

The address is not in Glendale because it's our billing vendor's address.



Glendale Fire Department
28632 Roadside Dr Ste 110
Agoura Hills CA 91301-6074
ADDRESS SERVICE REQUESTED

First Notice

CIP040007820

INVOICE

Date: 02/05/20

Print Date 02/05/20	Status U	Due Date 03/06/20	Balance Due \$72.00
Activity Number 0040010324	Activity type Fire Inspection Fee	Due Date 03/06/20	Total Pages 1

\$

Amount Remitted

PLEASE REMIT PAYMENT TO:

Jeff Halpert
780 Flower Street
Glendale CA 91201-3057

Glendale Fire Department
28632 Roadside Dr Ste 110
Agoura Hills CA 91301-6074

Itemized list of each activity

Inspection Detail

Number: CIP090210020 [Annual Mandatory Fire Inspection]
APN Address: 780 Flower Street, Glendale, Ca, 91205

Accounting Summary: Invoice # CIP07803000

Date	Fee Description	Status	# of 1/2 hour increments	Rate (\$)	Total (\$)
04/08/19	Initial Inspection	Correction Issued	1	\$36.00	\$36.00
04/23/19	Administrative, Report Review, Data Entry	Correction Issued	1	\$36.00	\$36.00

Invoice Total: \$72.00

Payment Balance

Invoice Total: \$72.00

Balance Due: \$72.00

NEW BILLING PROCESS:
As of January 2020, bills will be sent each month there is any fire inspection activity related to your property, regardless of inspection status. Therefore, you may receive subsequent bills for the same property.

PAST BILLING PROCESS:
Prior to January 2020, bills were sent only after all corrections were verified and the inspection status was considered "complete".

RATE: \$35.00 (from July 2018 – July 3, 2019) and \$36.00 (as of July 4, 2019). See reverse side for more details.

810COSEFS04GP1-000007132

**FAQs we
hope you
find
helpful**

Mandatory Fire Inspection Program FAQs

Why am I getting a bill?

State law requires all multifamily residential buildings to be inspected by the Fire Department annually and authorizes the Fire Department to charge a fee to recover costs. California Health and Safety Code (HSC) §13145, §13146, §13146.2, §17921. Multifamily residential buildings are broadly defined as apartments, condominiums, townhomes, hotels, and motels.

How is the bill calculated?

The current fee is \$36 per 1/2 hour increment starting July 4, 2019. The previous year the rate was \$35 (between July 12, 2018 and July 3, 2019). Each year fees are reviewed and are subject to change. Bills are based on half-hour increments. All activity associated with the inspection is billed, including actual on-site inspection time, travel, administrative work performed in our office for filing, reviewing reports, and other related duties. The current rate is listed as fee item #10 on page 112 of the city's fee schedule, accessible online at <https://www.glendaleca.gov/government/departments/finance/revenue/citywide-fee-schedule>.

When did you start billing? I never received a bill in the past.

The City of Glendale began billing in 2014.

Why am I receiving more than one bill for the same property?

Beginning January 2020, we will be billing each month there is any fire inspection activity related to your property. In the past, we billed only after the property's inspection status was considered "complete".

I didn't see any fire inspectors or firefighters in my building. How do I know this invoice is legitimate?

Inspections are typically not prescheduled and are conducted as the inspector's schedule permits.

Can I get a copy of the inspection report?

If violations were observed, a Fire & Life Safety (FLS) Inspection Report listing the violations is mailed to the property owner. If no violations were observed, no formal inspection report is generated.

How can I pay the bill?

By phone: Call 818-538-5644

By mail: Check made payable to the City of Glendale, mailed to 28632 Roadside Dr #110, Agoura Hills, CA 91301.

By internet: www.glendalefirepay.com The Fire Department uses a third party vendor to process billing and payments. Your credit card statement will appear as Sequoia Financial Services, not the City of Glendale or the Glendale Fire Department.

Please DO NOT pay in cash.

If I have questions, who can I contact?

Questions about the bill or payment should be directed to the Glendale Fire Department's billing vendor, **Sequoia Financial Services, at 818-538-5644**.

Other questions can be directed to the Glendale Fire Department Fire Prevention Bureau by calling 818-548-4810 or emailing fbinfo@glendaleca.gov.

**3 ways to
pay.**

**Why is
the
mailing
address
Agoura
Hills?
Because
that is
our billing
vendor's
address.**