

Dear Interested Parties,

The Verdugo Workforce Development Board has released the following Request for Proposals as detailed below:

- Layoff Aversion Business Services

**Request for Proposals (RFP) for
Layoff Aversion Services for
The Verdugo Jobs Center, Glendale, CA**

**Issue Date: October 12, 2018
Proposal Due Date: November 2, 2018**

The Verdugo Workforce Development Board (VWDB) released a Request for Proposals (RFP) on October 12, 2018 for Layoff Aversion Business Services. Funding for this service is the Workforce Innovation and Opportunity Act (WIOA). The VWDB plans to select an agency to provide Layoff Aversion Business Services in the Verdugo tri-city area (Burbank, Glendale, and La Cañada Flintridge). Services will be provided beginning February 1, 2019 through June 30, 2019, with the possibility of annual renewals through June 30, 2022 based on performance.

Successful applicants must have a minimum of two (2) years of experience providing layoff aversion services and have knowledge of WIOA requirements and regulations. Other requirements and performance expectations are detailed in the RFP.

To access the RFP and its attachments: [Download Layoff Aversion RFP Instructions](#)

Planned proposal due date, which is subject to change, is November 2, 2018.

The VWDB reserves the right to cancel any solicitation by written notification. Such notification will be published on the VWDB's website. Interested parties are responsible for checking the website frequently to remain informed about the procurement process, receive addenda to the RFP, read responses to questions, and remain updated on other information that may affect this RFP.

For more information on other RFPs currently open, please see our website:

www.verdugoworkforce.com/publicnotice

The Workforce Innovation and Opportunity Act is an Equal Opportunity Program.
Auxiliary aids and services are available upon request to individuals with disabilities. TTY (818) 548-3857

