

Eligible costs for homelessness prevention include:

- Rental Assistance: rental assistance and rental arrears
- Financial assistance: rental application fees, security and utility deposits, utility payments, last month's rent, moving costs
- Services: housing search and placement, housing stability case management, landlord-tenant mediation, tenant legal services, credit repair

Project RoomKey Vagabond Hotel –First to Serve: \$85,000

The City has collaborated with the Los Angeles Homeless Services Authority (LAHSA) and County of Los Angeles to host Project Roomkey. Glendale contracted with First to Serve to provide fifteen (15) rooms for unsheltered homeless individuals. This project started late April with an anticipated end date of December 2020. LAHSA has extended this project, therefore the second allocation of funding in the amount of \$85,000 will carry the ESG-CV project through for the remaining months.

Outreach Services: \$237,944

CSP staff is recommending to RFP \$237,944 for outreach services. The City was notified by LAHSA and County that city will not be receiving its Measure H share due to short fall of revenues in the county. Therefore, City is allocating funds under outreach services to continue to fund the Measure H funded outreach positions. These positions are held through Ascencia. Outreach staff canvases the City, completes intakes, services on the streets, and connects all the unsheltered clients into hotel programs. The outreach integration and coordination is critical during the pandemic.

Shelter Operation (Congregate, Non Congregate/Hotel Programs) \$966,500.40

CSP staff is recommending to RFP \$966,500.40 for Shelter Operation (Congregate, Non Congregate/Hotel Programs). The City has been managing hotel programs since March 17, 2020. Several hotels in Glendale and the greater Los Angeles area have been rented out to provide temporary hotel stay for all elderly with chronic health conditions to allow for self-isolations and ensuring health of our homeless clients in Glendale. City staff is managing this program with leveraging services through Ascencia, however, this project must have a full time case manager with 20:1 ratio of client. The goal is not only to provide hotel stay, but to increase income by supporting the clients access to mainstream benefits and employment. The proposed project for the hotel program may offer clients hotel stay up to 90 days, with intensive case management and a plan for housing referrals and placements. The program participants must engage in a savings plan during their stay at the hotel and access to increasing mainstream resources and or employment as applicable to eventually obtain permanent housing.

Homeless Management Information System (HMIS) \$100,000

City staff is recommending to allocate \$100,000 to pay for an hourly HMIS Analyst and other costs associated with using the HMIS system such as user licenses. ESG –CV has several reporting requirements for duplicated and unduplicated homeless persons served within each ESG-CV eligible activity. Reporting is necessary for these components on a monthly or quarterly basis which are exported from HMIS, IDIS and submitted in SAGE reporting system or completed manually for Domestic Violence providers. The HMIS Analyst will work with sub-recipients to ensure the timely submission of these reports.

Administration:

\$310,486.10

A total of \$310,486.10 in ESG-CV funding is allocated for program administration, thus the remaining \$2,794,374.90 can be allocated to various eligible activities to benefit homeless and at risk of homelessness based on HUD eligibility requirements. The ESG Program requires the administrative funding to be shared equally with the non-profit organizations, allowing the City to retain \$155,243 for administration of the funds.

There are no match requirements for the ESG-CV2 program.

Funding Summary for ESG-CV Phase 2:

\$290,000	(9%)	Rapid Re-housing program
\$131,000	(4%)	Portable Showers/Toilets/Washing Stations
\$ 983,930.50	(32%)	Homeless Prevention
\$100,000	(3 %)	HMIS
\$85,000	(3%)	First to Serve Vagabond Hotel
\$237,944	(8%)	Outreach Services
\$966,500.40	(31%)	Shelter Operation (Congregate, Non Congregate/Hotel Programs)
<u>\$ 310,486.10</u>	<u>(10%)</u>	<u>Administration (50% shared with agencies)</u>
\$3,104,861	(100%)	

You may also email comments no later than **September 20, 2020 by 5:00pm** to Ms. Samvelyan at isamvelyan@glendaleca.gov

City of Glendale Community Services & Parks
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