



VERDUGO NUMBERED MEMORANDUM

#01-2016

April 12, 2016

INITIAL vs. FINAL TYPE CODE

Purpose:

This memorandum provides the procedure for those situations where Fire/EMS personnel are on-scene of an incident and determine upon their findings that the CAD Type Code needs to be changed from what was initially dispatched/broadcast, to a different CAD Type Code more suitable to the incident situation. I.e., from a HEART (Person with Heart Problems) to CHEST (Chest Pains-Heart Attack).

Changes in Type Codes will be reviewed regularly in order to determine whether codes are being used correctly and/or whether Emergency Medical Dispatch or other pre-arrival criteria needs to be modified.

Policy:

Upon arrival of the on-scene company commander and upon complete and final assessment of the incident situation, and should the CAD Type Code require a change, such change shall be transmitted by a recorded method such as MCT, phone and/or radio transmission to Verdugo Dispatch. The CAD changes will be automatically date/time stamped for record keeping purposes.

The change will be indicative of the final findings of the on-scene company commander and recorded appropriately for both historical and legal reasons. Verdugo staff will appropriately and immediately change the Type Code based on the request, whether the incident is active in CAD or closed.