



**VERDUGO FIRE COMMUNICATIONS CENTER  
TASK FORCE MEETING MINUTES  
TUESDAY, SEPTEMBER 13, 2016**

**Attendees:**

<b>Agency</b>	<b>Primary</b>	<b>Alternate</b>
Alhambra - ALH	Assistant Chief Ray Mosack	
Arcadia - ARC	Deputy Chief Barry Spriggs	
Burbank - BRK	Assist. Chief Dave Schmitt	
Angeles Nat'l Forest - ANF		
Bob Hope Airport - BUR	Fire Chief John Scanlon	Assist. Chief Lewis Pianka
Glendale - GLN	Battalion Chief Bill Lynch	MD Angie Loza & Crystal
LA City - LFD		
LA County - LAC		
Monrovia - MRV	Battalion Chief Chris Fabrizio	
Montebello - MTB		
Monterey Park - MPK	Battalion Chief Randy Harper	
Pasadena - PAS	Battalion Chief Seaton King	
SGB-SNM-SPS = SSS		
Sierra Madre - SMD	Captain Brent Bartlett	
Vernon – VER		
Verdugo Fire Comm.	Don Wise / Jason Pfau / Alison Finch / Oscar Barrera /	FCSS Kazazian Dr. Angie Loza-Gomez / Krystal Baciak

**Housekeeping:** ARC Chen Suen promoted to BC! BUR Lewis Pianka new Assistant Chief. Panasonic MCT demo by Eric Turner. PR3 Eugene Campbell moved on to Missouri City, TX as new Fire Chief.

**I. New Business:**

- A. CAD Incident Number Change:** Currently at 11 characters and needs to go to 8; all previous incident numbers need to be changed as well in order to historical searches to be performed accurately. Effective sometime in 2017. Concern: RMS software, ePCRs, Tablet Command, Emergency Reporting, Zoll software, IAM Enroute, etc., software may each need to be changed by the vendors in order to support this change. Contact Jason for any questions; vendors included! EA Wise will distribute a separate email systemwide for awareness.

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**II. Update on Continued Areas/Projects/Issues:**

- A. ISO and Accreditation Surveys** – BRK Fire undergoing ISO review. **Congratulations to Monterey Park Fire Department on their Class 1 rating!**
- B. TICP 2016** – Approved locally by Area C Coordinator. Radio Staff should be initiating programming shortly.
- C. FOOTHILL RADIO PLAN** – Footprint expanded to north side of the 118 Freeway to Topanga Canyon Blvd.
  - 1. **SUSANA MTZ** – Footprint designated now to be west side of Topanga Canyon Blvd., from the 101 freeway, north and past the 118 Freeway ending at Kuehner, to include Hidden Hills, Bell Canyon, etc.

**D. ROSS/CICCS Data Entry Project – No Change.**

**E. NG-9-1-1 (RING) Project** – ESInet migration pushed to Dec/2016. Two operational issues found prior to migration. One affects conference calls, the other affects abandoned call rate. Both are fixable through software changes however any software code change require extensive retroactive testing to ensure nothing will break due to the new code, hence the push back to December. Benefits to migration:

1. First ESInet in State of California; would be used as blueprint for balance of PSAP's in State for future migrations.
2. Improved call setup and transfer times.
3. Network will be in place for:
  - i. I3 Text-to-9-1-1
  - ii. Geospatial routing feature
  - iii. Integration with non-RING PSAPs connected to ESInet
4. Shorter implementation time than by going with Legacy migration first.

**F. Disaster Recovery Center (DRC) – No Change.**

**G. ICI System P25 RADIO** – Recent SHSGP Task Force meeting allowed for \$2.75M to be allocated to ICI Radio System for two additional repeater sites in the SGV area and for final migration of the Montebello cell to P25. Still needs final SHSGP Approval Authority action. This allocation brings total to nearly \$17M in grant funding during the course of 2016. System is almost completely built-out.

**H. Operations Committee Updates** – Recent Verdugo System Numbered Memorandum, discontinuance of T-Card System and use of Daily Operationals and/or TeleStaff operationals.

**I. State 9-1-1 Working Group, Long Range Planning, and Advisory Board, LARICS, FIRSTNET** – PSAP Consolidation study underway with the 9-1-1 Working Group.

**J. CAD Projects –**

1. **CAD-to-CAD:** RFP closed by Mayor's Office.
2. **CAD Replacement: No update/change.**
3. **GIS** – Reviewing potential vendors and workflow processes for GIS updates. Oscar Barrera hired to support GIS project(s) and Point-of-Contact for GIS needs/services.

**K. PulsePoint Project** – Follow-up discussion on soft-launch, testing, community awareness. Upcoming conference call on Thursday 9/15.

**L. TF Action Items – We need your local and/or city PulsePoint AED information!**

**M. Verdugo Staffing** – Approximately 30 names established on the list after Oral Panels and Typing Tests. Four open requisitions. Four candidates being interviewed this week prior to background/poly process. Oscar Barrera hired as Hourly Resource Specialist for GIS work. Working on new FTE Comm. Manager position/recruitment.

### III. Roundtable:

**ALH** – Active shooter training drill last Saturday; this was the 3<sup>rd</sup> drill for schools; 4<sup>th</sup> one is coming up on Saturday. Good interaction with ALHPD. SME group has been started as outcome for Regional Tac. Shooter Policy. The Regional Training Group will also be involved in development of policy.

**ARC** – Oct – Captains exam coming up; Chief's movement.

**BRK** – Academy started Friday with 10 recruits.

**BUR** – AC transitioning in.

**GLN** – 17 recruits in academy with Burbank Fire.

**LAC** –

**LFD** –

**MPK** – Q61 OOS week or two for PM; Virtual EOC training on-going.

**MRV** – Question to the group? Single layer brush research/policy; GLN is close to moving that direction based on grant. BRK performed research and done and will help. Question for the Foothill Plan: Can it be changed to not overwhelm responding BC with information? RED-8 is used as temporary point of contact until the plan can be arranged administratively with other agencies, then is disseminated. Should be simple zone change thereafter. EA Wise will continue to vet with other agencies as to how this can be better accomplished in the future; ISSI Switch will hopefully resolve many of the interoperability issues faced today, in the future.

**MTB** –

**PAS** –

**SSS** –

**SMD** – Status quo.

**VER** –

**VFCC** – **Dr. Loza-Gomez:** AED's information is desperately needed. Medical Director is meeting regularly with Verdugo Staff on type code review and QA/QI purposes. We need field personnel to identify final type code for QA/QI. Discussion on methodology? 3-month trial would be best. Need more discussion (CAD PTP message?) on method of obtaining information.

**Next Task Force Meeting:** Tuesday October 11, 2016 at Verdugo Fire Communications at 09:00 hours.

**Next SOG Meeting:** Tuesday October 11, 2016 at Verdugo Fire Communications at 08:00 hours.