



**VERDUGO FIRE COMMUNICATIONS CENTER
TASK FORCE & OPERATIONS MEETING MINUTES
TUESDAY, December 18, 2018**

Attendees:

Agency	Primary	Alternate
Alhambra - ALH	N/A	
Arcadia - ARC	Barry Spriggs	
Burbank - BRK	K. Robertson	
Bob Hope Airport -BUR	N/A	
Glendale - GLN	Bill Lynch	
Monrovia - MRV	N/A	
Montebello - MTB	N/A	
Monterey Park - MPK	Ryan Weddle	
Pasadena - PAS	N/A	
San Gabriel - SGB	N/A	
San Marino-SNM	Mario Rueda	
South Pasadena-SPS	Eric Zanteson	
Sierra Madre - SMD	Bartlett	
Vernon – VER	N/A	
Medical Director	Dr. Loza	
Verdugo Fire Comm.	Silvio Lanzas	Alison Finch, Oscar Barrera, Jason Pfau

Old Business:

- A. CAD Upgrade INFO; we have hit yet another speed bump in the CAD implementation. Due to the complexity of the Data System and the many aspects of the project, we are delaying the go live to sometime around July 19. We have also hit a road block with regards to Next GSS the mapping solution we were looking at. Because of this we have asked NG to demo their View Point map. This map is essentially the same type of map as the Next GSS map and will allow us to integrate with NG much more seamlessly than with Next GSS.
- B. Verdugo staffing; we have signed off a second dispatcher on Radio. Anastasia Alexander is fully qualified and received her badge last month. We had 3 resignations over the past month. Jackie Cendejas, Kevin Sweet and Alex Morales will be leaving at the end of the month. We have hired two new FCO's Josie and Cheryl. They are both doing well.

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New Business:

1. Please forward a list of LACOFD & LAFD apparatus who have been issued UHF handheld radios. Gordon is trying to clean up our list.
2. Resuscitation Academy highlights. We have begun a self-QI of all Cardiac Arrest calls where T-CPR was initiated.
3. Financial and Operational Audit was completed by Tech/Knowledge. This was a company who was hired prior to my arrival. They are the same company that completed a similar audit in 2008. There were 12 major areas they focused on. Major take-away are:
 - a. MOU needs to be updated
 - b. Areas of potential risk to the center are:
 - i. EMD needs to be updated – We are in the process of looking at this.
 - ii. Understaffing of the Center – As you all know we are diligently working on this. When the audit started we had 8 vacancies. Today we have 3.
4. Provider Impressions – Loza
5. USDD Agreement approval has been finalized. Project is moving forward.
6. Report on condition on TC's. As a reminder a report on condition is not needed on incidents where you are kept on RED 1. If you are dispatched to a 2-vehicle TC at an intersection, providing a full report on conditions and requiring the Verdugo dispatcher to repeat said report on conditions wastes valuable radio time. Of course if the incident is at a different location or if the scene is such that additional resources will be required/requested and a ROC is appropriate please provide one. You will likely be given a Tac channel at this point.
7. Radio SOG was released and disseminated with the last Voice of Verdugo. Please encourage your crews to read it and become familiar with its contents.
8. Strike Team BC numbering. We will no longer be requiring agencies who send a BC as a STEN or STEN(t) to take their identifier with them thus causing an additional BC number to be added. Example if BC-1 takes Strike Team 1203A out, he assumes the identifier 1203A and BC-1 remains in the City of Burbank for the recalled BC.
9. ☆☆☆☆☆

I. Roundtable:

SPS – going to auto pulse in January. They have received 15 APX 8000's and are working on putting them in service. SPS will be hosting a celebration of life for Ben Page, son of Steve Page. 12:00pm to 17:00 anyone is welcome to stop by.

MPK – Thank you to Verdugo Staff who assisted with the second round of BC Green Cell Training. MCT's are being updated to meet the requirements of the new CAD.

Jason Pfau – Command Point CAD will change how data is shared. Jason will be touching base with the agencies to discuss your agencies RMS and Firehouse data and how we will access it.

Next Task Force Meeting: February 12th, 2018 **NO MEETING IN JANUARY.**