



**VERDUGO FIRE COMMUNICATIONS CENTER
TASK FORCE MEETING MINUTES
TUESDAY, OCTOBER 11, 2016**

Attendees:

Agency	Primary	Alternate
Alhambra - ALH		
Arcadia - ARC	Deputy Chief Barry Spriggs	
Burbank - BRK	Battalion Chief Eric Garcia	
Angeles Nat'l Forest - ANF		
Bob Hope Airport - BUR		
Glendale - GLN	Battalion Chief Bill Lynch	
LA City - LFD		
LA County - LAC		
Monrovia - MRV		
Montebello - MTB		
Monterey Park - MPK		Captain Ryan Weddle
Pasadena - PAS		
SGB-SNM-SPS = SSS	Battalion Chief Richard Beckman	
Sierra Madre - SMD	Captain Brent Bartlett	
Vernon – VER		Captain Craig Peltier
Verdugo Fire Comm.	Don Wise / Jason Pfau / Alison Finch	

NOTE: SMD Public Safety Director Larry Giannone retiring effective 12/10/16; his last working day will be 11/10/16. (Retirement info. forthcoming).

I. New Business:

- A. Daily Strike Team Sign-Up:** New instructions for all agencies. **Effective Saturday 10/15/16.** Please give wide distribution within your agency to Chief Officers. Question about STEN Leader Sign-up that have a 30 minute response time (not on duty) and are only personnel able to sign-up? They should make contact with Verdugo to advise when they're responding from an off-duty location. Question about USAR sign-up and how that will work going forward? New instructions will be forthcoming to migrate the USAR sign-ups in the same manner as Strike Teams. (Handout – No email attachment)
- B. WestNet First-In Fire Station Alerting Service:** Documentation for agencies having WestNet equipment and protocols for service and contact information. (attachment)
- C. InciWeb Updates on MapBox Maps:** U.S. Wildfires on InciWeb. This map displays data about recent and ongoing U.S. wildfires. The data is updated regularly from a feed on [InciWeb](http://www.inciweb.com), supplemented with fire perimeter data from [the Geospatial Multi-Agency Coordination](http://www.geospatialmultiagencycoordination.com). Both sources are interagency government websites that publish real-time information about U.S. wildfires.
<https://www.mapbox.com/bites/00288/>
- D. Earthquake Updates on MapBox Maps:** Worldwide earthquakes and tremors. This map displays data about most recent tremors over the past day, week, or month. <https://www.mapbox.com/bites/00267/>
- E. Initial vs. Final CAD Type Code:** Verdugo is instituting procedure for those situations solely where the initial medical CAD type code does not match findings by field personnel and solely upon transports of medical patients. For example, if the on-scene paramedic believes the call type to be different from that which was dispatched, the Captain would then radio to Verdugo to make a CAD change for the

appropriate type code and Verdugo will update the CAD Incident History thereafter. The data collected will then be used to determine whether any of the EMD Instructions or CAD Type Codes need to be changed. Radio verbiage should be: "Verdugo, [Unit Designation] the corrected type code is _____." Current CAD Type Codes are attached to Task Force minutes. **Effective 10-15-16.**

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II. Update on Continued Areas/Projects/Issues:

- A. ISO and Accreditation Surveys** – BRK Fire undergoing ISO review.
- B. TICP 2016 – No Change.**
- C. FOOTHILL RADIO PLAN – No Change.**
- D. ROSS/CICCS Data Entry Project** – Please have Training Chief Officer make contact with FCSS Melissa Leary to continue data entry of FF1 and FF2 qualifications into ROSS/CICCS databases.
- E. NG-9-1-1 (RING) Project – No Change.**
- F. Disaster Recovery Center (DRC) – No Change.**
- G. ICI System P25 RADIO** – Discussion on recent FAILSOFT radio system condition. EA Wise is evaluating information and operational procedures/impacts. It appears that some programming work needs to be done for some agencies still having XLC-ACCESS with Direct Mode as an option (should not be an allowable condition in the programming of the radio). Also appears that fallback radio channels when in FAILSOFT mode may need to be reviewed.
- H. Operations Committee Updates – No Change.**
- I. State 9-1-1 Working Group, Long Range Planning, and Advisory Board, LARICS, FIRSTNET – No Change.**
- J. CAD Projects –**
 - 1. CAD-to-CAD: No update/change.**
 - 2. CAD Replacement: No update/change.**
 - 3. GIS – No update/change.**
- K. PulsePoint Project** – PIO Meeting scheduled for 10/13/16. Soft-Launch is 10/17 - 11/4. Public Launch 11/8 or 11/9. Now that we're moving out of "debug" mode, we need all agencies staff, city council members, management staff, city staff to download the app during the "soft-launch" period and help vet out any final issues/concerns. Please make everyone aware of the need to do this ahead of the public launch schedule.
- L. TF Action Items – We still need your local and/or city PulsePoint AED information if available!** Send location data to Jason Garrett: JGarrett@GlendaleCA.GOV and Amanda Flanagan: AFlanagan@Glendaleca.gov who will both be supporting the management of each agency's portal and AED information.
- M. Verdugo Staffing** – 1 person in backgrounds and interviews continue for Fire Comm. Operator positions.



III. Roundtable:

ALH –

ARC – Captain’s assessment center tomorrow; 1st weekend in November (Nov. 4 & 5) is Breeders Cup; IAP forthcoming.

BRK – Joint academy ongoing with 9 recruits;

BUR –

GLN – Thank you from Ventura County fire for support by Area C agencies for recent funeral services; covered 32 fire stations.

LAC –

LFD –

MPK – Chief Harper leaving MPK for full-time position with OCFA (as Public Education Director); he’ll be working weekends until end of year with MPK. MPK staff have been engaged in recent 5-city training at ALH Regional Training Center.

MRV –

MTB –

PAS –

SSS –

SMD –

VER – Chief Wilson’s last day is today; an interim chief to be named shortly. Did DECON training for Area C agencies last month.

VFCC –

Next Task Force Meeting: Tuesday November 8, 2016 at Verdugo Fire Communications at 09:00 hours.

Next SOG Meeting: Tuesday November 8, 2016 at Verdugo Fire Communications at 08:00 hours.