

# Verdugo Workforce Development Board

Serving Burbank, Glendale and La Cañada Flintridge

## EXECUTIVE COMMITTEE AGENDA

### Verdugo Jobs Center

Location: Victory Salon, 2<sup>nd</sup> Floor Board Room  
1255 S. Central Ave, Glendale 91204

February 9, 2017

The meeting will begin promptly at 8:00 A.M.

RSVP to: Sosseh Taimoorian @ (818) 937-8012, staimoorian@glendaleca.gov

- |      |          |  |    |
|------|----------|--|----|
| 8:00 | <b>1</b> | <b>Introductions</b>   |    |
|      |          | Approval of Minutes – January 12, 2017   | 1  |
| 8:05 | <b>2</b> | <b>Director’s Report</b>   |    |
|      |          | a) Verdugo Workforce Development Board (VWDB) Fiscal Year 2016-17 Budget Expenditures as of December 31, 2016  | 4  |
|      |          | b) Workforce Innovation and Opportunity Act (WIOA) Update:   |    |
|      |          | • Workforce Development Week   |    |
|      |          | • Reconvene Nominations Committee  |    |
|      |          | • Local & Regional Plan – Public Comment Period  |    |
|      |          | • Career Services Application – Update   |    |
|      |          | • Special Executive Committee – RFPs   |    |
|      |          | • Memorandum of Understanding with WIOA Partners – Phase II  |    |
|      |          | c) Program Reports – Melissa Younesian   | 5  |
| 8:35 | <b>3</b> | <b>Grants &amp; Initiatives</b>  | 7  |
| 8:45 | <b>4</b> | <b>Action Items</b>  |    |
|      |          | a) Approval to Submit to the Governor of California, a Request for Approval for the Verdugo Workforce Development Board to be America’s Job Center of California <sup>SM</sup> Adult and Dislocated Worker Career Services Provider for the Verdugo Workforce Development Area | 9  |
|      |          | b) Approval to Release Request for Proposals (RFP) for One-Stop Operator   | 27 |
|      |          | c) Approval to Release the Verdugo Workforce Development Board Local Workforce Development Plan and the Los Angeles Basin Regional Planning Unit Workforce Development Plan for Public Comment   | 67 |
| 8:55 | <b>5</b> | <b>Public comments</b>   |    |
| 9:00 | <b>6</b> | <b>Adjourn – Next Meeting:</b> March 9, 2017   |    |

The Workforce Innovation and Opportunity Act is an Equal Opportunity Program.  
TTY (818) 409-7234. Auxiliary aids and services available upon request.

**MISSION:** *To transform lives, businesses, and the community through innovative workforce services.*