



**VERDUGO FIRE COMMUNICATIONS CENTER
TASK FORCE & OPERATIONS MEETING MINUTES
TUESDAY, June 12, 2018**

Attendees:

Agency	Primary	Alternate
Alhambra - ALH	N/A	
Arcadia - ARC	Barry Spriggs	
Burbank - BRK	N/A	
Bob Hope Airport -BUR	N/A	
Glendale - GLN	N/A	
Monrovia - MRV	N/A	
Montebello - MTB	Conrad Lopez	
Monterey Park - MPK	Ryan Weddle	
Pasadena - PAS	Bryan Frieders	
San Gabriel - SGB	Steve Wallace	
San Marino-SNM	Mario Rueda	
South Pasadena-SPS	Eric Zanteson	
Sierra Madre - SMD	Brent Bartlett	
Vernon – VER	N/A	
Medical Director	Dr. Loza	
Verdugo Fire Comm.	Silvio Lanzas	Alison Finch

Old Business:

- A. CAD Upgrade INFO; Eric Brumm presentation and handouts.
- B. WestNet Update; Negotiated for a no cost visit to all agencies to program station equipment.
- C. BRK, BUR and possibly MTB and ALH are looking at USDD. We are working through that process.
- D. MDC Design Update; See Handout
- E. Verdugo staffing; 4 new hires are on board and doing very well. Work continues on filling the remaining 2 current positions and the 2 additional positions beginning July 1st. Hope to have a second group of 4 starting August 1.
- F. Morning Report; Looking for feedback. We have received a good response so far. Many agencies have seen the value of the document and have added their Captains to the daily mailing group. If you would like your personnel added to the email please let me know.

- G. Stage Call Desk Procedure? ON hold pending training tool attempt. Training tool is being created, contents has been approved.
- H. Radio ID reminder. Please send if you have not done so. See list of missing City's.
- I. Alert Tones? Long tone has been suggested for overhead incident notifications. Group approved to move forward with developing a procedure to solidify each tone and to only use the Warble for FF trapped, missing or down.
- J. Monthly Reporting; feedback from information given at our last meeting? Group approved to move forward with the information provided by Chief Rueda to have a monthly pull of this information available to each agency.
- K. Strike Team Posting Website progress is ongoing. Working through the legal components.
- L. Please forward me high resolution images of your Cities logo's. Thank you to those who already have. (See list of missing ones)
- M. Earthquake Mode; Feedback? Group approved developing procedure to pull equipment out upon feeling any earthquake. Verdugo Supervisor would then contact the Duty Chief who will determine if full activation of earthquake mode or other procedure is prudent.
- N. Notifications table; see handout.

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New Business:

- A. Ringing Fire alarms with a reset. Group agreed to not dispatch on residential ringing alarms with a confirmed reset. Commercial occupancies would still receive a dispatch.
- B. Please ensure we are being notified on your incidents of any injuries and pertinent updates.
- C.

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I. Roundtable:

- A. GLN: Wildland training in the community room June 21st at 09:30
- B. SMD: Hiring 3 more Full time Fire Medics. Hoping next month.
- C. ARC: 626 night market to start on the weekends
- D. MTB: Looking to hire 10 firefighter medics in July
- E. PAS: 10 in the recruit academy. 4 week modified academy graduated. 18 openings coming up. Next meeting to discuss Brush assignment and augmenting the initial dispatch.
- F. SGB: May 23rd City authorized the Fire Chief to look at LACOFD for a feasibility study for fire service. 7 probationary FF's are doing well.
- G. Dr. Loza; provider impressions are coming.

Next Task Force Meeting: July 12th, 2018