

AREA "C" CICCS
PEER REVIEW COMMITTEE

MEETING MINUTES

Tuesday, October 17, 2017

CALL TO ORDER: 0920 hours

I. Members Present

ARC- Spriggs
BUR- Owings
GLN- Richey, Erinn
PAS- King, Cuskey
SPS- Dunn
VER- Soto

II. Review of Previous Meeting Minutes

Acceptance of previous meeting minutes

Motion to Accept: Spriggs; Second: Richey

III. Old Business

1. EMTF/EMPF – Region 1 has elected to qualify all FEMTs and FEMPs as EMTF and EMPF.
2. Non-CICCS Position Approval
3. Strike Team availability
4. REMS daily sign-up

IV. New Business

1. King is retiring. Congratulations Chief King.
2. All in favor for January 16th, 2018 next CICCS Meeting at 0900 hours, Glendale.
Yes.
3. Sutliff: Question about hierarchy of STEN trainees
Owings Clarification: Per Area C rule for immediate need, on duty BCs are first priority, then captains.
Verdugo: On a recent strike team, an on duty captain was signed up, however an off duty BC was in the city and available for immediate need. The off duty BC was sent instead of the captain
Discussion: The decision was made by the Area C Coordinator to send the BC because there is a critical need for qualified STENs in our area. This decision was said to have had no impact on the strike team's response time.
4. STEN Trainees are having a difficult time getting firing operations completed in their task books. Camp Pendleton, Fort Hunter Liggett and L.A. County have annual fire schools with live fire training.
Dunn: Firing Operations on November 1-3 and they will sign off task books.
5. Verdugo: Area E is part of our daily routine readiness.

In an effort to streamline the process of filling overhead request, Verdugo proposes using the paging system to notify all available single resources. Each member will still be required to go through their on-duty line BC to express availability and **not contact Verdugo directly**. This will be a faster alternative to the current system of contacting the line BC and relying on them to get the message out. Requests will then be filled based on the member's availability and position in the rotation.

Verdugo will modify or develop a new personnel input form specific to ROSS notification. Each department will fill out and submit a form to Verdugo for each of their qualified members.

Motion to Accept: King; Second: Dunn

All in favor – unanimous .

V. Application Review

FOBS-T Maza, Nick (SNM) APPROVED
Motion: Spriggs; Second: Dunn
All in favor: I

STEN-T Dunn, Daniel (SPS) APPROVED
Motion: Spriggs; Second: Cuskey
All in favor: I
**Pending certs: ENGB/STEN Refresher (Dunn will email Owings certs)

STEN Cerwin, Cody (ARC) APPROVED
Motion: Sutliff; Second: Dunn
All in favor: I

FEMT Sepulveda, Robert APPROVED
Motion: Spriggs; Second: Sutliff
All in favor: I

REMS Sepulveda, Robert APPROVED
Motion: Sutliff; Second: Spriggs
All in favor: I

REMS Adair, Kevin APPROVED
Motion: Sutliff; Second: Richey
All in favor: I

FEMT/FEMP Caffey, Matthew APPROVED
Motion: Richey; Second: Spriggs
All in favor: I

REMS Caffey, Matthew APPROVED
Motion: Dunn; Second: Sutliff
All in favor: I

FEMP Claridge, Daniel APPROVED
Motion: Spriggs; Second: King
All in favor: I

FEMP Stien, Brian APPROVED
Motion: King; Second: Sutliff
All in favor: I

STEN Richey, Brian APPROVED
Motion: King; Second: Spriggs
All in favor: I

VI. Roundtable

Erinn: At January's meeting, can everyone take a few minutes and go through the CICC files and take those that are no longer with your department? Thank you for your time.

Richey: There will be an official REM truck outfitted for GFD after fire season. Are we going to ID through Verdugo or how to for equipment/cash?

Ans: There is a spot on the daily sign up for REMS 4x4 and will be filled based on rotation and availability.

Sutliff: We broke away in July from the tri-city; two cities stayed & two separate departments with two separate Fire Chiefs. I am part of the Verdugo Arson Task Force. It's picking up pace and going strong. We've got a good list of strong qualified investigators looking for more wildland investigations.

Dunn: Division Chiefs, Engineer openings, 4 Probationary Firefighters and hiring more this year.

Spriggs: Nothing. Does anyone know of any 390 courses, we have a couple of guys who need it?

King: Thank you everybody. I think this committee does good work and this committee is doing great.

Owings: Burbank is in a time of transition. Chief Lenahan is retiring. He will be the Fire Chief at Burbank Airport. His last day is December 28, 2017. We have a Captain's test followed by a BC test. Two BC's to be promoted by the end of the year and Captains about four deep. Engineer test for December or late November; An academy in February, maybe joint with Pasadena. That's where Burbank is.

Industry-wide there is so much old experience that is leaving and we now have new guys. I like the way this committee is being steered. Everyone's minds are in the right place and a lot of thought process goes into the decision making with the packets.

King: Captain Cuskey will be representing Pasadena in these meetings.

Owings: Glad to see more strike team leaders being qualified.

Meeting Adjourned 1125 hours

Next Meeting: 0900 ours – January 16, 2018 – GFD FS21 Community Room