



**VERDUGO FIRE COMMUNICATIONS CENTER
TASK FORCE MEETING MINUTES
TUESDAY, FEBRUARY 14, 2017**

Attendees:

| Agency | Primary | Alternate |
|----------------------------|--|------------------------------|
| Alhambra - ALH | Battalion Chief Ed Guerrero | |
| Arcadia - ARC | Deputy Chief Kevin Valentine | |
| Burbank - BRK | Assistant Chief Eric Garcia | |
| Angeles Nat'l Forest - ANF | | |
| Bob Hope Airport - BUR | | |
| Glendale - GLN | Deputy Chief Bill Lynch | Battalion Chief Brian Julian |
| LA City - LFD | Battalion Chief Guy Tomlinson | |
| LA County - LAC | | |
| Monrovia - MRV | FF/PM Kyle McKee | |
| Montebello - MTB | | Captain Frank Osorio |
| Monterey Park - MPK | Captain Ryan Weddle | |
| Pasadena - PAS | Battalion Chief Seaton King | |
| SGB-SNM-SPS = SSS | Battalion Chief Rich Beckman | Fire Chief Mario Rueda |
| Sierra Madre - SMD | Captain Brent Bartlett | |
| Vernon – VER | Assistant Chief Andy Guth | Fire Chief Bruce English |
| Verdugo Fire Comm. | Don Wise / Jason Pfau / Alison Finch / Oscar Barrera | Dr. Angie Loza-Gomez |

Housekeeping: Retired ARC Fire Chief Kurt Norwood is interim Fire Chief for MTB. Newly installed VER Fire Chief is Bruce English, formerly with Downey Fire. SGB B.C. Derrick Doehler retired effective 12/30/16. Correction to November TF minutes, ARC Chief Spriggs was in attendance.

I. New Business:

- A. APX Firmware Update (R15.01.00):** For any APX users that have experienced radios ‘orphaning’ within the P25 radio system, R15.01.00 of the APX firmware is available and appears to solve the issue of radios roaming to sites that do not allow the selected talkgroup based on TG/MG preferences.
- B. 3rd Alarm – STR – 301 E Garvey MPK:** Initially reported as an Outdoor Fire. Additional callers reported structure and incident was balanced. 2nd alarm was called at time of first-units-on scene. Warble tone issued due to compromised structure on A/D side. Defensive mode with ladder operations. Edison had a delayed response, potentially endangering FF’s; wires down to the rear of the building. Area water pressure is controlled by gravity. A request was made to increase water pressure and a pump was placed into service. 5 accidental E-triggers. Actually a 4th alarm with the addition of two engines. Question about use of Warble Tone and PAR and when to use? Answer: It is not an NFPA requirement. It is however, situationally driven. The I.C. should obtain acknowledgement from Div. Group Supervisors or branches that they confirmed receipt of the warble tone/announcement. *Place on next month’s agenda for Area C Operations Committee.*
- C. VER Move-up companies:** On 1/9/17 VER had a structure fire and move-up companies were requested from AREA E as coordination point. Downey E63 was initially assigned, then a Compton engine was substituted for the DNY company, effectively doubling the move-up distance/time. VER is requesting only Area C as needed, with Area E used as last resort (i.e., when Area C units are coming from far north or east). No concerns noted by group, AREA C is geographically closer in most cases.

- D. CAD Type Code Changes:** On October 15, 2016, a procedure was implemented within the Verdugo Fire Communications System to provide field personnel the ability to change the CAD Type Code from what was initially reported by informants to Verdugo, to what was actually found by field personnel through their field assessment. For example, if the on-scene paramedic believes the call type to be different from that which was dispatched the Captain would then radio to Verdugo to make a CAD change for the appropriate type code and Verdugo will update the CAD Incident History thereafter. The data collected will then be used to determine whether any of the EMD Instructions or CAD Type Codes need to be changed. Radio verbiage should be: "Verdugo, [Unit Designation] the corrected type code is _____." This activity and radio announcement is no different than that of a corrected address.

Although the focus of this procedure is mainly for Medical/EMS incidents, any CAD Type Code may be changed from an initially dispatched code to a final code based on field personnel findings. The codes should be changed regardless of whether a transport was made or not and field personnel may contact Verdugo Staff after the incident has been closed to make the requested change if needed. CAD allows for this type of activity to occur after the incident has been closed. The goal is to identify whether the current questions for Emergency Medical Dispatch pre-arrival instructions are performing well for Center staff or whether they need to be modified to achieve a better initial CAD Type Code. Current CAD Type Codes are attached for distribution.

- E. Potential Capital Outlay Projects FY-17/18:** DECCAN (ADAM/CAD Analyst), Tablet Command, First-In Automated Voice Dispatch (FiAVD), ESRI ELA, Universal Display Project.

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II. Update on Continued Areas/Projects/Issues:

- A. ISO and Accreditation Surveys** – Agencies under review by ISO: ARC, GLN, MRV, SPS. SPS-SNM-SGB undergoing Standards of Cover Survey.
- B. TICP 2017** – No change.
- C. FOOTHILL RADIO PLAN** – No change.
- D. ROSS/CICCS Data Entry Project** – No Change.
- E. NG-9-1-1 (RING) Project** – ESInet migration pushed to Feb/2017.
- F. Disaster Recovery Center (DRC)** – No Change.
- G. ICI System P25 RADIO** – Working towards P25 system completion. MTB cell will be key to rollout to many of the police agencies in the SGB Valley. Santa Monica is well on its way to being complete; needs to finish up remote sites and perform fiber connectivity path. Should be up and running by mid-March. SBRCC will be a 5-site system with implementation broken into 2-phases due to grant funding. 7 agencies will ultimately be on the system. SBRCC will be dispatching Culver City resources effective March/2017.
- H. Operations Committee Updates** – assigned Standardized Communications Plan and Non-Urgent (Code-2) Type Codes to Area C Operations Committee for review and recommendation back to Verdugo Operations Committee.
- I. State 9-1-1 Working Group, Long Range Planning, and Advisory Board, LARICS, FIRSTNET** –

1. LARICS: New Executive Director is LASO Chief Scott Edson as of March/2017. LARICS is continuing construction of LMR sites for the next 18 months. Backhaul design is almost complete. UHF/700Mhz sites are differentiated due to propagation issues. Layered system with analog, LARTCS, and Narrowband private data system. A supersite is considered to carry all 3 layers. Demo of 6 live feed cameras at Rose Parade with no impacts to local users.

J. CAD Projects –

1. **CAD-to-CAD: No update/change.**
2. **CAD Replacement: No update/change.**
3. **GIS –** Will be utilizing in-house staff to support the work.

K. Text-to-911: Soft-launch mode since December 1, 2016. CHP training is complete. LASO training is incomplete but expected to be done shortly. As only certain San Gabriel agencies (inclusive of Verdugo) are participating in the soft-launch, no public announcement will be made until all LA County agencies are active.

L. Verdugo Staffing – Probationary FCO Matthew Ovanessian resigned effective 01/29/17 to pursue other career interests. Interviews continue for three remaining Fire Comm. Operator positions. Service Retirement announcement by Executive Administrator Don Wise effective 12/18/17, with 27 years of service. A recruitment plan is being coordinated for his replacement.

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III. Roundtable:

ALH – New hires; 3 new FF's. Delivery of new RA on Friday. 2 new KME's coming in June.

ARC – new Pierce engine ordered (6-9 mos away); open FF recruitment. 1 immediate. Waiting to hear about PEPRAs impacts. Recent funeral for ret. Don Shawver (thank you to Verdugo agencies for turnout).

BRK –

BUR –

GLN –

LAC –

LFD – Service for recent deceased member, thank you. New BC vehicles coming. Working on Tri-band radio purchase. E-triggers still need to be worked out. Any auto-aid/initial-action will get a BC for support of tracking and accountability. Call volume in past year up 8%. 14% in prior year. Apparatus levels are only up by .04%.

MPK – Promotion announcements; Chie Harper eff Jan 1 2017, BC to DC name change (change in responsibility) Matthew Hallock new DC. Justin Birrell now Captain. New RA62 in service. Construction project at FS61 and FS62. 4 new hires started 2/13.

MRV – 3 new FF, new squad and truck coming, looking to upgrade staffing through SAFER grant.

MTB – Chief Norwood will help with transition / March/April open BC test / new recruit class also.

PAS –

SSS – Captain Eric Zanteson acting BC. Sutliff as acting Deputy and Ong.

SMD – 2/28 proposal to City Council for SMD to go to full time department. 4 full-time captains, 4 Engineers, 9 PM's. BC arrangement with ARC/MRV would continue.

VER – Chief Guth new Assist. Chief.

VFCC – VFC numbers will be increasing by 1-digit, so 2nd/3rd party software applications/vendors need to be made aware. Field length change. 1 probationary FCO still in training, working out well. Captain's complaining about calls; they need to be vetted (being referred back to BC/TF Rep).

Next Task Force Meeting: Tuesday March 14, 2017 at Verdugo Fire Communications at 09:00 hours.

Next SOG Meeting: Tuesday March 14, 2017 at Verdugo Fire Communications at 08:00 hours.