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August 28, 2019

Paul Martinchuk  
136 N. Detroit Street  
Los Angeles, CA 90036

**RE: 1006 East Lomita Avenue  
Design Review PDR1907928**

Dear Mr. Martinchuk,

On August 28, 2019, the Director of Community Development, pursuant to the provisions of the Glendale Municipal code, Title 30, Chapter 30.47, **APPROVED WITH CONDITIONS** your design review project proposing to construct a new 2-story, 1,668 square-foot house and attached 2-car garage on a 3,150 square-foot lot, zoned R2250 (Medium Density Residential) Zone at **1006 East Lomita Avenue**.

#### **CONDITIONS OF APPROVAL**

1. Provide a revised large-scale site plan to reflect the landscaping as shown on the landscaping plan (sheet L1), adding a street tree where the existing driveway is eliminated for staff review and approval.
2. Relocate the air conditioning unit so that it is not within the setback.
3. Provide a vertical window section indicating recessed glass in a wood or fiberglass frame with a sill. Revise the window schedule to reflect the conditioned details for staff review and approval.
4. Provide a sample of the driveway paving material for staff's approval.
5. Eliminate the roof vents at the garage and master bedroom roof. Use wall vents if necessary in these locations visible from the street.

#### **SUMMARY OF THE DIRECTOR OF COMMUNITY DEVELOPMENT'S DECISION**

##### **Site Planning**

The proposed site planning is appropriate, as modified by any proposed conditions, to the site and its surroundings for the following reasons:

- The house is situated further from the street than the adjacent properties and meets Code required front and interior setbacks.
- The driveway location will remain toward the west side of the property in keeping with the neighborhood pattern.
- The air conditioning unit will be relocated to be outside of the setback area.

##### **Mass and Scale**

The proposed massing and scale are appropriate, as modified by any proposed conditions, to the site and its surroundings for the following reasons:

- The proposed massing and scale of the new two-story house is appropriate as it is in keeping with the neighborhood setbacks, as well as the mix of single- and multi-dwelling units.
- The second floor is setback from the first floor to provide appropriate distance from the adjacent neighbors.
- The various roof forms, rafter tails, and front porch create an interesting roofline that helps break up the overall massing and provide a consistent architectural concept.

### **Building Design and Detailing**

The proposed design and detailing are appropriate, as modified by any proposed conditions, to the site and its surroundings for the following reasons:

- The traditional style architecture is consistent throughout.
- The hardi-plank siding “wraps” the building corners and provides high-quality materials facing the street.
- The white color of the stucco, siding, fascia, and rafter tails, black window frames/trim and sills, and grey roof are appropriate for the style of the house and the residences in the neighborhood.

### **RESPONSES TO COMMUNITY INPUT RECEIVED DURING COMMENT PERIOD**

1. No comments were received.

**This approval is for the project design only. Administrative Design Review approval of a project does not constitute compliance with the Zoning Code and/or Building Code requirements. Please refer to the end of this letter for information regarding plan check submittal. If there are any questions, please contact the case planner, Kathy Duarte, at 818-937-8163 or via email at [KDuarte@glendaleca.gov](mailto:KDuarte@glendaleca.gov).**

### **APPEAL PERIOD (effective date), TIME LIMIT, LAPSE OF PRIVILEGES, TIME EXTENSION**

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The applicant’s attention is called to the fact that this grant is not a permit or license and that any permits and licenses required by law must be obtained from the proper City and public agency.

Under the provisions of the Glendale Municipal Code, Title 30, Chapter 30.62, any person affected by the above decision has the right to appeal said decision to the Planning Commission if it is believed that the decision is in error or that procedural errors have occurred, or if there is substantial new evidence which could not have been reasonably presented. It is strongly advised that appeals be filed early during the appeal period and in person so that imperfections/incompleteness may be corrected before the appeal period expires. Any appeal must be filed on the prescribed forms within fifteen (15) days following the actual date of the decision. Information regarding appeals and appeal forms will be provided by the Permit Services Center (PSC) or the Community Development Department (CDD) upon request and must be filed with the prescribed fee prior to expiration of the 15-day period, on or before **September 12, 2019** at the Permit Services Center (PSC), 633 East Broadway, Room 101, Monday thru Friday 7:00 am to 12:00 pm, or at the Community Development Department (CDD), 633 East Broadway, Room 103, Monday thru Friday 12:00 pm to 5 pm.



**APPEAL FORMS available on-line:** [www.glendaleca.gov/appeals](http://www.glendaleca.gov/appeals)

## **TRANSFERABILITY**

This authorization runs with the land or the use for which it was intended for and approved. In the event the property is to be leased, rented or occupied by any person or corporation other than yourself, it is incumbent that you advise them regarding the conditions and/or limitations of this grant.

**EXTENSION:** An extension of the design review approval may be requested one time and extended for up to a maximum of one (1) additional year upon receipt of a written request from the applicant and demonstration that a reasonable effort to act on such right and privilege has commenced within the two (2) years of the approval date. In granting such extension the applicable review authority shall make a written finding that neighborhood conditions have not substantially changed since the granting of the design review approval.

## **NOTICE – subsequent contacts with this office**

The applicant is further advised that all subsequent contact with this office regarding this determination must be with the case planner, Kathy Duarte, who acted on this case. This would include clarification and verification of condition compliance and plans or building permit applications, etc., and shall be accomplished **by appointment only**, in order to assure that you receive service with a minimum amount of waiting. You should advise any consultant representing you of this requirement as well.

If an appeal is not filed within the 15-day appeal period of the decision, plans may be submitted for Building and Safety Division plan check. **Prior** to Building and Safety Division plan check submittal, approved plans must be stamped approved by Planning Division staff. **Any** changes to the approved plans will require resubmittal of revised plans for approval. **Prior** to Building and Safety Division plan check submittal, **all** changes to approved plans must be on file with the Planning Division.

An appointment must be made with the case planner, Kathy Duarte, for stamp and signature prior to submitting for Building plan check. Please contact Kathy Duarte directly at 818-937-8163 or via email at [KDuarte@glendaleca.gov](mailto:KDuarte@glendaleca.gov).

Sincerely,

PHILIP LANZAFAME  
Director of Community Development  
  
Urban Design Studio Staff

KA:KWD