

# Verdugo Workforce Development Board

Serving Burbank, Glendale, and La Cañada Flintridge

## Verdugo School To Career Coalition

### A G E N D A

Verdugo Jobs Center

January 30, 2019

The meeting will begin promptly at 8:30 A.M.

RSVP to: Diana Antonio @ (818) 937-8081, dantonio@glendaleca.gov

8:30 am

#### **Welcome and Introductions**

- Identify agenda items to be added or revised
- Introduction of Christofer Arroyo, State Council on Developmental Disabilities

8:45 am

#### **Approval of Minutes**

- September 18, 2018, 2018

9:00

#### **Standing agenda items** *(report as needed)*

- Unified School District issues, Perkins grant and other reports:
  - GUSD – Felix Melendez, Narineh Makijan
  - BUSD – Sharon Cuseo, Diana Dysthe, Peggy Flynn
  - LCUSD – Gayle Nicholls-Ali
- Glendale Community College – Jan Swinton, Emma Sanchez, Tiffany Nakawatase
- Employment Development Department – Olabisi Oyewo
- City of Burbank & Workforce Connection – Adriana Garcia
- Glendale Youth Alliance – Karine Grigoryan
- Workability –Rick Saunders (GUSD)
- Workability Interdisciplinary Advisory Committee (BUSD)—Linda Lindley
- AEBG/GlendaleLEARNS
- Department of Rehabilitation—Louis Melendez
- VCTC—Narineh Makijan
- VWDB—Judith Velasco

9:50

#### **Public Comments, Other Business & Announcements**

10:00 am

#### **Adjourn**

# Verdugo School To Career Coalition

## VSTCC MINUTES

### September 18, 2018

**MEMBERS PRESENT:** Angela Andikyan (GYA); Diana Dysthe (BUSD); Marlene Kim (Burbank); Chris Lenz (CSULA; VWDB); Narineh Makijan (GUSD; VCTC); Louis Melendez (DoR); Emma Sanchez (GCC); Rick Saunders (SELPA--GUSD & LCUSD); Nina Schultz (WIPA—VWDB); Arda Tchakian (Senator Portantino); Judith Velasco (VWDB); Rachel Warecki (Hollywood Burbank Airport)

**VSTCC STAFF PRESENT:** Joylene Wagner (VWDB)

**CALL TO ORDER:** Joylene Wagner opened the meeting at the request of Chris Lenz, at 8:46 a.m. at the Verdugo Jobs Center.  
**AGENDA** The agenda was approved as presented.

**MINUTES** Minutes of the April 25, 2018 meeting were approved as presented.

#### I. Presentations

- A. **Arda Tchakian, representing Senator Portantino's office**, shared an oral update on the Senator's efforts to establish P-TECH, a public-private education model designed to prepare 9-14<sup>th</sup> grade students for careers in STEM, using high school and community college facilities. So far, the Senator has been able to get a one-time \$10 million appropriation in the state budget to establish the program. Arda mentioned Northrup Grumman as a possible sponsor/partner and offered details when they are available.
- B. **Rachel Warecki, reported on the pilot year of the Hollywood Burbank Airport Academy**, which served 25 BUSD students last year. Applications have been created for the second cohort, which will expand to include GUSD and PUSD students, with each district to be represented by a staff member. The academy will run for five monthly sessions, Wednesdays, 9:00-12:00, January-May. Speakers and airport tours include management, airfield operations, TSA/FAA, Human Resources, and Airlines. Judith Velasco asked about the possibility of including paid work experience for students in the program and was referred to Lucy Burghdorf, the point person for the program. Transportation to and from the airport is currently provided by the families.

#### II. Standing Agenda Items

- A. **GUSD.** CTE Coordinator Narineh Makijan said approximately 700 students and 100 colleges/career representatives participated in the District College and Career Fair on September 12. Coding now offered at all middle schools. She's working with Jimmy Gandhi on the fall cohort for the CSUN Saturday Academy, scheduled for eight sessions beginning in October. District applying for a CTEIF (construction) grant for the medical pathway at CVHS and has opened a virtual reality lab at Rosemont Middle School. 21 dual enrollment classes with GCC, with programs at all five high schools; experience challenges filling the classes. Publicizing through PeachJar and PTA's in addition to counselors.
- B. **BUSD.** Diana Dysthe coordinates all after school CTE classes. Dual enrollment started this week and classes are nearly full. Reported a big change in student awareness of programs, mentioning NAF classes in medical, engineering, and business pathways, coordinated by Allison Edge. Eight dual enrollment college classes at capacity.

- C. **GCC.** Emma Sanchez reported on progress in developing documents and sequence needed for skills awards, recognizing CE Counselor Marisela Canela's work over a two-year period. GCC received a maker space grant to create pop-up maker spaces on campus. With the help of Freddy Saucedo, GCC is developing a partnership with LACOE and the Department of Probation to provide classes in Restorative Peace & Justice and Ethnic Studies for incarcerated women, at prison facilities. They're also looking at El Monte Union High School District's non-credit pathway certification to establish a for-credit practical math for the trades. Emma also shared information from the recent Linked Learning event at CSULA, including a labor market study. Joylene will try to obtain extra copies. She announced a career expo for Global Trade and Logistics to be hosted by ITEP at CSU Dominguez Hills October 5.
- D. **Workforce Connection.** Marlene Kim said there was no report other than Burbank's summer program ending in August.
- E. **Glendale Youth Alliance/VJC One-Stop Operator.** Angela Andikyan said GYA is accepting applications from high school seniors for 120 hours of employment, maximum 20 hours per week and for 18-24 year-old, out-of-school youth for 200 hours. GYA gala scheduled for October 25.
- F. **Workability (GUSD, LCUSD).** Rick Saunders said they're continuing to work with STEPS program for students with disabilities, stressing the need for funding for additional hours, in light of the minimum wage increase. 25 students currently placed in work settings, with 14 waiting for placement.
- G. **Workability Interdisciplinary Advisory Committee (BUSD).** Joylene shared an email from Linda Lindley, who was at a training. BUSD's summer program had over 40 students working in June and July, with positive employer feedback and positive growth and progress shown by students, including a few hired at completion.
- H. **AEBG/Glendale Learns.** Judith Velasco reported that the 4th cohort of Uniquely Abled started 8/27, including two students with non-autism disabilities. Program has 80% success rate, as compared to 26% unemployment for individuals with disabilities generally and 50% unemployment for individuals with autism. She highlighted that GCC's program is for credit, while new programs with Goodwill and others are non-credit. The program needs more tutors; considering offering it once/year. AEBG has presented at WDB, CTE, AEBG and Advisory Commission on Special Education, and will present to the GCC board in October.
- I. **Department of Rehabilitation.** Louis Melendez said DOR keeps recruiting at schools, serving Glendale, Burbank, and La Canada—work readiness, jobs exploration, work experience, and Workability.
- J. **VCTC.** Narineh Makijan, GUSD CTE Coordinator, said the 2017-18 report was submitted. Working on sustainability. Short VCTC meeting will follow this one.
- K. **VWDB.** Judith Velasco commented on the busy summer for GYA, handling summer youth employment, including 109 14-24-year-olds who worked 120 hours, and students in STEPs who received soft skills training at GCC's PDC and a tour of GCC. Some of the students had never been on a college campus. VWDB with DOR will present to Employment Training Panel on 9/28/18, with Senator Portantino and GCC Trustee Tony Tartaglia to be there. Piloted the American Federation of Musicians 4-session summer mentoring program, serving 8 students; hoping to add paid work experience next summer. Noted Tech Week activities underway, including Wednesday Tech Job Fair at Downtown Central Library. Announced VWDB meetings for amended local plan, work with Veterans at GCC, and continuation of Measure H funding to work with homeless.
- L. **WIPA.** Nina Schultz described the Work Incentives Plan and how it can benefit veterans and transition age youth, helping them understand how they can work and continue to receive benefits. October is Disability Awareness Month.
- M. **CSULA.** Chris Lenz commented on how career education is still growing and still facing challenges. Applauded the work all members are doing. Mentioned a Workforce Readiness Symposium being held at ELAC for students in theater arts.

### **III. Standing Agenda**

- A. **Workability/SELPA/AEBG.** Richard Saunders announced the SELPA parent conference—held every other year—on April 28. “Parents are very thirsty for information.” He also announced the Adult Education Block Grant Career and College Pathway Program being held at the Garfield Campus.
- B. **GUSD/VCTC.** Louie Tucci announced the May 20 VCTC “Access and Opportunity Film Festival” at the John Wayne Performing Arts Complex (GHS) and a coming visit by the Noman School of Visual Effects. “Recognizing the young talent pool, the industry is interested in connecting earlier.” He mentioned the advantage for students in “interacting with people from the industry.”
- C. **Department of Rehabilitation.** Louis Melendez reported DOR is working with GYA, providing individuals with 100 hours of work experience after GYA, with students having the ability to ask for additional hours in the same or a different job. Curriculum is available for 14-21 year-olds. He is available to present in schools if special education teachers are interested.
- D. **GCC.** Freddy Saucedo announced April 26 “CE Trek Day,” with 38 students registered. Students will go into classes. GCC took a class for a tour of WET Design. Learned it’s “not a dirty occupation.”
- E. **GUSD.** Maurice James shared that Roosevelt, Wilson, and GHS sent student teams to the MESA competition at CSULA; Wilson won first in math. CV and Clark are busy with First Robotics; Wilson and Roosevelt doing JAVA animation and robotics; Clark won regional Skills USA competition and will go April 27 to State. Clark has received several grants totaling about \$27,000 for manufacturing. VCTC is wrapping up, planning a manufacturing day and working to develop an advisory committee. Spoke of EIDO and need for consortium of business people to be our voices. EIDO brought Wolverine and at least three other companies.
  - i. Emma Sanchez commended Maurice for his successes, prompting a round of applause and thanks.
- F. **VJC/GYA.** Angela Andikyan shared GYA STEPS flier, detailing work with DOR.

### **IV. Future Meeting Dates & Agenda Items**

- A. Tentatively scheduled date is October 24, 8:30 at the VJC—the same date as VWDB’s “Diversability” event.

### **V. Adjournment: 10:30 a.m.**

# Verdugo School-to-Career Coalition

## 2019 Quarterly Meeting Schedule

**Location: Verdugo Jobs Center, 1255 S. Central Ave., Glendale 91204**

January 30, 2019	8:30 a.m. – 10:00 a.m.	VSTCC
April 17, 2019	8:30 a.m. – 10:00 a.m.	VSTCC
August 28, 2019	8:30 a.m. – 10:00 a.m.	VSTCC
October 30, 2019	8:30 a.m. – 10:00 a.m.	VSTCC