City of Glendale

Property Information Portal Reference Guide

This document is intended to provide support on the use of the Property Information portal which can be accessed through the City of Glendale website. The Property Information module provides various selections for retrieving and demonstrating zoning and property specific information.
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Accessing the Property Information Portal

1. Open your Internet browser and in the address bar type http://www.glendaleca.gov/
2. Under the “HOW DO I?” tab, select the “Property Information” link

Once the above has been completed, you will be taken to the Property Portal home page shown below:
Terms and Conditions
The Terms and Conditions disclaimer is located at the top left panel of the screen.

Contact Us
For questions and comments, select the “Contact Us” link located under the “Help” section at the top left panel of the screen.

The link will redirect you to the City of Glendale message form.
Property Search
In the search bar located at the top right corner of the screen, type an address, APN # or Activity # (Permit#, License#, or Case#) to find property information. Street name only and house number searches are not valid.

If the address you searched is found, it will be listed on the left panel and a pushpin pointed on the map.

Search Results
If the searched item is not found, a “No records found” message will be displayed on the left.

If the exact address is not found, the search will display close matches under the “Address” tab.

You may click on the plus sign to expand the address details, and then click on the individual address line to view activities for a specific unit.
Address Breakdown
Searched addresses can be broken down from the land level to the structure level and structure level to the occupancy level.

Information Tabs
Zone
The “Zone” section will display the Zone type and the Zone Description.

Assessor Information
The “Assessor Information” section will display attributes imported from the Los Angeles County Assessor including: Roll Values, Current Building Information, and Legal Information.
Activity View
The “Permits”, “Licenses”, and “Cases” tabs will display activities pertaining to the searched property.

To view activity details click on the underlined activity number under the activity type. At minimum, activity details will display the Activity #, Activity Type, Description, Applied Date, Completed Date, Activity Status, Sub Type, Issue Date, and Address.
View Settings
To view the map in satellite view, select the “Show Satellite Imagery” button on the bottom left corner of the map.

To view the map in street view, select the “Show Street Map” button on the bottom left corner of the map.

Terminology
• Activity – permits, licenses, planning cases
• Activity Status – permit, license, planning case status
• Applied Date – the date for which the activity was first recorded
• Description – scope of work, additional activity details,
• Sub Type – a sub category within the activity type

Button Index
• 🔍 – Search
• + – Map zoom in
• − – Map zoom out
• ▼ – Collapsed menu
• ▲ – Expanded menu
• ✕ – Collapsed address menu
• ⬤ – Expanded address menu
Questions
If you have further questions, comments, suggestions or need technical support, please contact:
Community Development Department
633 E. Broadway Rm 103
Glendale, CA 91206
Phone: 818.548.3200
Fax: 818.240.0392