 99.9%       | 99.90%      | 99.90%      | 99.9%            | FR      | ECS       |
| 54   | Number of customer service calls received  | 109,334                      | 99,713            | 28,241      | 27,238      | 23,731      | 26,021      | 105,231          | ECS     | -         |
| 55   | Number of customer service requests completed  | 44,264                       | 42,073            | 11,896      | 12,529      | 11,525      | 10,768      | 46,718           | ECS     | -         |
| 56   | Number of plan checks submitted to GWP   | 150                          | 139               | 30          | 21          | 39          | 24          | 114              | EV      | -         |
| 57   | Number of plan checks completed by GWP   | 147                          | 139               | 30          | 21          | 39          | 24          | 114              | EV      | -         |
| 58   | Avg. turnaround time to complete plan checks (working days)  | 6.4175                       | 8.4625            | 9.31        | 9.82        | 7.57        | 9.07        | 8.94             | ECS     | -         |
| 59   | Bill affordability ranking against comparable utilities (1=most affordable)**                            | 2                            | 3.5               | 2           | 1           | 3           | 2           | 2                | FR      | -         |
| 60   | Bill affordability (% of income average residential customer spends on electric bill excluding taxes) ** | 1.6%                         | 2.3%              | 2.3%        | 0.6%        | 0.5%        | 0.5%        | 1.0%             | FR      | -         |
| 61   | GWP cash reserves compared to City's reserve policy for GWP (goal = 100% or \$124 million)**             | 43%                          | 64%               | 76%         | 79%         | 76%         | 85%         | 79%              | FR      | -         |
| 62   | Actual vs. Budget O&M expense**  | 103%                         | 101%              | 30%         | 26%         | 18%         | 23%         | 97%              | FR      | -         |
| 63   | Actual vs. Budget Revenue**  | 98%                          | 102%              | 35%         | 26%         | 21%         | 27%         | 109%             | FR      | -         |

\* Energy Efficiency savings are calculated annually at the end of the fourth quarter.

\*\* Denotes that the current data presented is a projection and will be updated as necessary the following quarter.

\*\*\* "Number of bills processed," 1st quarter number updated from 171,121 to 243,218,976



# HUMAN RESOURCES DEPARTMENT

## Key Performance Indicators FY 2014-15

| Performance Indicator     |  | FY 2014-15 Quarterly Results |                   |             |             | FY 2014-15  |             | Council Priority |         |           |
|---------------------------|--|------------------------------|-------------------|-------------|-------------|-------------|-------------|------------------|---------|-----------|
|                           |  | FY 2012-13 Actual            | FY 2013-14 Actual | 1st Quarter | 2nd Quarter | 3rd Quarter | 4th Quarter | Actual           | Primary | Secondary |
| Recruitment and Selection |  |                              |                   |             |             |             |             |                  |         |           |
| 1                         | Total number of employment applications filed                    | 6,160                        | 16,669            | 2,407       | 1,049       | 2,746       | 3,413       | 9,615            | IEC     | -         |
| 2                         | Total number of job bulletins posted                             | 89                           | 117               | 39          | 30          | 29          | 36          | 134              | IEC     | -         |
| 3                         | Total number of eligible lists established                       | 96                           | 96                | 30          | 24          | 34          | 21          | 109              | IEC     | -         |
| Administration            |  |                              |                   |             |             |             |             |                  |         |           |
| 4                         | Citywide management-to-non-management employee ratio             | 13%                          | 13%               | 14%         | 14%         | 14%         | 14%         | 14%              | FR      | -         |
| 5                         | Departmental management-to-non-management ratios                 |                              |                   |             |             |             |             |                  |         |           |
|                           | Administrative Services  | 36%                          | 32%               | 31%         | 30%         | 30%         | 30%         | 30%              | FR      | -         |
|                           | City Attorney  | 30%                          | 37%               | 38%         | 38%         | 38%         | 38%         | 38%              | FR      | -         |
|                           | City Clerk   | 29%                          | 29%               | 29%         | 29%         | 29%         | 29%         | 29%              | FR      | -         |
|                           | City Treasurer   | 40%                          | 40%               | 40%         | 40%         | 40%         | 40%         | 40%              | FR      | -         |
|                           | Community Development  | 27%                          | 25%               | 24%         | 24%         | 24%         | 24%         | 24%              | FR      | -         |
|                           | Community Services & Parks                                       | 22%                          | 22%               | 23%         | 23%         | 23%         | 23%         | 23%              | FR      | -         |
|                           | Fire   | 7%                           | 8%                | 7%          | 7%          | 7%          | 7%          | 7%               | FR      | -         |
|                           | Glendale Water & Power   | 14%                          | 15%               | 16%         | 16%         | 16%         | 16%         | 16%              | FR      | -         |
|                           | Human Resources  | 29%                          | 29%               | 30%         | 30%         | 30%         | 30%         | 30%              | FR      | -         |
|                           | Information Services   | 10%                          | 8%                | 8%          | 8%          | 8%          | 8%          | 8%               | FR      | -         |
|                           | Library  | 12%                          | 12%               | 12%         | 12%         | 12%         | 12%         | 12%              | FR      | -         |
|                           | Management Services  | 37%                          | 32%               | 36%         | 36%         | 36%         | 36%         | 36%              | FR      | -         |
|                           | Police   | 5%                           | 5%                | 5%          | 5%          | 5%          | 5%          | 5%               | FR      | -         |
|                           | Public Works   | 10%                          | 11%               | 12%         | 12%         | 12%         | 12%         | 12%              | FR      | -         |
| 6                         | Percentage of employee performance evaluations submitted on time | 87.3%                        | 87.3%             | 86.0%       | 83.0%       | 84.0%       | 90.0%       | 85.8%            | -       | -         |
| 7                         | Percentage of employee turnover for full-time positions          | 3.9%                         | 1.3%              | 5.7%        | 2.4%        | 0.5%        | 1.5%        | 2.5%             | -       | -         |
| 8                         | Number of formal grievances filed                                | 6                            | 3                 | 0           | 0           | 0           | 1           | 1                | -       | -         |
| 9                         | Total Unemployment claim costs                                   | \$370,081                    | \$229,293         | \$55,539    | \$46,577    | \$36,676    | \$57,657    | \$196,449        | FR      | -         |
| Training and Development  |  |                              |                   |             |             |             |             |                  |         |           |
| 10                        | Number of Glendale University classes offered                    | 96                           | 86                | 13          | 20          | 10          | 31          | 74               | IEC     | -         |
| 11                        | Average number of participants per class                         | 18                           | 18                | 30          | 15          | 12          | 18          | 19               | -       | -         |
| 12                        | Average cost per participant                                     | \$32                         | \$38              | \$21        | \$37        | \$26        | \$47        | \$33             | FR      | -         |
| 13                        | Total amount of tuition reimbursement paid                       | \$165,750                    | \$150,922         | \$21,792    | \$12,757    | \$24,594    | \$41,928    | \$101,070        | FR      | -         |
| 14                        | Number of employees participating in tuition reimbursement       | 122                          | 94                | 16          | 13          | 24          | 28          | 81               | FR      | -         |
| Employee Health/Wellness  |  |                              |                   |             |             |             |             |                  |         |           |
| 15                        | Number of ADA interactive processes                              | 9                            | 12                | 3           | 6           | 5           | 4           | 18               | ECS     | -         |
| 16                        | Total number of sick leave hours used                            | 96,553                       | 70,302            | 17,172      | 15,577      | 17,016      | 15,593      | 65,358           | FR      | -         |

# HUMAN RESOURCES DEPARTMENT

## Key Performance Indicators

FY 2014-15

| Performance Indicator |   | FY 2014-15 Quarterly Results |                   |             |             |             |             | Council Priority  |         |           |
|-----------------------|---|------------------------------|-------------------|-------------|-------------|-------------|-------------|-------------------|---------|-----------|
|                       |   | FY 2012-13 Actual            | FY 2013-14 Actual | 1st Quarter | 2nd Quarter | 3rd Quarter | 4th Quarter | FY 2014-15 Actual | Primary | Secondary |
| 17                    | Number of EHS Safety/Wellness events conducted                    | 11                           | 14                | 3           | 0           | 4           | 1           | 8                 | SHC     | -         |
| 18                    | Average number of participants per Safety/Wellness event          | 38                           | 19                | 22          | N/A         | 23          | 10          | 18                | SHC     | -         |
| Worker's Compensation |   |                              |                   |             |             |             |             |                   |         |           |
| 19                    | Number of new workers compensation claims                         | 271                          | 246               | 68          | 46          | 53          | 47          | 214               | FR      | -         |
| 20                    | Number of active workers compensation claims                      | 780                          | 788               | 816         | 797         | 757         | 766         | 784               | FR      | -         |
| 21                    | Median incurred per open workers compensation claim               | \$42,280                     | \$43,182          | \$42,763    | \$48,946    | \$55,000    | \$54,538    | \$50,312          | FR      | -         |
| 22                    | Average incurred for open workers compensation claims per FTE     | \$42,476                     | \$44,291          | \$48,854    | \$47,105    | \$47,543    | \$48,718    | \$48,055          | FR      | -         |
| 23                    | Percentage of FTE's without any on the job injury in this quarter | 85%                          | 86%               | 83%         | 83%         | 88%         | 89%         | 86%               | SHC     | -         |

# INFORMATION SERVICES DEPARTMENT

## Key Performance Indicators

FY 2014-15

| Performance Indicator |  |           |                   |                              |             |             |                   |                  |           |
|-----------------------|--|-----------|-------------------|------------------------------|-------------|-------------|-------------------|------------------|-----------|
| FY 2012-13 Actual     |  |           | FY 2013-14 Actual | FY 2014-15 Quarterly Results |             |             | FY 2014-15 Actual | Council Priority |           |
|                       |  |           |                   | 1st Quarter                  | 2nd Quarter | 3rd Quarter | 4th Quarter       | Primary          | Secondary |
| 1                     | Number of Enterprise Software Licenses per support staff               | 9,269     | 9,345             | 9,650                        | 9,569       | 9,731       | 9,650             | FR               | -         |
| 2                     | Number of radios per support staff                                     | 305       | 334               | 521                          | 521         | 521         | 528               | IM               | -         |
| 3                     | Percentage of staffing costs to Information Services Department budget | 41%       | 35%               | 32%                          | 27%         | 27%         | 27%               | FR               | -         |
| 4                     | Department budget as a percentage of Citywide operating budget         | 2.6%      | 3.3%              | 3.1%                         | 3.7%        | 3.3%        | 4.1%              | FR               | -         |
| 5                     | Percentage of ISD FTE to Citywide FTE                                  | 3.0%      | 3.1%              | 3.1%                         | 2.6%        | 2.6%        | 2.7%              | FR               | ECS       |
| 6                     | Number of PCs supported to number of PC Specialists                    | 260       | 313               | 329                          | 580         | 465         | 464               | IM               | ECS       |
| 7                     | Number of calls received by the Help Desk                              | 7,143     | 7,728             | 1,945                        | 1,610       | 1,875       | 1,840             | IM               | ECS       |
| 8                     | Percentage of calls resolved as a:                                     |           |                   |                              |             |             |                   |                  |           |
|                       | Level 1 - Help Desk  | 24%       | 27%               | 32%                          | 25%         | 31%         | 34%               | ECS              | -         |
|                       | Level 2 - Incidents escalated and resolved in ISD                      | 62%       | 73%               | 68%                          | 75%         | 69%         | 66%               | ECS              | -         |
|                       | Level 3 - Incidents escalated and closed outside ISD                   | 0%        | 0%                | 0%                           | 0%          | 0%          | 0%                | ECS              | -         |
| 9                     | Average time to close an AIMS Ticket (in minutes)                      | 63.3      | 64.1              | 59.0                         | 83          | 66.1        | 68.1              | ECS              | -         |
| 10                    | Overall satisfaction rating by internal users (1=Low, 5=High)          | 4.94      | 4.96              | 4.98                         | 4.95        | 4.97        | 5.0               | ECS              | -         |
| 11                    | Number of website visitors   | 2,519,998 | 2,743,748         | 1,156,727                    | 1,076,905   | 1,288,100   | 1,454,383         | IEC              | -         |
| 12                    | Percentage of unplanned network downtime during Prime-Time             | 5%        | 5%                | 5%                           | 5%          | 5%          | 5%                | IM               | ECS       |
| 13                    | Percentage of unplanned network downtime during non Prime-Time         | 5%        | 5%                | 7%                           | 5%          | 5%          | 5%                | IM               | ECS       |
| 14                    | Number of phone lines per technician                                   | 466       | 466               | 466                          | 1,185       | 1,083       | 1,083             | IM               | -         |
| 15                    | Percentage of unplanned radio system downtime (24x7x365)               | 0.00%     | 0.33%             | 0%                           | 0%          | 0%          | 1%                | IM               | SHC       |
| 16                    | Percentage of maintenance tasks to total number of radios in service   | 28%       | 41%               | 71%                          | 65%         | 40%         | 43%               | IM               | -         |

# LIBRARY, ARTS & CULTURE DEPARTMENT

## Key Performance Indicators

FY 2014-15

| Performance Indicator                                    | FY 2012-13<br>Actual | FY 2013-14<br>Actual | FY 2014-15 Quarterly Results |                |                |                | FY 2014-15<br>Actual | Council Priority |           |
|--|----------------------|----------------------|------------------------------|----------------|----------------|----------------|----------------------|------------------|-----------|
|  |                      |                      | 1st<br>Quarter               | 2nd<br>Quarter | 3rd<br>Quarter | 4th<br>Quarter |                      | Primary          | Secondary |
| 1 Total circulation per capita*                          | 1.41                 | 1.4315               | 1.435                        | 1.41           | 1.383          | 2.62           | 1.712                | IEC              | AC        |
| 2 Total circulation by material checked out              | 1,127,959            | 1,115,326            | 294,309                      | 276,687        | 271,232        | 484,727        | 1,326,955            |                  |           |
| International Languages*                                 | 49,557               | 50,204               | 12,448                       | 11,957         | 12,031         | 12,145         | 48,581               | IEC              | AC        |
| Children's Materials*                                    | 399,864              | 394,646              | 100,052                      | 101,809        | 100,618        | 70,826         | 373,305              | IEC              | AC        |
| e-Books*   | 13,189               | 59,868               | 21,788                       | 20,921         | 21,737         | 22,252         | 86,698               | IEC              | AC        |
| Audio-visual materials*                                  | 306,122              | 271,639              | 73,095                       | 65,180         | 61,234         | 66,503         | 266,012              | IEC              | AC        |
| other*   | 359,227              | 338,969              | 86,926                       | 76,820         | 75,612         | 313,001        | 552,359              | IEC              | AC        |
| 3 Number of annual library visits by site:               | 822,810              | 732,308              | 179,600                      | 175,462        | 185,987        | 193,830        | 734,879              |                  |           |
| Central Library  | 522,099              | 432,939              | 103,240                      | 93,648         | 95,398         | 110,532        | 402,818              | IEC              | AC        |
| Brand Library & Art Center                               | N/A                  | 5,811                | 6,825                        | 7,540          | 10,312         | 12,486         | 37,163               | IEC              | AC        |
| Library Connections @ Adams Square                       | 46,000               | 44,000               | 11,000                       | 11,000         | 11,000         | 11,000         | 44,000               | IEC              | AC        |
| Pacific Park Branch Library                              | 89,405               | 82,421               | 17,493                       | 14,101         | 16,432         | 21,930         | 69,956               | IEC              | AC        |
| Casa Verdugo Branch Library                              | 41,500               | 43,300               | 9,000                        | 11,800         | 10,000         | 11,500         | 42,300               | IEC              | AC        |
| Grandview Branch Library                                 | 50,000               | 36,180               | 11,000                       | 18,000         | 18,000         | 10,000         | 57,000               | IEC              | AC        |
| Chevy Chase Branch Library                               | 1,217                | 3,561                | 852                          | 845            | 1,003          | 1,119          | 3,819                | IEC              | AC        |
| Montrose Branch Library                                  | 72,589               | 84,096               | 20,190                       | 18,528         | 23,842         | 15,263         | 77,823               | IEC              | AC        |
| 4 Average number of annual visits per open hour by site: | 357                  | 364                  | 322                          | 323            | 347            | 351            | 336                  |                  |           |
| Central Library  | 174                  | 179                  | 137                          | 125            | 127            | 147            | 134                  | IEC              | AC        |
| Brand Library & Art Center                               | N/A                  | 13                   | 15                           | 17             | 23             | 27             | 82                   | IEC              | AC        |
| Library Connections @ Adams Square                       | 26                   | 25                   | 25                           | 25             | 25             | 25             | 25                   | IEC              | AC        |
| Pacific Park Branch Library                              | 58                   | 54                   | 45                           | 36             | 42             | 57             | 45                   | IEC              | AC        |
| Casa Verdugo Branch Library                              | 25                   | 26                   | 21                           | 27             | 23             | 27             | 25                   | IEC              | AC        |
| Grandview Branch Library                                 | 31                   | 23                   | 27                           | 45             | 45             | 25             | 36                   | IEC              | AC        |
| Chevy Chase Branch Library                               | 3                    | 6                    | 6                            | 6              | 7              | 8              | 7                    | IEC              | AC        |
| Montrose Branch Library                                  | 41                   | 48                   | 46                           | 42             | 54             | 35             | 44                   | IEC              | AC        |
| 5 Total circulation by site:                             | 1,127,959            | 1,113,922            | 278,130                      | 255,766        | 271,232        | 521,827        | 1,326,955            |                  |           |
| Central Library*   | 828,362              | 799,304              | 188,621                      | 167,782        | 186,372        | 322,582        | 865,357              | IEC              | AC        |
| Brand Library & Art Center*                              | N/A                  | 16,861               | 14,597                       | 15,226         | 15,427         | 38,104         | 83,354               | IEC              | AC        |
| Library Connections @ Adams Square*                      | 57,583               | 47,766               | 11,704                       | 10,994         | 10,138         | 25,925         | 58,761               | IEC              | AC        |
| Pacific Park Branch Library*                             | 65,365               | 73,880               | 18,103                       | 19,605         | 18,396         | 39,575         | 95,679               | IEC              | AC        |
| Casa Verdugo Branch Library*                             | 47,742               | 46,989               | 12,880                       | 10,972         | 10,710         | 21,877         | 56,439               | IEC              | AC        |
| Grandview Branch Library*                                | 46,310               | 42,678               | 10,034                       | 9,497          | 9,216          | 25,566         | 54,313               | IEC              | AC        |
| Chevy Chase Branch Library*                              | 7,536                | 7,707                | 1,687                        | 2,051          | 1,766          | 5,166          | 10,670               | IEC              | AC        |
| Montrose Branch Library*                                 | 75,061               | 78,737               | 20,504                       | 19,639         | 19,207         | 43,032         | 102,382              | IEC              | AC        |

# LIBRARY, ARTS & CULTURE DEPARTMENT

## Key Performance Indicators

FY 2014-15

| Performance Indicator                        |                   | FY 2014-15 Quarterly Results |             |             |             | FY 2014-15        |         | Council Priority |  |
|--|-------------------|------------------------------|-------------|-------------|-------------|-------------------|---------|------------------|--|
| FY 2012-13 Actual                            | FY 2013-14 Actual | 1st Quarter                  | 2nd Quarter | 3rd Quarter | 4th Quarter | FY 2014-15 Actual | Primary | Secondary        |  |
| 6 Average circulation per open hour by site: |                   |                              |             |             |             |                   |         |                  |  |
| Central Library*                             | 459               | 458                          | 472         | 444         | 457         | 924               | 574     |                  |  |
| Brand Library & Art Center *                 | 271               | 260                          | 252         | 224         | 248         | 430               | 289     | IEC AC           |  |
| Library Connections @ Adams Square*          | N/A               | 37                           | 32          | 34          | 34          | 85                | 46      | IEC AC           |  |
| Pacific Park Branch Library*                 | 33                | 27                           | 27          | 25          | 23          | 59                | 34      | IEC AC           |  |
| Casa Verdugo Branch Library*                 | 42                | 48                           | 47          | 51          | 47          | 101               | 62      | IEC AC           |  |
| Grandview Branch Library*                    | 28                | 28                           | 30          | 26          | 25          | 51                | 33      | IEC AC           |  |
| Chevy Chase Branch Library*                  | 29                | 27                           | 25          | 24          | 23          | 63                | 34      | IEC AC           |  |
| Montrose Branch Library*                     | 43                | 14                           | 12          | 15          | 13          | 37                | 19      | IEC AC           |  |
|  | 43                | 45                           | 47          | 45          | 44          | 98                | 59      | IEC AC           |  |
|  | 11,908            | 9,415                        | 3,427       | 3,427       | 3,427       | 13,708            |         |                  |  |
| 7 Total operating hours                      |                   |                              |             |             |             |                   |         |                  |  |
| Central Library                              | 3,000             | 2,512                        | 750         | 750         | 750         | 750               | 3,000   | IEC AC           |  |
| Brand Library & Art Center                   | N/A               | 37                           | 450         | 450         | 450         | 450               | 1,800   | IEC AC           |  |
| Library Connections @ Adams Square           | 1,752             | 1,341                        | 438         | 438         | 438         | 438               | 1,752   | IEC AC           |  |
| Pacific Park Branch Library                  | 1,552             | 1,208                        | 388         | 388         | 388         | 388               | 1,552   | IEC AC           |  |
| Casa Verdugo Branch Library                  | 1,700             | 1,303                        | 425         | 425         | 425         | 425               | 1,700   | IEC AC           |  |
| Grandview Branch Library                     | 1,600             | 1,225                        | 400         | 400         | 400         | 400               | 1,600   | IEC AC           |  |
| Chevy Chase Branch Library                   | 552               | 428                          | 138         | 138         | 138         | 138               | 552     | IEC AC           |  |
| Montrose Branch Library                      | 1,752             | 1,361                        | 438         | 438         | 438         | 438               | 1,752   | IEC AC           |  |
|  | \$2,917           | \$3,003                      | \$3,220     | \$3,101     | \$2,762     | \$3,615           | \$3,174 |                  |  |
| 8 Average cost per operating hour by sites   |                   |                              |             |             |             |                   |         |                  |  |
| Central Library                              | \$1,969           | \$1,966                      | \$1,892     | \$1,918     | \$1,717     | \$2,382           | \$1,977 | FR -             |  |
| Brand Library & Art Center                   | N/A               | \$227                        | \$278       | \$301       | \$254       | \$265             | \$274   | FR -             |  |
| Library Connections @ Adams Square           | \$169             | \$188                        | \$169       | \$160       | \$159       | \$187             | \$169   | FR -             |  |
| Pacific Park Branch Library                  | \$180             | \$167                        | \$158       | \$148       | \$152       | \$166             | \$156   | FR -             |  |
| Casa Verdugo Branch Library                  | \$170             | \$158                        | \$160       | \$151       | \$158       | \$165             | \$159   | FR -             |  |
| Grandview Branch Library                     | \$169             | \$169                        | \$160       | \$159       | \$63        | \$156             | \$135   | FR -             |  |
| Chevy Chase Branch Library                   | \$82              | \$97                         | \$128       | \$88        | \$88        | \$102             | \$102   | FR -             |  |
| Montrose Branch Library                      | \$179             | \$202                        | \$275       | \$176       | \$171       | \$191             | \$203   | FR -             |  |



# LIBRARY, ARTS & CULTURE DEPARTMENT

## Key Performance Indicators

FY 2014-15

| Performance Indicator |   | FY 2012-13 Actual | FY 2013-14 Actual | FY 2014-15 Quarterly Results |             |                   |         | Council Priority |     |     |
|-----------------------|---|-------------------|-------------------|------------------------------|-------------|-------------------|---------|------------------|-----|-----|
|                       |   | 1st Quarter       | 2nd Quarter       | 3rd Quarter                  | 4th Quarter | FY 2014-15 Actual | Primary | Secondary        |     |     |
| 9                     | Total collection expenditure per capita                   | \$4               | \$4               | \$0                          | \$0.53      | \$1               | \$1     | \$3              | FR  | -   |
| 10                    | Total volumes   | 630,267           | 593,095           | 563,693                      | 563,917     | 549,521           | 521,389 | 549,630          | IEC | AC  |
| 11                    | Total volumes per capita                                  | 3                 | 3                 | 3                            | 2.88        | 3                 | 3       | 3                | IEC | AC  |
| 12                    | FTE volunteer hours average                               | 3                 | 4                 | 3                            | 4.48        | 5                 | 3       | 4                | IEC | FR  |
| 13                    | Total # of children's programs                            | 945               | 1,288             | 373                          | 422         | 443               | 475     | 1,713            | IEC | CSF |
| 14                    | Total # of adult programs                                 | 1,401             | 1,153             | 119                          | 196         | 220               | 185     | 720              | IEC | CSF |
| 15                    | Total children's program attendance                       | 32,690            | 37,783            | 9,083                        | 7,681       | 7,517             | 10,883  | 35,164           | IEC | CSF |
| 16                    | Total adult program attendance                            | 4,626             | 18,019            | 3,046                        | 2,952       | 4,417             | 4,211   | 14,626           | IEC | CSF |
| 17                    | # of public computers                                     | 108               | 110               | 115                          | 115         | 115               | 115     | 115              | IEC | CSF |
| 18                    | Number of Internet computer users per site                | 152,411           | 126,191           | 32,300                       | 29,129      | 27,015            | 27,568  | 116,012          |     |     |
|                       | Central Library   | 110,541           | 93,405            | 23,230                       | 20,587      | 19,531            | 19,797  | 83,145           | IEC | CSF |
|                       | Brand Library & Art Center                                | N/A               | 679               | 903                          | 910         | 1,118             | 1,273   | 4204             | IEC | CSF |
|                       | Library Connections @ Adams Square                        | 7,563             | 4,032             | 855                          | 817         | 725               | 746     | 3,143            | IEC | CSF |
|                       | Pacific Park Branch Library                               | 10,518            | 7,458             | 2,149                        | 1,928       | 1,491             | 1,531   | 7,099            | IEC | CSF |
|                       | Casa Verdugo Branch Library                               | 6,572             | 5,891             | 1,528                        | 1,439       | 1,366             | 1,642   | 5,975            | IEC | CSF |
|                       | Grandview Branch Library                                  | 8,152             | 7,635             | 1,590                        | 1,485       | 1,003             | 502     | 4,580            | IEC | CSF |
|                       | Montrose Branch Library                                   | 9,065             | 7,091             | 2,045                        | 1,963       | 1,781             | 2,077   | 7,866            | IEC | CSF |
| 19                    | Number of visits to library website                       | 504,671           | 463,450           | 210,081                      | 172,435     | 185,990           | 197,990 | 766,496          | IEC | -   |
| 20                    | Number of LITS HELP Requests (Public & Staff)             | N/A               | 3,056             | 906                          | 1,166       | 912               | 1,275   | 4,259            | ECS | IM  |
| 21                    | Overall LITS Satisfaction Rating                          | N/A               | 5                 | 5                            | 4.94        | 5                 | 5       | 5                | ECS |     |
| 22                    | Number of Help Requests closed within:                    |                   | 1,252             | 426                          | 603         | 495               | 500     | 2,024            |     |     |
|                       | 3 Days  | N/A               | 150               | 75                           | 35          | 35                | 55      | 200              | ECS | IM  |
|                       | 1 Week  | N/A               | 135               | 44                           | 30          | 25                | 65      | 164              | ECS | IM  |
|                       | More than 1 Week  | N/A               | 183               | 56                           | 45          | 45                | 40      | 186              | ECS | IM  |
| 23                    | Ratio of Library sources of City funds to outside sources | 99.6%             | 98.7%             | 98.0%                        | 99.0%       | 98.0%             | 96.0%   | 97.8%            | FR  | -   |
| 24                    | Grant dollars received                                    | \$22,250          | \$9,500           | \$17,000                     | \$4,342     | \$0               | \$1,787 | \$23,129         | FR  | -   |
| 25                    | Number of interlibrary loans (materials) loaned           | 58,110            | 57,531            | 15,522                       | 9,387       | 14,424            | 14,109  | 53,442           | FR  | -   |
| 26                    | Number of interlibrary loans (materials) borrowed         | 45,286            | 41,615            | 10,617                       | 9,671       | 11,892            | 9,950   | 42,130           | FR  | -   |
| 27                    | Facility rental revenue                                   | \$36,735          | \$35,413          | \$8,141                      | \$11,934    | \$6,602           | \$8,249 | \$34,926         | CSF | FR  |
| 28                    | Number of reference questions                             | 82,381            | 77,224            | 12,315                       | 12,146      | 27,820            | 19,757  | 72,038           | IEC | -   |

# MANAGEMENT SERVICES DEPARTMENT

## Key Performance Indicators FY 2014-15

| Performance Indicator |  | FY 2014-15 Quarterly Results |                   |             |             | Council Priority |             |                   |         |           |
|-----------------------|--|------------------------------|-------------------|-------------|-------------|------------------|-------------|-------------------|---------|-----------|
|                       |  | FY 2012-13 Actual            | FY 2013-14 Actual | 1st Quarter | 2nd Quarter | 3rd Quarter      | 4th Quarter | FY 2014-15 Actual | Primary | Secondary |
| Internal Audit        |  |                              |                   |             |             |                  |             |                   |         |           |
| 1                     | Audits completed   | 19                           | 16                | 5           | 1           | 3                | 2           | 11                | IEC     | FR        |
| 2                     | Audit recommendation implementation rate                           | 28%                          | 32%               | 32%         | 17%         | 20%              | 8%          | 19%               | IEC     | FR        |
| 3                     | Average number of open audit issues                                | 76                           | 59                | 40          | 43          | 39               | 34          | 39                | IEC     | FR        |
| 4                     | Average number of investigations active                            | 10                           | 8                 | 6           | 8           | 10               | 9           | 8                 | IEC     | FR        |
| 5                     | Number of investigations completed                                 | 30                           | 31                | 7           | 8           | 2                | 5           | 22                | IEC     | FR        |
| 6                     | Average length of time per investigation (in months)               | 4.8                          | 4.1               | 4.0         | 3.1         | 3.7              | 4.8         | 3.90              | IEC     | ECS       |
| City Manager's Office |  |                              |                   |             |             |                  |             |                   |         |           |
| 7                     | Total number of citizen service requests                           | 365                          | 433               | 132         | 79          | 96               | 33          | 340               | ECS     | -         |
| 8                     | Percentage of citizen service requests responded to within 10 days | 99%                          | 99%               | 99%         | 99%         | 99%              | 99%         | 99%               | ECS     | -         |
| 9                     | Number of press releases distributed                               | 147                          | 221               | 29          | 20          | 19               | 54          | 122               | IEC     | -         |
| 10                    | Number of GTV6 programs produced                                   | 133                          | 132               | 31          | 27          | 33               | 33          | 124               | IEC     | -         |
| 11                    | Number of local government meetings broadcast (first run)          | 247                          | 218               | 42          | 41          | 40               | 45          | 168               | IEC     | -         |
| Economic Development  |  |                              |                   |             |             |                  |             |                   |         |           |
| 12                    | General Inquiries  | 29                           | 653               | 205         | 163         | 204              | 250         | 822               | EV      | ECS       |
| 13                    | Class A office vacancy rate  | 22%                          | 19%               | 16.6%       | 13.7%       | 13.10%           | 12.70%      | 14.0%             | EV      | -         |
| 14                    | Retail vacancy rate  | 4%                           | 4%                | 2.7%        | 2.8%        | 3.0%             | 2.7%        | 3%                | EV      | -         |
| 15                    | Sales tax revenue**  | \$33                         | \$37              | \$35        | \$38        | \$38             | \$41        | \$38              | EV      | -         |
| 16                    | Number of outside businesses assisted with Glendale location needs | 74                           | 270               | 54          | 46          | 71               | 68          | 239               | ECS     | EV        |
| 17                    | Number of outside businesses assisted that came to Glendale        | 3                            | 13                | 4           | 1           | 2                | 3           | 10                | ECS     | EV        |
| 18                    | Sq. footage of leases executed by businesses that came to Glendale | 173,480                      | 75,750            | 28,716      | 1,796       | 15,000           | 9,479       | 54,991            | EV      | -         |
| 19                    | Number of existing Glendale businesses assisted                    | 24                           | 243               | 70          | 65          | 72               | 92          | 299               | ECS     | EV        |

\*\*Sales tax revenue data has a 2 quarters delay in reporting since the data does not become available until immediately.

# POLICE DEPARTMENT

## Key Performance Indicators

FY 2014-15

| Performance Indicator  | FY 2012-13<br>Actual | FY 2013-14<br>Actual | FY 2014-15 Quarterly Results |                |                |                | Council Priority     |                      |
|--|----------------------|----------------------|------------------------------|----------------|----------------|----------------|----------------------|----------------------|
|  |                      |                      | 1st<br>Quarter               | 2nd<br>Quarter | 3rd<br>Quarter | 4th<br>Quarter | FY 2014-15<br>Actual | Primary<br>Secondary |
| 1 Police Department budget per capita                          | \$338                | \$349                | \$347                        | \$343          | \$343          | \$337          | \$343                | FR SHC               |
| 2 Police Department budget per household                       | \$954                | \$925                | \$898                        | \$881          | \$881          | \$881          | \$885                | FR SHC               |
| 3 Sworn police officers per 1,000 residents                    | 1.32                 | 1.32                 | 1.25                         | 1.24           | 1.23           | 1.21           | 1.23                 | FR SHC               |
| 4 Number of volunteers working at GPD                          | 36                   | 32                   | 33                           | 33             | 32             | 33             | 33                   | FR IEC               |
| 5 Total number of hours volunteered                            | 8,768                | 7,877                | 1,291                        | 1,951          | 2,007          | 1,683          | 6,932                | IEC FR               |
| 6 Value of volunteer hours contributed                         | \$382,374            | \$343,517            | \$56,281                     | \$85,061       | \$87,525       | \$73,396       | \$302,263            | FR IEC               |
| 7 Number of Reserve Officer hours volunteered                  | 4,065                | 4,601                | 1,172                        | 1,208          | 1,007          | 1,275          | 4,662                | IEC FR               |
| 8 Value of Reserve Officer volunteer hours contributed         | \$371,275            | \$420,357            | \$107,050                    | \$110,339      | \$91,979       | \$116,459      | \$425,827            | FR IEC               |
| 9 Total overtime hours worked                                  | 64,347               | 84,511               | 21,947                       | 22,298         | 18,704         | 23,580         | 86,529               | FR -                 |
| 10 Total overtime cost   | \$4,503,174          | \$5,997,967          | \$1,516,321                  | \$1,497,341    | \$1,267,802    | \$1,624,349    | \$5,950,813          | -                    |
| Total overtime cost - MOU Entitled                             | \$3,562,406          | \$4,848,775          | \$1,234,399                  | \$1,198,047    | \$1,090,864    | \$1,377,487    | \$4,900,797          | FR -                 |
| Total overtime cost - Reimbursed (Grant, Movie)                | \$705,388            | \$845,174            | \$265,606                    | \$242,765      | \$99,220       | \$184,956      | \$792,547            | FR -                 |
| Total overtime cost - Training                                 | \$235,380            | \$304,018            | \$61,316                     | \$56,529       | \$77,718       | \$61,906       | \$257,469            | FR -                 |
| 11 Number of Neighborhood Watch Groups                         | 194                  | 214                  | 304                          | 306            | 309            | 315            | 309                  | IEC SHC              |
| 12 Total number of Neighborhood Watch / Town Hall Meetings     | 250                  | 294                  | 60                           | 70             | 40             | 48             | 218                  | IEC SHC              |
| 13 Number of complaints against Police Department received     | 66                   | 77                   | 24                           | 14             | 15             | 22             | 75                   | ECS -                |
| 14 Number of complaints against Police Department sustained    | 9                    | 5                    | 4                            | 2              | 2              | 2              | 10                   | ECS -                |
| 15 Number of Part I crimes - total                             | 3,236                | 3,426                | 756                          | 852            | 868            | 934            | 3,410                | SHC -                |
| 16 Number of Part I crimes - violent                           | 213                  | 180                  | 61                           | 41             | 47             | 49             | 198                  | SHC -                |
| 17 Number of Part I crimes - property                          | 3,023                | 3,245                | 695                          | 811            | 821            | 885            | 3,212                | SHC -                |
| 18 Total Part I crimes per 1,000 residents                     | 16.8                 | 17.87                | 3.86                         | 4.35           | 4.43           | 4.69           | 17.33                | SHC -                |
| 19 Number of Part II crimes - total                            | 7,347                | 7,579                | 1,911                        | 1,758          | 2,066          | 2,138          | 7,873                | SHC -                |
| 20 Total arrests made  | 8,447                | 8,735                | 2,246                        | 2,020          | 2,450          | 2,563          | 9,279                | SHC -                |
| 21 Total felony arrests made                                   | 2,320                | 2,631                | 644                          | 449            | 405            | 448            | 1,946                | SHC -                |
| 22 Total DUI arrests made                                      | 1,116                | 728                  | 184                          | 141            | 191            | 174            | 690                  | SHC -                |
| 23 Total drug-related cases investigated                       | 811                  | 939                  | 202                          | 245            | 220            | 386            | 1,053                | SHC -                |
| 24 Total fraud/financial crime cases investigated              | 855                  | 906                  | 276                          | 252            | 258            | 295            | 1,081                | SHC -                |
| 25 Average number of arrests made per sworn officer            | 48.08                | 51.81                | 12.91                        | 11.61          | 14             | 14.65          | 53.17                | SHC -                |
| 26 Average number of arrests made per patrol officer           | 103.27               | 103.71               | 27.39                        | 24.94          | 29.17          | 30.15          | 111.65               | SHC -                |
| 27 Number of reports generated                                 | 28,959               | 30,021               | 7,414                        | 6,948          | 7,674          | 7,884          | 29,920               | SHC -                |
| 28 Patrol officer initiated observations                       | 77,663               | 81,098               | 20,275                       | 19,051         | 19,647         | 18,947         | 77,920               | SHC -                |
| 29 Air support productivity - flight hours                     | 1,741                | 1,516                | 404                          | 383            | 403            | 441            | 1,631                | SHC -                |
| 30 Air support productivity - calls for service - observations | 13,738               | 14,431               | 3,896                        | 3,024          | 3,424          | 3,934          | 14,278               | SHC -                |
| 31 Total calls for service                                     | 126,246              | 130,697              | 32,923                       | 31,200         | 31,462         | 31,309         | 126,894              | SHC -                |

# POLICE DEPARTMENT

## Key Performance Indicators

### FY 2014-15

| Performance Indicator  | FY 2012-13<br>Actual | FY 2013-14<br>Actual | FY 2014-15 Quarterly Results |                |                |                | Council Priority     |                      |
|--|----------------------|----------------------|------------------------------|----------------|----------------|----------------|----------------------|----------------------|
|  |                      |                      | 1st<br>Quarter               | 2nd<br>Quarter | 3rd<br>Quarter | 4th<br>Quarter | FY 2014-15<br>Actual | Primary<br>Secondary |
| 32 Percentage of 911 calls answered within 10 seconds              | 97.63%               | 98.41%               | 98.33%                       | 98.30%         | 98.02%         | 98.40%         | 98.26%               | SHC ECS              |
| 33 Priority E calls – avg. response time (minutes)                 | 0:05:01              | 0:04:56              | 0:05:10                      | 0:04:42        | 0:05:09        | 0:05:25        | 0:05:07              | SHC ECS              |
| 34 Priority E calls – actual                                       | 692                  | 779                  | 170                          | 202            | 221            | 208            | 801                  | SHC ECS              |
| 35 Priority 1 calls – avg. response time                           | 0:04:54              | 0:04:57              | 0:04:38                      | 0:04:52        | 0:04:51        | 0:04:54        | 0:04:49              | SHC ECS              |
| 36 Priority 1 calls – actual                                       | 32,020               | 36,418               | 8,733                        | 8,542          | 9,535          | 8,675          | 35,485               | SHC ECS              |
| 37 Priority 2 calls – avg. response time                           | 0:17:25              | 0:21:46              | 0:17:31                      | 0:14:18        | 0:20:13        | 0:20:14        | 0:18:04              | SHC ECS              |
| 38 Priority 2 calls – actual                                       | 29,230               | 30,251               | 8,014                        | 7,523          | 7,122          | 7,389          | 30,048               | SHC ECS              |
| 39 Priority 3 calls – avg. response time                           | 0:37:22              | 0:37:00              | 0:38:58                      | 0:34:25        | 0:43:54        | 0:48:53        | 0:41:32              | SHC ECS              |
| 40 Priority 3 calls – actual                                       | 64,305               | 63,250               | 16,006                       | 14,933         | 14,584         | 15,037         | 60,560               | SHC ECS              |
| 41 Average time spent on service call                              | 0:38:59              | 0:39:44              | 0:40:49                      | 0:39:32        | 0:39:01        | 0:38:46        | 0:37:02              | SHC -                |
| 42 Investigative cases opened                                      | 14,083               | 16,003               | 3,828                        | 4,012          | 4,101          | 4,448          | 16,389               | SHC -                |
| 43 Avg. number of cases per investigator                           | 434                  | 466                  | 109                          | 115            | 117            | 127            | 468                  | SHC -                |
| 44 Moving citations issued - patrol                                | 5,505                | 9,241                | 1,666                        | 1,938          | 1,845          | 1,601          | 7,050                | SHC -                |
| 45 Avg. number of citations issued per patrol officer              | 69.51                | 109.47               | 20.32                        | 23.93          | 21.96          | 18.84          | 85.05                | SHC -                |
| 46 Moving citations issued - motors                                | 7,016                | 7,196                | 1,267                        | n/a            | 1,276          | 1,535          | 4,078                | SHC -                |
| 47 Avg. number of citations issued per motor officer               | 501.14               | 557.65               | 97.46                        | n/a            | 98.15          | 109.64         | 305.25               | SHC -                |
| 48 Parking citations issued  | 72,651               | 71,584               | 18,777                       | n/a            | 16,115         | 17,493         | 52,385               | SHC -                |
| 49 Avg. number of citations issued per parking enforcement officer | 6,527                | 8,949                | 2,347                        | n/a            | 2,014          | 1,944          | 6,305                | SHC -                |
| 50 Traffic Enforcement Index                                       | 21.44                | 24.24                | 19.42                        | 16.34          | 18.25          | 19.85          | 18.47                | SHC -                |
| 51 Number of injury traffic incidents                              | 592                  | 651                  | 150                          | 153            | 170            | 158            | 631                  | SHC -                |
| 52 Number of fatal traffic incidents                               | 4                    | 5                    | 1                            | 1              | 1              | 0              | 3                    | SHC -                |
| 53 Number of traffic incidents involving a pedestrian              | 115                  | 125                  | 21                           | 23             | 36             | 36             | 116                  | SHC -                |

# PUBLIC WORKS DEPARTMENT

## Key Performance Indicators FY 2014-15

| Performance Indicator | FY 2014-15 Quarterly Results                                      |                   |             |             | Council Priority |             |                   |         |           |
|-----------------------|---|-------------------|-------------|-------------|------------------|-------------|-------------------|---------|-----------|
|                       | FY 2012-13 Actual   | FY 2013-14 Actual | 1st Quarter | 2nd Quarter | 3rd Quarter      | 4th Quarter | FY 2014-15 Actual | Primary | Secondary |
|                       | Administration Division   |                   |             |             |                  |             |                   |         |           |
| 1                     | Baseline "on-time" performance rate                               | 91%               | 89%         | 89%         | 87%              | 89%         | 89%               | ECS     | -         |
| 2                     | Baseline passengers per revenue hour                              | 23                | 22          | 23          | 24               | 24          | 26                | FR      | -         |
| 3                     | Baseline cost per revenue hour <i>(annual measure)</i>            | \$79              | \$85        | N/A         | N/A              | N/A         | N/A               | FR      | -         |
| 4                     | Miles between mechanical system failures                          | 25,538            | 30,677      | 35,951      | 34,660           | 37,507      | 34,828            | IM      | -         |
| 5                     | Illicit discharge violations into storm drain or sewer system     | 28                | 14          | 1           | 0                | 2           | 0                 | S       | -         |
| 6                     | Million gallons of sewage treated per day <i>(annual measure)</i> | 15                | N/A         | N/A         | N/A              | N/A         | 15                | IM      | S         |
| 7                     | Number of Industrial Off Duty (IOD) days                          | 0                 | 0           | 0           | 0                | 0           | 18                | SHC     | -         |
| Engineering Division  |   |                   |             |             |                  |             |                   |         |           |
| 8                     | Percentage of CIP projects completed on-time and on-budget        | 100%              | 100%        | 100%        | 100%             | 100%        | 100%              | FR      | -         |
| 9                     | Total lane miles of street resurfaced                             | 6.54              | 8.96        | 2.83        | 12.52            | 4.22        | 0.42              | IM      | -         |
| 10                    | Cost per lane mile of street resurfaced                           | \$178,771         | \$142,034   | \$139,481   | \$99,609         | \$66,858    | \$67,043          | FR      | IM        |
| 11                    | Total lane miles of street slurry sealed                          | 28.57             | 24.60       | 0.55        | 14               | 0           | 0.41              | IM      | -         |
| 12                    | Cost per lane mile slurry sealed                                  | \$20,500          | \$23,522    | \$46,166    | \$20,568         | \$0         | \$20,134          | FR      | IM        |
| 13                    | Total square feet of sidewalks replaced                           | 280,019           | 283,367     | 81,927      | 78,775           | 20,330      | 22,140            | IM      | -         |
| 14                    | Cost per square foot of sidewalks replaced                        | \$5.30            | \$4.89      | \$5         | \$7              | \$6         | \$6.14            | FR      | IM        |
| 15                    | Total linear feet of sewer mains replaced                         | 1,579             | 2,384       | 2,149       | 870              | 84          | 35                | IM      | -         |
| 16                    | Cost per linear foot of sewer mains replaced                      | \$351             | \$352       | \$328       | \$475            | \$425       | \$638             | FR      | IM        |
| 17                    | Occupancy rate for City-owned parking structures                  | 65%               | 80%         | 90%         | 92%              | 92%         | 90%               | IM      | -         |
| 18                    | Occupancy rate for Brand Blvd. parking meters (85% is goal)       | 96%               | 97%         | 98%         | 97%              | 98%         | 98%               | IM      | -         |
| 19                    | Traffic system failures   | 1,044             | 963         | 226         | 184              | 193         | 177               | SHC     | IM        |
| 20                    | Traffic plan reviews for developments                             | 16                | 20          | 2           | 8                | 8           | 7                 | IM      | -         |
| 21                    | Traffic signal Preventative Maintenance completed                 | 2,745             | 2,784       | 696         | 696              | 696         | 696               | IM      | SHC       |
| 22                    | Number of Industrial Off Duty (IOD) days                          | 0                 | 0           | 9           | 16               | 2           | 7                 | SHC     | -         |



# PUBLIC WORKS DEPARTMENT

## Key Performance Indicators

FY 2014-15

| Performance Indicator          |  | FY 2014-15 Quarterly Results |                   |             |             | FY 2014-15  |             | Council Priority |                   |
|--------------------------------|--|------------------------------|-------------------|-------------|-------------|-------------|-------------|------------------|-------------------|
|                                |  | FY 2012-13 Actual            | FY 2013-14 Actual | 1st Quarter | 2nd Quarter | 3rd Quarter | 4th Quarter | Actual           | Primary Secondary |
| <b>Fleet Services Division</b> |  |                              |                   |             |             |             |             |                  |                   |
| 23                             | Number of vehicles maintained  | 1,063                        | 1,007             | 999         | 988         | 982         | 982         | 988              | IM -              |
| 24                             | Cost of preventative maintenance by Fleet Services per shop per vehicle: |                              |                   |             |             |             |             |                  |                   |
|                                | Mechanical Maintenance   | \$1,542                      | \$1,615           | \$478       | \$432       | \$373       | \$366       | \$1,649          | FR IM             |
|                                | Glendale Water & Power   | \$1,084                      | \$1,223           | \$318       | \$296       | \$358       | \$367       | \$1,339          | FR IM             |
|                                | Civic Center   | \$879                        | \$938             | \$257       | \$251       | \$244       | \$251       | \$1,003          | FR IM             |
|                                | Fire   | \$4,585                      | \$6,289           | \$4,991     | \$616       | \$1,445     | \$149       | \$7,201          | FR IM             |
| 25                             | Cost of repairs performed by fleet maintenance per shop per vehicle:     |                              |                   |             |             |             |             |                  |                   |
|                                | Mechanical Maintenance   | \$12,060                     | \$11,080          | \$2,868     | \$2,913     | \$2,686     | \$3,215     | \$11,682         | FR IM             |
|                                | Glendale Water & Power   | \$3,730                      | \$3,915           | \$1,042     | \$998       | \$913       | \$1,192     | \$4,145          | FR IM             |
|                                | Civic Center   | \$1,910                      | \$2,024           | \$687       | \$696       | \$673       | \$918       | \$3,174          | FR IM             |
|                                | Fire   | \$18,732                     | \$14,872          | \$9,674     | \$3,465     | \$2,960     | \$5,082     | \$21,181         | FR IM             |
| 26                             | Average number of days vehicles are held per shop:                       |                              |                   |             |             |             |             |                  |                   |
|                                | Mechanical Maintenance   | 6.13                         | 7.45              | 2.20        | 1.99        | 3.30        | 1.80        | 2.32             | ECS IM            |
|                                | Glendale Water & Power   | 3.28                         | 3.50              | 1.10        | 1.22        | 2.70        | 1.50        | 1.63             | ECS IM            |
|                                | Civic Center   | 3.40                         | 4.55              | 1.15        | 1.64        | 1.90        | 1.40        | 1.52             | ECS IM            |
|                                | Fire   | 9.38                         | 13.85             | 5.10        | 7.52        | 15.00       | 9.00        | 9.16             | ECS IM            |
| 27                             | Number of vehicle and equipment breakdowns by shop:                      |                              |                   |             |             |             |             |                  |                   |
|                                | Mechanical Maintenance   | 339                          | 161               | 55          | 50          | 52          | 44          | 201              | IM -              |
|                                | Glendale Water & Power   | 87                           | 82                | 18          | 6           | 6           | 15          | 45               | IM -              |
|                                | Civic Center   | 3                            | 9                 | 2           | 0           | 3           | 1           | 6                | IM -              |
|                                | Fire   | 22                           | 14                | 10          | 0           | 1           | 0           | 11               | IM -              |
| 28                             | Total fuel consumption in gallons:                                       |                              |                   |             |             |             |             |                  |                   |
|                                | Unleaded   | 382,649                      | 402,588           | 94,974      | 91,649      | 95,749      | 93,385      | 375,757          | S IM              |
|                                | Diesel   | 153,385                      | 112,309           | 25,741      | 23,347      | 25,384      | 26,140      | 100,612          | S IM              |
|                                | CNG  | 217,044                      | 278,578           | 71,798      | 70,572      | 68,449      | 68,552      | 279,371          | S IM              |
| 29                             | Percentage of vehicles and equipment exceeding replacement criteria      | 47%                          | 49%               | 51%         | 60%         | 60%         | 1           | 58%              | IM -              |
| 30                             | Percentage of scheduled vs. non-scheduled repairs                        | 59%                          | 55%               | 53%         | 49%         | 31%         | 0           | 44%              | IM -              |
| 31                             | Number of Industrial Off Duty (IOD) days                                 | 58                           | 109               | 7           | 1           | 14          | 29          | 51               | SHC -             |
| 32                             | Percentage of equipment available by shop:                               |                              |                   |             |             |             |             |                  |                   |
|                                | Mechanical Maintenance   | 91%                          | 93%               | 97%         | 97%         | 95%         | 98%         | 97%              | IM ECS            |
|                                | Glendale Water & Power   | 96%                          | 96%               | 96%         | 97%         | 93%         | 96%         | 96%              | IM ECS            |
|                                | Civic Center   | 96%                          | 96%               | 97%         | 96%         | 94%         | 96%         | 96%              | IM ECS            |
|                                | Fire   | 89%                          | 92%               | 93%         | 89%         | 87%         | 88%         | 89%              | IM ECS            |
| 33                             | Percentage of direct labor hours by shop:                                |                              |                   |             |             |             |             |                  |                   |
|                                | Mechanical Maintenance   | 72%                          | 69%               | 79%         | 81%         | 88%         | 84%         | 83%              | FR                |
|                                | Glendale Water & Power   | 67%                          | 70%               | 96%         | 93%         | 99%         | 93%         | 95%              | FR                |
|                                | Civic Center   | 51%                          | 55%               | 96%         | 76%         | 73%         | 86%         | 83%              | FR                |
|                                | Fire   | 66%                          | 59%               | 76%         | 55%         | 54%         | 88%         | 68%              | FR                |

# PUBLIC WORKS DEPARTMENT

## Key Performance Indicators

FY 2014-15

| Performance Indicator                               |   | FY 2014-15 Quarterly Results |                   |             |             | FY 2014-15  |             | Council Priority |         |           |
|---|---|------------------------------|-------------------|-------------|-------------|-------------|-------------|------------------|---------|-----------|
|   |   | FY 2012-13 Actual            | FY 2013-14 Actual | 1st Quarter | 2nd Quarter | 3rd Quarter | 4th Quarter | Actual           | Primary | Secondary |
| Integrated Waste Division                           |   |                              |                   |             |             |             |             |                  |         |           |
| 34  | Annual percentage of waste diverted from Scholl landfill (annual measure) | 63%                          | 66%               | N/A         | N/A         | N/A         | 66%         | 66%              | S       | -         |
| 35  | Total tons of residential refuse collected                                | 34,821                       | 35,247            | 9,109       | 9,144       | 9,064       | 8,803       | 36,120           | S       | IM        |
| 36  | Total tons of commercial refuse collected                                 | 32,661                       | 33,270            | 8,647       | 8,515       | 8,401       | 9,336       | 34,899           | S       | IM        |
| 37  | Total tons of all refuse collected  | 67,462                       | 68,517            | 17,755      | 17,660      | 17,465      | 18,139      | 71,019           | S       | IM        |
| 38  | Total tons of green waste collected                                       | 18,473                       | 17,272            | 3,915       | 3,611       | 3,762       | 3,925       | 15,213           | S       | IM        |
| 39  | Total tons of recyclables collected                                       | 10,468                       | 10,847            | 2,642       | 2,883       | 2,728       | 2,830       | 11,083           | S       | IM        |
| 40  | Total tons of street sweeping refuse collected                            | 1,650                        | 1,965             | 460         | 439         | 401         | 352         | 1,652            | S       | IM        |
| 41  | Total tons of e-waste collected   | 81                           | 65                | 19          | 22          | 20          | 17          | 78               | S       | IM        |
| 42  | Total tons of bulky and abandoned items collected                         | 1,477                        | 1,210             | 450         | 465         | 489         | 377         | 1,781            | ECS     | S         |
| 43  | Total tons of recyclables collected through buy-back facility             | 9,493                        | 9,149             | 4,136       | 2,242       | 2,170       | 2,206       | 10,754           | S       | -         |
| 44  | Cost per ton of waste diverted  | \$209                        | \$198             | \$211       | \$193       | \$206       | \$206       | \$204            | FR      | -         |
| 45  | Total number of bulky item stops  | 11,431                       | 12,174            | 3,117       | 3,474       | 3,939       | 4,372       | 14,902           | ECS     | -         |
| 46  | Total number of abandoned items stops                                     | 3,937                        | 5,011             | 1,190       | 1,003       | 475         | 751         | 3,419            | ECS     | -         |
| 47  | Number of refuse collection service calls                                 | 35,390                       | 38,742            | 12,200      | 10,934      | 9,292       | 12,539      | 44,965           | ECS     | -         |
| 48  | Cost per ton of waste collected   | \$180                        | \$199             | \$202       | \$172       | \$202       | \$180       | \$184            | FR      | -         |
| 49  | Revenue per ton of waste collected  | \$198                        | \$197             | \$185       | \$194       | \$202       | \$201       | \$195            | FR      | -         |
| 50  | Curb miles of streets swept   | 37,705                       | 37,567            | 8,065       | 8,821       | 8,227       | 8,162       | 33,275           | IM      | SHC       |
| 51  | Cost per curb mile of streets swept                                       | \$31                         | \$33              | \$47        | \$27        | \$32        | \$32        | \$35             | FR      | -         |
| 52  | Number of Industrial Off Duty (IOD) days                                  | 640                          | 842               | 264         | 247         | 361         | 450         | 1,322            | SHC     | -         |
| Maintenance Services/Facilities Management Division |   |                              |                   |             |             |             |             |                  |         |           |
| 53  | Total square feet of potholes filled                                      | 16,592                       | 10,909            | 2,034       | 3,221       | 4,583       | 4,715       | 14,553           | IM      | SHC       |
| 54  | Total square feet of sidewalks repaired                                   | 44,803                       | 45,807            | 9,865       | 4,869       | 6,045       | 10,219      | 30,998           | IM      | SHC       |
| 55  | Street trees trimmed  | 11,106                       | 12,582            | 2,189       | 2,559       | 2,094       | 2,444       | 9,286            | IM      | SHC       |
| 56  | Street trees planted  | 969                          | 795               | 2           | 75          | 215         | 34          | 326              | S       | IM        |
| 57  | Number of storm drain catch basins cleaned                                | 707                          | 1,685             | 485         | 1,557       | 461         | 460         | 2,963            | IM      | SHC       |
| 58  | Storm drain catch basin inspections completed                             | 2,864                        | 1,488             | 827         | 716         | 1,510       | 889         | 3,942            | IM      | SHC       |
| 59  | Linear feet of sanitary sewer inspected (CCTV)                            | 392,535                      | 317,919           | 72,614      | 76,309      | 52,886      | 70,615      | 272,424          | IM      | SHC       |
| 60  | Linear feet of sanitary sewer cleaned                                     | 1,665,698                    | 1,561,214         | 369,325     | 321,559     | 354,006     | 385,501     | 1,430,391        | IM      | SHC       |
| 61  | Cost per square foot of City facilities maintained                        | \$2.10                       | \$2.43            | \$2.39      | \$2.53      | \$2.54      | \$2.54      | \$2.50           | FR      | -         |
| 62  | Number of service requests received                                       | 7,953                        | 8,132             | 1,838       | 2,422       | 2,423       | 2,422       | 9,230            | ECS     | -         |
| 63  | Number of service requests completed                                      | 6,515                        | 7,821             | 1,656       | 2,034       | 2,368       | 1,974       | 8,032            | ECS     | -         |
| 64  | Number of work-related injuries   | 12                           | 12                | 2           | 0           | 1           | 2           | 5                | SHC     | -         |
| 65  | Number of Industrial Off Duty (IOD) days                                  | 351                          | 437               | 159         | 201         | 139         | 143         | 642              | SHC     | -         |
| 66  | Linear feet of painted traffic curbs and/or street striping               | 62,086                       | 355,583           | 95,245      | 10,805      | 15,109      | 24,001      | 145,160          | SHC     | -         |
| 67  | Number of traffic signs installed and/or repaired                         | 1,397                        | 1,934             | 329         | 318         | 287         | 314         | 1,248            | IM      | SHC       |
| 68  | Number of parking meters repaired   | 22,551                       | 20,581            | 6,875       | 6,195       | 4,660       | 6,752       | 24,482           | IM      | -         |

# ADOPTED BUDGET 2015-16



**CITY OF GLENDALE**  
**SUMMARY OF RESOURCES & APPROPRIATIONS**  
**FY 2015-16 ADOPTED BUDGET**

|   | General Fund          | Special<br>Revenue<br>Funds | Debt Service<br>Funds | Capital<br>Projects<br>Funds | Enterprise<br>Funds    | Internal<br>Service<br>Funds | Total All Funds        |
|---|-----------------------|-----------------------------|-----------------------|------------------------------|------------------------|------------------------------|------------------------|
| <b>Resources</b>                              |                       |                             |                       |                              |                        |                              |                        |
| Property Taxes                                | \$ 49,740,000         | \$ 3,000,000                | \$ -                  | \$ -                         | \$ -                   | \$ -                         | \$ 52,740,000          |
| Sales Taxes                                   | 37,700,000            | 2,142,000                   | -                     | -                            | -                      | -                            | 39,842,000             |
| Utility Users Taxes                           | 28,250,000            | -                           | -                     | -                            | -                      | -                            | 28,250,000             |
| Occupancy & Other Taxes                       | 11,000,000            | 6,973,000                   | -                     | -                            | -                      | -                            | 17,973,000             |
| Licenses & Permits                            | 8,105,000             | 1,122,187                   | -                     | 6,050,000                    | -                      | -                            | 15,277,187             |
| Fines & Forfeitures                           | 2,850,000             | 2,597,424                   | -                     | -                            | -                      | -                            | 5,447,424              |
| GSA Reimbursement                             | 3,920,953             | -                           | -                     | -                            | -                      | -                            | 3,920,953              |
| Use of Money & Property                       | 3,220,000             | 570,500                     | 175,000               | 90,000                       | -                      | -                            | 4,055,500              |
| Revenue from Other Agencies                   | 350,000               | 58,269,705                  | -                     | 4,380,609                    | -                      | -                            | 63,000,314             |
| Charges for Services                          | 2,781,000             | 26,471,127                  | -                     | 3,523,000                    | 320,331,067            | 93,013,367                   | 446,119,561            |
| Misc & Non-Operating Revenue                  | 1,402,030             | 1,913,328                   | -                     | -                            | 10,747,073             | 1,526,719                    | 15,589,150             |
| Interfund Revenue                             | 15,090,577            | -                           | -                     | -                            | 32,038,498             | -                            | 47,129,075             |
| Transfer from Other Funds                     | 21,257,000            | 1,154,191                   | 500,000               | 2,471,250                    | -                      | 5,640,000                    | 31,022,441             |
| <b>TOTAL RESOURCES</b>                        | <b>\$ 185,666,560</b> | <b>\$ 104,213,462</b>       | <b>\$ 675,000</b>     | <b>\$ 16,514,859</b>         | <b>\$ 363,116,638</b>  | <b>\$ 100,180,086</b>        | <b>\$ 770,366,605</b>  |
| <b>Appropriations</b>                         |                       |                             |                       |                              |                        |                              |                        |
| Salaries & Benefits                           | \$ 142,172,990        | \$ 23,404,884               | \$ -                  | \$ 64,618                    | \$ 55,801,497          | \$ 12,329,412                | \$ 233,773,401         |
| Maintenance & Operation                       | 38,557,503            | 67,849,679                  | 3,025,000             | 500,368                      | 324,651,513            | 74,954,940                   | 509,539,003            |
| Capital Outlay                                | 35,000                | 9,273,768                   | -                     | -                            | 4,166,388              | 9,043,748                    | 22,518,904             |
| Capital Improvement                           | -                     | 3,174,011                   | -                     | 11,190,014                   | 14,873,000             | 1,521,684                    | 30,758,709             |
| Transfers                                     | 2,125,441             | -                           | -                     | 2,000,000                    | 21,257,000             | 5,640,000                    | 31,022,441             |
| Allocation Offset                             | -                     | -                           | -                     | -                            | (29,782,865)           | -                            | (29,782,865)           |
| <b>TOTAL APPROPRIATIONS</b>                   | <b>\$ 182,890,934</b> | <b>\$ 103,702,342</b>       | <b>\$ 3,025,000</b>   | <b>\$ 13,755,000</b>         | <b>\$ 390,966,533</b>  | <b>\$ 103,489,784</b>        | <b>\$ 797,829,593</b>  |
| <b>NET SURPLUS/<br/>(USE OF FUND BALANCE)</b> | <b>\$ 2,775,626</b>   | <b>\$ 511,120</b>           | <b>\$ (2,350,000)</b> | <b>\$ 2,759,859</b>          | <b>\$ (27,849,895)</b> | <b>\$ (3,309,698)</b>        | <b>\$ (27,462,988)</b> |

**CITY OF GLENDALE**  
**SUMMARY OF APPROPRIATIONS BY DEPARTMENT**  
**FOR THE YEARS ENDING JUNE 30**

|                                     | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|-------------------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| Administrative Services - Finance   | \$ 4,886,354              | \$ 4,874,793               | \$ 4,897,530               | \$ 5,501,035               |
| City Attorney                       | 9,271,166                 | 10,953,952                 | 11,208,308                 | 11,151,972                 |
| City Clerk                          | 877,628                   | 1,142,982                  | 1,312,337                  | 1,054,463                  |
| City Treasurer                      | 607,066                   | 653,874                    | 658,197                    | 665,123                    |
| Community Development               | 49,936,093                | 43,193,442                 | 44,659,922                 | 67,746,406                 |
| Community Services & Parks          | 27,723,612                | 26,244,368                 | 27,415,031                 | 32,124,460                 |
| Fire                                | 51,623,698                | 56,260,703                 | 57,409,929                 | 56,079,460                 |
| Glendale Water & Power              | 268,409,253               | 373,171,440                | 377,515,598                | 333,796,944                |
| Human Resources                     | 44,208,602                | 49,994,101                 | 50,009,082                 | 57,373,810                 |
| Information Services                | 17,931,212                | 20,987,841                 | 22,759,489                 | 24,614,268                 |
| Library, Arts & Culture             | 10,078,815                | 13,986,822                 | 15,670,424                 | 10,009,418                 |
| Management Services                 | 4,942,569                 | 5,764,539                  | 6,405,614                  | 6,840,619                  |
| Police                              | 80,280,967                | 74,270,710                 | 76,345,019                 | 77,081,570                 |
| Public Works                        | 109,231,163               | 140,401,474                | 151,072,214                | 107,967,093                |
| Retirement Incentive - General Fund | 897,888                   | 897,888                    | 897,888                    | 897,511                    |
| Transfers                           | 3,282,062                 | 7,917,000                  | 7,917,000                  | 4,125,441                  |
| Non-Departmental                    | 1,374,795                 | 2,000,000                  | 2,533,513                  | 800,000                    |
| <b>GRAND TOTAL</b>                  | <b>\$ 685,562,944</b>     | <b>\$ 832,715,929</b>      | <b>\$ 858,687,095</b>      | <b>\$ 797,829,593</b>      |



**CITY OF GLENDALE**  
**SUMMARY OF APPROPRIATIONS BY DEPARTMENT/FUND**  
**FOR THE YEARS ENDING JUNE 30**

|   | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|---|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Administrative Services</b>              |                           |                            |                            |                            |
| 101 - General Fund                          | \$ 4,886,354              | \$ 4,874,793               | \$ 4,897,530               | \$ 5,501,035               |
| <b>Administrative Services Total</b>        | <b>\$ 4,886,354</b>       | <b>\$ 4,874,793</b>        | <b>\$ 4,897,530</b>        | <b>\$ 5,501,035</b>        |
| <b>City Attorney</b>                        |                           |                            |                            |                            |
| 101 - General Fund                          | \$ 3,141,025              | \$ 3,290,849               | \$ 3,350,639               | \$ 3,190,013               |
| 612 - Liability Insurance Fund              | 6,130,141                 | 7,663,103                  | 7,857,669                  | 7,961,959                  |
| <b>City Attorney Total</b>                  | <b>\$ 9,271,166</b>       | <b>\$ 10,953,952</b>       | <b>\$ 11,208,308</b>       | <b>\$ 11,151,972</b>       |
| <b>City Clerk</b>                           |                           |                            |                            |                            |
| 101 - General Fund                          | \$ 877,628                | \$ 1,142,982               | \$ 1,312,337               | \$ 1,054,463               |
| <b>City Clerk Total</b>                     | <b>\$ 877,628</b>         | <b>\$ 1,142,982</b>        | <b>\$ 1,312,337</b>        | <b>\$ 1,054,463</b>        |
| <b>City Treasurer</b>                       |                           |                            |                            |                            |
| 101 - General Fund                          | \$ 607,066                | \$ 653,874                 | \$ 658,197                 | \$ 665,123                 |
| <b>City Treasurer Total</b>                 | <b>\$ 607,066</b>         | <b>\$ 653,874</b>          | <b>\$ 658,197</b>          | <b>\$ 665,123</b>          |
| <b>Community Development</b>                |                           |                            |                            |                            |
| 101 - General Fund                          | \$ 8,959,826              | \$ 10,083,724              | \$ 10,332,382              | \$ 9,845,834               |
| 201 - CDBG Fund                             | 395,999                   | 376,000                    | 376,000                    | 370,000                    |
| 202 - Housing Assistance Fund               | 29,265,542                | 30,893,768                 | 30,907,246                 | 30,442,939                 |
| 203 - Home Grant Fund                       | 2,719,640                 | 1,310,232                  | 1,958,990                  | 1,140,638                  |
| 209 - Affordable Housing Trust Fund         | -                         | -                          | -                          | -                          |
| 212 - BEGIN Affordable Homeownership Fund   | 1,885,294                 | -                          | -                          | 88,800                     |
| 213 - Low&Mod Income Housing Asset Fund     | 6,709,792                 | 529,718                    | 585,304                    | 402,059                    |
| 216 - Grant Fund                            | -                         | -                          | 500,000                    | 5,540,000                  |
| 251 - Air Quality Improvement Fund          | -                         | -                          | -                          | 307,207                    |
| 254 - Measure R Local Return Fund           | -                         | -                          | -                          | 1,915,000                  |
| 256 - Transit Prop A Local Return Fund      | -                         | -                          | -                          | 3,940,780                  |
| 257 - Transit Prop C Local Return Fund      | -                         | -                          | -                          | 4,224,488                  |
| 258 - Transit Utility Fund                  | -                         | -                          | -                          | 9,528,661                  |
| 409 - CIP Reimbursement Fund                | -                         | -                          | -                          | -                          |
| <b>Community Development Total</b>          | <b>\$ 49,936,093</b>      | <b>\$ 43,193,442</b>       | <b>\$ 44,659,922</b>       | <b>\$ 67,746,406</b>       |
| <b>Community Services &amp; Parks</b>       |                           |                            |                            |                            |
| 101 - General Fund                          | \$ 9,719,726              | \$ 9,691,196               | \$ 9,976,590               | \$ 10,499,841              |
| 201 - CDBG Fund                             | 3,568,054                 | 1,370,630                  | 1,370,630                  | 1,210,061                  |
| 204 - Supportive Housing Grant Fund         | 2,436,955                 | 2,042,597                  | 2,044,062                  | 2,345,059                  |
| 205 - Emergency Solutions Grant Fund        | 138,381                   | 157,089                    | 157,397                    | 161,426                    |
| 206 - Workforce Investment Act Fund         | 4,136,171                 | 4,808,876                  | 5,391,651                  | 5,217,216                  |
| 211 - Glendale Youth Alliance Fund          | 1,408,432                 | 1,515,392                  | 1,523,965                  | 1,537,696                  |
| 270 - Nutritional Meals Grant Fund          | 367,860                   | 389,495                    | 392,511                    | 429,740                    |
| 401 - Capital Improvement Fund              | 2,073,960                 | 630,000                    | 630,000                    | 1,575,000                  |
| 405 - Parks Mitigation Fee Fund             | 814,107                   | 760,000                    | 829,026                    | 4,000,000                  |
| 408 - Parks Quimby Fee Fund                 | 316,825                   | -                          | -                          | -                          |
| 409 - CIP Reimbursement Fund                | -                         | 350,000                    | 515,250                    | -                          |
| 501 - Recreation Fund                       | 2,743,142                 | 4,529,093                  | 4,583,949                  | 5,148,421                  |
| <b>Community Services &amp; Parks Total</b> | <b>\$ 27,723,612</b>      | <b>\$ 26,244,368</b>       | <b>\$ 27,415,031</b>       | <b>\$ 32,124,460</b>       |

**CITY OF GLENDALE**  
**SUMMARY OF APPROPRIATIONS BY DEPARTMENT/FUND**  
**FOR THE YEARS ENDING JUNE 30**

|   | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|---|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Fire</b>                               |                           |                            |                            |                            |
| 101 - General Fund                        | \$ 41,243,439             | \$ 42,761,695              | \$ 43,120,301              | \$ 45,027,061              |
| 265 - Fire Grant Fund                     | 507,313                   | -                          | 264,517                    | -                          |
| 266 - Fire Mutual Aid Fund                | 211,805                   | 125,000                    | 125,000                    | 199,967                    |
| 267 - Special Events Fund                 | 31,465                    | 131,000                    | 131,000                    | -                          |
| 401 - Capital Improvement Fund            | 34,123                    | 1,000,000                  | 1,495,000                  | 35,000                     |
| 510 - Hazardous Disposal Fund             | 1,594,753                 | 1,668,272                  | 1,674,816                  | 1,529,863                  |
| 511 - Emergency Medical Services Fund     | 4,821,000                 | 6,746,840                  | 6,759,955                  | 5,464,093                  |
| 701 - Fire Communication Fund             | 3,179,800                 | 3,827,896                  | 3,839,340                  | 3,823,476                  |
| <b>Fire Total</b>                         | <b>\$ 51,623,698</b>      | <b>\$ 56,260,703</b>       | <b>\$ 57,409,929</b>       | <b>\$ 56,079,460</b>       |
| <b>Glendale Water &amp; Power</b>         |                           |                            |                            |                            |
| 290 - Electric Public Benefit Fund        | \$ 5,324,626              | \$ 6,044,007               | \$ 6,046,609               | \$ 6,420,598               |
| 551 - Electric Operation Fund             | -                         | -                          | 49,366                     | -                          |
| 552 - Electric Works Revenue Fund         | 204,431,905               | 224,845,125                | 225,009,233                | 233,543,262                |
| 553 - Electric Depreciation Fund          | -                         | 60,606,311                 | 64,462,711                 | 28,565,238                 |
| 554 - Electric-SCAQMD State Sales Fund    | -                         | -                          | -                          | -                          |
| 555 - Electric Customer Paid Capital Fund | -                         | 3,365,341                  | 3,365,341                  | 2,854,422                  |
| 556 - Energy Cost Adjustment Charge Fund  | 11,233,456                | -                          | -                          | -                          |
| 557 - Regulatory Adjustment Charge Fund   | (162,712)                 | -                          | -                          | -                          |
| 571 - Water Operation Fund                | -                         | -                          | -                          | -                          |
| 572 - Water Works Revenue Fund            | 47,581,978                | 46,980,963                 | 47,252,645                 | 49,350,121                 |
| 573 - Water Depreciation Fund             | -                         | 29,388,962                 | 29,388,962                 | 11,452,736                 |
| 575 - Water Customer Paid Capital Fund    | -                         | 1,940,731                  | 1,940,731                  | 1,610,567                  |
| <b>Glendale Water &amp; Power Total</b>   | <b>\$ 268,409,253</b>     | <b>\$ 373,171,440</b>      | <b>\$ 377,515,598</b>      | <b>\$ 333,796,944</b>      |
| <b>Human Resources</b>                    |                           |                            |                            |                            |
| 101 - General Fund                        | \$ 2,219,867              | \$ 2,480,872               | \$ 2,490,222               | \$ 2,660,726               |
| 610 - Unemployment Insurance Fund         | 221,716                   | 314,694                    | 314,694                    | 314,790                    |
| 614 - Compensation Insurance Fund         | 11,658,115                | 12,287,946                 | 12,293,577                 | 12,220,632                 |
| 615 - Dental Insurance Fund               | 1,466,929                 | 1,381,631                  | 1,381,631                  | 1,571,908                  |
| 616 - Medical Insurance Fund              | 26,154,724                | 25,798,660                 | 25,798,660                 | 27,364,869                 |
| 617 - Vision Insurance Fund               | 235,930                   | 251,662                    | 251,662                    | 276,736                    |
| 640 - Employee Benefits Fund              | 3,758,225                 | 3,623,376                  | 3,623,376                  | 3,390,800                  |
| 641 - RHSP Benefits Fund                  | (3,631,722)               | 1,631,330                  | 1,631,330                  | 1,723,039                  |
| 642 - Post Employment Benefits Fund       | 2,124,818                 | 2,223,930                  | 2,223,930                  | 7,850,310                  |
| <b>Human Resources Total</b>              | <b>\$ 44,208,602</b>      | <b>\$ 49,994,101</b>       | <b>\$ 50,009,082</b>       | <b>\$ 57,373,810</b>       |
| <b>Information Services</b>               |                           |                            |                            |                            |
| 603 - ISD Infrastructure Fund             | \$ 7,493,532              | \$ 9,519,034               | \$ 10,159,868              | \$ 8,236,590               |
| 604 - ISD Applications Fund               | 6,521,098                 | 7,099,190                  | 8,140,856                  | 12,558,297                 |
| 660 - ISD Wireless Fund                   | 3,916,582                 | 4,369,617                  | 4,458,765                  | 3,819,381                  |
| <b>Information Services Total</b>         | <b>\$ 17,931,212</b>      | <b>\$ 20,987,841</b>       | <b>\$ 22,759,489</b>       | <b>\$ 24,614,268</b>       |

**CITY OF GLENDALE**  
**SUMMARY OF APPROPRIATIONS BY DEPARTMENT/FUND**  
**FOR THE YEARS ENDING JUNE 30**

|  | Actual<br>2013-14     | Adopted<br>2014-15    | Revised<br>2014-15    | Adopted<br>2015-16    |
|--|-----------------------|-----------------------|-----------------------|-----------------------|
| <b>Library, Arts &amp; Culture</b>         |                       |                       |                       |                       |
| 101 - General Fund                         | \$ 7,680,889          | \$ 8,243,513          | \$ 9,081,841          | \$ 8,488,883          |
| 210 - Urban Art Fund                       | 21,750                | 360,000               | 360,000               | 248,309               |
| 275 - Library Fund                         | 163,795               | 232,207               | 251,360               | 322,226               |
| 401 - Capital Improvement Fund             | 2,200,179             | 5,106,000             | 5,106,000             | 950,000               |
| 407 - Library Mitigation Fee Fund          | 12,202                | 45,102                | 871,223               | -                     |
| <b>Library, Arts &amp; Culture Total</b>   | <b>\$ 10,078,815</b>  | <b>\$ 13,986,822</b>  | <b>\$ 15,670,424</b>  | <b>\$ 10,009,418</b>  |
| <b>Management Services</b>                 |                       |                       |                       |                       |
| 101 - General Fund                         | \$ 4,760,317          | \$ 4,581,584          | \$ 4,699,641          | \$ 3,869,062          |
| 215 - Economic Development Fund            | -                     | 1,182,955             | 1,387,112             | 2,470,705             |
| 217 - Filming Fund                         | -                     | -                     | -                     | 500,852               |
| 280 - Cable Access Fund                    | -                     | -                     | -                     | -                     |
| 401 - Capital Improvement Fund             | 182,252               | -                     | 318,861               | -                     |
| <b>Management Services Total</b>           | <b>\$ 4,942,569</b>   | <b>\$ 5,764,539</b>   | <b>\$ 6,405,614</b>   | <b>\$ 6,840,619</b>   |
| <b>Police</b>                              |                       |                       |                       |                       |
| 101 - General Fund                         | \$ 66,258,777         | \$ 67,177,950         | \$ 68,032,176         | \$ 70,301,071         |
| 260 - Asset Forfeiture Fund                | 632,542               | 559,652               | 561,401               | 570,092               |
| 261 - Police Special Grants Fund           | 2,944,355             | 945,700               | 2,161,226             | 934,125               |
| 262 - Supplemental Law Enforcement Fund    | 388,109               | 396,089               | 398,087               | 405,801               |
| 267 - Special Events Fund                  | 663,227               | 566,149               | 566,149               | 370,222               |
| 303 - Police Building Project Fund         | 8,065,465             | 3,053,500             | 3,053,500             | 3,025,000             |
| 401 - Capital Improvement Fund             | 10,958                | -                     | -                     | -                     |
| 602 - Joint Helicopter Operation Fund      | 1,317,533             | 1,571,670             | 1,572,480             | 1,475,259             |
| <b>Police Total</b>                        | <b>\$ 80,280,967</b>  | <b>\$ 74,270,710</b>  | <b>\$ 76,345,019</b>  | <b>\$ 77,081,570</b>  |
| <b>Public Works</b>                        |                       |                       |                       |                       |
| 101 - General Fund                         | \$ 17,346,321         | \$ 17,703,607         | \$ 19,165,917         | \$ 17,964,870         |
| 251 - Air Quality Improvement Fund         | 239,162               | 305,058               | 305,147               | -                     |
| 252 - Public Works Special Grants Fund     | 1,808,326             | -                     | -                     | 23,862                |
| 253 - San Fernando Landscape District Fund | 48,378                | 81,124                | 81,124                | 81,124                |
| 254 - Measure R Local Return Fund          | 312,563               | 6,908,000             | 7,238,000             | -                     |
| 255 - Measure R-Regional Return Fund       | 1,530,642             | 2,400,000             | 7,215,000             | -                     |
| 256 - Transit Prop A Local Return Fund     | 3,277,733             | 3,737,964             | 3,675,862             | -                     |
| 257 - Transit Prop C Local Return Fund     | 3,244,680             | 3,843,009             | 3,847,797             | -                     |
| 258 - Transit Utility Fund                 | 11,559,204            | 18,725,339            | 18,727,655            | -                     |
| 306 - Capital Leases Fund                  | 1,392,061             | -                     | -                     | -                     |
| 401 - Capital Improvement Fund             | 1,848,893             | 369,000               | 373,020               | 815,000               |
| 402 - State Gas Tax Fund                   | 8,076,460             | 5,004,000             | 5,297,393             | 4,380,000             |
| 409 - CIP Reimbursement Fund               | 4,542                 | -                     | 1,609,333             | -                     |
| 520 - Parking Fund                         | 9,257,476             | 12,320,826            | 13,102,183            | 10,210,312            |
| 525 - Sewer Fund                           | 15,773,406            | 32,230,468            | 32,249,869            | 34,059,747            |
| 530 - Refuse Disposal Fund                 | 21,628,583            | 22,700,235            | 23,087,687            | 25,706,964            |
| 601 - Fleet Management Fund                | 11,882,735            | 14,072,844            | 14,096,227            | 14,725,214            |
| 607 - Building Maintenance Fund            | -                     | -                     | 1,000,000             | -                     |
| <b>Public Works Total</b>                  | <b>\$ 109,231,163</b> | <b>\$ 140,401,474</b> | <b>\$ 151,072,214</b> | <b>\$ 107,967,093</b> |

**CITY OF GLENDALE**  
**SUMMARY OF APPROPRIATIONS BY DEPARTMENT/FUND**  
**FOR THE YEARS ENDING JUNE 30**

|                                   | Actual<br>2013-14     | Adopted<br>2014-15    | Revised<br>2014-15    | Adopted<br>2015-16    |
|-----------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| <b>Retirement Incentive</b>       |                       |                       |                       |                       |
| 101 - General Fund                | \$ 897,888            | \$ 897,888            | \$ 897,888            | \$ 897,511            |
| <b>Retirement Incentive Total</b> | <b>\$ 897,888</b>     | <b>\$ 897,888</b>     | <b>\$ 897,888</b>     | <b>\$ 897,511</b>     |
| <b>Transfers</b>                  |                       |                       |                       |                       |
| 101 - General Fund                | \$ 390,000            | \$ 5,917,000          | \$ 5,917,000          | \$ 2,125,441          |
| 401 - Capital Improvement Fund    | 2,892,062             | 2,000,000             | 2,000,000             | 2,000,000             |
| <b>Transfers Total</b>            | <b>\$ 3,282,062</b>   | <b>\$ 7,917,000</b>   | <b>\$ 7,917,000</b>   | <b>\$ 4,125,441</b>   |
| <b>Non-Departmental</b>           |                       |                       |                       |                       |
| 101 - General Fund                | \$ 1,374,795          | \$ 2,000,000          | \$ 2,533,513          | \$ 800,000            |
| <b>Non-Departmental Total</b>     | <b>\$ 1,374,795</b>   | <b>\$ 2,000,000</b>   | <b>\$ 2,533,513</b>   | <b>\$ 800,000</b>     |
| <b>GRAND TOTAL</b>                | <b>\$ 685,562,944</b> | <b>\$ 832,715,929</b> | <b>\$ 858,687,095</b> | <b>\$ 797,829,593</b> |

**CITY OF GLENDALE**  
**SUMMARY OF APPROPRIATIONS BY FUND TYPE**  
**FOR THE YEARS ENDING JUNE 30**

|  | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>General Fund</b>                        |                           |                            |                            |                            |
| 101 - General Fund                         |                           |                            |                            |                            |
| Administrative Services - Finance          | \$ 4,886,354              | \$ 4,874,793               | \$ 4,897,530               | \$ 5,501,035               |
| City Attorney                              | 3,141,025                 | 3,290,849                  | 3,350,639                  | 3,190,013                  |
| City Clerk                                 | 877,628                   | 1,142,982                  | 1,312,337                  | 1,054,463                  |
| City Treasurer                             | 607,066                   | 653,874                    | 658,197                    | 665,123                    |
| Community Development                      | 8,959,826                 | 10,083,724                 | 10,332,382                 | 9,845,834                  |
| Community Services & Parks                 | 9,719,726                 | 9,691,196                  | 9,976,590                  | 10,499,841                 |
| Fire                                       | 41,243,439                | 42,761,695                 | 43,120,301                 | 45,027,061                 |
| Human Resources                            | 2,219,867                 | 2,480,872                  | 2,490,222                  | 2,660,726                  |
| Library, Arts & Culture                    | 7,680,889                 | 8,243,513                  | 9,081,841                  | 8,488,883                  |
| Management Services                        | 4,760,317                 | 4,581,584                  | 4,699,641                  | 3,869,062                  |
| Police                                     | 66,258,777                | 67,177,950                 | 68,032,176                 | 70,301,071                 |
| Public Works                               | 17,346,321                | 17,703,607                 | 19,165,917                 | 17,964,870                 |
| Retirement Incentive - General Fund        | 897,888                   | 897,888                    | 897,888                    | 897,511                    |
| Transfers                                  | 390,000                   | 5,917,000                  | 5,917,000                  | 2,125,441                  |
| Non-Departmental                           | 1,374,795                 | 2,000,000                  | 2,533,513                  | 800,000                    |
| <b>General Fund Total</b>                  | <b>\$ 170,363,917</b>     | <b>\$ 181,501,527</b>      | <b>\$ 186,466,174</b>      | <b>\$ 182,890,934</b>      |
| <b>Special Revenue</b>                     |                           |                            |                            |                            |
| 201 - CDBG Fund                            | \$ 3,964,054              | \$ 1,746,630               | \$ 1,746,630               | \$ 1,580,061               |
| 202 - Housing Assistance Fund              | 29,265,542                | 30,893,768                 | 30,907,246                 | 30,442,939                 |
| 203 - Home Grant Fund                      | 2,719,640                 | 1,310,232                  | 1,958,990                  | 1,140,638                  |
| 204 - Supportive Housing Grant Fund        | 2,436,955                 | 2,042,597                  | 2,044,062                  | 2,345,059                  |
| 205 - Emergency Solutions Grant Fund       | 138,381                   | 157,089                    | 157,397                    | 161,426                    |
| 206 - Workforce Investment Act Fund        | 4,136,171                 | 4,808,876                  | 5,391,651                  | 5,217,216                  |
| 209 - Affordable Housing Trust Fund        | -                         | -                          | -                          | -                          |
| 210 - Urban Art Fund                       | 21,750                    | 360,000                    | 360,000                    | 248,309                    |
| 211 - Glendale Youth Alliance Fund         | 1,408,432                 | 1,515,392                  | 1,523,965                  | 1,537,696                  |
| 212 - BEGIN Affordable Homeownership Fund  | 1,885,294                 | -                          | -                          | 88,800                     |
| 213 - Low&Mod Income Housing Asset Fund    | 6,709,792                 | 529,718                    | 585,304                    | 402,059                    |
| 215 - Economic Development Fund            | -                         | 1,182,955                  | 1,387,112                  | 2,470,705                  |
| 216 - Grant Fund                           | -                         | -                          | 500,000                    | 5,540,000                  |
| 217 - Filming Fund                         | -                         | -                          | -                          | 500,852                    |
| 251 - Air Quality Improvement Fund         | 239,162                   | 305,058                    | 305,147                    | 307,207                    |
| 252 - Public Works Special Grants Fund     | 1,808,326                 | -                          | -                          | 23,862                     |
| 253 - San Fernando Landscape District Fund | 48,378                    | 81,124                     | 81,124                     | 81,124                     |
| 254 - Measure R Local Return Fund          | 312,563                   | 6,908,000                  | 7,238,000                  | 1,915,000                  |
| 255 - Measure R-Regional Return Fund       | 1,530,642                 | 2,400,000                  | 7,215,000                  | -                          |
| 256 - Transit Prop A Local Return Fund     | 3,277,733                 | 3,737,964                  | 3,675,862                  | 3,940,780                  |
| 257 - Transit Prop C Local Return Fund     | 3,244,680                 | 3,843,009                  | 3,847,797                  | 4,224,488                  |
| 258 - Transit Utility Fund                 | 11,559,204                | 18,725,339                 | 18,727,655                 | 9,528,661                  |
| 260 - Asset Forfeiture Fund                | 632,542                   | 559,652                    | 561,401                    | 570,092                    |
| 261 - Police Special Grants Fund           | 2,944,355                 | 945,700                    | 2,161,226                  | 934,125                    |
| 262 - Supplemental Law Enforcement Fund    | 388,109                   | 396,089                    | 398,087                    | 405,801                    |
| 265 - Fire Grant Fund                      | 507,313                   | -                          | 264,517                    | -                          |
| 266 - Fire Mutual Aid Fund                 | 211,805                   | 125,000                    | 125,000                    | 199,967                    |
| 267 - Special Events Fund                  | 694,692                   | 697,149                    | 697,149                    | 370,222                    |
| 270 - Nutritional Meals Grant Fund         | 367,860                   | 389,495                    | 392,511                    | 429,740                    |
| 275 - Library Fund                         | 163,795                   | 232,207                    | 251,360                    | 322,226                    |
| 280 - Cable Access Fund                    | -                         | -                          | -                          | -                          |
| 290 - Electric Public Benefit Fund         | 5,324,626                 | 6,044,007                  | 6,046,609                  | 6,420,598                  |
| 501 - Recreation Fund                      | 2,743,142                 | 4,529,093                  | 4,583,949                  | 5,148,421                  |



**CITY OF GLENDALE**  
**SUMMARY OF APPROPRIATIONS BY FUND TYPE**  
**FOR THE YEARS ENDING JUNE 30**

|   | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|---|---------------------------|----------------------------|----------------------------|----------------------------|
| 510 - Hazardous Disposal Fund             | 1,594,753                 | 1,668,272                  | 1,674,816                  | 1,529,863                  |
| 511 - Emergency Medical Services Fund     | 4,821,000                 | 6,746,840                  | 6,759,955                  | 5,464,093                  |
| 520 - Parking Fund                        | 9,257,476                 | 12,320,826                 | 13,102,183                 | 10,210,312                 |
| <b>Special Revenue Total</b>              | <b>\$ 104,358,167</b>     | <b>\$ 115,202,081</b>      | <b>\$ 124,671,705</b>      | <b>\$ 103,702,342</b>      |
| <b>Debt Service</b>                       |                           |                            |                            |                            |
| 303 - Police Building Project Fund        | \$ 8,065,465              | \$ 3,053,500               | \$ 3,053,500               | \$ 3,025,000               |
| 306 - Capital Leases Fund                 | 1,392,061                 | -                          | -                          | -                          |
| <b>Debt Service Total</b>                 | <b>\$ 9,457,527</b>       | <b>\$ 3,053,500</b>        | <b>\$ 3,053,500</b>        | <b>\$ 3,025,000</b>        |
| <b>Capital Projects</b>                   |                           |                            |                            |                            |
| 401 - Capital Improvement Fund            |                           |                            |                            |                            |
| Community Services & Parks                | \$ 2,073,960              | \$ 630,000                 | \$ 630,000                 | \$ 1,575,000               |
| Fire                                      | 34,123                    | 1,000,000                  | 1,495,000                  | 35,000                     |
| Library, Arts & Culture                   | 2,200,179                 | 5,106,000                  | 5,106,000                  | 950,000                    |
| Management Services                       | 182,252                   | -                          | 318,861                    | -                          |
| Police                                    | 10,958                    | -                          | -                          | -                          |
| Public Works                              | 1,848,893                 | 369,000                    | 373,020                    | 815,000                    |
| Transfers                                 | 2,892,062                 | 2,000,000                  | 2,000,000                  | 2,000,000                  |
| 401 - Capital Improvement Fund Total      | <b>\$ 9,242,426</b>       | <b>\$ 9,105,000</b>        | <b>\$ 9,922,881</b>        | <b>\$ 5,375,000</b>        |
| 402 - State Gas Tax Fund                  | 8,076,460                 | 5,004,000                  | 5,297,393                  | 4,380,000                  |
| 405 - Parks Mitigation Fee Fund           | 814,107                   | 760,000                    | 829,026                    | 4,000,000                  |
| 407 - Library Mitigation Fee Fund         | 12,202                    | 45,102                     | 871,223                    | -                          |
| 408 - Parks Quimby Fee Fund               | 316,825                   | -                          | -                          | -                          |
| 409 - CIP Reimbursement Fund              | 4,542                     | 350,000                    | 2,124,583                  | -                          |
| <b>Capital Projects Total</b>             | <b>\$ 18,466,561</b>      | <b>\$ 15,264,102</b>       | <b>\$ 19,045,106</b>       | <b>\$ 13,755,000</b>       |
| <b>Enterprise</b>                         |                           |                            |                            |                            |
| 525 - Sewer Fund                          | \$ 15,773,406             | \$ 32,230,468              | \$ 32,249,869              | \$ 34,059,747              |
| 530 - Refuse Disposal Fund                | 21,628,583                | 22,700,235                 | 23,087,687                 | 25,706,964                 |
| 551 - Electric Operation Fund             | -                         | -                          | 49,366                     | -                          |
| 552 - Electric Works Revenue Fund         | 204,431,905               | 224,845,125                | 225,009,233                | 233,543,262                |
| 553 - Electric Depreciation Fund          | -                         | 60,606,311                 | 64,462,711                 | 28,565,238                 |
| 554 - Electric-SCAQMD State Sales Fund    | -                         | -                          | -                          | -                          |
| 555 - Electric Customer Paid Capital Fund | -                         | 3,365,341                  | 3,365,341                  | 2,854,422                  |
| 556 - Energy Cost Adjustment Charge Fund  | 11,233,456                | -                          | -                          | -                          |
| 557 - Regulatory Adjustment Charge Fund   | (162,712)                 | -                          | -                          | -                          |
| 571 - Water Operation Fund                | -                         | -                          | -                          | -                          |
| 572 - Water Works Revenue Fund            | 47,581,978                | 46,980,963                 | 47,252,645                 | 49,350,121                 |
| 573 - Water Depreciation Fund             | -                         | 29,388,962                 | 29,388,962                 | 11,452,736                 |
| 575 - Water Customer Paid Capital Fund    | -                         | 1,940,731                  | 1,940,731                  | 1,610,567                  |
| 701 - Fire Communication Fund             | 3,179,800                 | 3,827,896                  | 3,839,340                  | 3,823,476                  |
| <b>Enterprise Total</b>                   | <b>\$ 303,666,415</b>     | <b>\$ 425,886,032</b>      | <b>\$ 430,645,885</b>      | <b>\$ 390,966,533</b>      |
| <b>Internal Service</b>                   |                           |                            |                            |                            |
| 601 - Fleet Management Fund               | \$ 11,882,735             | \$ 14,072,844              | \$ 14,096,227              | \$ 14,725,214              |
| 602 - Joint Helicopter Operation Fund     | 1,317,533                 | 1,571,670                  | 1,572,480                  | 1,475,259                  |
| 603 - ISD Infrastructure Fund             | 7,493,532                 | 9,519,034                  | 10,159,868                 | 8,236,590                  |
| 604 - ISD Applications Fund               | 6,521,098                 | 7,099,190                  | 8,140,856                  | 12,558,297                 |
| 607 - Building Maintenance Fund           | -                         | -                          | 1,000,000                  | -                          |

**CITY OF GLENDALE**  
**SUMMARY OF APPROPRIATIONS BY FUND TYPE**  
**FOR THE YEARS ENDING JUNE 30**

|                                     | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|-------------------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| 610 - Unemployment Insurance Fund   | 221,716                   | 314,694                    | 314,694                    | 314,790                    |
| 612 - Liability Insurance Fund      | 6,130,141                 | 7,663,103                  | 7,857,669                  | 7,961,959                  |
| 614 - Compensation Insurance Fund   | 11,658,115                | 12,287,946                 | 12,293,577                 | 12,220,632                 |
| 615 - Dental Insurance Fund         | 1,466,929                 | 1,381,631                  | 1,381,631                  | 1,571,908                  |
| 616 - Medical Insurance Fund        | 26,154,724                | 25,798,660                 | 25,798,660                 | 27,364,869                 |
| 617 - Vision Insurance Fund         | 235,930                   | 251,662                    | 251,662                    | 276,736                    |
| 640 - Employee Benefits Fund        | 3,758,225                 | 3,623,376                  | 3,623,376                  | 3,390,800                  |
| 641 - RHSP Benefits Fund            | (3,631,722)               | 1,631,330                  | 1,631,330                  | 1,723,039                  |
| 642 - Post Employment Benefits Fund | 2,124,818                 | 2,223,930                  | 2,223,930                  | 7,850,310                  |
| 660 - ISD Wireless Fund             | 3,916,582                 | 4,369,617                  | 4,458,765                  | 3,819,381                  |
| <b>Internal Service Total</b>       | <b>\$ 79,250,356</b>      | <b>\$ 91,808,687</b>       | <b>\$ 94,804,725</b>       | <b>\$ 103,489,784</b>      |
| <b>GRAND TOTAL</b>                  | <b>\$ 685,562,944</b>     | <b>\$ 832,715,929</b>      | <b>\$ 858,687,095</b>      | <b>\$ 797,829,593</b>      |

**CITY OF GLENDALE**  
**SUMMARY OF TRANSFERS FROM OTHER FUNDS**  
**FOR THE YEARS ENDING JUNE 30**

| Receiving Fund<br>Revenue Account (Source of Transfer) | Actual<br>2013-14    | Adopted<br>2014-15   | Revised<br>2014-15   | Adopted<br>2015-16   |
|--|----------------------|----------------------|----------------------|----------------------|
| <b>General Fund (101)</b>                              |                      |                      |                      |                      |
| 39146 Transfer-Refuse Fund                             | \$ 1,150,000         | \$ 1,150,000         | \$ 1,150,000         | \$ 1,150,000         |
| 39150 Transfer-Electric                                | 20,607,000           | 20,357,000           | 20,357,000           | 20,107,000           |
| 39200 Transfer-Parking                                 | 1,900,000            | 1,900,000            | 1,900,000            | -                    |
| <b>Total General Fund (101)</b>                        | <b>\$ 23,657,000</b> | <b>\$ 23,407,000</b> | <b>\$ 23,407,000</b> | <b>\$ 21,257,000</b> |
| <b>Low&amp;Mod Income Housing Asset Fund (213)</b>     |                      |                      |                      |                      |
| 39100 Transfer-General Fund                            | \$ -                 | \$ -                 | \$ -                 | \$ 784,191           |
| <b>Economic Development Fund (215)</b>                 |                      |                      |                      |                      |
| 39100 Transfer-General Fund                            | \$ -                 | \$ -                 | \$ -                 | \$ 300,000           |
| <b>Nutritional Meals Grant Fund (270)</b>              |                      |                      |                      |                      |
| 39100 Transfer-General Fund                            | \$ 60,000            | \$ 70,000            | \$ 70,000            | \$ 70,000            |
| <b>Police Building Project Fund (303)</b>              |                      |                      |                      |                      |
| 39100 Transfer-General Fund                            | \$ -                 | \$ 500,000           | \$ 500,000           | \$ 500,000           |
| <b>Capital Leases Fund (306)</b>                       |                      |                      |                      |                      |
| 39120 Transfer-Capital Funds                           | \$ 1,392,062         | \$ -                 | \$ -                 | \$ -                 |
| <b>Capital Improvement Fund (401)</b>                  |                      |                      |                      |                      |
| 39100 Transfer-General Fund                            | \$ 330,000           | \$ 5,347,000         | \$ 5,347,000         | \$ 471,250           |
| 39146 Transfer-Refuse Fund                             | 1,392,062            | -                    | -                    | -                    |
| <b>Total Capital Improvement Fund (401)</b>            | <b>\$ 1,722,062</b>  | <b>\$ 5,347,000</b>  | <b>\$ 5,347,000</b>  | <b>\$ 471,250</b>    |
| <b>Landfill Postclosure Fund (403)</b>                 |                      |                      |                      |                      |
| 39120 Transfer-Capital Funds                           | \$ 1,500,000         | \$ 2,000,000         | \$ 2,000,000         | \$ 2,000,000         |
| <b>Parking Fund (520)</b>                              |                      |                      |                      |                      |
| 39110 Transfer-Special Revenue                         | \$ 1,100,000         | \$ -                 | \$ -                 | \$ -                 |
| <b>ISD Applications Fund (604)</b>                     |                      |                      |                      |                      |
| 39210 Transfer-Internal Service Fund                   | \$ -                 | \$ -                 | \$ -                 | \$ 5,640,000         |
| <b>GRAND TOTAL</b>                                     | <b>\$ 29,431,124</b> | <b>\$ 31,324,000</b> | <b>\$ 31,324,000</b> | <b>\$ 31,022,441</b> |

**CITY OF GLENDALE**  
**SUMMARY OF TRANSFERS TO OTHER FUNDS**  
**FOR THE YEARS ENDING JUNE 30**

| <b>Appropriation Account<br/>Source of Transfer (Fund-Org)</b> | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>48010 - Transfer-General Fund</b>                           |                           |                            |                            |                            |
| Parking Fund (520-561)   | \$ 1,900,000              | \$ 1,900,000               | \$ 1,900,000               | \$ -                       |
| Refuse Disposal Fund (530-573)                                 | 1,150,000                 | 1,150,000                  | 1,150,000                  | 1,150,000                  |
| Electric Works Revenue Fund (552-911)                          | 20,607,000                | 20,357,000                 | 20,357,000                 | 20,107,000                 |
| <b>48010 - Transfer-General Fund Total</b>                     | <b>\$ 23,657,000</b>      | <b>\$ 23,407,000</b>       | <b>\$ 23,407,000</b>       | <b>\$ 21,257,000</b>       |
| <b>48020 - Transfer-Special Revenue</b>                        |                           |                            |                            |                            |
| General Fund (101-195)   | \$ 60,000                 | \$ 70,000                  | \$ 70,000                  | \$ 1,154,191               |
| <b>48020 - Transfer-Special Revenue Total</b>                  | <b>\$ 60,000</b>          | <b>\$ 70,000</b>           | <b>\$ 70,000</b>           | <b>\$ 1,154,191</b>        |
| <b>48030 - Transfer-Debt Service</b>                           |                           |                            |                            |                            |
| General Fund (101-195)   | \$ -                      | \$ 500,000                 | \$ 500,000                 | \$ 500,000                 |
| Capital Improvement Fund (401-195)                             | 1,392,062                 | -                          | -                          | -                          |
| <b>48030 - Transfer-Debt Service Total</b>                     | <b>\$ 1,392,062</b>       | <b>\$ 500,000</b>          | <b>\$ 500,000</b>          | <b>\$ 500,000</b>          |
| <b>48040 - Transfer-Capital Funds</b>                          |                           |                            |                            |                            |
| General Fund (101-195)   | \$ 330,000                | \$ 5,347,000               | \$ 5,347,000               | \$ 471,250                 |
| Capital Improvement Fund (401-195)                             | 1,500,000                 | 2,000,000                  | 2,000,000                  | 2,000,000                  |
| Refuse Disposal Fund (530-573)                                 | 1,392,062                 | -                          | -                          | -                          |
| <b>48040 - Transfer-Capital Funds Total</b>                    | <b>\$ 3,222,062</b>       | <b>\$ 7,347,000</b>        | <b>\$ 7,347,000</b>        | <b>\$ 2,471,250</b>        |
| <b>48060 - Transfer-Misc Enterprise</b>                        |                           |                            |                            |                            |
| Low&Mod Income Housing Asset Fund (213-840)                    | \$ 1,100,000              | \$ -                       | \$ -                       | \$ -                       |
| <b>48060 - Transfer-Misc Enterprise Total</b>                  | <b>\$ 1,100,000</b>       | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>                |
| <b>48070 - Transfer-Internal Service</b>                       |                           |                            |                            |                            |
| Post Employment Benefits Fund (642-197)                        | \$ -                      | \$ -                       | \$ -                       | \$ 5,640,000               |
| <b>48070 - Transfer-Internal Service Total</b>                 | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ 5,640,000</b>        |
| <b>GRAND TOTAL</b>   | <b>\$ 29,431,124</b>      | <b>\$ 31,324,000</b>       | <b>\$ 31,324,000</b>       | <b>\$ 31,022,441</b>       |

## CITY OF GLENDALE

### GENERAL FUND

The **General Fund** is the City's primary operating fund. It accounts for the majority of financial resources and outlays for services that the public typically associates with local government. The General Fund provides the majority of ongoing governmental services that are not funded through dedicated (restricted) funding sources. These services include Fire, Police, Library, Arts & Culture, Community Services & Parks, Community Development, Public Works and general administrative staff support services that include the City Clerk, City Treasurer, City Attorney, City Manager, Administrative Services-Finance, and Human Resources. This fund is supported by general taxes including property, sales, utility users, and other taxes, in addition to various fees and transfers from other funds.

The Budget Message, the Budget Guide, and the Resources & Appropriations sections of this document provide more in depth discussions on the FY 2015-16 General Fund budget, including budget assumptions, expenditure and revenue highlights, transfers to other funds, and the financial forecast.

The following pages provide a summary of the City's General Fund budget.



**CITY OF GLENDALE**  
**SUMMARY OF RESOURCES & APPROPRIATIONS IN THE GENERAL FUND**  
**FY 2015-16 ADOPTED BUDGET**

| <b>REVENUES</b>              |                            |
|------------------------------|----------------------------|
|                              | <b>TOTAL<br/>RESOURCES</b> |
| Property Taxes               | \$ 49,740,000              |
| Sales Taxes                  | 37,700,000                 |
| Utility Users Taxes          | 28,250,000                 |
| Occupancy & Other Taxes      | 11,000,000                 |
| Licenses & Permits           | 8,105,000                  |
| Fines & Forfeitures          | 2,850,000                  |
| Use of Money & Property      | 3,220,000                  |
| Revenue from Other Agencies  | 350,000                    |
| Charges for Services         | 2,781,000                  |
| Misc & Non-Operating Revenue | 1,402,030                  |
| Interfund Revenue            | 15,090,577                 |
| Transfers from Other Funds   | 21,257,000                 |
| GSA Reimbursement            | 3,920,953                  |
| <b>TOTAL REVENUES</b>        | <b>\$ 185,666,560</b>      |

| <b>APPROPRIATIONS</b>               |                                    |  |                           |                     |                                 |
|-------------------------------------|------------------------------------|--|---------------------------|---------------------|---------------------------------|
|                                     | <b>Salaries &amp;<br/>Benefits</b> | <b>Maintenance &amp;<br/>Operation</b> | <b>Capital<br/>Outlay</b> | <b>Transfers</b>    | <b>TOTAL<br/>APPROPRIATIONS</b> |
| Administrative Services - Finance   | \$ 3,969,433                       | \$ 1,531,602                           | \$ -                      | \$ -                | \$ 5,501,035                    |
| City Attorney                       | 2,926,161                          | 263,852                                | -                         | -                   | 3,190,013                       |
| City Clerk                          | 636,276                            | 418,187                                | -                         | -                   | 1,054,463                       |
| City Treasurer                      | 578,975                            | 86,148                                 | -                         | -                   | 665,123                         |
| Community Development               | 8,546,142                          | 1,264,692                              | 35,000                    | -                   | 9,845,834                       |
| Community Services & Parks          | 6,532,171                          | 3,967,670                              | -                         | -                   | 10,499,841                      |
| Fire                                | 39,130,128                         | 5,896,933                              | -                         | -                   | 45,027,061                      |
| Human Resources                     | 1,736,025                          | 924,701                                | -                         | -                   | 2,660,726                       |
| Library, Arts & Culture             | 5,562,097                          | 2,926,786                              | -                         | -                   | 8,488,883                       |
| Management Services                 | 2,857,133                          | 1,011,929                              | -                         | -                   | 3,869,062                       |
| Police                              | 59,425,854                         | 10,875,217                             | -                         | -                   | 70,301,071                      |
| Public Works                        | 8,575,084                          | 9,389,786                              | -                         | -                   | 17,964,870                      |
| Retirement Incentive - General Fund | 897,511                            | -                                      | -                         | -                   | 897,511                         |
| Transfers                           | -                                  | -                                      | -                         | 2,125,441           | 2,125,441                       |
| Non-Departmental                    | 800,000                            | -                                      | -                         | -                   | 800,000                         |
| <b>TOTAL APPROPRIATIONS</b>         | <b>\$ 142,172,990</b>              | <b>\$ 38,557,503</b>                   | <b>\$ 35,000</b>          | <b>\$ 2,125,441</b> | <b>\$ 182,890,934</b>           |

|  |                     |
|--|---------------------|
| <b>NET SURPLUS/(USE OF FUND BALANCE)</b> | <b>\$ 2,775,626</b> |
|--|---------------------|

**CITY OF GLENDALE  
GENERAL FUND  
SUMMARY FOR THE YEARS ENDING JUNE 30**

|                                      |                               | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--------------------------------------|-------------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>RESOURCES</b>                     |                               |                           |                            |                            |                            |
| <b>Property Taxes</b>                |                               |                           |                            |                            |                            |
| 30010                                | Property tax current          | \$ 26,823,248             | \$ 27,500,000              | \$ 28,000,000              | \$ 29,300,000              |
| 30011                                | Property tax admin fee        | (386,794)                 | (440,000)                  | (440,000)                  | (439,500)                  |
| 30012                                | Property tax (AB 1x26)        | 1,814,851                 | -                          | -                          | -                          |
| 30020                                | Property tax delinquent       | 528,315                   | 600,000                    | 500,000                    | 450,000                    |
| 30030                                | Property tax supplement       | 1,019,636                 | 830,000                    | 830,000                    | 900,000                    |
| 30050                                | ERAF in lieu VLF              | 17,242,886                | 17,700,000                 | 18,100,000                 | 18,900,000                 |
| 30060                                | SB211 Prop tax share Central  | 194,771                   | 250,000                    | 200,000                    | 204,500                    |
| 30700                                | Property tax penalty          | 187,984                   | 200,000                    | 200,000                    | 200,000                    |
| 33400                                | State H/O exemptions          | 197,665                   | 225,000                    | 225,000                    | 225,000                    |
| <b>Property Taxes Total</b>          |                               | <b>\$ 47,622,561</b>      | <b>\$ 46,865,000</b>       | <b>\$ 47,615,000</b>       | <b>\$ 49,740,000</b>       |
| <b>Sales Taxes</b>                   |                               |                           |                            |                            |                            |
| 30300                                | Sales tax                     | \$ 23,674,624             | \$ 24,700,000              | \$ 25,800,000              | \$ 31,000,000              |
| 30305                                | ERAF in lieu of sales tax     | 8,002,649                 | 8,200,000                  | 7,825,000                  | 4,900,000                  |
| 30310                                | State 1/2% sales tax          | 1,695,107                 | 1,800,000                  | 1,800,000                  | 1,800,000                  |
| <b>Sales Taxes Total</b>             |                               | <b>\$ 33,372,380</b>      | <b>\$ 34,700,000</b>       | <b>\$ 35,425,000</b>       | <b>\$ 37,700,000</b>       |
| <b>Utility Users Taxes</b>           |                               |                           |                            |                            |                            |
| 30321                                | UUT - Electricity             | \$ 10,919,114             | \$ 11,526,000              | \$ 11,526,000              | \$ 12,000,000              |
| 30322                                | UUT - Gas                     | 2,501,720                 | 2,448,000                  | 2,448,000                  | 2,550,000                  |
| 30323                                | UUT - Water                   | 2,931,475                 | 2,754,000                  | 2,754,000                  | 2,950,000                  |
| 30324                                | UUT - Telecommunications      | 8,359,596                 | 8,730,000                  | 8,730,000                  | 8,400,000                  |
| 30325                                | UUT - Video                   | 2,306,463                 | 2,288,000                  | 2,288,000                  | 2,350,000                  |
| <b>Utility Users Taxes Total</b>     |                               | <b>\$ 27,018,366</b>      | <b>\$ 27,746,000</b>       | <b>\$ 27,746,000</b>       | <b>\$ 28,250,000</b>       |
| <b>Other Taxes</b>                   |                               |                           |                            |                            |                            |
| 30330                                | Franchise tax                 | \$ 2,731,846              | \$ 3,040,000               | \$ 2,800,000               | \$ 3,000,000               |
| 30340                                | Occupancy tax                 | 3,978,940                 | 3,700,000                  | 4,100,000                  | 5,200,000                  |
| 30350                                | Property transfer tax         | 800,672                   | 600,000                    | 700,000                    | 800,000                    |
| 30360                                | Landfill host assessment      | 2,053,735                 | 2,000,000                  | 2,000,000                  | 2,000,000                  |
| <b>Other Taxes Total</b>             |                               | <b>\$ 9,565,194</b>       | <b>\$ 9,340,000</b>        | <b>\$ 9,600,000</b>        | <b>\$ 11,000,000</b>       |
| <b>Licenses &amp; Permits</b>        |                               |                           |                            |                            |                            |
| 30800                                | Dog licenses                  | \$ 168,479                | \$ 145,000                 | \$ 145,000                 | \$ 150,000                 |
| 30805                                | Cat licenses                  | 5                         | -                          | -                          | -                          |
| 30820                                | Building permits              | 5,741,447                 | 4,200,000                  | 5,200,000                  | 5,000,000                  |
| 30821                                | Green bldg initiative SB1473  | 1,001                     | -                          | -                          | -                          |
| 30822                                | ADAA - SB1186                 | 2,204                     | -                          | -                          | -                          |
| 30825                                | Plan check fees               | 530,295                   | 350,000                    | 350,000                    | 400,000                    |
| 30830                                | Planning permits              | 1,356,221                 | 1,150,000                  | 1,150,000                  | 1,200,000                  |
| 30840                                | Grading permits               | 44,290                    | 30,000                     | 100,000                    | 55,000                     |
| 30850                                | Street permits                | 805,940                   | 500,000                    | 730,000                    | 650,000                    |
| 30870                                | Business license permits      | 476,498                   | 500,000                    | 500,000                    | 500,000                    |
| 30876                                | Business registration license | 60,786                    | 50,000                     | 100,000                    | 150,000                    |
| <b>Licenses &amp; Permits Total</b>  |                               | <b>\$ 9,187,165</b>       | <b>\$ 6,925,000</b>        | <b>\$ 8,275,000</b>        | <b>\$ 8,105,000</b>        |
| <b>Fines &amp; Forfeitures</b>       |                               |                           |                            |                            |                            |
| 35500                                | Parking tickets               | \$ -                      | \$ -                       | \$ -                       | \$ 1,900,000               |
| 37800                                | Traffic safety fines          | 914,898                   | 950,000                    | 950,000                    | 950,000                    |
| <b>Fines &amp; Forfeitures Total</b> |                               | <b>\$ 914,898</b>         | <b>\$ 950,000</b>          | <b>\$ 950,000</b>          | <b>\$ 2,850,000</b>        |

**CITY OF GLENDALE  
GENERAL FUND  
SUMMARY FOR THE YEARS ENDING JUNE 30**

|  |                                | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|--------------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Intergovernmental Revenue</b>                 |                                |                           |                            |                            |                            |
| 30900  | Interest on advance to GRA     | \$ -                      | \$ 1,200,000               | \$ -                       | \$ -                       |
| <b>Intergovernmental Revenue Total</b>           |                                | <b>\$ -</b>               | <b>\$ 1,200,000</b>        | <b>\$ -</b>                | <b>\$ -</b>                |
| <b>Use of Money &amp; Property</b>               |                                |                           |                            |                            |                            |
| 38000  | Interest & inv. revenue        | \$ 561,970                | \$ 500,000                 | \$ 500,000                 | \$ 505,000                 |
| 38005  | Interest & inv. GASB 31        | 396,362                   | -                          | -                          | -                          |
| 38100  | Scholl Canyon Payment          | 2,472,865                 | 2,475,000                  | 2,475,000                  | 2,475,000                  |
| 38200  | Rental income                  | 314,794                   | 240,000                    | 240,000                    | 240,000                    |
| <b>Use of Money &amp; Property Total</b>         |                                | <b>\$ 3,745,990</b>       | <b>\$ 3,215,000</b>        | <b>\$ 3,215,000</b>        | <b>\$ 3,220,000</b>        |
| <b>Revenue from Other Agencies</b>               |                                |                           |                            |                            |                            |
| 31260  | Mutual aid reimbursement       | \$ 52,142                 | \$ -                       | \$ -                       | \$ -                       |
| 31600  | Historic preserve grant        | -                         | -                          | 24,000                     | -                          |
| 32850  | State S/B 90                   | 89,520                    | 100,000                    | 300,000                    | 350,000                    |
| 34301  | Local grants                   | 130,742                   | -                          | 20,000                     | -                          |
| <b>Revenue from Other Agencies Total</b>         |                                | <b>\$ 272,404</b>         | <b>\$ 100,000</b>          | <b>\$ 344,000</b>          | <b>\$ 350,000</b>          |
| <b>Charges for Services</b>                      |                                |                           |                            |                            |                            |
| 34500  | Zoning-Subdivision fees        | \$ 131,562                | \$ 60,000                  | \$ 185,000                 | \$ 135,000                 |
| 34503  | City Clerk fees                | 4,150                     | -                          | -                          | -                          |
| 34510  | Map and publication fees       | 73,111                    | 65,000                     | 65,000                     | 75,000                     |
| 34520  | Filing-certification fee       | 43,641                    | 5,000                      | 5,000                      | 15,000                     |
| 34523  | Notary fees                    | 310                       | -                          | -                          | -                          |
| 34529  | Film rentals of city property  | 57,400                    | 10,000                     | 50,000                     | -                          |
| 34532  | Special event fees             | 139,132                   | 95,000                     | 95,000                     | 150,000                    |
| 34600  | Special police fees            | 439,994                   | 400,000                    | 400,000                    | 764,000                    |
| 34605  | Vehicle tow admin fee (VTACR)  | 186,634                   | 165,000                    | 285,000                    | 375,000                    |
| 34630  | Fire fees                      | 593,916                   | 450,000                    | 600,000                    | 550,000                    |
| 34640  | Fire communication - tri city  | 1                         | -                          | -                          | -                          |
| 34650  | Hydrant flow test fees         | 3,442                     | -                          | -                          | -                          |
| 34680  | Code enforcement fees          | 56,713                    | 50,000                     | 50,000                     | 50,000                     |
| 34681  | Administrative code enforcemen | 396                       | -                          | -                          | -                          |
| 34691  | Outreach revenue               | 48,059                    | 55,000                     | 55,000                     | 55,000                     |
| 34700  | Express plan check fees        | 107,091                   | 100,000                    | 250,000                    | 150,000                    |
| 34701  | Final Map Checking Fees        | 8,850                     | -                          | -                          | -                          |
| 34710  | Excavation fees                | 218,460                   | 150,000                    | 150,000                    | 175,000                    |
| 34711  | Const. Inspection Fees R-O-W   | 65,738                    | 50,000                     | 100,000                    | 80,000                     |
| 34770  | Collectible jobs - A & G       | 31,721                    | 100,000                    | 100,000                    | 100,000                    |
| 35000  | Library fines and fees         | 91,239                    | 105,000                    | 105,000                    | 95,000                     |
| 35234  | Program/registration revenue   | 11,330                    | 12,000                     | 12,000                     | 12,000                     |
| 35510  | Local assessment fees          | 197                       | -                          | -                          | -                          |
| 37140  | Graphics fees                  | 13,619                    | -                          | -                          | -                          |
| <b>Charges for Services Total</b>                |                                | <b>\$ 2,326,707</b>       | <b>\$ 1,872,000</b>        | <b>\$ 2,507,000</b>        | <b>\$ 2,781,000</b>        |
| <b>Miscellaneous &amp; Non-Operating Revenue</b> |                                |                           |                            |                            |                            |
| 38500  | Donations & contribution       | \$ 9,891                  | \$ 38,000                  | \$ 38,000                  | \$ 15,000                  |
| 38508  | Developer revenue              | 5,619                     | -                          | -                          | -                          |
| 38520  | Rose float donations           | 3,607                     | -                          | -                          | -                          |
| 38525  | Sponsorships                   | 38,801                    | -                          | -                          | -                          |
| 38526  | Advertising revenue            | 111,114                   | 100,000                    | 100,000                    | 100,000                    |
| 38527  | Rebate revenue                 | 52,078                    | 55,000                     | 55,000                     | 55,000                     |
| 38550  | Unclaimed money & prop         | 93,138                    | 50,000                     | 50,000                     | 75,000                     |
| 38560  | Miscellaneous revenue          | 1,938,140                 | 900,500                    | 976,363                    | 1,132,030                  |

**CITY OF GLENDALE  
GENERAL FUND  
SUMMARY FOR THE YEARS ENDING JUNE 30**

|  |                             | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-----------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| 38569  | Citywide collection revenue | 11,776                    | 20,000                     | 45,000                     | 25,000                     |
| 39080  | Sales of property           | 3,185                     | -                          | -                          | -                          |
| <b>Miscellaneous &amp; Non-Operating Revenue Total</b> |                             | <b>\$ 2,267,347</b>       | <b>\$ 1,163,500</b>        | <b>\$ 1,264,363</b>        | <b>\$ 1,402,030</b>        |
| <b>Interfund Revenue</b>                               |                             |                           |                            |                            |                            |
| 37660  | Salary O/H budget Job       | \$ 576,034                | \$ 600,000                 | \$ 600,000                 | \$ 650,000                 |
| 37661  | Cost allocation revenue     | 15,605,940                | 15,922,603                 | 15,922,603                 | 14,440,577                 |
| <b>Interfund Revenue Total</b>                         |                             | <b>\$ 16,181,974</b>      | <b>\$ 16,522,603</b>       | <b>\$ 16,522,603</b>       | <b>\$ 15,090,577</b>       |
| <b>GSA Reimbursement</b>                               |                             |                           |                            |                            |                            |
| 39222  | GSA reimbursement           | \$ -                      | \$ -                       | \$ 1,501,763               | \$ 3,920,953               |
| <b>GSA Reimbursement Total</b>                         |                             | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ 1,501,763</b>        | <b>\$ 3,920,953</b>        |
| <b>Transfer from Other Funds</b>                       |                             |                           |                            |                            |                            |
| 39146  | Transfer-Refuse Fund        | \$ 1,150,000              | \$ 1,150,000               | \$ 1,150,000               | \$ 1,150,000               |
| 39150  | Transfer-Electric           | 20,607,000                | 20,357,000                 | 20,357,000                 | 20,107,000                 |
| 39200  | Transfer-Parking            | 1,900,000                 | 1,900,000                  | 1,900,000                  | -                          |
| <b>Transfer from Other Funds Total</b>                 |                             | <b>\$ 23,657,000</b>      | <b>\$ 23,407,000</b>       | <b>\$ 23,407,000</b>       | <b>\$ 21,257,000</b>       |
| <b>TOTAL REVENUES</b>                                  |                             | <b>\$ 176,131,986</b>     | <b>\$ 174,006,103</b>      | <b>\$ 178,372,729</b>      | <b>\$ 185,666,560</b>      |

**CITY OF GLENDALE  
GENERAL FUND  
SUMMARY FOR THE YEARS ENDING JUNE 30**

|                                      |                                     | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--------------------------------------|-------------------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>APPROPRIATIONS</b>                |                                     |                           |                            |                            |                            |
| <b>Salaries &amp; Benefits</b>       |                                     |                           |                            |                            |                            |
| 41100                                | Salaries                            | \$ 76,714,004             | \$ 81,648,679              | \$ 82,632,180              | \$ 83,054,924              |
| 41200                                | Overtime                            | 11,918,116                | 6,901,626                  | 6,941,626                  | 7,039,806                  |
| 41300                                | Hourly wages                        | 3,366,367                 | 2,902,799                  | 2,942,422                  | 2,857,615                  |
| Various                              | Benefits                            | 24,479,602                | 26,673,244                 | 27,478,693                 | 28,112,746                 |
| 42601                                | PARS supplemental retirement        | 897,888                   | 897,888                    | 897,888                    | 897,511                    |
| 42700, 42702                         | PERS Retirement                     | 20,138,294                | 22,783,905                 | 22,783,905                 | 25,880,542                 |
| 42701                                | PERS cost sharing                   | (2,342,585)               | (2,691,525)                | (2,691,525)                | (2,767,320)                |
| 42799                                | Salary charges in (out)             | (1,687,641)               | (2,185,659)                | (2,185,659)                | (2,902,834)                |
| <b>Salaries &amp; Benefits Total</b> |                                     | <b>\$ 133,484,045</b>     | <b>\$ 136,930,957</b>      | <b>\$ 138,799,530</b>      | <b>\$ 142,172,990</b>      |
| <b>Maintenance &amp; Operation</b>   |                                     |                           |                            |                            |                            |
| 43050                                | Repairs-bldgs & grounds             | \$ 441,424                | \$ 414,617                 | \$ 414,617                 | \$ 408,117                 |
| 43060                                | Utilities                           | 6,530,028                 | 6,092,141                  | 6,242,141                  | 6,430,046                  |
| 43080                                | Rent                                | 506,871                   | 499,827                    | 499,827                    | 410,042                    |
| 43090                                | Equipment usage                     | 21,504                    | 2,000                      | 2,000                      | 2,000                      |
| 43110                                | Contractual services                | 6,239,702                 | 7,681,018                  | 8,444,344                  | 8,517,034                  |
| 43111                                | Construction services               | 70,928                    | 325,000                    | 325,000                    | 301,000                    |
| 43112                                | Direct assistance                   | 7,500                     | -                          | -                          | -                          |
| 43128                                | Developer contract                  | 10,619                    | -                          | -                          | -                          |
| 44100                                | Repairs to equipment                | 55,858                    | 72,741                     | 72,741                     | 89,341                     |
| 44120                                | Repairs to office equip             | 25,553                    | 86,130                     | 86,130                     | 74,384                     |
| 44200                                | Advertising                         | 133,443                   | 98,850                     | 98,850                     | 104,300                    |
| 44250                                | Data communication                  | 5,540                     | -                          | -                          | -                          |
| 44300                                | Telephone                           | 1,568                     | -                          | -                          | -                          |
| 44351                                | Fleet / equip rental charge         | 5,029,041                 | 5,682,230                  | 5,682,230                  | 6,397,436                  |
| 44352                                | ISD service charge                  | 9,767,119                 | 10,089,602                 | 10,089,602                 | 8,793,999                  |
| 44353                                | Building Maintenance Service Charge | -                         | -                          | 1,000,000                  | -                          |
| 44400                                | Janitorial services                 | 132,373                   | 172,900                    | 172,900                    | 56,300                     |
| 44450                                | Postage                             | 117,399                   | 120,782                    | 120,782                    | 130,182                    |
| 44500                                | Support of prisoners                | 56,113                    | 60,600                     | 60,600                     | 60,000                     |
| 44550                                | Travel                              | 89,067                    | 138,429                    | 138,429                    | 118,402                    |
| 44551                                | POST travel                         | 329                       | 40,005                     | 40,005                     | -                          |
| 44600                                | Laundry & towel service             | 41,253                    | 28,500                     | 28,500                     | 42,900                     |
| 44650                                | Training                            | 172,597                   | 171,950                    | 175,050                    | 189,344                    |
| 44651                                | POST training                       | 62,464                    | 57,567                     | 57,567                     | 134,000                    |
| 44700                                | Computer software                   | 104,644                   | -                          | -                          | -                          |
| 44750                                | Liability Insurance                 | 3,346,025                 | 3,455,482                  | 3,465,367                  | 3,117,767                  |
| 44751                                | Insurance/surety bond premium       | 19,840                    | 6,100                      | 6,100                      | -                          |
| 44760                                | Regulatory                          | 17,141                    | 2,200                      | 2,200                      | 3,450                      |
| 44800                                | Membership & dues                   | 133,629                   | 180,355                    | 180,355                    | 178,182                    |
| 45050                                | Periodicals & newspapers            | 56,209                    | 23,440                     | 23,440                     | 23,140                     |
| 45100                                | Books                               | 486,902                   | 509,888                    | 509,888                    | 519,458                    |
| 45101                                | Digital Resources                   | 198,955                   | 122,938                    | 122,938                    | 136,000                    |
| 45150                                | Furniture & equipment               | 701,745                   | 533,499                    | 533,499                    | 485,038                    |
| 45170                                | Computer hardware                   | 5,162                     | -                          | -                          | -                          |
| 45200                                | Maps & blue prints                  | 3,677                     | 12,400                     | 12,400                     | 12,400                     |
| 45250                                | Office supplies                     | 282,269                   | 393,915                    | 393,915                    | 367,818                    |
| 45300                                | Small tools                         | 20,717                    | 19,863                     | 19,863                     | 15,143                     |
| 45350                                | General supplies                    | 1,254,414                 | 1,234,745                  | 1,302,745                  | 1,300,062                  |
| 45400                                | Reports & publications              | 8,720                     | 4,800                      | 4,800                      | 4,800                      |
| 45450                                | Printing and graphics               | 24,537                    | -                          | -                          | -                          |
| 45600                                | A & G overhead                      | 2,273                     | -                          | -                          | -                          |

**CITY OF GLENDALE  
GENERAL FUND  
SUMMARY FOR THE YEARS ENDING JUNE 30**

|  |                          | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|--------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| 46900                                    | Business meetings        | 91,384                    | 79,313                     | 79,313                     | 77,820                     |
| 47000                                    | Miscellaneous            | 66,950                    | 136,976                    | 136,976                    | 127,844                    |
| 47010                                    | Discount earned & lost   | (487)                     | -                          | -                          | -                          |
| 49050                                    | Charges-other depts      | -                         | (491)                      | (491)                      | (70,246)                   |
| <b>Maintenance &amp; Operation Total</b> |                          | <b>\$ 36,342,997</b>      | <b>\$ 38,550,312</b>       | <b>\$ 40,544,623</b>       | <b>\$ 38,557,503</b>       |
| <b>Transfers</b>                         |                          |                           |                            |                            |                            |
| 48020                                    | Transfer-Special Revenue | \$ 60,000                 | \$ 70,000                  | \$ 371,763                 | \$ 1,154,191               |
| 48030                                    | Transfer-Debt Service    | -                         | 500,000                    | 500,000                    | 500,000                    |
| 48040                                    | Transfer-Capital Funds   | 330,000                   | 5,347,000                  | 5,347,000                  | 471,250                    |
| <b>Transfers Total</b>                   |                          | <b>\$ 390,000</b>         | <b>\$ 5,917,000</b>        | <b>\$ 6,218,763</b>        | <b>\$ 2,125,441</b>        |
| <b>Capital Outlay</b>                    |                          | <b>\$ 146,876</b>         | <b>\$ 103,258</b>          | <b>\$ 903,258</b>          | <b>\$ 35,000</b>           |
| <b>TOTAL APPROPRIATIONS</b>              |                          | <b>\$ 170,363,917</b>     | <b>\$ 181,501,527</b>      | <b>\$ 186,466,174</b>      | <b>\$ 182,890,934</b>      |
| <b>NET SURPLUS/(USE OF FUND BALANCE)</b> |                          | <b>\$ 5,768,069</b>       | <b>\$ (7,495,424)</b>      | <b>\$ (8,093,445)</b>      | <b>\$ 2,775,626</b>        |



## CITY OF GLENDALE SPECIAL REVENUE FUNDS

**Special Revenue Funds** consist of those "restricted receipts" which may not be used for general municipal purposes. They are restricted by local ordinance, state or federal statutes, and may only be used for specific purposes. These groups of funds represent services funded primarily by other levels of government and not traditionally provided by local government. Most of the federal, state, and county grants that the City receives are accounted for in special revenue funds and must be spent and accounted for according to the specific grant requirements. Should the funding for most of these programs be eliminated, it is likely that the services would also be eliminated. Unspent revenues can be carried over to the next fiscal year because the use of the revenues is restricted and the projects they are designed to fund may take multiple fiscal years to complete. Below is a brief description of each of the thirty-six (36) *Special Revenue Funds* included in this section.

- *CDBG Fund (201)* is used to account for grants received from the U.S Department of Housing and Urban Development (HUD) and expended by the City as a participant in the Federal Community Development Block Grant Program. This program started in 1974 and since then has the greatest level of community participation and demand for service.
- *Housing Assistance Fund (202)* is used to account for monies received and expended by the City under Section 8 of the Federal Housing and Urban Development Act for housing assistance to low and moderate income families.
- *Home Grant Fund (203)* is used to account for monies received and expended by the City under the HOME Investment Partnerships Program to strengthen public-private partnerships and to preserve and provide affordable housing.
- *Supportive Housing Grant Fund (204)* is used to account for monies received by the City under the Supportive Housing Grant Program to address the homeless needs of the City.
- *Emergency Solutions Grant Fund (205)* is used to account for monies received by the City under the Emergency Solutions Grant Program to address the homeless needs of the City.
- *Workforce Investment Act Fund (206)* is used to account for grant monies received and expended in the federally funded job training program.
- *Affordable Housing Trust Fund (209)* was established in FY 2004-05 to account for monies received by the City under the inclusionary zoning program for the San Fernando Road Corridor Redevelopment Project Area.
- *Urban Art Fund (210)* is used to account for art fees collected by the City from contractors to make sure that art is added to all new construction in the City.
- *Glendale Youth Alliance Fund (211)* was established in FY 2010-11 to account for monies received and expended by the "self-sustaining" programs provided by the Glendale Youth Alliance (GYA). Prior to the establishment of this fund, GYA was housed entirely in the General Fund and various controlled programs were used to account for monies received and expended within these self-sustaining programs. These programs are self-sustaining because youth employment fees are charged to customers for services provided. The estimated revenue for the youth employment fees is the determining factor in establishing the program budgets. Since revenues deposited into the General Fund are considered to be a part of the general pool of monies, and the revenue generated through the youth employment fees need to be appropriated for the self-sustaining programs only, it was decided that the creation of a Special Revenue Fund would better meet the needs of these programs.

## CITY OF GLENDALE SPECIAL REVENUE FUNDS

- *BEGIN Affordable Homeownership Fund (212)* was established in FY 2011-12 to account for monies awarded by the California Housing and Community Development Building Equity and Growth in Neighborhoods (BEGIN) to the City for first time home buyer loans to Doran Gardens home buyers. Loan principal repayments and interest payments are deposited into the fund to be re-used for eligible affordable home ownership activities such as first time home buyer loans and single family rehabilitation loans.
- *Low & Mod Income Housing Asset Fund (213)* is a new fund created in FY 2012-13 and will be used to account for program income, which includes rental income and other related sources from the Low and Moderate Income Housing Fund. Funds may be used for affordable housing purposes in accordance with state laws, including *California Redevelopment Law* and the *Health and Safety Code*.
- *Economic Development Fund (215)* was established in FY 2014-15 and will be used to account for residual property tax the City will receive as a result of the elimination of the Glendale Redevelopment Agency (GRA) due to AB 1x26. The residual property tax is tax increment revenue that was formerly allocated to the GRA. The Fund also accounts for rental revenue the City receives for the property it owns. Funds will be used for Economic Development staffing and program costs.
- *Grants Fund (216)* is used to account for various non-CIP reimbursable grant projects received and expended citywide.
- *Filming Fund (217)* is a new fund created in FY 2015-16 to account for reimbursements received and expended from filming activity within the City.
- *Air Quality Improvement Fund (251)* is used to account for monies received from South Coast Air Quality Management District and expended on air pollution reduction.
- *PW Special Grants Fund (252)* is used to account for various small grants received and expended by the Public Works Department.
- *San Fernando Landscape District Fund (253)* is used to account for assessments and expenditures associated with the San Fernando Road Corridor (SFRC) Landscape & Maintenance District Project.
- *Measure R Local Return Fund (254)* is used to account for the ½ cent sales tax increase, which was voter approved in November 2008, to fund the transportation needs of Los Angeles County. The collection of the tax began on July 1, 2009. Fifteen percent (15%) of the Measure R tax is designated for the Local Return (LR) Program to be used by cities and the County of Los Angeles. The Los Angeles County Metropolitan Transportation Authority (LACMTA) allocates and distributes LR funds monthly to the City on a per capita basis. The Measure R ordinance specifies that LR funds are to be used for transportation purposes only. Eligible projects include streets and roads, traffic control measures, bikeways & pedestrian improvements and public transit services.
- *Measure R-Regional Return Fund (255)* is used to account for a portion of the ½ cent sales tax increase, which was voter approved in 2008, to fund transportation improvements in Los Angeles County. The LACMTA reimburses the City on a project by project basis. The Measure R ordinance specifies that these regional funds are to be used for designated “highway projects” as outlined in the ordinance.

## CITY OF GLENDALE SPECIAL REVENUE FUNDS

- Transit Prop A Local Return (256) is funded through two ½ cent sales tax measures to finance the Transit Development Program. Prop A was approved in 1980 and the collection of taxes began on July 1, 1982. Twenty-five (25%) percent of the tax is designated for the Local Return (PALR) Program and the LACMTA distributes these funds monthly to the City and on a per capita basis. The Proposition A ordinance specifies that PALR funds are to be used exclusively to benefit public transit. Eligible uses of PALR funds include expenditures related to fixed route and paratransit services, transportation demand management, transportation systems management and fare subsidy programs.
- Transit Prop C Local Return (257) is funded through two ½ cent sales tax measures to finance a Transit Development Program. Prop C was approved in 1990 and collection of the taxes began on April 1, 1991. Twenty (20%) percent of the tax is designated for the Local Return (PCLR) Program and LACMTA distributes these funds monthly to the City and on a per capita basis. The Proposition C ordinance specifies that PCLR funds are to be used to benefit public transit service and expanded the eligibility of projects to include congestion management programs and street improvements to support public transit service.
- Transit Utility Fund (258) is used to account for the operating and capital costs for revenues generated by the City's public transit system. The City's transit system consists of the Glendale Beeline fixed route bus service and the sub-regional demand response service known as Glendale, La Crescenta, and La Canada Flintridge Dial-A-Ride. Revenue for this fund is derived from dedicated federal and regional operating and capital grants, sales of transit service to neighboring jurisdictions, auxiliary revenues and passenger fares.
- Asset Forfeiture Fund (260) is used to account for the proceeds of money or property seized as a result of illegal activities. The proceeds shall be expended only for law enforcement purposes.
- Police Special Grants Fund (261) is used to account for various federal, state, and county grants received and expended by the Police Department to support programs such as safe cities, project safe neighborhood, seat belt enforcement, traffic education enforcement, sobriety checkpoints, wellness, technology purchases, and personnel training.
- Supplemental Law Enforcement Fund (262) is used to account for monies received from the State of California to provide funding for local agencies for the Citizen's Option for Public Safety Program (COPS).
- Fire Grant Fund (265) is used to account for grant monies received and expended for fire prevention programs.
- Fire Mutual Aid Fund (266) was created in FY 2008-09 to account for reimbursements and costs associated with responding to fire incidents (mutual aid) outside the City's jurisdiction. Reimbursements are received from either the federal government or state for labor, equipment, and overhead costs associated with the incident response. Prior to this fund, these reimbursements and costs were recorded in the General Fund.
- Special Events Fund (267) is used to account for reimbursements received from a variety of sources for City personnel services provided to special events.
- Nutritional Meals Grant Fund (270) is used to account for monies received from federal assistance programs for senior citizen services.

## CITY OF GLENDALE SPECIAL REVENUE FUNDS

- Library Fund (275) is used to account for grant monies, donations, and special revenues received from State and local agencies to be expensed for library programs.
- Cable Access Fund (280) is used to account for the receipt of the public education and programming (PEG) fee and associated lease payment between the City and the Glendale Financing Authority. Effective FY 2009-10, the staff and operations for the Cable Access Fund were moved to the General Fund.
- Electric Public Benefit Fund (290) is used to account for the public benefit charge (PBC) that is assessed on the electric customers. As mandated by *Assembly Bill 1890*, the funds generated from the PBC shall be used to fund public benefit programs such as low income projects, research and development, and demonstration programs.
- Recreation Fund (501) is used to account for the various recreation programs offered by the Community Services & Parks Department. These programs are self-supporting and generate their revenue through user fees. Effective June 30, 2015, this fund is shifting from an Enterprise Fund type to a Special Revenue Fund type.
- Hazardous Disposal Fund (510) is used to account for the operations of the toxic waste disposal in the City. Effective June 30, 2015, this fund is shifting from an Enterprise Fund type to a Special Revenue Fund type.
- Emergency Medical Services Fund (511) is used to account for operations of the emergency transport and paramedic service in the City. The Emergency Medical Services Fund (formerly Fire Paramedic Fund) was established in FY 1998-99 and the emergency medical services program became fully operational on March 1, 2000. Over the last few years, the Fire Department has restructured the emergency medical services program to provide Basic Life Support (BLS) services, which is expected to lower the operating costs of the emergency medical services program. The goal for this program was to become self-sustaining through charges for services and reduce the fund's reliance on a transfer from the General Fund. Effective FY 2013-14 the transfer from the General Fund to the Emergency Medical Services Fund was eliminated.
- Parking Fund (520) is used to account for the operations of City-owned public parking lots and garages. Effective June 30, 2015, this fund is shifting from an Enterprise Fund type to a Special Revenue Fund type.

The total appropriation in the *Special Revenue Funds* for FY 2015-16 is \$103.7 million, which reflects a net increase of approximately \$7 million, or 7.3%, when compared to last year. The net increase is the result of appropriation increases and decreases for each fund within this major fund type, along with the addition of several funds to this category. Additional details of the changes within the *Special Revenue Funds* can be found in the *Resources & Appropriations* and *Combined Fund Statement* sections of this book.

The following pages provide a summary of the budget for each of the City's Special Revenue Funds for the budget year ending June 30, 2016.

**CITY OF GLENDALE  
SPECIAL REVENUE FUNDS  
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2016**

|   | 201 - CDBG Fund     | 202 - Housing<br>Assistance Fund | 203 - Home<br>Grant Fund |
|---|---------------------|----------------------------------|--------------------------|
| <b>Estimated Revenues</b>                     |                     |                                  |                          |
| Property Taxes                                | \$ -                | \$ -                             | \$ -                     |
| Sales Taxes                                   | -                   | -                                | -                        |
| Other Taxes                                   | -                   | -                                | -                        |
| Licenses and Permits                          | -                   | -                                | -                        |
| Fines and Forfeitures                         | -                   | -                                | -                        |
| Use of Money and Property                     | -                   | 11,000                           | -                        |
| Revenue from Other Agencies                   | 1,580,061           | 30,083,076                       | 1,137,138                |
| Charges for Services                          | -                   | -                                | -                        |
| Misc and Non-Operating Revenue                | -                   | 26,000                           | 3,500                    |
| Transfers from Other Funds                    | -                   | -                                | -                        |
| <b>TOTAL REVENUES</b>                         | <b>\$ 1,580,061</b> | <b>\$ 30,120,076</b>             | <b>\$ 1,140,638</b>      |
| <b>Estimated Appropriations</b>               |                     |                                  |                          |
| Salaries & Benefits                           | \$ 645,280          | \$ 2,466,351                     | \$ 267,906               |
| Maintenance & Operation                       | 834,720             | 27,976,588                       | 872,732                  |
| Capital Outlay                                | -                   | -                                | -                        |
| Capital Improvement                           | 100,061             | -                                | -                        |
| <b>TOTAL APPROPRIATIONS</b>                   | <b>\$ 1,580,061</b> | <b>\$ 30,442,939</b>             | <b>\$ 1,140,638</b>      |
| <b>NET SURPLUS/ (USE OF<br/>FUND BALANCE)</b> | <b>\$ -</b>         | <b>\$ (322,863)</b>              | <b>\$ -</b>              |

**CITY OF GLENDALE  
SPECIAL REVENUE FUNDS  
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2016**

|   | <b>204 - Supportive<br/>Housing Grant Fund</b> | <b>205 - Emergency<br/>Solutions Grant Fund</b> | <b>206 - Workforce<br/>Investment Act Fund</b> |
|---|--|---|--|
| <b>Estimated Revenues</b>                     |  |   |  |
| Property Taxes                                | \$ -   | \$ -  | \$ -   |
| Sales Taxes                                   | -  | -   | -  |
| Other Taxes                                   | -  | -   | -  |
| Licenses and Permits                          | -  | -   | -  |
| Fines and Forefeitures                        | -  | -   | -  |
| Use of Money and Property                     | -  | -   | -  |
| Revenue from Other Agencies                   | 2,345,056                                      | 155,799   | 5,178,996                                      |
| Charges for Services                          | -  | -   | -  |
| Misc and Non-Operating Revenue                | -  | -   | 30,000   |
| Transfers from Other Funds                    | -  | -   | -  |
| <b>TOTAL REVENUES</b>                         | <b>\$ 2,345,056</b>                            | <b>\$ 155,799</b>                               | <b>\$ 5,208,996</b>                            |
| <b>Estimated Appropriations</b>               |  |   |  |
| Salaries & Benefits                           | \$ 242,980                                     | \$ 50,518                                       | \$ 3,267,918                                   |
| Maintenance & Operation                       | 2,102,079                                      | 110,908   | 1,949,298                                      |
| Capital Outlay                                | -  | -   | -  |
| Capital Improvement                           | -  | -   | -  |
| <b>TOTAL APPROPRIATIONS</b>                   | <b>\$ 2,345,059</b>                            | <b>\$ 161,426</b>                               | <b>\$ 5,217,216</b>                            |
| <b>NET SURPLUS/ (USE OF<br/>FUND BALANCE)</b> | <b>\$ (3)</b>                                  | <b>\$ (5,627)</b>                               | <b>\$ (8,220)</b>                              |



**CITY OF GLENDALE  
SPECIAL REVENUE FUNDS  
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2016**

|                                       | 209 - Affordable<br>Housing Trust Fund |   | 210 - Urban Art Fund | 211 - Glendale Youth<br>Alliance Fund |           |           |
|---------------------------------------|--|---|----------------------|---------------------------------------|-----------|-----------|
| Estimated Revenues                    |  |   |                      |                                       |           |           |
| Property Taxes                        | \$                                     | - | \$                   | -                                     | \$        | -         |
| Sales Taxes                           |  | - |                      | -                                     |           | -         |
| Other Taxes                           |  | - |                      | -                                     |           | -         |
| Licenses and Permits                  |  | - | 1,122,187            |                                       |           | -         |
| Fines and Forfeitures                 |  | - |                      | -                                     |           | -         |
| Use of Money and Property             |  | - | 20,000               |                                       |           | -         |
| Revenue from Other Agencies           |  | - |                      | -                                     |           | -         |
| Charges for Services                  |  | - |                      | -                                     | 1,537,696 |           |
| Misc and Non-Operating Revenue        |  | - |                      | -                                     |           | -         |
| Transfers from Other Funds            |  | - |                      | -                                     |           | -         |
| TOTAL REVENUES                        |  |   |                      |                                       |           |           |
|                                       | \$                                     | - | \$                   | 1,142,187                             | \$        | 1,537,696 |
| Estimated Appropriations              |  |   |                      |                                       |           |           |
| Salaries & Benefits                   | \$                                     | - | \$                   | 28,309                                | \$        | 1,344,812 |
| Maintenance & Operation               |  | - |                      | 220,000                               |           | 192,884   |
| Capital Outlay                        |  | - |                      | -                                     |           | -         |
| Capital Improvement                   |  | - |                      | -                                     |           | -         |
| TOTAL APPROPRIATIONS                  |  |   |                      |                                       |           |           |
|                                       | \$                                     | - | \$                   | 248,309                               | \$        | 1,537,696 |
| NET SURPLUS/ (USE OF<br>FUND BALANCE) |  |   |                      |                                       |           |           |
|                                       | \$                                     | - | \$                   | 893,878                               | \$        | -         |

**CITY OF GLENDALE**  
**SPECIAL REVENUE FUNDS**  
**SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2016**

|   | 212 - BEGIN Affordable Homeownership Fund | 213 - Low&Mod Income Housing Asset Fund | 215 - Economic Development Fund |
|---|---|---|---------------------------------|
| <b>Estimated Revenues</b>                 |   |   |                                 |
| Property Taxes                            | \$ -                                      | \$ -                                    | \$ 3,000,000                    |
| Sales Taxes                               | -   | -                                       | -                               |
| Other Taxes                               | -   | -                                       | -                               |
| Licenses and Permits                      | -   | -                                       | -                               |
| Fines and Forefeitures                    | -   | -                                       | -                               |
| Use of Money and Property                 | -   | 86,000                                  | 320,000                         |
| Revenue from Other Agencies               | -   | -                                       | -                               |
| Charges for Services                      | -   | -                                       | -                               |
| Misc and Non-Operating Revenue            | 88,800                                    | 207,000                                 | 600,000                         |
| Transfers from Other Funds                | -   | 784,191                                 | 300,000                         |
| <b>TOTAL REVENUES</b>                     | <b>\$ 88,800</b>                          | <b>\$ 1,077,191</b>                     | <b>\$ 4,220,000</b>             |
| <b>Estimated Appropriations</b>           |   |   |                                 |
| Salaries & Benefits                       | \$ -                                      | \$ 232,017                              | \$ 609,888                      |
| Maintenance & Operation                   | 88,800                                    | 170,042                                 | 1,488,867                       |
| Capital Outlay                            | -   | -                                       | -                               |
| Capital Improvement                       | -   | -                                       | 371,950                         |
| <b>TOTAL APPROPRIATIONS</b>               | <b>\$ 88,800</b>                          | <b>\$ 402,059</b>                       | <b>\$ 2,470,705</b>             |
| <b>NET SURPLUS/ (USE OF FUND BALANCE)</b> | <b>\$ -</b>                               | <b>\$ 675,132</b>                       | <b>\$ 1,749,295</b>             |

**CITY OF GLENDALE  
SPECIAL REVENUE FUNDS  
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2016**

|   | 216 - Grant<br>Fund | 217 - Filming<br>Fund | 251 - Air Quality<br>Improvement<br>Fund | 252 - Public Works<br>Special Grants Fund |
|---|---------------------|-----------------------|--|---|
| <b>Estimated Revenues</b>                     |                     |                       |  |   |
| Property Taxes                                | \$ -                | \$ -                  | \$ -                                     | \$ -                                      |
| Sales Taxes                                   | -                   | -                     | -  | -   |
| Other Taxes                                   | -                   | -                     | -  | -   |
| Licenses and Permits                          | -                   | -                     | -  | -   |
| Fines and Forfeitures                         | -                   | -                     | -  | -   |
| Use of Money and Property                     | -                   | -                     | 1,500                                    | -   |
| Revenue from Other Agencies                   | 5,540,000           | -                     | 245,000                                  | -   |
| Charges for Services                          | -                   | 504,992               | 8,000                                    | -   |
| Misc and Non-Operating Revenue                | -                   | -                     | -  | -   |
| Transfers from Other Funds                    | -                   | -                     | -  | -   |
| <b>TOTAL REVENUES</b>                         | <b>\$ 5,540,000</b> | <b>\$ 504,992</b>     | <b>\$ 254,500</b>                        | <b>\$ -</b>                               |
| <b>Estimated Appropriations</b>               |                     |                       |  |   |
| Salaries & Benefits                           | \$ -                | \$ 489,457            | \$ 190,000                               | \$ 23,234                                 |
| Maintenance & Operation                       | -                   | 11,395                | 117,207                                  | 628                                       |
| Capital Outlay                                | 4,738,000           | -                     | -  | -   |
| Capital Improvement                           | 802,000             | -                     | -  | -   |
| <b>TOTAL APPROPRIATIONS</b>                   | <b>\$ 5,540,000</b> | <b>\$ 500,852</b>     | <b>\$ 307,207</b>                        | <b>\$ 23,862</b>                          |
| <b>NET SURPLUS/ (USE OF<br/>FUND BALANCE)</b> | <b>\$ -</b>         | <b>\$ 4,140</b>       | <b>\$ (52,707)</b>                       | <b>\$ (23,862)</b>                        |

**CITY OF GLENDALE  
SPECIAL REVENUE FUNDS  
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2016**

|   | <b>253 - San Fernando<br/>Landscape District<br/>Fund</b> | <b>254 - Measure R<br/>Local Return<br/>Fund</b> | <b>255 - Measure R-<br/>Regional Return<br/>Fund</b> |
|---|---|--|--|
| <b>Estimated Revenues</b>                     |   |  |  |
| Property Taxes                                | \$ -  | \$ -   | \$ -   |
| Sales Taxes                                   | -   | 2,142,000  | -  |
| Other Taxes                                   | -   | -  | -  |
| Licenses and Permits                          | -   | -  | -  |
| Fines and Forfeitures                         | -   | -  | -  |
| Use of Money and Property                     | -   | 30,000   | -  |
| Revenue from Other Agencies                   | -   | -  | 2,617,608  |
| Charges for Services                          | -   | -  | -  |
| Misc and Non-Operating Revenue                | 75,000  | -  | -  |
| Transfers from Other Funds                    | -   | -  | -  |
| <b>TOTAL REVENUES</b>                         | <b>\$ 75,000</b>  | <b>\$ 2,172,000</b>                              | <b>\$ 2,617,608</b>                                  |
| <b>Estimated Appropriations</b>               |   |  |  |
| Salaries & Benefits                           | \$ -  | \$ -   | \$ -   |
| Maintenance & Operation                       | 81,124  | -  | -  |
| Capital Outlay                                | -   | 1,915,000  | -  |
| Capital Improvement                           | -   | -  | -  |
| <b>TOTAL APPROPRIATIONS</b>                   | <b>\$ 81,124</b>  | <b>\$ 1,915,000</b>                              | <b>\$ -</b>  |
| <b>NET SURPLUS/ (USE OF<br/>FUND BALANCE)</b> | <b>\$ (6,124)</b>   | <b>\$ 257,000</b>                                | <b>\$ 2,617,608</b>                                  |

**CITY OF GLENDALE  
SPECIAL REVENUE FUNDS  
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2016**

|   | <b>256 - Transit Prop A<br/>Local Return Fund</b> | <b>257 - Transit Prop C<br/>Local Return Fund</b> | <b>258 - Transit Utility<br/>Fund</b> |
|---|---|---|---------------------------------------|
| <b>Estimated Revenues</b>                     |   |   |                                       |
| Property Taxes                                | \$ -  | \$ -  | \$ -                                  |
| Sales Taxes                                   | -   | -   | -                                     |
| Other Taxes                                   | -   | -   | -                                     |
| Licenses and Permits                          | -   | -   | -                                     |
| Fines and Forfeitures                         | -   | -   | -                                     |
| Use of Money and Property                     | 50,000  | 25,000  | -                                     |
| Revenue from Other Agencies                   | 3,456,000   | 2,884,000   | 1,223,000                             |
| Charges for Services                          | 100,000   | 40,000  | 8,248,661                             |
| Misc and Non-Operating Revenue                | -   | -   | 57,000                                |
| Transfers from Other Funds                    | -   | -   | -                                     |
| <b>TOTAL REVENUES</b>                         | <b>\$ 3,606,000</b>                               | <b>\$ 2,949,000</b>                               | <b>\$ 9,528,661</b>                   |
| <b>Estimated Appropriations</b>               |   |   |                                       |
| Salaries & Benefits                           | \$ 207,639  | \$ 486,999  | \$ 447,600                            |
| Maintenance & Operation                       | 3,567,141   | 3,487,489   | 9,081,061                             |
| Capital Outlay                                | 166,000   | -   | -                                     |
| Capital Improvement                           | -   | 250,000   | -                                     |
| <b>TOTAL APPROPRIATIONS</b>                   | <b>\$ 3,940,780</b>                               | <b>\$ 4,224,488</b>                               | <b>\$ 9,528,661</b>                   |
| <b>NET SURPLUS/ (USE OF<br/>FUND BALANCE)</b> | <b>\$ (334,780)</b>                               | <b>\$ (1,275,488)</b>                             | <b>\$ -</b>                           |

**CITY OF GLENDALE  
SPECIAL REVENUE FUNDS  
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2016**

|   | 260 - Asset Forfeiture<br>Fund | 261 - Police Special<br>Grants Fund | 262 - Supplemental<br>Law Enforcement Fund |
|---|--------------------------------|-------------------------------------|--|
| <b>Estimated Revenues</b>                     |                                |                                     |  |
| Property Taxes                                | \$ -                           | \$ -                                | \$ -                                       |
| Sales Taxes                                   | -                              | -                                   | -  |
| Other Taxes                                   | -                              | -                                   | -  |
| Licenses and Permits                          | -                              | -                                   | -  |
| Fines and Forfeitures                         | -                              | -                                   | -  |
| Use of Money and Property                     | -                              | -                                   | -  |
| Revenue from Other Agencies                   | -                              | 706,487                             | 410,000                                    |
| Charges for Services                          | -                              | 178,660                             | -  |
| Misc and Non-Operating Revenue                | -                              | 29,270                              | -  |
| Transfers from Other Funds                    | -                              | -                                   | -  |
| <b>TOTAL REVENUES</b>                         | <b>\$ -</b>                    | <b>\$ 914,417</b>                   | <b>\$ 410,000</b>                          |
| <b>Estimated Appropriations</b>               |                                |                                     |  |
| Salaries & Benefits                           | \$ 269,886                     | \$ 857,825                          | \$ 398,081                                 |
| Maintenance & Operation                       | 300,206                        | 76,300                              | 7,720                                      |
| Capital Outlay                                | -                              | -                                   | -  |
| Capital Improvement                           | -                              | -                                   | -  |
| <b>TOTAL APPROPRIATIONS</b>                   | <b>\$ 570,092</b>              | <b>\$ 934,125</b>                   | <b>\$ 405,801</b>                          |
| <b>NET SURPLUS/ (USE OF<br/>FUND BALANCE)</b> | <b>\$ (570,092)</b>            | <b>\$ (19,708)</b>                  | <b>\$ 4,199</b>                            |



**CITY OF GLENDALE  
SPECIAL REVENUE FUNDS  
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2016**

|   | 265 - Fire Grant Fund | 266 - Fire Mutual Aid Fund | 267 - Special Events Fund |
|---|-----------------------|----------------------------|---------------------------|
| <b>Estimated Revenues</b>                 |                       |                            |                           |
| Property Taxes                            | \$ -                  | \$ -                       | \$ -                      |
| Sales Taxes                               | -                     | -                          | -                         |
| Other Taxes                               | -                     | -                          | -                         |
| Licenses and Permits                      | -                     | -                          | -                         |
| Fines and Forefeitures                    | -                     | -                          | -                         |
| Use of Money and Property                 | -                     | -                          | -                         |
| Revenue from Other Agencies               | -                     | 400,000                    | -                         |
| Charges for Services                      | -                     | -                          | 440,000                   |
| Misc and Non-Operating Revenue            | -                     | -                          | -                         |
| Transfers from Other Funds                | -                     | -                          | -                         |
| <b>TOTAL REVENUES</b>                     | <b>\$ -</b>           | <b>\$ 400,000</b>          | <b>\$ 440,000</b>         |
| <b>Estimated Appropriations</b>           |                       |                            |                           |
| Salaries & Benefits                       | \$ -                  | \$ 194,304                 | \$ 360,075                |
| Maintenance & Operation                   | -                     | 5,663                      | 10,147                    |
| Capital Outlay                            | -                     | -                          | -                         |
| Capital Improvement                       | -                     | -                          | -                         |
| <b>TOTAL APPROPRIATIONS</b>               | <b>\$ -</b>           | <b>\$ 199,967</b>          | <b>\$ 370,222</b>         |
| <b>NET SURPLUS/ (USE OF FUND BALANCE)</b> | <b>\$ -</b>           | <b>\$ 200,033</b>          | <b>\$ 69,778</b>          |

**CITY OF GLENDALE  
SPECIAL REVENUE FUNDS  
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2016**

|   | <b>270 - Nutritional Meals<br/>Grant Fund</b> |                 | <b>275 - Library Fund</b> | <b>280 - Cable Access<br/>Fund</b> |
|---|---|-----------------|---------------------------|------------------------------------|
| <b>Estimated Revenues</b>                     |   |                 |                           |                                    |
| Property Taxes                                | \$  | -               | \$                        | -                                  |
| Sales Taxes                                   |   | -               |                           | -                                  |
| Other Taxes                                   |   | -               |                           | -                                  |
| Licenses and Permits                          |   | -               |                           | -                                  |
| Fines and Forefeitures                        |   | -               |                           | -                                  |
| Use of Money and Property                     |   | -               | 4,000                     | 8,000                              |
| Revenue from Other Agencies                   |   | 303,484         | -                         | -                                  |
| Charges for Services                          |   | -               | 112,735                   | 450,000                            |
| Misc and Non-Operating Revenue                |   | 42,000          | 51,575                    | -                                  |
| Transfers from Other Funds                    |   | 70,000          | -                         | -                                  |
| <b>TOTAL REVENUES</b>                         | <b>\$</b>                                     | <b>415,484</b>  | <b>\$</b>                 | <b>168,310</b>                     |
|   |   |                 | <b>\$</b>                 | <b>458,000</b>                     |
| <b>Estimated Appropriations</b>               |   |                 |                           |                                    |
| Salaries & Benefits                           | \$  | 211,024         | \$                        | 55,435                             |
| Maintenance & Operation                       |   | 218,716         |                           | 266,791                            |
| Capital Outlay                                |   | -               |                           | -                                  |
| Capital Improvement                           |   | -               |                           | -                                  |
| <b>TOTAL APPROPRIATIONS</b>                   | <b>\$</b>                                     | <b>429,740</b>  | <b>\$</b>                 | <b>322,226</b>                     |
|   |   |                 | <b>\$</b>                 | <b>-</b>                           |
| <b>NET SURPLUS/ (USE OF<br/>FUND BALANCE)</b> | <b>\$</b>                                     | <b>(14,256)</b> | <b>\$</b>                 | <b>(153,916)</b>                   |
|   |   |                 | <b>\$</b>                 | <b>458,000</b>                     |

**CITY OF GLENDALE  
SPECIAL REVENUE FUNDS  
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2016**

|   | <b>290 - Electric Public<br/>Benefit Fund</b> |                       | <b>501 - Recreation Fund</b> | <b>510 - Hazardous<br/>Disposal Fund</b> |
|---|---|-----------------------|------------------------------|--|
| <b>Estimated Revenues</b>                     |   |                       |                              |  |
| Property Taxes                                | \$ -  | \$ -                  | \$ -                         | -  |
| Sales Taxes                                   | -   | -                     | -                            | -  |
| Other Taxes                                   | 6,973,000                                     | -                     | -                            | -  |
| Licenses and Permits                          | -   | -                     | -                            | -  |
| Fines and Forfeitures                         | -   | -                     | -                            | -  |
| Use of Money and Property                     | 15,000  | -                     | -                            | -  |
| Revenue from Other Agencies                   | -   | 4,000                 | -                            | -  |
| Charges for Services                          | -   | 2,887,750             | 1,497,000                    | -  |
| Misc and Non-Operating Revenue                | -   | 515,183               | 75,000                       | -  |
| Transfers from Other Funds                    | -   | -                     | -                            | -  |
| <b>TOTAL REVENUES</b>                         | <b>\$ 6,988,000</b>                           | <b>\$ 3,406,933</b>   | <b>\$ 1,572,000</b>          |  |
| <b>Estimated Appropriations</b>               |   |                       |                              |  |
| Salaries & Benefits                           | \$ 496,993                                    | \$ 2,245,684          | \$ 1,017,359                 | -  |
| Maintenance & Operation                       | 5,923,605                                     | 1,252,737             | 512,504                      | -  |
| Capital Outlay                                | -   | -                     | -                            | -  |
| Capital Improvement                           | -   | 1,650,000             | -                            | -  |
| <b>TOTAL APPROPRIATIONS</b>                   | <b>\$ 6,420,598</b>                           | <b>\$ 5,148,421</b>   | <b>\$ 1,529,863</b>          |  |
| <b>NET SURPLUS/ (USE OF<br/>FUND BALANCE)</b> | <b>\$ 567,402</b>                             | <b>\$ (1,741,488)</b> | <b>\$ 42,137</b>             |  |

**CITY OF GLENDALE  
SPECIAL REVENUE FUNDS  
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2016**

|   | 511 - Emergency<br>Medical Services<br>Fund | 520 - Parking<br>Fund | Total                 |
|---|---|-----------------------|-----------------------|
| <b>Estimated Revenues</b>                     |   |                       |                       |
| Property Taxes                                | \$ -  | \$ -                  | \$ 3,000,000          |
| Sales Taxes                                   | -   | -                     | 2,142,000             |
| Other Taxes                                   | -   | -                     | 6,973,000             |
| Licenses and Permits                          | -   | -                     | 1,122,187             |
| Fines and Forfeitures                         | -   | 2,597,424             | 2,597,424             |
| Use of Money and Property                     | -   | -                     | 570,500               |
| Revenue from Other Agencies                   | -   | -                     | 58,269,705            |
| Charges for Services                          | 5,200,000                                   | 5,265,633             | 26,471,127            |
| Misc and Non-Operating Revenue                | 63,000                                      | 50,000                | 1,913,328             |
| Transfers from Other Funds                    | -   | -                     | 1,154,191             |
| <b>TOTAL REVENUES</b>                         | <b>\$ 5,263,000</b>                         | <b>\$ 7,913,057</b>   | <b>\$ 104,213,462</b> |
| <b>Estimated Appropriations</b>               |   |                       |                       |
| Salaries & Benefits                           | \$ 3,545,395                                | \$ 2,751,915          | \$ 23,404,884         |
| Maintenance & Operation                       | 1,918,698                                   | 5,003,629             | 67,849,679            |
| Capital Outlay                                | -   | 2,454,768             | 9,273,768             |
| Capital Improvement                           | -   | -                     | 3,174,011             |
| <b>TOTAL APPROPRIATIONS</b>                   | <b>\$ 5,464,093</b>                         | <b>\$ 10,210,312</b>  | <b>\$ 103,702,342</b> |
| <b>NET SURPLUS/ (USE OF<br/>FUND BALANCE)</b> | <b>\$ (201,093)</b>                         | <b>\$ (2,297,255)</b> | <b>\$ 511,120</b>     |

## CITY OF GLENDALE

### DEBT SERVICE FUNDS

**Debt Service Funds** are used to account for the accumulation and disbursement of financial resources that will be used to make principal and interest payments on general long-term debt of the City of Glendale. This fund type is recognized in Generally Accepted Governmental Accounting Standards.

Cities have three choices in financing their operations and funding public facilities: pay-as-you-go, debt financing, and public/private ventures. The City has used debt financing primarily to finance major capital facilities or to prepay long-term obligations. The City has no general obligation (GO) debt. The City currently does not have a formal debt management policy. However, the City ensures that all annual debt obligations are met. In addition, the City monitors trustee-held accounts and guaranteed investments, complies with bond covenants and Internal Revenue Service regulations, discloses the required information to the municipal bond market and manages liquidity and credit enhancement contracts.

The City's long-term debt is comprised of revenue bonds, variable rate demand certificates of participation (COP), and capital leases. The final lease payment for the Municipal Service Building (MSB) Seismic Retrofit Project was made in FY 2013-14. This fund will temporarily remain in the summary section of this book to show prior years' data. There is one remaining Debt Service Fund with an appropriation for FY 2015-16: Police Building Project Fund (303). The following provides a brief summary for the City Debt Service Funds:

- *Police Building Project Fund (303)* is used to accumulate monies for the interest and principal payments of the 2000 Police Building Project Variable Rate Demand Certificates of Participation. The debt service is currently financed via the interest earnings in the fund and a transfer from the General Fund.
- *Capital Leases Fund (306)* is used to accumulate monies for the interest and principal payments of the \$8.2 million Capital Lease with SunTrust Leasing Corporation to finance the Municipal Service Building (MSB) Seismic Retrofit Project approved in August 2006. The final lease payment in FY 2013-14 was financed via a transfer from the Refuse Fund (530).

Total interest and principal payments projected in the Debt Service Funds for FY 2015-16 is \$3.0 million.

### BOND RATING

The bond rating process is an analysis of the City's current financial condition and a forecast of future financial performance conducted by various rating agencies. There are three prominent rating agencies: Standard & Poor's (S&P), Moody's, and Fitch. Bond ratings provide investors with a simple way to compare the relative investment quality of different bonds. Bond ratings express the opinions of the rating agencies as to the issuer's ability to pay debt service when it is due. In general, the credit rating analysis includes the evaluation of the relative strengths and weaknesses of the following four factors as they affect an issuer's ability to pay debt service: fiscal, economic, debt, and management factors. Bonds which are rated AAA & Aaa are judged to be the best quality. The higher the rating for a debt issuance indicates a higher probability that all obligations will be honored. As such, higher rated debt carries a smaller amount of risk and a lower interest rate. As there are many factors that can impact an entity's financial condition and ability to service its debt, rating agencies will periodically review and update their bond ratings as needed.

In December 2013, the Standard & Poor's Ratings Services (S&P) lowered the City's issuer credit rating (ICR) to 'AA+' from 'AAA' based on its newly released local general obligation (GO) criteria. Although

## CITY OF GLENDALE DEBT SERVICE FUNDS

the downgrade is a result of the City's debt and liability profile, S&P's opinion is that the City has a stable outlook due to its very strong budgetary flexibility and strong management conditions. In September 2013, the Fitch Ratings affirmed the City's implied general obligation rating of 'AA+'. This rating reflects the City's sound reserve levels, good liquidity, satisfactory financial performance, and prudent financial policies and budgeting practices. In September 2013, Moody's Investors Service affirmed the City's issuer rating of 'Aa2'. The rating primarily reflects the credit strength of the City's large and diverse tax base and the City's location in the Los Angeles area economy. In addition, the City's economic indicators and financial performance are relatively stable, and that local and regional economies are improving sufficiently to support projected expenditures. As of June 30, 2015, the City has no outstanding GO debt.

In regards to the City's outstanding Variable Rate Demand Certificates of Participation (COPs), effective July 2013, the City entered into a direct-purchase agreement with Bank of America. The S&P does not rate these bonds. In September 2013, Fitch Ratings affirmed their rating of 'AA' and Moody's Investors Service affirmed their rating of 'A1'. The ratings from these agencies regarding the COPs are positive indicators of the City's strong financial position, prudent financial and budget policies, and overall general creditworthiness.

The City's current bond ratings are as follows:

| <b>Debt Issue</b>                                | <b>Moody's</b> | <b>Standard &amp; Poor's (S &amp; P)</b> | <b>Fitch Ratings'</b> |
|--|----------------|--|-----------------------|
| Issuer credit rating/Implied General Obligation* | Aa2            | AA+                                      | AA+*                  |
| Police building project (COPs)                   | A1             | N/A                                      | AA                    |

The annual debt service requirements to amortize governmental long-term bonded debt in the Debt Service Funds at June 30, 2015 (in thousands) are as follows:

| Fiscal Year  | Police Building Project (COPs) |                  | Total Debt Service |
|--------------|--------------------------------|------------------|--------------------|
|              | Interest*                      | Principal        |                    |
| 2016         | \$ 207                         | \$ 2,795         | \$ 3,002           |
| 2017         | 192                            | 1,820            | 2,012              |
| 2018         | 182                            | 1,905            | 2,087              |
| 2019         | 172                            | 1,985            | 2,157              |
| 2020-2024    | 689                            | 11,520           | 12,209             |
| 2025-2029    | 344                            | 14,895           | 15,239             |
| 2030-2031    | 19                             | 3,480            | 3,499              |
| <b>Total</b> | <b>\$ 1,805</b>                | <b>\$ 38,400</b> | <b>\$ 40,205</b>   |

Note:

\*The interest rate for the Police Building Project (COPs) is a floating rate, therefore, the interest portion of the payment will be estimated periodically and budgeted during the annual budget process. Any adjustments to the interest payment that occur during the fiscal year will be incorporated into the quarterly budget adjustment process.



# CITY OF GLENDALE DEBT SERVICE FUNDS

## CITY OF GLENDALE LEGAL DEBT MARGIN As of June 30, 2015 (unaudited)

Under City Charter, the total bonded debt of the city shall at no time exceed a total of fifteen (15) percent of the assessed valuation of all property taxable for city purposes. The City's assessed value totaled about \$20.6 billion. As of June 30, 2015 the City's legal debt margin totaled \$3,085,271,474. The City is not at risk of exceeding its legal debt limit.

|   |                   |
|---|-------------------|
| Net Assessed Value *                    | \$ 20,568,476,496 |
| Debt Limit - 15% of Assessed Value      | \$ 3,085,271,474  |
| Amount of Debt Applicable to Debt Limit | -                 |
| Legal Debt Margin                       | \$ 3,085,271,474  |

## Statement of Legal Debt Margin (Last Ten Fiscal Years-in thousands)

| Fiscal Year | Net Assessed Property Value | Debt Limit (15% of assessed value) | Debt applicable to Debt Limit | Legal Debt Margin |
|-------------|-----------------------------|------------------------------------|-------------------------------|-------------------|
| 2006        | 18,005,193                  | 2,700,779                          | 96,985                        | 2,603,794         |
| 2007        | 19,901,327                  | 2,985,199                          | 92,570                        | 2,892,629         |
| 2008        | 21,210,320                  | 3,181,548                          | 87,980                        | 3,093,568         |
| 2009        | 22,588,450                  | 3,388,268                          | 88,936                        | 3,299,332         |
| 2010        | 22,589,800                  | 3,388,470                          | 107,985                       | 3,280,485         |
| 2011        | 22,892,818                  | 3,433,923                          | 147,872                       | 3,286,050         |
| 2012**      | 18,731,797                  | 2,809,770                          | -                             | 2,809,770         |
| 2013**      | 18,862,952                  | 2,829,443                          | -                             | 2,829,443         |
| 2014**      | 19,635,549                  | 2,945,332                          | -                             | 2,945,332         |
| 2015**      | 20,568,476                  | 3,085,271                          | -                             | 3,085,271         |

**Notes:**

\* Source: County of Los Angeles, Auditor-Controller's Office. Net Assessed Value number does not include the former Glendale Redevelopment Agency's assessed valuations (\$4,867,534,757) as a result of AB 1x26.

\*\* As a result of AB 1x26, the debt associated with the GRA (Funds 302, 304, 307, 308, and 309) became obligations of the Successor Agency, which is a separate legal entity. As such, this debt will no longer be included in the Legal Debt Margin calculation.

**CITY OF GLENDALE  
DEBT SERVICE FUNDS  
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2016**

|  | <b>303 - Police<br/>Building Project<br/>Fund</b> |                    | <b>Total</b>          |
|--|---|--------------------|-----------------------|
| <b>Estimated Revenues</b>                |   |                    |                       |
| Use of Money and Property                | \$  | 175,000            | \$ 175,000            |
| Transfers from Other Funds               |   | 500,000            | 500,000               |
| <b>TOTAL REVENUES</b>                    | <b>\$</b>   | <b>675,000</b>     | <b>\$ 675,000</b>     |
| <b>Estimated Appropriations</b>          |   |                    |                       |
| Maintenance & Operation                  | \$  | 3,025,000          | \$ 3,025,000          |
| <b>TOTAL APPROPRIATIONS</b>              | <b>\$</b>   | <b>3,025,000</b>   | <b>\$ 3,025,000</b>   |
| <b>NET SURPLUS/(USE OF FUND BALANCE)</b> | <b>\$</b>   | <b>(2,350,000)</b> | <b>\$ (2,350,000)</b> |

## CITY OF GLENDALE

### CAPITAL IMPROVEMENT PROGRAM

The **Capital Improvement Program (CIP)** is primarily a tool for the long-range planning and programming of the City's capital needs. It provides a method for prioritizing the needs of the community. Capital improvements are projects of large scope which usually result in new public facilities or major improvements to existing public facilities. Also included in this broad definition of the term are: major replacements and reconstructions; items of large equipment such as fire trucks, furniture and other equipment (when purchased as a part of the initial projects); and acquisition of land needed for projects within and beyond the immediate five-year period.

Due to the size of CIP projects, they are planned and budgeted on a ten year basis, with the "Future Years" column representing a five-year time span. When the FY 2015-16 City of Glendale budget was adopted by the City Council, only the FY 2015-16 CIP budget was approved and authorized. All projects are evaluated annually during the budget process and, as funding permits, resources are allocated to those projects deemed most important to the community and in alignment with City Council's priorities. The remaining projects and anticipated appropriations are a general guide for the next four to nine years. Their inclusion in this budget is for informational and planning purposes. Thus, the City government has an annual review of its capital program, and there is assurance that every project undertaken is carefully evaluated in relation to all other needs, so that funds expended will be the most beneficial for the public.

All City governmental capital improvements are funded on a "pay-as-you-go" or cash basis, but the City recognizes that there may be times when an alternative financing strategy may be the preferred option. All viable financing strategies (e.g., General Obligation Bonds, Certificates of Participation, and Lease-Back arrangements, etc.) are considered in light of their respective project and adequate consideration is given to their possible benefits or consequences.

The downturn in the economy and the State's efforts to take local resources have had a significant impact on the City's ability to improve its infrastructure, most notably the General Fund CIP portion. To help mitigate the impact of the economic downturn, sales tax revenue that was once deposited into the CIP Fund (401) remains in the General Fund. For FY 2010-11 and FY 2011-12, the City did not dedicate any sales tax funding to pay for infrastructure projects. In FY 2012-13, FY 2013-14, and continuing through FY 2014-15, the General Fund transferred 1% of the sales tax revenue to the CIP Fund. For FY 2015-16, the General Fund transferred 1.25% of the sales tax revenue to the CIP Fund. Despite these budget challenges to the General Fund portion of the CIP, other major capital projects for public transit, parks, library, street, sewer, refuse, electric and water utilities can still proceed because their funding comes from other sources such as federal, state and regional funding, and revenue generated from enterprise funds. Redevelopment funds have been used by the City for development of community and recreational facilities. However, the Glendale Redevelopment Agency and its funding from redevelopment tax increment and bond proceeds diminished when the State Legislature passed AB 1x 26, dissolving redevelopment agencies across the state. . For FY 2015-16, the City will continue to strategically allocate limited public funds to the CIP in the absence of redevelopment funding.

The City's total CIP appropriation for FY 2015-16 is approximately \$76.7 million. The FY 2014-15 CIP appropriations was 138.7 million. The significant budget decrease, as compared to last year, is mainly attributable to a decrease in capital improvement projects by Glendale Water & Power. The majority of the projects budgeted in the FY 2014-15 budget for Glendale Water & Power were multi-year projects with the full appropriation reflecting in the FY 2014-15 budget. Highlights of the City's program for FY 2015-16 include the following:

- The General Fund CIP Fund (401) has an appropriation of \$3.4 million for FY 2015-16. The significant projects include ADA facility modifications, City Hall building renovations, the Municipal Services Building roof restoration, repairs to the Adult Recreation Center tennis court, Verdugo

# CITY OF GLENDALE

## CAPITAL IMPROVEMENT PROGRAM

Park renovations, renovations to the Central Library, and a transfer to Fund 403 for Landfill Post Closure.

- Community Services & Parks has an appropriation of \$7.2 million of which \$1.7 million is budgeted in the Recreation Fund (501) for FY 2015-16. Some of the major projects include the Deukmejian Nature Education Center, the Fremont Park renovation, renovations at Upper Scholl Canyon, the Verdugo Park North Community Building, and the renovation of the Sports Complex concession stand.
- Glendale Water & Power comprises \$44.5 million of the total CIP appropriation for FY 2015-16. Some of the significant projects include Grayson Power Plant, the Unit 4 Boiler Retube, the Linden Avenue Water Main Replacement Project, and the Chevy Oaks recycled water project.
- Library, Arts & Culture has appropriations of \$950 thousand for the Central Library Renovation and maintenance of the Branch Libraries.
- Public Works has a CIP appropriation of \$20.2 million of which \$14.3 million is for projects budgeted in the Sewer Fund (525). Significant projects in the Sewer Fund include the Hyperion Waster Water System, the LA-Glendale Water Reclamation Plant, the Sewer Reconstruction Program, and the Wastewater Capacity Improvement project.

### SUMMARY OF CIP APPROPRIATIONS & FUNDING SOURCES

This section specifically discusses the General Fund CIP (Fund 401), the State Gas Tax Fund (Fund 402), the Scholl Canyon Landfill Post-Closure Fund (Fund 403), the Parks Mitigation Fee Fund (Fund 405), the Library Mitigation Fee Fund (407), the Parks Quimby Fee Fund (408), and the CIP Reimbursement Fund (409). The detail for all other CIP can be found in the Department Section of this document within each respective fund and department.

#### ***General Fund CIP (401)***

The FY 2015-16 General Fund CIP (Fund 401) includes \$3.4 million of new appropriations for the following projects:

- Adult Recreation Center Tennis Court Repair - \$175,000 (*Community Services & Parks*)
- Glorietta Park Lighting and Irrigation - \$200,000 (*Community Services & Parks*)
- Rockhaven Rehabilitation - \$50,000 (*Community Services & Parks*)
- Parks Unanticipated Repairs - \$150,000 (*Community Services & Parks*)
- Verdugo Park Renovations - \$1,000,000 (*Community Services & Parks*)
- Fire Station 26 Reconstruction - \$35,000 (*Fire*)
- Branch Libraries - \$100,000 (*Library, Arts & Culture*)
- Central Library Renovation - \$850,000 (*Library, Arts & Culture*)
- ADA Facility Modification - \$125,000 (*Public Works*)
- Project Management Staff - \$50,000 (*Public Works*)
- Replacement of Boilers, Police Department - \$100,000 (*Public Works*)
- City Hall Building Renovation - \$250,000 (*Public Works*)
- Fire Station 24 Emergency Generator Replacement - \$40,000 (*Public Works*)
- Municipal Services Building Roof Restoration - \$250,000 (*Public Works*)

## CITY OF GLENDALE CAPITAL IMPROVEMENT PROGRAM

Main revenue sources for the General Fund CIP (Fund 401) come from the Scholl Canyon Royalty Fee, and the 1.25% sales tax transferred from the General Fund.

### ***State Gas Tax Fund (402)***

The FY 2015-16 State Gas Tax Fund includes new appropriations of approximately \$4.4 million for the following Public Works projects:

- Gutter Construction Program - \$250,000
- Slurry Seal Maintenance Program - \$500,000
- Sidewalk Maintenance Program - \$500,000
- Street Reconstruction Program - \$375,000
- Street Resurfacing Program - \$375,000
- Street Tree Maintenance - \$500,000
- Pennsylvania Avenue Rehabilitation - \$500,000
- Doran Street and Adjacent Streets Rehabilitation - \$150,000
- Oceanview Blvd. Rehabilitation - \$200,000
- Verdugo Blvd. Rehabilitation - \$150,000
- Traffic Signal Installation at Various Locations - \$880,000

The State gas tax is derived from taxes collected on each gallon of gasoline purchased in the State of California. Funding is allocated to cities on a shared basis based primarily on population. Gas tax revenues are restricted to be used for construction, improvement, and maintenance of public streets.

### ***Scholl Canyon Landfill Post-Closure Fund (403)***

As the operator of a solid waste landfill, the City is required to make transfers to a post-closure trust fund over the life of the landfill to ensure adequate resources are available for a 30 year commitment for post-closure maintenance. Necessary funding is set aside annually for this purpose.

Pursuant to Assembly Bill 2248 and the regulations established by the California Integrated Waste Management Board (Board), landfill operators are required to submit an initial cost estimate of closure and post-closure maintenance and to establish a financial mechanism to demonstrate the availability of funding to conduct closure and post-closure maintenance activities. The City selected a trust fund as the financial mechanism and the Board approved this. The City Treasurer was designated as the trustee to ensure that the City set aside the required transfers annually. The City subcontracts with Los Angeles County Sanitation District to operate Scholl Canyon and, as part of this contract, the County is responsible for the closure costs of Scholl Canyon. The City is responsible for the post-closure maintenance costs of Scholl Canyon. Based on an estimated average annual filled capacity of 460,000 tons, the Scholl Canyon Landfill has a remaining life of approximately 8 years. The City records the annual provision for the required landfill transfer as designated cash from the Capital Improvement Fund (Fund 401) to the Landfill Post-Closure Fund (Fund 403). The total designated cash balance in this fund is \$25.9 million as of June 30, 2015. The total current cost of landfill closure and post-closure care is an estimate that is subject to change resulting from inflation, deflation, technology, or changes in applicable laws or regulations. It should be noted that funds have not been appropriated in this fund for FY 2015-16 and prior years. Cash has been set aside for a time after the eventual closure, therefore funds will be appropriated at some point in the future. Until such time, we will continue to accumulate funding for this future obligation. Due to the challenges faced by the Capital Improvement Fund, the annual transfer into the Scholl Canyon Landfill Post-Closure Fund was suspended for FY 2010-11 and FY 2011-12.

## CITY OF GLENDALE CAPITAL IMPROVEMENT PROGRAM

In FY 2012-13 the annual transfer was reinstated; however, due to the challenges faced by the Capital Improvement Fund, the annual transfer was reduced from \$1.5 million to \$250,000. Effective FY 2013-14 the annual transfer was increased back to \$1.5 million. Effective FY14-15 and continuing through FY 15-16, the annual transfer was increased to \$2.0 million.

### ***Parks Mitigation Fee Fund (405)***

The FY 2015-16 Parks Mitigation Fee Fund includes new appropriations of \$4.0 million for the following Community Services & Parks projects:

- Deukmejian Nature Education Center - \$1,000,000
- Fremont Park Renovation and Design - \$2,000,000
- Verdugo Park – North Community Building & Restrooms - \$500,000
- Brand Park Lighting - \$500,000

The Parks Mitigation Fee Fund was created to mitigate the cost of developing new parks and to rehabilitate existing parks and recreational facilities. Fund revenues are derived from fees imposed on new residential, commercial, and industrial developments.

### ***Library Mitigation Fee Fund (407)***

The Library Mitigation Fee Fund was created to maintain adequate library services for new residents by mitigating the cost of developing new libraries and/or adding to existing collections. Revenues to the fund are derived from fees imposed on new residential, commercial and industrial developments. There are no new appropriations in this fund for FY 2015-16.

### ***Parks Quimby Fee Fund (408)***

The Parks Quimby Fee Fund was created to mitigate the cost of developing new parks and to rehabilitate existing parks and recreational facilities. Fund revenues are derived from fees imposed on new residential, commercial and industrial developments. There are no new appropriations in this fund for FY 2015-16.

### ***CIP Reimbursement Fund (409)***

The CIP Reimbursement Fund was established during FY 2013-14 and was created for capital improvement projects funded by Grants. There are no new appropriations in this fund for FY 2015-16.



# CITY OF GLENDALE

## CAPITAL IMPROVEMENT PROGRAM

### CAPITAL IMPROVEMENT PROJECT HIGHLIGHTS AND OPERATIONAL IMPACTS

This section provides project descriptions and operational impact assessments for capital improvement projects budgeted in FY 2015-16 within the Capital Improvement General Fund (Fund 401), the State Gas Tax Fund (Fund 402), the Parks Mitigation Fee Fund (405), the Library Mitigation Fee Fund (407), and the CIP Reimbursement Fund (409). The table below lists the project, the project description, the adopted FY15-16 budgeted amount and identifies if the project has no impact, minimal impact, or a significant impact upon operational costs. Operational impacts are costs associated with additional personnel, additional maintenance costs, or additional utility costs.

| Project   | Project Description  | Adopted<br>FY 2015-16 | Operating<br>Budget<br>Impact     |
|---|--|-----------------------|-----------------------------------|
| <b>401-401</b>                                  |  |                       |                                   |
| Fire Station 26 Reconstruction                  | Complete the reconstruction project and make necessary repairs to the flooring of Station 26.  | \$ 35,000             | No Impact                         |
| <b>401-501</b>                                  |  |                       |                                   |
| ADA Facility Modifications                      | The FY 2015-16 appropriation will be used for necessary improvements and modifications to all City facilities for Americans with Disabilities Act (ADA) compliance. This program ensures uninterrupted access to community services for individuals with disabilities.   | \$ 125,000            | Possible<br>Minimal<br>Impact     |
| Replacement of Boilers - Police Building        | Replacement of old boilers to improve the current HVAC system.   | \$ 100,000            | No Impact                         |
| City Hall Building Renovation                   | The scope of this project will include accessibility improvements, tenant and security improvements, replacement and relocation of HVAC equipment, exterior restoration, and landscaping improvements to meet a more drought compatible strategy.  | \$ 250,000            | Possible<br>Minimal<br>Impact     |
| Fire Station 24 Emergency Generator Replacement | Replace non-emissions compliant generators at Fire Station 24.   | \$ 40,000             | No Impact                         |
| MSB Roof Restoration                            | Recondition roof at Municipal Services Building. Existing roofing material is near end of life, but may still be restored at a fraction of the cost of total replacement.  | \$ 250,000            | No Impact                         |
| Project Management Staff                        | Salary or Hourly staff hired for project management.   | \$ 50,000             | Possible<br>Significant<br>Impact |
| <b>401-601</b>                                  |  |                       |                                   |
| Rockhaven Rehabilitation                        | This project is for the maintenance funding limited to only arresting further deterioration of a 3.5 acre historic sanitarium complex consisting of 15 buildings.  | \$ 50,000             | Possible<br>Significant<br>Impact |
| Adult Recreation Center Tennis Court Repair     | Joint-Use project with GUSD to renovate six existing substandard tennis courts, lighting replacement and addition of a restroom building located at the Glendale High School (GHS) campus. This project is pursuant to an EIR mitigation measure requiring two tennis courts be constructed to replace the four tennis courts removed from Central Park as part of the ARC construction project. | \$ 175,000            | Possible<br>Minimal<br>Impact     |

# CITY OF GLENDALE

## CAPITAL IMPROVEMENT PROGRAM

| Project  | Project Description   | Adopted<br>FY 2015-16 | Operating<br>Budget<br>Impact |
|--|---|-----------------------|-------------------------------|
| <b>401-601 (Continued)</b>                       |   |                       |                               |
| Parks Unanticipated Repairs                      | This project is to be used for unanticipated parkland repairs and minor improvements throughout the citywide network of parks and open space. This budget is allocated for any unanticipated costs in labor, materials, equipment, and other operating costs that may arise during the year related to the maintenance of the parks. Often these include incidents of vandalism that result in the need for repair or renovation to a portion of a park building, or other park improvement (e.g. drinking fountains, bathrooms, playground equipment). In other situations, the work may stem from winter water damage, vehicle accidents, or underground system failures that damage other park infrastructure. These costs may include labor time charged for the repair and restoration of such incidents. Well maintained parks will benefit both citizens and visitors in the community. These repairs will provide a safer place for children to play, as well as a safer place for all the community members to enjoy. In addition, by removing the vandalism and making these necessary repairs, it makes the City parks more inviting to people and encourages the use of these recreational outlets. | \$ 150,000            | Possible Significant Impact   |
| Verdugo Park Renovations                         | Renovation of Verdugo Park infra-structure, landscaping, lighting, restrooms, concession building, and other park amenities.  | \$ 1,000,000          | Possible Minimal Impact       |
| Glorietta Park Lighting & Irrigation Replacement | The replacement of irrigation and lighting systems throughout the park. As the existing parking lot lighting system is beyond repair and poses a safety hazard, these repairs will provide a safer place for children to play, as well as a safer place for all the community members to enjoy. Well maintained parks will benefit both citizens and visitors in the community.   | \$ 200,000            | Possible Minimal Impact       |
| <b>401-681</b>                                   |   |                       |                               |
| Central Library Renovation                       | The proposed renovation project will improve the facility's functionality, address changes in how people approach and access the library, provide building improvements, fulfill ADA compliance, improve space utilization, and provide seismic retrofits. The renovations will enhance the structure's compatibility with Library functions to better accommodate collections and services and allow for new models of service that include a single service point, a room dedicated to Man's Inhumanity to Man, and a Maker Space. The renovation of the Central Library will be executed in such a way as to preserve the City's ability to list the building as a historical site in the future. The renovations allow for the library to be pedestrian friendly in a welcoming atmosphere which benefits both citizens and visitors to the community.  | \$ 850,000            | Possible Significant Impact   |
| Branch Libraries                                 | To provide ongoing building maintenance of neighborhood libraries.  | \$ 100,000            | Possible Significant Impact   |
| <b>402-501</b>                                   |   |                       |                               |
| Street Resurfacing Program                       | This annual ongoing Public Works program is intended to restore structural integrity to deteriorated streets. This will prolong the useful life of the pavement and decrease maintenance costs by overlaying these streets with rubberized asphalt concrete. Failure to perform rehabilitation at the proper life cycle interval increases the degree of deterioration, thus requiring a more expensive method of rehabilitation. The new appropriation for this project in FY 2015-16 is for ongoing maintenance of the streets that will benefit both the citizens and visitors in the community. This will provide a safer place to walk and drive, as well as make the City more inviting to people visiting or seeking to move to the community.   | \$ 375,000            | Possible Minimal Impact       |
| Gutter Construction Program                      | This project is for the construction of concrete gutters on existing streets without gutters and partial funding for the replacement of damaged curbs, gutters, and sidewalks as a part of the Annual Street Resurfacing Program. This enhances the quality of the City's gutters, curbs, and sidewalks, and provides for a safer environment for the citizens and the visitors to the community.   | \$ 250,000            | Possible Minimal Impact       |

# CITY OF GLENDALE

## CAPITAL IMPROVEMENT PROGRAM

| Project  | Project Description   | Adopted<br>FY 2015-16 | Operating<br>Budget<br>Impact |
|--|---|-----------------------|-------------------------------|
| <b>402-501 (Continued)</b>                               |   |                       |                               |
| Street Reconstruction Program                            | This ongoing Public Works program is intended to reconstruct streets with extensive structural failure that can no longer be rehabilitated economically by surface treatments such as resurfacing or slurry sealing. The FY 2015-16 appropriation will be used for street reconstruction by removing the existing base and pavement, re-grading, and then constructing a new base and pavement with a rubberized asphalt concrete. This enhances the quality of the City's streets and provides for a safer environment for the citizens and the visitors to the community.   | \$ 375,000            | Possible Minimal Impact       |
| Street Tree Maintenance                                  | To provide funding for the street tree maintenance program at various Citywide locations.   | \$ 500,000            | Possible Minimal Impact       |
| Sidewalk Maintenance Program                             | To provide funding for the sidewalk maintenance program at various Citywide locations.  | \$ 500,000            | Possible Minimal Impact       |
| Slurry Seal Maintenance Program                          | To provide funding for the slurry seal maintenance program at various Citywide locations.   | \$ 500,000            | Possible Minimal Impact       |
| Pennsylvania Ave. Rehabilitation (City Portion)          | The project includes removal and replacement of deteriorated concrete curbs, gutters, sidewalks, and driveway aprons; installation of ADA-compliant curb ramps; surface grinding of existing asphalt-concrete pavement; placement of rubberized asphalt-concrete pavement; installation of new traffic signal system at 210 Freeway on-ramps and off-ramps; and installation of pavement striping and other markings. The project boundary is between the 210 Freeway and Markridge Road.   | \$ 500,000            | Possible Significant Impact.  |
| Doran Street and Adjacent Streets Rehabilitation Project | The project includes the rehabilitation of Doran Street and adjacent streets, and modification of traffic signals at Doran Street and Louise Street.  | \$ 150,000            | Possible Significant Impact.  |
| Oceanview Blvd. Rehabilitation Project                   | The project includes the rehabilitation of Oceanview Blvd. between Verdugo Road and City Boundary (County of Los Angeles), and the installation of a new traffic signal at Oceanview Blvd. and Verdugo Road.  | \$ 200,000            | Possible Significant Impact.  |
| Verdugo Blvd. Rehabilitation Project                     | The project includes the rehabilitation of Verdugo Blvd. between Verdugo Road and City Boundary (City of La Canada Flintridge), and installation of a new traffic signal at Freeway 2 Southbound On Ramp.   | \$ 150,000            | Possible Significant Impact.  |
| Traffic Signal Installation at Various Locations         | Installation of Traffic Signals at the intersection of Chevy Chase Drive and Harvey Drive, Broadway and Kenwood Avenue, and Broadway and Everett Street.  | \$ 880,000            | Possible Minimal Impact       |
| <b>405-601</b>   |   |                       |                               |
| Deukmejian Nature Education Center                       | The Le Mesnager Barn in Deukmejian Wilderness Park was built between 1914 and 1918 and has approximately 3,000 square feet of interior space. It is of historical significance as a relatively rare example of a two-story vernacular rock structure because of its association with George Le Mesnager (a prominent figure in this area in the early 20th century), its association with the early development of the wine industry in southern California, and the structure's unusual arched roof trusses. The structure will become a nature education center and community building with a focus on the natural and human history of the Crescenta Valley and San Gabriel Mountains. | \$ 1,000,000          | Possible Significant Impact.  |
| Fremont Park Design/Renovation                           | Fremont Park is the oldest park in the City, acquired and developed in 1922. The park was last improved in 1988. The project is currently in the Master Planning phase and the park will be improved based on the Master Plan.  | \$ 2,000,000          | Possible Significant Impact.  |

# CITY OF GLENDALE

## CAPITAL IMPROVEMENT PROGRAM

| Project  |  | Project Description   | Adopted<br>FY 2015-16 | Operating<br>Budget<br>Impact |
|--|--|---|-----------------------|-------------------------------|
| <b>405-601 (Continued)</b>                               |  |   |                       |                               |
| Verdugo Park- North<br>Community Building &<br>Restrooms |  | The existing restroom will be renovated and a new community building will be added to be used for day camps and can be rented out to the public for special events.       | \$ 500,000            | Possible<br>Minimal<br>Impact |
| Brand Park Lighting                                      |  | Evaluating the lighting at Brand Park, replacing existing light poles and adding new lights as necessary to assure the safety and security of the patrons using the park. | \$ 500,000            | Possible<br>Minimal<br>Impact |

The following pages provide a Summary for the General Fund Capital Improvement Program (Fund 401) and a detailed listing of the projects within this Fund, the State Gas Tax Fund (Fund 402), the Scholl Canyon Landfill Post-Closure Fund (Fund 403), the Parks Mitigation Fee Fund (Fund 405), the Library Mitigation Fee Fund (Fund 407), the Parks Quimby Fee Fund (Fund 408), and the CIP Reimbursement Fund (409) for the fiscal years ending June 30, 2016 through June 30, 2025.

**CITY OF GLENDALE**  
**GENERAL FUND CAPITAL IMPROVEMENT PROGRAM - FUND 401**  
(in Thousands)

|  | FY 14-15<br>Adopted | FY 14-15<br>Est. Actuals | FY 15-16<br>Adopted | FY 16-17<br>Projected | FY 17-18<br>Projected | FY 18-19<br>Projected | FY 19-20<br>Projected | Future Years<br>FY 21-25 | Estimated<br>Totals<br>2015-25 |
|--|---------------------|--------------------------|---------------------|-----------------------|-----------------------|-----------------------|-----------------------|--------------------------|--------------------------------|
| <b>Capital Improvement Fund (401) - Recurring Resources</b>          |                     |                          |                     |                       |                       |                       |                       |                          |                                |
| Sales Tax  | \$ 347              | \$ 347                   | \$ 471              | \$ 598                | \$ 733                | \$ 882                | \$ 928                | \$ 4,640                 | \$ 8,599                       |
| Scholl Canyon Royalty Fee  | 3,200               | 3,200                    | 3,523               | 3,484                 | 3,440                 | 3,396                 | 3,352                 | 16,760                   | 37,155                         |
| Miscellaneous Revenue  | -                   | -                        | -                   | -                     | -                     | -                     | -                     | -                        | -                              |
| <b>TOTAL RECURRING RESOURCES</b>                                     | <b>\$ 3,547</b>     | <b>\$ 3,547</b>          | <b>\$ 3,994</b>     | <b>\$ 4,082</b>       | <b>\$ 4,173</b>       | <b>\$ 4,278</b>       | <b>\$ 4,280</b>       | <b>\$ 21,400</b>         | <b>\$ 45,754</b>               |
| <b>Capital Improvement Fund (401) - Non-Recurring Resources</b>      |                     |                          |                     |                       |                       |                       |                       |                          |                                |
| Transfer from Sewer Fund (MSB Payment)                               | \$ -                |                          | \$ -                | \$ -                  | \$ -                  | \$ -                  | \$ -                  | \$ -                     | \$ -                           |
| Transfer from General Fund (Fund Balance)                            | 5,000               | 5,000                    | -                   | -                     | -                     | -                     | -                     | -                        | 5,000                          |
| Estimated Grant Revenue  | -                   | -                        | -                   | -                     | -                     | -                     | -                     | -                        | -                              |
| Unspent Grant  | -                   | 3,996                    | -                   | -                     | -                     | -                     | -                     | -                        | 3,996                          |
| Grant Receivables  | -                   | 5,337                    | -                   | -                     | -                     | -                     | -                     | -                        | 5,337                          |
| <b>TOTAL ALL RESOURCES</b>   | <b>\$ 8,547</b>     | <b>\$ 17,880</b>         | <b>\$ 3,994</b>     | <b>\$ 4,082</b>       | <b>\$ 4,173</b>       | <b>\$ 4,278</b>       | <b>\$ 4,280</b>       | <b>\$ 21,400</b>         | <b>\$ 60,087</b>               |
| <b>Capital Improvement Fund (401) - Expenditures &amp; Transfers</b> |                     |                          |                     |                       |                       |                       |                       |                          |                                |
| Capital Project Expenditures   | \$ 7,105            | \$ 14,887                | \$ 3,375            | \$ 1,554              | \$ 609                | \$ 615                | \$ 1,615              | \$ 1,625                 | \$ 24,280                      |
| Capital Project Expenditures (Grant)                                 | -                   | 3,996                    | -                   | -                     | -                     | -                     | -                     | -                        | 3,996                          |
| Transfer - Landfill Post Closure Liability Fund                      | 2,000               | 2,000                    | 2,000               | 2,000                 | 2,000                 | 2,000                 | 2,000                 | 10,000                   | 22,000                         |
| MSB Lease Payments (7 Yrs Payments, Ends in FY 2013-14)              | -                   | -                        | -                   | -                     | -                     | -                     | -                     | -                        | -                              |
| Project Mgmt 59998 Expenditures                                      | -                   | 227                      | 50                  | 50                    | 50                    | 50                    | 50                    | 250                      | 727                            |
| <b>TOTAL EXPENDITURES &amp; TRANSFERS</b>                            | <b>\$ 9,105</b>     | <b>\$ 21,110</b>         | <b>\$ 5,425</b>     | <b>\$ 3,604</b>       | <b>\$ 2,659</b>       | <b>\$ 2,665</b>       | <b>\$ 3,665</b>       | <b>\$ 11,875</b>         | <b>\$ 51,003</b>               |
| <b>Estimated Annual Surplus / (Shortfall)</b>                        | <b>\$ (558)</b>     | <b>\$ (3,230)</b>        | <b>\$ (1,431)</b>   | <b>\$ 478</b>         | <b>\$ 1,514</b>       | <b>\$ 1,613</b>       | <b>\$ 615</b>         | <b>\$ 9,525</b>          | <b>\$ 9,084</b>                |
| Estimated Beginning Fund Balance                                     | 2,334               | 1,936                    | (1,294)             | (2,804)               | (2,326)               | (812)                 | 801                   | 1,416                    | (3,083)                        |
| Reserve for PEG Capital  | (398)               | -                        | (79)                | -                     | -                     | -                     | -                     | -                        | (79)                           |
| <b>REVISED ESTIMATED ENDING FUND BALANCE</b>                         | <b>\$ 1,378</b>     | <b>\$ (1,294)</b>        | <b>\$ (2,804)</b>   | <b>\$ (2,326)</b>     | <b>\$ (812)</b>       | <b>\$ 801</b>         | <b>\$ 1,416</b>       | <b>\$ 10,941</b>         | <b>\$ 5,922</b>                |

Notes:

\*Assumptions

- 1) All Grant related expenditures in the CIP fund will be 100% reimbursed.
- 2) All remaining appropriations including encumbrances are spent.

**CITY OF GLENDALE**  
**CAPITAL IMPROVEMENT PROGRAM**  
**SUMMARY OF PROJECT APPROPRIATIONS BY FUND**

| Project  | Fund-Project | Prior Years Appropriations | FY15-16 Adopted     | FY16-17 Projected   | FY17-18 Projected | FY18-19 Projected | FY19-20 Projected   | Future Years FY 21-25 | Estimated Project Total |
|--|--------------|----------------------------|---------------------|---------------------|-------------------|-------------------|---------------------|-----------------------|-------------------------|
| <b>FUND 401 - GENERAL FUND CAPITAL IMPROVEMENT PROGRAM</b> |              |                            |                     |                     |                   |                   |                     |                       |                         |
| Electronic Infrastructure Upgrade                          | 401-51899    | \$ 200,000                 | \$ -                | \$ -                | \$ -              | \$ -              | \$ -                | \$ -                  | 200,000                 |
| GTV6 Infrastructure Upgrade 15                             | 401-51980    | 318,861                    |                     |                     |                   |                   |                     |                       | 318,861                 |
| <b>401-Mgt Services Sub-Total</b>                          |              | <b>\$ 518,861</b>          | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ -</b>         | <b>\$ -</b>           | <b>518,861</b>          |
| Replace Police CAD System                                  | 401-50026    | \$ 3,591,132               | \$ -                | \$ -                | \$ -              | \$ -              | \$ -                | \$ -                  | 3,591,132               |
| <b>401-Police Sub-Total</b>                                |              | <b>\$ 3,591,132</b>        | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ -</b>         | <b>\$ -</b>           | <b>3,591,132</b>        |
| Fire Station 29 Reconstruction                             | 401-51559    | \$ 1,003,663               | \$ -                | \$ 500,000          | \$ -              | \$ -              | \$ -                | \$ -                  | 1,503,663               |
| Fire Station 26 Reconstruction                             | 401-51679    | 28,389                     | \$ 35,000           |                     |                   |                   |                     |                       | 63,389                  |
| Training Center Burn Bldg Reconstruction                   | 401-51763    | 80,000                     | -                   | -                   | -                 | -                 | -                   | -                     | 80,000                  |
| Roof Repair/Replacement FS 21                              | 401-51865    | 500,000                    | -                   | -                   | -                 | -                 | -                   | -                     | 500,000                 |
| Fire Alarm Panel Replacement FS 21                         | 401-51868    | 57,000                     | -                   | -                   | -                 | -                 | -                   | -                     | 57,000                  |
| Repair of Pump Drafting Pit                                | 401-51871    | 35,000                     | -                   | -                   | -                 | -                 | -                   | -                     | 35,000                  |
| HVAC System FS 21  | 401-51990    | 495,000                    | -                   | -                   | -                 | -                 | -                   | -                     | 495,000                 |
| <b>401-Fire Sub-Total</b>                                  |              | <b>\$ 2,199,052</b>        | <b>\$ 35,000</b>    | <b>\$ 500,000</b>   | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ -</b>         | <b>\$ -</b>           | <b>2,734,052</b>        |
| TDA funds for CIP  | 401-50830    | \$ 1,597,638               | \$ -                | \$ -                | \$ -              | \$ -              | \$ -                | \$ -                  | 1,597,638               |
| Interstate 5/Western Interchange                           | 401-51429    | 12,355,000                 | -                   | -                   | -                 | -                 | -                   | -                     | 12,355,000              |
| Signal Power Backup System                                 | 401-51436    | 519,000                    | -                   | 179,000             | 184,000           | 190,000           | 190,000             | -                     | 1,262,000               |
| ADA Facility Modifications                                 | 401-51490    | 1,081,259                  | 125,000             | 125,000             | 125,000           | 125,000           | 125,000             | 625,000               | 2,331,259               |
| Flower Street Improvements                                 | 401-51630    | 2,242,000                  | -                   | -                   | -                 | -                 | -                   | -                     | 2,242,000               |
| Replacement of Boilers-Police Building                     | 401-51998    | -                          | 100,000             | -                   | -                 | -                 | -                   | -                     | 100,000                 |
| City Hall Building Renovation                              | 401-51999    | -                          | 250,000             | -                   | -                 | -                 | -                   | -                     | 250,000                 |
| Fire Station 24 Emergency Generator Replacement            | 401-52000    | -                          | 40,000              | -                   | -                 | -                 | -                   | -                     | 40,000                  |
| MSB Roof Restoration                                       | 401-52001    | -                          | 250,000             | -                   | -                 | -                 | -                   | -                     | 250,000                 |
| Project Management Staff                                   | 401-59998    | -                          | 50,000              | 50,000              | 50,000            | 50,000            | 50,000              | 250,000               | 500,000                 |
| Traffic Light Synchronization-Glendale/Verdugo             | 401-G51688   | 1,798,000                  | -                   | -                   | -                 | -                 | -                   | -                     | 1,798,000               |
| Traffic Light Synchronization-Brand Blvd                   | 401-G51689   | 930,000                    | -                   | -                   | -                 | -                 | -                   | -                     | 930,000                 |
| Traffic Light Synchronization-Colorado/SFR                 | 401-G51690   | 613,000                    | -                   | -                   | -                 | -                 | -                   | -                     | 613,000                 |
| I-5/SR134 Congestion MGMT                                  | 401-G51697   | 814,000                    | -                   | -                   | -                 | -                 | -                   | -                     | 814,000                 |
| Fiber Optic Interconnect-IEN                               | 401-G51698   | 1,433,000                  | -                   | -                   | -                 | -                 | -                   | -                     | 1,433,000               |
| <b>401-Public Works Sub-Total</b>                          |              | <b>\$ 23,382,897</b>       | <b>\$ 815,000</b>   | <b>\$ 354,000</b>   | <b>\$ 359,000</b> | <b>\$ 365,000</b> | <b>\$ 365,000</b>   | <b>\$ 875,000</b>     | <b>26,515,897</b>       |
| Civic Auditorium Landscaping                               | 401-50966    | 753,972                    | \$ -                | \$ -                | \$ -              | \$ -              | \$ -                | \$ -                  | 753,972                 |
| Maple Park   | 401-51567    | 4,399,000                  | -                   | -                   | -                 | -                 | -                   | -                     | 4,399,000               |
| Rockhaven Rehabilitation                                   | 401-51658    | 905,648                    | 50,000              | -                   | -                 | -                 | -                   | -                     | 955,648                 |
| Adult Recreation Center Tennis Court Repair                | 401-51669    | 658,822                    | 175,000             | -                   | -                 | -                 | -                   | -                     | 833,822                 |
| Civic Auditorium Traffic Improvements                      | 401-51706    | 84,527                     | -                   | -                   | -                 | -                 | -                   | -                     | 84,527                  |
| Parks Unanticipated Repairs                                | 401-51707    | 700,000                    | 150,000             | 150,000             | 150,000           | 150,000           | 150,000             | 750,000               | 2,200,000               |
| Verdugo Adobe Restroom Renovation                          | 401-51710    | 363,511                    | -                   | -                   | -                 | -                 | -                   | -                     | 363,511                 |
| Brand West Playground Equipment                            | 401-51711    | 211,000                    | -                   | -                   | -                 | -                 | -                   | -                     | 211,000                 |
| Palmer Park Playground Equipment                           | 401-51712    | 50,892                     | -                   | -                   | -                 | -                 | -                   | -                     | 50,892                  |
| Verdugo Park Renovations                                   | 401-51713    | -                          | 1,000,000           | -                   | -                 | -                 | 1,000,000           | -                     | 2,000,000               |
| Pacific Community Center                                   | 401-51847    | 3,469,000                  | -                   | -                   | -                 | -                 | -                   | -                     | 3,469,000               |
| Stengel Field Rehab/Design/Construction                    | 401-51872    | 54,800                     | -                   | -                   | -                 | -                 | -                   | -                     | 54,800                  |
| Dunsmore Park Lighting Replacement                         | 401-51957    | 300,000                    | -                   | -                   | -                 | -                 | -                   | -                     | 300,000                 |
| Brand Park-North Restr. Demo/Site Clearance                | 401-51958    | 20,200                     | -                   | -                   | -                 | -                 | -                   | -                     | 20,200                  |
| Glorietta Park Lighting & Irrigation                       | 401-52002    | -                          | 200,000             | 450,000             | -                 | -                 | -                   | -                     | 650,000                 |
| Project Management Staff                                   | 401-59998    | -                          | -                   | -                   | -                 | -                 | -                   | -                     | -                       |
| Glendale Riverwalk Phase I                                 | 401-G51699   | 173,000                    | -                   | -                   | -                 | -                 | -                   | -                     | 173,000                 |
| Maryland Mini-Park   | 401-G51798   | 1,763,600                  | -                   | -                   | -                 | -                 | -                   | -                     | 1,763,600               |
| Riverwalk Los Angeles Outfall Bridge                       | 401-G51876   | 975,000                    | -                   | -                   | -                 | -                 | -                   | -                     | 975,000                 |
| <b>401-Parks Sub-Total</b>                                 |              | <b>14,882,971</b>          | <b>\$ 1,575,000</b> | <b>\$ 600,000</b>   | <b>\$ 150,000</b> | <b>\$ 150,000</b> | <b>\$ 1,150,000</b> | <b>\$ 750,000</b>     | <b>19,257,971</b>       |
| Brand Library Renovation                                   | 401-50094    | \$ 9,525,701               | \$ -                | \$ -                | \$ -              | \$ -              | \$ -                | \$ -                  | 9,525,701               |
| Central Library Renovation                                 | 401-51318    | 6,676,900                  | 850,000             | -                   | -                 | -                 | -                   | -                     | 7,526,900               |
| Montrose Branch Library                                    | 401-51670    | 253,493                    | -                   | -                   | -                 | -                 | -                   | -                     | 253,493                 |
| Branch Libraries   | 401-51725    | 574,319                    | 100,000             | 100,000             | 100,000           | 100,000           | 100,000             | -                     | 1,074,319               |
| Central Library NMTC Consultant                            | 401-51869    | 50,000                     | -                   | -                   | -                 | -                 | -                   | -                     | 50,000                  |
| <b>401-Library Sub-Total</b>                               |              | <b>\$ 17,080,413</b>       | <b>\$ 950,000</b>   | <b>\$ 100,000</b>   | <b>\$ 100,000</b> | <b>\$ 100,000</b> | <b>\$ 100,000</b>   | <b>\$ -</b>           | <b>18,430,413</b>       |
| <b>FUND 401 TOTAL</b>                                      |              | <b>\$ 61,655,326</b>       | <b>\$ 3,375,000</b> | <b>\$ 1,554,000</b> | <b>\$ 609,000</b> | <b>\$ 615,000</b> | <b>\$ 1,615,000</b> | <b>\$ 1,625,000</b>   | <b>\$ 71,048,326</b>    |

|  |            |               |            |            |            |            |            |              |               |
|--|------------|---------------|------------|------------|------------|------------|------------|--------------|---------------|
| <b>FUND 402 - GENERAL FUND CIP - GAS TAX FUND</b>  |            |               |            |            |            |            |            |              |               |
| Street Resurfacing Program                         | 402-51500  | \$ 21,278,434 | \$ 375,000 | \$ 375,000 | \$ 375,000 | \$ 375,000 | \$ 375,000 | \$ 1,875,000 | \$ 25,028,434 |
| Gutter Construction Program                        | 402-51501  | 12,815,515    | 250,000    | 250,000    | 250,000    | 250,000    | 250,000    | 1,250,000    | 15,315,515    |
| Street Reconstruction Program                      | 402-51502  | 12,435,832    | 375,000    | 375,000    | 375,000    | 375,000    | 375,000    | 1,875,000    | 16,185,832    |
| Street Name Signs Citywide Inventory & Replacement | 402-51728  | 1,187,720     | -          | -          | -          | -          | -          | -            | 1,187,720     |
| Pacific Fiber Optic Interconnection                | 402-51878  | 200,000       | -          | -          | -          | -          | -          | -            | 200,000       |
| Central & Los Feliz Signal Upgrade                 | 402-51879  | 220,000       | -          | -          | -          | -          | -          | -            | 220,000       |
| Street Tree Maintenance                            | 402-51887  | 1,000,000     | 500,000    | 500,000    | 500,000    | 500,000    | 500,000    | 2,500,000    | 6,000,000     |
| Sidewalk Maintenance Program                       | 402-51888  | 2,500,000     | 500,000    | 500,000    | 500,000    | 500,000    | 500,000    | 2,500,000    | 7,500,000     |
| Slurry Seal Maintenance Program                    | 402-51889  | 980,000       | 500,000    | 500,000    | 500,000    | 500,000    | 500,000    | 2,500,000    | 5,980,000     |
| Bridge Maintenance Program                         | 402-51914  | 103,000       | -          | -          | -          | -          | -          | -            | 103,000       |
| Pennsylvania Rehab (City Portion)                  | 402-51966  | -             | 500,000    | -          | -          | -          | -          | -            | 500,000       |
| Wilson/Harvey&Broadway Trfc Sig                    | 402-51968  | 51,972        | -          | -          | -          | -          | -          | -            | 51,972        |
| Doran Street and Adj Streets Rehab.Proj.           | 402-51984  | -             | 150,000    | -          | -          | -          | -          | -            | 150,000       |
| Oceanview Blvd. Rehabilitation Project             | 402-51985  | -             | 200,000    | -          | -          | -          | -          | -            | 200,000       |
| Verdugo Blvd. Rehabilitation Project               | 402-51986  | -             | 150,000    | -          | -          | -          | -          | -            | 150,000       |
| Traffic Signal Installation at Various Locations   | 402-51987  | -             | 880,000    | -          | -          | -          | -          | -            | 880,000       |
| Project Management                                 | 402-59998  | -             | -          | -          | -          | -          | -          | -            | -             |
| Traffic Light Synchronization-Glendale/Verdugo     | 402-G51688 | 872,664       | -          | -          | -          | -          | -          | -            | 872,664       |



**CITY OF GLENDALE**  
**CAPITAL IMPROVEMENT PROGRAM**  
**SUMMARY OF PROJECT APPROPRIATIONS BY FUND**

| Project  | Fund-Project | Prior Years Appropriations | FY15-16 Adopted | FY16-17 Projected | FY17-18 Projected | FY18-19 Projected | FY19-20 Projected | Future Years FY 21-25 | Estimated Project Total |
|--|--------------|----------------------------|-----------------|-------------------|-------------------|-------------------|-------------------|-----------------------|-------------------------|
| Traffic Light Synchronization-Brand Blvd   | 402-G51689   | 451,256                    | -               | -                 | -                 | -                 | -                 | -                     | 451,256                 |
| Traffic Light Synchronization-Colorado/SFR                                       | 402-G51690   | 297,470                    | -               | -                 | -                 | -                 | -                 | -                     | 297,470                 |
| I-5/SR134 Congestion MGMT  | 402-G51697   | 204,000                    | -               | -                 | -                 | -                 | -                 | -                     | 204,000                 |
| Fiber Optic Interconnect-IEN   | 402-G51698   | 426,002                    | -               | -                 | -                 | -                 | -                 | -                     | 426,002                 |
| Verdugo Rd./Honolulu Ave./Montrose Ave./Verdugo Blvd. Intersection Modifications | 402-G51905   | 86,550                     | -               | -                 | -                 | -                 | -                 | -                     | 86,550                  |

**FUND 405 - DEVELOPMENT IMPACT FEES FUND**

|   |           |            |           |           |      |      |      |      |            |
|---|-----------|------------|-----------|-----------|------|------|------|------|------------|
| Adult Rec. Center Tennis Court Repair               | 405-51669 | \$ 350,000 | \$ -      | \$ -      | \$ - | \$ - | \$ - | \$ - | \$ 350,000 |
| Civic Auditorium Traffic Improvements               | 405-51706 | 50,000     | -         | -         | -    | -    | -    | -    | 50,000     |
| Planning and Design Studies                         | 405-51833 | 300,101    | -         | -         | -    | -    | -    | -    | 300,101    |
| Sports Complex Batting Cage                         | 405-51834 | 400,000    | -         | -         | -    | -    | -    | -    | 400,000    |
| Pedestrian Paseo from Central                       | 405-51836 | 100,000    | -         | -         | -    | -    | -    | -    | 100,000    |
| Deukmejian Nature Ed. Center                        | 405-51837 | 1,500,000  | 1,000,000 | -         | -    | -    | -    | -    | 2,500,000  |
| Mid City Park Development Master Plan               | 405-51839 | 100,000    | -         | -         | -    | -    | -    | -    | 100,000    |
| Urban and Nature Trails                             | 405-51840 | 200,000    | -         | -         | -    | -    | -    | -    | 200,000    |
| Outdoor Fitness Equipment                           | 405-51841 | 110,000    | -         | -         | -    | -    | -    | -    | 110,000    |
| Pacific Pool/Pool/Community Center                  | 405-51843 | 150,000    | -         | -         | -    | -    | -    | -    | 150,000    |
| Maple Park Site Improvements                        | 405-51870 | 450,000    | -         | -         | -    | -    | -    | -    | 450,000    |
| Stengel Field Rehab/Design/Construction             | 405-51872 | 518,925    | -         | -         | -    | -    | -    | -    | 518,925    |
| Fremont Park Renovation/Design                      | 405-51873 | 150,000    | 2,000,000 | 2,000,000 | -    | -    | -    | -    | 4,150,000  |
| Riverwalk LA Outfall Bridge                         | 405-51886 | 50,000     | -         | -         | -    | -    | -    | -    | 50,000     |
| Central Park Plaza                                  | 405-51892 | 150,000    | -         | -         | -    | -    | -    | -    | 150,000    |
| Palmer Park Renovation                              | 405-51947 | 1,116,000  | -         | -         | -    | -    | -    | -    | 1,116,000  |
| Brand Park Signs                                    | 405-51956 | 110,000    | -         | -         | -    | -    | -    | -    | 110,000    |
| Verdugo Park - North Community Building & Restrooms | 405-52020 | -          | 500,000   | -         | -    | -    | -    | -    | 500,000    |
| Brand Park Lighting                                 | 405-52022 | -          | 500,000   | -         | -    | -    | -    | -    | 500,000    |
| Fitness in the Park                                 | 405-52031 | 40,000     | -         | -         | -    | -    | -    | -    | 40,000     |

**FUND 407 - LIBRARY MITIGATION FEE FUND**

|                            |           |                   |             |             |             |             |             |             |                   |
|----------------------------|-----------|-------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------------|
| Central Library Renovation | 407-51318 | \$ 826,121        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 826,121        |
| 2012 Collection Addition   | 407-51863 | 57,304            | -           | -           | -           | -           | -           | -           | 57,304            |
| <b>FUND 407 TOTAL</b>      |           | <b>\$ 883,425</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 883,425</b> |

**FUND 408 - PARKS QUIMBY FEE FUND**

|                            |  |             |             |             |             |             |             |             |             |
|----------------------------|--|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| No Current Active Projects |  | -           | -           | -           | -           | -           | -           | -           | -           |
| <b>FUND 408 TOTAL</b>      |  | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> |

**FUND 409 - CIP Reimbursement Fund**

|  |            |                     |             |             |             |             |             |             |                     |
|--|------------|---------------------|-------------|-------------|-------------|-------------|-------------|-------------|---------------------|
| Central & Los Feliz Signal Upgrade   | 409-51879  | \$ 58,844           | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 58,844           |
| Verdugo Rd./Honolulu Ave./Montrose Ave./Verdugo Blvd. Intersection Modifications | 409-G51905 | 373,950             | -           | -           | -           | -           | -           | -           | 373,950             |
| Palmer Park Renovation   | 409-G51947 | 360,250             | -           | -           | -           | -           | -           | -           | 360,250             |
| Pennsylvania Rehab (County)  | 409-G51966 | 166,300             | -           | -           | -           | -           | -           | -           | 166,300             |
| Wilson, Harvey, & Broadway Traffic Signal  | 409-G51968 | 317,628             | -           | -           | -           | -           | -           | -           | 317,628             |
| Prop 84 Urban Greening Project   | 409-G51969 | 997,900             | -           | -           | -           | -           | -           | -           | 997,900             |
| Safe Route to School Impr Ph 3   | 409-G51970 | 78,125              | -           | -           | -           | -           | -           | -           | 78,125              |
| I-5 N. Mitigation Signal Synchronization.  | 409-G51977 | 49,380              | -           | -           | -           | -           | -           | -           | 49,380              |
| Fitness in the Park  | 409-G52031 | 155,000             | -           | -           | -           | -           | -           | -           | 155,000             |
| <b>FUND 409 TOTAL</b>  |            | <b>\$ 2,557,377</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 2,557,377</b> |

|                        |  |                       |                      |                     |                     |                     |                     |                      |                       |
|------------------------|--|-----------------------|----------------------|---------------------|---------------------|---------------------|---------------------|----------------------|-----------------------|
| <b>CIP GRAND TOTAL</b> |  | <b>\$ 126,051,569</b> | <b>\$ 11,755,000</b> | <b>\$ 6,054,000</b> | <b>\$ 3,109,000</b> | <b>\$ 3,115,000</b> | <b>\$ 4,115,000</b> | <b>\$ 14,125,000</b> | <b>\$ 168,324,569</b> |
|------------------------|--|-----------------------|----------------------|---------------------|---------------------|---------------------|---------------------|----------------------|-----------------------|

Note:

The Prior Year Appropriations project balance for project 59998 is not reflecting on this summary.

**CITY OF GLENDALE  
CAPITAL IMPROVEMENT FUNDS  
SUMMARY OF PROJECT BUDGET & EXPENDITURES**

| Project | Project Description                                      | A<br>Overall<br>Project/Grant<br>Budget as of<br>06/30/2015 | B<br>Life to Date<br>Actuals Total<br>(D+E) | C<br>Remaining<br>balance as of<br>06/30/2015<br>(A-B) | D<br>Prior Years<br>Expenditures | E<br>FY 2014-15<br>Expenditures | F<br>FY 2015-16<br>Adopted<br>Budget |
|---------|--|---|---|--|----------------------------------|---------------------------------|--------------------------------------|
| 51899   | Electronic Infrastructure Upgrade                        | 200,000   | 195,945                                     | 4,055  | 182,252                          | 13,693                          | -                                    |
| 51980   | GTV6 Infrastructure Upgrade 15                           | 318,861   | 151,182                                     | 167,679  | -                                | 151,182                         | -                                    |
|         | <b>401-111 Total</b>                                     | <b>518,861</b>  | <b>347,127</b>                              | <b>171,734</b>   | <b>182,252</b>                   | <b>164,875</b>                  | <b>-</b>                             |
| 50026   | Replace Police CAD System                                | 3,591,132   | 3,537,081                                   | 54,051   | 3,506,516                        | 30,564                          | -                                    |
|         | <b>401-301 Total</b>                                     | <b>3,591,132</b>  | <b>3,537,081</b>                            | <b>54,051</b>  | <b>3,506,516</b>                 | <b>30,564</b>                   | <b>-</b>                             |
| 51559   | Fire Station 29 Reconstruction                           | 1,003,663   | 4,595                                       | 999,068  | 3,663                            | 932                             | -                                    |
| 51679   | Fire Station 26 Reconstruction                           | 28,389  | 41,480                                      | (13,090)   | 41,480                           | -                               | 35,000                               |
| 51763   | Training Center Burn Bldg Reconstruction                 | 80,000  | 16,000                                      | 64,000   | 16,000                           | -                               | -                                    |
| 51865   | Roof Repair/Replacement FS 21                            | 500,000   | 386,463                                     | 113,537  | 1,575                            | 384,888                         | -                                    |
| 51868   | Fire Alarm Panel Replacement FS 21                       | 57,000  | 14,500                                      | 42,500   | -                                | 14,500                          | -                                    |
| 51871   | Repair of Pump Drafting Pit                              | 35,000  | 32,548                                      | 2,452  | 32,548                           | -                               | -                                    |
| 51990   | HVAC System FS 21  | 495,000   | -   | 495,000  | -                                | -                               | -                                    |
|         | <b>401-401 Total</b>                                     | <b>2,199,052</b>  | <b>495,585</b>                              | <b>1,703,467</b>                                       | <b>95,266</b>                    | <b>400,319</b>                  | <b>35,000</b>                        |
| 50830   | TDA funds for CIP  | 1,597,638   | 1,597,638                                   | -  | 1,408,003                        | 189,635                         | -                                    |
| 51429   | Interstate 5/Western Interchange                         | 12,355,000  | 10,725,177                                  | 1,629,823  | 10,725,177                       | -                               | -                                    |
| 51436   | Signal Power Backup System                               | 519,000   | 10,528                                      | 508,472  | 10,528                           | -                               | -                                    |
| 51490   | ADA Facility Modification                                | 1,081,259   | 634,676                                     | 446,583  | 634,676                          | -                               | 125,000                              |
| 51630   | Flower Street Improvements                               | 2,242,000   | 2,070,846                                   | 171,154  | 2,070,846                        | -                               | -                                    |
| 51998   | Replacement of Boilers-Police Building                   | -   | -   | -  | -                                | -                               | 100,000                              |
| 51999   | City Hall Building Renovation                            | -   | -   | -  | -                                | -                               | 250,000                              |
| 52000   | Fire Station 24 Emergency Generator Replacement          | -   | -   | -  | -                                | -                               | 40,000                               |
| 52001   | MSB Roof Restoration                                     | -   | -   | -  | -                                | -                               | 250,000                              |
| 59998   | Project Management                                       | -   | -   | -  | -                                | -                               | 50,000                               |
| G51688  | Traffic Light Synchronization-Glendale/Verdugo           | 1,798,000   | 1,432,681                                   | 365,319  | 1,432,681                        | -                               | -                                    |
| G51689  | Traffic Light Synchronization - Brand Blvd               | 930,000   | 823,761                                     | 106,239  | 823,761                          | -                               | -                                    |
| G51690  | Traffic Light Synchronization-Colorado/SFR               | 613,000   | 500,911                                     | 112,089  | 500,911                          | -                               | -                                    |
| G51697  | I-5/SR134 Congestion MGMT                                | 814,000   | 740,492                                     | 73,508   | 740,492                          | -                               | -                                    |
| G51698  | Fiber Optic Interconnect-IEN                             | 1,433,000   | 1,107,826                                   | 325,174  | 1,107,826                        | -                               | -                                    |
|         | <b>401-501 Total</b>                                     | <b>23,382,897</b>   | <b>19,644,536</b>                           | <b>3,738,361</b>                                       | <b>19,454,901</b>                | <b>189,635</b>                  | <b>815,000</b>                       |
| 50966   | Civic Auditorium Landscaping                             | 753,972   | 737,044                                     | 16,928   | 737,044                          | -                               | -                                    |
| 51567   | Maple Park   | 4,399,000   | 4,398,114                                   | 886  | 4,398,114                        | -                               | -                                    |
| 51658   | Rockhaven Rehabilitation                                 | 905,648   | 896,891                                     | 8,757  | 872,158                          | 24,733                          | 50,000                               |
| 51669   | Adult Rec Center Tennis Court Repair                     | 658,822   | 314,011                                     | 344,811  | 305,122                          | 8,888                           | 175,000                              |
| 51706   | Civic Auditorium Traffic Improvements                    | 84,527  | 79,019                                      | 5,508  | 78,811                           | 208                             | -                                    |
| 51707   | Parks Unanticipated Repairs                              | 700,000   | 614,368                                     | 85,632   | 463,848                          | 150,521                         | 150,000                              |
| 51710   | Verdugo Adobe Restroom Renovation                        | 363,511   | 355,388                                     | 8,124  | 355,388                          | -                               | -                                    |
| 51711   | Brand West Playground Equipment                          | 211,000   | 180,615                                     | 30,385   | 32,469                           | 148,146                         | -                                    |
| 51712   | Palmer Park Playground Equipment                         | 50,892  | 28,752                                      | 22,139   | 28,752                           | -                               | -                                    |
| 51713   | Verdugo Park Renovations                                 | -   | -   | -  | -                                | -                               | 1,000,000                            |
| 51847   | Pacific Community Center Const                           | 3,469,000   | 178,209                                     | 3,290,791  | 110,520                          | 67,689                          | -                                    |
| 51872   | Stengel Field Rehab/Design/Construction                  | 54,800  | 425   | 54,375   | -                                | 425                             | -                                    |
| 51957   | Dunsmore Park Lighting Replacement                       | 300,000   | 291,421                                     | 8,579  | -                                | 291,421                         | -                                    |
| 51958   | Brand Park Restroom Demolition                           | 20,200  | 6,000                                       | 14,200   | -                                | 6,000                           | -                                    |
| 52002   | Glorietta Park Lighting & Irrigation                     | -   | -   | -  | -                                | -                               | 200,000                              |
| 59998   | Project Management                                       | -   | -   | -  | -                                | -                               | -                                    |
| G51699  | Glendale Riverwalk Phase I                               | 173,000   | 164,007                                     | 8,993  | 162,808                          | 1,199                           | -                                    |
| G51798  | Maryland Mini-Park                                       | 1,763,600   | 1,755,494                                   | 8,106  | 1,715,872                        | 39,621                          | -                                    |
| G51876  | Riverwalk LA Outfall Bridge                              | 975,000   | 164,575                                     | 810,425  | 9,842                            | 154,733                         | -                                    |
|         | <b>401-601 Total</b>                                     | <b>14,882,971</b>   | <b>10,164,333</b>                           | <b>4,718,639</b>                                       | <b>9,270,749</b>                 | <b>893,584</b>                  | <b>1,575,000</b>                     |
| 50094   | Brand Library Renovation                                 | 9,525,701   | 8,330,377                                   | 1,195,324  | 8,089,555                        | 240,822                         | -                                    |
| 51318   | Central Library Renovation                               | 6,676,900   | 1,581,992                                   | 5,094,908  | 1,533,002                        | 48,991                          | 850,000                              |
| 51670   | Montrose Branch Library                                  | 253,493   | 111,187                                     | 142,307  | 108,244                          | 2,943                           | -                                    |
| 51725   | Branch Libraries   | 574,319   | 355,386                                     | 218,933  | 281,546                          | 73,840                          | 100,000                              |
| 51869   | Central Library NMTC Consultan                           | 50,000  | 50,000                                      | -  | 50,000                           | -                               | -                                    |
|         | <b>401-681 Total</b>                                     | <b>17,080,413</b>   | <b>10,428,942</b>                           | <b>6,651,472</b>                                       | <b>10,062,347</b>                | <b>366,595</b>                  | <b>950,000</b>                       |
| 51500   | Street Resurfacing Program                               | 21,278,434  | 19,692,505                                  | 1,585,929  | 16,198,211                       | 3,494,294                       | 375,000                              |
| 51501   | Gutter Construction Program                              | 12,815,515  | 11,722,432                                  | 1,093,083  | 11,451,030                       | 271,402                         | 250,000                              |
| 51502   | Street Reconstruction Program                            | 12,435,832  | 11,303,848                                  | 1,131,984  | 7,584,569                        | 3,719,279                       | 375,000                              |
| 51728   | Street Name Signs Citywide Inventory & Replacement       | 1,187,720   | 763,652                                     | 424,068  | 749,224                          | 14,428                          | -                                    |
| 51878   | Pacific Fiber Optic Interconnection                      | 200,000   | 197,340                                     | 2,660  | 77,640                           | 119,700                         | -                                    |
| 51879   | Central & Los Feliz Signal Upgrade                       | 220,000   | 220,000                                     | -  | -                                | 220,000                         | -                                    |
| 51887   | Street Tree Maintenance                                  | 1,000,000   | 964,406                                     | 35,594   | 534,384                          | 430,022                         | 500,000                              |
| 51888   | Sidewalk Maintenance Program                             | 2,500,000   | 2,123,041                                   | 376,959  | 1,907,812                        | 215,229                         | 500,000                              |
| 51889   | Slurry Seal MaintenanceProgram                           | 980,000   | 334,609                                     | 645,391  | 110,617                          | 223,992                         | 500,000                              |
| 51914   | Bridge Maintenance Program                               | 103,000   | 103,000                                     | -  | -                                | 103,000                         | -                                    |
| 51966   | Pennsylvania Rehab (City Portion)                        | -   | -   | -  | -                                | -                               | 500,000                              |
| 51968   | WilsonHarvey&Broadway Trfc Sig                           | 51,972  | 44,131                                      | 7,841  | -                                | 44,131                          | -                                    |
| 51984   | Doran Street and Adjacent Streets Rehabilitation Project | -   | -   | -  | -                                | -                               | 150,000                              |
| 51985   | Oceanview Blvd. Rehabilitation Project                   | -   | -   | -  | -                                | -                               | 200,000                              |
| 51986   | Verdugo Blvd. Rehabilitation Project                     | -   | -   | -  | -                                | -                               | 150,000                              |
| 51987   | Traffic Signal Installation at Various Locations         | -   | -   | -  | -                                | -                               | 880,000                              |
| 59998   | Project Management                                       | -   | -   | -  | -                                | -                               | -                                    |
| G51688  | Traffic Light Synchronization-Glendale/Verdugo           | 872,664   | 697,667                                     | 174,997  | 697,667                          | -                               | -                                    |
| G51689  | Traffic Light Synchronization - Brand Blvd               | 451,256   | 381,016                                     | 70,240   | 381,016                          | -                               | -                                    |
| G51690  | Traffic Light Synchronization-Colorado/SFR               | 297,470   | 257,153                                     | 40,317   | 257,153                          | -                               | -                                    |
| G51697  | I-5/SR134 Congestion MGMT                                | 204,000   | 118,579                                     | 85,421   | 118,579                          | -                               | -                                    |
| G51698  | Fiber Optic Interconnect-IEN                             | 426,002   | 331,857                                     | 94,145   | 331,857                          | -                               | -                                    |
| G51905  | Verdugo/Honolulu/Montrose Modifications                  | 86,550  | 85,460                                      | 1,090  | 5,142                            | 80,319                          | -                                    |

**CITY OF GLENDALE  
CAPITAL IMPROVEMENT FUNDS  
SUMMARY OF PROJECT BUDGET & EXPENDITURES**

| Project | Project Description                                 | A<br>Overall<br>Project/Grant<br>Budget as of<br>06/30/2015 | B<br>Life to Date<br>Actuals Total<br>(D+E) | C<br>Remaining<br>balance as of<br>06/30/2015<br>(A-B) | D<br>Prior Years<br>Expenditures | E<br>FY 2014-15<br>Expenditures | F<br>FY 2015-16<br>Adopted<br>Budget |
|---------|---|---|---|--|----------------------------------|---------------------------------|--------------------------------------|
|         | <b>402-501 Total</b>                                | <b>55,110,415</b>   | <b>49,340,696</b>                           | <b>5,769,719</b>                                       | <b>40,404,901</b>                | <b>8,935,795</b>                | <b>4,380,000</b>                     |
| 51669   | Adult Rec Center Tennis Court Repair                | 350,000   | 5,788                                       | 344,212  | 5,788                            | -                               | -                                    |
| 51706   | Civic Auditorium Traffic Improvements               | 50,000  | 9,887                                       | 40,113   | 9,887                            | -                               | -                                    |
| 51833   | Planning and Design Studies                         | 300,101   | 154,378                                     | 145,723  | 124,114                          | 30,264                          | -                                    |
| 51834   | Sports Complex Batting Cage                         | 400,000   | 17,081                                      | 382,919  | 11,370                           | 5,712                           | -                                    |
| 51836   | Pedestrian Paseo from Central                       | 100,000   | -   | 100,000  | -                                | -                               | -                                    |
| 51837   | Deukmejian Nature Ed. Center                        | 1,500,000   | 86,119                                      | 1,413,881  | 4,558                            | 81,561                          | 1,000,000                            |
| 51839   | Mid City Park Development Master Plan               | 100,000   | 21,504                                      | 78,496   | 17,823                           | 3,681                           | -                                    |
| 51840   | Urban and Natural Trails                            | 200,000   | 25,920                                      | 174,080  | 25,920                           | -                               | -                                    |
| 51841   | Outdoor Fitness Equipment                           | 110,000   | 28,015                                      | 81,985   | 28,015                           | -                               | -                                    |
| 51843   | Pacific Pool/Pool/Community Center                  | 150,000   | 150,567                                     | (567)  | 146,981                          | 3,586                           | -                                    |
| 51870   | Maple Park Improvement Project                      | 450,000   | 371,908                                     | 78,092   | 366,458                          | 5,450                           | -                                    |
| 51872   | Stengel Field Rehab/Design/Construction             | 518,925   | 199,682                                     | 319,243  | 40,050                           | 159,632                         | -                                    |
| 51873   | Fremont Park Renovation Design                      | 150,000   | 25,550                                      | 124,450  | -                                | 25,550                          | 2,000,000                            |
| 51886   | Riverwalk LA Outfall Bridge                         | 50,000  | -   | 50,000   | -                                | -                               | -                                    |
| 51892   | Central Park Plaza                                  | 150,000   | -   | 150,000  | -                                | -                               | -                                    |
| 51947   | Palmer Park Improvements                            | 1,116,000   | 135,667                                     | 980,333  | -                                | 135,667                         | -                                    |
| 51956   | Brand Park Signs                                    | 110,000   | 10,753                                      | 99,247   | -                                | 10,753                          | -                                    |
| 52020   | Verdugo Park - North Community Building & Restrooms | -   | -   | -  | -                                | -                               | 500,000                              |
| 52022   | Brand Park Lighting                                 | -   | -   | -  | -                                | -                               | 500,000                              |
| 52031   | Fitness in the Park                                 | 40,000  | -   | 40,000   | -                                | -                               | -                                    |
|         | <b>405-601 Total</b>                                | <b>5,845,026</b>  | <b>1,242,821</b>                            | <b>4,602,205</b>                                       | <b>780,964</b>                   | <b>461,857</b>                  | <b>4,000,000</b>                     |
| 51318   | Central Library Renovation                          | 826,121   | -   | 826,121  | -                                | -                               | -                                    |
| 51863   | 2012 Collection Addition                            | 57,304  | 12,202                                      | 45,102   | 12,202                           | -                               | -                                    |
|         | <b>407-681 Total</b>                                | <b>883,425</b>  | <b>12,202</b>                               | <b>871,223</b>   | <b>12,202</b>                    | <b>-</b>                        | <b>-</b>                             |
| 51879   | Central & Los Feliz Signal Upgrade                  | 58,844  | 58,844                                      | -  | -                                | 58,844                          | -                                    |
| G51905  | Verdugo/Honolulu/Montrose Modifications             | 373,950   | 308,163                                     | 65,787   | 4,542                            | 303,621                         | -                                    |
| G51966  | Pennsylvania Rehab (County)                         | 166,300   | 22,049                                      | 144,251  | -                                | 22,049                          | -                                    |
| G51968  | WilsonHarvey&Broadway Traffic Sig                   | 317,628   | 275,867                                     | 41,761   | -                                | 275,867                         | -                                    |
| G51969  | Prop 84 Urban Greening Project                      | 997,900   | 14,988                                      | 982,912  | -                                | 14,988                          | -                                    |
| G51970  | Safe Route to School Impr Ph 3                      | 78,125  | 51,517                                      | 26,608   | -                                | 51,517                          | -                                    |
| G51977  | I-5 N. Mitigation Signal Synchronization.           | 49,380  | -   | 49,380   | -                                | -                               | -                                    |
|         | <b>409-501 Total</b>                                | <b>2,042,127</b>  | <b>731,427</b>                              | <b>1,310,699</b>                                       | <b>4,542</b>                     | <b>726,885</b>                  | <b>-</b>                             |
| G51947  | Palmer Park Improvements                            | 360,250   | -   | 360,250  | -                                | -                               | -                                    |
| G52031  | Fitness in the Park                                 | 155,000   | -   | 155,000  | -                                | -                               | -                                    |
|         | <b>409-601 Total</b>                                | <b>515,250</b>  | <b>-</b>                                    | <b>515,250</b>   | <b>-</b>                         | <b>-</b>                        | <b>-</b>                             |
|         | <b>Grand Total</b>                                  | <b>126,051,570</b>  | <b>95,944,750</b>                           | <b>30,106,820</b>                                      | <b>83,774,640</b>                | <b>12,170,110</b>               | <b>11,755,000</b>                    |

**CITY OF GLENDALE  
CAPITAL PROJECTS FUNDS  
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2016**

|  | <b>401 - Capital<br/>Improvement Fund</b> | <b>402 - State Gas Tax<br/>Fund</b> | <b>403 - Landfill<br/>Postclosure Fund</b> |
|--|---|-------------------------------------|--|
| <b>Estimated Revenues</b>                |   |                                     |  |
| Licenses and Permits                     | \$ -                                      | \$ -                                | \$ -                                       |
| Use of Money and Property                | -   | 35,000                              | -  |
| Revenue from Other Agencies              | -   | 4,380,609                           | -  |
| Charges for Services                     | 3,523,000                                 | -                                   | -  |
| Transfers from Other Funds               | 471,250                                   | -                                   | 2,000,000                                  |
| <b>TOTAL REVENUES</b>                    | <b>\$ 3,994,250</b>                       | <b>\$ 4,415,609</b>                 | <b>\$ 2,000,000</b>                        |
| <b>Estimated Appropriations</b>          |   |                                     |  |
| Salaries & Benefits                      | \$ 64,618                                 | \$ -                                | \$ -                                       |
| Maintenance & Operation                  | 368                                       | 500,000                             | -  |
| Capital Improvement                      | 3,310,014                                 | 3,880,000                           | -  |
| Transfers                                | 2,000,000                                 | -                                   | -  |
| <b>TOTAL APPROPRIATIONS</b>              | <b>\$ 5,375,000</b>                       | <b>\$ 4,380,000</b>                 | <b>\$ -</b>                                |
| <b>NET SURPLUS/(USE OF FUND BALANCE)</b> | <b>\$ (1,380,750)</b>                     | <b>\$ 35,609</b>                    | <b>\$ 2,000,000</b>                        |

**CITY OF GLENDALE  
CAPITAL PROJECTS FUNDS  
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2016**

|  | <b>405 - Parks<br/>Mitigation Fee<br/>Fund</b> | <b>407 - Library<br/>Mitigation Fee<br/>Fund</b> | <b>408 - Parks Quimby<br/>Fee Fund</b> |
|--|--|--|--|
| <b>Estimated Revenues</b>                |  |  |  |
| Licenses and Permits                     | \$ 5,500,000                                   | \$ 550,000                                       | \$ -                                   |
| Use of Money and Property                | 50,000   | 5,000  | -                                      |
| Revenue from Other Agencies              | -  | -  | -                                      |
| Charges for Services                     | -  | -  | -                                      |
| Transfers from Other Funds               | -  | -  | -                                      |
| <b>TOTAL REVENUES</b>                    | <b>\$ 5,550,000</b>                            | <b>\$ 555,000</b>                                | <b>\$ -</b>                            |
| <b>Estimated Appropriations</b>          |  |  |  |
| Salaries & Benefits                      | \$ -   | \$ -   | \$ -                                   |
| Maintenance & Operation                  | -  | -  | -                                      |
| Capital Improvement                      | 4,000,000                                      | -  | -                                      |
| Transfers                                | -  | -  | -                                      |
| <b>TOTAL APPROPRIATIONS</b>              | <b>\$ 4,000,000</b>                            | <b>\$ -</b>                                      | <b>\$ -</b>                            |
| <b>NET SURPLUS/(USE OF FUND BALANCE)</b> | <b>\$ 1,550,000</b>                            | <b>\$ 555,000</b>                                | <b>\$ -</b>                            |

**CITY OF GLENDALE  
CAPITAL PROJECTS FUNDS  
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2016**

|  | <b>409 - CIP<br/>Reimbursement<br/>Fund</b> |          | <b>Total</b>         |
|--|---|----------|----------------------|
| <b>Estimated Revenues</b>                |   |          |                      |
| Licenses and Permits                     | \$  | -        | \$ 6,050,000         |
| Use of Money and Property                |   | -        | 90,000               |
| Revenue from Other Agencies              |   | -        | 4,380,609            |
| Charges for Services                     |   | -        | 3,523,000            |
| Transfers from Other Funds               |   | -        | 2,471,250            |
| <b>TOTAL REVENUES</b>                    | <b>\$</b>                                   | <b>-</b> | <b>\$ 16,514,859</b> |
| <b>Estimated Appropriations</b>          |   |          |                      |
| Salaries & Benefits                      | \$  | -        | \$ 64,618            |
| Maintenance & Operation                  |   | -        | 500,368              |
| Capital Improvement                      |   | -        | 11,190,014           |
| Transfers                                |   | -        | 2,000,000            |
| <b>TOTAL APPROPRIATIONS</b>              | <b>\$</b>                                   | <b>-</b> | <b>\$ 13,755,000</b> |
| <b>NET SURPLUS/(USE OF FUND BALANCE)</b> | <b>\$</b>                                   | <b>-</b> | <b>\$ 2,759,859</b>  |



## CITY OF GLENDALE ENTERPRISE FUNDS

The **Enterprise Funds** for the City of Glendale consist of the following funds: Sewer, Refuse, Electric Utility, Water Utility, and Fire Communication. These funds primary source of revenues are charges for services and reflect characteristics that are more properly accounted for as enterprise operations. Below is a brief description of the sixteen (16) *Enterprise Funds* included in this section.

- *Sewer Fund (525)* is used to account for the operations and maintenance of the sewer system. This service is primarily contracted with the City of Los Angeles.
- *Refuse Disposal Fund (530)* is used to account for the operations of the City-owned refuse collection and disposal service.
- *Electric Utility Funds (550-557)* are used to account for the operations of the City-owned electric utility services.
- *Water Utility Funds (570-573, 575)* are used to account for the operations of the City-owned water utility services.
- *Fire Communication Fund (701)* is used to account for monies received and expended, as the lead city, for the tri-city (Burbank, Glendale and Pasadena) Verdugo Fire Communication operations.

Total appropriation in the Enterprise Funds for FY 2015-16 is \$391 million, which reflects a decrease of approximately \$53.4 million, or 12%, when compared to last year. The net decrease is the result of appropriation increases and decreases for each fund within this major fund type, along with the shifting of three funds (Recreation Fund, Hazardous Disposal Fund, and Parking Fund) to the *Special Revenue* section. Additional details of the changes within the *Enterprise Funds* can be found in the *Resources & Appropriations* and *Combined Fund Statement* sections of this book.

The following pages provide a summary of the budget for each of the City's Enterprise Funds for the budget year ending June 30, 2016.

**CITY OF GLENDALE  
ENTERPRISE FUNDS  
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2016**

|  | <b>525 - Sewer Fund</b> | <b>530 - Refuse<br/>Disposal Fund</b> | <b>550-555 - Electric<br/>Utility Funds</b> |
|--|-------------------------|---------------------------------------|---|
| <b>Estimated Revenues</b>                |                         |                                       |   |
| Charges for Services                     | \$ 15,081,000           | \$ 20,559,733                         | \$ 230,846,158                              |
| Misc and Non-Operating Revenue           | 500,000                 | 275,000                               | 5,814,422                                   |
| Interfund Revenue                        | -                       | -                                     | 26,525,290                                  |
| <b>TOTAL REVENUES</b>                    | <b>\$ 15,581,000</b>    | <b>\$ 20,834,733</b>                  | <b>\$ 263,185,870</b>                       |
| <b>Estimated Appropriations</b>          |                         |                                       |   |
| Salaries & Benefits                      | \$ 2,780,952            | \$ 8,340,966                          | \$ 34,135,302                               |
| Maintenance & Operation                  | 16,930,795              | 13,190,998                            | 238,954,097                                 |
| Capital Outlay                           | 75,000                  | 2,425,000                             | 1,549,388                                   |
| Capital Improvement                      | 14,273,000              | 600,000                               | -   |
| Transfers                                | -                       | 1,150,000                             | 20,107,000                                  |
| Allocation Offset                        | -                       | -                                     | (29,782,865)                                |
| <b>TOTAL APPROPRIATIONS</b>              | <b>\$ 34,059,747</b>    | <b>\$ 25,706,964</b>                  | <b>\$ 264,962,922</b>                       |
| <b>NET SURPLUS/(USE OF FUND BALANCE)</b> | <b>\$ (18,478,747)</b>  | <b>\$ (4,872,231)</b>                 | <b>\$ (1,777,052)</b>                       |

**CITY OF GLENDALE  
ENTERPRISE FUNDS  
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2016**

|  | 556 - Energy Cost<br>Adjustment Charge<br>Fund | 557 - Regulatory<br>Adjustment Charge<br>Fund | 570-575 - Water<br>Utility Funds |
|--|--|---|----------------------------------|
| <b>Estimated Revenues</b>                |  |   |                                  |
| Charges for Services                     | \$ -   | \$ -  | \$ 50,328,999                    |
| Misc and Non-Operating Revenue           | -  | -   | 3,795,567                        |
| Interfund Revenue                        | -  | -   | 5,513,208                        |
| <b>TOTAL REVENUES</b>                    | <b>\$ -</b>                                    | <b>\$ -</b>                                   | <b>\$ 59,637,774</b>             |
| <b>Estimated Appropriations</b>          |  |   |                                  |
| Salaries & Benefits                      | \$ -   | \$ -  | \$ 7,961,027                     |
| Maintenance & Operation                  | -  | -   | 54,382,397                       |
| Capital Outlay                           | -  | -   | 70,000                           |
| Capital Improvement                      | -  | -   | -                                |
| Transfers                                | -  | -   | -                                |
| Allocation Offset                        | -  | -   | -                                |
| <b>TOTAL APPROPRIATIONS</b>              | <b>\$ -</b>                                    | <b>\$ -</b>                                   | <b>\$ 62,413,424</b>             |
| <b>NET SURPLUS/(USE OF FUND BALANCE)</b> | <b>\$ -</b>                                    | <b>\$ -</b>                                   | <b>\$ (2,775,650)</b>            |

**CITY OF GLENDALE  
ENTERPRISE FUNDS  
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2016**

|  | <b>701 - Fire<br/>Communication<br/>Fund</b> |                  | <b>Total</b>           |
|--|--|------------------|------------------------|
| <b>Estimated Revenues</b>                |  |                  |                        |
| Charges for Services                     | \$   | 3,515,177        | \$ 320,331,067         |
| Misc and Non-Operating Revenue           |  | 362,084          | 10,747,073             |
| Interfund Revenue                        |  | -                | 32,038,498             |
| <b>TOTAL REVENUES</b>                    | <b>\$</b>                                    | <b>3,877,261</b> | <b>\$ 363,116,638</b>  |
| <b>Estimated Appropriations</b>          |  |                  |                        |
| Salaries & Benefits                      | \$   | 2,583,250        | \$ 55,801,497          |
| Maintenance & Operation                  |  | 1,193,226        | 324,651,513            |
| Capital Outlay                           |  | 47,000           | 4,166,388              |
| Capital Improvement                      |  | -                | 14,873,000             |
| Transfers                                |  | -                | 21,257,000             |
| Allocation Offset                        |  | -                | (29,782,865)           |
| <b>TOTAL APPROPRIATIONS</b>              | <b>\$</b>                                    | <b>3,823,476</b> | <b>\$ 390,966,533</b>  |
| <b>NET SURPLUS/(USE OF FUND BALANCE)</b> | <b>\$</b>                                    | <b>53,785</b>    | <b>\$ (27,849,895)</b> |

## CITY OF GLENDALE INTERNAL SERVICE FUNDS

**Internal Service Funds** are proprietary funds serving only the City of Glendale. These funds are established to account for any activity that provides goods or services to other funds and departments within the City of Glendale on a cost-reimbursement basis. These funds are intended to be self-supporting. Since these funds derive their resources from expensing the Governmental and Enterprise budgets, they are already included within the City budget and are presented for informational and memorandum control purposes. Below is a brief description of the fourteen (14) *Internal Service Funds* included in this section.

- *Fleet/Equipment Management Fund (601)* is used to account for the maintenance, replacement, and acquisition of vehicles and equipment. The resources for this fund are derived from an annual fleet service charge which is assessed to governmental operations.
- *Joint Helicopter Operation Fund (602)* is used to account for the maintenance and replacement of the helicopters. The costs associated with this operation are jointly shared with the City of Burbank.
- *ISD Infrastructure Fund (603)* is used to account for the maintenance, replacement, and acquisition of all technology equipment supported by the Information Services Department.
- *ISD Applications Fund (604)* is used to account for the maintenance, replacement, and acquisition of all software and applications supported by the Information Services Department.
- *Unemployment Insurance Fund (610)* is used to account for unemployment claims. Resources are derived from unemployment insurance charges to various City operations. Unemployment claims are reimbursed to the State Employment Department which disburses the unemployment claims.
- *Liability Insurance Fund (612)* is used to account for the activities associated with self insurance and litigation. Specifically this fund is used to pay for excess insurance coverage, claims, and litigation expenses. Settlements and reimbursements from our insurance providers are also recorded in this fund. The fund also derives its revenue via a liability rate, which is a pooled insurance rate that is distributed to all City departments. Effective July 1, 2015, the Safety section previous reflected in the Compensation Insurance Fund (614) is shifted to the Liability Insurance Fund.
- *Compensation Insurance Fund (614)* is used to account for the City's workers' compensation claims. Funding is derived from charges to all City departments that will provide adequate resources to meet current obligations. Effective July 1, 2015, the Safety section is shifted to the Liability Insurance Fund (612).
- *Dental Insurance Fund (615)* is used to account for the City's dental insurance program for its employees. Funding is derived from charges in lieu of actual premiums to various City operations to provide the self-insurance resources.
- *Medical Insurance Fund (616)* is used to account for the City's medical insurance program for its employees. Funding is derived from charges in lieu of actual premiums to various City operations to provide the self-insurance resources.
- *Vision Insurance Fund (617)* is used to account for the City's vision insurance program for its employees. Funding is derived from charges in lieu of actual premiums to various City operations to provide the self-insurance resources.

## CITY OF GLENDALE INTERNAL SERVICE FUNDS

- Employee Benefits Fund (640) is used to account for the resources and the liability for employees' compensated absences (vacation and compensatory time).
- Retiree Health Savings Plan (RHSP) Benefits Fund (641) is used to account for the resources and the liability for employees' sick leave conversion under the Retirement Health Savings Plan.
- Post Employment Benefits Fund (642) is used to account for the resources and the liability associated with other post employment benefits.
- ISD Wireless Fund (660) is used to account for the operation of the citywide radio system.

Total appropriation in the Internal Service Funds for FY 2015-16 is \$103.5 million, which reflects a increase of approximately \$11.7 million, or 12.7%, when compared to last year. The net increase is the result of appropriation increases and decreases for each fund within this major fund type. Additional details of the changes within the *Internal Service Funds* can be found in the *Resources & Appropriations* and *Combined Fund Statement* sections of this book.

The following pages provide a summary of the budget for each of the City's Internal Service Funds for the budget year ending June 30, 2016.



**CITY OF GLENDALE  
INTERNAL SERVICE FUNDS  
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2016**

|  | <b>601 - Fleet<br/>Management Fund</b> | <b>602 - Joint<br/>Helicopter<br/>Operation Fund</b> | <b>603 - ISD<br/>Infrastructure Fund</b> |
|--|--|--|--|
| <b>Estimated Revenues</b>                |  |  |  |
| Charges for Services                     | \$ 12,824,710                          | \$ 741,264   | \$ 7,455,302                             |
| Misc and Non-Operating Revenue           | 100,000                                | 857,719  | 25,000                                   |
| Transfers from Other Funds               | -                                      | -  | -  |
| <b>TOTAL REVENUES</b>                    | <b>\$ 12,924,710</b>                   | <b>\$ 1,598,983</b>                                  | <b>\$ 7,480,302</b>                      |
| <b>Estimated Appropriations</b>          |  |  |  |
| Salaries & Benefits                      | \$ 4,150,475                           | \$ 7,500   | \$ 2,549,409                             |
| Maintenance & Operation                  | 8,066,739                              | 1,467,759  | 3,407,884                                |
| Capital Outlay                           | 2,508,000                              | -  | 1,579,297                                |
| Capital Improvement                      | -                                      | -  | 700,000                                  |
| Transfers                                | -                                      | -  | -  |
| <b>TOTAL APPROPRIATIONS</b>              | <b>\$ 14,725,214</b>                   | <b>\$ 1,475,259</b>                                  | <b>\$ 8,236,590</b>                      |
| <b>NET SURPLUS/(USE OF FUND BALANCE)</b> | <b>\$ (1,800,504)</b>                  | <b>\$ 123,724</b>                                    | <b>\$ (756,288)</b>                      |

**CITY OF GLENDALE**  
**INTERNAL SERVICE FUNDS**  
**SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2016**

|  | 604 - ISD            | 607 - Building   | 610 -                       |
|--|----------------------|------------------|-----------------------------|
|  | Applications Fund    | Maintenance Fund | Unemployment Insurance Fund |
| <b>Estimated Revenues</b>                |                      |                  |                             |
| Charges for Services                     | \$ 6,431,923         | \$ -             | \$ 311,290                  |
| Misc and Non-Operating Revenue           | 45,000               | -                | 3,500                       |
| Transfers from Other Funds               | 5,640,000            | -                | -                           |
| <b>TOTAL REVENUES</b>                    | <b>\$ 12,116,923</b> | <b>\$ -</b>      | <b>\$ 314,790</b>           |
| <b>Estimated Appropriations</b>          |                      |                  |                             |
| Salaries & Benefits                      | \$ 3,314,296         | \$ -             | \$ -                        |
| Maintenance & Operation                  | 3,870,290            | -                | 314,790                     |
| Capital Outlay                           | 4,847,351            | -                | -                           |
| Capital Improvement                      | 526,360              | -                | -                           |
| Transfers                                | -                    | -                | -                           |
| <b>TOTAL APPROPRIATIONS</b>              | <b>\$ 12,558,297</b> | <b>\$ -</b>      | <b>\$ 314,790</b>           |
| <b>NET SURPLUS/(USE OF FUND BALANCE)</b> | <b>\$ (441,374)</b>  | <b>\$ -</b>      | <b>\$ -</b>                 |

**CITY OF GLENDALE  
INTERNAL SERVICE FUNDS  
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2016**

|  | 612 - Liability<br>Insurance Fund | 614 -<br>Compensation<br>Insurance Fund | 615 - Dental<br>Insurance Fund |
|--|-----------------------------------|---|--------------------------------|
| <b>Estimated Revenues</b>                |                                   |   |                                |
| Charges for Services                     | \$ 5,779,546                      | \$ 15,821,515                           | \$ 1,566,408                   |
| Misc and Non-Operating Revenue           | 125,000                           | 135,000                                 | 5,500                          |
| Transfers from Other Funds               | -                                 | -                                       | -                              |
| <b>TOTAL REVENUES</b>                    | <b>\$ 5,904,546</b>               | <b>\$ 15,956,515</b>                    | <b>\$ 1,571,908</b>            |
| <b>Estimated Appropriations</b>          |                                   |   |                                |
| Salaries & Benefits                      | \$ 485,370                        | \$ 893,834                              | \$ -                           |
| Maintenance & Operation                  | 7,476,589                         | 11,326,798                              | 1,571,908                      |
| Capital Outlay                           | -                                 | -                                       | -                              |
| Capital Improvement                      | -                                 | -                                       | -                              |
| Transfers                                | -                                 | -                                       | -                              |
| <b>TOTAL APPROPRIATIONS</b>              | <b>\$ 7,961,959</b>               | <b>\$ 12,220,632</b>                    | <b>\$ 1,571,908</b>            |
| <b>NET SURPLUS/(USE OF FUND BALANCE)</b> | <b>\$ (2,057,413)</b>             | <b>\$ 3,735,883</b>                     | <b>\$ -</b>                    |

**CITY OF GLENDALE  
INTERNAL SERVICE FUNDS  
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2016**

|  | <b>616 - Medical<br/>Insurance Fund</b> | <b>617 - Vision<br/>Insurance Fund</b> | <b>640 - Employee<br/>Benefits Fund</b> |
|--|---|--|---|
| <b>Estimated Revenues</b>                |   |  |   |
| Charges for Services                     | \$ 27,339,869                           | \$ 273,376                             | \$ 5,327,696                            |
| Misc and Non-Operating Revenue           | 25,000                                  | 3,000                                  | 75,000                                  |
| Transfers from Other Funds               | -                                       | -                                      | -                                       |
| <b>TOTAL REVENUES</b>                    | <b>\$ 27,364,869</b>                    | <b>\$ 276,376</b>                      | <b>\$ 5,402,696</b>                     |
| <b>Estimated Appropriations</b>          |   |  |   |
| Salaries & Benefits                      | \$ -                                    | \$ -                                   | \$ 20,850                               |
| Maintenance & Operation                  | 27,364,869                              | 276,736                                | 3,369,950                               |
| Capital Outlay                           | -                                       | -                                      | -                                       |
| Capital Improvement                      | -                                       | -                                      | -                                       |
| Transfers                                | -                                       | -                                      | -                                       |
| <b>TOTAL APPROPRIATIONS</b>              | <b>\$ 27,364,869</b>                    | <b>\$ 276,736</b>                      | <b>\$ 3,390,800</b>                     |
| <b>NET SURPLUS/(USE OF FUND BALANCE)</b> | <b>\$ -</b>                             | <b>\$ (360)</b>                        | <b>\$ 2,011,896</b>                     |

**CITY OF GLENDALE  
INTERNAL SERVICE FUNDS  
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2016**

|  | <b>641 - RHSP<br/>Benefits Fund</b> | <b>642 - Post<br/>Employment<br/>Benefits Fund</b> | <b>660 - ISD Wireless<br/>Fund</b> |
|--|-------------------------------------|--|------------------------------------|
| <b>Estimated Revenues</b>                |                                     |  |                                    |
| Charges for Services                     | \$ 2,298,039                        | \$ 2,989,902                                       | \$ 3,852,527                       |
| Misc and Non-Operating Revenue           | 65,000                              | 50,000   | 12,000                             |
| Transfers from Other Funds               | -                                   | -  | -                                  |
| <b>TOTAL REVENUES</b>                    | <b>\$ 2,363,039</b>                 | <b>\$ 3,039,902</b>                                | <b>\$ 3,864,527</b>                |
| <b>Estimated Appropriations</b>          |                                     |  |                                    |
| Salaries & Benefits                      | \$ 13,494                           | \$ -   | \$ 894,184                         |
| Maintenance & Operation                  | 1,709,545                           | 2,210,310  | 2,520,773                          |
| Capital Outlay                           | -                                   | -  | 109,100                            |
| Capital Improvement                      | -                                   | -  | 295,324                            |
| Transfers                                | -                                   | 5,640,000  | -                                  |
| <b>TOTAL APPROPRIATIONS</b>              | <b>\$ 1,723,039</b>                 | <b>\$ 7,850,310</b>                                | <b>\$ 3,819,381</b>                |
| <b>NET SURPLUS/(USE OF FUND BALANCE)</b> | <b>\$ 640,000</b>                   | <b>\$ (4,810,408)</b>                              | <b>\$ 45,146</b>                   |

**CITY OF GLENDALE  
INTERNAL SERVICE FUNDS  
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2016**

|  | <u>Total</u>                 |
|--|------------------------------|
| <b>Estimated Revenues</b>                |                              |
| Charges for Services                     | \$ 93,013,367                |
| Misc and Non-Operating Revenue           | 1,526,719                    |
| Transfers from Other Funds               | 5,640,000                    |
| <b>TOTAL REVENUES</b>                    | <u><u>\$ 100,180,086</u></u> |
| <b>Estimated Appropriations</b>          |                              |
| Salaries & Benefits                      | \$ 12,329,412                |
| Maintenance & Operation                  | 74,954,940                   |
| Capital Outlay                           | 9,043,748                    |
| Capital Improvement                      | 1,521,684                    |
| Transfers                                | 5,640,000                    |
| <b>TOTAL APPROPRIATIONS</b>              | <u><u>\$ 103,489,784</u></u> |
| <b>NET SURPLUS/(USE OF FUND BALANCE)</b> | <u><u>\$ (3,309,698)</u></u> |



**CITY OF GLENDALE  
SUMMARY OF REVENUES BY FUND  
FOR THE YEARS ENDING JUNE 30**

|   | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|---|---------------------------|----------------------------|----------------------------|----------------------------|
| <b><u>General Funds</u></b>               |                           |                            |                            |                            |
| <b>General Fund (101)</b>                 |                           |                            |                            |                            |
| <b>Property taxes</b>                     |                           |                            |                            |                            |
| 30010 Property tax current                | \$ 26,823,248             | \$ 27,500,000              | \$ 28,000,000              | \$ 29,300,000              |
| 30011 Property tax admin fee              | (386,794)                 | (440,000)                  | (440,000)                  | (439,500)                  |
| 30012 Property tax (AB 1x26)              | 1,814,851                 | -                          | -                          | -                          |
| 30020 Property tax delinquent             | 528,315                   | 600,000                    | 500,000                    | 450,000                    |
| 30030 Property tax supplement             | 1,019,636                 | 830,000                    | 830,000                    | 900,000                    |
| 30050 ERAF in lieu VLF                    | 17,242,886                | 17,700,000                 | 18,100,000                 | 18,900,000                 |
| 30060 SB211 Prop tax share Central        | 194,771                   | 250,000                    | 200,000                    | 204,500                    |
| 30700 Property tax penalty                | 187,984                   | 200,000                    | 200,000                    | 200,000                    |
| 33400 State H/O exemptions                | 197,665                   | 225,000                    | 225,000                    | 225,000                    |
| <b>Property taxes Total</b>               | <b>\$ 47,622,561</b>      | <b>\$ 46,865,000</b>       | <b>\$ 47,615,000</b>       | <b>\$ 49,740,000</b>       |
| <b>Sales tax</b>                          |                           |                            |                            |                            |
| 30300 Sales tax                           | \$ 23,674,624             | \$ 24,700,000              | \$ 25,800,000              | \$ 31,000,000              |
| 30305 ERAF in lieu of sales tax           | 8,002,649                 | 8,200,000                  | 7,825,000                  | 4,900,000                  |
| 30310 State 1/2% sales tax                | 1,695,107                 | 1,800,000                  | 1,800,000                  | 1,800,000                  |
| <b>Sales tax Total</b>                    | <b>\$ 33,372,380</b>      | <b>\$ 34,700,000</b>       | <b>\$ 35,425,000</b>       | <b>\$ 37,700,000</b>       |
| <b>Utility users tax</b>                  |                           |                            |                            |                            |
| 30321 UUT - Electricity                   | \$ 10,919,114             | \$ 11,526,000              | \$ 11,526,000              | \$ 12,000,000              |
| 30322 UUT - Gas                           | 2,501,720                 | 2,448,000                  | 2,448,000                  | 2,550,000                  |
| 30323 UUT - Water                         | 2,931,475                 | 2,754,000                  | 2,754,000                  | 2,950,000                  |
| 30324 UUT - Telecommunications            | 8,359,596                 | 8,730,000                  | 8,730,000                  | 8,400,000                  |
| 30325 UUT - Video                         | 2,306,463                 | 2,288,000                  | 2,288,000                  | 2,350,000                  |
| <b>Utility users tax Total</b>            | <b>\$ 27,018,366</b>      | <b>\$ 27,746,000</b>       | <b>\$ 27,746,000</b>       | <b>\$ 28,250,000</b>       |
| <b>Other taxes</b>                        |                           |                            |                            |                            |
| 30330 Franchise tax                       | \$ 2,731,846              | \$ 3,040,000               | \$ 2,800,000               | \$ 3,000,000               |
| 30340 Occupancy tax                       | 3,978,940                 | 3,700,000                  | 4,100,000                  | 5,200,000                  |
| 30350 Property transfer tax               | 800,672                   | 600,000                    | 700,000                    | 800,000                    |
| 30360 Landfill host assessment            | 2,053,735                 | 2,000,000                  | 2,000,000                  | 2,000,000                  |
| <b>Other taxes Total</b>                  | <b>\$ 9,565,194</b>       | <b>\$ 9,340,000</b>        | <b>\$ 9,600,000</b>        | <b>\$ 11,000,000</b>       |
| <b>Revenues from other agencies</b>       |                           |                            |                            |                            |
| 31260 Mutual aid reimbursement            | \$ 52,142                 | \$ -                       | \$ -                       | \$ -                       |
| 31600 Historic preserve grant             | -                         | -                          | 24,000                     | -                          |
| 32850 State S/B 90                        | 89,520                    | 100,000                    | 300,000                    | 350,000                    |
| 34301 Local grants                        | 130,742                   | -                          | 20,000                     | -                          |
| <b>Revenues from other agencies Total</b> | <b>\$ 272,404</b>         | <b>\$ 100,000</b>          | <b>\$ 344,000</b>          | <b>\$ 350,000</b>          |
| <b>Charges for services</b>               |                           |                            |                            |                            |
| 34500 Zoning-Subdivision fees             | \$ 131,562                | \$ 60,000                  | \$ 185,000                 | \$ 135,000                 |
| 34503 City Clerk fees                     | 4,150                     | -                          | -                          | -                          |
| 34510 Map and publication fees            | 73,111                    | 65,000                     | 65,000                     | 75,000                     |
| 34520 Filing-certification fee            | 43,641                    | 5,000                      | 5,000                      | 15,000                     |
| 34523 Notary fees                         | 310                       | -                          | -                          | -                          |
| 34529 Film rentals of city property       | 57,400                    | 10,000                     | 50,000                     | -                          |
| 34532 Special event fees                  | 139,132                   | 95,000                     | 95,000                     | 150,000                    |
| 34600 Special police fees                 | 439,994                   | 400,000                    | 400,000                    | 764,000                    |
| 34605 Vehicle tow admin fee (VTACR)       | 186,634                   | 165,000                    | 285,000                    | 375,000                    |
| 34630 Fire fees                           | 593,916                   | 450,000                    | 600,000                    | 550,000                    |
| 34640 Fire communication - tri city       | 1                         | -                          | -                          | -                          |

**CITY OF GLENDALE  
SUMMARY OF REVENUES BY FUND  
FOR THE YEARS ENDING JUNE 30**

|   | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|---|---------------------------|----------------------------|----------------------------|----------------------------|
| 34650 Hydrant flow test fees            | 3,442                     | -                          | -                          | -                          |
| 34680 Code enforcement fees             | 56,713                    | 50,000                     | 50,000                     | 50,000                     |
| 34681 Administrative code enforcemen    | 396                       | -                          | -                          | -                          |
| 34691 Outreach revenue                  | 48,059                    | 55,000                     | 55,000                     | 55,000                     |
| 34700 Express plan check fees           | 107,091                   | 100,000                    | 250,000                    | 150,000                    |
| 34701 Final Map Checking Fees           | 8,850                     | -                          | -                          | -                          |
| 34710 Excavation fees                   | 218,460                   | 150,000                    | 150,000                    | 175,000                    |
| 34711 Const. Inspection Fees R-O-W      | 65,738                    | 50,000                     | 100,000                    | 80,000                     |
| 34770 Collectible jobs - A & G          | 31,721                    | 100,000                    | 100,000                    | 100,000                    |
| 35000 Library fines and fees            | 91,239                    | 105,000                    | 105,000                    | 95,000                     |
| 35234 Program/registration revenue      | 11,330                    | 12,000                     | 12,000                     | 12,000                     |
| 35510 Local assessment fees             | 197                       | -                          | -                          | -                          |
| 37140 Graphics fees                     | 13,619                    | -                          | -                          | -                          |
| <b>Charges for services Total</b>       | <b>\$ 2,326,707</b>       | <b>\$ 1,872,000</b>        | <b>\$ 2,507,000</b>        | <b>\$ 2,781,000</b>        |
| <b>Intergovernmental revenues</b>       |                           |                            |                            |                            |
| 30900 Interest on advance to GRA        | \$ -                      | \$ 1,200,000               | \$ -                       | \$ -                       |
| <b>Intergovernmental revenues Total</b> | <b>\$ -</b>               | <b>\$ 1,200,000</b>        | <b>\$ -</b>                | <b>\$ -</b>                |
| <b>Licenses and permits</b>             |                           |                            |                            |                            |
| 30800 Dog licenses                      | \$ 168,479                | \$ 145,000                 | \$ 145,000                 | \$ 150,000                 |
| 30805 Cat licenses                      | 5                         | -                          | -                          | -                          |
| 30820 Building permits                  | 5,741,447                 | 4,200,000                  | 5,200,000                  | 5,000,000                  |
| 30821 Green bldg initiative SB1473      | 1,001                     | -                          | -                          | -                          |
| 30822 ADAA - SB1186                     | 2,204                     | -                          | -                          | -                          |
| 30825 Plan check fees                   | 530,295                   | 350,000                    | 350,000                    | 400,000                    |
| 30830 Planning permits                  | 1,356,221                 | 1,150,000                  | 1,150,000                  | 1,200,000                  |
| 30840 Grading permits                   | 44,290                    | 30,000                     | 100,000                    | 55,000                     |
| 30850 Street permits                    | 805,940                   | 500,000                    | 730,000                    | 650,000                    |
| 30870 Business license permits          | 476,498                   | 500,000                    | 500,000                    | 500,000                    |
| 30876 Business registration license     | 60,786                    | 50,000                     | 100,000                    | 150,000                    |
| <b>Licenses and permits Total</b>       | <b>\$ 9,187,165</b>       | <b>\$ 6,925,000</b>        | <b>\$ 8,275,000</b>        | <b>\$ 8,105,000</b>        |
| <b>InterFund revenue</b>                |                           |                            |                            |                            |
| 37660 Salary O/H budget Job             | \$ 576,034                | \$ 600,000                 | \$ 600,000                 | \$ 650,000                 |
| 37661 Cost allocation revenue           | 15,605,940                | 15,922,603                 | 15,922,603                 | 14,440,577                 |
| <b>InterFund revenue Total</b>          | <b>\$ 16,181,974</b>      | <b>\$ 16,522,603</b>       | <b>\$ 16,522,603</b>       | <b>\$ 15,090,577</b>       |
| <b>Fines and forfeitures</b>            |                           |                            |                            |                            |
| 35500 Parking tickets                   | \$ -                      | \$ -                       | \$ -                       | \$ 1,900,000               |
| 37800 Traffic safety fines              | 914,898                   | 950,000                    | 950,000                    | 950,000                    |
| <b>Fines and forfeitures Total</b>      | <b>\$ 914,898</b>         | <b>\$ 950,000</b>          | <b>\$ 950,000</b>          | <b>\$ 2,850,000</b>        |
| <b>Use of money and property</b>        |                           |                            |                            |                            |
| 38000 Interest & inv. revenue           | \$ 561,970                | \$ 500,000                 | \$ 500,000                 | \$ 505,000                 |
| 38005 Interest & inv. GASB 31           | 396,362                   | -                          | -                          | -                          |
| 38100 Scholl Canyon Payment             | 2,472,865                 | 2,475,000                  | 2,475,000                  | 2,475,000                  |
| 38200 Rental income                     | 314,794                   | 240,000                    | 240,000                    | 240,000                    |
| <b>Use of money and property Total</b>  | <b>\$ 3,745,990</b>       | <b>\$ 3,215,000</b>        | <b>\$ 3,215,000</b>        | <b>\$ 3,220,000</b>        |
| <b>Miscellaneous revenue</b>            |                           |                            |                            |                            |
| 38500 Donations & contribution          | \$ 9,891                  | \$ 38,000                  | \$ 38,000                  | \$ 15,000                  |
| 38508 Developer revenue                 | 5,619                     | -                          | -                          | -                          |
| 38520 Rose float donations              | 3,607                     | -                          | -                          | -                          |
| 38525 Sponsorships                      | 38,801                    | -                          | -                          | -                          |
| 38526 Advertising revenue               | 111,114                   | 100,000                    | 100,000                    | 100,000                    |

**CITY OF GLENDALE  
SUMMARY OF REVENUES BY FUND  
FOR THE YEARS ENDING JUNE 30**

|   | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|---|---------------------------|----------------------------|----------------------------|----------------------------|
| 38527 Rebate revenue                        | 52,078                    | 55,000                     | 55,000                     | 55,000                     |
| 38550 Unclaimed money & prop                | 93,138                    | 50,000                     | 50,000                     | 75,000                     |
| 38560 Miscellaneous revenue                 | 1,938,140                 | 900,500                    | 976,363                    | 1,132,030                  |
| 38569 Citywide collection revenue           | 11,776                    | 20,000                     | 45,000                     | 25,000                     |
| 39080 Sales of property                     | 3,185                     | -                          | -                          | -                          |
| <b>Miscellaneous revenue Total</b>          | <b>\$ 2,267,347</b>       | <b>\$ 1,163,500</b>        | <b>\$ 1,264,363</b>        | <b>\$ 1,402,030</b>        |
| <b>GSA Reimbursement</b>                    |                           |                            |                            |                            |
| 39222 GSA reimbursement                     | \$ -                      | \$ -                       | \$ 1,501,763               | \$ 3,920,953               |
| <b>GSA Reimbursement Total</b>              | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ 1,501,763</b>        | <b>\$ 3,920,953</b>        |
| <b>Operating transf fr othr funds</b>       |                           |                            |                            |                            |
| 39146 Transfer-Refuse Fund                  | \$ 1,150,000              | \$ 1,150,000               | \$ 1,150,000               | \$ 1,150,000               |
| 39150 Transfer-Electric                     | 20,607,000                | 20,357,000                 | 20,357,000                 | 20,107,000                 |
| 39200 Transfer-Parking                      | 1,900,000                 | 1,900,000                  | 1,900,000                  | -                          |
| <b>Operating transf fr othr funds Total</b> | <b>\$ 23,657,000</b>      | <b>\$ 23,407,000</b>       | <b>\$ 23,407,000</b>       | <b>\$ 21,257,000</b>       |
| <b>General Funds Total</b>                  | <b>\$ 176,131,986</b>     | <b>\$ 174,006,103</b>      | <b>\$ 178,372,729</b>      | <b>\$ 185,666,560</b>      |
| <b><u>Special Revenue</u></b>               |                           |                            |                            |                            |
| <b>CDBG Fund (201)</b>                      |                           |                            |                            |                            |
| <b>Revenues from other agencies</b>         |                           |                            |                            |                            |
| 31440 Comm dev block grant                  | \$ 3,856,829              | \$ 1,746,630               | \$ 1,746,630               | \$ 1,580,061               |
| <b>Revenues from other agencies Total</b>   | <b>\$ 3,856,829</b>       | <b>\$ 1,746,630</b>        | <b>\$ 1,746,630</b>        | <b>\$ 1,580,061</b>        |
| <b>Charges for services</b>                 |                           |                            |                            |                            |
| 34680 Code enforcement fees                 | \$ -                      | \$ 3,000                   | \$ 3,000                   | \$ -                       |
| <b>Charges for services Total</b>           | <b>\$ -</b>               | <b>\$ 3,000</b>            | <b>\$ 3,000</b>            | <b>\$ -</b>                |
| <b>Miscellaneous revenue</b>                |                           |                            |                            |                            |
| 38730 Grant program income                  | \$ 87,443                 | \$ -                       | \$ -                       | \$ -                       |
| <b>Miscellaneous revenue Total</b>          | <b>\$ 87,443</b>          | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>                |
| <b>Total CDBG Fund (201)</b>                | <b>\$ 3,944,272</b>       | <b>\$ 1,749,630</b>        | <b>\$ 1,749,630</b>        | <b>\$ 1,580,061</b>        |
| <b>Housing Assistance Fund (202)</b>        |                           |                            |                            |                            |
| <b>Revenues from other agencies</b>         |                           |                            |                            |                            |
| 31400 Voucher program                       | \$ 13,911,214             | \$ 14,136,960              | \$ 14,136,960              | \$ 14,185,675              |
| 31430 Earned admin. reserve                 | 1,522,154                 | 1,464,062                  | 1,464,062                  | 1,470,931                  |
| 38720 Portable voucher admin fee            | 1,021,259                 | 1,147,167                  | 1,147,167                  | 1,060,570                  |
| 38721 Portable voucher HAP revenue          | 13,423,031                | 14,136,960                 | 14,136,960                 | 13,365,900                 |
| <b>Revenues from other agencies Total</b>   | <b>\$ 29,877,658</b>      | <b>\$ 30,885,149</b>       | <b>\$ 30,885,149</b>       | <b>\$ 30,083,076</b>       |
| <b>Use of money and property</b>            |                           |                            |                            |                            |
| 38000 Interest & inv. revenue               | \$ 11,560                 | \$ 10,000                  | \$ 10,000                  | \$ 11,000                  |
| 38005 Interest & inv. GASB 31               | 6,039                     | -                          | -                          | -                          |
| <b>Use of money and property Total</b>      | <b>\$ 17,598</b>          | <b>\$ 10,000</b>           | <b>\$ 10,000</b>           | <b>\$ 11,000</b>           |
| <b>Miscellaneous revenue</b>                |                           |                            |                            |                            |
| 38560 Miscellaneous revenue                 | \$ 45,081                 | \$ 41,428                  | \$ 41,428                  | \$ 26,000                  |
| <b>Miscellaneous revenue Total</b>          | <b>\$ 45,081</b>          | <b>\$ 41,428</b>           | <b>\$ 41,428</b>           | <b>\$ 26,000</b>           |
| <b>Total Housing Assistance Fund (202)</b>  | <b>\$ 29,940,338</b>      | <b>\$ 30,936,577</b>       | <b>\$ 30,936,577</b>       | <b>\$ 30,120,076</b>       |

**CITY OF GLENDALE  
SUMMARY OF REVENUES BY FUND  
FOR THE YEARS ENDING JUNE 30**

|   | Actual<br>2013-14   | Adopted<br>2014-15  | Revised<br>2014-15  | Adopted<br>2015-16  |
|---|---------------------|---------------------|---------------------|---------------------|
| <b>Home Grant Fund (203)</b>                      |                     |                     |                     |                     |
| <b>Revenues from other agencies</b>               |                     |                     |                     |                     |
| 31410 Home grant                                  | \$ 2,708,678        | \$ 1,307,232        | \$ 1,953,978        | \$ 1,137,138        |
| <b>Revenues from other agencies Total</b>         | <b>\$ 2,708,678</b> | <b>\$ 1,307,232</b> | <b>\$ 1,953,978</b> | <b>\$ 1,137,138</b> |
| <b>Miscellaneous revenue</b>                      |                     |                     |                     |                     |
| 38750 Housing program income                      | \$ 10,962           | \$ 3,000            | \$ 3,000            | \$ 3,500            |
| <b>Miscellaneous revenue Total</b>                | <b>\$ 10,962</b>    | <b>\$ 3,000</b>     | <b>\$ 3,000</b>     | <b>\$ 3,500</b>     |
| <b>Total Home Grant Fund (203)</b>                | <b>\$ 2,719,640</b> | <b>\$ 1,310,232</b> | <b>\$ 1,956,978</b> | <b>\$ 1,140,638</b> |
| <b>Supportive Housing Grant Fund (204)</b>        |                     |                     |                     |                     |
| <b>Revenues from other agencies</b>               |                     |                     |                     |                     |
| 31420 Supportive housing prog                     | \$ 2,436,955        | \$ 2,042,597        | \$ 2,042,597        | \$ 2,345,056        |
| <b>Revenues from other agencies Total</b>         | <b>\$ 2,436,955</b> | <b>\$ 2,042,597</b> | <b>\$ 2,042,597</b> | <b>\$ 2,345,056</b> |
| <b>Total Supportive Housing Grant Fund (204)</b>  | <b>\$ 2,436,955</b> | <b>\$ 2,042,597</b> | <b>\$ 2,042,597</b> | <b>\$ 2,345,056</b> |
| <b>Emergency Solutions Grant Fund (205)</b>       |                     |                     |                     |                     |
| <b>Revenues from other agencies</b>               |                     |                     |                     |                     |
| 31450 Emergency solutions grant                   | \$ 138,381          | \$ 157,089          | \$ 157,089          | \$ 155,799          |
| <b>Revenues from other agencies Total</b>         | <b>\$ 138,381</b>   | <b>\$ 157,089</b>   | <b>\$ 157,089</b>   | <b>\$ 155,799</b>   |
| <b>Total Emergency Solutions Grant Fund (205)</b> | <b>\$ 138,381</b>   | <b>\$ 157,089</b>   | <b>\$ 157,089</b>   | <b>\$ 155,799</b>   |
| <b>Workforce Investment Act Fund (206)</b>        |                     |                     |                     |                     |
| <b>Revenues from other agencies</b>               |                     |                     |                     |                     |
| 31701 WIA Title I adult                           | \$ 891,326          | \$ 860,000          | \$ 860,000          | \$ 860,000          |
| 31702 WIA Title I youth                           | 777,196             | 775,000             | 775,000             | 775,000             |
| 31703 WIA dislocated worker                       | 730,407             | 845,000             | 845,000             | 845,000             |
| 31704 WIA discretionary                           | 234,411             | 757,000             | 757,000             | 850,000             |
| 31711 WIA 15% Governor's discr grant              | -                   | 150,000             | 150,000             | 331,807             |
| 31712 WIA Wagner Peyser grant                     | 300,378             | 150,000             | 150,000             | 200,091             |
| 31713 Social Security admin grant                 | 181,655             | 285,586             | 285,586             | 300,000             |
| 31730 Title III rapid response                    | 563,286             | 450,000             | 562,252             | 450,000             |
| 31756 CalWork youth - County                      | 328,323             | 198,000             | 370,500             | 250,000             |
| 31791 WIA emergency grant                         | -                   | 228,290             | 228,290             | 237,098             |
| 32610 State grants                                | -                   | -                   | 286,350             | -                   |
| 34000 GAIN assessment                             | 59,840              | 60,000              | 60,000              | 60,000              |
| 34200 Hawthorne STEP                              | 42,000              | 20,000              | 20,000              | 20,000              |
| <b>Revenues from other agencies Total</b>         | <b>\$ 4,108,823</b> | <b>\$ 4,778,876</b> | <b>\$ 5,349,978</b> | <b>\$ 5,178,996</b> |
| <b>Miscellaneous revenue</b>                      |                     |                     |                     |                     |
| 38512 WIB Foundation Revenue                      | \$ -                | \$ 10,000           | \$ 10,000           | \$ 10,000           |
| 38560 Miscellaneous revenue                       | 59,502              | 20,000              | 20,000              | 20,000              |
| <b>Miscellaneous revenue Total</b>                | <b>\$ 59,502</b>    | <b>\$ 30,000</b>    | <b>\$ 30,000</b>    | <b>\$ 30,000</b>    |
| <b>Total Workforce Investment Act Fund (206)</b>  | <b>\$ 4,168,325</b> | <b>\$ 4,808,876</b> | <b>\$ 5,379,978</b> | <b>\$ 5,208,996</b> |
| <b>Urban Art Fund (210)</b>                       |                     |                     |                     |                     |
| <b>Licenses and permits</b>                       |                     |                     |                     |                     |

**CITY OF GLENDALE  
SUMMARY OF REVENUES BY FUND  
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|  | Actual<br>2013-14   | Adopted<br>2014-15  | Revised<br>2014-15  | Adopted<br>2015-16  |
|--|---------------------|---------------------|---------------------|---------------------|
| 30874 Urban Art fees                                     | \$ 539,574          | \$ 1,518,700        | \$ 1,518,700        | \$ 1,122,187        |
| <b>Licenses and permits Total</b>                        | <b>\$ 539,574</b>   | <b>\$ 1,518,700</b> | <b>\$ 1,518,700</b> | <b>\$ 1,122,187</b> |
| <b>Use of money and property</b>                         |                     |                     |                     |                     |
| 38000 Interest & inv. revenue                            | \$ 17,505           | \$ 15,000           | \$ 15,000           | \$ 20,000           |
| 38005 Interest & inv. GASB 31                            | 8,301               | -                   | -                   | -                   |
| <b>Use of money and property Total</b>                   | <b>\$ 25,805</b>    | <b>\$ 15,000</b>    | <b>\$ 15,000</b>    | <b>\$ 20,000</b>    |
| <b>Total Urban Art Fund (210)</b>                        | <b>\$ 565,379</b>   | <b>\$ 1,533,700</b> | <b>\$ 1,533,700</b> | <b>\$ 1,142,187</b> |
| <b>Glendale Youth Alliance Fund (211)</b>                |                     |                     |                     |                     |
| <b>Charges for services</b>                              |                     |                     |                     |                     |
| 34690 Youth employment fees                              | \$ 1,437,949        | \$ 1,515,392        | \$ 1,515,392        | \$ 1,537,696        |
| <b>Charges for services Total</b>                        | <b>\$ 1,437,949</b> | <b>\$ 1,515,392</b> | <b>\$ 1,515,392</b> | <b>\$ 1,537,696</b> |
| <b>Total Glendale Youth Alliance Fund (211)</b>          | <b>\$ 1,437,949</b> | <b>\$ 1,515,392</b> | <b>\$ 1,515,392</b> | <b>\$ 1,537,696</b> |
| <b>BEGIN Affordable Homeownership Fund (212)</b>         |                     |                     |                     |                     |
| <b>Revenues from other agencies</b>                      |                     |                     |                     |                     |
| 32610 State grants                                       | \$ 1,266,475        | \$ -                | \$ -                | \$ -                |
| <b>Revenues from other agencies Total</b>                | <b>\$ 1,266,475</b> | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ -</b>         |
| <b>Use of money and property</b>                         |                     |                     |                     |                     |
| 38000 Interest & inv. revenue                            | \$ 367              | \$ -                | \$ -                | \$ -                |
| 38005 Interest & inv. GASB 31                            | 3,756               | -                   | -                   | -                   |
| <b>Use of money and property Total</b>                   | <b>\$ 4,122</b>     | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ -</b>         |
| <b>Miscellaneous revenue</b>                             |                     |                     |                     |                     |
| 38730 Grant program income                               | \$ -                | \$ -                | \$ -                | \$ 88,800           |
| <b>Miscellaneous revenue Total</b>                       | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ 88,800</b>    |
| <b>Total BEGIN Affordable Homeownership Fund (212)</b>   | <b>\$ 1,270,597</b> | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ 88,800</b>    |
| <b>Low&amp;Mod Income Housing Asset Fund (213)</b>       |                     |                     |                     |                     |
| <b>Use of money and property</b>                         |                     |                     |                     |                     |
| 38000 Interest & inv. revenue                            | \$ 476,849          | \$ 35,000           | \$ 35,000           | \$ 50,000           |
| 38005 Interest & inv. GASB 31                            | 14,399              | -                   | -                   | -                   |
| 38200 Rental income                                      | 3,762               | 36,000              | 36,000              | 36,000              |
| <b>Use of money and property Total</b>                   | <b>\$ 495,010</b>   | <b>\$ 71,000</b>    | <b>\$ 71,000</b>    | <b>\$ 86,000</b>    |
| <b>Miscellaneous revenue</b>                             |                     |                     |                     |                     |
| 38560 Miscellaneous revenue                              | \$ 21,500           | \$ 301,700          | \$ 301,700          | \$ -                |
| 38750 Housing program income                             | 408,126             | 157,018             | 157,018             | 207,000             |
| <b>Miscellaneous revenue Total</b>                       | <b>\$ 429,626</b>   | <b>\$ 458,718</b>   | <b>\$ 458,718</b>   | <b>\$ 207,000</b>   |
| <b>Operating transf fr othr funds</b>                    |                     |                     |                     |                     |
| 39100 Transfer-General Fund                              | \$ -                | \$ -                | \$ -                | \$ 784,191          |
| <b>Operating transf fr othr funds Total</b>              | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ 784,191</b>   |
| <b>Total Low&amp;Mod Income Housing Asset Fund (213)</b> | <b>\$ 924,636</b>   | <b>\$ 529,718</b>   | <b>\$ 529,718</b>   | <b>\$ 1,077,191</b> |
| <b>Economic Development Fund (215)</b>                   |                     |                     |                     |                     |

**CITY OF GLENDALE  
SUMMARY OF REVENUES BY FUND  
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|   | Actual<br>2013-14 | Adopted<br>2014-15  | Revised<br>2014-15  | Adopted<br>2015-16  |
|---|-------------------|---------------------|---------------------|---------------------|
| <b>Property taxes</b>                           |                   |                     |                     |                     |
| 30012 Property tax (AB 1x26)                    | \$ -              | \$ 1,600,908        | \$ 1,600,908        | \$ 3,000,000        |
| <b>Property taxes Total</b>                     | <b>\$ -</b>       | <b>\$ 1,600,908</b> | <b>\$ 1,600,908</b> | <b>\$ 3,000,000</b> |
| <b>Use of money and property</b>                |                   |                     |                     |                     |
| 38000 Interest & inv. revenue                   | \$ -              | \$ -                | \$ -                | \$ 10,000           |
| 38200 Rental income                             | -                 | 263,000             | 263,000             | 310,000             |
| <b>Use of money and property Total</b>          | <b>\$ -</b>       | <b>\$ 263,000</b>   | <b>\$ 263,000</b>   | <b>\$ 320,000</b>   |
| <b>Miscellaneous revenue</b>                    |                   |                     |                     |                     |
| 39080 Sales of property                         | \$ -              | \$ -                | \$ -                | \$ 600,000          |
| <b>Miscellaneous revenue Total</b>              | <b>\$ -</b>       | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ 600,000</b>   |
| <b>Operating transf fr othr funds</b>           |                   |                     |                     |                     |
| 39100 Transfer-General Fund                     | \$ -              | \$ -                | \$ -                | \$ 300,000          |
| <b>Operating transf fr othr funds Total</b>     | <b>\$ -</b>       | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ 300,000</b>   |
| <b>Total Economic Development Fund (215)</b>    | <b>\$ -</b>       | <b>\$ 1,863,908</b> | <b>\$ 1,863,908</b> | <b>\$ 4,220,000</b> |
| <b>Grant Fund (216)</b>                         |                   |                     |                     |                     |
| <b>Revenues from other agencies</b>             |                   |                     |                     |                     |
| 31240 Federal grant                             | \$ -              | \$ -                | \$ 500,000          | \$ 4,738,000        |
| 32610 State grants                              | -                 | -                   | -                   | 802,000             |
| <b>Revenues from other agencies Total</b>       | <b>\$ -</b>       | <b>\$ -</b>         | <b>\$ 500,000</b>   | <b>\$ 5,540,000</b> |
| <b>Total Grant Fund (216)</b>                   | <b>\$ -</b>       | <b>\$ -</b>         | <b>\$ 500,000</b>   | <b>\$ 5,540,000</b> |
| <b>Filming Fund (217)</b>                       |                   |                     |                     |                     |
| <b>Charges for services</b>                     |                   |                     |                     |                     |
| 34533 Filming fees                              | \$ -              | \$ -                | \$ -                | \$ 504,992          |
| <b>Charges for services Total</b>               | <b>\$ -</b>       | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ 504,992</b>   |
| <b>Total Filming Fund (217)</b>                 | <b>\$ -</b>       | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ 504,992</b>   |
| <b>Air Quality Improvement Fund (251)</b>       |                   |                     |                     |                     |
| <b>Revenues from other agencies</b>             |                   |                     |                     |                     |
| 32500 AQMD assessment (456)                     | \$ 238,537        | \$ 235,000          | \$ 235,000          | \$ 245,000          |
| <b>Revenues from other agencies Total</b>       | <b>\$ 238,537</b> | <b>\$ 235,000</b>   | <b>\$ 235,000</b>   | <b>\$ 245,000</b>   |
| <b>Charges for services</b>                     |                   |                     |                     |                     |
| 34810 Employee MTA pass sales                   | \$ 5,843          | \$ 6,000            | \$ 6,000            | \$ 8,000            |
| <b>Charges for services Total</b>               | <b>\$ 5,843</b>   | <b>\$ 6,000</b>     | <b>\$ 6,000</b>     | <b>\$ 8,000</b>     |
| <b>Use of money and property</b>                |                   |                     |                     |                     |
| 38000 Interest & inv. revenue                   | \$ 1,457          | \$ 1,500            | \$ 1,500            | \$ 1,500            |
| 38005 Interest & inv. GASB 31                   | 794               | -                   | -                   | -                   |
| <b>Use of money and property Total</b>          | <b>\$ 2,251</b>   | <b>\$ 1,500</b>     | <b>\$ 1,500</b>     | <b>\$ 1,500</b>     |
| <b>Miscellaneous revenue</b>                    |                   |                     |                     |                     |
| 38560 Miscellaneous revenue                     | \$ 2              | \$ -                | \$ -                | \$ -                |
| <b>Miscellaneous revenue Total</b>              | <b>\$ 2</b>       | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ -</b>         |
| <b>Total Air Quality Improvement Fund (251)</b> | <b>\$ 246,633</b> | <b>\$ 242,500</b>   | <b>\$ 242,500</b>   | <b>\$ 254,500</b>   |

**CITY OF GLENDALE  
SUMMARY OF REVENUES BY FUND  
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|   | Actual<br>2013-14   | Adopted<br>2014-15  | Revised<br>2014-15  | Adopted<br>2015-16  |
|---|---------------------|---------------------|---------------------|---------------------|
| <b>Public Works Special Grants Fund (252)</b>           |                     |                     |                     |                     |
| <b>Revenues from other agencies</b>                     |                     |                     |                     |                     |
| 32610 State grants                                      | \$ 746,293          | \$ -                | \$ -                | \$ -                |
| 34050 County grants                                     | 24,046              | -                   | -                   | -                   |
| 34301 Local grants                                      | 794,317             | -                   | -                   | -                   |
| <b>Revenues from other agencies Total</b>               | <b>\$ 1,564,655</b> | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ -</b>         |
| <b>Total Public Works Special Grants Fund (252)</b>     | <b>\$ 1,564,655</b> | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ -</b>         |
| <b>San Fernando Landscape District Fund (253)</b>       |                     |                     |                     |                     |
| <b>Use of money and property</b>                        |                     |                     |                     |                     |
| 38000 Interest & inv. revenue                           | \$ 379              | \$ -                | \$ -                | \$ -                |
| 38005 Interest & inv. GASB 31                           | 263                 | -                   | -                   | -                   |
| <b>Use of money and property Total</b>                  | <b>\$ 642</b>       | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ -</b>         |
| <b>Miscellaneous revenue</b>                            |                     |                     |                     |                     |
| 38558 Misc landscape assessment                         | \$ 62,512           | \$ 75,000           | \$ 75,000           | \$ 75,000           |
| <b>Miscellaneous revenue Total</b>                      | <b>\$ 62,512</b>    | <b>\$ 75,000</b>    | <b>\$ 75,000</b>    | <b>\$ 75,000</b>    |
| <b>Total San Fernando Landscape District Fund (253)</b> | <b>\$ 63,154</b>    | <b>\$ 75,000</b>    | <b>\$ 75,000</b>    | <b>\$ 75,000</b>    |
| <b>Measure R Local Return Fund (254)</b>                |                     |                     |                     |                     |
| <b>Sales tax</b>  |                     |                     |                     |                     |
| 30311 Measure R half-cent sales tax                     | \$ 2,034,517        | \$ 2,109,566        | \$ 2,109,566        | \$ 2,142,000        |
| <b>Sales tax Total</b>                                  | <b>\$ 2,034,517</b> | <b>\$ 2,109,566</b> | <b>\$ 2,109,566</b> | <b>\$ 2,142,000</b> |
| <b>Use of money and property</b>                        |                     |                     |                     |                     |
| 38000 Interest & inv. revenue                           | \$ 32,278           | \$ 25,000           | \$ 25,000           | \$ 30,000           |
| 38005 Interest & inv. GASB 31                           | 13,784              | -                   | -                   | -                   |
| <b>Use of money and property Total</b>                  | <b>\$ 46,063</b>    | <b>\$ 25,000</b>    | <b>\$ 25,000</b>    | <b>\$ 30,000</b>    |
| <b>Total Measure R Local Return Fund (254)</b>          | <b>\$ 2,080,580</b> | <b>\$ 2,134,566</b> | <b>\$ 2,134,566</b> | <b>\$ 2,172,000</b> |
| <b>Measure R-Regional Return Fund (255)</b>             |                     |                     |                     |                     |
| <b>Revenues from other agencies</b>                     |                     |                     |                     |                     |
| 34301 Local grants                                      | \$ 1,555,756        | \$ 4,000,000        | \$ 8,815,000        | \$ 2,617,608        |
| <b>Revenues from other agencies Total</b>               | <b>\$ 1,555,756</b> | <b>\$ 4,000,000</b> | <b>\$ 8,815,000</b> | <b>\$ 2,617,608</b> |
| <b>Total Measure R-Regional Return Fund (255)</b>       | <b>\$ 1,555,756</b> | <b>\$ 4,000,000</b> | <b>\$ 8,815,000</b> | <b>\$ 2,617,608</b> |
| <b>Transit Prop A Local Return Fund (256)</b>           |                     |                     |                     |                     |
| <b>Revenues from other agencies</b>                     |                     |                     |                     |                     |
| 34063 Prop A Local Return                               | \$ 3,286,622        | \$ 3,412,000        | \$ 3,412,000        | \$ 3,456,000        |
| <b>Revenues from other agencies Total</b>               | <b>\$ 3,286,622</b> | <b>\$ 3,412,000</b> | <b>\$ 3,412,000</b> | <b>\$ 3,456,000</b> |
| <b>Charges for services</b>                             |                     |                     |                     |                     |
| 34790 MTA pass sales                                    | \$ 26,138           | \$ 100,000          | \$ 100,000          | \$ 100,000          |
| <b>Charges for services Total</b>                       | <b>\$ 26,138</b>    | <b>\$ 100,000</b>   | <b>\$ 100,000</b>   | <b>\$ 100,000</b>   |
| <b>Use of money and property</b>                        |                     |                     |                     |                     |



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SUMMARY OF REVENUES BY FUND  
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|   | Actual<br>2013-14   | Adopted<br>2014-15   | Revised<br>2014-15   | Adopted<br>2015-16  |
|---|---------------------|----------------------|----------------------|---------------------|
| 38000 Interest & inv. revenue                       | \$ 29,187           | \$ 75,000            | \$ 75,000            | \$ 50,000           |
| 38005 Interest & inv. GASB 31                       | 22,252              | -                    | -                    | -                   |
| <b>Use of money and property Total</b>              | <b>\$ 51,439</b>    | <b>\$ 75,000</b>     | <b>\$ 75,000</b>     | <b>\$ 50,000</b>    |
| <b>Miscellaneous revenue</b>                        |                     |                      |                      |                     |
| 38560 Miscellaneous revenue                         | \$ 503              | \$ -                 | \$ -                 | \$ -                |
| <b>Miscellaneous revenue Total</b>                  | <b>\$ 503</b>       | <b>\$ -</b>          | <b>\$ -</b>          | <b>\$ -</b>         |
| <b>Total Transit Prop A Local Return Fund (256)</b> | <b>\$ 3,364,702</b> | <b>\$ 3,587,000</b>  | <b>\$ 3,587,000</b>  | <b>\$ 3,606,000</b> |
| <b>Transit Prop C Local Return Fund (257)</b>       |                     |                      |                      |                     |
| <b>Revenues from other agencies</b>                 |                     |                      |                      |                     |
| 34070 County Prop C local return                    | \$ 2,735,018        | \$ 2,866,000         | \$ 2,866,000         | \$ 2,884,000        |
| <b>Revenues from other agencies Total</b>           | <b>\$ 2,735,018</b> | <b>\$ 2,866,000</b>  | <b>\$ 2,866,000</b>  | <b>\$ 2,884,000</b> |
| <b>Charges for services</b>                         |                     |                      |                      |                     |
| 35550 Parking garage revenue                        | \$ 37,260           | \$ 30,000            | \$ 30,000            | \$ 40,000           |
| <b>Charges for services Total</b>                   | <b>\$ 37,260</b>    | <b>\$ 30,000</b>     | <b>\$ 30,000</b>     | <b>\$ 40,000</b>    |
| <b>Use of money and property</b>                    |                     |                      |                      |                     |
| 38000 Interest & inv. revenue                       | \$ 37,791           | \$ 30,000            | \$ 30,000            | \$ 25,000           |
| 38005 Interest & inv. GASB 31                       | 29,478              | -                    | -                    | -                   |
| <b>Use of money and property Total</b>              | <b>\$ 67,269</b>    | <b>\$ 30,000</b>     | <b>\$ 30,000</b>     | <b>\$ 25,000</b>    |
| <b>Total Transit Prop C Local Return Fund (257)</b> | <b>\$ 2,839,548</b> | <b>\$ 2,926,000</b>  | <b>\$ 2,926,000</b>  | <b>\$ 2,949,000</b> |
| <b>Transit Utility Fund (258)</b>                   |                     |                      |                      |                     |
| <b>Revenues from other agencies</b>                 |                     |                      |                      |                     |
| 31240 Federal grant                                 | \$ -                | \$ 9,369,000         | \$ 9,369,000         | \$ -                |
| 32550 County Prop A 5% incentive-NTD                | 311,262             | 321,000              | 321,000              | 310,000             |
| 34060 County Prop A incentive                       | 223,418             | 234,600              | 234,600              | 263,000             |
| 34062 Prop A Discretionary - Tier 2                 | 733,498             | 570,000              | 570,000              | 650,000             |
| <b>Revenues from other agencies Total</b>           | <b>\$ 1,268,178</b> | <b>\$ 10,494,600</b> | <b>\$ 10,494,600</b> | <b>\$ 1,223,000</b> |
| <b>Charges for services</b>                         |                     |                      |                      |                     |
| 34780 Transit fare                                  | \$ 1,066,759        | \$ 1,173,000         | \$ 1,173,000         | \$ 1,100,000        |
| 34800 Dial-a-ride fare                              | 45,930              | 46,000               | 46,000               | 40,000              |
| 34801 Subsidy - PALR funds                          | 1,721,313           | 3,046,099            | 3,046,099            | 3,193,661           |
| 34802 Subsidy - PCLR funds                          | 2,690,575           | 3,000,000            | 3,000,000            | 3,000,000           |
| 34840 Bee line fuel sales                           | 24,582              | 15,300               | 15,300               | 30,000              |
| 34850 Purchased transit agreements                  | 899,624             | 884,340              | 884,340              | 885,000             |
| <b>Charges for services Total</b>                   | <b>\$ 6,448,782</b> | <b>\$ 8,164,739</b>  | <b>\$ 8,164,739</b>  | <b>\$ 8,248,661</b> |
| <b>Miscellaneous revenue</b>                        |                     |                      |                      |                     |
| 38526 Advertising revenue                           | \$ 37,744           | \$ 56,000            | \$ 56,000            | \$ 56,000           |
| 38560 Miscellaneous revenue                         | -                   | 1,000                | 1,000                | 1,000               |
| 39080 Sales of property                             | 11,500              | 9,000                | 9,000                | -                   |
| <b>Miscellaneous revenue Total</b>                  | <b>\$ 49,244</b>    | <b>\$ 66,000</b>     | <b>\$ 66,000</b>     | <b>\$ 57,000</b>    |
| <b>Total Transit Utility Fund (258)</b>             | <b>\$ 7,766,204</b> | <b>\$ 18,725,339</b> | <b>\$ 18,725,339</b> | <b>\$ 9,528,661</b> |
| <b>Asset Forfeiture Fund (260)</b>                  |                     |                      |                      |                     |
| <b>Fines and forfeitures</b>                        |                     |                      |                      |                     |

**CITY OF GLENDALE  
SUMMARY OF REVENUES BY FUND  
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|  | Actual<br>2013-14   | Adopted<br>2014-15 | Revised<br>2014-15  | Adopted<br>2015-16 |
|--|---------------------|--------------------|---------------------|--------------------|
| 37810 Narcotics forfeitures                          | \$ 723,042          | \$ -               | \$ -                | \$ -               |
| <b>Fines and forfeitures Total</b>                   | <b>\$ 723,042</b>   | <b>\$ -</b>        | <b>\$ -</b>         | <b>\$ -</b>        |
| <b>Use of money and property</b>                     |                     |                    |                     |                    |
| 38000 Interest & inv. revenue                        | \$ 6,998            | \$ -               | \$ -                | \$ -               |
| 38005 Interest & inv. GASB 31                        | 5,238               | -                  | -                   | -                  |
| <b>Use of money and property Total</b>               | <b>\$ 12,236</b>    | <b>\$ -</b>        | <b>\$ -</b>         | <b>\$ -</b>        |
| <b>Total Asset Forfeiture Fund (260)</b>             | <b>\$ 735,278</b>   | <b>\$ -</b>        | <b>\$ -</b>         | <b>\$ -</b>        |
| <b>Police Special Grants Fund (261)</b>              |                     |                    |                     |                    |
| <b>Revenues from other agencies</b>                  |                     |                    |                     |                    |
| 31456 Domestic preparedness grant                    | \$ -                | \$ -               | \$ 473,750          | \$ -               |
| 31671 Police grants-misc federal                     | 2,312,235           | 207,536            | 314,107             | 159,367            |
| 32871 Off of Traffic Safety-oper grt                 | 114,972             | -                  | 429,000             | -                  |
| 33300 State police grants                            | 239,765             | 278,696            | 278,696             | 283,084            |
| 33340 OCJP/L.A./Impact                               | 27,533              | 61,040             | 61,040              | 49,036             |
| 34050 County grants                                  | 189,000             | 199,003            | 319,003             | 215,000            |
| <b>Revenues from other agencies Total</b>            | <b>\$ 2,883,504</b> | <b>\$ 746,275</b>  | <b>\$ 1,875,596</b> | <b>\$ 706,487</b>  |
| <b>Charges for services</b>                          |                     |                    |                     |                    |
| 34601 GHS - SRO                                      | \$ 38,500           | \$ 39,197          | \$ 39,197           | \$ 38,660          |
| 34602 LA County grant (COPPS Ahead)                  | 94,101              | 135,304            | 135,304             | 140,000            |
| <b>Charges for services Total</b>                    | <b>\$ 132,601</b>   | <b>\$ 174,501</b>  | <b>\$ 174,501</b>   | <b>\$ 178,660</b>  |
| <b>Miscellaneous revenue</b>                         |                     |                    |                     |                    |
| 38500 Donations & contribution                       | \$ 29,356           | \$ 23,000          | \$ 23,000           | \$ 29,270          |
| 38560 Miscellaneous revenue                          | 39,772              | -                  | 84,207              | -                  |
| <b>Miscellaneous revenue Total</b>                   | <b>\$ 69,128</b>    | <b>\$ 23,000</b>   | <b>\$ 107,207</b>   | <b>\$ 29,270</b>   |
| <b>Total Police Special Grants Fund (261)</b>        | <b>\$ 3,085,234</b> | <b>\$ 943,776</b>  | <b>\$ 2,157,304</b> | <b>\$ 914,417</b>  |
| <b>Supplemental Law Enforcement Fund (262)</b>       |                     |                    |                     |                    |
| <b>Revenues from other agencies</b>                  |                     |                    |                     |                    |
| 33300 State police grants                            | \$ 355,347          | \$ 396,089         | \$ 396,089          | \$ 410,000         |
| <b>Revenues from other agencies Total</b>            | <b>\$ 355,347</b>   | <b>\$ 396,089</b>  | <b>\$ 396,089</b>   | <b>\$ 410,000</b>  |
| <b>Use of money and property</b>                     |                     |                    |                     |                    |
| 38000 Interest & inv. revenue                        | \$ 565              | \$ -               | \$ -                | \$ -               |
| 38005 Interest & inv. GASB 31                        | 402                 | -                  | -                   | -                  |
| <b>Use of money and property Total</b>               | <b>\$ 968</b>       | <b>\$ -</b>        | <b>\$ -</b>         | <b>\$ -</b>        |
| <b>Total Supplemental Law Enforcement Fund (262)</b> | <b>\$ 356,315</b>   | <b>\$ 396,089</b>  | <b>\$ 396,089</b>   | <b>\$ 410,000</b>  |
| <b>Fire Grant Fund (265)</b>                         |                     |                    |                     |                    |
| <b>Revenues from other agencies</b>                  |                     |                    |                     |                    |
| 31451 Fire grant-federal misc                        | \$ 12,605           | \$ -               | \$ -                | \$ -               |
| 31456 Domestic preparedness grant                    | 354,258             | -                  | 229,250             | -                  |
| 31458 Homeland security grant                        | 1,767,535           | -                  | 35,267              | -                  |
| <b>Revenues from other agencies Total</b>            | <b>\$ 2,134,398</b> | <b>\$ -</b>        | <b>\$ 264,517</b>   | <b>\$ -</b>        |
| <b>Miscellaneous revenue</b>                         |                     |                    |                     |                    |
| 38500 Donations & contribution                       | \$ (56,500)         | \$ -               | \$ -                | \$ -               |

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SUMMARY OF REVENUES BY FUND  
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|   | Actual<br>2013-14   | Adopted<br>2014-15 | Revised<br>2014-15 | Adopted<br>2015-16 |
|---|---------------------|--------------------|--------------------|--------------------|
| 38511 Cash match                          | (34,679)            | -                  | -                  | -                  |
| 38560 Miscellaneous revenue               | (10,245)            | -                  | -                  | -                  |
| <b>Miscellaneous revenue Total</b>        | <b>\$ (101,424)</b> | <b>\$ -</b>        | <b>\$ -</b>        | <b>\$ -</b>        |
| <b>Total Fire Grant Fund (265)</b>        | <b>\$ 2,032,975</b> | <b>\$ -</b>        | <b>\$ 264,517</b>  | <b>\$ -</b>        |
| <b>Fire Mutual Aid Fund (266)</b>         |                     |                    |                    |                    |
| <b>Revenues from other agencies</b>       |                     |                    |                    |                    |
| 31260 Mutual aid reimbursement            | \$ 216,563          | \$ 125,000         | \$ 125,000         | \$ 400,000         |
| <b>Revenues from other agencies Total</b> | <b>\$ 216,563</b>   | <b>\$ 125,000</b>  | <b>\$ 125,000</b>  | <b>\$ 400,000</b>  |
| <b>Use of money and property</b>          |                     |                    |                    |                    |
| 38000 Interest & inv. revenue             | \$ 757              | \$ -               | \$ -               | \$ -               |
| 38005 Interest & inv. GASB 31             | 988                 | -                  | -                  | -                  |
| <b>Use of money and property Total</b>    | <b>\$ 1,745</b>     | <b>\$ -</b>        | <b>\$ -</b>        | <b>\$ -</b>        |
| <b>Total Fire Mutual Aid Fund (266)</b>   | <b>\$ 218,308</b>   | <b>\$ 125,000</b>  | <b>\$ 125,000</b>  | <b>\$ 400,000</b>  |
| <b>Special Events Fund (267)</b>          |                     |                    |                    |                    |
| <b>Charges for services</b>               |                     |                    |                    |                    |
| 34532 Special event fees                  | \$ 684,245          | \$ 697,149         | \$ 697,149         | \$ 440,000         |
| <b>Charges for services Total</b>         | <b>\$ 684,245</b>   | <b>\$ 697,149</b>  | <b>\$ 697,149</b>  | <b>\$ 440,000</b>  |
| <b>Use of money and property</b>          |                     |                    |                    |                    |
| 38000 Interest & inv. revenue             | \$ 2,001            | \$ -               | \$ -               | \$ -               |
| 38005 Interest & inv. GASB 31             | 1,217               | -                  | -                  | -                  |
| <b>Use of money and property Total</b>    | <b>\$ 3,218</b>     | <b>\$ -</b>        | <b>\$ -</b>        | <b>\$ -</b>        |
| <b>Total Special Events Fund (267)</b>    | <b>\$ 687,463</b>   | <b>\$ 697,149</b>  | <b>\$ 697,149</b>  | <b>\$ 440,000</b>  |
| <b>Nutritional Meals Grant Fund (270)</b> |                     |                    |                    |                    |
| <b>Revenues from other agencies</b>       |                     |                    |                    |                    |
| 31000 USDA C1                             | \$ 19,010           | \$ 21,058          | \$ 21,058          | \$ 21,058          |
| 31001 USDA C2                             | 6,495               | 6,863              | 6,863              | 6,863              |
| 31300 Nutrit. meals IIIB support svcs     | 1,000               | 1,000              | 1,000              | 1,000              |
| 31310 Nutritional meals IIIC1             | 173,774             | 179,384            | 179,384            | 179,384            |
| 31320 Nutritional meals IIIC2             | 45,177              | 45,179             | 45,179             | 45,179             |
| 31370 Supportive services program         | -                   | -                  | -                  | 50,000             |
| 34301 Local grants                        | -                   | -                  | 2,100              | -                  |
| <b>Revenues from other agencies Total</b> | <b>\$ 245,456</b>   | <b>\$ 253,484</b>  | <b>\$ 255,584</b>  | <b>\$ 303,484</b>  |
| <b>Use of money and property</b>          |                     |                    |                    |                    |
| 38000 Interest & inv. revenue             | \$ (10)             | \$ -               | \$ -               | \$ -               |
| 38005 Interest & inv. GASB 31             | 71                  | -                  | -                  | -                  |
| <b>Use of money and property Total</b>    | <b>\$ 61</b>        | <b>\$ -</b>        | <b>\$ -</b>        | <b>\$ -</b>        |
| <b>Miscellaneous revenue</b>              |                     |                    |                    |                    |
| 38500 Donations & contribution            | \$ 43,076           | \$ 40,000          | \$ 40,000          | \$ 38,000          |
| 38560 Miscellaneous revenue               | 4,395               | 5,000              | 5,000              | 4,000              |
| <b>Miscellaneous revenue Total</b>        | <b>\$ 47,471</b>    | <b>\$ 45,000</b>   | <b>\$ 45,000</b>   | <b>\$ 42,000</b>   |
| <b>Operating transf fr othr funds</b>     |                     |                    |                    |                    |
| 39100 Transfer-General Fund               | \$ 60,000           | \$ 70,000          | \$ 70,000          | \$ 70,000          |

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|   | Actual<br>2013-14   | Adopted<br>2014-15  | Revised<br>2014-15  | Adopted<br>2015-16  |
|---|---------------------|---------------------|---------------------|---------------------|
| <b>Operating transf fr othr funds Total</b>     | <b>\$ 60,000</b>    | <b>\$ 70,000</b>    | <b>\$ 70,000</b>    | <b>\$ 70,000</b>    |
| <b>Total Nutritional Meals Grant Fund (270)</b> | <b>\$ 352,988</b>   | <b>\$ 368,484</b>   | <b>\$ 370,584</b>   | <b>\$ 415,484</b>   |
| <b>Library Fund (275)</b>                       |                     |                     |                     |                     |
| <b>Revenues from other agencies</b>             |                     |                     |                     |                     |
| 31200 Federal library grant                     | \$ 5,000            | \$ -                | \$ 19,153           | \$ -                |
| 33160 Library grant-miscellaneous               | 3,000               | -                   | -                   | -                   |
| <b>Revenues from other agencies Total</b>       | <b>\$ 8,000</b>     | <b>\$ -</b>         | <b>\$ 19,153</b>    | <b>\$ -</b>         |
| <b>Charges for services</b>                     |                     |                     |                     |                     |
| 35020 Library misc fees                         | \$ 80,173           | \$ 112,866          | \$ 112,866          | \$ 112,735          |
| <b>Charges for services Total</b>               | <b>\$ 80,173</b>    | <b>\$ 112,866</b>   | <b>\$ 112,866</b>   | <b>\$ 112,735</b>   |
| <b>Use of money and property</b>                |                     |                     |                     |                     |
| 38000 Interest & inv. revenue                   | \$ 4,222            | \$ 4,316            | \$ 4,316            | \$ 4,000            |
| 38005 Interest & inv. GASB 31                   | 8,783               | -                   | -                   | -                   |
| <b>Use of money and property Total</b>          | <b>\$ 13,005</b>    | <b>\$ 4,316</b>     | <b>\$ 4,316</b>     | <b>\$ 4,000</b>     |
| <b>Miscellaneous revenue</b>                    |                     |                     |                     |                     |
| 38500 Donations & contribution                  | \$ 90,688           | \$ 50,025           | \$ 50,025           | \$ 51,575           |
| 38560 Miscellaneous revenue                     | 5,000               | -                   | -                   | -                   |
| <b>Miscellaneous revenue Total</b>              | <b>\$ 95,688</b>    | <b>\$ 50,025</b>    | <b>\$ 50,025</b>    | <b>\$ 51,575</b>    |
| <b>Total Library Fund (275)</b>                 | <b>\$ 196,866</b>   | <b>\$ 167,207</b>   | <b>\$ 186,360</b>   | <b>\$ 168,310</b>   |
| <b>Cable Access Fund (280)</b>                  |                     |                     |                     |                     |
| <b>Charges for services</b>                     |                     |                     |                     |                     |
| 34530 Cable access fees                         | \$ 441,533          | \$ 625,000          | \$ 625,000          | \$ 450,000          |
| <b>Charges for services Total</b>               | <b>\$ 441,533</b>   | <b>\$ 625,000</b>   | <b>\$ 625,000</b>   | <b>\$ 450,000</b>   |
| <b>Use of money and property</b>                |                     |                     |                     |                     |
| 38000 Interest & inv. revenue                   | \$ 7,886            | \$ 7,000            | \$ 7,000            | \$ 8,000            |
| 38005 Interest & inv. GASB 31                   | 4,561               | -                   | -                   | -                   |
| <b>Use of money and property Total</b>          | <b>\$ 12,448</b>    | <b>\$ 7,000</b>     | <b>\$ 7,000</b>     | <b>\$ 8,000</b>     |
| <b>Total Cable Access Fund (280)</b>            | <b>\$ 453,980</b>   | <b>\$ 632,000</b>   | <b>\$ 632,000</b>   | <b>\$ 458,000</b>   |
| <b>Electric Public Benefit Fund (290)</b>       |                     |                     |                     |                     |
| <b>Other taxes</b>                              |                     |                     |                     |                     |
| 30370 Public benefit fees                       | \$ 5,946,805        | \$ 6,608,000        | \$ 6,608,000        | \$ 6,973,000        |
| <b>Other taxes Total</b>                        | <b>\$ 5,946,805</b> | <b>\$ 6,608,000</b> | <b>\$ 6,608,000</b> | <b>\$ 6,973,000</b> |
| <b>Use of money and property</b>                |                     |                     |                     |                     |
| 38000 Interest & inv. revenue                   | \$ 15,463           | \$ 15,000           | \$ 15,000           | \$ 15,000           |
| 38005 Interest & inv. GASB 31                   | 7,219               | -                   | -                   | -                   |
| <b>Use of money and property Total</b>          | <b>\$ 22,682</b>    | <b>\$ 15,000</b>    | <b>\$ 15,000</b>    | <b>\$ 15,000</b>    |
| <b>Miscellaneous revenue</b>                    |                     |                     |                     |                     |
| 38560 Miscellaneous revenue                     | \$ 6,424            | \$ -                | \$ -                | \$ -                |
| <b>Miscellaneous revenue Total</b>              | <b>\$ 6,424</b>     | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ -</b>         |
| <b>Total Electric Public Benefit Fund (290)</b> | <b>\$ 5,975,910</b> | <b>\$ 6,623,000</b> | <b>\$ 6,623,000</b> | <b>\$ 6,988,000</b> |

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|   | Actual<br>2013-14   | Adopted<br>2014-15  | Revised<br>2014-15  | Adopted<br>2015-16  |
|---|---------------------|---------------------|---------------------|---------------------|
| <b>Recreation Fund (501)</b>              |                     |                     |                     |                     |
| <b>Revenues from other agencies</b>       |                     |                     |                     |                     |
| 34301 Local grants                        | \$ 3,923            | \$ 5,000            | \$ 5,000            | \$ 4,000            |
| <b>Revenues from other agencies Total</b> | <b>\$ 3,923</b>     | <b>\$ 5,000</b>     | <b>\$ 5,000</b>     | <b>\$ 4,000</b>     |
| <b>Charges for services</b>               |                     |                     |                     |                     |
| 35200 Rental civic auditorium             | \$ 230,521          | \$ 295,000          | \$ 295,000          | \$ 295,000          |
| 35210 Rental bldgs/facilities             | 501,940             | 410,000             | 410,000             | 537,000             |
| 35230 Contract classes                    | 288,793             | 302,000             | 302,000             | 271,000             |
| 35231 Registrations fees                  | 83,095              | 60,000              | 60,000              | 60,000              |
| 35233 Tournaments                         | 10,340              | 10,000              | 10,000              | 10,000              |
| 35234 Program/registration revenue        | 24,754              | 28,600              | 28,600              | 28,100              |
| 35235 Event delivery fee                  | 495                 | 600                 | 600                 | 600                 |
| 35236 Parks filming fee                   | 74,318              | 23,000              | 23,000              | 45,000              |
| 35237 Equipment rental                    | 91,886              | 67,500              | 67,500              | 77,500              |
| 35239 Photography                         | 2,364               | 2,000               | 2,000               | 2,000               |
| 35240 Scholl golf course fees             | 137,500             | 165,000             | 165,000             | 165,000             |
| 35250 Field rental                        | 498,397             | 415,500             | 415,500             | 550,500             |
| 35260 Sports leagues                      | 302,017             | 282,500             | 282,500             | 297,500             |
| 35261 Aquatics                            | 7,330               | 6,500               | 6,500               | 7,000               |
| 35262 Activity cards                      | 53,696              | 42,500              | 42,500              | 45,000              |
| 35280 Camps                               | 289,269             | 256,500             | 256,500             | 265,000             |
| 35290 Aquatics fees                       | 24,503              | 25,000              | 25,000              | 25,000              |
| 35310 Concession                          | 47,143              | 35,150              | 35,150              | 72,050              |
| 35550 Parking garage revenue              | 144,872             | 134,500             | 134,500             | 134,500             |
| <b>Charges for services Total</b>         | <b>\$ 2,813,231</b> | <b>\$ 2,561,850</b> | <b>\$ 2,561,850</b> | <b>\$ 2,887,750</b> |
| <b>Miscellaneous revenue</b>              |                     |                     |                     |                     |
| 38500 Donations & contribution            | \$ 1,500            | \$ 1,000            | \$ 1,000            | \$ 1,000            |
| 38525 Sponsorships                        | 2,719               | -                   | -                   | -                   |
| 38560 Miscellaneous revenue               | 19,675              | 11,200              | 11,200              | 16,200              |
| 38700 Rental income                       | 347,777             | 354,595             | 354,595             | 412,983             |
| 38710 Interest & inv. revenue             | 30,370              | 35,000              | 35,000              | 35,000              |
| 38715 Interest & inv. GASB 31             | 22,972              | -                   | -                   | -                   |
| 38800 Proprietary grants                  | 175,000             | 175,000             | 175,000             | 50,000              |
| <b>Miscellaneous revenue Total</b>        | <b>\$ 600,013</b>   | <b>\$ 576,795</b>   | <b>\$ 576,795</b>   | <b>\$ 515,183</b>   |
| <b>Total Recreation Fund (501)</b>        | <b>\$ 3,417,168</b> | <b>\$ 3,143,645</b> | <b>\$ 3,143,645</b> | <b>\$ 3,406,933</b> |
| <b>Hazardous Disposal Fund (510)</b>      |                     |                     |                     |                     |
| <b>Charges for services</b>               |                     |                     |                     |                     |
| 35650 Hazardous permits                   | \$ 625,012          | \$ 624,218          | \$ 624,218          | \$ 600,000          |
| 35660 Hazardous billing fees              | 619,376             | 597,035             | 597,035             | 550,000             |
| 35670 Hazardous disposal fees             | 7,267               | 7,118               | 7,118               | 7,000               |
| 35680 Industrial waste permits            | 346,502             | 340,000             | 340,000             | 340,000             |
| <b>Charges for services Total</b>         | <b>\$ 1,598,157</b> | <b>\$ 1,568,371</b> | <b>\$ 1,568,371</b> | <b>\$ 1,497,000</b> |
| <b>Miscellaneous revenue</b>              |                     |                     |                     |                     |
| 38560 Miscellaneous revenue               | \$ 46,409           | \$ 27,901           | \$ 27,901           | \$ 5,000            |
| 38569 Citywide collection revenue         | (357)               | 10,000              | 10,000              | 6,000               |
| 38710 Interest & inv. revenue             | 8,203               | 7,000               | 7,000               | 9,000               |
| 38715 Interest & inv. GASB 31             | 5,215               | -                   | -                   | -                   |
| 38800 Proprietary grants                  | 54,997              | 55,000              | 55,000              | 55,000              |

**CITY OF GLENDALE  
SUMMARY OF REVENUES BY FUND  
FOR THE YEARS ENDING JUNE 30**

|  | Actual<br>2013-14    | Adopted<br>2014-15  | Revised<br>2014-15  | Adopted<br>2015-16  |
|--|----------------------|---------------------|---------------------|---------------------|
| <b>Miscellaneous revenue Total</b>                 | <b>\$ 114,467</b>    | <b>\$ 99,901</b>    | <b>\$ 99,901</b>    | <b>\$ 75,000</b>    |
| <b>Total Hazardous Disposal Fund (510)</b>         | <b>\$ 1,712,624</b>  | <b>\$ 1,668,272</b> | <b>\$ 1,668,272</b> | <b>\$ 1,572,000</b> |
| <b>Emergency Medical Services Fund (511)</b>       |                      |                     |                     |                     |
| <b>Revenues from other agencies</b>                |                      |                     |                     |                     |
| 32610 State grants                                 | \$ 558,205           | \$ -                | \$ -                | \$ -                |
| <b>Revenues from other agencies Total</b>          | <b>\$ 558,205</b>    | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ -</b>         |
| <b>Charges for services</b>                        |                      |                     |                     |                     |
| 34670 Emergency med response                       | \$ 4,119,506         | \$ 15,655,000       | \$ 15,655,000       | \$ 5,100,000        |
| 34671 Contractual Adjustments                      | -                    | (8,610,250)         | (8,610,250)         | -                   |
| 34672 Paramedic membership fee                     | 111,947              | 100,000             | 100,000             | 100,000             |
| <b>Charges for services Total</b>                  | <b>\$ 4,231,453</b>  | <b>\$ 7,144,750</b> | <b>\$ 7,144,750</b> | <b>\$ 5,200,000</b> |
| <b>Miscellaneous revenue</b>                       |                      |                     |                     |                     |
| 38560 Miscellaneous revenue                        | \$ 143,921           | \$ 3,000            | \$ 3,000            | \$ 3,000            |
| 38569 Citywide collection revenue                  | 82,371               | 55,000              | 55,000              | 60,000              |
| <b>Miscellaneous revenue Total</b>                 | <b>\$ 226,293</b>    | <b>\$ 58,000</b>    | <b>\$ 58,000</b>    | <b>\$ 63,000</b>    |
| <b>Total Emergency Medical Services Fund (511)</b> | <b>\$ 5,015,950</b>  | <b>\$ 7,202,750</b> | <b>\$ 7,202,750</b> | <b>\$ 5,263,000</b> |
| <b>Parking Fund (520)</b>                          |                      |                     |                     |                     |
| <b>Revenues from other agencies</b>                |                      |                     |                     |                     |
| 34301 Local grants                                 | \$ -                 | \$ -                | \$ 485,818          | \$ -                |
| <b>Revenues from other agencies Total</b>          | <b>\$ -</b>          | <b>\$ -</b>         | <b>\$ 485,818</b>   | <b>\$ -</b>         |
| <b>Charges for services</b>                        |                      |                     |                     |                     |
| 35520 Collectible jobs-agency                      | \$ 103,005           | \$ 88,255           | \$ 88,255           | \$ 95,248           |
| 35532 Parking meters Glendale street               | 1,219,472            | 1,507,065           | 1,507,065           | 1,539,909           |
| 35535 Parking meters Glendale lots                 | 866,838              | 605,000             | 605,000             | 907,763             |
| 35540 Parking meters Montrose                      | 120,144              | 115,780             | 115,780             | 118,859             |
| 35550 Parking garage revenue                       | 2,693,530            | 2,372,220           | 2,372,220           | 2,464,475           |
| 35560 Street permits                               | 233,731              | 108,065             | 108,065             | 139,379             |
| <b>Charges for services Total</b>                  | <b>\$ 5,236,721</b>  | <b>\$ 4,796,385</b> | <b>\$ 4,796,385</b> | <b>\$ 5,265,633</b> |
| <b>Fines and forfeitures</b>                       |                      |                     |                     |                     |
| 35500 Parking tickets                              | \$ 3,659,896         | \$ 4,423,980        | \$ 4,423,980        | \$ 2,597,424        |
| <b>Fines and forfeitures Total</b>                 | <b>\$ 3,659,896</b>  | <b>\$ 4,423,980</b> | <b>\$ 4,423,980</b> | <b>\$ 2,597,424</b> |
| <b>Miscellaneous revenue</b>                       |                      |                     |                     |                     |
| 38559 Miscellaneous deferred revenue               | \$ (169)             | \$ -                | \$ -                | \$ -                |
| 38560 Miscellaneous revenue                        | 129,555              | -                   | -                   | -                   |
| 38710 Interest & inv. revenue                      | 45,843               | 50,000              | 50,000              | 50,000              |
| 38715 Interest & inv. GASB 31                      | 29,002               | -                   | -                   | -                   |
| 39080 Sales of property                            | 8,765                | -                   | -                   | -                   |
| <b>Miscellaneous revenue Total</b>                 | <b>\$ 212,996</b>    | <b>\$ 50,000</b>    | <b>\$ 50,000</b>    | <b>\$ 50,000</b>    |
| <b>Operating transf fr othr funds</b>              |                      |                     |                     |                     |
| 39110 Transfer-Special Revenue                     | \$ 1,100,000         | \$ -                | \$ -                | \$ -                |
| <b>Operating transf fr othr funds Total</b>        | <b>\$ 1,100,000</b>  | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ -</b>         |
| <b>Total Parking Fund (520)</b>                    | <b>\$ 10,209,613</b> | <b>\$ 9,270,365</b> | <b>\$ 9,756,183</b> | <b>\$ 7,913,057</b> |

**CITY OF GLENDALE  
SUMMARY OF REVENUES BY FUND  
FOR THE YEARS ENDING JUNE 30**

|   | Actual<br>2013-14     | Adopted<br>2014-15    | Revised<br>2014-15    | Adopted<br>2015-16    |
|---|-----------------------|-----------------------|-----------------------|-----------------------|
| <b>Special Revenue Total</b>                    | <b>\$ 101,478,375</b> | <b>\$ 109,375,861</b> | <b>\$ 117,893,825</b> | <b>\$ 104,213,462</b> |
| <b><u>Debt Service</u></b>                      |                       |                       |                       |                       |
| <b>Police Building Project Fund (303)</b>       |                       |                       |                       |                       |
| <b>Use of money and property</b>                |                       |                       |                       |                       |
| 38000 Interest & inv. revenue                   | \$ 178,726            | \$ 200,000            | \$ 200,000            | \$ 175,000            |
| 38005 Interest & inv. GASB 31                   | 137,622               | -                     | -                     | -                     |
| <b>Use of money and property Total</b>          | <b>\$ 316,348</b>     | <b>\$ 200,000</b>     | <b>\$ 200,000</b>     | <b>\$ 175,000</b>     |
| <b>Operating transf fr othr funds</b>           |                       |                       |                       |                       |
| 39100 Transfer-General Fund                     | \$ -                  | \$ 500,000            | \$ 500,000            | \$ 500,000            |
| <b>Operating transf fr othr funds Total</b>     | <b>\$ -</b>           | <b>\$ 500,000</b>     | <b>\$ 500,000</b>     | <b>\$ 500,000</b>     |
| <b>Total Police Building Project Fund (303)</b> | <b>\$ 316,348</b>     | <b>\$ 700,000</b>     | <b>\$ 700,000</b>     | <b>\$ 675,000</b>     |
| <b>Capital Leases Fund (306)</b>                |                       |                       |                       |                       |
| <b>Operating transf fr othr funds</b>           |                       |                       |                       |                       |
| 39120 Transfer-Capital Funds                    | \$ 1,392,062          | \$ -                  | \$ -                  | \$ -                  |
| <b>Operating transf fr othr funds Total</b>     | <b>\$ 1,392,062</b>   | <b>\$ -</b>           | <b>\$ -</b>           | <b>\$ -</b>           |
| <b>Total Capital Leases Fund (306)</b>          | <b>\$ 1,392,062</b>   | <b>\$ -</b>           | <b>\$ -</b>           | <b>\$ -</b>           |
| <b>Debt Service Total</b>                       | <b>\$ 1,708,410</b>   | <b>\$ 700,000</b>     | <b>\$ 700,000</b>     | <b>\$ 675,000</b>     |
| <b><u>Capital Projects</u></b>                  |                       |                       |                       |                       |
| <b>Capital Improvement Fund (401)</b>           |                       |                       |                       |                       |
| <b>Revenues from other agencies</b>             |                       |                       |                       |                       |
| 31250 Disaster relief reimb                     | \$ 1,347,103          | \$ -                  | \$ -                  | \$ -                  |
| 32610 State grants                              | 1,237,299             | -                     | -                     | -                     |
| 32611 Disaster relief reimb - State             | 561,191               | -                     | -                     | -                     |
| 32622 State Cal Trans                           | 273,651               | -                     | -                     | -                     |
| 32640 State HES grant                           | 0                     | -                     | -                     | -                     |
| 34050 County grants                             | 128,944               | -                     | -                     | -                     |
| 34301 Local grants                              | 154,276               | -                     | -                     | -                     |
| <b>Revenues from other agencies Total</b>       | <b>\$ 3,702,465</b>   | <b>\$ -</b>           | <b>\$ -</b>           | <b>\$ -</b>           |
| <b>Charges for services</b>                     |                       |                       |                       |                       |
| 36000 Landfill royalty tipping fee              | \$ 3,539,954          | \$ 3,200,000          | \$ 3,200,000          | \$ 3,523,000          |
| <b>Charges for services Total</b>               | <b>\$ 3,539,954</b>   | <b>\$ 3,200,000</b>   | <b>\$ 3,200,000</b>   | <b>\$ 3,523,000</b>   |
| <b>Use of money and property</b>                |                       |                       |                       |                       |
| 38000 Interest & inv. revenue                   | \$ 1,151              | \$ -                  | \$ -                  | \$ -                  |
| <b>Use of money and property Total</b>          | <b>\$ 1,151</b>       | <b>\$ -</b>           | <b>\$ -</b>           | <b>\$ -</b>           |
| <b>Operating transf fr othr funds</b>           |                       |                       |                       |                       |
| 39100 Transfer-General Fund                     | \$ 330,000            | \$ 5,347,000          | \$ 5,347,000          | \$ 471,250            |
| 39146 Transfer-Refuse Fund                      | 1,392,062             | -                     | -                     | -                     |
| <b>Operating transf fr othr funds Total</b>     | <b>\$ 1,722,062</b>   | <b>\$ 5,347,000</b>   | <b>\$ 5,347,000</b>   | <b>\$ 471,250</b>     |
| <b>Total Capital Improvement Fund (401)</b>     | <b>\$ 8,965,632</b>   | <b>\$ 8,547,000</b>   | <b>\$ 8,547,000</b>   | <b>\$ 3,994,250</b>   |



**CITY OF GLENDALE  
SUMMARY OF REVENUES BY FUND  
FOR THE YEARS ENDING JUNE 30**

|  | Actual<br>2013-14   | Adopted<br>2014-15  | Revised<br>2014-15  | Adopted<br>2015-16  |
|--|---------------------|---------------------|---------------------|---------------------|
| <b>State Gas Tax Fund (402)</b>                |                     |                     |                     |                     |
| <b>Revenues from other agencies</b>            |                     |                     |                     |                     |
| 32800 State gas tax (2107 & 2107.5)            | \$ 1,508,908        | \$ 1,237,240        | \$ 1,237,240        | \$ 1,633,932        |
| 32810 State gas tax (2106)                     | 645,246             | 782,087             | 782,087             | 617,178             |
| 32820 State gas tax (2105)                     | 1,401,195           | 998,787             | 998,787             | 1,187,792           |
| 32821 State gas tax (2103)                     | 2,870,268           | 2,173,351           | 2,173,351           | 941,707             |
| 34300 Joint project                            | 11,820              | -                   | -                   | -                   |
| <b>Revenues from other agencies Total</b>      | <b>\$ 6,437,437</b> | <b>\$ 5,191,465</b> | <b>\$ 5,191,465</b> | <b>\$ 4,380,609</b> |
| <b>Use of money and property</b>               |                     |                     |                     |                     |
| 38000 Interest & inv. revenue                  | \$ 44,433           | \$ 75,000           | \$ 75,000           | \$ 35,000           |
| 38005 Interest & inv. GASB 31                  | 37,346              | -                   | -                   | -                   |
| <b>Use of money and property Total</b>         | <b>\$ 81,779</b>    | <b>\$ 75,000</b>    | <b>\$ 75,000</b>    | <b>\$ 35,000</b>    |
| <b>Miscellaneous revenue</b>                   |                     |                     |                     |                     |
| 38560 Miscellaneous revenue                    | \$ 62,086           | \$ -                | \$ -                | \$ -                |
| <b>Miscellaneous revenue Total</b>             | <b>\$ 62,086</b>    | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ -</b>         |
| <b>Total State Gas Tax Fund (402)</b>          | <b>\$ 6,581,302</b> | <b>\$ 5,266,465</b> | <b>\$ 5,266,465</b> | <b>\$ 4,415,609</b> |
| <b>Landfill Postclosure Fund (403)</b>         |                     |                     |                     |                     |
| <b>Operating transf fr othr funds</b>          |                     |                     |                     |                     |
| 39120 Transfer-Capital Funds                   | \$ 1,500,000        | \$ 2,000,000        | \$ 2,000,000        | \$ 2,000,000        |
| <b>Operating transf fr othr funds Total</b>    | <b>\$ 1,500,000</b> | <b>\$ 2,000,000</b> | <b>\$ 2,000,000</b> | <b>\$ 2,000,000</b> |
| <b>Total Landfill Postclosure Fund (403)</b>   | <b>\$ 1,500,000</b> | <b>\$ 2,000,000</b> | <b>\$ 2,000,000</b> | <b>\$ 2,000,000</b> |
| <b>Parks Mitigation Fee Fund (405)</b>         |                     |                     |                     |                     |
| <b>Licenses and permits</b>                    |                     |                     |                     |                     |
| 30871 Parks mitigation fee (AB1600)            | \$ 728,282          | \$ 9,209,383        | \$ 9,209,383        | \$ 5,500,000        |
| <b>Licenses and permits Total</b>              | <b>\$ 728,282</b>   | <b>\$ 9,209,383</b> | <b>\$ 9,209,383</b> | <b>\$ 5,500,000</b> |
| <b>Use of money and property</b>               |                     |                     |                     |                     |
| 38000 Interest & inv. revenue                  | \$ 42,491           | \$ 40,000           | \$ 40,000           | \$ 50,000           |
| 38005 Interest & inv. GASB 31                  | 21,446              | -                   | -                   | -                   |
| <b>Use of money and property Total</b>         | <b>\$ 63,937</b>    | <b>\$ 40,000</b>    | <b>\$ 40,000</b>    | <b>\$ 50,000</b>    |
| <b>Total Parks Mitigation Fee Fund (405)</b>   | <b>\$ 792,218</b>   | <b>\$ 9,249,383</b> | <b>\$ 9,249,383</b> | <b>\$ 5,550,000</b> |
| <b>Library Mitigation Fee Fund (407)</b>       |                     |                     |                     |                     |
| <b>Licenses and permits</b>                    |                     |                     |                     |                     |
| 30872 Library mitigation fee AB1600            | \$ 73,471           | \$ 900,479          | \$ 900,479          | \$ 550,000          |
| <b>Licenses and permits Total</b>              | <b>\$ 73,471</b>    | <b>\$ 900,479</b>   | <b>\$ 900,479</b>   | <b>\$ 550,000</b>   |
| <b>Use of money and property</b>               |                     |                     |                     |                     |
| 38000 Interest & inv. revenue                  | \$ 2,378            | \$ 1,000            | \$ 1,000            | \$ 5,000            |
| 38005 Interest & inv. GASB 31                  | 5,364               | -                   | -                   | -                   |
| <b>Use of money and property Total</b>         | <b>\$ 7,742</b>     | <b>\$ 1,000</b>     | <b>\$ 1,000</b>     | <b>\$ 5,000</b>     |
| <b>Total Library Mitigation Fee Fund (407)</b> | <b>\$ 81,213</b>    | <b>\$ 901,479</b>   | <b>\$ 901,479</b>   | <b>\$ 555,000</b>   |
| <b>Parks Quimby Fee Fund (408)</b>             |                     |                     |                     |                     |

**CITY OF GLENDALE  
SUMMARY OF REVENUES BY FUND  
FOR THE YEARS ENDING JUNE 30**

|   | Actual<br>2013-14    | Adopted<br>2014-15   | Revised<br>2014-15   | Adopted<br>2015-16   |
|---|----------------------|----------------------|----------------------|----------------------|
| <b>Use of money and property</b>          |                      |                      |                      |                      |
| 38000 Interest & inv. revenue             | \$ 212               | \$ 2,500             | \$ 2,500             | \$ -                 |
| 38005 Interest & inv. GASB 31             | 1,559                | -                    | -                    | -                    |
| <b>Use of money and property Total</b>    | <b>\$ 1,771</b>      | <b>\$ 2,500</b>      | <b>\$ 2,500</b>      | <b>\$ -</b>          |
| <b>Total Parks Quimby Fee Fund (408)</b>  | <b>\$ 1,771</b>      | <b>\$ 2,500</b>      | <b>\$ 2,500</b>      | <b>\$ -</b>          |
| <b>CIP Reimbursement Fund (409)</b>       |                      |                      |                      |                      |
| <b>Revenues from other agencies</b>       |                      |                      |                      |                      |
| 31240 Federal grant                       | \$ 317               | \$ -                 | \$ 395,753           | \$ -                 |
| 32610 State grants                        | -                    | 350,000              | 1,358,150            | -                    |
| 34050 County grants                       | -                    | -                    | 155,000              | -                    |
| 34300 Joint project                       | -                    | -                    | 166,300              | -                    |
| 34301 Local grants                        | -                    | -                    | 49,380               | -                    |
| <b>Revenues from other agencies Total</b> | <b>\$ 317</b>        | <b>\$ 350,000</b>    | <b>\$ 2,124,583</b>  | <b>\$ -</b>          |
| <b>Miscellaneous revenue</b>              |                      |                      |                      |                      |
| 38508 Developer revenue                   | \$ 58,844            | \$ -                 | \$ -                 | \$ -                 |
| <b>Miscellaneous revenue Total</b>        | <b>\$ 58,844</b>     | <b>\$ -</b>          | <b>\$ -</b>          | <b>\$ -</b>          |
| <b>Total CIP Reimbursement Fund (409)</b> | <b>\$ 59,161</b>     | <b>\$ 350,000</b>    | <b>\$ 2,124,583</b>  | <b>\$ -</b>          |
| <b>Capital Projects Total</b>             | <b>\$ 17,981,298</b> | <b>\$ 26,316,827</b> | <b>\$ 28,091,410</b> | <b>\$ 16,514,859</b> |
| <b><u>Enterprise</u></b>                  |                      |                      |                      |                      |
| <b>Sewer Fund (525)</b>                   |                      |                      |                      |                      |
| <b>Charges for services</b>               |                      |                      |                      |                      |
| 35901 Sewer flat rate                     | \$ 2,228,754         | \$ 1,820,000         | \$ 1,820,000         | \$ 1,956,000         |
| 35902 Sewer multi-family user group       | 5,942,175            | 5,180,000            | 5,180,000            | 6,000,000            |
| 35903 Sewer commercial low strength       | 1,617,795            | 1,400,000            | 1,400,000            | 1,400,000            |
| 35904 Sewer commercial medi strength      | 1,531,694            | 1,400,000            | 1,400,000            | 1,400,000            |
| 35905 Sewer commerical high strength      | 127,344              | 140,000              | 140,000              | 125,000              |
| 35906 Sewer SFR usage revenue             | 4,128,263            | 4,060,000            | 4,060,000            | 4,200,000            |
| 35920 Sewer facility charge               | 216                  | -                    | -                    | -                    |
| <b>Charges for services Total</b>         | <b>\$ 15,576,241</b> | <b>\$ 14,000,000</b> | <b>\$ 14,000,000</b> | <b>\$ 15,081,000</b> |
| <b>Miscellaneous revenue</b>              |                      |                      |                      |                      |
| 38560 Miscellaneous revenue               | \$ 84,761            | \$ -                 | \$ -                 | \$ -                 |
| 38710 Interest & inv. revenue             | 508,043              | 500,000              | 500,000              | 500,000              |
| 38715 Interest & inv. GASB 31             | 326,200              | -                    | -                    | -                    |
| 39080 Sales of property                   | 57,000               | -                    | -                    | -                    |
| <b>Miscellaneous revenue Total</b>        | <b>\$ 976,004</b>    | <b>\$ 500,000</b>    | <b>\$ 500,000</b>    | <b>\$ 500,000</b>    |
| <b>Total Sewer Fund (525)</b>             | <b>\$ 16,552,245</b> | <b>\$ 14,500,000</b> | <b>\$ 14,500,000</b> | <b>\$ 15,581,000</b> |
| <b>Refuse Disposal Fund (530)</b>         |                      |                      |                      |                      |
| <b>Revenues from other agencies</b>       |                      |                      |                      |                      |
| 32501 Recyclables - State grant           | \$ 51,690            | \$ -                 | \$ -                 | \$ -                 |
| 32610 State grants                        | -                    | -                    | 219,996              | -                    |
| <b>Revenues from other agencies Total</b> | <b>\$ 51,690</b>     | <b>\$ -</b>          | <b>\$ 219,996</b>    | <b>\$ -</b>          |

**CITY OF GLENDALE  
SUMMARY OF REVENUES BY FUND  
FOR THE YEARS ENDING JUNE 30**

|  | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Charges for services</b>                    |                           |                            |                            |                            |
| 36010 Commercial refuse fees                   | \$ 2,774,572              | \$ 2,500,000               | \$ 2,500,000               | \$ 2,500,000               |
| 36011 Residential refuse fee                   | 11,998,557                | 10,367,850                 | 10,367,850                 | 11,503,021                 |
| 36013 Comm. bin service-multi units            | 3,322,970                 | 3,075,000                  | 3,075,000                  | 3,228,750                  |
| 36014 Comm. bin service-business               | 779,246                   | 1,025,000                  | 1,025,000                  | 818,209                    |
| 36020 Refuse bin drop-off fees                 | 35,076                    | 61,540                     | 61,540                     | 59,128                     |
| 36030 Sale of recyclables                      | 543,995                   | 355,000                    | 355,000                    | 620,621                    |
| 36040 AB 939 fees                              | 1,740,500                 | 1,689,470                  | 1,689,470                  | 1,830,004                  |
| <b>Charges for services Total</b>              | <b>\$ 21,194,915</b>      | <b>\$ 19,073,860</b>       | <b>\$ 19,073,860</b>       | <b>\$ 20,559,733</b>       |
| <b>Miscellaneous revenue</b>                   |                           |                            |                            |                            |
| 38560 Miscellaneous revenue                    | \$ 29,199                 | \$ 196,080                 | \$ 196,080                 | \$ 100,000                 |
| 38710 Interest & inv. revenue                  | 164,034                   | 175,000                    | 175,000                    | 175,000                    |
| 38715 Interest & inv. GASB 31                  | 116,415                   | -                          | -                          | -                          |
| 39080 Sales of property                        | 116,250                   | -                          | -                          | -                          |
| <b>Miscellaneous revenue Total</b>             | <b>\$ 425,899</b>         | <b>\$ 371,080</b>          | <b>\$ 371,080</b>          | <b>\$ 275,000</b>          |
| <b>Total Refuse Disposal Fund (530)</b>        | <b>\$ 21,672,504</b>      | <b>\$ 19,444,940</b>       | <b>\$ 19,664,936</b>       | <b>\$ 20,834,733</b>       |
| <b>Electric Works Revenue Fund (552)</b>       |                           |                            |                            |                            |
| <b>Charges for services</b>                    |                           |                            |                            |                            |
| 36250 Electric domestic sales                  | \$ 61,270,163             | \$ 69,350,278              | \$ 69,350,278              | \$ 73,603,492              |
| 36251 Green rate sales - domestic              | 65,761                    | -                          | -                          | -                          |
| 36260 Electric commercial sale                 | 103,603,580               | 114,201,922                | 114,201,922                | 120,089,908                |
| 36261 Green rate sales - commercial            | 13,425                    | -                          | -                          | -                          |
| 36270 Electric st light sales                  | 2,910,263                 | 3,321,199                  | 3,321,199                  | 3,000,000                  |
| 36280 Electric wholesale sales                 | 13,765,198                | 20,000,000                 | 20,000,000                 | 20,000,000                 |
| 36282 Gas wholesale sales                      | 1,365,280                 | 2,000,000                  | 2,000,000                  | 2,000,000                  |
| 36290 Electric sale to utilities               | 12,973,637                | 2,500,000                  | 2,500,000                  | 12,150,558                 |
| 36291 Gas sales to other utilities             | 58,680                    | -                          | -                          | -                          |
| 36332 Opt out fee                              | 2,212                     | 2,000                      | 2,000                      | 2,200                      |
| <b>Charges for services Total</b>              | <b>\$ 196,028,199</b>     | <b>\$ 211,375,399</b>      | <b>\$ 211,375,399</b>      | <b>\$ 230,846,158</b>      |
| <b>Miscellaneous revenue</b>                   |                           |                            |                            |                            |
| 38560 Miscellaneous revenue                    | \$ 4,959,379              | \$ -                       | \$ -                       | \$ 1,250,000               |
| 38561 Fiber optic revenue                      | 189,496                   | 170,000                    | 170,000                    | 160,000                    |
| 38564 Customer paid OT revenue                 | 26,896                    | -                          | -                          | -                          |
| 38700 Rental income                            | 759,253                   | 900,000                    | 900,000                    | 750,000                    |
| 38710 Interest & inv. revenue                  | 923,282                   | 1,200,000                  | 1,200,000                  | 800,000                    |
| 38715 Interest & inv. GASB 31                  | 469,367                   | -                          | -                          | -                          |
| 38770 Collectible jobs - A & G                 | 418,213                   | -                          | -                          | -                          |
| 38800 Proprietary grants                       | 7,600                     | -                          | -                          | -                          |
| 38801 Disaster relief reimb - Fed              | 5,118                     | -                          | -                          | -                          |
| 38802 Disaster relief reimb - State            | (173)                     | -                          | -                          | -                          |
| 39080 Sales of property                        | 122,436                   | -                          | -                          | -                          |
| <b>Miscellaneous revenue Total</b>             | <b>\$ 7,880,867</b>       | <b>\$ 2,270,000</b>        | <b>\$ 2,270,000</b>        | <b>\$ 2,960,000</b>        |
| <b>Total Electric Works Revenue Fund (552)</b> | <b>\$ 203,909,066</b>     | <b>\$ 213,645,399</b>      | <b>\$ 213,645,399</b>      | <b>\$ 233,806,158</b>      |
| <b>Electric Depreciation Fund (553)</b>        |                           |                            |                            |                            |
| <b>InterFund revenue</b>                       |                           |                            |                            |                            |
| 37670 Depreciation-plant                       | \$ -                      | \$ 24,700,000              | \$ 24,700,000              | \$ 25,675,290              |
| 37680 Depreciation-vehicles                    | -                         | 843,897                    | 843,897                    | 850,000                    |
| <b>InterFund revenue Total</b>                 | <b>\$ -</b>               | <b>\$ 25,543,897</b>       | <b>\$ 25,543,897</b>       | <b>\$ 26,525,290</b>       |

**CITY OF GLENDALE  
SUMMARY OF REVENUES BY FUND  
FOR THE YEARS ENDING JUNE 30**

|  | Actual<br>2013-14    | Adopted<br>2014-15   | Revised<br>2014-15   | Adopted<br>2015-16   |
|--|----------------------|----------------------|----------------------|----------------------|
| <b>Total Electric Depreciation Fund (553)</b>          | <b>\$ -</b>          | <b>\$ 25,543,897</b> | <b>\$ 25,543,897</b> | <b>\$ 26,525,290</b> |
| <b>Electric Customer Paid Capital Fund (555)</b>       |                      |                      |                      |                      |
| <b>Miscellaneous revenue</b>                           |                      |                      |                      |                      |
| 38500 Donations & contribution                         | \$ 26,217            | \$ -                 | \$ -                 | \$ -                 |
| 38564 Customer paid OT revenue                         | 27,528               | -                    | -                    | -                    |
| 38770 Collectible jobs - A & G                         | 987,542              | 3,365,341            | 3,365,341            | 2,854,422            |
| <b>Miscellaneous revenue Total</b>                     | <b>\$ 1,041,287</b>  | <b>\$ 3,365,341</b>  | <b>\$ 3,365,341</b>  | <b>\$ 2,854,422</b>  |
| <b>Total Electric Customer Paid Capital Fund (555)</b> | <b>\$ 1,041,287</b>  | <b>\$ 3,365,341</b>  | <b>\$ 3,365,341</b>  | <b>\$ 2,854,422</b>  |
| <b>Energy Cost Adjustment Charge Fund (556)</b>        |                      |                      |                      |                      |
| <b>Charges for services</b>                            |                      |                      |                      |                      |
| 36250 Electric domestic sales                          | \$ 34,767            | \$ -                 | \$ -                 | \$ -                 |
| 36260 Electric commercial sale                         | 106,507              | -                    | -                    | -                    |
| 36330 Energy cost adjustment charge                    | (19)                 | -                    | -                    | -                    |
| <b>Charges for services Total</b>                      | <b>\$ 141,255</b>    | <b>\$ -</b>          | <b>\$ -</b>          | <b>\$ -</b>          |
| <b>Total Energy Cost Adjustment Charge Fund (556)</b>  | <b>\$ 141,255</b>    | <b>\$ -</b>          | <b>\$ -</b>          | <b>\$ -</b>          |
| <b>Regulatory Adjustment Charge Fund (557)</b>         |                      |                      |                      |                      |
| <b>Charges for services</b>                            |                      |                      |                      |                      |
| 36250 Electric domestic sales                          | \$ 23,281            | \$ -                 | \$ -                 | \$ -                 |
| 36260 Electric commercial sale                         | 69,844               | -                    | -                    | -                    |
| <b>Charges for services Total</b>                      | <b>\$ 93,126</b>     | <b>\$ -</b>          | <b>\$ -</b>          | <b>\$ -</b>          |
| <b>Total Regulatory Adjustment Charge Fund (557)</b>   | <b>\$ 93,126</b>     | <b>\$ -</b>          | <b>\$ -</b>          | <b>\$ -</b>          |
| <b>Water Works Revenue Fund (572)</b>                  |                      |                      |                      |                      |
| <b>Charges for services</b>                            |                      |                      |                      |                      |
| 36332 Opt out fee                                      | \$ 432               | \$ -                 | \$ -                 | \$ -                 |
| 36602 Single family revenue                            | 19,965,930           | 21,887,298           | 21,887,298           | 22,151,386           |
| 36603 Multi-family revenue                             | 13,813,045           | 15,460,878           | 15,460,878           | 16,454,752           |
| 36604 Commercial revenue                               | 7,936,060            | 7,497,751            | 7,497,751            | 7,946,333            |
| 36605 Irrigation revenue                               | 958,108              | 1,309,517            | 1,309,517            | 1,252,922            |
| 36607 Multi family adjustable rev                      | (161)                | -                    | -                    | -                    |
| 36620 Water private fire                               | (1,805,093)          | -                    | -                    | 406,606              |
| 36640 Water other sales                                | 232,177              | 400,000              | 400,000              | -                    |
| 36664 Commercial recycled water adj                    | 97,078               | -                    | -                    | 45,000               |
| 36668 Commercial recycled water                        | 1,068,236            | 921,074              | 921,074              | 1,347,000            |
| 36669 Irrigation recycled water                        | 803,152              | 387,863              | 387,863              | 725,000              |
| <b>Charges for services Total</b>                      | <b>\$ 43,068,964</b> | <b>\$ 47,864,381</b> | <b>\$ 47,864,381</b> | <b>\$ 50,328,999</b> |
| <b>Miscellaneous revenue</b>                           |                      |                      |                      |                      |
| 38560 Miscellaneous revenue                            | \$ 1,945,273         | \$ 1,100,000         | \$ 1,327,500         | \$ 2,100,000         |
| 38700 Rental income                                    | 85,289               | 85,000               | 85,000               | 85,000               |
| 38710 Interest & inv. revenue                          | 13,038               | 250,000              | 250,000              | -                    |
| 38715 Interest & inv. GASB 31                          | 51,136               | -                    | -                    | -                    |
| 38760 Collectible jobs O/H                             | 283                  | -                    | -                    | -                    |
| 38770 Collectible jobs - A & G                         | 346,344              | -                    | -                    | -                    |
| 38800 Proprietary grants                               | 780,560              | -                    | -                    | -                    |

**CITY OF GLENDALE  
SUMMARY OF REVENUES BY FUND  
FOR THE YEARS ENDING JUNE 30**

|   | Actual<br>2013-14     | Adopted<br>2014-15    | Revised<br>2014-15    | Adopted<br>2015-16    |
|---|-----------------------|-----------------------|-----------------------|-----------------------|
| 39080 Sales of property                             | 1,426                 | -                     | -                     | -                     |
| <b>Miscellaneous revenue Total</b>                  | <b>\$ 3,223,349</b>   | <b>\$ 1,435,000</b>   | <b>\$ 1,662,500</b>   | <b>\$ 2,185,000</b>   |
| <b>Total Water Works Revenue Fund (572)</b>         | <b>\$ 46,292,313</b>  | <b>\$ 49,299,381</b>  | <b>\$ 49,526,881</b>  | <b>\$ 52,513,999</b>  |
| <b>Water Depreciation Fund (573)</b>                |                       |                       |                       |                       |
| <b>InterFund revenue</b>                            |                       |                       |                       |                       |
| 37670 Depreciation-plant                            | \$ -                  | \$ 4,954,502          | \$ 4,954,502          | \$ 5,213,208          |
| 37680 Depreciation-vehicles                         | -                     | 300,000               | 300,000               | 300,000               |
| <b>InterFund revenue Total</b>                      | <b>\$ -</b>           | <b>\$ 5,254,502</b>   | <b>\$ 5,254,502</b>   | <b>\$ 5,513,208</b>   |
| <b>Miscellaneous revenue</b>                        |                       |                       |                       |                       |
| 38500 Donations & contribution                      | \$ (14,097)           | \$ -                  | \$ -                  | \$ -                  |
| <b>Miscellaneous revenue Total</b>                  | <b>\$ (14,097)</b>    | <b>\$ -</b>           | <b>\$ -</b>           | <b>\$ -</b>           |
| <b>Total Water Depreciation Fund (573)</b>          | <b>\$ (14,097)</b>    | <b>\$ 5,254,502</b>   | <b>\$ 5,254,502</b>   | <b>\$ 5,513,208</b>   |
| <b>Water Customer Paid Capital Fund (575)</b>       |                       |                       |                       |                       |
| <b>Miscellaneous revenue</b>                        |                       |                       |                       |                       |
| 38770 Collectible jobs - A & G                      | \$ 218,766            | \$ 1,940,731          | \$ 1,940,731          | \$ 1,610,567          |
| <b>Miscellaneous revenue Total</b>                  | <b>\$ 218,766</b>     | <b>\$ 1,940,731</b>   | <b>\$ 1,940,731</b>   | <b>\$ 1,610,567</b>   |
| <b>Total Water Customer Paid Capital Fund (575)</b> | <b>\$ 218,766</b>     | <b>\$ 1,940,731</b>   | <b>\$ 1,940,731</b>   | <b>\$ 1,610,567</b>   |
| <b>Fire Communication Fund (701)</b>                |                       |                       |                       |                       |
| <b>Charges for services</b>                         |                       |                       |                       |                       |
| 34640 Fire communication - tri city                 | \$ 1,333,419          | \$ 1,450,585          | \$ 1,450,585          | \$ 1,610,701          |
| 34641 Fire comm fees - contract city                | 1,652,079             | 1,710,292             | 1,710,292             | 1,839,273             |
| 34642 Fire comm O/H - tri city                      | 117,176               | -                     | -                     | -                     |
| 34643 Fire comm O/H -contracts city                 | 88,145                | 92,060                | 92,060                | 65,203                |
| <b>Charges for services Total</b>                   | <b>\$ 3,190,819</b>   | <b>\$ 3,252,937</b>   | <b>\$ 3,252,937</b>   | <b>\$ 3,515,177</b>   |
| <b>Miscellaneous revenue</b>                        |                       |                       |                       |                       |
| 38560 Miscellaneous revenue                         | \$ -                  | \$ 2,000              | \$ 2,000              | \$ 2,000              |
| 38565 Fire comm - capital contribut                 | 577,787               | 622,080               | 622,080               | 322,080               |
| 38710 Interest & inv. revenue                       | 39,085                | 41,146                | 41,146                | 38,004                |
| 38715 Interest & inv. GASB 31                       | 19,522                | -                     | -                     | -                     |
| <b>Miscellaneous revenue Total</b>                  | <b>\$ 636,393</b>     | <b>\$ 665,226</b>     | <b>\$ 665,226</b>     | <b>\$ 362,084</b>     |
| <b>Total Fire Communication Fund (701)</b>          | <b>\$ 3,827,213</b>   | <b>\$ 3,918,163</b>   | <b>\$ 3,918,163</b>   | <b>\$ 3,877,261</b>   |
| <b>Enterprise Total</b>                             | <b>\$ 293,733,678</b> | <b>\$ 336,912,354</b> | <b>\$ 337,359,850</b> | <b>\$ 363,116,638</b> |
| <b>Internal Service</b>                             |                       |                       |                       |                       |
| <b>Fleet Management Fund (601)</b>                  |                       |                       |                       |                       |
| <b>Charges for services</b>                         |                       |                       |                       |                       |
| 34770 Collectible jobs - A & G                      | \$ 5,109              | \$ -                  | \$ -                  | \$ -                  |
| 36030 Sale of recyclables                           | 13,643                | -                     | -                     | -                     |
| 37110 Charges for vehicles                          | 11,622,584            | 12,075,348            | 12,075,348            | 12,824,710            |
| 37111 Charges for equipment usage                   | 164,914               | -                     | -                     | -                     |
| <b>Charges for services Total</b>                   | <b>\$ 11,806,249</b>  | <b>\$ 12,075,348</b>  | <b>\$ 12,075,348</b>  | <b>\$ 12,824,710</b>  |

**CITY OF GLENDALE  
SUMMARY OF REVENUES BY FUND  
FOR THE YEARS ENDING JUNE 30**

|  | Actual<br>2013-14    | Adopted<br>2014-15   | Revised<br>2014-15   | Adopted<br>2015-16   |
|--|----------------------|----------------------|----------------------|----------------------|
| <b>Miscellaneous revenue</b>                       |                      |                      |                      |                      |
| 38560 Miscellaneous revenue                        | \$ 728               | \$ -                 | \$ -                 | \$ -                 |
| 38710 Interest & inv. revenue                      | 98,251               | 100,000              | 100,000              | 100,000              |
| 38715 Interest & inv. GASB 31                      | 55,255               | -                    | -                    | -                    |
| 39080 Sales of property                            | 119,833              | -                    | -                    | -                    |
| <b>Miscellaneous revenue Total</b>                 | <b>\$ 274,066</b>    | <b>\$ 100,000</b>    | <b>\$ 100,000</b>    | <b>\$ 100,000</b>    |
| <b>Total Fleet Management Fund (601)</b>           | <b>\$ 12,080,316</b> | <b>\$ 12,175,348</b> | <b>\$ 12,175,348</b> | <b>\$ 12,924,710</b> |
| <b>Joint Helicopter Operation Fund (602)</b>       |                      |                      |                      |                      |
| <b>Charges for services</b>                        |                      |                      |                      |                      |
| 34676 Joint air support maint. fee                 | \$ 604,204           | \$ 723,437           | \$ 723,437           | \$ 741,264           |
| <b>Charges for services Total</b>                  | <b>\$ 604,204</b>    | <b>\$ 723,437</b>    | <b>\$ 723,437</b>    | <b>\$ 741,264</b>    |
| <b>Miscellaneous revenue</b>                       |                      |                      |                      |                      |
| 38510 City's contribution                          | \$ 773,329           | \$ 908,233           | \$ 908,233           | \$ 837,719           |
| 38710 Interest & inv. revenue                      | 24,307               | 25,000               | 25,000               | 20,000               |
| 38715 Interest & inv. GASB 31                      | 14,629               | -                    | -                    | -                    |
| 39080 Sales of property                            | 1,885                | -                    | -                    | -                    |
| <b>Miscellaneous revenue Total</b>                 | <b>\$ 814,150</b>    | <b>\$ 933,233</b>    | <b>\$ 933,233</b>    | <b>\$ 857,719</b>    |
| <b>Total Joint Helicopter Operation Fund (602)</b> | <b>\$ 1,418,354</b>  | <b>\$ 1,656,670</b>  | <b>\$ 1,656,670</b>  | <b>\$ 1,598,983</b>  |
| <b>ISD Infrastructure Fund (603)</b>               |                      |                      |                      |                      |
| <b>Charges for services</b>                        |                      |                      |                      |                      |
| 34502 Technology fees                              | \$ -                 | \$ 306,250           | \$ 306,250           | \$ 450,000           |
| 37150 ISD Service Charge                           | 8,933,786            | 9,439,067            | 9,439,067            | 7,005,302            |
| <b>Charges for services Total</b>                  | <b>\$ 8,933,786</b>  | <b>\$ 9,745,317</b>  | <b>\$ 9,745,317</b>  | <b>\$ 7,455,302</b>  |
| <b>Miscellaneous revenue</b>                       |                      |                      |                      |                      |
| 38560 Miscellaneous revenue                        | \$ 867,071           | \$ -                 | \$ -                 | \$ -                 |
| 38710 Interest & inv. revenue                      | 24,942               | 25,000               | 25,000               | 25,000               |
| 38715 Interest & inv. GASB 31                      | 13,677               | -                    | -                    | -                    |
| <b>Miscellaneous revenue Total</b>                 | <b>\$ 905,690</b>    | <b>\$ 25,000</b>     | <b>\$ 25,000</b>     | <b>\$ 25,000</b>     |
| <b>Total ISD Infrastructure Fund (603)</b>         | <b>\$ 9,839,476</b>  | <b>\$ 9,770,317</b>  | <b>\$ 9,770,317</b>  | <b>\$ 7,480,302</b>  |
| <b>ISD Applications Fund (604)</b>                 |                      |                      |                      |                      |
| <b>Charges for services</b>                        |                      |                      |                      |                      |
| 34502 Technology fees                              | \$ 1,742,095         | \$ 857,500           | \$ 857,500           | \$ 1,260,000         |
| 37150 ISD Service Charge                           | 6,405,524            | 5,048,484            | 5,075,984            | 5,171,923            |
| <b>Charges for services Total</b>                  | <b>\$ 8,147,619</b>  | <b>\$ 5,905,984</b>  | <b>\$ 5,933,484</b>  | <b>\$ 6,431,923</b>  |
| <b>Miscellaneous revenue</b>                       |                      |                      |                      |                      |
| 38560 Miscellaneous revenue                        | \$ 36                | \$ -                 | \$ -                 | \$ -                 |
| 38710 Interest & inv. revenue                      | 42,156               | 40,000               | 40,000               | 45,000               |
| 38715 Interest & inv. GASB 31                      | 23,633               | -                    | -                    | -                    |
| 38800 Proprietary grants                           | 15,674               | -                    | -                    | -                    |
| <b>Miscellaneous revenue Total</b>                 | <b>\$ 81,499</b>     | <b>\$ 40,000</b>     | <b>\$ 40,000</b>     | <b>\$ 45,000</b>     |
| <b>Operating transf fr othr funds</b>              |                      |                      |                      |                      |
| 39210 Transfer-Internal Service Fund               | \$ -                 | \$ -                 | \$ -                 | \$ 5,640,000         |

**CITY OF GLENDALE  
SUMMARY OF REVENUES BY FUND  
FOR THE YEARS ENDING JUNE 30**

|  | Actual<br>2013-14    | Adopted<br>2014-15   | Revised<br>2014-15   | Adopted<br>2015-16   |
|--|----------------------|----------------------|----------------------|----------------------|
| <b>Operating transf fr othr funds Total</b>    | <b>\$ -</b>          | <b>\$ -</b>          | <b>\$ -</b>          | <b>\$ 5,640,000</b>  |
| <b>Total ISD Applications Fund (604)</b>       | <b>\$ 8,229,118</b>  | <b>\$ 5,945,984</b>  | <b>\$ 5,973,484</b>  | <b>\$ 12,116,923</b> |
| <b>Building Maintenance Fund (607)</b>         |                      |                      |                      |                      |
| <b>Charges for services</b>                    |                      |                      |                      |                      |
| 37113 Building Maintenance Service Charge      | \$ -                 | \$ -                 | \$ 1,000,000         | \$ -                 |
| <b>Charges for services Total</b>              | <b>\$ -</b>          | <b>\$ -</b>          | <b>\$ 1,000,000</b>  | <b>\$ -</b>          |
| <b>Total Building Maintenance Fund (607)</b>   | <b>\$ -</b>          | <b>\$ -</b>          | <b>\$ 1,000,000</b>  | <b>\$ -</b>          |
| <b>Unemployment Insurance Fund (610)</b>       |                      |                      |                      |                      |
| <b>Charges for services</b>                    |                      |                      |                      |                      |
| 37001 Charges for self-insured                 | \$ 302,028           | \$ 311,694           | \$ 311,694           | \$ 311,290           |
| <b>Charges for services Total</b>              | <b>\$ 302,028</b>    | <b>\$ 311,694</b>    | <b>\$ 311,694</b>    | <b>\$ 311,290</b>    |
| <b>Miscellaneous revenue</b>                   |                      |                      |                      |                      |
| 38710 Interest & inv. revenue                  | \$ 3,544             | \$ 3,000             | \$ 3,000             | \$ 3,500             |
| 38715 Interest & inv. GASB 31                  | 1,668                | -                    | -                    | -                    |
| <b>Miscellaneous revenue Total</b>             | <b>\$ 5,213</b>      | <b>\$ 3,000</b>      | <b>\$ 3,000</b>      | <b>\$ 3,500</b>      |
| <b>Total Unemployment Insurance Fund (610)</b> | <b>\$ 307,241</b>    | <b>\$ 314,694</b>    | <b>\$ 314,694</b>    | <b>\$ 314,790</b>    |
| <b>Liability Insurance Fund (612)</b>          |                      |                      |                      |                      |
| <b>Charges for services</b>                    |                      |                      |                      |                      |
| 37001 Charges for self-insured                 | \$ 6,481,191         | \$ 5,889,368         | \$ 5,889,368         | \$ 5,229,546         |
| 37002 Charges for excess liab insura           | 523,558              | 684,187              | 684,187              | 550,000              |
| 37003 Charges for auto insurance               | 305,000              | -                    | -                    | -                    |
| <b>Charges for services Total</b>              | <b>\$ 7,309,749</b>  | <b>\$ 6,573,555</b>  | <b>\$ 6,573,555</b>  | <b>\$ 5,779,546</b>  |
| <b>Miscellaneous revenue</b>                   |                      |                      |                      |                      |
| 38560 Miscellaneous revenue                    | \$ 946               | \$ -                 | \$ -                 | \$ -                 |
| 38563 Claims recovery                          | 496                  | -                    | -                    | -                    |
| 38710 Interest & inv. revenue                  | 130,374              | 120,000              | 120,000              | 125,000              |
| 38715 Interest & inv. GASB 31                  | 73,512               | -                    | -                    | -                    |
| <b>Miscellaneous revenue Total</b>             | <b>\$ 205,328</b>    | <b>\$ 120,000</b>    | <b>\$ 120,000</b>    | <b>\$ 125,000</b>    |
| <b>Total Liability Insurance Fund (612)</b>    | <b>\$ 7,515,077</b>  | <b>\$ 6,693,555</b>  | <b>\$ 6,693,555</b>  | <b>\$ 5,904,546</b>  |
| <b>Compensation Insurance Fund (614)</b>       |                      |                      |                      |                      |
| <b>Charges for services</b>                    |                      |                      |                      |                      |
| 37000 Charges for EAP                          | \$ 40,276            | \$ 34,000            | \$ 34,000            | \$ 40,000            |
| 37001 Charges for self-insured                 | 12,362,057           | 14,125,328           | 14,125,328           | 15,781,515           |
| <b>Charges for services Total</b>              | <b>\$ 12,402,333</b> | <b>\$ 14,159,328</b> | <b>\$ 14,159,328</b> | <b>\$ 15,821,515</b> |
| <b>Miscellaneous revenue</b>                   |                      |                      |                      |                      |
| 38560 Miscellaneous revenue                    | \$ 1,880             | \$ -                 | \$ -                 | \$ -                 |
| 38710 Interest & inv. revenue                  | 127,649              | 130,000              | 130,000              | 135,000              |
| 38715 Interest & inv. GASB 31                  | 75,556               | -                    | -                    | -                    |
| <b>Miscellaneous revenue Total</b>             | <b>\$ 205,084</b>    | <b>\$ 130,000</b>    | <b>\$ 130,000</b>    | <b>\$ 135,000</b>    |
| <b>Total Compensation Insurance Fund (614)</b> | <b>\$ 12,607,417</b> | <b>\$ 14,289,328</b> | <b>\$ 14,289,328</b> | <b>\$ 15,956,515</b> |



**CITY OF GLENDALE  
SUMMARY OF REVENUES BY FUND  
FOR THE YEARS ENDING JUNE 30**

|   | Actual<br>2013-14    | Adopted<br>2014-15   | Revised<br>2014-15   | Adopted<br>2015-16   |
|---|----------------------|----------------------|----------------------|----------------------|
| <b>Dental Insurance Fund (615)</b>        |                      |                      |                      |                      |
| <b>Charges for services</b>               |                      |                      |                      |                      |
| 37031 Charges for ins-HMO ER              | \$ 181,028           | \$ 180,489           | \$ 180,489           | \$ 186,396           |
| 37032 Charges for ins-HMO EE              | 510                  | 421                  | 421                  | 300                  |
| 37033 Charges for ins-PPO ER              | 977,829              | 984,141              | 984,141              | 913,422              |
| 37034 Charges for ins-PPO EE              | 140,578              | 138,427              | 138,427              | 138,807              |
| 37035 Charges for ins-retirees HMO        | 23,501               | 23,713               | 23,713               | 22,170               |
| 37036 Charges for ins-retirees PPO        | 336,884              | 339,949              | 339,949              | 305,313              |
| <b>Charges for services Total</b>         | <b>\$ 1,660,330</b>  | <b>\$ 1,667,140</b>  | <b>\$ 1,667,140</b>  | <b>\$ 1,566,408</b>  |
| <b>Miscellaneous revenue</b>              |                      |                      |                      |                      |
| 38710 Interest & inv. revenue             | \$ 5,708             | \$ 5,000             | \$ 5,000             | \$ 5,500             |
| 38715 Interest & inv. GASB 31             | 2,704                | -                    | -                    | -                    |
| <b>Miscellaneous revenue Total</b>        | <b>\$ 8,412</b>      | <b>\$ 5,000</b>      | <b>\$ 5,000</b>      | <b>\$ 5,500</b>      |
| <b>Total Dental Insurance Fund (615)</b>  | <b>\$ 1,668,742</b>  | <b>\$ 1,672,140</b>  | <b>\$ 1,672,140</b>  | <b>\$ 1,571,908</b>  |
| <b>Medical Insurance Fund (616)</b>       |                      |                      |                      |                      |
| <b>Charges for services</b>               |                      |                      |                      |                      |
| 37004 Charges for FSA amin fee            | \$ 600,210           | \$ 674,000           | \$ 674,000           | \$ 650,212           |
| 37031 Charges for ins-HMO ER              | 5,000,886            | 5,702,911            | 5,702,911            | 6,222,083            |
| 37032 Charges for ins-HMO EE              | 2,341,990            | 2,120,866            | 2,120,866            | 2,756,803            |
| 37033 Charges for ins-PPO ER              | 8,977,400            | 9,599,211            | 9,599,211            | 9,459,024            |
| 37034 Charges for ins-PPO EE              | 3,330,782            | 2,762,793            | 2,762,793            | 3,264,322            |
| 37035 Charges for ins-retirees HMO        | 1,373,745            | 1,386,703            | 1,386,703            | 1,298,382            |
| 37036 Charges for ins-retirees PPO        | 3,564,305            | 3,977,536            | 3,977,536            | 3,689,043            |
| <b>Charges for services Total</b>         | <b>\$ 25,189,316</b> | <b>\$ 26,224,020</b> | <b>\$ 26,224,020</b> | <b>\$ 27,339,869</b> |
| <b>Miscellaneous revenue</b>              |                      |                      |                      |                      |
| 38527 Rebate revenue                      | \$ 79,618            | \$ 70,000            | \$ 70,000            | \$ -                 |
| 38560 Miscellaneous revenue               | 256                  | -                    | -                    | -                    |
| 38710 Interest & inv. revenue             | 15,599               | 30,000               | 30,000               | 25,000               |
| 38715 Interest & inv. GASB 31             | 12,470               | -                    | -                    | -                    |
| <b>Miscellaneous revenue Total</b>        | <b>\$ 107,942</b>    | <b>\$ 100,000</b>    | <b>\$ 100,000</b>    | <b>\$ 25,000</b>     |
| <b>Total Medical Insurance Fund (616)</b> | <b>\$ 25,297,258</b> | <b>\$ 26,324,020</b> | <b>\$ 26,324,020</b> | <b>\$ 27,364,869</b> |
| <b>Vision Insurance Fund (617)</b>        |                      |                      |                      |                      |
| <b>Charges for services</b>               |                      |                      |                      |                      |
| 37090 Charges for ins-vision              | \$ 251,775           | \$ 250,492           | \$ 250,492           | \$ 273,376           |
| <b>Charges for services Total</b>         | <b>\$ 251,775</b>    | <b>\$ 250,492</b>    | <b>\$ 250,492</b>    | <b>\$ 273,376</b>    |
| <b>Miscellaneous revenue</b>              |                      |                      |                      |                      |
| 38710 Interest & inv. revenue             | \$ 2,844             | \$ 3,000             | \$ 3,000             | \$ 3,000             |
| 38715 Interest & inv. GASB 31             | 1,660                | -                    | -                    | -                    |
| <b>Miscellaneous revenue Total</b>        | <b>\$ 4,504</b>      | <b>\$ 3,000</b>      | <b>\$ 3,000</b>      | <b>\$ 3,000</b>      |
| <b>Total Vision Insurance Fund (617)</b>  | <b>\$ 256,279</b>    | <b>\$ 253,492</b>    | <b>\$ 253,492</b>    | <b>\$ 276,376</b>    |
| <b>Employee Benefits Fund (640)</b>       |                      |                      |                      |                      |
| <b>Charges for services</b>               |                      |                      |                      |                      |

**CITY OF GLENDALE  
SUMMARY OF REVENUES BY FUND  
FOR THE YEARS ENDING JUNE 30**

|  | Actual<br>2013-14   | Adopted<br>2014-15  | Revised<br>2014-15  | Adopted<br>2015-16  |
|--|---------------------|---------------------|---------------------|---------------------|
| 37101 Charges for employee vac/comp              | \$ 3,050,349        | \$ 3,385,183        | \$ 3,385,183        | \$ 3,379,460        |
| 37102 Charges for employee comp time             | 2,317,921           | 1,981,884           | 1,981,884           | 1,948,236           |
| <b>Charges for services Total</b>                | <b>\$ 5,368,270</b> | <b>\$ 5,367,067</b> | <b>\$ 5,367,067</b> | <b>\$ 5,327,696</b> |
| <b>Miscellaneous revenue</b>                     |                     |                     |                     |                     |
| 38560 Miscellaneous revenue                      | \$ 4,710            | \$ -                | \$ -                | \$ -                |
| 38710 Interest & inv. revenue                    | 68,446              | 70,000              | 70,000              | 75,000              |
| 38715 Interest & inv. GASB 31                    | 38,893              | -                   | -                   | -                   |
| <b>Miscellaneous revenue Total</b>               | <b>\$ 112,049</b>   | <b>\$ 70,000</b>    | <b>\$ 70,000</b>    | <b>\$ 75,000</b>    |
| <b>Total Employee Benefits Fund (640)</b>        | <b>\$ 5,480,319</b> | <b>\$ 5,437,067</b> | <b>\$ 5,437,067</b> | <b>\$ 5,402,696</b> |
| <b>RHSP Benefits Fund (641)</b>                  |                     |                     |                     |                     |
| <b>Charges for services</b>                      |                     |                     |                     |                     |
| 37100 Charges for empl benefits                  | \$ 3,294,329        | \$ 3,655,870        | \$ 3,655,870        | \$ 2,298,039        |
| <b>Charges for services Total</b>                | <b>\$ 3,294,329</b> | <b>\$ 3,655,870</b> | <b>\$ 3,655,870</b> | <b>\$ 2,298,039</b> |
| <b>Miscellaneous revenue</b>                     |                     |                     |                     |                     |
| 38710 Interest & inv. revenue                    | \$ 63,803           | \$ 55,000           | \$ 55,000           | \$ 65,000           |
| 38715 Interest & inv. GASB 31                    | 29,606              | -                   | -                   | -                   |
| <b>Miscellaneous revenue Total</b>               | <b>\$ 93,409</b>    | <b>\$ 55,000</b>    | <b>\$ 55,000</b>    | <b>\$ 65,000</b>    |
| <b>Total RHSP Benefits Fund (641)</b>            | <b>\$ 3,387,738</b> | <b>\$ 3,710,870</b> | <b>\$ 3,710,870</b> | <b>\$ 2,363,039</b> |
| <b>Post Employment Benefits Fund (642)</b>       |                     |                     |                     |                     |
| <b>Charges for services</b>                      |                     |                     |                     |                     |
| 37103 Post employment benefits                   | \$ 121,549          | \$ 203,147          | \$ 203,147          | \$ 931,789          |
| 37104 Medical-deceased-Fire                      | 24,108              | -                   | -                   | 28,385              |
| 37105 Medical-deceased-Police                    | 37,357              | -                   | -                   | 42,578              |
| 37106 Charges for PARS supple retire             | 1,990,430           | 1,990,430           | 1,990,430           | 1,987,150           |
| <b>Charges for services Total</b>                | <b>\$ 2,173,444</b> | <b>\$ 2,193,577</b> | <b>\$ 2,193,577</b> | <b>\$ 2,989,902</b> |
| <b>Miscellaneous revenue</b>                     |                     |                     |                     |                     |
| 38560 Miscellaneous revenue                      | \$ 92,820           | \$ -                | \$ -                | \$ -                |
| 38710 Interest & inv. revenue                    | 46,476              | 45,000              | 45,000              | 50,000              |
| 38715 Interest & inv. GASB 31                    | 25,213              | -                   | -                   | -                   |
| <b>Miscellaneous revenue Total</b>               | <b>\$ 164,510</b>   | <b>\$ 45,000</b>    | <b>\$ 45,000</b>    | <b>\$ 50,000</b>    |
| <b>Total Post Employment Benefits Fund (642)</b> | <b>\$ 2,337,954</b> | <b>\$ 2,238,577</b> | <b>\$ 2,238,577</b> | <b>\$ 3,039,902</b> |
| <b>ISD Wireless Fund (660)</b>                   |                     |                     |                     |                     |
| <b>Charges for services</b>                      |                     |                     |                     |                     |
| 34502 Technology fees                            | \$ -                | \$ 61,250           | \$ 61,250           | \$ 90,000           |
| 34675 Wireless communication fee                 | 8,183               | 8,100               | 8,100               | 8,600               |
| 37150 ISD Service Charge                         | 4,249,060           | 3,823,994           | 3,823,994           | 3,753,927           |
| <b>Charges for services Total</b>                | <b>\$ 4,257,243</b> | <b>\$ 3,893,344</b> | <b>\$ 3,893,344</b> | <b>\$ 3,852,527</b> |
| <b>Miscellaneous revenue</b>                     |                     |                     |                     |                     |
| 38560 Miscellaneous revenue                      | \$ 2,071            | \$ -                | \$ -                | \$ 2,000            |
| 38710 Interest & inv. revenue                    | 17,796              | 5,000               | 5,000               | 10,000              |
| 38715 Interest & inv. GASB 31                    | 1,516               | -                   | -                   | -                   |
| <b>Miscellaneous revenue Total</b>               | <b>\$ 21,383</b>    | <b>\$ 5,000</b>     | <b>\$ 5,000</b>     | <b>\$ 12,000</b>    |

**CITY OF GLENDALE  
SUMMARY OF REVENUES BY FUND  
FOR THE YEARS ENDING JUNE 30**

|                               | Actual<br>2013-14 | Adopted<br>2014-15 | Revised<br>2014-15 | Adopted<br>2015-16 |
|-------------------------------|-------------------|--------------------|--------------------|--------------------|
| Total ISD Wireless Fund (660) | \$ 4,278,626      | \$ 3,898,344       | \$ 3,898,344       | \$ 3,864,527       |
| Internal Service Total        | \$ 94,703,915     | \$ 94,380,406      | \$ 95,407,906      | \$ 100,180,086     |
| GRAND TOTAL                   | \$ 685,737,661    | \$ 741,691,551     | \$ 757,825,720     | \$ 770,366,605     |

**CITY OF GLENDALE  
COMBINED FUND STATEMENT  
FOR THE YEAR ENDING JUNE 30, 2016**

| Fund Type - Fund Name                      | Estimated Fund<br>Balance 7/1/2015 | Resources             |                      |                       | Appropriations         |
|--|------------------------------------|-----------------------|----------------------|-----------------------|------------------------|
|  | Total                              | Revenues              | Transfers In         | Total<br>Resources    | Salaries &<br>Benefits |
| <b>General Fund - 101</b>                  | <b>\$ 68,602,998</b>               | <b>\$ 164,409,560</b> | <b>\$ 21,257,000</b> | <b>\$ 185,666,560</b> | <b>\$ 142,172,990</b>  |
| <b>Special Revenue Funds</b>               |                                    |                       |                      |                       |                        |
| 201 - CDBG Fund                            | \$ -                               | \$ 1,580,061          | \$ -                 | \$ 1,580,061          | \$ 645,280             |
| 202 - Housing Assistance Fund              | 4,615,177                          | 30,120,076            | -                    | 30,120,076            | 2,466,351              |
| 203 - Home Grant Fund                      | 981,356                            | 1,140,638             | -                    | 1,140,638             | 267,906                |
| 204 - Supportive Housing Grant Fund        | (28,213)                           | 2,345,056             | -                    | 2,345,056             | 242,980                |
| 205 - Emergency Solutions Grant Fund       | -                                  | 155,799               | -                    | 155,799               | 50,518                 |
| 206 - Workforce Investment Act Fund        | 677,607                            | 5,208,996             | -                    | 5,208,996             | 3,267,918              |
| 209 - Affordable Housing Trust Fund        | -                                  | -                     | -                    | -                     | -                      |
| 210 - Urban Art Fund                       | 4,282,986                          | 1,142,187             | -                    | 1,142,187             | 28,309                 |
| 211 - Glendale Youth Alliance Fund         | 4,385                              | 1,537,696             | -                    | 1,537,696             | 1,344,812              |
| 212 - BEGIN Affordable Homeownership Fund  | -                                  | 88,800                | -                    | 88,800                | -                      |
| 213 - Low&Mod Income Housing Asset Fund    | 9,219,323                          | 293,000               | 784,191              | 1,077,191             | 232,017                |
| 215 - Economic Development Fund            | 3,417,518                          | 3,920,000             | 300,000              | 4,220,000             | 609,888                |
| 216 - Grant Fund                           | (1,665)                            | 5,540,000             | -                    | 5,540,000             | -                      |
| 217 - Filming Fund                         | -                                  | 504,992               | -                    | 504,992               | 489,457                |
| 251 - Air Quality Improvement Fund         | 292,894                            | 254,500               | -                    | 254,500               | 190,000                |
| 252 - Public Works Special Grants Fund     | (1,283,673)                        | -                     | -                    | -                     | 23,234                 |
| 253 - San Fernando Landscape District Fund | 98,620                             | 75,000                | -                    | 75,000                | -                      |
| 254 - Measure R Local Return Fund          | 6,817,324                          | 2,172,000             | -                    | 2,172,000             | -                      |
| 255 - Measure R-Regional Return Fund       | (770,856)                          | 2,617,608             | -                    | 2,617,608             | -                      |
| 256 - Transit Prop A Local Return Fund     | 9,892,254                          | 3,606,000             | -                    | 3,606,000             | 207,639                |
| 257 - Transit Prop C Local Return Fund     | 3,255,134                          | 2,949,000             | -                    | 2,949,000             | 486,999                |
| 258 - Transit Utility Fund                 | -                                  | 9,528,661             | -                    | 9,528,661             | 447,600                |
| 260 - Asset Forfeiture Fund                | 1,342,527                          | -                     | -                    | -                     | 269,886                |
| 261 - Police Special Grants Fund           | 18,928                             | 914,417               | -                    | 914,417               | 857,825                |
| 262 - Supplemental Law Enforcement Fund    | 103,772                            | 410,000               | -                    | 410,000               | 398,081                |
| 265 - Fire Grant Fund                      | (231,455)                          | -                     | -                    | -                     | -                      |
| 266 - Fire Mutual Aid Fund                 | 67,951                             | 400,000               | -                    | 400,000               | 194,304                |
| 267 - Special Events Fund                  | 52,801                             | 440,000               | -                    | 440,000               | 360,075                |
| 270 - Nutritional Meals Grant Fund         | 19,262                             | 345,484               | 70,000               | 415,484               | 211,024                |
| 275 - Library Fund                         | 1,971,438                          | 168,310               | -                    | 168,310               | 55,435                 |
| 280 - Cable Access Fund                    | 1,778,257                          | 458,000               | -                    | 458,000               | -                      |
| 290 - Electric Public Benefit Fund         | 2,788,007                          | 6,988,000             | -                    | 6,988,000             | 496,993                |
| 501 - Recreation Fund                      | 3,558,043                          | 3,406,933             | -                    | 3,406,933             | 2,245,684              |
| 510 - Hazardous Disposal Fund              | 1,646,267                          | 1,572,000             | -                    | 1,572,000             | 1,017,359              |
| 511 - Emergency Medical Services Fund      | (3,401,648)                        | 5,263,000             | -                    | 5,263,000             | 3,545,395              |
| 520 - Parking Fund                         | 6,775,277                          | 7,913,057             | -                    | 7,913,057             | 2,751,915              |
| <b>Total Special Revenue Funds</b>         | <b>\$ 57,959,598</b>               | <b>\$ 103,059,271</b> | <b>\$ 1,154,191</b>  | <b>\$ 104,213,462</b> | <b>\$ 23,404,884</b>   |
| <b>Debt Service Funds</b>                  |                                    |                       |                      |                       |                        |
| 303 - Police Building Project Fund         | \$ 21,522,128                      | \$ 175,000            | \$ 500,000           | \$ 675,000            | \$ -                   |
| 306 - Capital Leases Fund                  | -                                  | -                     | -                    | -                     | -                      |
| <b>Total Debt Service Funds</b>            | <b>\$ 21,522,128</b>               | <b>\$ 175,000</b>     | <b>\$ 500,000</b>    | <b>\$ 675,000</b>     | <b>\$ -</b>            |
| <b>Capital Projects Funds</b>              |                                    |                       |                      |                       |                        |
| 401 - Capital Improvement Fund             | \$ 9,374,473                       | \$ 3,523,000          | \$ 471,250           | \$ 3,994,250          | \$ 64,618              |
| 402 - State Gas Tax Fund                   | 2,867,735                          | 4,415,609             | -                    | 4,415,609             | -                      |
| 403 - Landfill Postclosure Fund            | 25,850,000                         | -                     | 2,000,000            | 2,000,000             | -                      |
| 405 - Parks Mitigation Fee Fund            | 12,877,459                         | 5,550,000             | -                    | 5,550,000             | -                      |
| 406 - SF Rd Corridor Tax Share Fund        | -                                  | -                     | -                    | -                     | -                      |
| 407 - Library Mitigation Fee Fund          | 1,348,793                          | 555,000               | -                    | 555,000               | -                      |
| 408 - Parks Quimby Fee Fund                | 652                                | -                     | -                    | -                     | -                      |
| 409 - CIP Reimbursement Fund               | (155,013)                          | -                     | -                    | -                     | -                      |
| <b>Total Capital Projects Funds</b>        | <b>\$ 52,164,099</b>               | <b>\$ 14,043,609</b>  | <b>\$ 2,471,250</b>  | <b>\$ 16,514,859</b>  | <b>\$ 64,618</b>       |

**CITY OF GLENDALE  
COMBINED FUND STATEMENT  
FOR THE YEAR ENDING JUNE 30, 2016**

| Appropriations (Continued) |                     |                      |                      |                     |                         | Projected Fund<br>Balance 6/30/2016 |                                  |
|----------------------------|---------------------|----------------------|----------------------|---------------------|-------------------------|-------------------------------------|----------------------------------|
| Maintenance<br>& Operation | Capital<br>Outlay   | Capital<br>Projects  | Allocation<br>Offset | Transfers           | Total<br>Appropriations | Total                               | Surplus/(Use<br>of Fund Balance) |
| <b>\$ 38,557,503</b>       | <b>\$ 35,000</b>    | <b>\$ -</b>          | <b>\$ -</b>          | <b>\$ 2,125,441</b> | <b>\$ 182,890,934</b>   | <b>\$ 71,378,624</b>                | <b>\$ 2,775,626</b>              |
| \$ 834,720                 | \$ -                | \$ 100,061           | \$ -                 | \$ -                | \$ 1,580,061            | \$ -                                | \$ -                             |
| 27,976,588                 | -                   | -                    | -                    | -                   | 30,442,939              | 4,292,314                           | (322,863)                        |
| 872,732                    | -                   | -                    | -                    | -                   | 1,140,638               | 981,356                             | -                                |
| 2,102,079                  | -                   | -                    | -                    | -                   | 2,345,059               | (28,216)                            | (3)                              |
| 110,908                    | -                   | -                    | -                    | -                   | 161,426                 | (5,627)                             | (5,627)                          |
| 1,949,298                  | -                   | -                    | -                    | -                   | 5,217,216               | 669,387                             | (8,220)                          |
| -                          | -                   | -                    | -                    | -                   | -                       | -                                   | -                                |
| 220,000                    | -                   | -                    | -                    | -                   | 248,309                 | 5,176,864                           | 893,878                          |
| 192,884                    | -                   | -                    | -                    | -                   | 1,537,696               | 4,385                               | -                                |
| 88,800                     | -                   | -                    | -                    | -                   | 88,800                  | -                                   | -                                |
| 170,042                    | -                   | -                    | -                    | -                   | 402,059                 | 9,894,455                           | 675,132                          |
| 1,488,867                  | -                   | 371,950              | -                    | -                   | 2,470,705               | 5,166,813                           | 1,749,295                        |
| -                          | 4,738,000           | 802,000              | -                    | -                   | 5,540,000               | (1,665)                             | -                                |
| 11,395                     | -                   | -                    | -                    | -                   | 500,852                 | 4,140                               | 4,140                            |
| 117,207                    | -                   | -                    | -                    | -                   | 307,207                 | 240,187                             | (52,707)                         |
| 628                        | -                   | -                    | -                    | -                   | 23,862                  | (1,307,535)                         | (23,862)                         |
| 81,124                     | -                   | -                    | -                    | -                   | 81,124                  | 92,496                              | (6,124)                          |
| -                          | 1,915,000           | -                    | -                    | -                   | 1,915,000               | 7,074,324                           | 257,000                          |
| -                          | -                   | -                    | -                    | -                   | -                       | 1,846,752                           | 2,617,608                        |
| 3,567,141                  | 166,000             | -                    | -                    | -                   | 3,940,780               | 9,557,474                           | (334,780)                        |
| 3,487,489                  | -                   | 250,000              | -                    | -                   | 4,224,488               | 1,979,646                           | (1,275,488)                      |
| 9,081,061                  | -                   | -                    | -                    | -                   | 9,528,661               | -                                   | -                                |
| 300,206                    | -                   | -                    | -                    | -                   | 570,092                 | 772,435                             | (570,092)                        |
| 76,300                     | -                   | -                    | -                    | -                   | 934,125                 | (780)                               | (19,708)                         |
| 7,720                      | -                   | -                    | -                    | -                   | 405,801                 | 107,971                             | 4,199                            |
| -                          | -                   | -                    | -                    | -                   | -                       | (231,455)                           | -                                |
| 5,663                      | -                   | -                    | -                    | -                   | 199,967                 | 267,984                             | 200,033                          |
| 10,147                     | -                   | -                    | -                    | -                   | 370,222                 | 122,579                             | 69,778                           |
| 218,716                    | -                   | -                    | -                    | -                   | 429,740                 | 5,006                               | (14,256)                         |
| 266,791                    | -                   | -                    | -                    | -                   | 322,226                 | 1,817,522                           | (153,916)                        |
| -                          | -                   | -                    | -                    | -                   | -                       | 2,236,257                           | 458,000                          |
| 5,923,605                  | -                   | -                    | -                    | -                   | 6,420,598               | 3,355,409                           | 567,402                          |
| 1,252,737                  | -                   | 1,650,000            | -                    | -                   | 5,148,421               | 1,816,555                           | (1,741,488)                      |
| 512,504                    | -                   | -                    | -                    | -                   | 1,529,863               | 1,688,404                           | 42,137                           |
| 1,918,698                  | -                   | -                    | -                    | -                   | 5,464,093               | (3,602,741)                         | (201,093)                        |
| 5,003,629                  | 2,454,768           | -                    | -                    | -                   | 10,210,312              | 4,478,022                           | (2,297,255)                      |
| <b>\$ 67,849,679</b>       | <b>\$ 9,273,768</b> | <b>\$ 3,174,011</b>  | <b>\$ -</b>          | <b>\$ -</b>         | <b>\$ 103,702,342</b>   | <b>\$ 58,470,718</b>                | <b>\$ 511,120</b>                |
| \$ 3,025,000               | \$ -                | \$ -                 | \$ -                 | \$ -                | \$ 3,025,000            | \$ 19,172,128                       | \$ (2,350,000)                   |
| -                          | -                   | -                    | -                    | -                   | -                       | -                                   | -                                |
| <b>\$ 3,025,000</b>        | <b>\$ -</b>         | <b>\$ -</b>          | <b>\$ -</b>          | <b>\$ -</b>         | <b>\$ 3,025,000</b>     | <b>\$ 19,172,128</b>                | <b>\$ (2,350,000)</b>            |
| \$ 368                     | \$ -                | \$ 3,310,014         | \$ -                 | \$ 2,000,000        | \$ 5,375,000            | \$ 7,993,723                        | \$ (1,380,750)                   |
| 500,000                    | -                   | 3,880,000            | -                    | -                   | 4,380,000               | 2,903,344                           | 35,609                           |
| -                          | -                   | -                    | -                    | -                   | -                       | 27,850,000                          | 2,000,000                        |
| -                          | -                   | 4,000,000            | -                    | -                   | 4,000,000               | 14,427,459                          | 1,550,000                        |
| -                          | -                   | -                    | -                    | -                   | -                       | -                                   | -                                |
| -                          | -                   | -                    | -                    | -                   | -                       | 1,903,793                           | 555,000                          |
| -                          | -                   | -                    | -                    | -                   | -                       | 652                                 | -                                |
| -                          | -                   | -                    | -                    | -                   | -                       | (155,013)                           | -                                |
| <b>\$ 500,368</b>          | <b>\$ -</b>         | <b>\$ 11,190,014</b> | <b>\$ -</b>          | <b>\$ 2,000,000</b> | <b>\$ 13,755,000</b>    | <b>\$ 54,923,958</b>                | <b>\$ 2,759,859</b>              |

**CITY OF GLENDALE  
COMBINED FUND STATEMENT  
FOR THE YEAR ENDING JUNE 30, 2016**

| Fund Type - Fund Name                     | Estimated Fund<br>Balance 7/1/2015 | Resources             |                      |                       | Appropriations         |
|---|------------------------------------|-----------------------|----------------------|-----------------------|------------------------|
|   | Total                              | Revenues              | Transfers In         | Total<br>Resources    | Salaries &<br>Benefits |
| <b>Enterprise Funds</b>                   |                                    |                       |                      |                       |                        |
| 525 - Sewer Fund                          | \$ 213,757,133                     | \$ 15,581,000         | \$ -                 | \$ 15,581,000         | \$ 2,780,952           |
| 530 - Refuse Disposal Fund                | 26,780,986                         | 20,834,733            | -                    | 20,834,733            | 8,340,966              |
| 550 - Electric Surplus Fund               | 266,732,508                        | -                     | -                    | -                     | -                      |
| 551 - Electric Operation Fund             | -                                  | -                     | -                    | -                     | 8,415,641              |
| 552 - Electric Works Revenue Fund         | 704,104                            | 233,806,158           | -                    | 233,806,158           | 21,965,693             |
| 553 - Electric Depreciation Fund          | (12,791,837)                       | 26,525,290            | -                    | 26,525,290            | 2,673,512              |
| 554 - Electric-SCAQMD State Sales Fund    | 690,766                            | -                     | -                    | -                     | -                      |
| 555 - Electric Customer Paid Capital Fund | 391,262                            | 2,854,422             | -                    | 2,854,422             | 1,080,456              |
| 556 - Energy Cost Adjustment Charge Fund  | (6,619,212)                        | -                     | -                    | -                     | -                      |
| 557 - Regulatory Adjustment Charge Fund   | 3,078,281                          | -                     | -                    | -                     | -                      |
| 570 - Water Surplus Fund                  | 93,297,651                         | -                     | -                    | -                     | -                      |
| 571 - Water Operation Fund                | -                                  | -                     | -                    | -                     | -                      |
| 572 - Water Works Revenue Fund            | 4,658,627                          | 52,513,999            | -                    | 52,513,999            | 6,760,209              |
| 573 - Water Depreciation Fund             | (8,725,748)                        | 5,513,208             | -                    | 5,513,208             | 682,351                |
| 575 - Water Customer Paid Capital Fund    | 11,697                             | 1,610,567             | -                    | 1,610,567             | 518,467                |
| 701 - Fire Communication Fund             | 4,883,486                          | 3,877,261             | -                    | 3,877,261             | 2,583,250              |
| <b>Total Enterprise Funds</b>             | <b>\$ 586,849,704</b>              | <b>\$ 363,116,638</b> | <b>\$ -</b>          | <b>\$ 363,116,638</b> | <b>\$ 55,801,497</b>   |
| <b>Internal Service Funds</b>             |                                    |                       |                      |                       |                        |
| 601 - Fleet Management Fund               | \$ 24,290,859                      | \$ 12,924,710         | \$ -                 | \$ 12,924,710         | \$ 4,150,475           |
| 602 - Joint Helicopter Operation Fund     | 4,334,659                          | 1,598,983             | -                    | 1,598,983             | 7,500                  |
| 603 - ISD Infrastructure Fund             | 9,259,458                          | 7,480,302             | -                    | 7,480,302             | 2,549,409              |
| 604 - ISD Applications Fund               | 8,554,558                          | 6,476,923             | 5,640,000            | 12,116,923            | 3,314,296              |
| 607 - Building Maintenance Fund           | -                                  | -                     | -                    | -                     | -                      |
| 610 - Unemployment Insurance Fund         | 518,456                            | 314,790               | -                    | 314,790               | -                      |
| 612 - Liability Insurance Fund            | 14,173,804                         | 5,904,546             | -                    | 5,904,546             | 485,370                |
| 614 - Compensation Insurance Fund         | (14,446,271)                       | 15,956,515            | -                    | 15,956,515            | 893,834                |
| 615 - Dental Insurance Fund               | 819,031                            | 1,571,908             | -                    | 1,571,908             | -                      |
| 616 - Medical Insurance Fund              | (342,212)                          | 27,364,869            | -                    | 27,364,869            | -                      |
| 617 - Vision Insurance Fund               | 427,051                            | 276,376               | -                    | 276,376               | -                      |
| 640 - Employee Benefits Fund              | (1,791,426)                        | 5,402,696             | -                    | 5,402,696             | 20,850                 |
| 641 - RHSP Benefits Fund                  | (2,655,102)                        | 2,363,039             | -                    | 2,363,039             | 13,494                 |
| 642 - Post Employment Benefits Fund       | 6,857,689                          | 3,039,902             | -                    | 3,039,902             | -                      |
| 660 - ISD Wireless Fund                   | 6,225,926                          | 3,864,527             | -                    | 3,864,527             | 894,184                |
| <b>Total Internal Service Funds</b>       | <b>\$ 56,226,480</b>               | <b>\$ 94,540,086</b>  | <b>\$ 5,640,000</b>  | <b>\$ 100,180,086</b> | <b>\$ 12,329,412</b>   |
| <b>GRAND TOTAL</b>                        | <b>\$ 843,325,007</b>              | <b>\$ 739,344,164</b> | <b>\$ 31,022,441</b> | <b>\$ 770,366,605</b> | <b>\$ 233,773,401</b>  |

**CITY OF GLENDALE  
COMBINED FUND STATEMENT  
FOR THE YEAR ENDING JUNE 30, 2016**

| Appropriations (Continued) |                      |                      |                        |                      |                         | Projected Fund<br>Balance 6/30/2016 |                                  |
|----------------------------|----------------------|----------------------|------------------------|----------------------|-------------------------|-------------------------------------|----------------------------------|
| Maintenance<br>& Operation | Capital<br>Outlay    | Capital<br>Projects  | Allocation<br>Offset   | Transfers            | Total<br>Appropriations | Total                               | Surplus/(Use<br>of Fund Balance) |
| \$ 16,930,795              | \$ 75,000            | \$ 14,273,000        | \$ -                   | \$ -                 | \$ 34,059,747           | \$ 195,278,386                      | \$ (18,478,747)                  |
| 13,190,998                 | 2,425,000            | 600,000              | -                      | 1,150,000            | 25,706,964              | 21,908,755                          | (4,872,231)                      |
| -                          | -                    | -                    | -                      | -                    | -                       | 266,732,508                         | -                                |
| 20,901,336                 | 465,888              | -                    | (29,782,865)           | -                    | -                       | -                                   | -                                |
| 191,470,569                | -                    | -                    | -                      | 20,107,000           | 233,543,262             | 967,000                             | 262,896                          |
| 24,808,226                 | 1,083,500            | -                    | -                      | -                    | 28,565,238              | (14,831,785)                        | (2,039,948)                      |
| -                          | -                    | -                    | -                      | -                    | -                       | 690,766                             | -                                |
| 1,773,966                  | -                    | -                    | -                      | -                    | 2,854,422               | 391,262                             | -                                |
| -                          | -                    | -                    | -                      | -                    | -                       | (6,619,212)                         | -                                |
| -                          | -                    | -                    | -                      | -                    | -                       | 3,078,281                           | -                                |
| -                          | -                    | -                    | -                      | -                    | -                       | 93,297,651                          | -                                |
| -                          | -                    | -                    | -                      | -                    | -                       | -                                   | -                                |
| 42,589,912                 | -                    | -                    | -                      | -                    | 49,350,121              | 7,822,505                           | 3,163,878                        |
| 10,700,385                 | 70,000               | -                    | -                      | -                    | 11,452,736              | (14,665,276)                        | (5,939,528)                      |
| 1,092,100                  | -                    | -                    | -                      | -                    | 1,610,567               | 11,697                              | -                                |
| 1,193,226                  | 47,000               | -                    | -                      | -                    | 3,823,476               | 4,937,271                           | 53,785                           |
| <b>\$ 324,651,513</b>      | <b>\$ 4,166,388</b>  | <b>\$ 14,873,000</b> | <b>\$ (29,782,865)</b> | <b>\$ 21,257,000</b> | <b>\$ 390,966,533</b>   | <b>\$ 558,999,809</b>               | <b>\$ (27,849,895)</b>           |
| \$ 8,066,739               | \$ 2,508,000         | \$ -                 | \$ -                   | \$ -                 | \$ 14,725,214           | \$ 22,490,355                       | \$ (1,800,504)                   |
| 1,467,759                  | -                    | -                    | -                      | -                    | 1,475,259               | 4,458,383                           | 123,724                          |
| 3,407,884                  | 1,579,297            | 700,000              | -                      | -                    | 8,236,590               | 8,503,170                           | (756,288)                        |
| 3,870,290                  | 4,847,351            | 526,360              | -                      | -                    | 12,558,297              | 8,113,184                           | (441,374)                        |
| -                          | -                    | -                    | -                      | -                    | -                       | -                                   | -                                |
| 314,790                    | -                    | -                    | -                      | -                    | 314,790                 | 518,456                             | -                                |
| 7,476,589                  | -                    | -                    | -                      | -                    | 7,961,959               | 12,116,391                          | (2,057,413)                      |
| 11,326,798                 | -                    | -                    | -                      | -                    | 12,220,632              | (10,710,388)                        | 3,735,883                        |
| 1,571,908                  | -                    | -                    | -                      | -                    | 1,571,908               | 819,031                             | -                                |
| 27,364,869                 | -                    | -                    | -                      | -                    | 27,364,869              | (342,212)                           | -                                |
| 276,736                    | -                    | -                    | -                      | -                    | 276,736                 | 426,691                             | (360)                            |
| 3,369,950                  | -                    | -                    | -                      | -                    | 3,390,800               | 220,470                             | 2,011,896                        |
| 1,709,545                  | -                    | -                    | -                      | -                    | 1,723,039               | (2,015,102)                         | 640,000                          |
| 2,210,310                  | -                    | -                    | -                      | 5,640,000            | 7,850,310               | 2,047,281                           | (4,810,408)                      |
| 2,520,773                  | 109,100              | 295,324              | -                      | -                    | 3,819,381               | 6,271,072                           | 45,146                           |
| <b>\$ 74,954,940</b>       | <b>\$ 9,043,748</b>  | <b>\$ 1,521,684</b>  | <b>\$ -</b>            | <b>\$ 5,640,000</b>  | <b>\$ 103,489,784</b>   | <b>\$ 52,916,782</b>                | <b>\$ (3,309,698)</b>            |
| <b>\$ 509,539,003</b>      | <b>\$ 22,518,904</b> | <b>\$ 30,758,709</b> | <b>\$ (29,782,865)</b> | <b>\$ 31,022,441</b> | <b>\$ 797,829,593</b>   | <b>\$ 815,862,019</b>               | <b>\$ (27,462,988)</b>           |



# CITY OF GLENDALE

## SUMMARY OF CHANGES IN FUND BALANCE

|  | Estimated Fund<br>Balance 7/1/2015 | Resources             | Appropriations        | Projected Fund<br>Balance 6/30/2016 | % Change in<br>Fund Balance | \$ Change in<br>Fund Balance |
|--|------------------------------------|-----------------------|-----------------------|-------------------------------------|-----------------------------|------------------------------|
| <b>Major Funds</b>                       |                                    |                       |                       |                                     |                             |                              |
| General Fund                             | \$ 68,602,998                      | \$ 185,666,560        | \$ 182,890,934        | \$ 71,378,624                       | 4.0%                        | \$ 2,775,626                 |
| Capital Improvement Fund                 | 9,374,473                          | 3,994,250             | 5,375,000             | 7,993,723                           | -14.7%                      | (1,380,750)                  |
| Housing Assistance Fund                  | 4,615,177                          | 30,120,076            | 30,442,939            | 4,292,314                           | -7.0%                       | (322,863)                    |
| Sewer Fund                               | 213,757,133                        | 15,581,000            | 34,059,747            | 195,278,386                         | -8.6%                       | (18,478,747)                 |
| Electric Fund                            | 252,185,872                        | 263,185,870           | 264,962,922           | 250,408,820                         | -0.7%                       | (1,777,052)                  |
| Water Fund                               | 89,242,227                         | 59,637,774            | 62,413,424            | 86,466,577                          | -3.1%                       | (2,775,650)                  |
| <b>Major Funds Total</b>                 | <b>\$ 637,777,880</b>              | <b>\$ 558,185,530</b> | <b>\$ 580,144,966</b> | <b>\$ 615,818,444</b>               | <b>-3.4%</b>                | <b>\$ (21,959,436)</b>       |
| <b>Nonmajor Governmental Funds</b>       |                                    |                       |                       |                                     |                             |                              |
| Special Revenue Funds                    | \$ 53,344,421                      | \$ 74,093,386         | \$ 73,259,403         | \$ 54,178,404                       | 1.6%                        | \$ 833,983                   |
| Debt Service Funds                       | 21,522,128                         | 675,000               | 3,025,000             | 19,172,128                          | -10.9%                      | (2,350,000)                  |
| Capital Projects Funds                   | 42,789,626                         | 12,520,609            | 8,380,000             | 46,930,235                          | 9.7%                        | 4,140,609                    |
| <b>Nonmajor Governmental Funds Total</b> | <b>\$ 117,656,175</b>              | <b>\$ 87,288,995</b>  | <b>\$ 84,664,403</b>  | <b>\$ 120,280,767</b>               | <b>2.2%</b>                 | <b>\$ 2,624,592</b>          |
| <b>Other Funds</b>                       |                                    |                       |                       |                                     |                             |                              |
| Nonmajor Enterprise Funds                | \$ 31,664,472                      | \$ 24,711,994         | \$ 29,530,440         | \$ 26,846,026                       | -15.2%                      | \$ (4,818,446)               |
| Internal Service Funds                   | 56,226,480                         | 100,180,086           | 103,489,784           | 52,916,782                          | -5.9%                       | (3,309,698)                  |
| <b>Other Funds Total</b>                 | <b>\$ 87,890,952</b>               | <b>\$ 124,892,080</b> | <b>\$ 133,020,224</b> | <b>\$ 79,762,808</b>                | <b>-9.2%</b>                | <b>\$ (8,128,144)</b>        |
| <b>TOTAL</b>                             | <b>\$ 843,325,007</b>              | <b>\$ 770,366,605</b> | <b>\$ 797,829,593</b> | <b>\$ 815,862,019</b>               | <b>-3.3%</b>                | <b>\$ (27,462,988)</b>       |

The chart above illustrates the estimated fund balances as of July 1, 2015 (un-audited), the adopted resources and appropriations for FY 2015-16, and the projected ending fund balances at June 30, 2016. Fund balance is a good indicator of a fund's financial health and represents the accumulated annual operating surpluses and/or deficits since the fund's inception. Some of the year over year changes in the various fund balances is discussed below.

- **General Fund** – The change in fund balance is projected to increase by 4.0% or \$2.8 million for FY 2015-16. For the first time since the economic downturn, the General Fund is in a surplus position after several years of budget deficits. The surplus is the culmination of all of the strategies implemented and is a result of the City Council's vision and leadership. While the City is cautiously optimistic that the General Fund has "weathered the storm", we are forecasting several years of small deficits starting in FY 2016-17 in which the projected surplus for FY 2015-16 will be used.
- **Capital Improvement Fund** – This is the General Fund portion of the City's Capital Improvement Program (CIP) and is primarily funded via the "tipping fee" from the Scholl Canyon Landfill. Also, a small portion of sales tax funding was restored to the CIP, however it is no where near the amount of sales tax that was deposited to the fund several years ago. As part of the annual budget process, management once again reviewed all open projects and prioritized them based on their importance to the community.

The projects that received appropriation for FY 2015-16 include the Verdugo Park Renovations, Central Library Renovation, Municipal Services Building Roof Restoration, City Hall Building Renovation, Glorietta Park Lighting & Irrigation, and a transfer to Fund 403 for the landfill post-closure liability. Given the relatively small amount of resources deposited into this fund, a partial use of fund balance is required to fund these projects which will decrease the fund balance by approximately 14.7% or \$1.4 million. Based on our forecast, we believe there are sufficient resources on hand to fund these projects despite the drop in fund balance. Given the financial constraints in this fund for the foreseeable future, we will continue to closely monitor and scrutinize all projects and prioritize them accordingly. Projects will only be approved to the extent that resources become available.

## CITY OF GLENDALE SUMMARY OF CHANGES IN FUND BALANCE

- **Sewer Fund** – The fund balance is projected to decrease by 8.6% or \$18.5 million. The decrease is attributable to capital improvements projects with the most notable being the Los Angeles/Glendale Water Reclamation Plant and the Hyperion Wastewater System. There is sufficient fund balance for these projects.
- **Debt Service Funds** – The fund balance is projected to decrease by 10.9% or \$2.4 million to account for the annual repayment on the debt related to the construction of the police building in the Police Building Project Fund 303.
- **Capital Projects Funds** – The aggregate fund balance for all of these funds is projected to increase by 9.7% or \$4.1 million. The fund balance increase is mainly attributable to these funds: Landfill Post Closure Fund (403) and the Parks Mitigation Fee Fund (405). In regards to the Landfill Post Closure Fund, the City annually transfers monies to this fund in order to ensure adequate resources are available upon closure of the landfill. At this time, no appropriation is made in this fund. For the Parks Mitigation Fee Fund, the revenue estimate exceeds the project appropriation at this time, however, it is likely future projects will be brought to Council during the fiscal year as needed.
- **Non-major Enterprise Funds** – The aggregate fund balance for all non-major Enterprise Funds is projected to decrease by 15.2% or \$15.8 million. The decrease is mainly attributable to capital equipment purchases and a transfer in the Refuse Disposal Fund (530). There is sufficient fund balance for the capital purchases and transfer.

**CITY OF GLENDALE  
PERSONNEL SUMMARY  
SALARIED POSITIONS AUTHORIZED IN VARIOUS ACTIVITIES  
( EXCLUDES HOURLY EMPLOYEES )**

|  | Actual<br>2013-14 | Adopted<br>Budget<br>2014-15 | Revised<br>Budget<br>2014-15 | Adopted<br>Budget<br>2015-16 |
|--|-------------------|------------------------------|------------------------------|------------------------------|
| <b><u>General Fund (101)</u></b>               |                   |                              |                              |                              |
| Administrative Services-Finance                | 35.27             | 30.27                        | 30.27                        | 38.27                        |
| City Attorney                                  | 16.25             | 16.21                        | 15.21                        | 15.21                        |
| City Clerk                                     | 7.00              | 7.00                         | 6.00                         | 5.30                         |
| City Treasurer                                 | 5.00              | 5.00                         | 5.00                         | 5.00                         |
| Community Development                          | 67.69             | 68.42                        | 62.42                        | 69.57                        |
| Community Services & Parks                     | 63.57             | 63.52                        | 61.52                        | 61.47                        |
| Fire   | 162.92            | 170.97                       | 170.97                       | 169.97                       |
| Human Resources                                | 11.85             | 10.85                        | 10.85                        | 14.85                        |
| Library, Arts & Culture                        | 49.00             | 50.00                        | 45.00                        | 45.80                        |
| Management Services                            | 31.20             | 27.50                        | 27.50                        | 23.00                        |
| Police   | 343.60            | 333.10                       | 330.10                       | 333.60                       |
| Public Works                                   | 111.25            | 107.45                       | 95.95                        | 100.05                       |
| <b>Total General Fund</b>                      | <b>904.60</b>     | <b>890.29</b>                | <b>860.79</b>                | <b>882.09</b>                |
| <b><u>Special Revenue Funds</u></b>            |                   |                              |                              |                              |
| Community Development Block Grant Fund (201)   | 6.14              | 5.66                         | 4.66                         | 5.49                         |
| Housing Assistance Fund (202)                  | 20.26             | 20.23                        | 17.23                        | 21.33                        |
| Home Grant Fund (203)                          | 2.00              | 1.90                         | 1.90                         | 1.80                         |
| Supportive Housing Grant Fund (204)            | 1.45              | 1.52                         | 1.52                         | 1.86                         |
| Emergency Solutions Grant Fund (205)           | 0.23              | 0.34                         | 0.34                         | 0.22                         |
| Workforce Investment Act Fund (206) **         | 17.35             | 17.35                        | 16.35                        | 16.35                        |
| Urban Art Fund (210)                           |                   |                              |                              | 0.20                         |
| Glendale Youth Alliance Fund (211)             | 4.00              | 4.05                         | 4.05                         | 4.00                         |
| Low & Moderate Income Housing Asset Fund (213) | 0.28              | 0.70                         | 0.70                         | 1.75                         |
| Economic Development Fund (215)                | -                 | 3.20                         | 3.20                         | 4.30                         |
| Filming Fund (217)                             |                   |                              |                              | 1.20                         |
| GRA Funds (240, 241, 810, 811, 840, 841) **    | 6.13              | 5.85                         | 5.85                         | 3.95                         |
| Local Transit Assistance Fund (250, 256-258)   | 5.10              | 5.35                         | 5.35                         | 8.70                         |
| Air Quality Improvement Fund (251)             | 0.15              | 0.15                         | 0.15                         | -                            |
| Asset Forfeiture Fund (260)                    | 2.00              | 2.00                         | 2.00                         | 2.00                         |
| Police Special Grants Fund (261) *             | 3.00              | 5.00 ***                     | 5.00                         | 3.00                         |
| Supplemental Law Enforcement Fund (262)        | 2.00              | 2.00                         | 2.00                         | 2.00                         |
| Nutritional Meals Grant Fund (270)             | 1.00              | 1.00                         | 1.00                         | 1.00                         |
| Electric Public Benefit Fund (290)             | 2.65              | 4.15                         | 2.95                         | 3.50                         |
| Recreation Fund (501)                          | 11.38             | 11.38                        | 10.38                        | 11.59                        |
| Hazardous Disposal Fund (510)                  | 9.58              | 8.53                         | 7.53                         | 7.53                         |
| Emergency Medical Services Fund (511)          | 6.50              | 5.50                         | 5.50                         | 6.50                         |
| Parking Fund (520)                             | 28.15             | 28.20                        | 25.70                        | 26.95                        |
| <b>Total Special Revenue Funds</b>             | <b>129.35</b>     | <b>134.06</b>                | <b>123.36</b>                | <b>135.22</b>                |

Notes:

\* The FY 2013-14 full-time authorized count on this summary does not include two (2) unclassified positions that are included on the Police Department Personnel Classification Detail (M-23).

\*\* The FY 2013-14 full-time authorized salaried position count includes four (4) unclassified

\*\*\* The FY 2014-15 full-time authorized salaried position count includes two (2) unclassified

**CITY OF GLENDALE  
PERSONNEL SUMMARY  
SALARIED POSITIONS AUTHORIZED IN VARIOUS ACTIVITIES  
( EXCLUDES HOURLY EMPLOYEES )**

|   | Actual<br>2013-14 | Adopted<br>Budget<br>2014-15 | Revised<br>Budget<br>2014-15 | Adopted<br>Budget<br>2015-16 |
|---|-------------------|------------------------------|------------------------------|------------------------------|
| <b><u>Enterprise Funds</u></b>                    |                   |                              |                              |                              |
| Sewer Fund (525)                                  | 29.30             | 29.55                        | 27.55                        | 26.50                        |
| Refuse Disposal Fund (530)                        | 82.40             | 83.25                        | 83.25                        | 83.90                        |
| Electric / Water Utility Funds (551-554, 572-573) | 312.35            | 315.85                       | 309.05                       | 319.50                       |
| Fire Communication Fund (701)                     | 20.00             | 21.00                        | 21.00                        | 21.00                        |
| <b>Total Enterprise Funds</b>                     | <b>444.05</b>     | <b>449.65</b>                | <b>440.85</b>                | <b>450.90</b>                |
| <b><u>Internal Service Funds</u></b>              |                   |                              |                              |                              |
| Fleet / Equipment Management Fund (601)           | 43.00             | 43.00                        | 40.00                        | 40.80                        |
| Joint Helicopter Operation Fund (602)             | 1.00              | 1.00                         | 1.00                         | -                            |
| ISD Infrastructure Fund (603)                     | 26.66             | 26.99                        | 21.99                        | 20.99                        |
| ISD Applications Fund (604)                       | 14.67             | 14.00                        | 12.00                        | 15.00                        |
| Liability Insurance Fund (612)                    | 2.00              | 2.00                         | 2.00                         | 3.00                         |
| Compensation Insurance Fund (614)                 | 9.00              | 9.00                         | 8.00                         | 8.00                         |
| ISD Wireless Fund (660)                           | 8.67              | 9.01                         | 6.01                         | 6.00                         |
| <b>Total Internal Service Funds</b>               | <b>105.00</b>     | <b>105.00</b>                | <b>91.00</b>                 | <b>93.79</b>                 |
| <b><u>Capital Improvement Fund (401)</u></b>      |                   |                              |                              |                              |
| Parks Project Management                          | 4.00              | 1.00                         | -                            | -                            |
| Library Project Management                        | 1.00              | -                            | -                            | -                            |
| Public Works Project Management                   | -                 | 4.00                         | 4.00                         | 4.00                         |
| <b>Total Capital Improvement Fund</b>             | <b>5.00</b>       | <b>5.00</b>                  | <b>4.00</b>                  | <b>4.00</b>                  |
| <b>GRAND TOTAL</b>                                | <b>1,588.00</b>   | <b>1,584.00</b>              | <b>1,520.00</b>              | <b>1,566.00</b>              |

# CITY OF GLENDALE

## PERSONNEL CHANGES

The authorized salaried, full-time position count for FY 2015-16 is 1,566. The adopted FY 2014-15 authorized, full-time position count was 1,584. During FY 2014-15, Council authorized and enacted a Retirement and Separation incentive, which effectively eliminated sixty-four (64) budgeted positions. Thus at the end of the fiscal year, the revised authorized position count was reduced to 1,520. Effective July 1, 2015, a net of forty-six (46) salaried positions are being added to the budget, resulting in a net decrease of eighteen (18) positions when compared to the City of Glendale adopted salaried position count of 1,584 for FY 2014-15. These changes are highlighted below:

### SUMMARY OF POSITION CHANGES

|   | Increase     | Decrease       | Total Net<br>Increase/<br>(Decrease) |
|---|--------------|----------------|--------------------------------------|
| <b>Changes Approved During FY 2014-15</b>             |              |                |                                      |
| City Attorney   | -            | (1.00)         | (1.00)                               |
| City Clerk  | -            | (1.00)         | (1.00)                               |
| Community Development                                 | -            | (10.00)        | (10.00)                              |
| Community Services & Parks                            | -            | (5.00)         | (5.00)                               |
| Fire  | -            | (1.00)         | (1.00)                               |
| Glendale Water & Power                                | -            | (8.00)         | (8.00)                               |
| Human Resources                                       | -            | (1.00)         | (1.00)                               |
| Information Services                                  | -            | (10.00)        | (10.00)                              |
| Library, Arts & Culture                               | -            | (5.00)         | (5.00)                               |
| Police  | -            | (3.00)         | (3.00)                               |
| Public Works  | -            | (19.00)        | (19.00)                              |
| <b>Total Changes Approved During FY 2014-15:</b>      | <b>-</b>     | <b>(64.00)</b> | <b>(64.00)</b>                       |
| <b>Changes Approved for FY 2015-16</b>                |              |                |                                      |
| Administrative Services - Finance                     | 4.00         | -              | 4.00                                 |
| Community Development                                 | 14.00        | -              | 14.00                                |
| Community Services & Parks                            | 1.00         | -              | 1.00                                 |
| Glendale Water & Power                                | 15.00        | -              | 15.00                                |
| Human Resources                                       | 3.00         | -              | 3.00                                 |
| Information Services                                  | 2.00         | -              | 2.00                                 |
| Library, Arts & Culture                               | 1.00         | -              | 1.00                                 |
| Management Services                                   | 2.00         | -              | 2.00                                 |
| Police  | 1.00         | -              | 1.00                                 |
| Public Works  | 4.00         | (1.00)         | 3.00                                 |
| <b>Total Changes Approved for FY 2015-16:</b>         | <b>47.00</b> | <b>(1.00)</b>  | <b>46.00</b>                         |
| <b>Total Changes in Salaried Full-Time Positions:</b> | <b>47.00</b> | <b>(65.00)</b> | <b>(18.00)</b>                       |

# ADOPTED BUDGET 2015-16

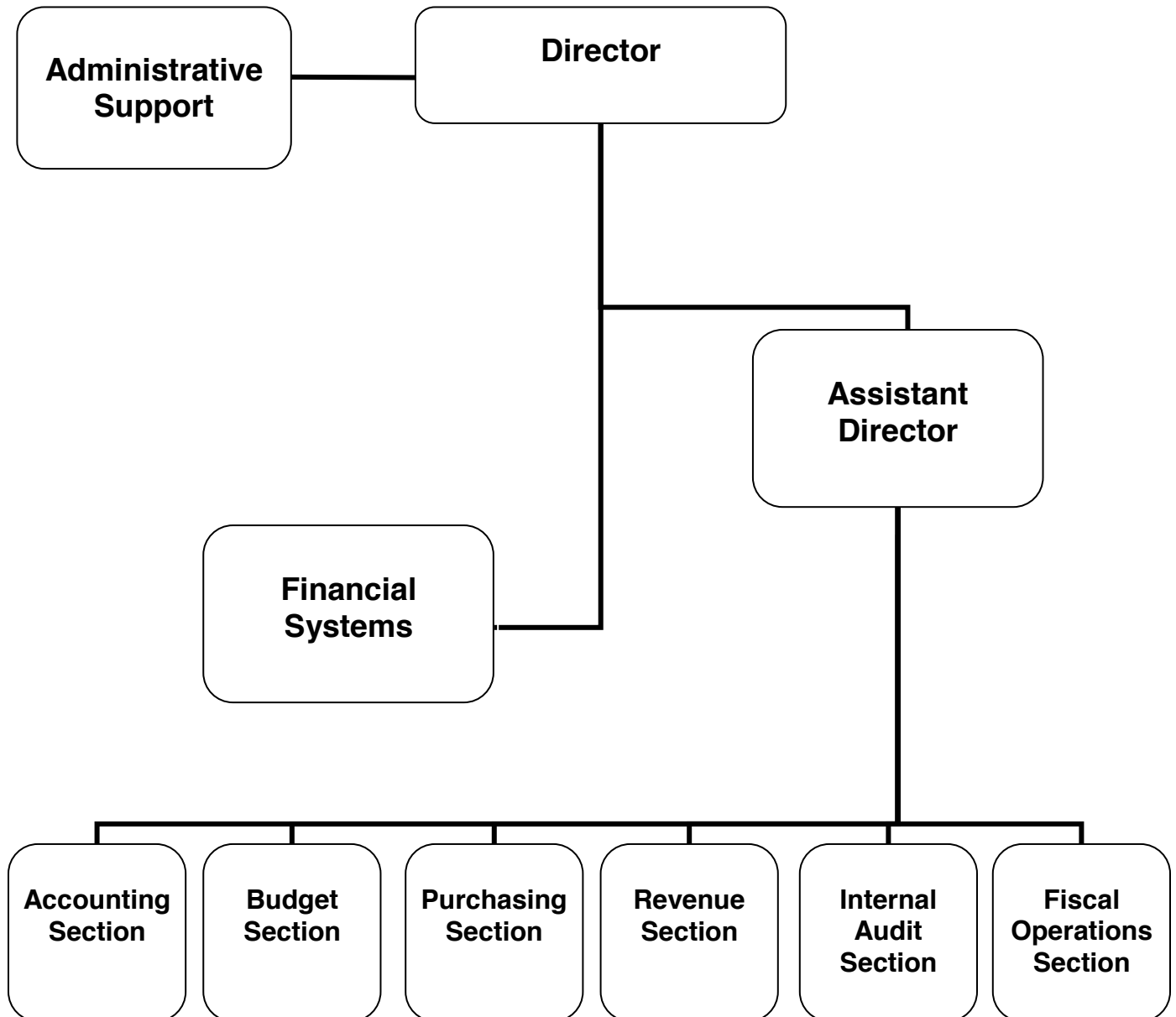


# ADOPTED BUDGET 2015-16





# ADMINISTRATIVE SERVICES - FINANCE



# CITY OF GLENDALE

## ADMINISTRATIVE SERVICES - FINANCE

### **MISSION STATEMENT**

With excellence, integrity, and dedication, the Administrative Services – Finance Department is committed to providing timely, accurate, clear and concise information to the City Council, City Manager, City Departments and the Citizens of Glendale. As financial stewards of the City, the Administrative Services – Finance Department is dedicated to managing the City's resources in a fiscally conservative manner while maintaining an exemplary level of customer service.

### **DEPARTMENT DESCRIPTION**

The Administrative Services – Finance Department provides a key role in every financial transaction of the City. Responsibilities include budget, purchasing, payroll, accounting, revenue and collections, internal audit, and accounts payable. The Department is considered a central support department providing fiscal oversight and control to other City Departments and related agencies.

### **RELATIONSHIP TO STRATEGIC GOALS**

#### ***Fiscal Responsibility***

The Administrative Services – Finance Department is committed to conducting the City's financial affairs in a prudent and responsible manner to ensure adequate resources are available to meet current obligations and long term financial stability. To support this goal the Administrative Services – Finance Department performs many tasks that includes a) coordination of the annual budget process that is properly noticed, accurate and complete; b) preparation of five-year forecasts for key funds, including the General Fund; c) establishment of policies and procedures that ensure resources are utilized according to the approved budget; and d) all increases to the budget are reviewed and approved by the City Council.

#### ***Exceptional Customer Service***

The Administrative Services – Finance Department is committed to providing its residents with extraordinary customer services centered on the principles of speed, quality, and customer satisfaction through the delivery of flawless and seamless services to every customer served. As the Administrative Services - Finance Department is a central service department; our primary customers are other City Departments. To that end, we are committed to providing the highest level of service to our fellow employees. This includes assisting on Council items that have a fiscal impact, performing research, resolving budget issues, processing accurate payroll each and every time, and assisting with the procurement of goods and services. Also, we are committed to providing a high level of customer service to our residents. This includes answering questions and responding to public records requests.

#### ***Informed & Engaged Community***

The Administrative Services – Finance Department continually works to ensure that Generally Accepted Accounting Standards (GAAS) are maintained and upheld. As such, Accounting procedures are revised as necessary. Further, the annual Adopted Budget Document and the Consolidated Annual Financial Report (CAFR) are posted on the City's website to provide additional opportunities for the community to be more informed of the City's financial status. In addition, the City's financial system provides timely and complete financial information directly to the departments. This in turn will help departments provide better service and information to residents and visitors to the City.

**CITY OF GLENDALE  
SUMMARY OF APPROPRIATIONS  
ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT  
FOR THE YEARS ENDING JUNE 30**

|                               | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|-------------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b><u>General Fund</u></b>    |                           |                            |                            |                            |
| Revenue (101-135)*            | \$ -                      | \$ -                       | \$ -                       | \$ 491,037                 |
| Internal Audit (101-160)**    | -                         | -                          | -                          | 684,178                    |
| Purchasing (101-162)          | 393,745                   | 466,737                    | 468,703                    | 464,092                    |
| Administration (101-164)      | 1,149,770                 | 1,212,943                  | 1,216,190                  | 1,312,511                  |
| Accounts Payable (101-165)    | 238,536                   | 291,932                    | 293,423                    | 288,872                    |
| Budget (101-166)              | 1,126,470                 | 1,097,552                  | 1,103,345                  | 561,584                    |
| Accounting (101-167)          | 1,090,417                 | 1,218,936                  | 1,225,710                  | 1,113,459                  |
| Utility Support (101-168)***  | 422,346                   | -                          | -                          | -                          |
| Payroll (101-169)             | 465,070                   | 586,693                    | 590,159                    | 585,302                    |
| <b>Total General Fund</b>     | <b>\$ 4,886,354</b>       | <b>\$ 4,874,793</b>        | <b>\$ 4,897,530</b>        | <b>\$ 5,501,035</b>        |
| <b>Department Grand Total</b> | <b>\$ 4,886,354</b>       | <b>\$ 4,874,793</b>        | <b>\$ 4,897,530</b>        | <b>\$ 5,501,035</b>        |

Notes:

\* Effective FY 2015-16, the Revenue Section is now in DeptID 135. Previously, it was reported under Budget (101-166).

\*\* Effective FY 2015-16, the Internal Audit Function moved from Management Services to Administrative Services. The previous DeptID for Internal Audit was 141.

\*\*\* Effective in FY 2014-15, the Utility Support function moved to GWP.

**CITY OF GLENDALE  
ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT  
GENERAL FUND - REVENUE  
101-135**

|  |                      | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|----------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                      |                           |                            |                            |                            |
| 41100                                    | Salaries             | \$ -                      | \$ -                       | \$ -                       | \$ 252,159                 |
| Various                                  | Benefits             | -                         | -                          | -                          | 59,596                     |
| 42700, 42702                             | PERS Retirement      | -                         | -                          | -                          | 52,368                     |
| 42701                                    | PERS cost sharing    | -                         | -                          | -                          | (7,519)                    |
| <b>Salaries &amp; Benefits Total</b>     |                      | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ 356,604</b>          |
| <b>Maintenance &amp; Operation</b>       |                      |                           |                            |                            |                            |
| 43110                                    | Contractual services | \$ -                      | \$ -                       | \$ -                       | \$ 124,000                 |
| 44550                                    | Travel               | -                         | -                          | -                          | 600                        |
| 44650                                    | Training             | -                         | -                          | -                          | 1,000                      |
| 44750                                    | Liability Insurance  | -                         | -                          | -                          | 8,433                      |
| 44800                                    | Membership & dues    | -                         | -                          | -                          | 200                        |
| 45250                                    | Office supplies      | -                         | -                          | -                          | 200                        |
| <b>Maintenance &amp; Operation Total</b> |                      | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ 134,433</b>          |
| <b>TOTAL</b>                             |                      | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ 491,037</b>          |

Notes:

- \* Effective FY2015-16, the Revenue Section is now in DeptID 135. Previously, it was reported under Budget (101-166).

**CITY OF GLENDALE**  
**ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT**  
**GENERAL FUND - INTERNAL AUDIT**  
**101-160**

|  |                       | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-----------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                       |                           |                            |                            |                            |
| 41100                                    | Salaries              | \$ -                      | \$ -                       | \$ -                       | \$ 406,911                 |
| Various                                  | Benefits              | -                         | -                          | -                          | 83,986                     |
| 42700, 42702                             | PERS Retirement       | -                         | -                          | -                          | 84,761                     |
| 42701                                    | PERS cost sharing     | -                         | -                          | -                          | (12,171)                   |
| <b>Salaries &amp; Benefits Total</b>     |                       | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ 563,487</b>          |
| <b>Maintenance &amp; Operation</b>       |                       |                           |                            |                            |                            |
| 43110                                    | Contractual services  | \$ -                      | \$ -                       | \$ -                       | \$ 40,000                  |
| 44352                                    | ISD service charge    | -                         | -                          | -                          | 54,569                     |
| 44650                                    | Training              | -                         | -                          | -                          | 8,000                      |
| 44750                                    | Liability Insurance   | -                         | -                          | -                          | 13,672                     |
| 44800                                    | Membership & dues     | -                         | -                          | -                          | 2,500                      |
| 45100                                    | Books                 | -                         | -                          | -                          | 100                        |
| 45150                                    | Furniture & equipment | -                         | -                          | -                          | 550                        |
| 45250                                    | Office supplies       | -                         | -                          | -                          | 600                        |
| 45350                                    | General supplies      | -                         | -                          | -                          | 300                        |
| 46900                                    | Business meetings     | -                         | -                          | -                          | 200                        |
| 47000                                    | Miscellaneous         | -                         | -                          | -                          | 200                        |
| <b>Maintenance &amp; Operation Total</b> |                       | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ 120,691</b>          |
| <b>TOTAL</b>                             |                       | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ 684,178</b>          |

Notes:

\* Effective FY 2014-15, the Internal Audit Function moved from Management Services to Administrative Services. The previous DeptID for Internal Audit was 141.

**CITY OF GLENDALE**  
**ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT**  
**GENERAL FUND - PURCHASING**  
**101-162**

|  |                         | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                         |                           |                            |                            |                            |
| 41100                                    | Salaries                | \$ 224,033                | \$ 307,260                 | \$ 307,260                 | \$ 263,027                 |
| 41200                                    | Overtime                | 2,466                     | -                          | -                          | -                          |
| 41300                                    | Hourly wages            | 21,257                    | -                          | -                          | -                          |
| Various                                  | Benefits                | 50,548                    | 74,965                     | 76,931                     | 57,459                     |
| 42700, 42702                             | PERS Retirement         | 35,527                    | 53,607                     | 53,607                     | 54,763                     |
| 42701                                    | PERS cost sharing       | (5,808)                   | (9,208)                    | (9,208)                    | (7,864)                    |
| <b>Salaries &amp; Benefits Total</b>     |                         | <b>\$ 328,023</b>         | <b>\$ 426,624</b>          | <b>\$ 428,590</b>          | <b>\$ 367,385</b>          |
| <b>Maintenance &amp; Operation</b>       |                         |                           |                            |                            |                            |
| 43110                                    | Contractual services    | \$ 30,519                 | \$ -                       | \$ -                       | \$ -                       |
| 44120                                    | Repairs to office equip | 20                        | -                          | -                          | -                          |
| 44352                                    | ISD service charge      | 23,562                    | 21,298                     | 21,298                     | 80,669                     |
| 44450                                    | Postage                 | 1,157                     | 1,000                      | 1,000                      | 1,000                      |
| 44550                                    | Travel                  | -                         | 1,000                      | 1,000                      | 1,000                      |
| 44650                                    | Training                | -                         | 1,000                      | 1,000                      | 1,000                      |
| 44750                                    | Liability Insurance     | 8,969                     | 11,615                     | 11,615                     | 8,838                      |
| 44800                                    | Membership & dues       | 395                       | 900                        | 900                        | 900                        |
| 45150                                    | Furniture & equipment   | 349                       | 100                        | 100                        | 100                        |
| 45250                                    | Office supplies         | 659                       | 1,200                      | 1,200                      | 1,200                      |
| 45350                                    | General supplies        | 93                        | -                          | -                          | -                          |
| 46900                                    | Business meetings       | -                         | 1,000                      | 1,000                      | 1,000                      |
| 47000                                    | Miscellaneous           | -                         | 1,000                      | 1,000                      | 1,000                      |
| <b>Maintenance &amp; Operation Total</b> |                         | <b>\$ 65,722</b>          | <b>\$ 40,113</b>           | <b>\$ 40,113</b>           | <b>\$ 96,707</b>           |
| <b>TOTAL</b>                             |                         | <b>\$ 393,745</b>         | <b>\$ 466,737</b>          | <b>\$ 468,703</b>          | <b>\$ 464,092</b>          |

**CITY OF GLENDALE  
ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT  
GENERAL FUND - ADMINISTRATION  
101-164**

|  |                          | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|--------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                          |                           |                            |                            |                            |
| 41100                                    | Salaries                 | \$ 241,411                | \$ 241,548                 | \$ 241,548                 | \$ 417,576                 |
| 41300                                    | Hourly wages             | 22,313                    | 22,984                     | 22,984                     | 24,752                     |
| Various                                  | Benefits                 | 82,046                    | 84,284                     | 87,531                     | 114,703                    |
| 42700, 42702                             | PERS Retirement          | 42,486                    | 46,092                     | 46,092                     | 92,035                     |
| 42701                                    | PERS cost sharing        | (7,714)                   | (7,919)                    | (7,919)                    | (13,217)                   |
| <b>Salaries &amp; Benefits Total</b>     |                          | <b>\$ 380,540</b>         | <b>\$ 386,989</b>          | <b>\$ 390,236</b>          | <b>\$ 635,849</b>          |
| <b>Maintenance &amp; Operation</b>       |                          |                           |                            |                            |                            |
| 43110                                    | Contractual services     | \$ 3,146                  | \$ 20,000                  | \$ 20,000                  | \$ 39,500                  |
| 44120                                    | Repairs to office equip  | 20                        | 200                        | 200                        | 200                        |
| 44352                                    | ISD service charge       | 748,571                   | 777,880                    | 777,880                    | 604,245                    |
| 44550                                    | Travel                   | 1,076                     | 2,000                      | 2,000                      | 2,000                      |
| 44650                                    | Training                 | 2,019                     | 2,000                      | 2,000                      | 2,000                      |
| 44750                                    | Liability Insurance      | 9,547                     | 9,999                      | 9,999                      | 14,842                     |
| 44800                                    | Membership & dues        | 339                       | 675                        | 675                        | 675                        |
| 45050                                    | Periodicals & newspapers | -                         | 100                        | 100                        | 100                        |
| 45100                                    | Books                    | -                         | 200                        | 200                        | 200                        |
| 45150                                    | Furniture & equipment    | -                         | 900                        | 900                        | 900                        |
| 45250                                    | Office supplies          | 1,504                     | 7,000                      | 7,000                      | 7,000                      |
| 45350                                    | General supplies         | -                         | 1,000                      | 1,000                      | 1,000                      |
| 45400                                    | Reports & publications   | -                         | 2,500                      | 2,500                      | 1,000                      |
| 46900                                    | Business meetings        | 2,417                     | 1,000                      | 1,000                      | 2,000                      |
| 47000                                    | Miscellaneous            | 592                       | 500                        | 500                        | 1,000                      |
| <b>Maintenance &amp; Operation Total</b> |                          | <b>\$ 769,229</b>         | <b>\$ 825,954</b>          | <b>\$ 825,954</b>          | <b>\$ 676,662</b>          |
| <b>TOTAL</b>                             |                          | <b>\$ 1,149,770</b>       | <b>\$ 1,212,943</b>        | <b>\$ 1,216,190</b>        | <b>\$ 1,312,511</b>        |



**CITY OF GLENDALE**  
**ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT**  
**GENERAL FUND - ACCOUNTS PAYABLE**  
**101-165**

|  |                       | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-----------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                       |                           |                            |                            |                            |
| 41100                                    | Salaries              | \$ 117,443                | \$ 146,414                 | \$ 146,414                 | \$ 144,635                 |
| Various                                  | Benefits              | 31,492                    | 46,242                     | 47,733                     | 51,660                     |
| 42700, 42702                             | PERS Retirement       | 18,663                    | 25,517                     | 25,517                     | 30,060                     |
| 42701                                    | PERS cost sharing     | (3,136)                   | (4,383)                    | (4,383)                    | (4,317)                    |
| <b>Salaries &amp; Benefits Total</b>     |                       | <b>\$ 164,462</b>         | <b>\$ 213,790</b>          | <b>\$ 215,281</b>          | <b>\$ 222,038</b>          |
| <b>Maintenance &amp; Operation</b>       |                       |                           |                            |                            |                            |
| 43110                                    | Contractual services  | \$ 41,520                 | \$ 41,000                  | \$ 41,000                  | \$ 31,000                  |
| 44200                                    | Advertising           | 810                       | -                          | -                          | -                          |
| 44352                                    | ISD service charge    | 19,223                    | 18,212                     | 18,212                     | 17,004                     |
| 44450                                    | Postage               | 5,948                     | 7,500                      | 7,500                      | 7,500                      |
| 44650                                    | Training              | -                         | -                          | -                          | 600                        |
| 44750                                    | Liability Insurance   | 4,251                     | 5,535                      | 5,535                      | 4,835                      |
| 44800                                    | Membership & dues     | 695                       | 695                        | 695                        | 695                        |
| 45150                                    | Furniture & equipment | -                         | 500                        | 500                        | 500                        |
| 45250                                    | Office supplies       | 744                       | 2,000                      | 2,000                      | 2,000                      |
| 45350                                    | General supplies      | 883                       | 2,000                      | 2,000                      | 2,000                      |
| 46900                                    | Business meetings     | -                         | 200                        | 200                        | 200                        |
| 47000                                    | Miscellaneous         | -                         | 500                        | 500                        | 500                        |
| <b>Maintenance &amp; Operation Total</b> |                       | <b>\$ 74,074</b>          | <b>\$ 78,142</b>           | <b>\$ 78,142</b>           | <b>\$ 66,834</b>           |
| <b>TOTAL</b>                             |                       | <b>\$ 238,536</b>         | <b>\$ 291,932</b>          | <b>\$ 293,423</b>          | <b>\$ 288,872</b>          |

**CITY OF GLENDALE**  
**ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT**  
**GENERAL FUND - BUDGET**  
**101-166**

|  |                      | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|----------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                      |                           |                            |                            |                            |
| 41100                                    | Salaries             | \$ 625,118                | \$ 629,932                 | \$ 629,932                 | \$ 311,886                 |
| 41200                                    | Overtime             | 71                        | 10,000                     | 10,000                     | -                          |
| Various                                  | Benefits             | 139,233                   | 145,675                    | 151,468                    | 89,320                     |
| 42700, 42702                             | PERS Retirement      | 100,079                   | 109,866                    | 109,866                    | 64,922                     |
| 42701                                    | PERS cost sharing    | (17,315)                  | (18,873)                   | (18,873)                   | (9,322)                    |
| <b>Salaries &amp; Benefits Total</b>     |                      | <b>\$ 847,187</b>         | <b>\$ 876,600</b>          | <b>\$ 882,393</b>          | <b>\$ 456,806</b>          |
| <b>Maintenance &amp; Operation</b>       |                      |                           |                            |                            |                            |
| 43110                                    | Contractual services | \$ 205,872                | \$ 154,000                 | \$ 154,000                 | \$ 40,000                  |
| 44352                                    | ISD service charge   | 41,330                    | 34,740                     | 34,740                     | 42,527                     |
| 44550                                    | Travel               | 1,990                     | 1,200                      | 1,200                      | 6,000                      |
| 44650                                    | Training             | 5,329                     | 5,000                      | 5,000                      | 4,000                      |
| 44750                                    | Liability Insurance  | 22,632                    | 23,812                     | 23,812                     | 10,451                     |
| 44800                                    | Membership & dues    | 1,713                     | 1,700                      | 1,700                      | 1,500                      |
| 45100                                    | Books                | 90                        | -                          | -                          | -                          |
| 45250                                    | Office supplies      | 223                       | 500                        | 500                        | 300                        |
| 46900                                    | Business meetings    | 98                        | -                          | -                          | -                          |
| 47000                                    | Miscellaneous        | 6                         | -                          | -                          | -                          |
| <b>Maintenance &amp; Operation Total</b> |                      | <b>\$ 279,283</b>         | <b>\$ 220,952</b>          | <b>\$ 220,952</b>          | <b>\$ 104,778</b>          |
| <b>TOTAL</b>                             |                      | <b>\$ 1,126,470</b>       | <b>\$ 1,097,552</b>        | <b>\$ 1,103,345</b>        | <b>\$ 561,584</b>          |

**CITY OF GLENDALE**  
**ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT**  
**GENERAL FUND - ACCOUNTING**  
**101-167**

|  |                         | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                         |                           |                            |                            |                            |
| 41100                                    | Salaries                | \$ 658,892                | \$ 693,092                 | \$ 693,092                 | \$ 578,307                 |
| 41200                                    | Overtime                | 2,758                     | 2,000                      | 2,000                      | 2,000                      |
| Various                                  | Benefits                | 148,241                   | 158,845                    | 165,619                    | 184,395                    |
| 42700, 42702                             | PERS Retirement         | 104,904                   | 120,873                    | 120,873                    | 120,176                    |
| 42701                                    | PERS cost sharing       | (17,436)                  | (20,764)                   | (20,764)                   | (17,259)                   |
| <b>Salaries &amp; Benefits Total</b>     |                         | <b>\$ 897,359</b>         | <b>\$ 954,046</b>          | <b>\$ 960,820</b>          | <b>\$ 867,619</b>          |
| <b>Maintenance &amp; Operation</b>       |                         |                           |                            |                            |                            |
| 43110                                    | Contractual services    | \$ 93,180                 | \$ 178,500                 | \$ 178,500                 | \$ 157,000                 |
| 44120                                    | Repairs to office equip | 20                        | 20                         | 20                         | 100                        |
| 44352                                    | ISD service charge      | 61,690                    | 38,516                     | 38,516                     | 47,759                     |
| 44450                                    | Postage                 | 1,967                     | 4,500                      | 4,500                      | 2,800                      |
| 44550                                    | Travel                  | 992                       | 500                        | 500                        | 500                        |
| 44650                                    | Training                | 5,149                     | 8,000                      | 8,000                      | 8,000                      |
| 44750                                    | Liability Insurance     | 23,952                    | 26,274                     | 26,274                     | 19,481                     |
| 44800                                    | Membership & dues       | 339                       | 500                        | 500                        | 500                        |
| 45100                                    | Books                   | 45                        | 2,000                      | 2,000                      | 2,000                      |
| 45250                                    | Office supplies         | 1,298                     | 3,000                      | 3,000                      | 3,000                      |
| 45350                                    | General supplies        | -                         | 500                        | 500                        | 500                        |
| 45400                                    | Reports & publications  | 3,315                     | 2,000                      | 2,000                      | 3,000                      |
| 47000                                    | Miscellaneous           | 1,111                     | 580                        | 580                        | 1,200                      |
| <b>Maintenance &amp; Operation Total</b> |                         | <b>\$ 193,058</b>         | <b>\$ 264,890</b>          | <b>\$ 264,890</b>          | <b>\$ 245,840</b>          |
| <b>TOTAL</b>                             |                         | <b>\$ 1,090,417</b>       | <b>\$ 1,218,936</b>        | <b>\$ 1,225,710</b>        | <b>\$ 1,113,459</b>        |

**CITY OF GLENDALE  
ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT  
GENERAL FUND - UTILITY SUPPORT  
101-168**

|  |                     | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|---------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                     |                           |                            |                            |                            |
| 41100                                    | Salaries            | \$ 278,435                | \$ -                       | \$ -                       | \$ -                       |
| Various                                  | Benefits            | 88,231                    | -                          | -                          | -                          |
| 42700, 42702                             | PERS Retirement     | 44,934                    | -                          | -                          | -                          |
| 42701                                    | PERS cost sharing   | (8,330)                   | -                          | -                          | -                          |
| <b>Salaries &amp; Benefits Total</b>     |                     | <b>\$ 403,270</b>         | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>                |
| <b>Maintenance &amp; Operation</b>       |                     |                           |                            |                            |                            |
| 44352                                    | ISD service charge  | \$ 8,857                  | \$ -                       | \$ -                       | \$ -                       |
| 44450                                    | Postage             | 6                         | -                          | -                          | -                          |
| 44650                                    | Training            | 125                       | -                          | -                          | -                          |
| 44750                                    | Liability Insurance | 10,079                    | -                          | -                          | -                          |
| 47000                                    | Miscellaneous       | 9                         | -                          | -                          | -                          |
| <b>Maintenance &amp; Operation Total</b> |                     | <b>\$ 19,076</b>          | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>                |
| <b>TOTAL</b>                             |                     | <b>\$ 422,346</b>         | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>                |

Notes:

\* Effective in FY 2014-15, the Utility Support function moved to GWP.

**CITY OF GLENDALE**  
**ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT**  
**GENERAL FUND - PAYROLL**  
**101-169**

|  |                         | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                         |                           |                            |                            |                            |
| 41100                                    | Salaries                | \$ 269,401                | \$ 345,237                 | \$ 345,237                 | \$ 415,991                 |
| 41200                                    | Overtime                | 4,901                     | -                          | -                          | -                          |
| 41300                                    | Hourly wages            | 6,642                     | -                          | -                          | -                          |
| Various                                  | Benefits                | 82,720                    | 120,043                    | 123,509                    | 118,054                    |
| 42700, 42702                             | PERS Retirement         | 43,258                    | 60,239                     | 60,239                     | 86,564                     |
| 42701                                    | PERS cost sharing       | (6,802)                   | (10,348)                   | (10,348)                   | (12,430)                   |
| 42799                                    | Salary charges in (out) | -                         | -                          | -                          | (108,534)                  |
| <b>Salaries &amp; Benefits Total</b>     |                         | <b>\$ 400,118</b>         | <b>\$ 515,171</b>          | <b>\$ 518,637</b>          | <b>\$ 499,645</b>          |
| <b>Maintenance &amp; Operation</b>       |                         |                           |                            |                            |                            |
| 43110                                    | Contractual services    | \$ 24,413                 | \$ 25,500                  | \$ 25,500                  | \$ 25,500                  |
| 44120                                    | Repairs to office equip | -                         | 1,000                      | 1,000                      | 1,000                      |
| 44352                                    | ISD service charge      | 23,004                    | 19,971                     | 19,971                     | 35,903                     |
| 44450                                    | Postage                 | 1,645                     | 1,000                      | 1,000                      | 1,600                      |
| 44650                                    | Training                | 295                       | 500                        | 500                        | 1,500                      |
| 44750                                    | Liability Insurance     | 10,170                    | 13,051                     | 13,051                     | 13,942                     |
| 44800                                    | Membership & dues       | 3,740                     | 2,000                      | 2,000                      | 2,000                      |
| 45100                                    | Books                   | 515                       | -                          | -                          | -                          |
| 45250                                    | Office supplies         | 1,169                     | 2,500                      | 2,500                      | 2,500                      |
| 45350                                    | General supplies        | -                         | 5,000                      | 5,000                      | 3,400                      |
| 46900                                    | Business meetings       | -                         | 500                        | 500                        | 500                        |
| 47000                                    | Miscellaneous           | -                         | 500                        | 500                        | 500                        |
| 49050                                    | Charges-other depts     | -                         | -                          | -                          | (2,688)                    |
| <b>Maintenance &amp; Operation Total</b> |                         | <b>\$ 64,952</b>          | <b>\$ 71,522</b>           | <b>\$ 71,522</b>           | <b>\$ 85,657</b>           |
| <b>TOTAL</b>                             |                         | <b>\$ 465,070</b>         | <b>\$ 586,693</b>          | <b>\$ 590,159</b>          | <b>\$ 585,302</b>          |

**CITY OF GLENDALE  
ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT  
PERSONNEL CLASSIFICATION DETAIL**

| Classification                       | Actual<br>2013-14 | Adopted<br>2014-15 | Revised<br>2014-15 | Adopted<br>2015-16 |
|--------------------------------------|-------------------|--------------------|--------------------|--------------------|
| <u>Salaried Positions</u>            |                   |                    |                    |                    |
| Accountant I                         | 2.15              | 2.15               | 2.15               | 3.17               |
| Accountant II                        | 2.50              | 2.50               | 2.50               | 0.15               |
| Accountant II                        |                   |                    |                    | 1.90               |
| Accounting Manager                   |                   |                    |                    | 0.80               |
| Accounting Services Specialist       | 1.00              | 1.00               | 1.00               | 1.00               |
| Accounting Supervisor                | 2.27              | 2.27               | 2.27               | -                  |
| Accounts Payable Supervisor          | 1.00              | 1.00               | 1.00               | 1.00               |
| Accounts Payable Technician I        | 1.00              | 1.00               | 1.00               | 1.60               |
| Accounts Payable Technician III      | 0.60              | 0.60               | 0.60               | -                  |
| Administrative Analyst**             | 2.00              | -                  | -                  | -                  |
| Administrative Associate             | 1.00              | 1.00               | 1.00               | 1.00               |
| Assistant Director of Finance        |                   |                    |                    | 1.00               |
| Budget Analyst                       | -                 | -                  | -                  | 2.00               |
| Budget Assistant                     |                   |                    |                    | 1.00               |
| Budget Associate                     | 2.00              | 2.00               | 2.00               | 1.80               |
| Budget Manager                       |                   |                    |                    | 1.00               |
| Buyer                                | -                 | -                  | -                  | -                  |
| Buyer I                              | 2.00              | 2.00               | 2.00               | 1.00               |
| Buyer II                             | 1.00              | 1.00               | 1.00               | 1.00               |
| Collection Specialist                | 1.00              | 1.00               | 1.00               | 1.00               |
| Director of Finance                  | 1.00              | 1.00               | 1.00               | 1.00               |
| Executive Analyst**                  | 1.00              | -                  | -                  | -                  |
| Finance Administrator**              | 2.95              | 1.95               | 1.95               | 1.00               |
| Financial Applications Administrator |                   |                    |                    | 1.00               |
| Financial Applications Manager       |                   |                    |                    | 1.00               |
| Fiscal Operations Manager            |                   |                    |                    | 1.00               |
| Internal Audit Manager***            |                   |                    |                    | 1.00               |
| Internal Auditor***                  |                   |                    |                    | 1.00               |
| Office Services Supervisor **        | 1.00              | -                  | -                  | -                  |
| Office Services Supervisor (Steno)   | 1.00              | 1.00               | 1.00               | 1.00               |
| Payroll Specialist I                 |                   |                    |                    | 1.00               |
| Payroll Specialist II                | 1.00              | 1.00               | 1.00               | 1.00               |
| Payroll Supervisor                   | 1.00              | 1.00               | 1.00               | 1.00               |
| Principal Accountant                 |                   |                    |                    | 0.85               |
| Purchasing Manager                   | 1.00              | 1.00               | 1.00               | 1.00               |
| Revenue Manager                      | 1.00              | 1.00               | 1.00               | 1.00               |
| Sr. Accounting Services Specialist   | 3.00              | 3.00               | 3.00               | 2.00               |
| Sr. Accounting Technician (Confid.)  | -                 | -                  | -                  | -                  |
| Sr. Budget Analyst                   | 1.80              | 1.80               | 1.80               | -                  |
| Sr. Buyer                            | -                 | -                  | -                  | -                  |
| Sr. Internal Auditor***              |                   |                    |                    | 2.00               |
| Total Salaried Positions             | <u>35.27</u>      | <u>30.27</u>       | <u>30.27</u>       | <u>38.27</u>       |

**CITY OF GLENDALE  
ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT  
PERSONNEL CLASSIFICATION DETAIL**

| Classification                          | Actual<br>2013-14   | *   | Adopted<br>2014-15  | *   | Revised<br>2014-15  | *   | Adopted<br>2015-16  | *   |
|---|---------------------|-----|---------------------|-----|---------------------|-----|---------------------|-----|
| <u>Hourly Positions</u>                 |                     |     |                     |     |                     |     |                     |     |
| Hourly City Worker                      | 0.85                | (1) | 0.85                | (1) | 0.85                | (1) | 0.85                | (1) |
| Total Hourly Positions                  | <u>0.85</u>         |     | <u>0.85</u>         |     | <u>0.85</u>         |     | <u>0.85</u>         |     |
| Administrative Services - Finance Total | <u><u>36.12</u></u> |     | <u><u>31.12</u></u> |     | <u><u>31.12</u></u> |     | <u><u>39.12</u></u> |     |

Notes:

\* Indicates number of positions corresponding to the stated Full-Time Equivalence (FTE)

\*\* Effective in FY 2012-13 and FY 2013-14, Utility Support function moved out of GWP to be included in Finance's budget. The service costs will then be allocated out to GWP through the Citywide Cost Allocation Plan. In FY 2014-15, Utility Support function moved out of Finance to be included in the GWP budget.

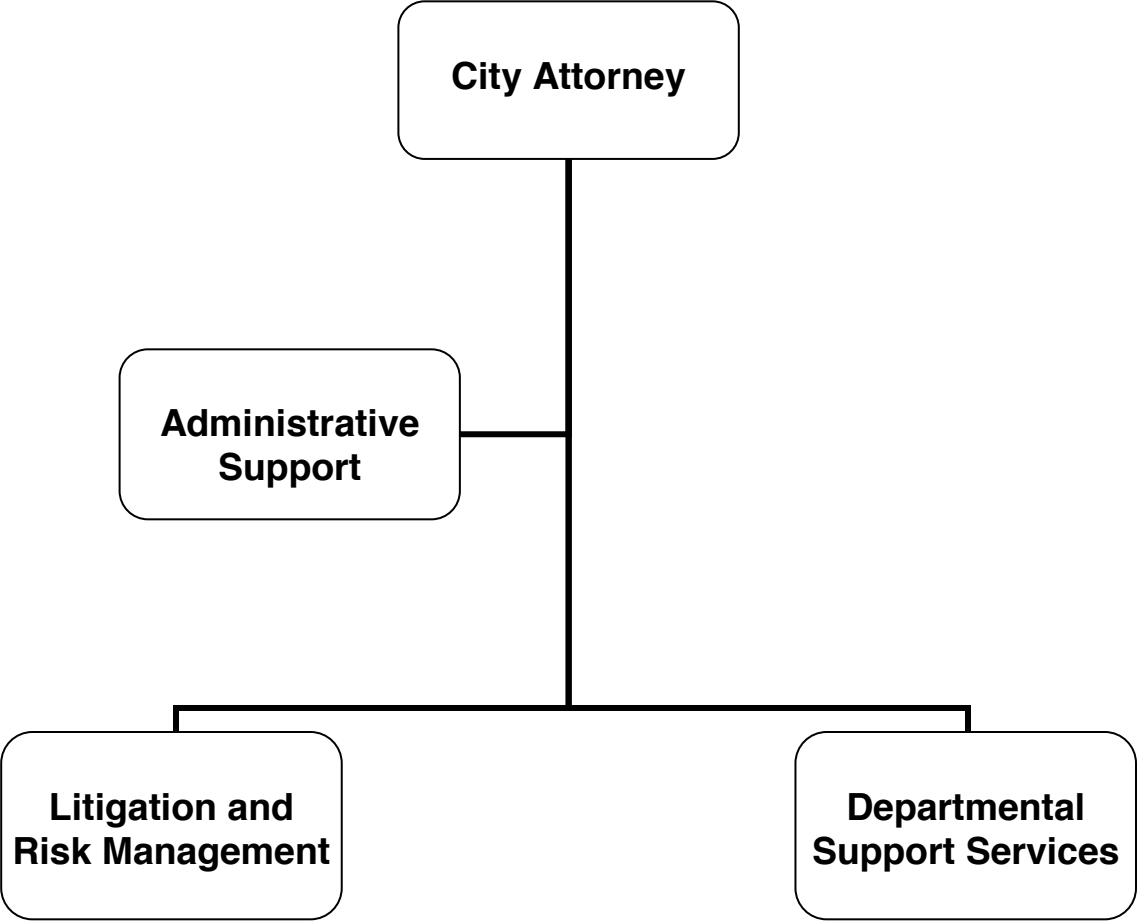
\*\*\* Effective FY 2015-16, the Internal Audit Function moved from Management Services to Administrative Services.



# ADOPTED BUDGET 2015-16



# CITY ATTORNEY



## **MISSION STATEMENT**

To provide professional, quality legal services in a cost effective manner which ultimately protect the interests of the City of Glendale, its departments, the City Council, and the citizens of the community.

## **DEPARTMENT DESCRIPTION**

The City Attorney's Office provides a full-range of dedicated, in-house legal services intended to ensure the legality of legislation, contracts, and programs, as well as ethically and competently defending legal actions filed against the City and its employees.

The City Attorney's Office consists of two primary sections: Litigation and Risk Management and Departmental Support Services Code Enforcement.

***Litigation & Risk Management:*** Defends the City in legal actions and/or claims brought against the City, initiates lawsuits, and asserts necessary actions related to eminent domain proceedings; handles the City's risk management function, including risk mitigation and insurance procurement and management.

***Departmental Support Services:*** Prepares and approves all City ordinances, resolutions, motions, and contracts; renders legal opinions; serves in an advisory capacity to City departments. Pursues justice through fair and ethical prosecutions arising out of violations of State and City law and secures compliance with a wide range of codes.

## **RELATIONSHIP TO STRATEGIC GOALS**

### ***Informed & Engaged Community***

The City Attorney's Office handles complex and sophisticated matters in an efficient, creative, and responsive manner. The City Attorney's office works closely with City departments to ensure all public meetings are held in compliance with the Brown Act. The City Attorney's Office also provides high quality legal advice as well as trainings regarding the Brown Act, Conflicts of Interest, CEQA, Public Records Act, Ethics, and the like to City Council, Boards and Commissions, and City departments. Lastly, the City Attorney's Office is often the lead department responsible for responding to public records requests from members of the public.

### ***Safe and Healthy Community***

The City Attorney's Office works closely with Neighborhood Services, Police, and other departments to ensure compliance with the City of Glendale's codes intended to protect the public's health, safety, and quality of life.

### ***Fiscal Responsibility***

The City Attorney's Office engages in a cost-effective approach to claims and lawsuits by resolving problematic claims early, if appropriate, and vigorously defending claims and litigation to obtain the best economic result for the City.

**CITY OF GLENDALE  
SUMMARY OF APPROPRIATIONS  
CITY ATTORNEY DEPARTMENT  
FOR THE YEARS ENDING JUNE 30**

|   | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|---|---------------------------|----------------------------|----------------------------|----------------------------|
| <b><u>General Fund</u></b>              |                           |                            |                            |                            |
| Departmental services (101-151)         | \$ 2,341,497              | \$ 2,364,709               | \$ 2,418,043               | \$ 2,202,408               |
| Liability and Risk Management (101-152) | 779,674                   | 882,716                    | 888,915                    | 941,147                    |
| Code Enforcement (101-153)              | 19,854                    | 43,424                     | 43,681                     | 46,458                     |
| <b>Total General Fund</b>               | <b>\$ 3,141,025</b>       | <b>\$ 3,290,849</b>        | <b>\$ 3,350,639</b>        | <b>\$ 3,190,013</b>        |
| <b><u>Other Funds</u></b>               |                           |                            |                            |                            |
| Liability Insurance Fund (612)*         | \$ 6,130,141              | \$ 7,663,103               | \$ 7,857,669               | \$ 7,961,959               |
| <b>Total Other Funds</b>                | <b>\$ 6,130,141</b>       | <b>\$ 7,663,103</b>        | <b>\$ 7,857,669</b>        | <b>\$ 7,961,959</b>        |
| <b>Department Grand Total</b>           | <b>\$ 9,271,166</b>       | <b>\$ 10,953,952</b>       | <b>\$ 11,208,308</b>       | <b>\$ 11,151,972</b>       |

Notes:

- \* Beginning FY 2015-16, the Safety Section (614-221) moved from Human Resources to the City Attorney's Department (612-213).

**CITY OF GLENDALE  
CITY ATTORNEY DEPARTMENT  
GENERAL FUND - DEPARTMENTAL SERVICES  
101-151**

|  |                          | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|--------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                          |                           |                            |                            |                            |
| 41100                                    | Salaries                 | \$ 1,555,179              | \$ 1,517,705               | \$ 1,556,513               | \$ 1,423,336               |
| 41200                                    | Overtime                 | -                         | -                          | -                          | 500                        |
| 41300                                    | Hourly wages             | -                         | 22,018                     | 22,018                     | -                          |
| Various                                  | Benefits                 | 359,007                   | 360,867                    | 375,393                    | 326,945                    |
| 42700, 42702                             | PERS Retirement          | 250,718                   | 268,451                    | 268,451                    | 296,275                    |
| 42701                                    | PERS cost sharing        | (45,685)                  | (46,119)                   | (46,119)                   | (42,543)                   |
| <b>Salaries &amp; Benefits Total</b>     |                          | <b>\$ 2,119,221</b>       | <b>\$ 2,122,922</b>        | <b>\$ 2,176,256</b>        | <b>\$ 2,004,513</b>        |
| <b>Maintenance &amp; Operation</b>       |                          |                           |                            |                            |                            |
| 43110                                    | Contractual services     | \$ 1,188                  | \$ 30,000                  | \$ 30,000                  | \$ 30,000                  |
| 44100                                    | Repairs to equipment     | -                         | 301                        | 301                        | 301                        |
| 44120                                    | Repairs to office equip  | 1,980                     | 3,020                      | 3,020                      | 3,020                      |
| 44352                                    | ISD service charge       | 118,548                   | 89,286                     | 89,286                     | 55,753                     |
| 44450                                    | Postage                  | 2,494                     | 3,274                      | 3,274                      | 3,274                      |
| 44550                                    | Travel                   | 4,176                     | 4,900                      | 4,900                      | 4,900                      |
| 44650                                    | Training                 | 6,865                     | 12,000                     | 12,000                     | 12,000                     |
| 44750                                    | Liability Insurance      | 56,297                    | 58,201                     | 58,201                     | 47,842                     |
| 44800                                    | Membership & dues        | 5,165                     | 9,625                      | 9,625                      | 9,625                      |
| 45050                                    | Periodicals & newspapers | 218                       | 1,000                      | 1,000                      | 1,000                      |
| 45100                                    | Books                    | 9,138                     | 15,000                     | 15,000                     | 15,000                     |
| 45150                                    | Furniture & equipment    | 772                       | 1,320                      | 1,320                      | 1,320                      |
| 45250                                    | Office supplies          | 13,529                    | 11,780                     | 11,780                     | 11,780                     |
| 45350                                    | General supplies         | 1,064                     | -                          | -                          | -                          |
| 46900                                    | Business meetings        | 233                       | 1,150                      | 1,150                      | 1,150                      |
| 47000                                    | Miscellaneous            | 609                       | 930                        | 930                        | 930                        |
| <b>Maintenance &amp; Operation Total</b> |                          | <b>\$ 222,276</b>         | <b>\$ 241,787</b>          | <b>\$ 241,787</b>          | <b>\$ 197,895</b>          |
| <b>TOTAL</b>                             |                          | <b>\$ 2,341,497</b>       | <b>\$ 2,364,709</b>        | <b>\$ 2,418,043</b>        | <b>\$ 2,202,408</b>        |

**CITY OF GLENDALE  
CITY ATTORNEY DEPARTMENT  
GENERAL FUND - LIABILITY AND RISK MANAGEMENT  
101-152**

|  |                          | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|--------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                          |                           |                            |                            |                            |
| 41100                                    | Salaries                 | \$ 550,553                | \$ 611,695                 | \$ 611,695                 | \$ 629,447                 |
| 41200                                    | Overtime                 | 533                       | -                          | -                          | 1,000                      |
| Various                                  | Benefits                 | 118,816                   | 135,841                    | 142,040                    | 139,094                    |
| 42700, 42702                             | PERS Retirement          | 88,560                    | 106,694                    | 106,694                    | 131,022                    |
| 42701                                    | PERS cost sharing        | (15,806)                  | (18,330)                   | (18,330)                   | (18,815)                   |
| <b>Salaries &amp; Benefits Total</b>     |                          | <b>\$ 742,657</b>         | <b>\$ 835,900</b>          | <b>\$ 842,099</b>          | <b>\$ 881,748</b>          |
| <b>Maintenance &amp; Operation</b>       |                          |                           |                            |                            |                            |
| 44100                                    | Repairs to equipment     | \$ -                      | \$ 500                     | \$ 500                     | \$ 500                     |
| 44120                                    | Repairs to office equip  | -                         | 614                        | 614                        | 614                        |
| 44352                                    | ISD service charge       | 12,675                    | 10,130                     | 10,130                     | 24,653                     |
| 44550                                    | Travel                   | -                         | 2,500                      | 2,500                      | 2,500                      |
| 44750                                    | Liability Insurance      | 19,949                    | 23,122                     | 23,122                     | 21,182                     |
| 44800                                    | Membership & dues        | 2,370                     | 2,520                      | 2,520                      | 2,520                      |
| 45050                                    | Periodicals & newspapers | 600                       | 740                        | 740                        | 740                        |
| 45100                                    | Books                    | 125                       | 2,100                      | 2,100                      | 2,100                      |
| 45150                                    | Furniture & equipment    | 1,088                     | 1,030                      | 1,030                      | 1,030                      |
| 45250                                    | Office supplies          | -                         | 3,060                      | 3,060                      | 3,060                      |
| 46900                                    | Business meetings        | 210                       | -                          | -                          | -                          |
| 47000                                    | Miscellaneous            | -                         | 500                        | 500                        | 500                        |
| <b>Maintenance &amp; Operation Total</b> |                          | <b>\$ 37,017</b>          | <b>\$ 46,816</b>           | <b>\$ 46,816</b>           | <b>\$ 59,399</b>           |
| <b>TOTAL</b>                             |                          | <b>\$ 779,674</b>         | <b>\$ 882,716</b>          | <b>\$ 888,915</b>          | <b>\$ 941,147</b>          |

**CITY OF GLENDALE  
CITY ATTORNEY DEPARTMENT  
GENERAL FUND - CODE ENFORCEMENT  
101-153**

|  |                       | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-----------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                       |                           |                            |                            |                            |
| 41100                                    | Salaries              | \$ 13,846                 | \$ 25,316                  | \$ 25,316                  | \$ 27,353                  |
| Various                                  | Benefits              | 2,227                     | 7,411                      | 7,668                      | 7,677                      |
| 42700, 42702                             | PERS Retirement       | 2,236                     | 4,421                      | 4,421                      | 5,687                      |
| 42701                                    | PERS cost sharing     | (415)                     | (759)                      | (759)                      | (817)                      |
| <b>Salaries &amp; Benefits Total</b>     |                       | <b>\$ 17,895</b>          | <b>\$ 36,389</b>           | <b>\$ 36,646</b>           | <b>\$ 39,900</b>           |
| <b>Maintenance &amp; Operation</b>       |                       |                           |                            |                            |                            |
| 44352                                    | ISD service charge    | \$ 412                    | \$ 1,137                   | \$ 1,137                   | \$ 698                     |
| 44650                                    | Training              | 500                       | 985                        | 985                        | 985                        |
| 44750                                    | Liability Insurance   | 501                       | 957                        | 957                        | 919                        |
| 44800                                    | Membership & dues     | 530                       | 1,045                      | 1,045                      | 1,045                      |
| 45100                                    | Books                 | 16                        | 1,788                      | 1,788                      | 1,788                      |
| 45150                                    | Furniture & equipment | -                         | 188                        | 188                        | 188                        |
| 45250                                    | Office supplies       | -                         | 550                        | 550                        | 550                        |
| 47000                                    | Miscellaneous         | -                         | 385                        | 385                        | 385                        |
| <b>Maintenance &amp; Operation Total</b> |                       | <b>\$ 1,959</b>           | <b>\$ 7,035</b>            | <b>\$ 7,035</b>            | <b>\$ 6,558</b>            |
| <b>TOTAL</b>                             |                       | <b>\$ 19,854</b>          | <b>\$ 43,424</b>           | <b>\$ 43,681</b>           | <b>\$ 46,458</b>           |



**CITY OF GLENDALE  
CITY ATTORNEY DEPARTMENT  
LIABILITY INSURANCE FUND (612)**

|  |                               | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-------------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                               |                           |                            |                            |                            |
| 41100                                    | Salaries                      | \$ 180,219                | \$ 191,637                 | \$ 191,637                 | \$ 265,183                 |
| 41200                                    | Overtime                      | 626                       | -                          | -                          | 1,750                      |
| 41300                                    | Hourly wages                  | 37,307                    | 31,680                     | 31,680                     | 57,600                     |
| Various                                  | Benefits                      | 42,675                    | 45,626                     | 47,692                     | 67,443                     |
| 42601                                    | PARS supplemental retirement  | 40,440                    | 40,440                     | 40,440                     | 40,440                     |
| 42700, 42702                             | PERS Retirement               | 28,818                    | 33,415                     | 33,415                     | 61,832                     |
| 42701                                    | PERS cost sharing             | (4,953)                   | (5,740)                    | (5,740)                    | (8,878)                    |
| <b>Salaries &amp; Benefits Total</b>     |                               | <b>\$ 325,132</b>         | <b>\$ 337,058</b>          | <b>\$ 339,124</b>          | <b>\$ 485,370</b>          |
| <b>Maintenance &amp; Operation</b>       |                               |                           |                            |                            |                            |
| 43110                                    | Contractual services          | \$ 96,396                 | \$ 118,500                 | \$ 118,500                 | \$ 181,000                 |
| 43150                                    | Cost allocation charge        | 1,203,642                 | 1,298,163                  | 1,298,163                  | 1,158,445                  |
| 44100                                    | Repairs to equipment          | -                         | -                          | -                          | 500                        |
| 44120                                    | Repairs to office equip       | -                         | -                          | -                          | 500                        |
| 44250                                    | Data communication            | -                         | -                          | -                          | 250                        |
| 44351                                    | Fleet / equip rental charge   | -                         | -                          | -                          | 8,596                      |
| 44352                                    | ISD service charge            | 8,976                     | 9,336                      | 9,336                      | 30,310                     |
| 44450                                    | Postage                       | -                         | 500                        | 500                        | 700                        |
| 44550                                    | Travel                        | 1,635                     | 7,325                      | 7,325                      | 10,710                     |
| 44650                                    | Training                      | 3,634                     | 15,000                     | 15,000                     | 35,000                     |
| 44750                                    | Liability Insurance           | 7,897                     | 8,440                      | 8,440                      | 10,905                     |
| 44800                                    | Membership & dues             | -                         | 7,690                      | 7,690                      | 8,190                      |
| 45050                                    | Periodicals & newspapers      | -                         | 500                        | 500                        | 1,000                      |
| 45100                                    | Books                         | 960                       | 10,200                     | 10,200                     | 10,700                     |
| 45150                                    | Furniture & equipment         | -                         | 500                        | 500                        | 1,500                      |
| 45250                                    | Office supplies               | 365                       | 3,200                      | 3,200                      | 3,950                      |
| 45300                                    | Small tools                   | -                         | -                          | -                          | 50                         |
| 45350                                    | General supplies              | -                         | 250                        | 250                        | 30,250                     |
| 46900                                    | Business meetings             | -                         | 250                        | 250                        | 500                        |
| 47000                                    | Miscellaneous                 | -                         | 300                        | 300                        | 3,300                      |
| 48501                                    | Excess liability premium      | 1,410,638                 | 1,615,081                  | 1,615,081                  | 1,556,923                  |
| 48502                                    | Legal consultation fee        | 632,409                   | 1,250,000                  | 1,250,000                  | 1,250,000                  |
| 48503                                    | Litigation miscellaneous exp  | 190,345                   | 560,554                    | 560,554                    | 560,554                    |
| 48504                                    | Claim administrative expenses | 635                       | 126,420                    | 126,420                    | 126,420                    |
| 48510                                    | Claims accrual                | 648,525                   | -                          | -                          | -                          |
| 48600                                    | Claims                        | 1,598,951                 | 2,293,836                  | 2,486,336                  | 2,486,336                  |
| <b>Maintenance &amp; Operation Total</b> |                               | <b>\$ 5,805,009</b>       | <b>\$ 7,326,045</b>        | <b>\$ 7,518,545</b>        | <b>\$ 7,476,589</b>        |
| <b>TOTAL</b>                             |                               | <b>\$ 6,130,141</b>       | <b>\$ 7,663,103</b>        | <b>\$ 7,857,669</b>        | <b>\$ 7,961,959</b>        |

Notes:

\* Beginning FY 2015-16, the Safety Section (614-221) moved from Human Resources to the City Attorney's Department (612-213).

**CITY OF GLENDALE  
CITY ATTORNEY DEPARTMENT  
PERSONNEL CLASSIFICATION DETAIL**

| Classification                         | Actual<br>2013-14 | Adopted<br>2014-15 | Revised<br>2014-15 | Adopted<br>2015-16 |
|--|-------------------|--------------------|--------------------|--------------------|
| <u>Salaried Positions</u>              |                   |                    |                    |                    |
| Administrative Assistant               | 2.00              | 2.00               | 2.00               | 1.00               |
| Assistant City Attorney                | 3.26              | 3.21               | 2.21               | 1.21               |
| Chief Assistant City Attorney          | 2.00              | 2.00               | 2.00               | 2.00               |
| Claims & Litigation Support Supervisor |                   |                    |                    | 1.00               |
| City Attorney                          | 1.00              | 1.00               | 1.00               | 1.00               |
| Deputy City Attorney                   | 1.00              | 1.00               | 1.00               | 1.00               |
| Executive Analyst                      | 1.00              | 1.00               | 1.00               | -                  |
| Executive Secretary                    |                   |                    |                    | 1.00               |
| General Counsel                        | 1.00              | 1.00               | 1.00               | 1.00               |
| Insurance Services Technician          |                   |                    |                    | 1.00               |
| Legal Executive Secretary              | 1.00              | 1.00               | 1.00               | 1.00               |
| Legal Services Supervisor              | 1.00              | 1.00               | 1.00               | 1.00               |
| Legal Systems Associate                | -                 | -                  | -                  | -                  |
| Office Services Secretary              | 1.00              | 1.00               | 1.00               | -                  |
| Principal Asst City Attorney           | 1.00              | 1.00               | 1.00               | 2.00               |
| Risk & Insurance Services Manager      | 1.00              | 1.00               | 1.00               | 1.00               |
| Sr. Assistant City Attorney            | 2.00              | 2.00               | 2.00               | 2.00               |
| Sr. Safety Services Specialist         | -                 | -                  | -                  | 1.00               |
| Total Salaried Positions               | <u>18.26</u>      | <u>18.21</u>       | <u>17.21</u>       | <u>18.21</u>       |
| <u>Hourly Positions</u>                |                   |                    |                    |                    |
|  |                   | *                  | *                  | *                  |
| City Resource Specialist               | 0.46 (1)          | 0.52 (1)           | 0.52 (1)           | -                  |
| Hourly City Worker                     | -                 | 0.92 (2)           | 0.92 (2)           | 1.38 (3)           |
| Total Hourly Positions                 | <u>0.46</u>       | <u>1.44</u>        | <u>1.44</u>        | <u>1.38</u>        |
| City Attorney Total                    | <u>18.72</u>      | <u>19.65</u>       | <u>18.65</u>       | <u>19.59</u>       |

Note:

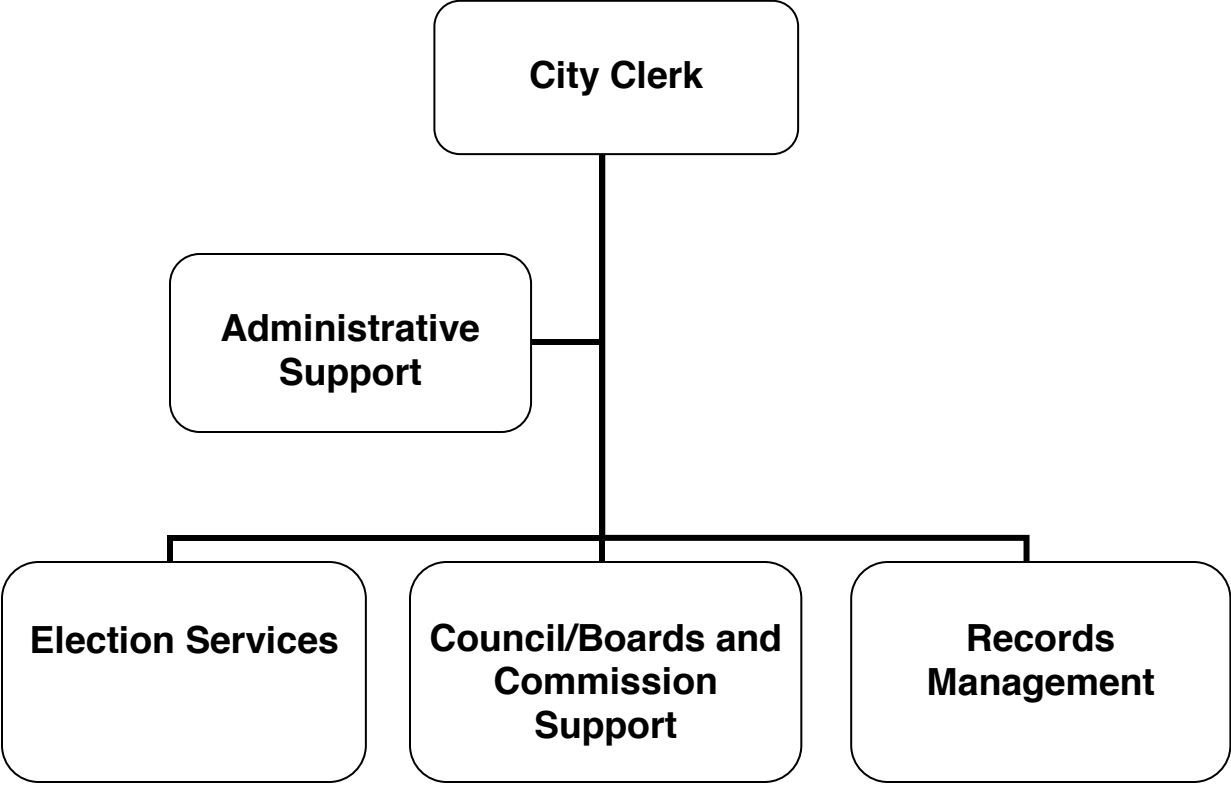
\* Indicates number of positions corresponding to the stated Full-Time Equivalence (FTE)

# ADOPTED BUDGET 2015-16



CITY CLERK

# CITY CLERK



## **Mission Statement**

It is the mission of the Office of the City Clerk to maintain records and provide accurate information, to provide exceptional customer service to the public and to our internal customers, and to conduct elections in a non-partisan and impartial manner.

## **Department Description**

Generally, the Office of the City Clerk is a service department within the City of Glendale upon which the City Council, all City departments, and the general public rely on for information regarding the operations and legislative history of the City. The department serves as the liaison between the public and City Council and provides related municipal services.

Particularly, the City Clerk is the protector of the democratic process. He/she is the local official for elections, local legislation, compliance with the California Public Records Act, the Political Reform Act, and the Brown Act (open meeting laws). Before and after the City Council takes action, the City Clerk ensures that actions are in compliance with all federal, state, and local statutes and regulations; and that all actions are properly executed, recorded, and archived.

Other responsibilities include, but are not limited to:

- Records: Attest, notarize, process, file, research, retrieve, maintain, monitor, plan, evaluate, receive, sign, countersign, open, close, seal, and deliver upon request most documents that flow into and out of City Hall.
- Provide Accurate Information: Dispense information regarding the California Government Code, the Public Records Act, the Brown Act, the Political Reform Act, the Glendale Municipal Code, and information regarding every office in City government.
- Customer Service: Listen attentively, be friendly, and utilize all resources, to provide all customers, external and internal, with complete and accurate information.
- Impartiality: Coordinate municipal elections in a non-partisan manner; obey all state and federal laws.
- Code Compliance: Exercise compliance to the Glendale Municipal Code in all tasks performed.

## **Relationship to Strategic Goals**

### **Informed & Engaged Community**

It is the goal of the Office of the City Clerk to educate the community on the democratic process and governmental operations so that they may have a better understanding of how to utilize local government to their advantage. The Office of the City Clerk prides itself on fostering a sense of belonging to the community by encouraging participation in the governmental process. Lastly, the City Clerk's Office serves the community by taking the lead role as the central information center, directing and answering inquiries of citizens in an effort to provide a pleasant experience with local government, and to offer the ultimate transparency to the community.

**Arts & Culture**

The Office of the City Clerk values the City's diversity by promoting participation in local government from people of different cultural and religious backgrounds. Multicultural participation in the democratic process, as well as other activities, is highly encouraged.

**Exceptional Customer Service**

The Office of the City Clerk is committed to providing its residents with exceptional customer service centered on the principles of speed, quality, and customer satisfaction through the delivery of flawless and seamless service to every customer served.

**CITY OF GLENDALE  
SUMMARY OF APPROPRIATIONS  
CITY CLERK DEPARTMENT  
FOR THE YEARS ENDING JUNE 30**

|                                   | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|-----------------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b><u>General Fund</u></b>        |                           |                            |                            |                            |
| Administration (101-121)          | \$ 413,965                | \$ 487,586                 | \$ 490,181                 | \$ 855,327                 |
| Permits (101-122)                 | 167,235                   | 180,464                    | 181,546                    | -                          |
| Public Records (101-123)          | 89,289                    | 91,671                     | 92,146                     | -                          |
| Public Meeting Support (101-124)  | 141,865                   | 158,237                    | 158,237                    | -                          |
| Elections (101-125)               | 65,274                    | 225,024                    | 390,227                    | 199,136                    |
| <b>Total General Fund</b>         | <b>\$ 877,628</b>         | <b>\$ 1,142,982</b>        | <b>\$ 1,312,337</b>        | <b>\$ 1,054,463</b>        |
| <br><b>Department Grand Total</b> | <br><b>\$ 877,628</b>     | <br><b>\$ 1,142,982</b>    | <br><b>\$ 1,312,337</b>    | <br><b>\$ 1,054,463</b>    |



**CITY OF GLENDALE  
CITY CLERK DEPARTMENT  
GENERAL FUND - ADMINISTRATION  
101-121**

|  |                          | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|--------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                          |                           |                            |                            |                            |
| 41100                                    | Salaries                 | \$ 225,925                | \$ 253,464                 | \$ 253,464                 | \$ 386,744                 |
| 41200                                    | Overtime                 | -                         | -                          | -                          | 5,000                      |
| 41300                                    | Hourly wages             | -                         | -                          | -                          | 44,672                     |
| Various                                  | Benefits                 | 69,054                    | 76,115                     | 78,710                     | 116,644                    |
| 42700, 42702                             | PERS Retirement          | 36,472                    | 44,160                     | 44,160                     | 84,513                     |
| 42701                                    | PERS cost sharing        | (6,761)                   | (7,586)                    | (7,586)                    | (12,135)                   |
| <b>Salaries &amp; Benefits Total</b>     |                          | <b>\$ 324,689</b>         | <b>\$ 366,153</b>          | <b>\$ 368,748</b>          | <b>\$ 625,438</b>          |
| <b>Maintenance &amp; Operation</b>       |                          |                           |                            |                            |                            |
| 43080                                    | Rent                     | \$ 2,629                  | \$ 3,200                   | \$ 3,200                   | \$ 3,200                   |
| 43110                                    | Contractual services     | 113                       | -                          | -                          | 11,000                     |
| 44100                                    | Repairs to equipment     | -                         | 100                        | 100                        | 100                        |
| 44120                                    | Repairs to office equip  | 200                       | 200                        | 200                        | 5,200                      |
| 44200                                    | Advertising              | 4,595                     | -                          | -                          | 60,000                     |
| 44352                                    | ISD service charge       | 54,155                    | 70,952                     | 70,952                     | 76,812                     |
| 44450                                    | Postage                  | 4                         | 600                        | 600                        | 2,300                      |
| 44550                                    | Travel                   | 505                       | 2,170                      | 2,170                      | 2,170                      |
| 44650                                    | Training                 | 2,159                     | 6,500                      | 6,500                      | 6,500                      |
| 44750                                    | Liability Insurance      | 8,178                     | 9,581                      | 9,581                      | 14,664                     |
| 44760                                    | Regulatory               | 1,000                     | -                          | -                          | -                          |
| 44800                                    | Membership & dues        | 1,142                     | 975                        | 975                        | 975                        |
| 45050                                    | Periodicals & newspapers | -                         | 100                        | 100                        | 100                        |
| 45100                                    | Books                    | -                         | 150                        | 150                        | 150                        |
| 45150                                    | Furniture & equipment    | -                         | 1,000                      | 1,000                      | 4,500                      |
| 45250                                    | Office supplies          | 12,487                    | 24,105                     | 24,105                     | 35,205                     |
| 45350                                    | General supplies         | 813                       | 1,000                      | 1,000                      | 5,113                      |
| 45450                                    | Printing and graphics    | 415                       | -                          | -                          | -                          |
| 46900                                    | Business meetings        | 637                       | 300                        | 300                        | 300                        |
| 47000                                    | Miscellaneous            | 244                       | 500                        | 500                        | 1,600                      |
| <b>Maintenance &amp; Operation Total</b> |                          | <b>\$ 89,276</b>          | <b>\$ 121,433</b>          | <b>\$ 121,433</b>          | <b>\$ 229,889</b>          |
| <b>TOTAL</b>                             |                          | <b>\$ 413,965</b>         | <b>\$ 487,586</b>          | <b>\$ 490,181</b>          | <b>\$ 855,327</b>          |

**CITY OF GLENDALE  
CITY CLERK DEPARTMENT  
GENERAL FUND - PERMITS  
101-122**

|  |                         | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                         |                           |                            |                            |                            |
| 41100                                    | Salaries                | \$ 102,423                | \$ 106,656                 | \$ 106,656                 | \$ -                       |
| 41200                                    | Overtime                | 2,853                     | 5,000                      | 5,000                      | -                          |
| Various                                  | Benefits                | 21,389                    | 22,224                     | 23,306                     | -                          |
| 42700, 42702                             | PERS Retirement         | 16,072                    | 18,626                     | 18,626                     | -                          |
| 42701                                    | PERS cost sharing       | (2,298)                   | (3,200)                    | (3,200)                    | -                          |
| <b>Salaries &amp; Benefits Total</b>     |                         | <b>\$ 140,439</b>         | <b>\$ 149,306</b>          | <b>\$ 150,388</b>          | <b>\$ -</b>                |
| <b>Maintenance &amp; Operation</b>       |                         |                           |                            |                            |                            |
| 43110                                    | Contractual services    | \$ 101                    | \$ -                       | \$ -                       | \$ -                       |
| 44120                                    | Repairs to office equip | 108                       | -                          | -                          | -                          |
| 44352                                    | ISD service charge      | 20,668                    | 18,324                     | 18,324                     | -                          |
| 44450                                    | Postage                 | 1,231                     | 1,500                      | 1,500                      | -                          |
| 44750                                    | Liability Insurance     | 3,811                     | 4,221                      | 4,221                      | -                          |
| 45150                                    | Furniture & equipment   | -                         | 1,500                      | 1,500                      | -                          |
| 45250                                    | Office supplies         | 878                       | 3,900                      | 3,900                      | -                          |
| 45350                                    | General supplies        | -                         | 1,213                      | 1,213                      | -                          |
| 47000                                    | Miscellaneous           | -                         | 500                        | 500                        | -                          |
| <b>Maintenance &amp; Operation Total</b> |                         | <b>\$ 26,796</b>          | <b>\$ 31,158</b>           | <b>\$ 31,158</b>           | <b>\$ -</b>                |
| <b>TOTAL</b>                             |                         | <b>\$ 167,235</b>         | <b>\$ 180,464</b>          | <b>\$ 181,546</b>          | <b>\$ -</b>                |

**CITY OF GLENDALE  
CITY CLERK DEPARTMENT  
GENERAL FUND - PUBLIC RECORDS  
101-123**

|  |                         | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                         |                           |                            |                            |                            |
| 41100                                    | Salaries                | \$ 47,640                 | \$ 48,012                  | \$ 48,012                  | \$ -                       |
| 41200                                    | Overtime                | 982                       | -                          | -                          | -                          |
| Various                                  | Benefits                | 12,989                    | 13,499                     | 13,974                     | -                          |
| 42700, 42702                             | PERS Retirement         | 7,588                     | 8,385                      | 8,385                      | -                          |
| 42701                                    | PERS cost sharing       | (1,093)                   | (1,440)                    | (1,440)                    | -                          |
| <b>Salaries &amp; Benefits Total</b>     |                         | <b>\$ 68,106</b>          | <b>\$ 68,456</b>           | <b>\$ 68,931</b>           | <b>\$ -</b>                |
| <b>Maintenance &amp; Operation</b>       |                         |                           |                            |                            |                            |
| 43110                                    | Contractual services    | \$ 18,654                 | \$ 11,000                  | \$ 11,000                  | \$ -                       |
| 44120                                    | Repairs to office equip | -                         | 2,000                      | 2,000                      | -                          |
| 44450                                    | Postage                 | -                         | 200                        | 200                        | -                          |
| 44750                                    | Liability Insurance     | 1,760                     | 1,815                      | 1,815                      | -                          |
| 45150                                    | Furniture & equipment   | 768                       | 1,000                      | 1,000                      | -                          |
| 45250                                    | Office supplies         | -                         | 4,000                      | 4,000                      | -                          |
| 45350                                    | General supplies        | -                         | 2,900                      | 2,900                      | -                          |
| 47000                                    | Miscellaneous           | -                         | 300                        | 300                        | -                          |
| <b>Maintenance &amp; Operation Total</b> |                         | <b>\$ 21,182</b>          | <b>\$ 23,215</b>           | <b>\$ 23,215</b>           | <b>\$ -</b>                |
| <b>TOTAL</b>                             |                         | <b>\$ 89,289</b>          | <b>\$ 91,671</b>           | <b>\$ 92,146</b>           | <b>\$ -</b>                |

**CITY OF GLENDALE  
CITY CLERK DEPARTMENT  
GENERAL FUND - PUBLIC MEETING SUPPORT  
101-124**

|  |                         | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                         |                           |                            |                            |                            |
| 41100                                    | Salaries                | \$ 58,040                 | \$ 59,844                  | \$ 59,844                  | \$ -                       |
| 41200                                    | Overtime                | 257                       | -                          | -                          | -                          |
| Various                                  | Benefits                | 10,289                    | 10,862                     | 10,862                     | -                          |
| 42700, 42702                             | PERS Retirement         | 9,361                     | 10,451                     | 10,451                     | -                          |
| 42701                                    | PERS cost sharing       | (1,344)                   | (1,795)                    | (1,795)                    | -                          |
| <b>Salaries &amp; Benefits Total</b>     |                         | <b>\$ 76,603</b>          | <b>\$ 79,362</b>           | <b>\$ 79,362</b>           | <b>\$ -</b>                |
| <b>Maintenance &amp; Operation</b>       |                         |                           |                            |                            |                            |
| 44120                                    | Repairs to office equip | \$ 94                     | \$ 3,000                   | \$ 3,000                   | \$ -                       |
| 44200                                    | Advertising             | 52,983                    | 60,000                     | 60,000                     | -                          |
| 44352                                    | ISD service charge      | 9,471                     | 9,113                      | 9,113                      | -                          |
| 44450                                    | Postage                 | -                         | 300                        | 300                        | -                          |
| 44750                                    | Liability Insurance     | 2,110                     | 2,262                      | 2,262                      | -                          |
| 45150                                    | Furniture & equipment   | -                         | 1,000                      | 1,000                      | -                          |
| 45250                                    | Office supplies         | 604                       | 3,200                      | 3,200                      | -                          |
| <b>Maintenance &amp; Operation Total</b> |                         | <b>\$ 65,262</b>          | <b>\$ 78,875</b>           | <b>\$ 78,875</b>           | <b>\$ -</b>                |
| <b>TOTAL</b>                             |                         | <b>\$ 141,865</b>         | <b>\$ 158,237</b>          | <b>\$ 158,237</b>          | <b>\$ -</b>                |

**CITY OF GLENDALE  
CITY CLERK DEPARTMENT  
GENERAL FUND - ELECTIONS  
101-125**

|  |                       | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-----------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                       |                           |                            |                            |                            |
| 41200                                    | Overtime              | \$ -                      | \$ 6,400                   | \$ 6,400                   | \$ 6,400                   |
| 41300                                    | Hourly wages          | 14,519                    | 25,000                     | 25,000                     | -                          |
| Various                                  | Benefits              | 1,003                     | 2,006                      | 2,209                      | 4,438                      |
| 42700, 42702                             | PERS Retirement       | 739                       | -                          | -                          | -                          |
| 42701                                    | PERS cost sharing     | (49)                      | -                          | -                          | -                          |
| <b>Salaries &amp; Benefits Total</b>     |                       | <b>\$ 16,212</b>          | <b>\$ 33,406</b>           | <b>\$ 33,609</b>           | <b>\$ 10,838</b>           |
| <b>Maintenance &amp; Operation</b>       |                       |                           |                            |                            |                            |
| 43110                                    | Contractual services  | \$ 27,639                 | \$ 160,449                 | \$ 325,449                 | \$ 160,449                 |
| 44200                                    | Advertising           | 14,751                    | 5,000                      | 5,000                      | 5,000                      |
| 44352                                    | ISD service charge    | 5,596                     | 3,650                      | 3,650                      | 1,302                      |
| 44450                                    | Postage               | 273                       | 18,433                     | 18,433                     | 18,433                     |
| 44550                                    | Travel                | -                         | 82                         | 82                         | -                          |
| 44750                                    | Liability Insurance   | 526                       | 1,187                      | 1,187                      | 215                        |
| 45150                                    | Furniture & equipment | -                         | 50                         | 50                         | -                          |
| 45250                                    | Office supplies       | 19                        | 2,320                      | 2,320                      | 2,320                      |
| 46900                                    | Business meetings     | 129                       | 343                        | 343                        | -                          |
| 47000                                    | Miscellaneous         | 130                       | 104                        | 104                        | 579                        |
| <b>Maintenance &amp; Operation Total</b> |                       | <b>\$ 49,061</b>          | <b>\$ 191,618</b>          | <b>\$ 356,618</b>          | <b>\$ 188,298</b>          |
| <b>TOTAL</b>                             |                       | <b>\$ 65,274</b>          | <b>\$ 225,024</b>          | <b>\$ 390,227</b>          | <b>\$ 199,136</b>          |

**CITY OF GLENDALE  
CITY CLERK DEPARTMENT  
PERSONNEL CLASSIFICATION DETAIL**

| Classification                 | Actual<br>2013-14 | Adopted<br>Budget<br>2014-15 | Revised<br>Budget<br>2014-15 | Adopted<br>Budget<br>2015-16 |
|--------------------------------|-------------------|------------------------------|------------------------------|------------------------------|
| <u>Salaried Positions</u>      |                   |                              |                              |                              |
| Administrative Analyst         | 1.00              | 1.00                         | 1.00                         | 1.00                         |
| Assistant City Clerk           | -                 | -                            | -                            | 1.00                         |
| City Clerk**                   | 1.00              | 1.00                         | 1.00                         | 1.00                         |
| Deputy City Clerk              | 1.00              | 1.00                         | 1.00                         | -                            |
| Office Services Specialist II  | 1.00              | 1.00                         | 1.00                         | 1.00                         |
| Permit Specialist / Filming    | 1.00              | 1.00                         | 1.00                         | 0.30                         |
| Secretary to the City Clerk    | 1.00              | 1.00                         | -                            | -                            |
| Sr. Office Services Specialist | 1.00              | 1.00                         | 1.00                         | 1.00                         |
| Total Salaried Positions       | <u>7.00</u>       | <u>7.00</u>                  | <u>6.00</u>                  | <u>5.30</u>                  |
| <u>Hourly Positions</u>        |                   |                              |                              |                              |
|                                | *                 | *                            | *                            | *                            |
| City Resource Specialist       | 0.17 (1)          | 0.17 (1)                     | 0.17 #                       | 0.11 (1)                     |
| Hourly City Worker             | 0.36 (3)          | 1.24 (2)                     | 1.24 #                       | 1.57 (3)                     |
| Total Hourly Positions         | <u>0.53</u>       | <u>1.41</u>                  | <u>1.41</u>                  | <u>1.68</u>                  |
| City Clerk Total               | <u>7.53</u>       | <u>8.41</u>                  | <u>7.41</u>                  | <u>6.98</u>                  |

Notes:

\* Indicates number of positions corresponding to the stated Full-Time Equivalence (FTE)

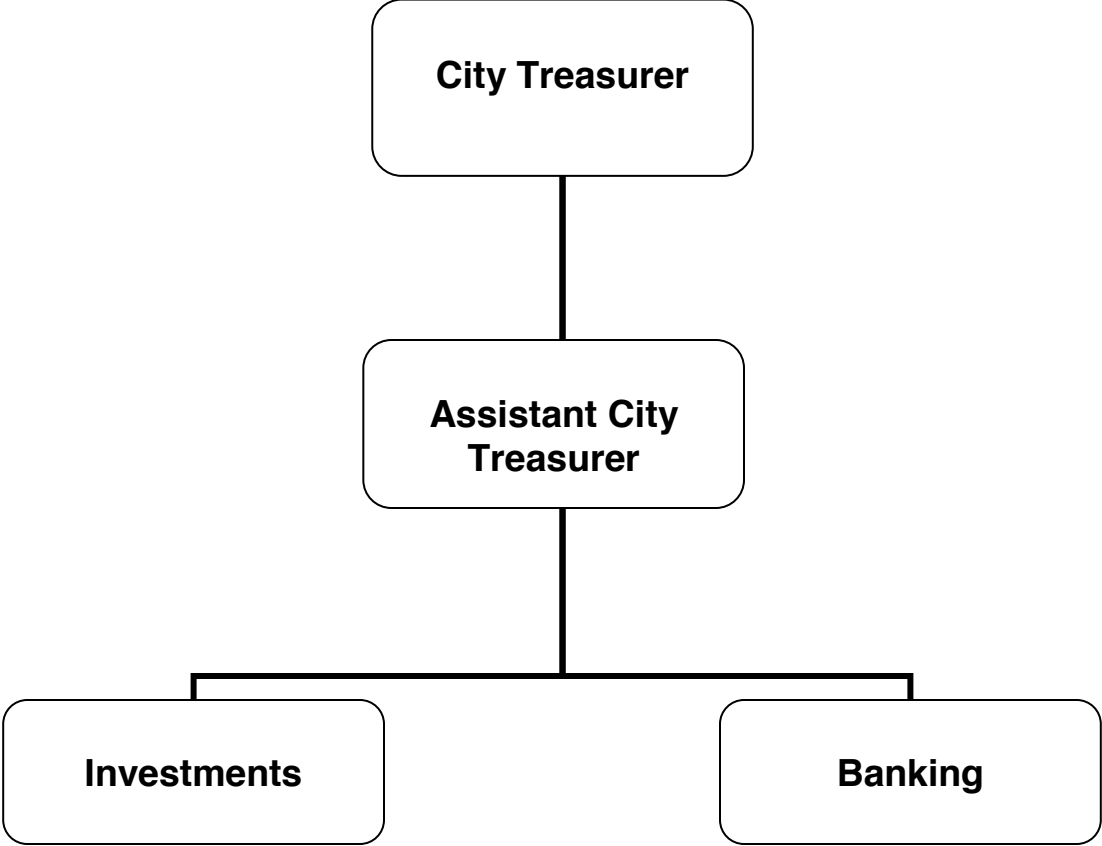
\*\* Elected Official

# ADOPTED BUDGET 2015-16





# CITY TREASURER



The City Treasurer is elected by the vote of the electorate, and serves a four year term.

### **MISSION STATEMENT**

The office of the City Treasurer is responsible for receiving, disbursing, depositing and investing all City of Glendale funds including the Successor Agency funds. The primary mission of the City Treasurer is the safeguarding of City funds with the goals of preservation of capital balances, ensuring liquidity to meet the daily, weekly, monthly and annual cash needs of the City and investing idle funds to generate revenues to the City without compromising the goals of safety and liquidity.

### **DEPARTMENT DESCRIPTION**

#### ***Investment Portfolio Management***

The City Treasurer directs the investment of the City's idle funds. Working under the government code of the State of California, the City Investment Policy Guidelines and with the advice of the Investment Policy Advisory Committee, the City Treasurer manages the City's portfolio.

#### ***Bank Relationship Management***

The City Treasurer acts as the banker for the City. The office collects revenues from various City departments daily. Revenues are combined into bank deposits which are transported to the bank by armored courier. The office manages the City's bank relationship, which consists of contract administration, daily treasury management, and reconciliation of the official bank accounts.

#### ***Trustee Responsibilities***

The City Treasurer acts as trustee for various City Street Improvement Bonds, maintaining street assessment records, mailing bond statements, and collecting and recording debt payment until all bonds are retired.

### **RELATIONSHIP TO STRATEGIC GOALS**

#### ***Exceptional Customer Service***

The City Treasurer is committed to providing its residents with extraordinary customer services centered on the principles of speed, quality, and customer satisfaction through the delivery of flawless and seamless services to every customer served.

#### ***Fiscal Responsibility***

The City Treasurer is committed to conducting the City's financial affairs in a prudent and responsible manner to ensure adequate resources are available to meet current obligations and long term financial stability. As such the City Treasurer makes prudent investments with capital preservation as the number one objective. The City Treasurer does not invest in high risk/high yield financial instruments or make speculative investments at the risk of capital preservation. The City Treasurer reports to an oversight board on a quarterly basis and to the City Council on an annual basis.

### ***Informed & Engaged Community***

Paramount to trust in government is transparency of office performance. The City's Investment Report is the formal vehicle that the City Treasurer's Office uses to communicate to the City Council and the public its investment activities, holdings and performance. The City's Investment Reports are produced on a monthly, quarterly, and annual basis. The City Treasurer's Office is committed to improving delivery of these reports by posting them on the City's website within 15 working days after the end of the month/quarter, and 45 working days after the fiscal year end for the Annual Report.

The City Treasurer's Office uses various automated solutions to improve the efficiency and effectiveness of the operation. The City Treasurer's Office will continue to use Bloomberg, an industry standard financial software tool, to stay abreast of various investment markets, news and financial information. Lastly, the City Treasurer's Office will continue to support the City's E-Commerce initiatives and other interdepartmental automation initiatives in an effort to reduce redundancy within the City of Glendale.

**CITY OF GLENDALE  
SUMMARY OF APPROPRIATIONS  
CITY TREASURER DEPARTMENT  
FOR THE YEARS ENDING JUNE 30**

|                               | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|-------------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <hr/>                         |                           |                            |                            |                            |
| <b><u>General Fund</u></b>    |                           |                            |                            |                            |
| City Treasurer (101-130)      | \$ 607,066                | \$ 653,874                 | \$ 658,197                 | \$ 665,123                 |
| <b>Total General Fund</b>     | <b>\$ 607,066</b>         | <b>\$ 653,874</b>          | <b>\$ 658,197</b>          | <b>\$ 665,123</b>          |
|                               | <hr/>                     |                            |                            |                            |
| <b>Department Grand Total</b> | <b>\$ 607,066</b>         | <b>\$ 653,874</b>          | <b>\$ 658,197</b>          | <b>\$ 665,123</b>          |
|                               | <hr/>                     |                            |                            |                            |

**CITY OF GLENDALE  
CITY TREASURER DEPARTMENT  
GENERAL FUND - CITY TREASURER  
101-130**

|  |                         | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                         |                           |                            |                            |                            |
| 41100                                    | Salaries                | \$ 331,985                | \$ 371,982                 | \$ 371,982                 | \$ 384,410                 |
| 41200                                    | Overtime                | 583                       | -                          | -                          | -                          |
| 41300                                    | Hourly wages            | 27,981                    | 5,000                      | 5,000                      | 4,536                      |
| Various                                  | Benefits                | 107,932                   | 129,298                    | 133,621                    | 121,519                    |
| 42700, 42702                             | PERS Retirement         | 57,482                    | 64,859                     | 64,859                     | 79,997                     |
| 42701                                    | PERS cost sharing       | (9,743)                   | (11,141)                   | (11,141)                   | (11,487)                   |
| <b>Salaries &amp; Benefits Total</b>     |                         | <b>\$ 516,219</b>         | <b>\$ 559,998</b>          | <b>\$ 564,321</b>          | <b>\$ 578,975</b>          |
| <b>Maintenance &amp; Operation</b>       |                         |                           |                            |                            |                            |
| 43110                                    | Contractual services    | \$ 1,450                  | \$ -                       | \$ -                       | \$ -                       |
| 44120                                    | Repairs to office equip | 1,552                     | 506                        | 506                        | 500                        |
| 44352                                    | ISD service charge      | 66,513                    | 60,652                     | 60,652                     | 57,506                     |
| 44450                                    | Postage                 | 73                        | 60                         | 60                         | 60                         |
| 44550                                    | Travel                  | 2,704                     | 8,740                      | 8,740                      | 7,155                      |
| 44650                                    | Training                | 625                       | 600                        | 600                        | 1,600                      |
| 44750                                    | Liability Insurance     | 13,052                    | 14,250                     | 14,250                     | 13,068                     |
| 44800                                    | Membership & dues       | 276                       | 415                        | 415                        | 592                        |
| 45100                                    | Books                   | -                         | 200                        | 200                        | 200                        |
| 45150                                    | Furniture & equipment   | 652                       | 709                        | 709                        | 700                        |
| 45250                                    | Office supplies         | 3,833                     | 4,124                      | 4,124                      | 4,547                      |
| 46900                                    | Business meetings       | 69                        | 120                        | 120                        | 120                        |
| 47000                                    | Miscellaneous           | 49                        | 100                        | 100                        | 100                        |
| <b>Maintenance &amp; Operation Total</b> |                         | <b>\$ 90,848</b>          | <b>\$ 90,476</b>           | <b>\$ 90,476</b>           | <b>\$ 86,148</b>           |
| <b>Capital Outlay</b>                    |                         |                           |                            |                            |                            |
| 51000                                    | Capital outlay          | \$ -                      | \$ 3,400                   | \$ 3,400                   | \$ -                       |
| <b>Capital Outlay Total</b>              |                         | <b>\$ -</b>               | <b>\$ 3,400</b>            | <b>\$ 3,400</b>            | <b>\$ -</b>                |
| <b>TOTAL</b>                             |                         | <b>\$ 607,066</b>         | <b>\$ 653,874</b>          | <b>\$ 658,197</b>          | <b>\$ 665,123</b>          |

**CITY OF GLENDALE  
CITY TREASURER DEPARTMENT  
PERSONNEL CLASSIFICATION DETAIL**

| Classification                  | Actual<br>2013-14 | Adopted<br>2014-15 | Revised<br>2014-15 | Adopted<br>2015-16 |
|---------------------------------|-------------------|--------------------|--------------------|--------------------|
| <u>Salaried Positions</u>       |                   |                    |                    |                    |
| Assistant City Treasurer        | 1.00              | 1.00               | 1.00               | 1.00               |
| City Treasurer**                | 1.00              | 1.00               | 1.00               | 1.00               |
| Treasury & Investment Ops Tech  | 1.00              | 1.00               | 1.00               | 1.00               |
| Treasury Services Technician I  | 1.00              | 1.00               | 1.00               | 1.00               |
| Treasury Services Technician II | 1.00              | 1.00               | 1.00               | 1.00               |
| Total Salaried Positions        | <u>5.00</u>       | <u>5.00</u>        | <u>5.00</u>        | <u>5.00</u>        |
| <u>Hourly Positions</u>         |                   |                    |                    |                    |
| Hourly City Worker              | 0.15 (1)          | 0.46 (1)           | 0.46 (1)           | 0.46 (1)           |
| Total Hourly Positions          | <u>0.15</u>       | <u>0.46</u>        | <u>0.46</u>        | <u>0.46</u>        |
| City Treasurer Total            | <u>5.15</u>       | <u>5.46</u>        | <u>5.46</u>        | <u>5.46</u>        |

Notes:

\* Indicates number of positions corresponding to the stated Full-Time Equivalence (FTE)

\*\* Elected Official

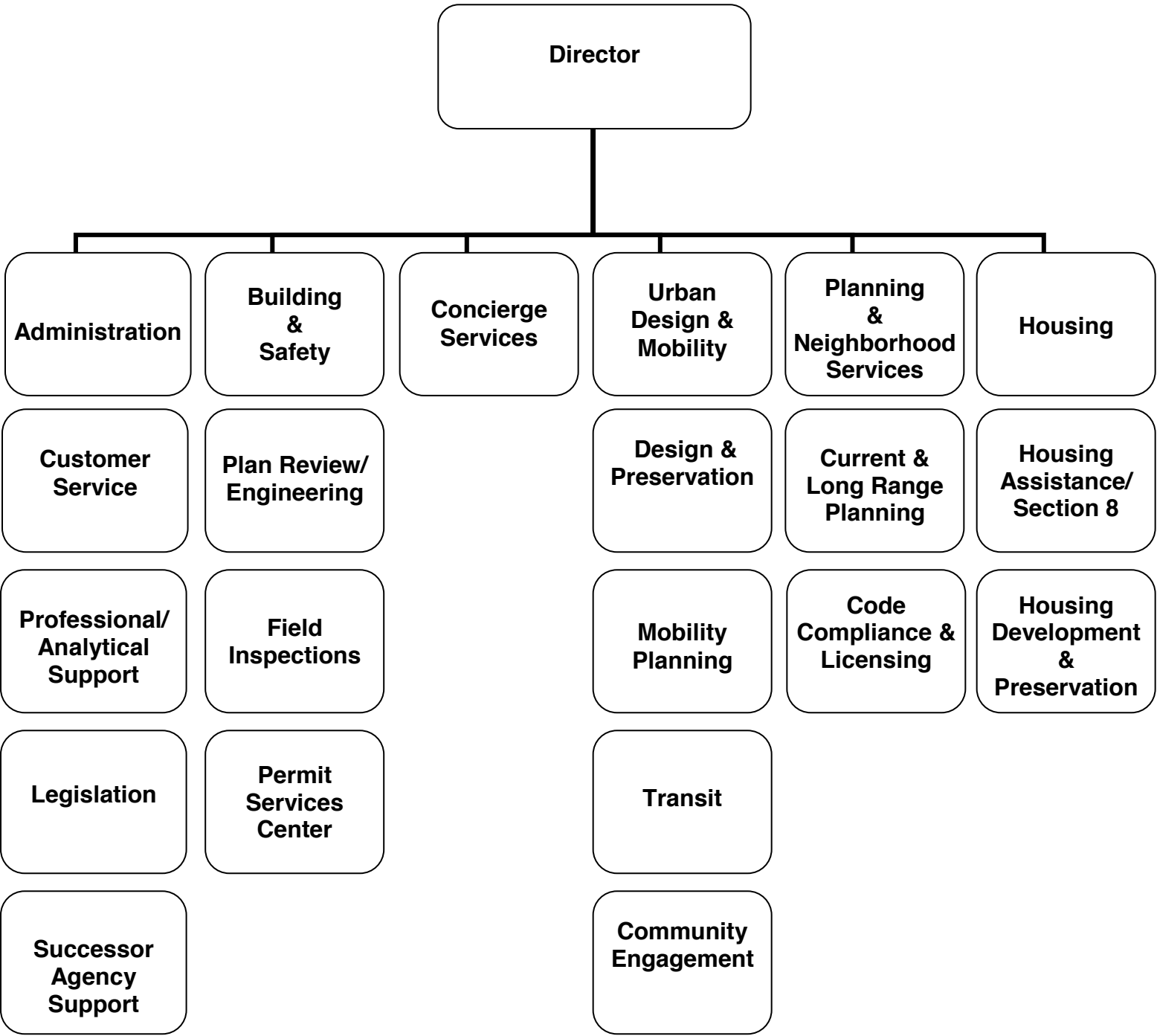
# ADOPTED BUDGET

## 2015-16





# COMMUNITY DEVELOPMENT



## **MISSION STATEMENT**

Through ongoing dialogue with the community, the Community Development Department (CDD) captures the community's vision for its future quality of life and translates it into a well-coordinated, internally consistent, streamlined work program, according to the mission of the City Council.

## **DEPARTMENT DESCRIPTION**

CDD is comprised of six divisions:

- **Administration:** Carries out the administrative, clerical, customer service, human resources, budgetary, financial, legislative, grant, office and records management functions including public service requests for all operational divisions within CDD.
- **Building & Safety (B&S):** Key components of B&S operations include building plan review/engineering, inspections, and permit services.
- **Concierge Services:** Ensures expedited review and permitting for major development projects with an emphasis on customer service.
- **Planning & Neighborhood Services (P&NS):** Key components of the P&NS operations include current planning, long-range planning, code compliance, licensing, and graffiti removal.
- **Urban Design & Mobility (UD&M):** Combines Design and Preservation, Mobility Planning, Community Engagement, Transit Operations and Transportation Programs and planning that promote environmental stewardship.
- **Housing:** Provides rental assistance, development and preservation of affordable housing for low income households, seniors, and veterans.

The following section provides more detail of the functions of each Division:

The **Administration Division** is responsible for the administrative, clerical, customer service, human resources, budgetary, financial, legislative, grant, office and records management functions for all operational divisions within CDD. This Division prepares and manages the budget, financial and personnel transactions, conducts research, analysis and legislative review, manages grants, arranges strategic planning efforts, coordinates special projects, and implements technology improvements aimed at increasing operational efficiency. This Division also operates a centralized customer service function for the City, taking in, prioritizing, dispatching and monitoring service requests received from residents via public counters, mail, phone, internet, and mobile applications. Lastly, Administration Division staff is charged with winding down the activities of the former Redevelopment Agency including preparing biannual Recognized Obligation Payment Schedule (ROPS) and providing staff support to the Oversight Board under the direction of the Economic Development Director.

The **Building & Safety Division** reviews and approves all new building construction, remodels, and changes in use of existing buildings. In addition, this Division performs all private property construction inspections, receives and processes permit applications, enforces all construction related codes as mandated by the State, and provides damage assessment for habitability as a result of fire, earthquake, flood or landslide. This Division assesses appropriate fees for: 1) sewer usage, 2) Glendale Unified School District development, 3) parks and libraries impact, 4) construction and demolition recycling, 5) Green Building Code, and 6) Urban Art. This Division is responsible for maintaining all permit records and commercial or multi-family dwelling construction documents for properties within the city's boundaries and provides those records as requested through the California Public Records Act. Lastly, this Division serves as staff support to the Building and Fire Board of Appeals.

The **Concierge Services** team is part of the City's effort to provide business-friendly economic development programming whereby every City department supports the business community and has economic development priorities woven into their performance goals. In CDD, this includes streamlined internal systems to eliminate red tape and inefficiencies, and concierge services to provide additionally expedited review and permitting for major development projects with an emphasis on customer service.

The **Planning & Neighborhood Services Division** is responsible for planning and implementing the future development of the city, and ensuring the quality and maintenance of neighborhoods and the built environment. These efforts are carried out through planning and design, enforcement of codes, education and involvement of residents, maintenance of rights-of-way, and the issuance and monitoring of permits and licenses. Responsibilities of this Division include preparing and updating the General and Specific Plans, administering the Zoning Code, processing development applications such as variances, conditional use permits, subdivisions, and design/environmental review; enforcement of property maintenance and housing standards, education of residents and other stakeholders, investigating complaints of illegal construction or occupation, bulky-item pick up from public rights of way and graffiti removal. In addition, this Division manages and provides support for the Design Review Board and Planning Commission, which provide the opportunity for public input on development applications. Planning Hearing Officer hearings are held on a weekly basis to review items such as variance and conditional use permit requests.

The **Urban Design & Mobility Division** combines design review, historic preservation and comprehensive planning with mobility policies and programs under the umbrella of urban design to promote a diverse range of transportation choices and excellent architecture. The Design & Preservation Section establishes a framework that allows the city to develop, grow, and prosper without erasing the heritage that helps define Glendale and its people. Design & Preservation staff create and enforce the City's design policies, guidelines and historic preservation programs. They provide design advice to applicants, City Departments, Boards/Commissions and City Council. The Transit and Mobility Planning Section provides an efficient and safe transportation system for residents, businesses and visitors alike. It is responsible for the operation of the Beeline Transit System and Dial-A-Ride Program and for coordinating transit related projects, marketing, and trip reduction programs. It promotes walking, bicycling, transit, and automobile travel equally by designing integrated multi-modal transportation systems. In addition, this Section partners with community organizations to encourage and plan for environmentally sound commuting options and shared rides. The Community Engagement Section utilizes various communication tools and participatory multi-media design techniques to educate and engage community members in guiding the future of Glendale.

The **Housing Division** develops and preserves affordable housing opportunities for people of low and moderate income. This Division administers three sources of funds: 1) Federal Section 8 Housing Choice Voucher (HCV) for rental assistance, 2) Federal HOME, and 3) Low & Moderate Income Housing Asset Funds following dissolution of the Redevelopment Agency. Lastly, this Division provides staff support to the Housing Authority.

## **RELATIONSHIP TO STRATEGIC GOALS**

### ***Exceptional Customer Service***

CDD is committed to providing exceptional customer service centered on the principles of speed, quality, consistency, and customer satisfaction through the delivery of seamless service to every customer. CDD demonstrates this goal by operating a centralized customer service function for the City by taking in, prioritizing, dispatching, and monitoring service requests received from residents via public counters, mail, phone, internet and mobile applications. CDD operates an advanced customer service system in its Permit Service Center (PSC) including online appointment scheduling designed to make visits to the PSC quicker and more convenient, an electronic customer flow management system, and streamlined applications and forms. It further meets this goal by ensuring expedited review and permitting for major development projects with an emphasis on customer service through the Concierge Services team. CDD staff also work to provide accurate and timely notification to interested residents, neighbors, and the general public with mailed notices, website updates, and posting of signs.

The transportation services CDD provides continue to receive high marks from Glendale's ridership based on surveys conducted. The highest rated items are cleanliness and comfort, safety, and ease of understanding information.

### ***Informed & Engaged Community***

CDD works with the local chambers of commerce, homeowner associations, and schools to inform community members on community development issues and news. Information is communicated to residents via the CDD website, electronic newsletter, social media feeds, community meetings and non-traditional "pop-up" events in neighborhoods (a "pop-up" event is a temporary event in a location for a few hours). The outreach team utilizes unique methods to engage the community and provides a means for the community to stay informed and participate in guiding the future of Glendale. They also collect data so that they can strategically focus on the outreach methods that are most effective.

CDD develops appropriate policies, guidelines and procedures necessary to ensure predictable development that is of high quality and reflective of community character. Staff works with various Boards and Commissions for public inclusion in the planning process to ensure that general plans, community plans, zoning, and design guidelines reflect community character and are effective land use policies. CDD's design review process enables neighborhood involvement in development, including accurate and timely notification to neighbors, and posting of signs and notification to neighborhood homeowners' associations of development projects. Regularly held public forums, workshops, and meetings associated with planning and preservation efforts engage the community. Applicants are advised on planning and building policies to ensure a predictable, open, and transparent entitlement review process.

CDD works on comprehensive planning policies (such as the North Glendale Community Plan, South Glendale Community Plan, and Citywide Design Guidelines), which include input from the community in order to capture the vision of all those who live, work, and recreate in Glendale.

CDD provides extensive outreach regarding common code violations, the City's smoking restrictions, and preservation programs; the latter includes educational resources and information related to the City's development history and heritage.

CDD invests in both public and private projects that help foster a strong sense of community through the creation of public gathering places, community centers, cultural venues, improved pedestrian areas, and diverse housing options. CDD provides guidance and assistance to private development to encourage well-planned, physically, and economically positive projects. These efforts result in a higher quality of life for Glendale residents, visitors, and businesses.

### ***Safe & Healthy Community***

Through its housing, plan check, inspection, graffiti removal and code compliance programs, CDD works to ensure that buildings and infrastructure are safe, free of blight, and that residents feel safe and secure in their neighborhoods.

Through its code enforcement program, CDD ensures housing, development, and other activities are safe for the public. It also works with the engineering team of the Public Works Department to continue to implement the Downtown Mobility Study, which promotes greater use of public transit, more walking, and a healthier environment. Further, it is developing a Citywide Pedestrian Plan and Citywide Safety Education Initiative that will improve safety for pedestrians and cyclists in Glendale. CDD implements the City's "Fresh Air" ordinance, limiting the exposure by residents to toxic second-hand smoke in public spaces and in multi-family rental housing buildings.

### ***Economic Vibrancy***

CDD's Concierge Services team is part of the City's effort to provide business-friendly economic development programming whereby every City department supports the business community and has economic development priorities woven into their performance goals. In CDD, this includes streamlined internal systems to eliminate red tape and inefficiencies, and concierge services to provide additionally expedited review and permitting for major development projects with an emphasis on customer service.

CDD's planning/design, code compliance, and graffiti removal make Glendale an attractive, functional, and safe environment which draws businesses and residents to Glendale. CDD directly assists the business community by transmitting thorough and accurate information to existing and potential new businesses, in addition to processing necessary applications expeditiously. CDD focuses on long-range planning policy and urban design efforts that focus on the community and support business and economic growth. This is accomplished through coordinated land use and transportation planning.

Glendale's past redevelopment efforts have positioned the community for new private investment, which will continue revitalization from the private sector. CDD is responsible for facilitating this growth and ensuring it is done responsibly and consistent with the community's vision, goals, and objectives.

### ***Balanced, Quality Housing***

CDD continues to maintain a certified Housing Element to maintain Glendale's eligibility for State funding for housing and transportation projects. CDD monitors compliance with the provisions of SB 375 (Sustainable Communities and Climate Protection Act of 2008) and submittal of annual reports to the State Department of Housing and Community Development as required by State law. In addition, CDD continues to play a key role in housing production by reviewing all housing and construction plans and construction to ensure Building Code and Zoning Code compliance, processing design review applications and, as needed, other discretionary permits. CDD provides individualized guidance to enable property owners to successfully navigate the design review process. In order to maintain safe housing, CDD inspects rental units for compliance with health and safety standards and processes code compliance cases. Since Glendale is largely a "built-out" city, a critical component of the Housing Element is the required maintenance and preservation of the existing housing stock, which CDD monitors and inspects.

Glendale prides itself on the variety of housing options it offers to its residents, which is accomplished by the development of both market rate and affordable housing in appropriate residential areas. CDD initiates and completes affordable housing projects with affordable housing funds and works directly with non-profit and private developers, non-profit agencies, multi-family property owners, residents, and other stakeholders to achieve this goal.

### ***Community Services & Facilities***

CDD continues to collaborate with the Community Services & Parks Department to create opportunities to enhance parks and open space, including streetscape, throughout the city. CDD worked with multiple City Departments to fund improvements for the Central Library which is slated for completion by 2017. CDD also provides professional peer review and design assistance for the renovation and construction of community facilities.

### ***Infrastructure & Mobility***

CDD, in close partnership with the Public Works Department continues to implement policy recommendations of the Downtown Mobility Study, as well as improvements to streetscape, pedestrian and bicyclist safety, and mobility policy throughout the city. The transportation planning function that previously resided within the Public Works Department is now incorporated with mobility planning under the Urban Design & Mobility Division of CDD. Staff has sought out and successfully attained millions of dollars in grant funding for the City, which are being used on pedestrian, vehicular and cyclist mobility improvements; improving signage for parking, updating the City's Transportation Model, and safety programming. CDD is currently exploring the feasibility of capping and creating a transportation hub at the 134 Freeway between Central Avenue and Glendale Avenue in Downtown Glendale. CDD also provides the City with strategic transportation planning, transit and paratransit services. Through staff efforts, CDD is able to obtain, manage and execute funds which are also often routed to other Departments for the implementation of Capital Improvement Projects.

## **Arts & Culture**

CDD promotes the arts through implementation of the Downtown Art & Entertainment (A&E) District and through community programs. CDD promotes the rich culture in Glendale by making significant efforts to reach out to all sectors of the community so all voices can be heard, and ensuring that Glendale continues to be a vibrant place.

CDD, in partnership with the Economic Development Division and Public Works Department oversee two Arts & Culture facilities in the A&E District, the Alex Theatre and the Museum of Neon Art (MONA). The Alex Theatre, which was recently renovated and expanded to be able to accommodate larger productions, is a historic and regional performing arts venue as is the northern anchor for the A&E District. It provides a wide variety of high-quality performing arts and community events. MONA is part of the A&E District's southern anchor, which joins an east-west axis connecting to the Central Library, Adult Recreation Center, Park Paseo, and the Americana mixed-use entertainment, shopping, and residential development.

CDD promotes art and community awareness by partnering with the Arts & Culture Commission in the "Beyond the Box" program. Artists create utility box murals in neighborhoods and business districts with the help of volunteers recruited from the community.

## **Sustainability**

CDD oversees environmental review on development projects. In doing so, staff identifies pertinent environmental issues and works with City Departments, outside agencies, and the applicant to identify mitigation strategies that reduce and/or eliminate those impacts. CDD promotes environmentally sound initiatives such as transit oriented development, emission reduction programs, mass transit, and, "green" building practices.

CDD also works to encourage mixed-use and infill development (which both promote efficient land use) within the community, and supports preservation of open space. It does this by incorporating *Greener Glendale Plan* sustainability policies into General Plan documents, such as Community Plans, as they are amended.

CDD administers the City's Green Building Code, which includes requirements exceeding the minimum standards set by the California Green Building Code. "Green Building" refers to construction processes and products that are environmentally responsible and resource-efficient. In recent years, all affordable housing projects developed in partnership with CDD exceeded State of California Green Building Standards and many have been certified as "green buildings" by Build It Green ("Green Point" rating system) or by the United States Green Building Council ("LEED" rating system), which are both non-profit organizations.

Lastly, CDD continues to collaborate with City Departments on efforts to promote sustainability, including resource conservation, urban greening, and environmental health.



**CITY OF GLENDALE  
SUMMARY OF APPROPRIATIONS  
COMMUNITY DEVELOPMENT DEPARTMENT  
FOR THE YEARS ENDING JUNE 30**

|   | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|---|---------------------------|----------------------------|----------------------------|----------------------------|
| <b><u>General Fund</u></b>                                      |                           |                            |                            |                            |
| CDD Projects (101-180)  | \$ 102,843                | \$ -                       | \$ 20,203                  | \$ -                       |
| Administration (101-181)  | 2,215,015                 | 2,336,938                  | 2,349,855                  | 1,784,173                  |
| Planning & Neighborhood Services (101-182-00000)                | 3,700,023                 | 4,120,030                  | 4,317,538                  | 2,810,347                  |
| Building & Safety (101-183)                                     | 2,919,449                 | 3,601,022                  | 3,619,052                  | 4,245,455                  |
| Urban Design & Mobility (101-187)                               | -                         | -                          | -                          | 1,005,859                  |
| Clean & Beautiful Glendale (101-825-00000)                      | -                         | 25,734                     | 25,734                     | -                          |
| Graffiti Removal (101-825-10450)                                | 22,496                    | -                          | -                          | -                          |
| <b>Total General Fund</b>                                       | <b>\$ 8,959,826</b>       | <b>\$ 10,083,724</b>       | <b>\$ 10,332,382</b>       | <b>\$ 9,845,834</b>        |
| <b><u>Other Funds</u></b>                                       |                           |                            |                            |                            |
| CDBG Fund- Neighborhood Services (201-820)                      | \$ 395,999                | \$ 376,000                 | \$ 376,000                 | \$ 370,000                 |
| Housing Assistance Fund (202-850-10180)                         | 29,265,542                | 30,893,768                 | 30,907,246                 | 30,442,939                 |
| <b><u>Home Grant Fund</u></b>                                   |                           |                            |                            |                            |
| Home Administration (203-714)                                   | \$ 284,832                | \$ 400,865                 | \$ 402,877                 | \$ 349,461                 |
| New Construction of Owner Housing (203-840-12030)               | -                         | -                          | 1,397,430                  | -                          |
| New Construct Renter-Acq/Rehab (203-840-12230)                  | 2,434,808                 | 909,367                    | 158,683                    | 791,177                    |
| <b>Total Home Grant Fund</b>                                    | <b>\$ 2,719,640</b>       | <b>\$ 1,310,232</b>        | <b>\$ 1,958,990</b>        | <b>\$ 1,140,638</b>        |
| <b><u>Affordable Housing Trust Fund</u></b>                     |                           |                            |                            |                            |
| Affordable Housing Administration (209-714)                     | \$ -                      | \$ -                       | \$ -                       | \$ -                       |
| Affordable Housing-Housing Development & Preservation (209-840) | -                         | -                          | -                          | -                          |
| <b>Total Affordable Housing Trust Fund</b>                      | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>                |
| <b><u>BEGIN Affordable Homeownership Fund</u></b>               |                           |                            |                            |                            |
| BEGIN Housing Development & Preservation (212-840)              | \$ 1,885,294              | \$ -                       | \$ -                       | \$ 88,800                  |
| <b>Total BEGIN Affordable Homeownership Fund</b>                | <b>\$ 1,885,294</b>       | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ 88,800</b>           |
| <b><u>Low&amp;Mod Income Housing Asset Fund</u></b>             |                           |                            |                            |                            |
| Low&Mod-Administration (213-714)                                | \$ 75,029                 | \$ 283,418                 | \$ 339,004                 | \$ 366,059                 |
| Low&Mod-Housing Development & Preservation (213-840)            | 6,634,763                 | 246,300                    | 246,300                    | 36,000                     |
| <b>Total Low&amp;Mod Income Housing Asset Fund</b>              | <b>\$ 6,709,792</b>       | <b>\$ 529,718</b>          | <b>\$ 585,304</b>          | <b>\$ 402,059</b>          |
| <b><u>Grant Fund</u></b>  |                           |                            |                            |                            |
| CDD Projects (216-180)  | \$ -                      | \$ -                       | \$ 500,000                 | \$ 802,000                 |
| Transit (216-235)   | -                         | -                          | -                          | 4,738,000                  |
| <b>Total Grant Fund</b>   | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ 500,000</b>          | <b>\$ 5,540,000</b>        |
| <b><u>Air Quality Improvement Fund</u></b>                      |                           |                            |                            |                            |
| CDD Projects (251-180)  | \$ -                      | \$ -                       | \$ -                       | \$ -                       |
| Employees Commuter Reduction (251-231)                          | -                         | -                          | -                          | 307,207                    |
| <b>Total Air Quality Improvement Fund</b>                       | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ 307,207</b>          |
| <b><u>Measure R Local Return Fund</u></b>                       |                           |                            |                            |                            |
| CDD Projects (254-180)  | \$ -                      | \$ -                       | \$ -                       | \$ -                       |
| Measure R Local Return (254-232)                                | -                         | -                          | -                          | 1,915,000                  |
| <b>Total Measure R Local Return Fund</b>                        | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ 1,915,000</b>        |
| <b><u>Transit Prop A Local Return Fund</u></b>                  |                           |                            |                            |                            |
| CDD Projects (256-180)  | \$ -                      | \$ -                       | \$ -                       | \$ -                       |
| Prop A Local Return (256-233)                                   | -                         | -                          | -                          | 3,940,780                  |
| <b>Total Transit Prop A Local Return Fund</b>                   | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ 3,940,780</b>        |
| <b><u>Transit Prop C Local Return Fund</u></b>                  |                           |                            |                            |                            |
| CDD Projects (257-180)  | \$ -                      | \$ -                       | \$ -                       | \$ 250,000                 |
| Prop C Local Return (257-234)                                   | -                         | -                          | -                          | 3,974,488                  |
| <b>Total Transit Prop C Local Return Fund</b>                   | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ 4,224,488</b>        |

**CITY OF GLENDALE  
SUMMARY OF APPROPRIATIONS  
COMMUNITY DEVELOPMENT DEPARTMENT  
FOR THE YEARS ENDING JUNE 30**

|                                   | Actual<br>2013-14    | Adopted<br>2014-15   | Revised<br>2014-15   | Adopted<br>2015-16   |
|-----------------------------------|----------------------|----------------------|----------------------|----------------------|
| <b>Transit Utility Fund</b>       |                      |                      |                      |                      |
| CDD Projects (258-180)            | \$ -                 | \$ -                 | \$ -                 | \$ -                 |
| Transit (258-235)                 | -                    | -                    | -                    | 9,528,661            |
| <b>Total Transit Utility Fund</b> | <b>\$ -</b>          | <b>\$ -</b>          | <b>\$ -</b>          | <b>\$ 9,528,661</b>  |
| CIP Reimbursement Fund (409-235)  | \$ -                 | \$ -                 | \$ -                 | \$ -                 |
| <b>Total Other Funds</b>          | <b>\$ 40,976,267</b> | <b>\$ 33,109,718</b> | <b>\$ 34,327,540</b> | <b>\$ 57,900,572</b> |
| <b>Department Grand Total</b>     | <b>\$ 49,936,093</b> | <b>\$ 43,193,442</b> | <b>\$ 44,659,922</b> | <b>\$ 67,746,406</b> |

Notes:

- 1) Effective 7/1/2013, Economic Development function moved from the Community Development Department to the Management Services Department.
- 2) Effective 7/1/2013, Building & Safety was assigned new Fund/Org 101-183. Org 521 was inactivated.
- 3) Effective 7/1/2013, Current and Long Range Planning was assigned new Fund/Org/Program 101-182-1004. Org 184 was inactivated.
- 4) Effective 7/1/2013, Design Studio and NS Outreach and Education was assigned new Fund/Org/Program 101-182-1005. Org 185 was inactivated.
- 5) Effective 7/1/2013, NS Code Enforcement and NS Licensing was assigned new Fund/Org/Program 101-182-1007. Org 822 and Org 823 were inactivated.
- 6) Effective 7/1/2014, Org 825 was renamed Clean & Beautiful Glendale (CBG).
- 7) Effective 7/1/2015, Urban Design & Mobility was pulled out of 101-182-1005 into the new Dept ID 101-187.
- 8) Effective FY 2015-16, the Measure R Local Return Fund (254), Transit Prop A Local Return Fund (256), Transit Prop C Local Return Fund (257), and Transity Utility Fund (258) moved to the Community Development Department. Historic data is reported in Public Works. New data is reported in Community Development Department under the same fund numbers but new Dept ID's.

**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
GENERAL FUND - CDD PROJECTS  
101-180**

|  |                         | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                         |                           |                            |                            |                            |
| 41200                                    | Overtime                | \$ 1,728                  | \$ -                       | \$ -                       | \$ -                       |
| 41300                                    | Hourly wages            | 9,498                     | 13,000                     | 13,000                     | -                          |
| Various                                  | Benefits                | 758                       | 881                        | 1,084                      | -                          |
| 42700, 42702                             | PERS Retirement         | -                         | 524                        | 524                        | -                          |
| 42701                                    | PERS cost sharing       | -                         | (90)                       | (90)                       | -                          |
| 42799                                    | Salary charges in (out) | -                         | (14,315)                   | (14,315)                   | -                          |
| <b>Salaries &amp; Benefits Total</b>     |                         | <b>\$ 11,984</b>          | <b>\$ -</b>                | <b>\$ 203</b>              | <b>\$ -</b>                |
| <b>Maintenance &amp; Operation</b>       |                         |                           |                            |                            |                            |
| 43110                                    | Contractual services    | \$ 72,467                 | \$ -                       | \$ -                       | \$ -                       |
| 44200                                    | Advertising             | 12,244                    | -                          | -                          | -                          |
| 44750                                    | Liability Insurance     | 406                       | 491                        | 491                        | -                          |
| 45250                                    | Office supplies         | 141                       | -                          | -                          | -                          |
| 45350                                    | General supplies        | 1,744                     | -                          | 20,000                     | -                          |
| 45450                                    | Printing and graphics   | 3,856                     | -                          | -                          | -                          |
| 49050                                    | Charges-other depts     | -                         | (491)                      | (491)                      | -                          |
| <b>Maintenance &amp; Operation Total</b> |                         | <b>\$ 90,859</b>          | <b>\$ -</b>                | <b>\$ 20,000</b>           | <b>\$ -</b>                |
| <b>TOTAL</b>                             |                         | <b>\$ 102,843</b>         | <b>\$ -</b>                | <b>\$ 20,203</b>           | <b>\$ -</b>                |

**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
GENERAL FUND - ADMINISTRATION  
101-181**

|  |                             | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-----------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                             |                           |                            |                            |                            |
| 41100                                    | Salaries                    | \$ 1,263,095              | \$ 1,366,256               | \$ 1,366,256               | \$ 1,042,249               |
| 41200                                    | Overtime                    | 2,925                     | -                          | -                          | -                          |
| 41300                                    | Hourly wages                | 188,716                   | 116,844                    | 116,844                    | -                          |
| Various                                  | Benefits                    | 405,259                   | 441,696                    | 454,613                    | 341,086                    |
| 42700, 42702                             | PERS Retirement             | 227,631                   | 258,854                    | 258,854                    | 216,824                    |
| 42701                                    | PERS cost sharing           | (35,405)                  | (44,472)                   | (44,472)                   | (31,135)                   |
| <b>Salaries &amp; Benefits Total</b>     |                             | <b>\$ 2,052,221</b>       | <b>\$ 2,139,178</b>        | <b>\$ 2,152,095</b>        | <b>\$ 1,569,024</b>        |
| <b>Maintenance &amp; Operation</b>       |                             |                           |                            |                            |                            |
| 43110                                    | Contractual services        | \$ 14,900                 | \$ 15,000                  | \$ 15,000                  | \$ -                       |
| 43128                                    | Developer contract          | 10,619                    | -                          | -                          | -                          |
| 44120                                    | Repairs to office equip     | 80                        | 500                        | 500                        | 500                        |
| 44200                                    | Advertising                 | 207                       | -                          | -                          | 500                        |
| 44351                                    | Fleet / equip rental charge | 4,209                     | 4,551                      | 4,551                      | 5,143                      |
| 44352                                    | ISD service charge          | 42,022                    | 113,646                    | 113,646                    | 157,838                    |
| 44450                                    | Postage                     | 234                       | 200                        | 200                        | 500                        |
| 44550                                    | Travel                      | 1,745                     | -                          | -                          | 1,000                      |
| 44650                                    | Training                    | 1,038                     | 300                        | 300                        | 1,500                      |
| 44750                                    | Liability Insurance         | 52,661                    | 56,063                     | 56,063                     | 35,018                     |
| 44760                                    | Regulatory                  | 150                       | -                          | -                          | 150                        |
| 44800                                    | Membership & dues           | 2,995                     | -                          | -                          | 2,000                      |
| 45150                                    | Furniture & equipment       | 15,993                    | -                          | -                          | 3,500                      |
| 45250                                    | Office supplies             | 9,485                     | 5,000                      | 5,000                      | 5,000                      |
| 45350                                    | General supplies            | 157                       | 500                        | 500                        | 500                        |
| 46900                                    | Business meetings           | 2,233                     | 1,500                      | 1,500                      | 1,500                      |
| 47000                                    | Miscellaneous               | 4,066                     | 500                        | 500                        | 500                        |
| <b>Maintenance &amp; Operation Total</b> |                             | <b>\$ 162,794</b>         | <b>\$ 197,760</b>          | <b>\$ 197,760</b>          | <b>\$ 215,149</b>          |
| <b>TOTAL</b>                             |                             | <b>\$ 2,215,015</b>       | <b>\$ 2,336,938</b>        | <b>\$ 2,349,855</b>        | <b>\$ 1,784,173</b>        |

**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
GENERAL FUND - PLANNING & NEIGHBORHOOD SERVICES  
101-182-00000**

|  |                             | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-----------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                             |                           |                            |                            |                            |
| 41100                                    | Salaries                    | \$ 2,264,084              | \$ 2,397,643               | \$ 2,397,643               | \$ 1,694,732               |
| 41200                                    | Overtime                    | 4,804                     | -                          | -                          | -                          |
| 41300                                    | Hourly wages                | 170,312                   | 182,680                    | 182,680                    | 21,060                     |
| Various                                  | Benefits                    | 568,087                   | 617,226                    | 639,255                    | 460,116                    |
| 42700, 42702                             | PERS Retirement             | 380,240                   | 439,926                    | 439,926                    | 356,605                    |
| 42701                                    | PERS cost sharing           | (66,508)                  | (75,576)                   | (75,576)                   | (51,208)                   |
| <b>Salaries &amp; Benefits Total</b>     |                             | <b>\$ 3,321,019</b>       | <b>\$ 3,561,899</b>        | <b>\$ 3,583,928</b>        | <b>\$ 2,481,305</b>        |
| <b>Maintenance &amp; Operation</b>       |                             |                           |                            |                            |                            |
| 43110                                    | Contractual services        | \$ 64,100                 | \$ 303,000                 | \$ 478,479                 | \$ 116,800                 |
| 44100                                    | Repairs to equipment        | 225                       | 1,800                      | 1,800                      | 6,500                      |
| 44120                                    | Repairs to office equip     | 40                        | -                          | -                          | 500                        |
| 44200                                    | Advertising                 | -                         | 10,000                     | 10,000                     | -                          |
| 44351                                    | Fleet / equip rental charge | -                         | 37,592                     | 37,592                     | 42,479                     |
| 44352                                    | ISD service charge          | 145,097                   | 9,105                      | 9,105                      | 25,116                     |
| 44450                                    | Postage                     | 39,802                    | 30,000                     | 30,000                     | 35,000                     |
| 44550                                    | Travel                      | 4,098                     | 1,500                      | 1,500                      | 3,000                      |
| 44650                                    | Training                    | 2,260                     | 5,000                      | 5,000                      | 7,500                      |
| 44700                                    | Computer software           | 183                       | -                          | -                          | -                          |
| 44750                                    | Liability Insurance         | 88,297                    | 97,534                     | 97,534                     | 57,647                     |
| 44760                                    | Regulatory                  | -                         | 100                        | 100                        | 100                        |
| 44800                                    | Membership & dues           | 1,932                     | 15,900                     | 15,900                     | 5,400                      |
| 45100                                    | Books                       | 215                       | 2,900                      | 2,900                      | 500                        |
| 45150                                    | Furniture & equipment       | 4,264                     | 1,000                      | 1,000                      | 5,000                      |
| 45250                                    | Office supplies             | 3,747                     | 11,000                     | 11,000                     | 6,000                      |
| 45300                                    | Small tools                 | 2,238                     | 3,000                      | 3,000                      | 500                        |
| 45350                                    | General supplies            | 18,218                    | 23,000                     | 23,000                     | 15,500                     |
| 45400                                    | Reports & publications      | 981                       | -                          | -                          | -                          |
| 46900                                    | Business meetings           | 825                       | 2,700                      | 2,700                      | 500                        |
| 47000                                    | Miscellaneous               | 2,482                     | 3,000                      | 3,000                      | 1,000                      |
| <b>Maintenance &amp; Operation Total</b> |                             | <b>\$ 379,004</b>         | <b>\$ 558,131</b>          | <b>\$ 733,610</b>          | <b>\$ 329,042</b>          |
| <b>TOTAL</b>                             |                             | <b>\$ 3,700,023</b>       | <b>\$ 4,120,030</b>        | <b>\$ 4,317,538</b>        | <b>\$ 2,810,347</b>        |

**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
GENERAL FUND - BUILDING & SAFETY  
101-183**

|  |                         | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                         |                           |                            |                            |                            |
| 41100                                    | Salaries                | \$ 1,603,587              | \$ 1,709,142               | \$ 1,709,142               | \$ 2,476,810               |
| 41200                                    | Overtime                | 66,722                    | 125,000                    | 125,000                    | 120,000                    |
| 41300                                    | Hourly wages            | 91,607                    | 276,245                    | 276,245                    | 30,656                     |
| Various                                  | Benefits                | 553,913                   | 602,815                    | 620,845                    | 742,460                    |
| 42700, 42702                             | PERS Retirement         | 257,247                   | 337,414                    | 337,414                    | 522,543                    |
| 42701                                    | PERS cost sharing       | (41,872)                  | (57,962)                   | (57,962)                   | (75,035)                   |
| <b>Salaries &amp; Benefits Total</b>     |                         | <b>\$ 2,531,203</b>       | <b>\$ 2,992,654</b>        | <b>\$ 3,010,684</b>        | <b>\$ 3,817,434</b>        |
| <b>Maintenance &amp; Operation</b>       |                         |                           |                            |                            |                            |
| 43110                                    | Contractual services    | \$ 71,571                 | \$ 226,000                 | \$ 226,000                 | \$ 188,646                 |
| 44120                                    | Repairs to office equip | 20                        | 6,200                      | 6,200                      | 6,200                      |
| 44352                                    | ISD service charge      | 128,340                   | 158,098                    | 158,098                    | -                          |
| 44450                                    | Postage                 | 1,824                     | 500                        | 500                        | 1,000                      |
| 44550                                    | Travel                  | -                         | 5,000                      | 5,000                      | 5,000                      |
| 44650                                    | Training                | 10,945                    | 27,500                     | 27,500                     | 30,059                     |
| 44750                                    | Liability Insurance     | 63,781                    | 79,770                     | 79,770                     | 88,287                     |
| 44800                                    | Membership & dues       | 2,040                     | 2,000                      | 2,000                      | 2,500                      |
| 45100                                    | Books                   | 6,604                     | 27,000                     | 27,000                     | 10,000                     |
| 45150                                    | Furniture & equipment   | 40,421                    | 27,500                     | 27,500                     | 37,529                     |
| 45200                                    | Maps & blue prints      | 189                       | 300                        | 300                        | 300                        |
| 45250                                    | Office supplies         | 14,003                    | 40,000                     | 40,000                     | 15,000                     |
| 45300                                    | Small tools             | 196                       | 500                        | 500                        | 500                        |
| 45350                                    | General supplies        | 2,517                     | 6,500                      | 6,500                      | 6,500                      |
| 47000                                    | Miscellaneous           | 2,165                     | 1,500                      | 1,500                      | 1,500                      |
| <b>Maintenance &amp; Operation Total</b> |                         | <b>\$ 344,618</b>         | <b>\$ 608,368</b>          | <b>\$ 608,368</b>          | <b>\$ 393,021</b>          |
| <b>Capital Outlay</b>                    |                         |                           |                            |                            |                            |
| 51000                                    | Capital outlay          | \$ 43,628                 | \$ -                       | \$ -                       | \$ 35,000                  |
| <b>Capital Outlay Total</b>              |                         | <b>\$ 43,628</b>          | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ 35,000</b>           |
| <b>TOTAL</b>                             |                         | <b>\$ 2,919,449</b>       | <b>\$ 3,601,022</b>        | <b>\$ 3,619,052</b>        | <b>\$ 4,245,455</b>        |

Notes:

\* Effective 7/1/2013, Building & Safety was assigned new Fund/Org 101-183. Org 521 was inactivated.

**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
GENERAL FUND - URBAN DESIGN & MOBILITY  
101-187**

|  |                        | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                        |                           |                            |                            |                            |
| 41100                                    | Salaries               | \$ -                      | \$ -                       | \$ -                       | \$ 433,037                 |
| 41300                                    | Hourly wages           | -                         | -                          | -                          | 57,450                     |
| Various                                  | Benefits               | -                         | -                          | -                          | 100,404                    |
| 42700, 42702                             | PERS Retirement        | -                         | -                          | -                          | 102,158                    |
| 42701                                    | PERS cost sharing      | -                         | -                          | -                          | (14,670)                   |
| <b>Salaries &amp; Benefits Total</b>     |                        | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ 678,379</b>          |
| <b>Maintenance &amp; Operation</b>       |                        |                           |                            |                            |                            |
| 43110                                    | Contractual services   | \$ -                      | \$ -                       | \$ -                       | \$ 250,000                 |
| 44200                                    | Advertising            | -                         | -                          | -                          | 10,000                     |
| 44450                                    | Postage                | -                         | -                          | -                          | 10,000                     |
| 44550                                    | Travel                 | -                         | -                          | -                          | 5,000                      |
| 44650                                    | Training               | -                         | -                          | -                          | 5,000                      |
| 44750                                    | Liability Insurance    | -                         | -                          | -                          | 16,480                     |
| 44800                                    | Membership & dues      | -                         | -                          | -                          | 5,000                      |
| 45150                                    | Furniture & equipment  | -                         | -                          | -                          | 5,000                      |
| 45250                                    | Office supplies        | -                         | -                          | -                          | 5,000                      |
| 45300                                    | Small tools            | -                         | -                          | -                          | 500                        |
| 45350                                    | General supplies       | -                         | -                          | -                          | 10,000                     |
| 45400                                    | Reports & publications | -                         | -                          | -                          | 500                        |
| 46900                                    | Business meetings      | -                         | -                          | -                          | 2,500                      |
| 47000                                    | Miscellaneous          | -                         | -                          | -                          | 2,500                      |
| <b>Maintenance &amp; Operation Total</b> |                        | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ 327,480</b>          |
| <b>TOTAL</b>                             |                        | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ 1,005,859</b>        |

Notes:

\* Effective 7/1/2015, Urban Design & Mobility was pulled out of 101-182-1005 into the new Dept ID 101-187.

**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
GENERAL FUND - CLEAN & BEAUTIFUL GLENDALE  
101-825-00000**

|  |                       | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-----------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Maintenance &amp; Operation</b>       |                       |                           |                            |                            |                            |
| 44200                                    | Advertising           | \$ -                      | \$ 450                     | \$ 450                     | \$ -                       |
| 44450                                    | Postage               | -                         | 1,300                      | 1,300                      | -                          |
| 44800                                    | Membership & dues     | -                         | 2,000                      | 2,000                      | -                          |
| 45150                                    | Furniture & equipment | -                         | 4,000                      | 4,000                      | -                          |
| 45250                                    | Office supplies       | -                         | 4,000                      | 4,000                      | -                          |
| 45300                                    | Small tools           | -                         | 1,500                      | 1,500                      | -                          |
| 45350                                    | General supplies      | -                         | 10,000                     | 10,000                     | -                          |
| 46900                                    | Business meetings     | -                         | 1,500                      | 1,500                      | -                          |
| 47000                                    | Miscellaneous         | -                         | 984                        | 984                        | -                          |
| <b>Maintenance &amp; Operation Total</b> |                       | <b>\$ -</b>               | <b>\$ 25,734</b>           | <b>\$ 25,734</b>           | <b>\$ -</b>                |
| <b>TOTAL</b>                             |                       | <b>\$ -</b>               | <b>\$ 25,734</b>           | <b>\$ 25,734</b>           | <b>\$ -</b>                |

Notes:

\* Effective 7/1/2014, Org 825 was renamed Clean & Beautiful Glendale (CBG).



**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
GENERAL FUND - CLEAN & BEAUTIFUL GLENDALE - GRAFFITI REMOVAL  
101-825-10450**

|  |                      | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|----------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                      |                           |                            |                            |                            |
| 41300                                    | Hourly wages         | \$ 1,888                  | \$ -                       | \$ -                       | \$ -                       |
| Various                                  | Benefits             | 123                       | -                          | -                          | -                          |
| <b>Salaries &amp; Benefits Total</b>     |                      | <b>\$ 2,012</b>           | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>                |
| <b>Maintenance &amp; Operation</b>       |                      |                           |                            |                            |                            |
| 44100                                    | Repairs to equipment | \$ 29                     | \$ -                       | \$ -                       | \$ -                       |
| 44200                                    | Advertising          | 179                       | -                          | -                          | -                          |
| 44450                                    | Postage              | 846                       | -                          | -                          | -                          |
| 44750                                    | Liability Insurance  | 68                        | -                          | -                          | -                          |
| 44800                                    | Membership & dues    | 350                       | -                          | -                          | -                          |
| 45250                                    | Office supplies      | 259                       | -                          | -                          | -                          |
| 45300                                    | Small tools          | 1,023                     | -                          | -                          | -                          |
| 45350                                    | General supplies     | 16,876                    | -                          | -                          | -                          |
| 46900                                    | Business meetings    | 853                       | -                          | -                          | -                          |
| <b>Maintenance &amp; Operation Total</b> |                      | <b>\$ 20,484</b>          | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>                |
| <b>TOTAL</b>                             |                      | <b>\$ 22,496</b>          | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>                |

**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
CDBG FUND - NEIGHBORHOOD SERVICES  
201-820**

|  |                             | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-----------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                             |                           |                            |                            |                            |
| 41100                                    | Salaries                    | \$ 272,663                | \$ 251,238                 | \$ 251,238                 | \$ 242,455                 |
| 41200                                    | Overtime                    | 60                        | -                          | -                          | -                          |
| 41300                                    | Hourly wages                | -                         | 4,598                      | 4,598                      | -                          |
| Various                                  | Benefits                    | 68,528                    | 62,631                     | 62,631                     | 73,865                     |
| 42700, 42702                             | PERS Retirement             | 43,063                    | 44,663                     | 44,663                     | 50,405                     |
| 42701                                    | PERS cost sharing           | (6,580)                   | (7,673)                    | (7,673)                    | (7,239)                    |
| <b>Salaries &amp; Benefits Total</b>     |                             | <b>\$ 377,734</b>         | <b>\$ 355,457</b>          | <b>\$ 355,457</b>          | <b>\$ 359,486</b>          |
| <b>Maintenance &amp; Operation</b>       |                             |                           |                            |                            |                            |
| 44351                                    | Fleet / equip rental charge | \$ 7,539                  | \$ 7,826                   | \$ 7,826                   | \$ -                       |
| 44750                                    | Liability Insurance         | 9,873                     | 9,670                      | 9,670                      | 8,147                      |
| 45250                                    | Office supplies             | 853                       | 3,047                      | 3,047                      | 2,000                      |
| 45350                                    | General supplies            | -                         | -                          | -                          | 367                        |
| <b>Maintenance &amp; Operation Total</b> |                             | <b>\$ 18,265</b>          | <b>\$ 20,543</b>           | <b>\$ 20,543</b>           | <b>\$ 10,514</b>           |
| <b>TOTAL</b>                             |                             | <b>\$ 395,999</b>         | <b>\$ 376,000</b>          | <b>\$ 376,000</b>          | <b>\$ 370,000</b>          |

**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
HOUSING ASSISTANCE FUND - VOUCHER PROGRAM  
202-850-10180**

|  |                              | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|------------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                              |                           |                            |                            |                            |
| 41100                                    | Salaries                     | \$ 1,424,542              | \$ 1,486,104               | \$ 1,486,104               | \$ 1,534,187               |
| 41200                                    | Overtime                     | 6,025                     | -                          | -                          | -                          |
| 41300                                    | Hourly wages                 | 137,841                   | 124,466                    | 124,466                    | 238,413                    |
| Various                                  | Benefits                     | 325,918                   | 353,012                    | 366,490                    | 395,435                    |
| 42700, 42702                             | PERS Retirement              | 246,655                   | 280,575                    | 280,575                    | 348,341                    |
| 42701                                    | PERS cost sharing            | (38,023)                  | (48,202)                   | (48,202)                   | (50,025)                   |
| <b>Salaries &amp; Benefits Total</b>     |                              | <b>\$ 2,102,958</b>       | <b>\$ 2,195,955</b>        | <b>\$ 2,209,433</b>        | <b>\$ 2,466,351</b>        |
| <b>Maintenance &amp; Operation</b>       |                              |                           |                            |                            |                            |
| 43080                                    | Rent                         | \$ 81,264                 | \$ 81,264                  | \$ 81,264                  | \$ 83,460                  |
| 43110                                    | Contractual services         | 98,198                    | 141,120                    | 141,120                    | 130,200                    |
| 43112                                    | Direct assistance            | 13,420,416                | 14,136,960                 | 14,136,960                 | 14,185,675                 |
| 43125                                    | Portable voucher HAP expense | 13,423,031                | 14,136,960                 | 14,136,960                 | 13,365,900                 |
| 44120                                    | Repairs to office equip      | 411                       | 300                        | 300                        | 1,500                      |
| 44200                                    | Advertising                  | 2,166                     | 2,000                      | 2,000                      | 2,000                      |
| 44350                                    | Vehicle maintenance          | -                         | 1,500                      | 1,500                      | 1,500                      |
| 44351                                    | Fleet / equip rental charge  | 10,810                    | 7,832                      | 7,832                      | 10,441                     |
| 44450                                    | Postage                      | 28,388                    | 28,000                     | 28,000                     | 28,000                     |
| 44550                                    | Travel                       | 1,464                     | 4,000                      | 4,000                      | 4,000                      |
| 44650                                    | Training                     | 5,381                     | 10,000                     | 10,000                     | 10,000                     |
| 44700                                    | Computer software            | 1,012                     | 10,000                     | 10,000                     | 10,000                     |
| 44750                                    | Liability Insurance          | 56,776                    | 60,877                     | 60,877                     | 58,412                     |
| 44760                                    | Regulatory                   | -                         | 3,000                      | 3,000                      | -                          |
| 44800                                    | Membership & dues            | 3,787                     | 3,500                      | 3,500                      | 7,000                      |
| 45100                                    | Books                        | 374                       | 500                        | 500                        | 500                        |
| 45150                                    | Furniture & equipment        | 2,759                     | 25,000                     | 25,000                     | 31,000                     |
| 45170                                    | Computer hardware            | 331                       | 10,000                     | 10,000                     | 10,000                     |
| 45250                                    | Office supplies              | 9,395                     | 12,000                     | 12,000                     | 12,000                     |
| 45350                                    | General supplies             | 27                        | 500                        | 500                        | 500                        |
| 45450                                    | Printing and graphics        | 14,929                    | 12,000                     | 12,000                     | 12,000                     |
| 46900                                    | Business meetings            | 639                       | 500                        | 500                        | 2,500                      |
| 47000                                    | Miscellaneous                | 1,026                     | 10,000                     | 10,000                     | 10,000                     |
| <b>Maintenance &amp; Operation Total</b> |                              | <b>\$ 27,162,584</b>      | <b>\$ 28,697,813</b>       | <b>\$ 28,697,813</b>       | <b>\$ 27,976,588</b>       |
| <b>TOTAL</b>                             |                              | <b>\$ 29,265,542</b>      | <b>\$ 30,893,768</b>       | <b>\$ 30,907,246</b>       | <b>\$ 30,442,939</b>       |

**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
HOME GRANT FUND - ADMINISTRATION  
203-714**

|  |                         | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                         |                           |                            |                            |                            |
| 41100                                    | Salaries                | \$ 163,807                | \$ 192,584                 | \$ 192,584                 | \$ 188,400                 |
| 41300                                    | Hourly wages            | 1,950                     | 5,050                      | 5,050                      | -                          |
| Various                                  | Benefits                | 40,909                    | 50,861                     | 52,873                     | 45,985                     |
| 42700, 42702                             | PERS Retirement         | 26,088                    | 34,099                     | 34,099                     | 39,141                     |
| 42701                                    | PERS cost sharing       | (4,836)                   | (5,858)                    | (5,858)                    | (5,620)                    |
| <b>Salaries &amp; Benefits Total</b>     |                         | <b>\$ 227,917</b>         | <b>\$ 276,736</b>          | <b>\$ 278,748</b>          | <b>\$ 267,906</b>          |
| <b>Maintenance &amp; Operation</b>       |                         |                           |                            |                            |                            |
| 43080                                    | Rent                    | \$ -                      | \$ 8,808                   | \$ 8,808                   | \$ 7,950                   |
| 43110                                    | Contractual services    | 46,844                    | 95,550                     | 95,550                     | 53,075                     |
| 44120                                    | Repairs to office equip | 47                        | 350                        | 350                        | 350                        |
| 44200                                    | Advertising             | 2,288                     | 1,600                      | 1,600                      | 1,600                      |
| 44450                                    | Postage                 | 31                        | 850                        | 850                        | 1,000                      |
| 44550                                    | Travel                  | 713                       | 500                        | 500                        | 250                        |
| 44650                                    | Training                | 233                       | 750                        | 750                        | 500                        |
| 44700                                    | Computer software       | -                         | 750                        | 750                        | 750                        |
| 44750                                    | Liability Insurance     | 6,001                     | 7,471                      | 7,471                      | 6,330                      |
| 44760                                    | Regulatory              | -                         | 50                         | 50                         | -                          |
| 44800                                    | Membership & dues       | -                         | 500                        | 500                        | 500                        |
| 45150                                    | Furniture & equipment   | -                         | 1,000                      | 1,000                      | 1,000                      |
| 45250                                    | Office supplies         | 741                       | 500                        | 500                        | 750                        |
| 45450                                    | Printing and graphics   | 15                        | 250                        | 250                        | 2,000                      |
| 46900                                    | Business meetings       | -                         | 200                        | 200                        | 500                        |
| 47000                                    | Miscellaneous           | -                         | 5,000                      | 5,000                      | 5,000                      |
| <b>Maintenance &amp; Operation Total</b> |                         | <b>\$ 56,914</b>          | <b>\$ 124,129</b>          | <b>\$ 124,129</b>          | <b>\$ 81,555</b>           |
| <b>TOTAL</b>                             |                         | <b>\$ 284,832</b>         | <b>\$ 400,865</b>          | <b>\$ 402,877</b>          | <b>\$ 349,461</b>          |

CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
HOME GRANT FUND - HOUSING DEVELOPMENT & PRESERVATION - NEW CONSTRUCTION OF OWNER HSNB  
203-840-12030

|  | Actual<br>2013-14 | Adopted<br>2014-15 | Revised<br>2014-15  | Adopted<br>2015-16 |
|--|-------------------|--------------------|---------------------|--------------------|
| <b>Salaries &amp; Benefits</b>           |                   |                    |                     |                    |
| 41100 Salaries                           | \$ -              | \$ -               | \$ 100,000          | \$ -               |
| <b>Salaries &amp; Benefits Total</b>     | <b>\$ -</b>       | <b>\$ -</b>        | <b>\$ 100,000</b>   | <b>\$ -</b>        |
| <b>Maintenance &amp; Operation</b>       |                   |                    |                     |                    |
| 43112 Direct assistance                  | \$ -              | \$ -               | \$ 317,430          | \$ -               |
| <b>Maintenance &amp; Operation Total</b> | <b>\$ -</b>       | <b>\$ -</b>        | <b>\$ 317,430</b>   | <b>\$ -</b>        |
| <b>Capital Improvement</b>               |                   |                    |                     |                    |
| 53170 Real property purchase             | \$ -              | \$ -               | \$ 980,000          | \$ -               |
| <b>Capital Improvement Total</b>         | <b>\$ -</b>       | <b>\$ -</b>        | <b>\$ 980,000</b>   | <b>\$ -</b>        |
| <b>TOTAL</b>                             | <b>\$ -</b>       | <b>\$ -</b>        | <b>\$ 1,397,430</b> | <b>\$ -</b>        |

**CITY OF GLENDALE**  
**COMMUNITY DEVELOPMENT DEPARTMENT**  
**HOME GRANT FUND - HOUSING DEVELOPMENT & PRESERVATION - NEW CONSTRUCT RENTER-ACQ/REHAB**  
**203-840-12230**

|  |                     | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|---------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                     |                           |                            |                            |                            |
| 41100                                    | Salaries            | \$ 42,423                 | \$ -                       | \$ 25,000                  | \$ -                       |
| Various                                  | Benefits            | 13,813                    | -                          | -                          | -                          |
| 42700, 42702                             | PERS Retirement     | 6,845                     | -                          | -                          | -                          |
| 42701                                    | PERS cost sharing   | (1,269)                   | -                          | -                          | -                          |
| <b>Salaries &amp; Benefits Total</b>     |                     | <b>\$ 61,812</b>          | <b>\$ -</b>                | <b>\$ 25,000</b>           | <b>\$ -</b>                |
| <b>Maintenance &amp; Operation</b>       |                     |                           |                            |                            |                            |
| 43112                                    | Direct assistance   | \$ 2,371,460              | \$ 909,367                 | \$ 133,683                 | \$ 791,177                 |
| 44750                                    | Liability Insurance | 1,536                     | -                          | -                          | -                          |
| <b>Maintenance &amp; Operation Total</b> |                     | <b>\$ 2,372,996</b>       | <b>\$ 909,367</b>          | <b>\$ 133,683</b>          | <b>\$ 791,177</b>          |
| <b>TOTAL</b>                             |                     | <b>\$ 2,434,808</b>       | <b>\$ 909,367</b>          | <b>\$ 158,683</b>          | <b>\$ 791,177</b>          |

**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
BEGIN AFFORDABLE HOMEOWNERSHIP FUND - HOUSING DEVELOPMENT & PRESERVATION  
212-840**

|  | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Maintenance &amp; Operation</b>       |                           |                            |                            |                            |
| 43112 Direct assistance                  | \$ 1,872,701              | \$ -                       | \$ -                       | \$ 88,800                  |
| 47000 Miscellaneous                      | 12,593                    | -                          | -                          | -                          |
| <b>Maintenance &amp; Operation Total</b> | <b>\$ 1,885,294</b>       | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ 88,800</b>           |
| <b>TOTAL</b>                             | <b>\$ 1,885,294</b>       | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ 88,800</b>           |

**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
LOW&MOD INCOME HOUSING ASSET FUND - ADMINISTRATION  
213-714**

|  |                         | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                         |                           |                            |                            |                            |
| 41100                                    | Salaries                | \$ 27,850                 | \$ 66,323                  | \$ 101,323                 | \$ 162,213                 |
| 41200                                    | Overtime                | 413                       | -                          | -                          | -                          |
| 41300                                    | Hourly wages            | 394                       | 5,050                      | 5,050                      | 2,600                      |
| Various                                  | Benefits                | 7,561                     | 17,451                     | 18,037                     | 38,366                     |
| 42700, 42702                             | PERS Retirement         | 4,502                     | 12,123                     | 12,123                     | 33,674                     |
| 42701                                    | PERS cost sharing       | (766)                     | (2,083)                    | (2,083)                    | (4,836)                    |
| <b>Salaries &amp; Benefits Total</b>     |                         | <b>\$ 39,954</b>          | <b>\$ 98,864</b>           | <b>\$ 134,450</b>          | <b>\$ 232,017</b>          |
| <b>Maintenance &amp; Operation</b>       |                         |                           |                            |                            |                            |
| 43080                                    | Rent                    | \$ -                      | \$ 9,540                   | \$ 9,540                   | \$ 7,950                   |
| 43110                                    | Contractual services    | 32,370                    | 135,550                    | 155,550                    | 40,650                     |
| 43150                                    | Cost allocation charge  | -                         | 23,230                     | 23,230                     | 52,375                     |
| 44120                                    | Repairs to office equip | -                         | 250                        | 250                        | 250                        |
| 44200                                    | Advertising             | -                         | 1,500                      | 1,500                      | 1,500                      |
| 44352                                    | ISD service charge      | -                         | 135                        | 135                        | 5,079                      |
| 44450                                    | Postage                 | 376                       | 1,500                      | 1,500                      | 2,000                      |
| 44550                                    | Travel                  | -                         | 500                        | 500                        | 500                        |
| 44650                                    | Training                | 224                       | 750                        | 750                        | 2,000                      |
| 44700                                    | Computer software       | -                         | 700                        | 700                        | 700                        |
| 44750                                    | Liability Insurance     | 1,037                     | 2,699                      | 2,699                      | 5,538                      |
| 44760                                    | Regulatory              | 96                        | -                          | -                          | -                          |
| 44800                                    | Membership & dues       | -                         | 500                        | 500                        | 500                        |
| 45150                                    | Furniture & equipment   | -                         | 500                        | 500                        | 5,000                      |
| 45250                                    | Office supplies         | 791                       | 1,000                      | 1,000                      | 1,000                      |
| 45450                                    | Printing and graphics   | -                         | 1,000                      | 1,000                      | 3,000                      |
| 46900                                    | Business meetings       | 16                        | 200                        | 200                        | 1,000                      |
| 47000                                    | Miscellaneous           | 165                       | 5,000                      | 5,000                      | 5,000                      |
| <b>Maintenance &amp; Operation Total</b> |                         | <b>\$ 35,075</b>          | <b>\$ 184,554</b>          | <b>\$ 204,554</b>          | <b>\$ 134,042</b>          |
| <b>TOTAL</b>                             |                         | <b>\$ 75,029</b>          | <b>\$ 283,418</b>          | <b>\$ 339,004</b>          | <b>\$ 366,059</b>          |



**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
LOW&MOD INCOME HOUSING ASSET FUND - HOUSING DEVELOPMENT & PRESERVATION  
213-840**

|  |                          | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|--------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Maintenance &amp; Operation</b>       |                          |                           |                            |                            |                            |
| 43112                                    | Direct assistance        | \$ 400,000                | \$ 210,300                 | \$ 210,300                 | \$ -                       |
| 47000                                    | Miscellaneous            | -                         | 36,000                     | 36,000                     | 36,000                     |
| 47042                                    | Interest RDLP loan       | 491,440                   | -                          | -                          | -                          |
| 47110                                    | Principal RDLP loan      | 4,643,322                 | -                          | -                          | -                          |
| <b>Maintenance &amp; Operation Total</b> |                          | <b>\$ 5,534,763</b>       | <b>\$ 246,300</b>          | <b>\$ 246,300</b>          | <b>\$ 36,000</b>           |
| <b>Transfers</b>                         |                          |                           |                            |                            |                            |
| 48060                                    | Transfer-Misc Enterprise | \$ 1,100,000              | \$ -                       | \$ -                       | \$ -                       |
| <b>Transfers Total</b>                   |                          | <b>\$ 1,100,000</b>       | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>                |
| <b>TOTAL</b>                             |                          | <b>\$ 6,634,763</b>       | <b>\$ 246,300</b>          | <b>\$ 246,300</b>          | <b>\$ 36,000</b>           |

**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
GRANT FUND - CDD PROJECTS  
216-180**

|  | Actual<br>2013-14  | Adopted<br>2014-15 | Revised<br>2014-15       | Adopted<br>2015-16       |
|--|--------------------|--------------------|--------------------------|--------------------------|
| <b>Salaries &amp; Benefits</b>           |                    |                    |                          |                          |
| 41100 Salaries                           | \$ -               | \$ -               | \$ 50,000                | \$ -                     |
| <b>Salaries &amp; Benefits Total</b>     | <u>\$ -</u>        | <u>\$ -</u>        | <u>\$ 50,000</u>         | <u>\$ -</u>              |
| <b>Maintenance &amp; Operation</b>       |                    |                    |                          |                          |
| 43110 Contractual services               | \$ -               | \$ -               | \$ 440,000               | \$ -                     |
| 45350 General supplies                   | -                  | -                  | 10,000                   | -                        |
| <b>Maintenance &amp; Operation Total</b> | <u>\$ -</u>        | <u>\$ -</u>        | <u>\$ 450,000</u>        | <u>\$ -</u>              |
| <b>Capital Improvement</b>               |                    |                    |                          |                          |
| 53160 Planning, survey, design           | \$ -               | \$ -               | \$ -                     | \$ 802,000               |
| <b>Capital Improvement Total</b>         | <u>\$ -</u>        | <u>\$ -</u>        | <u>\$ -</u>              | <u>\$ 802,000</u>        |
| <b>TOTAL</b>                             | <u><u>\$ -</u></u> | <u><u>\$ -</u></u> | <u><u>\$ 500,000</u></u> | <u><u>\$ 802,000</u></u> |

CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
GRANT FUND- COMMUNITY DEVELOPMENT PROJECTS (216-180)

| Project | Project Description                  | A   | B                                      | C   | D                           | E                          | F                               |
|---------|--------------------------------------|---|--|---|-----------------------------|----------------------------|---------------------------------|
|         |                                      | Overall<br>Project/Grant<br>Budget as of<br>6/30/2015 | Life to Date<br>Actuals Total<br>(D+E) | Remaining<br>Balance as of<br>6/30/2015 (A-B) | Prior Years<br>Expenditures | FY 2014-15<br>Expenditures | FY 2015-16<br>Adopted<br>Budget |
| G52025  | Citywide Pedestrian Plan             | \$ -  | \$ -                                   | \$ -  | \$ -                        | \$ -                       | \$ 401,000                      |
| G52026  | Citywide Safety Education Initiative | -   | -                                      | -   | -                           | -                          | 401,000                         |
| Total:  |                                      | <u>\$ -</u>   | <u>\$ -</u>                            | <u>\$ -</u>                                   | <u>\$ -</u>                 | <u>\$ -</u>                | <u>\$ 802,000</u>               |

**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
GRANT FUND - TRANSIT  
216-235**

|                             |                | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|-----------------------------|----------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <hr/>                       |                |                           |                            |                            |                            |
| <b>Capital Outlay</b>       |                |                           |                            |                            |                            |
| 51000                       | Capital outlay | \$ -                      | \$ -                       | \$ -                       | \$ 4,738,000               |
| <b>Capital Outlay Total</b> |                | <hr/>                     | <hr/>                      | <hr/>                      | <hr/>                      |
|                             |                | \$ -                      | \$ -                       | \$ -                       | \$ 4,738,000               |
| <hr/>                       |                |                           |                            |                            |                            |
|                             | <b>TOTAL</b>   | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ 4,738,000</b>        |
| <hr/>                       |                |                           |                            |                            |                            |

CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
GRANT FUND- TRANSIT (216-235)

| Project | Project Description | A   | B                                      | C   | D                           | E                          | F                            |
|---------|---------------------|---|--|---|-----------------------------|----------------------------|------------------------------|
|         |                     | Overall<br>Project/Grant<br>Budget as of<br>6/30/2015 | Life to Date<br>Actuals Total<br>(D+E) | Remaining<br>Balance as of<br>6/30/2015 (A-B) | Prior Years<br>Expenditures | FY 2014-15<br>Expenditures | FY 2015-16<br>Adopted Budget |
| G51997  | Fareboxes           | \$ -  | \$ -                                   | \$ -  | \$ -                        | \$ -                       | \$ 1,282,000                 |
| G51996  | Transit Buses       | -   | -                                      | -   | -                           | -                          | 3,456,000                    |
|         | <b>Total:</b>       | <u>\$ -</u>   | <u>\$ -</u>                            | <u>\$ -</u>                                   | <u>\$ -</u>                 | <u>\$ -</u>                | <u>\$ 4,738,000</u>          |

**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
AIR QUALITY IMPROVEMENT FUND - EMPLOYEES COMMUTER REDUCTION  
251-231**

|  |                         | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                         |                           |                            |                            |                            |
| Various                                  | Benefits                | -                         | -                          | -                          | 190,000                    |
| <b>Salaries &amp; Benefits Total</b>     |                         | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ 190,000</b>          |
| <b>Maintenance &amp; Operation</b>       |                         |                           |                            |                            |                            |
| 43110                                    | Contractual services    | \$ -                      | \$ -                       | \$ -                       | \$ 69,000                  |
| 43150                                    | Cost allocation charge  | -                         | -                          | -                          | 2,307                      |
| 44120                                    | Repairs to office equip | -                         | -                          | -                          | 2,300                      |
| 44450                                    | Postage                 | -                         | -                          | -                          | 200                        |
| 44760                                    | Regulatory              | -                         | -                          | -                          | 2,000                      |
| 44800                                    | Membership & dues       | -                         | -                          | -                          | 8,000                      |
| 45250                                    | Office supplies         | -                         | -                          | -                          | 1,400                      |
| 45350                                    | General supplies        | -                         | -                          | -                          | 25,000                     |
| 45450                                    | Printing and graphics   | -                         | -                          | -                          | 2,000                      |
| 47000                                    | Miscellaneous           | -                         | -                          | -                          | 5,000                      |
| <b>Maintenance &amp; Operation Total</b> |                         | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ 117,207</b>          |
| <b>TOTAL</b>                             |                         | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ 307,207</b>          |

CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
MEASURE R LOCAL RETURN FUND - COMMUNITY DEVELOPMENT PROJECTS (254-180)

| Project | Project Description             | A   | B                                      | C   | D                           | E                          | F                                   |
|---------|---------------------------------|---|--|---|-----------------------------|----------------------------|-------------------------------------|
|         |                                 | Overall<br>Project/Grant<br>Budget as of<br>6/30/2015 | Life to Date<br>Actuals Total<br>(D+E) | Remaining<br>Balance as of<br>6/30/2015 (A-B) | Prior Years<br>Expenditures | FY 2014-15<br>Expenditures | FY 2015-<br>16<br>Adopted<br>Budget |
| G51877  | Beeline Maintenance & Operation | \$ 6,650,623  | \$ -                                   | \$ 6,650,623                                  | \$ -                        | \$ -                       | \$ -                                |
|         | <b>Total:</b>                   | <b>\$ 6,650,623</b>                                   | <b>\$ -</b>                            | <b>\$ 6,650,623</b>                           | <b>\$ -</b>                 | <b>\$ -</b>                | <b>\$ -</b>                         |

**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
MEASURE R LOCAL RETURN FUND - MEASURE R LOCAL RETURN  
254-232**

|                             |                | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|-----------------------------|----------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Capital Outlay</b>       |                |                           |                            |                            |                            |
| 51000                       | Capital outlay | \$ -                      | \$ -                       | \$ -                       | \$ 1,915,000               |
| <b>Capital Outlay Total</b> |                | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ 1,915,000</b>        |
|                             |                |                           |                            |                            |                            |
| <b>TOTAL</b>                |                | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ 1,915,000</b>        |

**Notes:**

\* Effective FY 2015-16, the Measure R Local Return Fund (254), Transit Prop A Local Return Fund (256), Transit Prop C Local Return Fund (257), and Transity Utility Fund (258) moved to the Community Development Department. Historic data is reported in Public Works. New data is reported in Community Development Department under the same fund numbers but new Dept ID's.



CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
TRANSIT PROP A LOCAL RETURN - COMMUNITY DEVELOPEMNT PROJECTS (256-180)

| Project | Project Description      | A   | B                                      | C   | D                           | E                          | F                                   |
|---------|--------------------------|---|--|---|-----------------------------|----------------------------|-------------------------------------|
|         |                          | Overall<br>Project/Grant<br>Budget as of<br>6/30/2015 | Life to Date<br>Actuals Total<br>(D+E) | Remaining<br>Balance as of<br>6/30/2015 (A-B) | Prior Years<br>Expenditures | FY 2014-15<br>Expenditures | FY 2015-<br>16<br>Adopted<br>Budget |
| 51587   | Bus Benches and Shelters | \$ 132,000  | \$ -                                   | \$ 132,000                                    | \$ -                        | \$ -                       |                                     |
|         | <b>Total:</b>            | <b>\$ 132,000</b>                                     | <b>\$ -</b>                            | <b>\$ 132,000</b>                             | <b>\$ -</b>                 | <b>\$ -</b>                | <b>\$ -</b>                         |

**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
TRANSIT PROP A LOCAL RETURN FUND - PROP A LOCAL RETURN  
256-233**

|  |                              | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|------------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                              |                           |                            |                            |                            |
| 41100                                    | Salaries                     | \$ -                      | \$ -                       | \$ -                       | \$ 112,723                 |
| 41300                                    | Hourly wages                 | -                         | -                          | -                          | 30,120                     |
| Various                                  | Benefits                     | -                         | -                          | -                          | 39,332                     |
| 42700, 42702                             | PERS Retirement              | -                         | -                          | -                          | 29,734                     |
| 42701                                    | PERS cost sharing            | -                         | -                          | -                          | (4,270)                    |
| <b>Salaries &amp; Benefits Total</b>     |                              | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ 207,639</b>          |
| <b>Maintenance &amp; Operation</b>       |                              |                           |                            |                            |                            |
| 43080                                    | Rent                         | \$ -                      | \$ -                       | \$ -                       | \$ 7,300                   |
| 43110                                    | Contractual services         | -                         | -                          | -                          | 314,000                    |
| 43126                                    | PALR subsidy to Transit Util | -                         | -                          | -                          | 3,193,661                  |
| 43150                                    | Cost allocation charge       | -                         | -                          | -                          | 22,831                     |
| 44200                                    | Advertising                  | -                         | -                          | -                          | 300                        |
| 44450                                    | Postage                      | -                         | -                          | -                          | 200                        |
| 44750                                    | Liability Insurance          | -                         | -                          | -                          | 4,799                      |
| 44800                                    | Membership & dues            | -                         | -                          | -                          | 600                        |
| 45150                                    | Furniture & equipment        | -                         | -                          | -                          | 20,000                     |
| 45250                                    | Office supplies              | -                         | -                          | -                          | 500                        |
| 45350                                    | General supplies             | -                         | -                          | -                          | 2,600                      |
| 46900                                    | Business meetings            | -                         | -                          | -                          | 100                        |
| 47000                                    | Miscellaneous                | -                         | -                          | -                          | 250                        |
| <b>Maintenance &amp; Operation Total</b> |                              | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ 3,567,141</b>        |
| <b>Capital Outlay</b>                    |                              |                           |                            |                            |                            |
| 51000                                    | Capital outlay               | \$ -                      | \$ -                       | \$ -                       | \$ 166,000                 |
| <b>Capital Outlay Total</b>              |                              | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ 166,000</b>          |
| <b>TOTAL</b>                             |                              | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ 3,940,780</b>        |

Notes:

\* Effective FY 2015-16, the Measure R Local Return Fund (254), Transit Prop A Local Return Fund (256), Transit Prop C Local Return Fund (257), and Transity Utility Fund (258) moved to the Community Development Department. Historic data is reported in Public Works. New data is reported in Community Development Department under the same fund numbers but new Dept ID's.

**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
TRANSIT PROP C LOCAL RETURN FUND - CDD PROJECTS  
257-180**

|                                  | Actual<br>2013-14 | Adopted<br>2014-15 | Revised<br>2014-15 | Adopted<br>2015-16 |
|----------------------------------|-------------------|--------------------|--------------------|--------------------|
| <b>Capital Improvement</b>       |                   |                    |                    |                    |
| 52100 Construction               | \$ -              | \$ -               | \$ -               | \$ 250,000         |
| <b>Capital Improvement Total</b> | <b>\$ -</b>       | <b>\$ -</b>        | <b>\$ -</b>        | <b>\$ 250,000</b>  |
| <b>TOTAL</b>                     | <b>\$ -</b>       | <b>\$ -</b>        | <b>\$ -</b>        | <b>\$ 250,000</b>  |

Notes:

- \* Effective FY 2015-16, the Measure R Local Return Fund (254), Transit Prop A Local Return Fund (256), Transit Prop C Local Return Fund (257), and Transity Utility Fund (258) moved to the Community Development Department. Historic data is reported in Public Works. New data is reported in Community Development Department under the same fund numbers but new Dept ID's.

CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
TRANSIT PROP C LOCAL RETURN - COMMUNITY DEVELOPMENT PROJECTS (257-180)

| Project | Project Description                 | A   | B                                      | C   | D                           | E                          | F                               |
|---------|-------------------------------------|---|--|---|-----------------------------|----------------------------|---------------------------------|
|         |                                     | Overall<br>Project/Grant<br>Budget as of<br>6/30/2015 | Life to Date<br>Actuals Total<br>(D+E) | Remaining<br>Balance as of<br>6/30/2015 (A-B) | Prior Years<br>Expenditures | FY 2014-15<br>Expenditures | FY 2015-16<br>Adopted<br>Budget |
| 51950   | Refurb of Glendale Transport Center | \$ 250,000  | \$ -                                   | \$ 250,000                                    | \$ -                        | \$ -                       | \$ 250,000                      |
|         | Total:                              | <u>\$ 250,000</u>                                     | <u>\$ -</u>                            | <u>\$ 250,000</u>                             | <u>\$ -</u>                 | <u>\$ -</u>                | <u>\$ 250,000</u>               |

**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
TRANSIT PROP C LOCAL RETURN FUND - PROP C LOCAL RETURN  
257-234**

|  |                             | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-----------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                             |                           |                            |                            |                            |
| 41100                                    | Salaries                    | \$ -                      | \$ -                       | \$ -                       | \$ 292,115                 |
| 41300                                    | Hourly wages                | -                         | -                          | -                          | 60,570                     |
| Various                                  | Benefits                    | -                         | -                          | -                          | 71,444                     |
| 42700, 42702                             | PERS Retirement             | -                         | -                          | -                          | 73,412                     |
| 42701                                    | PERS cost sharing           | -                         | -                          | -                          | (10,542)                   |
| <b>Salaries &amp; Benefits Total</b>     |                             | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ 486,999</b>          |
| <b>Maintenance &amp; Operation</b>       |                             |                           |                            |                            |                            |
| 43050                                    | Repairs-bldgs & grounds     | \$ -                      | \$ -                       | \$ -                       | \$ 11,000                  |
| 43060                                    | Utilities                   | -                         | -                          | -                          | 56,000                     |
| 43080                                    | Rent                        | -                         | -                          | -                          | 5,278                      |
| 43110                                    | Contractual services        | -                         | -                          | -                          | 385,292                    |
| 43127                                    | PCLR subsidy to Transi Util | -                         | -                          | -                          | 3,000,000                  |
| 43150                                    | Cost allocation charge      | -                         | -                          | -                          | 10,819                     |
| 44200                                    | Advertising                 | -                         | -                          | -                          | 300                        |
| 44450                                    | Postage                     | -                         | -                          | -                          | 200                        |
| 44750                                    | Liability Insurance         | -                         | -                          | -                          | 11,850                     |
| 45250                                    | Office supplies             | -                         | -                          | -                          | 1,200                      |
| 45350                                    | General supplies            | -                         | -                          | -                          | 5,300                      |
| 46900                                    | Business meetings           | -                         | -                          | -                          | 250                        |
| <b>Maintenance &amp; Operation Total</b> |                             | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ 3,487,489</b>        |
| <b>TOTAL</b>                             |                             | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ 3,974,488</b>        |

Notes:

\* Effective FY 2015-16, the Measure R Local Return Fund (254), Transit Prop A Local Return Fund (256), Transit Prop C Local Return Fund (257), and Transity Utility Fund (258) moved to the Community Development Department. Historic data is reported in Public Works. New data is reported in Community Development Department under the same fund numbers but new Dept ID's.

CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
TRANSIT UTILITY - COMMUNITY DEVELOPMENT PROJECTS (258-180)

| Project       | Project Description             | A   | B                                      | C   | D                           | E                          | F                                   |
|---------------|---------------------------------|---|--|---|-----------------------------|----------------------------|-------------------------------------|
|               |                                 | Overall<br>Project/Grant<br>Budget as of<br>6/30/2015 | Life to Date<br>Actuals Total<br>(D+E) | Remaining<br>Balance as of<br>6/30/2015 (A-B) | Prior Years<br>Expenditures | FY 2014-15<br>Expenditures | FY 2015-<br>16<br>Adopted<br>Budget |
| 51583         | Universal Fare System           | \$ 445,000.00   | \$ -                                   | \$ 445,000.00                                 | \$ -                        | \$ -                       | \$ -                                |
| G51877        | Beeline Maintenance & Operation | 6,191,000   | -                                      | 6,191,000                                     | -                           | -                          | -                                   |
| <b>Total:</b> |                                 | <b>\$ 6,636,000</b>                                   | <b>\$ -</b>                            | <b>\$ 6,636,000</b>                           | <b>\$ -</b>                 | <b>\$ -</b>                | <b>\$ -</b>                         |

**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
TRANSIT UTILITY FUND - TRANSIT  
258-235**

|  |                             | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-----------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                             |                           |                            |                            |                            |
| 41100                                    | Salaries                    | \$ -                      | \$ -                       | \$ -                       | \$ 299,660                 |
| 41300                                    | Hourly wages                | -                         | -                          | -                          | 15,000                     |
| Various                                  | Benefits                    | -                         | -                          | -                          | 78,146                     |
| 42700, 42702                             | PERS Retirement             | -                         | -                          | -                          | 63,983                     |
| 42701                                    | PERS cost sharing           | -                         | -                          | -                          | (9,189)                    |
| <b>Salaries &amp; Benefits Total</b>     |                             | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ 447,600</b>          |
| <b>Maintenance &amp; Operation</b>       |                             |                           |                            |                            |                            |
| 43080                                    | Rent                        | \$ -                      | \$ -                       | \$ -                       | \$ 15,310                  |
| 43110                                    | Contractual services        | -                         | -                          | -                          | 8,876,100                  |
| 43150                                    | Cost allocation charge      | -                         | -                          | -                          | 69,807                     |
| 44100                                    | Repairs to equipment        | -                         | -                          | -                          | 500                        |
| 44200                                    | Advertising                 | -                         | -                          | -                          | 7,400                      |
| 44351                                    | Fleet / equip rental charge | -                         | -                          | -                          | 16,571                     |
| 44450                                    | Postage                     | -                         | -                          | -                          | 1,000                      |
| 44550                                    | Travel                      | -                         | -                          | -                          | 2,100                      |
| 44650                                    | Training                    | -                         | -                          | -                          | 3,200                      |
| 44700                                    | Computer software           | -                         | -                          | -                          | 6,000                      |
| 44750                                    | Liability Insurance         | -                         | -                          | -                          | 10,573                     |
| 44800                                    | Membership & dues           | -                         | -                          | -                          | 7,500                      |
| 45150                                    | Furniture & equipment       | -                         | -                          | -                          | 1,000                      |
| 45170                                    | Computer hardware           | -                         | -                          | -                          | 4,000                      |
| 45200                                    | Maps & blue prints          | -                         | -                          | -                          | 2,500                      |
| 45250                                    | Office supplies             | -                         | -                          | -                          | 2,500                      |
| 45350                                    | General supplies            | -                         | -                          | -                          | 10,000                     |
| 45450                                    | Printing and graphics       | -                         | -                          | -                          | 44,000                     |
| 46900                                    | Business meetings           | -                         | -                          | -                          | 500                        |
| 47000                                    | Miscellaneous               | -                         | -                          | -                          | 500                        |
| <b>Maintenance &amp; Operation Total</b> |                             | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ 9,081,061</b>        |
| <b>TOTAL</b>                             |                             | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ 9,528,661</b>        |

Notes:

\* Effective FY 2015-16, the Measure R Local Return Fund (254), Transit Prop A Local Return Fund (256), Transit Prop C Local Return Fund (257), and Transity Utility Fund (258) moved to the Community Development Department. Historic data is reported in Public Works. New data is reported in Community Development Department under the same fund numbers but new Dept ID's.

**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT\*\*  
PERSONNEL CLASSIFICATION DETAIL**

| Classification                               | Actual<br>2013-14 | Adopted<br>2014-15 | Revised<br>2014-15 | Adopted<br>2015-16 |
|--|-------------------|--------------------|--------------------|--------------------|
| <u>Salaried Positions</u>                    |                   |                    |                    |                    |
| Accountant I                                 | 0.10              | 0.10               | 0.10               | -                  |
| Accountant II                                | 0.50              | 0.50               | 0.50               | 0.85               |
| Accounting Manager                           |                   |                    |                    | 0.10               |
| Accounting Supervisor                        | 0.45              | 0.45               | 0.45               | -                  |
| Accounts Payable Technician I                |                   |                    |                    | 0.15               |
| Accounts Payable Technician III              | 0.15              | 0.15               | 0.15               | -                  |
| Administrative Analyst                       | 3.00              | 3.00               | 3.00               | 2.00               |
| Administrative Assistant                     | 1.00              | 1.00               | 1.00               | 1.00               |
| Administrative Officer/CDD ***               | 4.00              | 4.00               | 4.00               | 4.00               |
| Assistant Code Compliance Inspector          | 3.10              | -                  | -                  | 3.00               |
| Assistant Permit Services Technician         |                   |                    |                    | 2.00               |
| Associate Code Compliance Inspector          | 2.00              | -                  | -                  | 1.00               |
| Associate Permit Services Technician         |                   |                    |                    | 5.00               |
| Assistant City Attorney                      | 0.75              | 0.79               | 0.79               | 0.79               |
| Assistant Transit Manager ***                |                   |                    |                    | 1.00               |
| Budget Associate                             |                   |                    |                    | 0.20               |
| Building Code Specialist II                  | 3.00              | 3.00               | 3.00               | 6.00               |
| Building Inspection Supervisor               | 2.00              | 2.00               | 2.00               | 2.00               |
| Building Inspector                           | 4.00              | 4.00               | 3.00               | 3.00               |
| Building Official                            | 1.00              | 1.00               | 1.00               | 1.00               |
| Code Compliance Inspector                    | 4.00              | -                  | -                  | 3.00               |
| Community Development Supervisor             | 1.00              | 1.00               | -                  | 1.00               |
| Customer Service Ops Supervisor/Steno        | 1.00              | 1.00               | 1.00               | 1.00               |
| Customer Service Representative***           | 11.00             | 11.00              | 10.00              | 6.00               |
| Deputy Building Official                     | 1.00              | 1.00               | 1.00               | 1.00               |
| Deputy City Attorney                         | -                 | -                  | -                  | -                  |
| Deputy Director - Housing                    | 1.00              | 1.00               | 1.00               | 1.00               |
| Deputy Director Planning & Nbrhd Services    | 1.00              | 1.00               | 1.00               | 1.00               |
| Deputy Director of Community Development *** | -                 | -                  | -                  | 2.00               |
| Director of Community Development            | 1.00              | 1.00               | 1.00               | 1.00               |
| Director of Economic Development             | 0.80              | 0.80               | 0.80               | 0.70               |
| Electrical Inspector                         | 1.00              | 1.00               | 1.00               | 1.00               |
| Executive Analyst ***                        | -                 | -                  | -                  | 1.00               |
| Executive Officer-EconDev&AssetMgmt          | -                 | -                  | -                  | -                  |
| Executive Secretary (Steno)                  | 1.00              | 1.00               | 1.00               | 1.00               |
| Finance Administrator                        | 0.05              | 0.05               | 0.05               | -                  |
| Housing Advisor                              | 8.00              | 8.00               | 6.00               | 8.00               |
| Housing Coordinator                          | 1.00              | 1.00               | 1.00               | 1.00               |
| Housing Systems Analyst                      |                   |                    |                    | 1.00               |
| Housing Technician                           | 2.00              | 2.00               | 2.00               | 2.00               |
| HVAC Inspector                               | 1.00              | 1.00               | 1.00               | 2.00               |
| IT Applications Analyst                      | 1.00              | -                  | -                  |                    |
| License Investigator                         | -                 | 2.00               | 1.00               | -                  |
| Neighborhood Services Field Rep.             | -                 | 3.50               | 3.50               | -                  |



**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT\*\*  
PERSONNEL CLASSIFICATION DETAIL**

| Classification                             | Actual<br>2013-14 | Adopted<br>2014-15 | Revised<br>2014-15 | Adopted<br>2015-16 |
|--|-------------------|--------------------|--------------------|--------------------|
| Neighborhood Services Inspector            | -                 | 4.00               | 3.00               | -                  |
| Neighborhood Services Supervisor           | 1.00              | 1.00               | 1.00               | 1.00               |
| Office Services Secretary                  | 1.00              | 1.00               | 1.00               | 1.00               |
| Office Services Specialist I               | 1.00              | 1.00               | 1.00               | 1.00               |
| Permit Services Technician                 | 2.00              | 2.00               | 2.00               | 2.00               |
| Planner                                    | 5.00              | 6.00               | 5.00               | 4.00               |
| Planning Assistant ***                     | -                 | -                  | -                  | 1.00               |
| Plumbing Inspector                         | 2.00              | 2.00               | 2.00               | 2.00               |
| Principal Accountant                       |                   |                    |                    | 0.15               |
| Principal Admin Officer/CDD                | 1.00              | 1.00               | 1.00               | -                  |
| Principal Building Code Specialist         |                   |                    |                    | 2.00               |
| Principal Development Officer              | 1.00              | 1.00               | 1.00               | 2.00               |
| Principal Housing Project Manager          |                   |                    |                    | 1.00               |
| Principal Housing Supervisor               |                   |                    |                    | 1.00               |
| Principal Neighborhood Services Supervisor | 1.00              | 1.00               | 1.00               | 1.00               |
| Principal Planner                          | 2.00              | 2.00               | 2.00               | 2.00               |
| Principal Urban Designer                   | 1.00              | 1.00               | 1.00               | -                  |
| Program Coordinator                        | 1.00              | 1.00               | 1.00               | 1.00               |
| Program Specialist ***                     | 1.00              | 1.00               | 1.00               | 2.00               |
| Program Supervisor                         | -                 | -                  | -                  | -                  |
| Sr. Accounting Tech (Conf.)                | -                 | -                  | -                  | -                  |
| Sr. Administrative Analyst                 | -                 | -                  | -                  | -                  |
| Sr. Administrative Officer                 |                   |                    |                    | 1.00               |
| Sr. Budget Analyst                         | 0.20              | 0.20               | 0.20               | -                  |
| Sr. Building Code Specialist               | 3.00              | 3.00               | 2.00               | -                  |
| Sr. Building Inspector                     | 1.00              | 1.00               | 1.00               | 1.00               |
| Sr. Community Development Supervisor       | 1.00              | 1.00               | 1.00               | -                  |
| Sr. Development Officer                    | 1.00              | 1.00               | 1.00               | 1.00               |
| Sr. Housing Project Manager                | 1.00              | 1.00               | 1.00               | -                  |
| Sr. IT Applications Specialist             | -                 | 1.00               | 1.00               | -                  |
| Sr. Office Services Specialist             | 2.00              | 2.00               | 2.00               | 3.00               |
| Sr. Office Specialist                      | 2.00              | 2.00               | 2.00               | 2.00               |
| Sr. Permit Services Technician             |                   |                    |                    | 2.00               |
| Sr. Planner ***                            | 5.00              | 5.00               | 4.00               | 5.75               |
| Sr. Urban Designer                         | 1.00              | 1.00               | 1.00               | 1.00               |
| Systems Analyst                            | 1.00              | -                  | -                  | -                  |
| Transit Manager ***                        |                   |                    |                    | 1.00               |
| Urban Designer                             | -                 | -                  | -                  | 1.00               |
| Total Salaried Positions                   | <u>100.10</u>     | <u>100.54</u>      | <u>90.54</u>       | <u>110.69</u>      |
| <u>Hourly Positions</u>                    |                   |                    |                    |                    |
| Agency/Housing Authority Members ****      | 7.00              | 7.00               | 7.00               | 7.00               |
| Building Inspector                         | -                 | 3.00               | (3)                | 2.92               |
| City Resource Specialist                   | 1.48              | (3) 1.23           | (2) 1.23           | (3) 1.48           |
| Customer Service Representative            | 1.34              | (2) 2.71           | (4) 2.71           | (1) 0.63           |

**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT\*\*  
PERSONNEL CLASSIFICATION DETAIL**

| Classification                         | Actual<br>2013-14 |      | Adopted<br>2014-15 |      | Revised<br>2014-15 |      | Adopted<br>2015-16 |      |
|--|-------------------|------|--------------------|------|--------------------|------|--------------------|------|
| Hourly City Worker                     | 8.15              | (11) | 8.08               | (12) | 8.08               | (12) | 14.68              | (18) |
| Housing Advisor                        | -                 |      | -                  |      | -                  |      | 0.92               | (2)  |
| Office Specialist I                    | -                 |      | 1.00               | (1)  | 1.00               | (1)  | 1.00               | (1)  |
| Planning Assistant                     | -                 |      | -                  |      | -                  |      | 1.00               | (1)  |
| Total Hourly Positions                 | <u>17.97</u>      |      | <u>23.02</u>       |      | <u>23.02</u>       |      | <u>29.63</u>       |      |
| Community Development Department Total | <u>118.07</u>     |      | <u>123.56</u>      |      | <u>113.56</u>      |      | <u>140.32</u>      |      |

Notes:

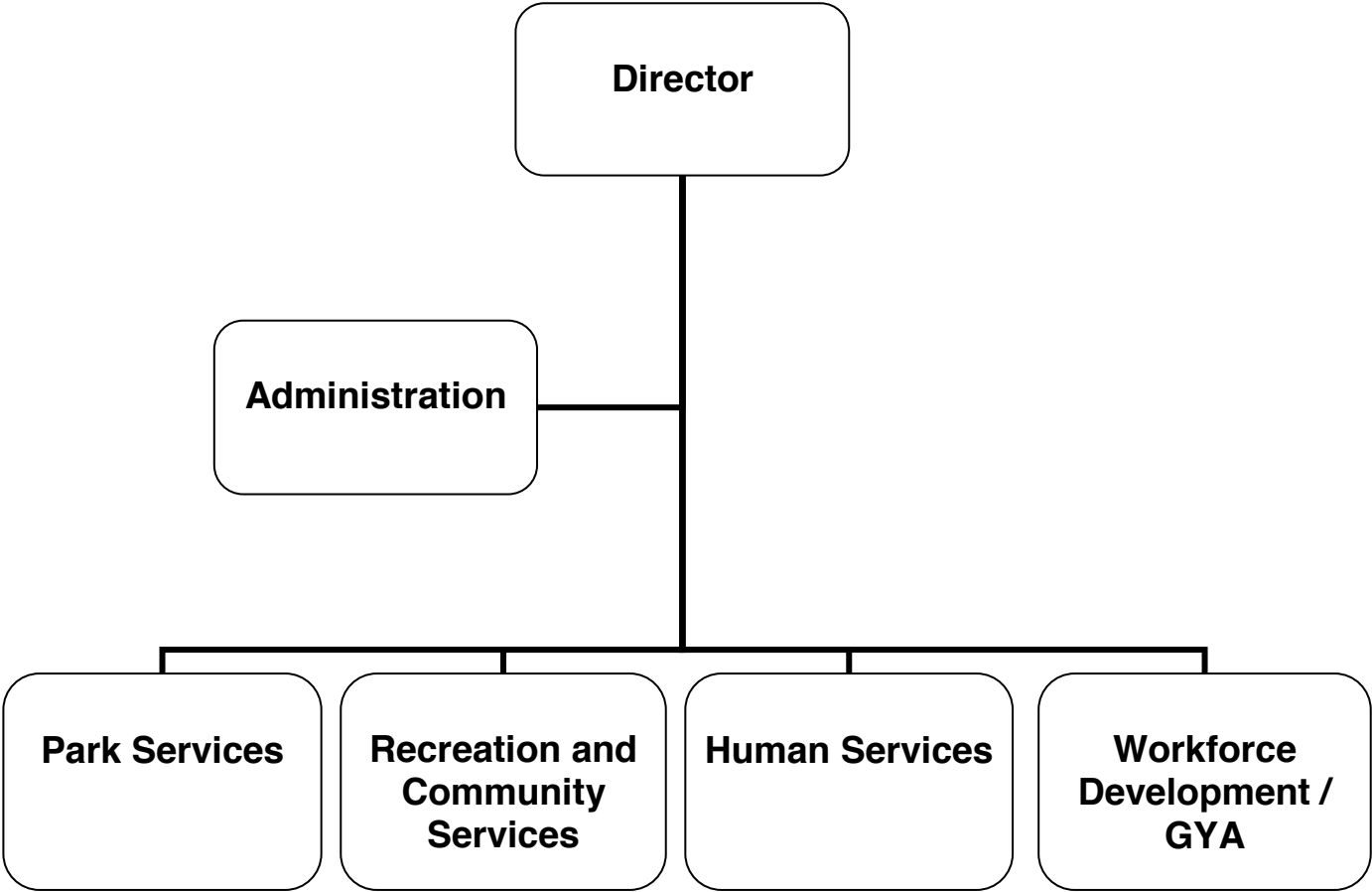
- \* Indicates number of positions corresponding to the stated Full-Time Equivalence (FTE).
- \*\* Effective 7/1/13, Economic Development function moved from the Community Development Department to the Management Services Department. Also, positions housed within the Successor Agency are included in the Personnel Classification Detail. However, the funding for these positions is part of the Recognized Obligation Payment Schedules (ROPs) and is not included in the City's budget.
- \*\*\* Effective FY 2015-16, the Measure R Local Return Fund (254), Transit Prop A Local Return Fund (256), Transit Prop C Local Return Fund (257), and Transit Utility Fund (258) moved to the Community Development Department. Historic data is reported in Public Works. New data is reported in Community Development Department under the same fund numbers but new Dept. ID's.
- \*\*\*\* Appointed Officials.

# ADOPTED BUDGET 2015-16



# COMMUNITY SERVICES & PARKS

COMMUNITY SERVICES  
& PARKS



## **MISSION STATEMENT**

The mission of the Community Services & Parks Department (CSP) is to enhance the quality of life by providing safe, well-maintained parks and public places; preserving open space and historic resources; providing services that address the physical, recreational, social and economic needs of the community; and creating opportunities for renewal, growth, and enrichment.

## **DEPARTMENT DESCRIPTION**

The Department consists of five sections:

**Administration** is responsible for administrative support to all of the outlying operations including, maintenance yard community/recreation centers, sports complex, Verdugo Jobs Center, and civic auditorium, including organizational planning; fiscal and personnel management; payroll; planning, design and coordination of capital projects; open space and trails programming; research and analysis; clerical support services; grant administration; and staff support to the Parks, Recreation & Community Services Commission, Community Development Block Grant Advisory Committee, and Glendale Parks and Open Space Foundation.

**Park Services** is responsible for landscape and building maintenance of 46 parks and recreation facilities, including four community centers, four historic sites, nineteen ball fields, thirty playgrounds and thirty restroom facilities, and a sports complex, consisting of 286 acres of developed parkland. In addition, the Section oversees all contract landscape areas in the City, of which there are 125 sites, including Fire Stations, GWP Pump Houses, Libraries, and City Medians.

**Recreation & Community Services** provides a variety of recreational opportunities, enrichment programs, and human services for all ages and abilities. This section is subdivided into three core areas:

1. **Recreational & Special Use Facilities** includes four community centers, an art studio, a skate park, civic auditorium, sports complex, 19 sports fields, community pool, four historic homes/museums, park buildings, and picnic shelter facilities.
2. **Recreation Programs** include special events, day camps, youth programs, senior activities, sports programs, life-long learning classes, aquatics, open space and trails programs and volunteer opportunities.
3. **Human Services** includes a variety of social service programs, including meal programs for seniors, shut-ins, and youth; case management, counseling, and information and referral for youth and families, and seniors; and programs for individuals with special needs.

**Community Development Block Grant/Homeless Program** administers federal grant programs, including the Community Development Block Grant (CDBG), the Emergency Solutions Grant (ESG) and the Homeless Continuum of Care Program (CoC) that address the needs of low-income persons, including elderly, at-risk youth, and homeless. CDBG funds help to provide social services, improve community centers and revitalize neighborhoods. The Section collaborates with community agencies to help coordinate 29 social service programs, and 6 capital improvement projects in the community at any given time. In addition to social service programs, this section is also responsible for the Glendale Continuum of Care Programming for homeless persons, including street outreach; case management services; access to emergency shelter, and transitional and permanent supportive housing programs.

**Workforce Development/Glendale Youth Alliance (GYA)** performs grant administration, program development, operation of employment and training programs, and business services. This Section

receives state and federal workforce development funding from both formula and competitive grant sources to meet the employment needs of residents from Glendale, Burbank, La Canada Flintridge, and surrounding communities. The Section also provides assistance to local businesses.

## **RELATIONSHIP TO STRATEGIC GOALS**

### ***Exceptional Customer Service***

CSP is committed to providing its residents with extraordinary customer service centered on the principles of professionalism, responsiveness, accessibility quality of service, accountability and customer satisfaction through the delivery of efficient and seamless services to every customer served.

### ***Safe & Healthy Community***

CSP produces a Social Services Directory to raise awareness of the programs and services provided by organizations that are serving the community's families. Through its sports and recreation programs, the Department is committed to the physical health and well being of the City's residents. Through its maintenance of the parks and enforcement of park rules, the Department is committed to the safety and security of the public.

### ***Economic Vibrancy***

Through the Workforce Development Section, CSP strives to provide policy direction, programs and services toward the development of a skilled labor force to promote the retention and expansion of local businesses, as well as the creation and attraction of high wage/high growth employers. Programs include specialized grants for lay off aversion and specific business downsizing, as well as skill training in high demand growth industries, such as health care, entertainment, and mobile information technology.

### ***Community Services & Facilities***

Through the federal grant programs, CSP provides planning, coordination and funding for social services, improvement of parks, libraries and community centers, handicapped accessibility projects, community involvement, job training and upgrading public improvements. The Verdugo Jobs Center, in particular focuses on providing excellent customer service that is adaptable and responsive to the changing needs of the labor market and economic conditions.

CSP strategically plans, acquires and develops new parks, open space and trails, maintains a variety of public parks and recreational facilities, offers many recreational programs for the youth, adults, seniors and the disabled community and partners with many community organizations to offer services and programs for the public.

### ***Arts & Culture***

CSP provides a wide variety of arts and cultural experiences throughout the community. These include, but are not limited to: installation of public art in parks and community centers, the Cruise Night event, art classes, art camps, partnerships with community organizations for theater or music in the park, and support for the City's César Chávez events.

**CITY OF GLENDALE  
SUMMARY OF APPROPRIATIONS  
COMMUNITY SERVICES & PARKS DEPARTMENT  
FOR THE YEARS ENDING JUNE 30**

|  | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>General Fund</b>                                  |                           |                            |                            |                            |
| CSP Projects (101-601)                               | \$ 941,693                | \$ -                       | \$ -                       | \$ -                       |
| Parks Maintenance (101-602-50020)                    | 6,024,737                 | 5,988,921                  | 6,200,934                  | 6,722,179                  |
| <b>Recreation Facilities</b>                         |                           |                            |                            |                            |
| Maple Park Community Center (101-603-50014)          | \$ 281,463                | \$ 275,689                 | \$ 277,571                 | \$ 292,993                 |
| Pacific Community Center (101-603-50015)             | 465,152                   | 446,735                    | 462,727                    | 466,431                    |
| Adult Recreation Community Center (101-603-50016)    | 497,917                   | 438,790                    | 441,831                    | 468,981                    |
| Sparr Heights Community Center (101-603-50017)       | 178,927                   | 174,103                    | 175,154                    | 177,656                    |
| Verdugo Skate Park (101-603-50018)                   | 43,052                    | 38,695                     | 39,304                     | 39,434                     |
| Pacific Park Pool (101-603-50022)                    | 298,960                   | 287,659                    | 289,283                    | 304,644                    |
| <b>Total Recreation Facilities</b>                   | <b>\$ 1,765,472</b>       | <b>\$ 1,661,671</b>        | <b>\$ 1,685,870</b>        | <b>\$ 1,750,139</b>        |
| <b>Recreation Programs &amp; Services</b>            |                           |                            |                            |                            |
| Recreation Administration (101-604-50030)            | \$ 119,588                | \$ 135,660                 | \$ 136,213                 | \$ 143,842                 |
| Life-Long Learning (101-604-50031)                   | 122,813                   | 57,500                     | 57,500                     | 49,911                     |
| City-Wide Sports (101-604-50032)                     | 158,716                   | 165,016                    | 166,012                    | 170,971                    |
| Youth Outreach (101-604-50034)                       | 95,477                    | 156,832                    | 157,614                    | 169,289                    |
| Youth Programs (101-604-50035)                       | 1,622                     | -                          | 16,203                     | 100,000                    |
| Club Maple (101-604-50036)                           | 18,275                    | 23,746                     | 23,746                     | 24,629                     |
| Senior Programs (101-604-50037)                      | 177,280                   | 177,413                    | 193,639                    | 197,784                    |
| <b>Total Recreation Programs &amp; Services</b>      | <b>\$ 693,773</b>         | <b>\$ 716,167</b>          | <b>\$ 750,927</b>          | <b>\$ 856,426</b>          |
| Commission on the Status of Women (101-608)*         | \$ 30,942                 | \$ 31,014                  | \$ 38,514                  | \$ 426                     |
| Parks Administration (101-609-50024)**               | -                         | 1,021,330                  | 1,026,686                  | 894,040                    |
| Glendale Youth Alliance (101-610-50025)**            | -                         | 272,093                    | 273,659                    | 276,631                    |
| Glendale Youth Alliance (101-824-00000)**            | 263,110                   | -                          | -                          | -                          |
| <b>Total General Fund</b>                            | <b>\$ 9,719,726</b>       | <b>\$ 9,691,196</b>        | <b>\$ 9,976,590</b>        | <b>\$ 10,499,841</b>       |
| <b>Other Funds</b>                                   |                           |                            |                            |                            |
| <b>Community Development Block Grant (CDBG) Fund</b> |                           |                            |                            |                            |
| Administration (201-605)                             | \$ 379,000                | \$ 325,000                 | \$ 325,000                 | \$ 316,000                 |
| Projects (201-801)                                   | 3,189,054                 | 1,045,630                  | 1,045,630                  | 894,061                    |
| <b>Total CDBG Fund</b>                               | <b>\$ 3,568,054</b>       | <b>\$ 1,370,630</b>        | <b>\$ 1,370,630</b>        | <b>\$ 1,210,061</b>        |
| <b>Supportive Housing Grant Fund</b>                 |                           |                            |                            |                            |
| CSP Programs (204-801-00000)                         | \$ 2,250,068              | \$ 1,825,974               | \$ 1,826,177               | \$ 2,157,479               |
| Administration (204-801-10080)                       | 186,887                   | 216,623                    | 217,885                    | 187,580                    |
| <b>Total Supportive Housing Grant Fund</b>           | <b>\$ 2,436,955</b>       | <b>\$ 2,042,597</b>        | <b>\$ 2,044,062</b>        | <b>\$ 2,345,059</b>        |
| Emergency Solutions Grant Fund (205-801)             | \$ 138,381                | \$ 157,089                 | \$ 157,397                 | \$ 161,426                 |
| <b>Workforce Investment Act Fund</b>                 |                           |                            |                            |                            |
| Administration (206-861)                             | \$ 391,393                | \$ 409,084                 | \$ 422,801                 | \$ 346,260                 |
| Verdugo Jobs Center (206-862)                        | 3,744,777                 | 4,399,792                  | 4,968,850                  | 4,870,956                  |
| <b>Total Workforce Investment Act Fund</b>           | <b>\$ 4,136,171</b>       | <b>\$ 4,808,876</b>        | <b>\$ 5,391,651</b>        | <b>\$ 5,217,216</b>        |
| <b>Glendale Youth Alliance Fund</b>                  |                           |                            |                            |                            |
| GYA GREAT (211-824-10060)                            | \$ 687,318                | \$ 860,686                 | \$ 866,171                 | \$ 863,368                 |
| GYA GRANTS (211-824-10410)                           | 358,078                   | 328,768                    | 330,638                    | 361,299                    |
| GYA GYEP (211-824-10470)                             | 183,337                   | 185,655                    | 186,670                    | 213,638                    |
| GYA Summer Brush Program (211-824-10610)             | 176,292                   | 136,990                    | 137,193                    | 94,496                     |
| GYA Program Coordination (211-824-10620)             | 1,561                     | 3,293                      | 3,293                      | 4,895                      |
| GYA Staff Development (211-824-10630)                | 1,846                     | -                          | -                          | -                          |
| <b>Total Glendale Youth Alliance Fund</b>            | <b>\$ 1,408,432</b>       | <b>\$ 1,515,392</b>        | <b>\$ 1,523,965</b>        | <b>\$ 1,537,696</b>        |
| Nutritional Meals Grant Fund (270-604-50037)         | \$ 367,860                | \$ 389,495                 | \$ 392,511                 | \$ 429,740                 |

**CITY OF GLENDALE  
SUMMARY OF APPROPRIATIONS  
COMMUNITY SERVICES & PARKS DEPARTMENT  
FOR THE YEARS ENDING JUNE 30**

|   | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|---|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Capital Improvement Fund</b>                                 |                           |                            |                            |                            |
| CSP Projects (401-601)  | 2,073,960                 | 630,000                    | 630,000                    | 1,575,000                  |
| <b>Total Capital Improvement Fund</b>                           | <b>\$ 2,073,960</b>       | <b>\$ 630,000</b>          | <b>\$ 630,000</b>          | <b>\$ 1,575,000</b>        |
| <br>Parks Mitigation Fee Fund (405-601)                         | <br>814,107               | <br>760,000                | <br>829,026                | <br>4,000,000              |
| Parks Quimby Fee Fund (408-601)                                 | 316,825                   | -                          | -                          | -                          |
| CIP Reimbursement Fund (409-601)                                | -                         | 350,000                    | 515,250                    | -                          |
| <br><b>Recreation Fund</b>                                      |                           |                            |                            |                            |
| CSP Projects (501-601-00000)                                    | \$ -                      | \$ 1,350,000               | \$ 1,350,000               | \$ 1,650,000               |
| Parks Maintenance (501-602-50001)                               | 346,098                   | 440,694                    | 442,107                    | 674,626                    |
| <br><b>Recreation Fund-Facilities</b>                           |                           |                            |                            |                            |
| Civic Auditorium (501-603-50011)                                | 562,280                   | 674,598                    | 677,420                    | 662,675                    |
| Sports Complex (501-603-50012)                                  | 676,896                   | 834,392                    | 836,495                    | 772,067                    |
| Brand Studios (501-603-50013)                                   | 158                       | 6,577                      | 6,577                      | 6,959                      |
| Maple Park Community Center (501-603-50014)                     | 45,199                    | 43,970                     | 44,697                     | 49,419                     |
| Pacific Community Center (501-603-50015)                        | 105,524                   | 106,124                    | 107,211                    | 134,783                    |
| Adult Recreation Community Center (501-603-50016)               | 8,539                     | 8,500                      | 8,500                      | 14,000                     |
| Sparr Heights Community Center (501-603-50017)                  | 26,000                    | 39,784                     | 55,606                     | 44,268                     |
| Verdugo Skate Park (501-603-50018)                              | 67,146                    | 77,070                     | 77,273                     | 77,568                     |
| Pacific Park Pool (501-603-50022)                               | 56,218                    | 58,758                     | 58,758                     | 62,985                     |
| Community Buildings (501-603-50023)                             | -                         | 6,000                      | 6,000                      | 6,000                      |
| <b>Total Recreation Fund-Facilities</b>                         | <b>\$ 1,547,959</b>       | <b>\$ 1,855,773</b>        | <b>\$ 1,878,537</b>        | <b>\$ 1,830,724</b>        |
| <br><b>Recreation Fund-Recreation Programs &amp; Services</b>   |                           |                            |                            |                            |
| Open Space & Trail (501-604-50021)                              | 29,986                    | 29,022                     | 29,022                     | 28,272                     |
| Life-Long Learning (501-604-50031)                              | 452,203                   | 416,479                    | 445,572                    | 447,988                    |
| City-Wide Sports (501-604-50032)                                | 204,681                   | 255,401                    | 256,495                    | 290,449                    |
| Youth Programs (501-604-50035)                                  | 162,215                   | 181,724                    | 182,216                    | 226,362                    |
| <b>Total Recreation Fund-Recreation Programs &amp; Services</b> | <b>\$ 849,084</b>         | <b>\$ 882,626</b>          | <b>\$ 913,305</b>          | <b>\$ 993,071</b>          |
| <br><b>Total Recreation Fund</b>                                | <b>\$ 2,743,142</b>       | <b>\$ 4,529,093</b>        | <b>\$ 4,583,949</b>        | <b>\$ 5,148,421</b>        |
| <br><b>Total Other Funds</b>                                    | <b>\$ 18,003,886</b>      | <b>\$ 16,553,172</b>       | <b>\$ 17,438,441</b>       | <b>\$ 21,624,619</b>       |
| <br><b>Department Grand Total</b>                               | <b>\$ 27,723,612</b>      | <b>\$ 26,244,368</b>       | <b>\$ 27,415,031</b>       | <b>\$ 32,124,460</b>       |

Notes:

\* Effective within FY13-14, Commission on the Status of Women function moved from the Management Services Department (101-144) to the Community Services & Parks Department (101-608).

\*\* Effective FY14-15, General Fund accounts 101-601 became 101-609-5157 and 101-824 became 101-610-5158.



**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
GENERAL FUND - CSP PROJECTS  
101-601**

|  |                         | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                         |                           |                            |                            |                            |
| 41100                                    | Salaries                | \$ 410,479                | \$ -                       | \$ -                       | \$ -                       |
| 41200                                    | Overtime                | 481                       | -                          | -                          | -                          |
| 41300                                    | Hourly wages            | 87,797                    | -                          | -                          | -                          |
| Various                                  | Benefits                | 124,683                   | -                          | -                          | -                          |
| 42700, 42702                             | PERS Retirement         | 76,034                    | -                          | -                          | -                          |
| 42701                                    | PERS cost sharing       | (12,511)                  | -                          | -                          | -                          |
| <b>Salaries &amp; Benefits Total</b>     |                         | <b>\$ 686,963</b>         | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>                |
| <b>Maintenance &amp; Operation</b>       |                         |                           |                            |                            |                            |
| 43110                                    | Contractual services    | \$ 15,712                 | \$ -                       | \$ -                       | \$ -                       |
| 43112                                    | Direct assistance       | 7,500                     | -                          | -                          | -                          |
| 44120                                    | Repairs to office equip | 181                       | -                          | -                          | -                          |
| 44200                                    | Advertising             | 1,300                     | -                          | -                          | -                          |
| 44352                                    | ISD service charge      | 183,540                   | -                          | -                          | -                          |
| 44450                                    | Postage                 | 265                       | -                          | -                          | -                          |
| 44600                                    | Laundry & towel service | 81                        | -                          | -                          | -                          |
| 44750                                    | Liability Insurance     | 18,055                    | -                          | -                          | -                          |
| 44800                                    | Membership & dues       | 6,175                     | -                          | -                          | -                          |
| 45150                                    | Furniture & equipment   | 11,113                    | -                          | -                          | -                          |
| 45250                                    | Office supplies         | 3,204                     | -                          | -                          | -                          |
| 45350                                    | General supplies        | 5,172                     | -                          | -                          | -                          |
| 46900                                    | Business meetings       | 602                       | -                          | -                          | -                          |
| 47000                                    | Miscellaneous           | 1,829                     | -                          | -                          | -                          |
| <b>Maintenance &amp; Operation Total</b> |                         | <b>\$ 254,729</b>         | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>                |
| <b>TOTAL</b>                             |                         | <b>\$ 941,693</b>         | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>                |

Notes:

\* Effective FY14-15, General Fund accounts 101-601 became 101-609-5157 and 101-824 became 101-610-5158.

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
GENERAL FUND - PARKS - PARKS MAINTENANCE  
101-602-50020**

|  |                             | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-----------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                             |                           |                            |                            |                            |
| 41100                                    | Salaries                    | \$ 2,002,358              | \$ 2,166,519               | \$ 2,166,519               | \$ 2,107,428               |
| 41200                                    | Overtime                    | 4,489                     | -                          | -                          | -                          |
| 41300                                    | Hourly wages                | 185,653                   | 178,822                    | 178,822                    | 179,188                    |
| Various                                  | Benefits                    | 740,494                   | 754,907                    | 776,920                    | 780,206                    |
| 42700, 42702                             | PERS Retirement             | 340,537                   | 404,798                    | 404,798                    | 475,305                    |
| 42701                                    | PERS cost sharing           | (51,072)                  | (69,548)                   | (69,548)                   | (68,242)                   |
| 42799                                    | Salary charges in (out)     | (7,636)                   | -                          | -                          | -                          |
| <b>Salaries &amp; Benefits Total</b>     |                             | <b>\$ 3,214,822</b>       | <b>\$ 3,435,498</b>        | <b>\$ 3,457,511</b>        | <b>\$ 3,473,885</b>        |
| <b>Maintenance &amp; Operation</b>       |                             |                           |                            |                            |                            |
| 43050                                    | Repairs-bldgs & grounds     | \$ 45,501                 | \$ 38,000                  | \$ 38,000                  | \$ 38,000                  |
| 43060                                    | Utilities                   | 1,191,164                 | 880,000                    | 1,030,000                  | 1,180,000                  |
| 43080                                    | Rent                        | 895                       | 1,000                      | 1,000                      | 1,000                      |
| 43110                                    | Contractual services        | 313,121                   | 351,006                    | 391,006                    | 512,800                    |
| 44100                                    | Repairs to equipment        | 12,183                    | 7,750                      | 7,750                      | 7,750                      |
| 44351                                    | Fleet / equip rental charge | 780,859                   | 848,748                    | 848,748                    | 936,132                    |
| 44352                                    | ISD service charge          | 158,228                   | 135,965                    | 135,965                    | 293,488                    |
| 44400                                    | Janitorial services         | 414                       | -                          | -                          | -                          |
| 44450                                    | Postage                     | 41                        | 150                        | 150                        | 150                        |
| 44600                                    | Laundry & towel service     | 100                       | -                          | -                          | -                          |
| 44650                                    | Training                    | 681                       | 3,500                      | 3,500                      | 3,500                      |
| 44750                                    | Liability Insurance         | 79,368                    | 88,661                     | 88,661                     | 76,831                     |
| 44760                                    | Regulatory                  | 3,257                     | -                          | -                          | -                          |
| 44800                                    | Membership & dues           | 260                       | 500                        | 500                        | 500                        |
| 45250                                    | Office supplies             | 1,844                     | 4,500                      | 4,500                      | 4,500                      |
| 45300                                    | Small tools                 | 14,796                    | 9,093                      | 9,093                      | 9,093                      |
| 45350                                    | General supplies            | 206,345                   | 183,750                    | 183,750                    | 183,750                    |
| 46900                                    | Business meetings           | 588                       | 500                        | 500                        | 500                        |
| 47000                                    | Miscellaneous               | 269                       | 300                        | 300                        | 300                        |
| <b>Maintenance &amp; Operation Total</b> |                             | <b>\$ 2,809,915</b>       | <b>\$ 2,553,423</b>        | <b>\$ 2,743,423</b>        | <b>\$ 3,248,294</b>        |
| <b>TOTAL</b>                             |                             | <b>\$ 6,024,737</b>       | <b>\$ 5,988,921</b>        | <b>\$ 6,200,934</b>        | <b>\$ 6,722,179</b>        |

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
GENERAL FUND - RECREATION FACILITIES - MAPLE PARK COMMUNITY CENTER  
101-603-50014**

|  |                     | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|---------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                     |                           |                            |                            |                            |
| 41100                                    | Salaries            | \$ 65,749                 | \$ 65,746                  | \$ 65,746                  | \$ 66,665                  |
| 41300                                    | Hourly wages        | 109,975                   | 116,240                    | 116,240                    | 116,237                    |
| Various                                  | Benefits            | 31,587                    | 26,170                     | 28,052                     | 36,479                     |
| 42700, 42702                             | PERS Retirement     | 22,832                    | 31,175                     | 31,175                     | 38,102                     |
| 42701                                    | PERS cost sharing   | (3,589)                   | (5,356)                    | (5,356)                    | (5,471)                    |
| <b>Salaries &amp; Benefits Total</b>     |                     | <b>\$ 226,554</b>         | <b>\$ 233,975</b>          | <b>\$ 235,857</b>          | <b>\$ 252,012</b>          |
| <b>Maintenance &amp; Operation</b>       |                     |                           |                            |                            |                            |
| 44352                                    | ISD service charge  | \$ 22,930                 | \$ 10,000                  | \$ 10,000                  | \$ 10,000                  |
| 44400                                    | Janitorial services | 1,044                     | -                          | -                          | -                          |
| 44450                                    | Postage             | 60                        | 350                        | 350                        | 350                        |
| 44750                                    | Liability Insurance | 6,361                     | 6,879                      | 6,879                      | 6,146                      |
| 44800                                    | Membership & dues   | -                         | 250                        | 250                        | 250                        |
| 45250                                    | Office supplies     | -                         | 6,581                      | 6,581                      | 6,581                      |
| 45350                                    | General supplies    | 24,514                    | 17,654                     | 17,654                     | 17,654                     |
| <b>Maintenance &amp; Operation Total</b> |                     | <b>\$ 54,909</b>          | <b>\$ 41,714</b>           | <b>\$ 41,714</b>           | <b>\$ 40,981</b>           |
| <b>TOTAL</b>                             |                     | <b>\$ 281,463</b>         | <b>\$ 275,689</b>          | <b>\$ 277,571</b>          | <b>\$ 292,993</b>          |

**CITY OF GLENDALE**  
**COMMUNITY SERVICES & PARKS DEPARTMENT**  
**GENERAL FUND - RECREATION FACILITIES - PACIFIC COMMUNITY CENTER**  
**101-603-50015**

|  |                         | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                         |                           |                            |                            |                            |
| 41100                                    | Salaries                | \$ 185,678                | \$ 193,674                 | \$ 193,674                 | \$ 198,343                 |
| 41200                                    | Overtime                | 982                       | -                          | -                          | -                          |
| 41300                                    | Hourly wages            | 84,762                    | 95,659                     | 108,659                    | 95,062                     |
| Various                                  | Benefits                | 63,780                    | 61,169                     | 64,161                     | 78,565                     |
| 42700, 42702                             | PERS Retirement         | 38,276                    | 48,365                     | 48,365                     | 61,144                     |
| 42701                                    | PERS cost sharing       | (5,919)                   | (8,308)                    | (8,308)                    | (8,781)                    |
| 42799                                    | Salary charges in (out) | -                         | -                          | -                          | (13,000)                   |
| <b>Salaries &amp; Benefits Total</b>     |                         | <b>\$ 367,559</b>         | <b>\$ 390,559</b>          | <b>\$ 406,551</b>          | <b>\$ 411,333</b>          |
| <b>Maintenance &amp; Operation</b>       |                         |                           |                            |                            |                            |
| 43110                                    | Contractual services    | \$ 210                    | \$ 1,500                   | \$ 1,500                   | \$ 1,500                   |
| 44100                                    | Repairs to equipment    | -                         | 500                        | 500                        | 500                        |
| 44352                                    | ISD service charge      | 58,000                    | 15,000                     | 15,000                     | 15,000                     |
| 44450                                    | Postage                 | 219                       | -                          | -                          | -                          |
| 44750                                    | Liability Insurance     | 9,826                     | 10,937                     | 10,937                     | 9,859                      |
| 44800                                    | Membership & dues       | 290                       | 300                        | 300                        | 300                        |
| 45150                                    | Furniture & equipment   | 1,465                     | 2,300                      | 2,300                      | 2,300                      |
| 45250                                    | Office supplies         | 7,206                     | 7,100                      | 7,100                      | 7,100                      |
| 45350                                    | General supplies        | 19,983                    | 18,539                     | 18,539                     | 18,539                     |
| 47000                                    | Miscellaneous           | 395                       | -                          | -                          | -                          |
| <b>Maintenance &amp; Operation Total</b> |                         | <b>\$ 97,593</b>          | <b>\$ 56,176</b>           | <b>\$ 56,176</b>           | <b>\$ 55,098</b>           |
| <b>TOTAL</b>                             |                         | <b>\$ 465,152</b>         | <b>\$ 446,735</b>          | <b>\$ 462,727</b>          | <b>\$ 466,431</b>          |

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
GENERAL FUND - RECREATION FACILITIES - ADULT RECREATION COMMUNITY CENTER  
101-603-50016**

|  |                       | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-----------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                       |                           |                            |                            |                            |
| 41100                                    | Salaries              | \$ 133,574                | \$ 119,952                 | \$ 119,952                 | \$ 121,749                 |
| 41300                                    | Hourly wages          | 157,426                   | 157,001                    | 157,001                    | 157,001                    |
| Various                                  | Benefits              | 58,133                    | 41,952                     | 44,993                     | 57,859                     |
| 42700, 42702                             | PERS Retirement       | 39,023                    | 41,200                     | 41,200                     | 47,607                     |
| 42701                                    | PERS cost sharing     | (5,942)                   | (7,079)                    | (7,079)                    | (6,837)                    |
| <b>Salaries &amp; Benefits Total</b>     |                       | <b>\$ 382,214</b>         | <b>\$ 353,026</b>          | <b>\$ 356,067</b>          | <b>\$ 377,379</b>          |
| <b>Maintenance &amp; Operation</b>       |                       |                           |                            |                            |                            |
| 43110                                    | Contractual services  | \$ 20,570                 | \$ 33,000                  | \$ 33,000                  | \$ 40,000                  |
| 44100                                    | Repairs to equipment  | 2,386                     | 2,500                      | 2,500                      | 2,500                      |
| 44352                                    | ISD service charge    | 50,000                    | 10,633                     | 10,633                     | 10,574                     |
| 44450                                    | Postage               | -                         | 100                        | 100                        | 100                        |
| 44650                                    | Training              | -                         | 750                        | 750                        | 750                        |
| 44750                                    | Liability Insurance   | 15,405                    | 10,469                     | 10,469                     | 9,366                      |
| 44760                                    | Regulatory            | 250                       | -                          | -                          | -                          |
| 44800                                    | Membership & dues     | 300                       | 425                        | 425                        | 425                        |
| 45150                                    | Furniture & equipment | 1,660                     | 2,500                      | 2,500                      | 2,500                      |
| 45250                                    | Office supplies       | 2,077                     | 3,600                      | 3,600                      | 3,600                      |
| 45350                                    | General supplies      | 23,056                    | 21,787                     | 21,787                     | 21,787                     |
| <b>Maintenance &amp; Operation Total</b> |                       | <b>\$ 115,704</b>         | <b>\$ 85,764</b>           | <b>\$ 85,764</b>           | <b>\$ 91,602</b>           |
| <b>TOTAL</b>                             |                       | <b>\$ 497,917</b>         | <b>\$ 438,790</b>          | <b>\$ 441,831</b>          | <b>\$ 468,981</b>          |

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
GENERAL FUND - RECREATION FACILITIES - SPARR HEIGHTS COMMUNITY CENTER  
101-603-50017**

|  |                          | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|--------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                          |                           |                            |                            |                            |
| 41100                                    | Salaries                 | \$ 70,943                 | \$ 70,943                  | \$ 74,800                  | \$ 70,581                  |
| 41300                                    | Hourly wages             | 44,590                    | 44,617                     | 40,240                     | 44,618                     |
| Various                                  | Benefits                 | 26,193                    | 25,171                     | 26,622                     | 25,528                     |
| 42700, 42702                             | PERS Retirement          | 13,951                    | 19,257                     | 19,257                     | 23,358                     |
| 42701                                    | PERS cost sharing        | (2,450)                   | (3,308)                    | (3,308)                    | (3,355)                    |
| <b>Salaries &amp; Benefits Total</b>     |                          | <b>\$ 153,226</b>         | <b>\$ 156,680</b>          | <b>\$ 157,611</b>          | <b>\$ 160,730</b>          |
| <b>Maintenance &amp; Operation</b>       |                          |                           |                            |                            |                            |
| 43110                                    | Contractual services     | \$ -                      | \$ 1,500                   | \$ 1,500                   | \$ 1,500                   |
| 44352                                    | ISD service charge       | 15,000                    | 6,000                      | 6,000                      | 6,000                      |
| 44450                                    | Postage                  | 224                       | 176                        | 176                        | 176                        |
| 44650                                    | Training                 | -                         | 300                        | 300                        | 300                        |
| 44750                                    | Liability Insurance      | 4,182                     | 4,369                      | 4,489                      | 3,872                      |
| 44800                                    | Membership & dues        | -                         | 200                        | 200                        | -                          |
| 45050                                    | Periodicals & newspapers | 64                        | 200                        | 200                        | -                          |
| 45250                                    | Office supplies          | 1,012                     | 1,000                      | 1,000                      | 1,400                      |
| 45350                                    | General supplies         | 5,219                     | 3,610                      | 3,610                      | 3,678                      |
| 47000                                    | Miscellaneous            | -                         | 68                         | 68                         | -                          |
| <b>Maintenance &amp; Operation Total</b> |                          | <b>\$ 25,701</b>          | <b>\$ 17,423</b>           | <b>\$ 17,543</b>           | <b>\$ 16,926</b>           |
| <b>TOTAL</b>                             |                          | <b>\$ 178,927</b>         | <b>\$ 174,103</b>          | <b>\$ 175,154</b>          | <b>\$ 177,656</b>          |

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
GENERAL FUND - RECREATION FACILITIES - VERDUGO SKATE PARK  
101-603-50018**

|  |                     | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|---------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                     |                           |                            |                            |                            |
| 41300                                    | Hourly wages        | \$ 25,133                 | \$ 28,460                  | \$ 28,460                  | \$ 28,460                  |
| Various                                  | Benefits            | 1,699                     | 1,739                      | 2,348                      | 1,855                      |
| 42700, 42702                             | PERS Retirement     | 9,361                     | 2,801                      | 2,801                      | 3,577                      |
| 42701                                    | PERS cost sharing   | (1,270)                   | (481)                      | (481)                      | (514)                      |
| <b>Salaries &amp; Benefits Total</b>     |                     | <b>\$ 34,923</b>          | <b>\$ 32,519</b>           | <b>\$ 33,128</b>           | <b>\$ 33,378</b>           |
| <b>Maintenance &amp; Operation</b>       |                     |                           |                            |                            |                            |
| 44352                                    | ISD service charge  | \$ 5,000                  | \$ 3,000                   | \$ 3,000                   | \$ 3,000                   |
| 44750                                    | Liability Insurance | 910                       | 1,076                      | 1,076                      | 956                        |
| 45250                                    | Office supplies     | 528                       | 500                        | 500                        | 500                        |
| 45300                                    | Small tools         | -                         | 100                        | 100                        | 100                        |
| 45350                                    | General supplies    | 1,691                     | 1,500                      | 1,500                      | 1,500                      |
| <b>Maintenance &amp; Operation Total</b> |                     | <b>\$ 8,129</b>           | <b>\$ 6,176</b>            | <b>\$ 6,176</b>            | <b>\$ 6,056</b>            |
| <b>TOTAL</b>                             |                     | <b>\$ 43,052</b>          | <b>\$ 38,695</b>           | <b>\$ 39,304</b>           | <b>\$ 39,434</b>           |

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
GENERAL FUND - RECREATION FACILITIES - PACIFIC PARK POOL  
101-603-50022**

|  |                      | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|----------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                      |                           |                            |                            |                            |
| 41300                                    | Hourly wages         | \$ 175,418                | \$ 180,540                 | \$ 180,540                 | \$ 180,541                 |
| Various                                  | Benefits             | 24,950                    | 11,779                     | 13,403                     | 24,847                     |
| 42700, 42702                             | PERS Retirement      | 7,220                     | 4,529                      | 4,529                      | 9,837                      |
| 42701                                    | PERS cost sharing    | (889)                     | (778)                      | (778)                      | (1,412)                    |
| <b>Salaries &amp; Benefits Total</b>     |                      | <b>\$ 206,698</b>         | <b>\$ 196,070</b>          | <b>\$ 197,694</b>          | <b>\$ 213,813</b>          |
| <b>Maintenance &amp; Operation</b>       |                      |                           |                            |                            |                            |
| 43060                                    | Utilities            | \$ 23,825                 | \$ 22,800                  | \$ 22,800                  | \$ 22,800                  |
| 43110                                    | Contractual services | 23,329                    | 26,460                     | 26,460                     | 26,460                     |
| 44100                                    | Repairs to equipment | -                         | 3,540                      | 3,540                      | 3,540                      |
| 44352                                    | ISD service charge   | 15,000                    | 10,000                     | 10,000                     | 10,000                     |
| 44650                                    | Training             | -                         | 1,000                      | 1,000                      | 1,000                      |
| 44750                                    | Liability Insurance  | 6,350                     | 6,824                      | 6,824                      | 6,066                      |
| 44760                                    | Regulatory           | 644                       | -                          | -                          | -                          |
| 44800                                    | Membership & dues    | 259                       | 400                        | 400                        | 400                        |
| 45250                                    | Office supplies      | 1,800                     | 2,400                      | 2,400                      | 2,400                      |
| 45350                                    | General supplies     | 20,636                    | 17,165                     | 17,165                     | 17,165                     |
| 47000                                    | Miscellaneous        | 420                       | 1,000                      | 1,000                      | 1,000                      |
| <b>Maintenance &amp; Operation Total</b> |                      | <b>\$ 92,262</b>          | <b>\$ 91,589</b>           | <b>\$ 91,589</b>           | <b>\$ 90,831</b>           |
| <b>TOTAL</b>                             |                      | <b>\$ 298,960</b>         | <b>\$ 287,659</b>          | <b>\$ 289,283</b>          | <b>\$ 304,644</b>          |



**CITY OF GLENDALE**  
**COMMUNITY SERVICES & PARKS DEPARTMENT**  
**GENERAL FUND - RECREATION PROGRAMS & SERVICES - RECREATION ADMINISTRATION**  
**101-604-50030**

|  |                     | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|---------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                     |                           |                            |                            |                            |
| 41100                                    | Salaries            | \$ 49,634                 | \$ 51,366                  | \$ 51,366                  | \$ 61,324                  |
| 41300                                    | Hourly wages        | 3,934                     | 11,415                     | 11,415                     | 5,000                      |
| Various                                  | Benefits            | 9,877                     | 10,180                     | 10,733                     | 11,653                     |
| 42700, 42702                             | PERS Retirement     | 8,008                     | 10,455                     | 10,455                     | 13,363                     |
| 42701                                    | PERS cost sharing   | (1,485)                   | (1,796)                    | (1,796)                    | (1,919)                    |
| <b>Salaries &amp; Benefits Total</b>     |                     | <b>\$ 69,969</b>          | <b>\$ 81,620</b>           | <b>\$ 82,173</b>           | <b>\$ 89,421</b>           |
| <b>Maintenance &amp; Operation</b>       |                     |                           |                            |                            |                            |
| 43060                                    | Utilities           | \$ 4,162                  | \$ -                       | \$ -                       | \$ -                       |
| 43080                                    | Rent                | 332                       | -                          | -                          | -                          |
| 44352                                    | ISD service charge  | 11,000                    | 5,782                      | 5,782                      | 6,308                      |
| 44400                                    | Janitorial services | 2,991                     | -                          | -                          | -                          |
| 44450                                    | Postage             | -                         | 164                        | 164                        | 164                        |
| 44650                                    | Training            | 405                       | -                          | -                          | -                          |
| 44750                                    | Liability Insurance | 1,939                     | 2,373                      | 2,373                      | 2,228                      |
| 44800                                    | Membership & dues   | 150                       | 150                        | 150                        | 150                        |
| 45250                                    | Office supplies     | 237                       | 2,290                      | 2,290                      | 2,290                      |
| 45350                                    | General supplies    | 28,403                    | 43,281                     | 43,281                     | 43,281                     |
| <b>Maintenance &amp; Operation Total</b> |                     | <b>\$ 49,620</b>          | <b>\$ 54,040</b>           | <b>\$ 54,040</b>           | <b>\$ 54,421</b>           |
| <b>TOTAL</b>                             |                     | <b>\$ 119,588</b>         | <b>\$ 135,660</b>          | <b>\$ 136,213</b>          | <b>\$ 143,842</b>          |

**CITY OF GLENDALE**  
**COMMUNITY SERVICES & PARKS DEPARTMENT**  
**GENERAL FUND - RECREATION PROGRAMS & SERVICES - LIFE-LONG LEARNING**  
**101-604-50031**

|  |                      | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|----------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                      |                           |                            |                            |                            |
| 41100                                    | Salaries             | \$ 3,363                  | \$ 3,372                   | \$ 3,372                   | \$ -                       |
| 41200                                    | Overtime             | 3,048                     | 4,000                      | 4,000                      | 4,000                      |
| 41300                                    | Hourly wages         | 2,954                     | 5,997                      | 5,997                      | 5,001                      |
| Various                                  | Benefits             | 1,853                     | 1,865                      | 1,865                      | 963                        |
| 42700, 42702                             | PERS Retirement      | 528                       | 1,307                      | 1,307                      | 1,045                      |
| 42701                                    | PERS cost sharing    | (76)                      | (224)                      | (224)                      | (150)                      |
| <b>Salaries &amp; Benefits Total</b>     |                      | <b>\$ 11,670</b>          | <b>\$ 16,317</b>           | <b>\$ 16,317</b>           | <b>\$ 10,859</b>           |
| <b>Maintenance &amp; Operation</b>       |                      |                           |                            |                            |                            |
| 43080                                    | Rent                 | \$ 6,513                  | \$ -                       | \$ -                       | \$ -                       |
| 43110                                    | Contractual services | 93,184                    | 33,000                     | 33,000                     | 34,750                     |
| 44450                                    | Postage              | 892                       | -                          | -                          | -                          |
| 44750                                    | Liability Insurance  | 339                       | 505                        | 505                        | 302                        |
| 45250                                    | Office supplies      | 334                       | -                          | -                          | -                          |
| 45350                                    | General supplies     | 9,881                     | 7,678                      | 7,678                      | 4,000                      |
| <b>Maintenance &amp; Operation Total</b> |                      | <b>\$ 111,144</b>         | <b>\$ 41,183</b>           | <b>\$ 41,183</b>           | <b>\$ 39,052</b>           |
| <b>TOTAL</b>                             |                      | <b>\$ 122,813</b>         | <b>\$ 57,500</b>           | <b>\$ 57,500</b>           | <b>\$ 49,911</b>           |

**CITY OF GLENDALE**  
**COMMUNITY SERVICES & PARKS DEPARTMENT**  
**GENERAL FUND - RECREATION PROGRAMS & SERVICES - CITY-WIDE SPORTS**  
**101-604-50032**

|  |                     | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|---------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                     |                           |                            |                            |                            |
| 41100                                    | Salaries            | \$ 74,728                 | \$ 78,310                  | \$ 78,310                  | \$ 79,415                  |
| 41300                                    | Hourly wages        | 12,194                    | 11,517                     | 11,517                     | 11,517                     |
| Various                                  | Benefits            | 24,067                    | 23,885                     | 24,881                     | 25,508                     |
| 42700, 42702                             | PERS Retirement     | 15,380                    | 14,908                     | 14,908                     | 17,999                     |
| 42701                                    | PERS cost sharing   | (2,559)                   | (2,561)                    | (2,561)                    | (2,584)                    |
| <b>Salaries &amp; Benefits Total</b>     |                     | <b>\$ 123,810</b>         | <b>\$ 126,059</b>          | <b>\$ 127,055</b>          | <b>\$ 131,855</b>          |
| <b>Maintenance &amp; Operation</b>       |                     |                           |                            |                            |                            |
| 44352                                    | ISD service charge  | \$ 15,000                 | \$ 14,000                  | \$ 14,000                  | \$ 14,500                  |
| 44450                                    | Postage             | 51                        | -                          | -                          | -                          |
| 44650                                    | Training            | -                         | 750                        | 750                        | 750                        |
| 44750                                    | Liability Insurance | 3,147                     | 3,396                      | 3,396                      | 3,055                      |
| 44760                                    | Regulatory          | 1,190                     | -                          | -                          | -                          |
| 44800                                    | Membership & dues   | 215                       | 525                        | 525                        | 525                        |
| 45250                                    | Office supplies     | 1,660                     | 1,200                      | 1,200                      | 1,200                      |
| 45350                                    | General supplies    | 13,644                    | 19,086                     | 19,086                     | 19,086                     |
| <b>Maintenance &amp; Operation Total</b> |                     | <b>\$ 34,907</b>          | <b>\$ 38,957</b>           | <b>\$ 38,957</b>           | <b>\$ 39,116</b>           |
| <b>TOTAL</b>                             |                     | <b>\$ 158,716</b>         | <b>\$ 165,016</b>          | <b>\$ 166,012</b>          | <b>\$ 170,971</b>          |

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
GENERAL FUND - RECREATION PROGRAMS & SERVICES - YOUTH OUTREACH  
101-604-50034**

|  |                     | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|---------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                     |                           |                            |                            |                            |
| 41100                                    | Salaries            | \$ 59,303                 | \$ 77,352                  | \$ 77,352                  | \$ 78,423                  |
| 41300                                    | Hourly wages        | 2,719                     | 20,000                     | 20,000                     | 27,005                     |
| Various                                  | Benefits            | 23,042                    | 31,464                     | 32,246                     | 32,853                     |
| 42700, 42702                             | PERS Retirement     | 9,560                     | 16,948                     | 16,948                     | 20,977                     |
| 42701                                    | PERS cost sharing   | (1,772)                   | (2,912)                    | (2,912)                    | (3,012)                    |
| <b>Salaries &amp; Benefits Total</b>     |                     | <b>\$ 92,851</b>          | <b>\$ 142,852</b>          | <b>\$ 143,634</b>          | <b>\$ 156,246</b>          |
| <b>Maintenance &amp; Operation</b>       |                     |                           |                            |                            |                            |
| 44352                                    | ISD service charge  | \$ -                      | \$ 5,000                   | \$ 5,000                   | \$ 5,000                   |
| 44450                                    | Postage             | 4                         | 100                        | 100                        | -                          |
| 44650                                    | Training            | -                         | 200                        | 200                        | -                          |
| 44750                                    | Liability Insurance | 2,595                     | 3,680                      | 3,680                      | 3,543                      |
| 45250                                    | Office supplies     | -                         | 500                        | 500                        | -                          |
| 45350                                    | General supplies    | -                         | 4,500                      | 4,500                      | 4,500                      |
| 46900                                    | Business meetings   | 27                        | -                          | -                          | -                          |
| <b>Maintenance &amp; Operation Total</b> |                     | <b>\$ 2,626</b>           | <b>\$ 13,980</b>           | <b>\$ 13,980</b>           | <b>\$ 13,043</b>           |
| <b>TOTAL</b>                             |                     | <b>\$ 95,477</b>          | <b>\$ 156,832</b>          | <b>\$ 157,614</b>          | <b>\$ 169,289</b>          |

**CITY OF GLENDALE**  
**COMMUNITY SERVICES & PARKS DEPARTMENT**  
**GENERAL FUND - RECREATION PROGRAMS & SERVICES - YOUTH PROGRAMS**  
**101-604-50035**

|  |                      | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|----------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                      |                           |                            |                            |                            |
| 41100                                    | Salaries             | \$ -                      | \$ -                       | \$ -                       | \$ 42,094                  |
| 41300                                    | Hourly wages         | -                         | -                          | 16,000                     | -                          |
| Various                                  | Benefits             | 105                       | -                          | 203                        | -                          |
| 42700, 42702                             | PERS Retirement      | 1,754                     | -                          | -                          | -                          |
| 42701                                    | PERS cost sharing    | (237)                     | -                          | -                          | -                          |
| <b>Salaries &amp; Benefits Total</b>     |                      | <b>\$ 1,622</b>           | <b>\$ -</b>                | <b>\$ 16,203</b>           | <b>\$ 42,094</b>           |
| <b>Maintenance &amp; Operation</b>       |                      |                           |                            |                            |                            |
| 43110                                    | Contractual services | \$ -                      | \$ -                       | \$ -                       | \$ 57,906                  |
| <b>Maintenance &amp; Operation Total</b> |                      | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ 57,906</b>           |
| <b>TOTAL</b>                             |                      | <b>\$ 1,622</b>           | <b>\$ -</b>                | <b>\$ 16,203</b>           | <b>\$ 100,000</b>          |

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
GENERAL FUND - RECREATION PROGRAMS & SERVICES - CLUB MAPLE  
101-604-50036**

|  |                     | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|---------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                     |                           |                            |                            |                            |
| 41300                                    | Hourly wages        | \$ 10,444                 | \$ 12,616                  | \$ 12,616                  | \$ 12,613                  |
| Various                                  | Benefits            | 962                       | 730                        | 730                        | 1,238                      |
| 42700, 42702                             | PERS Retirement     | -                         | 2,203                      | 2,203                      | 2,635                      |
| 42701                                    | PERS cost sharing   | -                         | (378)                      | (378)                      | (379)                      |
| <b>Salaries &amp; Benefits Total</b>     |                     | <b>\$ 11,406</b>          | <b>\$ 15,171</b>           | <b>\$ 15,171</b>           | <b>\$ 16,107</b>           |
| <b>Maintenance &amp; Operation</b>       |                     |                           |                            |                            |                            |
| 44352                                    | ISD service charge  | \$ 3,000                  | \$ 3,000                   | \$ 3,000                   | \$ 3,000                   |
| 44450                                    | Postage             | 420                       | -                          | -                          | -                          |
| 44750                                    | Liability Insurance | 378                       | 477                        | 477                        | 424                        |
| 45250                                    | Office supplies     | -                         | 200                        | 200                        | 200                        |
| 45350                                    | General supplies    | 3,071                     | 4,898                      | 4,898                      | 4,898                      |
| <b>Maintenance &amp; Operation Total</b> |                     | <b>\$ 6,869</b>           | <b>\$ 8,575</b>            | <b>\$ 8,575</b>            | <b>\$ 8,522</b>            |
| <b>TOTAL</b>                             |                     | <b>\$ 18,275</b>          | <b>\$ 23,746</b>           | <b>\$ 23,746</b>           | <b>\$ 24,629</b>           |

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
GENERAL FUND - RECREATION PROGRAMS & SERVICES - SENIOR PROGRAMS  
101-604-50037**

|  |                     | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|---------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                     |                           |                            |                            |                            |
| 41100                                    | Salaries            | \$ 119,009                | \$ 120,792                 | \$ 120,792                 | \$ 133,004                 |
| 41300                                    | Hourly wages        | 4,003                     | -                          | 15,000                     | -                          |
| Various                                  | Benefits            | 19,380                    | 19,317                     | 20,543                     | 21,365                     |
| 42700, 42702                             | PERS Retirement     | 19,192                    | 21,096                     | 21,096                     | 27,649                     |
| 42701                                    | PERS cost sharing   | (2,749)                   | (3,624)                    | (3,624)                    | (3,970)                    |
| <b>Salaries &amp; Benefits Total</b>     |                     | <b>\$ 158,836</b>         | <b>\$ 157,581</b>          | <b>\$ 173,807</b>          | <b>\$ 178,048</b>          |
| <b>Maintenance &amp; Operation</b>       |                     |                           |                            |                            |                            |
| 44352                                    | ISD service charge  | \$ 5,082                  | \$ 5,000                   | \$ 5,000                   | \$ 5,000                   |
| 44750                                    | Liability Insurance | 4,562                     | 4,566                      | 4,566                      | 4,470                      |
| 45250                                    | Office supplies     | 1,408                     | 1,550                      | 1,550                      | 1,550                      |
| 45350                                    | General supplies    | 7,393                     | 8,716                      | 8,716                      | 8,716                      |
| <b>Maintenance &amp; Operation Total</b> |                     | <b>\$ 18,445</b>          | <b>\$ 19,832</b>           | <b>\$ 19,832</b>           | <b>\$ 19,736</b>           |
| <b>TOTAL</b>                             |                     | <b>\$ 177,280</b>         | <b>\$ 177,413</b>          | <b>\$ 193,639</b>          | <b>\$ 197,784</b>          |

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
GENERAL FUND - COMMISSION ON THE STATUS OF WOMEN\*  
101-608**

|  |                       | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-----------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                       |                           |                            |                            |                            |
| 41300                                    | Hourly wages          | \$ 2,816                  | \$ 5,274                   | \$ 5,274                   | \$ -                       |
| Various                                  | Benefits              | 151                       | 351                        | 351                        | -                          |
| <b>Salaries &amp; Benefits Total</b>     |                       | <b>\$ 2,966</b>           | <b>\$ 5,625</b>            | <b>\$ 5,625</b>            | <b>\$ -</b>                |
| <b>Maintenance &amp; Operation</b>       |                       |                           |                            |                            |                            |
| 43110                                    | Contractual services  | \$ 6,480                  | \$ 6,200                   | \$ 13,700                  | \$ -                       |
| 44200                                    | Advertising           | -                         | 2,600                      | 2,600                      | -                          |
| 44352                                    | ISD service charge    | -                         | 144                        | 144                        | 426                        |
| 44450                                    | Postage               | 344                       | -                          | -                          | -                          |
| 44550                                    | Travel                | 200                       | -                          | -                          | -                          |
| 44750                                    | Liability Insurance   | 102                       | 199                        | 199                        | -                          |
| 44800                                    | Membership & dues     | 150                       | 200                        | 200                        | -                          |
| 45250                                    | Office supplies       | 31                        | -                          | -                          | -                          |
| 45350                                    | General supplies      | 4,454                     | 46                         | 46                         | -                          |
| 45450                                    | Printing and graphics | 1,150                     | -                          | -                          | -                          |
| 46900                                    | Business meetings     | 5,894                     | -                          | -                          | -                          |
| 47000                                    | Miscellaneous         | 9,171                     | 16,000                     | 16,000                     | -                          |
| <b>Maintenance &amp; Operation Total</b> |                       | <b>\$ 27,976</b>          | <b>\$ 25,389</b>           | <b>\$ 32,889</b>           | <b>\$ 426</b>              |
| <b>TOTAL</b>                             |                       | <b>\$ 30,942</b>          | <b>\$ 31,014</b>           | <b>\$ 38,514</b>           | <b>\$ 426</b>              |

Notes:

\* Effective within FY13-14, Commission on the Status of Women function moved from the Management Services Department(101-144) to the Community Services & Parks Department (101-608).



**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
GENERAL FUND - PARKS ADMINISTRATION\*  
101-609-50024**

|  |                          | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|--------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                          |                           |                            |                            |                            |
| 41100                                    | Salaries                 | \$ -                      | \$ 419,163                 | \$ 419,163                 | \$ 434,640                 |
| 41300                                    | Hourly wages             | -                         | 102,853                    | 102,853                    | 103,946                    |
| Various                                  | Benefits                 | -                         | 128,372                    | 133,728                    | 132,608                    |
| 42700, 42702                             | PERS Retirement          | -                         | 87,543                     | 87,543                     | 107,825                    |
| 42701                                    | PERS cost sharing        | -                         | (15,041)                   | (15,041)                   | (15,483)                   |
| <b>Salaries &amp; Benefits Total</b>     |                          | <b>\$ -</b>               | <b>\$ 722,890</b>          | <b>\$ 728,246</b>          | <b>\$ 763,536</b>          |
| <b>Maintenance &amp; Operation</b>       |                          |                           |                            |                            |                            |
| 43110                                    | Contractual services     | \$ -                      | \$ 24,500                  | \$ 24,500                  | \$ 24,500                  |
| 44120                                    | Repairs to office equip  | -                         | 2,000                      | 2,000                      | 2,000                      |
| 44200                                    | Advertising              | -                         | 2,500                      | 2,500                      | 2,500                      |
| 44352                                    | ISD service charge       | -                         | 206,146                    | 206,146                    | 39,845                     |
| 44450                                    | Postage                  | -                         | 1,900                      | 1,900                      | 1,900                      |
| 44650                                    | Training                 | -                         | 4,100                      | 4,100                      | 4,100                      |
| 44750                                    | Liability Insurance      | -                         | 19,732                     | 19,732                     | 18,097                     |
| 44800                                    | Membership & dues        | -                         | 6,000                      | 6,000                      | 6,000                      |
| 45050                                    | Periodicals & newspapers | -                         | 450                        | 450                        | 450                        |
| 45100                                    | Books                    | -                         | 300                        | 300                        | 300                        |
| 45150                                    | Furniture & equipment    | -                         | 6,312                      | 6,312                      | 6,312                      |
| 45250                                    | Office supplies          | -                         | 17,000                     | 17,000                     | 17,000                     |
| 46900                                    | Business meetings        | -                         | 2,500                      | 2,500                      | 2,500                      |
| 47000                                    | Miscellaneous            | -                         | 5,000                      | 5,000                      | 5,000                      |
| <b>Maintenance &amp; Operation Total</b> |                          | <b>\$ -</b>               | <b>\$ 298,440</b>          | <b>\$ 298,440</b>          | <b>\$ 130,504</b>          |
| <b>TOTAL</b>                             |                          | <b>\$ -</b>               | <b>\$ 1,021,330</b>        | <b>\$ 1,026,686</b>        | <b>\$ 894,040</b>          |

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
GENERAL FUND - GLENDALE YOUTH ALLIANCE\*  
101-610-50025**

|  |                             | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-----------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                             |                           |                            |                            |                            |
| 41100                                    | Salaries                    | \$ -                      | \$ 156,988                 | \$ 156,988                 | \$ 158,060                 |
| Various                                  | Benefits                    | -                         | 36,967                     | 38,533                     | 35,303                     |
| 42700, 42702                             | PERS Retirement             | -                         | 27,362                     | 27,362                     | 32,826                     |
| 42701                                    | PERS cost sharing           | -                         | (4,700)                    | (4,700)                    | (4,714)                    |
| <b>Salaries &amp; Benefits Total</b>     |                             | <b>\$ -</b>               | <b>\$ 216,617</b>          | <b>\$ 218,183</b>          | <b>\$ 221,475</b>          |
| <b>Maintenance &amp; Operation</b>       |                             |                           |                            |                            |                            |
| 44351                                    | Fleet / equip rental charge | \$ -                      | \$ 33,623                  | \$ 33,623                  | \$ 37,994                  |
| 44352                                    | ISD service charge          | -                         | 15,919                     | 15,919                     | 11,851                     |
| 44750                                    | Liability Insurance         | -                         | 5,934                      | 5,934                      | 5,311                      |
| <b>Maintenance &amp; Operation Total</b> |                             | <b>\$ -</b>               | <b>\$ 55,476</b>           | <b>\$ 55,476</b>           | <b>\$ 55,156</b>           |
| <b>TOTAL</b>                             |                             | <b>\$ -</b>               | <b>\$ 272,093</b>          | <b>\$ 273,659</b>          | <b>\$ 276,631</b>          |

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
GENERAL FUND - GLENDALE YOUTH ALLIANCE\*  
101-824-00000**

|  |                             | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-----------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                             |                           |                            |                            |                            |
| 41100                                    | Salaries                    | \$ 155,510                | \$ -                       | \$ -                       | \$ -                       |
| 41200                                    | Overtime                    | 201                       | -                          | -                          | -                          |
| 41300                                    | Hourly wages                | 1,340                     | -                          | -                          | -                          |
| Various                                  | Benefits                    | 36,576                    | -                          | -                          | -                          |
| 42700, 42702                             | PERS Retirement             | 25,615                    | -                          | -                          | -                          |
| 42701                                    | PERS cost sharing           | (4,312)                   | -                          | -                          | -                          |
| <b>Salaries &amp; Benefits Total</b>     |                             | <b>\$ 214,929</b>         | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>                |
| <b>Maintenance &amp; Operation</b>       |                             |                           |                            |                            |                            |
| 44351                                    | Fleet / equip rental charge | \$ 33,267                 | \$ -                       | \$ -                       | \$ -                       |
| 44352                                    | ISD service charge          | 9,229                     | -                          | -                          | -                          |
| 44750                                    | Liability Insurance         | 5,685                     | -                          | -                          | -                          |
| <b>Maintenance &amp; Operation Total</b> |                             | <b>\$ 48,181</b>          | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>                |
| <b>TOTAL</b>                             |                             | <b>\$ 263,110</b>         | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>                |

Notes:

\* Effective FY14-15, General Fund accounts 101-601 became 101-609-5157 and 101-824 became 101-610-5158.

**CITY OF GLENDALE**  
**COMMUNITY SERVICES & PARKS DEPARTMENT**  
**COMMUNITY DEVELOPMENT BLOCK GRANT FUND - ADMINISTRATION**  
**201-605**

|  |                         | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                         |                           |                            |                            |                            |
| 41100                                    | Salaries                | \$ 211,911                | \$ 200,811                 | \$ 200,811                 | \$ 173,820                 |
| 41300                                    | Hourly wages            | 25,016                    | 3,640                      | 3,640                      | 31,555                     |
| Various                                  | Benefits                | 60,138                    | 55,223                     | 55,223                     | 43,877                     |
| 42700, 42702                             | PERS Retirement         | 34,180                    | 35,590                     | 35,590                     | 42,669                     |
| 42701                                    | PERS cost sharing       | (6,336)                   | (6,114)                    | (6,114)                    | (6,127)                    |
| <b>Salaries &amp; Benefits Total</b>     |                         | <b>\$ 324,908</b>         | <b>\$ 289,150</b>          | <b>\$ 289,150</b>          | <b>\$ 285,794</b>          |
| <b>Maintenance &amp; Operation</b>       |                         |                           |                            |                            |                            |
| 43110                                    | Contractual services    | \$ 33,168                 | \$ 13,500                  | \$ 13,500                  | \$ 8,000                   |
| 44120                                    | Repairs to office equip | 56                        | 1,396                      | 1,396                      | 1,400                      |
| 44200                                    | Advertising             | 2,665                     | 3,000                      | 3,000                      | 3,000                      |
| 44450                                    | Postage                 | 2,166                     | 3,108                      | 3,108                      | 2,000                      |
| 44650                                    | Training                | 336                       | -                          | -                          | 1,814                      |
| 44700                                    | Computer software       | -                         | 151                        | 151                        | 150                        |
| 44750                                    | Liability Insurance     | 8,577                     | 7,729                      | 7,729                      | 6,900                      |
| 44800                                    | Membership & dues       | 773                       | -                          | -                          | -                          |
| 45150                                    | Furniture & equipment   | 361                       | 1,115                      | 1,115                      | 1,200                      |
| 45170                                    | Computer hardware       | -                         | -                          | -                          | 1,500                      |
| 45250                                    | Office supplies         | 3,235                     | 3,100                      | 3,100                      | 3,100                      |
| 45350                                    | General supplies        | 128                       | -                          | -                          | -                          |
| 45450                                    | Printing and graphics   | 1,196                     | 1,459                      | 1,459                      | 1,000                      |
| 47000                                    | Miscellaneous           | 1,432                     | 1,292                      | 1,292                      | 142                        |
| <b>Maintenance &amp; Operation Total</b> |                         | <b>\$ 54,092</b>          | <b>\$ 35,850</b>           | <b>\$ 35,850</b>           | <b>\$ 30,206</b>           |
| <b>TOTAL</b>                             |                         | <b>\$ 379,000</b>         | <b>\$ 325,000</b>          | <b>\$ 325,000</b>          | <b>\$ 316,000</b>          |

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
COMMUNITY DEVELOPMENT BLOCK GRANT FUND - PROJECTS  
201-801**

|  |                              | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|------------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                              |                           |                            |                            |                            |
| 41100                                    | Salaries                     | \$ 91,427                 | \$ -                       | \$ -                       | \$ -                       |
| 41300                                    | Hourly wages                 | 48,550                    | -                          | -                          | -                          |
| Various                                  | Benefits                     | 8,212                     | -                          | -                          | -                          |
| 42700, 42702                             | PERS Retirement              | 1,102                     | -                          | -                          | -                          |
| 42701                                    | PERS cost sharing            | (204)                     | -                          | -                          | -                          |
| 42799                                    | Salary charges in (out)      | -                         | 28,000                     | 28,000                     | -                          |
| <b>Salaries &amp; Benefits Total</b>     |                              | <b>\$ 149,088</b>         | <b>\$ 28,000</b>           | <b>\$ 28,000</b>           | <b>\$ -</b>                |
| <b>Maintenance &amp; Operation</b>       |                              |                           |                            |                            |                            |
| 43112                                    | Direct assistance            | \$ 951,927                | \$ 559,000                 | \$ 559,000                 | \$ 587,000                 |
| 44750                                    | Liability Insurance          | 4,534                     | -                          | -                          | -                          |
| 45250                                    | Office supplies              | 99                        | -                          | -                          | -                          |
| 45350                                    | General supplies             | 93                        | -                          | -                          | -                          |
| 45450                                    | Printing and graphics        | 205                       | -                          | -                          | -                          |
| 45600                                    | A & G overhead               | 30,829                    | -                          | -                          | -                          |
| 47000                                    | Miscellaneous                | 273                       | -                          | -                          | -                          |
| 47072                                    | Accrued int Section 108 2011 | 28,964                    | 28,002                     | 28,002                     | 27,000                     |
| 47106                                    | Principal Section 108 2011   | 170,000                   | 178,098                    | 178,098                    | 180,000                    |
| <b>Maintenance &amp; Operation Total</b> |                              | <b>\$ 1,186,925</b>       | <b>\$ 765,100</b>          | <b>\$ 765,100</b>          | <b>\$ 794,000</b>          |
| <b>Capital Improvement</b>               |                              |                           |                            |                            |                            |
| 51200                                    | Other improvements           | \$ 26,415                 | \$ -                       | \$ -                       | \$ -                       |
| 52100                                    | Construction                 | 1,826,627                 | 252,530                    | 252,530                    | 100,061                    |
| <b>Capital Improvement Total</b>         |                              | <b>\$ 1,853,042</b>       | <b>\$ 252,530</b>          | <b>\$ 252,530</b>          | <b>\$ 100,061</b>          |
| <b>TOTAL</b>                             |                              | <b>\$ 3,189,054</b>       | <b>\$ 1,045,630</b>        | <b>\$ 1,045,630</b>        | <b>\$ 894,061</b>          |

**CITY OF GLENDALE**  
**COMMUNITY SERVICES & PARKS DEPARTMENT**  
**COMMUNITY DEVELOPMENT BLOCK GRANT FUND - CAPITAL IMPROVEMENT PROJECTS (201-801)**

| Project       | Project Description          | A   | B                                      | C   | D                          | E                          | F                            |
|---------------|------------------------------|---|--|---|----------------------------|----------------------------|------------------------------|
|               |                              | Overall<br>Project/Grant<br>Budget as of<br>6/30/15 | Life to Date<br>Actuals Total<br>(D+E) | Remaining<br>Balance as of<br>6/30/15 (A-B) | Prior Year<br>Expenditures | FY 2014-15<br>Expenditures | FY 2015-16<br>Adotped Budget |
| G611305       | Carr and Maple Park Upgrades | \$ 1,147,000  | \$ 1,141,894                           | \$ 5,106                                    | \$ 1,124,660               | \$ 17,234                  | \$ -                         |
| G613315       | Palmer Park Improvements     | 654,876   | 243,047                                | 411,829                                     | 128,440                    | 114,607                    | -                            |
| G614315       | Palmer & Pacific Park        | 514,629   | 514,513                                | 116   | 183,738                    | 330,775                    | -                            |
| G615315       | Palmer Park Improvements     | 237,685   | -                                      | 237,685                                     | -                          | -                          | -                            |
| G616315       | Palmer Park Improvements     | -   | -                                      | -   | -                          | -                          | 100,061                      |
| <b>Total:</b> |                              | <b>\$ 2,554,190</b>                                 | <b>\$ 1,899,455</b>                    | <b>\$ 654,735</b>                           | <b>\$ 1,436,839</b>        | <b>\$ 462,616</b>          | <b>\$ 100,061</b>            |

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
COMMUNITY DEVELOPMENT BLOCK GRANT FUND - PROJECTS  
201-801**

| <b>PROJECT</b>  | <b>Project<br/>Number</b> | <b>Account<br/>41000</b> | <b>Account<br/>43000</b> | <b>Account<br/>55000</b> | <b>Adopted<br/>2015-16</b> |
|---|---------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
| The Zone After School Program - The Salvation Army                              | G616101                   | \$ -                     | \$ 13,000                | \$ -                     | \$ 13,000                  |
| Fair Housing Program- The Housing Rights Center                                 | G616103                   | -                        | 9,000                    | -                        | 9,000                      |
| Community Outreach Project - Armenian Relief Society of Western USA, Inc.       | G616104                   | -                        | 50,500                   | -                        | 50,500                     |
| Youth Employment Program - Glendale Youth Alliance                              | G616105                   | -                        | 47,500                   | -                        | 47,500                     |
| Transitional Housing Program for Homeless Women and Children - Door of Hope     | G616106                   | -                        | 20,000                   | -                        | 20,000                     |
| After School Tutoring-Homenetmen Glendale Ararat Chapter                        | G616108                   | -                        | 13,000                   | -                        | 13,000                     |
| Homeless Outreach and Case Management- Ascencia                                 | G616112                   | -                        | 24,500                   | -                        | 24,500                     |
| Homeless Prevention Program/Loaves and Fishes-Catholic Charities of Los Angeles | G616113                   | -                        | 33,500                   | -                        | 33,500                     |
| Intervention/Prevention Clinical Group Counseling - CASPS                       | G616117                   | -                        | 26,000                   | -                        | 26,000                     |
| Live Well Senior Center-GAMC  | G616120                   | -                        | 54,000                   | -                        | 54,000                     |
| Solar Energy Efficiency/Roofing Project-Door of Hope                            | G616121                   | -                        | 148,931                  | -                        | 148,931                    |
| Conversion to Solar Energy System-Homenetmen Glendale Ararat Chapter            | G616122                   | -                        | 122,121                  | -                        | 122,121                    |
| Bathrooms Renovation Phase 2-Homenetmen Glendale Ararat Chapter                 | G616123                   | -                        | 24,948                   | -                        | 24,948                     |
| Section 108 Loan Repayment (S.H. Ho Hope and Compassion Center)                 | G616313                   | -                        | 207,000                  | -                        | 207,000                    |
| Palmer Park Improvement Project   | G616315                   | -                        | -                        | 100,061                  | 100,061                    |
| <b>Total</b>  |                           | <b>\$ -</b>              | <b>\$ 794,000</b>        | <b>\$ 100,061</b>        | <b>\$ 894,061</b>          |

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
SUPPORTIVE HOUSING GRANT FUND  
204-801**

|  |                      | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|----------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                      |                           |                            |                            |                            |
| 41100                                    | Salaries             | \$ 113,786                | \$ 124,791                 | \$ 124,791                 | \$ 156,484                 |
| 41300                                    | Hourly wages         | 70,556                    | 13,375                     | 13,375                     | -                          |
| Various                                  | Benefits             | 38,622                    | 41,510                     | 42,975                     | 58,698                     |
| 42700, 42702                             | PERS Retirement      | 29,402                    | 24,049                     | 24,049                     | 32,459                     |
| 42701                                    | PERS cost sharing    | (4,934)                   | (4,132)                    | (4,132)                    | (4,661)                    |
| <b>Salaries &amp; Benefits Total</b>     |                      | <b>\$ 247,432</b>         | <b>\$ 199,593</b>          | <b>\$ 201,058</b>          | <b>\$ 242,980</b>          |
| <b>Maintenance &amp; Operation</b>       |                      |                           |                            |                            |                            |
| 43110                                    | Contractual services | \$ 11,050                 | \$ -                       | \$ -                       | \$ -                       |
| 43112                                    | Direct assistance    | 2,171,800                 | 1,837,780                  | 1,837,780                  | 2,096,821                  |
| 44750                                    | Liability Insurance  | 6,673                     | 5,224                      | 5,224                      | 5,258                      |
| <b>Maintenance &amp; Operation Total</b> |                      | <b>\$ 2,189,523</b>       | <b>\$ 1,843,004</b>        | <b>\$ 1,843,004</b>        | <b>\$ 2,102,079</b>        |
| <b>TOTAL</b>                             |                      | <b>\$ 2,436,955</b>       | <b>\$ 2,042,597</b>        | <b>\$ 2,044,062</b>        | <b>\$ 2,345,059</b>        |

**SUPPORTIVE HOUSING GRANT PROJECTS**

| <b>Project</b>   | <b>Project<br/>Number</b> | <b>Adopted<br/>2015-2016</b> |
|--|---------------------------|------------------------------|
| Glendale Homeless Management Information System (HMIS) Project   | G616718                   | \$ 88,577                    |
| PATH Ventures Housing  | G616723                   | 343,379                      |
| Ascencia Glendale Supportive Services Only                       | G616713                   | 620,954                      |
| Ascencia Glendale Next Step Permanent Supportive Housing Program | G616722                   | 158,467                      |
| Ascencia Scattered Site Permanent Supportive Housing             | G616705                   | 188,048                      |
| Hamilton Court Transitional Housing Program                      | G616706                   | 221,431                      |
| Chester Street Permanent Supportive Housing Program              | G616707                   | 76,552                       |
| 2005 Shelter Plus Care Program                                   | G616724                   | 42,437                       |
| 2001 Shelter Plus Care Project                                   | G616726                   | 157,924                      |
| 2014 Permanent Supportive Housing                                | G616730                   | 46,515                       |
| Glendale CoC Planning Project Application                        | G616731                   | 31,306                       |
| 2009 Shelter Plus Care Project                                   | G616727                   | 68,292                       |
| 1998 and 1999 Shelter Plus Care Project                          | G616725                   | 301,177                      |
| <b>Total:</b>  |                           | <b>\$ 2,345,059</b>          |



**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
SUPPORTIVE HOUSING GRANT FUND - CSP PROGRAMS  
204-801-00000**

|  |                      | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|----------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                      |                           |                            |                            |                            |
| 41100                                    | Salaries             | \$ 9,704                  | \$ -                       | \$ -                       | \$ 60,333                  |
| 41300                                    | Hourly wages         | 70,556                    | 13,375                     | 13,375                     | -                          |
| Various                                  | Benefits             | 6,512                     | 771                        | 974                        | 21,799                     |
| 42700, 42702                             | PERS Retirement      | 12,621                    | 2,335                      | 2,335                      | 12,519                     |
| 42701                                    | PERS cost sharing    | (1,823)                   | (401)                      | (401)                      | (1,798)                    |
| <b>Salaries &amp; Benefits Total</b>     |                      | <b>\$ 97,570</b>          | <b>\$ 16,080</b>           | <b>\$ 16,283</b>           | <b>\$ 92,853</b>           |
| <b>Maintenance &amp; Operation</b>       |                      |                           |                            |                            |                            |
| 43110                                    | Contractual services | \$ 11,050                 | \$ -                       | \$ -                       | \$ -                       |
| 43112                                    | Direct assistance    | 2,138,542                 | 1,809,388                  | 1,809,388                  | 2,062,599                  |
| 44750                                    | Liability Insurance  | 2,905                     | 506                        | 506                        | 2,027                      |
| <b>Maintenance &amp; Operation Total</b> |                      | <b>\$ 2,152,497</b>       | <b>\$ 1,809,894</b>        | <b>\$ 1,809,894</b>        | <b>\$ 2,064,626</b>        |
| <b>TOTAL</b>                             |                      | <b>\$ 2,250,068</b>       | <b>\$ 1,825,974</b>        | <b>\$ 1,826,177</b>        | <b>\$ 2,157,479</b>        |

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
SUPPORTIVE HOUSING GRANT FUND - ADMINISTRATION  
204-801-10080**

|  |                     | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|---------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                     |                           |                            |                            |                            |
| 41100                                    | Salaries            | \$ 104,082                | \$ 124,791                 | \$ 124,791                 | \$ 96,151                  |
| Various                                  | Benefits            | 32,110                    | 40,739                     | 42,001                     | 36,899                     |
| 42700, 42702                             | PERS Retirement     | 16,782                    | 21,714                     | 21,714                     | 19,940                     |
| 42701                                    | PERS cost sharing   | (3,111)                   | (3,731)                    | (3,731)                    | (2,863)                    |
| <b>Salaries &amp; Benefits Total</b>     |                     | <b>\$ 149,862</b>         | <b>\$ 183,513</b>          | <b>\$ 184,775</b>          | <b>\$ 150,127</b>          |
| <b>Maintenance &amp; Operation</b>       |                     |                           |                            |                            |                            |
| 43112                                    | Direct assistance   | \$ 33,258                 | \$ 28,392                  | \$ 28,392                  | \$ 34,222                  |
| 44750                                    | Liability Insurance | 3,768                     | 4,718                      | 4,718                      | 3,231                      |
| <b>Maintenance &amp; Operation Total</b> |                     | <b>\$ 37,025</b>          | <b>\$ 33,110</b>           | <b>\$ 33,110</b>           | <b>\$ 37,453</b>           |
| <b>TOTAL</b>                             |                     | <b>\$ 186,887</b>         | <b>\$ 216,623</b>          | <b>\$ 217,885</b>          | <b>\$ 187,580</b>          |

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
EMERGENCY SOLUTIONS GRANT FUND  
205-801-00000**

|  |                         | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                         |                           |                            |                            |                            |
| 41100                                    | Salaries                | \$ 23,553                 | \$ 30,489                  | \$ 30,489                  | \$ 15,967                  |
| 41300                                    | Hourly wages            | -                         | -                          | -                          | 12,530                     |
| Various                                  | Benefits                | 8,064                     | 10,909                     | 11,217                     | 6,678                      |
| 42700, 42702                             | PERS Retirement         | 3,798                     | 5,307                      | 5,307                      | 3,319                      |
| 42701                                    | PERS cost sharing       | (704)                     | (912)                      | (912)                      | (476)                      |
| 42799                                    | Salary charges in (out) | -                         | -                          | -                          | 12,500                     |
| <b>Salaries &amp; Benefits Total</b>     |                         | <b>\$ 34,711</b>          | <b>\$ 45,793</b>           | <b>\$ 46,101</b>           | <b>\$ 50,518</b>           |
| <b>Maintenance &amp; Operation</b>       |                         |                           |                            |                            |                            |
| 43112                                    | Direct assistance       | \$ 102,817                | \$ 109,947                 | \$ 109,947                 | \$ 109,947                 |
| 44750                                    | Liability Insurance     | 853                       | 1,153                      | 1,153                      | 957                        |
| 45250                                    | Office supplies         | -                         | 196                        | 196                        | 4                          |
| <b>Maintenance &amp; Operation Total</b> |                         | <b>\$ 103,670</b>         | <b>\$ 111,296</b>          | <b>\$ 111,296</b>          | <b>\$ 110,908</b>          |
| <b>TOTAL</b>                             |                         | <b>\$ 138,381</b>         | <b>\$ 157,089</b>          | <b>\$ 157,397</b>          | <b>\$ 161,426</b>          |

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
WORKFORCE INVESTMENT ACT FUND - ADMINISTRATION  
206-861**

|  |                          | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|--------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                          |                           |                            |                            |                            |
| 41100                                    | Salaries                 | \$ 208,706                | \$ 225,028                 | \$ 236,618                 | \$ 204,901                 |
| 41200                                    | Overtime                 | 17                        | -                          | -                          | -                          |
| Various                                  | Benefits                 | 57,066                    | 62,808                     | 64,935                     | 49,453                     |
| 42700, 42702                             | PERS Retirement          | 34,079                    | 39,232                     | 39,232                     | 42,649                     |
| 42701                                    | PERS cost sharing        | (5,831)                   | (6,740)                    | (6,740)                    | (6,126)                    |
| <b>Salaries &amp; Benefits Total</b>     |                          | <b>\$ 294,038</b>         | <b>\$ 320,328</b>          | <b>\$ 334,045</b>          | <b>\$ 290,877</b>          |
| <b>Maintenance &amp; Operation</b>       |                          |                           |                            |                            |                            |
| 43110                                    | Contractual services     | \$ 4,000                  | \$ 7,700                   | \$ 7,700                   | \$ 3,000                   |
| 43112                                    | Direct assistance        | -                         | 35,753                     | 35,753                     | 19,500                     |
| 44200                                    | Advertising              | 1,500                     | 3,000                      | 3,000                      | 1,000                      |
| 44300                                    | Telephone                | -                         | 2,500                      | 2,500                      | 782                        |
| 44450                                    | Postage                  | 278                       | 700                        | 700                        | 500                        |
| 44550                                    | Travel                   | 180                       | 7,100                      | 7,100                      | 7,100                      |
| 44650                                    | Training                 | -                         | 3,500                      | 3,500                      | 3,000                      |
| 44700                                    | Computer software        | -                         | 1,500                      | 1,500                      | 1,000                      |
| 44750                                    | Liability Insurance      | 7,556                     | 8,507                      | 8,507                      | 6,882                      |
| 44800                                    | Membership & dues        | 4,375                     | 8,000                      | 8,000                      | 4,000                      |
| 45050                                    | Periodicals & newspapers | 776                       | 400                        | 400                        | 400                        |
| 45100                                    | Books                    | -                         | 100                        | 100                        | 100                        |
| 45170                                    | Computer hardware        | 342                       | 1,764                      | 1,764                      | 1,764                      |
| 45250                                    | Office supplies          | 1,624                     | 3,785                      | 3,785                      | 2,000                      |
| 45350                                    | General supplies         | 971                       | -                          | -                          | 855                        |
| 45400                                    | Reports & publications   | -                         | 800                        | 800                        | 500                        |
| 45450                                    | Printing and graphics    | 22                        | 1,200                      | 1,200                      | 1,000                      |
| 46900                                    | Business meetings        | 378                       | 975                        | 975                        | 1,000                      |
| 47000                                    | Miscellaneous            | 20                        | 1,472                      | 1,472                      | 1,000                      |
| 49050                                    | Charges-other depts      | 75,334                    | -                          | -                          | -                          |
| <b>Maintenance &amp; Operation Total</b> |                          | <b>\$ 97,356</b>          | <b>\$ 88,756</b>           | <b>\$ 88,756</b>           | <b>\$ 55,383</b>           |
| <b>TOTAL</b>                             |                          | <b>\$ 391,393</b>         | <b>\$ 409,084</b>          | <b>\$ 422,801</b>          | <b>\$ 346,260</b>          |

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
WORKFORCE INVESTMENT ACT FUND - VERDUGO JOBS CENTER  
206-862**

|  |                          | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|--------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                          |                           |                            |                            |                            |
| 41100                                    | Salaries                 | \$ 770,143                | \$ 1,003,360               | \$ 1,261,962               | \$ 948,698                 |
| 41200                                    | Overtime                 | 118                       | -                          | -                          | 8,679                      |
| 41300                                    | Hourly wages             | 980,509                   | 1,117,916                  | 1,117,916                  | 1,336,314                  |
| Various                                  | Benefits                 | 253,280                   | 327,094                    | 336,640                    | 344,172                    |
| 42700, 42702                             | PERS Retirement          | 193,535                   | 288,852                    | 288,852                    | 396,050                    |
| 42701                                    | PERS cost sharing        | (31,401)                  | (49,625)                   | (49,625)                   | (56,872)                   |
| <b>Salaries &amp; Benefits Total</b>     |                          | <b>\$ 2,166,184</b>       | <b>\$ 2,687,597</b>        | <b>\$ 2,955,745</b>        | <b>\$ 2,977,041</b>        |
| <b>Maintenance &amp; Operation</b>       |                          |                           |                            |                            |                            |
| 43050                                    | Repairs-bldgs & grounds  | \$ -                      | \$ 300                     | \$ 300                     | \$ -                       |
| 43060                                    | Utilities                | 58,910                    | 71,000                     | 71,000                     | 71,000                     |
| 43080                                    | Rent                     | 328,698                   | 575,000                    | 575,000                    | 580,000                    |
| 43110                                    | Contractual services     | 169,419                   | 192,114                    | 192,114                    | 210,500                    |
| 43112                                    | Direct assistance        | 989,805                   | 702,906                    | 1,003,816                  | 899,946                    |
| 44120                                    | Repairs to office equip  | -                         | 1,300                      | 1,300                      | 300                        |
| 44200                                    | Advertising              | 462                       | 8,000                      | 8,000                      | 3,000                      |
| 44300                                    | Telephone                | -                         | 2,500                      | 2,500                      | 500                        |
| 44400                                    | Janitorial services      | 4,402                     | 18,500                     | 18,500                     | 3,000                      |
| 44450                                    | Postage                  | 1,697                     | 7,400                      | 7,400                      | 1,000                      |
| 44550                                    | Travel                   | 6,642                     | 8,400                      | 8,400                      | 8,400                      |
| 44600                                    | Laundry & towel service  | -                         | 200                        | 200                        | -                          |
| 44650                                    | Training                 | 2,704                     | 2,800                      | 2,800                      | 5,000                      |
| 44700                                    | Computer software        | 360                       | 2,500                      | 2,500                      | 1,000                      |
| 44750                                    | Liability Insurance      | 63,377                    | 80,186                     | 80,186                     | 77,069                     |
| 44800                                    | Membership & dues        | 2,810                     | 2,000                      | 2,000                      | 1,000                      |
| 45050                                    | Periodicals & newspapers | 570                       | 847                        | 847                        | 500                        |
| 45100                                    | Books                    | -                         | 200                        | 200                        | 100                        |
| 45150                                    | Furniture & equipment    | 472                       | 3,400                      | 3,400                      | 1,500                      |
| 45170                                    | Computer hardware        | 2,811                     | 5,342                      | 5,342                      | 5,000                      |
| 45250                                    | Office supplies          | 10,209                    | 18,000                     | 18,000                     | 15,000                     |
| 45300                                    | Small tools              | -                         | 200                        | 200                        | 100                        |
| 45350                                    | General supplies         | 6,285                     | 1,200                      | 1,200                      | 1,200                      |
| 45400                                    | Reports & publications   | -                         | 800                        | 800                        | 800                        |
| 45450                                    | Printing and graphics    | 245                       | 1,500                      | 1,500                      | 1,500                      |
| 46900                                    | Business meetings        | 846                       | 1,700                      | 1,700                      | 1,500                      |
| 47000                                    | Miscellaneous            | 3,205                     | 3,900                      | 3,900                      | 5,000                      |
| 49050                                    | Charges-other depts      | (75,334)                  | -                          | -                          | -                          |
| <b>Maintenance &amp; Operation Total</b> |                          | <b>\$ 1,578,593</b>       | <b>\$ 1,712,195</b>        | <b>\$ 2,013,105</b>        | <b>\$ 1,893,915</b>        |
| <b>TOTAL</b>                             |                          | <b>\$ 3,744,777</b>       | <b>\$ 4,399,792</b>        | <b>\$ 4,968,850</b>        | <b>\$ 4,870,956</b>        |

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
GLENDALE YOUTH ALLIANCE FUND - GLENDALE YOUTH ALLIANCE - GYA GREAT  
211-824-10060**

|  |                        | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                        |                           |                            |                            |                            |
| 41100                                    | Salaries               | \$ 1,480                  | \$ 64,593                  | \$ 64,593                  | \$ 62,500                  |
| 41200                                    | Overtime               | 12,251                    | 10,000                     | 10,000                     | 16,745                     |
| 41300                                    | Hourly wages           | 515,946                   | 569,623                    | 569,623                    | 560,482                    |
| Various                                  | Benefits               | 29,638                    | 51,847                     | 57,332                     | 52,585                     |
| 42700, 42702                             | PERS Retirement        | 65,587                    | 104,207                    | 104,207                    | 130,080                    |
| 42701                                    | PERS cost sharing      | (9,309)                   | (17,905)                   | (17,905)                   | (18,680)                   |
| <b>Salaries &amp; Benefits Total</b>     |                        | <b>\$ 615,593</b>         | <b>\$ 782,365</b>          | <b>\$ 787,850</b>          | <b>\$ 803,712</b>          |
| <b>Maintenance &amp; Operation</b>       |                        |                           |                            |                            |                            |
| 43150                                    | Cost allocation charge | \$ 31,793                 | \$ 33,676                  | \$ 33,676                  | \$ 19,516                  |
| 44352                                    | ISD service charge     | 20,461                    | 20,294                     | 20,294                     | 18,645                     |
| 44750                                    | Liability Insurance    | 19,174                    | 24,351                     | 24,351                     | 21,495                     |
| 45350                                    | General supplies       | 296                       | -                          | -                          | -                          |
| <b>Maintenance &amp; Operation Total</b> |                        | <b>\$ 71,725</b>          | <b>\$ 78,321</b>           | <b>\$ 78,321</b>           | <b>\$ 59,656</b>           |
| <b>TOTAL</b>                             |                        | <b>\$ 687,318</b>         | <b>\$ 860,686</b>          | <b>\$ 866,171</b>          | <b>\$ 863,368</b>          |

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
GLENDALE YOUTH ALLIANCE FUND - GLENDALE YOUTH ALLIANCE - GYA GRANTS  
211-824-10410**

|  |                      | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|----------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                      |                           |                            |                            |                            |
| 41100                                    | Salaries             | \$ 187,598                | \$ 167,748                 | \$ 167,748                 | \$ 170,290                 |
| 41200                                    | Overtime             | 3,300                     | -                          | -                          | -                          |
| 41300                                    | Hourly wages         | 69,905                    | 62,123                     | 62,123                     | 81,883                     |
| Various                                  | Benefits             | 55,306                    | 50,963                     | 52,833                     | 50,697                     |
| 42700, 42702                             | PERS Retirement      | 36,909                    | 40,142                     | 40,142                     | 52,494                     |
| 42701                                    | PERS cost sharing    | (5,021)                   | (6,896)                    | (6,896)                    | (7,538)                    |
| <b>Salaries &amp; Benefits Total</b>     |                      | <b>\$ 347,997</b>         | <b>\$ 314,080</b>          | <b>\$ 315,950</b>          | <b>\$ 347,826</b>          |
| <b>Maintenance &amp; Operation</b>       |                      |                           |                            |                            |                            |
| 43110                                    | Contractual services | \$ -                      | \$ 6,000                   | \$ 6,000                   | \$ -                       |
| 44750                                    | Liability Insurance  | 9,441                     | 8,688                      | 8,688                      | 8,473                      |
| 45250                                    | Office supplies      | -                         | -                          | -                          | 2,000                      |
| 45350                                    | General supplies     | -                         | -                          | -                          | 3,000                      |
| 47000                                    | Miscellaneous        | 641                       | -                          | -                          | -                          |
| <b>Maintenance &amp; Operation Total</b> |                      | <b>\$ 10,082</b>          | <b>\$ 14,688</b>           | <b>\$ 14,688</b>           | <b>\$ 13,473</b>           |
| <b>TOTAL</b>                             |                      | <b>\$ 358,078</b>         | <b>\$ 328,768</b>          | <b>\$ 330,638</b>          | <b>\$ 361,299</b>          |

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
GLENDALE YOUTH ALLIANCE FUND - GLENDALE YOUTH ALLIANCE - GYA GYEP  
211-824-10470**

|  |                        | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                        |                           |                            |                            |                            |
| 41200                                    | Overtime               | \$ 529                    | \$ 500                     | \$ 500                     | \$ -                       |
| 41300                                    | Hourly wages           | 113,330                   | 110,737                    | 110,737                    | 144,311                    |
| Various                                  | Benefits               | 6,313                     | 6,637                      | 7,652                      | 9,291                      |
| 42700, 42702                             | PERS Retirement        | 7,845                     | 11,599                     | 11,599                     | 19,881                     |
| 42701                                    | PERS cost sharing      | (1,055)                   | (1,993)                    | (1,993)                    | (2,855)                    |
| <b>Salaries &amp; Benefits Total</b>     |                        | <b>\$ 126,961</b>         | <b>\$ 127,480</b>          | <b>\$ 128,495</b>          | <b>\$ 170,628</b>          |
| <b>Maintenance &amp; Operation</b>       |                        |                           |                            |                            |                            |
| 43150                                    | Cost allocation charge | \$ 31,793                 | \$ 33,676                  | \$ 33,676                  | \$ 19,516                  |
| 44352                                    | ISD service charge     | 20,461                    | 20,294                     | 20,294                     | 18,645                     |
| 44750                                    | Liability Insurance    | 4,122                     | 4,205                      | 4,205                      | 4,849                      |
| <b>Maintenance &amp; Operation Total</b> |                        | <b>\$ 56,376</b>          | <b>\$ 58,175</b>           | <b>\$ 58,175</b>           | <b>\$ 43,010</b>           |
| <b>TOTAL</b>                             |                        | <b>\$ 183,337</b>         | <b>\$ 185,655</b>          | <b>\$ 186,670</b>          | <b>\$ 213,638</b>          |



**CITY OF GLENDALE**  
**COMMUNITY SERVICES & PARKS DEPARTMENT**  
**GLENDALE YOUTH ALLIANCE FUND - GLENDALE YOUTH ALLIANCE - GYA SUMMER BRUSH PROGRAM**  
**211-824-10610**

|  |                        | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                        |                           |                            |                            |                            |
| 41100                                    | Salaries               | \$ 26,954                 | \$ -                       | \$ -                       | \$ -                       |
| 41200                                    | Overtime               | 401                       | -                          | -                          | -                          |
| 41300                                    | Hourly wages           | 31,204                    | 36,000                     | 36,000                     | 14,220                     |
| Various                                  | Benefits               | 10,435                    | 4,158                      | 4,361                      | 1,093                      |
| 42700, 42702                             | PERS Retirement        | 7,791                     | -                          | -                          | 2,971                      |
| 42701                                    | PERS cost sharing      | (1,250)                   | -                          | -                          | (427)                      |
| <b>Salaries &amp; Benefits Total</b>     |                        | <b>\$ 75,534</b>          | <b>\$ 40,158</b>           | <b>\$ 40,361</b>           | <b>\$ 17,857</b>           |
| <b>Maintenance &amp; Operation</b>       |                        |                           |                            |                            |                            |
| 43080                                    | Rent                   | \$ 9,274                  | \$ 10,000                  | \$ 10,000                  | \$ 10,000                  |
| 43110                                    | Contractual services   | 17,839                    | 20,000                     | 20,000                     | 6,500                      |
| 43150                                    | Cost allocation charge | 31,794                    | 33,676                     | 33,676                     | 19,517                     |
| 44352                                    | ISD service charge     | 20,461                    | 20,295                     | 20,295                     | 18,644                     |
| 44450                                    | Postage                | 888                       | 1,000                      | 1,000                      | 1,000                      |
| 44650                                    | Training               | 1,510                     | -                          | -                          | -                          |
| 44750                                    | Liability Insurance    | 2,120                     | 1,361                      | 1,361                      | 478                        |
| 45250                                    | Office supplies        | 4,115                     | 5,000                      | 5,000                      | 10,000                     |
| 45350                                    | General supplies       | 11,861                    | 5,000                      | 5,000                      | 10,000                     |
| 46900                                    | Business meetings      | 95                        | -                          | -                          | -                          |
| 47000                                    | Miscellaneous          | 801                       | 500                        | 500                        | 500                        |
| <b>Maintenance &amp; Operation Total</b> |                        | <b>\$ 100,758</b>         | <b>\$ 96,832</b>           | <b>\$ 96,832</b>           | <b>\$ 76,639</b>           |
| <b>TOTAL</b>                             |                        | <b>\$ 176,292</b>         | <b>\$ 136,990</b>          | <b>\$ 137,193</b>          | <b>\$ 94,496</b>           |

**CITY OF GLENDALE**  
**COMMUNITY SERVICES & PARKS DEPARTMENT**  
**GLENDALE YOUTH ALLIANCE FUND - GLENDALE YOUTH ALLIANCE - GYA PROGRAM COORDINATION**  
**211-824-10620**

|  |                     | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|---------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                     |                           |                            |                            |                            |
| 41200                                    | Overtime            | \$ 25                     | \$ -                       | \$ -                       | \$ -                       |
| 41300                                    | Hourly wages        | 1,415                     | 2,982                      | 2,982                      | 3,150                      |
| Various                                  | Benefits            | 69                        | 198                        | 198                        | 1,076                      |
| 42700, 42702                             | PERS Retirement     | -                         | -                          | -                          | 658                        |
| 42701                                    | PERS cost sharing   | -                         | -                          | -                          | (95)                       |
| <b>Salaries &amp; Benefits Total</b>     |                     | <b>\$ 1,509</b>           | <b>\$ 3,180</b>            | <b>\$ 3,180</b>            | <b>\$ 4,789</b>            |
| <b>Maintenance &amp; Operation</b>       |                     |                           |                            |                            |                            |
| 44750                                    | Liability Insurance | \$ 52                     | \$ 113                     | \$ 113                     | \$ 106                     |
| <b>Maintenance &amp; Operation Total</b> |                     | <b>\$ 52</b>              | <b>\$ 113</b>              | <b>\$ 113</b>              | <b>\$ 106</b>              |
| <b>TOTAL</b>                             |                     | <b>\$ 1,561</b>           | <b>\$ 3,293</b>            | <b>\$ 3,293</b>            | <b>\$ 4,895</b>            |

CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
GLENDALE YOUTH ALLIANCE FUND - GLENDALE YOUTH ALLIANCE - GYA STAFF DEVELOPMENT  
211-824-10630

|  |                     | Actual<br>2013-14 | Adopted<br>2014-15 | Revised<br>2014-15 | Adopted<br>2015-16 |
|--|---------------------|-------------------|--------------------|--------------------|--------------------|
| <b>Salaries &amp; Benefits</b>           |                     |                   |                    |                    |                    |
| 41200                                    | Overtime            | \$ 201            | \$ -               | \$ -               | \$ -               |
| 41300                                    | Hourly wages        | 1,502             | -                  | -                  | -                  |
| Various                                  | Benefits            | 82                | -                  | -                  | -                  |
| <b>Salaries &amp; Benefits Total</b>     |                     | <b>\$ 1,784</b>   | <b>\$ -</b>        | <b>\$ -</b>        | <b>\$ -</b>        |
| <b>Maintenance &amp; Operation</b>       |                     |                   |                    |                    |                    |
| 44750                                    | Liability Insurance | \$ 62             | \$ -               | \$ -               | \$ -               |
| <b>Maintenance &amp; Operation Total</b> |                     | <b>\$ 62</b>      | <b>\$ -</b>        | <b>\$ -</b>        | <b>\$ -</b>        |
| <b>TOTAL</b>                             |                     | <b>\$ 1,846</b>   | <b>\$ -</b>        | <b>\$ -</b>        | <b>\$ -</b>        |

**CITY OF GLENDALE**  
**COMMUNITY SERVICES & PARKS DEPARTMENT**  
**NUTRITIONAL MEALS GRANT FUND - RECREATION PROGRAMS & SERVICES - SENIOR PROGRAMS**  
**270-604-50037**

|  |                             | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-----------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                             |                           |                            |                            |                            |
| 41100                                    | Salaries                    | \$ 63,260                 | \$ 60,396                  | \$ 60,396                  | \$ 61,300                  |
| 41300                                    | Hourly wages                | 68,718                    | 67,452                     | 67,452                     | 104,863                    |
| Various                                  | Benefits                    | 11,918                    | 10,875                     | 11,791                     | 15,188                     |
| 42700, 42702                             | PERS Retirement             | 10,575                    | 20,643                     | 20,643                     | 34,649                     |
| 42701                                    | PERS cost sharing           | (1,511)                   | (3,546)                    | (3,546)                    | (4,976)                    |
| <b>Salaries &amp; Benefits Total</b>     |                             | <b>\$ 152,961</b>         | <b>\$ 155,820</b>          | <b>\$ 156,736</b>          | <b>\$ 211,024</b>          |
| <b>Maintenance &amp; Operation</b>       |                             |                           |                            |                            |                            |
| 43110                                    | Contractual services        | \$ 184,966                | \$ 211,156                 | \$ 213,256                 | \$ 189,756                 |
| 44351                                    | Fleet / equip rental charge | 11,523                    | 11,016                     | 11,016                     | 9,725                      |
| 44450                                    | Postage                     | 150                       | 620                        | 620                        | 1,220                      |
| 44650                                    | Training                    | -                         | -                          | -                          | 250                        |
| 44750                                    | Liability Insurance         | -                         | 4,833                      | 4,833                      | 5,583                      |
| 44760                                    | Regulatory                  | 628                       | -                          | -                          | -                          |
| 44800                                    | Membership & dues           | 150                       | -                          | -                          | -                          |
| 45150                                    | Furniture & equipment       | 2,733                     | 1,000                      | 1,000                      | 1,000                      |
| 45250                                    | Office supplies             | 902                       | 750                        | 750                        | 1,450                      |
| 45350                                    | General supplies            | 12,518                    | 3,800                      | 3,800                      | 9,732                      |
| 47000                                    | Miscellaneous               | 1,329                     | 500                        | 500                        | -                          |
| <b>Maintenance &amp; Operation Total</b> |                             | <b>\$ 214,900</b>         | <b>\$ 233,675</b>          | <b>\$ 235,775</b>          | <b>\$ 218,716</b>          |
| <b>TOTAL</b>                             |                             | <b>\$ 367,860</b>         | <b>\$ 389,495</b>          | <b>\$ 392,511</b>          | <b>\$ 429,740</b>          |

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
CAPITAL IMPROVEMENT FUND - CSP PROJECTS  
401-601**

|  |                         | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                         |                           |                            |                            |                            |
| 41100                                    | Salaries                | \$ 541,067                | \$ 150,648                 | \$ 150,648                 | \$ -                       |
| 41300                                    | Hourly wages            | 258,561                   | 17,113                     | 17,113                     | 10,952                     |
| Various                                  | Benefits                | 140,568                   | 44,985                     | 44,985                     | 1,707                      |
| 42700, 42702                             | PERS Retirement         | 96,299                    | 29,245                     | 29,245                     | 2,288                      |
| 42701                                    | PERS cost sharing       | (16,345)                  | (5,023)                    | (5,023)                    | (329)                      |
| 42799                                    | Salary charges in (out) | (788,389)                 | (55,160)                   | (55,160)                   | -                          |
| <b>Salaries &amp; Benefits Total</b>     |                         | <b>\$ 231,761</b>         | <b>\$ 181,808</b>          | <b>\$ 181,808</b>          | <b>\$ 14,618</b>           |
| <b>Maintenance &amp; Operation</b>       |                         |                           |                            |                            |                            |
| 43110                                    | Contractual services    | \$ 13,524                 | \$ -                       | \$ -                       | \$ -                       |
| 44450                                    | Postage                 | 4                         | -                          | -                          | -                          |
| 44750                                    | Liability Insurance     | 28,967                    | 6,341                      | 6,341                      | 368                        |
| 45600                                    | A & G overhead          | 47,523                    | -                          | -                          | -                          |
| 49050                                    | Charges-other depts     | -                         | (5,694)                    | (5,694)                    | -                          |
| <b>Maintenance &amp; Operation Total</b> |                         | <b>\$ 90,019</b>          | <b>\$ 647</b>              | <b>\$ 647</b>              | <b>\$ 368</b>              |
| <b>Capital Improvement</b>               |                         |                           |                            |                            |                            |
| 51200                                    | Other improvements      | \$ 1,732,395              | \$ 447,545                 | \$ 447,545                 | \$ -                       |
| 52100                                    | Construction            | 15,000                    | -                          | -                          | 1,560,014                  |
| 53190                                    | Operation of property   | 4,786                     | -                          | -                          | -                          |
| <b>Capital Improvement Total</b>         |                         | <b>\$ 1,752,180</b>       | <b>\$ 447,545</b>          | <b>\$ 447,545</b>          | <b>\$ 1,560,014</b>        |
| <b>TOTAL</b>                             |                         | <b>\$ 2,073,960</b>       | <b>\$ 630,000</b>          | <b>\$ 630,000</b>          | <b>\$ 1,575,000</b>        |

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
PARKS MITIGATION FEE FUND  
405-601**

|  |                          | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|--------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                          |                           |                            |                            |                            |
| 41100                                    | Salaries                 | \$ 81,029                 | \$ -                       | \$ -                       | \$ -                       |
| 41300                                    | Hourly wages             | 50,508                    | 20,131                     | 20,131                     | 20,434                     |
| Various                                  | Benefits                 | 6,256                     | 1,339                      | 1,440                      | 1,406                      |
| 42799                                    | Salary charges in (out)  | -                         | 127,000                    | 127,000                    | (21,840)                   |
| <b>Salaries &amp; Benefits Total</b>     |                          | <b>\$ 137,793</b>         | <b>\$ 148,470</b>          | <b>\$ 148,571</b>          | <b>\$ -</b>                |
| <b>Maintenance &amp; Operation</b>       |                          |                           |                            |                            |                            |
| 44750                                    | Liability Insurance      | \$ 4,743                  | \$ 761                     | \$ 761                     | \$ 687                     |
| 45600                                    | A & G overhead           | 33,552                    | -                          | -                          | -                          |
| 49050                                    | Charges-other depts      | -                         | -                          | -                          | (687)                      |
| <b>Maintenance &amp; Operation Total</b> |                          | <b>\$ 38,295</b>          | <b>\$ 761</b>              | <b>\$ 761</b>              | <b>\$ -</b>                |
| <b>Capital Improvement</b>               |                          |                           |                            |                            |                            |
| 51200                                    | Other improvements       | \$ 593,914                | \$ 610,769                 | \$ 679,694                 | \$ 2,950,000               |
| 52100                                    | Construction             | 44,104                    | -                          | -                          | 1,000,000                  |
| 53160                                    | Planning, survey, design | -                         | -                          | -                          | 50,000                     |
| <b>Capital Improvement Total</b>         |                          | <b>\$ 638,018</b>         | <b>\$ 610,769</b>          | <b>\$ 679,694</b>          | <b>\$ 4,000,000</b>        |
| <b>TOTAL</b>                             |                          | <b>\$ 814,107</b>         | <b>\$ 760,000</b>          | <b>\$ 829,026</b>          | <b>\$ 4,000,000</b>        |

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
PARKS QUIMBY FEE FUND  
408-601**

|  |                     | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|---------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                     |                           |                            |                            |                            |
| 41100                                    | Salaries            | \$ 651                    | \$ -                       | \$ -                       | \$ -                       |
| 41300                                    | Hourly wages        | 4,695                     | -                          | -                          | -                          |
| Various                                  | Benefits            | 237                       | -                          | -                          | -                          |
| <b>Salaries &amp; Benefits Total</b>     |                     | <b>\$ 5,583</b>           | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>                |
| <b>Maintenance &amp; Operation</b>       |                     |                           |                            |                            |                            |
| 44750                                    | Liability Insurance | \$ 173                    | \$ -                       | \$ -                       | \$ -                       |
| 45600                                    | A & G overhead      | 2,245                     | -                          | -                          | -                          |
| <b>Maintenance &amp; Operation Total</b> |                     | <b>\$ 2,418</b>           | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>                |
| <b>Capital Improvement</b>               |                     |                           |                            |                            |                            |
| 51200                                    | Other improvements  | \$ 308,824                | \$ -                       | \$ -                       | \$ -                       |
| <b>Capital Improvement Total</b>         |                     | <b>\$ 308,824</b>         | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>                |
| <b>TOTAL</b>                             |                     | <b>\$ 316,825</b>         | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>                |

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
CIP REIMBURSEMENT FUND - CSP PROJECTS  
409-601**

|                                      | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--------------------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>       |                           |                            |                            |                            |
| 42799 Salary charges in (out)        | \$ -                      | \$ 52,500                  | \$ 52,500                  | \$ -                       |
| <b>Salaries &amp; Benefits Total</b> | <b>\$ -</b>               | <b>\$ 52,500</b>           | <b>\$ 52,500</b>           | <b>\$ -</b>                |
| <b>Capital Improvement</b>           |                           |                            |                            |                            |
| 51200 Other improvements             | \$ -                      | \$ 297,500                 | \$ 462,750                 | \$ -                       |
| <b>Capital Improvement Total</b>     | <b>\$ -</b>               | <b>\$ 297,500</b>          | <b>\$ 462,750</b>          | <b>\$ -</b>                |
| <b>TOTAL</b>                         | <b>\$ -</b>               | <b>\$ 350,000</b>          | <b>\$ 515,250</b>          | <b>\$ -</b>                |



**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
RECREATION FUND - CSP PROJECTS  
501-601-00000**

|  |                          | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|--------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                          |                           |                            |                            |                            |
| 41100                                    | Salaries                 | \$ 30,249                 | \$ -                       | \$ -                       | \$ -                       |
| 41200                                    | Overtime                 | (159)                     | -                          | -                          | -                          |
| 41300                                    | Hourly wages             | 5,961                     | -                          | -                          | -                          |
| Various                                  | Benefits                 | 1,719                     | -                          | -                          | -                          |
| 42799                                    | Salary charges in (out)  | -                         | 202,500                    | 202,500                    | -                          |
| <b>Salaries &amp; Benefits Total</b>     |                          | <b>\$ 37,770</b>          | <b>\$ 202,500</b>          | <b>\$ 202,500</b>          | <b>\$ -</b>                |
| <b>Maintenance &amp; Operation</b>       |                          |                           |                            |                            |                            |
| 44750                                    | Liability Insurance      | \$ 1,305                  | \$ -                       | \$ -                       | \$ -                       |
| 45600                                    | A & G overhead           | 10,847                    | -                          | -                          | -                          |
| <b>Maintenance &amp; Operation Total</b> |                          | <b>\$ 12,152</b>          | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>                |
| <b>Capital Improvement</b>               |                          |                           |                            |                            |                            |
| 51200                                    | Other improvements       | \$ 37,403                 | \$ 1,147,500               | \$ 1,147,500               | \$ 1,525,000               |
| 53160                                    | Planning, survey, design | -                         | -                          | -                          | 125,000                    |
| 59999                                    | Asset capitalization     | (87,324)                  | -                          | -                          | -                          |
| <b>Capital Improvement Total</b>         |                          | <b>\$ (49,921)</b>        | <b>\$ 1,147,500</b>        | <b>\$ 1,147,500</b>        | <b>\$ 1,650,000</b>        |
| <b>TOTAL</b>                             |                          | <b>\$ (0)</b>             | <b>\$ 1,350,000</b>        | <b>\$ 1,350,000</b>        | <b>\$ 1,650,000</b>        |

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
RECREATION FUND - CAPITAL IMPROVEMENT PROJECTS (501-601)**

|               |  | A  | B                                      | C   | D                           | E                          | F                               |
|---------------|--|--|--|---|-----------------------------|----------------------------|---------------------------------|
|               |  | Overall                                  |  |   |                             |                            |                                 |
| Project       | Project Description                                  | Project/Grant<br>Budget as of<br>6/30/15 | Life to Date<br>Actuals Total<br>(D+E) | Remaining<br>balance as of<br>6/30/15 (A-B) | Prior Years<br>Expenditures | FY 2014-15<br>Expenditures | FY 2015-16<br>Adopted<br>Budget |
| 51844         | Citywide Playground Equipment                        | \$ 150,000                               | \$ 13,119                              | \$ 136,881                                  | \$ 10,656                   | \$ 2,463                   | \$ -                            |
| 51858         | Civic Auditorium Roof Replacem                       | 360,000                                  | 343,009                                | 16,991                                      | 342,540                     | 470                        | -                               |
| 51874         | Civic Auditorium Air Cond Repl                       | 700,000                                  | 146,235                                | 553,765                                     | 15,779                      | 130,456                    | -                               |
| 51875         | Civic Auditorium Ext Painting                        | 250,000                                  | 48,586                                 | 201,414                                     | 12,901                      | 35,686                     | -                               |
| 51913         | Freemont Tennis Court-Lighting                       | 298,000                                  | 296,480                                | 1,520                                       | 6,986                       | 289,494                    | -                               |
| 51954         | SC Artificial Turf Replacement                       | 903,720                                  | 903,889                                | (169)                                       | -                           | 903,889                    | -                               |
| 51955         | Ballfield Renovation Program                         | 100,000                                  | 29,948                                 | 70,052                                      | -                           | 29,948                     | -                               |
| 51957         | Dunsmore Park Lighting Replmnt                       | 196,280                                  | 196,280                                | -   | -                           | 196,280                    | -                               |
| 52019         | Upper Scholl Canyon Renovation                       | -  | -                                      | -   | -                           | -                          | 650,000                         |
| 52020         | Verdugo Park North Community<br>Building & Restrooms | -  | -                                      | -   | -                           | -                          | 500,000                         |
| 52023         | Sports Complex Concession Renovation                 | -  | -                                      | -   | -                           | -                          | 500,000                         |
| <b>Total:</b> |  | <b>\$ 2,958,000</b>                      | <b>\$ 1,977,547</b>                    | <b>\$ 980,453</b>                           | <b>\$ 388,861</b>           | <b>\$ 1,588,686</b>        | <b>\$ 1,650,000</b>             |

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
RECREATION FUND - PARKS - PARKS MAINTENANCE  
501-602-50001**

|  |                         | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                         |                           |                            |                            |                            |
| 41100                                    | Salaries                | \$ 72,982                 | \$ 79,254                  | \$ 79,254                  | \$ 91,822                  |
| 41300                                    | Hourly wages            | 82,328                    | 108,423                    | 108,423                    | 179,741                    |
| Various                                  | Benefits                | 35,144                    | 34,479                     | 35,892                     | 48,560                     |
| 42700, 42702                             | PERS Retirement         | 12,955                    | 32,772                     | 32,772                     | 56,686                     |
| 42701                                    | PERS cost sharing       | (1,770)                   | (5,631)                    | (5,631)                    | (8,141)                    |
| <b>Salaries &amp; Benefits Total</b>     |                         | <b>\$ 201,640</b>         | <b>\$ 249,297</b>          | <b>\$ 250,710</b>          | <b>\$ 368,668</b>          |
| <b>Maintenance &amp; Operation</b>       |                         |                           |                            |                            |                            |
| 43050                                    | Repairs-bldgs & grounds | \$ 12,216                 | \$ 25,000                  | \$ 25,000                  | \$ 25,000                  |
| 43110                                    | Contractual services    | 41,787                    | 62,000                     | 62,000                     | 167,500                    |
| 43150                                    | Cost allocation charge  | 22,406                    | 35,625                     | 35,625                     | 23,357                     |
| 44100                                    | Repairs to equipment    | 216                       | 2,500                      | 2,500                      | 2,500                      |
| 44352                                    | ISD service charge      | 2,569                     | 1,178                      | 1,178                      | 20,476                     |
| 44600                                    | Laundry & towel service | 100                       | -                          | -                          | -                          |
| 44650                                    | Training                | 5,760                     | 5,000                      | 5,000                      | 5,000                      |
| 44750                                    | Liability Insurance     | 5,622                     | 7,094                      | 7,094                      | 9,125                      |
| 44760                                    | Regulatory              | 435                       | -                          | -                          | -                          |
| 44800                                    | Membership & dues       | 170                       | -                          | -                          | -                          |
| 45250                                    | Office supplies         | 180                       | 500                        | 500                        | 500                        |
| 45300                                    | Small tools             | 169                       | 3,000                      | 3,000                      | 3,000                      |
| 45350                                    | General supplies        | 52,540                    | 48,000                     | 48,000                     | 48,000                     |
| 46900                                    | Business meetings       | -                         | 1,500                      | 1,500                      | 1,500                      |
| 47000                                    | Miscellaneous           | 288                       | -                          | -                          | -                          |
| <b>Maintenance &amp; Operation Total</b> |                         | <b>\$ 144,459</b>         | <b>\$ 191,397</b>          | <b>\$ 191,397</b>          | <b>\$ 305,958</b>          |
| <b>TOTAL</b>                             |                         | <b>\$ 346,098</b>         | <b>\$ 440,694</b>          | <b>\$ 442,107</b>          | <b>\$ 674,626</b>          |

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
RECREATION FUND - RECREATION FACILITIES - CIVIC AUDITORIUM  
501-603-50011**

|  |                               | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-------------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                               |                           |                            |                            |                            |
| 41100                                    | Salaries                      | \$ 117,059                | \$ 118,440                 | \$ 118,440                 | \$ 124,738                 |
| 41200                                    | Overtime                      | 1,134                     | -                          | -                          | -                          |
| 41300                                    | Hourly wages                  | 112,626                   | 155,405                    | 155,405                    | 152,047                    |
| Various                                  | Benefits                      | 44,652                    | 40,171                     | 42,993                     | 54,582                     |
| 42601                                    | PARS supplemental retirement  | 11,835                    | 11,835                     | 11,835                     | 11,835                     |
| 42700, 42702                             | PERS Retirement               | 35,470                    | 33,789                     | 33,789                     | 39,458                     |
| 42701                                    | PERS cost sharing             | (5,825)                   | (5,806)                    | (5,806)                    | (5,667)                    |
| <b>Salaries &amp; Benefits Total</b>     |                               | <b>\$ 316,951</b>         | <b>\$ 353,834</b>          | <b>\$ 356,656</b>          | <b>\$ 376,993</b>          |
| <b>Maintenance &amp; Operation</b>       |                               |                           |                            |                            |                            |
| 43050                                    | Repairs-bldgs & grounds       | \$ 3,462                  | \$ 6,510                   | \$ 6,510                   | \$ 6,510                   |
| 43060                                    | Utilities                     | 132,719                   | 140,000                    | 140,000                    | 140,000                    |
| 43110                                    | Contractual services          | 55,123                    | 100,128                    | 100,128                    | 67,140                     |
| 43150                                    | Cost allocation charge        | 20,000                    | 15,000                     | 15,000                     | 41,732                     |
| 44352                                    | ISD service charge            | 9,538                     | 8,000                      | 8,000                      | 10,000                     |
| 44400                                    | Janitorial services           | 1,435                     | -                          | -                          | -                          |
| 44650                                    | Training                      | -                         | 375                        | 375                        | -                          |
| 44750                                    | Liability Insurance           | 8,356                     | 10,351                     | 10,351                     | 9,300                      |
| 44751                                    | Insurance/surety bond premium | 9,752                     | 15,000                     | 15,000                     | -                          |
| 44760                                    | Regulatory                    | 1,274                     | -                          | -                          | -                          |
| 45250                                    | Office supplies               | 945                       | 1,200                      | 1,200                      | 1,200                      |
| 45350                                    | General supplies              | 2,724                     | 10,700                     | 10,700                     | 9,800                      |
| 46000                                    | Depreciation                  | -                         | 12,500                     | 12,500                     | -                          |
| 47000                                    | Miscellaneous                 | -                         | 1,000                      | 1,000                      | -                          |
| <b>Maintenance &amp; Operation Total</b> |                               | <b>\$ 245,329</b>         | <b>\$ 320,764</b>          | <b>\$ 320,764</b>          | <b>\$ 285,682</b>          |
| <b>TOTAL</b>                             |                               | <b>\$ 562,280</b>         | <b>\$ 674,598</b>          | <b>\$ 677,420</b>          | <b>\$ 662,675</b>          |

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
RECREATION FUND - RECREATION FACILITIES - SPORTS COMPLEX  
501-603-50012**

|  |                              | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|------------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                              |                           |                            |                            |                            |
| 41100                                    | Salaries                     | \$ 211,129                | \$ 218,258                 | \$ 218,258                 | \$ 192,457                 |
| 41200                                    | Overtime                     | 168                       | -                          | -                          | -                          |
| 41300                                    | Hourly wages                 | 83,916                    | 97,115                     | 97,115                     | 89,294                     |
| Various                                  | Benefits                     | 57,717                    | 68,904                     | 71,007                     | 89,033                     |
| 42601                                    | PARS supplemental retirement | 22,092                    | 22,092                     | 22,092                     | 22,092                     |
| 42700, 42702                             | PERS Retirement              | 38,214                    | 47,027                     | 47,027                     | 58,190                     |
| 42701                                    | PERS cost sharing            | (5,650)                   | (8,080)                    | (8,080)                    | (8,355)                    |
| <b>Salaries &amp; Benefits Total</b>     |                              | <b>\$ 407,586</b>         | <b>\$ 445,316</b>          | <b>\$ 447,419</b>          | <b>\$ 442,711</b>          |
| <b>Maintenance &amp; Operation</b>       |                              |                           |                            |                            |                            |
| 43050                                    | Repairs-bldgs & grounds      | \$ 583                    | \$ 5,000                   | \$ 5,000                   | \$ -                       |
| 43060                                    | Utilities                    | 123,932                   | 162,397                    | 162,397                    | 160,000                    |
| 43110                                    | Contractual services         | 16,398                    | 33,300                     | 33,300                     | 20,300                     |
| 43150                                    | Cost allocation charge       | 24,000                    | 20,000                     | 20,000                     | 46,733                     |
| 44100                                    | Repairs to equipment         | 21                        | 1,000                      | 1,000                      | 500                        |
| 44351                                    | Fleet / equip rental charge  | 23,420                    | 20,321                     | 20,321                     | 20,321                     |
| 44352                                    | ISD service charge           | 9,539                     | 9,000                      | 9,000                      | 11,000                     |
| 44650                                    | Training                     | -                         | 400                        | 400                        | -                          |
| 44750                                    | Liability Insurance          | 10,687                    | 11,922                     | 11,922                     | 9,466                      |
| 44800                                    | Membership & dues            | 235                       | 425                        | 425                        | 425                        |
| 45250                                    | Office supplies              | 465                       | 900                        | 900                        | -                          |
| 45350                                    | General supplies             | 60,030                    | 68,811                     | 68,811                     | 60,611                     |
| 46900                                    | Business meetings            | -                         | 100                        | 100                        | -                          |
| 47000                                    | Miscellaneous                | -                         | 1,000                      | 1,000                      | -                          |
| <b>Maintenance &amp; Operation Total</b> |                              | <b>\$ 269,310</b>         | <b>\$ 334,576</b>          | <b>\$ 334,576</b>          | <b>\$ 329,356</b>          |
| <b>Capital Outlay</b>                    |                              |                           |                            |                            |                            |
| 51000                                    | Capital outlay               | \$ -                      | \$ 54,500                  | \$ 54,500                  | \$ -                       |
| <b>Capital Outlay Total</b>              |                              | <b>\$ -</b>               | <b>\$ 54,500</b>           | <b>\$ 54,500</b>           | <b>\$ -</b>                |
| <b>TOTAL</b>                             |                              | <b>\$ 676,896</b>         | <b>\$ 834,392</b>          | <b>\$ 836,495</b>          | <b>\$ 772,067</b>          |

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
RECREATION FUND - RECREATION FACILITIES - BRAND STUDIOS  
501-603-50013**

|  |                     | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|---------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                     |                           |                            |                            |                            |
| 41300                                    | Hourly wages        | \$ 50                     | \$ 3,999                   | \$ 3,999                   | \$ 4,242                   |
| Various                                  | Benefits            | 6                         | 266                        | 266                        | 698                        |
| 42700, 42702                             | PERS Retirement     | 101                       | -                          | -                          | 886                        |
| 42701                                    | PERS cost sharing   | -                         | -                          | -                          | (127)                      |
| <b>Salaries &amp; Benefits Total</b>     |                     | <b>\$ 156</b>             | <b>\$ 4,265</b>            | <b>\$ 4,265</b>            | <b>\$ 5,699</b>            |
| <b>Maintenance &amp; Operation</b>       |                     |                           |                            |                            |                            |
| 44352                                    | ISD service charge  | \$ -                      | \$ 661                     | \$ 661                     | \$ 1,117                   |
| 44750                                    | Liability Insurance | 2                         | 151                        | 151                        | 143                        |
| 45350                                    | General supplies    | -                         | 1,500                      | 1,500                      | -                          |
| <b>Maintenance &amp; Operation Total</b> |                     | <b>\$ 2</b>               | <b>\$ 2,312</b>            | <b>\$ 2,312</b>            | <b>\$ 1,260</b>            |
| <b>TOTAL</b>                             |                     | <b>\$ 158</b>             | <b>\$ 6,577</b>            | <b>\$ 6,577</b>            | <b>\$ 6,959</b>            |

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
RECREATION FUND - RECREATION FACILITIES - MAPLE PARK COMMUNITY CENTER  
501-603-50014**

|  |                        | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                        |                           |                            |                            |                            |
| 41100                                    | Salaries               | \$ 11,603                 | \$ 11,606                  | \$ 11,606                  | \$ 11,770                  |
| 41300                                    | Hourly wages           | 15,568                    | 17,757                     | 17,757                     | 17,937                     |
| Various                                  | Benefits               | 4,671                     | 4,626                      | 5,353                      | 5,503                      |
| 42700, 42702                             | PERS Retirement        | 4,783                     | 2,018                      | 2,018                      | 5,327                      |
| 42701                                    | PERS cost sharing      | (688)                     | (347)                      | (347)                      | (765)                      |
| <b>Salaries &amp; Benefits Total</b>     |                        | <b>\$ 35,936</b>          | <b>\$ 35,660</b>           | <b>\$ 36,387</b>           | <b>\$ 39,772</b>           |
| <b>Maintenance &amp; Operation</b>       |                        |                           |                            |                            |                            |
| 43150                                    | Cost allocation charge | \$ 5,000                  | \$ 5,000                   | \$ 5,000                   | \$ 5,449                   |
| 44352                                    | ISD service charge     | 1,955                     | 2,000                      | 2,000                      | 3,000                      |
| 44750                                    | Liability Insurance    | 984                       | 1,110                      | 1,110                      | 998                        |
| 45350                                    | General supplies       | 1,325                     | 200                        | 200                        | 200                        |
| <b>Maintenance &amp; Operation Total</b> |                        | <b>\$ 9,263</b>           | <b>\$ 8,310</b>            | <b>\$ 8,310</b>            | <b>\$ 9,647</b>            |
| <b>TOTAL</b>                             |                        | <b>\$ 45,199</b>          | <b>\$ 43,970</b>           | <b>\$ 44,697</b>           | <b>\$ 49,419</b>           |

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
RECREATION FUND - RECREATION FACILITIES - PACIFIC COMMUNITY CENTER  
501-603-50015**

|  |                        | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                        |                           |                            |                            |                            |
| 41100                                    | Salaries               | \$ 16,993                 | \$ 18,947                  | \$ 18,947                  | \$ 20,389                  |
| 41200                                    | Overtime               | (209)                     | -                          | -                          | -                          |
| 41300                                    | Hourly wages           | 50,771                    | 49,999                     | 49,999                     | 59,988                     |
| Various                                  | Benefits               | 9,534                     | 10,184                     | 11,271                     | 16,742                     |
| 42700, 42702                             | PERS Retirement        | 4,386                     | 6,429                      | 6,429                      | 16,766                     |
| 42701                                    | PERS cost sharing      | (546)                     | (1,104)                    | (1,104)                    | (2,408)                    |
| <b>Salaries &amp; Benefits Total</b>     |                        | <b>\$ 80,930</b>          | <b>\$ 84,455</b>           | <b>\$ 85,542</b>           | <b>\$ 111,477</b>          |
| <b>Maintenance &amp; Operation</b>       |                        |                           |                            |                            |                            |
| 43110                                    | Contractual services   | \$ 294                    | \$ -                       | \$ -                       | \$ -                       |
| 43150                                    | Cost allocation charge | 14,901                    | 10,562                     | 10,562                     | 11,562                     |
| 44352                                    | ISD service charge     | 3,539                     | 3,500                      | 3,500                      | 5,000                      |
| 44750                                    | Liability Insurance    | 2,446                     | 2,607                      | 2,607                      | 2,701                      |
| 45350                                    | General supplies       | 3,238                     | 5,000                      | 5,000                      | 4,000                      |
| 47000                                    | Miscellaneous          | 176                       | -                          | -                          | 43                         |
| <b>Maintenance &amp; Operation Total</b> |                        | <b>\$ 24,594</b>          | <b>\$ 21,669</b>           | <b>\$ 21,669</b>           | <b>\$ 23,306</b>           |
| <b>TOTAL</b>                             |                        | <b>\$ 105,524</b>         | <b>\$ 106,124</b>          | <b>\$ 107,211</b>          | <b>\$ 134,783</b>          |



**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
RECREATION FUND - RECREATION FACILITIES - ADULT RECREATION COMMUNITY CENTER  
501-603-50016**

|  |                        | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Maintenance &amp; Operation</b>       |                        |                           |                            |                            |                            |
| 43150                                    | Cost allocation charge | \$ 5,000                  | \$ 5,000                   | \$ 5,000                   | \$ 5,500                   |
| 44352                                    | ISD service charge     | 3,539                     | 3,000                      | 3,000                      | 3,500                      |
| 45350                                    | General supplies       | -                         | 500                        | 500                        | 5,000                      |
| <b>Maintenance &amp; Operation Total</b> |                        | <b>\$ 8,539</b>           | <b>\$ 8,500</b>            | <b>\$ 8,500</b>            | <b>\$ 14,000</b>           |
| <b>TOTAL</b>                             |                        | <b>\$ 8,539</b>           | <b>\$ 8,500</b>            | <b>\$ 8,500</b>            | <b>\$ 14,000</b>           |

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
RECREATION FUND - RECREATION FACILITIES - SPARR HEIGHTS COMMUNITY CENTER  
501-603-50017**

|  |                        | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                        |                           |                            |                            |                            |
| 41100                                    | Salaries               | \$ -                      | \$ -                       | \$ 10,366                  | \$ 7,842                   |
| 41300                                    | Hourly wages           | 12,161                    | 26,035                     | 30,412                     | 18,186                     |
| Various                                  | Benefits               | 1,733                     | 1,546                      | 2,357                      | 4,209                      |
| 42700, 42702                             | PERS Retirement        | 3,494                     | 2,492                      | 2,492                      | 3,505                      |
| 42701                                    | PERS cost sharing      | (367)                     | (428)                      | (428)                      | (504)                      |
| <b>Salaries &amp; Benefits Total</b>     |                        | <b>\$ 17,021</b>          | <b>\$ 29,645</b>           | <b>\$ 45,199</b>           | <b>\$ 33,238</b>           |
| <b>Maintenance &amp; Operation</b>       |                        |                           |                            |                            |                            |
| 43150                                    | Cost allocation charge | \$ 5,000                  | \$ 5,000                   | \$ 5,000                   | \$ 5,500                   |
| 44352                                    | ISD service charge     | 3,539                     | 2,000                      | 2,000                      | 2,500                      |
| 44750                                    | Liability Insurance    | 440                       | 984                        | 1,252                      | 875                        |
| 45250                                    | Office supplies        | -                         | 155                        | 155                        | 155                        |
| 45350                                    | General supplies       | -                         | 2,000                      | 2,000                      | 2,000                      |
| <b>Maintenance &amp; Operation Total</b> |                        | <b>\$ 8,979</b>           | <b>\$ 10,139</b>           | <b>\$ 10,407</b>           | <b>\$ 11,030</b>           |
| <b>TOTAL</b>                             |                        | <b>\$ 26,000</b>          | <b>\$ 39,784</b>           | <b>\$ 55,606</b>           | <b>\$ 44,268</b>           |

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
RECREATION FUND - RECREATION FACILITIES - VERDUGO SKATE PARK  
501-603-50018**

|  |                        | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                        |                           |                            |                            |                            |
| 41300                                    | Hourly wages           | \$ 51,563                 | \$ 53,938                  | \$ 53,938                  | \$ 53,938                  |
| Various                                  | Benefits               | 2,798                     | 3,169                      | 3,372                      | 3,526                      |
| 42700, 42702                             | PERS Retirement        | -                         | 7,834                      | 7,834                      | 6,837                      |
| 42701                                    | PERS cost sharing      | -                         | (1,346)                    | (1,346)                    | (982)                      |
| <b>Salaries &amp; Benefits Total</b>     |                        | <b>\$ 54,360</b>          | <b>\$ 63,595</b>           | <b>\$ 63,798</b>           | <b>\$ 63,319</b>           |
| <b>Maintenance &amp; Operation</b>       |                        |                           |                            |                            |                            |
| 43110                                    | Contractual services   | \$ 758                    | \$ -                       | \$ -                       | \$ -                       |
| 43150                                    | Cost allocation charge | 5,500                     | 5,000                      | 5,000                      | 5,500                      |
| 44352                                    | ISD service charge     | 3,539                     | 2,000                      | 2,000                      | 2,500                      |
| 44750                                    | Liability Insurance    | 1,866                     | 2,039                      | 2,039                      | 1,813                      |
| 45350                                    | General supplies       | 1,122                     | 4,436                      | 4,436                      | 4,436                      |
| <b>Maintenance &amp; Operation Total</b> |                        | <b>\$ 12,785</b>          | <b>\$ 13,475</b>           | <b>\$ 13,475</b>           | <b>\$ 14,249</b>           |
| <b>TOTAL</b>                             |                        | <b>\$ 67,146</b>          | <b>\$ 77,070</b>           | <b>\$ 77,273</b>           | <b>\$ 77,568</b>           |

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
RECREATION FUND - RECREATION FACILITIES - PACIFIC PARK POOL  
501-603-50022**

|  |                        | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                        |                           |                            |                            |                            |
| 41300                                    | Hourly wages           | \$ 37,616                 | \$ 35,465                  | \$ 35,465                  | \$ 35,465                  |
| Various                                  | Benefits               | 4,787                     | 2,151                      | 2,151                      | 4,724                      |
| 42700, 42702                             | PERS Retirement        | -                         | 2,778                      | 2,778                      | 2,458                      |
| 42701                                    | PERS cost sharing      | -                         | (477)                      | (477)                      | (353)                      |
| <b>Salaries &amp; Benefits Total</b>     |                        | <b>\$ 42,403</b>          | <b>\$ 39,917</b>           | <b>\$ 39,917</b>           | <b>\$ 42,294</b>           |
| <b>Maintenance &amp; Operation</b>       |                        |                           |                            |                            |                            |
| 43110                                    | Contractual services   | \$ 217                    | \$ 1,000                   | \$ 1,000                   | \$ -                       |
| 43150                                    | Cost allocation charge | 5,500                     | 10,000                     | 10,000                     | 11,000                     |
| 44352                                    | ISD service charge     | 6,539                     | 6,500                      | 6,500                      | 8,500                      |
| 44750                                    | Liability Insurance    | 1,362                     | 1,341                      | 1,341                      | 1,191                      |
| 45350                                    | General supplies       | 197                       | -                          | -                          | -                          |
| <b>Maintenance &amp; Operation Total</b> |                        | <b>\$ 13,814</b>          | <b>\$ 18,841</b>           | <b>\$ 18,841</b>           | <b>\$ 20,691</b>           |
| <b>TOTAL</b>                             |                        | <b>\$ 56,218</b>          | <b>\$ 58,758</b>           | <b>\$ 58,758</b>           | <b>\$ 62,985</b>           |

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
RECREATION FUND - RECREATION FACILITIES - COMMUNITY BUILDINGS  
501-603-50023**

|  |                         | Actual<br>2013-14 | Adopted<br>2014-15 | Revised<br>2014-15 | Adopted<br>2015-16 |
|--|-------------------------|-------------------|--------------------|--------------------|--------------------|
| <hr/>                                    |                         |                   |                    |                    |                    |
| <b>Maintenance &amp; Operation</b>       |                         |                   |                    |                    |                    |
| 43050                                    | Repairs-bldgs & grounds | \$ -              | \$ 3,000           | \$ 3,000           | \$ 3,000           |
| 45350                                    | General supplies        | -                 | 3,000              | 3,000              | 3,000              |
| <b>Maintenance &amp; Operation Total</b> |                         | <hr/>             | <hr/>              | <hr/>              | <hr/>              |
|  |                         | \$ -              | \$ 6,000           | \$ 6,000           | \$ 6,000           |
|  |                         |                   |                    |                    |                    |
| <b>TOTAL</b>                             |                         | <hr/>             | <hr/>              | <hr/>              | <hr/>              |
|  |                         | \$ -              | \$ 6,000           | \$ 6,000           | \$ 6,000           |

**CITY OF GLENDALE**  
**COMMUNITY SERVICES & PARKS DEPARTMENT**  
**RECREATION FUND - RECREATION PROGRAMS & SERVICES - OPEN SPACE & TRAIL**  
**501-604-50021**

|  |                       | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-----------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                       |                           |                            |                            |                            |
| 41200                                    | Overtime              | \$ 3,055                  | \$ 3,500                   | \$ 3,500                   | \$ 3,200                   |
| 41300                                    | Hourly wages          | 911                       | 862                        | 862                        | 2,000                      |
| Various                                  | Benefits              | 445                       | 245                        | 245                        | 539                        |
| 42700, 42702                             | PERS Retirement       | -                         | -                          | -                          | 418                        |
| 42701                                    | PERS cost sharing     | -                         | -                          | -                          | (60)                       |
| <b>Salaries &amp; Benefits Total</b>     |                       | <b>\$ 4,411</b>           | <b>\$ 4,607</b>            | <b>\$ 4,607</b>            | <b>\$ 6,097</b>            |
| <b>Maintenance &amp; Operation</b>       |                       |                           |                            |                            |                            |
| 43080                                    | Rent                  | \$ 4,045                  | \$ -                       | \$ -                       | \$ 5,000                   |
| 43110                                    | Contractual services  | 8,514                     | 4,300                      | 4,300                      | 4,800                      |
| 44200                                    | Advertising           | 1,437                     | 3,000                      | 3,000                      | 1,500                      |
| 44450                                    | Postage               | -                         | 200                        | 200                        | 200                        |
| 44750                                    | Liability Insurance   | 144                       | 165                        | 165                        | 175                        |
| 45350                                    | General supplies      | 8,846                     | 14,500                     | 14,500                     | 9,000                      |
| 45450                                    | Printing and graphics | 2,589                     | 2,000                      | 2,000                      | 1,500                      |
| 47000                                    | Miscellaneous         | -                         | 250                        | 250                        | -                          |
| <b>Maintenance &amp; Operation Total</b> |                       | <b>\$ 25,575</b>          | <b>\$ 24,415</b>           | <b>\$ 24,415</b>           | <b>\$ 22,175</b>           |
| <b>TOTAL</b>                             |                       | <b>\$ 29,986</b>          | <b>\$ 29,022</b>           | <b>\$ 29,022</b>           | <b>\$ 28,272</b>           |

**CITY OF GLENDALE**  
**COMMUNITY SERVICES & PARKS DEPARTMENT**  
**RECREATION FUND - RECREATION PROGRAMS & SERVICES - LIFE-LONG LEARNING**  
**501-604-50031**

|  |                        | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                        |                           |                            |                            |                            |
| 41100                                    | Salaries               | \$ 135,719                | \$ 137,251                 | \$ 137,251                 | \$ 140,481                 |
| 41200                                    | Overtime               | (209)                     | -                          | -                          | -                          |
| 41300                                    | Hourly wages           | 119,042                   | 125,979                    | 125,979                    | 137,584                    |
| Various                                  | Benefits               | 44,656                    | 44,522                     | 46,115                     | 49,872                     |
| 42700, 42702                             | PERS Retirement        | 26,647                    | 33,257                     | 33,257                     | 42,081                     |
| 42701                                    | PERS cost sharing      | (4,296)                   | (5,714)                    | (5,714)                    | (6,043)                    |
| <b>Salaries &amp; Benefits Total</b>     |                        | <b>\$ 321,558</b>         | <b>\$ 335,295</b>          | <b>\$ 336,888</b>          | <b>\$ 363,975</b>          |
| <b>Maintenance &amp; Operation</b>       |                        |                           |                            |                            |                            |
| 43110                                    | Contractual services   | \$ 7,490                  | \$ 19,500                  | \$ 19,500                  | \$ 23,750                  |
| 43150                                    | Cost allocation charge | 12,000                    | 18,234                     | 18,234                     | 11,655                     |
| 44352                                    | ISD service charge     | 94,757                    | 20,000                     | 47,500                     | 21,364                     |
| 44450                                    | Postage                | 7                         | -                          | -                          | -                          |
| 44750                                    | Liability Insurance    | 9,215                     | 9,950                      | 9,950                      | 9,344                      |
| 45250                                    | Office supplies        | 2,495                     | 2,500                      | 2,500                      | 2,500                      |
| 45350                                    | General supplies       | 731                       | 7,000                      | 7,000                      | 12,400                     |
| 47000                                    | Miscellaneous          | 3,949                     | 4,000                      | 4,000                      | 3,000                      |
| <b>Maintenance &amp; Operation Total</b> |                        | <b>\$ 130,645</b>         | <b>\$ 81,184</b>           | <b>\$ 108,684</b>          | <b>\$ 84,013</b>           |
| <b>TOTAL</b>                             |                        | <b>\$ 452,203</b>         | <b>\$ 416,479</b>          | <b>\$ 445,572</b>          | <b>\$ 447,988</b>          |

**CITY OF GLENDALE**  
**COMMUNITY SERVICES & PARKS DEPARTMENT**  
**RECREATION FUND - RECREATION PROGRAMS & SERVICES - CITY-WIDE SPORTS**  
**501-604-50032**

|  |                        | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                        |                           |                            |                            |                            |
| 41100                                    | Salaries               | \$ 43,504                 | \$ 47,844                  | \$ 47,844                  | \$ 48,550                  |
| 41300                                    | Hourly wages           | 58,543                    | 75,625                     | 75,625                     | 114,755                    |
| Various                                  | Benefits               | 17,753                    | 18,680                     | 19,774                     | 31,924                     |
| 42700, 42702                             | PERS Retirement        | 13,476                    | 17,219                     | 17,219                     | 31,233                     |
| 42701                                    | PERS cost sharing      | (1,889)                   | (2,958)                    | (2,958)                    | (4,485)                    |
| <b>Salaries &amp; Benefits Total</b>     |                        | <b>\$ 131,386</b>         | <b>\$ 156,410</b>          | <b>\$ 157,504</b>          | <b>\$ 221,977</b>          |
| <b>Maintenance &amp; Operation</b>       |                        |                           |                            |                            |                            |
| 43110                                    | Contractual services   | \$ 30,591                 | \$ 47,488                  | \$ 47,488                  | \$ 35,000                  |
| 43150                                    | Cost allocation charge | 16,728                    | 22,000                     | 22,000                     | 15,740                     |
| 44352                                    | ISD service charge     | 16,569                    | 18,000                     | 18,000                     | 8,000                      |
| 44450                                    | Postage                | 6                         | -                          | -                          | -                          |
| 44750                                    | Liability Insurance    | 3,694                     | 4,668                      | 4,668                      | 5,487                      |
| 45250                                    | Office supplies        | -                         | 360                        | 360                        | 360                        |
| 45350                                    | General supplies       | 5,502                     | 6,275                      | 6,275                      | 3,885                      |
| 46900                                    | Business meetings      | 205                       | -                          | -                          | -                          |
| 47000                                    | Miscellaneous          | -                         | 200                        | 200                        | -                          |
| <b>Maintenance &amp; Operation Total</b> |                        | <b>\$ 73,295</b>          | <b>\$ 98,991</b>           | <b>\$ 98,991</b>           | <b>\$ 68,472</b>           |
| <b>TOTAL</b>                             |                        | <b>\$ 204,681</b>         | <b>\$ 255,401</b>          | <b>\$ 256,495</b>          | <b>\$ 290,449</b>          |



**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
RECREATION FUND - RECREATION PROGRAMS & SERVICES - YOUTH PROGRAMS  
501-604-50035**

|  |                        | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                        |                           |                            |                            |                            |
| 41100                                    | Salaries               | \$ 48,385                 | \$ 48,504                  | \$ 48,504                  | \$ 49,265                  |
| 41300                                    | Hourly wages           | 41,983                    | 53,493                     | 53,493                     | 83,154                     |
| Various                                  | Benefits               | 19,560                    | 20,761                     | 21,253                     | 23,857                     |
| 42700, 42702                             | PERS Retirement        | 8,709                     | 8,471                      | 8,471                      | 15,400                     |
| 42701                                    | PERS cost sharing      | (1,240)                   | (1,455)                    | (1,455)                    | (2,212)                    |
| <b>Salaries &amp; Benefits Total</b>     |                        | <b>\$ 117,396</b>         | <b>\$ 129,774</b>          | <b>\$ 130,266</b>          | <b>\$ 169,464</b>          |
| <b>Maintenance &amp; Operation</b>       |                        |                           |                            |                            |                            |
| 43110                                    | Contractual services   | \$ 8,315                  | \$ 17,000                  | \$ 17,000                  | \$ 17,000                  |
| 43150                                    | Cost allocation charge | 8,000                     | 8,000                      | 8,000                      | 7,000                      |
| 44352                                    | ISD service charge     | 7,666                     | 7,645                      | 7,645                      | 3,000                      |
| 44450                                    | Postage                | 7                         | -                          | -                          | -                          |
| 44750                                    | Liability Insurance    | 3,271                     | 3,855                      | 3,855                      | 4,448                      |
| 45250                                    | Office supplies        | 869                       | 450                        | 450                        | 450                        |
| 45350                                    | General supplies       | 16,213                    | 15,000                     | 15,000                     | 25,000                     |
| 47000                                    | Miscellaneous          | 477                       | -                          | -                          | -                          |
| <b>Maintenance &amp; Operation Total</b> |                        | <b>\$ 44,819</b>          | <b>\$ 51,950</b>           | <b>\$ 51,950</b>           | <b>\$ 56,898</b>           |
| <b>TOTAL</b>                             |                        | <b>\$ 162,215</b>         | <b>\$ 181,724</b>          | <b>\$ 182,216</b>          | <b>\$ 226,362</b>          |

**CITY OF GLENDLE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
PERSONNEL CLASSIFICATION DETAIL**

| Classification                         | Actual<br>2013-14 | Adopted<br>2014-15 | Revised<br>2014-15 | Adopted<br>2015-16 |
|--|-------------------|--------------------|--------------------|--------------------|
| <u>Salaried Positions</u>              |                   |                    |                    |                    |
| Accountant I                           | 0.75              | 0.75               | 0.75               | 0.83               |
| Accountant III                         |                   |                    |                    | 0.10               |
| Accounting Manager                     |                   |                    |                    | 0.10               |
| Accounting Supervisor                  | 0.27              | 0.28               | 0.28               | -                  |
| Accounting Technician                  | 1.00              | -                  | -                  | 1.00               |
| Accounts Payable Technician I          |                   |                    |                    | 0.25               |
| Accounts Payable Technician III        | 0.25              | 0.25               | 0.25               | -                  |
| Administrative Analyst**               | 6.00              | 6.00               | 6.00               | 6.00               |
| Administrative Assistant               | 1.00              | 1.00               | 1.00               | 1.00               |
| Administrative Associate               | -                 | 1.00               | 1.00               | -                  |
| Assistant Project Manager              | 1.00              | -                  | -                  | -                  |
| Budget Associate                       | -                 | -                  | -                  | -                  |
| Building Repairer                      | 2.00              | 2.00               | 2.00               | 2.00               |
| Case Worker I**                        | 4.00              | 4.00               | 3.00               | 3.00               |
| Case Worker II                         | 3.00              | 3.00               | 3.00               | 3.00               |
| Community Development Supervisor       | 1.00              | 1.00               | 1.00               | 1.00               |
| Community Services Administrator       | -                 | -                  | -                  | 1.00               |
| Community Services Coordinator         | 6.00              | 6.00               | 5.00               | 5.00               |
| Community Services Manager             | 1.00              | 1.00               | 1.00               | 1.00               |
| Community Services Specialist          | 2.00              | 2.00               | 2.00               | 3.00               |
| Community Services Supervisor          | 8.00              | 8.00               | 8.00               | 8.00               |
| Custodial Worker                       | 3.00              | 3.00               | 3.00               | 3.00               |
| Customer Service Representative        | 1.00              | 1.00               | 1.00               | 1.00               |
| Departmental Budget Specialist         | 1.00              | 1.00               | 1.00               | 1.00               |
| Departmental HR Officer                |                   |                    |                    | 0.10               |
| Deputy City Attorney                   | -                 | 1.00               | 1.00               | -                  |
| Director of Community Services & Parks | 1.00              | -                  | -                  | 1.00               |
| Executive Analyst                      | 1.00              | 1.00               | 1.00               | -                  |
| Gardener                               | -                 | 22.00              | 22.00              | -                  |
| Goundskeeper I                         | 2.00              | 14.00              | 14.00              | 12.00              |
| Goundskeeper II                        | 22.00             | -                  | -                  | 22.00              |
| Homeless Program Coordinator           | 1.00              | 1.00               | 1.00               | 1.00               |
| Homeless Program Supervisor            | 1.00              | 1.00               | 1.00               | 1.00               |
| Human Resources Analyst II             | 0.10              | 0.10               | 0.10               | -                  |
| Laborer                                | 12.00             | -                  | -                  | 2.00               |
| Maintenance Worker                     | 1.00              | 1.00               | -                  | -                  |
| Office Services Specialist I           | 1.00              | 1.00               | 1.00               | 1.00               |
| Office Services Supervisor             | -                 | -                  | -                  | 1.00               |
| Park Maintenance Supervisor            | 2.00              | 2.00               | 2.00               | 2.00               |
| Park Services Manager                  | 3.00              | 3.00               | 3.00               | 3.00               |
| Parks Services Administrator           |                   |                    |                    | 1.00               |
| Principal Development Officer          | 1.00              | -                  | -                  | -                  |
| Program Coordinator                    | 2.00              | 2.00               | 2.00               | 2.00               |
| Program Specialist                     | 2.00              | 2.00               | 2.00               | 2.00               |
| Project Management Administrator       | -                 | 1.00               | -                  | -                  |
| Project Manager                        | 2.00              | -                  | -                  | -                  |
| Sr. Accounting Tech (Conf)             | -                 | -                  | -                  | -                  |
| Sr. Building Repairer                  | 1.00              | 1.00               | -                  | -                  |
| Sr. Community Development Supervisor   | 2.00              | 2.00               | 2.00               | 2.00               |
| Sr. Gardener                           | -                 | 2.00               | 2.00               | -                  |

**CITY OF GLENDLE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
PERSONNEL CLASSIFICATION DETAIL**

| Classification                       | Actual<br>2013-14 |       | Adopted<br>2014-15 |       | Revised<br>2014-15 |       | Adopted<br>2015-16 |       |
|--------------------------------------|-------------------|-------|--------------------|-------|--------------------|-------|--------------------|-------|
| Sr. Groundskeeper                    | 2.00              |       | -                  |       | -                  |       | 2.00               |       |
| Sr. Office Services Specialist       | 2.00              |       | 2.00               |       | 2.00               |       | 1.00               |       |
| Sr. Park Services Manager            | 1.00              |       | 1.00               |       | 1.00               |       | -                  |       |
| Workforce Development Administrator  | 1.00              |       | 1.00               |       | 1.00               |       | 1.00               |       |
| Total Salaried Positions             | 105.37            |       | 102.38             |       | 97.38              |       | 98.38              |       |
| <br>                                 |                   |       |                    |       |                    |       |                    |       |
| <u>Hourly Positions</u>              |                   | *     |                    | *     |                    | *     |                    |       |
| Accountant I                         | -                 |       | 0.50               | (1)   | 0.50               | (1)   | -                  |       |
| Administrative Analyst               | 0.46              | (1)   | 0.46               | (1)   | 0.46               | (1)   | -                  |       |
| Administrative Associate             | 1.60              | (2)   | 1.00               | (1)   | 1.00               | (1)   | 1.00               | (1)   |
| Assistant Project Manager            | 1.00              | (2)   | -                  |       | -                  |       | -                  |       |
| Assistant Pool Manager               | 0.31              | (1)   | 0.34               | (1)   | 0.34               | (1)   | 0.51               | (2)   |
| Case Worker I                        | 1.00              | (1)   | 5.00               | (5)   | 5.00               | (5)   | 5.00               | (5)   |
| Case Worker II                       | 0.46              | (1)   | 0.46               | (1)   | 0.46               | (1)   | 0.46               | (1)   |
| City Resource Specialist             | 2.96              | (4)   | 3.37               | (5)   | 3.37               | (5)   | 4.42               | (6)   |
| Civic Auditorium Attendant           | 3.82              | (9)   | -                  |       | -                  |       | -                  |       |
| Civic Auditorium Event Attendant     | -                 |       | 3.96               | (10)  | 3.96               | (10)  | 3.18               | (18)  |
| Civic Auditorium Event Facilitator   | 1.30              | (7)   | 0.96               | (2)   | 0.96               | (2)   | 0.91               | (4)   |
| Community Services Specialist        | -                 |       | -                  |       | -                  |       | 0.75               | (1)   |
| Custodial Worker                     | 0.47              | (2)   | 0.92               | (2)   | 0.92               | (2)   | 1.41               | 4     |
| Customer Service Assistant           | 0.96              | (2)   | 1.15               | (2)   | 1.15               | (2)   | 1.15               | (2)   |
| Customer Service Representative      | 1.00              | (1)   | 1.00               | (1)   | 1.00               | (1)   | 1.00               | (1)   |
| Event Attendant                      | -                 |       | 0.02               | (1)   | 0.02               | (1)   | -                  |       |
| Facility Attendant I                 | 10.99             | (29)  | 11.33              | (26)  | 11.33              | (26)  | 12.16              | (40)  |
| Facility Attendant II                | 7.88              | (21)  | 7.06               | (18)  | 7.06               | (18)  | 9.93               | (60)  |
| Hourly City Worker                   | 39.37             | (126) | 41.38              | (108) | 41.38              | (108) | 46.74              | (119) |
| IT Applications Specialist           | 0.87              | (6)   | 0.18               | (1)   | 0.18               | (1)   | -                  |       |
| Lifeguard I                          | 2.20              | (4)   | 2.21               | (3)   | 2.21               | (3)   | 2.37               | (4)   |
| Lifeguard II                         | 2.54              | (4)   | 2.60               | (2)   | 2.60               | (2)   | 2.76               | (2)   |
| Lifeguard III                        | 0.80              | (2)   | 0.87               | (3)   | 0.87               | (3)   | 0.81               | (1)   |
| Meal Coordinator                     | 0.99              | (2)   | 0.25               | (1)   | 0.25               | (1)   | 0.20               | (1)   |
| Office Specialist I                  | 0.60              | (2)   | -                  |       | -                  |       | -                  |       |
| Park Maintenance Supervisor          | -                 |       | -                  |       | -                  |       | 0.98               | (1)   |
| Pool Manager                         | 1.08              | (3)   | 1.27               | (2)   | 1.27               | (2)   | 1.16               | (3)   |
| Program Specialist                   | 0.90              | (1)   | -                  |       | -                  |       | -                  |       |
| Recreation Leader I                  | 5.28              | (21)  | 5.42               | (13)  | 5.42               | (13)  | 2.52               | (9)   |
| Recreation Leader II                 | 3.58              | (17)  | 3.26               | (24)  | 3.26               | (24)  | 4.30               | (37)  |
| Recreation Leader III                | 1.46              | (10)  | 1.54               | (7)   | 1.54               | (7)   | 1.83               | (8)   |
| Recreation Program Specialist        | 1.55              | (6)   | 2.27               | (7)   | 2.27               | (7)   | 1.51               | (5)   |
| Seasonal Laborer                     | 10.77             | (19)  | 10.79              | (20)  | 10.79              | (20)  | 11.12              | (24)  |
| Skate Attendant I                    | 1.30              | (6)   | 2.09               | (8)   | 2.09               | (8)   | 1.97               | (9)   |
| Skate Attendants II                  | 1.81              | (10)  | 1.50               | (5)   | 1.50               | (5)   | 1.38               | (6)   |
| Sr. Administrative Analyst           | 0.46              | (2)   | 0.46               | (1)   | 0.46               | (1)   | 0.46               | (2)   |
| Sr. Community Development Supervisor | 0.46              | (1)   | -                  |       | -                  |       | -                  |       |
| Sr. Office Services Specialist       | -                 |       | -                  |       | -                  |       | 1.00               | (1)   |
| Weekend Supervisor                   | 0.79              | (1)   | -                  |       | -                  |       | -                  |       |

**CITY OF GLENDLE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
PERSONNEL CLASSIFICATION DETAIL**

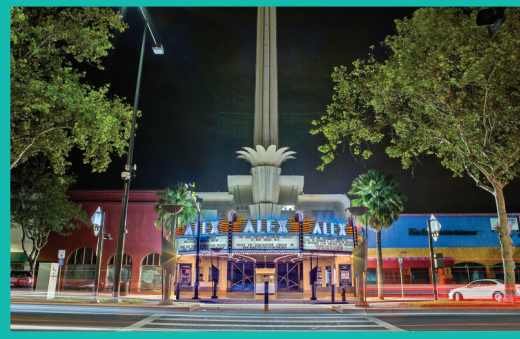
| Classification                     | Actual<br>2013-14 |       | Adopted<br>2014-15 |      | Revised<br>2014-15 |      | Adopted<br>2015-16 |       |
|------------------------------------|-------------------|-------|--------------------|------|--------------------|------|--------------------|-------|
| Youth Employment Apprentice Worker | 4.37              | (8)   | -                  |      | -                  |      |                    |       |
| Youth Employment Team Supervisor   | 2.85              | (12)  | -                  |      | -                  |      |                    |       |
| Youth Worker                       | 21.15             | (270) | 19.79              | (47) | 19.79              | (47) | 17.63              | (185) |
| Total Hourly Positions             | <u>139.39</u>     |       | <u>133.41</u>      |      | <u>133.41</u>      |      | <u>140.61</u>      |       |
| Community Services & Parks Total   | <u>244.76</u>     |       | <u>235.79</u>      |      | <u>230.79</u>      |      | <u>238.99</u>      |       |

Notes:

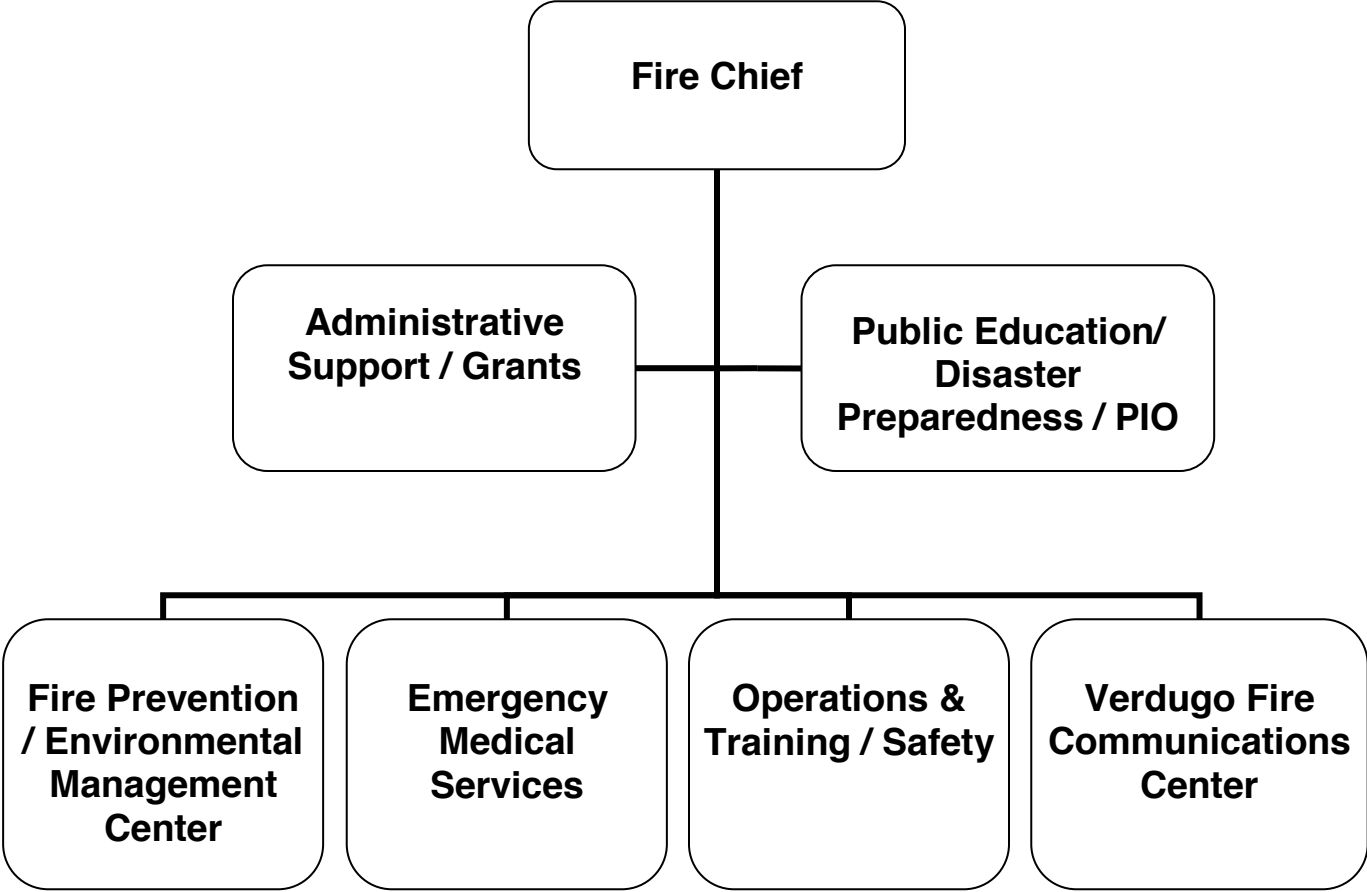
\* Indicates number of positions corresponding to the stated Full-Time Equivalence (FTE)

\*\* The full-time authorized salaried position count includes three (3) unclassified budgeted positions.

# ADOPTED BUDGET 2015-16



**FIRE**



## **MISSION STATEMENT**

The mission of the Glendale Fire Department is to protect life and property by providing the highest level of service to the community. Through nine strategically located fire stations, a Fire Prevention and Environmental Management Center, a Regional Training Facility, and the Emergency Operations Center, the Fire Department works to maintain a safe community and contribute to an improved quality of life by providing the highest possible level of emergency services.

## **DEPARTMENT DESCRIPTION**

The Fire Department is organized into seven sections:

- 1) Administrative Support/Grants
- 2) Public Education, Disaster Preparedness, and Public Information Officer (PIO)
- 3) Fire Prevention & Environmental Management Center
- 4) Emergency Medical Services (EMS)
- 5) Operations
- 6) Training and Safety
- 7) Verdugo Fire Communications Center

The ***Administrative Support/Grants Section*** is responsible for:

- Business support of all aspects of the Department including personnel management and record-keeping, vendor relationships, section budget oversight, filming permits, and management of special events and community relations.
- Providing coordination and liaison with other city and local agencies on issues such as regional training and communications, facilities and equipment support, EMS program oversight, records maintenance, and equipment management and research.
- Managing all of the State and Federal homeland security grant applications, purchases, and compliance with City, State, and Federal homeland security grant financial and reporting policies and requirements.

The ***Public Education, Disaster Preparedness and PIO Section*** is responsible for:

- Delivery of fire safety training to schools and community groups. Conducting disaster preparedness and Community Emergency Response Training (CERT) to Glendale residents. Coordinating community charity events and fundraisers.
- Managing the City's emergency preparedness activities and the Emergency Operations Center. This section provides leadership and training to all City departments to ensure their preparedness to manage the consequences of natural or man-made disasters.
- Conducting media relation activities to inform the public and media with information regarding Fire Department activities and emergency incidents.

The mission of the **Fire Prevention & Environmental Management Center** is to prevent fires, to restore and protect property, to enhance the environment, and to ensure public health, environmental quality, and economic vitality.

This section ensures the fire, life, and environmental safety of the community by plan review and construction and occupancy inspections. The section is housed in two facilities, the Fire Prevention / Environmental Management Center (FPEMC) and the Fire Engineering (FE) Unit located within the Permit Services Center in City Hall.

The FPEMC is the headquarters of the section and houses the majority of the section's inspectors who conduct technical inspections of new construction and certain existing occupancies for a wide variety of code compliance issues.

The FE Unit provides service at the Permit Services Center. Personnel conduct technical plan reviews throughout the entire development cycle of the plan review/permitting process.

Environmental safety encompasses the "life cycle" of hazardous materials and hazardous wastes by combining seven elements of responsibility, the Unified Environmental Management Programs:

- Hazardous Materials Management and Release Reporting (HMMRP)
- California Accidental Release Prevention (Cal/ARP)
- Underground Storage Tanks (UST)
- Aboveground Storage Tanks (AST)
- Hazardous Waste Generator & Treatment (HWGT)
- Industrial Waste (IW)
- California Fire Code (CFC)

Household Hazardous Waste (HHW) from Glendale and La Canada residents is collected every Wednesday and Saturday at the FPEMC. The HHW collected is recycled as much as possible, thereby diverting this waste from landfills. The FPEMC also collects used motor oil every Thursday through a curbside collection program. The FPEMC serves as a drop-off point for the Operations Section to drop off hazardous material and waste picked up from incidents.

The mission of the **Fire Operations Section** is to prevent or reduce the loss of life and the destruction of property and the environment from fire, medical, hazardous materials, and other emergency occurrences.

From the nine fire stations a staff comprised of sworn personnel and hourly ambulance operators respond to emergency incidents of all types, conduct fire prevention inspections, and provide public education about the hazards of fire. With a daily fleet of 9 engines, 3 trucks, 5 basic life support ambulances, a Type I Hazardous Materials Team, a Type I Heavy Urban Search and Rescue Team, 1 air & light apparatus, 2 water tenders, and a variety of other specialized equipment, the Class 1 Glendale Fire Department is prepared for every contingency.

- Response - Fire Operations provides the City of Glendale and our mutual aid partners with emergency services including fire suppression, emergency medical care, hazardous materials



response, urban search and rescue, arson investigation, and calls for service in addition to responding to continuous and increasing emergency incidents.

- Company Inspections - The Operations section performs business and residential fire prevention and vegetation management inspections. The Operations section also conducts comprehensive fire pre-planning for high risk and special hazard properties.
- Community Outreach - Operations personnel provide a wide variety of community outreach and public education in fire safety, CPR, and other life safety skills.
- Facility and Equipment Maintenance - Operations staff maintains all fire facilities, apparatus, and equipment on a daily basis.
- Training - Operations is responsible for continuous training and evaluation of personnel to ensure effectiveness and efficiency of skills and abilities. The Operations section participates in regional training and exercises with Area C fire departments and other Los Angeles County partners.
- Mutual Aid - Our Operations section maintains a cadre of highly trained personnel who deploy as Strike Teams or individual specialized resources throughout the State to respond to significant fire incidents.

The mission of the Glendale Fire Department ***Emergency Medical Services*** section is to provide the highest most compassionate level of life support to the community. Over 80% of the Glendale Fire Department's responses are medical in nature. All sworn fire personnel are trained and certified Emergency Medical Technicians and many have received extensive training to become Firefighter Paramedics. Glendale Fire Engines are staffed with two paramedics at all times.

The EMS section is charged with overseeing all aspects of medical response. Among the responsibilities are EMS training, maintenance and documentation of EMS records, management of the Ambulance Operator program, administration of the Glendale Medic membership program, interfacing with the transport billing agency, continuing education, updating personnel licensing, equipment and product research and recommendation, and community outreach events such as sidewalk CPR.

***The Training and Safety*** section provides and documents training of Department personnel in accordance to established policies, procedures, standards, and applicable law to Class 1 standards. This section is also responsible for the management and supervision of the Fire Recruit Academy, the Fire Cadet Program, and the Fire Explorer program. Training and safety also conducts promotional exams, coordinates activities at two Fire training facilities, provides leadership and coordinates with the Glendale Community College Verdugo Fire Academy. This section is a member of and participates in the Los Angeles Area Fire Chief's Association Regional Training Group. The Glendale training and safety section also develops, recommends, and implements safe practices in relation to department operations. Training and safety manages and oversees the Department's participation as a member of the California Firefighters Joint Apprenticeship Committee.

***The Verdugo Fire Communications Center*** (Verdugo) receives emergency calls related to fire and medical incidents from 12 cities and the Bob Hope Airport, ensuring that the correct resources are dispatched immediately to respond and assist.

Verdugo is responsible for providing highly trained staff to receive and process incident reports that arrive by 9-1-1 and other emergency phone lines, as well as by radio. Call processing includes emergency medical dispatch and pre-arrival instructions, when needed, to supply first-aid instructions until help has arrived and to assist first responders with locating the victim quickly.

This service is provided for the cities of Alhambra, Arcadia, Burbank, Glendale, Monrovia, Montebello, Monterey Park, Pasadena, San Gabriel, San Marino, Sierra Madre, South Pasadena, and the Bob Hope Airport.

Verdugo also serves as Area C Coordinator within Region I for the California Master Mutual Aid System. Verdugo staff coordinates single overhead resources (task oriented personnel requests) for Incident Management Team needs and strike team activity for brush fires or other large events, utilizing key resources from each of the twelve cities that it serves.

### **RELATIONSHIP TO STRATEGIC GOALS**

#### ***Exceptional Customer Service***

As a goal for FY 2015-16, the Glendale Fire Department is committed to providing its residents with extraordinary customer services centered on the principles of speed, quality, and customer satisfaction through the delivery of flawless and seamless services to every customer served. As such, the Fire Department will provide a fast response to incidents, a high level of customer service while on scene, and ensure residents' safety concerns and needs are met.

#### ***Safe & Healthy Community***

It is the goal of the Glendale Fire Department to ensure that community members and visitors are safe and engaged and that the community is prepared and has the capacity to respond to disasters. The Department actively works with the community regarding public safety issues.

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**CITY OF GLENDALE  
SUMMARY OF APPROPRIATIONS  
FIRE DEPARTMENT  
FOR THE YEARS ENDING JUNE 30**

|   | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|---|---------------------------|----------------------------|----------------------------|----------------------------|
| <b><u>General Fund</u></b>                |                           |                            |                            |                            |
| Administration (101-402)                  | \$ 1,468,870              | \$ 1,406,312               | \$ 1,411,828               | \$ 1,430,194               |
| Operations (101-403)                      | 38,013,226                | 38,438,026                 | 38,781,186                 | 40,619,471                 |
| Training (101-406)*                       | -                         | 871,578                    | 875,111                    | 923,568                    |
| Fire Prevention (101-411)                 | 817,398                   | 1,057,069                  | 1,062,715                  | 1,084,010                  |
| Fire Communications (101-415)             | 776,829                   | 782,189                    | 782,189                    | 782,189                    |
| Emergency Services (101-425)              | 167,115                   | 206,521                    | 207,272                    | 187,629                    |
| <b>Total General Fund</b>                 | <b>\$ 41,243,439</b>      | <b>\$ 42,761,695</b>       | <b>\$ 43,120,301</b>       | <b>\$ 45,027,061</b>       |
| <b><u>Other Funds</u></b>                 |                           |                            |                            |                            |
| Fire Grant Fund (265-401)                 | \$ 507,313                | \$ -                       | \$ 264,517                 | \$ -                       |
| Fire Mutual Aid Fund (266-403)            | 211,805                   | 125,000                    | 125,000                    | 199,967                    |
| Special Events Fund (267-403-00000)       | 31,465                    | 131,000                    | 131,000                    | -                          |
| <b><u>Special Events Fund</u></b>         |                           |                            |                            |                            |
| Fire Paramedic (267-405)                  | \$ -                      | \$ -                       | \$ -                       | \$ -                       |
| Fire Prevention (267-411)                 | -                         | -                          | -                          | -                          |
| <b>Total Special Events Fund</b>          | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>                |
| Capital Improvement Fund (401-401)        | \$ 34,123                 | \$ 1,000,000               | \$ 1,495,000               | \$ 35,000                  |
| <b><u>Hazardous Disposal Fund</u></b>     |                           |                            |                            |                            |
| Fire Projects (510-401)                   | \$ -                      | \$ -                       | \$ -                       | \$ -                       |
| Hazardous Disposal Fund (510-421)         | 1,594,753                 | 1,668,272                  | 1,674,816                  | 1,529,863                  |
| <b>Total Hazardous Disposal Fund</b>      | <b>\$ 1,594,753</b>       | <b>\$ 1,668,272</b>        | <b>\$ 1,674,816</b>        | <b>\$ 1,529,863</b>        |
| Emergency Medical Services Fund (511-405) | \$ 4,821,000              | \$ 6,746,840               | \$ 6,759,955               | \$ 5,464,093               |
| Fire Communication Fund (701-416)         | 3,179,800                 | 3,827,896                  | 3,839,340                  | 3,823,476                  |
| <b>Total Other Funds</b>                  | <b>\$ 10,380,259</b>      | <b>\$ 13,499,008</b>       | <b>\$ 14,289,628</b>       | <b>\$ 11,052,399</b>       |
| <b>Department Grand Total</b>             | <b>\$ 51,623,698</b>      | <b>\$ 56,260,703</b>       | <b>\$ 57,409,929</b>       | <b>\$ 56,079,460</b>       |

Notes:

\* Effective FY2014-15, Training Section (101-406) added to Fire Department.

**CITY OF GLENDALE  
FIRE DEPARTMENT  
GENERAL FUND - ADMINISTRATION  
101-402**

|  |                          | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|--------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                          |                           |                            |                            |                            |
| 41100                                    | Salaries                 | \$ 711,083                | \$ 742,259                 | \$ 742,259                 | \$ 734,660                 |
| 41200                                    | Overtime                 | 6,095                     | 5,000                      | 5,000                      | 5,000                      |
| Various                                  | Benefits                 | 206,044                   | 235,566                    | 241,082                    | 221,068                    |
| 42700, 42702                             | PERS Retirement          | 216,720                   | 234,697                    | 234,697                    | 250,560                    |
| 42701                                    | PERS cost sharing        | (18,355)                  | (23,191)                   | (23,191)                   | (23,753)                   |
| <b>Salaries &amp; Benefits Total</b>     |                          | <b>\$ 1,121,585</b>       | <b>\$ 1,194,331</b>        | <b>\$ 1,199,847</b>        | <b>\$ 1,187,535</b>        |
| <b>Maintenance &amp; Operation</b>       |                          |                           |                            |                            |                            |
| 43050                                    | Repairs-bldgs & grounds  | \$ 12,359                 | \$ 12,000                  | \$ 12,000                  | \$ 12,000                  |
| 43060                                    | Utilities                | 68,354                    | 61,000                     | 61,000                     | 79,697                     |
| 43110                                    | Contractual services     | 21,566                    | 20,895                     | 20,895                     | 20,895                     |
| 44100                                    | Repairs to equipment     | 240                       | 200                        | 200                        | 200                        |
| 44120                                    | Repairs to office equip  | 1,987                     | 100                        | 100                        | 100                        |
| 44352                                    | ISD service charge       | 187,859                   | 50,690                     | 50,690                     | 66,065                     |
| 44400                                    | Janitorial services      | 13,182                    | 25,000                     | 25,000                     | 25,000                     |
| 44450                                    | Postage                  | 758                       | 1,000                      | 1,000                      | 1,000                      |
| 44550                                    | Travel                   | 1,844                     | 1,100                      | 1,100                      | 1,100                      |
| 44650                                    | Training                 | -                         | 1,600                      | 1,600                      | 1,600                      |
| 44750                                    | Liability Insurance      | 26,552                    | 28,246                     | 28,246                     | 24,852                     |
| 44800                                    | Membership & dues        | 4,493                     | 2,200                      | 2,200                      | 2,200                      |
| 45050                                    | Periodicals & newspapers | -                         | 50                         | 50                         | 50                         |
| 45100                                    | Books                    | -                         | 100                        | 100                        | 100                        |
| 45150                                    | Furniture & equipment    | 206                       | 1,000                      | 1,000                      | 1,000                      |
| 45250                                    | Office supplies          | 2,252                     | 1,800                      | 1,800                      | 1,800                      |
| 45350                                    | General supplies         | 2,009                     | 1,600                      | 1,600                      | 1,600                      |
| 46900                                    | Business meetings        | 2,868                     | 2,700                      | 2,700                      | 2,700                      |
| 47000                                    | Miscellaneous            | 755                       | 700                        | 700                        | 700                        |
| <b>Maintenance &amp; Operation Total</b> |                          | <b>\$ 347,285</b>         | <b>\$ 211,981</b>          | <b>\$ 211,981</b>          | <b>\$ 242,659</b>          |
| <b>TOTAL</b>                             |                          | <b>\$ 1,468,870</b>       | <b>\$ 1,406,312</b>        | <b>\$ 1,411,828</b>        | <b>\$ 1,430,194</b>        |

**CITY OF GLENDALE  
FIRE DEPARTMENT  
GENERAL FUND - OPERATIONS  
101-403**

|  |                             | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-----------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                             |                           |                            |                            |                            |
| 41100                                    | Salaries                    | \$ 16,478,369             | \$ 18,146,562              | \$ 18,146,562              | \$ 18,817,951              |
| 41200                                    | Overtime                    | 7,040,183                 | 4,134,479                  | 4,134,479                  | 4,224,059                  |
| 41300                                    | Hourly wages                | 30,158                    | -                          | -                          | 30,720                     |
| Various                                  | Benefits                    | 5,397,683                 | 6,262,251                  | 6,419,264                  | 6,464,247                  |
| 42700, 42702                             | PERS Retirement             | 5,731,582                 | 6,534,018                  | 6,534,018                  | 7,244,311                  |
| 42701                                    | PERS cost sharing           | (473,647)                 | (607,292)                  | (607,292)                  | (662,214)                  |
| <b>Salaries &amp; Benefits Total</b>     |                             | <b>\$ 34,204,327</b>      | <b>\$ 34,470,018</b>       | <b>\$ 34,627,031</b>       | <b>\$ 36,119,074</b>       |
| <b>Maintenance &amp; Operation</b>       |                             |                           |                            |                            |                            |
| 43050                                    | Repairs-bldgs & grounds     | \$ 32,785                 | \$ 23,000                  | \$ 23,000                  | \$ 23,000                  |
| 43060                                    | Utilities                   | 219,312                   | 228,000                    | 228,000                    | 273,808                    |
| 43110                                    | Contractual services        | 92,022                    | 111,931                    | 298,078                    | 194,115                    |
| 44100                                    | Repairs to equipment        | 21,114                    | 30,000                     | 30,000                     | 30,000                     |
| 44120                                    | Repairs to office equip     | 60                        | 500                        | 500                        | 500                        |
| 44200                                    | Advertising                 | 450                       | -                          | -                          | -                          |
| 44351                                    | Fleet / equip rental charge | 1,600,618                 | 1,808,698                  | 1,808,698                  | 2,043,829                  |
| 44352                                    | ISD service charge          | 615,050                   | 588,740                    | 588,740                    | 824,762                    |
| 44400                                    | Janitorial services         | 33,631                    | 31,300                     | 31,300                     | 31,300                     |
| 44450                                    | Postage                     | 1,282                     | 2,500                      | 2,500                      | 2,500                      |
| 44550                                    | Travel                      | 1,624                     | 3,500                      | 3,500                      | 3,500                      |
| 44600                                    | Laundry & towel service     | 18,194                    | 15,000                     | 15,000                     | 15,100                     |
| 44650                                    | Training                    | 8,509                     | 7,000                      | 7,000                      | 7,000                      |
| 44750                                    | Liability Insurance         | 861,881                   | 842,231                    | 842,231                    | 775,233                    |
| 44800                                    | Membership & dues           | 455                       | 800                        | 800                        | 800                        |
| 45100                                    | Books                       | 863                       | 1,000                      | 1,000                      | 1,000                      |
| 45150                                    | Furniture & equipment       | 72,696                    | 13,000                     | 13,000                     | 113,000                    |
| 45200                                    | Maps & blue prints          | -                         | 350                        | 350                        | 350                        |
| 45250                                    | Office supplies             | 13,968                    | 11,500                     | 11,500                     | 11,500                     |
| 45300                                    | Small tools                 | -                         | 500                        | 500                        | 500                        |
| 45350                                    | General supplies            | 203,554                   | 134,700                    | 134,700                    | 134,700                    |
| 45400                                    | Reports & publications      | -                         | 300                        | 300                        | 300                        |
| 46900                                    | Business meetings           | 7,045                     | 9,500                      | 9,500                      | 9,500                      |
| 47000                                    | Miscellaneous               | 3,787                     | 4,100                      | 4,100                      | 4,100                      |
| <b>Maintenance &amp; Operation Total</b> |                             | <b>\$ 3,808,899</b>       | <b>\$ 3,868,150</b>        | <b>\$ 4,054,297</b>        | <b>\$ 4,500,397</b>        |
| <b>Capital Outlay</b>                    |                             |                           |                            |                            |                            |
| 51000                                    | Capital outlay              | \$ -                      | \$ 99,858                  | \$ 99,858                  | \$ -                       |
| <b>Capital Outlay Total</b>              |                             | <b>\$ -</b>               | <b>\$ 99,858</b>           | <b>\$ 99,858</b>           | <b>\$ -</b>                |
| <b>TOTAL</b>                             |                             | <b>\$ 38,013,226</b>      | <b>\$ 38,438,026</b>       | <b>\$ 38,781,186</b>       | <b>\$ 40,619,471</b>       |

**CITY OF GLENDALE  
FIRE DEPARTMENT  
GENERAL FUND - TRAINING  
101-406**

|  |                       | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-----------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                       |                           |                            |                            |                            |
| 41100                                    | Salaries              | \$ -                      | \$ 375,018                 | \$ 375,018                 | \$ 387,935                 |
| 41200                                    | Overtime              | -                         | 113,866                    | 113,866                    | 113,866                    |
| 41300                                    | Hourly wages          | -                         | 48,492                     | 48,492                     | 65,598                     |
| Various                                  | Benefits              | -                         | 133,281                    | 136,814                    | 134,399                    |
| 42700, 42702                             | PERS Retirement       | -                         | 130,905                    | 130,905                    | 152,185                    |
| 42701                                    | PERS cost sharing     | -                         | (13,347)                   | (13,347)                   | (15,029)                   |
| <b>Salaries &amp; Benefits Total</b>     |                       | <b>\$ -</b>               | <b>\$ 788,215</b>          | <b>\$ 791,748</b>          | <b>\$ 838,954</b>          |
| <b>Maintenance &amp; Operation</b>       |                       |                           |                            |                            |                            |
| 43110                                    | Contractual services  | \$ -                      | \$ 34,350                  | \$ 34,350                  | \$ 34,350                  |
| 44100                                    | Repairs to equipment  | -                         | -                          | -                          | 1,200                      |
| 44550                                    | Travel                | -                         | 500                        | 500                        | 500                        |
| 44650                                    | Training              | -                         | 800                        | 800                        | 1,800                      |
| 44750                                    | Liability Insurance   | -                         | 20,313                     | 20,313                     | 19,064                     |
| 44800                                    | Membership & dues     | -                         | 200                        | 200                        | 200                        |
| 45100                                    | Books                 | -                         | 250                        | 250                        | 250                        |
| 45150                                    | Furniture & equipment | -                         | 14,400                     | 14,400                     | 14,400                     |
| 45250                                    | Office supplies       | -                         | 500                        | 500                        | 800                        |
| 45350                                    | General supplies      | -                         | 11,400                     | 11,400                     | 11,400                     |
| 46900                                    | Business meetings     | -                         | 500                        | 500                        | 500                        |
| 47000                                    | Miscellaneous         | -                         | 150                        | 150                        | 150                        |
| <b>Maintenance &amp; Operation Total</b> |                       | <b>\$ -</b>               | <b>\$ 83,363</b>           | <b>\$ 83,363</b>           | <b>\$ 84,614</b>           |
| <b>TOTAL</b>                             |                       | <b>\$ -</b>               | <b>\$ 871,578</b>          | <b>\$ 875,111</b>          | <b>\$ 923,568</b>          |

Notes:

\* Effective FY2014-15, Training Section (101-406) added to Fire Department.

**CITY OF GLENDALE  
FIRE DEPARTMENT  
GENERAL FUND - FIRE PREVENTION  
101-411**

|  |                          | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|--------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                          |                           |                            |                            |                            |
| 41100                                    | Salaries                 | \$ 475,011                | \$ 535,687                 | \$ 535,687                 | \$ 548,024                 |
| 41200                                    | Overtime                 | 4,554                     | 10,000                     | 10,000                     | 14,680                     |
| 41300                                    | Hourly wages             | 25,414                    | 11,712                     | 11,712                     | 11,712                     |
| Various                                  | Benefits                 | 147,373                   | 173,136                    | 178,782                    | 169,315                    |
| 42700, 42702                             | PERS Retirement          | 79,700                    | 96,073                     | 96,073                     | 117,117                    |
| 42701                                    | PERS cost sharing        | (13,309)                  | (16,505)                   | (16,505)                   | (16,816)                   |
| <b>Salaries &amp; Benefits Total</b>     |                          | <b>\$ 718,744</b>         | <b>\$ 810,103</b>          | <b>\$ 815,749</b>          | <b>\$ 844,032</b>          |
| <b>Maintenance &amp; Operation</b>       |                          |                           |                            |                            |                            |
| 43050                                    | Repairs-bldgs & grounds  | \$ -                      | \$ 200                     | \$ 200                     | \$ 200                     |
| 43110                                    | Contractual services     | 28,034                    | 165,000                    | 165,000                    | 165,000                    |
| 44100                                    | Repairs to equipment     | -                         | 650                        | 650                        | 650                        |
| 44120                                    | Repairs to office equip  | 38                        | 750                        | 750                        | 750                        |
| 44352                                    | ISD service charge       | 31,764                    | 39,321                     | 39,321                     | 34,102                     |
| 44450                                    | Postage                  | 6,259                     | 5,125                      | 5,125                      | 5,125                      |
| 44550                                    | Travel                   | 545                       | 1,150                      | 1,150                      | 1,150                      |
| 44650                                    | Training                 | 2,974                     | 3,500                      | 3,500                      | 3,500                      |
| 44750                                    | Liability Insurance      | 19,701                    | 21,070                     | 21,070                     | 19,301                     |
| 44800                                    | Membership & dues        | 2,158                     | 2,000                      | 2,000                      | 2,000                      |
| 45050                                    | Periodicals & newspapers | -                         | 100                        | 100                        | 100                        |
| 45100                                    | Books                    | 2,878                     | 1,500                      | 1,500                      | 1,500                      |
| 45150                                    | Furniture & equipment    | 385                       | 1,000                      | 1,000                      | 1,000                      |
| 45200                                    | Maps & blue prints       | -                         | 250                        | 250                        | 250                        |
| 45250                                    | Office supplies          | 1,991                     | 1,000                      | 1,000                      | 1,000                      |
| 45300                                    | Small tools              | 250                       | 250                        | 250                        | 250                        |
| 45350                                    | General supplies         | 1,174                     | 3,000                      | 3,000                      | 3,000                      |
| 46900                                    | Business meetings        | 475                       | 500                        | 500                        | 500                        |
| 47000                                    | Miscellaneous            | 27                        | 600                        | 600                        | 600                        |
| <b>Maintenance &amp; Operation Total</b> |                          | <b>\$ 98,654</b>          | <b>\$ 246,966</b>          | <b>\$ 246,966</b>          | <b>\$ 239,978</b>          |
| <b>TOTAL</b>                             |                          | <b>\$ 817,398</b>         | <b>\$ 1,057,069</b>        | <b>\$ 1,062,715</b>        | <b>\$ 1,084,010</b>        |

**CITY OF GLENDALE  
FIRE DEPARTMENT  
GENERAL FUND - FIRE COMMUNICATIONS  
101-415**

|  | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Maintenance &amp; Operation</b>       |                           |                            |                            |                            |
| 43110 Contractual services               | \$ 776,829                | \$ 782,189                 | \$ 782,189                 | \$ 782,189                 |
| <b>Maintenance &amp; Operation Total</b> | <b>\$ 776,829</b>         | <b>\$ 782,189</b>          | <b>\$ 782,189</b>          | <b>\$ 782,189</b>          |
| <b>TOTAL</b>                             | <b>\$ 776,829</b>         | <b>\$ 782,189</b>          | <b>\$ 782,189</b>          | <b>\$ 782,189</b>          |



**CITY OF GLENDALE  
FIRE DEPARTMENT  
GENERAL FUND - EMERGENCY SERVICES  
101-425**

|  |                         | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                         |                           |                            |                            |                            |
| 41100                                    | Salaries                | \$ 69,073                 | \$ 72,877                  | \$ 72,877                  | \$ 77,724                  |
| 41200                                    | Overtime                | 802                       | 6,000                      | 6,000                      | 9,032                      |
| 41300                                    | Hourly wages            | 6,248                     | 10,980                     | 10,980                     | 14,020                     |
| Various                                  | Benefits                | 21,799                    | 24,419                     | 25,170                     | 25,851                     |
| 42700, 42702                             | PERS Retirement         | 11,178                    | 12,727                     | 12,727                     | 16,238                     |
| 42701                                    | PERS cost sharing       | (2,072)                   | (2,186)                    | (2,186)                    | (2,332)                    |
| <b>Salaries &amp; Benefits Total</b>     |                         | <b>\$ 107,027</b>         | <b>\$ 124,817</b>          | <b>\$ 125,568</b>          | <b>\$ 140,533</b>          |
| <b>Maintenance &amp; Operation</b>       |                         |                           |                            |                            |                            |
| 43050                                    | Repairs-bldgs & grounds | \$ -                      | \$ 1,500                   | \$ 1,500                   | \$ 1,500                   |
| 43110                                    | Contractual services    | 260                       | 7,400                      | 7,400                      | 7,400                      |
| 44100                                    | Repairs to equipment    | -                         | 1,500                      | 1,500                      | 1,500                      |
| 44120                                    | Repairs to office equip | -                         | 100                        | 100                        | 100                        |
| 44200                                    | Advertising             | 250                       | 2,400                      | 2,400                      | 2,400                      |
| 44352                                    | ISD service charge      | 43,556                    | 44,425                     | 44,425                     | 9,810                      |
| 44450                                    | Postage                 | 290                       | 500                        | 500                        | 500                        |
| 44550                                    | Travel                  | -                         | 1,000                      | 1,000                      | 1,000                      |
| 44650                                    | Training                | 1,200                     | 2,500                      | 2,500                      | 2,500                      |
| 44750                                    | Liability Insurance     | 2,646                     | 3,379                      | 3,379                      | 3,386                      |
| 44800                                    | Membership & dues       | 185                       | 500                        | 500                        | 500                        |
| 45150                                    | Furniture & equipment   | 115                       | 1,000                      | 1,000                      | 1,000                      |
| 45200                                    | Maps & blue prints      | -                         | 500                        | 500                        | 500                        |
| 45250                                    | Office supplies         | 375                       | 5,000                      | 5,000                      | 5,000                      |
| 45350                                    | General supplies        | 8,561                     | 8,000                      | 8,000                      | 8,000                      |
| 46900                                    | Business meetings       | 1,309                     | 1,000                      | 1,000                      | 1,000                      |
| 47000                                    | Miscellaneous           | 1,339                     | 1,000                      | 1,000                      | 1,000                      |
| <b>Maintenance &amp; Operation Total</b> |                         | <b>\$ 60,088</b>          | <b>\$ 81,704</b>           | <b>\$ 81,704</b>           | <b>\$ 47,096</b>           |
| <b>TOTAL</b>                             |                         | <b>\$ 167,115</b>         | <b>\$ 206,521</b>          | <b>\$ 207,272</b>          | <b>\$ 187,629</b>          |

**CITY OF GLENDALE  
FIRE DEPARTMENT  
FIRE GRANT FUND  
265-401**

|  |                             | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-----------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <hr/>                                    |                             |                           |                            |                            |                            |
| <b>Salaries &amp; Benefits</b>           |                             |                           |                            |                            |                            |
| 41100                                    | Salaries                    | \$ 72,824                 | \$ -                       | \$ -                       | \$ -                       |
| 41200                                    | Overtime                    | 49,494                    | -                          | 111,742                    | -                          |
| 41300                                    | Hourly wages                | 29,534                    | -                          | -                          | -                          |
| Various                                  | Benefits                    | 11,264                    | -                          | -                          | -                          |
| <b>Salaries &amp; Benefits Total</b>     |                             | <hr/> \$ 163,115          | <hr/> \$ -                 | <hr/> \$ 111,742           | <hr/> \$ -                 |
| <hr/>                                    |                             |                           |                            |                            |                            |
| <b>Maintenance &amp; Operation</b>       |                             |                           |                            |                            |                            |
| 44251                                    | Wireless data communication | \$ 2,914                  | \$ -                       | \$ -                       | \$ -                       |
| 44550                                    | Travel                      | 3,496                     | -                          | -                          | -                          |
| 44650                                    | Training                    | 3,936                     | -                          | -                          | -                          |
| 44750                                    | Liability Insurance         | 4,719                     | -                          | -                          | -                          |
| 45150                                    | Furniture & equipment       | 322,147                   | -                          | 100,000                    | -                          |
| 45300                                    | Small tools                 | 950                       | -                          | -                          | -                          |
| 45350                                    | General supplies            | 4,364                     | -                          | 52,775                     | -                          |
| <b>Maintenance &amp; Operation Total</b> |                             | <hr/> \$ 342,525          | <hr/> \$ -                 | <hr/> \$ 152,775           | <hr/> \$ -                 |
| <hr/>                                    |                             |                           |                            |                            |                            |
| <b>Capital Outlay</b>                    |                             |                           |                            |                            |                            |
| 51000                                    | Capital outlay              | \$ 1,673                  | \$ -                       | \$ -                       | \$ -                       |
| <b>Capital Outlay Total</b>              |                             | <hr/> \$ 1,673            | <hr/> \$ -                 | <hr/> \$ -                 | <hr/> \$ -                 |
| <hr/>                                    |                             |                           |                            |                            |                            |
| <b>TOTAL</b>                             |                             | <hr/> <b>\$ 507,313</b>   | <hr/> <b>\$ -</b>          | <hr/> <b>\$ 264,517</b>    | <hr/> <b>\$ -</b>          |

**CITY OF GLENDALE  
FIRE DEPARTMENT  
FIRE MUTUAL AID FUND  
266-403**

|  | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                           |                            |                            |                            |
| 41200 Overtime                           | \$ 211,805                | \$ 105,950                 | \$ 105,950                 | \$ 168,550                 |
| Various Benefits                         | -                         | 15,045                     | 15,045                     | 25,754                     |
| <b>Salaries &amp; Benefits Total</b>     | <b>\$ 211,805</b>         | <b>\$ 120,995</b>          | <b>\$ 120,995</b>          | <b>\$ 194,304</b>          |
| <b>Maintenance &amp; Operation</b>       |                           |                            |                            |                            |
| 44750 Liability Insurance                | \$ -                      | \$ 4,005                   | \$ 4,005                   | \$ 5,663                   |
| <b>Maintenance &amp; Operation Total</b> | <b>\$ -</b>               | <b>\$ 4,005</b>            | <b>\$ 4,005</b>            | <b>\$ 5,663</b>            |
| <b>TOTAL</b>                             | <b>\$ 211,805</b>         | <b>\$ 125,000</b>          | <b>\$ 125,000</b>          | <b>\$ 199,967</b>          |

**CITY OF GLENDALE  
FIRE DEPARTMENT  
SPECIAL EVENTS FUND  
267-403-00000**

|  |                        | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                        |                           |                            |                            |                            |
| 41100                                    | Salaries               | \$ 167                    | \$ -                       | \$ -                       | \$ -                       |
| 41200                                    | Overtime               | 23,852                    | 107,593                    | 107,593                    | -                          |
| Various                                  | Benefits               | -                         | 15,278                     | 15,278                     | -                          |
| <b>Salaries &amp; Benefits Total</b>     |                        | <b>\$ 24,019</b>          | <b>\$ 122,871</b>          | <b>\$ 122,871</b>          | <b>\$ -</b>                |
| <b>Maintenance &amp; Operation</b>       |                        |                           |                            |                            |                            |
| 43150                                    | Cost allocation charge | \$ 7,446                  | \$ 4,062                   | \$ 4,062                   | \$ -                       |
| 44750                                    | Liability Insurance    | -                         | 4,067                      | 4,067                      | -                          |
| <b>Maintenance &amp; Operation Total</b> |                        | <b>\$ 7,446</b>           | <b>\$ 8,129</b>            | <b>\$ 8,129</b>            | <b>\$ -</b>                |
| <b>TOTAL</b>                             |                        | <b>\$ 31,465</b>          | <b>\$ 131,000</b>          | <b>\$ 131,000</b>          | <b>\$ -</b>                |

**CITY OF GLENDALE  
FIRE DEPARTMENT  
CAPITAL IMPROVEMENT FUND  
401-401**

|  | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Maintenance &amp; Operation</b>       |                           |                            |                            |                            |
| 43111 Construction services              | \$ 34,048                 | \$ -                       | \$ 495,000                 | \$ -                       |
| 44760 Regulatory                         | 75                        | -                          | -                          | -                          |
| <b>Maintenance &amp; Operation Total</b> | <b>\$ 34,123</b>          | <b>\$ -</b>                | <b>\$ 495,000</b>          | <b>\$ -</b>                |
| <b>Capital Improvement</b>               |                           |                            |                            |                            |
| 52100 Construction                       | \$ -                      | \$ 1,000,000               | \$ 1,000,000               | \$ 35,000                  |
| <b>Capital Improvement Total</b>         | <b>\$ -</b>               | <b>\$ 1,000,000</b>        | <b>\$ 1,000,000</b>        | <b>\$ 35,000</b>           |
| <b>TOTAL</b>                             | <b>\$ 34,123</b>          | <b>\$ 1,000,000</b>        | <b>\$ 1,495,000</b>        | <b>\$ 35,000</b>           |

**CITY OF GLENDALE  
FIRE DEPARTMENT  
HAZARDOUS DISPOSAL FUND  
510-421**

|  |                              | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|------------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                              |                           |                            |                            |                            |
| 41100                                    | Salaries                     | \$ 728,165                | \$ 754,934                 | \$ 754,934                 | \$ 667,861                 |
| 41200                                    | Overtime                     | 19,990                    | 12,450                     | 12,450                     | 12,450                     |
| Various                                  | Benefits                     | 230,603                   | 241,956                    | 248,500                    | 199,945                    |
| 42601                                    | PARS supplemental retirement | 13,699                    | 13,699                     | 13,699                     | 13,699                     |
| 42700, 42702                             | PERS Retirement              | 119,236                   | 136,549                    | 136,549                    | 143,429                    |
| 42701                                    | PERS cost sharing            | (17,636)                  | (22,781)                   | (22,781)                   | (20,025)                   |
| <b>Salaries &amp; Benefits Total</b>     |                              | <b>\$ 1,094,058</b>       | <b>\$ 1,136,807</b>        | <b>\$ 1,143,351</b>        | <b>\$ 1,017,359</b>        |
| <b>Maintenance &amp; Operation</b>       |                              |                           |                            |                            |                            |
| 43050                                    | Repairs-bldgs & grounds      | \$ 3,392                  | \$ 2,000                   | \$ 2,000                   | \$ 2,000                   |
| 43060                                    | Utilities                    | 24,586                    | 31,000                     | 31,000                     | 33,076                     |
| 43110                                    | Contractual services         | 162,403                   | 191,676                    | 191,676                    | 208,245                    |
| 43150                                    | Cost allocation charge       | 190,104                   | 167,574                    | 167,574                    | 142,352                    |
| 44100                                    | Repairs to equipment         | -                         | 500                        | 500                        | 500                        |
| 44120                                    | Repairs to office equip      | -                         | 250                        | 250                        | 250                        |
| 44200                                    | Advertising                  | -                         | 500                        | 500                        | 500                        |
| 44352                                    | ISD service charge           | 44,327                    | 42,997                     | 42,997                     | 37,235                     |
| 44400                                    | Janitorial services          | -                         | 250                        | 250                        | 250                        |
| 44450                                    | Postage                      | 1,748                     | 7,600                      | 7,600                      | 7,600                      |
| 44550                                    | Travel                       | -                         | 2,000                      | 2,000                      | 7,832                      |
| 44600                                    | Laundry & towel service      | -                         | 250                        | 250                        | 250                        |
| 44650                                    | Training                     | 514                       | 3,000                      | 3,000                      | 3,000                      |
| 44750                                    | Liability Insurance          | 27,083                    | 29,007                     | 29,007                     | 22,859                     |
| 44760                                    | Regulatory                   | 8,037                     | 11,000                     | 11,000                     | 11,000                     |
| 44800                                    | Membership & dues            | 100                       | 1,500                      | 1,500                      | 1,500                      |
| 45050                                    | Periodicals & newspapers     | 233                       | 400                        | 400                        | 400                        |
| 45100                                    | Books                        | -                         | 1,000                      | 1,000                      | 1,000                      |
| 45150                                    | Furniture & equipment        | -                         | 1,000                      | 1,000                      | 1,000                      |
| 45250                                    | Office supplies              | 1,091                     | 2,000                      | 2,000                      | 2,000                      |
| 45300                                    | Small tools                  | 100                       | 100                        | 100                        | 100                        |
| 45350                                    | General supplies             | 13,139                    | 19,755                     | 19,755                     | 19,755                     |
| 45450                                    | Printing and graphics        | -                         | 1,000                      | 1,000                      | 1,000                      |
| 46000                                    | Depreciation                 | 9,466                     | 6,306                      | 6,306                      | -                          |
| 46500                                    | Uncollectible accounts       | 14,030                    | 7,500                      | 7,500                      | 7,500                      |
| 46900                                    | Business meetings            | 274                       | 800                        | 800                        | 800                        |
| 47000                                    | Miscellaneous                | 68                        | 500                        | 500                        | 500                        |
| <b>Maintenance &amp; Operation Total</b> |                              | <b>\$ 500,695</b>         | <b>\$ 531,465</b>          | <b>\$ 531,465</b>          | <b>\$ 512,504</b>          |
| <b>TOTAL</b>                             |                              | <b>\$ 1,594,753</b>       | <b>\$ 1,668,272</b>        | <b>\$ 1,674,816</b>        | <b>\$ 1,529,863</b>        |

**CITY OF GLENDALE  
FIRE DEPARTMENT  
EMERGENCY MEDICAL SERVICES FUND  
511-405**

|  |                               | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-------------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                               |                           |                            |                            |                            |
| 41100                                    | Salaries                      | \$ 646,639                | \$ 582,468                 | \$ 582,468                 | \$ 740,424                 |
| 41200                                    | Overtime                      | 494,703                   | 671,348                    | 671,348                    | 692,856                    |
| 41300                                    | Hourly wages                  | 1,080,277                 | 1,249,622                  | 1,249,622                  | 1,308,257                  |
| Various                                  | Benefits                      | 256,954                   | 429,343                    | 442,458                    | 364,702                    |
| 42601                                    | PARS supplemental retirement  | 6,222                     | 6,222                      | 6,222                      | 6,222                      |
| 42700, 42702                             | PERS Retirement               | 285,691                   | 375,658                    | 375,658                    | 494,497                    |
| 42701                                    | PERS cost sharing             | (33,057)                  | (55,259)                   | (55,259)                   | (61,563)                   |
| <b>Salaries &amp; Benefits Total</b>     |                               | <b>\$ 2,737,428</b>       | <b>\$ 3,259,402</b>        | <b>\$ 3,272,517</b>        | <b>\$ 3,545,395</b>        |
| <b>Maintenance &amp; Operation</b>       |                               |                           |                            |                            |                            |
| 43050                                    | Repairs-bldgs & grounds       | \$ -                      | \$ 25,000                  | \$ 25,000                  | \$ 5,000                   |
| 43110                                    | Contractual services          | 488,328                   | 516,446                    | 516,446                    | 499,536                    |
| 43150                                    | Cost allocation charge        | 372,060                   | 176,660                    | 176,660                    | 167,341                    |
| 44100                                    | Repairs to equipment          | 19,883                    | 20,000                     | 20,000                     | 21,000                     |
| 44351                                    | Fleet / equip rental charge   | 644,963                   | 558,047                    | 558,047                    | 517,380                    |
| 44352                                    | ISD service charge            | 115,693                   | 156,850                    | 156,850                    | 82,967                     |
| 44400                                    | Janitorial services           | -                         | 50                         | 50                         | 50                         |
| 44450                                    | Postage                       | 181                       | 43,000                     | 43,000                     | 23,000                     |
| 44550                                    | Travel                        | 3,171                     | 5,000                      | 5,000                      | 2,500                      |
| 44650                                    | Training                      | 14,283                    | 40,000                     | 40,000                     | 70,200                     |
| 44700                                    | Computer software             | 496                       | 18,000                     | 18,000                     | 1,000                      |
| 44750                                    | Liability Insurance           | 78,670                    | 94,631                     | 94,631                     | 92,114                     |
| 44751                                    | Insurance/surety bond premium | 2,890                     | -                          | -                          | -                          |
| 44760                                    | Regulatory                    | 6,784                     | 15,404                     | 15,404                     | 8,000                      |
| 44800                                    | Membership & dues             | 155                       | 600                        | 600                        | 200                        |
| 45150                                    | Furniture & equipment         | -                         | 3,000                      | 3,000                      | 25,665                     |
| 45250                                    | Office supplies               | 2,794                     | 12,000                     | 12,000                     | 10,000                     |
| 45350                                    | General supplies              | 305,909                   | 255,000                    | 255,000                    | 357,495                    |
| 45450                                    | Printing and graphics         | -                         | 14,000                     | 14,000                     | 4,000                      |
| 46500                                    | Uncollectible accounts        | 246                       | 1,500,000                  | 1,500,000                  | 2,000                      |
| 46900                                    | Business meetings             | 886                       | 1,000                      | 1,000                      | 1,500                      |
| 47000                                    | Miscellaneous                 | 26,180                    | 32,750                     | 25,771                     | 27,750                     |
| <b>Maintenance &amp; Operation Total</b> |                               | <b>\$ 2,083,572</b>       | <b>\$ 3,487,438</b>        | <b>\$ 3,480,459</b>        | <b>\$ 1,918,698</b>        |
| <b>Capital Outlay</b>                    |                               |                           |                            |                            |                            |
| 51000                                    | Capital outlay                | \$ -                      | \$ -                       | \$ 6,979                   | \$ -                       |
| <b>Capital Outlay Total</b>              |                               | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ 6,979</b>            | <b>\$ -</b>                |
| <b>TOTAL</b>                             |                               | <b>\$ 4,821,000</b>       | <b>\$ 6,746,840</b>        | <b>\$ 6,759,955</b>        | <b>\$ 5,464,093</b>        |

**CITY OF GLENDALE  
FIRE DEPARTMENT  
FIRE COMMUNICATION FUND  
701-416**

|  |                               | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-------------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                               |                           |                            |                            |                            |
| 41100                                    | Salaries                      | \$ 1,206,933              | \$ 1,467,190               | \$ 1,467,190               | \$ 1,497,733               |
| 41200                                    | Overtime                      | 368,408                   | 361,160                    | 361,160                    | 361,160                    |
| 41300                                    | Hourly wages                  | 47,214                    | 25,025                     | 25,025                     | 6,500                      |
| Various                                  | Benefits                      | 315,415                   | 393,169                    | 404,613                    | 449,006                    |
| 42700, 42702                             | PERS Retirement               | 203,245                   | 262,079                    | 262,079                    | 313,927                    |
| 42701                                    | PERS cost sharing             | (30,768)                  | (45,023)                   | (45,023)                   | (45,076)                   |
| <b>Salaries &amp; Benefits Total</b>     |                               | <b>\$ 2,110,445</b>       | <b>\$ 2,463,600</b>        | <b>\$ 2,475,044</b>        | <b>\$ 2,583,250</b>        |
| <b>Maintenance &amp; Operation</b>       |                               |                           |                            |                            |                            |
| 43050                                    | Repairs-bldgs & grounds       | \$ -                      | \$ 5,000                   | \$ 5,000                   | \$ 5,000                   |
| 43060                                    | Utilities                     | 26,556                    | 28,395                     | 28,395                     | 30,553                     |
| 43080                                    | Rent                          | 140,160                   | 140,160                    | 140,160                    | 140,160                    |
| 43110                                    | Contractual services          | 89,277                    | 157,836                    | 157,836                    | 232,146                    |
| 43114                                    | City grant match              | 48,028                    | -                          | -                          | -                          |
| 43150                                    | Cost allocation charge        | 205,325                   | 176,613                    | 176,613                    | 184,148                    |
| 44100                                    | Repairs to equipment          | -                         | 5,672                      | 5,672                      | 5,800                      |
| 44120                                    | Repairs to office equip       | -                         | 200                        | 200                        | 200                        |
| 44250                                    | Data communication            | 36,147                    | 31,823                     | 31,823                     | 31,823                     |
| 44300                                    | Telephone                     | 184                       | 10,450                     | 10,450                     | 1,000                      |
| 44352                                    | ISD service charge            | 131,475                   | 106,969                    | 106,969                    | 84,282                     |
| 44400                                    | Janitorial services           | -                         | 2,636                      | 2,636                      | 2,700                      |
| 44450                                    | Postage                       | 28                        | 25                         | 25                         | 30                         |
| 44550                                    | Travel                        | 698                       | 8,000                      | 8,000                      | 13,000                     |
| 44600                                    | Laundry & towel service       | -                         | 100                        | 100                        | 100                        |
| 44650                                    | Training                      | 3,214                     | 7,500                      | 7,500                      | 10,500                     |
| 44700                                    | Computer software             | 75,997                    | 88,577                     | 88,577                     | 92,233                     |
| 44750                                    | Liability Insurance           | 58,737                    | 70,058                     | 70,058                     | 62,677                     |
| 44751                                    | Insurance/surety bond premium | 2,890                     | -                          | -                          | -                          |
| 44800                                    | Membership & dues             | 444                       | 950                        | 950                        | 1,050                      |
| 45050                                    | Periodicals & newspapers      | -                         | 25                         | 25                         | 25                         |
| 45100                                    | Books                         | 41                        | 100                        | 100                        | 100                        |
| 45150                                    | Furniture & equipment         | 458                       | 6,000                      | 6,000                      | 6,000                      |
| 45170                                    | Computer hardware             | 447                       | 10,000                     | 10,000                     | 10,000                     |
| 45200                                    | Maps & blue prints            | -                         | 175                        | 175                        | 200                        |
| 45250                                    | Office supplies               | 5,576                     | 6,000                      | 6,000                      | 11,000                     |
| 45300                                    | Small tools                   | 100                       | 300                        | 300                        | 300                        |
| 45350                                    | General supplies              | 496                       | 4,000                      | 4,000                      | 4,000                      |
| 45400                                    | Reports & publications        | -                         | 258                        | 258                        | 300                        |
| 45450                                    | Printing and graphics         | -                         | 600                        | 600                        | 600                        |
| 46000                                    | Depreciation                  | 221,067                   | 388,774                    | 388,774                    | 261,299                    |
| 46900                                    | Business meetings             | 406                       | 1,600                      | 1,600                      | 1,500                      |
| 47000                                    | Miscellaneous                 | -                         | 500                        | 500                        | 500                        |
| <b>Maintenance &amp; Operation Total</b> |                               | <b>\$ 1,047,750</b>       | <b>\$ 1,259,296</b>        | <b>\$ 1,259,296</b>        | <b>\$ 1,193,226</b>        |
| <b>Capital Improvement</b>               |                               |                           |                            |                            |                            |
| 59999                                    | Asset capitalization          | \$ (43,275)               | \$ -                       | \$ -                       | \$ -                       |
| <b>Capital Improvement Total</b>         |                               | <b>\$ (43,275)</b>        | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>                |
| <b>Capital Outlay</b>                    |                               |                           |                            |                            |                            |
| 51000                                    | Capital outlay                | \$ 64,880                 | \$ 105,000                 | \$ 105,000                 | \$ 47,000                  |
| <b>Capital Outlay Total</b>              |                               | <b>\$ 64,880</b>          | <b>\$ 105,000</b>          | <b>\$ 105,000</b>          | <b>\$ 47,000</b>           |
| <b>TOTAL</b>                             |                               | <b>\$ 3,179,800</b>       | <b>\$ 3,827,896</b>        | <b>\$ 3,839,340</b>        | <b>\$ 3,823,476</b>        |



**CITY OF GLENDALE  
FIRE DEPARTMENT  
PERSONNEL CLASSIFICATION DETAIL**

| Classification                       | Actual<br>2013-14 | Adopted<br>2014-15 | Revised<br>2014-15 | Adopted<br>2015-16 |
|--------------------------------------|-------------------|--------------------|--------------------|--------------------|
| <u>Salaried Positions</u>            |                   |                    |                    |                    |
| Administrative Assistant             | -                 | 1.00               | 1.00               | -                  |
| Deputy Fire Chief                    | 1.00              | 1.00               | 1.00               | 1.00               |
| Emergency Med Tech Coordinator       | 1.00              | 1.00               | 1.00               | 1.00               |
| Emergency Services Coordinator       | 1.00              | 1.00               | 1.00               | 1.00               |
| Environmental Mgmt Coordinator       | 1.00              | 1.00               | -                  | -                  |
| Exec Adminis/Verdugo Fire Comm       | 1.00              | 1.00               | 1.00               | 1.00               |
| Fire Battalion Chief                 | 6.00              | 6.00               | 6.00               | 6.00               |
| Fire Captain                         | 38.00             | 38.00              | 38.00              | 38.00              |
| Fire Chief                           | 1.00              | 1.00               | 1.00               | 1.00               |
| Fire Comm. Operator (42 Hour)        | 13.00             | 13.00              | 13.00              | 14.00              |
| Fire Comm. Shift Supervisor          | 4.00              | 4.00               | 4.00               | 4.00               |
| Fire Comm. Supervisor                | -                 | 1.00               | 1.00               | -                  |
| Fire Engineer                        | 36.00             | 36.00              | 36.00              | 36.00              |
| Fire Environmental Specialist        | 2.00              | 2.00               | 2.00               | 2.00               |
| Fire Marshal                         | 1.00              | 1.00               | 1.00               | 1.00               |
| Fire Prevention Coordinator          | 1.00              | 1.00               | 1.00               | 1.00               |
| Fire Protection Engineer II          | 1.00              | 1.00               | 1.00               | 1.00               |
| Firefighter                          | 75.00             | 81.00              | 81.00              | 81.00              |
| Neighborhood Services Field Rep.     | 1.00              | 1.00               | 1.00               | 1.00               |
| Office Services Specialist II        | -                 | 1.00               | 1.00               | -                  |
| Plan Checker                         | 3.00              | 3.00               | 3.00               | 3.00               |
| Public Safety Business Administrator |                   |                    |                    | 1.00               |
| Public Safety Business Assistant I   | 3.00              | 1.00               | 1.00               | 3.00               |
| Public Safety Business Assistant II  | 1.00              | -                  | -                  | 1.00               |
| Public Safety Business Coordinator   | 1.00              | 1.00               | 1.00               | 1.00               |
| Public Safety Business Specialist    | 2.00              | 2.00               | 2.00               | 1.00               |
| Sr. Administrative Analyst           | -                 | -                  | -                  | -                  |
| Sr. Fire Environmental Specialist    | 3.00              | 3.00               | 3.00               | 3.00               |
| Sr. Office Services Specialist       | -                 | 1.00               | 1.00               | -                  |
| Storekeeper                          | 1.00              | 1.00               | 1.00               | 1.00               |
| Systems Analyst                      | 1.00              | 1.00               | 1.00               | 1.00               |
| Total Salaried Positions             | <u>199.00</u>     | <u>206.00</u>      | <u>205.00</u>      | <u>205.00</u>      |
| <u>Hourly Positions</u>              |                   |                    |                    |                    |
|                                      | *                 | *                  | *                  | *                  |
| Ambulance Operator                   | 38.00 (60)        | 38.00 (60)         | 38.00 (60)         | 37.47 (60)         |
| City Resource Specialist             | 0.46 (1)          | -                  | -                  | -                  |
| Fire Cadet                           | 1.73 (6)          | 1.73 (6)           | 1.73 (6)           | 2.35 (9)           |
| Fire Communications Operator         | 0.37 (1)          | 0.37 (1)           | 0.37 (1)           | 0.10 (1)           |
| Hourly City Worker                   | 0.15 (1)          | 0.48 (2)           | 0.48 (2)           | 0.48 (2)           |
| Plan Checker                         | 0.23 (1)          | -                  | -                  | -                  |
| Total Hourly Positions               | <u>40.94</u>      | <u>40.58</u>       | <u>40.58</u>       | <u>40.40</u>       |
| Fire Total                           | <u>239.94</u>     | <u>246.58</u>      | <u>245.58</u>      | <u>245.40</u>      |

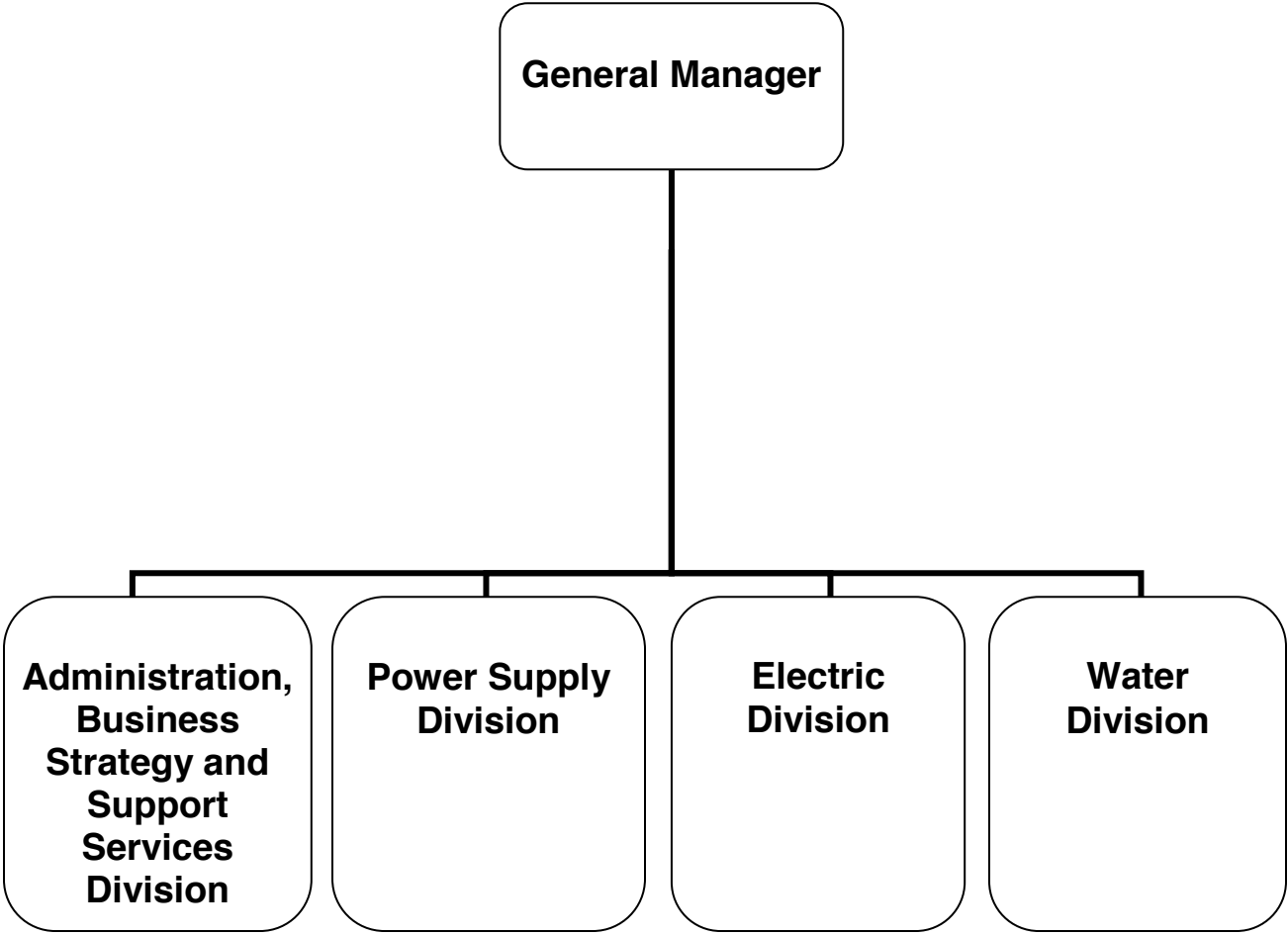
Note:

\* Indicates number of positions corresponding to the stated Full-Time Equivalence (FTE)

# ADOPTED BUDGET 2015-16



# GLENDAL WATER & POWER



## **MISSION STATEMENT**

Glendale Water & Power (GWP) provides customers with reliable and sustainable water and power services that are cost effective and innovative. This vision is accomplished through the prudent use of resources, technology, innovation, teamwork and planning to ensure sufficient supply for today and the future.

## **DEPARTMENT DESCRIPTION**

GWP consists of four divisions:

- Administrative Services
- Electrical Services
- Water Services
- Power Supply and Management

The focus of these divisions is to ensure that the City is served well today, and is poised to meet future challenges. The key components in GWP's operation include:

*Electric and Power Services* - Provide safe, reliable, sustainable and affordable electric service by integrating a resource portfolio that meets regulatory requirements and local needs and making continuous improvements in the local delivery system.

*Water Supply* - Provide water services that meet or exceed the regulatory water quality requirements while optimizing the local production of water resources and the efficiency of water use.

*Customer Service* - Achieve high customer satisfaction levels by increasing the value of the programs and services GWP offers.

*Rates* - Achieve water and electric rates that are at the median of comparable utilities in Southern California.

*Infrastructure* - Assure high service reliability by continuously improving and maintaining the GWP physical plant, electric and water facilities.

*Work Force* – Through succession planning, develop, retain and promote highly skilled, dedicated, and customer-focused work force.

*Utility Modernization* - Develop new and improve existing programs, systems and technologies to reduce GWP's costs, enhance customer service and increase operational effectiveness.

*Legislation & Regulation* - Influence local, state, and federal legislation and regulations to benefit the customers and GWP's efficient operation.

## **RELATIONSHIP TO STRATEGIC GOALS**

### ***Exceptional Customer Service***

Glendale Water & Power is committed to providing its residents with extraordinary customer services centered on the principles of speed, quality, and customer satisfaction through the efficient delivery of energy and water services to every customer served. This includes ensuring minimal service disruptions to the extent possible, providing competitive and reliable utility rates, and responding to customer inquiries in a prompt and professional manner.

### ***Economic Vibrancy***

GWP received rate relief for the Electric System with a Council approved five year rate plan that enabled the Electric System to issue \$60 million in Revenue Bonds to fund capital projects and to provide a platform for establishing a pay-as-you-go model for future capital improvements. The Water System also obtained approval for a multi-year rate plan which continues the current financial plan to replenish cash reserves to Council approved levels, complete the bond funded capital improvement plan and to provide a platform for establishing a pay-as-you-go model for future capital improvements

### ***Informed & Engaged Community***

GWP has changed the way the utility shares information and engages the community regarding important issues. Recent illustrative examples include significant outreach related to the current drought and mandated water use cutbacks by the State: GWP performed extensive public outreach involving community presentations, distribution of flyers and notices, and the use of social media.

### ***Infrastructure & Mobility***

GWP strives to continue providing reliable services as measured by:

- Minimizing the total number of preventable outages to 25 per year.
- Developing and updating the long term plan to upgrade aged infrastructure that reflects the ongoing financial, environmental and organizational challenges that utilities continue to face.
- Providing safe water that meets or exceeds mandated water quality standards.

**CITY OF GLENDALE  
SUMMARY OF APPROPRIATIONS  
GLENDALE WATER & POWER DEPARTMENT  
FOR THE YEARS ENDING JUNE 30**

|  | Actual<br>2013-14     | Adopted<br>2014-15    | Revised<br>2014-15    | Adopted<br>2015-16    |
|--|-----------------------|-----------------------|-----------------------|-----------------------|
| Electric Public Benefit Fund (290-901)                     | \$ 5,324,626          | \$ 6,044,007          | \$ 6,046,609          | \$ 6,420,598          |
| <b>Electric Utility</b>                                    |                       |                       |                       |                       |
| <b>Electric Operation Fund<sup>1</sup></b>                 |                       |                       |                       |                       |
| GWP Administration (551-911)                               | \$ -                  | \$ -                  | \$ 18,011             | \$ -                  |
| Customer Services (551-971)                                | -                     | -                     | 31,355                | -                     |
| <b>Total Electric Operation Fund</b>                       | <b>\$ -</b>           | <b>\$ -</b>           | <b>\$ 49,366</b>      | <b>\$ -</b>           |
| <b>Electric Works Revenue Fund</b>                         |                       |                       |                       |                       |
| GWP Administration (552-911)                               | \$ 53,262,642         | \$ 54,473,397         | \$ 54,473,787         | \$ 54,692,990         |
| Power Management (552-921)                                 | 119,761,585           | 113,518,387           | 127,591,236           | 146,102,634           |
| Electric Wholesale (552-922) <sup>2</sup>                  | -                     | 22,000,000            | 8,000,000             | -                     |
| Electric Services (552-931)                                | 26,886,313            | 29,105,478            | 29,196,347            | 29,197,360            |
| Customer Services (552-971)                                | 4,521,365             | 5,747,863             | 5,747,863             | 3,550,278             |
| <b>Total Electric Works Revenue Fund</b>                   | <b>\$ 204,431,905</b> | <b>\$ 224,845,125</b> | <b>\$ 225,009,233</b> | <b>\$ 233,543,262</b> |
| <b>Electric Depreciation Fund<sup>3</sup></b>              |                       |                       |                       |                       |
| GWP Administration (553-911)                               | \$ (5,395,717)        | \$ 1,745,722          | \$ 1,745,722          | \$ 487,006            |
| Power Management (553-921)                                 | 801,217               | 19,869,879            | 20,747,579            | 19,748,503            |
| Electric Services (553-931)                                | 4,594,500             | 38,990,710            | 41,969,410            | 8,329,729             |
| <b>Total Electric Depreciation Fund</b>                    | <b>\$ -</b>           | <b>\$ 60,606,311</b>  | <b>\$ 64,462,711</b>  | <b>\$ 28,565,238</b>  |
| Electric-SCAQMD State Sales Fund (554-921)                 | \$ -                  | \$ -                  | \$ -                  | \$ -                  |
| Electric Customer Paid Capital Fund (555-931) <sup>4</sup> | -                     | 3,365,341             | 3,365,341             | 2,854,422             |
| Energy Cost Adjustment Charge Fund (556-921) <sup>5</sup>  | 11,233,456            | -                     | -                     | -                     |
| Regulatory Adjustment Charge Fund (557-921) <sup>5</sup>   | (162,712)             | -                     | -                     | -                     |
| <b>Total Electric Utility</b>                              | <b>\$ 215,502,649</b> | <b>\$ 288,816,777</b> | <b>\$ 292,886,651</b> | <b>\$ 264,962,922</b> |
| <b>Water Utility</b>                                       |                       |                       |                       |                       |
| <b>Water Works Revenue Fund</b>                            |                       |                       |                       |                       |
| GWP Administration (572-911)                               | \$ 8,981,817          | \$ 8,768,802          | \$ 8,769,012          | \$ 8,991,208          |
| Water Services (572-951)                                   | 36,317,880            | 35,462,129            | 35,733,601            | 38,553,383            |
| Customer Services (572-971)                                | 2,282,280             | 2,750,032             | 2,750,032             | 1,805,530             |
| <b>Total Water Works Revenue Fund</b>                      | <b>\$ 47,581,978</b>  | <b>\$ 46,980,963</b>  | <b>\$ 47,252,645</b>  | <b>\$ 49,350,121</b>  |
| <b>Water Depreciation Fund<sup>3</sup></b>                 |                       |                       |                       |                       |
| GWP Administration (573-911)                               | \$ (11,679,623)       | \$ 821,516            | \$ 821,516            | \$ 250,882            |
| Water Services (573-951)                                   | 11,679,623            | 28,567,446            | 28,567,446            | 11,201,854            |
| <b>Total Water Depreciation Fund</b>                       | <b>\$ -</b>           | <b>\$ 29,388,962</b>  | <b>\$ 29,388,962</b>  | <b>\$ 11,452,736</b>  |
| Water Customer Paid Capital (575-951) <sup>4</sup>         | \$ -                  | \$ 1,940,731          | \$ 1,940,731          | \$ 1,610,567          |
| <b>Total Water Utility</b>                                 | <b>\$ 47,581,978</b>  | <b>\$ 78,310,656</b>  | <b>\$ 78,582,338</b>  | <b>\$ 62,413,424</b>  |
| <b>Department Grand Total</b>                              | <b>\$ 268,409,253</b> | <b>\$ 373,171,440</b> | <b>\$ 377,515,598</b> | <b>\$ 333,796,944</b> |

Notes:

<sup>1</sup> Detail worksheets for fund 551 are not included in this section since Fund 551 is offset by the allocation account 70060.

<sup>2</sup> Effective 7/1/14, new Org Electric Wholesale (922) was created.

<sup>3</sup> Effective FY 2014-15, the appropriation for GWP capital projects captures the full cost of multi-year projects whereas the FY 2014-15 Summary of Projects reflects the project budget applicable to that fiscal year.

<sup>4</sup> Effective 7/1/13, new funds Electric Customer Paid Capital (555) and Water Customer Paid Capital (575) were created.

<sup>5</sup> Effective 9/1/13, new funds Energy Cost Adjustment Charge (556) and Regulatory Adjustment Charge (557) were created.

**CITY OF GLENDALE**  
**GLENDALE WATER & POWER DEPARTMENT**  
**ELECTRIC PUBLIC BENEFIT FUND - PUBLIC BENEFITS**  
**290-901**

|  |                         | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                         |                           |                            |                            |                            |
| 41100                                    | Salaries                | \$ 216,025                | \$ 310,573                 | \$ 310,573                 | \$ 302,984                 |
| 41200                                    | Overtime                | 26                        | 4,000                      | 4,000                      | 4,000                      |
| 41300                                    | Hourly wages            | 42,330                    | 33,150                     | 33,150                     | 21,250                     |
| Various                                  | Benefits                | 82,377                    | 104,258                    | 106,860                    | 111,047                    |
| 42700, 42702                             | PERS Retirement         | 41,338                    | 59,923                     | 59,923                     | 67,392                     |
| 42701                                    | PERS cost sharing       | (6,908)                   | (10,296)                   | (10,296)                   | (9,680)                    |
| <b>Salaries &amp; Benefits Total</b>     |                         | <b>\$ 375,188</b>         | <b>\$ 501,608</b>          | <b>\$ 504,210</b>          | <b>\$ 496,993</b>          |
| <b>Maintenance &amp; Operation</b>       |                         |                           |                            |                            |                            |
| 43110                                    | Contractual services    | \$ 882,949                | \$ 1,784,145               | \$ 1,784,145               | \$ 1,557,205               |
| 43150                                    | Cost allocation charge  | 54,571                    | 83,054                     | 83,054                     | 69,708                     |
| 44352                                    | ISD service charge      | 32,959                    | 30,711                     | 30,711                     | 5,879                      |
| 44450                                    | Postage                 | 4,147                     | 10,000                     | 10,000                     | 5,000                      |
| 44550                                    | Travel                  | -                         | 7,100                      | 7,100                      | 7,100                      |
| 44650                                    | Training                | 2,517                     | 1,500                      | 1,500                      | 1,500                      |
| 44750                                    | Liability Insurance     | 9,353                     | 13,145                     | 13,145                     | 11,028                     |
| 45250                                    | Office supplies         | -                         | 2,000                      | 2,000                      | 2,000                      |
| 45512                                    | Public benefit programs | 3,436,773                 | 3,574,744                  | 3,574,744                  | 4,228,185                  |
| 45610                                    | Section overhead        | 37,181                    | -                          | -                          | -                          |
| 46500                                    | Uncollectible accounts  | 6,669                     | 25,000                     | 25,000                     | 25,000                     |
| 46900                                    | Business meetings       | 35                        | 1,000                      | 1,000                      | 1,000                      |
| 47000                                    | Miscellaneous           | 482,284                   | 10,000                     | 10,000                     | 10,000                     |
| <b>Maintenance &amp; Operation Total</b> |                         | <b>\$ 4,949,439</b>       | <b>\$ 5,542,399</b>        | <b>\$ 5,542,399</b>        | <b>\$ 5,923,605</b>        |
| <b>TOTAL</b>                             |                         | <b>\$ 5,324,626</b>       | <b>\$ 6,044,007</b>        | <b>\$ 6,046,609</b>        | <b>\$ 6,420,598</b>        |

**CITY OF GLENDALE  
GLENDALE WATER & POWER DEPARTMENT  
ELECTRIC WORKS REVENUE FUND - GWP ADMINISTRATION  
552-911**

|  |                       | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-----------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                       |                           |                            |                            |                            |
| Various                                  | Benefits              | -                         | -                          | 390                        | -                          |
| <b>Salaries &amp; Benefits Total</b>     |                       | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ 390</b>              | <b>\$ -</b>                |
| <b>Maintenance &amp; Operation</b>       |                       |                           |                            |                            |                            |
| 43110                                    | Contractual services  | \$ 559,511                | \$ 75,000                  | \$ 75,000                  | \$ 100,000                 |
| 44200                                    | Advertising           | 1,473                     | -                          | -                          | -                          |
| 46000                                    | Depreciation          | 26,263,543                | 25,543,897                 | 25,543,897                 | 26,525,290                 |
| 47050                                    | Interest on bonds     | 5,831,114                 | 8,497,500                  | 8,497,500                  | 7,960,700                  |
| <b>Maintenance &amp; Operation Total</b> |                       | <b>\$ 32,655,642</b>      | <b>\$ 34,116,397</b>       | <b>\$ 34,116,397</b>       | <b>\$ 34,585,990</b>       |
| <b>Transfers</b>                         |                       |                           |                            |                            |                            |
| 48010                                    | Transfer-General Fund | \$ 20,607,000             | \$ 20,357,000              | \$ 20,357,000              | \$ 20,107,000              |
| <b>Transfers Total</b>                   |                       | <b>\$ 20,607,000</b>      | <b>\$ 20,357,000</b>       | <b>\$ 20,357,000</b>       | <b>\$ 20,107,000</b>       |
| <b>TOTAL</b>                             |                       | <b>\$ 53,262,642</b>      | <b>\$ 54,473,397</b>       | <b>\$ 54,473,787</b>       | <b>\$ 54,692,990</b>       |



**CITY OF GLENDALE  
GLENDALE WATER & POWER DEPARTMENT  
ELECTRIC WORKS REVENUE FUND - POWER MANAGEMENT  
552-921**

|  |                          | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|--------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                          |                           |                            |                            |                            |
| 41100                                    | Salaries                 | \$ 5,284,172              | \$ 5,678,284               | \$ 5,678,284               | \$ 5,516,238               |
| 41200                                    | Overtime                 | 384,457                   | 255,000                    | 255,000                    | 245,000                    |
| 41300                                    | Hourly wages             | 123,135                   | 210,957                    | 210,957                    | 75,801                     |
| Various                                  | Benefits                 | 1,311,640                 | 1,572,296                  | 1,620,145                  | 1,568,984                  |
| 42700, 42702                             | PERS Retirement          | 854,015                   | 1,013,390                  | 1,013,390                  | 1,150,952                  |
| 42701                                    | PERS cost sharing        | (87,048)                  | (95,981)                   | (95,981)                   | (84,926)                   |
| 42799                                    | Salary charges in (out)  | -                         | (145,792)                  | (145,792)                  | (481,170)                  |
| <b>Salaries &amp; Benefits Total</b>     |                          | <b>\$ 7,870,372</b>       | <b>\$ 8,488,154</b>        | <b>\$ 8,536,003</b>        | <b>\$ 7,990,879</b>        |
| <b>Maintenance &amp; Operation</b>       |                          |                           |                            |                            |                            |
| 43050                                    | Repairs-bldgs & grounds  | \$ 16,491                 | \$ 52,500                  | \$ 52,500                  | \$ 15,000                  |
| 43060                                    | Utilities                | 1,752,187                 | 1,866,004                  | 1,866,004                  | 1,866,000                  |
| 43070                                    | Lease payments           | 8,942                     | 22,000                     | 22,000                     | -                          |
| 43090                                    | Equipment usage          | 6,322                     | 38,400                     | 38,400                     | 38,400                     |
| 43110                                    | Contractual services     | 3,249,403                 | 9,280,553                  | 9,305,553                  | 8,991,905                  |
| 44100                                    | Repairs to equipment     | 969,005                   | 1,100,000                  | 1,100,000                  | 426,000                    |
| 44120                                    | Repairs to office equip  | 20                        | 1,000                      | 1,000                      | 1,000                      |
| 44250                                    | Data communication       | 2,032                     | 1,500                      | 1,500                      | 1,500                      |
| 44300                                    | Telephone                | -                         | 500                        | 500                        | 500                        |
| 44400                                    | Janitorial services      | 26,029                    | 28,000                     | 28,000                     | 28,000                     |
| 44450                                    | Postage                  | 2,630                     | 2,500                      | 2,500                      | 2,400                      |
| 44550                                    | Travel                   | 10,423                    | 15,000                     | 15,000                     | 27,310                     |
| 44600                                    | Laundry & towel service  | 12,226                    | 10,000                     | 10,000                     | 10,000                     |
| 44650                                    | Training                 | 13,267                    | 5,000                      | 5,000                      | 22,018                     |
| 44700                                    | Computer software        | 57,021                    | 10,000                     | 10,000                     | 100,000                    |
| 44750                                    | Liability Insurance      | 209,653                   | 232,254                    | 232,254                    | 196,125                    |
| 44760                                    | Regulatory               | 286,894                   | 2,552,000                  | 2,552,000                  | 1,808,000                  |
| 44761                                    | RAC variance             | 162,712                   | -                          | -                          | -                          |
| 44800                                    | Membership & dues        | 388                       | 21,200                     | 21,200                     | 10,200                     |
| 45050                                    | Periodicals & newspapers | 26,352                    | 12,000                     | 12,000                     | 12,000                     |
| 45100                                    | Books                    | 104                       | 1,100                      | 1,100                      | 700                        |
| 45150                                    | Furniture & equipment    | -                         | 300                        | 300                        | 300                        |
| 45200                                    | Maps & blue prints       | -                         | 2,000                      | 2,000                      | -                          |
| 45250                                    | Office supplies          | 11,670                    | 7,400                      | 7,400                      | 12,400                     |
| 45300                                    | Small tools              | -                         | 15,000                     | 15,000                     | 15,000                     |
| 45350                                    | General supplies         | 475,403                   | 495,700                    | 495,700                    | 843,700                    |
| 45501                                    | Fuel-landfill gas        | 7,337,149                 | 2,472,900                  | 2,472,900                  | 2,472,900                  |
| 45502                                    | Fuel-natural gas         | 14,715,817                | 11,718,735                 | 11,718,735                 | 13,525,259                 |
| 45509                                    | ECAC variance            | (11,233,456)              | -                          | -                          | -                          |
| 45510                                    | Purchased power          | 87,844,792                | 67,826,628                 | 81,826,628                 | 100,899,137                |
| 45511                                    | Hedging costs            | 352,743                   | 1,600,000                  | 1,600,000                  | 400,000                    |
| 45600                                    | A & G overhead           | 4,150,691                 | 3,893,559                  | 3,893,559                  | 4,640,351                  |
| 46001                                    | Gas depletion            | 1,421,182                 | 1,741,000                  | 1,741,000                  | 1,741,000                  |
| 46900                                    | Business meetings        | 1,492                     | 1,500                      | 1,500                      | 1,500                      |
| 47000                                    | Miscellaneous            | 1,735                     | 4,000                      | 4,000                      | 3,150                      |
| 47010                                    | Discount earned & lost   | (108)                     | -                          | -                          | -                          |
| <b>Maintenance &amp; Operation Total</b> |                          | <b>\$ 111,891,213</b>     | <b>\$ 105,030,233</b>      | <b>\$ 119,055,233</b>      | <b>\$ 138,111,755</b>      |
| <b>TOTAL</b>                             |                          | <b>\$ 119,761,585</b>     | <b>\$ 113,518,387</b>      | <b>\$ 127,591,236</b>      | <b>\$ 146,102,634</b>      |

**CITY OF GLENDALE  
GLENDALE WATER & POWER DEPARTMENT  
ELECTRIC WORKS REVENUE FUND - ELECTRIC WHOLESALE  
552-922**

|  | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Maintenance &amp; Operation</b>       |                           |                            |                            |                            |
| 45502 Fuel-natural gas                   | \$ -                      | \$ 2,000,000               | \$ 2,000,000               | \$ -                       |
| 45510 Purchased power                    | -                         | 20,000,000                 | 6,000,000                  | -                          |
| <b>Maintenance &amp; Operation Total</b> | <b>\$ -</b>               | <b>\$ 22,000,000</b>       | <b>\$ 8,000,000</b>        | <b>\$ -</b>                |
| <b>TOTAL</b>                             | <b>\$ -</b>               | <b>\$ 22,000,000</b>       | <b>\$ 8,000,000</b>        | <b>\$ -</b>                |

Notes:

\* Effective 7/1/14, new Org Electric Wholesale (922) was created.

**CITY OF GLENDALE**  
**GLENDALE WATER & POWER DEPARTMENT**  
**ELECTRIC WORKS REVENUE FUND - ELECTRIC SERVICES**  
**552-931**

|  |                              | <b>Actual</b>        | <b>Adopted</b>       | <b>Revised</b>       | <b>Adopted</b>       |
|--|------------------------------|----------------------|----------------------|----------------------|----------------------|
|  |                              | <b>2013-14</b>       | <b>2014-15</b>       | <b>2014-15</b>       | <b>2015-16</b>       |
| <b>Salaries &amp; Benefits</b>           |                              |                      |                      |                      |                      |
| 41100                                    | Salaries                     | \$ 8,570,178         | \$ 10,458,843        | \$ 10,458,843        | \$ 10,437,019        |
| 41200                                    | Overtime                     | 562,963              | 550,000              | 550,000              | 940,250              |
| 41300                                    | Hourly wages                 | 101,557              | 57,126               | 57,126               | 121,801              |
| Various                                  | Benefits                     | 2,274,948            | 2,640,343            | 2,731,212            | 2,949,739            |
| 42601                                    | PARS supplemental retirement | 716,508              | 716,508              | 716,508              | 714,024              |
| 42700, 42702                             | PERS Retirement              | 1,624,110            | 1,816,373            | 1,816,373            | 2,188,884            |
| 42701                                    | PERS cost sharing            | (132,670)            | (154,519)            | (154,519)            | (145,766)            |
| 42799                                    | Salary charges in (out)      | -                    | (3,017,754)          | (3,017,754)          | (3,231,137)          |
| <b>Salaries &amp; Benefits Total</b>     |                              | <b>\$ 13,717,594</b> | <b>\$ 13,066,920</b> | <b>\$ 13,157,789</b> | <b>\$ 13,974,814</b> |
| <b>Maintenance &amp; Operation</b>       |                              |                      |                      |                      |                      |
| 43050                                    | Repairs-bldgs & grounds      | \$ 43,247            | \$ 111,500           | \$ 111,500           | \$ 25,000            |
| 43060                                    | Utilities                    | 127,383              | 162,000              | 162,000              | 158,000              |
| 43070                                    | Lease payments               | -                    | 38,500               | 38,500               | 6,000                |
| 43080                                    | Rent                         | -                    | 54,000               | 54,000               | -                    |
| 43090                                    | Equipment usage              | 965,083              | 452,151              | 452,151              | 455,555              |
| 43110                                    | Contractual services         | 1,591,650            | 2,628,811            | 2,628,811            | 1,730,400            |
| 43111                                    | Construction services        | -                    | 295,000              | 295,000              | 20,000               |
| 43150                                    | Cost allocation charge       | 3,663,708            | 3,760,442            | 3,760,442            | 3,572,549            |
| 44100                                    | Repairs to equipment         | 32,383               | 98,000               | 98,000               | 75,000               |
| 44120                                    | Repairs to office equip      | 727                  | 3,000                | 3,000                | 3,000                |
| 44250                                    | Data communication           | 113                  | -                    | -                    | -                    |
| 44300                                    | Telephone                    | 17,345               | 31,400               | 31,400               | 20,000               |
| 44400                                    | Janitorial services          | 7,748                | 21,000               | 21,000               | 15,000               |
| 44450                                    | Postage                      | 2,305                | 4,550                | 4,550                | 4,000                |
| 44550                                    | Travel                       | 19,840               | 61,063               | 61,063               | 68,449               |
| 44600                                    | Laundry & towel service      | 767                  | -                    | -                    | 1,000                |
| 44650                                    | Training                     | 32,504               | 18,000               | 18,000               | 70,575               |
| 44700                                    | Computer software            | 2,165                | 1,300                | 1,300                | 2,000                |
| 44750                                    | Liability Insurance          | 334,034              | 418,294              | 418,294              | 387,366              |
| 44760                                    | Regulatory                   | 71,485               | 65,000               | 65,000               | 68,200               |
| 44800                                    | Membership & dues            | 72,474               | 75,000               | 75,000               | 76,500               |
| 45100                                    | Books                        | 806                  | 100                  | 100                  | 10,100               |
| 45150                                    | Furniture & equipment        | 23,041               | 7,500                | 7,500                | 7,500                |
| 45170                                    | Computer hardware            | -                    | -                    | -                    | 58,500               |
| 45200                                    | Maps & blue prints           | 1,117                | 100                  | 100                  | 100                  |
| 45250                                    | Office supplies              | 18,481               | 15,000               | 15,000               | 20,000               |
| 45300                                    | Small tools                  | 64,290               | 55,000               | 55,000               | 55,000               |
| 45350                                    | General supplies             | 781,194              | 1,000,000            | 1,000,000            | 809,500              |
| 45400                                    | Reports & publications       | 50                   | -                    | -                    | 5,000                |
| 45450                                    | Printing and graphics        | 255                  | -                    | -                    | -                    |
| 45504                                    | Fuel - diesel gas            | -                    | 1,000                | 1,000                | -                    |
| 45600                                    | A & G overhead               | 5,786,113            | 6,654,397            | 6,654,397            | 7,492,202            |
| 45610                                    | Section overhead             | 17,607               | -                    | -                    | -                    |
| 45622                                    | Customer services allocation | 222                  | -                    | -                    | -                    |
| 45623                                    | General plant allocation     | (0)                  | -                    | -                    | -                    |
| 46900                                    | Business meetings            | 202                  | 5,600                | 5,600                | 5,600                |
| 47000                                    | Miscellaneous                | 6,758                | 850                  | 850                  | 450                  |
| 47010                                    | Discount earned & lost       | (63)                 | -                    | -                    | -                    |
| <b>Maintenance &amp; Operation Total</b> |                              | <b>\$ 13,685,036</b> | <b>\$ 16,038,558</b> | <b>\$ 16,038,558</b> | <b>\$ 15,222,546</b> |
| <b>Allocation Offset</b>                 |                              | <b>\$ (516,317)</b>  | <b>\$ -</b>          | <b>\$ -</b>          | <b>\$ -</b>          |
| <b>TOTAL</b>                             |                              | <b>\$ 26,886,313</b> | <b>\$ 29,105,478</b> | <b>\$ 29,196,347</b> | <b>\$ 29,197,360</b> |

CITY OF GLENDALE  
 GLENDALE WATER & POWER DEPARTMENT  
 ELECTRIC WORKS REVENUE FUND - CUSTOMER SERVICES  
 552-971

|  | Actual<br>2013-14   | Adopted<br>2014-15  | Revised<br>2014-15  | Adopted<br>2015-16  |
|--|---------------------|---------------------|---------------------|---------------------|
| <b>Maintenance &amp; Operation</b>       |                     |                     |                     |                     |
| 45610 Section overhead                   | \$ 7,160            | \$ -                | \$ -                | \$ -                |
| 45622 Customer services allocation       | 4,514,206           | 5,747,863           | 5,747,863           | 3,550,278           |
| <b>Maintenance &amp; Operation Total</b> | <b>\$ 4,521,365</b> | <b>\$ 5,747,863</b> | <b>\$ 5,747,863</b> | <b>\$ 3,550,278</b> |
| <b>TOTAL</b>                             | <b>\$ 4,521,365</b> | <b>\$ 5,747,863</b> | <b>\$ 5,747,863</b> | <b>\$ 3,550,278</b> |

**CITY OF GLENDALE**  
**GLENDALE WATER & POWER DEPARTMENT**  
**ELECTRIC DEPRECIATION FUND - GWP ADMINISTRATION**  
**553-911**

|  | Actual<br>2013-14     | Adopted<br>2014-15  | Revised<br>2014-15  | Adopted<br>2015-16 |
|--|-----------------------|---------------------|---------------------|--------------------|
| <b>Maintenance &amp; Operation</b>       |                       |                     |                     |                    |
| 45623 General plant allocation           | \$ 109,882            | \$ 1,745,722        | \$ 1,745,722        | \$ 487,006         |
| <b>Maintenance &amp; Operation Total</b> | <b>\$ 109,882</b>     | <b>\$ 1,745,722</b> | <b>\$ 1,745,722</b> | <b>\$ 487,006</b>  |
| <b>Capital Improvement</b>               |                       |                     |                     |                    |
| 59999 Asset capitalization               | \$ (5,505,599)        | \$ -                | \$ -                | \$ -               |
| <b>Capital Improvement Total</b>         | <b>\$ (5,505,599)</b> | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ -</b>        |
| <b>TOTAL</b>                             | <b>\$ (5,395,717)</b> | <b>\$ 1,745,722</b> | <b>\$ 1,745,722</b> | <b>\$ 487,006</b>  |

**CITY OF GLENDALE  
GLENDALE WATER & POWER DEPARTMENT  
ELECTRIC DEPRECIATION FUND - POWER MANAGEMENT  
553-921**

|  |                               | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-------------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                               |                           |                            |                            |                            |
| 41100                                    | Salaries                      | \$ -                      | \$ -                       | \$ 18,675                  | \$ -                       |
| 42799                                    | Salary charges in (out)       | -                         | 145,792                    | 145,792                    | 481,170                    |
| <b>Salaries &amp; Benefits Total</b>     |                               | <b>\$ -</b>               | <b>\$ 145,792</b>          | <b>\$ 164,467</b>          | <b>\$ 481,170</b>          |
| <b>Maintenance &amp; Operation</b>       |                               |                           |                            |                            |                            |
| 43110                                    | Contractual services          | \$ 671,619                | \$ 3,243,600               | \$ 3,930,647               | \$ 8,580,000               |
| 43111                                    | Construction services         | -                         | 12,705,400                 | 13,150,000                 | 8,491,100                  |
| 44100                                    | Repairs to equipment          | -                         | 2,477,300                  | 2,312,128                  | -                          |
| 45350                                    | General supplies              | 158                       | -                          | -                          | 522,323                    |
| 45600                                    | A & G overhead                | -                         | 70,952                     | 84,772                     | 294,910                    |
| 45621                                    | Employee benefit overhead     | -                         | -                          | 8,777                      | -                          |
| 47050                                    | Interest on bonds             | -                         | 750,000                    | 750,000                    | 750,000                    |
| 47059                                    | Capitalized interest-water 08 | 96,009                    | -                          | -                          | -                          |
| <b>Maintenance &amp; Operation Total</b> |                               | <b>\$ 767,786</b>         | <b>\$ 19,247,252</b>       | <b>\$ 20,236,324</b>       | <b>\$ 18,638,333</b>       |
| <b>Capital Improvement</b>               |                               |                           |                            |                            |                            |
| 51200                                    | Other improvements            | \$ -                      | \$ 476,835                 | \$ 346,788                 | \$ -                       |
| 51800                                    | Mobile equipment              | 33,431                    | -                          | -                          | -                          |
| <b>Capital Improvement Total</b>         |                               | <b>\$ 33,431</b>          | <b>\$ 476,835</b>          | <b>\$ 346,788</b>          | <b>\$ -</b>                |
| <b>Capital Outlay</b>                    |                               |                           |                            |                            |                            |
| 51000                                    | Capital outlay                | \$ -                      | \$ -                       | \$ -                       | \$ 629,000                 |
| <b>Capital Outlay Total</b>              |                               | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ 629,000</b>          |
| <b>TOTAL</b>                             |                               | <b>\$ 801,217</b>         | <b>\$ 19,869,879</b>       | <b>\$ 20,747,579</b>       | <b>\$ 19,748,503</b>       |

**CITY OF GLENDALE  
GLENDALE WATER & POWER DEPARTMENT  
ELECTRIC DEPRECIATION FUND - ELECTRIC SERVICES  
553-931**

|  |                               | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-------------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                               |                           |                            |                            |                            |
| 41100                                    | Salaries                      | \$ 1,098,545              | \$ -                       | \$ -                       | \$ -                       |
| 41200                                    | Overtime                      | 67,809                    | 41,779                     | 41,779                     | 56,544                     |
| 41300                                    | Hourly wages                  | 410                       | -                          | -                          | -                          |
| Various                                  | Benefits                      | 76,836                    | 2,238                      | 2,238                      | 3,155                      |
| 42799                                    | Salary charges in (out)       | -                         | 1,631,514                  | 1,631,514                  | 2,132,643                  |
| <b>Salaries &amp; Benefits Total</b>     |                               | <b>\$ 1,243,599</b>       | <b>\$ 1,675,531</b>        | <b>\$ 1,675,531</b>        | <b>\$ 2,192,342</b>        |
| <b>Maintenance &amp; Operation</b>       |                               |                           |                            |                            |                            |
| 43050                                    | Repairs-bldgs & grounds       | \$ 116                    | \$ -                       | \$ -                       | \$ -                       |
| 43090                                    | Equipment usage               | 219,241                   | 259,193                    | 259,193                    | 207,245                    |
| 43110                                    | Contractual services          | 645,529                   | 4,636,000                  | 4,636,000                  | 396,000                    |
| 43111                                    | Construction services         | 42,192                    | 16,280,000                 | 19,258,700                 | 70,000                     |
| 44100                                    | Repairs to equipment          | -                         | -                          | -                          | 147,582                    |
| 44750                                    | Liability Insurance           | 42,238                    | 1,580                      | 1,580                      | 1,900                      |
| 44760                                    | Regulatory                    | 816                       | 50,000                     | 50,000                     | 5,000                      |
| 45150                                    | Furniture & equipment         | 9,941                     | -                          | -                          | -                          |
| 45350                                    | General supplies              | 730,277                   | 5,367,268                  | 5,365,268                  | 1,513,960                  |
| 45450                                    | Printing and graphics         | -                         | 6,000                      | 6,000                      | 2,000                      |
| 45512                                    | Public benefit programs       | 4,000                     | -                          | -                          | -                          |
| 45600                                    | A & G overhead                | 839,815                   | 794,004                    | 794,004                    | 1,151,000                  |
| 45621                                    | Employee benefit overhead     | 516,317                   | -                          | -                          | -                          |
| 47050                                    | Interest on bonds             | -                         | 2,665,100                  | 2,665,100                  | 2,188,200                  |
| 47059                                    | Capitalized interest-water 08 | 197,359                   | -                          | -                          | -                          |
| <b>Maintenance &amp; Operation Total</b> |                               | <b>\$ 3,247,840</b>       | <b>\$ 30,059,145</b>       | <b>\$ 33,035,845</b>       | <b>\$ 5,682,887</b>        |
| <b>Capital Improvement</b>               |                               |                           |                            |                            |                            |
| 51200                                    | Other improvements            | \$ -                      | \$ 7,222,284               | \$ 7,222,284               | \$ -                       |
| 51250                                    | Equipment                     | 40,924                    | 33,750                     | 35,750                     | -                          |
| <b>Capital Improvement Total</b>         |                               | <b>\$ 40,924</b>          | <b>\$ 7,256,034</b>        | <b>\$ 7,258,034</b>        | <b>\$ -</b>                |
| <b>Capital Outlay</b>                    |                               |                           |                            |                            |                            |
| 51000                                    | Capital outlay                | \$ 62,137                 | \$ -                       | \$ -                       | \$ 454,500                 |
| <b>Capital Outlay Total</b>              |                               | <b>\$ 62,137</b>          | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ 454,500</b>          |
| <b>TOTAL</b>                             |                               | <b>\$ 4,594,500</b>       | <b>\$ 38,990,710</b>       | <b>\$ 41,969,410</b>       | <b>\$ 8,329,729</b>        |

**CITY OF GLENDALE  
GLENDALE WATER & POWER DEPARTMENT  
ELECTRIC CUSTOMER PAID CAPITAL FUND - ELECTRIC SERVICES  
555-931**

|  |                         | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                         |                           |                            |                            |                            |
| 41100                                    | Salaries                | \$ 42,732                 | \$ -                       | \$ -                       | \$ -                       |
| 41200                                    | Overtime                | 12,776                    | 46,208                     | 46,208                     | 46,374                     |
| 41300                                    | Hourly wages            | 43                        | -                          | -                          | -                          |
| Various                                  | Benefits                | 3,543                     | 2,471                      | 2,471                      | 2,588                      |
| 42799                                    | Salary charges in (out) | -                         | 1,386,240                  | 1,386,240                  | 1,031,494                  |
| <b>Salaries &amp; Benefits Total</b>     |                         | <b>\$ 59,094</b>          | <b>\$ 1,434,919</b>        | <b>\$ 1,434,919</b>        | <b>\$ 1,080,456</b>        |
| <b>Maintenance &amp; Operation</b>       |                         |                           |                            |                            |                            |
| 43090                                    | Equipment usage         | \$ 6,373                  | \$ 231,040                 | \$ 231,040                 | \$ 117,201                 |
| 43110                                    | Contractual services    | 154                       | 150,000                    | 150,000                    | 150,000                    |
| 43111                                    | Construction services   | -                         | 60,000                     | 60,000                     | 60,000                     |
| 44750                                    | Liability Insurance     | 2,011                     | 1,746                      | 1,746                      | 1,559                      |
| 44760                                    | Regulatory              | -                         | 3,000                      | 3,000                      | 3,000                      |
| 45350                                    | General supplies        | 16,117                    | 810,000                    | 810,000                    | 810,000                    |
| 45600                                    | A & G overhead          | 31,700                    | 674,636                    | 674,636                    | 632,206                    |
| <b>Maintenance &amp; Operation Total</b> |                         | <b>\$ 56,355</b>          | <b>\$ 1,930,422</b>        | <b>\$ 1,930,422</b>        | <b>\$ 1,773,966</b>        |
| <b>Capital Improvement</b>               |                         |                           |                            |                            |                            |
| 59999                                    | Asset capitalization    | \$ (115,448)              | \$ -                       | \$ -                       | \$ -                       |
| <b>Capital Improvement Total</b>         |                         | <b>\$ (115,448)</b>       | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>                |
| <b>TOTAL</b>                             |                         | <b>\$ -</b>               | <b>\$ 3,365,341</b>        | <b>\$ 3,365,341</b>        | <b>\$ 2,854,422</b>        |

Notes:

\* Effective 7/1/13, new funds Electric Customer Paid Capital (555) and Water Customer Paid Capital (575)



**CITY OF GLENDALE  
GLENDALE WATER & POWER DEPARTMENT  
ENERGY COST ADJUSTMENT CHARGE FUND - POWER MANAGEMENT  
556-921**

|  | Actual<br>2013-14    | Adopted<br>2014-15 | Revised<br>2014-15 | Adopted<br>2015-16 |
|--|----------------------|--------------------|--------------------|--------------------|
| <b>Maintenance &amp; Operation</b>       |                      |                    |                    |                    |
| 45509 ECAC variance                      | \$ 11,233,456        | \$ -               | \$ -               | \$ -               |
| <b>Maintenance &amp; Operation Total</b> | <b>\$ 11,233,456</b> | <b>\$ -</b>        | <b>\$ -</b>        | <b>\$ -</b>        |
| <b>TOTAL</b>                             | <b>\$ 11,233,456</b> | <b>\$ -</b>        | <b>\$ -</b>        | <b>\$ -</b>        |

Notes:

\* Effective 9/1/13, new funds Energy Cost Adjustment Charge (556) and Regulatory Adjustment Charge (557) were created.

**CITY OF GLENDALE  
GLENDALE WATER & POWER DEPARTMENT  
REGULATORY ADJUSTMENT CHARGE FUND - POWER MANAGEMENT  
557-921**

|  | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Maintenance &amp; Operation</b>       |                           |                            |                            |                            |
| 44761 RAC variance                       | \$ (162,712)              | \$ -                       | \$ -                       | \$ -                       |
| <b>Maintenance &amp; Operation Total</b> | <b>\$ (162,712)</b>       | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>                |
| <b>TOTAL</b>                             | <b>\$ (162,712)</b>       | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>                |

Notes:

- \* Effective 9/1/13, new funds Energy Cost Adjustment Charge (556) and Regulatory Adjustment Charge (557) were created.

**CITY OF GLENDALE  
GLENDALE WATER & POWER DEPARTMENT  
WATER WORKS REVENUE FUND - GWP ADMINISTRATION  
572-911**

|  |                      | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|----------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                      |                           |                            |                            |                            |
| Various                                  | Benefits             | -                         | -                          | 210                        | -                          |
| <b>Salaries &amp; Benefits Total</b>     |                      | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ 210</b>              | <b>\$ -</b>                |
| <b>Maintenance &amp; Operation</b>       |                      |                           |                            |                            |                            |
| 43110                                    | Contractual services | \$ 11,116                 | \$ 50,000                  | \$ 50,000                  | \$ 50,000                  |
| 44750                                    | Liability Insurance  | 1,000,000                 | -                          | -                          | -                          |
| 46000                                    | Depreciation         | 5,402,101                 | 5,254,502                  | 5,254,502                  | 5,513,208                  |
| 47050                                    | Interest on bonds    | 2,568,601                 | 3,464,300                  | 3,464,300                  | 3,428,000                  |
| <b>Maintenance &amp; Operation Total</b> |                      | <b>\$ 8,981,817</b>       | <b>\$ 8,768,802</b>        | <b>\$ 8,768,802</b>        | <b>\$ 8,991,208</b>        |
| <b>TOTAL</b>                             |                      | <b>\$ 8,981,817</b>       | <b>\$ 8,768,802</b>        | <b>\$ 8,769,012</b>        | <b>\$ 8,991,208</b>        |

**CITY OF GLENDALE  
GLENDALE WATER & POWER DEPARTMENT  
WATER WORKS REVENUE FUND - WATER SERVICES  
572-951**

|  |                              | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|------------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                              |                           |                            |                            |                            |
| 41100                                    | Salaries                     | \$ 3,809,672              | \$ 4,644,235               | \$ 4,644,235               | \$ 4,859,220               |
| 41200                                    | Overtime                     | 291,980                   | 118,077                    | 118,077                    | 323,300                    |
| 41300                                    | Hourly wages                 | 196,190                   | 52,008                     | 52,008                     | 94,484                     |
| Various                                  | Benefits                     | 1,282,665                 | 1,407,084                  | 1,451,056                  | 1,549,071                  |
| 42601                                    | PARS supplemental retirement | 108,652                   | 108,652                    | 108,652                    | 108,577                    |
| 42700, 42702                             | PERS Retirement              | 670,038                   | 811,633                    | 811,633                    | 1,013,729                  |
| 42701                                    | PERS cost sharing            | (73,868)                  | (81,770)                   | (81,770)                   | (90,357)                   |
| 42799                                    | Salary charges in (out)      | -                         | (1,714,306)                | (1,714,306)                | (1,097,815)                |
| <b>Salaries &amp; Benefits Total</b>     |                              | <b>\$ 6,285,330</b>       | <b>\$ 5,345,613</b>        | <b>\$ 5,389,585</b>        | <b>\$ 6,760,209</b>        |
| <b>Maintenance &amp; Operation</b>       |                              |                           |                            |                            |                            |
| 43050                                    | Repairs-bldgs & grounds      | \$ 115,923                | \$ 414,900                 | \$ 414,900                 | \$ 62,446                  |
| 43060                                    | Utilities                    | 2,784,708                 | 3,331,426                  | 3,331,426                  | 3,290,000                  |
| 43090                                    | Equipment usage              | 311,338                   | 240,413                    | 240,413                    | 368,885                    |
| 43110                                    | Contractual services         | 1,432,976                 | 2,189,746                  | 2,417,246                  | 1,604,333                  |
| 43111                                    | Construction services        | 34,208                    | 30,000                     | 30,000                     | 30,000                     |
| 44100                                    | Repairs to equipment         | 60,229                    | 278,700                    | 278,700                    | 229,200                    |
| 44120                                    | Repairs to office equip      | 45                        | 2,000                      | 2,000                      | -                          |
| 44250                                    | Data communication           | -                         | 4,300                      | 4,300                      | 4,300                      |
| 44300                                    | Telephone                    | 823                       | 1,600                      | 1,600                      | -                          |
| 44350                                    | Vehicle maintenance          | 233                       | -                          | -                          | -                          |
| 44400                                    | Janitorial services          | 6,326                     | 3,500                      | 3,500                      | 1,500                      |
| 44450                                    | Postage                      | 2,573                     | 4,020                      | 4,020                      | 4,230                      |
| 44550                                    | Travel                       | 2,859                     | -                          | -                          | 8,740                      |
| 44600                                    | Laundry & towel service      | 778                       | 100                        | 100                        | 17,000                     |
| 44650                                    | Training                     | 34,617                    | 61,390                     | 61,390                     | 36,870                     |
| 44700                                    | Computer software            | 31,772                    | 62,500                     | 62,500                     | 44,500                     |
| 44750                                    | Liability Insurance          | 155,581                   | 181,984                    | 181,984                    | 177,308                    |
| 44760                                    | Regulatory                   | 133,436                   | 213,900                    | 213,900                    | 141,300                    |
| 44800                                    | Membership & dues            | 29,694                    | 39,500                     | 39,500                     | 38,900                     |
| 45100                                    | Books                        | 1,170                     | 2,000                      | 2,000                      | 800                        |
| 45150                                    | Furniture & equipment        | -                         | 1,000                      | 1,000                      | 500                        |
| 45170                                    | Computer hardware            | -                         | 2,000                      | 2,000                      | 9,500                      |
| 45250                                    | Office supplies              | 6,361                     | 3,050                      | 3,050                      | 4,200                      |
| 45300                                    | Small tools                  | 8,282                     | 14,500                     | 14,500                     | 44,500                     |
| 45350                                    | General supplies             | 446,444                   | 563,060                    | 563,060                    | 534,550                    |
| 45400                                    | Reports & publications       | -                         | 700                        | 700                        | 700                        |
| 45450                                    | Printing and graphics        | -                         | 28,200                     | 28,200                     | 25,200                     |
| 45520                                    | Purchased water              | 19,318,984                | 17,779,564                 | 17,779,564                 | 18,756,145                 |
| 45600                                    | A & G overhead               | 5,536,592                 | 4,629,463                  | 4,629,463                  | 6,340,467                  |
| 45610                                    | Section overhead             | 2,270                     | -                          | -                          | -                          |
| 45621                                    | Employee benefit overhead    | 345                       | -                          | -                          | -                          |
| 46900                                    | Business meetings            | 2,458                     | 2,000                      | 2,000                      | 3,000                      |
| 47000                                    | Miscellaneous                | (34,187)                  | 31,000                     | 31,000                     | 14,100                     |
| <b>Maintenance &amp; Operation Total</b> |                              | <b>\$ 30,426,837</b>      | <b>\$ 30,116,516</b>       | <b>\$ 30,344,016</b>       | <b>\$ 31,793,174</b>       |
| <b>Allocation Offset</b>                 |                              | <b>\$ (394,287)</b>       | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>                |
| <b>TOTAL</b>                             |                              | <b>\$ 36,317,880</b>      | <b>\$ 35,462,129</b>       | <b>\$ 35,733,601</b>       | <b>\$ 38,553,383</b>       |

CITY OF GLENDALE  
 GLENDALE WATER & POWER DEPARTMENT  
 WATER WORKS REVENUE FUND - CUSTOMER SERVICES  
 572-971

|  | Actual<br>2013-14   | Adopted<br>2014-15  | Revised<br>2014-15  | Adopted<br>2015-16  |
|--|---------------------|---------------------|---------------------|---------------------|
| <b>Maintenance &amp; Operation</b>       |                     |                     |                     |                     |
| 45610 Section overhead                   | \$ 2,387            | \$ -                | \$ -                | \$ -                |
| 45622 Customer services allocation       | 2,279,894           | 2,750,032           | 2,750,032           | 1,805,530           |
| <b>Maintenance &amp; Operation Total</b> | <b>\$ 2,282,280</b> | <b>\$ 2,750,032</b> | <b>\$ 2,750,032</b> | <b>\$ 1,805,530</b> |
| <b>TOTAL</b>                             | <b>\$ 2,282,280</b> | <b>\$ 2,750,032</b> | <b>\$ 2,750,032</b> | <b>\$ 1,805,530</b> |

**CITY OF GLENDALE  
GLENDALE WATER & POWER DEPARTMENT  
WATER DEPRECIATION FUND - GWP ADMINISTRATION  
573-911**

|  | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Maintenance &amp; Operation</b>       |                           |                            |                            |                            |
| 45623 General plant allocation           | \$ 51,709                 | \$ 821,516                 | \$ 821,516                 | \$ 250,882                 |
| <b>Maintenance &amp; Operation Total</b> | <b>\$ 51,709</b>          | <b>\$ 821,516</b>          | <b>\$ 821,516</b>          | <b>\$ 250,882</b>          |
| <b>Capital Improvement</b>               |                           |                            |                            |                            |
| 59999 Asset capitalization               | \$ (11,731,332)           | \$ -                       | \$ -                       | \$ -                       |
| <b>Capital Improvement Total</b>         | <b>\$ (11,731,332)</b>    | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>                |
| <b>TOTAL</b>                             | <b>\$ (11,679,623)</b>    | <b>\$ 821,516</b>          | <b>\$ 821,516</b>          | <b>\$ 250,882</b>          |

**CITY OF GLENDALE**  
**GLENDALE WATER & POWER DEPARTMENT**  
**WATER DEPRECIATION FUND - WATER SERVICES**  
**573-951**

|  |                               | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-------------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                               |                           |                            |                            |                            |
| 41100                                    | Salaries                      | \$ 839,058                | \$ -                       | \$ -                       | \$ -                       |
| 41200                                    | Overtime                      | 97,503                    | 34,510                     | 34,510                     | 66,270                     |
| 41300                                    | Hourly wages                  | 121,342                   | -                          | -                          | -                          |
| Various                                  | Benefits                      | 92,924                    | 1,849                      | 1,849                      | 3,697                      |
| 42799                                    | Salary charges in (out)       | -                         | 1,082,435                  | 1,082,435                  | 612,384                    |
| <b>Salaries &amp; Benefits Total</b>     |                               | <b>\$ 1,150,827</b>       | <b>\$ 1,118,794</b>        | <b>\$ 1,118,794</b>        | <b>\$ 682,351</b>          |
| <b>Maintenance &amp; Operation</b>       |                               |                           |                            |                            |                            |
| 43050                                    | Repairs-bldgs & grounds       | \$ 851                    | \$ -                       | \$ -                       | \$ -                       |
| 43090                                    | Equipment usage               | 153,967                   | 133,967                    | 133,967                    | 79,985                     |
| 43110                                    | Contractual services          | 1,553,391                 | 4,597,182                  | 4,597,182                  | 2,941,814                  |
| 43111                                    | Construction services         | 5,672,220                 | 19,180,962                 | 19,180,962                 | 2,458,718                  |
| 44100                                    | Repairs to equipment          | 2,210                     | -                          | -                          | -                          |
| 44350                                    | Vehicle maintenance           | -                         | 6,000                      | 6,000                      | -                          |
| 44450                                    | Postage                       | 8                         | -                          | -                          | -                          |
| 44550                                    | Travel                        | 308                       | -                          | -                          | -                          |
| 44650                                    | Training                      | 13                        | -                          | -                          | -                          |
| 44750                                    | Liability Insurance           | 38,296                    | 1,306                      | 1,306                      | 2,227                      |
| 44751                                    | Insurance/surety bond premium | 2,459                     | -                          | -                          | -                          |
| 44760                                    | Regulatory                    | 89,529                    | 73,000                     | 73,000                     | 30,068                     |
| 45150                                    | Furniture & equipment         | 832                       | -                          | -                          | -                          |
| 45170                                    | Computer hardware             | 5,160                     | -                          | -                          | -                          |
| 45250                                    | Office supplies               | 20                        | -                          | -                          | -                          |
| 45300                                    | Small tools                   | 391                       | -                          | -                          | -                          |
| 45350                                    | General supplies              | 417,032                   | 386,300                    | 386,300                    | 3,714,807                  |
| 45600                                    | A & G overhead                | 1,485,002                 | 812,631                    | 812,631                    | 612,384                    |
| 45621                                    | Employee benefit overhead     | 393,942                   | -                          | -                          | -                          |
| 47000                                    | Miscellaneous                 | 2,044                     | -                          | -                          | -                          |
| 47010                                    | Discount earned & lost        | (76)                      | -                          | -                          | -                          |
| 47050                                    | Interest on bonds             | -                         | 435,900                    | 435,900                    | 609,500                    |
| 47059                                    | Capitalized interest-water 08 | 642,780                   | -                          | -                          | -                          |
| <b>Maintenance &amp; Operation Total</b> |                               | <b>\$ 10,460,382</b>      | <b>\$ 25,627,248</b>       | <b>\$ 25,627,248</b>       | <b>\$ 10,449,503</b>       |
| <b>Capital Improvement</b>               |                               |                           |                            |                            |                            |
| 51200                                    | Other improvements            | \$ -                      | \$ 1,610,404               | \$ 1,610,404               | \$ -                       |
| 51250                                    | Equipment                     | 58,343                    | 8,000                      | 8,000                      | -                          |
| 51800                                    | Mobile equipment              | 10,072                    | 203,000                    | 203,000                    | -                          |
| <b>Capital Improvement Total</b>         |                               | <b>\$ 68,414</b>          | <b>\$ 1,821,404</b>        | <b>\$ 1,821,404</b>        | <b>\$ -</b>                |
| <b>Capital Outlay</b>                    |                               |                           |                            |                            |                            |
| 51000                                    | Capital outlay                | \$ -                      | \$ -                       | \$ -                       | \$ 70,000                  |
| <b>Capital Outlay Total</b>              |                               | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ 70,000</b>           |
| <b>TOTAL</b>                             |                               | <b>\$ 11,679,623</b>      | <b>\$ 28,567,446</b>       | <b>\$ 28,567,446</b>       | <b>\$ 11,201,854</b>       |

**CITY OF GLENDALE**  
**GLENDALE WATER & POWER DEPARTMENT**  
**WATER CUSTOMER PAID CAPITAL FUND - WATER SERVICES**  
**575-951**

|  |                         | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                         |                           |                            |                            |                            |
| 41100                                    | Salaries                | \$ 48,544                 | \$ -                       | \$ -                       | \$ -                       |
| 41200                                    | Overtime                | 7,890                     | 20,130                     | 20,130                     | 31,290                     |
| Various                                  | Benefits                | 6,419                     | 1,078                      | 1,078                      | 1,746                      |
| 42799                                    | Salary charges in (out) | -                         | 631,871                    | 631,871                    | 485,431                    |
| <b>Salaries &amp; Benefits Total</b>     |                         | <b>\$ 62,853</b>          | <b>\$ 653,079</b>          | <b>\$ 653,079</b>          | <b>\$ 518,467</b>          |
| <b>Maintenance &amp; Operation</b>       |                         |                           |                            |                            |                            |
| 43090                                    | Equipment usage         | \$ 15,679                 | \$ 100,620                 | \$ 100,620                 | \$ 84,540                  |
| 43110                                    | Contractual services    | 19,515                    | 237,500                    | 237,500                    | 176,120                    |
| 43111                                    | Construction services   | -                         | 10,000                     | 10,000                     | 10,000                     |
| 44750                                    | Liability Insurance     | 2,043                     | 761                        | 761                        | 1,052                      |
| 44760                                    | Regulatory              | 18,352                    | 73,000                     | 73,000                     | 81,352                     |
| 45350                                    | General supplies        | 26,813                    | 335,000                    | 335,000                    | 253,605                    |
| 45600                                    | A & G overhead          | 61,846                    | 530,771                    | 530,771                    | 485,431                    |
| <b>Maintenance &amp; Operation Total</b> |                         | <b>\$ 144,248</b>         | <b>\$ 1,287,652</b>        | <b>\$ 1,287,652</b>        | <b>\$ 1,092,100</b>        |
| <b>Capital Improvement</b>               |                         |                           |                            |                            |                            |
| 59999                                    | Asset capitalization    | \$ (207,101)              | \$ -                       | \$ -                       | \$ -                       |
| <b>Capital Improvement Total</b>         |                         | <b>\$ (207,101)</b>       | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>                |
| <b>TOTAL</b>                             |                         | <b>\$ -</b>               | <b>\$ 1,940,731</b>        | <b>\$ 1,940,731</b>        | <b>\$ 1,610,567</b>        |

Notes:

\* Effective 7/1/13, new funds Electric Customer Paid Capital (555) and Water Customer Paid Capital (575) were created.



**CITY OF GLENDALE  
CAPITAL IMPROVEMENT PROGRAM - GWP  
SUMMARY OF PROJECTS**

| Project   | FY 15-16<br>Adopted  | FY 16-17<br>Projected | FY 17-18<br>Projected | FY 18-19<br>Projected | FY 19-20<br>Projected | Estimated<br>Project Total |
|---|----------------------|-----------------------|-----------------------|-----------------------|-----------------------|----------------------------|
| <b>GLENDALE WATER &amp; POWER - ELECTRIC UTILITY FUND 553</b> |                      |                       |                       |                       |                       |                            |
| Grayson Power Plant Steam Units                               | \$ 5,045,300         | \$ -                  | \$ -                  | \$ -                  | \$ -                  | \$ 5,045,300               |
| Grayson Power Plant Gas Units                                 | 12,661,100           | -                     | 1,351,600             | -                     | -                     | 14,012,700                 |
| Grayson Power Plant BOP & Auxillary                           | 163,200              | -                     | -                     | -                     | -                     | 163,200                    |
| Grayson Power Plant Life Extension                            | 500,000              | -                     | -                     | -                     | -                     | 500,000                    |
| Capitalized Interest  | 750,000              | 750,000               | -                     | -                     | -                     | 1,500,000                  |
| Transmission and Production Plant Sub-Total                   | 19,119,600           | 750,000               | 1,351,600             | -                     | -                     | 21,221,200                 |
| Distribution System Expansion                                 | 868,700              | 570,900               | 1,575,700             | 2,031,700             | 4,104,600             | 9,151,600                  |
| Distribution System Reliability Improvements                  | 2,101,800            | 2,516,200             | 9,352,200             | 10,035,400            | 1,990,500             | 25,996,100                 |
| Distribution System Modification & Replacements               | 1,222,600            | 1,222,600             | 1,480,600             | 1,480,600             | 1,480,600             | 6,887,000                  |
| Electric Meters and Services                                  | 350,000              | 650,000               | 650,000               | 650,000               | 650,000               | 2,950,000                  |
| Distribution System 4 to 12kV Conversions                     | 345,200              | 4,643,500             | 2,119,600             | 1,228,900             | 7,271,900             | 15,609,100                 |
| Streetlight System Capital                                    | 218,800              | 302,500               | 306,300               | 337,900               | 369,000               | 1,534,500                  |
| Capitalized Interest  | 2,188,200            | 2,136,000             | -                     | -                     | -                     | 4,324,200                  |
| Utility Modernization   | 304,900              | 809,300               | 1,105,200             | 605,200               | 605,200               | 3,429,800                  |
| Distribution Plant Sub-Total                                  | 7,600,200            | 12,851,000            | 16,589,600            | 16,369,700            | 16,471,800            | 69,882,300                 |
| Electric General Plant Capital                                | 1,358,500            | -                     | -                     | -                     | -                     | 1,358,500                  |
| General Plant Capital - Common Facilities                     | 487,000              | -                     | -                     | -                     | -                     | 487,000                    |
| <b>ELECTRIC WORKS 553 TOTAL</b>                               | <b>\$ 28,565,300</b> | <b>\$ 13,601,000</b>  | <b>\$ 17,941,200</b>  | <b>\$ 16,369,700</b>  | <b>\$ 16,471,800</b>  | <b>\$ 92,949,000</b>       |

**GLENDALE WATER & POWER - WATER UTILITY FUND 573**

|  |                      |                     |                     |                     |                     |                      |
|--|----------------------|---------------------|---------------------|---------------------|---------------------|----------------------|
| Potable Water Source Improvements              | \$ 146,900           | \$ -                | \$ -                | \$ -                | \$ -                | \$ 146,900           |
| Water Pumping Plant Improvements               | 1,030,700            | -                   | -                   | -                   | -                   | 1,030,700            |
| Water Quality and Treatment Plant Improvements | -                    | -                   | -                   | -                   | -                   | -                    |
| Water Reservoir and Tank Improvements          | 440,300              | -                   | -                   | -                   | -                   | 440,300              |
| Water Mains, Hydrants, Services & Meters       | 4,862,600            | 555,100             | 2,484,100           | 3,597,000           | 3,672,800           | 15,171,600           |
| Advanced Meter Infrastructure                  | 362,100              | 300,200             | 99,000              | 99,000              | 99,000              | 959,300              |
| Recycled Water Reservoir, Tanks and Mains      | 2,983,100            | 53,600              | 53,600              | 53,600              | 53,600              | 3,197,500            |
| Capitalized Interest                           | 1,306,100            | 717,500             | 739,000             | 761,200             | 784,000             | 4,307,800            |
| General Plant Capital                          | 70,000               | -                   | -                   | -                   | -                   | 70,000               |
| General Plant Capital - Common Facilities      | 250,800              | -                   | -                   | -                   | -                   | 250,800              |
| <b>WATER WORKS 573 TOTAL</b>                   | <b>\$ 11,452,600</b> | <b>\$ 1,626,400</b> | <b>\$ 3,375,700</b> | <b>\$ 4,510,800</b> | <b>\$ 4,609,400</b> | <b>\$ 25,574,900</b> |

|                           |                      |                      |                      |                      |                      |                       |
|---------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|-----------------------|
| <b>GWP PROJECTS TOTAL</b> | <b>\$ 40,017,900</b> | <b>\$ 15,227,400</b> | <b>\$ 21,316,900</b> | <b>\$ 20,880,500</b> | <b>\$ 21,081,200</b> | <b>\$ 118,523,900</b> |
|---------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|-----------------------|

Note:

\* All totals rounded to the nearest hundred.

**CITY OF GLENDALE  
GLENDALE WATER & POWER DEPARTMENT  
PERSONNEL CLASSIFICATION DETAIL**

| Classification                                 | Actual<br>2013-14 | Adopted<br>2014-15 | Revised<br>2014-15 | Adopted<br>2015-16 |
|--|-------------------|--------------------|--------------------|--------------------|
| <u>Salaried Positions</u>                      |                   |                    |                    |                    |
| Administrative Analyst                         | 2.00              | 4.00 **            | 4.00               | -                  |
| Administrative Assistant                       | 2.00              | 2.00               | 2.00               | 1.00               |
| Administrative Associate                       | 1.00              | 1.00               | 1.00               | -                  |
| Assistant Engineering Technician               | 2.00              | 2.00               | 2.00               | 1.00               |
| Assistant Environmental Technician             | -                 | -                  | -                  | 0.50               |
| Assistant General Manager                      | -                 | -                  | -                  | 1.00               |
| Assistant IT Applications Specialist           | 3.00              | 3.00               | 3.00               | 3.00               |
| Business Account Representative                | 1.00              | 1.00               | 1.00               | 1.00               |
| Business Transformer & Marketing Administrator | 1.00              | 1.00               | 1.00               | 1.00               |
| Chief Assistant General Manager                | 2.00              | 2.00               | 2.00               | 1.00               |
| Civil Engineer I                               | 3.00              | 3.00               | 3.00               | 3.00               |
| Civil Engineer II                              | 1.00              | 1.00               | 1.00               | 1.00               |
| Civil Engineering Assistant                    | 1.00              | 1.00               | 1.00               | 1.00               |
| Civil Engineering Associate                    | 1.00              | 1.00               | 1.00               | 1.00               |
| Community Outreach Assistant                   | 2.00              | 2.00               | 2.00               | 2.00               |
| Community Outreach Associate                   | 1.00              | 1.00               | 1.00               | 1.00               |
| Customer Service Administrator                 | 1.00              | 1.00               | 1.00               | 1.00               |
| Customer Service Field Supervisor              | 1.00              | 1.00               | 1.00               | 1.00               |
| Customer Service Field Technician              | 7.00              | 7.00               | 7.00               | 7.00               |
| Customer Service Operation Manager             | 2.00              | 2.00               | 2.00               | 2.00               |
| Customer Service Representative                | 1.00              | 1.00               | 1.00               | 1.00               |
| Customer Service Utility Repr. I               | 32.00             | 32.00              | 29.00              | 29.00              |
| Customer Service Utility Supervisor            | -                 | -                  | -                  | -                  |
| Deputy General Manager / GWP                   | 1.00              | 1.00               | 1.00               | 1.00               |
| Electrical Engineer I                          | 5.00              | 5.00               | 5.00               | 4.00               |
| Electrical Engineer II                         | -                 | 3.00               | 3.00               | 2.00               |
| Electrical Engineering Assistant               | 3.00              | -                  | -                  | 2.00               |
| Electrical Engineering Associate               | 1.00              | 1.00               | 1.00               | 2.00               |
| Electrical Helper                              | 2.00              | 2.00               | 2.00               | 2.00               |
| Electrical Line Mechanic                       | 9.00              | 9.00               | 9.00               | 10.00              |
| Electrical Line Mechanic Apprentice            | 8.00              | 8.00               | 8.00               | 10.00              |
| Electrical Line Mechanic Supervisor I          | 9.00              | 9.00               | 9.00               | 9.00               |
| Electrical Line Mechanic Supervisor II         | 4.00              | 4.00               | 4.00               | 4.00               |
| Electrical Mechanic Assistant                  | 3.00              | 3.00               | 3.00               | 3.00               |
| Electrical Service Planner                     | 4.00              | 3.00               | 2.00               | 4.00               |
| Electrical Supt-Const, Trans&Di                | 1.00              | 1.00               | 1.00               | 1.00               |
| Electrical Supt-SubMeter&Comm                  | 1.00              | 1.00               | 1.00               | 1.00               |
| Electrical System Dispatcher                   | 3.00              | 3.00               | 3.00               | 3.00               |
| Electrical System Dispatcher Supervisor        | 1.00              | 1.00               | 1.00               | 1.00               |
| Electrical Test Supervisor                     | 1.00              | 1.00               | 1.00               | 1.00               |
| Electrical Test Technician I                   | 3.00              | 3.00               | 3.00               | -                  |
| Electrical Test Technician II                  | 5.00              | 5.00               | 5.00               | 8.00               |
| Energy Marketer/Trader                         | 2.00              | 2.00               | 2.00               | 2.00               |
| Energy Trading Manager                         | 1.00              | 1.00               | 1.00               | 1.00               |
| Engineering Aide                               | 1.00              | 1.00               | 1.00               | 1.00               |
| Engineering Technician                         | 5.00              | 5.00               | 5.00               | 6.00               |
| Environmental Program Administrator            | -                 | -                  | -                  | 0.50               |
| Environmental Program Specialist               | 1.00              | -                  | -                  | 1.00               |
| Equipment Welder                               | 1.00              | 1.00               | 1.00               | -                  |
| Executive Analyst                              | -                 | 1.00 **            | 1.00               | -                  |
| Facilities Maintenance Supervisor              | -                 | -                  | -                  | 1.00               |

**CITY OF GLENDALE  
GLENDALE WATER & POWER DEPARTMENT  
PERSONNEL CLASSIFICATION DETAIL**

| Classification                          | Actual<br>2013-14 | Adopted<br>2014-15 |    | Revised<br>2014-15 | Adopted<br>2015-16 |
|---|-------------------|--------------------|----|--------------------|--------------------|
| Finance Administrator                   | -                 | 1.00               | ** | 1.00               | 1.00               |
| General Manager-GWP                     | 1.00              | 1.00               |    | 1.00               | 1.00               |
| Information Services Administrator      | 1.00              | 1.00               |    | 1.00               | 1.00               |
| Information Services Project Manager    | 1.00              | 1.00               |    | 1.00               | 1.00               |
| Integrated Resources Plan Administrator | 1.00              | 1.00               |    | 1.00               | 1.00               |
| IT Applications Specialist              | 1.00              | 1.00               |    | 1.00               | 1.00               |
| Line Clearance Forestry Supervisor I    | 1.00              | 1.00               |    | 1.00               | 1.00               |
| Mechanical Engineer I                   | 1.00              | -                  |    | -                  | 1.00               |
| Mechanical Engineering Assistant        | -                 | 2.00               |    | 2.00               | -                  |
| Meter Reader                            | -                 | -                  |    | -                  | -                  |
| Office Services Specialist II           | 2.00              | 2.00               |    | 2.00               | 2.00               |
| Office Services Supervisor              | 1.00              | 2.00               | ** | 2.00               | 1.00               |
| Power Contracts Manager                 | 1.00              | 1.00               |    | 1.00               | 1.00               |
| Power Line Truck Operator               | 2.00              | 2.00               |    | 2.00               | 2.00               |
| Power Plant Auxiliary Operator          | 2.00              | 4.00               |    | 4.00               | -                  |
| Power Plant Control Operator            | 14.00             | 13.00              |    | 13.00              | 14.00              |
| Power Plant Control Operator Apprentice | 4.00              | 5.00               |    | 5.00               | 4.00               |
| Power Plant Inst & Cntrl Supervisor     | 1.00              | 1.00               |    | 1.00               | 1.00               |
| Power Plant Mechanic                    | 4.00              | 6.00               |    | 6.00               | 4.00               |
| Power Plant Mechanic Apprentice         | 5.00              | 3.00               |    | 3.00               | 5.00               |
| Power Plant Mechanic Assistant          | 1.00              | 1.00               |    | 1.00               | 1.00               |
| Power Plant Mechanic Supervisor         | 1.00              | 1.00               |    | 1.00               | 1.00               |
| Power Plant Operation Supervisor        | 1.00              | 1.00               |    | 1.00               | 1.00               |
| Power Plant Operator                    | 3.00              | 1.00               |    | 1.00               | 5.00               |
| Power Plant Shift Supervisor            | 5.00              | 5.00               |    | 5.00               | 5.00               |
| Power Plant Superintendent              | 1.00              | 1.00               |    | 1.00               | 1.00               |
| Power Plant Technician                  | 1.00              | 1.00               |    | 1.00               | 1.00               |
| Power Systems Analyst                   | 2.00              | 2.00               |    | 2.00               | 2.00               |
| Principal Electrical Engineer           | -                 | -                  |    | -                  | 1.00               |
| Principal Engineering Technician        | 1.00              | 1.00               |    | 1.00               | 1.00               |
| Principal Water Quality Specialist      | 1.00              | 1.00               |    | 1.00               | -                  |
| Program Supervisor                      | -                 | -                  |    | -                  | 1.00               |
| Project Manager                         | 1.00              | 1.00               |    | 1.00               | -                  |
| Public Benefits Charge Coordinator      | 3.00              | 3.00               |    | 2.00               | 2.00               |
| Revenue Protection Coordinator          | 1.00              | 1.00               |    | 1.00               | 1.00               |
| Sr. Administrative Analyst              | -                 | -                  |    | -                  | -                  |
| Sr. Civil Engineer                      | 2.00              | 2.00               |    | 2.00               | 2.00               |
| Sr. Customer Svc. Field Tech.           | 1.00              | 1.00               |    | -                  | -                  |
| Sr. Customer Svc. Utility Rep           | 6.00              | 6.00               |    | 5.00               | 6.00               |
| Sr. Electrical Engineer                 | 2.00              | 2.00               |    | 2.00               | -                  |
| Sr. Electrical Svc. Planner             | 2.00              | 2.00               |    | 2.00               | 2.00               |
| Sr. Electrical System Dispatcher        | 6.00              | 6.00               |    | 6.00               | 6.00               |
| Sr. Electrical Test Technician          | 2.00              | 2.00               |    | 2.00               | 2.00               |
| Sr. Engineering Technician              | 1.00              | 2.00               |    | 2.00               | 1.00               |
| Sr. Environmental Program Specialist    | 1.00              | 1.00               |    | 1.00               | 1.00               |
| Sr. IT Application Specialist           | 2.00              | 2.00               |    | 2.00               | 2.00               |
| Sr. Mechanical Engineer                 | 1.00              | 1.00               |    | 1.00               | 1.00               |
| Sr. Meter Reader                        | -                 | -                  |    | -                  | -                  |
| Sr. Office Services Specialist          | 5.00              | 5.00               |    | 4.00               | 4.00               |
| Sr. Office Specialist                   | 1.00              | 1.00               |    | 1.00               | 1.00               |
| Sr. Power Plant Mechanic                | 2.00              | 2.00               |    | 2.00               | 2.00               |

**CITY OF GLENDALE  
GLENDALE WATER & POWER DEPARTMENT  
PERSONNEL CLASSIFICATION DETAIL**

| Classification                                    | Actual<br>2013-14 | Adopted<br>2014-15 | Revised<br>2014-15 | Adopted<br>2015-16 |
|---|-------------------|--------------------|--------------------|--------------------|
| Sr. Power Plant Technician                        | 2.00              | 2.00               | 2.00               | 2.00               |
| Sr. Project Manager                               | 1.00              | 1.00               | 1.00               | -                  |
| Sr. Utility Financial Analyst                     | -                 | -                  | -                  | 1.00               |
| Sr. Water Facilities Operator                     | 2.00              | 2.00               | 2.00               | 1.00               |
| Sr. Water Quality Specialist                      | 1.00              | 1.00               | 1.00               | 1.00               |
| Sr. Water Quality Technician                      | 1.00              | 1.00               | 1.00               | 1.00               |
| Sr. Water System Mechanic                         | 3.00              | 3.00               | 3.00               | 3.00               |
| Station Electrician                               | 2.00              | 2.00               | 2.00               | 2.00               |
| Station Electrician/Operator                      | 8.00              | 8.00               | 8.00               | 9.00               |
| Station Electrician/Operator Apprentice           | 1.00              | 1.00               | 1.00               | 2.00               |
| Station Electrician/Operator Supervisor I         | 4.00              | 4.00               | 4.00               | 4.00               |
| Station Electrician/Operator Supervisor II        | 1.00              | 1.00               | 1.00               | 1.00               |
| Storekeeper                                       | 3.00              | 3.00               | 3.00               | 3.00               |
| Stores Supervisor                                 | -                 | -                  | -                  | 1.00               |
| Systems Analyst                                   | 1.00              | 1.00               | 1.00               | 1.00               |
| Transformer Shop Technician                       | -                 | -                  | -                  | -                  |
| Underground Distribution Construction Mechanic I  | -                 | -                  | -                  | 4.00               |
| Underground Distribution Construction Mechanic II | -                 | -                  | -                  | 1.00               |
| Utility Building Repairer                         | 1.00              | 2.00               | 2.00               | 1.00               |
| Utility Construction Inspector                    | -                 | -                  | -                  | 2.00               |
| Utility Equipment Operator II                     | 1.00              | 1.00               | 1.00               | 1.00               |
| Utility Finance Manager                           | -                 | -                  | -                  | 1.00               |
| Utility Financial Analyst                         | -                 | -                  | -                  | 2.00               |
| Utility Locator                                   | 2.00              | 2.00               | 2.00               | 2.00               |
| Utility Maintenance Worker                        | 1.00              | 1.00               | 1.00               | 1.00               |
| Utility Risk Manager                              | 1.00              | 1.00               | 1.00               | 1.00               |
| Utility Safety Officer                            | 1.00              | 1.00               | 1.00               | 1.00               |
| Utility Welder                                    | 1.00              | 1.00               | 1.00               | 1.00               |
| Water Facilities Operator                         | 2.00              | 2.00               | 2.00               | 2.00               |
| Water Meter Repairer                              | 2.00              | 2.00               | 2.00               | 2.00               |
| Water Quality Manager                             | 1.00              | 1.00               | 1.00               | 1.00               |
| Water Quality Specialist                          | -                 | -                  | -                  | 1.00               |
| Water Quality Supervisor                          | -                 | -                  | -                  | 1.00               |
| Water Quality Technician                          | 4.00              | 4.00               | 4.00               | 4.00               |
| Water Superintendent                              | 2.00              | 2.00               | 2.00               | 2.00               |
| Water System Apprentice                           | 3.00              | 3.00               | 3.00               | 2.00               |
| Water System Equipment Operator                   | 3.00              | 3.00               | 3.00               | 3.00               |
| Water System Helper                               | 5.00              | 4.00               | 4.00               | 4.00               |
| Water System Mechanic                             | 7.00              | 7.00               | 7.00               | 8.00               |
| Water System Operation Supervisor I               | 2.00              | 2.00               | 2.00               | 2.00               |
| Water System Supervisor I                         | -                 | -                  | -                  | 1.00               |
| Water System Supervisor II                        | 5.00              | 5.00               | 5.00               | 5.00               |
| Total Salaried Positions                          | 315.00            | 320.00             | 312.00             | 323.00             |
| <u>Hourly Positions</u>                           |                   |                    |                    |                    |
| Administrative Intern                             | -                 | -                  | -                  | 0.94 (2)           |
| Assistant IT Application Specialist               | 2.00 (2)          | 1.00 (1)           | 1.00 (1)           | -                  |
| City Resource Specialist                          | 2.00 (5)          | 0.23 (2)           | 0.23 (2)           | 0.08 (2)           |
| Electrical Line Mechanic                          | -                 | -                  | -                  | 0.46 (1)           |
| Engineering Aid                                   | 0.48 (1)          | -                  | -                  | -                  |
| Hourly City Worker                                | 3.99 (5)          | 3.69 (6)           | 3.69 (6)           | 1.80 (3)           |

**CITY OF GLENDALE  
GLENDALE WATER & POWER DEPARTMENT  
PERSONNEL CLASSIFICATION DETAIL**

| Classification                       | Actual<br>2013-14 |     | Adopted<br>2014-15 |     | Revised<br>2014-15 |     | Adopted<br>2015-16 |     |
|--------------------------------------|-------------------|-----|--------------------|-----|--------------------|-----|--------------------|-----|
| Line Clearance Forestry Supervisor I | -                 |     | -                  |     | -                  |     | 1.06               | (2) |
| Power Plant Control Operator         | 0.46              | (1) | 0.46               | (1) | 0.46               | (1) | 0.46               | (1) |
| Sr. Power Plant Technician           | 0.46              | (1) | 0.46               | (1) | 0.46               | (1) | 0.38               | (1) |
| Water System Supervisor II           | -                 |     | -                  |     | -                  |     | 0.46               | (1) |
| Total Hourly Positions               | <u>9.39</u>       |     | <u>5.84</u>        |     | <u>5.84</u>        |     | <u>5.64</u>        |     |
| Glendale Water & Power Total         | <u>324.39</u>     |     | <u>325.84</u>      |     | <u>317.84</u>      |     | <u>328.64</u>      |     |

Notes:

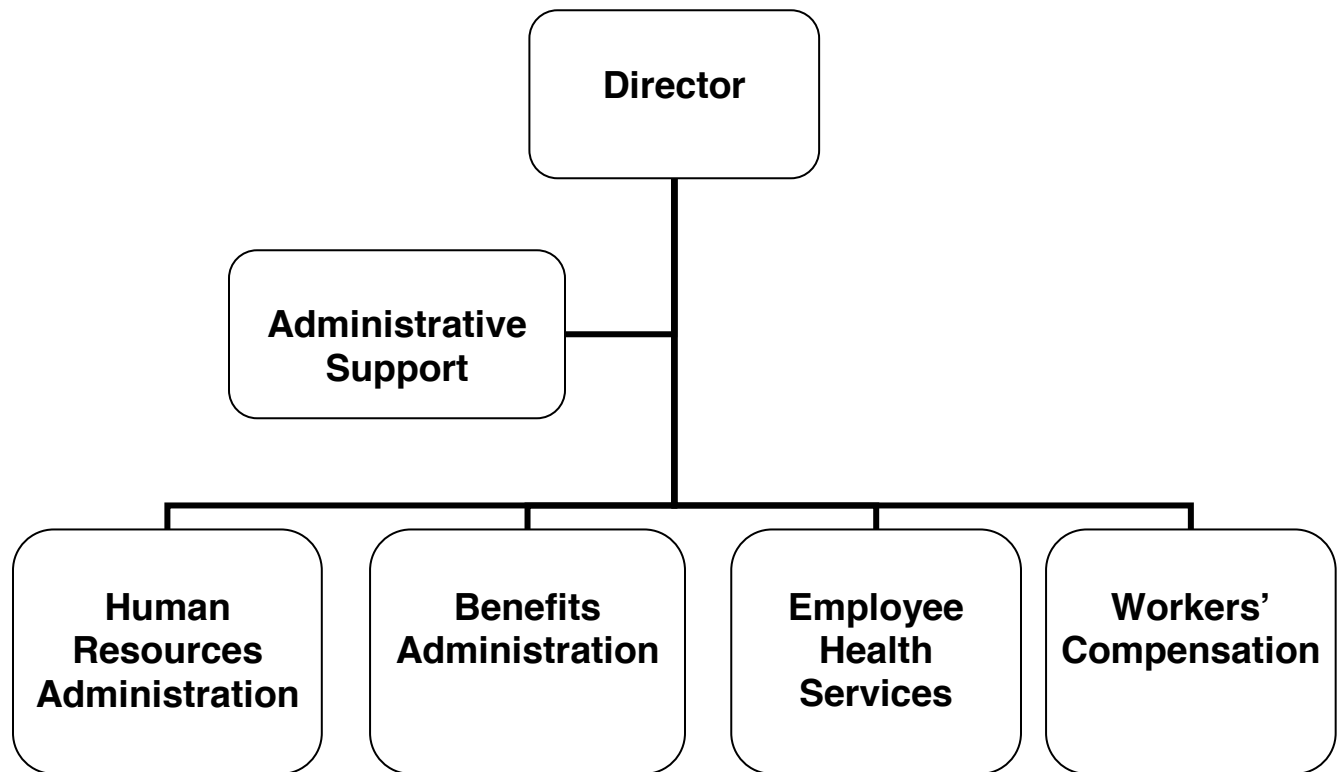
\* Indicates number of positions corresponding to the stated Full-Time Equivalence (FTE)

\*\* Effective in FY 2012-13 and FY 2013-14, Utility Support function moved out of GWP to be included in Finance's budget. The service costs will then be allocated out to GWP through the Citywide Cost Allocation Plan. In FY 2014-15, Utility Support function moved out of Finance to be included in the GWP budget.

# ADOPTED BUDGET 2015-16



# HUMAN RESOURCES



## **MISSION STATEMENT**

To maximize the effectiveness, productivity and performance of the City of Glendale's human resources through the development of a workplace environment that is responsive to the needs of the organization and its employees.

## **DEPARTMENT DESCRIPTION**

The Human Resources Department is responsible for all employment services for the organization including recruitment and testing, employee relations, employee benefits, training and development, workers' compensation, and employee health services. The Department also serves as staff to the Glendale Civil Service Commission which is responsible for ensuring the principles of merit are maintained in the hiring, staffing, and retention of City employees.

The Human Resources Department is organized into four (4) divisions:

- Human Resource Administration
- Benefits Administration
- Employee Health Services
- Workers' Compensation

The ***Human Resources Administration Division*** administers the Civil Service system involving employee recruitment, selection, placement, and classification of employees. The Division develops and enforces personnel policies and procedures based on federal, state and local legislation relating to employment matters. In addition, it manages the City's employee relations program including the negotiation and administration of labor contracts and resolution of employment issues; it also provides advice/counsel to managers and employees on workplace issues, in addition to career coaching and counseling. Employee Training and Development is also included in the Division which provides training and development opportunities to employees through the Glendale University Training and Development Program, Glendale Supervisory Academy, Glendale Leadership Academy, and ongoing training needs assessments.

The ***Benefits Administration Division*** oversees the provision and administration of benefits programs to employees. Services include the full range of health benefit programs including medical, dental, vision, long-term disability, and life insurance programs for eligible employees, dependents and retirees. The Division works with the City's insurance broker and Health Benefits Committee to aggressively negotiate the health benefits renewals with the major insurance carriers in an effort to maintain quality benefits programs at a reasonable cost. Additionally, the Benefits Administration Division regularly engages with retired employees on these matters through the Retiree Health Insurance Advisory Committee.

The ***Employee Health Services Division*** coordinates a full range of regulatory compliance examinations and applicant and employee physicals to ensure that employees are safe, healthy and fit to perform the essential functions of the job. The Division also ensures compliance with federal and state laws including the FMLA and ADA interactive process. It also provides a wellness program for employees, including monthly "Brown Bag" training programs. Additionally, the Division coordinates the voluntary and mandatory components of the Employee Assistance Plan.

The ***Workers' Compensation Division*** provides professional, competent and timely claims service to injured employees to reduce the number of work days lost due to injuries. The Division's goal is to ensure injured employees receive proper medical care to attain all of the benefits they are legally entitled to receive.



## **RELATIONSHIP TO STRATEGIC GOALS**

### ***Exceptional Customer Service***

Human Resources is committed to providing its residents with extraordinary customer service centered on the principles of speed, quality, and customer satisfaction through the delivery of flawless and seamless services to every customer served.

### ***Economic Vibrancy***

The Human Resources Department works tirelessly with the respective employee bargaining groups to control employment costs and ensure the organization's financial viability into the future. The City of Glendale has been on the leading edge of efforts to reform pension costs, employ cost-sharing for health benefits, and effectuate responsible compensation policies to better control rising employment costs. These efforts have dramatically reduced its employee headcount from previous years, utilizing a combination of retirement incentives, layoffs and the elimination of vacant positions, all designed to save costs and make for a more lean and efficient organization.

### ***Informed & Engaged Community***

The Human Resources Department continually works to operate an efficient and cost effective Department by ensuring staff are knowledgeable and trained to provide consultation services to managers and employees surrounding the issues of federal and state employment regulations, employee relations, and labor contracts.

Human Resources continually searches for ways to improve services while reducing costs. The Department provides an online applicant management system, which enables job descriptions, salaries, and additional employment information to be viewed online.

### ***Safe & Healthy Community***

The Employee Health Services (EHS) Division coordinates, monitors, and reviews examinations administered by the City's contract clinic, Glendale Adventist Occupational Medical Center, to ensure occupational medical standards are met. EHS's wellness program assists and encourages employees toward the maintenance of a more healthy lifestyle and increased productivity.

### ***Arts & Culture***

Human Resources continues to conduct aggressive outreach recruitment efforts, including the implementation of a media strategic plan, in order to educate the community about public sector employment, as well as to diversify the workforce. In addition, the Employee Training & Development Program continues to provide diversity awareness training for all City employees, as well as rigorous enforcement and education on anti-discrimination and harassment policies.

**CITY OF GLENDALE  
SUMMARY OF APPROPRIATIONS  
HUMAN RESOURCES DEPARTMENT  
FOR THE YEARS ENDING JUNE 30**

|                                     | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|-------------------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b><u>General Fund</u></b>          |                           |                            |                            |                            |
| Training (101-205)                  | \$ 69,358                 | \$ 95,810                  | \$ 95,810                  | \$ 95,810                  |
| Administration (101-206)            | 2,150,509                 | 2,385,062                  | 2,394,412                  | 2,564,916                  |
| <b>Total General Fund</b>           | <b>\$ 2,219,867</b>       | <b>\$ 2,480,872</b>        | <b>\$ 2,490,222</b>        | <b>\$ 2,660,726</b>        |
| <b><u>Other Funds</u></b>           |                           |                            |                            |                            |
| Unemployment Insurance Fund (610)   | \$ 221,716                | \$ 314,694                 | \$ 314,694                 | \$ 314,790                 |
| Compensation Insurance Fund (614)*  | 11,658,115                | 12,287,946                 | 12,293,577                 | 12,220,632                 |
| Dental Insurance Fund (615)         | 1,466,929                 | 1,381,631                  | 1,381,631                  | 1,571,908                  |
| Medical Insurance Fund (616)        | 26,154,724                | 25,798,660                 | 25,798,660                 | 27,364,869                 |
| Vision Insurance Fund (617)         | 235,930                   | 251,662                    | 251,662                    | 276,736                    |
| Employee Benefits Fund (640)        | 3,758,225                 | 3,623,376                  | 3,623,376                  | 3,390,800                  |
| RHSP Benefits Fund (641)            | (3,631,722)               | 1,631,330                  | 1,631,330                  | 1,723,039                  |
| Post Employment Benefits Fund (642) | 2,124,818                 | 2,223,930                  | 2,223,930                  | 7,850,310                  |
| <b>Total Other Funds</b>            | <b>\$ 41,988,735</b>      | <b>\$ 47,513,229</b>       | <b>\$ 47,518,860</b>       | <b>\$ 54,713,084</b>       |
| <b>Department Grand Total</b>       | <b>\$ 44,208,602</b>      | <b>\$ 49,994,101</b>       | <b>\$ 50,009,082</b>       | <b>\$ 57,373,810</b>       |

Notes:

- \* Beginning FY 2015-16, the Safety Section (614-221) moved from Human Resources to the City Attorney's Department (612-213).

**CITY OF GLENDALE  
HUMAN RESOURCES DEPARTMENT  
GENERAL FUND - TRAINING  
101-205**

|  |                       | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-----------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Maintenance &amp; Operation</b>       |                       |                           |                            |                            |                            |
| 43110                                    | Contractual services  | \$ 49,546                 | \$ 74,100                  | \$ 74,100                  | \$ 74,100                  |
| 44550                                    | Travel                | -                         | 5,210                      | 5,210                      | 5,210                      |
| 44650                                    | Training              | 5,476                     | -                          | -                          | -                          |
| 44800                                    | Membership & dues     | 5,314                     | 3,000                      | 3,000                      | 3,000                      |
| 45150                                    | Furniture & equipment | 2,112                     | 2,000                      | 2,000                      | 2,000                      |
| 45250                                    | Office supplies       | 1,905                     | 2,000                      | 2,000                      | 2,000                      |
| 45350                                    | General supplies      | 92                        | -                          | -                          | -                          |
| 46900                                    | Business meetings     | 4,912                     | 9,500                      | 9,500                      | 9,500                      |
| <b>Maintenance &amp; Operation Total</b> |                       | <b>\$ 69,358</b>          | <b>\$ 95,810</b>           | <b>\$ 95,810</b>           | <b>\$ 95,810</b>           |
| <b>TOTAL</b>                             |                       | <b>\$ 69,358</b>          | <b>\$ 95,810</b>           | <b>\$ 95,810</b>           | <b>\$ 95,810</b>           |

**CITY OF GLENDALE  
HUMAN RESOURCES DEPARTMENT  
GENERAL FUND - ADMINISTRATION  
101-206**

|  |                         | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                         |                           |                            |                            |                            |
| 41100                                    | Salaries                | \$ 965,876                | \$ 1,009,542               | \$ 1,009,542               | \$ 1,323,090               |
| 41200                                    | Overtime                | 1,235                     | 3,000                      | 3,000                      | 3,000                      |
| 41300                                    | Hourly wages            | 17,646                    | 89,766                     | 89,766                     | 89,766                     |
| Various                                  | Benefits                | 228,036                   | 247,657                    | 257,007                    | 386,923                    |
| 42700, 42702                             | PERS Retirement         | 154,799                   | 186,229                    | 186,229                    | 287,663                    |
| 42701                                    | PERS cost sharing       | (27,017)                  | (31,992)                   | (31,992)                   | (41,309)                   |
| 42799                                    | Salary charges in (out) | -                         | -                          | -                          | (313,108)                  |
| <b>Salaries &amp; Benefits Total</b>     |                         | <b>\$ 1,340,575</b>       | <b>\$ 1,504,202</b>        | <b>\$ 1,513,552</b>        | <b>\$ 1,736,025</b>        |
| <b>Maintenance &amp; Operation</b>       |                         |                           |                            |                            |                            |
| 43110                                    | Contractual services    | \$ 119,775                | \$ 167,000                 | \$ 167,000                 | \$ 198,200                 |
| 44120                                    | Repairs to office equip | 513                       | 1,000                      | 1,000                      | 1,000                      |
| 44200                                    | Advertising             | 15,281                    | 13,900                     | 13,900                     | 13,900                     |
| 44352                                    | ISD service charge      | 582,577                   | 584,413                    | 584,413                    | 501,192                    |
| 44450                                    | Postage                 | 10,364                    | 11,000                     | 11,000                     | 6,000                      |
| 44550                                    | Travel                  | 6,903                     | 9,675                      | 9,675                      | 17,517                     |
| 44650                                    | Training                | 1,467                     | 3,000                      | 3,000                      | 3,000                      |
| 44750                                    | Liability Insurance     | 35,648                    | 41,667                     | 41,667                     | 47,573                     |
| 44800                                    | Membership & dues       | 5,425                     | 2,505                      | 2,505                      | 3,705                      |
| 45100                                    | Books                   | 43                        | -                          | -                          | -                          |
| 45150                                    | Furniture & equipment   | 1,645                     | 4,900                      | 4,900                      | 4,900                      |
| 45250                                    | Office supplies         | 15,424                    | 21,500                     | 21,500                     | 20,000                     |
| 45350                                    | General supplies        | 1,823                     | 2,300                      | 2,300                      | 2,300                      |
| 46900                                    | Business meetings       | 11,862                    | 12,000                     | 12,000                     | 12,000                     |
| 47000                                    | Miscellaneous           | 1,184                     | 6,000                      | 6,000                      | 5,000                      |
| 49050                                    | Charges-other depts     | -                         | -                          | -                          | (7,396)                    |
| <b>Maintenance &amp; Operation Total</b> |                         | <b>\$ 809,934</b>         | <b>\$ 880,860</b>          | <b>\$ 880,860</b>          | <b>\$ 828,891</b>          |
| <b>TOTAL</b>                             |                         | <b>\$ 2,150,509</b>       | <b>\$ 2,385,062</b>        | <b>\$ 2,394,412</b>        | <b>\$ 2,564,916</b>        |

**CITY OF GLENDALE  
HUMAN RESOURCES DEPARTMENT  
UNEMPLOYMENT INSURANCE FUND (610)**

|  |                        | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <hr/>                                    |                        |                           |                            |                            |                            |
| <b>Maintenance &amp; Operation</b>       |                        |                           |                            |                            |                            |
| 43150                                    | Cost allocation charge | \$ 5,421                  | \$ 5,422                   | \$ 5,422                   | \$ 977                     |
| 48600                                    | Claims                 | 216,295                   | 309,272                    | 309,272                    | 313,813                    |
| <b>Maintenance &amp; Operation Total</b> |                        | <hr/> \$ 221,716          | <hr/> \$ 314,694           | <hr/> \$ 314,694           | <hr/> \$ 314,790           |
|  |                        |                           |                            |                            |                            |
| <b>TOTAL</b>                             |                        | <hr/> <b>\$ 221,716</b>   | <hr/> <b>\$ 314,694</b>    | <hr/> <b>\$ 314,694</b>    | <hr/> <b>\$ 314,790</b>    |

**CITY OF GLENDALE  
HUMAN RESOURCES DEPARTMENT  
COMPENSATION INSURANCE FUND (614)**

|  |                              | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|------------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                              |                           |                            |                            |                            |
| 41100                                    | Salaries                     | \$ 557,428                | \$ 682,411                 | \$ 682,411                 | \$ 613,724                 |
| 41200                                    | Overtime                     | 175                       | 4,250                      | 4,250                      | 3,250                      |
| 41300                                    | Hourly wages                 | 13,620                    | 40,544                     | 40,544                     | 28,000                     |
| Various                                  | Benefits                     | 122,079                   | 153,919                    | 159,550                    | 118,667                    |
| 42601                                    | PARS supplemental retirement | 15,805                    | 15,805                     | 15,805                     | 15,805                     |
| 42700, 42702                             | PERS Retirement              | 91,817                    | 121,843                    | 121,843                    | 133,567                    |
| 42701                                    | PERS cost sharing            | (15,406)                  | (20,932)                   | (20,932)                   | (19,179)                   |
| <b>Salaries &amp; Benefits Total</b>     |                              | <b>\$ 785,518</b>         | <b>\$ 997,840</b>          | <b>\$ 1,003,471</b>        | <b>\$ 893,834</b>          |
| <b>Maintenance &amp; Operation</b>       |                              |                           |                            |                            |                            |
| 43050                                    | Repairs-bldgs & grounds      | \$ -                      | \$ 500                     | \$ 500                     | \$ 250                     |
| 43110                                    | Contractual services         | 653,431                   | 823,500                    | 823,500                    | 771,500                    |
| 43150                                    | Cost allocation charge       | 392,622                   | 393,033                    | 393,033                    | 352,498                    |
| 44100                                    | Repairs to equipment         | -                         | 500                        | 500                        | -                          |
| 44120                                    | Repairs to office equip      | 311                       | 1,200                      | 1,200                      | 700                        |
| 44250                                    | Data communication           | -                         | 250                        | 250                        | -                          |
| 44351                                    | Fleet / equip rental charge  | 13,487                    | 11,798                     | 11,798                     | -                          |
| 44352                                    | ISD service charge           | 108,332                   | 99,915                     | 99,915                     | 56,939                     |
| 44450                                    | Postage                      | 9,529                     | 5,200                      | 5,200                      | 5,000                      |
| 44550                                    | Travel                       | 2,629                     | 6,705                      | 6,705                      | 2,055                      |
| 44650                                    | Training                     | 20,984                    | 24,500                     | 24,500                     | 8,000                      |
| 44700                                    | Computer software            | 618                       | 1,000                      | 1,000                      | 1,000                      |
| 44750                                    | Liability Insurance          | 21,888                    | 27,489                     | 27,489                     | 21,670                     |
| 44800                                    | Membership & dues            | 250                       | 1,249                      | 1,249                      | 749                        |
| 45050                                    | Periodicals & newspapers     | 395                       | 1,200                      | 1,200                      | 1,200                      |
| 45100                                    | Books                        | 603                       | 700                        | 700                        | 200                        |
| 45150                                    | Furniture & equipment        | 523                       | 5,000                      | 5,000                      | 4,000                      |
| 45250                                    | Office supplies              | 1,046                     | 4,750                      | 4,750                      | 4,000                      |
| 45300                                    | Small tools                  | -                         | 50                         | 50                         | -                          |
| 45350                                    | General supplies             | 24,811                    | 30,500                     | 30,500                     | 500                        |
| 46000                                    | Depreciation                 | 3,400                     | 3,400                      | 3,400                      | 3,400                      |
| 46900                                    | Business meetings            | 978                       | 3,500                      | 3,500                      | 2,750                      |
| 47000                                    | Miscellaneous                | 20                        | 8,500                      | 8,500                      | 4,500                      |
| 47010                                    | Discount earned & lost       | (2)                       | -                          | -                          | -                          |
| 48501                                    | Excess liability premium     | 268,534                   | 335,667                    | 335,667                    | 350,000                    |
| 48510                                    | Claims accrual               | 510,847                   | -                          | -                          | -                          |
| 48562                                    | Compensation ins-temporary   | 3,114,967                 | 2,755,000                  | 2,755,000                  | 3,000,000                  |
| 48563                                    | Compensation ins-permanent   | 1,172,696                 | 1,425,000                  | 1,425,000                  | 1,294,570                  |
| 48564                                    | Compensation ins-medical     | 3,893,768                 | 4,750,000                  | 4,750,000                  | 4,901,101                  |
| 48565                                    | Compensation ins-other exp   | 641,553                   | 570,000                    | 570,000                    | 540,216                    |
| 48567                                    | Compensation ins-training    | 14,378                    | -                          | -                          | -                          |
| <b>Maintenance &amp; Operation Total</b> |                              | <b>\$ 10,872,597</b>      | <b>\$ 11,290,106</b>       | <b>\$ 11,290,106</b>       | <b>\$ 11,326,798</b>       |
| <b>TOTAL</b>                             |                              | <b>\$ 11,658,115</b>      | <b>\$ 12,287,946</b>       | <b>\$ 12,293,577</b>       | <b>\$ 12,220,632</b>       |

Notes:

\* Beginning FY 2015-16, the Safety Section (614-221) moved from Human Resources to the City Attorney's Department (612-213).

**CITY OF GLENDALE  
HUMAN RESOURCES DEPARTMENT  
DENTAL INSURANCE FUND (615)**

|  |                        | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <hr/>                                    |                        |                           |                            |                            |                            |
| <b>Maintenance &amp; Operation</b>       |                        |                           |                            |                            |                            |
| 43150                                    | Cost allocation charge | \$ 20,548                 | \$ 29,776                  | \$ 29,776                  | \$ 8,695                   |
| 48512                                    | Insurance admin fee    | 266,778                   | 281,832                    | 281,832                    | 284,953                    |
| 48600                                    | Claims                 | 1,179,602                 | 1,070,023                  | 1,070,023                  | 1,278,260                  |
| <b>Maintenance &amp; Operation Total</b> |                        | <u>\$ 1,466,929</u>       | <u>\$ 1,381,631</u>        | <u>\$ 1,381,631</u>        | <u>\$ 1,571,908</u>        |
| <hr/>                                    |                        |                           |                            |                            |                            |
| <b>TOTAL</b>                             |                        | <b>\$ 1,466,929</b>       | <b>\$ 1,381,631</b>        | <b>\$ 1,381,631</b>        | <b>\$ 1,571,908</b>        |
| <hr/>                                    |                        |                           |                            |                            |                            |

**CITY OF GLENDALE  
HUMAN RESOURCES DEPARTMENT  
MEDICAL INSURANCE FUND (616)**

|  |                        | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Maintenance &amp; Operation</b>       |                        |                           |                            |                            |                            |
| 43110                                    | Contractual services   | \$ 621,018                | \$ 700,500                 | \$ 700,500                 | \$ 730,500                 |
| 43150                                    | Cost allocation charge | 295,954                   | 528,569                    | 528,569                    | 450,834                    |
| 44650                                    | Training               | 39                        | -                          | -                          | -                          |
| 45250                                    | Office supplies        | 87                        | -                          | -                          | -                          |
| 46900                                    | Business meetings      | 1,825                     | 3,600                      | 3,600                      | 3,600                      |
| 47000                                    | Miscellaneous          | 6,108                     | -                          | -                          | -                          |
| 47230                                    | Retirees               | 279,159                   | 278,487                    | 278,487                    | 280,545                    |
| 48512                                    | Insurance admin fee    | 2,166,815                 | 2,200,876                  | 2,200,876                  | 2,889,977                  |
| 48513                                    | HMO premium ER         | 5,341,999                 | 5,694,659                  | 5,694,659                  | 6,222,083                  |
| 48514                                    | HMO premium EE         | 2,442,524                 | 2,119,150                  | 2,119,150                  | 2,756,803                  |
| 48515                                    | Retirees PPO claims    | 5,677,723                 | 5,422,577                  | 5,422,577                  | 4,937,059                  |
| 48516                                    | Retirees HMO premium   | 1,444,396                 | 1,092,554                  | 1,092,554                  | 1,542,546                  |
| 48600                                    | Claims                 | 7,877,078                 | 7,757,688                  | 7,757,688                  | 7,550,922                  |
| <b>Maintenance &amp; Operation Total</b> |                        | <b>\$ 26,154,724</b>      | <b>\$ 25,798,660</b>       | <b>\$ 25,798,660</b>       | <b>\$ 27,364,869</b>       |
| <b>TOTAL</b>                             |                        | <b>\$ 26,154,724</b>      | <b>\$ 25,798,660</b>       | <b>\$ 25,798,660</b>       | <b>\$ 27,364,869</b>       |



**CITY OF GLENDALE  
HUMAN RESOURCES DEPARTMENT  
VISION INSURANCE FUND (617)**

|  |                        | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <hr/>                                    |                        |                           |                            |                            |                            |
| <b>Maintenance &amp; Operation</b>       |                        |                           |                            |                            |                            |
| 43150                                    | Cost allocation charge | \$ 5,091                  | \$ 6,384                   | \$ 6,384                   | \$ 1,686                   |
| 48512                                    | Insurance admin fee    | 25,724                    | 26,624                     | 26,624                     | 34,896                     |
| 48600                                    | Claims                 | 205,115                   | 218,654                    | 218,654                    | 240,154                    |
| <b>Maintenance &amp; Operation Total</b> |                        | <hr/> <b>\$ 235,930</b>   | <hr/> <b>\$ 251,662</b>    | <hr/> <b>\$ 251,662</b>    | <hr/> <b>\$ 276,736</b>    |
| <hr/>                                    |                        |                           |                            |                            |                            |
| <b>TOTAL</b>                             |                        | <b>\$ 235,930</b>         | <b>\$ 251,662</b>          | <b>\$ 251,662</b>          | <b>\$ 276,736</b>          |
| <hr/>                                    |                        |                           |                            |                            |                            |

**CITY OF GLENDALE  
HUMAN RESOURCES DEPARTMENT  
EMPLOYEE BENEFITS FUND (640)**

|  | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                           |                            |                            |                            |
| Various Benefits                         | 12,595                    | 23,548                     | 23,548                     | 20,850                     |
| <b>Salaries &amp; Benefits Total</b>     | <b>\$ 12,595</b>          | <b>\$ 23,548</b>           | <b>\$ 23,548</b>           | <b>\$ 20,850</b>           |
| <b>Maintenance &amp; Operation</b>       |                           |                            |                            |                            |
| 43150 Cost allocation charge             | \$ 47,336                 | \$ 90,811                  | \$ 90,811                  | \$ 99,959                  |
| 47300 Compensated absences accrual       | 411,898                   | (500,000)                  | (500,000)                  | (500,000)                  |
| 47301 Separation payout                  | 411,025                   | 1,020,000                  | 1,020,000                  | 387,810                    |
| 47302 Vacation payout                    | 831,944                   | 990,650                    | 990,650                    | 1,345,621                  |
| 47303 Comp time payout                   | 2,043,426                 | 1,998,367                  | 1,998,367                  | 2,036,560                  |
| <b>Maintenance &amp; Operation Total</b> | <b>\$ 3,745,630</b>       | <b>\$ 3,599,828</b>        | <b>\$ 3,599,828</b>        | <b>\$ 3,369,950</b>        |
| <b>TOTAL</b>                             | <b>\$ 3,758,225</b>       | <b>\$ 3,623,376</b>        | <b>\$ 3,623,376</b>        | <b>\$ 3,390,800</b>        |

**CITY OF GLENDALE  
HUMAN RESOURCES DEPARTMENT  
RHSP BENEFITS FUND (641)**

|  | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                           |                            |                            |                            |
| Various Benefits                         | 207                       | 5,841                      | 5,841                      | 13,494                     |
| <b>Salaries &amp; Benefits Total</b>     | <b>\$ 207</b>             | <b>\$ 5,841</b>            | <b>\$ 5,841</b>            | <b>\$ 13,494</b>           |
| <b>Maintenance &amp; Operation</b>       |                           |                            |                            |                            |
| 43150 Cost allocation charge             | \$ 32,182                 | \$ 44,749                  | \$ 44,749                  | \$ 9,545                   |
| 47300 Compensated absences accrual       | (4,166,000)               | (502,000)                  | (502,000)                  | -                          |
| 47301 Separation payout                  | 501,889                   | 2,082,740                  | 2,082,740                  | 1,700,000                  |
| <b>Maintenance &amp; Operation Total</b> | <b>\$ (3,631,929)</b>     | <b>\$ 1,625,489</b>        | <b>\$ 1,625,489</b>        | <b>\$ 1,709,545</b>        |
| <b>TOTAL</b>                             | <b>\$ (3,631,722)</b>     | <b>\$ 1,631,330</b>        | <b>\$ 1,631,330</b>        | <b>\$ 1,723,039</b>        |

**CITY OF GLENDALE  
HUMAN RESOURCES DEPARTMENT  
POST EMPLOYMENT BENEFITS FUND (642)**

|  |                              | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|------------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Maintenance &amp; Operation</b>       |                              |                           |                            |                            |                            |
| 43150                                    | Cost allocation charge       | \$ 2,698                  | \$ 12,170                  | \$ 12,170                  | \$ 57,557                  |
| 47305                                    | Medical ben-retiree old plan | 55,438                    | 118,536                    | 118,536                    | 39,789                     |
| 47306                                    | Medical ben-deceased fire    | 9,593                     | 4,002                      | 4,002                      | 8,470                      |
| 47307                                    | Medical ben-deceased police  | 18,831                    | 19,179                     | 19,179                     | 15,397                     |
| 47308                                    | Medical ben-deceased misc    | 7,254                     | -                          | -                          | 14,253                     |
| 47309                                    | Medical ben-deceased retiree | 9,178                     | 16,741                     | 16,741                     | 12,694                     |
| 47310                                    | PARS supplemental retirement | 1,987,150                 | 1,990,430                  | 1,990,430                  | 1,987,150                  |
| 47311                                    | PERS replacement benefit     | 34,676                    | 62,872                     | 62,872                     | 75,000                     |
| <b>Maintenance &amp; Operation Total</b> |                              | <b>\$ 2,124,818</b>       | <b>\$ 2,223,930</b>        | <b>\$ 2,223,930</b>        | <b>\$ 2,210,310</b>        |
| <b>Transfers</b>                         |                              |                           |                            |                            |                            |
| 48070                                    | Transfer-Internal Service    | \$ -                      | \$ -                       | \$ -                       | \$ 5,640,000               |
| <b>Transfers Total</b>                   |                              | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ 5,640,000</b>        |
| <b>TOTAL</b>                             |                              | <b>\$ 2,124,818</b>       | <b>\$ 2,223,930</b>        | <b>\$ 2,223,930</b>        | <b>\$ 7,850,310</b>        |

**CITY OF GLENDALE  
HUMAN RESOURCES DEPARTMENT  
PERSONNEL CLASSIFICATION DETAIL**

| Classification                           | Actual<br>2013-14 | Adopted<br>2014-15 | Revised<br>2014-15 | Adopted<br>2015-16 |
|--|-------------------|--------------------|--------------------|--------------------|
| <b>Salaried Positions</b>                |                   |                    |                    |                    |
| Assistant Dir. of Human Resources        |                   |                    |                    | 1.00               |
| Benefits Assistant                       |                   |                    |                    | 1.00               |
| Benefits Manager                         | 1.00              | 1.00               | 1.00               | 1.00               |
| Benefits Technician                      | 1.00              | 1.00               | 1.00               | -                  |
| Customer Service Representative          | 1.00              | -                  | -                  | -                  |
| Departmental HR Officer                  |                   |                    |                    | 1.85               |
| Deputy Dir of Human Resources            |                   |                    |                    | 1.00               |
| Director of Human Resources              | 1.00              | 1.00               | 1.00               | 1.00               |
| Employee Health Coordinator              | 1.00              | 1.00               | 1.00               | 1.00               |
| Human Resources Administrator            | 2.00              | 2.00               | 2.00               | -                  |
| Human Resources Analyst II               | 1.85              | 1.85               | 1.85               | -                  |
| Human Resources Assistant                | 1.00              | 1.00               | 1.00               | 1.00               |
| Human Resources Associate                | -                 | -                  | -                  | 1.00               |
| Human Resources Certification Specialist | 1.00              | 1.00               | 1.00               | 1.00               |
| Human Resources Compliance Officer       |                   |                    |                    | 1.00               |
| Human Resources Technician               | 2.00              | 2.00               | 2.00               | 3.00               |
| Safety Administrator                     | 1.00              | 1.00               | -                  | -                  |
| Sr. Investigator                         |                   |                    |                    | 1.00               |
| Sr. Office Specialist                    | -                 | -                  | -                  | -                  |
| Sr. Safety Services Specialist           | 1.00              | 1.00               | 1.00               | -                  |
| Sr. Workers Comp Analyst                 | 1.00              | 1.00               | 1.00               | 1.00               |
| Sr. Workers Comp Technician              | 2.00              | 2.00               | 2.00               | 2.00               |
| Workers Comp Administrator               | 1.00              | 1.00               | 1.00               | 1.00               |
| Workers Comp Analyst                     | 1.00              | 1.00               | 1.00               | 2.00               |
| Workers Comp Technician                  | 1.00              | 1.00               | 1.00               | 1.00               |
| Total Salaried Positions                 | <u>20.85</u>      | <u>19.85</u>       | <u>18.85</u>       | <u>22.85</u>       |
| <b>Hourly Positions</b>                  |                   |                    |                    |                    |
|  |                   | *                  | *                  | *                  |
| City Resource Specialist                 | -                 | 0.40 (1)           | 0.40 (1)           | 0.40 (1)           |
| Hourly City Worker                       | 1.37 (3)          | 2.40 (5)           | 2.40 (5)           | 2.30 (4)           |
| Office Services Specialist II            | 0.60 (1)          | -                  | -                  | -                  |
| Total Hourly Positions                   | <u>1.97</u>       | <u>2.80</u>        | <u>2.80</u>        | <u>2.70</u>        |
| Human Resources Total                    | <u>22.82</u>      | <u>22.65</u>       | <u>21.65</u>       | <u>25.55</u>       |

Note:

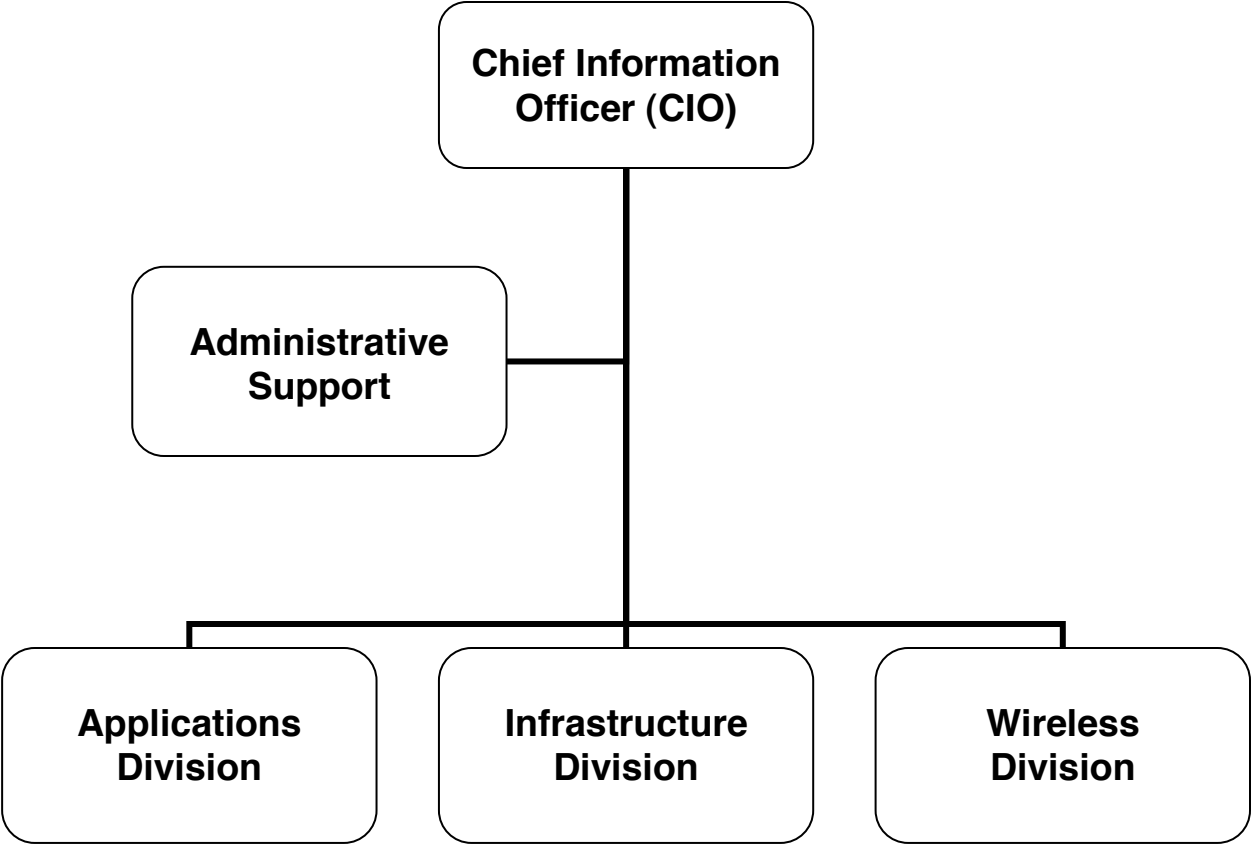
\* Indicates number of positions corresponding to the stated Full-Time Equivalence (FTE)

# ADOPTED BUDGET

## 2015-16



# INFORMATION SERVICES



## **MISSION STATEMENT**

To provide leadership in information technology, with a focus on providing strategic direction on technology issues, while responsibly managing the City's technology infrastructure, applications, and maintaining the highest level of reliable service to the community.

## **DEPARTMENT DESCRIPTION**

Information Services Department (ISD) is organized into three Divisions:

- The ***Applications Support Division*** is responsible for management of Geographic Information Systems (GIS), Land Information Systems (LIS), Document Management (FileNet), Enterprise Resource Planning (ERP) System (Human Resource, Payroll, Accounting and Budgeting modules), and WEB Development, Departmental Applications and Police Computer Aided Dispatch/ Records Management Systems (CAD/RMS).
- The ***Infrastructure Support Division*** manages Systems Operations and Administration (Linux and MS-Windows), as well as Citywide Network, E-mail, ISD Help Desk, PC and Telephone support.
- The ***Wireless Communications Division*** is responsible for City Radio Equipment and Systems, Cellular Phones, Smart Phones, Wireless Data Devices, and all of the City's wireless communications and interoperability assets.

## **RELATIONSHIP TO STRATEGIC GOALS**

### ***Exceptional Customer Service***

Information Services is committed to providing its residents with extraordinary customer services centered on the principles of speed, quality, and customer satisfaction through the delivery of flawless and seamless services to every customer served.

### ***Informed & Engaged Community***

ISD continually endeavors to use technology to enable the conduct of the business of government with integrity, openness, and inclusion. ISD strives to enable excellent customer service, looking for multiple opportunities to create an informed community with a positive perception of City government. ISD provides all major public documents via the web as required by law in a convenient and highly accessible manner so they are available to the whole community. ISD provides a variety of e-government services on the City's website, enabling residents and businesses to access information regarding City decisions and policies.

ISD continually searches for ways to improve services while reducing costs. Major systems that are mission-critical to City departments are operated and maintained to ensure high-availability and responsiveness. Upgrades to these systems are constantly evaluated and cost-effective solutions are implemented. New technologies are evaluated annually according to industry best practices. ISD consistently advocates for the use of proven and reliable technology to streamline business processes and reduce operating costs. ISD also looks for consolidation opportunities with systems such as the Fire/Police radios and City Enterprise Financials that include Purchasing and Human Resources modules. ISD's goal is to enhance customer experience through effective technology services, resources and quality data.



***Safe & Healthy Community***

ISD assists the City's public safety departments in ensuring that Glendale is a community that is physically safe, free of blight, and prepared for emergencies, creating a sense of security for all. Community preparation and capacity to respond to disasters is a high City priority in which ISD plays a significant role by assuring mutual aid and communications interoperability.

**CITY OF GLENDALE  
SUMMARY OF APPROPRIATIONS  
INFORMATION SERVICES DEPARTMENT  
FOR THE YEARS ENDING JUNE 30**

|                                      | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--------------------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b><u>Other Funds</u></b>            |                           |                            |                            |                            |
| <b>ISD Infrastructure Fund</b>       |                           |                            |                            |                            |
| ISD Projects (603-171)               | \$ 102,822                | \$ 2,733,854               | \$ 2,733,854               | \$ 700,000                 |
| Infrastructure Support (603-174)     | 7,390,709                 | 6,785,180                  | 7,426,014                  | 7,536,590                  |
| <b>Total ISD Infrastructure Fund</b> | <b>\$ 7,493,532</b>       | <b>\$ 9,519,034</b>        | <b>\$ 10,159,868</b>       | <b>\$ 8,236,590</b>        |
| <b>ISD Applications Fund</b>         |                           |                            |                            |                            |
| ISD Projects (604-171)               | \$ 4,688                  | \$ 1,250,427               | \$ 1,250,427               | \$ 6,166,360               |
| Application Support (604-175)        | 6,516,410                 | 5,848,763                  | 6,890,429                  | 6,391,937                  |
| <b>Total ISD Applications Fund</b>   | <b>\$ 6,521,098</b>       | <b>\$ 7,099,190</b>        | <b>\$ 8,140,856</b>        | <b>\$ 12,558,297</b>       |
| <b>ISD Wireless Fund</b>             |                           |                            |                            |                            |
| ISD Projects (660-171)               | \$ 449,733                | \$ 471,616                 | \$ 491,173                 | \$ 295,324                 |
| Communication Services (660-172)     | 3,466,849                 | 3,898,001                  | 3,967,592                  | 3,524,057                  |
| <b>Total ISD Wireless Fund</b>       | <b>\$ 3,916,582</b>       | <b>\$ 4,369,617</b>        | <b>\$ 4,458,765</b>        | <b>\$ 3,819,381</b>        |
| <b>Department Grand Total</b>        | <b>\$ 17,931,212</b>      | <b>\$ 20,987,841</b>       | <b>\$ 22,759,489</b>       | <b>\$ 24,614,268</b>       |

**CITY OF GLENDALE**  
**INFORMATION SERVICES DEPARTMENT**  
**ISD INFRASTRUCTURE FUND - ISD PROJECTS**  
**603-171**

|  |                      | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|----------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Maintenance &amp; Operation</b>       |                      |                           |                            |                            |                            |
| 43110                                    | Contractual services | \$ 517,144                | \$ -                       | \$ -                       | \$ -                       |
| 46000                                    | Depreciation         | 92,820                    | 92,820                     | 92,820                     | -                          |
| <b>Maintenance &amp; Operation Total</b> |                      | <b>\$ 609,964</b>         | <b>\$ 92,820</b>           | <b>\$ 92,820</b>           | <b>\$ -</b>                |
| <b>Capital Improvement</b>               |                      |                           |                            |                            |                            |
| 51200                                    | Other improvements   | \$ -                      | \$ 2,000,000               | \$ 2,000,000               | \$ -                       |
| 52100                                    | Construction         | -                         | -                          | -                          | 700,000                    |
| 59999                                    | Asset capitalization | (1,112,025)               | -                          | -                          | -                          |
| <b>Capital Improvement Total</b>         |                      | <b>\$ (1,112,025)</b>     | <b>\$ 2,000,000</b>        | <b>\$ 2,000,000</b>        | <b>\$ 700,000</b>          |
| <b>Capital Outlay</b>                    |                      |                           |                            |                            |                            |
| 50310                                    | Cabling              | \$ 391,546                | \$ -                       | \$ -                       | \$ -                       |
| 51000                                    | Capital outlay       | 213,338                   | 641,034                    | 641,034                    | -                          |
| <b>Capital Outlay Total</b>              |                      | <b>\$ 604,883</b>         | <b>\$ 641,034</b>          | <b>\$ 641,034</b>          | <b>\$ -</b>                |
| <b>TOTAL</b>                             |                      | <b>\$ 102,822</b>         | <b>\$ 2,733,854</b>        | <b>\$ 2,733,854</b>        | <b>\$ 700,000</b>          |

**CITY OF GLENDALE  
INFORMATION SERVICES DEPARTMENT  
ISD INFRASTRUCTURE FUND - ISD PROJECTS (603-171)**

|                |                                      | <b>A</b>             | <b>B</b>             | <b>C</b>               | <b>D</b>            | <b>E</b>            | <b>F</b>          |
|----------------|--------------------------------------|----------------------|----------------------|------------------------|---------------------|---------------------|-------------------|
|                |                                      | <b>Overall</b>       | <b>Life to Date</b>  | <b>Remaining</b>       |                     |                     | <b>FY2015-16</b>  |
| <b>Project</b> | <b>Project Description</b>           | <b>Project/Grant</b> | <b>Actuals Total</b> | <b>balance as of</b>   | <b>Prior Years</b>  | <b>FY 2014-15</b>   | <b>Adopted</b>    |
|                |                                      | <b>Budget as of</b>  | <b>(D+E)</b>         | <b>6/30/2015 (A-B)</b> | <b>Expenditures</b> | <b>Expenditures</b> | <b>Budget</b>     |
|                |                                      | <b>6/30/2015</b>     |                      |                        |                     |                     |                   |
| 51819          | Maple Park Fiber Project             | \$ 138,249           | \$ 125,680           | \$ 12,569              | \$ 125,680          | \$ -                | \$ -              |
| 51850          | Police Accelerated User Device       | 1,398,190            | 722,665              | 675,525                | 722,665             | -                   | -                 |
| 51891          | Replace Building Wiring              | 871,628              | 816,601              | 55,026                 | 815,933             | 668                 | -                 |
| 51904          | Fiber I Net Build Out                | 866,894              | 752,507              | 114,387                | 517,144             | 235,363             | -                 |
| 51940          | City Hall and MSB Voice-Over-I       | 177,885              | 166,377              | 11,508                 | -                   | 166,377             | -                 |
| 51941          | Fire Station 21 PBX Replacemen       | 104,149              | 91,980               | 12,169                 | -                   | 91,980              | -                 |
| 51942          | Public Kiosk and Digital Signa       | 9,000                | -                    | 9,000                  | -                   | -                   | -                 |
| 51943          | Physical Inventory Audit             | 50,000               | 49,763               | 237                    | -                   | 49,763              | -                 |
| 51944          | Internet Bandwidth Capacity an       | 50,000               | -                    | 50,000                 | -                   | -                   | -                 |
| 51945          | Desktop Application Virtualiza       | 50,000               | -                    | 50,000                 | -                   | -                   | -                 |
| 51946          | Unanticipated Infrastructure C       | 200,000              | -                    | 200,000                | -                   | -                   | -                 |
| 51961          | Data Center Upgrade                  | 2,000,000            | 1,634,846            | 365,154                | -                   | 1,634,846           | -                 |
| 52010          | Increased Public Technology Density  | -                    | -                    | -                      | -                   | -                   | 60,000            |
| 52011          | Converged WiFi-Phase I               | -                    | -                    | -                      | -                   | -                   | 50,000            |
| 52012          | Firewall Refresh & Service Expansion | -                    | -                    | -                      | -                   | -                   | 100,000           |
| 52013          | VOIP at various locations            | -                    | -                    | -                      | -                   | -                   | 105,000           |
| 52014          | Disaster Recovery Site               | -                    | -                    | -                      | -                   | -                   | 250,000           |
| 52015          | Avamar DSN Refresh                   | -                    | -                    | -                      | -                   | -                   | 35,000            |
| 52016          | Security Projects                    | -                    | -                    | -                      | -                   | -                   | 100,000           |
|                | <b>Total:</b>                        | <b>\$ 5,915,995</b>  | <b>\$ 4,360,420</b>  | <b>\$ 1,555,574</b>    | <b>\$ 2,181,422</b> | <b>\$ 2,178,998</b> | <b>\$ 700,000</b> |

**CITY OF GLENDALE**  
**INFORMATION SERVICES DEPARTMENT**  
**ISD INFRASTRUCTURE FUND - INFRASTRUCTURE SUPPORT**  
**603-174**

|  |                             | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-----------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                             |                           |                            |                            |                            |
| 41100                                    | Salaries                    | \$ 2,050,614              | \$ 2,181,013               | \$ 2,181,013               | \$ 1,766,499               |
| 41200                                    | Overtime                    | 20,488                    | 30,000                     | 30,000                     | 20,000                     |
| 41300                                    | Hourly wages                | 73,361                    | 43,246                     | 43,246                     | -                          |
| Various                                  | Benefits                    | 521,643                   | 556,067                    | 574,130                    | 448,101                    |
| 42700, 42702                             | PERS Retirement             | 336,964                   | 380,456                    | 380,456                    | 367,594                    |
| 42701                                    | PERS cost sharing           | (55,227)                  | (65,354)                   | (65,354)                   | (52,785)                   |
| <b>Salaries &amp; Benefits Total</b>     |                             | <b>\$ 2,947,843</b>       | <b>\$ 3,125,428</b>        | <b>\$ 3,143,491</b>        | <b>\$ 2,549,409</b>        |
| <b>Maintenance &amp; Operation</b>       |                             |                           |                            |                            |                            |
| 43080                                    | Rent                        | \$ 88,476                 | \$ 88,476                  | \$ 88,476                  | \$ 88,474                  |
| 43110                                    | Contractual services        | 2,596,313                 | 1,979,812                  | 2,106,817                  | 2,261,596                  |
| 43150                                    | Cost allocation charge      | 208,313                   | 223,244                    | 223,244                    | 186,622                    |
| 44120                                    | Repairs to office equip     | 20                        | -                          | -                          | -                          |
| 44250                                    | Data communication          | 20,014                    | 57,000                     | 57,000                     | 50,000                     |
| 44300                                    | Telephone                   | 378,483                   | 405,000                    | 405,000                    | 390,000                    |
| 44351                                    | Fleet / equip rental charge | 29,481                    | 22,545                     | 22,545                     | 16,053                     |
| 44352                                    | ISD service charge          | 69,351                    | 57,152                     | 57,152                     | -                          |
| 44450                                    | Postage                     | -                         | 255                        | 255                        | 125                        |
| 44550                                    | Travel                      | -                         | 1,500                      | 1,500                      | 1,500                      |
| 44650                                    | Training                    | 1,992                     | 16,830                     | 16,830                     | 13,790                     |
| 44700                                    | Computer software           | 6,756                     | 6,500                      | 6,500                      | 5,000                      |
| 44750                                    | Liability Insurance         | 77,629                    | 85,209                     | 85,209                     | 60,027                     |
| 44800                                    | Membership & dues           | 457                       | -                          | -                          | 1,000                      |
| 45100                                    | Books                       | -                         | 2,500                      | 2,500                      | 1,025                      |
| 45150                                    | Furniture & equipment       | 48,459                    | 4,500                      | 4,500                      | 3,000                      |
| 45170                                    | Computer hardware           | 77,209                    | 16,350                     | 16,350                     | 16,350                     |
| 45250                                    | Office supplies             | 2,840                     | 2,900                      | 2,900                      | 2,900                      |
| 45300                                    | Small tools                 | 5,206                     | 6,000                      | 6,000                      | 6,000                      |
| 45350                                    | General supplies            | 24,342                    | 1,500                      | 1,500                      | 1,500                      |
| 46000                                    | Depreciation                | 24,826                    | 24,826                     | 24,826                     | 224,287                    |
| 46900                                    | Business meetings           | 348                       | 60                         | 60                         | 635                        |
| 47000                                    | Miscellaneous               | 1,945                     | 78,000                     | 78,000                     | 78,000                     |
| <b>Maintenance &amp; Operation Total</b> |                             | <b>\$ 3,662,459</b>       | <b>\$ 3,080,159</b>        | <b>\$ 3,207,164</b>        | <b>\$ 3,407,884</b>        |
| <b>Capital Improvement</b>               |                             |                           |                            |                            |                            |
| 59999                                    | Asset capitalization        | \$ (229,439)              | \$ -                       | \$ -                       | \$ -                       |
| <b>Capital Improvement Total</b>         |                             | <b>\$ (229,439)</b>       | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>                |
| <b>Capital Outlay</b>                    |                             |                           |                            |                            |                            |
| 50300                                    | PC's                        | \$ 115,498                | \$ 359,806                 | \$ 609,806                 | \$ 361,630                 |
| 50301                                    | Printers-multi function     | 22,145                    | 47,840                     | 47,840                     | 52,624                     |
| 50302                                    | Fax                         | -                         | 2,010                      | 2,010                      | 2,285                      |
| 50303                                    | Scanners                    | 22,588                    | 12,118                     | 12,118                     | 12,118                     |
| 50304                                    | Plotters                    | -                         | 9,544                      | 9,544                      | 9,544                      |
| 50305                                    | Phones                      | -                         | 5,000                      | 5,000                      | 4,875                      |
| 50307                                    | Servers                     | 9,655                     | 105,775                    | 105,775                    | 84,460                     |
| 50309                                    | Switches                    | 28,324                    | 25,000                     | 25,000                     | 199,560                    |

**CITY OF GLENDALE  
INFORMATION SERVICES DEPARTMENT  
ISD INFRASTRUCTURE FUND - INFRASTRUCTURE SUPPORT  
603-174**

|                             |                           | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|-----------------------------|---------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| 50310                       | Cabling                   | 5,845                     | 12,500                     | 12,500                     | 12,500                     |
| 50311                       | Infrastructure appliances | 6,124                     | -                          | -                          | 50,000                     |
| 51000                       | Capital outlay            | 799,667                   | -                          | 245,766                    | 789,701                    |
| <b>Capital Outlay Total</b> |                           | <b>\$ 1,009,847</b>       | <b>\$ 579,593</b>          | <b>\$ 1,075,359</b>        | <b>\$ 1,579,297</b>        |
| <b>TOTAL</b>                |                           | <b>\$ 7,390,709</b>       | <b>\$ 6,785,180</b>        | <b>\$ 7,426,014</b>        | <b>\$ 7,536,590</b>        |

**CITY OF GLENDALE  
INFORMATION SERVICES DEPARTMENT  
ISD APPLICATIONS FUND - ISD PROJECTS  
604-171**

|  | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                           |                            |                            |                            |
| 42799 Salary charges in (out)            | \$ -                      | \$ -                       | \$ -                       | \$ 773,643                 |
| <b>Salaries &amp; Benefits Total</b>     | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ 773,643</b>          |
| <b>Maintenance &amp; Operation</b>       |                           |                            |                            |                            |
| 44450 Postage                            | \$ 88                     | \$ -                       | \$ -                       | \$ -                       |
| 49050 Charges-other depts                | -                         | -                          | -                          | 19,006                     |
| <b>Maintenance &amp; Operation Total</b> | <b>\$ 88</b>              | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ 19,006</b>           |
| <b>Capital Improvement</b>               |                           |                            |                            |                            |
| 52100 Construction                       | \$ -                      | \$ -                       | \$ -                       | \$ 526,360                 |
| <b>Capital Improvement Total</b>         | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ 526,360</b>          |
| <b>Capital Outlay</b>                    |                           |                            |                            |                            |
| 51000 Capital outlay                     | \$ 4,600                  | \$ 1,250,427               | \$ 1,250,427               | \$ 4,847,351               |
| <b>Capital Outlay Total</b>              | <b>\$ 4,600</b>           | <b>\$ 1,250,427</b>        | <b>\$ 1,250,427</b>        | <b>\$ 4,847,351</b>        |
| <b>TOTAL</b>                             | <b>\$ 4,688</b>           | <b>\$ 1,250,427</b>        | <b>\$ 1,250,427</b>        | <b>\$ 6,166,360</b>        |

**CITY OF GLENDALE  
INFORMATION SERVICES DEPARTMENT  
ISD APPLICATIONS FUND - ISD PROJECTS (604-171)**

| Project       | Project Description             | A   | B                                      | C   | D                           | E                          | F                              |
|---------------|---------------------------------|---|--|---|-----------------------------|----------------------------|--------------------------------|
|               |                                 | Overall<br>Project/Grant<br>Budget as of<br>6/30/2015 | Life to Date<br>Actuals Total<br>(D+E) | Remaining<br>balance as of<br>6/30/2015 (A-B) | Prior Years<br>Expenditures | FY 2014-15<br>Expenditures | FY2015-16<br>Adopted<br>Budget |
| 51802         | Police Cad RMS                  | \$ 1,438,680  | \$ 257,950                             | \$ 1,180,730                                  | \$ 257,950                  | \$ -                       | \$ -                           |
| 51916         | CSI-CUPA Phase II Module        | 21,600  | -                                      | 21,600  | -                           | -                          | -                              |
| 51917         | CSI-Cashiering Module           | 69,400  | 69,400                                 | -   | -                           | 69,400                     | -                              |
| 51918         | Check Endorsement Machine       | 12,000  | -                                      | 12,000  | -                           | -                          | -                              |
| 51919         | CSI-eGov Module                 | 134,400   | 119,780                                | 14,620  | -                           | 119,780                    | -                              |
| 51920         | CSI Server Replacement          | 40,000  | -                                      | 40,000  | -                           | -                          | -                              |
| 51921         | CSI-Code Enforcement Building   | 22,200  | -                                      | 22,200  | -                           | -                          | -                              |
| 51923         | CSI-Enhancements to Department  | 50,000  | -                                      | 50,000  | -                           | -                          | -                              |
| 51924         | CSI-Public Works Module         | 177,000   | -                                      | 177,000                                       | -                           | -                          | -                              |
| 51925         | Phoenix Web System (Fuel Mgmt)  | 15,000  | -                                      | 15,000  | -                           | -                          | -                              |
| 51926         | City Works Work Order Module    | 200,000   | -                                      | 200,000                                       | -                           | -                          | -                              |
| 51927         | Cityworks Server Replacement    | 40,000  | -                                      | 40,000  | -                           | -                          | -                              |
| 51928         | HR ID Card System               | 14,947  | 3,394                                  | 11,553  | -                           | 3,394                      | -                              |
| 51929         | HR ID Card Server               | 20,000  | -                                      | 20,000  | -                           | -                          | -                              |
| 51930         | Dashboard Project               | 50,000  | 37,500                                 | 12,500  | -                           | 37,500                     | -                              |
| 51931         | Audit Software: Data Analytics  | 12,780  | -                                      | 12,780  | -                           | -                          | -                              |
| 51932         | Legal Request System            | 56,100  | -                                      | 56,100  | -                           | -                          | -                              |
| 51933         | Legal Request System-Server     | 20,000  | -                                      | 20,000  | -                           | -                          | -                              |
| 51934         | Abacus System Upgrade           | 5,000   | -                                      | 5,000   | -                           | -                          | -                              |
| 51935         | Unanticipated Applications Cos  | 100,000   | -                                      | 100,000                                       | -                           | -                          | -                              |
| 51936         | Crossroads Mobile Ticketing     | 60,000  | -                                      | 60,000  | -                           | -                          | -                              |
| 51937         | Advance (Two) Factor Authentic  | 30,000  | -                                      | 30,000  | -                           | -                          | -                              |
| 51938         | Tiburon Enhancements (GIS Cad   | 100,000   | -                                      | 100,000                                       | -                           | -                          | 200,000                        |
| 51991         | ERP System Implentation         | -   | -                                      | -   | -                           | -                          | 5,640,000                      |
| 52004         | CSI-VMP (Mobile Inspection)     | -   | -                                      | -   | -                           | -                          | 25,530                         |
| 52005         | CSI-CUPA Mobile                 | -   | -                                      | -   | -                           | -                          | 28,290                         |
| 52006         | CSI Annual Inspections          | -   | -                                      | -   | -                           | -                          | 22,540                         |
| 52007         | GIA Master Plan                 | -   | -                                      | -   | -                           | -                          | 75,000                         |
| 52008         | Oracle to SQL Conversion        | -   | -                                      | -   | -                           | -                          | 100,000                        |
| 52009         | FSR and CSR Replacement         | -   | -                                      | -   | -                           | -                          | 75,000                         |
| G51859        | Cal/EPA Grant for CERS Software | 49,074  | 38,000                                 | 11,074  | 38,000                      | -                          | -                              |
| <b>Total:</b> |                                 | <b>\$ 2,738,181</b>                                   | <b>\$ 526,024</b>                      | <b>\$ 2,212,157</b>                           | <b>\$ 295,950</b>           | <b>\$ 230,074</b>          | <b>\$ 6,166,360</b>            |



**CITY OF GLENDALE  
INFORMATION SERVICES DEPARTMENT  
ISD APPLICATIONS FUND - APPLICATION SUPPORT  
604-175**

|  |                              | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|------------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                              |                           |                            |                            |                            |
| 41100                                    | Salaries                     | \$ 1,232,942              | \$ 1,276,742               | \$ 1,276,742               | \$ 1,362,618               |
| 41200                                    | Overtime                     | 1,487                     | 25,000                     | 25,000                     | 35,000                     |
| 41300                                    | Hourly wages                 | 811,085                   | 882,764                    | 882,764                    | 468,183                    |
| Various                                  | Benefits                     | 310,523                   | 341,103                    | 352,612                    | 331,456                    |
| 42601                                    | PARS supplemental retirement | 20,394                    | 20,394                     | 20,394                     | 20,394                     |
| 42700, 42702                             | PERS Retirement              | 322,742                   | 376,876                    | 376,876                    | 377,161                    |
| 42701                                    | PERS cost sharing            | (50,377)                  | (64,744)                   | (64,744)                   | (54,159)                   |
| <b>Salaries &amp; Benefits Total</b>     |                              | <b>\$ 2,648,796</b>       | <b>\$ 2,858,135</b>        | <b>\$ 2,869,644</b>        | <b>\$ 2,540,653</b>        |
| <b>Maintenance &amp; Operation</b>       |                              |                           |                            |                            |                            |
| 43080                                    | Rent                         | \$ 88,476                 | \$ 88,473                  | \$ 88,473                  | \$ 88,473                  |
| 43110                                    | Contractual services         | 3,015,041                 | 2,184,492                  | 3,117,080                  | 3,452,974                  |
| 43150                                    | Cost allocation charge       | 193,469                   | 179,278                    | 179,278                    | 187,771                    |
| 44250                                    | Data communication           | 11                        | -                          | -                          | 25                         |
| 44352                                    | ISD service charge           | 385,928                   | 388,828                    | 388,828                    | -                          |
| 44450                                    | Postage                      | 275                       | 300                        | 300                        | 250                        |
| 44550                                    | Travel                       | 2,503                     | 7,000                      | 7,000                      | 7,000                      |
| 44650                                    | Training                     | 3,244                     | 15,000                     | 15,000                     | 10,000                     |
| 44700                                    | Computer software            | 31,027                    | 19,000                     | 19,000                     | 15,000                     |
| 44750                                    | Liability Insurance          | 74,048                    | 82,575                     | 82,575                     | 62,690                     |
| 44800                                    | Membership & dues            | 582                       | 240                        | 240                        | 500                        |
| 45100                                    | Books                        | -                         | 50                         | 50                         | 50                         |
| 45150                                    | Furniture & equipment        | 685                       | 3,000                      | 3,000                      | 1,500                      |
| 45170                                    | Computer hardware            | 152                       | 2,500                      | 2,500                      | 2,000                      |
| 45250                                    | Office supplies              | 3,451                     | 4,500                      | 4,500                      | 4,500                      |
| 45350                                    | General supplies             | 360                       | 700                        | 700                        | 500                        |
| 45450                                    | Printing and graphics        | -                         | 200                        | 200                        | 200                        |
| 46000                                    | Depreciation                 | 11,292                    | 11,292                     | 11,292                     | 15,251                     |
| 46900                                    | Business meetings            | 507                       | 200                        | 200                        | 600                        |
| 47000                                    | Miscellaneous                | 1,527                     | 3,000                      | 3,000                      | 2,000                      |
| <b>Maintenance &amp; Operation Total</b> |                              | <b>\$ 3,812,576</b>       | <b>\$ 2,990,628</b>        | <b>\$ 3,923,216</b>        | <b>\$ 3,851,284</b>        |
| <b>Capital Improvement</b>               |                              |                           |                            |                            |                            |
| 59999                                    | Asset capitalization         | \$ (19,795)               | \$ -                       | \$ -                       | \$ -                       |
| <b>Capital Improvement Total</b>         |                              | <b>\$ (19,795)</b>        | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>                |
| <b>Capital Outlay</b>                    |                              |                           |                            |                            |                            |
| 51000                                    | Capital outlay               | \$ 74,833                 | \$ -                       | \$ 97,569                  | \$ -                       |
| <b>Capital Outlay Total</b>              |                              | <b>\$ 74,833</b>          | <b>\$ -</b>                | <b>\$ 97,569</b>           | <b>\$ -</b>                |
| <b>TOTAL</b>                             |                              | <b>\$ 6,516,410</b>       | <b>\$ 5,848,763</b>        | <b>\$ 6,890,429</b>        | <b>\$ 6,391,937</b>        |

**CITY OF GLENDALE**  
**INFORMATION SERVICES DEPARTMENT**  
**ISD WIRELESS FUND - ISD PROJECTS**  
**660-171**

|  |                       | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-----------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <hr/>                                    |                       |                           |                            |                            |                            |
| <b>Salaries &amp; Benefits</b>           |                       |                           |                            |                            |                            |
| 41300                                    | Hourly wages          | \$ 6,181                  | \$ -                       | \$ -                       | \$ -                       |
| Various                                  | Benefits              | (352)                     | -                          | -                          | -                          |
| <b>Salaries &amp; Benefits Total</b>     |                       | <b>\$ 5,829</b>           | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>                |
| <hr/>                                    |                       |                           |                            |                            |                            |
| <b>Maintenance &amp; Operation</b>       |                       |                           |                            |                            |                            |
| 43111                                    | Construction services | \$ -                      | \$ -                       | \$ 82,500                  | \$ -                       |
| 46000                                    | Depreciation          | 443,904                   | 443,904                    | 380,961                    | -                          |
| <b>Maintenance &amp; Operation Total</b> |                       | <b>\$ 443,904</b>         | <b>\$ 443,904</b>          | <b>\$ 463,461</b>          | <b>\$ -</b>                |
| <hr/>                                    |                       |                           |                            |                            |                            |
| <b>Capital Improvement</b>               |                       |                           |                            |                            |                            |
| 52100                                    | Construction          | \$ -                      | \$ -                       | \$ -                       | \$ 295,324                 |
| 59999                                    | Asset capitalization  | (24,548)                  | -                          | -                          | -                          |
| <b>Capital Improvement Total</b>         |                       | <b>\$ (24,548)</b>        | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ 295,324</b>          |
| <hr/>                                    |                       |                           |                            |                            |                            |
| <b>Capital Outlay</b>                    |                       |                           |                            |                            |                            |
| 51000                                    | Capital outlay        | \$ 24,548                 | \$ 27,712                  | \$ 27,712                  | \$ -                       |
| <b>Capital Outlay Total</b>              |                       | <b>\$ 24,548</b>          | <b>\$ 27,712</b>           | <b>\$ 27,712</b>           | <b>\$ -</b>                |
| <hr/>                                    |                       |                           |                            |                            |                            |
| <b>TOTAL</b>                             |                       | <b>\$ 449,733</b>         | <b>\$ 471,616</b>          | <b>\$ 491,173</b>          | <b>\$ 295,324</b>          |
| <hr/>                                    |                       |                           |                            |                            |                            |

**CITY OF GLENDALE  
INFORMATION SERVICES DEPARTMENT  
ISD WIRELESS FUND - ISD PROJECTS (660-171)**

| Project       | Project Description            | A   | B                             | C   | D                           | E                          | F                              |
|---------------|--------------------------------|---|-------------------------------|---|-----------------------------|----------------------------|--------------------------------|
|               |                                | Overall<br>Project/Grant<br>Budget as of<br>6/30/2015 | Life to Date<br>Actuals Total | Remaining<br>balance as of<br>6/30/2015 (A-B) | Prior Years<br>Expenditures | FY 2014-15<br>Expenditures | FY2015-16<br>Adopted<br>Budget |
| 51852         | ICIS Radio Project             | \$ 2,800,000  | \$ 2,533,996                  | \$ 266,004                                    | \$ 1,860,391                | \$ 673,605                 | \$ -                           |
| 51922         | IPADS-CDD                      | 13,712  | -                             | 13,712  | -                           | -                          | -                              |
| 51939         | Radio Site Battery Replacement | 14,000  | -                             | 14,000  | -                           | -                          | 109,100                        |
| 51992         | HVAC Replacement @ GenSrvBldg  | 82,500  | -                             | 82,500  | -                           | -                          | -                              |
| G51971        | FY 2013 SHSGP GRANT            | -   | 19,999                        | (19,999)                                      | -                           | 19,999                     | -                              |
| 52017         | Motorola Project-Mount Thom    | -   | -                             | -   | -                           | -                          | 133,544                        |
| 52018         | Radio Site Spectrum Analyzers  | -   | -                             | -   | -                           | -                          | 52,680                         |
| <b>Total:</b> |                                | <b>\$ 2,910,212</b>                                   | <b>\$ 2,553,995</b>           | <b>\$ 356,217</b>                             | <b>\$ 1,860,391</b>         | <b>\$ 693,604</b>          | <b>\$ 295,324</b>              |

**CITY OF GLENDALE  
INFORMATION SERVICES DEPARTMENT  
ISD WIRELESS FUND - COMMUNICATION SERVICES  
660-172**

|  |                             | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-----------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                             |                           |                            |                            |                            |
| 41100                                    | Salaries                    | \$ 664,357                | \$ 738,750                 | \$ 738,750                 | \$ 516,010                 |
| 41200                                    | Overtime                    | 58,436                    | 40,978                     | 40,978                     | 40,978                     |
| 41300                                    | Hourly wages                | 38,484                    | 17,956                     | 17,956                     | 40,401                     |
| Various                                  | Benefits                    | 234,350                   | 253,251                    | 259,899                    | 204,392                    |
| 42700, 42702                             | PERS Retirement             | 108,002                   | 129,650                    | 129,650                    | 107,894                    |
| 42701                                    | PERS cost sharing           | (17,166)                  | (22,270)                   | (22,270)                   | (15,491)                   |
| <b>Salaries &amp; Benefits Total</b>     |                             | <b>\$ 1,086,462</b>       | <b>\$ 1,158,315</b>        | <b>\$ 1,164,963</b>        | <b>\$ 894,184</b>          |
| <b>Maintenance &amp; Operation</b>       |                             |                           |                            |                            |                            |
| 43050                                    | Repairs-bldgs & grounds     | \$ 668                    | \$ 2,500                   | \$ 2,500                   | \$ 2,500                   |
| 43060                                    | Utilities                   | 26,308                    | 17,329                     | 17,329                     | 36,000                     |
| 43080                                    | Rent                        | 26,285                    | 32,699                     | 32,699                     | 32,699                     |
| 43110                                    | Contractual services        | 496,441                   | 1,379,870                  | 1,379,870                  | 884,760                    |
| 43150                                    | Cost allocation charge      | 154,915                   | 267,246                    | 267,246                    | 170,590                    |
| 44250                                    | Data communication          | 63,113                    | 54,041                     | 54,041                     | 55,000                     |
| 44251                                    | Wireless data communication | 101,551                   | 135,834                    | 135,834                    | 124,985                    |
| 44300                                    | Telephone                   | 620                       | 928                        | 928                        | 928                        |
| 44301                                    | Cell phone                  | 299,991                   | 295,930                    | 295,930                    | 326,699                    |
| 44351                                    | Fleet / equip rental charge | 36,055                    | 33,040                     | 33,040                     | 26,217                     |
| 44352                                    | ISD service charge          | 67,848                    | 54,450                     | 54,450                     | -                          |
| 44400                                    | Janitorial services         | 5,599                     | 6,210                      | 6,210                      | 7,086                      |
| 44450                                    | Postage                     | 1,998                     | 3,527                      | 3,527                      | 3,527                      |
| 44550                                    | Travel                      | -                         | -                          | -                          | 5,000                      |
| 44650                                    | Training                    | 5,025                     | 7,990                      | 7,990                      | 7,990                      |
| 44700                                    | Computer software           | 1,593                     | 8,613                      | 8,613                      | 8,613                      |
| 44750                                    | Liability Insurance         | 27,558                    | 30,153                     | 30,153                     | 20,071                     |
| 44760                                    | Regulatory                  | 1,726                     | 15,028                     | 15,028                     | 15,028                     |
| 44800                                    | Membership & dues           | 673                       | 438                        | 438                        | 438                        |
| 45100                                    | Books                       | 236                       | 500                        | 500                        | 500                        |
| 45150                                    | Furniture & equipment       | 7,853                     | 6,500                      | 6,500                      | 6,500                      |
| 45170                                    | Computer hardware           | 9,262                     | 9,190                      | 9,190                      | 9,190                      |
| 45250                                    | Office supplies             | 2,259                     | 2,100                      | 2,100                      | 2,100                      |
| 45300                                    | Small tools                 | 614                       | 1,080                      | 1,080                      | 1,080                      |
| 45350                                    | General supplies            | 291,161                   | 151,156                    | 151,156                    | 151,230                    |
| 46000                                    | Depreciation                | 136,140                   | 136,141                    | 199,084                    | 594,680                    |
| 46900                                    | Business meetings           | 207                       | 100                        | 100                        | 429                        |
| 47000                                    | Miscellaneous               | 599                       | 2,000                      | 2,000                      | 2,000                      |
| 47010                                    | Discount earned & lost      | (1)                       | -                          | -                          | -                          |
| 47040                                    | Interest on loan            | 47,032                    | 36,093                     | 36,093                     | 24,933                     |
| <b>Maintenance &amp; Operation Total</b> |                             | <b>\$ 1,813,330</b>       | <b>\$ 2,690,686</b>        | <b>\$ 2,753,629</b>        | <b>\$ 2,520,773</b>        |
| <b>Capital Improvement</b>               |                             |                           |                            |                            |                            |
| 59999                                    | Asset capitalization        | \$ (76,289)               | \$ -                       | \$ -                       | \$ -                       |
| <b>Capital Improvement Total</b>         |                             | <b>\$ (76,289)</b>        | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>                |
| <b>Capital Outlay</b>                    |                             |                           |                            |                            |                            |
| 50600                                    | Police radios               | \$ 23,866                 | \$ -                       | \$ -                       | \$ -                       |
| 50601                                    | Fire radios                 | 81,377                    | -                          | -                          | -                          |
| 50602                                    | Battery power systems       | 11,818                    | 14,000                     | 14,000                     | 109,100                    |
| 51000                                    | Capital outlay              | 526,286                   | 35,000                     | 35,000                     | -                          |
| <b>Capital Outlay Total</b>              |                             | <b>\$ 643,346</b>         | <b>\$ 49,000</b>           | <b>\$ 49,000</b>           | <b>\$ 109,100</b>          |
| <b>TOTAL</b>                             |                             | <b>\$ 3,466,849</b>       | <b>\$ 3,898,001</b>        | <b>\$ 3,967,592</b>        | <b>\$ 3,524,057</b>        |

**CITY OF GLENDALE  
INFORMATION SERVICES DEPARTMENT  
PERSONNEL CLASSIFICATION DETAIL**

| Classification                       | Actual<br>2013-14 | Adopted<br>2014-15 | Revised<br>2014-15 | Adopted<br>2015-16 |
|--------------------------------------|-------------------|--------------------|--------------------|--------------------|
| <b>Salaried Positions</b>            |                   |                    |                    |                    |
| Chief Information Officer            | 1.00              | 1.00               | 1.00               | 1.00               |
| GIS Analyst                          |                   |                    |                    | 1.00               |
| I.T. Applications Analyst            | 1.00              | 1.00               | 1.00               | 1.00               |
| I.T. Applications Specialist         | 3.00              | 3.00               | 2.00               | 2.00               |
| I.T. Infrastructure Manager          | 1.00              | -                  | -                  | 1.00               |
| Information Services Administrator   | 3.00              | 3.00               | 2.00               | 2.00               |
| Information Services Project Manager | 5.00              | 5.00               | 5.00               | 5.00               |
| Network Specialist                   | 2.00              | 2.00               | -                  | -                  |
| PC Specialist                        | 4.00              | 5.00               | 2.00               | 1.00               |
| PC Specialist Supervisor             | 2.00              | 2.00               | 2.00               | 2.00               |
| Software License Specialist          | -                 | -                  | -                  | -                  |
| Sr. GIS Project Manager              | 1.00              | 1.00               | 1.00               | 1.00               |
| Sr. IT Applications Specialist       | 3.00              | 3.00               | 2.00               | 2.00               |
| Sr. Network Specialist               | -                 | -                  | -                  | -                  |
| Sr. Office Services Specialist       | 1.00              | 1.00               | 1.00               | 1.00               |
| Sr. PC Specialist                    | 3.00              | 3.00               | 3.00               | 3.00               |
| Sr. Security Systems Manager         | -                 | -                  | -                  | -                  |
| Sr. Telecommunications Technician    | 2.00              | 2.00               | 2.00               | 2.00               |
| Systems Analyst                      | 5.00              | 5.00               | 5.00               | 5.00               |
| Technical Staff Analyst              | 1.00              | 1.00               | 1.00               | 1.00               |
| Technical Staff Assistant            | -                 | -                  | -                  | -                  |
| Technical Staff Associate            | 5.00              | 5.00               | 5.00               | 6.00               |
| Telecommunications Supervisor        | 1.00              | 1.00               | 1.00               | 1.00               |
| Wireless Systems Supervisor          | 1.00              | -                  | -                  | 1.00               |
| Wireless Systems Technician          | 4.00              | 5.00               | 3.00               | 2.00               |
| Wireless Systems Technologist        | 1.00              | 1.00               | 1.00               | 1.00               |
| Total Salaried Positions             | <u>50.00</u>      | <u>50.00</u>       | <u>40.00</u>       | <u>42.00</u>       |
| <b>Hourly Positions</b>              |                   |                    |                    |                    |
| City Resource Specialist             | 5.05              | (6) 4.65           | (7) 4.65           | (7) 2.22           |
| Hourly City Worker                   | 7.68              | (10) 2.85          | (3) 2.85           | (3) 3.20           |
| Total Hourly Positions               | <u>12.73</u>      | <u>7.50</u>        | <u>7.50</u>        | <u>5.42</u>        |
| Information Services Total           | <u>62.73</u>      | <u>57.50</u>       | <u>47.50</u>       | <u>47.42</u>       |

Note:

\* Indicates number of positions corresponding to the stated Full-Time Equivalence (FTE)

# ADOPTED BUDGET 2015-16



# LIBRARY, ARTS & CULTURE

**Director**

**Administration  
Capital  
Projects**

**Information,  
Technologies  
& Collection  
Services**

**Neighborhood  
Libraries  
Children's  
Services  
Brand Library**

**Marketing  
Community  
Relations  
Public  
Information  
Arts & Culture  
Commission**

## **MISSION STATEMENT**

The Glendale Library, Arts & Culture Department provides services, materials and activities to enrich life, foster literacy, inspire intellectual curiosity, and stimulate the imagination.

## **DEPARTMENT DESCRIPTION**

The Library, Arts & Culture Department contributes to Glendale's quality of life by meeting the ongoing educational and cultural needs of the community. Through its many programs and services the Department encourages adult and early childhood literacy, serves as a vital center for civic engagement, and offers a community gathering place for long time and newly arrived residents. Resources include books, online databases, downloadable books and music, compact discs, DVDs, magazines, and newspapers. Programs include author appearances, a community read for adults, teens and children, book discussion groups, computer instruction, Adult Literacy, English as a Second Language conversation classes, GED instruction, story hours, special performers, and summer reading programs for children, teens and adults.

The Library, Arts & Culture Department consists of three divisions:

The ***Library Administration Division*** oversees all library operations, including budget, personnel, facilities, community relations, and revenue generating opportunities. The Division directs the development and implementation of programs and services in support of the Library's mission. The Division ensures that buildings are maintained and renovations of existing facilities are designed to meet community service needs at Central library, six branch libraries, and the Brand Library and Art Center. The Division fosters communication and collaboration with other City departments as well as individuals and organizations in the community. The Division provides staff support to the Arts & Culture Commission, the Friends of the Glendale Public Library, and the Glendale Library Foundation.

The ***Technology, Collection Services & Development Division*** has four areas of focus:

- *Technical Services* handles the acquisition, processing, and cataloging of new materials.
- *Library Information Technical Support* provides strategic direction on technology issues, manages Library technology infrastructure in coordination with the Information Services Department, and provides technical support to patrons and staff.
- *Collection Services* provides borrower services at the Central Library and coordinates circulation services library-wide by overseeing the development and implementation of policies and procedures for loaning materials to the public.
- *Fundraising* opportunities are coordinated to support the General Fund.

The ***Programs and Services Division*** consists of four areas of focus:

- *Adult and Teen Services*
- *Children's Services*
- *Neighborhood Services*
- *Art and Music Services*

Staff assist residents and visitors of all ages in using all Library resources; respond to information and research inquiries asked in person, by telephone and via the Internet; select and maintain the Library's collections of materials in a variety of text and online formats; offer a wide variety of programming for



adults, teens, and children in multiple languages at all library locations; and serve as the City's archive of Glendale's history. The Division provides staff support to the Associates of Brand Library and Art Center.

## **RELATIONSHIP TO STRATEGIC GOALS**

### ***Exceptional Customer Service***

As an ongoing goal for FY 2015-16, the Library, Arts & Culture Department is committed to providing its residents with extraordinary customer service centered on the principles of quality, customer satisfaction and expediency through the delivery of flawless, seamless, and equitable services.

### ***Informed & Engaged Community***

The Library, Arts & Culture Department provides comprehensive life-long learning opportunities that foster a literate and educated community. A variety of programs for children, teens, and adults are offered throughout the library system. Services are provided in-house and online. The Library, Arts & Culture Department also provides ongoing educational programs and services focused on preserving Glendale's history and supporting the City's high aesthetic standards. Documents and images are available online and to the public in Central Library's Special Collections Room.

### ***Community Services & Facilities***

The Library, Arts & Culture Department provides community services in 156,000 square feet of well maintained, barrier free facilities that are tailored to the diverse needs of the community. Many of the libraries are surrounded by green space maintained by the Community Services & Parks Department. The Brand Library and Art Center renovation and rehabilitation project was completed in 2014. The Central Library renovation project will begin in the summer of 2015.

### ***Arts & Culture***

The Library, Arts & Culture Department supports a community that values, celebrates and engages the City's rich diversity by providing a wide-variety of materials, services, and programs at a Central Library, six neighborhood libraries, and the Brand Library and Art Center which encompasses an art and music library, galleries and a recital hall. Programs include multi-lingual computer workshops for all ages; story times for children; gallery exhibits; displays; dance recitals; music recitals; author events; book talks/groups; storytelling; and craft and play programs for children. The Central Library auditorium and Brand Recital Hall are available on a rental basis to host art and literary events. The Department also has administrative oversight of the Arts and Culture Commission whose purpose is as an advisory group to City Council on arts and culture policies and to promote art activities and education throughout the community.

**CITY OF GLENDALE  
SUMMARY OF APPROPRIATIONS  
LIBRARY, ARTS & CULTURE DEPARTMENT  
FOR THE YEARS ENDING JUNE 30**

|  | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|---------------------------|----------------------------|----------------------------|----------------------------|
| <b><u>General Fund</u></b>   |                           |                            |                            |                            |
| Library Projects (101-681)   | \$ -                      | \$ -                       | \$ 800,000                 | \$ -                       |
| Administration Division (101-682-40001)                              | 1,717,746                 | 1,984,895                  | 1,991,475                  | 1,816,823                  |
| Services and Programs Division (101-682-40002)                       | 2,221,616                 | 2,184,752                  | 2,193,031                  | 2,195,053                  |
| Brand Library / Art & Music (101-682-40003)                          | 334,681                   | 478,721                    | 481,848                    | 595,256                    |
| Library Connection @ Adams Square (101-682-40004)                    | 329,839                   | 338,453                    | 340,057                    | 428,781                    |
| Chevy Chase Neighborhood Library (101-682-40005)                     | 53,672                    | 57,398                     | 57,478                     | 58,756                     |
| Casa Verdugo Neighborhood Library (101-682-40006)                    | 269,362                   | 271,797                    | 273,344                    | 312,748                    |
| Grandview Neighborhood Library (101-682-40007)                       | 270,620                   | 292,751                    | 294,398                    | 232,466                    |
| Montrose Neighborhood Library (101-682-40008)                        | 353,467                   | 362,765                    | 364,632                    | 339,989                    |
| Pacific Park Neighborhood Library (101-682-40009)                    | 259,995                   | 275,410                    | 276,811                    | 264,796                    |
| Development, Technology & Collection Services (DTCS) (101-682-40011) | 1,868,612                 | 1,996,571                  | 2,008,767                  | 2,244,215                  |
| Donations (101-682-40012)  | 1,279                     | -                          | -                          | -                          |
| <b>Total General Fund</b>  | <b>\$ 7,680,889</b>       | <b>\$ 8,243,513</b>        | <b>\$ 9,081,841</b>        | <b>\$ 8,488,883</b>        |
| <b><u>Other Funds</u></b>  |                           |                            |                            |                            |
| Urban Art Fund (210-682-40001)                                       | \$ 21,750                 | \$ 360,000                 | \$ 360,000                 | \$ 248,309                 |
| <b><u>Library Fund</u></b>   |                           |                            |                            |                            |
| Library Grant/Project (275-681)                                      | \$ 32,959                 | \$ 50,000                  | \$ 69,153                  | \$ 133,600                 |
| Montrose Neighborhood Library (275-682-40008)                        | 126                       | -                          | -                          | -                          |
| Donations (275-682-40012)  | 56,539                    | 65,025                     | 65,025                     | 71,575                     |
| Special Revenue Accounts (275-682-40013)                             | 74,170                    | 117,182                    | 117,182                    | 117,051                    |
| <b>Total Library Fund</b>  | <b>\$ 163,795</b>         | <b>\$ 232,207</b>          | <b>\$ 251,360</b>          | <b>\$ 322,226</b>          |
| Capital Improvement Fund (401-681)                                   | \$ 2,200,179              | \$ 5,106,000               | \$ 5,106,000               | \$ 950,000                 |
| Library Mitigation Fee Fund (407-681)                                | 12,202                    | 45,102                     | 871,223                    | -                          |
| <b>Total Other Funds</b>   | <b>\$ 2,397,926</b>       | <b>\$ 5,743,309</b>        | <b>\$ 6,588,583</b>        | <b>\$ 1,520,535</b>        |
| <b>Department Grand Total</b>  | <b>\$ 10,078,815</b>      | <b>\$ 13,986,822</b>       | <b>\$ 15,670,424</b>       | <b>\$ 10,009,418</b>       |

**CITY OF GLENDALE  
LIBRARY, ARTS & CULTURE DEPARTMENT  
GENERAL FUND - LIBRARY PROJECTS  
101-681**

|                             |                | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|-----------------------------|----------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Capital Outlay</b>       |                |                           |                            |                            |                            |
| 51000                       | Capital outlay | \$ -                      | \$ -                       | \$ 800,000                 | \$ -                       |
| <b>Capital Outlay Total</b> |                | \$ -                      | \$ -                       | \$ 800,000                 | \$ -                       |
| <b>TOTAL</b>                |                | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ 800,000</b>          | <b>\$ -</b>                |

**CITY OF GLENDALE**  
**LIBRARY, ARTS & CULTURE DEPARTMENT**  
**GENERAL FUND - LIBRARY, ARTS & CULTURE - ADMINISTRATION DIVISION**  
**101-682-40001**

|  |                               | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-------------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                               |                           |                            |                            |                            |
| 41100                                    | Salaries                      | \$ 628,651                | \$ 597,770                 | \$ 597,770                 | \$ 597,046                 |
| 41200                                    | Overtime                      | 8,919                     | -                          | -                          | -                          |
| 41300                                    | Hourly wages                  | 35,157                    | 47,500                     | 47,500                     | 177,610                    |
| Various                                  | Benefits                      | 208,946                   | 205,277                    | 211,857                    | 184,575                    |
| 42700, 42702                             | PERS Retirement               | 106,395                   | 111,868                    | 111,868                    | 129,071                    |
| 42701                                    | PERS cost sharing             | (18,722)                  | (19,218)                   | (19,218)                   | (18,532)                   |
| <b>Salaries &amp; Benefits Total</b>     |                               | <b>\$ 969,345</b>         | <b>\$ 943,197</b>          | <b>\$ 949,777</b>          | <b>\$ 1,069,770</b>        |
| <b>Maintenance &amp; Operation</b>       |                               |                           |                            |                            |                            |
| 43060                                    | Utilities                     | \$ 234,440                | \$ 305,000                 | \$ 305,000                 | \$ 295,000                 |
| 43110                                    | Contractual services          | 9,160                     | 3,972                      | 3,972                      | 166,500                    |
| 44100                                    | Repairs to equipment          | 5,193                     | -                          | -                          | 10,000                     |
| 44120                                    | Repairs to office equip       | 220                       | 12,320                     | 12,320                     | -                          |
| 44200                                    | Advertising                   | 9,971                     | 1,000                      | 1,000                      | 9,000                      |
| 44352                                    | ISD service charge            | 431,648                   | 659,513                    | 659,513                    | 187,038                    |
| 44450                                    | Postage                       | 5,758                     | 3,800                      | 3,800                      | 6,000                      |
| 44650                                    | Training                      | 1,760                     | -                          | -                          | -                          |
| 44700                                    | Computer software             | 1,096                     | -                          | -                          | -                          |
| 44750                                    | Liability Insurance           | 24,352                    | 24,393                     | 24,393                     | 24,765                     |
| 44751                                    | Insurance/surety bond premium | -                         | 6,100                      | 6,100                      | -                          |
| 44800                                    | Membership & dues             | 545                       | 800                        | 800                        | 1,200                      |
| 45150                                    | Furniture & equipment         | 4,643                     | 12,500                     | 12,500                     | 25,000                     |
| 45170                                    | Computer hardware             | 1,174                     | -                          | -                          | -                          |
| 45250                                    | Office supplies               | 11,621                    | 9,750                      | 9,750                      | 9,850                      |
| 45350                                    | General supplies              | -                         | 850                        | 850                        | 2,000                      |
| 45450                                    | Printing and graphics         | 4,675                     | -                          | -                          | -                          |
| 46900                                    | Business meetings             | 962                       | 700                        | 700                        | 700                        |
| 47000                                    | Miscellaneous                 | 1,183                     | 1,000                      | 1,000                      | 10,000                     |
| <b>Maintenance &amp; Operation Total</b> |                               | <b>\$ 748,401</b>         | <b>\$ 1,041,698</b>        | <b>\$ 1,041,698</b>        | <b>\$ 747,053</b>          |
| <b>TOTAL</b>                             |                               | <b>\$ 1,717,746</b>       | <b>\$ 1,984,895</b>        | <b>\$ 1,991,475</b>        | <b>\$ 1,816,823</b>        |

**CITY OF GLENDALE**  
**LIBRARY, ARTS & CULTURE DEPARTMENT**  
**GENERAL FUND - LIBRARY, ARTS & CULTURE - SERVICES AND PROGRAMS DIVISION**  
**101-682-40002**

|  |                          | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|--------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                          |                           |                            |                            |                            |
| 41100                                    | Salaries                 | \$ 907,792                | \$ 911,453                 | \$ 911,453                 | \$ 893,784                 |
| 41200                                    | Overtime                 | (115)                     | -                          | -                          | -                          |
| 41300                                    | Hourly wages             | 148,080                   | 175,198                    | 175,198                    | 135,800                    |
| Various                                  | Benefits                 | 245,267                   | 264,044                    | 272,323                    | 243,735                    |
| 42700, 42702                             | PERS Retirement          | 146,837                   | 159,020                    | 159,020                    | 188,193                    |
| 42701                                    | PERS cost sharing        | (23,168)                  | (27,315)                   | (27,315)                   | (27,024)                   |
| <b>Salaries &amp; Benefits Total</b>     |                          | <b>\$ 1,424,693</b>       | <b>\$ 1,482,400</b>        | <b>\$ 1,490,679</b>        | <b>\$ 1,434,488</b>        |
| <b>Maintenance &amp; Operation</b>       |                          |                           |                            |                            |                            |
| 43110                                    | Contractual services     | \$ 154,444                | \$ 167,113                 | \$ 167,113                 | \$ 7,282                   |
| 44352                                    | ISD service charge       | -                         | -                          | -                          | 251,118                    |
| 44750                                    | Liability Insurance      | 37,776                    | 41,076                     | 41,076                     | 34,595                     |
| 45050                                    | Periodicals & newspapers | 51,872                    | 18,800                     | 18,800                     | 18,000                     |
| 45100                                    | Books                    | 348,388                   | 337,800                    | 337,800                    | 310,770                    |
| 45101                                    | Digital Resources        | 198,955                   | 122,938                    | 122,938                    | 136,000                    |
| 45250                                    | Office supplies          | 3,889                     | 4,650                      | 4,650                      | 2,800                      |
| 45350                                    | General supplies         | 1,328                     | 9,975                      | 9,975                      | -                          |
| 46900                                    | Business meetings        | 270                       | -                          | -                          | -                          |
| <b>Maintenance &amp; Operation Total</b> |                          | <b>\$ 796,923</b>         | <b>\$ 702,352</b>          | <b>\$ 702,352</b>          | <b>\$ 760,565</b>          |
| <b>TOTAL</b>                             |                          | <b>\$ 2,221,616</b>       | <b>\$ 2,184,752</b>        | <b>\$ 2,193,031</b>        | <b>\$ 2,195,053</b>        |

**CITY OF GLENDALE**  
**LIBRARY, ARTS & CULTURE DEPARTMENT**  
**GENERAL FUND - LIBRARY, ARTS & CULTURE - BRAND LIBRARY / ART & MUSIC**  
**101-682-40003**

|  |                       | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-----------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                       |                           |                            |                            |                            |
| 41100                                    | Salaries              | \$ 182,837                | \$ 291,763                 | \$ 291,763                 | \$ 282,983                 |
| 41200                                    | Overtime              | 2,241                     | -                          | -                          | -                          |
| 41300                                    | Hourly wages          | 39,334                    | -                          | -                          | -                          |
| Various                                  | Benefits              | 42,009                    | 77,126                     | 80,253                     | 68,483                     |
| 42700, 42702                             | PERS Retirement       | 32,737                    | 50,954                     | 50,954                     | 58,870                     |
| 42701                                    | PERS cost sharing     | (4,797)                   | (8,752)                    | (8,752)                    | (8,453)                    |
| <b>Salaries &amp; Benefits Total</b>     |                       | <b>\$ 294,362</b>         | <b>\$ 411,091</b>          | <b>\$ 414,218</b>          | <b>\$ 401,883</b>          |
| <b>Maintenance &amp; Operation</b>       |                       |                           |                            |                            |                            |
| 43060                                    | Utilities             | \$ 28,817                 | \$ 50,000                  | \$ 50,000                  | \$ 46,000                  |
| 43110                                    | Contractual services  | 384                       | 400                        | 400                        | 385                        |
| 44200                                    | Advertising           | 1,816                     | -                          | -                          | -                          |
| 44352                                    | ISD service charge    | -                         | 5,201                      | 5,201                      | 84,979                     |
| 44750                                    | Liability Insurance   | 8,124                     | 11,029                     | 11,029                     | 9,509                      |
| 45100                                    | Books                 | -                         | -                          | -                          | 51,000                     |
| 45150                                    | Furniture & equipment | 258                       | -                          | -                          | -                          |
| 45250                                    | Office supplies       | 919                       | 1,000                      | 1,000                      | 1,500                      |
| <b>Maintenance &amp; Operation Total</b> |                       | <b>\$ 40,319</b>          | <b>\$ 67,630</b>           | <b>\$ 67,630</b>           | <b>\$ 193,373</b>          |
| <b>TOTAL</b>                             |                       | <b>\$ 334,681</b>         | <b>\$ 478,721</b>          | <b>\$ 481,848</b>          | <b>\$ 595,256</b>          |

**CITY OF GLENDALE**  
**LIBRARY, ARTS & CULTURE DEPARTMENT**  
**GENERAL FUND - LIBRARY, ARTS & CULTURE - LIBRARY CONNECTION @ ADAMS SQUARE**  
**101-682-40004**

|  |                      | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|----------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                      |                           |                            |                            |                            |
| 41100                                    | Salaries             | \$ 130,046                | \$ 133,977                 | \$ 133,977                 | \$ 164,825                 |
| 41300                                    | Hourly wages         | 47,694                    | 52,800                     | 52,800                     | 52,800                     |
| Various                                  | Benefits             | 25,780                    | 28,604                     | 30,208                     | 35,635                     |
| 42700, 42702                             | PERS Retirement      | 30,257                    | 24,906                     | 24,906                     | 37,261                     |
| 42701                                    | PERS cost sharing    | (4,571)                   | (4,279)                    | (4,279)                    | (5,350)                    |
| <b>Salaries &amp; Benefits Total</b>     |                      | <b>\$ 229,207</b>         | <b>\$ 236,008</b>          | <b>\$ 237,612</b>          | <b>\$ 285,171</b>          |
| <b>Maintenance &amp; Operation</b>       |                      |                           |                            |                            |                            |
| 43060                                    | Utilities            | \$ 6,670                  | \$ 7,000                   | \$ 7,000                   | \$ 7,000                   |
| 43080                                    | Rent                 | 55,123                    | 56,384                     | 56,384                     | 57,794                     |
| 43110                                    | Contractual services | 8,076                     | 8,400                      | 8,400                      | 8,370                      |
| 44352                                    | ISD service charge   | -                         | -                          | -                          | 38,633                     |
| 44750                                    | Liability Insurance  | 6,435                     | 7,061                      | 7,061                      | 7,313                      |
| 45100                                    | Books                | 23,321                    | 22,000                     | 22,000                     | 23,000                     |
| 45250                                    | Office supplies      | 888                       | 1,100                      | 1,100                      | 1,500                      |
| 45350                                    | General supplies     | 65                        | 500                        | 500                        | -                          |
| 46900                                    | Business meetings    | 55                        | -                          | -                          | -                          |
| <b>Maintenance &amp; Operation Total</b> |                      | <b>\$ 100,633</b>         | <b>\$ 102,445</b>          | <b>\$ 102,445</b>          | <b>\$ 143,610</b>          |
| <b>TOTAL</b>                             |                      | <b>\$ 329,839</b>         | <b>\$ 338,453</b>          | <b>\$ 340,057</b>          | <b>\$ 428,781</b>          |

**CITY OF GLENDALE**  
**LIBRARY, ARTS & CULTURE DEPARTMENT**  
**GENERAL FUND - LIBRARY, ARTS & CULTURE - CHEVY CHASE NEIGHBORHOOD LIBRARY**  
**101-682-40005**

|  |                         | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                         |                           |                            |                            |                            |
| 41100                                    | Salaries                | \$ 14,049                 | \$ 14,392                  | \$ 14,392                  | \$ 14,426                  |
| 41300                                    | Hourly wages            | 14,835                    | 15,500                     | 15,500                     | 15,500                     |
| Various                                  | Benefits                | 3,727                     | 4,070                      | 4,150                      | 4,118                      |
| 42700, 42702                             | PERS Retirement         | 3,935                     | 3,267                      | 3,267                      | 3,210                      |
| 42701                                    | PERS cost sharing       | (589)                     | (562)                      | (562)                      | (462)                      |
| <b>Salaries &amp; Benefits Total</b>     |                         | <b>\$ 35,958</b>          | <b>\$ 36,667</b>           | <b>\$ 36,747</b>           | <b>\$ 36,792</b>           |
| <b>Maintenance &amp; Operation</b>       |                         |                           |                            |                            |                            |
| 43060                                    | Utilities               | \$ 12,697                 | \$ 14,000                  | \$ 14,000                  | \$ 13,000                  |
| 44120                                    | Repairs to office equip | 20                        | -                          | -                          | -                          |
| 44352                                    | ISD service charge      | -                         | 1,301                      | 1,301                      | 3,859                      |
| 44750                                    | Liability Insurance     | 1,046                     | 1,130                      | 1,130                      | 1,005                      |
| 45100                                    | Books                   | 3,747                     | 4,000                      | 4,000                      | 4,000                      |
| 45250                                    | Office supplies         | 124                       | 100                        | 100                        | 100                        |
| 45350                                    | General supplies        | 79                        | 200                        | 200                        | -                          |
| <b>Maintenance &amp; Operation Total</b> |                         | <b>\$ 17,713</b>          | <b>\$ 20,731</b>           | <b>\$ 20,731</b>           | <b>\$ 21,964</b>           |
| <b>TOTAL</b>                             |                         | <b>\$ 53,672</b>          | <b>\$ 57,398</b>           | <b>\$ 57,478</b>           | <b>\$ 58,756</b>           |



**CITY OF GLENDALE**  
**LIBRARY, ARTS & CULTURE DEPARTMENT**  
**GENERAL FUND - LIBRARY, ARTS & CULTURE - CASA VERDUGO NEIGHBORHOOD LIBRARY**  
**101-682-40006**

|  |                         | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                         |                           |                            |                            |                            |
| 41100                                    | Salaries                | \$ 132,880                | \$ 133,272                 | \$ 133,272                 | \$ 135,197                 |
| 41300                                    | Hourly wages            | 46,671                    | 43,500                     | 43,500                     | 43,500                     |
| Various                                  | Benefits                | 26,331                    | 27,838                     | 29,385                     | 25,894                     |
| 42700, 42702                             | PERS Retirement         | 25,863                    | 26,771                     | 26,771                     | 30,848                     |
| 42701                                    | PERS cost sharing       | (3,953)                   | (4,599)                    | (4,599)                    | (4,429)                    |
| <b>Salaries &amp; Benefits Total</b>     |                         | <b>\$ 227,792</b>         | <b>\$ 226,782</b>          | <b>\$ 228,329</b>          | <b>\$ 231,010</b>          |
| <b>Maintenance &amp; Operation</b>       |                         |                           |                            |                            |                            |
| 43060                                    | Utilities               | \$ 12,627                 | \$ 13,000                  | \$ 13,000                  | \$ 13,000                  |
| 43110                                    | Contractual services    | 67                        | -                          | -                          | -                          |
| 44120                                    | Repairs to office equip | 20                        | -                          | -                          | -                          |
| 44352                                    | ISD service charge      | -                         | 1,734                      | 1,734                      | 38,633                     |
| 44750                                    | Liability Insurance     | 6,500                     | 6,681                      | 6,681                      | 6,005                      |
| 45100                                    | Books                   | 21,203                    | 22,000                     | 22,000                     | 23,000                     |
| 45250                                    | Office supplies         | 848                       | 600                        | 600                        | 1,100                      |
| 45350                                    | General supplies        | 306                       | 1,000                      | 1,000                      | -                          |
| <b>Maintenance &amp; Operation Total</b> |                         | <b>\$ 41,571</b>          | <b>\$ 45,015</b>           | <b>\$ 45,015</b>           | <b>\$ 81,738</b>           |
| <b>TOTAL</b>                             |                         | <b>\$ 269,362</b>         | <b>\$ 271,797</b>          | <b>\$ 273,344</b>          | <b>\$ 312,748</b>          |

**CITY OF GLENDALE**  
**LIBRARY, ARTS & CULTURE DEPARTMENT**  
**GENERAL FUND - LIBRARY, ARTS & CULTURE - GRANDVIEW NEIGHBORHOOD LIBRARY**  
**101-682-40007**

|  |                         | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                         |                           |                            |                            |                            |
| 41100                                    | Salaries                | \$ 116,465                | \$ 133,272                 | \$ 133,272                 | \$ 65,292                  |
| 41300                                    | Hourly wages            | 57,857                    | 49,500                     | 49,500                     | 49,500                     |
| Various                                  | Benefits                | 26,387                    | 34,926                     | 36,573                     | 16,959                     |
| 42700, 42702                             | PERS Retirement         | 23,405                    | 28,226                     | 28,226                     | 17,661                     |
| 42701                                    | PERS cost sharing       | (3,567)                   | (4,849)                    | (4,849)                    | (2,536)                    |
| <b>Salaries &amp; Benefits Total</b>     |                         | <b>\$ 220,547</b>         | <b>\$ 241,075</b>          | <b>\$ 242,722</b>          | <b>\$ 146,876</b>          |
| <b>Maintenance &amp; Operation</b>       |                         |                           |                            |                            |                            |
| 43060                                    | Utilities               | \$ 20,327                 | \$ 20,000                  | \$ 20,000                  | \$ 19,000                  |
| 44120                                    | Repairs to office equip | 40                        | -                          | -                          | -                          |
| 44352                                    | ISD service charge      | -                         | 2,168                      | 2,168                      | 38,633                     |
| 44750                                    | Liability Insurance     | 6,311                     | 6,908                      | 6,908                      | 3,857                      |
| 45100                                    | Books                   | 22,473                    | 22,000                     | 22,000                     | 23,000                     |
| 45250                                    | Office supplies         | 814                       | 600                        | 600                        | 1,100                      |
| 45350                                    | General supplies        | 108                       | -                          | -                          | -                          |
| <b>Maintenance &amp; Operation Total</b> |                         | <b>\$ 50,073</b>          | <b>\$ 51,676</b>           | <b>\$ 51,676</b>           | <b>\$ 85,590</b>           |
| <b>TOTAL</b>                             |                         | <b>\$ 270,620</b>         | <b>\$ 292,751</b>          | <b>\$ 294,398</b>          | <b>\$ 232,466</b>          |

**CITY OF GLENDALE**  
**LIBRARY, ARTS & CULTURE DEPARTMENT**  
**GENERAL FUND - LIBRARY, ARTS & CULTURE - MONTROSE NEIGHBORHOOD LIBRARY**  
**101-682-40008**

|  |                         | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                         |                           |                            |                            |                            |
| 41100                                    | Salaries                | \$ 175,787                | \$ 179,928                 | \$ 179,928                 | \$ 129,835                 |
| 41300                                    | Hourly wages            | 42,732                    | 43,500                     | 43,500                     | 43,500                     |
| Various                                  | Benefits                | 44,199                    | 47,116                     | 48,983                     | 29,962                     |
| 42700, 42702                             | PERS Retirement         | 29,990                    | 33,294                     | 33,294                     | 28,814                     |
| 42701                                    | PERS cost sharing       | (4,771)                   | (5,719)                    | (5,719)                    | (4,139)                    |
| <b>Salaries &amp; Benefits Total</b>     |                         | <b>\$ 287,937</b>         | <b>\$ 298,119</b>          | <b>\$ 299,986</b>          | <b>\$ 227,972</b>          |
| <b>Maintenance &amp; Operation</b>       |                         |                           |                            |                            |                            |
| 43060                                    | Utilities               | \$ 31,009                 | \$ 25,000                  | \$ 25,000                  | \$ 24,000                  |
| 44120                                    | Repairs to office equip | 20                        | -                          | -                          | -                          |
| 44352                                    | ISD service charge      | -                         | 3,901                      | 3,901                      | 54,092                     |
| 44750                                    | Liability Insurance     | 7,910                     | 8,445                      | 8,445                      | 5,825                      |
| 45100                                    | Books                   | 25,390                    | 26,000                     | 26,000                     | 27,000                     |
| 45250                                    | Office supplies         | 624                       | 600                        | 600                        | 1,100                      |
| 45300                                    | Small tools             | 44                        | -                          | -                          | -                          |
| 45350                                    | General supplies        | 493                       | 700                        | 700                        | -                          |
| 46900                                    | Business meetings       | 40                        | -                          | -                          | -                          |
| <b>Maintenance &amp; Operation Total</b> |                         | <b>\$ 65,530</b>          | <b>\$ 64,646</b>           | <b>\$ 64,646</b>           | <b>\$ 112,017</b>          |
| <b>TOTAL</b>                             |                         | <b>\$ 353,467</b>         | <b>\$ 362,765</b>          | <b>\$ 364,632</b>          | <b>\$ 339,989</b>          |

**CITY OF GLENDALE**  
**LIBRARY, ARTS & CULTURE DEPARTMENT**  
**GENERAL FUND - LIBRARY, ARTS & CULTURE - PACIFIC PARK NEIGHBORHOOD LIBRARY**  
**101-682-40009**

|  |                     | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|---------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                     |                           |                            |                            |                            |
| 41100                                    | Salaries            | \$ 130,174                | \$ 133,977                 | \$ 133,977                 | \$ 100,851                 |
| 41300                                    | Hourly wages        | 44,542                    | 46,200                     | 46,200                     | 46,200                     |
| Various                                  | Benefits            | 25,482                    | 28,236                     | 29,637                     | 19,295                     |
| 42700, 42702                             | PERS Retirement     | 22,823                    | 23,929                     | 23,929                     | 22,858                     |
| 42701                                    | PERS cost sharing   | (3,548)                   | (4,111)                    | (4,111)                    | (3,282)                    |
| <b>Salaries &amp; Benefits Total</b>     |                     | <b>\$ 219,473</b>         | <b>\$ 228,231</b>          | <b>\$ 229,632</b>          | <b>\$ 185,922</b>          |
| <b>Maintenance &amp; Operation</b>       |                     |                           |                            |                            |                            |
| 43060                                    | Utilities           | \$ 12,418                 | \$ 13,000                  | \$ 13,000                  | \$ 13,000                  |
| 44352                                    | ISD service charge  | -                         | 6,068                      | 6,068                      | 38,633                     |
| 44650                                    | Training            | 75                        | -                          | -                          | -                          |
| 44750                                    | Liability Insurance | 6,325                     | 6,811                      | 6,811                      | 4,941                      |
| 45100                                    | Books               | 20,959                    | 20,000                     | 20,000                     | 21,000                     |
| 45250                                    | Office supplies     | 600                       | 800                        | 800                        | 1,300                      |
| 45350                                    | General supplies    | 138                       | 500                        | 500                        | -                          |
| 46900                                    | Business meetings   | 7                         | -                          | -                          | -                          |
| <b>Maintenance &amp; Operation Total</b> |                     | <b>\$ 40,523</b>          | <b>\$ 47,179</b>           | <b>\$ 47,179</b>           | <b>\$ 78,874</b>           |
| <b>TOTAL</b>                             |                     | <b>\$ 259,995</b>         | <b>\$ 275,410</b>          | <b>\$ 276,811</b>          | <b>\$ 264,796</b>          |

**CITY OF GLENDALE**  
**LIBRARY, ARTS & CULTURE DEPARTMENT**  
**GENERAL FUND - LIBRARY, ARTS & CULTURE - DEVELOPMENT, TECHNOLOGY & COLLECTION SERVICES (DTCS)**  
**101-682-40011**

|  |                             | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-----------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                             |                           |                            |                            |                            |
| 41100                                    | Salaries                    | \$ 858,853                | \$ 907,967                 | \$ 907,967                 | \$ 885,665                 |
| 41300                                    | Hourly wages                | 236,569                   | 233,700                    | 233,700                    | 233,700                    |
| Various                                  | Benefits                    | 239,602                   | 255,459                    | 267,655                    | 239,373                    |
| 42700, 42702                             | PERS Retirement             | 174,335                   | 169,883                    | 169,883                    | 214,238                    |
| 42701                                    | PERS cost sharing           | (26,988)                  | (29,182)                   | (29,182)                   | (30,763)                   |
| <b>Salaries &amp; Benefits Total</b>     |                             | <b>\$ 1,482,371</b>       | <b>\$ 1,537,827</b>        | <b>\$ 1,550,023</b>        | <b>\$ 1,542,213</b>        |
| <b>Maintenance &amp; Operation</b>       |                             |                           |                            |                            |                            |
| 43110                                    | Contractual services        | \$ 334,091                | \$ 405,300                 | \$ 405,300                 | \$ 366,400                 |
| 44351                                    | Fleet / equip rental charge | 3,088                     | 3,489                      | 3,489                      | 3,943                      |
| 44352                                    | ISD service charge          | -                         | -                          | -                          | 289,749                    |
| 44700                                    | Computer software           | 4,712                     | -                          | -                          | -                          |
| 44750                                    | Liability Insurance         | 39,183                    | 43,155                     | 43,155                     | 37,610                     |
| 45170                                    | Computer hardware           | 573                       | -                          | -                          | -                          |
| 45250                                    | Office supplies             | 3,848                     | 6,800                      | 6,800                      | 4,300                      |
| 45450                                    | Printing and graphics       | 121                       | -                          | -                          | -                          |
| 47000                                    | Miscellaneous               | 642                       | -                          | -                          | -                          |
| 47010                                    | Discount earned & lost      | (15)                      | -                          | -                          | -                          |
| <b>Maintenance &amp; Operation Total</b> |                             | <b>\$ 386,242</b>         | <b>\$ 458,744</b>          | <b>\$ 458,744</b>          | <b>\$ 702,002</b>          |
| <b>TOTAL</b>                             |                             | <b>\$ 1,868,612</b>       | <b>\$ 1,996,571</b>        | <b>\$ 2,008,767</b>        | <b>\$ 2,244,215</b>        |

**CITY OF GLENDALE  
LIBRARY, ARTS & CULTURE DEPARTMENT  
GENERAL FUND - LIBRARY, ARTS & CULTURE - DONATIONS  
101-682-40012**

|  | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Maintenance &amp; Operation</b>       |                           |                            |                            |                            |
| 45250 Office supplies                    | \$ 24                     | \$ -                       | \$ -                       | \$ -                       |
| 45450 Printing and graphics              | 1,255                     | -                          | -                          | -                          |
| <b>Maintenance &amp; Operation Total</b> | <b>\$ 1,279</b>           | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>                |
| <b>TOTAL</b>                             | <b>\$ 1,279</b>           | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>                |

**CITY OF GLENDALE  
LIBRARY, ARTS & CULTURE DEPARTMENT  
URBAN ART FUND  
210-682-40001**

|  |                      | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|----------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                      |                           |                            |                            |                            |
| 41100                                    | Salaries             | \$ -                      | \$ -                       | \$ -                       | \$ 21,794                  |
| Various                                  | Benefits             | -                         | -                          | -                          | 2,616                      |
| 42700, 42702                             | PERS Retirement      | -                         | -                          | -                          | 4,553                      |
| 42701                                    | PERS cost sharing    | -                         | -                          | -                          | (654)                      |
| <b>Salaries &amp; Benefits Total</b>     |                      | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ 28,309</b>           |
| <b>Maintenance &amp; Operation</b>       |                      |                           |                            |                            |                            |
| 43110                                    | Contractual services | \$ 21,750                 | \$ 360,000                 | \$ 360,000                 | \$ 220,000                 |
| <b>Maintenance &amp; Operation Total</b> |                      | <b>\$ 21,750</b>          | <b>\$ 360,000</b>          | <b>\$ 360,000</b>          | <b>\$ 220,000</b>          |
| <b>TOTAL</b>                             |                      | <b>\$ 21,750</b>          | <b>\$ 360,000</b>          | <b>\$ 360,000</b>          | <b>\$ 248,309</b>          |

**CITY OF GLENDALE  
LIBRARY, ARTS & CULTURE DEPARTMENT  
LIBRARY FUND - LIBRARY GRANT/PROJECT  
275-681**

|  |                       | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-----------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                       |                           |                            |                            |                            |
| 41300                                    | Hourly wages          | \$ 8,055                  | \$ -                       | \$ 4,415                   | \$ -                       |
| Various                                  | Benefits              | 970                       | -                          | -                          | -                          |
| <b>Salaries &amp; Benefits Total</b>     |                       | <b>\$ 9,025</b>           | <b>\$ -</b>                | <b>\$ 4,415</b>            | <b>\$ -</b>                |
| <b>Maintenance &amp; Operation</b>       |                       |                           |                            |                            |                            |
| 43110                                    | Contractual services  | \$ 1,160                  | \$ -                       | \$ -                       | \$ -                       |
| 43112                                    | Direct assistance     | -                         | 50,000                     | 50,000                     | 100,000                    |
| 44450                                    | Postage               | 45                        | -                          | -                          | -                          |
| 44650                                    | Training              | 170                       | -                          | -                          | -                          |
| 44750                                    | Liability Insurance   | 733                       | -                          | -                          | -                          |
| 45100                                    | Books                 | 13,353                    | -                          | 2,738                      | -                          |
| 45150                                    | Furniture & equipment | 6,366                     | -                          | 9,000                      | -                          |
| 45170                                    | Computer hardware     | -                         | -                          | 3,000                      | -                          |
| 45250                                    | Office supplies       | 1,475                     | -                          | -                          | -                          |
| 45350                                    | General supplies      | 124                       | -                          | -                          | 18,600                     |
| 45450                                    | Printing and graphics | 191                       | -                          | -                          | -                          |
| 46900                                    | Business meetings     | 317                       | -                          | -                          | -                          |
| 47000                                    | Miscellaneous         | -                         | -                          | -                          | 15,000                     |
| <b>Maintenance &amp; Operation Total</b> |                       | <b>\$ 23,935</b>          | <b>\$ 50,000</b>           | <b>\$ 64,738</b>           | <b>\$ 133,600</b>          |
| <b>TOTAL</b>                             |                       | <b>\$ 32,959</b>          | <b>\$ 50,000</b>           | <b>\$ 69,153</b>           | <b>\$ 133,600</b>          |



CITY OF GLENDALE  
LIBRARY, ARTS & CULTURE DEPARTMENT  
LIBRARY FUND - LIBRARY, ARTS & CULTURE - MONTROSE NEIGHBORHOOD LIBRARY  
275-682-40008

|  | Actual<br>2013-14 | Adopted<br>2014-15 | Revised<br>2014-15 | Adopted<br>2015-16 |
|--|-------------------|--------------------|--------------------|--------------------|
| <b>Maintenance &amp; Operation</b>       |                   |                    |                    |                    |
| 45150 Furniture & equipment              | \$ 126            | \$ -               | \$ -               | \$ -               |
| <b>Maintenance &amp; Operation Total</b> | <b>\$ 126</b>     | <b>\$ -</b>        | <b>\$ -</b>        | <b>\$ -</b>        |
| <b>TOTAL</b>                             | <b>\$ 126</b>     | <b>\$ -</b>        | <b>\$ -</b>        | <b>\$ -</b>        |

**CITY OF GLENDALE**  
**LIBRARY, ARTS & CULTURE DEPARTMENT**  
**LIBRARY FUND - LIBRARY, ARTS & CULTURE - DONATIONS**  
**275-682-40012**

|  |                          | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|--------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                          |                           |                            |                            |                            |
| 41300                                    | Hourly wages             | \$ 2,071                  | \$ 2,500                   | \$ 2,500                   | \$ 2,500                   |
| Various                                  | Benefits                 | 118                       | 167                        | 167                        | 172                        |
| <b>Salaries &amp; Benefits Total</b>     |                          | <b>\$ 2,189</b>           | <b>\$ 2,667</b>            | <b>\$ 2,667</b>            | <b>\$ 2,672</b>            |
| <b>Maintenance &amp; Operation</b>       |                          |                           |                            |                            |                            |
| 43110                                    | Contractual services     | \$ 14,483                 | \$ 12,600                  | \$ 12,600                  | \$ 12,600                  |
| 43150                                    | Cost allocation charge   | 1,961                     | 1,397                      | 1,397                      | 1,247                      |
| 44200                                    | Advertising              | 927                       | -                          | -                          | -                          |
| 44550                                    | Travel                   | 13,003                    | 1,000                      | 1,000                      | 1,000                      |
| 44650                                    | Training                 | 1,282                     | 1,000                      | 1,000                      | 1,000                      |
| 44750                                    | Liability Insurance      | 75                        | 95                         | 95                         | 84                         |
| 44800                                    | Membership & dues        | -                         | 500                        | 500                        | -                          |
| 45050                                    | Periodicals & newspapers | -                         | 500                        | 500                        | -                          |
| 45100                                    | Books                    | 8,410                     | 18,863                     | 18,863                     | 21,563                     |
| 45150                                    | Furniture & equipment    | 1,406                     | 10,500                     | 10,500                     | 20,500                     |
| 45250                                    | Office supplies          | 4,010                     | 7,028                      | 7,028                      | 2,034                      |
| 45350                                    | General supplies         | 2,459                     | 5,275                      | 5,275                      | 5,275                      |
| 45450                                    | Printing and graphics    | 1,419                     | 1,600                      | 1,600                      | 1,600                      |
| 46900                                    | Business meetings        | 1,561                     | 2,000                      | 2,000                      | 2,000                      |
| 47000                                    | Miscellaneous            | 3,354                     | -                          | -                          | -                          |
| <b>Maintenance &amp; Operation Total</b> |                          | <b>\$ 54,350</b>          | <b>\$ 62,358</b>           | <b>\$ 62,358</b>           | <b>\$ 68,903</b>           |
| <b>TOTAL</b>                             |                          | <b>\$ 56,539</b>          | <b>\$ 65,025</b>           | <b>\$ 65,025</b>           | <b>\$ 71,575</b>           |

**CITY OF GLENDALE**  
**LIBRARY, ARTS & CULTURE DEPARTMENT**  
**LIBRARY FUND - LIBRARY, ARTS & CULTURE - SPECIAL REVENUE ACCOUNTS**  
**275-682-40013**

|  |                        | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                        |                           |                            |                            |                            |
| 41300                                    | Hourly wages           | \$ 17,634                 | \$ 45,000                  | \$ 45,000                  | \$ 45,000                  |
| Various                                  | Benefits               | 1,530                     | 3,103                      | 3,103                      | 2,861                      |
| 42700, 42702                             | PERS Retirement        | -                         | 1,473                      | 1,473                      | 5,724                      |
| 42701                                    | PERS cost sharing      | -                         | (253)                      | (253)                      | (822)                      |
| <b>Salaries &amp; Benefits Total</b>     |                        | <b>\$ 19,163</b>          | <b>\$ 49,323</b>           | <b>\$ 49,323</b>           | <b>\$ 52,763</b>           |
| <b>Maintenance &amp; Operation</b>       |                        |                           |                            |                            |                            |
| 43110                                    | Contractual services   | \$ 31,208                 | \$ 34,315                  | \$ 34,315                  | \$ 35,565                  |
| 43150                                    | Cost allocation charge | 13,725                    | 9,777                      | 9,777                      | 8,723                      |
| 44100                                    | Repairs to equipment   | 671                       | 1,000                      | 1,000                      | -                          |
| 44200                                    | Advertising            | 120                       | -                          | -                          | -                          |
| 44352                                    | ISD service charge     | 3,881                     | 3,851                      | 3,851                      | -                          |
| 44450                                    | Postage                | 38                        | -                          | -                          | -                          |
| 44750                                    | Liability Insurance    | 1,109                     | 1,701                      | 1,701                      | 1,512                      |
| 45100                                    | Books                  | -                         | 7,052                      | 7,052                      | 8,485                      |
| 45250                                    | Office supplies        | 2,835                     | 1,069                      | 1,069                      | 1,000                      |
| 45350                                    | General supplies       | 542                       | 8,703                      | 8,703                      | 5,000                      |
| 45450                                    | Printing and graphics  | 788                       | -                          | -                          | -                          |
| 46900                                    | Business meetings      | 67                        | 91                         | 91                         | -                          |
| 47000                                    | Miscellaneous          | 22                        | 300                        | 300                        | 4,003                      |
| <b>Maintenance &amp; Operation Total</b> |                        | <b>\$ 55,007</b>          | <b>\$ 67,859</b>           | <b>\$ 67,859</b>           | <b>\$ 64,288</b>           |
| <b>TOTAL</b>                             |                        | <b>\$ 74,170</b>          | <b>\$ 117,182</b>          | <b>\$ 117,182</b>          | <b>\$ 117,051</b>          |

**CITY OF GLENDALE  
LIBRARY, ARTS & CULTURE DEPARTMENT  
CAPITAL IMPROVEMENT FUND  
401-681**

|  |                          | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|--------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                          |                           |                            |                            |                            |
| 41100                                    | Salaries                 | \$ 79,263                 | \$ -                       | \$ -                       | \$ -                       |
| 41200                                    | Overtime                 | 12,827                    | -                          | -                          | -                          |
| 41300                                    | Hourly wages             | 7,951                     | 90,555                     | 90,555                     | -                          |
| Various                                  | Benefits                 | 9,701                     | 6,022                      | 6,022                      | -                          |
| 42700, 42702                             | PERS Retirement          | 3,291                     | -                          | -                          | -                          |
| 42701                                    | PERS cost sharing        | (610)                     | -                          | -                          | -                          |
| 42799                                    | Salary charges in (out)  | -                         | (96,577)                   | (96,577)                   | -                          |
| <b>Salaries &amp; Benefits Total</b>     |                          | <b>\$ 112,422</b>         | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>                |
| <b>Maintenance &amp; Operation</b>       |                          |                           |                            |                            |                            |
| 43110                                    | Contractual services     | \$ 21,460                 | \$ -                       | \$ -                       | \$ -                       |
| 44450                                    | Postage                  | 56                        | -                          | -                          | -                          |
| 44750                                    | Liability Insurance      | 3,621                     | 3,423                      | 3,423                      | -                          |
| 45101                                    | Digital Resources        | 301                       | -                          | -                          | -                          |
| 45150                                    | Furniture & equipment    | 23,168                    | -                          | -                          | -                          |
| 45170                                    | Computer hardware        | 36,912                    | -                          | -                          | -                          |
| 45250                                    | Office supplies          | 8,630                     | -                          | -                          | -                          |
| 45350                                    | General supplies         | 22,006                    | -                          | -                          | -                          |
| 45450                                    | Printing and graphics    | 748                       | -                          | -                          | -                          |
| 45600                                    | A & G overhead           | 33,748                    | -                          | -                          | -                          |
| 46900                                    | Business meetings        | 959                       | -                          | -                          | -                          |
| 47000                                    | Miscellaneous            | 1                         | -                          | -                          | -                          |
| 49050                                    | Charges-other depts      | -                         | (3,423)                    | (3,423)                    | -                          |
| <b>Maintenance &amp; Operation Total</b> |                          | <b>\$ 151,612</b>         | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>                |
| <b>Capital Improvement</b>               |                          |                           |                            |                            |                            |
| 51150                                    | Buildings and structures | \$ 1,437,128              | \$ 106,000                 | \$ 106,000                 | \$ -                       |
| 51200                                    | Other improvements       | 56,273                    | 5,000,000                  | 5,000,000                  | -                          |
| 51800                                    | Mobile equipment         | 10,325                    | -                          | -                          | -                          |
| 52100                                    | Construction             | 69,721                    | -                          | -                          | 950,000                    |
| 53160                                    | Planning, survey, design | 362,698                   | -                          | -                          | -                          |
| 59999                                    | Asset capitalization     | -                         | (30,000)                   | (30,000)                   | -                          |
| <b>Capital Improvement Total</b>         |                          | <b>\$ 1,936,145</b>       | <b>\$ 5,076,000</b>        | <b>\$ 5,076,000</b>        | <b>\$ 950,000</b>          |
| <b>Capital Outlay</b>                    |                          |                           |                            |                            |                            |
| 51000                                    | Capital outlay           | \$ -                      | \$ 30,000                  | \$ 30,000                  | \$ -                       |
| <b>Capital Outlay Total</b>              |                          | <b>\$ -</b>               | <b>\$ 30,000</b>           | <b>\$ 30,000</b>           | <b>\$ -</b>                |
| <b>TOTAL</b>                             |                          | <b>\$ 2,200,179</b>       | <b>\$ 5,106,000</b>        | <b>\$ 5,106,000</b>        | <b>\$ 950,000</b>          |

**CITY OF GLENDALE  
LIBRARY, ARTS & CULTURE DEPARTMENT  
LIBRARY MITIGATION FEE FUND  
407-681**

|  | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Maintenance &amp; Operation</b>       |                           |                            |                            |                            |
| 45100 Books                              | \$ 12,202                 | \$ 45,102                  | \$ 45,102                  | \$ -                       |
| <b>Maintenance &amp; Operation Total</b> | <b>\$ 12,202</b>          | <b>\$ 45,102</b>           | <b>\$ 45,102</b>           | <b>\$ -</b>                |
| <b>Capital Improvement</b>               |                           |                            |                            |                            |
| 52100 Construction                       | \$ -                      | \$ -                       | \$ 826,121                 | \$ -                       |
| <b>Capital Improvement Total</b>         | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ 826,121</b>          | <b>\$ -</b>                |
| <b>TOTAL</b>                             | <b>\$ 12,202</b>          | <b>\$ 45,102</b>           | <b>\$ 871,223</b>          | <b>\$ -</b>                |

**CITY OF GLENDALE  
LIBRARY, ARTS & CULTURE DEPARTMENT  
PERSONNEL CLASSIFICATION DETAIL**

| Classification                         | Actual<br>2013-14 | Adopted<br>2014-15 | Revised<br>2014-15 | Adopted<br>2015-16 |
|--|-------------------|--------------------|--------------------|--------------------|
| <b>Salaried Positions</b>              |                   |                    |                    |                    |
| Administrative Assistant               | 2.00              | 2.00               | 2.00               | 2.00               |
| Customer Service Assistant             | 2.00              | 2.00               | 1.00               | 1.00               |
| Customer Service Representative        | 6.00              | 6.00               | 6.00               | 6.00               |
| Director of Library, Arts & Culture    | 1.00              | 1.00               | 1.00               | 1.00               |
| Executive Analyst                      | 1.00              | 1.00               | 1.00               | -                  |
| IT Applications Specialist             | 1.00              | 1.00               | 1.00               | 1.00               |
| Librarian                              | 13.00             | 13.00              | 12.00              | 12.00              |
| Librarian Specialist                   | 3.00              | 3.00               | 3.00               | 3.00               |
| Library Arts & Culture Adm Mgr         |                   |                    |                    | 1.00               |
| Library Arts & Culture Administrator   | 3.00              | 3.00               | 1.00               | 1.00               |
| Library Arts & Culture Supervisor      | 5.00              | 5.00               | 5.00               | 5.00               |
| Library Assistant                      | 3.00              | 3.00               | 3.00               | 3.00               |
| Library Circulation Supervisor         | 1.00              | 1.00               | 1.00               | 1.00               |
| Library Services Administrator         | -                 | -                  | -                  | -                  |
| Library Supervisor                     | -                 | -                  | -                  | -                  |
| Library Technician                     | 1.00              | 1.00               | 1.00               | 1.00               |
| Office Operations Supervisor           | 1.00              | 1.00               | 1.00               | 1.00               |
| Principal Economic Development Officer |                   |                    |                    | 1.00               |
| Program Supervisor                     | 1.00              | 1.00               | -                  | -                  |
| Sr. Customer Service Rep               | 2.00              | 2.00               | 2.00               | 2.00               |
| Sr. Library Arts & Culture Supervisor  | 4.00              | 4.00               | 4.00               | 4.00               |
| Sr. Library Supervisor                 | -                 | -                  | -                  | -                  |
| Total Salaried Positions               | <u>50.00</u>      | <u>50.00</u>       | <u>45.00</u>       | <u>46.00</u>       |
| <b>Hourly Positions</b>                |                   |                    |                    |                    |
|  | *                 | *                  | *                  | *                  |
| Customer Service Assistant             | 1.14 (5)          | 1.13 (3)           | 1.13 (3)           | 0.92 (2)           |
| Customer Service Representative        | 4.14 (10)         | 3.53 (9)           | 3.53 (9)           | 3.55 (9)           |
| Hourly City Worker                     | 1.76 (6)          | 1.30 (2)           | 1.30 (2)           | 1.38 (3)           |
| Librarian                              | 0.99 (4)          | 0.86 (2)           | 0.86 (2)           | 1.11 (2)           |
| Library Assistant                      | 2.31 (9)          | 3.31 (10)          | 3.31 (10)          | 2.35 (8)           |
| Library Monitor                        | 2.30 (7)          | 3.16 (7)           | 3.16 (7)           | 4.03 (8)           |
| Library Page                           | 8.21 (14)         | 6.76 (12)          | 6.76 (12)          | 7.08 (12)          |
| Office Services Specialist II          | 0.88 (2)          | 0.94 (2)           | 0.94 (2)           | 0.94 (2)           |
| Office Specialist I                    | 0.13 (3)          | 0.18 (1)           | 0.18 (1)           | 0.12 (1)           |
| Total Hourly Positions                 | <u>21.86</u>      | <u>21.17</u>       | <u>21.17</u>       | <u>21.48</u>       |
| Library, Arts & Culture Total          | <u>71.86</u>      | <u>71.17</u>       | <u>66.17</u>       | <u>67.48</u>       |

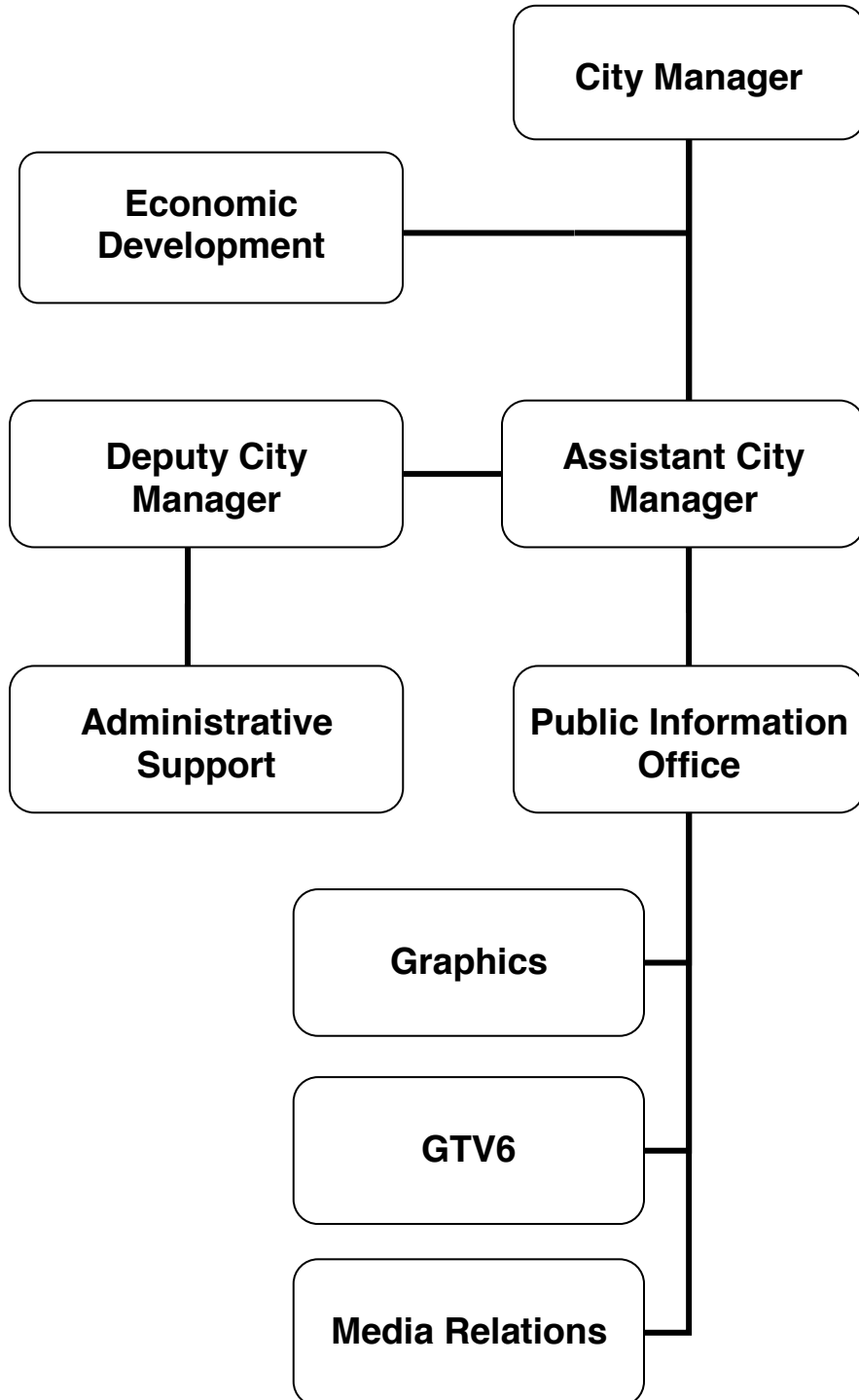
Note:

\* Indicates number of positions corresponding to the stated Full-Time Equivalence (FTE)

# ADOPTED BUDGET 2015-16



# MANAGEMENT SERVICES





# CITY OF GLENDALE MANAGEMENT SERVICES

## **MISSION STATEMENT**

To implement City Council policy directives, provide leadership, promote the health, safety, and well-being of the community, administer prudent fiscal management through the efficient and cost effective management of City operations to meet the short and long term needs of the community, and to strengthen communications and partnerships with the community.

## **DEPARTMENT DESCRIPTION**

The City Manager's Office is the Department through which the City Manager, the Chief Administrative Officer of the City, directs and coordinates the official services and business affairs of the City. Staff works closely with the City Council, recommending policy alternatives and assuring the proper and efficient implementation of Council-approved policies, programs, and directives. This Department coordinates the development of new departments and sections, assists in their management, and is responsible for the preparation and presentation of the annual City budget for the City Council's review and adoption. Additionally, within Management Services is the Economic Development Division which coordinates Citywide business retention, attraction, expansion, assistance activities and filming requests. Finally, the Public Relations Office oversees the dissemination of information to the public through various media platforms such as the City's Government Access Channel 6, Facebook, and Instagram, and serves as the liaison with the media.

## **RELATIONSHIP TO STRATEGIC GOALS**

### ***Exceptional Customer Service***

Management Services is committed to providing its residents with extraordinary customer service centered on the principles of speed, quality, and customer satisfaction through the delivery of flawless and seamless services to every customer served. As such, the City manages a robust performance management initiative. Through the development and tracking of Citywide key performance indicators, City officials and the public have access to ongoing performance data, providing the opportunity to track trends and identify opportunities for improvement. This allows us to better measure our successes, failures, and areas in need of improvement. Another key initiative led by Management Services is the implementation of the Citywide Exceptional Customer Service Policy. The goal is to ensure Citywide processes and procedures are designed and implemented in a manner that ensures residents receive the same level of customer service regardless of the department they contact.

### ***Fiscal Responsibility***

Management Services is committed to conducting the City's financial affairs in a prudent and responsible manner to ensure adequate resources are available to meet current obligations and long term financial stability. To support this goal, the Management Services Department regularly informs Council of items that could impact the City's budget, monitors legislation that could have financial implications for the City, and ensures the annual budget is developed in accordance with Council's priorities and directives.

### ***Informed & Engaged Community***

The Management Services Department works closely with the Offices of the City Clerk and City Attorney to ensure that all public meetings are held in compliance with all applicable laws and accessible for the citizenry to participate in. Furthermore, Management Services ensures that City business is conducted in a manner that is in the best interest of the public, with integrity, openness, and inclusion.

# **CITY OF GLENDALE MANAGEMENT SERVICES**

## ***Economic Vibrancy***

The Management Services Department works closely with all other City Departments to continually search for ways of improving services while reducing costs. Through fiscally prudent management practices, the City maintains a healthy \$437 million investment portfolio as of June 30, 2013 and continues to retain high credit and bond ratings. Through the efforts of the Economic Development program and the Glendale Economic Development Corporation, the City is creating an environment where businesses can develop and prosper. Recognizing the important relationship between the health of the business community and the maintenance of a high quality of life for its residents, activities in developing the economy are aimed at maintaining and expanding on that positive relationship.

## ***Arts & Culture***

The City hosts a number of annual events to recognize and celebrate the diverse cultures within the community and is home to a large number of businesses and non-profit organizations which provide services that serve the unique and diverse needs of our residents.

**CITY OF GLENDALE  
SUMMARY OF APPROPRIATIONS  
MANAGEMENT SERVICES DEPARTMENT  
FOR THE YEARS ENDING JUNE 30**

|   | Actual<br>2013-14   | Adopted<br>2014-15  | Revised<br>2014-15  | Adopted<br>2015-16  |
|---|---------------------|---------------------|---------------------|---------------------|
| <b><u>General Fund</u></b>                    |                     |                     |                     |                     |
| GTV6 (101-111)                                | \$ 516,256          | \$ 443,448          | \$ 445,726          | \$ 452,250          |
| Membership & Dues (101-114)                   | 58,821              | 100,000             | 100,000             | 100,000             |
| City Manager (101-140)                        | 2,089,218           | 2,319,085           | 2,424,984           | 2,695,677           |
| City Auditor (101-141)****                    | 987,873             | 1,092,187           | 1,099,625           | -                   |
| Special Events-Other Programs (101-142-00000) | 3,784               | 44,250              | 44,250              | 44,250              |
| Military Banner Program (101-142-93200)       | 4,258               | -                   | -                   | -                   |
| Graphics (101-163)                            | 505,306             | 582,614             | 585,056             | 576,885             |
| Economic Development (101-702-00000)**        | 594,802             | -                   | -                   | -                   |
| <b>Total General Fund</b>                     | <b>\$ 4,760,317</b> | <b>\$ 4,581,584</b> | <b>\$ 4,699,641</b> | <b>\$ 3,869,062</b> |
| <b><u>Other Funds</u></b>                     |                     |                     |                     |                     |
| <b>Economic Development***</b>                |                     |                     |                     |                     |
| Economic Development (215-702)                | \$ -                | \$ 1,182,955        | \$ 1,387,112        | \$ 2,098,755        |
| Economic Development Projects (215-718)       | -                   | -                   | -                   | 371,950             |
| <b>Total Economic Development</b>             | <b>\$ -</b>         | <b>\$ 1,182,955</b> | <b>\$ 1,387,112</b> | <b>\$ 2,470,705</b> |
| Filming Fund - Filming (217-705-00000)*****   | \$ -                | \$ -                | \$ -                | \$ 500,852          |
| <b>Cable Access Fund</b>                      |                     |                     |                     |                     |
| Cable Access Fund (280-111)                   | \$ -                | \$ -                | \$ -                | \$ -                |
| Cable Access Fund (280-195)                   | -                   | -                   | -                   | -                   |
| <b>Total Cable Access Fund</b>                | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ -</b>         |
| Capital Improvement Fund (401-111)            | \$ 182,252          | \$ -                | \$ 318,861          | \$ -                |
| <b>Total Other Funds</b>                      | <b>\$ 182,252</b>   | <b>\$ 1,182,955</b> | <b>\$ 1,705,973</b> | <b>\$ 2,971,557</b> |
| <b>Department Grand Total</b>                 | <b>\$ 4,942,569</b> | <b>\$ 5,764,539</b> | <b>\$ 6,405,614</b> | <b>\$ 6,840,619</b> |

Notes:

\* Effective within FY13-14, Commission on the Status of Women function moved from the Management Services Department (101-144) to the Community Services & Parks Department (101-608).

\*\* Effective 7/1/2013, Economic Development function moved from the Community Development Department to the Management Services Department.

\*\*\*\* Effective FY 2014-15, the Internal Audit Function moved from Management Services to Administrative Services (101-160).

\*\*\*\*\* Effective 7/1/2015, new fund created for Filming (217) to centralize Filming Activity in the City. Previously, Filming was housed in the Special Events Fund (267).

**CITY OF GLENDALE  
MANAGEMENT SERVICES DEPARTMENT  
GENERAL FUND - GTV6  
101-111**

|  |                             | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-----------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                             |                           |                            |                            |                            |
| 41100                                    | Salaries                    | \$ 252,396                | \$ 201,444                 | \$ 201,444                 | \$ 219,839                 |
| 41200                                    | Overtime                    | 3,114                     | -                          | -                          | -                          |
| 41300                                    | Hourly wages                | 35,944                    | 40,794                     | 40,794                     | 44,288                     |
| Various                                  | Benefits                    | 76,744                    | 68,233                     | 70,511                     | 71,036                     |
| 42700, 42702                             | PERS Retirement             | 43,241                    | 38,072                     | 38,072                     | 51,274                     |
| 42701                                    | PERS cost sharing           | (6,777)                   | (6,541)                    | (6,541)                    | (7,363)                    |
| <b>Salaries &amp; Benefits Total</b>     |                             | <b>\$ 404,661</b>         | <b>\$ 342,002</b>          | <b>\$ 344,280</b>          | <b>\$ 379,074</b>          |
| <b>Maintenance &amp; Operation</b>       |                             |                           |                            |                            |                            |
| 43050                                    | Repairs-bldgs & grounds     | \$ -                      | \$ 917                     | \$ 917                     | \$ 917                     |
| 43110                                    | Contractual services        | 7,241                     | 8,200                      | 8,200                      | 8,200                      |
| 44100                                    | Repairs to equipment        | 1,292                     | 2,000                      | 2,000                      | 2,000                      |
| 44351                                    | Fleet / equip rental charge | -                         | 3,489                      | 3,489                      | -                          |
| 44352                                    | ISD service charge          | 78,811                    | 66,233                     | 66,233                     | 41,734                     |
| 44450                                    | Postage                     | 12                        | 150                        | 150                        | 150                        |
| 44750                                    | Liability Insurance         | 10,551                    | 9,157                      | 9,157                      | 8,875                      |
| 44800                                    | Membership & dues           | (80)                      | 200                        | 200                        | 200                        |
| 45050                                    | Periodicals & newspapers    | -                         | 100                        | 100                        | 100                        |
| 45150                                    | Furniture & equipment       | 8,220                     | 5,000                      | 5,000                      | 5,000                      |
| 45250                                    | Office supplies             | 70                        | 2,500                      | 2,500                      | 2,500                      |
| 45300                                    | Small tools                 | 6                         | -                          | -                          | -                          |
| 45350                                    | General supplies            | 2,761                     | 1,000                      | 1,000                      | 1,000                      |
| 46900                                    | Business meetings           | 219                       | 500                        | 500                        | 500                        |
| 47000                                    | Miscellaneous               | 2,492                     | 2,000                      | 2,000                      | 2,000                      |
| <b>Maintenance &amp; Operation Total</b> |                             | <b>\$ 111,594</b>         | <b>\$ 101,446</b>          | <b>\$ 101,446</b>          | <b>\$ 73,176</b>           |
| <b>TOTAL</b>                             |                             | <b>\$ 516,256</b>         | <b>\$ 443,448</b>          | <b>\$ 445,726</b>          | <b>\$ 452,250</b>          |

**CITY OF GLENDALE  
MANAGEMENT SERVICES DEPARTMENT  
GENERAL FUND - MEMBERSHIP & DUES  
101-114**

|  |                   | Actual<br>2013-14 | Adopted<br>2014-15 | Revised<br>2014-15 | Adopted<br>2015-16 |
|--|-------------------|-------------------|--------------------|--------------------|--------------------|
| <b>Maintenance &amp; Operation</b>       |                   |                   |                    |                    |                    |
| 44800                                    | Membership & dues | \$ 58,421         | \$ 100,000         | \$ 100,000         | \$ 100,000         |
| 47000                                    | Miscellaneous     | 400               | -                  | -                  | -                  |
| <b>Maintenance &amp; Operation Total</b> |                   | <b>\$ 58,821</b>  | <b>\$ 100,000</b>  | <b>\$ 100,000</b>  | <b>\$ 100,000</b>  |
| <b>TOTAL</b>                             |                   | <b>\$ 58,821</b>  | <b>\$ 100,000</b>  | <b>\$ 100,000</b>  | <b>\$ 100,000</b>  |

**CITY OF GLENDALE  
MANAGEMENT SERVICES DEPARTMENT  
GENERAL FUND - CITY MANAGER  
101-140**

|  |                             | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-----------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                             |                           |                            |                            |                            |
| 41100                                    | Salaries                    | \$ 1,044,843              | \$ 1,172,454               | \$ 1,214,850               | \$ 1,309,347               |
| 41200                                    | Overtime                    | 10,822                    | -                          | -                          | -                          |
| 41300                                    | Hourly wages                | 7,733                     | 17,900                     | 17,900                     | 29,120                     |
| Various                                  | Benefits                    | 450,332                   | 499,627                    | 515,380                    | 518,681                    |
| 42700, 42702                             | PERS Retirement             | 181,813                   | 204,442                    | 204,442                    | 278,878                    |
| 42701                                    | PERS cost sharing           | (31,536)                  | (35,122)                   | (35,122)                   | (40,047)                   |
| <b>Salaries &amp; Benefits Total</b>     |                             | <b>\$ 1,664,007</b>       | <b>\$ 1,859,301</b>        | <b>\$ 1,917,450</b>        | <b>\$ 2,095,979</b>        |
| <b>Maintenance &amp; Operation</b>       |                             |                           |                            |                            |                            |
| 43110                                    | Contractual services        | \$ 159,667                | \$ 207,000                 | \$ 254,750                 | \$ 238,200                 |
| 44100                                    | Repairs to equipment        | -                         | 1,000                      | 1,000                      | 1,000                      |
| 44120                                    | Repairs to office equip     | 20                        | 500                        | 500                        | 500                        |
| 44200                                    | Advertising                 | 1,995                     | 1,000                      | 1,000                      | 1,000                      |
| 44351                                    | Fleet / equip rental charge | 3,152                     | -                          | -                          | 3,410                      |
| 44352                                    | ISD service charge          | 121,246                   | 96,380                     | 96,380                     | 201,615                    |
| 44450                                    | Postage                     | 533                       | 1,000                      | 1,000                      | 1,000                      |
| 44550                                    | Travel                      | 34,432                    | 40,000                     | 40,000                     | 40,000                     |
| 44650                                    | Training                    | 9,769                     | 10,000                     | 10,000                     | 10,000                     |
| 44750                                    | Liability Insurance         | 38,494                    | 44,904                     | 44,904                     | 44,973                     |
| 44800                                    | Membership & dues           | 4,411                     | 4,000                      | 4,000                      | 4,000                      |
| 45050                                    | Periodicals & newspapers    | 331                       | 500                        | 500                        | 500                        |
| 45100                                    | Books                       | 74                        | 500                        | 500                        | 500                        |
| 45150                                    | Furniture & equipment       | 402                       | 2,500                      | 2,500                      | 2,500                      |
| 45250                                    | Office supplies             | 6,616                     | 8,000                      | 8,000                      | 8,000                      |
| 45350                                    | General supplies            | 5,077                     | 15,000                     | 15,000                     | 15,000                     |
| 45450                                    | Printing and graphics       | 4,570                     | -                          | -                          | -                          |
| 46900                                    | Business meetings           | 23,603                    | 13,000                     | 13,000                     | 13,000                     |
| 47000                                    | Miscellaneous               | 10,817                    | 14,500                     | 14,500                     | 14,500                     |
| <b>Maintenance &amp; Operation Total</b> |                             | <b>\$ 425,211</b>         | <b>\$ 459,784</b>          | <b>\$ 507,534</b>          | <b>\$ 599,698</b>          |
| <b>TOTAL</b>                             |                             | <b>\$ 2,089,218</b>       | <b>\$ 2,319,085</b>        | <b>\$ 2,424,984</b>        | <b>\$ 2,695,677</b>        |

**CITY OF GLENDALE  
MANAGEMENT SERVICES DEPARTMENT  
GENERAL FUND - CITY AUDITOR  
101-141**

|  |                       | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-----------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                       |                           |                            |                            |                            |
| 41100                                    | Salaries              | \$ 568,449                | \$ 666,822                 | \$ 666,822                 | \$ -                       |
| 41200                                    | Overtime              | 524                       | -                          | -                          | -                          |
| 41300                                    | Hourly wages          | 68,662                    | -                          | -                          | -                          |
| Various                                  | Benefits              | 180,313                   | 190,945                    | 198,383                    | -                          |
| 42700, 42702                             | PERS Retirement       | 93,138                    | 111,805                    | 111,805                    | -                          |
| 42701                                    | PERS cost sharing     | (17,266)                  | (19,204)                   | (19,204)                   | -                          |
| <b>Salaries &amp; Benefits Total</b>     |                       | <b>\$ 893,820</b>         | <b>\$ 950,368</b>          | <b>\$ 957,806</b>          | <b>\$ -</b>                |
| <b>Maintenance &amp; Operation</b>       |                       |                           |                            |                            |                            |
| 43110                                    | Contractual services  | \$ 22,363                 | \$ 71,200                  | \$ 71,200                  | \$ -                       |
| 44352                                    | ISD service charge    | 35,100                    | 33,124                     | 33,124                     | -                          |
| 44450                                    | Postage               | 7                         | -                          | -                          | -                          |
| 44650                                    | Training              | 6,594                     | 8,000                      | 8,000                      | -                          |
| 44750                                    | Liability Insurance   | 23,082                    | 24,245                     | 24,245                     | -                          |
| 44800                                    | Membership & dues     | 2,443                     | 2,500                      | 2,500                      | -                          |
| 45100                                    | Books                 | -                         | 100                        | 100                        | -                          |
| 45150                                    | Furniture & equipment | 3,176                     | 750                        | 750                        | -                          |
| 45250                                    | Office supplies       | 957                       | 1,200                      | 1,200                      | -                          |
| 45350                                    | General supplies      | 108                       | 300                        | 300                        | -                          |
| 46900                                    | Business meetings     | 223                       | 200                        | 200                        | -                          |
| 47000                                    | Miscellaneous         | -                         | 200                        | 200                        | -                          |
| <b>Maintenance &amp; Operation Total</b> |                       | <b>\$ 94,053</b>          | <b>\$ 141,819</b>          | <b>\$ 141,819</b>          | <b>\$ -</b>                |
| <b>TOTAL</b>                             |                       | <b>\$ 987,873</b>         | <b>\$ 1,092,187</b>        | <b>\$ 1,099,625</b>        | <b>\$ -</b>                |

**CITY OF GLENDALE  
MANAGEMENT SERVICES DEPARTMENT  
GENERAL FUND - SPECIAL EVENTS  
101-142-00000**

|  |                      | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|----------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                      |                           |                            |                            |                            |
| 41300                                    | Hourly wages         | \$ 441                    | \$ -                       | \$ -                       | \$ -                       |
| Various                                  | Benefits             | 55                        | -                          | -                          | -                          |
| <b>Salaries &amp; Benefits Total</b>     |                      | <b>\$ 496</b>             | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>                |
| <b>Maintenance &amp; Operation</b>       |                      |                           |                            |                            |                            |
| 43110                                    | Contractual services | \$ 500                    | \$ -                       | \$ -                       | \$ -                       |
| 44450                                    | Postage              | 57                        | -                          | -                          | -                          |
| 44550                                    | Travel               | 662                       | -                          | -                          | -                          |
| 44750                                    | Liability Insurance  | 16                        | -                          | -                          | -                          |
| 45250                                    | Office supplies      | -                         | 150                        | 150                        | 150                        |
| 46900                                    | Business meetings    | 1,835                     | 150                        | 150                        | 150                        |
| 47000                                    | Miscellaneous        | 218                       | 43,950                     | 43,950                     | 43,950                     |
| <b>Maintenance &amp; Operation Total</b> |                      | <b>\$ 3,288</b>           | <b>\$ 44,250</b>           | <b>\$ 44,250</b>           | <b>\$ 44,250</b>           |
| <b>TOTAL</b>                             |                      | <b>\$ 3,784</b>           | <b>\$ 44,250</b>           | <b>\$ 44,250</b>           | <b>\$ 44,250</b>           |



**CITY OF GLENDALE  
MANAGEMENT SERVICES DEPARTMENT  
GENERAL FUND - SPECIAL EVENTS - MILITARY BANNER PROGRAM  
101-142-93200**

|  | Actual<br>2013-14 | Adopted<br>2014-15 | Revised<br>2014-15 | Adopted<br>2015-16 |
|--|-------------------|--------------------|--------------------|--------------------|
| <b>Maintenance &amp; Operation</b>       |                   |                    |                    |                    |
| 43110 Contractual services               | \$ 4,258          | \$ -               | \$ -               | \$ -               |
| <b>Maintenance &amp; Operation Total</b> | <b>\$ 4,258</b>   | <b>\$ -</b>        | <b>\$ -</b>        | <b>\$ -</b>        |
| <b>TOTAL</b>                             | <b>\$ 4,258</b>   | <b>\$ -</b>        | <b>\$ -</b>        | <b>\$ -</b>        |

**CITY OF GLENDALE  
MANAGEMENT SERVICES DEPARTMENT  
GENERAL FUND - GRAPHICS  
101-163**

|  |                          | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|--------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                          |                           |                            |                            |                            |
| 41100                                    | Salaries                 | \$ 200,524                | \$ 200,832                 | \$ 200,832                 | \$ 204,038                 |
| 41300                                    | Hourly wages             | 60,680                    | 71,363                     | 71,363                     | 69,313                     |
| Various                                  | Benefits                 | 55,574                    | 58,188                     | 60,630                     | 60,092                     |
| 42700, 42702                             | PERS Retirement          | 37,467                    | 41,668                     | 41,668                     | 56,793                     |
| 42701                                    | PERS cost sharing        | (5,858)                   | (7,158)                    | (7,158)                    | (8,156)                    |
| <b>Salaries &amp; Benefits Total</b>     |                          | <b>\$ 348,387</b>         | <b>\$ 364,893</b>          | <b>\$ 367,335</b>          | <b>\$ 382,080</b>          |
| <b>Maintenance &amp; Operation</b>       |                          |                           |                            |                            |                            |
| 43110                                    | Contractual services     | \$ 65,955                 | \$ 68,000                  | \$ 68,000                  | \$ 68,000                  |
| 44120                                    | Repairs to office equip  | 12,887                    | 30,000                     | 30,000                     | 30,000                     |
| 44352                                    | ISD service charge       | 31,813                    | 56,046                     | 56,046                     | 34,234                     |
| 44450                                    | Postage                  | 324                       | 150                        | 150                        | 150                        |
| 44550                                    | Travel                   | 950                       | 1,100                      | 1,100                      | 1,100                      |
| 44650                                    | Training                 | 294                       | 1,000                      | 1,000                      | 1,000                      |
| 44750                                    | Liability Insurance      | 9,456                     | 10,290                     | 10,290                     | 9,186                      |
| 45050                                    | Periodicals & newspapers | 398                       | 500                        | 500                        | 500                        |
| 45150                                    | Furniture & equipment    | -                         | 500                        | 500                        | 500                        |
| 45200                                    | Maps & blue prints       | 3,488                     | 10,000                     | 10,000                     | 10,000                     |
| 45250                                    | Office supplies          | 29,418                    | 32,535                     | 32,535                     | 32,535                     |
| 45350                                    | General supplies         | 361                       | -                          | -                          | -                          |
| 45450                                    | Printing and graphics    | 1,679                     | -                          | -                          | -                          |
| 46900                                    | Business meetings        | 40                        | 300                        | 300                        | 300                        |
| 47000                                    | Miscellaneous            | -                         | 7,300                      | 7,300                      | 7,300                      |
| 47010                                    | Discount earned & lost   | (145)                     | -                          | -                          | -                          |
| <b>Maintenance &amp; Operation Total</b> |                          | <b>\$ 156,918</b>         | <b>\$ 217,721</b>          | <b>\$ 217,721</b>          | <b>\$ 194,805</b>          |
| <b>TOTAL</b>                             |                          | <b>\$ 505,306</b>         | <b>\$ 582,614</b>          | <b>\$ 585,056</b>          | <b>\$ 576,885</b>          |

**CITY OF GLENDALE  
MANAGEMENT SERVICES DEPARTMENT  
GENERAL FUND - ECONOMIC DEVELOPMENT  
101-702-00000**

|  |                          | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|--------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                          |                           |                            |                            |                            |
| 41100                                    | Salaries                 | \$ 327,073                | \$ -                       | \$ -                       | \$ -                       |
| 41200                                    | Overtime                 | 265                       | -                          | -                          | -                          |
| 41300                                    | Hourly wages             | 27,321                    | -                          | -                          | -                          |
| Various                                  | Benefits                 | 65,563                    | -                          | -                          | -                          |
| 42700, 42702                             | PERS Retirement          | 54,116                    | -                          | -                          | -                          |
| 42701                                    | PERS cost sharing        | (9,853)                   | -                          | -                          | -                          |
| <b>Salaries &amp; Benefits Total</b>     |                          | <b>\$ 464,486</b>         | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>                |
| <b>Maintenance &amp; Operation</b>       |                          |                           |                            |                            |                            |
| 43110                                    | Contractual services     | \$ 24,651                 | \$ -                       | \$ -                       | \$ -                       |
| 44200                                    | Advertising              | 16,611                    | -                          | -                          | -                          |
| 44352                                    | ISD service charge       | 33,591                    | -                          | -                          | -                          |
| 44450                                    | Postage                  | 661                       | -                          | -                          | -                          |
| 44550                                    | Travel                   | 10,195                    | -                          | -                          | -                          |
| 44650                                    | Training                 | 2,517                     | -                          | -                          | -                          |
| 44750                                    | Liability Insurance      | 12,839                    | -                          | -                          | -                          |
| 44800                                    | Membership & dues        | 5,867                     | -                          | -                          | -                          |
| 45050                                    | Periodicals & newspapers | 60                        | -                          | -                          | -                          |
| 45250                                    | Office supplies          | 444                       | -                          | -                          | -                          |
| 45350                                    | General supplies         | 3,555                     | -                          | -                          | -                          |
| 45400                                    | Reports & publications   | 4,424                     | -                          | -                          | -                          |
| 45450                                    | Printing and graphics    | 6,694                     | -                          | -                          | -                          |
| 46900                                    | Business meetings        | 2,542                     | -                          | -                          | -                          |
| 47000                                    | Miscellaneous            | 5,666                     | -                          | -                          | -                          |
| <b>Maintenance &amp; Operation Total</b> |                          | <b>\$ 130,316</b>         | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>                |
| <b>TOTAL</b>                             |                          | <b>\$ 594,802</b>         | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>                |

**CITY OF GLENDALE  
MANAGEMENT SERVICES DEPARTMENT  
ECONOMIC DEVELOPMENT FUND  
215-702**

|  |                          | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|--------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                          |                           |                            |                            |                            |
| 41100                                    | Salaries                 | \$ -                      | \$ 334,622                 | \$ 334,622                 | \$ 407,901                 |
| 41300                                    | Hourly wages             | -                         | 31,200                     | 31,200                     | 31,200                     |
| Various                                  | Benefits                 | -                         | 70,287                     | 74,444                     | 92,469                     |
| 42700, 42702                             | PERS Retirement          | -                         | 63,823                     | 63,823                     | 91,449                     |
| 42701                                    | PERS cost sharing        | -                         | (10,965)                   | (10,965)                   | (13,131)                   |
| <b>Salaries &amp; Benefits Total</b>     |                          | <b>\$ -</b>               | <b>\$ 488,967</b>          | <b>\$ 493,124</b>          | <b>\$ 609,888</b>          |
| <b>Maintenance &amp; Operation</b>       |                          |                           |                            |                            |                            |
| 43110                                    | Contractual services     | \$ -                      | \$ 400,000                 | \$ 600,000                 | \$ 940,000                 |
| 43150                                    | Cost allocation charge   | -                         | 172,111                    | 172,111                    | 422,879                    |
| 44120                                    | Repairs to office equip  | -                         | 500                        | 500                        | 500                        |
| 44200                                    | Advertising              | -                         | 1,000                      | 1,000                      | 1,000                      |
| 44352                                    | ISD service charge       | -                         | 28,799                     | 28,799                     | 31,939                     |
| 44450                                    | Postage                  | -                         | 1,000                      | 1,000                      | 1,000                      |
| 44550                                    | Travel                   | -                         | 20,000                     | 20,000                     | 20,000                     |
| 44650                                    | Training                 | -                         | 2,500                      | 2,500                      | 2,500                      |
| 44750                                    | Liability Insurance      | -                         | 13,828                     | 13,828                     | 14,754                     |
| 44800                                    | Membership & dues        | -                         | 25,000                     | 25,000                     | 25,000                     |
| 45050                                    | Periodicals & newspapers | -                         | 250                        | 250                        | 250                        |
| 45250                                    | Office supplies          | -                         | 1,000                      | 1,000                      | 1,000                      |
| 45350                                    | General supplies         | -                         | 1,000                      | 1,000                      | 1,000                      |
| 45400                                    | Reports & publications   | -                         | 1,000                      | 1,000                      | 1,000                      |
| 45450                                    | Printing and graphics    | -                         | -                          | -                          | 45                         |
| 46900                                    | Business meetings        | -                         | 1,000                      | 1,000                      | 1,000                      |
| 47000                                    | Miscellaneous            | -                         | 25,000                     | 25,000                     | 25,000                     |
| <b>Maintenance &amp; Operation Total</b> |                          | <b>\$ -</b>               | <b>\$ 693,988</b>          | <b>\$ 893,988</b>          | <b>\$ 1,488,867</b>        |
| <b>TOTAL</b>                             |                          | <b>\$ -</b>               | <b>\$ 1,182,955</b>        | <b>\$ 1,387,112</b>        | <b>\$ 2,098,755</b>        |

**CITY OF GLENDALE  
MANAGEMENT SERVICES DEPARTMENT  
ECONOMIC DEVELOPMENT FUND - ECONOMIC DEVELOPMENT PROJECTS  
215-718**

|                                  | <b>Actual<br/>2013-14</b> |          | <b>Adopted<br/>2014-15</b> |          | <b>Revised<br/>2014-15</b> |          | <b>Adopted<br/>2015-16</b> |                |
|----------------------------------|---------------------------|----------|----------------------------|----------|----------------------------|----------|----------------------------|----------------|
| <b>Capital Improvement</b>       |                           |          |                            |          |                            |          |                            |                |
| 53300 Other expenditures         | \$                        | -        | \$                         | -        | \$                         | -        | \$                         | 371,950        |
| <b>Capital Improvement Total</b> | \$                        | -        | \$                         | -        | \$                         | -        | \$                         | 371,950        |
|                                  |                           |          |                            |          |                            |          |                            |                |
| <b>TOTAL</b>                     | <b>\$</b>                 | <b>-</b> | <b>\$</b>                  | <b>-</b> | <b>\$</b>                  | <b>-</b> | <b>\$</b>                  | <b>371,950</b> |

**CITY OF GLENDALE  
MANAGEMENT SERVICES DEPARTMENT  
ECONOMIC DEVELOPMENT FUND-ECONOMIC DEVELOPMENT PROJECTS (215-718)**

| Project | Project Description | A   | B                                       | C   | D                           | E                          | F                               |
|---------|---------------------|---|---|---|-----------------------------|----------------------------|---------------------------------|
|         |                     | Overall<br>Project/Grant<br>Budget as of<br>6/30/2015 | Life to Date<br>Actuals Total (A-<br>B) | Remaining<br>balance as of<br>6/30/2015 (A-B) | Prior Years<br>Expenditures | FY 2014-15<br>Expenditures | FY 2015-16<br>Adopted<br>Budget |
| 51577   | Laemmle Project     | \$ 728,050  | \$ -                                    | \$ 728,050                                    | \$ -                        | \$ -                       | \$ 371,950                      |
|         | Total:              | <u>\$ 728,050</u>                                     | <u>\$ -</u>                             | <u>\$ 728,050</u>                             | <u>\$ -</u>                 | <u>\$ -</u>                | <u>\$ 371,950</u>               |

**CITY OF GLENDALE  
MANAGEMENT SERVICES DEPARTMENT  
FILMING FUND - FILMING -  
217-705-00000**

|  |                     | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|---------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                     |                           |                            |                            |                            |
| 41100                                    | Salaries            | \$ -                      | \$ -                       | \$ -                       | \$ 68,027                  |
| 41200                                    | Overtime            | -                         | -                          | -                          | 339,140                    |
| Various                                  | Benefits            | -                         | -                          | -                          | 70,109                     |
| 42700, 42702                             | PERS Retirement     | -                         | -                          | -                          | 14,223                     |
| 42701                                    | PERS cost sharing   | -                         | -                          | -                          | (2,042)                    |
| <b>Salaries &amp; Benefits Total</b>     |                     | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ 489,457</b>          |
| <b>Maintenance &amp; Operation</b>       |                     |                           |                            |                            |                            |
| 44750                                    | Liability Insurance | \$ -                      | \$ -                       | \$ -                       | \$ 11,395                  |
| <b>Maintenance &amp; Operation Total</b> |                     | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ 11,395</b>           |
| <b>TOTAL</b>                             |                     | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ 500,852</b>          |

Notes:

- \* Effective 7/1/2015, new fund created for Filming (217) to centralize Filming Activity in the City. Previously, Filming was housed in the Special Events Fund (267).

**CITY OF GLENDALE  
MANAGEMENT SERVICES DEPARTMENT  
CAPITAL IMPROVEMENT FUND  
401-111**

|  |                       | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-----------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <hr/>                                    |                       |                           |                            |                            |                            |
| <b>Maintenance &amp; Operation</b>       |                       |                           |                            |                            |                            |
| 43111                                    | Construction services | \$ -                      | \$ -                       | \$ 124,850                 | \$ -                       |
| 45170                                    | Computer hardware     | 182,252                   | -                          | -                          | -                          |
| <b>Maintenance &amp; Operation Total</b> |                       | <hr/> \$ 182,252          | <hr/> \$ -                 | <hr/> \$ 124,850           | <hr/> \$ -                 |
| <hr/>                                    |                       |                           |                            |                            |                            |
| <b>Capital Outlay</b>                    |                       |                           |                            |                            |                            |
| 51000                                    | Capital outlay        | \$ -                      | \$ -                       | \$ 194,011                 | \$ -                       |
| <b>Capital Outlay Total</b>              |                       | <hr/> \$ -                | <hr/> \$ -                 | <hr/> \$ 194,011           | <hr/> \$ -                 |
| <hr/>                                    |                       |                           |                            |                            |                            |
| <b>TOTAL</b>                             |                       | <hr/> <b>\$ 182,252</b>   | <hr/> <b>\$ -</b>          | <hr/> <b>\$ 318,861</b>    | <hr/> <b>\$ -</b>          |



**CITY OF GLENDALE  
MANAGEMENT SERVICES DEPARTMENT\*\*  
PERSONNEL CLASSIFICATION DETAIL**

| <u>Classification</u>                 | <u>Actual<br/>2013-14</u> | <u>Adopted<br/>2014-15</u> | <u>Revised<br/>2014-15</u> | <u>Adopted<br/>2015-16</u> |
|---------------------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <u>Salaried Positions</u>             |                           |                            |                            |                            |
| Administrative Assistant              | -                         | -                          | -                          | 1.00                       |
| Assistant City Manager                | 1.00                      | 1.00                       | 1.00                       | 1.00                       |
| Broadcast Coordinator                 | 1.00                      | 1.00                       | 1.00                       | 1.00                       |
| Broadcast Production Assistant        | 2.00                      | 1.00                       | 1.00                       | -                          |
| Broadcast Production Associate        |                           |                            |                            | 1.00                       |
| City Auditor                          | 1.00                      | 1.00                       | 1.00                       | -                          |
| City Manager                          | 1.00                      | 1.00                       | 1.00                       | 1.00                       |
| Community Outreach Assistant          | 0.50                      | 0.50                       | 0.50                       | -                          |
| Community Outreach Associate          |                           |                            |                            | 1.00                       |
| Community Relations Coordinator       | 1.00                      | 1.00                       | 1.00                       | 1.00                       |
| Community Service Officer             |                           |                            |                            | 0.50                       |
| Councilmember***                      | 5.00                      | 5.00                       | 5.00                       | 5.00                       |
| Deputy City Manager                   | 1.00                      | 1.00                       | 1.00                       | 1.00                       |
| Deputy Director of Community Dev.     | -                         | -                          | -                          | -                          |
| Director of Communications & Comm Rel |                           |                            |                            | 1.00                       |
| Director of Economic Development      | 0.20                      | 0.20                       | 0.20                       | 0.30                       |
| Duplicating Machine Operator          | 1.00                      | 1.00                       | 1.00                       | 1.00                       |
| Economic Development Coordinator      | 1.00                      | 1.00                       | 1.00                       | 1.00                       |
| Exec Officer - EconDev&Asset Mgmt     |                           |                            |                            | -                          |
| Executive Assistant to City Council   | 1.00                      | 1.00                       | 1.00                       | 1.00                       |
| Internal Auditor****                  | 1.00                      | 2.00                       | 2.00                       | -                          |
| Motion Graphics Designer              | 1.00                      | 1.00                       | 1.00                       | 1.00                       |
| Office Services Secretary             | -                         | -                          | -                          | -                          |
| Office Services Specialist II         | 1.00                      | 1.00                       | 1.00                       | 1.00                       |
| Office Specialist I                   | 2.00                      | 2.00                       | 2.00                       | 2.00                       |
| Permit Specialist/Filming             |                           |                            |                            | 0.70                       |
| Police Sergeant                       | 0.50                      | 1.00                       | 1.00                       | -                          |
| Principal Economic Dev Officer        | 2.00                      | 2.00                       | 2.00                       | 2.00                       |
| Principal Internal Auditor            | 1.00                      | -                          | -                          | -                          |
| Program Supervisor                    | 1.00                      | 1.00                       | 1.00                       | -                          |
| Secretary to City Manager             | 1.00                      | 1.00                       | 1.00                       | 1.00                       |
| Sr. Administrative Analyst            |                           |                            |                            | 1.00                       |
| Sr. Assistant to City Council         |                           |                            |                            | 1.00                       |
| Sr. Economic Development Coord.       | -                         | -                          | -                          | -                          |
| Sr. Graphics Illustrator              | 1.00                      | 1.00                       | 1.00                       | 1.00                       |
| Sr. Internal Auditor****              | 2.00                      | 2.00                       | 2.00                       | -                          |
| Sr. Investigator                      | 1.00                      | 1.00                       | 1.00                       | -                          |
| Total Salaried Positions              | <u>31.20</u>              | <u>30.70</u>               | <u>30.70</u>               | <u>28.50</u>               |

|                                 |      |     |      |     |      |     |      |     |
|---------------------------------|------|-----|------|-----|------|-----|------|-----|
| <u>Hourly Positions</u>         |      | *   |      | *   |      | *   |      | *   |
| Administrative Intern           |      |     |      |     |      |     | 1.36 | (2) |
| Broadcast Productions Assistant | 0.36 | (2) | 0.77 | (2) | 0.77 | (2) | 0.60 | (1) |
| Hourly City Worker              | 2.02 | (3) | 2.84 | (5) | 2.84 | (5) | 2.20 | (3) |

**CITY OF GLENDALE  
MANAGEMENT SERVICES DEPARTMENT\*\*  
PERSONNEL CLASSIFICATION DETAIL**

| Classification            | Actual<br>2013-14 | Adopted<br>2014-15 | Revised<br>2014-15 | Adopted<br>2015-16 |
|---------------------------|-------------------|--------------------|--------------------|--------------------|
| Office Specialist I       | -                 | -                  | -                  | -                  |
| Sr. Investigator          | 0.23              | (1) -              | -                  | -                  |
| Total Hourly Positions    | 2.61              | 3.61               | 3.61               | 4.16               |
| Management Services Total | 33.81             | 34.31              | 34.31              | 32.66              |

Notes:

\* Indicates number of positions corresponding to the stated Full-Time Equivalence (FTE)

\*\* Effective 7/1/13, Economic Development function moved from the Community Development Department to the Management Services Department.

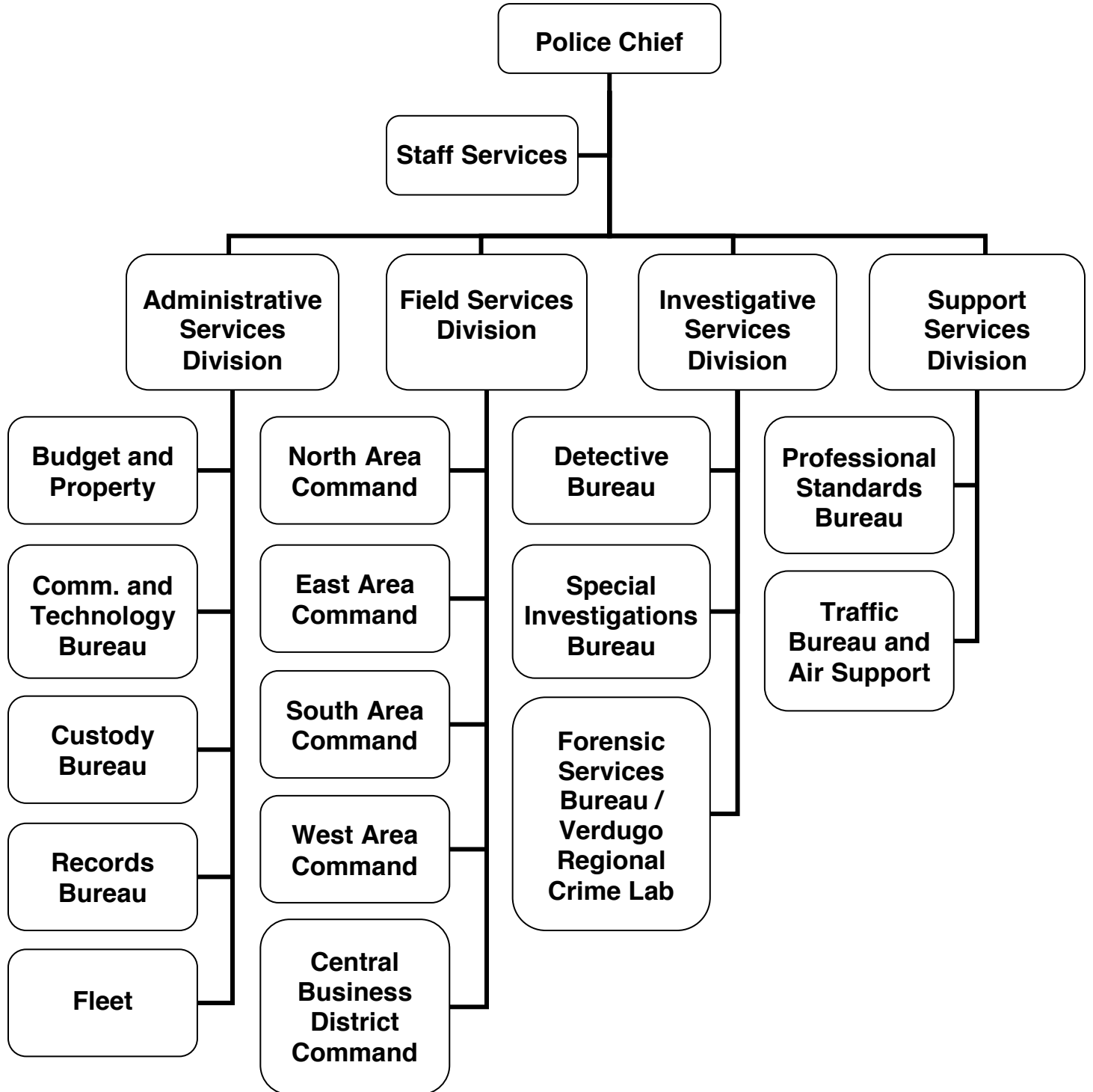
\*\*\* Elected Officials

\*\*\*\* Effective FY 2014-15, the Internal Audit Function moved from Management Services to Administrative Services.

# ADOPTED BUDGET 2015-16



# POLICE



## **MISSION STATEMENT**

As a premier City anchored in pride of civic ownership, Glendale's success is realized through a community that is safe, prosperous, and rich in cultural offerings. This vision is accomplished with emphasis on:

- Fiscal Responsibility
- Exceptional Customer Service
- Economic Vibrancy
- Informed & Engaged Community
- Safe & Healthy Community
- Balanced, Quality Housing
- Community Services & facilities
- Infrastructure & Mobility
- Arts & Culture
- Sustainability

## **DEPARTMENT DESCRIPTION**

The Police Department provides law enforcement services and addresses quality of life issues in Glendale. Specific responsibilities include 9-1-1 emergency response; proactive law enforcement; traffic enforcement and collision investigation; crime investigation and case preparation; community and school policing; and administration of the city jail facility. The Police Department is organized into the following five Divisions: Administrative Services, Field Services, Investigative Services, Support Services, and Office of the Chief.

The ***Administrative Services Division*** is a diverse operation staffed primarily by professional staff.

- ***Budget and Property Bureau*** – The Business/Budget Office Unit processes, manages and administers police fees, alarm permits/false alarm fees and other revenues, payroll processing, accounts payables and contracts, management of Federal, State and local grants. Staff assigned to the Business Office Unit perform facilities maintenance and management duties. The Property Bureau is responsible for the processing, inventory and management of all property, evidence, safekeeping, and found articles.
- ***Communications/Technology Bureau*** – The Communications Bureau receives and processes all incoming calls for service including police and fire 9-1-1 calls, and routes them as appropriate. These personnel dispatch police resources and provide informational support to operational field units. Technology Bureau staff coordinate with the City's Information Services Division the purchase, implementation, and maintenance of all technology utilized by Police personnel. The Technology Bureau conducts research on emerging technologies, and makes recommendations to staff on how best to integrate them into the Department's work processes.
- ***Custody Bureau*** – The Custody Bureau operates the city's jail, incarcerating all pre-arraigned arrestees. The Bureau also manages four enterprise programs including Pay-to-Stay, Inmate Trustee; Court-Ordered Worker, and the Immigration and Custom Enforcement (ICE) Prisoner Housing.
- ***Police Fleet Maintenance Liaison*** – The Fleet Liaison function is responsible for coordinating the repair, maintenance, and procurement of vehicles with Public Works Fleet Services personnel.
- ***Records Bureau*** – The Records Bureau processes and maintains all police records including crime reports, supplemental investigative reports, citations, bookings and arrest information,

field interview cards, bail receipts, gun dealer information, pawn tickets, and jail logs. The Records Bureau also intakes and processes subpoenas and discovery motions.

- The ***Field Services Division*** is responsible for providing emergency and non-emergency front-line services. It is also responsible for the Area Command initiative which focuses on reducing crime, enhancing community safety, and improving the quality of life in Glendale. The strategies guiding this Division are:
  - Geographic responsibility/accountability
  - Enhancing/creating partnerships with the community
  - Real-time information/crime analysis

The Division is composed of:

- *Area Command* – This command provides patrol services to the community. Under the Area Command model, lieutenants are designated as Area Commanders and are assigned to address crime and quality of life issues in one of five areas of the City – North, South, East, West, and the Central Business District. Sergeants and officers detailed to the commands work in concert with the community to proactively address crime and safety concerns. Five field-based units (Canine, Special Enforcement Detail, Downtown Policing Unit, Reserve Forces, and School Resource Officers) provide specialized support for the Area Command initiative.
- *SWAT/CNT* – The Special Weapons and Tactics Team and Crisis Negotiations Team operate under the command of the Field Services Division Commander. The two teams operate in a coordinated effort towards high risk situations involving specific trained tactics and equipment.

The ***Investigative Services Division*** consists of the Detective Bureau, Special Investigations Bureau, and the Forensic Services Bureau. Within these Bureaus reside functional and specialized Details charged with the enforcement and investigation of crimes and the processing of intelligence and evidence.

The personnel assigned to the *Investigative Services Division* conduct detailed investigations, identify and arrest perpetrators, conduct surveillances of suspected criminal elements, author and execute search and arrest warrants, facilitate criminal trials and prosecutions, collect and analyze forensic evidence, and engage in detailed crime scene management and processing.

- *Detective Bureau* – The Detective Bureau consists of the *Assaults Detail* (assault cases, domestic violence cases, sex crimes, offender registration, hate crimes, restraining orders, child neglect/abuse, elder abuse, etc.), the *Burglary Detail* (vehicle burglaries, residential and commercial burglaries, grand and petty thefts, shoplifts, receiving stolen property, prowlers, trespassing, vandalism, explosives, arson, and property found and lost), the *Financial Crimes Detail* (identity theft, embezzlement, credit card fraud, counterfeit money, financial abuse, and real estate fraud), and the *Robbery/Homicide Detail* (robberies, murders, officer-involved shootings, persons dead, persons injured, felony threats, missing persons, kidnapping, gun cases, and cold cases).
- *Crime Analysis* – This unit provides the Department with accurate, real-time crime data and analysis. The Information Led Enforcement and Accountability Data (iLEAD) project, lead by this unit, makes crime data instantly available to officers in the field. iLEADS information allows officers and commanders alike the ability to employ predictive policing strategies where and when crime is most likely to occur, thereby preventing crime and/or apprehending suspects.

The Detective Bureau also is engaged in regional crime fighting efforts such as management of the Pacific Southwest Regional Fugitive Task Force, and the AB109 Team which focuses its efforts on monitoring offenders who have been released on Post Release Community Supervision (PRCS) and are classified as having a high propensity for recidivating.

- *Special Investigations Bureau* – The Special Investigations Bureau consists of Vice/Narcotics (gambling, prostitution, narcotics, liquor laws, and licensing) and Intelligence (Organized Crime and Homeland Security). Additionally, the Special Investigations Bureau has detectives working on the California Multi-Jurisdictional Methamphetamine Enforcement Team (Cal-MMET), Southwest Borders Task Force, Eurasian Organized Crime Task Force (EOCTF), and the High Intensity Drug Trafficking Area (HIDTA) Los Angeles-based Federal team.
- *Forensic Services Bureau* – The Verdugo Regional DNA/Crime Laboratory is a collaborative program with the cities of Burbank and Pasadena which provides the area a full-service evidence processing facility. The laboratory operates a computer forensics unit, a DNA laboratory, and performs automated ballistic evaluations which meets the Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF) National Integrated Ballistic Information Network (NIBIN) standards. These capabilities provide actionable investigative leads in an expedited manner.

The ***Support Services Division*** is responsible for the oversight of all personnel related issues, including hiring, personnel investigations, risk management, traffic enforcement, and the air support program.

- *Professional Standards Bureau* – The Professional Standards Bureau is responsible for all personnel functions, oversees recruitment, entry-level and promotional testing, and prospective employee background investigations. The Internal Affairs Unit is responsible for conducting and coordinating personnel complaints and investigations, court discovery compliance, and the maintenance of employment records. The Bureau also serves as the departmental liaison with the City Attorney's Office and the Human Resources Department on personnel related matters.
- *Traffic & Air Support Bureau* – The Traffic Bureau responds to traffic accident scenes and conducts preliminary and follow-up investigations. Additionally, this Bureau conducts traffic law enforcement, parking enforcement, specialized DUI enforcement, commercial enforcement, safety education, child safety seat education and installation, and management of tow service contracts. The Air Support Unit, a partnership program with the City of Burbank, provides a helicopter observation platform in support of patrol and investigative operations, search and rescue functions, and tactical, fire and external load operations.

The ***Office of the Chief*** provides direction and overall management of the Department. Components of the Division include:

- *Staff Services* – Oversees police involvement in special events and filming permits, media relations and community relations, the Community Police Partnership Advisory Committee (CPPAC), the Glendale Police Foundation, and the Volunteer Program.
- *Legal Services* – Oversees risk management and provides legal services.
- *Policy Compliance and Risk Management* – This unit is responsible for ensuring that the organization is in full compliance with federal, state and local regulatory requirements. Ensures the Department manual is current and in full accordance with case law. Responds to Federal, State, educational and professional surveys of the organization as appropriate. Conducts audits and inspections as assigned to ensure that organizational units are operating in an efficient and

effective manner. Responsible for identifying and responding to risk management threats, ensuring issues are addressed in a timely and appropriate manner.

## **RELATIONSHIP TO STRATEGIC GOALS**

### ***Exceptional Customer Service***

The Police Department is committed to providing its residents with extraordinary customer service centered on the principles of speed, quality, and customer satisfaction through the delivery of high quality, seamless services to every customer served. As such, the Police Department is committed to ensuring a quick response to calls for service, and treating all residents with dignity and respect.

### ***Safe & Healthy Community***

The Police Department is committed to working in collaboration with other City departments to create a safe community. This will be accomplished through the use of a quality of life, community policing philosophy. By focusing on neighborhoods, partnerships, and long term problem solving, the Police Department will maintain its ranking of one of America's top ten safest cities with a population of over 100,000 and continue to reduce the resident's fear of crime.

### ***Infrastructure & Mobility***

In conjunction with the City's Traffic Engineering Department, the Traffic Bureau has developed innovative and flexible traffic management strategies. These strategies have helped mitigate the impact of the huge traffic volume associated with holiday shopping in the Central Business District.

### ***Informed & Engaged Community***

The Police Department is committed to providing realistic, open, and transparent services to the Glendale community, including enhanced community relations and public education; enhanced partnerships with the City Council and other City departments; Department-wide community policing; and a renewed commitment to recruit candidates that represent the City's diverse community in terms of ethnicity, gender, cultural background, and language skills.

The Department continually searches for methods of improving service levels through integration of new technologies that improve efficiencies. This proactive approach is in part responsible for Glendale's continued status as one of America's safest cities despite staffing per population ratios and police cost per resident ratios that are considerably less than surrounding communities.



**CITY OF GLENDALE  
SUMMARY OF APPROPRIATIONS  
POLICE DEPARTMENT  
FOR THE YEARS ENDING JUNE 30**

|   | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|---|---------------------------|----------------------------|----------------------------|----------------------------|
| <b><u>General Fund</u></b>                |                           |                            |                            |                            |
| Administrative Services (101-302-30001)   | \$ 5,429,984              | \$ 5,419,800               | \$ 5,436,359               | \$ 5,565,500               |
| Field Services (101-302-30002)            | 34,323,547                | 33,755,953                 | 34,325,850                 | 36,201,492                 |
| Investigative Services (101-302-30003)    | 11,781,719                | 11,230,165                 | 11,436,040                 | 12,004,008                 |
| Support Services (101-302-30004)          | 13,767,992                | 15,705,060                 | 15,762,423                 | 15,546,315                 |
| Office of the Chief (101-302-30009)       | 955,535                   | 1,066,972                  | 1,071,504                  | 983,756                    |
| <b>Total General Fund</b>                 | <b>\$ 66,258,777</b>      | <b>\$ 67,177,950</b>       | <b>\$ 68,032,176</b>       | <b>\$ 70,301,071</b>       |
| <b><u>Other Funds</u></b>                 |                           |                            |                            |                            |
| <b>Asset Forfeiture Fund</b>              |                           |                            |                            |                            |
| Administrative Services (260-302-30001)   | \$ -                      | \$ 30,000                  | \$ 30,000                  | \$ -                       |
| Field Services (260-302-30002)            | 512,153                   | 394,652                    | 396,401                    | 275,092                    |
| Support Services (260-302-30004)          | 120,389                   | 135,000                    | 135,000                    | 145,000                    |
| Office of the Chief (260-302-30009)       | -                         | -                          | -                          | 150,000                    |
| <b>Total Asset Forfeiture Fund</b>        | <b>\$ 632,542</b>         | <b>\$ 559,652</b>          | <b>\$ 561,401</b>          | <b>\$ 570,092</b>          |
| Police Special Grants Fund (261-301)      | \$ 2,944,355              | \$ 945,700                 | \$ 2,161,226               | \$ 934,125                 |
| Field Services (262-302-30002)            | 388,109                   | 396,089                    | 398,087                    | 405,801                    |
| Office of the Chief (267-302-30009)       | 663,227                   | 566,149                    | 566,149                    | 370,222                    |
| Police Building Project Fund (303-301)    | 8,065,465                 | 3,053,500                  | 3,053,500                  | 3,025,000                  |
| Capital Improvement Fund (401-301)        | 10,958                    | -                          | -                          | -                          |
| Joint Helicopter Operation Fund (602-311) | 1,317,533                 | 1,571,670                  | 1,572,480                  | 1,475,259                  |
| <b>Total Other Funds</b>                  | <b>\$ 14,022,190</b>      | <b>\$ 7,092,760</b>        | <b>\$ 8,312,843</b>        | <b>\$ 6,780,499</b>        |
| <b>Department Grand Total</b>             | <b>\$ 80,280,967</b>      | <b>\$ 74,270,710</b>       | <b>\$ 76,345,019</b>       | <b>\$ 77,081,570</b>       |

**CITY OF GLENDALE  
POLICE DEPARTMENT  
GENERAL FUND - POLICE - ADMINISTRATIVE SERVICES  
101-302-30001**

|  |                             | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-----------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                             |                           |                            |                            |                            |
| 41100                                    | Salaries                    | \$ 1,768,551              | \$ 1,798,106               | \$ 1,798,106               | \$ 1,736,240               |
| 41200                                    | Overtime                    | 139,607                   | 64,800                     | 64,800                     | 64,800                     |
| 41300                                    | Hourly wages                | 67,432                    | -                          | -                          | -                          |
| Various                                  | Benefits                    | 436,847                   | 476,210                    | 492,769                    | 403,696                    |
| 42700, 42702                             | PERS Retirement             | 298,825                   | 316,842                    | 316,842                    | 364,453                    |
| 42701                                    | PERS cost sharing           | (44,271)                  | (54,424)                   | (54,424)                   | (52,330)                   |
| <b>Salaries &amp; Benefits Total</b>     |                             | <b>\$ 2,666,992</b>       | <b>\$ 2,601,534</b>        | <b>\$ 2,618,093</b>        | <b>\$ 2,516,859</b>        |
| <b>Maintenance &amp; Operation</b>       |                             |                           |                            |                            |                            |
| 43050                                    | Repairs-bldgs & grounds     | \$ 45,520                 | \$ 20,000                  | \$ 20,000                  | \$ 16,000                  |
| 43060                                    | Utilities                   | 783,453                   | 635,000                    | 635,000                    | 635,000                    |
| 43110                                    | Contractual services        | 72,317                    | 58,900                     | 58,900                     | 76,900                     |
| 44100                                    | Repairs to equipment        | 4,969                     | 8,250                      | 8,250                      | 8,750                      |
| 44120                                    | Repairs to office equip     | 4,450                     | 2,500                      | 2,500                      | 2,500                      |
| 44351                                    | Fleet / equip rental charge | 1,691,189                 | 1,911,044                  | 1,911,044                  | 2,159,480                  |
| 44450                                    | Postage                     | 21,816                    | 10,825                     | 10,825                     | 9,600                      |
| 44500                                    | Support of prisoners        | (38)                      | -                          | -                          | -                          |
| 44550                                    | Travel                      | 1,367                     | 2,121                      | 2,121                      | 1,000                      |
| 44551                                    | POST travel                 | -                         | 552                        | 552                        | -                          |
| 44600                                    | Laundry & towel service     | 5,689                     | 7,500                      | 7,500                      | 6,500                      |
| 44650                                    | Training                    | 1,797                     | 2,687                      | 2,687                      | 7,800                      |
| 44651                                    | POST training               | 840                       | 2,817                      | 2,817                      | 2,600                      |
| 44700                                    | Computer software           | 90                        | -                          | -                          | -                          |
| 44750                                    | Liability Insurance         | 71,517                    | 70,420                     | 70,420                     | 60,511                     |
| 44760                                    | Regulatory                  | 1,363                     | 1,600                      | 1,600                      | 2,700                      |
| 44800                                    | Membership & dues           | 135                       | 400                        | 400                        | 350                        |
| 45150                                    | Furniture & equipment       | 7,820                     | 48,800                     | 48,800                     | 17,300                     |
| 45170                                    | Computer hardware           | 91                        | -                          | -                          | -                          |
| 45250                                    | Office supplies             | 20,294                    | 21,500                     | 21,500                     | 19,800                     |
| 45350                                    | General supplies            | 27,602                    | 12,950                     | 12,950                     | 21,650                     |
| 46900                                    | Business meetings           | 245                       | 400                        | 400                        | -                          |
| 47000                                    | Miscellaneous               | 464                       | -                          | -                          | 200                        |
| <b>Maintenance &amp; Operation Total</b> |                             | <b>\$ 2,762,991</b>       | <b>\$ 2,818,266</b>        | <b>\$ 2,818,266</b>        | <b>\$ 3,048,641</b>        |
| <b>TOTAL</b>                             |                             | <b>\$ 5,429,984</b>       | <b>\$ 5,419,800</b>        | <b>\$ 5,436,359</b>        | <b>\$ 5,565,500</b>        |

**CITY OF GLENDALE  
POLICE DEPARTMENT  
GENERAL FUND - POLICE - FIELD SERVICES  
101-302-30002**

|  |                          | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|--------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                          |                           |                            |                            |                            |
| 41100                                    | Salaries                 | \$ 17,926,088             | \$ 18,449,577              | \$ 18,804,042              | \$ 19,535,357              |
| 41200                                    | Overtime                 | 2,674,052                 | 1,203,399                  | 1,243,399                  | 1,261,303                  |
| 41300                                    | Hourly wages             | 89,168                    | 3,366                      | 3,366                      | 4,000                      |
| Various                                  | Benefits                 | 6,161,644                 | 6,466,769                  | 6,642,201                  | 6,865,322                  |
| 42700, 42702                             | PERS Retirement          | 5,940,623                 | 6,382,305                  | 6,382,305                  | 7,361,265                  |
| 42701                                    | PERS cost sharing        | (654,893)                 | (639,573)                  | (639,573)                  | (673,577)                  |
| <b>Salaries &amp; Benefits Total</b>     |                          | <b>\$ 32,136,683</b>      | <b>\$ 31,865,843</b>       | <b>\$ 32,435,740</b>       | <b>\$ 34,353,670</b>       |
| <b>Maintenance &amp; Operation</b>       |                          |                           |                            |                            |                            |
| 43050                                    | Repairs-bldgs & grounds  | \$ -                      | \$ 500                     | \$ 500                     | \$ -                       |
| 43110                                    | Contractual services     | 779,609                   | 758,000                    | 758,000                    | 917,850                    |
| 44100                                    | Repairs to equipment     | 4,830                     | 3,500                      | 3,500                      | 4,150                      |
| 44120                                    | Repairs to office equip  | -                         | 1,050                      | 1,050                      | 1,050                      |
| 44300                                    | Telephone                | 402                       | -                          | -                          | -                          |
| 44450                                    | Postage                  | 444                       | 25                         | 25                         | 300                        |
| 44550                                    | Travel                   | 157                       | 9,927                      | 9,927                      | -                          |
| 44551                                    | POST travel              | 329                       | 10,635                     | 10,635                     | -                          |
| 44650                                    | Training                 | 26,808                    | 10,612                     | 10,612                     | 6,000                      |
| 44651                                    | POST training            | 17,633                    | 18,023                     | 18,023                     | 50,600                     |
| 44700                                    | Computer software        | 47,388                    | -                          | -                          | -                          |
| 44750                                    | Liability Insurance      | 749,317                   | 743,001                    | 743,001                    | 696,317                    |
| 44760                                    | Regulatory               | 994                       | -                          | -                          | -                          |
| 44800                                    | Membership & dues        | 100                       | 200                        | 200                        | 300                        |
| 45050                                    | Periodicals & newspapers | 590                       | -                          | -                          | -                          |
| 45150                                    | Furniture & equipment    | 441,925                   | 290,000                    | 290,000                    | 125,500                    |
| 45170                                    | Computer hardware        | 191                       | -                          | -                          | -                          |
| 45250                                    | Office supplies          | 8,316                     | 7,070                      | 7,070                      | 7,280                      |
| 45350                                    | General supplies         | 46,511                    | 35,317                     | 35,317                     | 35,150                     |
| 46900                                    | Business meetings        | 1,639                     | 1,850                      | 1,850                      | 1,575                      |
| 47000                                    | Miscellaneous            | 2,357                     | 400                        | 400                        | 1,750                      |
| <b>Maintenance &amp; Operation Total</b> |                          | <b>\$ 2,129,540</b>       | <b>\$ 1,890,110</b>        | <b>\$ 1,890,110</b>        | <b>\$ 1,847,822</b>        |
| <b>Capital Outlay</b>                    |                          |                           |                            |                            |                            |
| 51000                                    | Capital outlay           | \$ 57,323                 | \$ -                       | \$ -                       | \$ -                       |
| <b>Capital Outlay Total</b>              |                          | <b>\$ 57,323</b>          | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>                |
| <b>TOTAL</b>                             |                          | <b>\$ 34,323,547</b>      | <b>\$ 33,755,953</b>       | <b>\$ 34,325,850</b>       | <b>\$ 36,201,492</b>       |

**CITY OF GLENDALE  
POLICE DEPARTMENT  
GENERAL FUND - POLICE - INVESTIGATIVE SERVICES  
101-302-30003**

|  |                               | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-------------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                               |                           |                            |                            |                            |
| 41100                                    | Salaries                      | \$ 6,240,614              | \$ 6,137,822               | \$ 6,193,322               | \$ 6,397,924               |
| 41200                                    | Overtime                      | 1,174,979                 | 773,765                    | 773,765                    | 773,249                    |
| 41300                                    | Hourly wages                  | 126,936                   | -                          | -                          | -                          |
| Various                                  | Benefits                      | 2,091,836                 | 2,170,125                  | 2,223,950                  | 2,273,056                  |
| 42700, 42702                             | PERS Retirement               | 1,855,436                 | 1,983,548                  | 1,983,548                  | 2,235,147                  |
| 42701                                    | PERS cost sharing             | (210,285)                 | (209,149)                  | (209,149)                  | (216,560)                  |
| <b>Salaries &amp; Benefits Total</b>     |                               | <b>\$ 11,279,517</b>      | <b>\$ 10,856,111</b>       | <b>\$ 10,965,436</b>       | <b>\$ 11,462,816</b>       |
| <b>Maintenance &amp; Operation</b>       |                               |                           |                            |                            |                            |
| 43080                                    | Rent                          | \$ 334                    | \$ -                       | \$ -                       | \$ -                       |
| 43110                                    | Contractual services          | 37,679                    | 17,500                     | 62,950                     | 197,640                    |
| 44100                                    | Repairs to equipment          | 702                       | 300                        | 300                        | 600                        |
| 44120                                    | Repairs to office equip       | -                         | 500                        | 500                        | 500                        |
| 44300                                    | Telephone                     | 905                       | -                          | -                          | -                          |
| 44450                                    | Postage                       | 498                       | 150                        | 150                        | 100                        |
| 44550                                    | Travel                        | 7,963                     | 10,914                     | 10,914                     | -                          |
| 44551                                    | POST travel                   | -                         | 7,022                      | 7,022                      | -                          |
| 44650                                    | Training                      | 21,262                    | 10,774                     | 13,874                     | 9,500                      |
| 44651                                    | POST training                 | 18,016                    | 11,297                     | 11,297                     | 38,400                     |
| 44700                                    | Computer software             | 43,838                    | -                          | -                          | -                          |
| 44750                                    | Liability Insurance           | 272,623                   | 261,257                    | 261,257                    | 240,952                    |
| 44751                                    | Insurance/surety bond premium | 19,840                    | -                          | -                          | -                          |
| 44800                                    | Membership & dues             | 1,000                     | 750                        | 750                        | 1,050                      |
| 45100                                    | Books                         | 35                        | -                          | -                          | -                          |
| 45150                                    | Furniture & equipment         | 35,948                    | 19,740                     | 19,740                     | 21,700                     |
| 45170                                    | Computer hardware             | 2,660                     | -                          | -                          | -                          |
| 45250                                    | Office supplies               | 12,228                    | 13,800                     | 13,800                     | 14,350                     |
| 45350                                    | General supplies              | 24,631                    | 11,800                     | 59,800                     | 14,100                     |
| 46900                                    | Business meetings             | 905                       | 750                        | 750                        | 750                        |
| 47000                                    | Miscellaneous                 | 1,134                     | 7,500                      | 7,500                      | 1,550                      |
| <b>Maintenance &amp; Operation Total</b> |                               | <b>\$ 502,202</b>         | <b>\$ 374,054</b>          | <b>\$ 470,604</b>          | <b>\$ 541,192</b>          |
| <b>TOTAL</b>                             |                               | <b>\$ 11,781,719</b>      | <b>\$ 11,230,165</b>       | <b>\$ 11,436,040</b>       | <b>\$ 12,004,008</b>       |

**CITY OF GLENDALE  
POLICE DEPARTMENT  
GENERAL FUND - POLICE - SUPPORT SERVICES  
101-302-30004**

|  |                         | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                         |                           |                            |                            |                            |
| 41100                                    | Salaries                | \$ 5,320,402              | \$ 6,669,914               | \$ 6,669,914               | \$ 6,072,859               |
| 41200                                    | Overtime                | 581,278                   | 312,313                    | 312,313                    | 327,313                    |
| 41300                                    | Hourly wages            | 317,185                   | 140,021                    | 140,021                    | 139,386                    |
| Various                                  | Benefits                | 1,758,248                 | 2,094,435                  | 2,151,798                  | 2,072,722                  |
| 42700, 42702                             | PERS Retirement         | 1,277,535                 | 1,748,547                  | 1,748,547                  | 1,745,798                  |
| 42701                                    | PERS cost sharing       | (160,884)                 | (219,069)                  | (219,069)                  | (195,704)                  |
| <b>Salaries &amp; Benefits Total</b>     |                         | <b>\$ 9,093,764</b>       | <b>\$ 10,746,161</b>       | <b>\$ 10,803,524</b>       | <b>\$ 10,162,374</b>       |
| <b>Maintenance &amp; Operation</b>       |                         |                           |                            |                            |                            |
| 43050                                    | Repairs-bldgs & grounds | \$ 8,951                  | \$ -                       | \$ -                       | \$ -                       |
| 43080                                    | Rent                    | 1,001                     | -                          | -                          | -                          |
| 43110                                    | Contractual services    | 889,121                   | 990,833                    | 990,833                    | 972,920                    |
| 44100                                    | Repairs to equipment    | 1,198                     | 500                        | 500                        | 500                        |
| 44120                                    | Repairs to office equip | -                         | 1,200                      | 1,200                      | 1,200                      |
| 44250                                    | Data communication      | 5,540                     | -                          | -                          | -                          |
| 44352                                    | ISD service charge      | 3,331,209                 | 3,490,997                  | 3,490,997                  | 3,974,840                  |
| 44400                                    | Janitorial services     | 633                       | -                          | -                          | -                          |
| 44450                                    | Postage                 | 2,617                     | 1,000                      | 1,000                      | 2,000                      |
| 44500                                    | Support of prisoners    | 56,151                    | 60,600                     | 60,600                     | 60,000                     |
| 44550                                    | Travel                  | 2,962                     | 14,732                     | 14,732                     | -                          |
| 44551                                    | POST travel             | -                         | 20,646                     | 20,646                     | -                          |
| 44650                                    | Training                | 24,399                    | 14,861                     | 14,861                     | 21,500                     |
| 44651                                    | POST training           | 24,663                    | 19,574                     | 19,574                     | 32,400                     |
| 44700                                    | Computer software       | 3,433                     | -                          | -                          | -                          |
| 44750                                    | Liability Insurance     | 225,125                   | 269,216                    | 269,216                    | 219,727                    |
| 44800                                    | Membership & dues       | 225                       | 200                        | 200                        | 300                        |
| 45100                                    | Books                   | 74                        | -                          | -                          | -                          |
| 45150                                    | Furniture & equipment   | 36,121                    | 53,500                     | 53,500                     | 62,309                     |
| 45170                                    | Computer hardware       | 382                       | -                          | -                          | -                          |
| 45250                                    | Office supplies         | 17,708                    | 5,890                      | 5,890                      | 13,270                     |
| 45350                                    | General supplies        | 40,308                    | 14,550                     | 14,550                     | 19,800                     |
| 46900                                    | Business meetings       | 796                       | 200                        | 200                        | 425                        |
| 47000                                    | Miscellaneous           | 1,612                     | 400                        | 400                        | 2,750                      |
| <b>Maintenance &amp; Operation Total</b> |                         | <b>\$ 4,674,228</b>       | <b>\$ 4,958,899</b>        | <b>\$ 4,958,899</b>        | <b>\$ 5,383,941</b>        |
| <b>TOTAL</b>                             |                         | <b>\$ 13,767,992</b>      | <b>\$ 15,705,060</b>       | <b>\$ 15,762,423</b>       | <b>\$ 15,546,315</b>       |

**CITY OF GLENDALE  
POLICE DEPARTMENT  
GENERAL FUND - POLICE - OFFICE OF THE CHIEF  
101-302-30009**

|  |                          | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|--------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                          |                           |                            |                            |                            |
| 41100                                    | Salaries                 | \$ 435,720                | \$ 607,600                 | \$ 607,600                 | \$ 552,776                 |
| 41200                                    | Overtime                 | 73,882                    | 38,742                     | 38,742                     | 20,742                     |
| 41300                                    | Hourly wages             | 124,293                   | -                          | -                          | -                          |
| Various                                  | Benefits                 | 156,057                   | 202,856                    | 207,388                    | 190,770                    |
| 42700, 42702                             | PERS Retirement          | 122,147                   | 176,249                    | 176,249                    | 183,059                    |
| 42701                                    | PERS cost sharing        | (14,648)                  | (18,992)                   | (18,992)                   | (17,212)                   |
| <b>Salaries &amp; Benefits Total</b>     |                          | <b>\$ 897,451</b>         | <b>\$ 1,006,455</b>        | <b>\$ 1,010,987</b>        | <b>\$ 930,135</b>          |
| <b>Maintenance &amp; Operation</b>       |                          |                           |                            |                            |                            |
| 43110                                    | Contractual services     | \$ 1,453                  | \$ -                       | \$ -                       | \$ -                       |
| 44120                                    | Repairs to office equip  | -                         | 50                         | 50                         | 50                         |
| 44300                                    | Telephone                | 261                       | -                          | -                          | -                          |
| 44450                                    | Postage                  | -                         | 50                         | 50                         | -                          |
| 44550                                    | Travel                   | 1,074                     | 4,408                      | 4,408                      | 2,000                      |
| 44551                                    | POST travel              | -                         | 1,150                      | 1,150                      | -                          |
| 44650                                    | Training                 | 3,754                     | 5,586                      | 5,586                      | 1,000                      |
| 44651                                    | POST training            | 1,312                     | 5,856                      | 5,856                      | 10,000                     |
| 44750                                    | Liability Insurance      | 22,947                    | 24,432                     | 24,432                     | 19,271                     |
| 44800                                    | Membership & dues        | 4,585                     | 3,000                      | 3,000                      | 4,000                      |
| 45050                                    | Periodicals & newspapers | 792                       | 500                        | 500                        | 1,200                      |
| 45150                                    | Furniture & equipment    | 2,091                     | 2,000                      | 2,000                      | 3,000                      |
| 45170                                    | Computer hardware        | 92                        | -                          | -                          | -                          |
| 45250                                    | Office supplies          | 6,439                     | 5,010                      | 5,010                      | 5,300                      |
| 45350                                    | General supplies         | 5,226                     | 1,950                      | 1,950                      | 2,300                      |
| 45450                                    | Printing and graphics    | 122                       | -                          | -                          | -                          |
| 46900                                    | Business meetings        | 7,290                     | 6,000                      | 6,000                      | 5,000                      |
| 47000                                    | Miscellaneous            | 646                       | 525                        | 525                        | 500                        |
| <b>Maintenance &amp; Operation Total</b> |                          | <b>\$ 58,085</b>          | <b>\$ 60,517</b>           | <b>\$ 60,517</b>           | <b>\$ 53,621</b>           |
| <b>TOTAL</b>                             |                          | <b>\$ 955,535</b>         | <b>\$ 1,066,972</b>        | <b>\$ 1,071,504</b>        | <b>\$ 983,756</b>          |

**CITY OF GLENDALE  
POLICE DEPARTMENT  
ASSET FORFEITURE FUND - POLICE - ADMINISTRATIVE SERVICES  
260-302-30001**

|  | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Maintenance &amp; Operation</b>       |                           |                            |                            |                            |
| 44550 Travel                             | \$ -                      | \$ 10,000                  | \$ 10,000                  | \$ -                       |
| 45150 Furniture & equipment              | -                         | 20,000                     | 20,000                     | -                          |
| <b>Maintenance &amp; Operation Total</b> | <b>\$ -</b>               | <b>\$ 30,000</b>           | <b>\$ 30,000</b>           | <b>\$ -</b>                |
| <b>TOTAL</b>                             | <b>\$ -</b>               | <b>\$ 30,000</b>           | <b>\$ 30,000</b>           | <b>\$ -</b>                |

**CITY OF GLENDALE  
POLICE DEPARTMENT  
ASSET FORFEITURE FUND - POLICE - FIELD SERVICES  
260-302-30002**

|  |                     | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|---------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                     |                           |                            |                            |                            |
| 41100                                    | Salaries            | \$ 199,784                | \$ 222,167                 | \$ 222,167                 | \$ 154,944                 |
| 41200                                    | Overtime            | 126,430                   | -                          | -                          | -                          |
| Various                                  | Benefits            | 88,962                    | 77,471                     | 79,220                     | 61,042                     |
| 42700, 42702                             | PERS Retirement     | 63,706                    | 77,360                     | 77,360                     | 59,324                     |
| 42701                                    | PERS cost sharing   | (7,013)                   | (7,743)                    | (7,743)                    | (5,424)                    |
| <b>Salaries &amp; Benefits Total</b>     |                     | <b>\$ 471,868</b>         | <b>\$ 369,255</b>          | <b>\$ 371,004</b>          | <b>\$ 269,886</b>          |
| <b>Maintenance &amp; Operation</b>       |                     |                           |                            |                            |                            |
| 44550                                    | Travel              | \$ 2,908                  | \$ 17,000                  | \$ 17,000                  | \$ -                       |
| 44650                                    | Training            | 15,455                    | -                          | -                          | -                          |
| 44651                                    | POST training       | 9,476                     | -                          | -                          | -                          |
| 44750                                    | Liability Insurance | 11,832                    | 8,397                      | 8,397                      | 5,206                      |
| 44800                                    | Membership & dues   | 615                       | -                          | -                          | -                          |
| <b>Maintenance &amp; Operation Total</b> |                     | <b>\$ 40,285</b>          | <b>\$ 25,397</b>           | <b>\$ 25,397</b>           | <b>\$ 5,206</b>            |
| <b>TOTAL</b>                             |                     | <b>\$ 512,153</b>         | <b>\$ 394,652</b>          | <b>\$ 396,401</b>          | <b>\$ 275,092</b>          |



**CITY OF GLENDALE  
POLICE DEPARTMENT  
ASSET FORFEITURE FUND - POLICE - SUPPORT SERVICES  
260-302-30004**

|  |                      | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|----------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <hr/>                                    |                      |                           |                            |                            |                            |
| <b>Maintenance &amp; Operation</b>       |                      |                           |                            |                            |                            |
| 43110                                    | Contractual services | \$ 120,389                | \$ 130,000                 | \$ 130,000                 | \$ 130,000                 |
| 44650                                    | Training             | -                         | 5,000                      | 5,000                      | 15,000                     |
| <b>Maintenance &amp; Operation Total</b> |                      | <hr/>                     | <hr/>                      | <hr/>                      | <hr/>                      |
|  |                      | \$ 120,389                | \$ 135,000                 | \$ 135,000                 | \$ 145,000                 |
| <hr/>                                    |                      |                           |                            |                            |                            |
|  | <b>TOTAL</b>         | <b>\$ 120,389</b>         | <b>\$ 135,000</b>          | <b>\$ 135,000</b>          | <b>\$ 145,000</b>          |
| <hr/>                                    |                      |                           |                            |                            |                            |

**CITY OF GLENDALE  
POLICE DEPARTMENT  
ASSET FORFEITURE FUND - POLICE - OFFICE OF THE CHIEF  
260-302-30009**

|  | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Maintenance &amp; Operation</b>       |                           |                            |                            |                            |
| 45150 Furniture & equipment              | \$ -                      | \$ -                       | \$ -                       | \$ 150,000                 |
| <b>Maintenance &amp; Operation Total</b> | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ 150,000</b>          |
| <b>TOTAL</b>                             | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ 150,000</b>          |

**CITY OF GLENDALE  
POLICE DEPARTMENT  
POLICE SPECIAL GRANTS FUND  
261-301**

|  |                               | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-------------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                               |                           |                            |                            |                            |
| 41100                                    | Salaries                      | \$ 389,940                | \$ 436,458                 | \$ 536,458                 | \$ 305,736                 |
| 41200                                    | Overtime                      | 400,395                   | 312,107                    | 759,507                    | 277,136                    |
| 41300                                    | Hourly wages                  | 1,669                     | -                          | -                          | -                          |
| Various                                  | Benefits                      | 188,640                   | 193,717                    | 195,715                    | 168,987                    |
| 42700, 42702                             | PERS Retirement               | 106,847                   | 129,213                    | 129,213                    | 116,627                    |
| 42701                                    | PERS cost sharing             | (12,415)                  | (14,579)                   | (14,579)                   | (10,661)                   |
| 42799                                    | Salary charges in (out)       | -                         | (173,466)                  | (173,466)                  | -                          |
| <b>Salaries &amp; Benefits Total</b>     |                               | <b>\$ 1,075,077</b>       | <b>\$ 883,450</b>          | <b>\$ 1,432,848</b>        | <b>\$ 857,825</b>          |
| <b>Maintenance &amp; Operation</b>       |                               |                           |                            |                            |                            |
| 43110                                    | Contractual services          | \$ 34,800                 | \$ -                       | \$ -                       | \$ -                       |
| 44100                                    | Repairs to equipment          | 32,264                    | -                          | -                          | -                          |
| 44450                                    | Postage                       | 131                       | -                          | -                          | -                          |
| 44550                                    | Travel                        | 5,244                     | 4,924                      | 4,924                      | 4,500                      |
| 44600                                    | Laundry & towel service       | 355                       | -                          | -                          | -                          |
| 44650                                    | Training                      | 18,113                    | 20,000                     | 20,600                     | 18,640                     |
| 44700                                    | Computer software             | 794                       | -                          | -                          | -                          |
| 44750                                    | Liability Insurance           | 29,131                    | 28,296                     | 28,296                     | 19,584                     |
| 44751                                    | Insurance/surety bond premium | -                         | 55,000                     | 55,000                     | -                          |
| 44760                                    | Regulatory                    | 4,100                     | -                          | -                          | -                          |
| 44800                                    | Membership & dues             | 845                       | -                          | -                          | -                          |
| 45150                                    | Furniture & equipment         | 260,372                   | 14,000                     | 105,778                    | 31,500                     |
| 45170                                    | Computer hardware             | 758                       | -                          | -                          | -                          |
| 45250                                    | Office supplies               | 726                       | -                          | -                          | -                          |
| 45350                                    | General supplies              | 140,545                   | -                          | 133,750                    | 2,076                      |
| 46900                                    | Business meetings             | 350                       | -                          | -                          | -                          |
| 49050                                    | Charges-other depts           | -                         | (59,970)                   | (59,970)                   | -                          |
| <b>Maintenance &amp; Operation Total</b> |                               | <b>\$ 528,526</b>         | <b>\$ 62,250</b>           | <b>\$ 288,378</b>          | <b>\$ 76,300</b>           |
| <b>Capital Outlay</b>                    |                               |                           |                            |                            |                            |
| 51000                                    | Capital outlay                | \$ 1,340,753              | \$ -                       | \$ 440,000                 | \$ -                       |
| <b>Capital Outlay Total</b>              |                               | <b>\$ 1,340,753</b>       | <b>\$ -</b>                | <b>\$ 440,000</b>          | <b>\$ -</b>                |
| <b>TOTAL</b>                             |                               | <b>\$ 2,944,355</b>       | <b>\$ 945,700</b>          | <b>\$ 2,161,226</b>        | <b>\$ 934,125</b>          |

**CITY OF GLENDALE  
POLICE DEPARTMENT  
SUPPLEMENTAL LAW ENFORCEMENT FUND - POLICE - FIELD SERVICES  
262-302-30002**

|  |                     | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|---------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                     |                           |                            |                            |                            |
| 41100                                    | Salaries            | \$ 229,769                | \$ 229,164                 | \$ 229,164                 | \$ 229,764                 |
| 41200                                    | Overtime            | 4,700                     | -                          | -                          | -                          |
| Various                                  | Benefits            | 80,220                    | 86,504                     | 88,502                     | 88,779                     |
| 42700, 42702                             | PERS Retirement     | 72,964                    | 79,740                     | 79,740                     | 87,540                     |
| 42701                                    | PERS cost sharing   | (8,033)                   | (7,981)                    | (7,981)                    | (8,002)                    |
| <b>Salaries &amp; Benefits Total</b>     |                     | <b>\$ 379,621</b>         | <b>\$ 387,427</b>          | <b>\$ 389,425</b>          | <b>\$ 398,081</b>          |
| <b>Maintenance &amp; Operation</b>       |                     |                           |                            |                            |                            |
| 44750                                    | Liability Insurance | \$ 8,488                  | \$ 8,662                   | \$ 8,662                   | \$ 7,720                   |
| <b>Maintenance &amp; Operation Total</b> |                     | <b>\$ 8,488</b>           | <b>\$ 8,662</b>            | <b>\$ 8,662</b>            | <b>\$ 7,720</b>            |
| <b>TOTAL</b>                             |                     | <b>\$ 388,109</b>         | <b>\$ 396,089</b>          | <b>\$ 398,087</b>          | <b>\$ 405,801</b>          |

**CITY OF GLENDALE  
POLICE DEPARTMENT  
SPECIAL EVENTS FUND - POLICE - OFFICE OF THE CHIEF  
267-302-30009**

|  |                        | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                        |                           |                            |                            |                            |
| 41200                                    | Overtime               | \$ 539,200                | \$ 458,667                 | \$ 458,667                 | \$ 302,000                 |
| 41300                                    | Hourly wages           | 588                       | -                          | -                          | -                          |
| Various                                  | Benefits               | 85,082                    | 83,935                     | 83,935                     | 58,075                     |
| <b>Salaries &amp; Benefits Total</b>     |                        | <b>\$ 624,870</b>         | <b>\$ 542,602</b>          | <b>\$ 542,602</b>          | <b>\$ 360,075</b>          |
| <b>Maintenance &amp; Operation</b>       |                        |                           |                            |                            |                            |
| 43150                                    | Cost allocation charge | \$ 18,817                 | \$ 6,209                   | \$ 6,209                   | \$ -                       |
| 44750                                    | Liability Insurance    | 19,540                    | 17,338                     | 17,338                     | 10,147                     |
| <b>Maintenance &amp; Operation Total</b> |                        | <b>\$ 38,357</b>          | <b>\$ 23,547</b>           | <b>\$ 23,547</b>           | <b>\$ 10,147</b>           |
| <b>TOTAL</b>                             |                        | <b>\$ 663,227</b>         | <b>\$ 566,149</b>          | <b>\$ 566,149</b>          | <b>\$ 370,222</b>          |

**CITY OF GLENDALE  
POLICE DEPARTMENT  
POLICE BUILDING PROJECT FUND  
303-301**

|  |                       | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-----------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Maintenance &amp; Operation</b>       |                       |                           |                            |                            |                            |
| 43110                                    | Contractual services  | \$ 134,863                | \$ 6,500                   | \$ 6,500                   | \$ 15,000                  |
| 47050                                    | Interest on bonds     | 225,602                   | 252,000                    | 252,000                    | 215,000                    |
| 47103                                    | Principal police bond | 7,705,000                 | 2,795,000                  | 2,795,000                  | 2,795,000                  |
| <b>Maintenance &amp; Operation Total</b> |                       | <b>\$ 8,065,465</b>       | <b>\$ 3,053,500</b>        | <b>\$ 3,053,500</b>        | <b>\$ 3,025,000</b>        |
| <b>TOTAL</b>                             |                       | <b>\$ 8,065,465</b>       | <b>\$ 3,053,500</b>        | <b>\$ 3,053,500</b>        | <b>\$ 3,025,000</b>        |

**CITY OF GLENDALE  
POLICE DEPARTMENT  
CAPITAL IMPROVEMENT FUND - POLICE PROJECTS  
401-301**

|                                  | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|----------------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Capital Improvement</b>       |                           |                            |                            |                            |
| 51250 Equipment                  | \$ 10,958                 | \$ -                       | \$ -                       | \$ -                       |
| <b>Capital Improvement Total</b> | <b>\$ 10,958</b>          | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>                |
| <b>TOTAL</b>                     | <b>\$ 10,958</b>          | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>                |

**CITY OF GLENDALE  
POLICE DEPARTMENT  
JOINT HELICOPTER OPERATION FUND  
602-311**

|  |                               | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-------------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                               |                           |                            |                            |                            |
| 41100                                    | Salaries                      | \$ 80,607                 | \$ 79,824                  | \$ 79,824                  | \$ -                       |
| 41200                                    | Overtime                      | 7,002                     | 26,000                     | 26,000                     | -                          |
| Various                                  | Benefits                      | 30,076                    | 37,244                     | 38,054                     | 7,500                      |
| 42700, 42702                             | PERS Retirement               | 12,646                    | 13,940                     | 13,940                     | -                          |
| 42701                                    | PERS cost sharing             | (1,822)                   | (2,395)                    | (2,395)                    | -                          |
| <b>Salaries &amp; Benefits Total</b>     |                               | <b>\$ 128,508</b>         | <b>\$ 154,613</b>          | <b>\$ 155,423</b>          | <b>\$ 7,500</b>            |
| <b>Maintenance &amp; Operation</b>       |                               |                           |                            |                            |                            |
| 43050                                    | Repairs-bldgs & grounds       | \$ 3,918                  | \$ 10,000                  | \$ 10,000                  | \$ 10,000                  |
| 43060                                    | Utilities                     | 27,683                    | 36,100                     | 36,100                     | 36,100                     |
| 43110                                    | Contractual services          | 5,428                     | 40,000                     | 40,000                     | 40,000                     |
| 44100                                    | Repairs to equipment          | -                         | 17,100                     | 17,100                     | 17,100                     |
| 44120                                    | Repairs to office equip       | -                         | 1,000                      | 1,000                      | 1,000                      |
| 44300                                    | Telephone                     | -                         | 10,000                     | 10,000                     | 10,000                     |
| 44350                                    | Vehicle maintenance           | 803,180                   | 755,760                    | 755,760                    | 793,548                    |
| 44400                                    | Janitorial services           | -                         | 8,000                      | 8,000                      | 8,000                      |
| 44450                                    | Postage                       | -                         | 1,100                      | 1,100                      | 1,100                      |
| 44550                                    | Travel                        | 2,894                     | 2,000                      | 2,000                      | 2,000                      |
| 44600                                    | Laundry & towel service       | 1,931                     | 2,000                      | 2,000                      | 2,000                      |
| 44650                                    | Training                      | 577                       | 9,000                      | 9,000                      | 9,000                      |
| 44700                                    | Computer software             | 299                       | -                          | -                          | -                          |
| 44750                                    | Liability Insurance           | 3,171                     | 3,999                      | 3,999                      | -                          |
| 44751                                    | Insurance/surety bond premium | 67,806                    | 73,087                     | 73,087                     | 90,000                     |
| 44800                                    | Membership & dues             | 666                       | 1,200                      | 1,200                      | 1,200                      |
| 45050                                    | Periodicals & newspapers      | -                         | 1,000                      | 1,000                      | 1,000                      |
| 45100                                    | Books                         | -                         | 1,380                      | 1,380                      | 1,380                      |
| 45150                                    | Furniture & equipment         | 28                        | 1,000                      | 1,000                      | 1,000                      |
| 45200                                    | Maps & blue prints            | -                         | 300                        | 300                        | 300                        |
| 45250                                    | Office supplies               | -                         | 1,340                      | 1,340                      | 1,340                      |
| 45300                                    | Small tools                   | -                         | 2,000                      | 2,000                      | 2,000                      |
| 45350                                    | General supplies              | 231                       | 44,615                     | 44,615                     | 44,615                     |
| 45503                                    | Fuel - gasoline               | 162,088                   | 269,280                    | 269,280                    | 269,280                    |
| 46000                                    | Depreciation                  | 109,125                   | 124,796                    | 124,796                    | 124,796                    |
| 47000                                    | Miscellaneous                 | -                         | 1,000                      | 1,000                      | 1,000                      |
| <b>Maintenance &amp; Operation Total</b> |                               | <b>\$ 1,189,025</b>       | <b>\$ 1,417,057</b>        | <b>\$ 1,417,057</b>        | <b>\$ 1,467,759</b>        |
| <b>TOTAL</b>                             |                               | <b>\$ 1,317,533</b>       | <b>\$ 1,571,670</b>        | <b>\$ 1,572,480</b>        | <b>\$ 1,475,259</b>        |



**CITY OF GLENDALE  
POLICE DEPARTMENT  
PERSONNEL CLASSIFICATION DETAIL**

| Classification                         | Actual<br>2013-14 | Adopted<br>2014-15 | Revised<br>2014-15 | Adopted<br>2015-16 |
|--|-------------------|--------------------|--------------------|--------------------|
| <u>Salaried Positions</u>              |                   |                    |                    |                    |
| Community Outreach Assistant           | -                 | 1.00               | 1.00               | 1.00               |
| Community Service Officer              | 40.00             | 40.00              | 38.00              | 37.50              |
| Crime Analyst                          | 1.00              | 1.00               | 1.00               | -                  |
| Customer Service Representative        | 1.00              | 1.00               | 1.00               | -                  |
| Departmental HR Officer                |                   |                    |                    | 1.00               |
| DNA Laboratory Supervisor              | 1.00              | 1.00               | 1.00               | 1.00               |
| DNA Specialist                         | 2.00              | 2.00 **            | 2.00               | -                  |
| Forensic Specialist                    | 5.00              | 5.00               | 5.00               | 2.00               |
| Helicopter Mechanic                    | 1.00              | 1.00               | 1.00               | 1.00               |
| Human Resources Analyst                | -                 | -                  | -                  | -                  |
| Human Resources Analyst II             | 1.00              | 1.00               | 1.00               | -                  |
| IT Applications Specialist             | 1.00              | 1.00               | 1.00               | 1.00               |
| Jail Administrator                     | 1.00              | 1.00               | 1.00               | 1.00               |
| Office Services Secretary              | -                 | -                  | -                  | -                  |
| Office Services Specialist II          | -                 | -                  | -                  | -                  |
| Police Budget & Prop Supervisor        | 1.00              | 1.00               | 1.00               | 1.00               |
| Police Captain                         | 3.00              | 3.00               | 3.00               | 3.00               |
| Police Chief                           | 1.00              | 1.00               | 1.00               | 1.00               |
| Police Civilian Division Commander     | 1.00              | 1.00               | 1.00               | 1.00               |
| Police Communications Operator         | 23.00             | 22.00              | 22.00              | 22.00              |
| Police Comm & Technology Admin         | 1.00              | 1.00               | 1.00               | 1.00               |
| Police Communications Shift Supervisor | 4.00              | 4.00               | 4.00               | 4.00               |
| Police Custody Shift Supervisor        | 4.00              | 4.00               | 4.00               | 4.00               |
| Police Lieutenant                      | 9.60              | 9.60               | 8.60               | 9.60               |
| Police Officer                         | 203.00            | 193.00             | 193.00             | 191.00             |
| Police Officer Recruit                 |                   |                    |                    | 2.00               |
| Police Records Administrator           | 1.00              | 1.00               | 1.00               | 1.00               |
| Police Records Shift Supervisor        | 3.00              | 3.00               | 3.00               | 3.00               |
| Police Sergeant                        | 36.00             | 35.50              | 35.50              | 36.50              |
| Public Safety Business Administrator   | 1.00              | 1.00               | 1.00               | 1.00               |
| Public Safety Business Assistant I     | 2.00              | 2.00               | 2.00               | 3.00               |
| Public Safety Business Assistant II    | 2.00              | 2.00               | 2.00               | 2.00               |
| Public Safety Business Specialist      | 2.00              | 2.00               | 2.00               | 2.00               |
| Sr. Crime Analyst                      | 1.00              | 1.00               | 1.00               | 2.00               |
| Sr. DNA Specialist                     |                   |                    |                    | 2.00               |
| Sr. Forensic Specialist                |                   |                    |                    | 3.00               |
| Technical Staff Associate              | 1.00              | 1.00               | 1.00               | -                  |
| Total Salaried Positions               | 353.60            | 343.10             | 340.10             | 340.60             |
| <u>Hourly Positions</u>                |                   |                    |                    |                    |
|  |                   | *                  | *                  | *                  |
| City Resource Specialist               | -                 | 1.47 (2)           | 1.47 (2)           | 0.44 (1)           |
| Comm. Hourly Staff                     | 0.34 (1)          | -                  | -                  | -                  |
| Facilities Hourly Staff                | -                 | -                  | -                  | -                  |
| Hourly City Worker                     | -                 | -                  | -                  | 1.02 (1)           |
| Office of the Chief Hourly Staff       | 0.54 (1)          | -                  | -                  | -                  |

**CITY OF GLENDALE  
POLICE DEPARTMENT  
PERSONNEL CLASSIFICATION DETAIL**

| Classification                | Actual<br>2013-14 | Adopted<br>2014-15 | Revised<br>2014-15 | Adopted<br>2015-16 |
|-------------------------------|-------------------|--------------------|--------------------|--------------------|
| Police Communications Officer | -                 | 0.34 (2)           | 0.34 (2)           | 0.33 (3)           |
| Reserve Police Officer        | 0.40 (1)          | 0.06 (13)          | 0.06 (13)          | 0.06 (3)           |
| Rangemaster                   | 0.38 (1)          | -                  | -                  | -                  |
| Total Hourly Positions        | <u>2.66</u>       | <u>1.87</u>        | <u>1.87</u>        | <u>1.85</u>        |
| Police Total                  | <u>356.26</u>     | <u>344.97</u>      | <u>341.97</u>      | <u>342.45</u>      |

Notes:

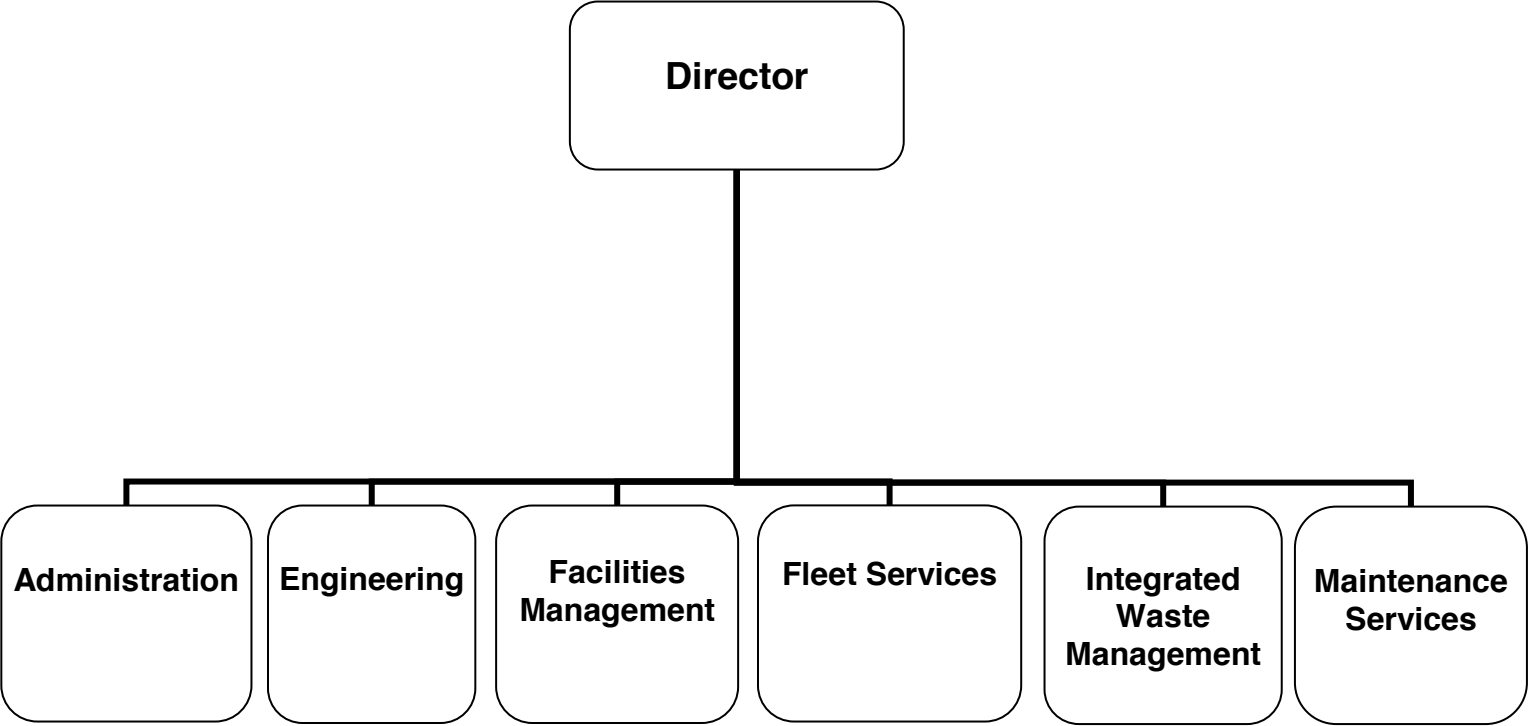
\* Indicates number of positions corresponding to the stated Full-Time Equivalence (FTE)

\*\* The FY 2014-15 full-time authorized salaried position count includes two (2) unclassified grant funded positions.

# ADOPTED BUDGET 2015-16



# PUBLIC WORKS



## **MISSION STATEMENT**

The Public Works Department's mission is to provide the highest quality public works services to the public and other City departments, balanced through our efforts to maintain a cost effective operation and to provide these services in a responsible and efficient manner. This mission is accomplished through the prudent use of resources, technology, innovations, teamwork, and coordination with other service providers in the City.

## **DEPARTMENT DESCRIPTION**

Public Works is comprised of six Divisions: Administration, Engineering, Facilities Management, Fleet Services, Integrated Waste Management, and Maintenance Services.

The **Administration Division** oversees all operations within the Public Works Department. The Division is also responsible for the preparation and management of Department budget, legislative review, strategic planning, coordinating special projects, and human resources management. Additionally, the Division seeks to inform, educate, and engage the community in Public Works projects and programs through extensive community outreach efforts. It also serves as liaison to the Transportation and Parking Commission as well as other organizations and agencies.

The Division also oversees the *Parking Management and Operation Section*. This section is responsible for the management of the Parking Fund and all parking assets including City owned parking structures, public parking lots, and the administration of the residential preferential parking program. The Parking Section staff coordinates with the parking meter shop in the Maintenance Services Division and the parking enforcement staff at the Glendale Police Department to implement infrastructure projects and improvements to the City's Parking Program.

The **Engineering Division** is primarily responsible for the planning, design and management of Capital Improvement Projects related to the City's infrastructure, such as streets, sidewalks, curbs and gutters, sewers, storm drains, corrugated metal pipes, street lights, street trees and alleys. Staff provides complete survey, design, and construction inspection services.

The *Land Development Section* reviews and processes various permits and maps including grading permits, parcel and tract maps, and encroachment permits. The Section maintains official public records such as maps, property records and property acquisition documentation, and street vacations. It also maintains and updates the City's Geographic Information Systems (GIS). The section oversees the City's Wastewater Program, and the City's joint ownership in Los Angeles/Glendale Water Reclamation Treatment Plant (LAGWRP).

The *Traffic Engineering Section* is responsible for the installations, modifications and operations of all traffic control devices, such as signing, striping, traffic signals and flashing beacons. The section is also responsible for investigation of traffic related customer requests, review and approval of development traffic impact studies, management of the Neighborhood Traffic Calming Program, School Area Traffic Safety Program and School Crossing Guard Program.

The **Facilities Management Division** is responsible for the building maintenance, security, and custodial services for the City facilities including the libraries, fire stations, the civic center complex, parks facilities, and Glendale Water and Power facilities. Building maintenance includes HVAC, plumbing, painting, electrical, fire/life/safety systems, general building, and locksmith services. In addition, Facilities Management administers the City's energy management and access control systems as well as the security guard services. Custodial services involve carpet cleaning, restroom maintenance, and general cleaning services. The Division is also responsible for administration and management of Capital

Improvement Program projects related to City buildings and Parks construction, remodeling and renovations.

The ***Fleet Services Division*** is responsible for the City's vehicle and equipment maintenance and automotive warehouse facilities. Fleet Services includes the Glendale Water and Power Garage, Public Works Garage, Fire Department Garage, and the Police Department Garage. The Division performs scheduled preventive maintenance for all vehicles and equipment. Staff is also responsible for compliance with all fleet related Federal, State, County and local regulations, policies and mandates.

The ***Integrated Waste Management Division*** (IWM) is responsible for the collection, transportation, and disposal of solid waste materials in accordance with regulations and in a manner that protects public health. IWM is the exclusive service provider for the City's single family residential sector for refuse, recycling and yard trimming collection. The Division also provides commercial refuse collection to businesses and multifamily dwellings in a competitive market. In addition, IWM oversees the street sweeping operation, Recycling Programs, and the Bulky Item and Abandoned Item Collection Program.

The ***Maintenance Services Division*** includes Street and Field Services and Wastewater Maintenance.

The ***Street & Field Services Section*** is responsible for the maintenance of the City's streets, sidewalks, alleys, storm drains, street trees, traffic signs, striping and curb painting, City landfill and debris basin maintenance, and parking lot and meter collection and maintenance, including the regular maintenance of parking meters for the City of West Hollywood.

The ***Wastewater Maintenance Section*** is responsible for the maintenance of the City's Sewer and Storm Drain Systems. This includes cleaning and inspection of sewer mains, storm drains; lift stations, and pumping stations; and conducting restaurant inspections in compliance with City's Fats, Oils, and Grease (FOG) ordinance.

## **RELATIONSHIP TO STRATEGIC GOALS**

### ***Exceptional Customer Service***

As an ongoing goal for FY 2015-16, Public Works is committed to providing its residents with exceptional customer services centered on the principles of timeliness, quality, and customer satisfaction through the delivery of flawless and seamless services to every customer served.

### ***Safe & Healthy Community***

Public Works' efforts enable Glendale to be one of the safest cities in the region by ensuring infrastructure such as streets, sidewalks, sewers, alleys, storm drains, and bridges are safe, well engineered, and properly maintained. The Department ensures City owned buildings are stable and comply with current codes and standards. Staff also abates sources of community blight such as abandoned bulky items, weeds, and litter.

### ***Community Services & Facilities***

It is a goal of the Public Works Department to design, build and maintain buildings and other City facilities that are clean, accessible and meet the needs of Glendale's diverse community.

### ***Infrastructure & Mobility***

The City of Glendale has a comprehensive Traffic Safety Program that includes traffic calming, pedestrian safety, public education, and safety enhancements around local schools. The City has been one of the first municipalities to implement new technology such as radar-speed display signs and rapid flashing warning beacons at uncontrolled crosswalks. The Public Works Department, Engineering Division has systematically upsized most of the sewer main lines that were identified as deficient in the recent sewer master plan. Furthermore, with an average Pavement Condition Index (PCI) of 76.2 in a 2012 report, Glendale has one of highest PCI rating of a large city in California.

Resident surveys have shown traffic and transportation issues to be a major concern for residents of the City of Glendale. As a result, the Public Works Department has invested heavily in its transportation and mobility services and operations. Staff has aggressively sought out and successfully attained millions of dollars in grant funding, which have been used on projects to improve traffic flow such as upgraded signalized intersections, parking services, and traffic related infrastructure improvements. In addition, the Public Works Department provides input and participates in the City's strategic transportation and mobility planning efforts.

### ***Sustainability***

The Public Works Department promotes environmentally sound initiatives such as an award winning Recycling Program, the use of alternative fuel vehicles, "green" building practices, and other regulatory compliance. The Department looks for innovative ways to reduce environmental impact during its construction projects. For instance, Cold In-place Recycling system has been used for pavement rehabilitation which is an environmentally-friendly pavement rehabilitation process performed without the use of heat. This process is performed with a single "train" of equipment, thus eliminating the need for hauling away to dispose of the old asphalt concrete or hauling in new base course. With this process, the roadway becomes available to traffic after a shorter period of time. This faster process is more efficient, saves costs of labor and transportation, and is also safer for the environment by reducing air pollution.

Furthermore, we continue to lead the way in building efficiency. Annually, the Public Works Department replaces thousands of interior and exterior lamps with modern, efficient technology such as Light Emitting Diode (LED) and induction. These improvements lead to better light quality, less maintenance cost, less environmental impact, and substantial reductions in electrical costs. In addition, the Department has deployed numerous no-flow and low-flow water fixtures that continue to save hundreds of thousands of gallons of water annually.

**CITY OF GLENDALE  
SUMMARY OF APPROPRIATIONS  
PUBLIC WORKS DEPARTMENT  
FOR THE YEARS ENDING JUNE 30**

|  | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>General Fund</b>                            |                           |                            |                            |                            |
| Administration (101-502)                       | \$ 327,616                | \$ 288,374                 | \$ 381,673                 | \$ 223,308                 |
| Engineering (101-511)                          | 2,201,013                 | 1,683,302                  | 1,702,791                  | 2,054,599                  |
| Corporation Yard (101-531)**                   | 108,503                   | 115,561                    | 115,561                    | 115,561                    |
| Custodial Services (101-532)                   | 1,139,210                 | 1,228,703                  | 1,277,400                  | 1,316,649                  |
| Building Services (101-533)                    | 3,060,157                 | 3,087,458                  | 4,295,234                  | 3,999,262                  |
| Maintenance Services Administration (101-534)  | 458,094                   | 290,377                    | 291,556                    | 259,639                    |
| Street Maintenance (101-535)                   | 4,265,035                 | 4,726,411                  | 4,732,377                  | 4,731,591                  |
| Sidewalk Maintenance (101-536)                 | 1,340,348                 | 1,376,919                  | 1,383,634                  | 1,429,560                  |
| Street Trees Maintenance (101-537)             | 1,008,584                 | 1,129,705                  | 1,133,993                  | 1,106,658                  |
| Warehouse (101-542)**                          | 1,181                     | -                          | -                          | -                          |
| Facilities Services-Parks (101-546)            | 669,533                   | 820,785                    | 824,566                    | -                          |
| Traffic Engineering (101-552)                  | 1,108,176                 | 1,038,327                  | 1,071,738                  | 822,022                    |
| Traffic Signals (101-553)                      | 988,628                   | 1,291,000                  | 1,291,000                  | 1,297,507                  |
| Traffic Safety Control (101-554)               | 670,243                   | 626,685                    | 664,394                    | 608,514                    |
| <b>Total General Fund</b>                      | <b>\$ 17,346,321</b>      | <b>\$ 17,703,607</b>       | <b>\$ 19,165,917</b>       | <b>\$ 17,964,870</b>       |
| <b>Other Funds</b>                             |                           |                            |                            |                            |
| <b>Air Quality Improvement Fund</b>            |                           |                            |                            |                            |
| Public Works Projects (251-501)                | \$ -                      | \$ -                       | \$ -                       | \$ -                       |
| Employees Commuter Reduction (251-556)         | 239,162                   | 305,058                    | 305,147                    | -                          |
| <b>Total Air Quality Improvement Fund</b>      | <b>\$ 239,162</b>         | <b>\$ 305,058</b>          | <b>\$ 305,147</b>          | <b>\$ -</b>                |
| Public Works Special Grants Fund (252-501)     | \$ 1,808,326              | \$ -                       | \$ -                       | \$ 23,862                  |
| San Fernando Landscape District Fund (253-537) | 48,378                    | 81,124                     | 81,124                     | 81,124                     |
| <b>Measure R Local Return Fund*</b>            |                           |                            |                            |                            |
| Public Works Projects (254-501)                | 6,563                     | 4,993,000                  | 4,993,000                  | -                          |
| Administration (254-502)                       | 306,000                   | 1,915,000                  | 2,245,000                  | -                          |
| <b>Total Measure R Local Return Fund</b>       | <b>\$ 312,563</b>         | <b>\$ 6,908,000</b>        | <b>\$ 7,238,000</b>        | <b>\$ -</b>                |
| <b>Measure R-Regional Return Fund</b>          |                           |                            |                            |                            |
| Public Works Projects (255-501)                | \$ 1,530,642              | \$ 2,400,000               | \$ 7,215,000               | \$ -                       |
| Administration (255-502)                       | -                         | -                          | -                          | -                          |
| <b>Total Measure R-Regional Return Fund</b>    | <b>\$ 1,530,642</b>       | <b>\$ 2,400,000</b>        | <b>\$ 7,215,000</b>        | <b>\$ -</b>                |
| <b>Transit Prop A Local Return Fund*</b>       |                           |                            |                            |                            |
| Public Works Projects (256-501)                | \$ -                      | \$ -                       | \$ -                       | \$ -                       |
| Transit Prop A Local Return (256-551)          | 3,277,733                 | 3,737,964                  | 3,675,862                  | -                          |
| <b>Total Transit Prop A Local Return Fund</b>  | <b>\$ 3,277,733</b>       | <b>\$ 3,737,964</b>        | <b>\$ 3,675,862</b>        | <b>\$ -</b>                |
| <b>Transit Prop C Local Return Fund*</b>       |                           |                            |                            |                            |
| Public Works Projects (257-501)                | \$ -                      | \$ 250,000                 | \$ 252,997                 | \$ -                       |
| Transit Prop C Local Return (257-557)          | 3,244,680                 | 3,593,009                  | 3,594,800                  | -                          |
| <b>Total Transit Prop C Local Return Fund</b>  | <b>\$ 3,244,680</b>       | <b>\$ 3,843,009</b>        | <b>\$ 3,847,797</b>        | <b>\$ -</b>                |
| <b>Transit Utility Fund*</b>                   |                           |                            |                            |                            |
| Public Works Projects (258-501)                | \$ -                      | \$ 4,631,000               | \$ 4,631,000               | \$ -                       |
| Transit Utility (258-558)                      | 11,559,204                | 14,094,339                 | 14,096,655                 | -                          |
| <b>Total Transit Utility Fund</b>              | <b>\$ 11,559,204</b>      | <b>\$ 18,725,339</b>       | <b>\$ 18,727,655</b>       | <b>\$ -</b>                |
| Capital Leases Fund (306-501)                  | \$ 1,392,061              | \$ -                       | \$ -                       | \$ -                       |
| Capital Improvement Fund (401-501)             | 1,848,893                 | 369,000                    | 373,020                    | 815,000                    |
| State Gas Tax Fund (402-501)                   | 8,076,460                 | 5,004,000                  | 5,297,393                  | 4,380,000                  |
| CIP Reimbursement Fund (409-501)               | 4,542                     | -                          | 1,609,333                  | -                          |



**CITY OF GLENDALE  
SUMMARY OF APPROPRIATIONS  
PUBLIC WORKS DEPARTMENT  
FOR THE YEARS ENDING JUNE 30**

|  | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Parking Fund</b>                            |                           |                            |                            |                            |
| Transfer (520-195)                             | \$ -                      | \$ -                       | \$ -                       | \$ -                       |
| Public Works Projects (520-501)                | 191,474                   | 1,150,000                  | 1,844,026                  | -                          |
| Downtown Parking (520-561)                     | 3,530,635                 | 4,177,218                  | 4,184,988                  | 2,033,670                  |
| Montrose Parking (520-562)                     | 153,030                   | 167,927                    | 168,227                    | 131,578                    |
| Parking Garages (520-563)                      | 2,672,733                 | 3,518,280                  | 3,788,280                  | 4,871,905                  |
| Parking Citations (520-564)                    | 2,709,605                 | 3,307,401                  | 3,116,662                  | 3,173,159                  |
| <b>Total Parking Fund</b>                      | <b>\$ 9,257,476</b>       | <b>\$ 12,320,826</b>       | <b>\$ 13,102,183</b>       | <b>\$ 10,210,312</b>       |
| <b>Sewer Fund</b>                              |                           |                            |                            |                            |
| Public Works Projects (525-501)                | \$ 4,471,141              | \$ 13,090,000              | \$ 13,090,000              | \$ 14,348,000              |
| Wastewater Management (525-581)                | 9,301,075                 | 15,978,707                 | 15,986,757                 | 16,492,877                 |
| Stormwater Management (525-582)                | 386,972                   | 672,688                    | 674,520                    | 664,679                    |
| Wastewater Maintenance (525-583)               | 1,614,218                 | 2,489,073                  | 2,498,592                  | 2,554,191                  |
| <b>Total Sewer Fund</b>                        | <b>\$ 15,773,406</b>      | <b>\$ 32,230,468</b>       | <b>\$ 32,249,869</b>       | <b>\$ 34,059,747</b>       |
| <b>Refuse Disposal Fund</b>                    |                           |                            |                            |                            |
| Transfer (530-195)                             | \$ -                      | \$ -                       | \$ -                       | \$ -                       |
| Public Works Projects (530-501)                | 38,559                    | -                          | 345,000                    | 600,000                    |
| Landfill Management (530-571)                  | 1,044,885                 | 2,300,112                  | 2,303,012                  | 2,329,566                  |
| Recycling Waste Reduction (530-572)            | 2,087,538                 | 2,368,650                  | 2,379,359                  | 2,523,687                  |
| Refuse Collection (530-573)                    | 17,306,000                | 16,507,596                 | 16,533,604                 | 18,580,421                 |
| Street Sweeping (530-574)                      | 1,151,601                 | 1,523,877                  | 1,526,712                  | 1,673,290                  |
| <b>Total Refuse Disposal Fund</b>              | <b>\$ 21,628,583</b>      | <b>\$ 22,700,235</b>       | <b>\$ 23,087,687</b>       | <b>\$ 25,706,964</b>       |
| <b>Fleet / Equipment Management Fund</b>       |                           |                            |                            |                            |
| Public Works Garage (601-541)                  | \$ 5,905,778              | \$ 5,974,988               | \$ 5,986,460               | \$ 5,970,640               |
| Police Garage (601-543)                        | 2,078,231                 | 2,329,274                  | 2,333,103                  | 3,149,509                  |
| Fire Garage (601-544)                          | 2,259,543                 | 3,414,231                  | 3,417,846                  | 3,437,499                  |
| GWP Garage (601-545)                           | 1,639,184                 | 2,354,351                  | 2,358,818                  | 2,167,566                  |
| <b>Total Fleet / Equipment Management Fund</b> | <b>\$ 11,882,735</b>      | <b>\$ 14,072,844</b>       | <b>\$ 14,096,227</b>       | <b>\$ 14,725,214</b>       |
| Building Maintenance Fund (607-538)            | \$ -                      | \$ -                       | \$ 1,000,000               | \$ -                       |
| <b>Total Other Funds</b>                       | <b>\$ 91,884,842</b>      | <b>\$ 122,697,867</b>      | <b>\$ 131,906,297</b>      | <b>\$ 90,002,223</b>       |
| <b>Department Grand Total</b>                  | <b>\$ 109,231,163</b>     | <b>\$ 140,401,474</b>      | <b>\$ 151,072,214</b>      | <b>\$ 107,967,093</b>      |

Notes:

\* Effective FY 2015-16, the Measure R Local Return Fund (254), Transit Prop A Local Return Fund (256), Transit Prop C Local Return Fund (257), and Transity Utility Fund (258) moved to the Community Development Department. Historic data is reported in Public Works. New data is reported in Community Development Department under the same fund numbers but new Dept ID's.

\*\* Effective FY 2014-15, the budget in 101-542 will now be reflected in 101-531. Effective 07/01/2014, 101-542 will be inactivated.

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
GENERAL FUND - ADMINISTRATION  
101-502**

|  |                         | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                         |                           |                            |                            |                            |
| 41100                                    | Salaries                | \$ 69,406                 | \$ 84,433                  | \$ 145,554                 | \$ 117,631                 |
| 41200                                    | Overtime                | 32                        | -                          | -                          | -                          |
| Various                                  | Benefits                | 23,871                    | 23,817                     | 24,234                     | 30,368                     |
| 42700, 42702                             | PERS Retirement         | 11,047                    | 14,745                     | 14,745                     | 24,487                     |
| 42701                                    | PERS cost sharing       | (1,635)                   | (2,533)                    | (2,533)                    | (3,517)                    |
| <b>Salaries &amp; Benefits Total</b>     |                         | <b>\$ 102,720</b>         | <b>\$ 120,462</b>          | <b>\$ 182,000</b>          | <b>\$ 168,969</b>          |
| <b>Maintenance &amp; Operation</b>       |                         |                           |                            |                            |                            |
| 43110                                    | Contractual services    | \$ 13,964                 | \$ 12,000                  | \$ 42,000                  | \$ 12,000                  |
| 44120                                    | Repairs to office equip | -                         | 1,000                      | 1,000                      | 1,000                      |
| 44352                                    | ISD service charge      | 202,197                   | 125,821                    | 125,821                    | 11,487                     |
| 44450                                    | Postage                 | 434                       | 1,200                      | 1,200                      | 1,200                      |
| 44550                                    | Travel                  | -                         | 2,500                      | 2,500                      | 2,500                      |
| 44650                                    | Training                | -                         | 2,500                      | 2,500                      | 2,500                      |
| 44750                                    | Liability Insurance     | 2,514                     | 3,191                      | 4,952                      | 3,952                      |
| 44800                                    | Membership & dues       | 218                       | 1,500                      | 1,500                      | 1,500                      |
| 45150                                    | Furniture & equipment   | -                         | 2,000                      | 2,000                      | 2,000                      |
| 45250                                    | Office supplies         | 1,367                     | 6,000                      | 6,000                      | 6,000                      |
| 45350                                    | General supplies        | 2,487                     | 6,000                      | 6,000                      | 6,000                      |
| 46900                                    | Business meetings       | 1,048                     | 2,200                      | 2,200                      | 2,200                      |
| 47000                                    | Miscellaneous           | 667                       | 2,000                      | 2,000                      | 2,000                      |
| <b>Maintenance &amp; Operation Total</b> |                         | <b>\$ 224,896</b>         | <b>\$ 167,912</b>          | <b>\$ 199,673</b>          | <b>\$ 54,339</b>           |
| <b>TOTAL</b>                             |                         | <b>\$ 327,616</b>         | <b>\$ 288,374</b>          | <b>\$ 381,673</b>          | <b>\$ 223,308</b>          |

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
GENERAL FUND - ENGINEERING  
101-511**

|  |                             | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-----------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                             |                           |                            |                            |                            |
| 41100                                    | Salaries                    | \$ 2,264,208              | \$ 2,145,576               | \$ 2,145,576               | \$ 2,108,496               |
| 41200                                    | Overtime                    | 13,449                    | 9,612                      | 9,612                      | 9,612                      |
| 41300                                    | Hourly wages                | 160,870                   | 104,004                    | 104,004                    | 390,046                    |
| Various                                  | Benefits                    | 574,232                   | 544,491                    | 563,980                    | 588,096                    |
| 42700, 42702                             | PERS Retirement             | 358,340                   | 377,422                    | 377,422                    | 512,393                    |
| 42701                                    | PERS cost sharing           | (56,393)                  | (64,830)                   | (64,830)                   | (73,583)                   |
| 42799                                    | Salary charges in (out)     | (1,574,414)               | (1,771,344)                | (1,771,344)                | (1,800,883)                |
| <b>Salaries &amp; Benefits Total</b>     |                             | <b>\$ 1,740,292</b>       | <b>\$ 1,344,931</b>        | <b>\$ 1,364,420</b>        | <b>\$ 1,734,177</b>        |
| <b>Maintenance &amp; Operation</b>       |                             |                           |                            |                            |                            |
| 43060                                    | Utilities                   | \$ 272                    | \$ -                       | \$ -                       | \$ -                       |
| 43090                                    | Equipment usage             | 21,504                    | 2,000                      | 2,000                      | 2,000                      |
| 43110                                    | Contractual services        | 49,886                    | 80,000                     | 80,000                     | 80,000                     |
| 43111                                    | Construction services       | -                         | 10,000                     | 10,000                     | 10,000                     |
| 44100                                    | Repairs to equipment        | 539                       | 3,000                      | 3,000                      | 3,000                      |
| 44120                                    | Repairs to office equip     | 138                       | 15,000                     | 15,000                     | 15,000                     |
| 44351                                    | Fleet / equip rental charge | 55,333                    | 62,526                     | 62,526                     | 89,426                     |
| 44352                                    | ISD service charge          | 201,268                   | -                          | -                          | -                          |
| 44450                                    | Postage                     | 3,372                     | 5,000                      | 5,000                      | 5,000                      |
| 44550                                    | Travel                      | 902                       | -                          | -                          | -                          |
| 44600                                    | Laundry & towel service     | 1,280                     | 1,200                      | 1,200                      | 1,200                      |
| 44650                                    | Training                    | 5,487                     | 7,000                      | 7,000                      | 7,000                      |
| 44700                                    | Computer software           | 3,904                     | -                          | -                          | -                          |
| 44750                                    | Liability Insurance         | 88,272                    | 85,395                     | 85,395                     | 84,275                     |
| 44800                                    | Membership & dues           | 1,796                     | 2,000                      | 2,000                      | 2,000                      |
| 45050                                    | Periodicals & newspapers    | 1,284                     | -                          | -                          | -                          |
| 45100                                    | Books                       | 534                       | 1,000                      | 1,000                      | 1,000                      |
| 45150                                    | Furniture & equipment       | 2,629                     | 5,000                      | 5,000                      | 5,000                      |
| 45200                                    | Maps & blue prints          | -                         | 1,000                      | 1,000                      | 1,000                      |
| 45250                                    | Office supplies             | 8,996                     | 20,000                     | 20,000                     | 20,000                     |
| 45300                                    | Small tools                 | 622                       | 1,500                      | 1,500                      | 1,500                      |
| 45350                                    | General supplies            | 7,648                     | 30,500                     | 30,500                     | 30,500                     |
| 45600                                    | A & G overhead              | 2,273                     | -                          | -                          | -                          |
| 46900                                    | Business meetings           | 2,090                     | 1,250                      | 1,250                      | 1,250                      |
| 47000                                    | Miscellaneous               | 692                       | 5,000                      | 5,000                      | 5,000                      |
| 49050                                    | Charges-other depts         | -                         | -                          | -                          | (43,729)                   |
| <b>Maintenance &amp; Operation Total</b> |                             | <b>\$ 460,721</b>         | <b>\$ 338,371</b>          | <b>\$ 338,371</b>          | <b>\$ 320,422</b>          |
| <b>TOTAL</b>                             |                             | <b>\$ 2,201,013</b>       | <b>\$ 1,683,302</b>        | <b>\$ 1,702,791</b>        | <b>\$ 2,054,599</b>        |

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
GENERAL FUND - CORPORATION YARD  
101-531**

|  |                         | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Maintenance &amp; Operation</b>       |                         |                           |                            |                            |                            |
| 43050                                    | Repairs-bldgs & grounds | \$ 807                    | \$ 20,300                  | \$ 20,300                  | \$ 20,300                  |
| 43060                                    | Utilities               | 101,300                   | 88,711                     | 88,711                     | 88,711                     |
| 43110                                    | Contractual services    | 4,166                     | -                          | -                          | -                          |
| 44100                                    | Repairs to equipment    | 424                       | -                          | -                          | -                          |
| 45350                                    | General supplies        | 1,806                     | 6,550                      | 6,550                      | 6,550                      |
| <b>Maintenance &amp; Operation Total</b> |                         | <b>\$ 108,503</b>         | <b>\$ 115,561</b>          | <b>\$ 115,561</b>          | <b>\$ 115,561</b>          |
| <b>TOTAL</b>                             |                         | <b>\$ 108,503</b>         | <b>\$ 115,561</b>          | <b>\$ 115,561</b>          | <b>\$ 115,561</b>          |

Notes:

\* Effective FY 2014-15, the budget in 101-542 will now be reflected in 101-531. Effective 07/01/2014, 101-542 will be inactivated.

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
GENERAL FUND - CUSTODIAL SERVICES  
101-532**

|  |                             | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-----------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                             |                           |                            |                            |                            |
| 41100                                    | Salaries                    | \$ 637,191                | \$ 683,362                 | \$ 724,719                 | \$ 623,378                 |
| 41200                                    | Overtime                    | 4,088                     | 3,000                      | 3,000                      | 3,000                      |
| 41300                                    | Hourly wages                | 17,323                    | 22,221                     | 22,221                     | 22,221                     |
| Various                                  | Benefits                    | 237,091                   | 251,878                    | 258,956                    | 253,310                    |
| 42700, 42702                             | PERS Retirement             | 104,412                   | 123,129                    | 123,129                    | 134,050                    |
| 42701                                    | PERS cost sharing           | (15,825)                  | (21,153)                   | (21,153)                   | (19,251)                   |
| <b>Salaries &amp; Benefits Total</b>     |                             | <b>\$ 984,281</b>         | <b>\$ 1,062,437</b>        | <b>\$ 1,110,872</b>        | <b>\$ 1,016,708</b>        |
| <b>Maintenance &amp; Operation</b>       |                             |                           |                            |                            |                            |
| 43110                                    | Contractual services        | \$ 18,344                 | \$ -                       | \$ -                       | \$ 163,000                 |
| 44120                                    | Repairs to office equip     | -                         | 300                        | 300                        | 300                        |
| 44351                                    | Fleet / equip rental charge | 11,439                    | 12,618                     | 12,618                     | 10,853                     |
| 44352                                    | ISD service charge          | 15,916                    | 9,465                      | 9,465                      | 43,492                     |
| 44400                                    | Janitorial services         | 80,460                    | 116,600                    | 116,600                    | -                          |
| 44600                                    | Laundry & towel service     | 2,726                     | -                          | -                          | -                          |
| 44650                                    | Training                    | 1,110                     | -                          | -                          | -                          |
| 44750                                    | Liability Insurance         | 23,841                    | 26,783                     | 27,045                     | 21,796                     |
| 45150                                    | Furniture & equipment       | 897                       | -                          | -                          | -                          |
| 45250                                    | Office supplies             | 98                        | 500                        | 500                        | 500                        |
| 45350                                    | General supplies            | -                         | -                          | -                          | 60,000                     |
| 46900                                    | Business meetings           | 98                        | -                          | -                          | -                          |
| <b>Maintenance &amp; Operation Total</b> |                             | <b>\$ 154,929</b>         | <b>\$ 166,266</b>          | <b>\$ 166,528</b>          | <b>\$ 299,941</b>          |
| <b>TOTAL</b>                             |                             | <b>\$ 1,139,210</b>       | <b>\$ 1,228,703</b>        | <b>\$ 1,277,400</b>        | <b>\$ 1,316,649</b>        |

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
GENERAL FUND - BUILDING SERVICES  
101-533**

|  |                                     | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-------------------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                                     |                           |                            |                            |                            |
| 41100                                    | Salaries                            | \$ 810,874                | \$ 851,475                 | \$ 1,048,832               | \$ 1,354,178               |
| 41200                                    | Overtime                            | 30,426                    | 12,000                     | 12,000                     | 12,000                     |
| Various                                  | Benefits                            | 290,124                   | 307,797                    | 317,605                    | 465,790                    |
| 42700, 42702                             | PERS Retirement                     | 127,206                   | 148,584                    | 148,584                    | 281,646                    |
| 42701                                    | PERS cost sharing                   | (19,257)                  | (25,525)                   | (25,525)                   | (40,442)                   |
| <b>Salaries &amp; Benefits Total</b>     |                                     | <b>\$ 1,239,373</b>       | <b>\$ 1,294,331</b>        | <b>\$ 1,501,496</b>        | <b>\$ 2,073,172</b>        |
| <b>Maintenance &amp; Operation</b>       |                                     |                           |                            |                            |                            |
| 43050                                    | Repairs-bldgs & grounds             | \$ 254,014                | \$ 246,600                 | \$ 246,600                 | \$ 294,200                 |
| 43060                                    | Utilities                           | 415,074                   | 345,000                    | 345,000                    | 345,000                    |
| 43080                                    | Rent                                | 440,043                   | 439,243                    | 439,243                    | 348,048                    |
| 43110                                    | Contractual services                | 383,761                   | 387,000                    | 387,000                    | 453,400                    |
| 43111                                    | Construction services               | -                         | 18,000                     | 18,000                     | -                          |
| 44100                                    | Repairs to equipment                | -                         | -                          | -                          | 2,000                      |
| 44351                                    | Fleet / equip rental charge         | 100,240                   | 113,271                    | 113,271                    | 130,051                    |
| 44352                                    | ISD service charge                  | 57,506                    | 59,972                     | 59,972                     | 79,371                     |
| 44353                                    | Building Maintenance Service Charge | -                         | -                          | 1,000,000                  | -                          |
| 44400                                    | Janitorial services                 | 18                        | -                          | -                          | -                          |
| 44450                                    | Postage                             | 70                        | 1,000                      | 1,000                      | 250                        |
| 44600                                    | Laundry & towel service             | 4,010                     | -                          | -                          | 10,000                     |
| 44650                                    | Training                            | 1,110                     | -                          | -                          | 2,000                      |
| 44750                                    | Liability Insurance                 | 30,455                    | 32,641                     | 33,252                     | 45,905                     |
| 44760                                    | Regulatory                          | 6,748                     | -                          | -                          | -                          |
| 44800                                    | Membership & dues                   | 2,298                     | 800                        | 800                        | 800                        |
| 45050                                    | Periodicals & newspapers            | -                         | 300                        | 300                        | 300                        |
| 45150                                    | Furniture & equipment               | 709                       | -                          | -                          | 5,000                      |
| 45250                                    | Office supplies                     | 1,685                     | 6,000                      | 6,000                      | 6,000                      |
| 45300                                    | Small tools                         | -                         | 800                        | 800                        | 1,500                      |
| 45350                                    | General supplies                    | 69,777                    | 142,000                    | 142,000                    | 200,765                    |
| 46900                                    | Business meetings                   | 1,169                     | -                          | -                          | 500                        |
| 47000                                    | Miscellaneous                       | 6,421                     | 500                        | 500                        | 1,000                      |
| 47010                                    | Discount earned & lost              | (249)                     | -                          | -                          | -                          |
| <b>Maintenance &amp; Operation Total</b> |                                     | <b>\$ 1,774,859</b>       | <b>\$ 1,793,127</b>        | <b>\$ 2,793,738</b>        | <b>\$ 1,926,090</b>        |
| <b>Capital Outlay</b>                    |                                     |                           |                            |                            |                            |
| 51000                                    | Capital outlay                      | \$ 45,924                 | \$ -                       | \$ -                       | \$ -                       |
| <b>Capital Outlay Total</b>              |                                     | <b>\$ 45,924</b>          | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>                |
| <b>TOTAL</b>                             |                                     | <b>\$ 3,060,157</b>       | <b>\$ 3,087,458</b>        | <b>\$ 4,295,234</b>        | <b>\$ 3,999,262</b>        |

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
GENERAL FUND - MAINTENANCE SERVICES ADMINISTRATION  
101-534**

|  |                             | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-----------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                             |                           |                            |                            |                            |
| 41100                                    | Salaries                    | \$ 210,336                | \$ 117,444                 | \$ 117,444                 | \$ 118,906                 |
| 41200                                    | Overtime                    | 168                       | -                          | -                          | -                          |
| Various                                  | Benefits                    | 45,301                    | 22,951                     | 24,130                     | 24,302                     |
| 42700, 42702                             | PERS Retirement             | 33,466                    | 20,511                     | 20,511                     | 24,779                     |
| 42701                                    | PERS cost sharing           | (5,436)                   | (3,523)                    | (3,523)                    | (3,558)                    |
| <b>Salaries &amp; Benefits Total</b>     |                             | <b>\$ 283,835</b>         | <b>\$ 157,383</b>          | <b>\$ 158,562</b>          | <b>\$ 164,429</b>          |
| <b>Maintenance &amp; Operation</b>       |                             |                           |                            |                            |                            |
| 43110                                    | Contractual services        | \$ 1,082                  | \$ -                       | \$ -                       | \$ -                       |
| 44120                                    | Repairs to office equip     | 786                       | -                          | -                          | -                          |
| 44351                                    | Fleet / equip rental charge | 27,046                    | 30,562                     | 30,562                     | 13,760                     |
| 44352                                    | ISD service charge          | 119,270                   | 80,793                     | 80,793                     | 64,755                     |
| 44450                                    | Postage                     | 223                       | 600                        | 600                        | 600                        |
| 44550                                    | Travel                      | -                         | 1,000                      | 1,000                      | 1,000                      |
| 44750                                    | Liability Insurance         | 7,620                     | 4,439                      | 4,439                      | 3,995                      |
| 44800                                    | Membership & dues           | 458                       | 400                        | 400                        | 400                        |
| 45250                                    | Office supplies             | 14,341                    | 7,000                      | 7,000                      | 7,000                      |
| 45350                                    | General supplies            | 1,696                     | 7,200                      | 7,200                      | 3,000                      |
| 46900                                    | Business meetings           | 1,324                     | 200                        | 200                        | 200                        |
| 47000                                    | Miscellaneous               | 415                       | 800                        | 800                        | 500                        |
| <b>Maintenance &amp; Operation Total</b> |                             | <b>\$ 174,260</b>         | <b>\$ 132,994</b>          | <b>\$ 132,994</b>          | <b>\$ 95,210</b>           |
| <b>TOTAL</b>                             |                             | <b>\$ 458,094</b>         | <b>\$ 290,377</b>          | <b>\$ 291,556</b>          | <b>\$ 259,639</b>          |

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
GENERAL FUND - STREET MAINTENANCE  
101-535**

|  |                             | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-----------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                             |                           |                            |                            |                            |
| 41100                                    | Salaries                    | \$ 648,554                | \$ 777,995                 | \$ 777,995                 | \$ 672,184                 |
| 41200                                    | Overtime                    | 12,866                    | 15,123                     | 15,123                     | 15,123                     |
| Various                                  | Benefits                    | 215,603                   | 240,187                    | 246,153                    | 222,951                    |
| 42700, 42702                             | PERS Retirement             | 102,557                   | 135,855                    | 135,855                    | 140,025                    |
| 42701                                    | PERS cost sharing           | (15,384)                  | (23,338)                   | (23,338)                   | (20,107)                   |
| <b>Salaries &amp; Benefits Total</b>     |                             | <b>\$ 964,196</b>         | <b>\$ 1,145,822</b>        | <b>\$ 1,151,788</b>        | <b>\$ 1,030,176</b>        |
| <b>Maintenance &amp; Operation</b>       |                             |                           |                            |                            |                            |
| 43060                                    | Utilities                   | \$ 2,936,784              | \$ 3,044,220               | \$ 3,044,220               | \$ 3,044,220               |
| 43110                                    | Contractual services        | 5,822                     | 45,440                     | 45,440                     | 13,440                     |
| 44351                                    | Fleet / equip rental charge | 277,944                   | 314,077                    | 314,077                    | 442,364                    |
| 44352                                    | ISD service charge          | 34,018                    | 29,511                     | 29,511                     | 60,937                     |
| 44650                                    | Training                    | 1,152                     | -                          | -                          | -                          |
| 44750                                    | Liability Insurance         | 23,943                    | 29,981                     | 29,981                     | 23,094                     |
| 44760                                    | Regulatory                  | -                         | 300                        | 300                        | 300                        |
| 45250                                    | Office supplies             | -                         | 1,000                      | 1,000                      | 1,000                      |
| 45300                                    | Small tools                 | 22                        | 500                        | 500                        | 500                        |
| 45350                                    | General supplies            | 21,017                    | 115,060                    | 115,060                    | 115,060                    |
| 46900                                    | Business meetings           | 137                       | 500                        | 500                        | 500                        |
| <b>Maintenance &amp; Operation Total</b> |                             | <b>\$ 3,300,839</b>       | <b>\$ 3,580,589</b>        | <b>\$ 3,580,589</b>        | <b>\$ 3,701,415</b>        |
| <b>TOTAL</b>                             |                             | <b>\$ 4,265,035</b>       | <b>\$ 4,726,411</b>        | <b>\$ 4,732,377</b>        | <b>\$ 4,731,591</b>        |



**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
GENERAL FUND - SIDEWALK MAINTENANCE  
101-536**

|  |                             | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-----------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                             |                           |                            |                            |                            |
| 41100                                    | Salaries                    | \$ 671,090                | \$ 736,489                 | \$ 736,489                 | \$ 702,308                 |
| 41200                                    | Overtime                    | 13,000                    | 3,735                      | 3,735                      | 3,735                      |
| Various                                  | Benefits                    | 227,567                   | 244,867                    | 251,582                    | 239,971                    |
| 42700, 42702                             | PERS Retirement             | 106,269                   | 128,605                    | 128,605                    | 146,005                    |
| 42701                                    | PERS cost sharing           | (15,509)                  | (22,093)                   | (22,093)                   | (20,966)                   |
| <b>Salaries &amp; Benefits Total</b>     |                             | <b>\$ 1,002,417</b>       | <b>\$ 1,091,603</b>        | <b>\$ 1,098,318</b>        | <b>\$ 1,071,053</b>        |
| <b>Maintenance &amp; Operation</b>       |                             |                           |                            |                            |                            |
| 43050                                    | Repairs-bldgs & grounds     | \$ -                      | \$ 4,000                   | \$ 4,000                   | \$ 2,000                   |
| 43110                                    | Contractual services        | 1,406                     | -                          | -                          | 3,500                      |
| 44100                                    | Repairs to equipment        | -                         | 1,000                      | 1,000                      | 1,000                      |
| 44351                                    | Fleet / equip rental charge | 139,540                   | 157,680                    | 157,680                    | 210,992                    |
| 44352                                    | ISD service charge          | 17,726                    | 17,256                     | 17,256                     | 37,892                     |
| 44600                                    | Laundry & towel service     | 173                       | -                          | -                          | 2,600                      |
| 44650                                    | Training                    | 95                        | -                          | -                          | -                          |
| 44750                                    | Liability Insurance         | 24,764                    | 27,980                     | 27,980                     | 23,723                     |
| 44760                                    | Regulatory                  | -                         | 200                        | 200                        | 200                        |
| 44800                                    | Membership & dues           | 50                        | -                          | -                          | -                          |
| 45350                                    | General supplies            | 154,128                   | 75,000                     | 75,000                     | 75,000                     |
| 46900                                    | Business meetings           | 49                        | 600                        | 600                        | 600                        |
| 47000                                    | Miscellaneous               | -                         | 1,600                      | 1,600                      | 1,000                      |
| <b>Maintenance &amp; Operation Total</b> |                             | <b>\$ 337,931</b>         | <b>\$ 285,316</b>          | <b>\$ 285,316</b>          | <b>\$ 358,507</b>          |
| <b>TOTAL</b>                             |                             | <b>\$ 1,340,348</b>       | <b>\$ 1,376,919</b>        | <b>\$ 1,383,634</b>        | <b>\$ 1,429,560</b>        |

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
GENERAL FUND - STREET TREES MAINTENANCE  
101-537**

|  |                             | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-----------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                             |                           |                            |                            |                            |
| 41100                                    | Salaries                    | \$ 420,020                | \$ 423,314                 | \$ 423,314                 | \$ 433,135                 |
| 41200                                    | Overtime                    | 4,574                     | 7,049                      | 7,049                      | 7,049                      |
| Various                                  | Benefits                    | 170,046                   | 169,478                    | 173,766                    | 186,135                    |
| 42700, 42702                             | PERS Retirement             | 65,701                    | 73,925                     | 73,925                     | 90,052                     |
| 42701                                    | PERS cost sharing           | (9,426)                   | (12,698)                   | (12,698)                   | (12,931)                   |
| <b>Salaries &amp; Benefits Total</b>     |                             | <b>\$ 650,915</b>         | <b>\$ 661,068</b>          | <b>\$ 665,356</b>          | <b>\$ 703,440</b>          |
| <b>Maintenance &amp; Operation</b>       |                             |                           |                            |                            |                            |
| 43060                                    | Utilities                   | \$ 10,060                 | \$ 10,000                  | \$ 10,000                  | \$ 10,000                  |
| 43110                                    | Contractual services        | 30,967                    | 43,500                     | 43,500                     | 43,500                     |
| 43111                                    | Construction services       | 39,088                    | 96,000                     | 96,000                     | 96,000                     |
| 44100                                    | Repairs to equipment        | 440                       | 1,000                      | 1,000                      | 500                        |
| 44351                                    | Fleet / equip rental charge | 200,539                   | 226,609                    | 226,609                    | 164,041                    |
| 44352                                    | ISD service charge          | 30,027                    | 31,260                     | 31,260                     | 29,887                     |
| 44600                                    | Laundry & towel service     | 2,256                     | -                          | -                          | 2,700                      |
| 44650                                    | Training                    | 4,460                     | -                          | -                          | -                          |
| 44750                                    | Liability Insurance         | 15,370                    | 16,268                     | 16,268                     | 14,790                     |
| 44800                                    | Membership & dues           | 820                       | 500                        | 500                        | 500                        |
| 45100                                    | Books                       | 114                       | -                          | -                          | -                          |
| 45250                                    | Office supplies             | -                         | 1,000                      | 1,000                      | -                          |
| 45300                                    | Small tools                 | 23                        | -                          | -                          | -                          |
| 45350                                    | General supplies            | 23,169                    | 40,200                     | 40,200                     | 39,000                     |
| 46900                                    | Business meetings           | 205                       | 700                        | 700                        | 700                        |
| 47000                                    | Miscellaneous               | 130                       | 1,600                      | 1,600                      | 1,600                      |
| <b>Maintenance &amp; Operation Total</b> |                             | <b>\$ 357,668</b>         | <b>\$ 468,637</b>          | <b>\$ 468,637</b>          | <b>\$ 403,218</b>          |
| <b>TOTAL</b>                             |                             | <b>\$ 1,008,584</b>       | <b>\$ 1,129,705</b>        | <b>\$ 1,133,993</b>        | <b>\$ 1,106,658</b>        |

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
GENERAL FUND - WAREHOUSE  
101-542**

|  |                        | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Maintenance &amp; Operation</b>       |                        |                           |                            |                            |                            |
| 44352                                    | ISD service charge     | \$ 534                    | \$ -                       | \$ -                       | \$ -                       |
| 44450                                    | Postage                | 393                       | -                          | -                          | -                          |
| 45250                                    | Office supplies        | 273                       | -                          | -                          | -                          |
| 45350                                    | General supplies       | 3                         | -                          | -                          | -                          |
| 46900                                    | Business meetings      | 29                        | -                          | -                          | -                          |
| 47010                                    | Discount earned & lost | (52)                      | -                          | -                          | -                          |
| <b>Maintenance &amp; Operation Total</b> |                        | <b>\$ 1,181</b>           | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>                |
| <b>TOTAL</b>                             |                        | <b>\$ 1,181</b>           | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>                |

Notes:

\* Effective FY 2014-15, the budget in 101-542 will now be reflected in 101-531. Effective 07/01/2014, 101-542 will be inactivated.

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
GENERAL FUND - FACILITIES SERVICES-PARKS  
101-546**

|  |                         | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                         |                           |                            |                            |                            |
| 41100                                    | Salaries                | \$ 339,676                | \$ 418,722                 | \$ 418,722                 | \$ -                       |
| 41200                                    | Overtime                | (145)                     | -                          | -                          | -                          |
| Various                                  | Benefits                | 130,586                   | 155,624                    | 159,405                    | -                          |
| 42700, 42702                             | PERS Retirement         | 53,576                    | 73,074                     | 73,074                     | -                          |
| 42701                                    | PERS cost sharing       | (8,103)                   | (12,553)                   | (12,553)                   | -                          |
| <b>Salaries &amp; Benefits Total</b>     |                         | <b>\$ 515,589</b>         | <b>\$ 634,867</b>          | <b>\$ 638,648</b>          | <b>\$ -</b>                |
| <b>Maintenance &amp; Operation</b>       |                         |                           |                            |                            |                            |
| 43050                                    | Repairs-bldgs & grounds | \$ 41,487                 | \$ 47,600                  | \$ 47,600                  | \$ -                       |
| 43110                                    | Contractual services    | 54,500                    | 66,400                     | 66,400                     | -                          |
| 43111                                    | Construction services   | -                         | 6,000                      | 6,000                      | -                          |
| 44100                                    | Repairs to equipment    | 91                        | 2,250                      | 2,250                      | -                          |
| 44352                                    | ISD service charge      | 8,797                     | 5,375                      | 5,375                      | -                          |
| 44600                                    | Laundry & towel service | 2,029                     | -                          | -                          | -                          |
| 44650                                    | Training                | 777                       | 545                        | 545                        | -                          |
| 44750                                    | Liability Insurance     | 12,291                    | 15,828                     | 15,828                     | -                          |
| 44760                                    | Regulatory              | 1,545                     | -                          | -                          | -                          |
| 44800                                    | Membership & dues       | 145                       | -                          | -                          | -                          |
| 45250                                    | Office supplies         | 160                       | -                          | -                          | -                          |
| 45300                                    | Small tools             | 1,445                     | 1,920                      | 1,920                      | -                          |
| 45350                                    | General supplies        | 30,704                    | 40,000                     | 40,000                     | -                          |
| 47010                                    | Discount earned & lost  | (26)                      | -                          | -                          | -                          |
| <b>Maintenance &amp; Operation Total</b> |                         | <b>\$ 153,944</b>         | <b>\$ 185,918</b>          | <b>\$ 185,918</b>          | <b>\$ -</b>                |
| <b>TOTAL</b>                             |                         | <b>\$ 669,533</b>         | <b>\$ 820,785</b>          | <b>\$ 824,566</b>          | <b>\$ -</b>                |

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
GENERAL FUND - TRAFFIC ENGINEERING  
101-552**

|  |                             | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-----------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                             |                           |                            |                            |                            |
| 41100                                    | Salaries                    | \$ 576,343                | \$ 576,804                 | \$ 576,804                 | \$ 406,117                 |
| 41200                                    | Overtime                    | 1,256                     | 7,300                      | 7,300                      | 7,300                      |
| 41300                                    | Hourly wages                | 3,552                     | -                          | -                          | -                          |
| Various                                  | Benefits                    | 127,049                   | 132,093                    | 135,504                    | 92,462                     |
| 42700, 42702                             | PERS Retirement             | 90,972                    | 100,682                    | 100,682                    | 84,596                     |
| 42701                                    | PERS cost sharing           | (14,051)                  | (17,293)                   | (17,293)                   | (12,148)                   |
| 42799                                    | Salary charges in (out)     | (105,590)                 | (400,000)                  | (400,000)                  | (315,308)                  |
| <b>Salaries &amp; Benefits Total</b>     |                             | <b>\$ 679,531</b>         | <b>\$ 399,586</b>          | <b>\$ 402,997</b>          | <b>\$ 263,019</b>          |
| <b>Maintenance &amp; Operation</b>       |                             |                           |                            |                            |                            |
| 43060                                    | Utilities                   | \$ 12,973                 | \$ 810                     | \$ 810                     | \$ 810                     |
| 43110                                    | Contractual services        | 289,315                   | 438,580                    | 468,580                    | 438,580                    |
| 43111                                    | Construction services       | -                         | 75,000                     | 75,000                     | 75,000                     |
| 44120                                    | Repairs to office equip     | 40                        | -                          | -                          | -                          |
| 44351                                    | Fleet / equip rental charge | 6,932                     | 7,833                      | 7,833                      | 9,910                      |
| 44352                                    | ISD service charge          | 85,909                    | 84,718                     | 84,718                     | 18,603                     |
| 44450                                    | Postage                     | 212                       | 2,400                      | 2,400                      | 2,400                      |
| 44650                                    | Training                    | 1,358                     | -                          | -                          | -                          |
| 44750                                    | Liability Insurance         | 21,038                    | 22,080                     | 22,080                     | 13,891                     |
| 44800                                    | Membership & dues           | 294                       | 2,000                      | 2,000                      | 2,000                      |
| 45100                                    | Books                       | 57                        | -                          | -                          | -                          |
| 45150                                    | Furniture & equipment       | 1,200                     | 1,000                      | 1,000                      | 1,000                      |
| 45250                                    | Office supplies             | 6,745                     | 3,000                      | 3,000                      | 3,000                      |
| 45350                                    | General supplies            | 1,215                     | 620                        | 620                        | 620                        |
| 46900                                    | Business meetings           | 1,117                     | 300                        | 300                        | 300                        |
| 47000                                    | Miscellaneous               | 242                       | 400                        | 400                        | 400                        |
| 49050                                    | Charges-other depts         | -                         | -                          | -                          | (7,511)                    |
| <b>Maintenance &amp; Operation Total</b> |                             | <b>\$ 428,645</b>         | <b>\$ 638,741</b>          | <b>\$ 668,741</b>          | <b>\$ 559,003</b>          |
| <b>TOTAL</b>                             |                             | <b>\$ 1,108,176</b>       | <b>\$ 1,038,327</b>        | <b>\$ 1,071,738</b>        | <b>\$ 822,022</b>          |

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
GENERAL FUND - TRAFFIC SIGNALS  
101-553**

|  |                       | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-----------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Maintenance &amp; Operation</b>       |                       |                           |                            |                            |                            |
| 43060                                    | Utilities             | \$ 404,289                | \$ 329,600                 | \$ 329,600                 | \$ 320,000                 |
| 43110                                    | Contractual services  | 583,904                   | 838,800                    | 838,800                    | 854,907                    |
| 43111                                    | Construction services | -                         | 120,000                    | 120,000                    | 120,000                    |
| 45250                                    | Office supplies       | -                         | 800                        | 800                        | 800                        |
| 45350                                    | General supplies      | 435                       | 1,800                      | 1,800                      | 1,800                      |
| <b>Maintenance &amp; Operation Total</b> |                       | <b>\$ 988,628</b>         | <b>\$ 1,291,000</b>        | <b>\$ 1,291,000</b>        | <b>\$ 1,297,507</b>        |
| <b>TOTAL</b>                             |                       | <b>\$ 988,628</b>         | <b>\$ 1,291,000</b>        | <b>\$ 1,291,000</b>        | <b>\$ 1,297,507</b>        |

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
GENERAL FUND - TRAFFIC SAFETY CONTROL  
101-554**

|  |                             | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-----------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                             |                           |                            |                            |                            |
| 41100                                    | Salaries                    | \$ 243,285                | \$ 253,403                 | \$ 253,403                 | \$ 225,032                 |
| 41200                                    | Overtime                    | 15,183                    | 26,043                     | 26,043                     | 26,043                     |
| Various                                  | Benefits                    | 75,362                    | 76,854                     | 78,563                     | 58,835                     |
| 42700, 42702                             | PERS Retirement             | 38,383                    | 44,222                     | 44,222                     | 46,743                     |
| 42701                                    | PERS cost sharing           | (5,869)                   | (7,596)                    | (7,596)                    | (6,712)                    |
| <b>Salaries &amp; Benefits Total</b>     |                             | <b>\$ 366,345</b>         | <b>\$ 392,926</b>          | <b>\$ 394,635</b>          | <b>\$ 349,941</b>          |
| <b>Maintenance &amp; Operation</b>       |                             |                           |                            |                            |                            |
| 43110                                    | Contractual services        | \$ 76                     | \$ -                       | \$ 36,000                  | \$ 36,500                  |
| 43111                                    | Construction services       | 31,840                    | -                          | -                          | -                          |
| 44100                                    | Repairs to equipment        | -                         | 600                        | 600                        | 600                        |
| 44351                                    | Fleet / equip rental charge | 93,646                    | 105,820                    | 105,820                    | 93,629                     |
| 44352                                    | ISD service charge          | 14,189                    | 14,877                     | 14,877                     | 17,508                     |
| 44450                                    | Postage                     | 993                       | -                          | -                          | -                          |
| 44600                                    | Laundry & towel service     | 4,715                     | 4,800                      | 4,800                      | 4,800                      |
| 44750                                    | Liability Insurance         | 9,357                     | 10,562                     | 10,562                     | 8,436                      |
| 44800                                    | Membership & dues           | 50                        | -                          | -                          | -                          |
| 45250                                    | Office supplies             | 74                        | -                          | -                          | -                          |
| 45300                                    | Small tools                 | 52                        | 200                        | 200                        | 200                        |
| 45350                                    | General supplies            | 148,635                   | 96,400                     | 96,400                     | 96,400                     |
| 46900                                    | Business meetings           | 157                       | 500                        | 500                        | 500                        |
| 47000                                    | Miscellaneous               | 115                       | -                          | -                          | -                          |
| <b>Maintenance &amp; Operation Total</b> |                             | <b>\$ 303,898</b>         | <b>\$ 233,759</b>          | <b>\$ 269,759</b>          | <b>\$ 258,573</b>          |
| <b>TOTAL</b>                             |                             | <b>\$ 670,243</b>         | <b>\$ 626,685</b>          | <b>\$ 664,394</b>          | <b>\$ 608,514</b>          |

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
AIR QUALITY IMPROVEMENT FUND - PUBLIC WORKS PROJECTS (251-501)**

| <b>Project</b> | <b>Project Description</b> | <b>A</b>  | <b>B</b>  | <b>C</b>   | <b>D</b>                            | <b>E</b>                           | <b>F</b>                                 |
|----------------|----------------------------|---|---|--|-------------------------------------|------------------------------------|--|
|                |                            | <b>Overall<br/>Project/Grant<br/>Budget as of<br/>6/30/2015</b> | <b>Life to Date<br/>Actuals Total<br/>(D+E)</b> | <b>Remaining<br/>Balance as of<br/>6/30/2015 (A-B)</b> | <b>Prior Years<br/>Expenditures</b> | <b>FY 2014-15<br/>Expenditures</b> | <b>FY 2015-16<br/>Adopted<br/>Budget</b> |
| G51827         | AV Commute Manager         | \$ 50,000   | \$ 20,000                                       | \$ 30,000  | \$ -                                | \$ 20,000                          | \$ -                                     |
|                | <b>Total:</b>              | <b>\$ 50,000</b>  | <b>\$ 20,000</b>                                | <b>\$ 30,000</b>                                       | <b>\$ -</b>                         | <b>\$ 20,000</b>                   | <b>\$ -</b>                              |



**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
AIR QUALITY IMPROVEMENT FUND - EMPLOYEES COMMUTER REDUCTION  
251-556**

|  |                         | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                         |                           |                            |                            |                            |
| 41100                                    | Salaries                | \$ 8,921                  | \$ 8,944                   | \$ 8,944                   | \$ -                       |
| 41200                                    | Overtime                | 108                       | -                          | -                          | -                          |
| Various                                  | Benefits                | 149,635                   | 181,625                    | 181,714                    | -                          |
| 42700, 42702                             | PERS Retirement         | 1,399                     | 1,562                      | 1,562                      | -                          |
| 42701                                    | PERS cost sharing       | (201)                     | (268)                      | (268)                      | -                          |
| <b>Salaries &amp; Benefits Total</b>     |                         | <b>\$ 159,862</b>         | <b>\$ 191,863</b>          | <b>\$ 191,952</b>          | <b>\$ -</b>                |
| <b>Maintenance &amp; Operation</b>       |                         |                           |                            |                            |                            |
| 43110                                    | Contractual services    | \$ 61,573                 | \$ 66,300                  | \$ 66,300                  | \$ -                       |
| 44120                                    | Repairs to office equip | -                         | 2,300                      | 2,300                      | -                          |
| 44352                                    | ISD service charge      | 605                       | 457                        | 457                        | -                          |
| 44450                                    | Postage                 | 24                        | 200                        | 200                        | -                          |
| 44750                                    | Liability Insurance     | 327                       | 338                        | 338                        | -                          |
| 44760                                    | Regulatory              | 1,002                     | 2,000                      | 2,000                      | -                          |
| 44800                                    | Membership & dues       | 8,111                     | 8,000                      | 8,000                      | -                          |
| 45250                                    | Office supplies         | -                         | 1,400                      | 1,400                      | -                          |
| 45350                                    | General supplies        | 6,318                     | 25,200                     | 25,200                     | -                          |
| 45450                                    | Printing and graphics   | 907                       | 2,000                      | 2,000                      | -                          |
| 46900                                    | Business meetings       | 267                       | -                          | -                          | -                          |
| 47000                                    | Miscellaneous           | 167                       | 5,000                      | 5,000                      | -                          |
| <b>Maintenance &amp; Operation Total</b> |                         | <b>\$ 79,300</b>          | <b>\$ 113,195</b>          | <b>\$ 113,195</b>          | <b>\$ -</b>                |
| <b>TOTAL</b>                             |                         | <b>\$ 239,162</b>         | <b>\$ 305,058</b>          | <b>\$ 305,147</b>          | <b>\$ -</b>                |

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
PUBLIC WORKS SPECIAL GRANTS FUND - PUBLIC WORKS PROJECTS  
252-501**

|  |                      | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|----------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                      |                           |                            |                            |                            |
| 41100                                    | Salaries             | \$ 68,653                 | \$ -                       | \$ -                       | \$ -                       |
| 41200                                    | Overtime             | 1,432                     | -                          | -                          | -                          |
| 41300                                    | Hourly wages         | 28,776                    | -                          | -                          | 18,720                     |
| Various                                  | Benefits             | 9,533                     | -                          | -                          | 1,166                      |
| 42700, 42702                             | PERS Retirement      | -                         | -                          | -                          | 3,910                      |
| 42701                                    | PERS cost sharing    | -                         | -                          | -                          | (562)                      |
| <b>Salaries &amp; Benefits Total</b>     |                      | <b>\$ 108,395</b>         | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ 23,234</b>           |
| <b>Maintenance &amp; Operation</b>       |                      |                           |                            |                            |                            |
| 43110                                    | Contractual services | \$ 67,383                 | \$ -                       | \$ -                       | \$ -                       |
| 44450                                    | Postage              | 23                        | -                          | -                          | -                          |
| 44750                                    | Liability Insurance  | 3,579                     | -                          | -                          | 628                        |
| 45600                                    | A & G overhead       | 25,270                    | -                          | -                          | -                          |
| <b>Maintenance &amp; Operation Total</b> |                      | <b>\$ 96,255</b>          | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ 628</b>              |
| <b>Capital Improvement</b>               |                      |                           |                            |                            |                            |
| 52100                                    | Construction         | \$ 1,574,669              | \$ -                       | \$ -                       | \$ -                       |
| 52140                                    | Storm drains         | 16,111                    | -                          | -                          | -                          |
| 53300                                    | Other expenditures   | 12,898                    | -                          | -                          | -                          |
| <b>Capital Improvement Total</b>         |                      | <b>\$ 1,603,677</b>       | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>                |
| <b>TOTAL</b>                             |                      | <b>\$ 1,808,326</b>       | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ 23,862</b>           |

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
PUBLIC WORKS SPECIAL GRANTS FUND - PUBLIC WORKS PROJECTS (252-501)**

| Project       | Project Description            | A   | B                                      | C   | D                           | E                          | F                               |
|---------------|--------------------------------|---|--|---|-----------------------------|----------------------------|---------------------------------|
|               |                                | Overall<br>Project/Grant<br>Budget as of<br>6/30/2015 | Life to Date<br>Actuals Total<br>(D+E) | Remaining<br>Balance as of<br>6/30/2015 (A-B) | Prior Years<br>Expenditures | FY 2014-15<br>Expenditures | FY 2015-16<br>Adopted<br>Budget |
| G51827        | AV Commute Manager             | \$ 467,397  | \$ 108,776                             | \$ 358,621                                    | \$ 75,798                   | \$ 32,978                  | \$ -                            |
| G51849        | Grandview/Sonora RR Crossing   | 2,107,000   | 2,065,552                              | 41,448  | 1,961,259                   | 104,294                    | -                               |
| G51854        | SR2S Cycle 8                   | 449,140   | 443,358                                | 5,782   | 436,964                     | 6,394                      | 11,931                          |
| G51864        | Safe Rte to Sch Ph 4 (Cyc 11)  | 449,200   | 417,035                                | 32,165  | 382,222                     | 34,813                     | 11,931                          |
| G51883        | SR134 Fwy Rmps/Hrvy Sig/St Wi  | 333,000   | -                                      | 333,000                                       | -                           | -                          | -                               |
| G51910        | Glendale Ave St&Wastewater Imp | 3,800,000   | 3,511,028                              | 288,972                                       | 20,870                      | 3,490,158                  | -                               |
| <b>Total:</b> |                                | <b>\$ 7,605,737</b>                                   | <b>\$ 6,545,750</b>                    | <b>\$ 1,059,987</b>                           | <b>\$ 2,877,114</b>         | <b>\$ 3,668,636</b>        | <b>\$ 23,862</b>                |

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
SAN FERNANDO LANDSCAPE DISTRICT FUND - STREET TREES MAINTENANCE  
253-537**

|  |                      | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|----------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Maintenance &amp; Operation</b>       |                      |                           |                            |                            |                            |
| 43110                                    | Contractual services | \$ 48,378                 | \$ 60,200                  | \$ 60,200                  | \$ 68,700                  |
| 47000                                    | Miscellaneous        | -                         | 600                        | 600                        | 600                        |
| 49000                                    | Unallocated          | -                         | 20,324                     | 20,324                     | 11,824                     |
| <b>Maintenance &amp; Operation Total</b> |                      | <b>\$ 48,378</b>          | <b>\$ 81,124</b>           | <b>\$ 81,124</b>           | <b>\$ 81,124</b>           |
| <b>TOTAL</b>                             |                      | <b>\$ 48,378</b>          | <b>\$ 81,124</b>           | <b>\$ 81,124</b>           | <b>\$ 81,124</b>           |

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
MEASURE R LOCAL RETURN FUND - PUBLIC WORKS PROJECTS  
254-501**

|  | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                           |                            |                            |                            |
| 41100 Salaries                           | \$ 4,087                  | \$ -                       | \$ -                       | \$ -                       |
| Various Benefits                         | 194                       | -                          | -                          | -                          |
| <b>Salaries &amp; Benefits Total</b>     | <b>\$ 4,281</b>           | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>                |
| <b>Maintenance &amp; Operation</b>       |                           |                            |                            |                            |
| 44750 Liability Insurance                | \$ 148                    | \$ -                       | \$ -                       | \$ -                       |
| 45600 A & G overhead                     | 1,458                     | -                          | -                          | -                          |
| <b>Maintenance &amp; Operation Total</b> | <b>\$ 1,606</b>           | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>                |
| <b>Capital Improvement</b>               |                           |                            |                            |                            |
| 52100 Construction                       | \$ -                      | \$ 4,993,000               | \$ 4,993,000               | \$ -                       |
| 53160 Planning, survey, design           | 675                       | -                          | -                          | -                          |
| <b>Capital Improvement Total</b>         | <b>\$ 675</b>             | <b>\$ 4,993,000</b>        | <b>\$ 4,993,000</b>        | <b>\$ -</b>                |
| <b>TOTAL</b>                             | <b>\$ 6,563</b>           | <b>\$ 4,993,000</b>        | <b>\$ 4,993,000</b>        | <b>\$ -</b>                |

Notes:

- \* Effective FY 2015-16, the Measure R Local Return Fund (254), Transit Prop A Local Return Fund (256), Transit Prop C Local Return Fund (257), and Transity Utility Fund (258) moved to the Community Development. Historical data is reported in Public Works. New data is reported in Community Development Department under the same fund numbers but new Dept ID's.

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
MEASURE R LOCAL RETURN FUND - ADMINISTRATION  
254-502**

|  |                      | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|----------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Maintenance &amp; Operation</b>       |                      |                           |                            |                            |                            |
| 43110                                    | Contractual services | \$ -                      | \$ -                       | \$ 295,200                 | \$ -                       |
| 47000                                    | Miscellaneous        | -                         | -                          | 34,800                     | -                          |
| <b>Maintenance &amp; Operation Total</b> |                      | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ 330,000</b>          | <b>\$ -</b>                |
| <b>Capital Outlay</b>                    |                      |                           |                            |                            |                            |
| 51000                                    | Capital outlay       | \$ 306,000                | \$ 1,915,000               | \$ 1,915,000               | \$ -                       |
| <b>Capital Outlay Total</b>              |                      | <b>\$ 306,000</b>         | <b>\$ 1,915,000</b>        | <b>\$ 1,915,000</b>        | <b>\$ -</b>                |
| <b>TOTAL</b>                             |                      | <b>\$ 306,000</b>         | <b>\$ 1,915,000</b>        | <b>\$ 2,245,000</b>        | <b>\$ -</b>                |

Notes:

- \* Effective FY 2015-16, the Measure R Local Return Fund (254), Transit Prop A Local Return Fund (256), Transit Prop C Local Return Fund (257), and Transity Utility Fund (258) moved to the Community Development. Historical data is reported in Public Works. New data is reported in Community Development Department under the same fund numbers but new Dept ID's.

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
MEASURE R-REGIONAL RETURN FUND - PUBLIC WORKS PROJECTS  
255-501**

|  |                          | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|--------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                          |                           |                            |                            |                            |
| 41100                                    | Salaries                 | \$ 105,145                | \$ -                       | \$ -                       | \$ -                       |
| 41200                                    | Overtime                 | 1,918                     | -                          | -                          | -                          |
| 41300                                    | Hourly wages             | 3,649                     | -                          | -                          | -                          |
| Various                                  | Benefits                 | 7,538                     | -                          | -                          | -                          |
| <b>Salaries &amp; Benefits Total</b>     |                          | <b>\$ 118,250</b>         | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>                |
| <b>Maintenance &amp; Operation</b>       |                          |                           |                            |                            |                            |
| 44750                                    | Liability Insurance      | \$ 4,008                  | \$ -                       | \$ -                       | \$ -                       |
| 45600                                    | A & G overhead           | 36,516                    | -                          | -                          | -                          |
| <b>Maintenance &amp; Operation Total</b> |                          | <b>\$ 40,524</b>          | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>                |
| <b>Capital Improvement</b>               |                          |                           |                            |                            |                            |
| 51200                                    | Other improvements       | \$ 137,707                | \$ -                       | \$ -                       | \$ -                       |
| 52000                                    | Engineering              | 7,875                     | -                          | -                          | -                          |
| 52100                                    | Construction             | 1,221,213                 | 2,180,000                  | 6,995,000                  | -                          |
| 53160                                    | Planning, survey, design | -                         | 220,000                    | 220,000                    | -                          |
| 53300                                    | Other expenditures       | 5,074                     | -                          | -                          | -                          |
| <b>Capital Improvement Total</b>         |                          | <b>\$ 1,371,868</b>       | <b>\$ 2,400,000</b>        | <b>\$ 7,215,000</b>        | <b>\$ -</b>                |
| <b>TOTAL</b>                             |                          | <b>\$ 1,530,642</b>       | <b>\$ 2,400,000</b>        | <b>\$ 7,215,000</b>        | <b>\$ -</b>                |

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
MEASURE R LOCAL RETURN FUND - PUBLIC WORKS PROJECTS (254-501)**

| Project | Project Description             | A   | B                                      | C   | D                           | E                          | F                               |
|---------|---------------------------------|---|--|---|-----------------------------|----------------------------|---------------------------------|
|         |                                 | Overall<br>Project/Grant<br>Budget as of<br>6/30/2015 | Life to Date<br>Actuals Total<br>(D+E) | Remaining<br>Balance as of<br>6/30/2015 (A-B) | Prior Years<br>Expenditures | FY 2014-15<br>Expenditures | FY 2015-16<br>Adopted<br>Budget |
| G51877  | Beeline Maintenance & Operation | \$ 32,377   | \$ 32,377                              | -   | \$ 5,888                    | \$ 26,490                  | \$ -                            |
|         | <b>Total:</b>                   | <b>\$ 32,377</b>                                      | <b>\$ 32,377</b>                       | <b>-</b>                                      | <b>\$ 5,888</b>             | <b>\$ 26,490</b>           | <b>\$ -</b>                     |



**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
MEASURE R REGIONAL RETURN FUND - PUBLIC WORKS PROJECTS (255-501)**

| Project       | Project Description                | A   | B                                      | C   | D                           | E                          | F                               |
|---------------|------------------------------------|---|--|---|-----------------------------|----------------------------|---------------------------------|
|               |                                    | Overall<br>Project/Grant<br>Budget as of<br>6/30/2015 | Life to Date<br>Actuals Total<br>(D+E) | Remaining<br>Balance as of<br>6/30/2015 (A-B) | Prior Years<br>Expenditures | FY 2014-15<br>Expenditures | FY 2015-16<br>Adopted<br>Budget |
| G51690        | Traff Light Sync-Colorado/SFR      | \$ 352,320  | \$ 340,941                             | \$ 11,379                                     | \$ 340,941                  | \$ -                       | \$ -                            |
| G51825        | Riverwalk LA River Bridge PE       | 600,000   | 504,679                                | 95,321  | 136,106                     | 368,572                    | -                               |
| G51826        | Riverwalk Outfall Bridge           | 475,000   | 121,908                                | 353,092                                       | 44,471                      | 77,437                     | -                               |
| G51848        | Fairmont Ave Park & Ride Fac       | 540,000   | 497,449                                | 42,551  | 497,449                     | -                          | -                               |
| G51849        | Grandview/Sonora RR Crossing       | 4,550,000   | 4,230,647                              | 319,353                                       | 4,193,324                   | 37,323                     | -                               |
| G51857        | Central Ave Imprv Broadway/SR      | 3,250,000   | 3,250,000                              | -   | 3,250,000                   | -                          | -                               |
| G51880        | SR134/Glendale Interchnge Mod      | 1,400,000   | -                                      | 1,400,000                                     | -                           | -                          | -                               |
| G51881        | Const of Citywide Bicycle Facility | 500,000   | -                                      | 500,000                                       | -                           | -                          | -                               |
| G51883        | SR134 Fwy Rmps/Hrvy Sig/St Wi      | 650,000   | -                                      | 650,000                                       | -                           | -                          | -                               |
| G51905        | Verdugo/Honolulu/Montrose Mod      | 400,000   | 397,255                                | 2,745   | 8,992                       | 388,263                    | -                               |
| G51906        | Colorado St/Widening Btw Brand     | 350,000   | 320,579                                | 29,421  | 123,851                     | 196,728                    | -                               |
| G51909        | SR134 Glendale Ave Interchange     | 1,400,000   | 126,255                                | 1,273,745                                     | 32,740                      | 93,515                     | -                               |
| G51912        | ArdenRehab-Highland/Kenilworth     | 700,000   | 644,551                                | 55,450  | -                           | 644,551                    | -                               |
| G51948        | Ocean View Blvd. Traffic Signal    | 600,000   | -                                      | 600,000                                       | -                           | -                          | -                               |
| G51949        | Verdugo Rd. Traffic Signals        | 600,000   | -                                      | 600,000                                       | -                           | -                          | -                               |
| <b>Total:</b> |                                    | <b>\$ 16,367,320</b>                                  | <b>\$ 10,434,264</b>                   | <b>\$ 5,933,056</b>                           | <b>\$ 8,627,874</b>         | <b>\$ 1,806,390</b>        | <b>\$ -</b>                     |

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
TRANSIT PROP A LOCAL RETURN FUND - TRANSIT PROP A LOCAL RETURN  
256-551**

|  |                              | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|------------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                              |                           |                            |                            |                            |
| 41100                                    | Salaries                     | \$ 79,588                 | \$ 126,490                 | \$ 63,608                  | \$ -                       |
| 41200                                    | Overtime                     | (41)                      | -                          | -                          | -                          |
| Various                                  | Benefits                     | 22,979                    | 31,834                     | 32,614                     | -                          |
| 42700, 42702                             | PERS Retirement              | 12,501                    | 22,090                     | 22,090                     | -                          |
| 42701                                    | PERS cost sharing            | (1,795)                   | (3,794)                    | (3,794)                    | -                          |
| <b>Salaries &amp; Benefits Total</b>     |                              | <b>\$ 113,232</b>         | <b>\$ 176,620</b>          | <b>\$ 114,518</b>          | <b>\$ -</b>                |
| <b>Maintenance &amp; Operation</b>       |                              |                           |                            |                            |                            |
| 43080                                    | Rent                         | \$ 7,300                  | \$ 7,300                   | \$ 7,300                   | \$ -                       |
| 43110                                    | Contractual services         | 87,101                    | 304,000                    | 304,000                    | -                          |
| 43126                                    | PALR subsidy to Transit Util | 1,721,313                 | 3,046,099                  | 3,046,099                  | -                          |
| 43150                                    | Cost allocation charge       | 24,364                    | 28,614                     | 28,614                     | -                          |
| 44200                                    | Advertising                  | -                         | 300                        | 300                        | -                          |
| 44352                                    | ISD service charge           | 14,097                    | -                          | -                          | -                          |
| 44450                                    | Postage                      | 31                        | 200                        | 200                        | -                          |
| 44750                                    | Liability Insurance          | 2,880                     | 4,781                      | 4,781                      | -                          |
| 44800                                    | Membership & dues            | 575                       | 600                        | 600                        | -                          |
| 45250                                    | Office supplies              | -                         | 500                        | 500                        | -                          |
| 45350                                    | General supplies             | 4,047                     | 2,600                      | 2,600                      | -                          |
| 46900                                    | Business meetings            | 807                       | 100                        | 100                        | -                          |
| 47000                                    | Miscellaneous                | -                         | 250                        | 250                        | -                          |
| <b>Maintenance &amp; Operation Total</b> |                              | <b>\$ 1,862,515</b>       | <b>\$ 3,395,344</b>        | <b>\$ 3,395,344</b>        | <b>\$ -</b>                |
| <b>Capital Outlay</b>                    |                              |                           |                            |                            |                            |
| 51000                                    | Capital outlay               | \$ 1,301,986              | \$ 166,000                 | \$ 166,000                 | \$ -                       |
| <b>Capital Outlay Total</b>              |                              | <b>\$ 1,301,986</b>       | <b>\$ 166,000</b>          | <b>\$ 166,000</b>          | <b>\$ -</b>                |
| <b>TOTAL</b>                             |                              | <b>\$ 3,277,733</b>       | <b>\$ 3,737,964</b>        | <b>\$ 3,675,862</b>        | <b>\$ -</b>                |

Notes:

\* Effective FY 2015-16, the Measure R Local Return Fund (254), Transit Prop A Local Return Fund (256), Transit Prop C Local Return Fund (257), and Transity Utility Fund (258) moved to the Community Development Department. Historic data is reported in Public Works. New data is reported in Community Development Department under the same fund numbers but new Dept ID's.

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
TRANSIT PROP C LOCAL RETURN FUND - PUBLIC WORKS PROJECTS  
257-501**

|                                  | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|----------------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Capital Improvement</b>       |                           |                            |                            |                            |
| 52100 Construction               | \$ -                      | \$ 250,000                 | \$ 252,997                 | \$ -                       |
| <b>Capital Improvement Total</b> | \$ -                      | \$ 250,000                 | \$ 252,997                 | \$ -                       |
| <b>TOTAL</b>                     | <b>\$ -</b>               | <b>\$ 250,000</b>          | <b>\$ 252,997</b>          | <b>\$ -</b>                |

Notes:

- \* Effective FY 2015-16, the Measure R Local Return Fund (254), Transit Prop A Local Return Fund (256), Transit Prop C Local Return Fund (257), and Transity Utility Fund (258) moved to the Community Development Department. Historic data is reported in Public Works. New data is reported in Community Development Department under the same fund numbers but new Dept ID's.

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
TRANSIT PROP C LOCAL RETURN FUND - PUBLIC WORKS PROJECTS (257-501)**

| Project | Project Description          | A   | B                                      | C   | D                           | E                          | F                               |
|---------|------------------------------|---|--|---|-----------------------------|----------------------------|---------------------------------|
|         |                              | Overall<br>Project/Grant<br>Budget as of<br>6/30/2015 | Life to Date<br>Actuals Total<br>(D+E) | Remaining<br>Balance as of<br>6/30/2015 (A-B) | Prior Years<br>Expenditures | FY 2014-15<br>Expenditures | FY 2015-16<br>Adopted<br>Budget |
| 51888   | Sidewalk Maintenance Program | 2,997   | 2,997                                  | -   | -                           | 2,997                      | -                               |
|         | <b>Total:</b>                | <b>2,997</b>  | <b>2,997</b>                           | <b>-</b>                                      | <b>-</b>                    | <b>2,997</b>               | <b>-</b>                        |

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
TRANSIT PROP C LOCAL RETURN FUND - TRANSIT PROP C LOCAL RETURN  
257-557**

|  |                             | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-----------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                             |                           |                            |                            |                            |
| 41100                                    | Salaries                    | \$ 145,556                | \$ 149,593                 | \$ 150,649                 | \$ -                       |
| 41200                                    | Overtime                    | -                         | 1,691                      | 1,691                      | -                          |
| 41300                                    | Hourly wages                | 72                        | 2,205                      | 2,205                      | -                          |
| Various                                  | Benefits                    | 35,510                    | 38,571                     | 40,362                     | -                          |
| 42700, 42702                             | PERS Retirement             | 23,428                    | 26,058                     | 26,058                     | -                          |
| 42701                                    | PERS cost sharing           | (4,187)                   | (4,476)                    | (4,476)                    | -                          |
| <b>Salaries &amp; Benefits Total</b>     |                             | <b>\$ 200,377</b>         | <b>\$ 213,642</b>          | <b>\$ 216,489</b>          | <b>\$ -</b>                |
| <b>Maintenance &amp; Operation</b>       |                             |                           |                            |                            |                            |
| 43050                                    | Repairs-bldgs & grounds     | \$ -                      | \$ 1,000                   | \$ 1,000                   | \$ -                       |
| 43060                                    | Utilities                   | 44,384                    | 55,921                     | 55,921                     | -                          |
| 43080                                    | Rent                        | 5,278                     | 5,278                      | 5,278                      | -                          |
| 43110                                    | Contractual services        | 259,660                   | 276,000                    | 276,000                    | -                          |
| 43127                                    | PCLR subsidy to Transi Util | 2,690,575                 | 3,000,000                  | 3,000,000                  | -                          |
| 43150                                    | Cost allocation charge      | 26,707                    | 28,116                     | 28,116                     | -                          |
| 44200                                    | Advertising                 | -                         | 300                        | 300                        | -                          |
| 44352                                    | ISD service charge          | 9,137                     | -                          | -                          | -                          |
| 44450                                    | Postage                     | -                         | 200                        | 200                        | -                          |
| 44750                                    | Liability Insurance         | 5,272                     | 5,802                      | 4,746                      | -                          |
| 45250                                    | Office supplies             | -                         | 1,200                      | 1,200                      | -                          |
| 45350                                    | General supplies            | 2,227                     | 5,300                      | 5,300                      | -                          |
| 45450                                    | Printing and graphics       | 818                       | -                          | -                          | -                          |
| 46900                                    | Business meetings           | 246                       | -                          | -                          | -                          |
| 47000                                    | Miscellaneous               | -                         | 250                        | 250                        | -                          |
| <b>Maintenance &amp; Operation Total</b> |                             | <b>\$ 3,044,302</b>       | <b>\$ 3,379,367</b>        | <b>\$ 3,378,311</b>        | <b>\$ -</b>                |
| <b>TOTAL</b>                             |                             | <b>\$ 3,244,680</b>       | <b>\$ 3,593,009</b>        | <b>\$ 3,594,800</b>        | <b>\$ -</b>                |

Notes:

\* Effective FY 2015-16, the Measure R Local Return Fund (254), Transit Prop A Local Return Fund (256), Transit Prop C Local Return Fund (257), and Transity Utility Fund (258) moved to the Community Development Department. Historic data is reported in Public Works. New data is reported in Community Development Department under the same fund numbers but new Dept ID's.

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
TRANSIT UTILITY FUND - PUBLIC WORKS PROJECTS  
258-501**

|                                  | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|----------------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Capital Improvement</b>       |                           |                            |                            |                            |
| 52100 Construction               | \$ -                      | \$ 4,631,000               | \$ 4,631,000               | \$ -                       |
| <b>Capital Improvement Total</b> | <b>\$ -</b>               | <b>\$ 4,631,000</b>        | <b>\$ 4,631,000</b>        | <b>\$ -</b>                |
| <b>TOTAL</b>                     | <b>\$ -</b>               | <b>\$ 4,631,000</b>        | <b>\$ 4,631,000</b>        | <b>\$ -</b>                |

Notes:

- \* Effective FY 2015-16, the Measure R Local Return Fund (254), Transit Prop A Local Return Fund (256), Transit Prop C Local Return Fund (257), and Transity Utility Fund (258) moved to the Community Development. Historical data is reported in Public Works. New data is reported in Community Development Department under the same fund numbers but new Dept ID's.

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
TRANSIT UTILITY FUND - PUBLIC WORKS PROJECTS (258-501)**

| Project | Project Description            | A   | B                                      | C   | D                           | E                          | F                                   |
|---------|--------------------------------|---|--|---|-----------------------------|----------------------------|-------------------------------------|
|         |                                | Overall<br>Project/Grant<br>Budget as of<br>6/30/2015 | Life to Date<br>Actuals Total<br>(D+E) | Remaining<br>Balance as of<br>6/30/2015 (A-B) | Prior Years<br>Expenditures | FY 2014-15<br>Expenditures | FY 2015-<br>16<br>Adopted<br>Budget |
| 50824   | Bus Maint/Natural Gas Facility | 107,500.00  | 107,500.00                             | -   | 107,500.00                  | -                          |                                     |
|         | <b>258-501 Total</b>           | <b>107,500.00</b>                                     | <b>107,500.00</b>                      | <b>-</b>                                      | <b>107,500.00</b>           | <b>-</b>                   | <b>-</b>                            |

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
TRANSIT UTILITY FUND - TRANSIT UTILITY  
258-558**

|  |                             | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-----------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                             |                           |                            |                            |                            |
| 41100                                    | Salaries                    | \$ 210,444                | \$ 210,468                 | \$ 211,173                 | \$ -                       |
| 41300                                    | Hourly wages                | 4,590                     | 25,005                     | 25,005                     | -                          |
| Various                                  | Benefits                    | 38,841                    | 41,402                     | 43,718                     | -                          |
| 42700, 42702                             | PERS Retirement             | 33,959                    | 40,000                     | 40,000                     | -                          |
| 42701                                    | PERS cost sharing           | (6,295)                   | (6,870)                    | (6,870)                    | -                          |
| <b>Salaries &amp; Benefits Total</b>     |                             | <b>\$ 281,539</b>         | <b>\$ 310,005</b>          | <b>\$ 313,026</b>          | <b>\$ -</b>                |
| <b>Maintenance &amp; Operation</b>       |                             |                           |                            |                            |                            |
| 43080                                    | Rent                        | \$ 15,311                 | \$ 15,310                  | \$ 15,310                  | \$ -                       |
| 43110                                    | Contractual services        | 7,223,621                 | 8,730,200                  | 8,730,200                  | -                          |
| 43150                                    | Cost allocation charge      | 52,621                    | 68,831                     | 68,831                     | -                          |
| 44200                                    | Advertising                 | -                         | 7,400                      | 7,400                      | -                          |
| 44250                                    | Data communication          | 28                        | -                          | -                          | -                          |
| 44351                                    | Fleet / equip rental charge | 144,200                   | 140,592                    | 140,592                    | -                          |
| 44352                                    | ISD service charge          | 14,252                    | -                          | -                          | -                          |
| 44450                                    | Postage                     | 633                       | 1,000                      | 1,000                      | -                          |
| 44650                                    | Training                    | 400                       | 1,600                      | 1,600                      | -                          |
| 44750                                    | Liability Insurance         | 7,784                     | 8,901                      | 8,196                      | -                          |
| 44760                                    | Regulatory                  | 2,993                     | -                          | -                          | -                          |
| 44800                                    | Membership & dues           | -                         | 7,500                      | 7,500                      | -                          |
| 45150                                    | Furniture & equipment       | 14,143                    | 1,000                      | 1,000                      | -                          |
| 45170                                    | Computer hardware           | -                         | 4,000                      | 4,000                      | -                          |
| 45200                                    | Maps & blue prints          | -                         | 2,500                      | 2,500                      | -                          |
| 45250                                    | Office supplies             | 91                        | 2,500                      | 2,500                      | -                          |
| 45350                                    | General supplies            | 2,033                     | 10,000                     | 10,000                     | -                          |
| 45450                                    | Printing and graphics       | 6,553                     | 44,000                     | 44,000                     | -                          |
| 46900                                    | Business meetings           | -                         | 500                        | 500                        | -                          |
| 47000                                    | Miscellaneous               | -                         | 500                        | 500                        | -                          |
| <b>Maintenance &amp; Operation Total</b> |                             | <b>\$ 7,484,665</b>       | <b>\$ 9,046,334</b>        | <b>\$ 9,045,629</b>        | <b>\$ -</b>                |
| <b>Capital Outlay</b>                    |                             |                           |                            |                            |                            |
| 51000                                    | Capital outlay              | \$ 3,793,000              | \$ 4,738,000               | \$ 4,738,000               | \$ -                       |
| <b>Capital Outlay Total</b>              |                             | <b>\$ 3,793,000</b>       | <b>\$ 4,738,000</b>        | <b>\$ 4,738,000</b>        | <b>\$ -</b>                |
| <b>TOTAL</b>                             |                             | <b>\$ 11,559,204</b>      | <b>\$ 14,094,339</b>       | <b>\$ 14,096,655</b>       | <b>\$ -</b>                |

Notes:

\* Effective FY 2015-16, the Measure R Local Return Fund (254), Transit Prop A Local Return Fund (256), Transit Prop C Local Return Fund (257), and Transity Utility Fund (258) moved to the Community Development. Historical data is reported in Public Works. New data is reported in Community Development Department under the same fund numbers but new Dept ID's.



CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
CAPITAL LEASES FUND - PUBLIC WORKS PROJECTS  
306-501

|  |                                | Actual<br>2013-14   | Adopted<br>2014-15 | Revised<br>2014-15 | Adopted<br>2015-16 |
|--|--------------------------------|---------------------|--------------------|--------------------|--------------------|
| <b>Maintenance &amp; Operation</b>       |                                |                     |                    |                    |                    |
| 47058                                    | Accr int cap lease -MSB retrof | \$ 60,073           | \$ -               | \$ -               | \$ -               |
| 47108                                    | Principal cap lease-MSB retrof | 1,331,989           | -                  | -                  | -                  |
| <b>Maintenance &amp; Operation Total</b> |                                | <b>\$ 1,392,061</b> | <b>\$ -</b>        | <b>\$ -</b>        | <b>\$ -</b>        |
| <b>TOTAL</b>                             |                                | <b>\$ 1,392,061</b> | <b>\$ -</b>        | <b>\$ -</b>        | <b>\$ -</b>        |

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
CAPITAL IMPROVEMENT FUND - PUBLIC WORKS PROJECTS  
401-501**

|  |                               | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-------------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                               |                           |                            |                            |                            |
| 41100                                    | Salaries                      | \$ 39,355                 | \$ 397,176                 | \$ 397,176                 | \$ 402,339                 |
| 41200                                    | Overtime                      | 7,775                     | -                          | -                          | -                          |
| 41300                                    | Hourly wages                  | 12,272                    | 189,504                    | 189,504                    | -                          |
| Various                                  | Benefits                      | 3,316                     | 122,330                    | 126,350                    | 124,244                    |
| 42700, 42702                             | PERS Retirement               | -                         | 102,292                    | 102,292                    | 83,618                     |
| 42701                                    | PERS cost sharing             | -                         | (17,574)                   | (17,574)                   | (12,007)                   |
| 42799                                    | Salary charges in (out)       | -                         | (718,728)                  | (718,728)                  | (548,194)                  |
| <b>Salaries &amp; Benefits Total</b>     |                               | <b>\$ 62,718</b>          | <b>\$ 75,000</b>           | <b>\$ 79,020</b>           | <b>\$ 50,000</b>           |
| <b>Maintenance &amp; Operation</b>       |                               |                           |                            |                            |                            |
| 44750                                    | Liability Insurance           | \$ 2,150                  | \$ 22,177                  | \$ 22,177                  | \$ 13,518                  |
| 45600                                    | A & G overhead                | 13,307                    | -                          | -                          | -                          |
| 49050                                    | Charges-other depts           | -                         | (22,177)                   | (22,177)                   | (13,518)                   |
| <b>Maintenance &amp; Operation Total</b> |                               | <b>\$ 15,457</b>          | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>                |
| <b>Capital Improvement</b>               |                               |                           |                            |                            |                            |
| 51200                                    | Other improvements            | \$ -                      | \$ 169,000                 | \$ 169,000                 | \$ -                       |
| 52100                                    | Construction                  | 1,707,874                 | 125,000                    | 122,000                    | 765,000                    |
| 52115                                    | Inspection                    | 688                       | -                          | -                          | -                          |
| 52130                                    | Pedestrian ways and bikepaths | 62,090                    | -                          | -                          | -                          |
| 53300                                    | Other expenditures            | 66                        | -                          | -                          | -                          |
| <b>Capital Improvement Total</b>         |                               | <b>\$ 1,770,718</b>       | <b>\$ 294,000</b>          | <b>\$ 291,000</b>          | <b>\$ 765,000</b>          |
| <b>Capital Outlay</b>                    |                               |                           |                            |                            |                            |
| 51000                                    | Capital outlay                | \$ -                      | \$ -                       | \$ 3,000                   | \$ -                       |
| <b>Capital Outlay Total</b>              |                               | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ 3,000</b>            | <b>\$ -</b>                |
| <b>TOTAL</b>                             |                               | <b>\$ 1,848,893</b>       | <b>\$ 369,000</b>          | <b>\$ 373,020</b>          | <b>\$ 815,000</b>          |

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
STATE GAS TAX FUND - PUBLIC WORKS PROJECTS  
402-501**

|  |                          | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|--------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                          |                           |                            |                            |                            |
| 41100                                    | Salaries                 | \$ 846,340                | \$ -                       | \$ 166,300                 | \$ -                       |
| 41200                                    | Overtime                 | 15,389                    | -                          | -                          | -                          |
| 41300                                    | Hourly wages             | 537,993                   | 434,639                    | 434,639                    | -                          |
| Various                                  | Benefits                 | 104,799                   | 23,693                     | 25,114                     | -                          |
| 42700, 42702                             | PERS Retirement          | -                         | 75,888                     | 75,888                     | -                          |
| 42701                                    | PERS cost sharing        | -                         | (13,039)                   | (13,039)                   | -                          |
| 42799                                    | Salary charges in (out)  | (355,971)                 | (521,181)                  | (521,181)                  | -                          |
| <b>Salaries &amp; Benefits Total</b>     |                          | <b>\$ 1,148,549</b>       | <b>\$ -</b>                | <b>\$ 167,721</b>          | <b>\$ -</b>                |
| <b>Maintenance &amp; Operation</b>       |                          |                           |                            |                            |                            |
| 43110                                    | Contractual services     | \$ 535,450                | \$ 500,000                 | \$ 500,000                 | \$ 500,000                 |
| 43111                                    | Construction services    | 192,270                   | 600,000                    | 600,000                    | -                          |
| 44450                                    | Postage                  | 4,513                     | -                          | -                          | -                          |
| 44750                                    | Liability Insurance      | 50,669                    | 16,429                     | 16,429                     | -                          |
| 44760                                    | Regulatory               | 75                        | -                          | -                          | -                          |
| 45350                                    | General supplies         | 2,989                     | -                          | -                          | -                          |
| 45450                                    | Printing and graphics    | 9,142                     | -                          | -                          | -                          |
| 45600                                    | A & G overhead           | 339,051                   | -                          | -                          | -                          |
| 49050                                    | Charges-other depts      | -                         | (16,429)                   | (16,429)                   | -                          |
| <b>Maintenance &amp; Operation Total</b> |                          | <b>\$ 1,134,159</b>       | <b>\$ 1,100,000</b>        | <b>\$ 1,100,000</b>        | <b>\$ 500,000</b>          |
| <b>Capital Improvement</b>               |                          |                           |                            |                            |                            |
| 51200                                    | Other improvements       | \$ 110,404                | \$ -                       | \$ 73,700                  | \$ -                       |
| 52000                                    | Engineering              | 15,540                    | -                          | -                          | -                          |
| 52100                                    | Construction             | 5,332,678                 | 3,513,000                  | 3,564,972                  | 3,149,000                  |
| 52110                                    | New street construction  | 213,339                   | -                          | -                          | -                          |
| 52115                                    | Inspection               | 29,580                    | -                          | -                          | -                          |
| 52140                                    | Storm drains             | 24,675                    | -                          | -                          | -                          |
| 52400                                    | Maintenance              | 50,040                    | -                          | -                          | -                          |
| 53160                                    | Planning, survey, design | 2,692                     | 391,000                    | 391,000                    | 731,000                    |
| 53300                                    | Other expenditures       | 14,803                    | -                          | -                          | -                          |
| <b>Capital Improvement Total</b>         |                          | <b>\$ 5,793,751</b>       | <b>\$ 3,904,000</b>        | <b>\$ 4,029,672</b>        | <b>\$ 3,880,000</b>        |
| <b>TOTAL</b>                             |                          | <b>\$ 8,076,460</b>       | <b>\$ 5,004,000</b>        | <b>\$ 5,297,393</b>        | <b>\$ 4,380,000</b>        |

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
CIP REIMBURSEMENT FUND - PUBLIC WORKS PROJECTS  
409-501**

|  |                      | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|----------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                      |                           |                            |                            |                            |
| 41100                                    | Salaries             | \$ 4,117                  | \$ -                       | \$ 244,425                 | \$ -                       |
| Various                                  | Benefits             | 197                       | -                          | -                          | -                          |
| <b>Salaries &amp; Benefits Total</b>     |                      | <b>\$ 4,314</b>           | <b>\$ -</b>                | <b>\$ 244,425</b>          | <b>\$ -</b>                |
| <b>Maintenance &amp; Operation</b>       |                      |                           |                            |                            |                            |
| 43110                                    | Contractual services | \$ -                      | \$ -                       | \$ 166,300                 | \$ -                       |
| 44750                                    | Liability Insurance  | 149                       | -                          | -                          | -                          |
| 45600                                    | A & G overhead       | 79                        | -                          | -                          | -                          |
| <b>Maintenance &amp; Operation Total</b> |                      | <b>\$ 228</b>             | <b>\$ -</b>                | <b>\$ 166,300</b>          | <b>\$ -</b>                |
| <b>Capital Improvement</b>               |                      |                           |                            |                            |                            |
| 52000                                    | Engineering          | \$ -                      | \$ -                       | \$ 49,380                  | \$ -                       |
| 52100                                    | Construction         | -                         | -                          | 1,149,228                  | -                          |
| <b>Capital Improvement Total</b>         |                      | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ 1,198,608</b>        | <b>\$ -</b>                |
| <b>TOTAL</b>                             |                      | <b>\$ 4,542</b>           | <b>\$ -</b>                | <b>\$ 1,609,333</b>        | <b>\$ -</b>                |

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
PARKING FUND - PUBLIC WORKS PROJECTS  
520-501**

|  |                             | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-----------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <hr/>                                    |                             |                           |                            |                            |                            |
| <b>Salaries &amp; Benefits</b>           |                             |                           |                            |                            |                            |
| 41100                                    | Salaries                    | \$ 18,998                 | \$ -                       | \$ -                       | \$ -                       |
| 41300                                    | Hourly wages                | 5,215                     | -                          | -                          | -                          |
| Various                                  | Benefits                    | 2,089                     | -                          | -                          | -                          |
| <b>Salaries &amp; Benefits Total</b>     |                             | <hr/> \$ 26,302           | <hr/> \$ -                 | <hr/> \$ -                 | <hr/> \$ -                 |
| <hr/>                                    |                             |                           |                            |                            |                            |
| <b>Maintenance &amp; Operation</b>       |                             |                           |                            |                            |                            |
| 43110                                    | Contractual services        | \$ 3,333                  | \$ -                       | \$ -                       | \$ -                       |
| 44251                                    | Wireless data communication | 1,885                     | -                          | -                          | -                          |
| 44750                                    | Liability Insurance         | 877                       | -                          | -                          | -                          |
| 45350                                    | General supplies            | 1,019                     | -                          | -                          | -                          |
| 45600                                    | A & G overhead              | 7,545                     | -                          | -                          | -                          |
| <b>Maintenance &amp; Operation Total</b> |                             | <hr/> \$ 14,658           | <hr/> \$ -                 | <hr/> \$ -                 | <hr/> \$ -                 |
| <hr/>                                    |                             |                           |                            |                            |                            |
| <b>Capital Improvement</b>               |                             |                           |                            |                            |                            |
| 51200                                    | Other improvements          | \$ 22,710                 | \$ -                       | \$ 544,026                 | \$ -                       |
| 52100                                    | Construction                | 127,400                   | 1,150,000                  | 1,300,000                  | -                          |
| 53300                                    | Other expenditures          | 403                       | -                          | -                          | -                          |
| <b>Capital Improvement Total</b>         |                             | <hr/> \$ 150,513          | <hr/> \$ 1,150,000         | <hr/> \$ 1,844,026         | <hr/> \$ -                 |
| <hr/>                                    |                             |                           |                            |                            |                            |
| <b>TOTAL</b>                             |                             | <hr/> <b>\$ 191,474</b>   | <hr/> <b>\$ 1,150,000</b>  | <hr/> <b>\$ 1,844,026</b>  | <hr/> <b>\$ -</b>          |

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
PARKING FUND - PUBLIC WORKS PROJECTS (520-501)**

| Project       | Project Description            | A   | B                                      | C   | D                           | E                          | F                               |
|---------------|--------------------------------|---|--|---|-----------------------------|----------------------------|---------------------------------|
|               |                                | Overall<br>Project/Grant<br>Budget as of<br>6/30/2015 | Life to Date<br>Actuals Total<br>(D+E) | Remaining<br>Balance as of<br>6/30/2015 (A-B) | Prior Years<br>Expenditures | FY 2014-15<br>Expenditures | FY 2015-16<br>Adopted<br>Budget |
| 51288         | Downtown Development Standards | \$ 90,000   | \$ 77,757                              | \$ 12,243                                     | \$ 77,757                   | \$ -                       | \$ -                            |
| 51508         | Parking Lot Resurfacing        | 400,000   | 184,389                                | 215,611                                       | 180,745                     | 3,644                      | -                               |
| 51584         | Exchange Parking Str. Impr.    | 950,000   | 795,329                                | 154,671                                       | (42,194)                    | 837,523                    | -                               |
| 51631         | Parking Lot Meter Pay Stations | 1,140,000   | 9,382                                  | 1,130,618                                     | 9,382                       | -                          | -                               |
| 51884         | Parking Lot & Meter Imprv      | 300,000   | -                                      | 300,000                                       | -                           | -                          | -                               |
| 51951         | Metro Advcd Wayfind&Guidance   | 208,208   | -                                      | 208,208                                       | -                           | -                          | -                               |
| 51952         | LED Lighting Upgrade           | 400,000   | -                                      | 400,000                                       | -                           | -                          | -                               |
| 51960         | Lighting Upgrd @Brand Park&Lib | 750,000   | -                                      | 750,000                                       | -                           | -                          | -                               |
| G51951        | Metro Advcd Wayfind&Guidance   | 485,818   | -                                      | 485,818                                       | -                           | -                          | -                               |
| <b>Total:</b> |                                | <b>\$ 4,724,026</b>                                   | <b>\$ 1,066,857</b>                    | <b>\$ 3,657,169</b>                           | <b>\$ 225,690</b>           | <b>\$ 841,168</b>          | <b>\$ -</b>                     |

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
PARKING FUND - DOWNTOWN PARKING  
520-561**

|  |                              | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|------------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                              |                           |                            |                            |                            |
| 41100                                    | Salaries                     | \$ 671,858                | \$ 747,988                 | \$ 747,988                 | \$ 577,847                 |
| 41200                                    | Overtime                     | 32,319                    | 30,000                     | 30,000                     | 30,000                     |
| 41300                                    | Hourly wages                 | 314                       | -                          | -                          | -                          |
| Various                                  | Benefits                     | 200,713                   | 224,629                    | 232,399                    | 208,639                    |
| 42601                                    | PARS supplemental retirement | 7,235                     | 7,235                      | 7,235                      | 7,235                      |
| 42700, 42702                             | PERS Retirement              | 107,591                   | 130,518                    | 130,518                    | 120,217                    |
| 42701                                    | PERS cost sharing            | (16,777)                  | (22,419)                   | (22,419)                   | (17,263)                   |
| <b>Salaries &amp; Benefits Total</b>     |                              | <b>\$ 1,003,253</b>       | <b>\$ 1,117,951</b>        | <b>\$ 1,125,721</b>        | <b>\$ 926,675</b>          |
| <b>Maintenance &amp; Operation</b>       |                              |                           |                            |                            |                            |
| 43050                                    | Repairs-bldgs & grounds      | \$ 23,124                 | \$ 40,000                  | \$ 40,000                  | \$ 121,000                 |
| 43060                                    | Utilities                    | 26,409                    | 39,500                     | 39,500                     | 39,500                     |
| 43080                                    | Rent                         | -                         | 15,000                     | 15,000                     | 15,000                     |
| 43110                                    | Contractual services         | 287,243                   | 350,150                    | 350,150                    | 269,150                    |
| 43150                                    | Cost allocation charge       | 154,790                   | 286,402                    | 286,402                    | 306,977                    |
| 44100                                    | Repairs to equipment         | 901                       | 15,000                     | 15,000                     | 15,000                     |
| 44120                                    | Repairs to office equip      | -                         | 2,000                      | 2,000                      | 2,000                      |
| 44351                                    | Fleet / equip rental charge  | 16,478                    | 10,543                     | 10,543                     | 24,086                     |
| 44352                                    | ISD service charge           | 37,984                    | 34,796                     | 34,796                     | 82,510                     |
| 44450                                    | Postage                      | 22                        | 5,000                      | 5,000                      | 5,000                      |
| 44550                                    | Travel                       | 94                        | 1,550                      | 1,550                      | 1,550                      |
| 44650                                    | Training                     | -                         | 500                        | 500                        | 500                        |
| 44700                                    | Computer software            | -                         | 800                        | 800                        | 800                        |
| 44750                                    | Liability Insurance          | 25,503                    | 29,410                     | 29,410                     | 20,422                     |
| 44760                                    | Regulatory                   | -                         | 17,500                     | 17,500                     | 17,500                     |
| 44800                                    | Membership & dues            | 135                       | 6,700                      | 6,700                      | 6,700                      |
| 45150                                    | Furniture & equipment        | 18,639                    | -                          | -                          | -                          |
| 45250                                    | Office supplies              | 16,091                    | 16,800                     | 16,800                     | 16,800                     |
| 45350                                    | General supplies             | 21,360                    | 125,000                    | 125,000                    | 125,000                    |
| 46000                                    | Depreciation                 | 149,353                   | 143,116                    | 143,116                    | -                          |
| 46900                                    | Business meetings            | 1,049                     | 500                        | 500                        | 500                        |
| 47000                                    | Miscellaneous                | 7,139                     | 19,000                     | 19,000                     | 19,000                     |
| <b>Maintenance &amp; Operation Total</b> |                              | <b>\$ 786,313</b>         | <b>\$ 1,159,267</b>        | <b>\$ 1,159,267</b>        | <b>\$ 1,088,995</b>        |
| <b>Transfers</b>                         |                              |                           |                            |                            |                            |
| 48010                                    | Transfer-General Fund        | \$ 1,900,000              | \$ 1,900,000               | \$ 1,900,000               | \$ -                       |
| 48020                                    | Transfer-Special Revenue     | 21,336                    | -                          | -                          | -                          |
| <b>Transfers Total</b>                   |                              | <b>\$ 1,921,336</b>       | <b>\$ 1,900,000</b>        | <b>\$ 1,900,000</b>        | <b>\$ -</b>                |
| <b>Capital Improvement</b>               |                              |                           |                            |                            |                            |
| 59999                                    | Asset capitalization         | \$ (180,268)              | \$ -                       | \$ -                       | \$ -                       |
| <b>Capital Improvement Total</b>         |                              | <b>\$ (180,268)</b>       | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>                |
| <b>Capital Outlay</b>                    |                              |                           |                            |                            |                            |
| 51000                                    | Capital outlay               | \$ -                      | \$ -                       | \$ -                       | \$ 18,000                  |
| <b>Capital Outlay Total</b>              |                              | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ 18,000</b>           |
| <b>TOTAL</b>                             |                              | <b>\$ 3,530,635</b>       | <b>\$ 4,177,218</b>        | <b>\$ 4,184,988</b>        | <b>\$ 2,033,670</b>        |

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
PARKING FUND - MONTROSE PARKING  
520-562**

|  |                         | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                         |                           |                            |                            |                            |
| 41100                                    | Salaries                | \$ 58,764                 | \$ 60,513                  | \$ 60,513                  | \$ 47,061                  |
| 41200                                    | Overtime                | 304                       | 658                        | 658                        | 658                        |
| Various                                  | Benefits                | 21,395                    | 21,881                     | 22,181                     | 15,486                     |
| 42700, 42702                             | PERS Retirement         | 9,219                     | 10,568                     | 10,568                     | 9,789                      |
| 42701                                    | PERS cost sharing       | (1,320)                   | (1,815)                    | (1,815)                    | (1,407)                    |
| <b>Salaries &amp; Benefits Total</b>     |                         | <b>\$ 88,362</b>          | <b>\$ 91,805</b>           | <b>\$ 92,105</b>           | <b>\$ 71,587</b>           |
| <b>Maintenance &amp; Operation</b>       |                         |                           |                            |                            |                            |
| 43050                                    | Repairs-bldgs & grounds | \$ -                      | \$ 5,000                   | \$ 5,000                   | \$ 5,000                   |
| 43060                                    | Utilities               | 2,955                     | 6,000                      | 6,000                      | 6,000                      |
| 43110                                    | Contractual services    | -                         | 10,800                     | 10,800                     | 17,800                     |
| 43150                                    | Cost allocation charge  | 37,461                    | 11,389                     | 11,389                     | 7,897                      |
| 44100                                    | Repairs to equipment    | -                         | 5,000                      | 5,000                      | 5,000                      |
| 44352                                    | ISD service charge      | 3,788                     | 3,910                      | 3,910                      | 3,191                      |
| 44450                                    | Postage                 | -                         | 1,000                      | 1,000                      | 1,000                      |
| 44750                                    | Liability Insurance     | 2,138                     | 2,312                      | 2,312                      | 1,603                      |
| 45350                                    | General supplies        | 116                       | 12,000                     | 12,000                     | 12,000                     |
| 46000                                    | Depreciation            | 18,211                    | 18,211                     | 18,211                     | -                          |
| 47000                                    | Miscellaneous           | -                         | 500                        | 500                        | 500                        |
| <b>Maintenance &amp; Operation Total</b> |                         | <b>\$ 64,668</b>          | <b>\$ 76,122</b>           | <b>\$ 76,122</b>           | <b>\$ 59,991</b>           |
| <b>TOTAL</b>                             |                         | <b>\$ 153,030</b>         | <b>\$ 167,927</b>          | <b>\$ 168,227</b>          | <b>\$ 131,578</b>          |



**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
PARKING FUND - PARKING GARAGES  
520-563**

|  |                         | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                         |                           |                            |                            |                            |
| 41100                                    | Salaries                | \$ -                      | \$ -                       | \$ -                       | \$ 68,113                  |
| Various                                  | Benefits                | -                         | -                          | -                          | 17,694                     |
| 42700, 42702                             | PERS Retirement         | -                         | -                          | -                          | 14,161                     |
| 42701                                    | PERS cost sharing       | -                         | -                          | -                          | (2,033)                    |
| <b>Salaries &amp; Benefits Total</b>     |                         | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ 97,935</b>           |
| <b>Maintenance &amp; Operation</b>       |                         |                           |                            |                            |                            |
| 43050                                    | Repairs-bldgs & grounds | \$ -                      | \$ -                       | \$ 200,000                 | \$ 200,000                 |
| 43060                                    | Utilities               | 218,775                   | 245,960                    | 245,960                    | 245,960                    |
| 43110                                    | Contractual services    | 1,345,956                 | 1,729,000                  | 1,799,000                  | 1,696,398                  |
| 43150                                    | Cost allocation charge  | 88,208                    | 104,881                    | 104,881                    | 150,356                    |
| 44750                                    | Liability Insurance     | -                         | -                          | -                          | 2,288                      |
| 44760                                    | Regulatory              | 40,457                    | 42,000                     | 42,000                     | 42,000                     |
| 45350                                    | General supplies        | 503                       | 200                        | 200                        | 200                        |
| 46000                                    | Depreciation            | 990,040                   | 990,039                    | 990,039                    | -                          |
| <b>Maintenance &amp; Operation Total</b> |                         | <b>\$ 2,683,939</b>       | <b>\$ 3,112,080</b>        | <b>\$ 3,382,080</b>        | <b>\$ 2,337,202</b>        |
| <b>Capital Improvement</b>               |                         |                           |                            |                            |                            |
| 59999                                    | Asset capitalization    | \$ (11,206)               | \$ -                       | \$ -                       | \$ -                       |
| <b>Capital Improvement Total</b>         |                         | <b>\$ (11,206)</b>        | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>                |
| <b>Capital Outlay</b>                    |                         |                           |                            |                            |                            |
| 51000                                    | Capital outlay          | \$ -                      | \$ 406,200                 | \$ 406,200                 | \$ 2,436,768               |
| <b>Capital Outlay Total</b>              |                         | <b>\$ -</b>               | <b>\$ 406,200</b>          | <b>\$ 406,200</b>          | <b>\$ 2,436,768</b>        |
| <b>TOTAL</b>                             |                         | <b>\$ 2,672,733</b>       | <b>\$ 3,518,280</b>        | <b>\$ 3,788,280</b>        | <b>\$ 4,871,905</b>        |

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
PARKING FUND - PARKING CITATIONS  
520-564**

|  |                              | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|------------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                              |                           |                            |                            |                            |
| 41100                                    | Salaries                     | \$ 826,234                | \$ 925,232                 | \$ 925,232                 | \$ 965,283                 |
| 41200                                    | Overtime                     | 6,655                     | 32,678                     | 32,678                     | 33,878                     |
| 41300                                    | Hourly wages                 | 113,926                   | 151,839                    | 151,839                    | 151,129                    |
| Various                                  | Benefits                     | 229,576                   | 272,760                    | 282,021                    | 270,456                    |
| 42601                                    | PARS supplemental retirement | 27,562                    | 27,562                     | 27,562                     | 27,320                     |
| 42700, 42702                             | PERS Retirement              | 161,286                   | 192,108                    | 192,108                    | 239,194                    |
| 42701                                    | PERS cost sharing            | (21,733)                  | (29,538)                   | (29,538)                   | (31,542)                   |
| <b>Salaries &amp; Benefits Total</b>     |                              | <b>\$ 1,343,507</b>       | <b>\$ 1,572,641</b>        | <b>\$ 1,581,902</b>        | <b>\$ 1,655,718</b>        |
| <b>Maintenance &amp; Operation</b>       |                              |                           |                            |                            |                            |
| 43110                                    | Contractual services         | \$ 159,816                | \$ 172,500                 | \$ 172,500                 | \$ 172,500                 |
| 43150                                    | Cost allocation charge       | 155,409                   | 166,070                    | 166,070                    | 147,901                    |
| 44120                                    | Repairs to office equip      | -                         | 2,000                      | 2,000                      | 2,000                      |
| 44351                                    | Fleet / equip rental charge  | 101,746                   | 105,980                    | 105,980                    | 135,596                    |
| 44352                                    | ISD service charge           | 63,741                    | 67,963                     | 67,963                     | 80,302                     |
| 44450                                    | Postage                      | 39                        | 500                        | 500                        | 500                        |
| 44650                                    | Training                     | -                         | 500                        | 500                        | 500                        |
| 44700                                    | Computer software            | -                         | 800                        | 800                        | 800                        |
| 44750                                    | Liability Insurance          | 34,274                    | 41,947                     | 41,947                     | 38,842                     |
| 44760                                    | Regulatory                   | 823,929                   | 1,070,000                  | 870,000                    | 870,000                    |
| 45150                                    | Furniture & equipment        | 1,041                     | 53,000                     | 53,000                     | 53,000                     |
| 45250                                    | Office supplies              | -                         | 10,000                     | 10,000                     | 10,000                     |
| 45350                                    | General supplies             | -                         | 5,000                      | 5,000                      | 5,000                      |
| 45450                                    | Printing and graphics        | 3,680                     | -                          | -                          | -                          |
| 46000                                    | Depreciation                 | 22,423                    | 38,000                     | 38,000                     | -                          |
| 47000                                    | Miscellaneous                | -                         | 500                        | 500                        | 500                        |
| <b>Maintenance &amp; Operation Total</b> |                              | <b>\$ 1,366,098</b>       | <b>\$ 1,734,760</b>        | <b>\$ 1,534,760</b>        | <b>\$ 1,517,441</b>        |
| <b>Capital Improvement</b>               |                              |                           |                            |                            |                            |
| 59999                                    | Asset capitalization         | \$ (185,841)              | \$ -                       | \$ -                       | \$ -                       |
| <b>Capital Improvement Total</b>         |                              | <b>\$ (185,841)</b>       | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>                |
| <b>Capital Outlay</b>                    |                              |                           |                            |                            |                            |
| 51000                                    | Capital outlay               | \$ 185,841                | \$ -                       | \$ -                       | \$ -                       |
| <b>Capital Outlay Total</b>              |                              | <b>\$ 185,841</b>         | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>                |
| <b>TOTAL</b>                             |                              | <b>\$ 2,709,605</b>       | <b>\$ 3,307,401</b>        | <b>\$ 3,116,662</b>        | <b>\$ 3,173,159</b>        |

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
SEWER FUND - PUBLIC WORKS PROJECTS  
525-501**

|  |                          | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|--------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                          |                           |                            |                            |                            |
| 41100                                    | Salaries                 | \$ 322,606                | \$ -                       | \$ -                       | \$ -                       |
| 41200                                    | Overtime                 | 19,068                    | -                          | -                          | -                          |
| 41300                                    | Hourly wages             | 71,199                    | -                          | -                          | -                          |
| Various                                  | Benefits                 | 26,187                    | -                          | -                          | -                          |
| <b>Salaries &amp; Benefits Total</b>     |                          | <b>\$ 439,060</b>         | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>                |
| <b>Maintenance &amp; Operation</b>       |                          |                           |                            |                            |                            |
| 43110                                    | Contractual services     | \$ 505                    | \$ -                       | \$ -                       | \$ -                       |
| 44450                                    | Postage                  | 2,145                     | -                          | -                          | -                          |
| 44750                                    | Liability Insurance      | 14,946                    | -                          | -                          | -                          |
| 45350                                    | General supplies         | 4,322                     | -                          | -                          | -                          |
| 45450                                    | Printing and graphics    | 7,177                     | -                          | -                          | -                          |
| 45600                                    | A & G overhead           | 134,256                   | -                          | -                          | -                          |
| <b>Maintenance &amp; Operation Total</b> |                          | <b>\$ 163,351</b>         | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>                |
| <b>Capital Improvement</b>               |                          |                           |                            |                            |                            |
| 51200                                    | Other improvements       | \$ 2,714,697              | \$ -                       | \$ -                       | \$ -                       |
| 52000                                    | Engineering              | 263,940                   | -                          | -                          | -                          |
| 52100                                    | Construction             | 846,843                   | 12,941,000                 | 12,941,000                 | 14,150,000                 |
| 52140                                    | Storm drains             | 31,577                    | -                          | -                          | -                          |
| 53160                                    | Planning, survey, design | -                         | 149,000                    | 149,000                    | 123,000                    |
| 53300                                    | Other expenditures       | 11,673                    | -                          | -                          | -                          |
| <b>Capital Improvement Total</b>         |                          | <b>\$ 3,868,731</b>       | <b>\$ 13,090,000</b>       | <b>\$ 13,090,000</b>       | <b>\$ 14,273,000</b>       |
| <b>Capital Outlay</b>                    |                          |                           |                            |                            |                            |
| 51000                                    | Capital outlay           | \$ -                      | \$ -                       | \$ -                       | \$ 75,000                  |
| <b>Capital Outlay Total</b>              |                          | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ 75,000</b>           |
| <b>TOTAL</b>                             |                          | <b>\$ 4,471,141</b>       | <b>\$ 13,090,000</b>       | <b>\$ 13,090,000</b>       | <b>\$ 14,348,000</b>       |

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
SEWER FUND- PUBLIC WORKS PROJECTS (525-501)**

| Project       | Project Description                     | A   | B                                      | C   | D                           | E                          | F                               |
|---------------|---|---|--|---|-----------------------------|----------------------------|---------------------------------|
|               |   | Overall<br>Project/Grant<br>Budget as of<br>6/30/2015 | Life to Date<br>Actuals Total<br>(D+E) | Remaining<br>Balance as of<br>6/30/2015 (A-B) | Prior Years<br>Expenditures | FY 2014-15<br>Expenditures | FY 2015-16<br>Adopted<br>Budget |
| 50098         | Doran Pump Stat Rehab                   | \$ 2,327,400  | \$ 1,919,078                           | \$ 408,322                                    | \$ 1,914,486                | \$ 4,592                   | \$ -                            |
| 50824         | Bus Maint/Natural Gas Facility          | 105,500   | 6,404                                  | 99,096  | 6,404                       | -                          | -                               |
| 51494         | CMP replacement                         | 629,000   | 259,677                                | 369,323                                       | 258,562                     | 1,115                      | 133,000                         |
| 51510         | Sewer Reconstruction Program            | 6,315,120   | 2,354,531                              | 3,960,588                                     | 1,698,285                   | 656,247                    | 300,000                         |
| 51511         | Wastewater Capacity Impr                | 5,017,175   | 2,485,722                              | 2,531,453                                     | 2,464,111                   | 21,611                     | 500,000                         |
| 51632         | Stormwater Pollutant Treatment          | 2,500,000   | -                                      | 2,500,000                                     | -                           | -                          | -                               |
| 51633         | Arch Place Storm Drain Ext.             | 537,423   | 510,774                                | 26,649  | 510,284                     | 490                        | -                               |
| 51634         | Canada Blvd. Storm Drain Sys            | 3,012,000   | 2,927,800                              | 84,200  | 702,806                     | 2,224,994                  | -                               |
| 51673         | Hyperion Wastewater System              | 25,500,000  | 9,753,384                              | 15,746,616                                    | 7,886,860                   | 1,866,524                  | 6,000,000                       |
| 51674         | LA-Glendale Water Reclam Plant          | 25,000,000  | 8,784,585                              | 16,215,415                                    | 1,496,005                   | 7,288,580                  | 7,000,000                       |
| 51686         | Emer. Sewer and SD Repair Prog          | 1,400,000   | 313,144                                | 1,086,856                                     | 307,579                     | 5,564                      | -                               |
| 51730         | Glenoaks/Adams Storm Drain Sys          | 690,000   | -                                      | 690,000                                       | -                           | -                          | -                               |
| 51772         | San Fernando & Highland SDrain          | 675,000   | 324,450                                | 350,550                                       | 114,065                     | 210,386                    | -                               |
| 51775         | Glenmore Blvd. Storm Drain Sys          | 1,300,000   | -                                      | 1,300,000                                     | -                           | -                          | -                               |
| 51790         | Chevy Chase Sewer Diversion             | 1,750,000   | 797,712                                | 952,288                                       | 682,678                     | 115,034                    | -                               |
| 51801         | Chevy Chase Sewer Diversion Pr          | 12,000,000  | 163,836                                | 11,836,164                                    | 78,894                      | 84,942                     | -                               |
| 51830         | Tyburn St Wastewater Cap Imp            | 2,000,000   | 69,556                                 | 1,930,444                                     | 6,433                       | 63,123                     | -                               |
| 51831         | Glendale Ave Wastewater Cap Im          | 1,500,000   | 1,132,335                              | 367,666                                       | 83,495                      | 1,048,839                  | -                               |
| 51885         | Pacific&Burchett WW Cap Imprv           | 1,500,000   | 201,676                                | 1,298,324                                     | 66,938                      | 134,739                    | -                               |
| 51953         | Sludge and Debris Drying Facil          | 50,000  | 4,916                                  | 45,084  | -                           | 4,916                      | -                               |
| 51988         | Brand Storm Water Lift Station          | -   | -                                      | -   | -                           | -                          | 115,000                         |
| 51989         | Milford Avenue Storm Drain Installation | -   | -                                      | -   | -                           | -                          | 300,000                         |
| <b>Total:</b> |   | <b>\$ 93,808,618</b>                                  | <b>\$ 32,009,580</b>                   | <b>\$ 61,799,037</b>                          | <b>\$ 18,277,885</b>        | <b>\$ 13,731,695</b>       | <b>\$ 14,348,000</b>            |

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
SEWER FUND - WASTEWATER MANAGEMENT  
525-581**

|  |                             | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-----------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                             |                           |                            |                            |                            |
| 41100                                    | Salaries                    | \$ 842,616                | \$ 1,032,240               | \$ 1,032,240               | \$ 860,984                 |
| 41200                                    | Overtime                    | 3,221                     | 7,003                      | 7,003                      | 7,003                      |
| Various                                  | Benefits                    | 228,531                   | 257,029                    | 265,079                    | 205,616                    |
| 42700, 42702                             | PERS Retirement             | 148,391                   | 180,073                    | 180,073                    | 179,254                    |
| 42701                                    | PERS cost sharing           | (25,120)                  | (30,933)                   | (30,933)                   | (25,742)                   |
| 42799                                    | Salary charges in (out)     | -                         | -                          | -                          | (277,156)                  |
| <b>Salaries &amp; Benefits Total</b>     |                             | <b>\$ 1,197,639</b>       | <b>\$ 1,445,412</b>        | <b>\$ 1,453,462</b>        | <b>\$ 949,959</b>          |
| <b>Maintenance &amp; Operation</b>       |                             |                           |                            |                            |                            |
| 43060                                    | Utilities                   | \$ 12,649                 | \$ 17,000                  | \$ 17,000                  | \$ 17,000                  |
| 43110                                    | Contractual services        | 5,286,338                 | 8,480,100                  | 8,480,100                  | 9,430,100                  |
| 43150                                    | Cost allocation charge      | 527,034                   | 372,872                    | 372,872                    | 293,289                    |
| 44100                                    | Repairs to equipment        | -                         | 50,000                     | 50,000                     | 50,000                     |
| 44351                                    | Fleet / equip rental charge | 152,467                   | 145,488                    | 145,488                    | 226,889                    |
| 44352                                    | ISD service charge          | 166,656                   | 38,889                     | 38,889                     | 41,530                     |
| 44450                                    | Postage                     | 1,307                     | 500                        | 500                        | 500                        |
| 44550                                    | Travel                      | 3,538                     | 3,000                      | 3,000                      | 3,000                      |
| 44650                                    | Training                    | 3,132                     | 5,500                      | 5,500                      | 5,500                      |
| 44700                                    | Computer software           | 1,200                     | 2,000                      | 2,000                      | 2,000                      |
| 44750                                    | Liability Insurance         | 30,619                    | 39,284                     | 39,284                     | 29,164                     |
| 44760                                    | Regulatory                  | 12,196                    | 70,000                     | 70,000                     | 70,000                     |
| 44800                                    | Membership & dues           | 644                       | 800                        | 800                        | 800                        |
| 45150                                    | Furniture & equipment       | -                         | 2,500                      | 2,500                      | 2,500                      |
| 45250                                    | Office supplies             | 13                        | 3,500                      | 3,500                      | 3,500                      |
| 45300                                    | Small tools                 | -                         | 500                        | 500                        | 500                        |
| 45350                                    | General supplies            | 13,251                    | 80,000                     | 80,000                     | 80,000                     |
| 46000                                    | Depreciation                | 5,183,118                 | 5,178,662                  | 5,178,662                  | 5,250,594                  |
| 46500                                    | Uncollectible accounts      | 19,933                    | 40,000                     | 40,000                     | 40,000                     |
| 46900                                    | Business meetings           | 1,074                     | 200                        | 200                        | 200                        |
| 47000                                    | Miscellaneous               | 994                       | 2,500                      | 2,500                      | 2,500                      |
| 49050                                    | Charges-other depts         | -                         | -                          | -                          | (6,648)                    |
| <b>Maintenance &amp; Operation Total</b> |                             | <b>\$ 11,416,163</b>      | <b>\$ 14,533,295</b>       | <b>\$ 14,533,295</b>       | <b>\$ 15,542,918</b>       |
| <b>Capital Improvement</b>               |                             |                           |                            |                            |                            |
| 59999                                    | Asset capitalization        | \$ (3,312,727)            | \$ -                       | \$ -                       | \$ -                       |
| <b>Capital Improvement Total</b>         |                             | <b>\$ (3,312,727)</b>     | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>                |
| <b>TOTAL</b>                             |                             | <b>\$ 9,301,075</b>       | <b>\$ 15,978,707</b>       | <b>\$ 15,986,757</b>       | <b>\$ 16,492,877</b>       |

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
SEWER FUND - STORMWATER MANAGEMENT  
525-582**

|  |                        | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                        |                           |                            |                            |                            |
| 41100                                    | Salaries               | \$ 178,551                | \$ 181,705                 | \$ 181,705                 | \$ 73,899                  |
| 41200                                    | Overtime               | 113                       | -                          | -                          | -                          |
| Various                                  | Benefits               | 38,036                    | 39,655                     | 41,487                     | 15,582                     |
| 42700, 42702                             | PERS Retirement        | 28,303                    | 31,733                     | 31,733                     | 15,250                     |
| 42701                                    | PERS cost sharing      | (4,474)                   | (5,452)                    | (5,452)                    | (2,190)                    |
| <b>Salaries &amp; Benefits Total</b>     |                        | <b>\$ 240,529</b>         | <b>\$ 247,641</b>          | <b>\$ 249,473</b>          | <b>\$ 102,541</b>          |
| <b>Maintenance &amp; Operation</b>       |                        |                           |                            |                            |                            |
| 43110                                    | Contractual services   | \$ 43,472                 | \$ 333,000                 | \$ 333,000                 | \$ 483,000                 |
| 43150                                    | Cost allocation charge | 31,439                    | 33,179                     | 33,179                     | 23,785                     |
| 44100                                    | Repairs to equipment   | -                         | 2,000                      | 2,000                      | 2,000                      |
| 44352                                    | ISD service charge     | 7,294                     | 5,750                      | 5,750                      | 6,620                      |
| 44450                                    | Postage                | -                         | 500                        | 500                        | 500                        |
| 44650                                    | Training               | -                         | 2,500                      | 2,500                      | 2,500                      |
| 44750                                    | Liability Insurance    | 6,468                     | 6,868                      | 6,868                      | 2,483                      |
| 44760                                    | Regulatory             | 49,583                    | 30,000                     | 30,000                     | 30,000                     |
| 45150                                    | Furniture & equipment  | -                         | 500                        | 500                        | 500                        |
| 45250                                    | Office supplies        | -                         | 250                        | 250                        | 250                        |
| 45350                                    | General supplies       | 8,187                     | 10,000                     | 10,000                     | 10,000                     |
| 46900                                    | Business meetings      | -                         | 250                        | 250                        | 250                        |
| 47000                                    | Miscellaneous          | -                         | 250                        | 250                        | 250                        |
| <b>Maintenance &amp; Operation Total</b> |                        | <b>\$ 146,443</b>         | <b>\$ 425,047</b>          | <b>\$ 425,047</b>          | <b>\$ 562,138</b>          |
| <b>TOTAL</b>                             |                        | <b>\$ 386,972</b>         | <b>\$ 672,688</b>          | <b>\$ 674,520</b>          | <b>\$ 664,679</b>          |

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
SEWER FUND - WASTEWATER MAINTENANCE  
525-583**

|  |                              | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|------------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                              |                           |                            |                            |                            |
| 41100                                    | Salaries                     | \$ 1,140,289              | \$ 1,182,026               | \$ 1,182,026               | \$ 1,210,308               |
| 41200                                    | Overtime                     | 56,674                    | 25,000                     | 25,000                     | 25,000                     |
| Various                                  | Benefits                     | 266,090                   | 307,413                    | 316,932                    | 287,297                    |
| 42601                                    | PARS supplemental retirement | 6,752                     | 6,752                      | 6,752                      | 6,752                      |
| 42700, 42702                             | PERS Retirement              | 171,735                   | 193,905                    | 193,905                    | 232,474                    |
| 42701                                    | PERS cost sharing            | (25,554)                  | (33,308)                   | (33,308)                   | (33,379)                   |
| <b>Salaries &amp; Benefits Total</b>     |                              | <b>\$ 1,615,986</b>       | <b>\$ 1,681,788</b>        | <b>\$ 1,691,307</b>        | <b>\$ 1,728,452</b>        |
| <b>Maintenance &amp; Operation</b>       |                              |                           |                            |                            |                            |
| 43050                                    | Repairs-bldgs & grounds      | \$ -                      | \$ 500                     | \$ 500                     | \$ 500                     |
| 43110                                    | Contractual services         | 53,435                    | 54,000                     | 54,000                     | 54,000                     |
| 43150                                    | Cost allocation charge       | 248,329                   | 207,185                    | 207,185                    | 186,973                    |
| 44100                                    | Repairs to equipment         | 14,263                    | 35,000                     | 35,000                     | 35,000                     |
| 44352                                    | ISD service charge           | 36,590                    | 51,017                     | 51,017                     | 85,970                     |
| 44450                                    | Postage                      | 224                       | 2,200                      | 2,200                      | 2,200                      |
| 44600                                    | Laundry & towel service      | 6,384                     | 6,000                      | 6,000                      | 6,000                      |
| 44650                                    | Training                     | 3,413                     | 10,000                     | 10,000                     | 10,000                     |
| 44700                                    | Computer software            | -                         | 5,000                      | 5,000                      | 5,000                      |
| 44750                                    | Liability Insurance          | 43,330                    | 45,627                     | 45,627                     | 41,505                     |
| 44760                                    | Regulatory                   | 5,131                     | -                          | -                          | -                          |
| 44800                                    | Membership & dues            | 3,577                     | 2,250                      | 2,250                      | 2,250                      |
| 45150                                    | Furniture & equipment        | 60                        | 5,000                      | 5,000                      | 5,000                      |
| 45250                                    | Office supplies              | 66                        | 2,500                      | 2,500                      | 2,500                      |
| 45300                                    | Small tools                  | -                         | 500                        | 500                        | 500                        |
| 45350                                    | General supplies             | 69,130                    | 95,000                     | 95,000                     | 95,000                     |
| 46000                                    | Depreciation                 | 297,282                   | 285,106                    | 285,106                    | 292,941                    |
| 46900                                    | Business meetings            | 514                       | 200                        | 200                        | 200                        |
| 47000                                    | Miscellaneous                | 233                       | 200                        | 200                        | 200                        |
| 47010                                    | Discount earned & lost       | (1)                       | -                          | -                          | -                          |
| <b>Maintenance &amp; Operation Total</b> |                              | <b>\$ 781,959</b>         | <b>\$ 807,285</b>          | <b>\$ 807,285</b>          | <b>\$ 825,739</b>          |
| <b>Capital Improvement</b>               |                              |                           |                            |                            |                            |
| 59999                                    | Asset capitalization         | \$ (783,727)              | \$ -                       | \$ -                       | \$ -                       |
| <b>Capital Improvement Total</b>         |                              | <b>\$ (783,727)</b>       | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>                |
| <b>TOTAL</b>                             |                              | <b>\$ 1,614,218</b>       | <b>\$ 2,489,073</b>        | <b>\$ 2,498,592</b>        | <b>\$ 2,554,191</b>        |

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
REFUSE DISPOSAL FUND - PUBLIC WORKS PROJECTS  
530-501**

|  |                          | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|--------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                          |                           |                            |                            |                            |
| 41300                                    | Hourly wages             | \$ -                      | \$ -                       | \$ 45,000                  | \$ -                       |
| <b>Salaries &amp; Benefits Total</b>     |                          | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ 45,000</b>           | <b>\$ -</b>                |
| <b>Maintenance &amp; Operation</b>       |                          |                           |                            |                            |                            |
| 43110                                    | Contractual services     | \$ -                      | \$ -                       | \$ 175,000                 | \$ -                       |
| 45350                                    | General supplies         | -                         | -                          | 125,000                    | -                          |
| <b>Maintenance &amp; Operation Total</b> |                          | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ 300,000</b>          | <b>\$ -</b>                |
| <b>Capital Improvement</b>               |                          |                           |                            |                            |                            |
| 51200                                    | Other improvements       | \$ 38,559                 | \$ -                       | \$ -                       | \$ -                       |
| 52100                                    | Construction             | -                         | -                          | -                          | 540,000                    |
| 53160                                    | Planning, survey, design | -                         | -                          | -                          | 60,000                     |
| <b>Capital Improvement Total</b>         |                          | <b>\$ 38,559</b>          | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ 600,000</b>          |
| <b>TOTAL</b>                             |                          | <b>\$ 38,559</b>          | <b>\$ -</b>                | <b>\$ 345,000</b>          | <b>\$ 600,000</b>          |



**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
REFUSE FUND - PUBLIC WORKS PROJECTS (530-501)**

|         |                                   | A  | B                                      | C   | D                           | E                          | F                               |
|---------|-----------------------------------|--|--|---|-----------------------------|----------------------------|---------------------------------|
|         |                                   | Overall                                    |  |   |                             |                            |                                 |
| Project | Project Description               | Project/Grant<br>Budget as of<br>6/30/2015 | Life to Date<br>Actuals Total<br>(D+E) | Remaining<br>Balance as of<br>6/30/2015 (A-B) | Prior Years<br>Expenditures | FY 2014-15<br>Expenditures | FY 2015-16<br>Adopted<br>Budget |
| 50824   | Bus Maint/Natural Gas Facility    | \$ 53,333                                  | \$ 10,395                              | \$ 42,938                                     | \$ 10,395                   | \$ -                       | \$ -                            |
| 51774   | SC Landfill Expansn Env Study     | 1,020,000                                  | 390,265                                | 629,735                                       | 386,743                     | 3,522                      | -                               |
| 52024   | Scholl Canyon Landfill Irrigation | -  | -                                      | -   | -                           | -                          | 600,000                         |
|         | <b>Total:</b>                     | <b>\$ 1,073,333</b>                        | <b>\$ 400,660</b>                      | <b>\$ 672,673</b>                             | <b>\$ 397,138</b>           | <b>\$ 3,522</b>            | <b>\$ 600,000</b>               |

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
REFUSE DISPOSAL FUND - LANDFILL MANAGEMENT  
530-571**

|  |                              | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|------------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                              |                           |                            |                            |                            |
| 41100                                    | Salaries                     | \$ 309,621                | \$ 478,024                 | \$ 478,024                 | \$ 454,264                 |
| 41200                                    | Overtime                     | 297                       | 2,369                      | 2,369                      | 2,369                      |
| Various                                  | Benefits                     | 84,843                    | 136,179                    | 139,079                    | 121,116                    |
| 42601                                    | PARS supplemental retirement | 20,808                    | 20,808                     | 20,808                     | 20,808                     |
| 42700, 42702                             | PERS Retirement              | 49,120                    | 83,789                     | 83,789                     | 95,119                     |
| 42701                                    | PERS cost sharing            | (7,934)                   | (14,394)                   | (14,394)                   | (13,657)                   |
| <b>Salaries &amp; Benefits Total</b>     |                              | <b>\$ 456,756</b>         | <b>\$ 706,775</b>          | <b>\$ 709,675</b>          | <b>\$ 680,019</b>          |
| <b>Maintenance &amp; Operation</b>       |                              |                           |                            |                            |                            |
| 43050                                    | Repairs-bldgs & grounds      | \$ -                      | \$ 60,000                  | \$ 60,000                  | \$ 60,000                  |
| 43060                                    | Utilities                    | 986                       | 257,189                    | 257,189                    | 257,189                    |
| 43090                                    | Equipment usage              | 39                        | -                          | -                          | -                          |
| 43110                                    | Contractual services         | 317,890                   | 950,000                    | 950,000                    | 900,000                    |
| 43150                                    | Cost allocation charge       | 86,501                    | 99,872                     | 99,872                     | 77,205                     |
| 44100                                    | Repairs to equipment         | -                         | 2,500                      | 2,500                      | 2,500                      |
| 44351                                    | Fleet / equip rental charge  | 112,957                   | 102,494                    | 102,494                    | 82,379                     |
| 44352                                    | ISD service charge           | 23,720                    | 24,315                     | 24,315                     | 21,123                     |
| 44450                                    | Postage                      | -                         | 200                        | 200                        | 200                        |
| 44550                                    | Travel                       | -                         | 1,000                      | 1,000                      | 1,000                      |
| 44650                                    | Training                     | -                         | 2,500                      | 2,500                      | 2,500                      |
| 44700                                    | Computer software            | -                         | 1,000                      | 1,000                      | 1,000                      |
| 44750                                    | Liability Insurance          | 11,219                    | 18,159                     | 18,159                     | 15,343                     |
| 44760                                    | Regulatory                   | 19,110                    | 10,000                     | 10,000                     | 10,000                     |
| 44800                                    | Membership & dues            | 106                       | -                          | -                          | -                          |
| 45300                                    | Small tools                  | -                         | 1,000                      | 1,000                      | 1,000                      |
| 45350                                    | General supplies             | 11,566                    | 60,000                     | 60,000                     | 60,000                     |
| 46000                                    | Depreciation                 | 3,866                     | 2,108                      | 2,108                      | 2,108                      |
| 46900                                    | Business meetings            | 40                        | -                          | -                          | -                          |
| 47000                                    | Miscellaneous                | 130                       | 1,000                      | 1,000                      | 1,000                      |
| <b>Maintenance &amp; Operation Total</b> |                              | <b>\$ 588,129</b>         | <b>\$ 1,593,337</b>        | <b>\$ 1,593,337</b>        | <b>\$ 1,494,547</b>        |
| <b>Capital Outlay</b>                    |                              |                           |                            |                            |                            |
| 51000                                    | Capital outlay               | \$ -                      | \$ -                       | \$ -                       | \$ 155,000                 |
| <b>Capital Outlay Total</b>              |                              | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ 155,000</b>          |
| <b>TOTAL</b>                             |                              | <b>\$ 1,044,885</b>       | <b>\$ 2,300,112</b>        | <b>\$ 2,303,012</b>        | <b>\$ 2,329,566</b>        |

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
REFUSE DISPOSAL FUND - RECYCLING WASTE REDUCTION  
530-572**

|  |                              | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|------------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                              |                           |                            |                            |                            |
| 41100                                    | Salaries                     | \$ 933,830                | \$ 1,115,228               | \$ 1,115,228               | \$ 1,177,359               |
| 41200                                    | Overtime                     | 104,087                   | 80,000                     | 80,000                     | 80,000                     |
| 41300                                    | Hourly wages                 | 6,310                     | 32,016                     | 32,016                     | 32,016                     |
| Various                                  | Benefits                     | 382,004                   | 422,714                    | 433,423                    | 434,242                    |
| 42601                                    | PARS supplemental retirement | 13,542                    | 13,542                     | 13,542                     | 13,542                     |
| 42700, 42702                             | PERS Retirement              | 153,178                   | 208,587                    | 208,587                    | 261,494                    |
| 42701                                    | PERS cost sharing            | (23,902)                  | (35,832)                   | (35,832)                   | (37,547)                   |
| <b>Salaries &amp; Benefits Total</b>     |                              | <b>\$ 1,569,048</b>       | <b>\$ 1,836,255</b>        | <b>\$ 1,846,964</b>        | <b>\$ 1,961,106</b>        |
| <b>Maintenance &amp; Operation</b>       |                              |                           |                            |                            |                            |
| 43060                                    | Utilities                    | \$ 2,333                  | \$ 2,800                   | \$ 2,800                   | \$ 2,800                   |
| 43080                                    | Rent                         | 6,685                     | 10,000                     | 10,000                     | 10,000                     |
| 43110                                    | Contractual services         | 187,691                   | 185,500                    | 185,500                    | 208,000                    |
| 43150                                    | Cost allocation charge       | 100,945                   | 125,676                    | 125,676                    | 111,710                    |
| 44100                                    | Repairs to equipment         | 834                       | 1,000                      | 1,000                      | 1,000                      |
| 44200                                    | Advertising                  | 750                       | -                          | -                          | -                          |
| 44352                                    | ISD service charge           | 47,037                    | 22,651                     | 22,651                     | 47,371                     |
| 44450                                    | Postage                      | 140                       | 2,000                      | 2,000                      | 2,000                      |
| 44550                                    | Travel                       | 226                       | -                          | -                          | -                          |
| 44650                                    | Training                     | 247                       | 1,000                      | 1,000                      | 1,000                      |
| 44700                                    | Computer software            | -                         | 500                        | 500                        | 500                        |
| 44750                                    | Liability Insurance          | 37,800                    | 46,389                     | 46,389                     | 43,321                     |
| 44760                                    | Regulatory                   | 2,151                     | -                          | -                          | -                          |
| 44800                                    | Membership & dues            | 5,300                     | 4,000                      | 4,000                      | 4,000                      |
| 45050                                    | Periodicals & newspapers     | 332                       | -                          | -                          | -                          |
| 45250                                    | Office supplies              | 561                       | -                          | -                          | -                          |
| 45350                                    | General supplies             | 7,239                     | 60,000                     | 60,000                     | 60,000                     |
| 45450                                    | Printing and graphics        | 6,904                     | 5,000                      | 5,000                      | 5,000                      |
| 46000                                    | Depreciation                 | 110,099                   | 64,879                     | 64,879                     | 64,879                     |
| 46900                                    | Business meetings            | 1,049                     | -                          | -                          | -                          |
| 47000                                    | Miscellaneous                | 167                       | 1,000                      | 1,000                      | 1,000                      |
| <b>Maintenance &amp; Operation Total</b> |                              | <b>\$ 518,490</b>         | <b>\$ 532,395</b>          | <b>\$ 532,395</b>          | <b>\$ 562,581</b>          |
| <b>TOTAL</b>                             |                              | <b>\$ 2,087,538</b>       | <b>\$ 2,368,650</b>        | <b>\$ 2,379,359</b>        | <b>\$ 2,523,687</b>        |

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
REFUSE DISPOSAL FUND - REFUSE COLLECTION  
530-573**

|  |                              | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|------------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                              |                           |                            |                            |                            |
| 41100                                    | Salaries                     | \$ 2,777,030              | \$ 2,919,937               | \$ 2,919,937               | \$ 2,974,397               |
| 41200                                    | Overtime                     | 346,496                   | 400,000                    | 400,000                    | 400,000                    |
| 41300                                    | Hourly wages                 | 51,008                    | 54,980                     | 54,980                     | 54,920                     |
| Various                                  | Benefits                     | 1,235,561                 | 1,201,526                  | 1,227,534                  | 1,160,155                  |
| 42601                                    | PARS supplemental retirement | 28,811                    | 28,811                     | 28,811                     | 28,811                     |
| 42700, 42702                             | PERS Retirement              | 459,284                   | 586,794                    | 586,794                    | 710,750                    |
| 42701                                    | PERS cost sharing            | (68,222)                  | (100,805)                  | (100,805)                  | (102,052)                  |
| <b>Salaries &amp; Benefits Total</b>     |                              | <b>\$ 4,829,967</b>       | <b>\$ 5,091,243</b>        | <b>\$ 5,117,251</b>        | <b>\$ 5,226,981</b>        |
| <b>Maintenance &amp; Operation</b>       |                              |                           |                            |                            |                            |
| 43050                                    | Repairs-bldgs & grounds      | \$ -                      | \$ 1,000                   | \$ 1,000                   | \$ 1,000                   |
| 43060                                    | Utilities                    | 25,824                    | 30,000                     | 30,000                     | 30,000                     |
| 43080                                    | Rent                         | 1,337                     | 1,400                      | 1,400                      | 1,400                      |
| 43090                                    | Equipment usage              | 307                       | -                          | -                          | -                          |
| 43110                                    | Contractual services         | 3,609,797                 | 4,179,950                  | 4,179,950                  | 4,115,450                  |
| 43111                                    | Construction services        | 19,925                    | -                          | -                          | -                          |
| 43150                                    | Cost allocation charge       | 482,257                   | 487,421                    | 487,421                    | 514,131                    |
| 44100                                    | Repairs to equipment         | 78,910                    | 125,000                    | 125,000                    | 125,000                    |
| 44120                                    | Repairs to office equip      | 453                       | 2,000                      | 2,000                      | 2,000                      |
| 44351                                    | Fleet / equip rental charge  | 3,159,793                 | 3,159,276                  | 3,159,276                  | 3,248,595                  |
| 44352                                    | ISD service charge           | 487,266                   | 305,402                    | 305,402                    | 408,754                    |
| 44400                                    | Janitorial services          | 825                       | 5,000                      | 5,000                      | 5,000                      |
| 44450                                    | Postage                      | 11,096                    | 10,000                     | 10,000                     | 11,000                     |
| 44550                                    | Travel                       | 205                       | 5,000                      | 5,000                      | 5,000                      |
| 44600                                    | Laundry & towel service      | 955                       | -                          | -                          | -                          |
| 44650                                    | Training                     | 4,932                     | 4,000                      | 4,000                      | 4,000                      |
| 44750                                    | Liability Insurance          | 114,916                   | 127,566                    | 127,566                    | 115,210                    |
| 44760                                    | Regulatory                   | 2,361                     | 2,000                      | 2,000                      | 2,000                      |
| 44800                                    | Membership & dues            | 510                       | 2,000                      | 2,000                      | 2,000                      |
| 45050                                    | Periodicals & newspapers     | -                         | 200                        | 200                        | 200                        |
| 45100                                    | Books                        | -                         | 200                        | 200                        | 200                        |
| 45150                                    | Furniture & equipment        | 11,417                    | 500                        | 500                        | 500                        |
| 45170                                    | Computer hardware            | -                         | 5,000                      | 5,000                      | 5,000                      |
| 45250                                    | Office supplies              | 8,587                     | 10,000                     | 10,000                     | 10,000                     |
| 45300                                    | Small tools                  | -                         | 200                        | 200                        | 200                        |
| 45350                                    | General supplies             | 64,675                    | 100,000                    | 100,000                    | 125,000                    |
| 45450                                    | Printing and graphics        | 2,074                     | 5,000                      | 5,000                      | 5,000                      |
| 46000                                    | Depreciation                 | 1,797,876                 | 1,557,238                  | 1,557,238                  | 1,545,800                  |
| 46500                                    | Uncollectible accounts       | 43,104                    | -                          | -                          | -                          |
| 46900                                    | Business meetings            | 99                        | -                          | -                          | 500                        |
| 47000                                    | Miscellaneous                | 4,471                     | -                          | -                          | 500                        |
| <b>Maintenance &amp; Operation Total</b> |                              | <b>\$ 9,933,971</b>       | <b>\$ 10,125,353</b>       | <b>\$ 10,125,353</b>       | <b>\$ 10,283,440</b>       |
| <b>Transfers</b>                         |                              |                           |                            |                            |                            |
| 48010                                    | Transfer-General Fund        | \$ 1,150,000              | \$ 1,150,000               | \$ 1,150,000               | \$ 1,150,000               |
| 48040                                    | Transfer-Capital Funds       | 1,392,062                 | -                          | -                          | -                          |
| <b>Transfers Total</b>                   |                              | <b>\$ 2,542,062</b>       | <b>\$ 1,150,000</b>        | <b>\$ 1,150,000</b>        | <b>\$ 1,150,000</b>        |
| <b>Capital Improvement</b>               |                              |                           |                            |                            |                            |
| 59999                                    | Asset capitalization         | \$ (1,164,055)            | \$ -                       | \$ -                       | \$ -                       |
| <b>Capital Improvement Total</b>         |                              | <b>\$ (1,164,055)</b>     | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>                |

CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
REFUSE DISPOSAL FUND - REFUSE COLLECTION  
530-573

|                             | Actual<br>2013-14    | Adopted<br>2014-15   | Revised<br>2014-15   | Adopted<br>2015-16   |
|-----------------------------|----------------------|----------------------|----------------------|----------------------|
| <b>Capital Outlay</b>       |                      |                      |                      |                      |
| 51000 Capital outlay        | \$ 1,164,055         | \$ 141,000           | \$ 141,000           | \$ 1,920,000         |
| <b>Capital Outlay Total</b> | \$ 1,164,055         | \$ 141,000           | \$ 141,000           | \$ 1,920,000         |
| <b>TOTAL</b>                | <b>\$ 17,306,000</b> | <b>\$ 16,507,596</b> | <b>\$ 16,533,604</b> | <b>\$ 18,580,421</b> |

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
REFUSE DISPOSAL FUND - STREET SWEEPING  
530-574**

|  |                              | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|------------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                              |                           |                            |                            |                            |
| 41100                                    | Salaries                     | \$ 262,512                | \$ 280,828                 | \$ 280,828                 | \$ 286,255                 |
| 41200                                    | Overtime                     | 18,817                    | 18,000                     | 18,000                     | 18,000                     |
| Various                                  | Benefits                     | 94,031                    | 98,362                     | 101,197                    | 104,903                    |
| 42601                                    | PARS supplemental retirement | 9,479                     | 9,479                      | 9,479                      | 9,479                      |
| 42700, 42702                             | PERS Retirement              | 41,504                    | 52,189                     | 52,189                     | 63,314                     |
| 42701                                    | PERS cost sharing            | (6,034)                   | (8,965)                    | (8,965)                    | (9,091)                    |
| <b>Salaries &amp; Benefits Total</b>     |                              | <b>\$ 420,309</b>         | <b>\$ 449,893</b>          | <b>\$ 452,728</b>          | <b>\$ 472,860</b>          |
| <b>Maintenance &amp; Operation</b>       |                              |                           |                            |                            |                            |
| 43110                                    | Contractual services         | \$ 63,671                 | \$ 65,000                  | \$ 65,000                  | \$ 77,000                  |
| 43150                                    | Cost allocation charge       | 40,542                    | 46,576                     | 46,576                     | 34,662                     |
| 44351                                    | Fleet / equip rental charge  | 389,105                   | 396,108                    | 396,108                    | 483,676                    |
| 44352                                    | ISD service charge           | 2,677                     | 2,257                      | 2,257                      | 12,862                     |
| 44750                                    | Liability Insurance          | 10,184                    | 11,294                     | 11,294                     | 10,223                     |
| 44760                                    | Regulatory                   | 1,081                     | -                          | -                          | 1,200                      |
| 45350                                    | General supplies             | 544                       | -                          | -                          | -                          |
| 46000                                    | Depreciation                 | 223,488                   | 202,649                    | 202,649                    | 230,707                    |
| 47000                                    | Miscellaneous                | -                         | 100                        | 100                        | 100                        |
| <b>Maintenance &amp; Operation Total</b> |                              | <b>\$ 731,292</b>         | <b>\$ 723,984</b>          | <b>\$ 723,984</b>          | <b>\$ 850,430</b>          |
| <b>Capital Outlay</b>                    |                              |                           |                            |                            |                            |
| 51000                                    | Capital outlay               | \$ -                      | \$ 350,000                 | \$ 350,000                 | \$ 350,000                 |
| <b>Capital Outlay Total</b>              |                              | <b>\$ -</b>               | <b>\$ 350,000</b>          | <b>\$ 350,000</b>          | <b>\$ 350,000</b>          |
| <b>TOTAL</b>                             |                              | <b>\$ 1,151,601</b>       | <b>\$ 1,523,877</b>        | <b>\$ 1,526,712</b>        | <b>\$ 1,673,290</b>        |

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
FLEET / EQUIPMENT MANAGEMENT FUND - PUBLIC WORKS GARAGE  
601-541**

|  |                                | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|--------------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                                |                           |                            |                            |                            |
| 41100                                    | Salaries                       | \$ 1,190,201              | \$ 1,291,554               | \$ 1,291,554               | \$ 1,147,710               |
| 41200                                    | Overtime                       | 27,305                    | 21,724                     | 21,724                     | 21,724                     |
| 41300                                    | Hourly wages                   | 21,626                    | 33,726                     | 33,726                     | 40,393                     |
| Various                                  | Benefits                       | 369,784                   | 410,695                    | 422,167                    | 349,838                    |
| 42601                                    | PARS supplemental retirement   | 11,559                    | 11,559                     | 11,559                     | 11,457                     |
| 42700, 42702                             | PERS Retirement                | 189,851                   | 231,328                    | 231,328                    | 245,706                    |
| 42701                                    | PERS cost sharing              | (29,005)                  | (39,737)                   | (39,737)                   | (35,280)                   |
| <b>Salaries &amp; Benefits Total</b>     |                                | <b>\$ 1,781,322</b>       | <b>\$ 1,960,849</b>        | <b>\$ 1,972,321</b>        | <b>\$ 1,781,548</b>        |
| <b>Maintenance &amp; Operation</b>       |                                |                           |                            |                            |                            |
| 43080                                    | Rent                           | \$ 3,446                  | \$ -                       | \$ -                       | \$ 6,100                   |
| 43110                                    | Contractual services           | 81,598                    | -                          | -                          | 24,500                     |
| 43150                                    | Cost allocation charge         | 254,082                   | 224,819                    | 224,819                    | 243,138                    |
| 44100                                    | Repairs to equipment           | -                         | 6,500                      | 6,500                      | 32,000                     |
| 44120                                    | Repairs to office equip        | -                         | 1,000                      | 1,000                      | 1,000                      |
| 44350                                    | Vehicle maintenance            | 1,107,993                 | 1,200,000                  | 1,200,000                  | 1,150,000                  |
| 44352                                    | ISD service charge             | 49,349                    | 94,063                     | 94,063                     | 88,686                     |
| 44450                                    | Postage                        | 412                       | -                          | -                          | -                          |
| 44600                                    | Laundry & towel service        | 8,322                     | 8,000                      | 8,000                      | 9,500                      |
| 44650                                    | Training                       | 4,597                     | 5,100                      | 5,100                      | 5,100                      |
| 44700                                    | Computer software              | 119                       | -                          | -                          | -                          |
| 44750                                    | Liability Insurance            | 44,857                    | 50,919                     | 50,919                     | 40,652                     |
| 44752                                    | Auto insurance premiums        | 76,250                    | -                          | -                          | -                          |
| 44760                                    | Regulatory                     | 5,557                     | 4,000                      | 4,000                      | 6,500                      |
| 44800                                    | Membership & dues              | 503                       | 1,500                      | 1,500                      | 1,500                      |
| 45150                                    | Furniture & equipment          | 2,197                     | 2,000                      | 2,000                      | 2,000                      |
| 45250                                    | Office supplies                | 3,389                     | 2,000                      | 2,000                      | 2,000                      |
| 45300                                    | Small tools                    | 1,325                     | 5,000                      | 5,000                      | 5,000                      |
| 45350                                    | General supplies               | 49,139                    | 70,000                     | 70,000                     | 60,000                     |
| 45502                                    | Fuel-natural gas               | 408,466                   | 350,000                    | 350,000                    | 500,000                    |
| 45503                                    | Fuel - gasoline                | 440,980                   | 500,000                    | 500,000                    | 500,000                    |
| 45504                                    | Fuel - diesel gas              | 111,901                   | 550,000                    | 550,000                    | 400,000                    |
| 46000                                    | Depreciation                   | 1,420,983                 | 937,838                    | 937,838                    | 799,616                    |
| 46900                                    | Business meetings              | 403                       | 300                        | 300                        | 300                        |
| 47000                                    | Miscellaneous                  | 454                       | 1,100                      | 1,100                      | 1,000                      |
| 47010                                    | Discount earned & lost         | (77)                      | -                          | -                          | -                          |
| 47057                                    | Accr int cap lease -fire equip | 28,806                    | -                          | -                          | -                          |
| 47064                                    | Int cap lease - fire equip 09  | (5,277)                   | -                          | -                          | -                          |
| <b>Maintenance &amp; Operation Total</b> |                                | <b>\$ 4,099,777</b>       | <b>\$ 4,014,139</b>        | <b>\$ 4,014,139</b>        | <b>\$ 3,878,592</b>        |
| <b>Capital Improvement</b>               |                                |                           |                            |                            |                            |
| 59999                                    | Asset capitalization           | \$ (208,564)              | \$ -                       | \$ -                       | \$ -                       |
| <b>Capital Improvement Total</b>         |                                | <b>\$ (208,564)</b>       | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>                |
| <b>Capital Outlay</b>                    |                                |                           |                            |                            |                            |
| 51000                                    | Capital outlay                 | \$ 233,243                | \$ -                       | \$ -                       | \$ 310,500                 |
| <b>Capital Outlay Total</b>              |                                | <b>\$ 233,243</b>         | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ 310,500</b>          |
| <b>TOTAL</b>                             |                                | <b>\$ 5,905,778</b>       | <b>\$ 5,974,988</b>        | <b>\$ 5,986,460</b>        | <b>\$ 5,970,640</b>        |

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
FLEET / EQUIPMENT MANAGEMENT FUND - POLICE GARAGE  
601-543**

|  |                          | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|--------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                          |                           |                            |                            |                            |
| 41100                                    | Salaries                 | \$ 446,138                | \$ 504,063                 | \$ 504,063                 | \$ 503,603                 |
| 41200                                    | Overtime                 | 2,922                     | 5,000                      | 5,000                      | 5,000                      |
| 41300                                    | Hourly wages             | 11,404                    | 16,926                     | 16,926                     | 24,643                     |
| Various                                  | Benefits                 | 162,022                   | 180,050                    | 183,879                    | 182,141                    |
| 42700, 42702                             | PERS Retirement          | 72,000                    | 90,972                     | 90,972                     | 108,476                    |
| 42701                                    | PERS cost sharing        | (10,819)                  | (15,627)                   | (15,627)                   | (15,578)                   |
| <b>Salaries &amp; Benefits Total</b>     |                          | <b>\$ 683,667</b>         | <b>\$ 781,384</b>          | <b>\$ 785,213</b>          | <b>\$ 808,285</b>          |
| <b>Maintenance &amp; Operation</b>       |                          |                           |                            |                            |                            |
| 43050                                    | Repairs-bldgs & grounds  | \$ -                      | \$ -                       | \$ -                       | \$ 1,500                   |
| 43110                                    | Contractual services     | 33,717                    | -                          | -                          | 1,000                      |
| 43150                                    | Cost allocation charge   | 86,866                    | 85,264                     | 85,264                     | 82,301                     |
| 44100                                    | Repairs to equipment     | -                         | -                          | -                          | 10,000                     |
| 44350                                    | Vehicle maintenance      | 304,395                   | 385,000                    | 385,000                    | 385,000                    |
| 44352                                    | ISD service charge       | 31,272                    | 15,815                     | 15,815                     | 20,921                     |
| 44450                                    | Postage                  | 13                        | -                          | -                          | -                          |
| 44600                                    | Laundry & towel service  | 3,507                     | 4,000                      | 4,000                      | 4,500                      |
| 44650                                    | Training                 | 2,393                     | -                          | -                          | -                          |
| 44750                                    | Liability Insurance      | 16,669                    | 19,884                     | 19,884                     | 17,917                     |
| 44752                                    | Auto insurance premiums  | 76,250                    | -                          | -                          | -                          |
| 44760                                    | Regulatory               | 1,398                     | -                          | -                          | 6,000                      |
| 45050                                    | Periodicals & newspapers | 233                       | -                          | -                          | -                          |
| 45150                                    | Furniture & equipment    | 2,059                     | -                          | -                          | -                          |
| 45250                                    | Office supplies          | 1,089                     | 2,000                      | 2,000                      | 1,000                      |
| 45300                                    | Small tools              | 737                       | -                          | -                          | -                          |
| 45350                                    | General supplies         | 8,032                     | 23,000                     | 23,000                     | 5,000                      |
| 45503                                    | Fuel - gasoline          | 712,130                   | 680,000                    | 680,000                    | 690,000                    |
| 45504                                    | Fuel - diesel gas        | 16,505                    | 20,000                     | 20,000                     | 10,000                     |
| 46000                                    | Depreciation             | 93,980                    | 128,927                    | 128,927                    | 124,085                    |
| 46900                                    | Business meetings        | 116                       | -                          | -                          | -                          |
| 47010                                    | Discount earned & lost   | (9)                       | -                          | -                          | -                          |
| <b>Maintenance &amp; Operation Total</b> |                          | <b>\$ 1,391,351</b>       | <b>\$ 1,363,890</b>        | <b>\$ 1,363,890</b>        | <b>\$ 1,359,224</b>        |
| <b>Capital Improvement</b>               |                          |                           |                            |                            |                            |
| 59999                                    | Asset capitalization     | \$ (134,150)              | \$ -                       | \$ -                       | \$ -                       |
| <b>Capital Improvement Total</b>         |                          | <b>\$ (134,150)</b>       | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>                |
| <b>Capital Outlay</b>                    |                          |                           |                            |                            |                            |
| 51000                                    | Capital outlay           | \$ 137,362                | \$ 184,000                 | \$ 184,000                 | \$ 982,000                 |
| <b>Capital Outlay Total</b>              |                          | <b>\$ 137,362</b>         | <b>\$ 184,000</b>          | <b>\$ 184,000</b>          | <b>\$ 982,000</b>          |
| <b>TOTAL</b>                             |                          | <b>\$ 2,078,231</b>       | <b>\$ 2,329,274</b>        | <b>\$ 2,333,103</b>        | <b>\$ 3,149,509</b>        |



**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
FLEET / EQUIPMENT MANAGEMENT FUND - FIRE GARAGE  
601-544**

|  |                                | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|--------------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                                |                           |                            |                            |                            |
| 41100                                    | Salaries                       | \$ 405,307                | \$ 432,946                 | \$ 432,946                 | \$ 422,661                 |
| 41200                                    | Overtime                       | 1,749                     | 25,000                     | 25,000                     | 25,000                     |
| 41300                                    | Hourly wages                   | -                         | -                          | -                          | 7,143                      |
| Various                                  | Benefits                       | 118,251                   | 126,672                    | 130,287                    | 139,717                    |
| 42601                                    | PARS supplemental retirement   | 11,147                    | 11,147                     | 11,147                     | 11,147                     |
| 42700, 42702                             | PERS Retirement                | 64,360                    | 73,226                     | 73,226                     | 87,911                     |
| 42701                                    | PERS cost sharing              | (10,211)                  | (12,578)                   | (12,578)                   | (12,624)                   |
| <b>Salaries &amp; Benefits Total</b>     |                                | <b>\$ 590,603</b>         | <b>\$ 656,413</b>          | <b>\$ 660,028</b>          | <b>\$ 680,955</b>          |
| <b>Maintenance &amp; Operation</b>       |                                |                           |                            |                            |                            |
| 43050                                    | Repairs-bldgs & grounds        | \$ 13,720                 | \$ 1,500                   | \$ 1,500                   | \$ 500                     |
| 43060                                    | Utilities                      | 12,546                    | 18,000                     | 18,000                     | 18,000                     |
| 43110                                    | Contractual services           | 11,192                    | -                          | -                          | 4,500                      |
| 43150                                    | Cost allocation charge         | 96,157                    | 123,449                    | 123,449                    | 117,749                    |
| 44100                                    | Repairs to equipment           | 7,017                     | 1,600                      | 1,600                      | 20,000                     |
| 44300                                    | Telephone                      | 691                       | -                          | -                          | -                          |
| 44350                                    | Vehicle maintenance            | 449,726                   | 510,000                    | 510,000                    | 475,000                    |
| 44352                                    | ISD service charge             | 31,272                    | 15,815                     | 15,815                     | 17,080                     |
| 44450                                    | Postage                        | 2,491                     | -                          | -                          | -                          |
| 44550                                    | Travel                         | 862                       | -                          | -                          | -                          |
| 44600                                    | Laundry & towel service        | 4,722                     | 4,500                      | 4,500                      | 4,500                      |
| 44650                                    | Training                       | 630                       | 3,000                      | 3,000                      | 1,600                      |
| 44750                                    | Liability Insurance            | 14,735                    | 16,809                     | 16,809                     | 15,281                     |
| 44752                                    | Auto insurance premiums        | 76,250                    | -                          | -                          | -                          |
| 45150                                    | Furniture & equipment          | 609                       | 500                        | 500                        | 500                        |
| 45250                                    | Office supplies                | 1,572                     | 500                        | 500                        | 500                        |
| 45300                                    | Small tools                    | 7,602                     | 500                        | 500                        | 5,000                      |
| 45350                                    | General supplies               | 8,534                     | 500                        | 500                        | 10,500                     |
| 45503                                    | Fuel - gasoline                | 39,074                    | 60,000                     | 60,000                     | 40,000                     |
| 45504                                    | Fuel - diesel gas              | 227,065                   | 200,000                    | 200,000                    | 220,000                    |
| 46000                                    | Depreciation                   | 613,485                   | 791,771                    | 791,771                    | 702,756                    |
| 47010                                    | Discount earned & lost         | (50)                      | -                          | -                          | -                          |
| 47057                                    | Accr int cap lease -fire equip | -                         | 31,374                     | 31,374                     | -                          |
| 47064                                    | Int cap lease - fire equip 09  | 49,037                    | 40,000                     | 40,000                     | 30,578                     |
| <b>Maintenance &amp; Operation Total</b> |                                | <b>\$ 1,668,939</b>       | <b>\$ 1,819,818</b>        | <b>\$ 1,819,818</b>        | <b>\$ 1,684,044</b>        |
| <b>Capital Improvement</b>               |                                |                           |                            |                            |                            |
| 59999                                    | Asset capitalization           | \$ (562,992)              | \$ -                       | \$ -                       | \$ -                       |
| <b>Capital Improvement Total</b>         |                                | <b>\$ (562,992)</b>       | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>                |
| <b>Capital Outlay</b>                    |                                |                           |                            |                            |                            |
| 51000                                    | Capital outlay                 | \$ 562,992                | \$ 938,000                 | \$ 938,000                 | \$ 1,072,500               |
| <b>Capital Outlay Total</b>              |                                | <b>\$ 562,992</b>         | <b>\$ 938,000</b>          | <b>\$ 938,000</b>          | <b>\$ 1,072,500</b>        |
| <b>TOTAL</b>                             |                                | <b>\$ 2,259,543</b>       | <b>\$ 3,414,231</b>        | <b>\$ 3,417,846</b>        | <b>\$ 3,437,499</b>        |

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
FLEET / EQUIPMENT MANAGEMENT FUND - GWP GARAGE  
601-545**

|  |                         | <b>Actual<br/>2013-14</b> | <b>Adopted<br/>2014-15</b> | <b>Revised<br/>2014-15</b> | <b>Adopted<br/>2015-16</b> |
|--|-------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaries &amp; Benefits</b>           |                         |                           |                            |                            |                            |
| 41100                                    | Salaries                | \$ 480,369                | \$ 541,305                 | \$ 541,305                 | \$ 590,575                 |
| 41200                                    | Overtime                | 1,276                     | 2,000                      | 2,000                      | 2,000                      |
| 41300                                    | Hourly wages            | -                         | -                          | -                          | 7,143                      |
| Various                                  | Benefits                | 129,167                   | 156,131                    | 160,598                    | 174,695                    |
| 42700, 42702                             | PERS Retirement         | 75,595                    | 93,368                     | 93,368                     | 122,927                    |
| 42701                                    | PERS cost sharing       | (11,245)                  | (16,038)                   | (16,038)                   | (17,653)                   |
| <b>Salaries &amp; Benefits Total</b>     |                         | <b>\$ 675,161</b>         | <b>\$ 776,766</b>          | <b>\$ 781,233</b>          | <b>\$ 879,687</b>          |
| <b>Maintenance &amp; Operation</b>       |                         |                           |                            |                            |                            |
| 43050                                    | Repairs-bldgs & grounds | \$ 1,304                  | \$ 400                     | \$ 400                     | \$ 400                     |
| 43060                                    | Utilities               | 24,521                    | 37,000                     | 37,000                     | 37,000                     |
| 43080                                    | Rent                    | 582                       | -                          | -                          | -                          |
| 43110                                    | Contractual services    | 28,343                    | -                          | -                          | 5,500                      |
| 43150                                    | Cost allocation charge  | 77,676                    | 76,718                     | 76,718                     | 73,947                     |
| 44100                                    | Repairs to equipment    | 5,048                     | 1,500                      | 1,500                      | 7,500                      |
| 44120                                    | Repairs to office equip | -                         | 1,000                      | 1,000                      | -                          |
| 44350                                    | Vehicle maintenance     | 393,970                   | 400,000                    | 400,000                    | 395,000                    |
| 44352                                    | ISD service charge      | 31,272                    | 15,815                     | 15,815                     | 21,876                     |
| 44450                                    | Postage                 | 1,047                     | -                          | -                          | -                          |
| 44600                                    | Laundry & towel service | 5,104                     | 4,000                      | 4,000                      | 6,000                      |
| 44650                                    | Training                | 3,600                     | 5,300                      | 5,300                      | 3,000                      |
| 44700                                    | Computer software       | 1,772                     | -                          | -                          | -                          |
| 44750                                    | Liability Insurance     | 17,436                    | 20,288                     | 20,288                     | 20,150                     |
| 44752                                    | Auto insurance premiums | 76,250                    | -                          | -                          | -                          |
| 44760                                    | Regulatory              | 4,939                     | 4,000                      | 4,000                      | 6,000                      |
| 45100                                    | Books                   | -                         | 200                        | 200                        | -                          |
| 45150                                    | Furniture & equipment   | 609                       | 500                        | 500                        | -                          |
| 45250                                    | Office supplies         | 1,533                     | 1,000                      | 1,000                      | 1,500                      |
| 45300                                    | Small tools             | 10,247                    | 3,500                      | 3,500                      | 5,000                      |
| 45350                                    | General supplies        | 37,168                    | 12,000                     | 12,000                     | 4,200                      |
| 45502                                    | Fuel-natural gas        | 10,099                    | 50,000                     | 50,000                     | 50,000                     |
| 45503                                    | Fuel - gasoline         | 201,709                   | 400,000                    | 400,000                    | 400,000                    |
| 45504                                    | Fuel - diesel gas       | 29,950                    | 75,000                     | 75,000                     | 75,000                     |
| 46000                                    | Depreciation            | -                         | 3,264                      | 3,264                      | 32,406                     |
| 46900                                    | Business meetings       | 49                        | 100                        | 100                        | 100                        |
| 47000                                    | Miscellaneous           | -                         | 1,000                      | 1,000                      | 300                        |
| 47010                                    | Discount earned & lost  | (206)                     | -                          | -                          | -                          |
| <b>Maintenance &amp; Operation Total</b> |                         | <b>\$ 964,023</b>         | <b>\$ 1,112,585</b>        | <b>\$ 1,112,585</b>        | <b>\$ 1,144,879</b>        |
| <b>Capital Outlay</b>                    |                         |                           |                            |                            |                            |
| 51000                                    | Capital outlay          | \$ -                      | \$ 465,000                 | \$ 465,000                 | \$ 143,000                 |
| <b>Capital Outlay Total</b>              |                         | <b>\$ -</b>               | <b>\$ 465,000</b>          | <b>\$ 465,000</b>          | <b>\$ 143,000</b>          |
| <b>TOTAL</b>                             |                         | <b>\$ 1,639,184</b>       | <b>\$ 2,354,351</b>        | <b>\$ 2,358,818</b>        | <b>\$ 2,167,566</b>        |

CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
BUILDING MAINTENANCE FUND - BUILDING MAINTENANCE  
607-538

|  | Actual<br>2013-14 | Adopted<br>2014-15 | Revised<br>2014-15  | Adopted<br>2015-16 |
|--|-------------------|--------------------|---------------------|--------------------|
| <b>Maintenance &amp; Operation</b>       |                   |                    |                     |                    |
| 43110 Contractual services               | \$ -              | \$ -               | \$ 1,000,000        | \$ -               |
| <b>Maintenance &amp; Operation Total</b> | <b>\$ -</b>       | <b>\$ -</b>        | <b>\$ 1,000,000</b> | <b>\$ -</b>        |
| <b>TOTAL</b>                             | <b>\$ -</b>       | <b>\$ -</b>        | <b>\$ 1,000,000</b> | <b>\$ -</b>        |

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
PERSONNEL CLASSIFICATION DETAIL**

| <u>Classification</u>                    | <u>Actual<br/>2013-14</u> | <u>Adopted<br/>2014-15</u> | <u>Revised<br/>2014-15</u> | <u>Adopted<br/>2015-16</u> |
|--|---------------------------|----------------------------|----------------------------|----------------------------|
| <b>Salaried Positions</b>                |                           |                            |                            |                            |
| Administrative Analyst                   | 3.00                      | 1.00                       | 1.00                       | 2.00                       |
| Administrative Assistant                 | 6.00                      | 5.00                       | 5.00                       | 5.00                       |
| Administrative Associate                 | 2.00                      | 2.00                       | 2.00                       | 2.00                       |
| Arborist Crew Supervisor                 | 2.00                      | 2.00                       | 2.00                       | 2.00                       |
| Arborist Technician                      | 1.00                      | 1.00                       | 1.00                       | 1.00                       |
| Assistant Code Compliance Inspector      | 0.90                      | -                          | -                          | 1.00                       |
| Assistant Construction Inspector         | 1.00                      | -                          | -                          | -                          |
| Assistant Engineering Technician         |                           |                            |                            | 1.00                       |
| Assistant Environmental Technician       | 3.00                      | 3.00                       | 3.00                       | 2.50                       |
| Assistant Integrated Waste Administrator | 1.00                      | 1.00                       | 1.00                       | 1.00                       |
| Assistant IT Applications Specialist     | -                         | -                          | -                          | -                          |
| Assistant Parking Manager                | 1.00                      | 1.00                       | 1.00                       | 1.00                       |
| Assistant Project Manager                | -                         | 1.00                       | 1.00                       | 1.00                       |
| Assistant Transit Manager                | 1.00                      | 1.00                       | 1.00                       | -                          |
| Building Repairer                        | 5.00                      | 5.00                       | 4.00                       | 5.00                       |
| Cement Worker Finisher                   | 3.00                      | 3.00                       | 3.00                       | 3.00                       |
| Civil Engineer I                         | 1.00                      | 1.00                       | 1.00                       | 3.00                       |
| Civil Engineer II                        | 1.00                      | -                          | -                          | 2.00                       |
| Civil Engineering Assistant              | 7.00                      | 5.00                       | 5.00                       | 5.00                       |
| Civil Engineering Associate              | 3.00                      | 3.00                       | 3.00                       | 2.00                       |
| Community Outreach Assistant             | 0.50                      | 0.50                       | 0.50                       | -                          |
| Community Service Officer                | 9.00                      | 9.00                       | 7.00                       | 9.00                       |
| Construction Inspector                   | 2.00                      | 3.00                       | 3.00                       | 3.00                       |
| Construction Services Manager            | 1.00                      | 1.00                       | 1.00                       | 1.00                       |
| Custodial Supervisor                     | 1.00                      | 1.00                       | 1.00                       | 1.00                       |
| Custodial Worker                         | 11.00                     | 11.00                      | 10.00                      | 9.00                       |
| Customer Service Representative          | 6.00                      | 5.00                       | 5.00                       | 5.00                       |
| Departmental HR Officer                  |                           |                            |                            | 0.05                       |
| Deputy Director of PW Admin& Envir       | 1.00                      | 1.00                       | 1.00                       | 1.00                       |
| Deputy Director of PW City Engineer      | 1.00                      | 1.00                       | 1.00                       | 1.00                       |
| Deputy Director of PW Field Svcs         |                           |                            |                            | 1.00                       |
| Deputy Director of PW Maint Svcs         | 1.00                      | 1.00                       | 1.00                       | -                          |
| Director of Public Works                 | -                         | 1.00                       | 1.00                       | 1.00                       |
| Electrician                              | 2.00                      | 3.00                       | 3.00                       | 3.00                       |
| Engineering Aide                         | -                         | -                          | -                          | 1.00                       |
| Engineering Project Specialist           | 2.00                      | 2.00                       | 2.00                       | -                          |
| Engineering Technician                   | 2.00                      | 2.00                       | 2.00                       | -                          |
| Environmental Program Administrator      | 1.00                      | 1.00                       | 1.00                       | 0.50                       |
| Equipment Maintenance Supervisor         | 4.00                      | 3.00                       | 3.00                       | 5.00                       |
| Equipment Mechanic Helper                | 7.00                      | 7.00                       | 7.00                       | 5.00                       |
| Equipment Mechanic I                     | 7.00                      | 7.00                       | 6.00                       | 8.00                       |
| Equipment Mechanic II                    | 10.00                     | 11.00                      | 10.00                      | 10.00                      |
| Equipment Operator I                     | 5.00                      | 5.00                       | 5.00                       | 5.00                       |
| Equipment Operator II                    | 4.00                      | 4.00                       | 4.00                       | 4.00                       |
| Equipment Service Worker                 | 3.00                      | 3.00                       | 3.00                       | 1.00                       |
| Equipment Welder                         | 1.00                      | 1.00                       | 1.00                       | 2.00                       |
| Executive Analyst                        | 1.00                      | 1.00                       | 1.00                       | -                          |
| Executive Secretary (Steno)              | 1.00                      | 1.00                       | 1.00                       | 1.00                       |
| Facility Maintenance Supervisor          | 2.00                      | 2.00                       | 1.00                       | 1.00                       |

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
PERSONNEL CLASSIFICATION DETAIL**

| <u>Classification</u>                 | <u>Actual<br/>2013-14</u> | <u>Adopted<br/>2014-15</u> | <u>Revised<br/>2014-15</u> | <u>Adopted<br/>2015-16</u> |
|---------------------------------------|---------------------------|----------------------------|----------------------------|----------------------------|
| Facilities Management Administrator   |                           |                            |                            | 1.00                       |
| Facility Services Coordinator         | 1.00                      | 1.00                       | -                          | -                          |
| Fleet Manager                         | 1.00                      | 1.00                       | 1.00                       | 1.00                       |
| GIS Analyst                           | 1.00                      | 1.00                       | 1.00                       | 1.00                       |
| Human Resource Analyst II             | 0.05                      | 0.05                       | 0.05                       | -                          |
| HVAC Mechanic                         | 2.00                      | 2.00                       | 2.00                       | 2.00                       |
| Integrated Waste Administrator        | 1.00                      | 1.00                       | 1.00                       | 1.00                       |
| Integrated Waste Supervisor           | 4.00                      | 2.00                       | 2.00                       | 2.00                       |
| Integrated Waste Truck Operator       | 42.00                     | 42.00                      | 42.00                      | 42.00                      |
| Integrated Waste Worker               | 13.00                     | 13.00                      | 13.00                      | 13.00                      |
| Laborer                               | -                         | -                          | -                          | -                          |
| Maintainance Worker                   | 11.00                     | 11.00                      | 11.00                      | 8.00                       |
| Mechanical Maintenance Administrator  | 1.00                      | 1.00                       | 1.00                       | 1.00                       |
| Motor Sweeper Operator                | 4.00                      | 4.00                       | 4.00                       | 4.00                       |
| Neighborhood Services Field Rep.      | -                         | 0.50                       | 0.50                       | -                          |
| Office Operations Supervisor          | 2.00                      | 1.00                       | 1.00                       | 1.00                       |
| Office Services Secretary (Steno)     | 1.00                      | 1.00                       | 1.00                       | 1.00                       |
| Office Services Specialist I          | 2.00                      | 1.00                       | 1.00                       | -                          |
| Office Services Specialist II         | 1.00                      | 2.00                       | 2.00                       | 3.00                       |
| Office Services Supervisor            | -                         | 1.00                       | 1.00                       | 1.00                       |
| Office Specialist I                   | 1.00                      | 1.00                       | 1.00                       | -                          |
| Painter                               | 2.00                      | 2.00                       | 2.00                       | 2.00                       |
| Park Services Manager                 | -                         | -                          | -                          | -                          |
| Parking Manager                       | 1.00                      | 1.00                       | 1.00                       | 1.00                       |
| Parking Meter Collector/Repairer      | 3.00                      | 3.00                       | 3.00                       | 3.00                       |
| Permit Services Technician            | -                         | 1.00                       | 1.00                       | -                          |
| Planner                               | -                         | -                          | -                          | -                          |
| Plumber                               | 1.00                      | 1.00                       | 1.00                       | 1.00                       |
| Police Lieutenant                     | 0.40                      | 0.40                       | 0.40                       | 0.40                       |
| Police Parking Enforcement Supervisor | 2.00                      | 2.00                       | 2.00                       | 2.00                       |
| Police Sergeant                       | 0.50                      | 0.50                       | 0.50                       | 0.50                       |
| Principal Civil Engineer I            | 1.00                      | 2.00                       | 2.00                       | 2.00                       |
| Principal Engineering Technician      | 1.00                      | 1.00                       | 1.00                       | 1.00                       |
| Program Specialist                    | 1.00                      | 1.00                       | 1.00                       | -                          |
| Project Manager                       | 1.00                      | 3.00                       | 3.00                       | 4.00                       |
| Public Works Manager                  |                           |                            |                            | 2.00                       |
| Recycling Coordinator                 | 1.00                      | 1.00                       | 1.00                       | 1.00                       |
| Sr. Administrative Analyst            | -                         | 2.00                       | 2.00                       | -                          |
| Sign Painter                          | 1.00                      | 1.00                       | -                          | -                          |
| Sr. Building Repairer                 | 2.00                      | 1.00                       | 1.00                       | 1.00                       |
| Sr. Civil Engineer                    | 2.00                      | 2.00                       | 2.00                       | 2.00                       |
| Sr. Construction Inspector            | 1.00                      | 1.00                       | -                          | 1.00                       |
| Sr. Custodial Worker                  | 2.00                      | 2.00                       | 2.00                       | 2.00                       |
| Sr. Engineering Technician            | 2.00                      | 2.00                       | 1.00                       | 1.00                       |
| Sr. Environmental Program Specialist  | -                         | -                          | -                          | -                          |
| Sr. Environmental Technician          | 1.00                      | 1.00                       | 1.00                       | 1.00                       |
| Sr. Equipment Mechanic                | 4.00                      | 4.00                       | 3.00                       | 3.00                       |
| Sr. Integrated Waste Supervisor       | -                         | 2.00                       | 2.00                       | 2.00                       |
| Sr. Office Services Specialist        | 2.00                      | 2.00                       | 2.00                       | 2.00                       |

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
PERSONNEL CLASSIFICATION DETAIL**

| Classification                         | Actual<br>2013-14 | Adopted<br>2014-15 | Revised<br>2014-15 | Adopted<br>2015-16 |      |      |      |      |
|--|-------------------|--------------------|--------------------|--------------------|------|------|------|------|
| Sr. Office Specialist                  |                   |                    |                    | 1.00               |      |      |      |      |
| Sr. Parking Meter Collector/Repairer   | 1.00              | 1.00               | 1.00               | 1.00               |      |      |      |      |
| Sr. Planner                            | 2.00              | 2.00               | 2.00               | 0.25               |      |      |      |      |
| Sr. Project Manager                    | 1.00              | 1.00               | 1.00               | 1.00               |      |      |      |      |
| Sr. Street Maintenance Supervisor      | 1.00              | -                  | -                  | -                  |      |      |      |      |
| Sr. Survey Technician                  | 1.00              | 1.00               | 1.00               | 1.00               |      |      |      |      |
| Sr. Traffic Painter                    | 2.00              | 2.00               | 2.00               | 2.00               |      |      |      |      |
| Sr. Tree Trimmer                       | 1.00              | 1.00               | 1.00               | 1.00               |      |      |      |      |
| Sr. Wastewater Maintenance Worker      | 2.00              | 2.00               | 2.00               | 2.00               |      |      |      |      |
| Storekeeper                            |                   |                    |                    | 1.00               |      |      |      |      |
| Stores Clerk                           | 1.00              | 1.00               | 1.00               | -                  |      |      |      |      |
| Street Crew Supervisor                 | 2.00              | 2.00               | 2.00               | 2.00               |      |      |      |      |
| Street Maintenance Supervisor          | -                 | 1.00               | 1.00               | 1.00               |      |      |      |      |
| Street Maintenance Worker              | 10.00             | 10.00              | 7.00               | 9.00               |      |      |      |      |
| Street Superintendent                  | -                 | 1.00               | 1.00               | 1.00               |      |      |      |      |
| Survey Party Chief                     | 1.00              | 1.00               | 1.00               | 1.00               |      |      |      |      |
| Survey Supervisor (Licensed)           | 1.00              | 1.00               | -                  | -                  |      |      |      |      |
| Traffic & Parking Supervisor           | 1.00              | 1.00               | 1.00               | 1.00               |      |      |      |      |
| Traffic Engineer I                     | 1.00              | 1.00               | 1.00               | -                  |      |      |      |      |
| Traffic Engineer II                    |                   |                    |                    | 1.00               |      |      |      |      |
| Traffic Engineering Assistant          |                   |                    |                    | 1.00               |      |      |      |      |
| Traffic Engineering Associate          | 1.00              | 1.00               | -                  | -                  |      |      |      |      |
| Traffic Painter                        | 3.00              | 3.00               | 3.00               | 3.00               |      |      |      |      |
| Transit Manager                        | 1.00              | 1.00               | 1.00               | -                  |      |      |      |      |
| Tree Trimmer                           | 3.00              | 3.00               | 3.00               | 3.00               |      |      |      |      |
| Wastewater Maintenance Crew Supervisor | 2.00              | 2.00               | 2.00               | 2.00               |      |      |      |      |
| Wastewater Maintenance Superintendent  | 1.00              | 1.00               | 1.00               | 1.00               |      |      |      |      |
| Wastewater Maintenance Trainee         | 2.00              | 2.00               | 2.00               | 2.00               |      |      |      |      |
| Wastewater Maintenance Worker          | 9.00              | 9.00               | 7.00               | 7.00               |      |      |      |      |
| Yard Attendant                         | 2.00              | 2.00               | 2.00               | 2.00               |      |      |      |      |
| Total Salaried Positions               | 299.35            | 300.95             | 281.95             | 282.20             |      |      |      |      |
| Hourly Positions                       |                   | *                  | *                  | *                  | *    |      |      |      |
| Assistant Project Manager              | -                 |                    | 0.92               | (1)                | 0.92 | (1)  | -    |      |
| City Resource Specialist               | 1.00              | (1)                | 1.85               | (2)                | 1.85 | (2)  | -    |      |
| Civil Engineering Assistant            | -                 |                    | -                  |                    | -    |      | 0.92 | (1)  |
| Clerical                               | 1.00              | (2)                | -                  |                    | -    |      | -    |      |
| Community Service Officer              | 4.00              | (4)                | 1.61               | (5)                | 1.61 | (5)  | 1.69 | (5)  |
| Construction Inspector                 | 3.00              | (3)                | 3.69               | (4)                | 3.69 | (4)  | 2.33 | (3)  |
| Customer Service Representative        | 1.00              | (1)                | 0.82               | (2)                | 0.82 | (2)  | 0.82 | (2)  |
| Engineering Aide                       | 1.00              | (1)                | 0.36               | (1)                | 0.36 | (1)  | 0.60 | (1)  |
| Engineering Technician                 | -                 |                    | 1.85               | (2)                | 1.85 | (2)  | -    |      |
| Hourly City Worker                     | 10.26             | (11)               | 7.00               | (17)               | 7.00 | (17) | 4.93 | (10) |
| Hourly City Worker (Welder)            | -                 |                    | -                  |                    | -    |      | 0.94 | (1)  |
| Office Services Secretary              | 2.00              | (2)                | -                  |                    | -    |      | -    |      |
| Police Sergeant                        | 1.00              | (1)                | -                  |                    | -    |      | -    |      |

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
PERSONNEL CLASSIFICATION DETAIL**

| Classification             | Actual<br>2013-14 |     | Adopted<br>2014-15 |     | Revised<br>2014-15 |     | Adopted<br>2015-16 |     |
|----------------------------|-------------------|-----|--------------------|-----|--------------------|-----|--------------------|-----|
| Project Manager            | 1.00              | (1) | -                  |     | -                  |     | -                  |     |
| Real Property Agent        | 0.46              | (1) | 0.46               | (1) | 0.46               | (1) | 0.46               | (1) |
| Sr. Construction Inspector | -                 |     | -                  |     | -                  |     | 0.92               | (1) |
| Survey Party Chief         | 0.46              | (1) | 0.46               | (1) | 0.46               | (1) | -                  |     |
| Total Hourly Positions     | <u>26.18</u>      |     | <u>19.02</u>       |     | <u>19.02</u>       |     | <u>13.61</u>       |     |
| Public Works Total         | <u>325.53</u>     |     | <u>319.97</u>      |     | <u>300.97</u>      |     | <u>295.81</u>      |     |

Note:

\* Indicates number of positions corresponding to the stated Full-Time Equivalence (FTE)

# ADOPTED BUDGET 2015-16





# CITY OF GLENDALE

## GLOSSARY OF TERMS

### **Accrual Basis of Accounting**

Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Expenses emphasize the matching of the obligation to disburse economic resources (cash and all other assets causing a change in net assets) to the period in which the obligation was incurred by the City. This accounting basis is generally used in order to conform to the Generally Accepted Accounting Principles (GAAP).

### **Adopted Budget**

The City Council approved annual budget establishing the legal authority for the expenditure of funds as set forth in the adopted Council budget resolution.

### **Appropriation**

An authorization by the City Council to make expenditures/expenses and to incur obligations for a specific purpose within a specific time frame.

### **Assessed Valuation**

A dollar value placed on real estate or other property by Los Angeles County as a basis for levying property taxes.

### **Audit**

An examination and evaluation of the City's records and procedures to ensure compliance with specified rules, regulations, and best practices. The City Charter requires a yearly independent financial audit, by an independent certified public accountant that forms an audit opinion regarding the legitimacy of transactions and internal controls.

### **Balanced Budget**

When the total of revenues and other financing sources is equal to or greater than the total of expenditures and other financing uses.

### **Basis of Accounting**

The timing of recognition, that is, when the effects of transactions or events are recognized, for financial reporting or budgeting purposes. The three basis of accounting for governmental agencies are: (1) Cash Basis – when cash is received or paid; (2) Accrual Basis – when the underlying transaction or event takes place; (3) Modified Accrual Basis – revenues are recognized

in the accounting period in which they become available and expenditures are recognized in the accounting period in which the fund liability occurred. Glendale uses the Modified Accrual Basis for Governmental Funds and Accrual Basis for Proprietary Funds.

### **Basis of Budgeting**

Refers to the method used for recognizing revenues and expenditures in the budget. Glendale's basis of budgeting is the same as their basis of accounting.

### **Bond**

A written promise to pay a specific sum of principal amount, at a specified date(s) in the future, together with periodic interest at a special rate.

### **Bond Proceeds**

Funds received from the sale or issuance of bonds.

### **Bond Rating**

An evaluation of a bond issuer's credit quality and perceived ability to pay the principal and interest on time and in full. Moody's Investors Service, Standard and Poor's Ratings Services and Fitch are the three agencies who regularly review city bonds and generate bond ratings.

### **Bonded Debt**

The amount at which a bond or note is bought or sold above its par value, or face value, without including accrued interest.

### **Budget**

A fiscal plan of financial operation comprised of estimated expenditures and the proposed means of financing them for a given period (usually a single fiscal year). The budget is proposed until it has been approved by the City Council through a series of budget study sessions and a formal budget hearing in June. Glendale's fiscal year is July 1 through June 30.

### **Budget Message**

The City Manager's general discussion of the budget which contains an explanation of principal budget items and summary of the City's financial status at the time of the message.

# CITY OF GLENDALE

## GLOSSARY OF TERMS

### **California Public Employees' Retirement System (CalPERS)**

The retirement system administered by the State of California, to which all permanent City employees belong.

### **California Society of Municipal Finance Officers (CSMFO)**

A professional association of state, county, and local government finance officers in California. The organization promotes excellence in financial management through innovation, continuing education and professional development.

### **Capital Budget**

A financial plan of proposed expenses and associated revenues for the purchase or construction of capital improvements. The City of Glendale prepares a ten year plan called the Capital Improvement Program (CIP) Budget. Expenditures take place over one year or multiple years. Appropriations are added to projects each fiscal year as the CIP budget is adopted.

### **Capital Outlay**

A budget appropriation category for equipment having a unit cost of more than \$5,000 and an estimated useful life of over one year.

### **Capital Project**

A permanent physical addition to the City's assets including the design, construction, and/or purchase of land, buildings, facilities, or major renovations.

### **Certificates of Participation (COPs)**

Debt instruments used to raise revenue for the City to fund items or activities such as equipment purchases or capital projects. Specific City assets or operating revenues are pledged to guarantee payment of the certificates.

### **Charges for Services**

Revenues collected as reimbursement for services provided to the public or to some other program/fund in the City.

### **City Charter**

The legal authority granted by the State of California establishing the City of Glendale and its form of government. The Charter also gives the City the ability to provide services and collect revenue to support those services.

### **Community Development Block Grant (CDBG)**

As established by the federal government, the CDBG program is a flexible program that provides communities with resources to address a wide range of unique community development needs. Based on the U.S. Department of Housing and Urban Development (HUD), the CDBG program is one of the longest continuously run programs at HUD since it began in 1974. The CDBG program provides annual grants on a formula basis to over 1,200 general units of local governments and States.

### **Comprehensive Annual Financial Report (CAFR)**

A government financial statement that provides a thorough and detailed presentation of the government's financial condition. It provides the Council, the residents and other interested parties with information on the financial position of the City and its various agencies and funds. Report contents include various financial statements and schedules and all available reports by the City's independent auditors.

### **Consumer Price Index (CPI)**

The Consumer Price Index is a measure estimating the average price of consumer goods and services purchased by households. The change in this index from year to year is used to measure the cost of living and economic inflation.

### **Cost Allocation Plan (CAP)**

In general terms, a cost plan is a tool used to calculate the indirect costs of such departments as Finance, Human Resources, Management Services, City Attorney, City Clerk, City Treasurer, etc. (central support departments) to distribute to the receiving departments (the receivers of the service) in order to get reimbursement for that service. This information is used in setting City fees, reimbursing the General Fund for services provided to other funds, evaluating service delivery options, and recovering grant administration costs.

# CITY OF GLENDALE

## GLOSSARY OF TERMS

### **Debt Service**

The payment of principal and interest on an obligation resulting from the issuance of bonds, notes, or certificates of participation.

### **Debt Service Requirements**

The amount of money required to pay interest on outstanding debt and required contributions to accumulate money for future retirement of bonds.

### **Deficit**

An excess of expenditures or expenses over revenues (resources) during an accounting period.

### **Department**

An organization unit comprised of divisions, sections, and/or programs. A department has overall management responsibility for an operation or a group of related operations.

### **Depreciation**

Expiration in the service life of capital outlay assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence. The portion of the cost of a capital asset that is charged as an expense during a particular period.

### **Designated Fund Balance**

The portion of fund balance segregated to reflect the City Council's intended use of resources.

### **Division**

A sub-section within a department which furthers the objectives of the City Council by providing specific services or products.

### **Electorate**

A body of qualified voters.

### **Encumbrances**

A legal obligation or commitment to pay funds in the future for a service or item, such as a long-term contract or purchase order. Encumbrances cease when the obligations are paid or terminated. The use of encumbrances prevents overspending and provides budgetary control to the organization.

### **Enterprise Fund**

In governmental accounting, an enterprise fund is one that provides goods or services to the public. Service fees, rather than taxes or transfers, are charged in order to fund the business which makes the fund self-supporting. An example is a government-owned utility.

### **Expenditure**

The actual spending of Governmental funds set aside by an appropriation.

### **Expense**

The actual spending of proprietary funds (Enterprise and Internal Service Fund types) set aside by an appropriation.

### **Fiscal Year**

A twelve-month period of time to which the annual budget applies. Fiscal years are designated by the calendar year that they begin and end. Abbreviation: FY. The City of Glendale's fiscal year is July 1 through June 30.

### **Fund**

In Governmental Accounting, a fund is a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with related liabilities and residual equities or balances, and changes therein. Funds are segregated for the purpose of conducting specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

### **Fund Balance**

The amount of financial resources immediately available for use. Generally, this represents the accumulated annual operating surpluses and deficits since the fund's inception.

### **Full Time Equivalent (FTE)**

A unit that indicates the workload of an employed person in a way that makes workloads comparable across various contexts. A position is converted to the decimal equivalent of a full-time position based on the 2,080 hours per year. An FTE of 1.0 means that the person is equivalent to a full-time worker, while an FTE of 0.5 indicates that the worker is only half-time.

# CITY OF GLENDALE

## GLOSSARY OF TERMS

### **GANN Appropriations Limit**

Article XIII-B of the California State Constitution provides limits regarding the total amount of appropriations in any fiscal year from tax proceeds.

### **General Fund**

The primary fund of the City used to account for all revenues and expenditures of the City not legally restricted as to use. Departments financed by the General Fund include Police, Fire, Community Services & Parks, Library, Arts & Culture, and administrative support departments (Finance, Human Resources, City Attorney, etc.)

### **General Obligation Bond (G.O.)**

A bond secured by a pledge of the issuer's taxing powers (limited or unlimited). More commonly the general obligation bonds of local governments are paid from ad valorem property taxes and other general revenues. Considered the most secure of all municipal debt. Limited in California by Proposition 13 to debt authorized by a vote of two thirds of voters in the case of local governments or a simple majority for state issuance.

### **Generally Accepted Accounting Principles (GAAP)**

Uniform minimum standards of/and guidelines for financial accounting and reporting. They govern the form and content of the basic financial statements of an entity. GAAP encompasses the conventions, rules, and procedures necessary to define accepted accounting practices at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provides a standard by which to measure financial presentations.

### **Goal**

A long-term organizational target or direction. It states what the organization wants to accomplish or become over the next several years. Goals provide the direction for an organization and define the nature, scope, and relative priorities of all projects and activities. Everything the organization does should help it move toward attainment of one or more goals.

### **Governmental Accounting Standards Board (GASB)**

The organization that establishes generally accepted accounting principles (GAAP) for states and local governments.

### **Government Finance Officers Association (GFOA)**

A professional association that enhances and promotes the professional management of state and local governments for the public benefits by identifying and developing financial policies and best practices through education, training, facilitation of member networking, and leadership. The organization sponsors award programs designed to encourage good financial reporting for financial documents including the Comprehensive Annual Financial Report (CAFR) and the annual budget.

### **Governmental Funds**

Funds generally used to account for tax-supported activities. City of Glendale's governmental funds include the General Fund, Special Revenue Funds, Capital Project Funds, and Debt Service Funds.

### **Grant**

Contributions, gifts of cash or other assets from another governmental entity to be used or expended for a specific purpose, activity, or facility.

### **Interfund Transfer**

Money transferred from one fund to another. These transfers may finance the operations of another fund or reimburse the fund for certain expenditures/expenses.

### **Internal Service Fund**

In governmental accounting, an internal service fund is a proprietary fund that provides services to other City departments and charges for services rendered, similar to a private business. It is intended to be self-supporting.

### **Legal Debt Limit**

In accordance with the City Charter Article XI Section 13, the total bonded debt of the City shall not exceed 15% of the assessed valuation of all property taxable for City purposes.

# CITY OF GLENDALE

## GLOSSARY OF TERMS

### **Maintenance & Operation (M&O)**

An expenditure category associated with operating and maintaining City services.

### **Modified Accrual Basis of Accounting**

Revenues are recognized as soon as they become both measurable and available to finance expenditures. Expenditures are generally recognized when incurred, except for self-insurance, litigation, and employee benefits, which are accounted for on a cash basis.

### **Non-departmental**

Appropriations of the General Fund not directly associated with a specific department. Expenditure items and certain types of anticipated general savings are included.

### **Operating Budget**

Annual appropriation of funds for on-going program costs, including salaries, benefits, maintenance, operations, debt service, capital outlay, and capital improvements.

### **Ordinance**

A formal legislative enactment by the City Council. It has the full force and effect of law within City boundaries unless pre-empted by a higher form of law. An Ordinance has a higher legal standing than a Resolution.

### **Organizationally Balanced Budget**

Is a budget that does not use fund balance, reserves, or debt to fund the operating budget. Normal operating revenues are used to fund normal operating expenditures. Reserves, fund balance or debt may be used to fund one-time costs or capital expenditures.

### **Public Agency Retirement Services**

The retirement system administered by PARS for all non-permanent City employees and for eligible classified City employees that participate in the Supplementary Retirement Plan.

### **Performance Measure**

Quantitative and/or qualitative measures of work performed related to specific departmental or program objectives.

### **Proprietary Funds**

Funds that focus on the determination of operating income, changes in net assets (or cost recovery), financial position, and cash flows. There are two different types of proprietary funds: enterprise funds and internal service funds.

### **Reimbursement**

Payment of amount remitted on behalf of another party, department, or fund.

### **Reserve**

An account used to record a portion of the fund balance as legally segregated for a specific use.

### **Resolution**

A special order of the City Council which has a lower legal standing than an ordinance. The City's budget is adopted via a Resolution of Appropriation.

### **Resources**

Supply of funds to be used in paying for planned expenditures.

### **Revenues**

Amount received for taxes, fees, permits, licenses, interest, intergovernmental sources, and other sources during the fiscal year.

### **Revenue Bonds**

A type of bond usually issued to construct facilities. The bonds are repaid from the revenue produced by the operation of these facilities.

### **Salaries & Benefits**

An expenditure category which generally accounts for full-time and temporary employees' salaries and wages, overtime, special pay expenses, and all employee benefits such as medical, dental, and retirement.

# CITY OF GLENDALE

## GLOSSARY OF TERMS

### **Self-Insurance**

A term used to describe the retention of liabilities, arising out of the ownership of property or from some other causes, instead of transferring that risk to an independent third party through the purchase of an insurance policy. The City provides self-insurance for workers' compensation, general liability and unemployment. The City purchases outside insurance for excess coverage in these areas.

### **Special Revenue Funds**

This fund type collects revenues that are restricted by the City, State, or Federal Government as to how they may be spent. Most of the special revenue funds are grant revenues.

### **Strategic Goals**

City Council adopted goals developed and prioritized by City employees and residents. These goals identify the areas and services provided by the City deemed most important by City employees and residents.

### **Structurally Balanced Budget**

Is the most desirable type of budget balancing. In this type of balanced budget, operating revenues equal or exceed operating expenditures in the current year as with an operationally balanced budget and a realistic projection of the ongoing operating expenditures and revenues into the future shows that operating revenues will continue to equal or exceed operating expenditures. Reserves, one-time revenues, fund balance or debt may be used to fund one-time cost or capital expenditures.

### **Successor Agency**

This agency is responsible for winding down the activities of the former Redevelopment Agency and providing staff support to the Oversight Board.

### **Supplementary Retirement Plan**

A retirement incentive program administered by PARS for selected groups of eligible classified City employees to increase and accelerate the retirement rate over and above the natural attrition rate in an effort to permanently reduce organizational staffing levels.

### **Tax Allocation Bonds**

Bonds issued in conjunction with a redevelopment project. The taxes pledged to their repayment come from the increase of assessed value over and above the pre-established base. The redevelopment creates this added value, known as the tax increment.

### **Transfers**

Authorized exchanges of cash, position, or other resources between organizational units.

### **Transient Occupancy Tax (TOT)**

A tax imposed on individuals renting accommodations in hotels, motels and boarding houses.

### **Utility Users Tax (UUT)**

A tax imposed on users for various utilities including telecommunications, video, electricity, gas and water.

### **Undesignated Fund Balance**

Accounts used to record a portion of the fund balance not legally segregated for a specific use and, therefore, available for appropriation.

### **Vehicle License Fee (VLF)**

An annual fee on the ownership of a registered vehicle in California. It has been assessed on all privately owned registered vehicles in California in place of taxing vehicles as personal property since 1935. The VLF is paid to the Department of Motor Vehicles (DMV) at the time of annual vehicle registration. The fee is charged in addition to other fees, such as the vehicle registration fee, air quality fee, and commercial vehicle weight fee. VLF revenues are annually distributed to cities and counties.

**CITY OF GLENDALE**  
**FUNDS USED BY CITY DEPARTMENTS**

|     |        |                                      | Department*                  |    |    |    |    |     |   |     |    |    |     |    |   |    |
|-----|--------|--------------------------------------|------------------------------|----|----|----|----|-----|---|-----|----|----|-----|----|---|----|
|     | Fund** | Description                          | AS                           | CA | CC | CT | CD | CSP | F | GWP | HR | IS | LAC | MS | P | PW |
| GF  | 101    | General Fund                         | √                            | √  | √  | √  | √  | √   | √ |     | √  |    | √   | √  | √ | √  |
| SRF | 201    | CDBG Fund                            |                              |    |    |    | √  | √   |   |     |    |    |     |    |   |    |
|     | 202    | Housing Assistance Fund              |                              |    |    |    | √  |     |   |     |    |    |     |    |   |    |
|     | 203    | Home Grant Fund                      |                              |    |    |    | √  |     |   |     |    |    |     |    |   |    |
|     | 204    | Supportive Housing Grant Fund        |                              |    |    |    |    | √   |   |     |    |    |     |    |   |    |
|     | 205    | Emergency Solutions Grant Fund       |                              |    |    |    |    | √   |   |     |    |    |     |    |   |    |
|     | 206    | Workforce Investment Act Fund        |                              |    |    |    |    | √   |   |     |    |    |     |    |   |    |
|     | 209    | Affordable Housing Trust Fund        |                              |    |    |    | √  |     |   |     |    |    |     |    |   |    |
|     | 210    | Urban Art Fund                       |                              |    |    |    |    |     |   |     |    |    | √   |    |   |    |
|     | 211    | Glendale Youth Alliance Fund         |                              |    |    |    |    | √   |   |     |    |    |     |    |   |    |
|     | 212    | BEGIN Affordable Homeownership Fund  |                              |    |    |    | √  |     |   |     |    |    |     |    |   |    |
|     | 213    | Low&Mod Income Housing Asset Fund    |                              |    |    |    | √  |     |   |     |    |    |     |    |   |    |
|     | 214    | 2011 TABs-Housing Projects Fund      |                              |    |    |    | √  |     |   |     |    |    |     |    |   |    |
|     | 215    | Economic Development Fund            |                              |    |    |    |    |     |   |     |    |    |     | √  |   |    |
|     | 216    | Grant Fund                           | √                            | √  | √  | √  | √  | √   | √ | √   | √  | √  | √   | √  | √ | √  |
|     | 217    | Filming Fund                         |                              |    |    |    |    |     | √ |     |    |    |     | √  | √ |    |
|     | 251    | Air Quality Improvement Fund         |                              |    |    |    |    |     |   |     |    |    |     |    |   | √  |
|     | 252    | Public Works Special Grants Fund     |                              |    |    |    |    |     |   |     |    |    |     |    |   | √  |
|     | 253    | San Fernando Landscape District Fund |                              |    |    |    |    |     |   |     |    |    |     |    |   | √  |
|     | 254    | Measure R Local Return Fund          |                              |    |    |    | √  |     |   |     |    |    |     |    |   |    |
|     | 255    | Measure R-Regional Return Fund       |                              |    |    |    |    |     |   |     |    |    |     |    |   | √  |
|     | 256    | Transit Prop A Local Return Fund     |                              |    |    |    | √  |     |   |     |    |    |     |    |   |    |
|     | 257    | Transit Prop C Local Return Fund     |                              |    |    |    | √  |     |   |     |    |    |     |    |   |    |
|     | 258    | Transit Utility Fund                 |                              |    |    |    | √  |     |   |     |    |    |     |    |   |    |
|     | 260    | Asset Forfeiture Fund                |                              |    |    |    |    |     |   |     |    |    |     |    | √ |    |
|     | 261    | Police Special Grants Fund           |                              |    |    |    |    |     |   |     |    |    |     |    | √ |    |
|     | 262    | Supplemental Law Enforcement Fund    |                              |    |    |    |    |     |   |     |    |    |     |    | √ |    |
|     | 265    | Fire Grant Fund                      |                              |    |    |    |    |     |   | √   |    |    |     |    |   |    |
|     | 266    | Fire Mutual Aid Fund                 |                              |    |    |    |    |     |   | √   |    |    |     |    |   |    |
|     | 267    | Special Events Fund                  |                              |    |    |    |    |     |   | √   |    |    |     |    | √ |    |
|     | 270    | Nutritional Meals Grant Fund         |                              |    |    |    |    |     | √ |     |    |    |     |    |   |    |
|     | 275    | Library Fund                         |                              |    |    |    |    |     |   |     |    |    | √   |    |   |    |
|     | 280    | Cable Access Fund                    |                              |    |    |    |    |     |   |     |    |    |     | √  |   |    |
|     | 290    | Electric Public Benefit Fund         |                              |    |    |    |    |     |   | √   |    |    |     |    |   |    |
|     | 501    | Recreation Fund                      |                              |    |    |    |    |     | √ |     |    |    |     |    |   |    |
|     | 510    | Hazardous Disposal Fund              |                              |    |    |    |    |     |   | √   |    |    |     |    |   |    |
|     | 511    | Emergency Medical Services Fund      |                              |    |    |    |    |     |   | √   |    |    |     |    |   |    |
|     | 520    | Parking Fund                         |                              |    |    |    |    |     |   |     |    |    |     |    |   | √  |
|     | DSF    | 303                                  | Police Building Project Fund |    |    |    |    |     |   |     |    |    |     |    |   | √  |
| 306 |        | Capital Leases Fund                  |                              |    |    |    |    |     |   |     |    |    |     |    |   | √  |
| CIP | 401    | Capital Improvement Program Fund     |                              |    |    |    |    | √   | √ |     |    | √  | √   | √  | √ | √  |
|     | 402    | State Gas Tax Fund                   |                              |    |    |    |    |     |   |     |    |    |     |    |   | √  |
|     | 403    | Landfill Postclosure Fund            |                              |    |    |    |    |     |   |     |    |    |     |    |   | √  |
|     | 405    | Parks Mitigation Fee Fund            |                              |    |    |    |    | √   |   |     |    |    |     |    |   |    |
|     | 407    | Library Mitigation Fee Fund          |                              |    |    |    |    |     |   |     |    | √  |     |    |   |    |
|     | 408    | Parks Quimby Fee Fund                |                              |    |    |    |    | √   |   |     |    |    |     |    |   |    |
|     | 409    | CIP Reimbursement Fund               |                              |    |    |    |    | √   |   |     |    |    |     |    |   | √  |

**\* Department**

|            |                                   |
|------------|-----------------------------------|
| <b>AS</b>  | Administrative Services - Finance |
| <b>CA</b>  | City Attorney                     |
| <b>CC</b>  | City Clerk                        |
| <b>CT</b>  | City Treasurer                    |
| <b>CD</b>  | Community Development             |
| <b>CSP</b> | Community Services & Parks        |
| <b>F</b>   | Fire                              |

**\* Department**

|            |                         |
|------------|-------------------------|
| <b>GWP</b> | Glendale Water & Power  |
| <b>HR</b>  | Human Resources         |
| <b>IS</b>  | Information Services    |
| <b>LAC</b> | Library, Arts & Culture |
| <b>MS</b>  | Management Services     |
| <b>P</b>   | Police                  |
| <b>PW</b>  | Public Works            |

**\*\* Fund**

|            |                          |
|------------|--------------------------|
| <b>GF</b>  | General Fund             |
| <b>SRF</b> | Special Revenue Fund     |
| <b>DSF</b> | Debt Service Fund        |
| <b>CIP</b> | Capital Improvement Fund |
| <b>EF</b>  | Enterprise Fund          |
| <b>ISF</b> | Internal Service Fund    |

**CITY OF GLENDALE**  
**FUNDS USED BY CITY DEPARTMENTS**

|        |                         |                                    | Department* |    |    |    |    |     |   |     |    |    |     |    |   |    |
|--------|-------------------------|------------------------------------|-------------|----|----|----|----|-----|---|-----|----|----|-----|----|---|----|
| Fund** | Description             |                                    | AS          | CA | CC | CT | CD | CSP | F | GWP | HR | IS | LAC | MS | P | PW |
| EF     | 525                     | Sewer Fund                         |             |    |    |    |    |     |   |     |    |    |     |    |   | √  |
|        | 530                     | Refuse Disposal Fund               |             |    |    |    |    |     |   |     |    |    |     |    |   | √  |
|        | 550                     | Electric Surplus Fund              |             |    |    |    |    |     |   | √   |    |    |     |    |   |    |
|        | 551                     | Electric Operation Fund            |             |    |    |    |    |     |   | √   |    |    |     |    |   |    |
|        | 552                     | Electric Works Revenue Fund        |             |    |    |    |    |     |   | √   |    |    |     |    |   |    |
|        | 553                     | Electric Depreciation Fund         |             |    |    |    |    |     |   | √   |    |    |     |    |   |    |
|        | 554                     | Electric-SCAQMD State Sales Fund   |             |    |    |    |    |     |   | √   |    |    |     |    |   |    |
|        | 555                     | Electric Customer Capital Fund     |             |    |    |    |    |     |   | √   |    |    |     |    |   |    |
|        | 556                     | Energy Cost Adjustment Charge Fund |             |    |    |    |    |     |   | √   |    |    |     |    |   |    |
|        | 557                     | Regulatory Adjustment Charge Fund  |             |    |    |    |    |     |   | √   |    |    |     |    |   |    |
|        | 570                     | Water Surplus Fund                 |             |    |    |    |    |     |   | √   |    |    |     |    |   |    |
|        | 571                     | Water Operation Fund               |             |    |    |    |    |     |   | √   |    |    |     |    |   |    |
|        | 572                     | Water Works Revenue Fund           |             |    |    |    |    |     |   | √   |    |    |     |    |   |    |
|        | 573                     | Water Depreciation Fund            |             |    |    |    |    |     |   | √   |    |    |     |    |   |    |
|        | 575                     | Water Customer Capital Fund        |             |    |    |    |    |     |   | √   |    |    |     |    |   |    |
| 701    | Fire Communication Fund |                                    |             |    |    |    |    | √   |   |     |    |    |     |    |   |    |
| ISF    | 601                     | Fleet/Equipment Management Fund    |             |    |    |    |    |     |   |     |    |    |     |    |   | √  |
|        | 602                     | Joint Helicopter Operation Fund    |             |    |    |    |    |     |   |     |    |    |     |    | √ |    |
|        | 603                     | ISD Infrastructure Fund            |             |    |    |    |    |     |   |     |    | √  |     |    |   |    |
|        | 604                     | ISD Applications Fund              |             |    |    |    |    |     |   |     |    | √  |     |    |   |    |
|        | 610                     | Unemployment Insurance Fund        |             |    |    |    |    |     |   |     | √  |    |     |    |   |    |
|        | 612                     | Liability Insurance Fund           |             | √  |    |    |    |     |   |     |    |    |     |    |   |    |
|        | 614                     | Compensation Insurance Fund        |             |    |    |    |    |     |   |     | √  |    |     |    |   |    |
|        | 615                     | Dental Insurance Fund              |             |    |    |    |    |     |   |     | √  |    |     |    |   |    |
|        | 616                     | Medical Insurance Fund             |             |    |    |    |    |     |   |     | √  |    |     |    |   |    |
|        | 617                     | Vision Insurance Fund              |             |    |    |    |    |     |   |     | √  |    |     |    |   |    |
|        | 640                     | Employee Benefits Fund             |             |    |    |    |    |     |   |     | √  |    |     |    |   |    |
|        | 641                     | RHSP Benefits Fund                 |             |    |    |    |    |     |   |     | √  |    |     |    |   |    |
|        | 642                     | Post Employment Benefits Fund      |             |    |    |    |    |     |   |     | √  |    |     |    |   |    |
|        | 660                     | ISD Wireless Fund                  |             |    |    |    |    |     |   |     |    | √  |     |    |   |    |

**\* Department**

|     |                                   |
|-----|-----------------------------------|
| AS  | Administrative Services - Finance |
| CA  | City Attorney                     |
| CC  | City Clerk                        |
| CT  | City Treasurer                    |
| CD  | Community Development             |
| CSP | Community Services & Parks        |
| F   | Fire                              |

**\* Department**

|     |                         |
|-----|-------------------------|
| GWP | Glendale Water & Power  |
| HR  | Human Resources         |
| IS  | Information Services    |
| LAC | Library, Arts & Culture |
| MS  | Management Services     |
| P   | Police                  |
| PW  | Public Works            |

**\*\* Fund**

|     |                          |
|-----|--------------------------|
| GF  | General Fund             |
| SRF | Special Revenue Fund     |
| DSF | Debt Service Fund        |
| CIP | Capital Improvement Fund |
| EF  | Enterprise Fund          |
| ISF | Internal Service Fund    |



Adopted.  
06/02/15  
Mincey/Parazian  
All Ayes

RESOLUTION NO. H-473

RESOLUTION ADOPTING THE GLENDALE HOUSING  
AUTHORITY BUDGET FOR THE 2015-16 FISCAL YEAR

**WHEREAS**, the Glendale Housing Authority desires to adopt its budget for the 2015-16 fiscal year; and

**WHEREAS**, the Housing Authority hereby determines that the planning and administrative expenses provided in the Budget to be made from the Low Moderate Income Housing Asset Fund (LMIHAF) are necessary for the production, improvement and preservation of low- and moderate-income housing and directly relate to the projects and programs funded by the Fund; and


**WHEREAS**, the Housing Authority finds that the expenditure of LMIHAF outside the Central Glendale and the San Fernando Road Corridor Redevelopment Project areas (the "Project Areas") will be of benefit to the Project Areas as the completion of project implementation within the Project Areas and will continue to generate jobs within the Project Areas, thereby creating the need for programs throughout the City to increase the supply of affordable housing and improve and preserve the City's existing affordable housing stock; and

**WHEREAS**, the Housing Authority anticipates some funds budgeted for 2014-15 will remain in the Housing Assistance Fund (202), the HOME Grant Fund (203), the BEGIN Affordable Homeownership Fund (212), and the Low Moderate Income Housing Asset Fund (213) program budgets at year end, these funds are to carryover to their current programs in the 2015-16 Budget; and

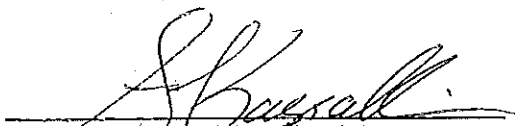
**WHEREAS**, in consideration of the on-going obligations of the Glendale Housing Authority, a Proposed Budget for all Housing Funds was presented to the City Council before May 12, 2015; totaling \$34,419,493.

**NOW THEREFORE, BE IT RESOLVED** by the Glendale Housing Authority that, the amount of \$34,419,493 shall constitute the 2015-16 Glendale Housing Authority budget.

Adopted this 2nd day of June, 2015.

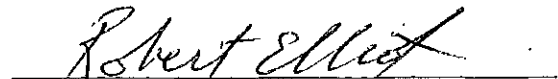
  
Chairperson of the Glendale  
Housing Authority

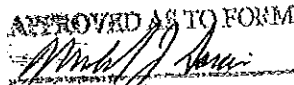
ATTEST:

  
Secretary of the Glendale  
Housing Authority



CITY OF GLENDALE  
DATE 5/27/15  
APPROVED AS TO FINANCIAL  
PROVISION FOR \$ 34,419,493

  
Director of Finance

APPROVED AS TO FORM  
  
DATE 5/28/15

2 B /

RESOLUTION NO. H-473

STATE OF CALIFORNIA)  
COUNTY OF LOS ANGELES) SS  
CITY OF GLENDALE)

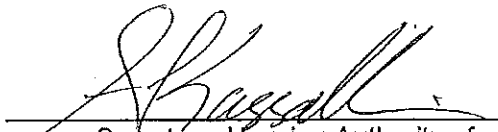
I, Ardashes Kassakhian, Secretary of the Housing Authority of the City of Glendale, California, do certify that the foregoing Resolution No. H-473 was adopted by the Housing Authority of the City of Glendale, California, and signed by the Chairman at a regular meeting hereof held on the 2nd day of June, 2015 and that the same was passed by the following vote:

Ayes: Devine, Friedman, Mincey, Najarian, Parazian, Sinanyan, Gharpetian

Noes: None

Absent: None

Abstain: None

  
Secretary, Housing Authority of  
the City of Glendale, California

Adopted  
06/02/15  
Sinanyan/Devine  
All Ayes

RESOLUTION NO. 15-88

RESOLUTION OF THE COUNCIL OF THE CITY OF GLENDALE, CALIFORNIA  
MAKING FINDINGS WITH RESPECT TO ADMINISTRATIVE EXPENSES AND EXPENDITURES  
OUTSIDE THE REDEVELOPMENT PROJECT AREAS  
FOR THE 2015-16 HOUSING AUTHORITY BUDGET

**WHEREAS**, the Housing Authority of the City of Glendale ("Housing Authority") administers the Low Moderate Income Housing Asset Fund (LMIHAF) pursuant to Health and Safety Code Section 33334.3 for the purpose of increasing, improving and preserving the City's affordable housing stock; and

**WHEREAS**, the Housing Authority must incur certain administrative expenses in connection with its programs to increase, improve and preserve the supply of affordable housing within the City; and

**WHEREAS**, the Housing Authority finds that the expenditure of LMIHAF outside the Central Glendale and the San Fernando Road Corridor Redevelopment Project areas (the "Project Areas") will be of benefit to the Project Areas as the completion of project implementation within the Project Areas and will continue to generate jobs within the Project Areas, thereby creating the need for programs throughout the City to increase the supply of affordable housing and improve and preserve the City's existing affordable housing stock; and


**NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLENDALE, CALIFORNIA AS FOLLOWS:**

**SECTION 1.** The Council finds and determines that the planning and administrative expenses provided for in the Housing Authority Budget to be made from the LMIHAF are necessary for the production, improvement and preservation of low- and moderate-income housing and directly relate to the projects and programs funded by the LMIHAF.

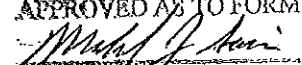
**SECTION 2.** The Council finds that the expenditure of LMIHAF outside the Redevelopment Project areas (Central and San Fernando) will be of benefit to the Redevelopment Project areas as the implementation of the Redevelopment Projects has and will continue to generate jobs in the Redevelopment Projects, thereby creating the need for programs throughout the City to increase the supply of affordable housing and improve and preserve the City's existing affordable housing stock.

Adopted this 2nd day of June, 2015.

ATTEST:

  
City Clerk

  
Mayor

APPROVED AS TO FORM  
  
CITY ATTORNEY  
DATE 5/28/15

2 A /

RESOLUTION NO. 15-88

STATE OF CALIFORNIA)  
COUNTY OF LOS ANGELES) SS  
CITY OF GLENDALE)

I, Ardashes Kassakhian, City Clerk of the City of Glendale, certify that the foregoing Resolution was adopted by the Council of the City of Glendale, California, at a joint meeting held on the 2nd day of June 2015, and that the same was adopted by the following vote:

Ayes: Devine, Friedman, Gharpetian, Sinanyan, Najarian

Noes: None

Absent: None

Abstain: None

  
City Clerk

**CITY OF GLENDALE  
GLENDALE HOUSING AUTHORITY  
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2016**

|  | 202 - Housing<br>Assistance Fund | 203 - Home Grant<br>Fund | 204 - Supportive<br>Housing Grant<br>Fund |
|--|----------------------------------|--------------------------|---|
| <b>Estimated Revenues</b>                |                                  |                          |   |
| Property Taxes                           | \$ -                             | \$ -                     | \$ -                                      |
| Sales Taxes                              | -                                | -                        | -   |
| Other Taxes                              | -                                | -                        | -   |
| Licenses and Permits                     | -                                | -                        | -   |
| Use of Money and Property                | 11,000                           | -                        | -   |
| Revenue from Other Agencies              | 15,656,606                       | 1,137,138                | 2,345,056                                 |
| Charges for Services                     | -                                | -                        | -   |
| Misc and Non-Operating Revenue           | 14,452,470                       | 3,500                    | -   |
| Transfers from Other Funds               | -                                | -                        | -   |
| <b>TOTAL REVENUES</b>                    | <b>\$ 30,120,076</b>             | <b>\$ 1,140,638</b>      | <b>\$ 2,345,056</b>                       |
| <b>Estimated Appropriations</b>          |                                  |                          |   |
| Salaries & Benefits                      | \$ 2,466,351                     | \$ 267,906               | \$ 242,980                                |
| Maintenance & Operation                  | 27,976,588                       | 872,732                  | 2,102,079                                 |
| Capital Outlay                           | -                                | -                        | -   |
| Capital Improvement                      | -                                | -                        | -   |
| <b>TOTAL APPROPRIATIONS</b>              | <b>\$ 30,442,939</b>             | <b>\$ 1,140,638</b>      | <b>\$ 2,345,059</b>                       |
| <b>NET SURPLUS/(USE OF FUND BALANCE)</b> | <b>\$ (322,863)</b>              | <b>\$ -</b>              | <b>\$ (3)</b>                             |

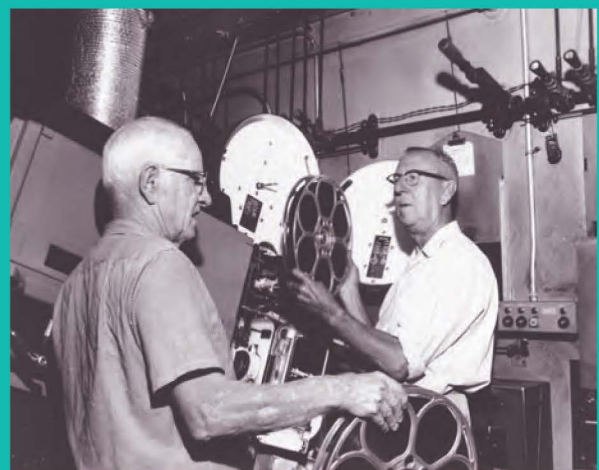
**CITY OF GLENDALE  
GLENDALE HOUSING AUTHORITY  
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2016**

|  | 212 - BEGIN<br>Affordable<br>Homeownership<br>Fund |               | 213 - Low&Mod<br>Income Housing<br>Asset Fund | Total                |
|--|--|---------------|---|----------------------|
| <b>Estimated Revenues</b>                |  |               |   |                      |
| Property Taxes                           | \$   | -             | \$  | -                    |
| Sales Taxes                              |  | -             | -   | -                    |
| Other Taxes                              |  | -             | -   | -                    |
| Licenses and Permits                     |  | -             | -   | -                    |
| Use of Money and Property                |  | -             | 86,000  | 97,000               |
| Revenue from Other Agencies              |  | -             | -   | 19,138,800           |
| Charges for Services                     |  | -             | -   | -                    |
| Misc and Non-Operating Revenue           |  | 88,800        | 207,000                                       | 14,751,770           |
| Transfers from Other Funds               |  | -             | 784,191                                       | 784,191              |
| <b>TOTAL REVENUES</b>                    | <b>\$</b>  | <b>88,800</b> | <b>\$ 1,077,191</b>                           | <b>\$ 34,771,761</b> |
| <b>Estimated Appropriations</b>          |  |               |   |                      |
| Salaries & Benefits                      | \$   | -             | \$ 232,017                                    | \$ 3,209,254         |
| Maintenance & Operation                  |  | 88,800        | 170,042                                       | 31,210,241           |
| Capital Outlay                           |  | -             | -   | -                    |
| Capital Improvement                      |  | -             | -   | -                    |
| <b>TOTAL APPROPRIATIONS</b>              | <b>\$</b>  | <b>88,800</b> | <b>\$ 402,059</b>                             | <b>\$ 34,419,495</b> |
| <b>NET SURPLUS/(USE OF FUND BALANCE)</b> | <b>\$</b>  | <b>-</b>      | <b>\$ 675,132</b>                             | <b>\$ 352,266</b>    |





**ALEX THEATRE**  
PERFORMING ARTS & ENTERTAINMENT CENTER



CULTURE

ENTERTAINMENT