



**VERDUGO FIRE COMMUNICATIONS CENTER
TASK FORCE MEETING MINUTES
TUESDAY, August 13, 2019**

Agency	Primary	Alternate
Alhambra - ALH		Michael Brown
Arcadia - ARC		Chen Suen
Burbank - BRK	AC Danny Alvarez	
Angeles Nat'l Forest - ANF		
Hollywood Burbank Airport - HBA		
Glendale - GLN	DC Bill Lynch	
LA City - LFD		
LA County - LAC		
Monrovia - MRV		
Montebello - MTB	BC Ryan Webb	
Monterey Park - MPK	Capt Ryan Weddle	
Pasadena - PAS	BC A.C. Brown	
San Gabriel - SGB		BC Newton Ong
San Marino	FC Mario Rueda	
South Pasadena	DC Eric Zanteson	
Sierra Madre - SMD	Eng Blake Silcott	
Vernon – VER	BC Craig Peltier	
Verdugo Fire Comm.	BC Brian Murphy	Alison Finch, Oscar Barrera

1. **Minutes** – Vote for approval – No changes, Approved

2. **New Business:**

- a. MCI – BUR – Requesting Verdugo release memo identifying the discontinuance of the MCI Alarm levels. Verdugo – Decision made in Dec 2018 without dissemination. Will send out and also clarify how Verdugo wants resources ordered.
- b. GLN Power Outage – GLN – Reviewed Glendale power outage and discussed some recommendations from event. Verdugo to prepare AAR to present.
- c. Vernon Update – City Council approved transition to LACOFD. 6 month transition process. Working with LACOFD to provide dispatch prior to Oct 29th. Staff with 2E 1T 1SQ at 76 and 77. 78 Storage and Administration.
- d. AA Agreement – Area E – MTB – Loss of Vernon will result in slower response for assistance into MTB. Verdugo to explore notification of Downey dispatch for assistance and Area E Agreements
- e. MTZ Response – Verdugo – Closest units to respond or strike team sign up. Remain closest unit to provide quickest action to prevent spread. Departments will look at back fill/move ups if incident becomes extended.
- f. 40th Anniversary Coins – Verdugo - All agencies should have received coins. Additional are available, email BC Murphy.

3. **Unfinished Business**

- a. Websites for MDC – Any additional – Verdugo – None provided, removed for next meeting
- b. Earthquake Mode/Radio Channels – Verdugo – If other incidents on tactical channels while going into Earthquake Mode, utilize secondary and tertiary channels as needed. Verdugo to review Earthquake Mode script to remove the standby mode. Priority calls should be

directed to agency BC for authorization to dispatch.

Update on Continued Areas/Projects/Issues:

- A. Verdugo Fire Operations Committee Updates – None – Will be meeting regularly.
- B. State 9-1-1 Working Group, Long Range Planning, and Advisory Board, LARICS, FIRSTNET – No Change – Verdugo - NG911 Meeting – 2 year project to create statewide registry of addresses on a geospatial map versus tables. Trying to acquire complete and accurate database statewide. Driven by CalOES.
- C. CAD Projects –
 - 1. Go Live – October 29th
 - 2. Systems Readiness Testing – August 19th
 - 3. CAD Replacement: All contracts with vendors complete except VFCC Maintenance
 - 4. GIS: No update/change.
 - 5. Agency to provide list of priority apparatus (city number/apparatus number – 3007-E21) to install MDC's on. Provide a single location in the city to complete all installations.
 - 6. CAD Mobility Train-the-Trainer – October 7-8 – Verdugo to get hours of training. Each agency provide 2 personnel to become Train-the-Trainer for MDC functionality to train own agency.
- D. Verdugo Staffing – FCO Susana Hernandez has started training. 2 in the Background Process, Verdugo Fire Manager Position will post the end of August, developing testing process.

4. Roundtable:

- GLN
 - o 16FFPM start 16 week recruit academy 9/3. First ALA Certified Academy
 - o TC Remodel nearing completion – All welcome to utilize when complete
 - o Captain Todd Tucker promoted to BC on "B" shift starting 9/1
 - o "Special Operations" to City Council this evening. USAR/HAZMAT
- SNM
 - o Overdose Mapping from JRIC quite alarming. Agencies providing data through ePCR programs
 - o SCOUT Viewer for 209 for FMAG – Verdugo should look into assisting with map
- SMD
 - o Full time staffed 3 Person Paramedic Assessment Engine and 2 FFPM Staffed RA
 - o City acknowledged joining IAFF
- SPS
 - o CAD Equipment signed off on
 - o 4 FFPM will start 9/1
 - o Fully staffed department first time in 12 years
- ARC
 - o October Engineer and Captains Exams
- ALH
 - o None
- VER
 - o Captain and 2 Engineers promoted
 - o 12 Vacancies
- MPK
 - o Council approval of Presidio
 - o 5 in backgrounds with LACOFD
- MTB
 - o 7 Vacancies
 - o 12 in backgrounds with LACOFD
 - o 10 in backgrounds with MTB
 - o Reopened FF Recruit Flyer

- ○ Developing primary and contingency staffing plans in preparation for losing people
- BRK
 - Open recruitment now
 - 8 Vacancies
 - BC Briggs retired, BC Hatch to Fire Marshal, Edmondo St. Cyr to BC on B Shift
 - Promoted 1 Captain, 1 Engineer
- SGB
 - Engineer's Test today
 - 8 Vacancies by the end of the year
 - Can we ID those on Strike Teams and ENGB-T on daily roster? Verdugo to inquire
- PAS
 - BC Trautwein to Sedona AZ Fire Chief
 - Captain Exam Open

Next Task Force Meeting: Tuesday September 10, 2019 at FS21 – Community Room.