



**VERDUGO FIRE COMMUNICATIONS CENTER  
TASK FORCE & OPERATIONS MEETING AGENDA  
TUESDAY, August 14, 2018**

<b>Agency</b>	<b>Primary</b>	<b>Alternate</b>
Alhambra - ALH		Mitch Bray
Arcadia - ARC	Barry Spriggs	
Burbank - BRK	Danny Alvarez	
Bob Hope Airport -BUR	N/A	
Glendale - GLN	Bill Lynch	
Monrovia - MRV	N/A	
Montebello - MTB	N/A	
Monterey Park - MPK	N/A	
Pasadena - PAS	N/A	
San Gabriel - SGB		Art Stafford
San Marino-SNM	Mario Rueda	
South Pasadena-SPS	Eric Zanteson	
Sierra Madre - SMD	Brent Bartlett	
Vernon – VER	N/A	
Medical Director	Angelica Loza	
Verdugo Fire Comm.	Silvio Lanzas	Alison Finch, Jason Pfau

Old Business:

- A. CAD Upgrade INFO; we are working on preparing an RFP for the data system. GN Staff have been on site continuing to work on the back room equipment and setting up our Verdugo Specific Details. NG Training staff have also spent a couple of weeks on site building a training program for our staff members. We anticipate the delay associated with going to RFP for the Data System will set our schedule back approximately 3 months.
- B. Verdugo staffing; 4 new hires are all doing well, one is nearing completion of radio training, a second one is starting radio next week and the other 2 are doing well as call-takers. 3 more new ones started Aug 5<sup>th</sup>. They are completing their classroom portion this week and will be assigned to call-taker trainers. We are working on filling our final vacancy and hope to have that completed in the coming weeks. Please remind your staff to be patient with us on the radio as we work through training our new employees.
- C. PD training tool; handout was emailed to all area Police Departments. I received good feedback on the document.

D. Brush fire augmentation of an additional BC for working fires is completed.

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New Business:

- F. Relief of personnel or equipment on Strike Teams needs to be coordinated through VFCC. Planned needed swaps will be coordinated through the Duty Chief to ensure all processes are followed. All employees are reminded to sign up daily on the Strike Team Sign-Up Site. This will be the information used for immediate need assignments.
- G. As a reminder for any agency who has a need or requires assistance, please do not hesitate to call the Duty Chief. We are here to help.
- H. Pulse Point success stories?
- I. Please review your agency CAD ID's. (attached) Please submit any edits, deletions or additions to me. We will be removing any members not listed on this list from all relevant data bases. I intend to distribute these lists twice a year.
- J. We have started a more formal QA/QI program in the Center. Heather Lo Sota has been selected to lead this group. We are starting by looking at 2017's Cardiac Arrest Calls.

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I. Roundtable:

- A. SMD- Getting close to the full time staffing.
- B. ARC- Market Night is going well. Looking for an SOG on solar panel ops.
- C. GLN- Getting ready to start another Academy in October.
- D. SNM- Mass notifications discussion.
- E. SGB- Chief Doehler will retire Sept 1st. R. Beckman is officially retired. Captains exam in October.
- F. ALH- FFPM test coming up next week. Hiring 3-4 off that list. Engineer test next month.
- G. SPS- Looking to jump in on LAAFCA radio purchase for the 8000's. Holding off on full staffing until after the November elections. Looking at a parking ordinance.
- H. Elite Training Classes being offered (see flyer).

**Next Task Force Meeting: September 11<sup>th</sup>, 2018** TIME MOVED TO 13:30