



**VERDUGO FIRE COMMUNICATIONS CENTER
TASK FORCE MEETING MINUTES
TUESDAY, MARCH 8, 2016**

Attendees:

Agency	Primary	Alternate
Alhambra - ALH		
Arcadia - ARC	Deputy Chief Mike Lang	
Burbank - BRK		Captain Danny Alvarez
Angeles Nat'l Forest - ANF		
Bob Hope Airport - BUR		
Glendale - GLN	Battalion Chief Bill Lynch	Deputy Chief Vince Rifino
LA City - LFD		
LA County - LAC		
Monrovia - MRV		FF/PM Ernie Moreno
Montebello - MTB		
Monterey Park - MPK	Battalion Chief Ken Leasure	
Pasadena - PAS	Battalion Chief Seaton King	
SGB-SNM-SPS = SSS	Battalion Chief Richard Beckman	Fire Chief Mario Rueda
Sierra Madre - SMD	Captain Brent Bartlett	
Vernon – VER	Captain Craig Peltier	
Verdugo Fire Comm.	Don Wise / Jason Pfau / Alison Finch	Medical Director Dr. Angie Loza-Gomez

Housekeeping:

I. New Business:

- A. AAR – 1500 N. Verdugo Rd., GLN (HAZMAT):** Call was initially entered as a Difficulty Breathing when as the informant didn't know where the patient was located or that they were exposed to Ether. An additional informant advised of the Ether situation and a better location and it was subsequently balanced to a HAZMAT. The incident went smoothly and there were no significant issues. There was a total of 5 patients, with 2 being transported to local hospital and 3 were signed out AMA. The incident was contained to the chemistry lab on the second floor of the facility.
- B. 9-1-1 Public Education (Miranda):** A new 9-1-1 Public Education page has been set up on the Verdugo Fire website: <http://www.glendaleca.gov/government/departments/fire-department/verdugo-fire-communications/public-education>

Additional public education materials and 9-1-1 Education for Kids materials are being procured for public events. Please advise Verdugo if there are upcoming opportunities for any type of public-speaking engagements. There will be at least 4 major opportunities for PIO's and Public Education events by Verdugo Fire staff within the next 9 months.

- C. Modification to Verbal Dispatches (Lynch):** Proposal to modify verbal dispatches to a more simplified format, i.e. "E21 Medical" or "E21 Chest Pains, 123 Spruce Street". Technology has changed since the early 90's which allow for better more consistent data/information. Proposed change would potentially relieve some workload on radio dispatcher and on radio volume to RED-1. Address would be given once, with cross-streets. Item will be reviewed and on agenda for next Verdugo Fire Operations Committee approval process, and potentially a trial phase. EA Wise concerned about verbalizing "2" and being mistaken as "to"; to be worked out.

D. Apparatus Gate/Door Openers: Some agencies are having trouble locating and supporting older style 400 MHz apparatus door openers and have migrated to 800 MHz openers, which causes a conflict with standing policy that all apparatus use the same codes (dip switch settings) for move-up purposes. As such, a keypad will have to be used in some cases and the code will have to be transmitted by Verdugo Staff via MCT when apparatus are on move-up and the openers fail to operate. So far BRK-Station 11 is the only impact.

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II. Update on Continued Areas/Projects/Issues:

A. ISO and Accreditation Surveys – San Gabriel Fire is finishing up their ISO survey. MPK also going through survey. EA Wise asked for agencies to check on whether any information needs to be provided by Verdugo staff.

B. TICP 2016 – No Change.

C. FOOTHILL RADIO PLAN – No Change.

D. ROSS/CICCS Data Entry Project – No Change. However, please remember to advise Verdugo Staff of any additions or for that matter any deletions needed in either of the databases or for CAD security profiles.

E. NG-9-1-1 (RING) Project – No Change. AT&T announced rollout of a national ESInet product at CALNENA.

F. Disaster Recovery Center (DRC) – No Update.

G. ICIS P25 RADIO – Burbank cutover Feb. 22nd and Glendale cutover Mar 21st. MTB ICI System Cell is scheduled to be implemented towards the end of the year; finger-tip roaming procedures will be necessary for those agencies responding into MTB until P-25 completion.

H. Operations Committee Updates – No Update.

I. State 9-1-1 Working Group, Long Range Planning, and Advisory Board, LARICS, FIRSTNET – No update.

J. CAD Projects –

1. **CAD-to-CAD:** Vendor selected.
2. **CAD Replacement:** No update/change. RFP potentially to be released pending further research.
3. **Hydrant Layers:** Need – MPK, MTB, SGB, SPS if available in ESRI .shp file format.

K. PulsePoint Project – Quote received from NGSC, administrative approval process next, followed by implementation. Need for AED locations from the community. PIO opportunity + 9-1-1 Education opportunity. Approximately 9 weeks from council approval to implementation.

L. TF Action Items –

1. **SOG Subcommittee:** See separately attached meeting notes. Reminder that we need agency participation at 0800 hours on the 2nd Tues. of the month 1-hour ahead of regularly scheduled Task Force meeting to support development of the proposed SOG's for Area C.

M. Verdugo Staffing – Correction from last month's minutes; 4 vacancies in total.

III. Roundtable:

ALH –

ARC – Green cell training is scheduled for April 4, 5, 7 and includes MayDay training – Chief Officer level; contact Chief Spriggs if interested. Covers both Kelly and 48/96 schedules. Training will be at ARC FS-106, parking is at the mall. Bspriggs@ci.arcadia.us Discussion on potential impacts of UUT in ARC.

BUR –

GLN –

LAC –

LFD –

MPK –

MRV –

MTB –

PAS – Conducted a lateral Paramedic class with graduation coming up on March 15.

SSS – Recently changed radio vendors – now with Foothill Communications; found e-trigger programming issue, default programming for RED-15 also needed to be changed. SPS group has UUT initiative coming forward as well.

SMD – Discussion on night time law enforcement patrol with LASO and impacts of their UUT initiative.

VER – Great having all the new cooperation. Great seeing everyone at the table.

VFCC – Dr. Loza-Gomez, working with dispatchers on pre-arrival instructions for NOTBR and BREATH and changing parameters for workflow process. Working on QA/QI outcomes for NOTBR (CPR and Cardiac Arrest). Chief Rifino recommended having Kadia teach use of age appropriate children to give CPR instruction when there's a language barrier as translation services can be complex. FCEA Wise to schedule VFCC Operations Committee meeting (Rifino, Schmitt, Trautwein).

Next Task Force Meeting: Tuesday April 12, 2016 at Verdugo Fire Communications at 09:00 hours.

Next SOG Meeting: Tuesday April 12, 2016 at Verdugo Fire Communications at 08:00 hours.