



## COMMUNITY CENTER FEATURES

5 meeting rooms equipped with table, chairs, television for video reviewing, screen set ups for presentations and more.

Computer Lab that offers educational facilities for students of Edison Elementary School and the City's Life Long Learning Program.

Recreation Room, complete with billiards, ping pong and foosball tables, along with lounge furniture for relaxation.

Multi-Purpose Gym equipped with a stage and small kitchenette that can be used for sports and special events.

## PARK FEATURES

Caesar Chavez Civic Plaza

Beautiful courtyard which features the "legendary" Oak tree

Multi-Use field for sports and special events

Little League Baseball Field for youth up to 12 years old

2 picnic shelters with tables, seating, grills and sinks

Outdoor stage with small capacity seating

Children's Play Area with Water Feature

Terrace overlooking the southern side of Pacific complex

Outdoor Basketball Courts

## HOURS OF OPERATION

Monday - Thursday: 9:00 am - 9:00 pm

Friday/Saturday: 9:00 am - 5:00 pm

Sunday: Closed

Closed on the following holidays:

New Year's Day      MLK Jr's Birthday

President's Day      Memorial Day

Independence Day      Labor Day

Thanksgiving Day      Christmas Day

Open: Veteran's Day and the day after Thanksgiving  
Christmas Eve and New Year's Eve:  
community center will close at 3:00 pm

## PLEASE NOTE

All rentals must be contracted and paid for at least 2 weeks in advance. All renters must be at least 18 years of age and must attend the event from beginning to end. Alcohol is not allowed in any facility, at any time. Re-occurring reservations can be made for up to three months in advance.

## FEES & DEPOSITS

Half of the total rental fee is due at the time of scheduling. The balance of the rental fee is due two weeks prior to the event date listed on the permit. In addition, a security deposit is required for each rental. Security deposit should be made in the form of a credit card. This deposit is due at the time of scheduling. It will be credited back within three (3) business days after the last date listed on the permit, provided all policies are adhered to.

## PACIFIC COMMUNITY CENTER

501 S. Pacific Ave., Glendale, CA 91204

(818) 548-4098

[www.parks.glendale.ca.us](http://www.parks.glendale.ca.us)

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**Parks  
Make  
Life  
Better!**



# Pacific Community Center





## RESERVATION INFORMATION

Pacific Community Center and Complex offers premier facilities available to rent for events that accommodate from 8 to 400 people. Meeting rooms are conducive to company meetings, classes, small parties, lectures, tutorials, and special events. In addition, we offer amenities that include a podium, easel or A/V cart, projector, screen, TV/VCR/DVD, microphone, and coffee service.

### STEPS TO RENTING

- 1) Have a tentative plan as to:
  - What type of event
  - A date of the event
  - Time of day
- 2) All rental arrangements will be made by a supervisor or specialist. Come by the center or call ahead and make an appointment: (818) 548-4098.
- 3) Fill out a Community Center Reservation Request form.
- 4) You will be notified if the space, date and time is available and of any related fees. (Fees will vary according to the type of event, time of day, amenities requested, etc.)
- 5) A supervisor or specialist will make arrangements to meet with you and finalize any reservation.

## CENTER-BASED ACTIVITIES

### TOT TIME

A free drop-in program for parents and their pre-school aged children. The center provides a safe environment filled with riding toys, blocks, and balls. Tot Time is held most Tuesdays and Thursdays from 10:00 am - 12:00 pm. Adult Supervision participation is required.

### DROP-IN SPORTS

The Pacific Community Center offers drop-in basketball and volleyball. All participants will be required to obtain and present a Drop-In Sports Activity Card. Participants ages 18 - 59 will be required to purchase the card for \$25.00 per calendar year. Participants 60 and older will be required to purchase the card for \$10.00 per calendar year. Participants 17 years of age and younger will not be required to pay a fee. However, they will be required to submit a registration card complete with parent or guardian signature/approval.

### SEASONAL DAY CAMPS

Day camps offered for children ages 4 - 14 years old. Summer, winter and spring break camps offered Monday through Friday, 7:00 am - 6:00 pm, when GUSD is not in session. Specialty camps also available in the summertime. Please call (818) 548-3220 for information.

### LIFE LONG LEARNING CLASSES

Classes in arts and crafts, education, fitness, dance, martial arts, and recreation will be available at scheduled times. Interested parties can refer to Leisure Guide for class listings, fees and schedules. If you are interested in teaching a class, please contact us at (818) 548-3220.

### SPECIAL EVENTS

The community center hosts a variety of special events throughout the year for the surrounding community. Please inquire at our front desk for more information about upcoming events.

- Please check center schedule for all activity times and dates. All schedules are subject to change.