
*Annual Action Plan
Fiscal Year 2007-2008*

City of Glendale



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Glendale, CA 91206

**CITY OF GLENDALE
ACTION PLAN
2007-08**

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**CITY OF GLENDALE
FY 2007-08 ANNUAL ACTION PLAN
EXECUTIVE SUMMARY**

The FY 2007-08 Action Plan for Community Development Block Grant (CDBG), Emergency Shelter Grant (ESG), HOME Investment Partnerships Act (HOME) and American Dream Downpayment Initiative Program (ADDI) programs represents the third year of the City of Glendale's Five Year Consolidated Plan. Each project that is approved for funding (Attachments 1 and 2-Summary and Description of Proposed CDBG, ESG, HOME, and HOME-ADDI Programs) relates to the needs and priorities addressed in the Five Year Consolidated Plan. Map 4 identifies site-specific projects geographically. The Consolidated Plan will be reviewed annually and may be modified depending on changes in the community and any new input from residents.

The Action Plan consists of the following elements: 1) General Requirements, 2) Geographical Distribution of Projects, 3) Community Development, Economic Development, Homeless and Housing Priority Needs and Objectives, 4) Action Plan Programs, 5) Other Actions, 6) Anti-Poverty Strategies; and 7) Citizen Participation Process. Provided below is a summary of the City's FY 2007-08 Action Plan.

Purpose:

The intent of the Action Plan is to develop a collaborative process whereby a community establishes a unified vision for community development and housing actions. The Action Plan includes the activities the City will undertake to address its priority needs and local objectives as outlined in its approved Five Year Consolidated Plan. Activities detailed in the Plan must meet one of three national objectives of the Community Development Program. These objectives are:

- Activities which benefit low and moderate income persons;
- Activities which aid in the prevention or elimination of slums or blight;
- Activities that are designed to meet community development need having a particular urgency.

The Action Plan is a yearly funding plan and is submitted annually to the U.S. Department of Housing and Urban Development (HUD) and covers the following four federal programs administered through the City of Glendale:

- **Community Development Block Grant (CDBG):** Developing viable urban communities by providing decent housing and a suitable living environment, and by expanding economic opportunities, principally for low- and moderate-income persons.
- **HOME Investment Partnership Program (HOME):** Funding a wide range of activities that build, buy, and/or rehabilitate affordable housing for rent or homeownership or that provide direct rental assistance to low-income people.
- **Emergency Shelter Grant (ESG):** Providing homeless persons with basic shelter and essential supportive services.
- **American Dream Downpayment Initiative (ADDI):** Assisting low-income first-time homebuyers in purchasing single-family homes by providing funds for downpayment, closing costs, and rehabilitation.

Financial Resources for Implementation of Action Plan:

The Federal resources available to address the priority needs and specific objectives identified in the Action Plan are as follows:

Federal Resources:

Community Development Block Grant	\$ 3,597,000
HOME Investment Partnerships Act Program	\$ 2,052,176
American Dream Downpayment Initiative	\$ 26,700
Emergency Shelter Grant Program	\$ 145,916
Supportive Housing Program Grant	\$ 2,239,194
Shelter Plus Care	\$ 356,904
Section 8 Housing Choice Vouchers	\$25,843,643
Section 8 Family Self-Sufficiency Grant	<u>\$ 62,925</u>
Total	\$33,990,013

Other, non-Federal public resources reasonably expected to be available to address the priority needs and specific objectives identified in the Action Plan are as follows:

Other Resources:

Redevelopment Set-Aside	\$7,664,000
City Capital Improvement Funds	\$ 21,000
General Fund Monies	\$ 391,000
State HCD Workforce Housing Reward Grant	\$ 10,800
Workforce Investment Act Funds	<u>\$3,700,000</u>
Total	\$9,286,000

Data and Trend Analysis

The needs assessment also involved a review of available demographic data and trends impacting Glendale. Several of these factors are highlighted below:

- From 1990 to 2004, Glendale’s population grew by 14% from 180,000 to 205,000 persons. The Glendale population is expected to grow only minimally through 2010, due to the limited availability of land for residential housing.
- Until 1980, Glendale had a predominantly White population (91.7 percent); however, the proportion of White persons in Glendale decreased to 64 percent in 1990 and decreased again to 54 percent in 2000.
- The 2000 Census indicated that approximately 106,000 persons in Glendale were foreign born, representing 54 percent of the population.
- Young Adults (age 25 - 44) comprise the largest segment of the population, followed by Middle Age Adults (age 45 - 64). Although the proportion of elderly persons increased only slightly from 1990 to 2000, it is anticipated that this age category will only grow as Middle Age Adults age.
- Health care, retail, manufacturing, finance/insurance, and educational services are the top five major industry sectors in Glendale.
- Some of the fastest growing major Glendale industry sectors include Information Technology (especially as it relates to motion pictures), Health Care, and Professional/Scientific/Technical services industries.
- Glendale continues to have a diverse mix of housing types, with the majority of the units consisting of multifamily units (60 percent) and approximately 40 percent of units consisting of single-family homes.
- In 2000, almost 62 percent of Glendale households were renters while 38 percent of households owned their home.
- In February 2007, the median single-family detached home price in Glendale was \$810,000 and the median condominium price was \$427,000. The median home sales price for all home types was \$690,000, a 3.5 percent decrease from 2006. Despite the slight decrease in median sales prices in the last 12 months, home prices in Glendale remain higher than many nearby

communities. Median home sales prices in Glendale were higher than Los Angeles (\$540,000), Los Angeles County (\$527,000), and Burbank (\$590,000) in February 2007 according to Dataquick. Prices were lower than in nearby La Cañada/ Flintridge (\$1,177,500) and slightly lower than Pasadena (\$716,000).

- Approximately 24 percent of all households were overcrowded in Glendale, an increase from 18 percent of households in 1990.
- According to the 2000 Census, 15.5 percent of Glendale's population lives below the poverty level.

Geographical Distribution and Development of the Targeted Areas

The City's target areas are defined by physical, social and economic conditions, which include concentrations of minority and low and moderate-income households, areas of poverty, above average crime rates, and substandard housing conditions. Based on the analysis of these conditions and trends, southern Glendale is determined to be the primary target area and western Glendale is the secondary target for use of federal funds. The southern portion of the City is located south of Broadway, between San Fernando Road and the eastern boundary (Map 1). The western area is bounded at the west by the City of Los Angeles and City of Burbank borders, Glenoaks Boulevard to the north, and Grandview to the east.

Southern Glendale will receive the largest amount of Federal funding (Attachment 2). An estimated 77% of the entire FY 2007-08 CDBG and ESG funds will be used to fund social services, housing, community centers, and public improvements that will benefit low and-moderate income residents living in southern Glendale.

FY 2007-08 HOME funds will be used citywide for a variety of projects. However, a portion of the funds will be committed for projects in specific neighborhood revitalization areas, particularly in southern Glendale, to improve the quality of life. Neighborhood revitalization areas will be identified based upon available information regarding the relative condition of neighborhoods in the following areas: population trends; condition of housing; densities permitted by existing zoning; household characteristics; economic characteristics; public safety; schools; and parks.

Community Development, Economic Development, Homeless and Housing Needs

The following is a summary of the identified priority needs established in the

Five Year Consolidated Plan and during the formulation of the 2007-08 Action Plan.

Priority Needs

The combined outreach and data analysis resulted in a community expression of the following priorities for uses of federal funds in each of the specified categories.

Social Services: Youth programs, employment and training programs and supportive services, crime and public safety, childcare, senior services, and graffiti removal.

Neighborhood Improvement: Targeted neighborhood improvements, code enforcement and street lighting.

Capital Improvement: Parks/park safety, open space, libraries, recreational facilities, public-community facilities, and health facilities.

Economic Development: Rehabilitation of commercial buildings, code enforcement and public improvements, employment/job creation for low-income residents, business assistance/technical assistance.

Homelessness: Chronic homelessness, emergency shelter, transitional housing, permanent supportive housing, case management and support services, homeless prevention, street outreach, domestic violence programs, runaway youth shelter, and support services.

Housing: Development of affordable rental opportunities for renters, affordable ownership opportunities for home buyers, and preservation of both existing ownership and rental housing stock.

Specific five-year strategies and numerical objectives were developed to ensure that meaningful progress could be made in each of these priority areas over the next three years.

Strategies

The following is a summary of the program activities the City will undertake during the next year as part of the 2007-08 Action Plan to address the priority needs that were identified in the Five Year Consolidated Plan, 2005-2010

community needs assessment. These projects are described further on Attachments 1 and 2, and mapped geographically on Map 4.

Social Service Strategy

- **Youth:** Provide after school/recreational/employment/educational activities to 1,000 at-risk youth, including summer employment, after-school programs, youth and family counseling, gang and drug prevention, teen centers and recreation. Serve 3,000 duplicated patrons with library services.
- **Employment and Training:** Provide employment, assessment and training, referrals, and placement services to 50 low-income residents through coordinated efforts with the Verdugo Job Center.
- **Crime & Public Safety:** Provide crime awareness /prevention programs to serve 300 at-risk youth in coordination with local police.
- **Childcare:** Coordinate and leverage pre-school and after-school childcare programs to serve 100 individuals with childcare.
- **Senior Services:** Provide in-home assessment, care planning, housing assistance, and social service referrals to serve 250 low-income seniors.
- **Graffiti Removal:** Continue to provide funding for graffiti abatement, community education and outreach, neighborhood pride and volunteer clean up activities to abate 3,000 locations.
- **Health Services and Fair Housing:** Assist non-profits to serve 1,000 very low and low-income persons with legal assistance/immigration, health services, ESL/basic skills, tenant/landlord, and fair housing information.

Neighborhood Improvement Strategy

- **Targeted Neighborhood Improvements:** Continue to target neighborhoods for comprehensive revitalization including construction of public improvements and infrastructure, and involve residents in the planning of these revitalization efforts. Complete the East Garfield Neighborhood Improvement Projects and initiate planning activities for one new project in southern or western Glendale.
- **Code Enforcement and Street Lighting:** Conduct 1,000 inspections to ensure that homes in low and moderate-income areas meet regulations for code compliance in southern Glendale.

Capital Improvement Strategy

- **Community Centers/ Libraries:** Continue to develop, rehabilitate and expand existing non-profit and city-owned community centers and

recreational facilities including libraries, childcare centers, youth centers, homeless facilities, and neighborhood service centers. This year, the City will providing additional funding for the development of a new Armenian Cultural Foundation Youth Center.

- **Parks/Recreation:** Fund the development of a swimming pool facility at the Pacific Park and Community Center recreational site.
- **Health Facilities:** Continue to monitor the progress of the Edison Pacific Health Clinic operations and meet with the medical clinic operator, School District, City Library and Parks Dept on a monthly basis to coordinate Clinic events and services at the Edison Pacific complex market and support the Edison Pacific Health Clinic.
- **Section 108 Loan:** Continue repayment of the Section 108 loan for the Edison Pacific project. Potentially apply for a new Section 108 loan from HUD in order to fill a funding gap for a potentially new senior center or aquatic center project.

Economic Development Strategy

- **Rehabilitation of Commercial Buildings and Public Improvements:** Continue to provide architectural design and rehabilitation services to assist 4 Colorado Street businesses comprised of 16 storefronts in existing targeted commercial zones and add a new commercial zone in southern or western Glendale.
- **Job Creation/Employment:** Continue to fund social service programs to support, leverage and coordinate employment, ESL and basic skills programs with WIA programs and the VJC that will create or retain 15-targeted jobs for low and moderate-income persons.
- **Business and Technical Assistance:** Provide small business technical assistance programs to 10-targeted businesses, and facilitate the development of a business assistance service to help local businesses with technical and strategic support.

Homelessness Strategy

- **Outreach:** Provide street outreach services 300 homeless persons and connect clients to the continuum of care.
- **Intake, Assessment, Case Management:** Provide intake, assessment, specialized case management and supportive services to help clients address barriers contributing to homelessness. Enroll 1036 persons into specialized case management at PATH Achieve Glendale Access Center.
- **Medical Discharge Counseling:** Assist 80 recently hospital discharged homeless with specialized medical and nutritional counseling, along with

- referrals to homeless services, with temporary housing, transportation, and medication assistance as necessary.
- **Emergency Shelter:** Provide 40 year-round emergency shelter beds and 10 year-round domestic violence crisis shelter beds to serve 200 homeless persons a year.
 - **Transitional Housing:** Provide transitional housing through 112 beds for persons in families and 10 beds for single individuals.
 - **Homeless Prevention:** Provide case management to 200 households, and direct financial assistance to 80 households at risk of homelessness to help them maintain/obtain housing.

Housing Strategy

- **Increase Affordable Home Ownership Opportunities:** Construct 15 units of affordable housing through the Affordable Ownership New Construction Program, provide approximately 6 homeownership education courses to approximately 180 individuals, and assist 2 first time home buyers to purchase homes through the American Dream Downpayment Initiative.
- **Increase Affordable Rental Opportunities:** Construct (or acquire/rehabilitate) 30 units of affordable housing through the Affordable Rental New Construction Program, and provide \$25.8 million dollars in rental assistance to approximately 2,800 renter households annually (depending upon funding availability.)
- **Preserve and Maintain the City's Existing Affordable Housing Stock:** Improve 51 existing housing units through the Single Family Rehabilitation Program, and rehabilitate 10 existing housing units through the Multifamily Rehabilitation Program.

Special Needs Strategy

- **Seniors:** Provide funding for care management services and meals to 50 seniors. Provide funding to specifically target frail seniors.
- **Mentally Ill:** Coordinate services with existing County funded mental health service providers to address community needs.
- **Developmentally Disabled:** Provide funding to begin implementations of an ESL program for developmentally disabled adults with limited English skills.
- **Physically Disabled:** Improve public facilities to make them accessible to persons with disabilities.
- **Substance Abuse:** Provide capital improvement funding to maintain facilities of organizations that serve persons with substance abuse issues.

- **HIV/AIDS:** Coordinate services with the AIDS Service Center.

Other Actions

The Action Plan describes actions to be undertaken to address existing impediments to meeting service needs, affirmatively furthering fair housing, foster and maintaining affordable housing, removing barriers to affordable housing, and evaluating and reducing lead based paint hazards.

Anti Poverty Strategy

The primary emphasis of the City's anti-poverty strategy is to raise the income of Glendale's poorest households, especially those below the poverty level. This includes providing those households with the educational, training, supportive service including transportation and affordable childcare opportunities that will allow them to address barriers to income and career development. Affordable housing opportunities can also allow poorer families to devote additional resources to raising their incomes and furthering their careers.

Citizen Participation

Citizen participation is a highly valued component of the Annual Action Plan preparation process, and the City created a wide variety of opportunities to invite extensive feedback from the community. This process included:

- Two Community Public Hearings
- Internet Community Needs Survey
- Community Development Block Grant Advisory Committee Review
- Special Joint Meeting with the Glendale Housing Authority and the City Council

Outreach also included extensive informal consultation with public and private agencies, City departments, social service agencies, agency coalitions, community residents, and neighboring cities, including organizations that provide housing and supportive services to special needs populations.

CITY OF GLENDALE

2007-08 ANNUAL ACTION PLAN FOR COMMUNITY DEVELOPMENT BLOCK GRANT, EMERGENCY SHELTER GRANT, HOME INVESTMENT PARTNERSHIP ACT, AND AMERICAN DREAM DOWNPAYMENT INITIATIVE PROGRAMS

The 2007-08 Community Development Block Grant (CDBG), Emergency Shelter Grant (ESG), HOME Investment Partnerships Act (HOME) and American Dream Downpayment Initiative (ADDI) Action Plan represents the third year of the 2005-2010 Five-Year Consolidated Plan. Each project that is approved for funding (Attachments 1 and 2-Summary and Description of Proposed 2007-08 CDBG, ESG, HOME, and ADDI Programs) relates to the needs and priorities addressed in the Five Year Consolidated Plan. The Five Year Consolidated Plan will be reviewed annually and may be modified depending on changes in the community and any new input from residents.

PART I. - GENERAL REQUIREMENTS

The Federal resources available to address the priority needs and specific objectives identified in the Action Plan are as follows:

FINANCIAL RESOURCES FOR IMPLEMENTATION OF THE ACTION PLAN

Federal Resources:

Community Development Block Grant (incl. Reprogrammed Funds)	\$ 3,597,000
HOME Investment Partnerships Act Program	\$ 2,052,176
American Dream Down payment Initiative	\$ 26,700
Emergency Shelter Grant Program	\$ 145,916
Supportive Housing Program Grant	\$ 2,239,194
Shelter Plus Care	\$ 356,904
Section 8 Housing Choice Vouchers	\$25,843,643
Section 8 Family Self-Sufficiency Grant	<u>\$ 62,925</u>
Total	\$33,990,013

Other, non-Federal public resources reasonably expected to be available to address the priority needs and specific objectives identified in the Action Plan are as follows:

Other Resources:

Redevelopment Set-Aside	\$ 7,664,000
City Capital Improvement Funds	\$ 521,000
General Fund Monies	\$ 391,000
State HCD Workforce Housing Reward Grant	\$ 10,800
Workforce Investment Act Funds	<u>\$ 3,700,000</u>
Total	\$ 9,286,800

Funding Match and Leveraging:

HOME fund expenditures by the City must be matched from the start date of October 1, 1996. The Match requirement will be met by "HOME eligible" projects (both home owner and renter) financed wholly or in part by Redevelopment Set-Aside funds and completed since October 1, 1992. The City has established a Match "Bank" for those HOME eligible projects completed since that date.

Glendale continually strives to leverage its affordable housing funds, including HOME funds, and will continue to do so with affordable housing activities in FY 2007-08. Sources of the leveraging funds may include Redevelopment Set-Aside funds, Federal Tax Credits, mortgage revenue bonds, Affordable Housing Program funds, nonprofit below market rate first mortgage funds, and donated material and labor.

CDBG has no matching fund requirements, however, the City extensively leverages its CDBG funds with the City's General Revenue and Capital Improvement Project funds (CIP) for construction projects. For example, \$7.4 million in City of Glendale Park CIP funds will be leveraged with CDBG funds in two years for the Pacific Park Pool project. The Public Works Department will leverage \$521,000 in FY 07-08 CIP funds for the ADA Curb and Sidewalk improvement project in western Glendale. City funds will also provide leverage for CDBG funded and the City operated social service programs through General Funds. The amount of General Fund support includes \$92,000 for the Police Activities League (PAL) Program, \$9,000 for the Bookmobile Program, \$124,000 for the Senior Services Program, \$93,000 for the Youth and Family Services Program, and \$23,000 for the Graffiti Removal Program. \$50,000 in Redevelopment Set-Aside funds supports PATH Achieve Glendale, a homeless shelter also funded by CDBG and ESG.

The Glendale Youth Alliance's Youth Employment Program receives over \$1,000,000 in

leverage from Workforce Investment Act, CalWORKS and City General Funds. In addition, the social service agencies supported by CDBG funds utilize a variety of private and non-federal funds to leverage public funds.

The ESG program has a 100 percent matching requirement, which amounts to \$145,916. The YWCA of Glendale, Catholic Charities, and PATH Achieve Glendale fill ESG matching fund requirements with their own private funding. Table 1 describes the funding sources for the matching fund requirements.

Table 1
2007 Emergency Shelter Grant Program
Sources and Amounts of Matching Funds

Catholic Charities, Loaves and Fishes Homeless Prevention Program

ESG Award	\$21,000
<i>Matching Funds:</i>	
Donations and Fundraising	\$16,000
United Way	\$ 1,000
Associated Organizations	<u>\$ 6,000</u>
Total Match	<u>\$23,000</u>

YWCA of Glendale - Sunrise Village

ESG Award	\$ 26,177
<i>Matching Funds:</i>	
LA County/Presley Grant	<u>\$ 45,000</u>
Total Match	<u>\$ 45,000</u>

PATH Achieve Glendale Emergency Shelter

ESG Award	\$ 98,739
<i>Matching Funds:</i>	
Redevelopment Set-Aside Funds	\$ 50,000
Emergency Food and Shelter Program	\$ 14,000
Guest Chef Program - Food Donations	<u>\$ 40,000</u>
Total Match	<u>\$104,000</u>

Grand Total ESG Program **\$145,916**

The Supportive Housing Program (SHP) has different matching requirements for each

program dependent upon the year the grant was awarded and the type of program dollars awarded – either supportive services, transitional or permanent housing. The City monitors individual SHP funded services provided by the YWCA of Glendale, PATH Achieve Glendale, and the Glendale Housing Authority/City of Glendale, New Horizons Family Center, and Antelope Valley Domestic Violence Council, and PATH Ventures to ensure they meet the matching fund requirements. All grant activity and matching funds are documented in the Annual Progress Reports submitted to HUD.

PUBLICLY OWNED LAND

The Housing Authority of the City of Glendale (Authority) currently owns land intended or in use for 7 different affordable housing development projects in Glendale. Some of the parcels are slated for future affordable housing development and some are already developed as affordable housing. More detailed information on the nature of the housing developments is provided in the HOME Program Section of this report.

Palmer House

Parcel Owned: 555 E. Palmer Avenue

The Housing Authority of the City of Glendale owns land for a 22-unit affordable senior rental tax credit project developed in 1992. The project nonprofit operator, Southern California Presbyterian Housing, is required to make annual ground lease to the Housing Authority which are substantially offset by a rental subsidy payment from the Housing Authority to the operator.

East Garfield Neighborhood Revitalization

Parcels Owned: 295 E. Garfield Avenue, 305 E. Garfield Avenue, 307 E. Garfield Avenue.

These three parcels were purchased in the East Garfield Neighborhood Revitalization Area in 2002 and 2003 using a combined total of \$3.7 million in HOME funds. The project, Garfield Gardens, has received zoning entitlements and has been approved for 30 new low income family rental units. The Authority has approved a Letter of Loan Commitment for the project and a federal tax credit application is pending. Upon approval of financing and other requirements the Authority would enter into an Affordable Housing Agreement (AHA) and the developer of the property, Thomas Safran and Associates, would enter into a long-term ground lease with the Housing Authority for construction and operation of the development.

6206 San Fernando Road

Parcel Owned: 6206 San Fernando Road

This parcel was purchased in late 2004, and all households occupying the existing 27 unit motel have been relocated and the blighted motel has been demolished. A Disposition and Development Agreement (DDA) will be presented to the Housing Authority in May 2007 and would permit transfer of the property to United Cerebral Palsy of Ventura County to develop the site for developmentally disabled households using an already approved allocation of U.S. Department of Housing and Urban Development Section 811 funds.

711-717 N. Kenwood St.

Parcel Owned: 711-717 N. Kenwood St.

This vacant parcel was purchased in July 2005 using \$1.48 million of Redevelopment Set-Aside funds. The Authority has entered into an Exclusive Negotiating Agreement (ENA) with San Gabriel Valley Habitat for Humanity (Habitat) to develop 11 affordable condominium homeownership units restricted to first time homebuyers with incomes less than 80% of Area Median Income (AMI). It is anticipated that the Housing Authority will enter into a DDA with the developer by Summer 2007. Ownership would transfer to Habitat soon after.

Metropolitan City Lights

Parcel Owned: 1760 Gardena Ave.

This former equipment yard was purchased in December 2005 using \$2.0 million of HOME funds and \$3.8 million of Redevelopment Set-Aside funds. The Authority entered into a ground lease for the property which has been developed into a 65 unit family rental tax credit project for low income households. Lease up is in process and occupancy of the development is expected by June 2007.

624 - 630 Geneva Street

Parcel Owned: 624-630 Geneva Street

This vacant lot was purchased in June 2006 with \$2.6 million in Redevelopment Set-Aside funds. The lot was purchased with entitlements permitting development of 15 condominium units and contained 2 existing, vacant residential units. The existing rental units are being rehabilitated by West Hollywood Housing Development Corporation for low income renters using CHDO designated HOME funds. Plans for development of the surrounding property are under consideration.

Metro Loma

Parcel Owned: 328 Mira Loma

This vacant lot was purchased in February 2007 with \$5.0 million in Redevelopment Set-Aside funds. The property has received all zoning and building entitlements for development of a 44 unit family low income rental development. Construction is expected to begin in June 2007 and will be complete by December 2009. The development is directly adjacent to the Metropolitan City Lights development and is being developed by the same developer. The developer has entered into a long term ground lease with the Housing Authority.

PART II. - GEOGRAPHICAL DISTRIBUTION

Development of Target Areas

In the Five Year Consolidated Plan, the City set forth its rationale for allocating investments for the CDBG, ESG, HOME, and ADDI programs geographically. This analysis defined the City's target areas by the existing physical, social and economic conditions, which include concentrations of minority and low and moderate-income households, areas of poverty, above average crime rates, and substandard housing conditions. Based on the analysis of these conditions and trends, southern Glendale is determined to be the primary target area and western Glendale is the secondary target for use of federal funds. The southern portion of the City is located south of Broadway, between San Fernando Road and the eastern boundary (Map 1). The western area is bounded at the west by the City of Los Angeles and City of Burbank borders, Glenoaks Boulevard to the north, and Grandview to the east.

The City funds projects and programs that are available to low and moderate-income residents. A number of activities expected to be carried out in this fiscal year target these currently eligible neighborhoods due to high concentrations of low-moderate income census tracts and minority concentrations, poverty rates, crime rates, overcrowded condition of schools, demographic trends, and substandard housing as described below.

Low-Moderate Income Areas

The map entitled "Southern Glendale" shows that this area is made of ten census tracts located south of Broadway, between San Fernando Road and the eastern City boundary. In seven of the ten census tracts located in the southern Glendale, at least 51% of the residents earn a low-moderate income (80% of County median income, Map 1-"Low-Moderate Income Census Tracts") and comprise the Southern Glendale Target Area. The seven tracts are: 3021.03, 3022.01, 3022.02, 3023.02, 3024, 3025.01, and 3025.02. According to the 2000 HUD data, of the approximately 60,000 people living in the southern part of the City, 33,870 earn a low-moderate income. This is equal to 58% of the population in southern Glendale compared to 40% of the population

citywide.

In addition, the Department of Community Development and Housing has also identified a secondary target eligible for neighborhood revitalization (Census Tracts 3015.02 and 3016.01). This western Glendale area is bounded at the west by the City of Los Angeles and City of Burbank borders, Glenoaks Boulevard to the north, Interstate 5 and the Los Angeles River to the south and Grandview to the east (Map 1). These two census tracts have a concentration of residents that are low-to-moderate income and are in the western portion of the City, 3015.02 with a 58% low-moderate income population and 3016.01 with a 57% low-moderate income population.

In summary, the 2000 Census data revealed the following characteristics related to the geographic targeting of resources to southern Glendale. The total population of southern Glendale (CDBG Target Area) is approximately 60,000, which represents 31% of the City's entire population. The CDBG Target Area consists of census tract nos. 3021.03, 3022.01, 3022.02, 3023.02, 3024, 3025.01, and 3025.02.

The overall City's population is estimated at 207,007 according to the 2005 State of California Department of Finance. Tables 2 to 4 on the following pages show the City's race, ethnic, age and housing profile based on the U.S. 2000 Census Bureau which identified 194,973 total residents.

Table 2
CITY OF GLENDALE
POPULATION BY RACE INCLUDING HISPANIC/LATINO ORIGIN

Source: U.S. Census Bureau, 2000

RACE	2000	
	POPULATION	PERCENT OF TOTAL
White	105,597	54.2%
Black	2,230	1.1%
Asian	31,227	16.0%
Other Race	17,467	8.9%
Other race	806	.4%
Two or more races*	16,661	8.5%
Total	194,973	100.0%
Southern Glendale Population	58,519	31%
Hispanic or Latino (of any race)	38,452	19.7%

Minority Concentration

The census tracts with concentrations of Hispanic, Korean, American Indian, and Black households are located in southern Glendale, and primarily in census tract 3024. Maps 2 and 3 display the concentration of Hispanic and Asian residents in Glendale in 2000. A concentration is defined as exceeding the countywide average for a specific group and a high concentration refers to at least twice the countywide average for a particular group.

Among Hispanic residents, two of 29 census tracts in Glendale demonstrate a concentration that is more than the County average of Hispanic households (44.6 percent), one in southern Glendale and another in western Glendale. However, no census tract in Glendale contains a high concentration of Hispanic residents.

As shown on Map 3, all but ten of the City's census tracts have above the County average concentration of Asian persons (11.81 percent) and four tracts have a high concentration of Asian residents (over 23.6 percent). The category of "Asian" is rather broad and includes Korean, Filipino, Chinese, Japanese, and Vietnamese as the predominant Asian groups in Glendale. Unlike the City's Hispanic population, Asian residents tend to be distributed throughout the community.

Age Composition

**Table 3
CITY OF GLENDALE
AGE CHARACTERISTICS OF POPULATION
2000**

Source: U.S. Census Bureau, 2000

AGE RANGE	2000	
	NUMBER OF PERSONS	PERCENT OF POPULATION
Pre-school 0-4	11,088	5.7%
School 5-14	24,942	12.8%
Youth 15-17	7,596	3.9%
College Age 18-24	16,310	8.4%
Adult 25-64	107,923	55.3%
Elderly 65+	27,114	13.9%
Total	194,973	100%
Male	93,074	47.7%
Female	101,899	52.3%
Median Age	37.5	
Youth Under 18	43,626	22.4%

About 29% of the population in southern Glendale is under 18 years of age, whereas 22% of the citywide population is under 18 according to the 2000 Census (Table 3). The overall City population of elderly residents 65 years and older totaled 27,114 in 2000, which is 13.9% of the total population. The proportion of senior households in Glendale remains higher than the County proportion. In Los Angeles County 10% of the population are 65 years and older. The higher proportion of seniors within Glendale indicates that providing senior housing and supportive services remains an important need in the community.

Immigration

The 2000 Census indicated that 106,119 persons in Glendale were foreign born, representing 54.7% of the population. In southern Glendale, over 22,000 residents listed a foreign language as the primary language spoken at home. Percentage wise, 26% of the southern Glendale population are fairly recent immigrants. The extent to which English language is a barrier to employment/career development is reflected in statistics provided by the Los Angeles Department of Public Social Services for December 2005. In Glendale, 74% of the recipients of government aid had a primary language other than English. Out of 31,634 cases served during a one-month period, only 8,235 (26%) had English as their primary language. The highest numbers of non-English speaking cases were Armenian (59% of all cases) and Spanish (9% of all cases).

Poverty

According to the 2000 Census, 15.5% of Glendale's population lives below the poverty level. Citywide, census tract proportions of persons in poverty vary from the low of 2.0% to a high of 33.5% in one southern Glendale census tract (3025.01). Persons below the poverty level, however, are concentrated in the southern portion of the city where the proportion of persons living in poverty is 24.5% of the area's population. Census tracts with the highest percentages of low-and moderate-income persons are located in southern Glendale (Map 1). In addition, areas where there is an unemployment level in 2000 of between 10 to 15 percent are located in two census tracts in southern Glendale (3022 and 3025.01-Map 1) based on data from the State Employment Development Department in 2000. The city's overall unemployment rate in December of 2005 was 4.4%. The area with the lowest range of annual household income is also located in southern Glendale.

Housing Tenure

Glendale is a predominantly renter occupied community. Based on the Census 2000 data, nearly 84% of the southern Glendale housing stock is renter occupied compared

to 62% citywide as shown on Table 4. Approximately 53% of the renters in southern Glendale pay over 30% of their income on rent. Thirty-three percent (33%) of the units are occupied by more than one person per room, compared to 18% Citywide.

Home values in southern Glendale are lower than in other parts of the City. Median sales prices of single-family detached homes. In March 2007 median home sales prices for single family detached units ranged from \$538,00 to \$595,000 in southern Glendale. Also, there were very few single family detached homes sold in this area as there are few remaining single family homes remaining in this densely developed, multi-family zoned area. Single family detached homes in most of the remainder of Glendale were much higher priced, with median home sales prices ranging from \$815,000 to \$905,000 and there were many more sales of single family detached units in these areas. There is a small, but growing number of condominium units being developed in the southern Glendale area .

Table 4

**CITY OF GLENDALE
OCCUPIED HOUSING UNITS BY TYPE
2000**

Source: U.S. Census Bureau, 2000

<i>Housing Type</i>	Number and Percent of Housing Units	
	2000	
	Number	Percent
Owner Occupied	27,557	38.4%
Renter Occupied	44,248	61.6%
Total	71,805	100%
Vacant Housing Units	1,908	

Overcrowded Housing Units

Another condition that may lead to the deterioration of housing structures in a neighborhood is degree of overcrowding. Housing analysts' gauge degree of overcrowding by reviewing the number of persons occupying a single room. Currently, the accepted occupancy rate is one person per room; thus, any structure with more than one person per room (excluding bathrooms, kitchens, hallways and porches) would be considered overcrowded according to the Census. Of the 24,920 occupied housing units in southern Glendale, 41% have more than one person per room compared to 23.7% of the City's housing units according to the 2000 Census. Therefore, the incidence of overcrowding in southern Glendale is nearly two times that of the City. The data for western Glendale shows similar incidences of overcrowding.

Approximately, 1,258 housing units out of 3,936 or 31.96% units were overcrowded in western Glendale.

In accordance with the above analysis, southern Glendale will receive the greatest amount of funding resources during FY 2007-08 as displayed in Map 1. An estimated 77% of the entire CDBG and ESG Grant will be used to fund social services, housing, improvement to community facilities, neighborhood revitalization, and public improvements that will benefit low to moderate income residents living in southern Glendale during FY 2007-08.

PART III. - COMMUNITY DEVELOPMENT, ECONOMIC DEVELOPMENT, HOMELESS AND HOUSING NEEDS

The following is a summary of the identified priority needs established in the Five-Year Consolidated Plan and during the formulation of the 2007-08 Action Plan.

COMMUNITY DEVELOPMENT NEEDS

In order to develop an effective five-year strategy, the City created a wide variety of opportunities to invite extensive feedback from the community and Glendale citizens. As a part of the citizen participation process for the development of the Five-Year Plan in the fall of 2005, a formal Community Needs Assessment and Outreach Strategy was conducted which involved responses from approximately 1,241 residents and 50 businesses and included two public hearings, five community events, an Internet survey, a Community Needs Survey mailed to 5,000 households and an economic needs survey of businesses. In addition, four industry focus groups were consulted comprising of 35 social service agencies; and housing and economic development stakeholders. As a result, long-term program priorities were developed. This year, for FY 07-08, the community needs assessment update consisted of two community meetings comprised of six small discussion groups and an Internet survey. In total, 55 residents provided input.

Social Service Needs

Based on the City's needs assessment and the input received primarily from the Community Needs Assessment Survey, Interactive Survey, Business and Internet surveys, the topic specific stakeholder focus group workshops and the public hearing focus groups, the City has identified the following social service needs:

1. Youth programs including summer employment, after-school programs, youth and family counseling, gang diversion and drug prevention, teen centers and

recreation: Residents surveyed through the Community Needs Assessment, and the Community Public Hearing focus groups said that the community's number one need and priority was youth programs, and youth employment. This opinion is correlated by Census data, which shows that southern Glendale in particular, has a younger, denser and lower-income population than the rest of the City. According to the Parks, Recreation and Community Services Department, southern Glendale is especially underserved by park and recreational facilities.

2. Employment programs and employment supportive services: According to the Internet Survey, the Community Needs Survey, and the Community Public Hearing focus groups, residents identified employment programs and any programs that support a person's ability to be employed or trained as high needs. These supportive services may include childcare, transportation, and ESL. The number of residents who lived below the poverty level in Glendale has increased from 25,484 (14% of the population) in 1990 to 29,927 (15.5% of the population) in 2000. In southern Glendale 24% of the population lived at or below the poverty level compared to 15% citywide. Currently, the poverty level is \$20,000 for a family of four. Seventy-five (75%) of DPSS recipients in Glendale, primarily speak a language other than English. In February of 2007, Glendale's overall unemployment rate was 3.8% compared to 4.4% in December of 2005. This is further detailed in the City's Economic Development needs assessment.
3. Crime and public safety: When residents were surveyed through the Community Needs Survey, and the Community Public Hearing focus groups, they said that crime and public safety programs such as neighborhood watch and gang diversion programs were high social service priorities. Residents also identified such physical improvements for public safety as more street lighting in southern Glendale.
4. Childcare: As mentioned under employment program needs, childcare as a supportive service was identified as a priority to support a person's ability to be employed. All four opinion surveys and the social service focus group identified childcare as a priority need.
5. Senior Services: Glendale has a larger proportion of senior residents (13.9%) than Los Angeles County (9.7%) as a whole that need supportive services such as senior case management. A nationwide Census Bureau report completed in 2000 found, among persons 85 years and older, 16.9% of women and 9.6% of men lived in poverty. All four opinion surveys and the social service focus group identified senior services as a priority need.
6. Graffiti Removal: Residents responding to the Community Needs survey, under Neighborhood Improvements, rated Graffiti Removal as the top priority. The

Interactive survey, the Internet survey and the public hearing focus groups also identified graffiti as a top neighborhood improvement need.

7. Health: Residents responding to the Interactive survey, under Social Services, rated health care in the top ten needs.
8. Fair Housing: Fair housing services are a priority need, as a supportive housing service and a Consolidated Plan requirement. According to the Housing Needs Assessment section of the 2005-2010 Consolidated Plan, Glendale is a racially, ethnically and culturally diverse community. With the largest proportion of fair housing complaints over the past five years relating to race, national origin and family status, fair housing services are considered a priority need.
9. Homeless Programs: According to the Federal Administration and the Department of Housing and Urban Development, resolving homelessness among the chronic homeless population remains a top national and local priority need. The Interactive survey and the Internet survey identified homeless programs, as a priority need. Homeless service programs are further addressed in the Homeless and Special Needs section of this report.

Neighborhood/ Capital Improvement Needs

Neighborhood revitalization continues to be a major national and local objective of the CDBG program, and relates to many of the quality of life issues expressed by all segments of the community surveyed. Capital improvement projects to develop and/or rehabilitate community centers, including parks are also integral to meeting social service needs. Based on the City's needs assessment and the input received primarily from the Community Needs Assessment survey, Interactive, Business and Internet surveys, the topic specific stakeholder focus group workshops and the public hearing focus groups, together involving approximately 1,241 residents and 85 businesses and stakeholders, the City has identified the following Neighborhood and Capital Improvement needs listed below. The priorities did not change as a result of the community needs assessment completed in the fall of 2006 for the FY 07-08 Plan.

Neighborhood Improvements:

1. Targeted Neighborhood Improvements: Neighborhood improvement priorities will be addressed through targeting neighborhoods, involve residents in the planning of these revitalization efforts, forming a project management team with City departments and planning comprehensive neighborhood improvements, including public improvements, parks, housing developments, building rehabilitation, and

school improvements. The five year priorities will incorporate housing, parks and school improvement/development in neighborhood revitalization projects, in addition to completing the Adams Square Revitalization Project and the East Garfield Neighborhood Improvement Project and initiate planning activities for one new project in southern or western Glendale.

2. Code Enforcement and Street Lighting: Code enforcement and street lighting were ranked high under the Neighborhood Improvement needs by residents, according to the Community Needs Survey and the Community public hearing focus groups.

Capital Improvement Projects including parks, recreational facilities, libraries and social service and community centers, and educational facilities:

1. Parks/park safety, open space, libraries, recreational facilities, and public-community facilities: Residents that were surveyed and that participated in the public hearing discussion groups ranked libraries, parks and recreational facilities as the second highest neighborhood improvement need. A recent survey completed by Parks, Recreation and Community Services Department compared the ratio of developed parkland acres per 1,000 residents in Glendale to other southern California cities. Glendale was much lower with an average of 1.36 acres per 1,000 residents than the overall average of 2.18 acres per 1,000 residents in the other southern California cities that were surveyed. For a city of over 200,000, Glendale falls 168 acres short of the average developed park acreage per resident as compared to the other cities.
2. Health Facilities: As mentioned in the Needs Assessment section of the 2005-2010 Consolidated Plan, the results from the Community Needs and Internet surveys and the Public hearing focus groups, identified Health Facilities, Community Centers and accessibility improvements to community centers and public facilities for persons with disabilities as high priority needs.

ECONOMIC DEVELOPMENT NEEDS

Community Needs Surveys

The City conducted three outreach surveys: Community Needs Assessment Survey, an Internet based survey, and Interactive Survey Boards at four major community events regarding their priorities for economic development issues during the development of the Consolidated Plan. Overall, residents listed the following items, by priority, as the most important economic development issues facing the city:

- Employment and training programs
- Job placement assistance
- ESL classes
- Small business assistance
- Façade improvement grants and loans

Business Survey

In September of 2004, the Verdugo Workforce Investment Board conducted an extensive workforce and economic development survey with fifty (50) local businesses to determine their issues and needs. As a result, the following issues and priorities were identified:

- 46 percent of the businesses characterize their current business activity as declining or not growing.
- Concerns of local businesses, as listed by priority, related to employee benefit costs, public safety/crime/gangs/graffiti, marketing, local municipal codes and regulations, changing technology, and general operating costs.
- Half of the companies said they could improve by training the workforce and improving workforce productivity.
- Local companies identified qualified workers, strong economy, up-to-date equipment, and signage as most critical to the success of their businesses.
- Types of occupations companies would be seeking in the near future included sales and marketing, and computer and information technologies.

Economic development focus group

In November 2004, an economic development focus group was held to examine issues and challenges facing the city. The group also discussed possible solutions to the problems they identified. The focus group was comprised of community leaders, board members from the Verdugo Workforce Investment Board, education representatives, and city staff from the workforce development, economic development and housing sections.

The focus group participants reported a high level of need for business and technical assistance to small and medium sized employers and business services to small start-up companies, including business plan development, revolving loan funds, legal and tax planning, and marketing assistance. Another issue of concern reported by the focus group participants was the City's lack of a coordinated outreach strategy to local businesses. Development of such a strategy may lead to improved services to the employers and identification of additional employment opportunities for local residents. A single point of contact for coordination of the outreach may help to

improve employer services.

HOMELESS AND SPECIAL NEEDS

Based on the City's needs assessment and the input received primarily from the Community Needs Assessment Survey, Interactive Survey, Business and Internet surveys, the topic specific stakeholder focus group workshops and the public hearing focus groups developed for the Consolidated Plan, the City has identified the following homeless priorities:

- Emergency Shelters and Transitional Housing;
- Case Management;
- Homeless Prevention;
- Street Outreach;
- Runaway Youth Shelter;
- Supportive Services, including mental health and substance abuse; and
- Domestic Violence Programs.

In addition, homeless priority needs center around a Continuum of Care strategy to provide a coordinated and graduated system of service delivery to homeless individuals and families. Homeless priorities include: intake and assessment, year-round shelter, case management, street outreach, health and mental health care, substance abuse services, employment services, transitional housing, permanent supportive housing and permanent housing placement.

SPECIAL NEEDS

The following needs were identified in the 5 Year Plan for persons who are not homeless but require supportive housing, including the elderly, frail elderly, persons with disabilities, persons with alcohol or other drug addition, and persons with HIV/AIDS and their families:

- Glendale has a large proportion of senior residents who were considered low and moderate income. Almost 41 percent of elderly households earned less than 50% of the median family income according to the 2000 Census.
- A significant number of persons with a disability reside in the City. An estimated 42,481 live in Glendale, which is 21.7 percent of the population in 2000.
- Based on nationwide percentages from a Department of Health and Human Services Substance Abuse and Mental Health Administration report, it is estimated that potentially over 12,000 persons in Glendale may use illicit drugs.

Priority needs for persons who are not homeless but require special needs (low-

income, elderly and disabled) include: increasing the supply and availability of affordable housing, increasing access to social services and mainstream resources, and increasing the availability of programs which combine housing with supportive services – including the LIFERAP program which provides housing assistance and employment counseling to working families.

HOUSING NEEDS

Priority housing needs of the community include the following:

1. Increasing Affordable Rental Opportunities: New construction and acquisition/rehabilitation of rental housing units and provision of rental assistance.
2. Preserving and Maintaining the City's Existing Affordable Housing Stock: Provision of housing rehabilitation assistance to single family homeowners and to multifamily property owners for low income renters.
3. Increasing Affordable Home Ownership Opportunities: New construction of ownership housing units, provision of homeownership education courses, and downpayment and closing cost assistance through the American Dream Downpayment Initiative.

Summary of Action Plan Program Priorities
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The summary of the 5-Year Plan and the FY 07-08 Action Plan program priorities are listed below (not in order of priority):

Social Services:

- Summer employment and training for youth ages 14-18.
- Youth programs including after school programs, youth and family counseling, gang and drug prevention programs, teen centers, youth sports and recreation programs.
- Employment programs including job counseling, job training, job development, and transportation.
- English as A Second Language (ESL) and basic skills training.
- Crime, and public safety programs, including crime prevention and intervention; and school and park safety.
- Affordable child care.

- Senior services.
- Graffiti removal.
- Health services.
- Fair housing.
- Homeless Services

Neighborhood Improvements:

- Parks/park safety, open space, and recreational facilities.
- Code enforcement.
- Street lighting.
- Health facilities.

Homeless:

- Shelters and transitional housing.
- Case management.
- Homeless prevention.
- Street outreach.
- Runaway youth shelter.
- Support services (mental health, substance abuse).
- Domestic Violence programs.

Housing:

- Increasing Affordable Rental Opportunities.
- Preserving and Maintaining the City's Existing Affordable Housing Stock.
- Increasing Affordable Home Ownership Opportunities.

PART IV. - ACTION PLAN PROGRAMS

ACTION PLAN FOR THE FY 2007-08 CDBG PROGRAM

The CDBG program is one of the four grant program components of the Consolidated Plan. The ESG, HOME and ADDI programs represent the other three grant program components.

The proposed funding appropriation for the 2007-08 CDBG program is \$3,597,000. The funding includes a FY 2007-08 formula entitlement of \$3,393,820 and \$203,180 in FY 06-07 reprogrammed CDBG fund balance. Described below is a summary of the major categories of activities planned for the 2007-08 CDBG program.

Public Social Services

HUD establishes a limit of fifteen percent (15%) of the City's entitlement that can be spent on public social services. For FY 2007-08, this equals \$509,000. Of this amount, the proposed Action Plan earmarks \$393,173 to the community for non-profit sponsored programs and services and \$115,827 for City sponsored programs and services.

For FY 2007-08 youth and youth employment priority projects include: New Horizons After School Program, Club JAM After School Program, Glendale Police Activities League (PAL) Program, Parks' Youth & Family Services Program, D&M After School Program, Intervention/Prevention Clinical Group Counseling Program, Bookmobile Program, STAR Youth Program, Glendale Healthy Kids - USC Mobile Dental Clinic, the Youth Employment Program and The Salvation Army Zone Academy After School Program.

Senior and adult case management, tenant-landlord, fair housing, English as a Second Language classes, and other needed community services will also be provided to community residents. These activities include the Senior Case Management Program, Fair Housing and Tenant/Landlord Program, the Community Outreach Program, and the ESL/Basic Skills Instructor Project.

In addition, funding for employment and job creation programs will include \$4 million in Workforce Investment Act (WIA) funds annually and is incorporated under the social service strategy, since employment programs are also one of the highest social service priorities and \$500,000 in WIA funds annually will be used to provide general business services offered at the Verdugo Jobs Center (VJC).

The City also intends to provide CDBG funding for graffiti removal, which is linked to the City's neighborhood revitalization and neighborhood beautification program for FY 2007-08.

The recommendations for public social service programs for the FY 2007-08 CDBG Annual Action Plan are listed on Attachment 1 and a description of each project is identified in Attachment 2. These activities are consistent with the priorities established in the Five-Year Consolidated Plan.

Neighborhood/Capital Improvements

The CDBG Action plan calls for allocating \$2,410,000 for neighborhood/capital improvement projects. Neighborhood revitalization continues to be a major national and local objective of the CDBG program, and relates to many of the quality of life issues expressed by all segments of the community surveyed. Capital improvement projects to develop and/or rehabilitate community centers, including parks are also integral components to meeting the social service needs of the community.

Generally, the City's approach to neighborhood revitalization is to target a neighborhood, work with residents to identify priority improvement needs, form a project management team with City departments and plan comprehensive neighborhood improvements, including public improvements, parks, housing developments, building rehabilitation, and school improvements.

Based on the City's needs assessment the City has identified the following Neighborhood and Capital Improvement strategies:

Neighborhood Improvements:

1. Targeted Neighborhood Improvements: The City's neighborhood revitalization plan for FY 2007-08 is comprehensive revitalization, includes construction of public improvements and infrastructure and involves residents in the planning of these revitalization efforts. It also incorporates public improvements for ADA accessibility, housing, park improvements, and neighborhood revitalization projects in addition to completing the East Garfield Neighborhood Improvement Project.

The City will carry over \$242,500 in FY 2005-06 CDBG funds for the East Garfield Neighborhood Improvement project which involves street trees, curbs, gutters, sidewalks, alley widening, resurfacing, undergrounding of utilities and lighting on

Chestnut and Maple Streets between Brand Boulevard and Glendale Avenue. Other components of the project include development of an affordable housing project and the Maryland Mini-Park project adjacent to the housing project.

As a part of the revitalization efforts in the western Glendale area, and to improve disabled accessibility, the City allocated \$125,000 for Americans with Disabilities (ADA) curb ramp and sidewalk improvements in the western Glendale target area in the following project boundaries- Victory Boulevard, Western Avenue, Allen Avenue, and Interstate 5 freeway. Sidewalks will be installed and repaired to provide a 4-foot wide ADA accessible path throughout the neighborhood.

In addition, the City will carry over \$167,000 in CDBG funds for the Neighborhood Request Program. The City's Neighborhood Request Program is designed to enhance interaction between the City Departments and residents in order to respond to the specific public improvement enhancement and safety needs of a particular neighborhood as expressed by its residents through an organized community participation process. This has evolved into a major effort in revitalizing neighborhoods through citizen participation. Formal procedures to apply for this assistance have been developed.

As a part of the City's Neighborhood Improvement Program Strategy, the City received a Section 108 Loan in the amount of \$1,800,000 in 2001 to fill a funding gap for the Edison Pacific Project. The loan is at a rate of approximately 4.5% compounded over a ten-year term. The City's repayment of the loan started in February of 2003 and averages \$235,000 per year which is deducted across two payments a year directly from the annual CDBG entitlement amount. This year, the City's payment toward the Section 108 Loan totals \$235,000. The loan payment results in a reduction in the number of eligible City and community capital improvement projects until FY 2012 when the loan will be paid in full.

2. Code Enforcement and Street Lighting: Code enforcement and street lighting were ranked high under the Neighborhood Improvement needs by residents, according to the Community Needs Survey and the Community public hearing focus groups during the development of the Consolidated Plan. The City will continue to implement residential code enforcement programs to ensure quality housing, and provide education to residents concerning neighborhood standards. The City's Code Enforcement Program in southern Glendale is an integral part of meeting the national objective of eliminating slums and blight and the physical revitalization of neighborhoods. The amount of CDBG funding proposed for Code Enforcement in FY 2007-08 is \$400,000. In addition, the Housing Authority allocated \$2.8 million in Redevelopment Set-Aside funds over three years starting in FY 05-06 to further

augment code enforcement efforts.

Capital Improvement Projects including parks, recreational facilities, libraries, social service and community centers and health facilities:

1. Parks/park safety, open space, libraries, recreational facilities, and public-community facilities: Residents that were surveyed and that participated in the Annual Plan public hearing discussion groups ranked libraries, parks and recreational facilities as the second highest neighborhood improvement need. According to a 2004 Parks Division survey, Glendale falls 168 acres short of the average developed park acreage per resident as compared to the other cities. The City proposes to allocate FY 07-08 CDBG funding in the amount of \$1,200,000 for the development of the Pacific Park Pool.

The Pacific Park Pool project sponsored by the Parks, Recreation and Community Services department will consist of a twenty-five (25) meter swimming pool facility to be developed within the Pacific Park and Community Center recreational site located at 501 S. Pacific Ave. The proposed elements of the facility are a pool, an interactive water play structure, water slide, programmed interactive water fountain, a new building with an office, maintenance and storage, locker rooms, and restrooms.

As an additional component of the revitalization efforts in the western Glendale area, the City is allocating \$50,000 to pay for ADA accessibility modifications to the Grandview Branch Library. Funds will enable the Library to address ADA/Title24 deficiencies that would not require structural changes to the building.

In addition to facilities owned by the City, \$400,000 in FY 2007-08 CDBG funds is earmarked for improving non-profit and community centers. These projects are: 1) YWCA Roofing Repairs Project-Phase III; 2) Armenian Cultural Foundation Youth Community Center Project; 3) Verdugo Head Start Playground Renovation Project, and 4) Lark Musical Society Roofing Project.

The YWCA Roofing Project involves the replacement of the built up roof over the pool area of the YWCA. The Youth Community Center Project, sponsored by the Armenian Cultural Foundation, is a multi-year project and consists of constructing a new three-story 10,000 sq. ft. youth center located at 213-215 W. Chestnut Street. The multi-purpose facility will include a gymnasium, a mezzanine and library, a recreation room, four classrooms, a conference room and a teen room. The Lark Musical Society Roofing Project involves installing a new roof on an 11,522 sq. ft.

building. The Lark Music Society serves students with a broad range of fields – orchestral, vocal, and dance arts. Finally, the Verdugo Head Start Playground Improvement Project involves a complete playground renovation project including installing new playground equipment, fall zone surfacing, and a shade structure.

2. Health Facilities: As mentioned in the Needs Assessment section of this report, the results from the Community Needs and Internet surveys and the Public hearing focus groups identified Health Facilities, Community Centers and Accessibility Improvements for persons with disabilities as high priorities by the residents. Fiscal year 2007-08 health priorities will include carrying over \$150,000 in FY 05-06 CDBG funds for the Glendale Adventist’s Center for Mission and Community Development Project, which involves fire safety improvements to the existing building including adding a fire alarm system and fire sprinkler system. The Center provides free health and fitness programs to low income persons and seniors.

Economic Development

The proposed Economic Development program strategies under the Action Plan are consistent with the goals of the city wide Economic Development Strategy administered by the Development Services Department, which are: business retention, business attraction, business creation, marketing, pro-business approach to City processes, and local and regional partnerships.

In addition, the City has identified economic development priorities which are related to linking economic development and community development activities to job creation for low-income residents.

The Verdugo Workforce Investment Board (WIB) is currently working on a state-funded layoff aversion grant to assist local businesses that are facing major layoffs or company closures. WIB staff has outreached to thousands of companies in Glendale. Since this grant started in February 2005, WIB staff identified over 75 Glendale companies in need of these services. The WIB, working together with a half-dozen regional economic development agency partners, has provided assistance to 40 Glendale companies through its partnering agencies.

Through its work on the federal Rapid Response program, the WIB provides many businesses needed assistance to improve their businesses and to position themselves to eventually hire new workers.

Discussions have also been held with the city's Development Services Department and the CHARO Redevelopment Agency, a Small Business Development Center, to organize effective counseling services for local businesses. CHARO can help facilitate businesses' access to low-interest federal SBA loans or other capital.

Rehabilitation of Commercial Buildings, Code Enforcement and Public Improvements

The Adams Square commercial zone has been targeted as a neighborhood commercial center with potential for redevelopment. This project is an innovative public-private partnership and serves to meet the goals of the Downtown Strategic Plan and the Adams Square merchant and neighborhood organizations. Improvements already begun in the area include the Adams Square Façade Program, which involved rehabilitating eleven buildings since 2002. Four projects completed final building façade improvements in the spring of 2007. The Adams Square Commercial Façade program will be phased out during FY 07-08.

The Colorado Street Façade Program was also operated in FY 06-07 to provide architectural design and commercial rehabilitation services to four Colorado Street businesses comprised of 16 storefronts. However, the projects did not complete their design and bidding process and are on hold with two projects canceling their applications. Additional Colorado Street Façade projects will be evaluated in FY 07-08. The project boundaries are Colorado Street between Glendale Avenue and the 2-freeway.

The City will also explore new commercial façade improvement areas during FY 07-08 such as the Glendale Avenue commercial zone as outlined in the City's Consolidated Plan.

Job Creation/Employment

CDBG funding will continue to be used to fund social service programs to support, leverage and coordinate employment and ESL and Basic skills programs with Workforce Investment Act (WIA) programs and the Verdugo Job Center services.

In addition, it is anticipated that federal WIA funds will be used to leverage CDBG funds and further expand programs to assist businesses and provide employment and training opportunities.

Planning and Administration

The Federal Department of Housing and Urban Development (HUD) limits administration expenditures to twenty percent (20%) of a City's entitlement amount.

The City proposes to spend 20% (\$678,000) on administration. The CDBG section is responsible for the administration of the CDBG, ESG, Shelter Plus Care, and the Supportive Housing Program (Continuum of Care), totaling \$2.3 million annually. Administration funds are used to pay for general management and oversight of the CDBG, ESG, and homeless programs, in addition to direct administrative services such as accounting, legal, information technology services and rent. In addition, funds pay for project management and neighborhood planning staff.

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**Table 5
Summary of Specific Community Development & Economic Development Objectives**

ACTION PLAN – HUD TABLES 1C AND 2C

OBJ. #	SPECIFIC OBJECTIVE	DESCRIPTION	ANNUAL OBJECTIVE	FIVE YEAR OBJECTIVE	PERFORMANCE MEASURE
PRIORITY NEED CATEGORY – SUITABLE LIVING ENVIRONMENT- PUBLIC SOCIAL SERVICES					
P-1	Youth	Provide after school/ recreational/ employment /educational activities to at-risk youth. Including summer employment, after-school programs, youth and family counseling, gang and drug prevention, teen centers and recreation.	Annually serve 1,000 youth served with recreational and after school activities. Annually serve 3,000 duplicated patrons served with library services.	Serve 5000 youth with after-school academic, recreational and employment activities by June 2010. Serve 15,000 duplicated patrons with library services by June 2010.	50% of the clients served will improve their grade point average (GPA) by a 10 th of a point or unit within 6 months.
P-2	Employment & Training	Provide targeted job search, assessment and training programs at the Verdugo Job Center with the allocation of WIA funds. Support and coordinate targeted job training programs and employment supportive services such as ESL, adult education, childcare, special needs job training and transportation. Continue to support created targeted employment programs such as the day laborer hiring center.	Annually assist 50 low-income clients with employment, assessment, training, referrals, and placement and provide four programs relating to employment.	Serve 250 low-income residents with targeted employment training, assessment, referrals and placement through coordinated efforts with the Verdugo Job Center by June 2010.	50% of the clients served will obtain employment and maintain the position for a minimum of 6 months. 25% of the clients served will be referred to ESL classes to ensure program accessibility to clients with limited English proficiency.
P-3	Crime & Public Safety	Coordinate at-risk youth programs and neighborhood revitalization activities with COPPS. Provide gang and drug diversion programs such as PAL and STAR and other at-risk youth programs including employment and counseling.	Fund two crime-awareness /prevention activities per year in support of Glendale Police Department programs and serve 300 youth annually	Fund ten crime awareness /prevention activity to serve 1,500 at risk youth by June 2010.	60% of the participants will achieve a consistent school attendance record (80% of the time) within six months to promote self-esteem and self-discipline for Glendale at-risk youth and promote improved relationships with family, peers and police officers.
P-4	Childcare	Coordinate and leverage pre-school and after-school childcare programs.	Annually assist 100 individuals with childcare.	Serve 500 individuals with childcare by June 2010.	50% of the participants will increase their social, cognitive and communication skills by improving and maintaining their academic skills to a minimum level of good-excellent range.

OBJ. #	SPECIFIC OBJECTIVE	DESCRIPTION	ANNUAL OBJECTIVE	FIVE YEAR OBJECTIVE	PERFORMANCE MEASURE
P-5	Senior Services	Provide in-home assessment, care planning, housing assistance, social service referrals, and monitoring of "at risk" seniors living in the greater Glendale area through such programs as Senior Care Management.	Annually assist 250 low-income seniors per year with case management.	Serve 1,250 low-income seniors by June 2010.	50% of the senior clients served who are "at risk", will maintain and or/acquire appropriate housing for a minimum of six months after care management intervention.
P-6	Graffiti Removal	Continue to provide graffiti abatement, community education and outreach, neighborhood pride and volunteer clean up.	Abatement of 3,000 households or locations annually.	Abatement of 15,000 households or locations by June 2010.	Of the total number of annual graffiti occurrences, the program will seek a 10% reduction on an annual basis.
P-7	Health Services and Fair Housing	Assist non-profits with providing other social services including but not limited to fair housing services landlord/tenant counseling, ESL/basic Skills, legal assistance/immigration, and health services.	Annually assist 1,000 residents with Fair Housing discrimination complaint investigation, tenant/landlord, ESL/Basic Skills, legal assistance/immigration, health services and fair housing awareness.	Serve 5,000 very low and low-income persons with legal assistance/immigration, health services, ESL/basic skills, tenant/landlord & fair housing information by June 2010.	Of the 100% of ESL adult clients served, 25% of these individuals will maintain a grade of C or better for each level or class attended. Of the fair housing discrimination allegations received, 45% of the allegations will be resolved.
PRIORITY NEED CATEGORY – CREATING ECONOMIC OPPORTUNITIES - ECONOMIC DEVELOPMENT					
E-1	Rehabilitation of Commercial Buildings and Public Improvements:	Continue to provide architectural design and rehabilitation services to businesses in existing targeted commercial zones and add a new commercial zone in southern or western Glendale.	Provide architectural design and commercial rehabilitation services to 4 Colorado Street businesses comprised of 16 storefronts by June 2007. Annual goal=4 projects, 16 storefronts. Provide architectural design and commercial rehabilitation services to a new-targeted revitalization project, potentially on South Glendale Avenue Annual Goal: 4 projects, 12 storefronts.	Provide architectural design and commercial rehabilitation services to 4 Colorado Street businesses comprised of 16 storefronts by June 2006. Provide architectural design and commercial rehabilitation services to a new-targeted revitalization project, potentially on South Glendale Avenue and complete 12 projects comprised of 48 storefronts by June 2010.	Improve the appearance of commercial areas and provide economic opportunities through investment by creating an additional 5 new businesses in the targeted areas that will generate an increase in the property tax base of the area by June 2010.

OBJ. #	SPECIFIC OBJECTIVE	DESCRIPTION	ANNUAL OBJECTIVE	FIVE YEAR OBJECTIVE	PERFORMANCE MEASURE
E-2	Job Creation/Employment	Continue to fund social service programs to support, leverage and coordinate employment, ESL and basic skills programs with WIA programs and the VJC that will create jobs for low and moderate-income persons.	Based on the annual business survey administered by Workforce Investment Act, 25% of businesses assisted will create or retain 2 jobs per business assisted. Workforce Development will play a key role in administering this survey.	Create or retain 75 new-targeted jobs created for low and moderate-income residents by June 2010.	50% of the clients served will obtain employment and maintain the position for a minimum of 6 months.
E-3	Business Assistance	Provide business outreach and customized business services to increase attraction and expansion; and in the process create jobs for referrals of low-income persons. Facilitate the development of a business assistance service to help local businesses with technical and strategic support.	Contact 100 businesses regarding business assistance per year. Provide technical assistance to a minimum 10 businesses per year.	Contact a minimum of 500 businesses regarding business assistance services (100 per year) June 2010. Technical assistance provided to a minimum 50 targeted businesses by June 2010.	Support local businesses through technical assistance and provide neighborhood based job training that will create or retain employment for 10% served and those employed will maintain the position for a minimum of 6 months.
PRIORITY NEED CATEGORY – SUITABLE LIVING ENVIRONMENT - NEIGHBORHOOD/CAPITAL IMPROVEMENTS					
Targeted Neighborhood Improvements					
N-1	Targeted Neighborhood Improvements	Continue to target neighborhoods for comprehensive revitalization including construction of public improvements and infrastructure; and involve residents in the planning of these revitalization efforts. Incorporate housing, parks and school improvement/development in neighborhood revitalization projects, in addition to completing the Adams Square Revitalization Project and the new East Garfield Neighborhood Improvement Project and initiate planning activities for one new project in southern or west Glendale.	Complete Adams Square revitalization project by July 2007. Initiate planning activities in the first year and implement one new-targeted neighborhood improvement project by the fifth year.	Complete the Adams Square Mini-Park project by June 2010. Initiate planning design and complete the East Garfield Neighborhood Improvement project by June 2007. Initiate planning activities and implement one new-targeted neighborhood improvement project in southern or western Glendale by June 2010. Complete the Cerritos School Park and Parking lot Improvement Project by June 2010.	Improve the livability and neighborhood vitality, by completing Adams Sq. project and East Garfield project that will result in an increase in the property tax base of the surrounding neighborhood by June 2010.
N-2	Code Enforcement and Street Lighting	Provide enforcement of building and fire codes to ensure that homes in low and moderate-income areas meet regulations.	Conduct 1,000 inspections for code compliance in southern Glendale	Conduct 5,000 inspections for code compliance in southern Glendale.	Bring 25% of total substandard housing and code enforcement cases into compliance on an annual basis and assist to resolve neighborhood problems in low and moderate-income neighborhoods.

OBJ. #	SPECIFIC OBJECTIVE	DESCRIPTION	ANNUAL OBJECTIVE	FIVE YEAR OBJECTIVE	PERFORMANCE MEASURE
PRIORITY NEED CATEGORY – SUITABLE LIVING ENVIRONMENT - NEIGHBORHOOD/CAPITAL IMPROVEMENTS:					
Capital Improvement Projects including parks, recreational facilities, libraries and social service and community centers, and educational facilities:					
F-1	Community Centers/ Libraries	Continue to rehabilitate and expand existing non-profit and city-owned community centers and recreational facilities including libraries, childcare centers, youth centers, homeless facilities, and neighborhood service centers. Support projects to modify community centers and public facilities for physical accessibility.	Improve and/or develop two non-profit or City owned Youth Centers per year. Upgrade and/or expand 3 existing non-profit community centers or city owned libraries/community centers per year.	Improve and/or develop ten non-profit or City owned Youth Centers by June 2010. Upgrade 15 existing non-profit community centers or city owned libraries by June 2010.	Improve the livability and neighborhood vitality with public amenities by developing/redeveloping one community center in areas of the City that will result in the expansion of services to the community by June 2010.
F-2	Parks/Recreation	Fund acquisition and development of neighborhood parks in southern Glendale.	Initiate the improvement of a 1-acre mini-park in southern Glendale per year. Initiate the rehabilitation and improvement of a neighborhood park playground facility per year	Develop two 1-acre mini-parks in southern Glendale by June 2010. Rehabilitate and improve 2 neighborhood park playground facilities by June 2010.	Improve the livability and neighborhood vitality with public amenities by developing/redeveloping a mini-park and recreational center in areas of the City that will result in the expansion of parkland acreage to the community by June 2010.
F-3	Health Facilities	Rehabilitate, expand or develop health facilities, including the completion of the Edison Pacific Health Clinic Interior Improvements.	Complete the Glendale Adventist Center for Community Center fire safety improvements by December 2007.	Rehabilitate, expand or develop two health facilities by June 2010.	Improve the health conditions of southern Glendale residents by increasing the number of existing health programs by 10% by June 2010.
F-4	Section 108 Loan	Continue the repayment of the Section 108 loan for the Edison Pacific project. Potentially apply for a new Section 108 loan from HUD in order to fill a funding gap for a potentially new senior center or aquatic center project.	Repayment of the Section 108 loan from HUD for the Edison Pacific Project and potentially apply for a new Section 108 Loan from HUD in order to fill a funding gap for a new senior center or aquatic center project. The current loan repayments average \$235, 000 per year.	The current loan repayments average \$1,025,000 over five years.	Not Applicable.

ACTION PLAN FOR THE FY 2007 ESG AND OTHER HOMELESS PROGRAMS

The entitlement amount for the FY 2007 Emergency Shelter Grant (ESG) program is \$145,916. The City also allocated \$60,000 in CDBG public social service funds for homeless programs. Existing programs that have proven their effectiveness will continue to be a priority for FY 2007 ESG and CDBG homeless funding. New programs that would close gaps in Glendale's Continuum of Care are also a funding priority. As with the CDBG program, ESG projects are consistent with the priorities established in the City's 2005-10 Five-Year Consolidated Plan and are discussed further below. The City will also continue to intensify the use of other non-ESG and CDBG funding for homeless programs as part of the Continuum of Care, such as Supportive Housing Program funds and Shelter Plus Care.

In addition, coordination with non-HUD, mainstream funding sources is also a priority. Some of these sources include: Redevelopment Set-aside Funds, CALWorks, Social Security, Medi-Cal and Medicare, as well as state, county and private funding. Included in Attachment 2 is a list of project descriptions, accomplishments, and program priorities for all the 2007 ESG and CDBG homeless projects.

The City continues to work closely with the Glendale Homeless Coalition, a working group comprised of City staff, local social service providers, public agencies, community organizations, members of the business community, homeless and formerly homeless individuals, and other residents committed to developing and implementing a coordinated plan to address homelessness in Glendale. Services and housing for the chronically homeless are being expanded and outreach activities are being targeted toward this homeless sub-population.

Homeless prevention

Homeless prevention will be provided to appropriate low-income families by Catholic Charities at the Loaves and Fishes Program located at 4322 San Fernando Road. Catholic Charities staff will screen families and provide one-time cash assistance with rental and utility subsidies in the event that an eviction or shut-off notice has been issued. Intensive case management and advocacy will also be provided to support families to maintain stable housing tenure. For fiscal year 2007-08, \$21,000 in ESG funds has been approved for direct homeless prevention assistance and administration for at-risk homeless families. This will be matched with \$23,000 in other funding. CDBG funds in the amount of \$30,000 will be used for homeless prevention case management. This program provides case management to an estimated 200 unduplicated households annually. Direct homeless prevention assistance is provided to an estimated 100 families annually.

Homeless prevention activities have been augmented through the Emergency Rental Assistance Program (ERAP), funded through Redevelopment Set-Aside, which also provides assistance with rental and utility subsidies in the event of a catastrophic event (illness, sudden job loss, etc.) that may result in homelessness. This program provides assistance for a longer period of time (1-3 months) than the Catholic Charities program described above. It is anticipated that \$15,000 will be spent through this program during FY 2007-08 and serve 4 households. It will continue to be administered by City staff providing rental assistance and case management to program recipients.

Outreach

Outreach and assessment are high priority components of Glendale's continuum of care, especially the provision of outreach and services to the chronically homeless. PATH Achieve Glendale will operate outreach services, which are funded in part through a consolidated Supportive Services Grant. A two-person street outreach program has been in operation since October 1997. The outreach team builds rapport with homeless individuals and families on the street and works to move them into the continuum of care via the PATH Achieve Glendale Access Center.

An expansion of street outreach services was implemented in January 2003 to target the chronically homeless. This program provides mental health services to persons still living on the street with an outreach worker that specializes in mental health and psychiatric services, including medication.

Outreach is accomplished in a variety of ways. Our Outreach Team works six days each week to identify homeless individuals and families on the street, traveling the community by van and by foot. Outreach staff also visit public buildings, parks, service agencies and businesses to share information about services which can be distributed by stakeholders to homeless people they encounter. Outreach staff will also respond to calls from the community regarding homeless people, and can transport residents who are interested in accessing services. In addition the Outreach staff also works collaborative in the Cold Weather shelter to encourage clients to continue to access other housing options beyond the cold weather shelter.

Needs Assessment, Case Management

PATH Achieve Glendale is the central point of entry for homeless individuals and families for the Glendale continuum of care system. PATH Achieve Glendale Access Center offers an array of support services: Intake Services – in depth assessment of

client needs; Housing Resources – housing case managers evaluate barriers to housing and helps clients connect to resources for transitional, permanent and subsidized housing. Workshops and services are also provided on topics such as tenant advocacy, landlord/tenant relations, fair housing law, tenant responsibilities and independent living; Veterans’ Services – connects eligible clients to veterans services and benefits, peer support groups and social activities targeted to the needs of veterans; Mental Health Services – provides psych-social evaluations and mental health counseling. A licensed psychiatrist is available on-site weekly for mental health diagnosis and treatment, including prescription management; Employment Services – provides career assessments and job readiness counseling, including resume writing, job searching, interview skills and education resources; Health Services – a fully-operational exam room is available on site. Staff also provides information and referral to off-site services, including mainstream programs operated by the Department of Public Social Services (DPSS), the Social Security Administration, and Verdugo Mental Health Center. PATH Achieve Glendale is located at 437 Fernando Court.

For FY 2007-08, the access center portion of PATH Achieve Glendale will be funded with \$30,000 in CDBG funds and \$752,285 in Supportive Housing Program (SHP) funds for supportive services described in the supportive services section of this report, with additional contributions from private foundations, volunteer resources, and other governmental funding. The access center portion of PATH Achieve Glendale serves an estimated 900 unduplicated persons annually.

Outreach and psychiatric services targeted for the mentally ill homeless population will continue. In addition, the Glendale Homeless Coalition will continue to improve on the process to ensure that all homeless persons access mainstream resources, especially public entitlement programs.

Emergency Shelter

The City has committed \$124,916 in ESG funds to support two current shelter operators in the next year: the Glendale YWCA battered women’s 45 day emergency shelter (Sunrise Village) and the PATH Achieve Glendale 90 day emergency shelter.

Sunrise Village is a 10-bed shelter for victims of domestic violence and their children. The Shelter is located in a confidential location. The program provides residents with case management, mental health services, groups, and children’s programs and serves an estimated 60 unduplicated women annually and their children. Upon completion of the crisis shelter program, placement is available into SHP funded transitional housing programs in Glendale. Due to fire code and zoning regulations, the program

will operate at a ten-bed capacity until further building and safety code upgrades are complete.

The residential component of PATH Achieve Glendale offers single individuals and families emergency shelter with needs assessment, case management and linkages with Glendale's continuum of care. During FY 2007-08, the program will utilize their 40 beds to provide a 90-day shelter stay, with extensions granted on a case-by-case basis, to an estimated 200 unduplicated individuals and families. The City of Glendale/Glendale Housing Authority has approved PATH Achieve Glendale as the designated operator of all Achieve Glendale programs; PATH Achieve Glendale will operate the shelter program during FY 2007-08 using funding from various grants and private donations.

Supportive Services

Homeless persons have access to medical care through PATH Achieve Glendale's medical clinic. The clinic is operated through a contract with a private health practitioner. The clinic, which serves over 200 persons annually, is funded in part through a consolidated SHP grant to provide supportive services at Achieve Glendale. Other funding includes private donations and in-kind services.

PATH Achieve Glendale provides mental health services and substance abuse services for homeless persons throughout the continuum. Mental health services include psych-social evaluations and mental health counseling services. Additionally, a licensed psychiatrist is available on-site weekly for mental health diagnosis and treatment, including prescription management. A substance abuse counselor works with homeless clients and those in transitional housing to establish sobriety through individual and group counseling. Clients are linked to other substance abuse programs in the region, including detox and residential programs. Services will be provided through a combination of SHP and other sources of funding. A portion of an SHP funded Supportive Services Only grant pays for professional psychiatric services for homeless individuals within Glendale's continuum of care.

Also funded in part under a SHP funded consolidated Supportive Services grants, and located at the PATH Achieve Glendale access center, are a full-time Homeless Employment Specialist and a full-time Housing Resource Specialist. The Housing Resource Specialist prepares clients for permanent housing and networks with property owners to develop a database of rental property owners willing to rent to formerly homeless households who may have poor credit histories or prior evictions. The Housing Resource Specialist also coordinates placement into Glendale's

continuum of care permanent housing programs, including the Shelter Plus Care program.

Transitional Housing

The goal of Glendale's continuum of care transitional housing programs are to prepare household members for permanent housing and independent living by providing access to services that include: counseling, education, employment training and counseling, living skills, money management, legal and credit assistance, parenting skills, youth counseling and child development, and health and mental health care. These programs also serve families with special needs.

The Salvation Army Glendale Corps Nancy Painter House (formerly Booth House) serves up to 18 people (4 to 5 families) for up to two years. In 1998, the project underwent extensive rehabilitation to meet ADA standards. The program serves approximately 30 unduplicated persons annually.

The City of Glendale partnered with the City of Pasadena to open Euclid Villa, a two-year transitional housing program for families with children. The 14-unit project is located in Pasadena, but has reserved half of its units for Glendale families. Supportive services are provided by Union Station Foundation of Pasadena and are funded through Pasadena's continuum of care. The program serves approximately 25 persons from Glendale's continuum of care annually.

PATH Achieve Glendale's Family Transitional Housing Program serves up to 10 families at any point in time through scatter-site units. The Program serves two-parent, single-parent female headed, and single-parent male headed families. The program sponsor matches families with units in the community that meet each individual family's needs. Upon completion of the program's subsidy, families will have the option of remaining in their unsubsidized unit and will be eligible for follow up case management. SHP funds in the amount \$177,399 will pay for supportive services and operations in FY 2007-08. The project serves up to 10 families, comprised of 23 unduplicated persons annually.

Domestic Violence Services

The YWCA Hamilton Court project will continue to provide transitional housing to female-headed families with children, with a focus on domestic violence services. The program will use \$217,292 in SHP funds for services and operations in FY 2007-08. This will be matched with volunteers and in-kind services and funding from other private and public sources. The project serves 13 unduplicated households annually,

comprised of 16 adult clients and their children.

The Antelope Valley Domestic Violence Council (AVDVC) will provide transitional housing for survivors of domestic violence who are unaccompanied by children. The Freedom House Program serves up to 10 individuals at any point in time. The Freedom House program will utilize \$148,156 in SHP funds for FY 2007-08.

Transitioning to Permanent Housing and Independent Living

The Housing Resource Specialist, located at PATH Achieve Glendale, specializes in building relationships with local landlords, developing housing resources, and linking clients in the continuum to permanent housing. To help meet the diverse needs of homeless households in securing and maintaining permanent housing, a number of programs will be made available to homeless persons referred through the continuum of care during FY 2007-08.

In 1999, the Housing Authority made additions to the local preference to include homeless families who have graduated from continuum of care residential programs. The program will be used for families with children, single persons age 62 or over, or single persons with disabilities. Families accepted into the program receive rental assistance through the Section 8 program and case management from local social service providers. The case management component includes needs assessment, living and money management skills, and assistance in securing housing, ongoing support, and budget monitoring. Families will be evaluated for the City's Family Self Sufficiency Program (FSS). Participants in FSS are encouraged to enhance their potential for self-sufficiency through education, job training and employment assistance.

Section 8- Family Self-Sufficiency Program

The Family Self-Sufficiency (FSS) program is available to families served under the Housing Authority's Housing Choice Voucher program, and is available to assist low-income families currently receiving tenant based rental assistance, to become self-sufficient. This program offers families referrals to classroom training, on the job training, and other training to prepare for careers that will assist the family in raising their income to a level where a housing subsidy is no longer necessary. As the family's income increases, the amount of reduction in rental subsidy is deposited into an escrow account, which is turned over to the family upon program graduation. The escrow account therefore serves as an additional incentive for participants to complete the program. Through referrals, this program may assist in transportation costs,

childcare costs, tuition and book costs, and other services to enable the family to raise their employment income.

The FSS program will serve twenty-five families in 2007-08. HUD will provide \$63,000 annually for FSS coordinator services. This will be the seventh year of operation of this program in Glendale.

Permanent Supportive Housing and Supportive Services

The City has received an award totaling \$1,784,520 for 39 units for five years of rental subsidies and administration allocations under the 1998, 1999, 2001 and 2005 Shelter + Care Programs. The City will spend approximately \$356,904 in Shelter Plus Care funds in FY 2007-08. Supportive services will include case management, money management, and other specialized services to meet the needs of the disabled individual or families. Agencies providing these services will include PATH Achieve Glendale, Verdugo Mental Health Center, Catholic Charities, the YWCA of Glendale, Glendale Adventist Medical Center and the AIDS Services Center of Pasadena.

The Orange Grove project provides 24 units of permanent housing for low-income families. This project provides two and three bedroom apartments for large families. Five families referred from the continuum of care were accepted as initial residents of the project, which opened in the summer of 2000. In addition, Continuum of Care providers have priority status whenever a unit becomes available. The program also provides supportive services through a part-time case manager.

The SHP funded Next Step Permanent Supportive Housing Program operated by PATH Achieve Glendale, provides 8 beds for single persons who are disabled and in recovery from substance abuse. The project was originally funded as a three-year grant with program and operating dollars totaling \$453,832.

The City of Glendale/Glendale Housing Authority was awarded \$363,937 over the course of two years to provide permanent supportive housing to eight chronically homeless persons. In 2005, the program was converted to a scatter site-leasing project and in 2006 the City transfer sponsorship to PATH Ventures and subsidiary of People Assisting the Homeless (PATH), the program is fully operational and currently serving 7 of 8 program participants. The program expects to be at full capacity within the 2007-08 FY. Supportive services will include case management, money management and other specialized services to meet the needs of the disabled chronically homeless individuals.

During 2007-08, The Salvation Army will begin construction of the Chester Street Permanent Supportive Housing Program, which will serve four families with

permanent supportive housing. Funding is provided in part with SHP funds.

Individuals and families participating in Glendale's Continuum of Care can receive support in their transition to permanent housing and independent living through the Housing Resources Specialist at PATH Achieve Glendale. Individuals and families not participating in Glendale's Continuum of Care will receive support for homeless prevention services, transitional to permanent housing and independent living through various Community agencies and City Departments. Community residents will be educated on how to access services available in their community, including public health programs and other social service organizations.

Table 6
Summary of Specific Homeless Objectives (HUD Table 1C)

OBJ. #	SPECIFIC OBJECTIVE	DESCRIPTION	ANNUAL OBJECTIVE	FIVE YEAR OBJECTIVE	PERFORMANCE MEASURE
PRIORITY NEED CATEGORY – HOMELESS					
H-1	Emergency Shelter	Provide 40 year-round emergency shelter beds to serve homeless individuals and families in a 60-day case management based program.	Annually assist 200 homeless persons with emergency shelter.	Assist 1000 homeless persons with emergency shelter.	To place 43% of shelter clients into transitional housing and 25% into permanent housing.
H-2	Transitional Housing	Provide transitional housing through 112 beds for persons in families and 10 beds for single individuals.	Annually assist 122 persons with transitional housing and supportive services to prepare clients for permanent housing.	Assist 610 persons with transitional housing over the next five years.	To place 25% in permanent housing within 12 months.
H-3	Permanent Housing	Provide housing for 57 households with special needs through SHP and Shelter Plus Care funded permanent supportive housing.	Serve 37 households each year with Shelter Plus Care and 20 households with SHP funded permanent supportive housing.	Same as annual objective. Households remain in permanent housing for an indefinite period.	To retain 90% of households for the first 12 months of their tenancy.
H-4	Case Management and Support Services	Provide intake, assessment, specialized case management and supportive services in the areas of mental health, health, employment, veterans' issues, substance abuse, life skills, and housing placement to help clients address barriers contributing to homelessness. Maintain an HMIS to gain a better understanding of needs and track services provided.	Annually enroll 1036 homeless persons into case management services to address barriers contributing to homelessness.	Enroll 5180 persons into specialized case management at Achieve Glendale Access Center to address barriers contributing to homelessness.	To enroll 79% of clients visiting Achieve Glendale into a case management program and utilize HMIS as a reporting tool for measuring the success of these services.
H-5	Homeless Prevention	Provide case management, advocacy, and direct financial assistance to households at risk of homelessness to help them maintain/obtain housing	Serve 200 households per year with case management to prevent homelessness and 80 households per year with financial assistance.	Serve 1000 households with case management and 400 with financial assistance to prevent homelessness.	60% of households that obtain direct financial assistance will maintain/ obtain safe, habitable housing for at least one month after the assistance is provided.
H-6	Street Outreach	Provide street outreach services to the chronically homeless street population in Glendale and connect clients to the continuum of care.	Annually serve 300 unduplicated homeless persons with street outreach services.	Serve 1500 homeless persons with street outreach services.	To have 40% of street outreach clients visit Achieve Glendale Access Center within one year.
H-7	Runaway Youth Shelter	Assist service provider with locating funding for a new youth emergency shelter. In interim, service provider will use non-CDBG funds to operate a youth hotline to provide crisis intervention and shelter placements in existing youth shelters (outside of Glendale).	To provide crisis intervention for 42 youth per year and provide shelter placement services for any youth needing safe emergency housing.	To provide crisis intervention for 210 youth and provide shelter placement services for any youth needing safe emergency housing	To locate funding for a year-round emergency shelter for youth.

OBJ. #	SPECIFIC OBJECTIVE	DESCRIPTION	ANNUAL OBJECTIVE	FIVE YEAR OBJECTIVE	PERFORMANCE MEASURE
H-8	Support Services	Provide specialized services to homeless persons being discharged from Glendale Adventist Medical Center to address emergency needs and link them to homeless services.	Assist 80 recently hospital discharged homeless patients per year with specialized medical and nutritional counseling, along with referrals to homeless services, with temporary housing, transportation, and medication assistance as necessary.	Assist 400 recently hospital discharged homeless with specialized medical and nutritional counseling, along with referrals to homeless services, with temporary housing, transportation, and medication assistance as necessary.	90% of homeless patients needing assistance with medications purchases will receive assistance and obtain their medications at the time of discharge.
H-9	Domestic Violence Programs	Provide safe emergency housing as part of a year-round 10-bed domestic violence shelter.	Annually assist 70 persons in flight from domestic violence with safe emergency shelter and domestic violence services.	Assist 350 persons in flight from domestic violence with safe emergency shelter and domestic violence services.	To place 50% of adult participants in safe transitional housing or other self-determined housing.

PROCESS AND CRITERIA FOR AWARDING FY 2007 ESG GRANT FUNDS

The City's process for granting FY 2007 Emergency Shelter Grant (ESG) Program funds to non-profit organizations was completed with the guidance of the Federal Regulations for the Emergency Shelter Grant Program and the homeless strategy developed by the Glendale Homeless Coalition.

First, the City developed criteria to determine eligible agencies for the granting of ESG funds. This criterion is as follows (not necessarily in this order):

- 1) The recipient must be a public or private non-profit agency, authority or organization;
- 2) Services must be provided in the City of Glendale;
- 3) Matching funds for the project must be shown;
- 4) Church/state requirements must be followed;
- 5) Substantial need for ESG funds must be documented; and,
- 6) Consistency with the City's Consolidated Plan and the Glendale Homeless Coalition's homeless strategy must be demonstrated.

Secondly, the City established the following funding priorities:

- 1) Existing programs consistent with the Continuum of Care approach and
- 2) New programs which fill a gap in Glendale's Continuum of Care.

In addition, the following criteria for evaluating program proposals were developed:

- 1) Consistency with Continuum of Care approach;
- 2) If program is currently in operation, demonstrated effectiveness;
- 3) Expansion of services;
- 4) If new program, does it fill a gap in homeless services;
- 5) Plans for coordination with other service providers;
- 6) Means of addressing any duplication of service;
- 7) Adequate implementation plan;
- 8) Adequate evaluation plan;
- 9) Cost effectiveness;
- 10) Reasonable and necessary budget line-items;
- 11) 100% matching funds;
- 12) If the agency has demonstrated experience; and
- 13) Adequate plan for involving homeless individuals and families.

Glendale agencies serving the homeless population were notified of the availability of FY 2007 ESG funding through a Request for Proposal (RFP) process. Community Development and Housing Staff held a bidders conference for prospective ESG applicants. Three agencies, Catholic Charities of Los Angeles, PATH Achieve Glendale, and the YWCA of Glendale submitted funding applications.

Members of the Glendale Homeless Coalition were asked to serve on the ESG proposal review committee. Committee members were provided with proposals, proposal summaries, and program guidelines prior to the formal review process. In the formal review process, representatives of each agency appeared before the review committee to answer questions and clarify points regarding their proposals.

**Table 7
FY 2007 Emergency Shelter Grant Funding by Activity**

PROGRAM	Operations - Personnel	Operations Non- Personnel	Essential Services	Homeless Prevent.	Admin.	Total
Catholic Charities Loaves & Fishes Homeless Prevention				\$20,000	\$1,000	\$21,000
PATH Achieve Glendale Emergency Shelter	\$7,702	42,853	\$43,500	0	\$4,684	\$98,739
YWCA of Glendale Sunrise Village	\$6,890	18,040	0	0	1,247	\$26,177
<i>GRAND TOTAL</i>	\$14,592	\$60,893	\$43,500	\$20,000	\$6,931	\$145,916

ACTION PLAN FOR SPECIAL NEEDS PERSONS

Supportive service needs of the elderly and frail elderly will continue to be met by the City through the Adult Recreation Center (ARC) operated by the Department of Parks, Recreation and Community Services. In fiscal year 2007-08, \$9,000 in CDBG funds will be used along with LA County Department of Aging funds for senior case management, serving an estimated 250 persons annually.

In addition, housing needs of disabled and senior citizens are compounded by design and location requirements which are often more costly. Special needs of households with wheelchair-bound or semi-ambulatory individuals, for example, may require ramps, holding bars, special bathroom design, wider doorways, lower cabinets, and elevators. The City offers the following services and assistance to enable persons with special needs (including persons with HIV/AIDS) to live in dignity and independence.

Housing Rehabilitation Assistance -- Seniors represent the largest group of lower income homeowners in Glendale and generally occupy the City's older housing stock, which is the most likely to be in need of repairs. The Glendale Housing Authority provides grants to income eligible senior homeowners for the purpose of making health and safety improvements their homes. In addition, the City offers housing rehabilitation grants to households living with disabilities. The grants are available to eligible households to make handicap accessibility modifications to single family homes or apartment units.

The Housing Authority offers both senior and disabled grants of up to \$10,000 per household. Low-interest rehabilitation loans of up to \$25,000 are also available to assist low-income senior and disabled households.

Rental assistance -- Provision of rental assistance is an effective way in the short term to assist very low-income renters burdened with housing overpayment. Glendale has a large elderly population, a large segment of which is on fixed incomes and is faced with spending the majority of their incomes on housing costs. Providing rental assistance will continue to be a key strategy for assisting this group of special needs households over the next year.

Rental assistance is also an activity for non-homeless with special needs (persons with AIDS, disabled individuals and families with a disabled member). Members of these groups are seriously at risk, and often qualify for Section 8 assistance. Currently, 75% of rental assistance is provided for the elderly each year, many of whom are disabled. The Glendale Housing Authority will continue to work with the Pasadena Housing

Authority and Pasadena Aids Service Center to facilitate access to Housing Opportunities for Persons with AIDS (HOPWA) for Glendale residents. In addition, the Shelter Plus Care Program will provide housing to homeless disabled persons. Supportive services for Shelter Plus Care residents are provided by local service providers with expertise in the residents' disabilities.

Since 2001 the Housing Authority has offered Moving Assistance Grants (MAG) to those renters receiving Housing Assistance Vouchers who do not have the limited resources needed to secure a rental unit. The grant assists them to pay security deposits, utility deposits, stove or refrigerator purchase and other costs associated with a move. The goal of the Moving Assistance Grant is to provide financial assistance to very low income Section 8 households for security deposits and other move-in costs associated with initial tenancy in the rental housing market. Eligible households may receive grants up to \$2,500 to reimburse up to 50% of the cost of security deposits, utility deposits and specific appliance purchases necessary for initial tenancy. Approximately \$24,000 is available over the next year for this program and could serve at least 9 households.

In May 2002, the Glendale Housing Authority approved the Low Income Family Employment and Rental Assistance Program (LIFERAP), a rental assistance program that targets working families. The program provides thirty six (36) months of rental assistance to approximately 50 low income, working families with children. The rental subsidy frees up limited household resources that could be devoted to education or job training activities. A case manager works with participants to develop strategies and links them to resources to assist them in raising the household's income, ultimately leading the household to self-sufficiency and reducing or eliminating the family's housing cost burden.

A component of the LIFERAP Program is a mandatory savings program designed to serve as a resource for certain, allowable expenses that will aid in achieving the goal of income growth, overall support employment, training, education activities, financial growth, and family well being. The program operated successfully for a two-year period from 2003-04 through 2004-05, and was approved in February 2005 for another three-year term. Next year the program will be in its fifth year of an approved five-year term of operation.

Increase the Supply of Affordable Rental Units- The City of Glendale endeavors to increase the supply of affordable rental housing units through two primary activities: 1) acquisition and rehabilitation or new construction of affordable rental housing; and 2) provision of rehabilitation loans for rental housing. Since 1998, the City has assisted in the acquisition and rehabilitation or new construction of over 712 affordable rental-

housing units. The Authority has completed this year or is currently working on six additional rental projects with 168 more units. More detailed descriptions of activities designed to increase the supply of affordable rental units are provided in the Action Plan for the 2007-08 HOME Program section of this report.

Two of these projects are designed for special needs persons including: 6206 San Fernando Road – a 24 unit affordable rental project for developmentally disabled persons and 615 Chester/Salvation Army – a 4 unit supportive services rental development for formerly homeless households.

Non-residential support services--The City currently offers housing services targeted at Glendale's largest special needs group, the elderly, and provides financial support to agencies which serve the homeless, handicapped, developmentally disabled, and those with a substance abuse issue or a mental illness. Services are also available for immigrants and families at risk of becoming homeless. Support for these services will continue over the next year.

The City, through the Parks, Recreation, and Community Services Department, offers case management services to elderly residents at the Glendale Adult Recreation Center (ARC). Staff at the ARC helps coordinate housing services for seniors, such as in-home care and relocation assistance. Seniors are matched with the appropriate agencies in the community to receive needed assistance. Counseling is also offered.

Approximately 250 seniors each year receive these services through case management. In FY 07-08, a meal delivery program will continue to be available for seniors who are homebound. Approximately 10,000 meals are delivered annually.

Service providers such as the Armenian Relief Society and Catholic Charities provide case management to low-income families and individuals, including a number of seniors who are at risk for homelessness. The Armenian Relief Society will receive \$50,000 in CDBG funding for the Community Outreach Project case management and referral program. Catholic Charities Homeless Prevention program is described under the Homeless Section, and receives both CDBG and ESG funds to help people, including seniors, to maintain housing tenure.

The Glendale Association for the Retarded received \$10,000 in CDBG funding for the English as a Second Language (ESL)/Basic Skills Instructor program, to address the needs of non-English speaking, multi-cultural, developmentally disabled clients by teaching English language skills, job skills, and social and community living skills required for successful participation in their new community and country.

ACTION PLAN FOR THE FY 2007-08 HOME PROGRAM

The Housing Authority of the City of Glendale (Housing Authority) anticipates receiving \$2,078,876 in FY 2007-08 HOME Investment Partnership funds, including American Dream Down payment Initiative (ADDI) funds. Of the entitlement itself (not including ADDI), the Housing Authority will reserve at least \$307,827 (15%) for use by a Community Housing Development Organization (CHDO) and \$205,217 (10%) for Administration. The approximate breakdown for the Housing Authority's use of FY 2007-08 HOME/ADDI allocation is as follows:

Table 8
FY 2007-08 HOME Program Funding by Activity

Projects / Activities	Funding Amount
Affordable Owner New Construction	\$600,000
Affordable Rental New Construction and Acquisition/Rehab	\$1,246,959
Home Ownership Assistance through the American Dream Downpayment Initiative	\$26,700
Administration	\$205,217
Total	\$2,078,876

Consistent with the priorities set forth in the City's 2005-2010 Consolidated Plan, Glendale will give high priority to:

1. Increasing Affordable Home Ownership Opportunities through new construction of ownership housing units, provision of homeownership education courses, and home ownership assistance through the American Dream Downpayment Initiative for first time home buyers.
2. Increasing Affordable Rental Opportunities through new construction or acquisition/rehab of rental housing units and provision of rental assistance.
3. Preserving and Maintaining the City's Existing Affordable Housing Stock through provision of housing rehabilitation assistance for single family homeowner units and for multifamily rental units occupied by low income renters at an affordable rent.

Generally, Glendale's affordable housing programs are available to eligible households citywide. These programs include Single Family Ownership Rehabilitation, Multifamily Rental Rehabilitation, Affordable Ownership New

Construction, Homeownership Education Courses, Homeownership Assistance / American Dream Downpayment Initiative, Affordable Rental New Construction/ Acquisition-Rehabilitation and Rental Assistance. A goal of the City is to avoid concentration of affordable housing in any one part of the City.

However, the Housing Authority has made additional resources available to certain neighborhoods, particularly in southern Glendale, to assist with revitalization efforts. Within these identified areas, the Housing Authority offers program incentives that attempt to expand the number of persons that may utilize the Housing Authority's programs. For example, the Single Family Ownership Rehabilitation program typically serves only low-income households (with incomes at or below 80% AMI adjusted for household size). In target neighborhoods, however, the program will also assist moderate-income households (with incomes at or below 120% of AMI adjusted for household size) using non-federal funding. Currently, Mariposa, Gardena, San Fernando, and Palmer neighborhoods are target areas in Glendale.

The Housing Authority has designated the East Garfield Neighborhood as a neighborhood revitalization area within the Mariposa target area and has allocated approximately \$3.7 million of HOME funds to develop an affordable rental project in the neighborhood. Other funds will be used in concert with the HOME funds investment to create a new neighborhood park and other public improvements. Five parcels have already been acquired - three for the affordable housing project and two for the complementary park project.

Currently the Housing Authority has completed or is working on five affordable housing projects within the southern Glendale region. The projects include: Metropolitan City Lights - 64 rental units for low and very low-income families (completed); the East Garfield Revitalization project Garfield Gardens rental project for 30 low and very low income families; Habitat for Humanity Palmer Avenue - three (3) ownership units for low-income first time homebuyers; United Cerebral Palsy - 6206 San Fernando development for 24 low income, developmentally disabled households; and Metro Loma - a 44 unit family housing development for low and very low income families.

Specific Projects and Activities

Increasing Affordable Home Ownership Opportunities

1. Affordable Ownership New Construction Program

Glendale is currently working on the following three affordable home ownership development projects.

In Construction

San Gabriel Valley Habitat for Humanity 900 E. Palmer Street – The Housing Authority has entered into a Disposition and Development Agreement with San Gabriel Valley Habitat for Humanity to build one (1) detached and two (2) attached (duplex style) units on one lot as condominium housing. Ownership of the land has transferred to Habitat and the home construction is nearly complete. The 3- bedroom units will serve large families. The Housing Authority acquired the land, relocated commercial tenants from an existing dilapidated partially-vacant, nonconforming commercial building, and demolished the structure. The Housing Authority is providing \$300,000 of financial assistance using Redevelopment Set-Aside funds. Construction began in Spring 2006 and should be completed in Summer 2007.

In Predevelopment

Heritage Housing Partnership 339-343 W. Doran Street – In December 2005 the Housing Authority entered into an agreement with Heritage Housing Partnership to develop a 35 unit mixed income home ownership project and transferred ownership of the property to the developer. The project will preserve 3 homes with potential historical significance and construct 32 new residential units. Twenty four of the new units will be affordable to moderate income home buyers. The \$14.7 million dollar project will use New Markets Tax Credits to leverage private monies for the development, as the site is located in an eligible census tract. The Housing Authority has committed \$3.24 million in Redevelopment Set-Aside funds for the project. Upon completion of construction and sale of the units to qualified moderate-income buyers, the Housing Authority loan will be converted to 2nd trust deed loans on the restricted units. Because of the financing structure, construction is not anticipated to begin until Fall 2007 with project completion in the Spring 2009. Eight of the 24 affordable units will be 3 bedroom units for large families.

San Gabriel Valley Habitat for Humanity - 711-717 N. Kenwood St.

This vacant parcel was purchased in July 2005 using \$1.48 million of Redevelopment Set-Aside funds. In August 2006 the project was reallocated to HOME funding. The Authority has entered into an Exclusive Negotiating Agreement (ENA) with San Gabriel Valley Habitat for Humanity (Habitat) to develop 11 affordable condominium homeownership units restricted to large, first time homebuyer households with incomes less than 80% of Area Median Income (AMI). It is anticipated that the Housing Authority will enter into a DDA with the developer by June 2007, with ownership transferring to Habitat soon after. Construction is expected to be completed by November 2009.

Initiated

331-335 W. Doran Street – This parcel is adjacent to the site acquired by Heritage Housing Partners at 339-343 W. Doran described above. Negotiations for purchase and development of the site are ongoing at this time.

Funding Allocation and Program Goals for the Year

The table below shows Glendale’s proposed funding allocation and program goals for the Affordable Ownership New Construction Program for fiscal year 2007-08. All newly constructed homeownership units that are funded with HOME funds will comply with Section 215 requirements. This program will address the priority housing needs of owner households with incomes between 51-120% of area median income. A total of 14 units of Low Income and 24 units of Moderate Income ownership housing are in various stages of construction and predevelopment as described above.

Table 9
Affordable Ownership New Construction Program
Funding Allocation and Goals
FY 2007-08

Funding Source	Amount Allocated	Assisted Units by Income Group			Total Units
		Very Low (0-50% MFI)	Low (51-80% MFI)	Moderate (81-120% MFI)	
HOME	\$ 600,000	0	4	0	4
Redevelopment Set-Aside	\$1,839,600	0	0	11	11
TOTAL	\$2,439,600	0	4	11	15

2. Homeownership Education Courses

Free homeownership education courses for households who live or work in Glendale will encourage households with incomes between 51 – 120% of area median income to prepare for the home buying process. A U.S. Department of Housing and Urban Development certified home buyer education trainer provides information and resources to homebuyers on budget and credit issues, the mortgage prequalification and approval process, available loan options including special programs available, working with realtors and real property options, the loan closing process, predatory lending practices, fair housing regulations for home buyers, and basic home

maintenance. A lender and realtor participate in the class and answer questions as well. This program increases the accessibility/availability of ownership housing for low and moderate income households by providing them with the knowledge and resources to overcome barriers to home ownership such as adequate down payment, poor credit, and language barriers. It also provides home buyers with a high quality consumer education on suitable mortgage loan terms, purchase agreement negotiations, escrow requirements, and how to maintain their home.

During fiscal year 2007-08, Glendale plans to provide approximately 6 homeownership education courses to approximately 190 individuals. Some courses will be offered in Spanish and Armenian languages. The Homeownership Education Courses will address the priority housing needs of all renter households with incomes between 51-120% of area median income. Provision of these courses is financed with administration funds from Redevelopment Set-Aside.

3. Homeownership Assistance/American Dream Downpayment Initiative

The American Dream Downpayment Initiative (ADDI) funds are specially designated and reserved to assist first-time homebuyers with downpayment and closing costs of up to 6% of the purchase price. With a few exceptions, ADDI funds must be expended generally in accordance with current HOME rules, including the requirements for recipients to fall under low-income limits and for the property value to not exceed FHA mortgage limits.

Currently the HOME maximum purchase price limit for single-family dwellings in Los Angeles County is \$362,790. Using 6% of the purchase price as the maximum ADDI subsidy, approximately \$21,767 could be contributed for each household. Staff analysis indicates that a low-income first time homebuyer with a 10% downpayment could afford a home ranging in price from \$93,000 to \$130,000. No homes in Glendale were sold in that price range in 2006. In addition, the median entry level home (condominium) sales price in Glendale in February 2007 was \$427,000. While median home sales prices have decreased approximately 3% in the last 12 months, prices are not expected to be significantly lower in the next year. Very limited selection in the available housing stock coupled with the large financing gap (over \$297,000 gap) makes low income homeownership a nearly impossible goal in Glendale.

Program Design, Subsidy Level, and Administering Agency

Since the traditional homeownership assistance model of helping low-income buyers to purchase existing homes will be difficult in this housing market, ADDI funds in Glendale are proposed to be used in an alternate manner. Preliminary feasibility

studies indicate that the funds will likely best assist low-income buyers (between 51-80% of AMI) purchasing new construction units developed in part by the Glendale Housing Authority. For example, HOME-funded Habitat for Humanity projects could effectively utilize ADDI funds because their sweat equity and donated labor contributions reduce the first mortgage amount. As a result, their units have traditionally below market sales prices, thus enabling low-income households to purchase the homes. The ADDI downpayment assistance will be variable depending on the economics of each particular housing project, and will be administered by staff of the Housing Authority in the Community Development and Housing division. Glendale will recapture all or a portion of the downpayment assistance/ ADDI forgivable loan if the loan recipient sells the property within the required affordability period. The recaptured funds will be used for HOME-eligible activities, including future mortgage assistance loans.

Previous years ADDI funds have been committed to San Gabriel Valley 900 E Palmer project home owners and to some of the 711-717 E. Kenwood project homeowners. As more funds become available it is anticipated that additional homeowners in the 11-unit Kenwood project will receive ADDI commitments.

Targeted Outreach

There is no public housing or manufactured housing in Glendale; therefore, the ADDI targeted outreach will be directed to Section 8 recipients and other public-assisted families. As new Habitat for Humanity projects are announced, informational flyers will be distributed to families currently receiving Section 8 assistance. In addition, flyers will be distributed to families participating in the Section 8 Family Self-Sufficiency program and Glendale's local Low-Income Family Employment and Rental Assistance Program (LIFERAP).

Pre and Post Purchase Counseling

All low-income purchasers utilizing ADDI downpayment assistance will be required to complete a homeownership education course facilitated by the City of Glendale prior to their move-in date. At these courses, a U.S. Department of Housing and Urban Development certified home buyer education trainer provides information and resources to homebuyers on budget and credit issues, the mortgage prequalification and approval process, available loan options including special programs available, working with realtors and real property options, the loan closing process, predatory lending practices, fair housing regulations for home buyers, and basic home maintenance. A lender and realtor participate in the class and answer questions as well.

In addition, through the intended ADDI partner organization with San Gabriel Valley Habitat for Humanity, families will also be assigned a “Family Partner” who will serve a liaison and resource for questions and concerns that come up during the family’s term of owning the home. Finally, Habitat for Humanity also addresses post purchase counseling needs through regular Homeowner Association meetings.

The City leverages ownership assistance funding whenever possible with other program funds. The City provides Redevelopment Set-Aside funds for its First Time Home Buyer Program, which is currently used primarily together with the Owner New Construction program. The City provides a forgivable loan in the form of a 0% interest loan with a required appreciation share and principal repayment if the loan is paid off prior to the 45 year term of the loan. This Program is available for moderate income home buyers to purchase an existing resale home, although the current housing market makes this extremely difficult. The Los Angeles County Mortgage Credit Certificate Program for first time home buyers provides a tax credit to home buyers over the life of their loan based upon the amount of their annual home mortgage interest payments. Federal Home Loan Bank of San Francisco programs such as the WISH or IDEAL programs have been used as ownership assistance leveraging as well.

The table below shows Glendale’s proposed funding allocation and program goals for the Homeownership Assistance/ American Dream Downpayment Initiative for fiscal year 2007-08. All ADDI funds provided to first time homebuyers will comply with Section 215 requirements. The program will address the priority housing needs of owner households with incomes between 51-80% of area median income.

Table 10
Homeownership Assistance/ADDI
Funding Allocation and Goals
FY 2007-08

Funding Source	Amount Allocated	Assisted Units by Income Group			Total Units
		Very Low (0-50% MFI)	Low (51-80% MFI)	Moderate (81-120% MFI)	
HOME-ADDI	\$26,700	0	2	0	2

Overall Performance Measure for Increasing Affordable Home Ownership Opportunities

Throughout the year as new ownership housing development projects are completed, staff will ensure measurements are tracked to meet the following performance measure:

Ownership housing new construction development projects will result in additional decent housing units affordable to low income households.

Homeownership assistance projects will result in additional first time home buyer households purchasing decent, affordable housing units.

Increasing Affordable Rental Opportunities

1. Affordable Rental New Construction/Acquisition-Rehab Program

Glendale is completing or working on the following 6 affordable rental development projects. In the next few years, new construction of affordable rental housing will address the priority housing needs of 141 large-related renter households with incomes less than 50% of area median income. In addition another 28 units of rental housing units serving Low and Very Low Income special needs households are in various stages of predevelopment and planning.

Completed

Metropolitan City Lights – 1855 S. Brand Street

In February 2005, an Affordable Housing Agreement (AHA) was approved between the Authority and Metropolitan City Lights for a four-story, 65-unit rental project for low and very low-income family households. The Housing Authority provided \$2.0 million in federal HOME and \$3.7 million in Redevelopment Set Aside funds towards development of the project, and the remainder of the project is financed through an allocation of 9% Low Income Housing Tax Credit financing from the State of California, Affordable Housing Program (AHP) funds, County of Los Angeles Community Development Commission administered City of Industry funds in the approximate amount of \$1.5 million, and private financing. Construction began in the spring of 2004. A federally declared disaster designation for rains and flooding in Glendale in the Winter of 2005-06 delayed completion of construction by at least 6 months, however the project was completed in June 2007.

In Predevelopment

East Garfield Neighborhood Revitalization - 295 E. Garfield Avenue, 305 E. Garfield Avenue, 307 E. Garfield Avenue.

These three parcels were purchased in the East Garfield Neighborhood Revitalization Area in 2002 and 2003 using a combined total of \$3.7 million in HOME funds. The entitled project design for East Garfield Gardens has been approved to allow construction of 30 new low income family rental units. The Authority has approved a Letter of Loan Commitment for the project and a federal tax credit application is pending. Upon approval of financing and other requirements the Authority would enter into an Affordable Housing Agreement (AHA) with a long term ground lease from the Housing Authority to the developer, Thomas Safran and Associates.

United Cerebral Palsy - 6206 San Fernando Road

This parcel was purchased by the Housing Authority in late 2004. A DDA will be presented to the Housing Authority in May 2007 and would permit transfer of the property to United Cerebral Palsy of Ventura County to develop the site for a 24 unit rental project with supportive services for developmentally disabled households using already allocated and committed U.S. Department of Housing and Urban Development Section 811 funds. Construction is expected to begin in the fall of 2007 and be complete by August 2008.

West Hollywood Housing Development Corporation (CHDO) - 624-630 Geneva Street

This lot is entitled for development of 15 condominium units and contains 2 existing rental units. It was purchased by the Housing Authority in June 2006 using \$2.550 million of Redevelopment Set-Aside funds. The existing rental units are being rehabilitated by West Hollywood Housing Development Corporation for low income renters using CHDO designated HOME funds. Development plans for the remaining surrounding site are being initiated.

Metro Loma - 328 Mira Loma

This vacant storage lot is being developed as a 44 unit affordable rental project for very low income families. It is located directly across the street from the Metro City Lights project which was completed in June 2007 and is being developed by the same development team. It is expected that the Housing Authority will consider a revised development agreement in July 2007 to fund approximately 25% of the project with HOME funds. The site was originally purchased by the Housing Authority with Redevelopment funds. Construction is anticipated to begin in Summer 2007 and be complete by June 2009.

Initiated

Salvation Army - 615 Chester Street.

The Salvation Army has proposed development of four units of affordable rental housing with supportive services for formerly homeless low income families. They have acquired a site at 615 Chester, adjacent to its Nancy Painter House that has been

managed and operated as a transitional housing project since 1991. Each of the two-bedroom units would be occupied by formerly homeless families that are in transition to self-sufficiency. An Exclusive Negotiating Agreement is being prepared and will be considered in the near future to allow time to determine project feasibility. A combination of HOME, SHP and Salvation Army private resources would be used to fund the project. If the project proceeds, it is anticipated construction would be complete in 2007-08.

Funding Allocation and Program Goals for the Year

The table below shows Glendale’s proposed funding allocation and program goals for the Affordable Rental New Construction Program for fiscal year 2007-08. All newly constructed rental units that are funded with HOME funds will comply with Section 215 requirements.

**Table 11
Affordable Rental New Construction/Acquisition-Rehab Program
Funding Allocation and Goals
FY 2007-08**

Funding Source	Amount Allocated	Assisted Units by Income Group			Total Units
		Very Low (0-50% MFI)	Low (51-80% MFI)	Moderate (81-120% MFI)	
HOME	\$1,246,959	9	0	0	9
Redevelopment Set-Aside	\$2,745,799	21	0	0	21
Total	\$3,992,758	30	0	0	30

2. Rental Assistance

Provision of rental assistance is an effective way in the short term to assist very low-income renters burdened with housing overpayment. The City of Glendale will utilize Section 8 rental assistance as a primary activity to assist renter households with incomes below 50% of area median income.

During fiscal year 2007-08, Glendale plans to expend approximately \$25.8 million of Section 8 funds to provide rental assistance to approximately 2,800 renter households. This includes both Glendale vouchers and portable vouchers, which Glendale administers on behalf of other housing agencies. Under portability, Glendale performs all initial and ongoing administrative functions under the voucher program and

receives 80% of the ongoing administrative fee for each voucher assisted. The administrative fee and 100% of the subsidies assisted under portability are collected from the issuing housing authority.

Another 9,000 applicants are assigned to the program's waiting list. The waiting list is expected to be closed to any additional applicants thru fiscal year 2007-08 except for the following categories that have been authorized as priority, special admissions: (a) persons displaced by government action; (b) homeless persons including victims of domestic violence living in city shelters; (c) authorized persons under the Witness Protection program; and (d) persons displaced due to a hate crime as determined by law enforcement.

In the case of homeless persons, the Section 8 administration coordinates admissions with non-profit service agencies in the community who are members of the continuum of care.

Rental Assistance will address the priority needs of cost burdened small-related and elderly renter households.

Two other specialized rental assistance programs are currently operated by the Housing Authority. These are:

Palmer House Senior Apartments – The Authority has an agreement to provide an annual project based housing subsidy for 21 low and very low income senior households using \$87,000 of Redevelopment Set-Aside funds for the Palmer House Apartments. This subsidy lowers the tenants' monthly housing costs to an affordable housing cost.

LIFRAP – The Low Income Family Employment & Rental Assistance Program, combines monthly rental assistance with an employment program. Rental subsidies are funded with Redevelopment Set-Aside funds and the enrolled families receive case management with the goal of increasing their earnings potential and self-sufficiency. A case manager works with the participants to develop strategies and to link them to resources that will assist them in raising the household's income, ultimately leading to self-sufficiency and reducing or eliminating the family's excess housing cost burden.

Overall Performance Measure for Increasing Affordable Rental Opportunities

Throughout the year as new rental housing development projects are completed, staff will ensure measurements are tracked to meet the following performance measures:

The Affordable Rental New Construction and Acquisition/Rehab Program will result in additional decent housing units affordable to very income households.

The Rental Housing New Construction and Acquisition/Rehab Program will result in additional decent housing units accessible to very low income high priority special needs households.

Preserving and Maintaining the City's Existing Affordable Housing Stock

1. Single Family Ownership Rehabilitation Program

The Single Family Ownership Rehabilitation Program provides grants and low-interest deferred repayment loans to income eligible homeowners to ensure that these dwellings meet minimum health and safety codes. The following rehabilitation loans and grants are available:

- Single Family Rehabilitation Loan - \$25,000 limit, households with incomes below 80% of area median income throughout City and below 120% of area median income in certain target areas.
- Senior Rehabilitation Grant - \$10,000 limit, households with incomes below 80% of area median income.
- Disabled Rehabilitation Grant - \$10,000 limit, households with incomes below 80% of area median income.
- Lead Based Paint Hazard Reduction Grant: \$10,000 per unit, households with incomes below 80% of area median income.

Loan and grant funds are made available for the following rehabilitation activities:

- Major systems repair or replacement, including heating and air conditioning, electrical and plumbing work.
- Safety improvements, such as GFI outlets and replacement of broken or inoperable windows.
- Exterior improvements including painting, siding, roofing, etc.

The table below shows Glendale's proposed funding allocation and program goals for the Single Family Rehabilitation Program for fiscal years 2007-08. There are no rehabilitation loans and grants that are proposed to be funded with HOME funds in 2007-08. The Single Family Rehabilitation Program will address the priority housing needs of owner households with incomes below 80% of area median income. It will also serve a small number of moderate income households up to 120% of median income in targeted revitalization areas. It is anticipated that 75% of single family

rehabilitation projects in 2007-08 will be grants and 25% will be loans. Approximately 50% of the loans are projected to serve moderate income households. There are previous year HOME funds available to complete single family rehabilitation projects, especially through the lead grant program. All HOME funded projects will meet Section 215 requirements.

Table 12
Single Family Ownership Rehabilitation Program
Funding Allocation and Goals
FY 2007-08

Funding Source	Amount Allocated	Assisted Units by Income Group			Total Units
		Very Low (0-50% MFI)	Low (51-80% MFI)	Moderate (81-120% MFI)	
Redevelopment Set-Aside	\$700,000	23	25	3	51
Total	\$700,000	23	25	3	51

2. Multifamily Rental Rehabilitation Program

The Multifamily Rehabilitation Program provides low interest, forgivable loans to multifamily rental property owners for the purpose of improving their rental housing units. In return for the loan, the City requires that improved units be rented to low-income households at affordable rental rates for a specified period of time.

The table below shows Glendale’s proposed funding allocation and program goals for the Multifamily Rehabilitation Program for fiscal year 2007-08. All rental units assisted with HOME funds will comply with Section 215 requirements, although HOME funds are not projected for this use in 2007-08. Redevelopment Set-Aside funds are anticipated to fund this program in the next year. The Multifamily Rehabilitation Program will address the priority housing needs of small-related, large-related, elderly and other renter households with incomes below 80% of area median income.

Table 13
Multifamily Rental Rehabilitation Program
Funding Allocation and Goals
FY 2007-08

Funding Source	Amount Allocated	Assisted Units by Income Group			Total Units
		Very Low (0-50% MFI)	Low (51-80% MFI)	Moderate (81-120% MFI)	
Redevelopment Set-Aside	\$100,000	5	5	0	10

Overall Performance Measure for Preserving and Maintaining the City’s Existing Affordable Housing Stock

Throughout the year, as new rental housing development projects are completed, staff will ensure measurements are tracked to meet the following performance measure:

The Single Family Ownership Rehabilitation Program will result in an increased number of decent housing units made available/accessible to low and very low income owner and disabled households.

The Multi-Family Rental Rehabilitation Program will result in an increased number of decent housing units made available/accessible to low and very low income renter and disabled households.

Administration

The U.S. Department of Housing and Urban Development (HUD) limits administration expenditures to ten percent (10%) of a City’s HOME entitlement amount. The City proposes to spend 10%, (\$205,217) on administration. These funds are used to pay for management and oversight of housing development and rehabilitation programs as well as compliance monitoring and reporting to HUD.

Community Housing Development Organizations (CHDO)

In June 2002, the Housing Authority released a Request for Qualifications / Statement of Interest (RFQ/SOI) to identify qualified professionals and development teams who would be interested in working with the Housing Authority to develop affordable

housing for lower and moderate income households. The RFQ/SOI is still active and emphasizes new construction and acquisition/rehabilitation of affordable ownership and rental housing. The RFQ/SOI requests that developers provide information as to any potential sites that they control or are interested in acquiring for possible development and provides information on any existing potential development sites owned by the Housing Authority. The Housing Authority accepts submissions in response to the RFQ/SOI on an ongoing basis, and considers relevant experience, site identification/readiness, and the ability to address Glendale's rental housing needs when reviewing submissions.

Staff continually works to identify CHDOs, and all CHDO's are encouraged to respond to the RFQ/SOI. In addition, the Authority owns several parcels of land in Glendale. It is anticipated that a CHDO may participate in the development of one or more of the sites.

Currently, West Hollywood Housing Development Corporation, a Glendale Certified CHDO, is the developer of a two unit low income rental acquisition/rehab project at 623-634 Geneva Street.

Affirmative Marketing and Minority Outreach

Affirmative Marketing

All of Glendale's HOME funded affordable rental and ownership housing agreements require that property owners and/or developers implement an Affirmative Marketing Plan designed to attract tenants from all racial, ethnic, and gender groups in the housing market area, including those who would be least likely to reside in the development without affirmative outreach.

With regard to the City's affordable housing programs in general, extensive marketing and community outreach is conducted throughout the year in order to assure that a broad cross section of the community has the opportunity to learn about and apply for the various programs. Information is published in "City Views," the free City newspaper that is mailed to each Glendale resident's address, placed in community locations (such as libraries, community centers, City office buildings), and sent to community organizations interested in Glendale events and activities. Information about the programs is also broadcast by GTV6, the City's public access cable television channel, in the form of PSA's, special interview shows, and special announcements. Staff also makes appearances on Armenian cable TV shows and attends community fairs and events throughout the year in order to market the programs.

For ongoing compliance issues, City staff monitors affordable housing projects annually to ensure compliance with HUD's Affirmative Marketing requirements.

Minority Outreach

The City actively encourages minorities and women to participate in the bidding process for both new construction and rehabilitation. The CDBG Section of the Community Development and Housing division is charged with administering the City's Minority Business Enterprise (MBE) and Women Owned Business Enterprises (WBE) Program, now called the Disadvantage Business Enterprise (DBE) Program for federally funded CDBG and HOME projects. As part of the program, the City includes minority-owned businesses and women-owned businesses on the contractors bid list for the rehabilitation program and other construction projects. General contractors are also required to make a good faith effort in recruiting minority and women-owned businesses for HUD funded construction projects.

Recapture Provisions for First Time Home Buyer Program (FTHB)

Recapture provisions are incorporated into previous and current downpayment assistance loan agreements for units purchased with the Housing Authority's traditional First Time Home Buyer program, which assists buyers to purchase existing housing units, and for units purchased as part of an Affordable Ownership New Construction project or for downpayment assistance through the ADDI program.

The "recapture" option regulates the resale of homebuyer property during the affordability period. Under this option, Glendale will recapture all or a portion of the direct HOME subsidy if the loan recipient sells the property within the affordability period. The recaptured funds will be used for HOME-eligible activities, including future mortgage assistance loans.

Needs of Public Housing

While there is no publicly owned housing projects in the City of Glendale, the City's affordable housing strategy involves assisting in the development and rehabilitation of privately owned, for-profit and non-profit, affordable rental and ownership housing using federal, State, and local funding resources. These projects are described on pages 55-56 of this report. Further, the Glendale Housing Authority is not considered by HUD to be a "troubled authority" nor is it performing poorly.

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**Table 14
Summary of Specific Housing Development Objectives**

ACTION PLAN – HUD TABLES 1C AND 2C

OBJ. #	SPECIFIC OBJECTIVE	DESCRIPTION	ANNUAL OBJECTIVE	FIVE YEAR OBJECTIVE	PERFORMANCE MEASURE
PRIORITY NEED CATEGORY – DECENT AFFORDABLE HOUSING					
Z-1	Increase Affordable Home Ownership Opportunities	Subsidize new construction of affordable homeownership units as a part of an affordable development or in conjunction with a market rate development targeting households with incomes between 51-120% AMI.	Provide 15 new affordable for-sale units, of which 4 are targeted to low-income households and 11 are targeted to moderate income households.	Provide 30 newly constructed affordable units, of which 18 will be targeted to low-income households and 12 will be targeted to moderate-income households by June 2010.	Number of additional decent housing units affordable to low income households.
		Provide free homeownership education courses for households who live or work in Glendale to encourage households with income between 51%-120% AMI to prepare for the home buying process.	Assist 190 individuals with 6 homeownership education courses.	Assist 950 individuals with 30 homeownership education courses offered in Spanish, English and Armenian by June 2010.	
		Assist first time homebuyers with household incomes between 51% and 80% AMI with the purchase of newly constructed units developed in part by the Glendale Housing Authority using American Dream Down payment Initiative (ADDI) funding.	Assist 2 low-income first time homebuyers with the purchase of a newly developed unit.	Assist 5 low-income first time homebuyers with the purchase of a newly developed unit by June 2010.	
Z-2	Increase Affordable Rental Opportunities	Subsidize new construction of affordable rental units for households with incomes below 80% AMI by providing direct and indirect incentives to fund the financial gap.	Provide 30 new affordable rental units targeted to very low income households.	Provide 181 newly constructed affordable rental units, of which 70 will be targeted to very low-income households and 111 will be targeted to low-income households by June 2010.	Number of additional decent housing units affordable to very low income households. Number of additional decent housing units accessible to very low income special needs households.
Z-3	Preserve and Maintain the City's Existing Affordable Housing Stock	Provide single-family rehabilitation grants and deferred loans to income eligible homeowners to ensure that dwellings meet minimum health and safety codes.	Preserve 51 single-family households, which includes 23 units for very low income households, 25 units for low income households and 3 units for moderate income households	Assist 200 units of single-family housing, which includes 80 units for very low-income households, 80 units for low-income households and 40 units for moderate-income households by June 2010.	Number of additional decent housing units made available/accessible to low and very low income owner and disabled households.
		Provide multi-family rehabilitation low-interest loans to multi-family rental property owners to improve rental housing in the City.	Preserve 10 units of multi-family housing which includes 5 units targeted to very low income and 5 units for low income households.	Assist 50 units of multi-family housing, which include 25 units for very low-income renters and 25 units for low-income renters by June 2010.	Number of additional decent housing units made available/accessible to low and very low income renter and disabled households.

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PART V. - OTHER ACTIONS

AFFIRMATIVELY FURTHERING FAIR HOUSING

The City of Glendale is committed to providing accessibility to housing opportunities for all of Glendale's residents. Evidence of the City's commitment is demonstrated through annual funding for a fair housing program, the completion of an Analysis of Impediments, a strategy to increase training for housing staff, and coordination with recipients of City administered funds to participate in affirmative marketing of housing.

Fair Housing Program

In FY 2007-08, the City will continue to contract with the Housing Rights Center to provide fair housing services to meet the goals set forth in the City's fair housing strategic plan, the Analysis of Impediments for Fair Housing Choice. The City has contracted with the Housing Rights Center since 1995. A summary of the services the Center will be providing is as follows:

- Fair housing discrimination – Provide intake and investigation of fair housing complaints, including assistance from the HRC's fair housing attorneys to the complainants. City residents who feel they have been subjected to discrimination by homeowners, landlords, real estate agents, or loan and credit agents may file a formal complaint with the HRC. The HRC investigates discrimination by sending testers and making phone calls to landlords and management companies who are suspected of unfair housing practices. Based on numbers from recent years, the HRC is expected to open approximately 15 housing discrimination cases in FY 2007-08;
- Tenant/landlord counseling – Provide landlord/tenant information, counseling, referral and rental search services. The HRC will serve over 1,000 Glendale residents with housing related services each year in FY 2007-08;
- Testers - Provide complaint-driven and random audits of available housing. The HRC has 96 active testers who are able to conduct testing as needed;
- Surveys and Site Visits – The HRC will also conduct complaint-driven surveys of residents and site visits to collect witness statements, and collect evidence such as photographs.
- Conciliation - The HRC will attempt to conciliate between complainants and housing providers;
- Housing Rights Workshop - The HRC will conduct semi-annual workshops

in Glendale open to renters, property owners, property management companies, and realtors. Outreach for workshops will target owners of multi-family properties and residents in low-income neighborhoods. Publicity for workshops is conducted through direct mailings, distribution of flyers through local schools, a bulletin on Glendale's local television station, and newspaper notices. Outreach and workshops are targeted to include non-English speaking segments of the community, including monolingual Spanish speaking and Armenian speaking persons. Based on the City's experience in FY 2006-07, we anticipate that a combined total of 50-80 persons will attend these workshops in FY 2007-08;

- Community Outreach - The HRC provides outreach and public education at special events such as the Community Health Fair;
- Multi-lingual Services - The HRC has staff and materials to accommodate residents who are mono-lingual in Spanish, Armenian, Chinese, Tagalog, Cantonese and Russian; and
- Statistical Reports - Appropriate records will be kept to show the effectiveness of this program in Glendale. The HRC will report quarterly with information on the numbers served and types of services received.

Staff Training

The Department of Community Development and Housing encourages housing staff to attend fair housing training as part of staff development. As in previous years, Department staff will have the opportunity to attend off-site workshops on fair housing issues, including such topics as serving persons with disabilities.

Update on Analysis of Impediments

The recently updated AI identified a number of potential constraints, including:

- The availability of outreach and educational materials on housing services and resources is limited.
- Many smaller rental owners lack knowledge of fair housing laws and landlord rights and responsibilities.
- Immigrants' educational background, language skills and cultural traditions vary considerably in the community and may present a challenge to find and access housing and information.
- The current Glendale zoning code does not include a classification or definition for community care facilities or group homes, emergency shelters or transitional housing and associated provisions for permitting such uses.

- A large proportion of fair housing complaints relate to familial status, race and national origin.
- Among all conventional home loan applicants, Hispanic and African American households had lower approval rates than other households in the community.
- Discrepancies in access to information on financing programs by different income groups persist.
- There is a shortage of developable land remaining in the community.

The Update concluded with recommendations designed to address the obstacles cited and an Appendix containing reference material. The following recommendations are those that can be feasibly addressed by the City and will be included in the upcoming 2005-2010 Affordable Housing Strategy, as well as future updates to the Housing Element:

- Expand Affordable Housing Opportunities – The City will continue to provide first time homeownership programs, target outreach to low and moderate income households, facilitate the development of housing for all income groups and work with the fair housing provider to conduct workshops.
- Provide Rehabilitation Assistance – The City will continue to provide rehabilitation assistance for owner and rental housing.
- Increase Access to Information – The City will work to expand its website to provide additional links to housing services and resources.
- Review and Revise Public Policies and Programs - The City will continue to review and periodically revise public policies and programs to remove potential constraints to housing for persons with disabilities.
- Market and Provide Outreach for Lenders – The City will work with local lenders and government institutions to provide outreach to lower income residents about government sponsored home improvement financing and to home buying workshops.
- Administer Fair Housing Services and Outreach – The City will work with the Housing Rights Center, the Housing Authority, the Glendale Rental Inspection Program, and local apartment and realtor associations to reach out to managers and property owners of smaller rental properties to provide informational material regarding fair housing.
- Encourage Community Representation – The City will consider creating a senior citizen’s commission or commission for persons with disabilities.

OBSTACLES TO MEET UNDERSERVED NEEDS

The high cost of land and construction present an obstacle to meeting the housing needs of lower income households in Glendale. It is particularly expensive to serve the low income residents, as deeper subsidies are often required. In addition, there are limited financial resources and often there is uncertainty regarding ongoing availability of affordable housing funds. Finally, meeting under-served needs often demands the expertise of a well-trained, specialized non-profit to offer solutions for the needs of their particular focus population. Developing capacity in existing organizations is required, as is the encouragement and welcoming of new organizations.

Another obstacle to providing housing and social services to homeless persons and families is the need for better data regarding client needs and service tracking. To address this, the City of Glendale has obtained SHP funding to maintain a Homeless Management Information System. This system assists in the identification and assessment of clients, and tracks the services they receive over time. The system will also enable individual service providers to gather important program and outcome data, which will assist them in becoming more accountable and effective. This same information will be invaluable in obtaining grant funding from public and private sources. Once fully implemented, Continuum-wide data can also be compiled to provide an analysis of the flow of clients through the continuum and the coordination of services, as well as obstacles and bottlenecks.

The City is part of a Collaborative, which is coordinating their HMIS process with the Los Angeles Homeless Services Authority, the City of Pasadena, and the County of Orange to implement a system that will allow for data aggregation on a regional level. The first phase of the Glendale HMIS Project was implemented in July 2004, which included 100% of year-round emergency shelter beds, 66% of transitional housing beds, and persons using services at the Achieve Glendale Access Center. In FY 2007-08, additional Glendale agencies that receive SHP, CDBG, and ESG funding for homeless services will receive training on HMIS and begin entering data into the system.

REMOVAL OF BARRIERS

The high price of land and construction in Glendale are a primary barrier to affordable housing development. Glendale has revised its regulatory process and requirements in an effort to mitigate or eliminate these barriers over the last several years. Effectively implementing and refining these measures will be the focus of Glendale's efforts in the coming year:

Land Use Controls: Glendale has been undertaking a process of assessing land use controls in several areas of the city. The Downtown Specific Plan was completed in 2006-07. One component of this comprehensive design and development plan for the heart of the City provides for the relaxation of height and density restrictions as meaningful incentives for the voluntary inclusion of affordable housing. A reassessment of the San Fernando Road Corridor existing zoning and land use patterns resulted in a zoning change that introduced higher density zoning, in some cases allowing up to 100 units per acre. Inclusionary zoning (described below) was implemented in the San Fernando Corridor Redevelopment Project Area as well. In the East Broadway area, incentives for affordable housing encourage developers to incorporate affordable housing units into their projects and to consider mixed uses to allow for more residential areas.

Limited Available Land for Development: The built out nature of Glendale restricts growth of both market and affordable units throughout the city. To capture the small number of vacant infill lots, staff routinely conducts vacant lot surveys to determine if they are suitable for affordable housing development. This has been a successful effort in the past and will be continued during the Consolidated Plan period. In addition, with the introduction of increased densities in the San Fernando Road Corridor, the Glendale City Council adopted an inclusionary housing policy for that portion of Glendale. This policy ensures that affordable housing is a consideration as this area is developed. Developers may include the affordable units on or off-site or pay a fee in lieu of building the units. In lieu fees will be used by the Housing Authority to develop affordable housing elsewhere in the city. Finally, the city has issued a Request for Qualifications / Statement of Interest (RFQ/SOI), which encourages developers to contact the city to discuss potential affordable housing project ideas on an ongoing basis.

High Cost of Development: Glendale will continue to implement the following public policies in order to reduce the costs involved in affordable housing development:

- Comprehensive density bonus regulations were adopted in 2006-07 to update City regulations in accordance with changes in State law. Additional incentives and design flexibility are provided to streamline and increase density bonus options.
- Flexibility of parking design;
- Pre-application submittal process to alert developer of potential requirements before plan check;

Fast track processing;

Incentives for senior housing, which allow smaller units and less parking than required by code;

- Pre-application process for development projects, allowing the City and developers to receive comments on the projects from different agencies before preparing working drawings for plan check.

Just Cause for Eviction Ordinance - The Glendale City Council and Housing Authority passed a Just Cause for Eviction (JCE) Ordinance in August 2002 and further amended the Ordinance in January 2003. The JCE Ordinance prevents evictions without cause based on a 30-day notice to vacate. Under the ordinance, 30-day notices to vacate can only be issued for specific reasons. A notice to vacate for reasons which aren't caused by the tenant, e.g., the owner wants to use the unit for his/her personal residence, requires the payment of relocation benefits. The JCE Ordinance also increases the penalty for retaliatory evictions. The JCE Ordinance covers all rental properties with three or more units on the parcel, unless the property-owner has offered a 12-month lease to the tenant in good faith. A unit is exempt from the JCE Ordinance if a 12-month lease is in effect, or if a 12-month lease offered in good faith is rejected by the tenant.

LEAD BASED PAINT REDUCTIONS

Glendale offers a lead-based paint hazard reduction grant program. Currently, the City includes lead-based paint hazard reduction as an eligible activity within its traditional housing rehabilitation loan programs. In addition, the City will provide grants of up to \$10,000 to both single-family and multifamily property owners for lead hazard reduction. The lead reduction grants will be in addition to other loan assistance provided by the City. Thus, property owners that receive rehabilitation loans or first time home buyer loans will also be eligible for a grant of up to \$10,000 for lead hazard reduction. The Housing Authority has an agreement with the consulting firm Barr & Clark to provide lead based paint hazard assessments, testing, and clearances in HOME funded affordable housing projects.

In addition, for all affordable housing projects that receive assistance with HOME and other HUD Community Planning and Development (CPD) funds, the City will require the following, in accordance with HUD CPD lead-based paint regulations:

- Ensure that all purchasers, renter occupants, and owner-occupants receive the brochure "Protect Your Family from Lead in Your Home".

- Require Visual Assessments for defective paint surface (interior and exterior) and notification of owner if defective paint surfaces are discovered during the assessment.
- Require paint testing on surfaces that will be disturbed during rehabilitation.
- Require Risk Assessments for housing units that receive more than \$5,000 of City assistance using HOME and other HUD CPD funds.
- Require lead hazard reduction treatments of defective paint surfaces that are disturbed during construction or renovation.
- Require safe work practices for all work on lead-based paint surfaces.
- Require lead hazard clearance prior to occupancy.
- Require on-going maintenance, monitoring and cleaning for rental properties.

City staff will continue to attend HUD-sponsored training in lead-based paint and will coordinate with the Childhood Lead Poisoning Prevention Program of Los Angeles County Department of Health Services - Public Health on an as needed basis for information on the annual number of child lead cases detected in Glendale and local providers of the Child Health Disability Prevention Program which tests children between ages 1 and 2 for elevated blood lead levels.

ANTI-POVERTY STRATEGY

The primary emphasis of the anti-poverty strategy is to raise the income of Glendale's poorest households, especially those below the poverty level thereby reducing the number of poverty level persons. This includes providing those households with the educational, training, supportive service and childcare opportunities that will allow them to address barriers to income and career development. Affordable housing opportunities can also allow poorer families to devote additional resources to raising their incomes and furthering their careers. The following list of programs will continue to be part of the anti-poverty strategy.

- Affordable Childcare and Youth Programs
- Employment and Training
- Transportation
- Family Self Sufficiency
- Housing Programs
- Homeless Services
- Section 3 Program
- Public Social Services

Affordable Childcare and Youth Programs
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According to Glendale service providers, the shortage of affordable childcare

and after-school programs is a major barrier preventing single parents from entering the labor force and transitioning off welfare. In Glendale, childcare and youth services are also available to homeless families through the Continuum of Care. Specialized services for children and youth, such as counseling, homework assistance, and recreational activities, are provided at each of the emergency shelter and transitional housing programs that serve homeless families with children. In addition, families in need of childcare are connected with community childcare programs, including the New Horizons Family Center, which has a limited number of slots subsidized by the Supportive Housing Program to provide free childcare for homeless families.

CDBG Community Facility Improvement funds will also be used to assist three childcare centers in expanding or in providing their services. In FY 07-08, funds will be provided to the YWCA of Glendale to complete roofing improvements to their community center, which houses a Head Start Center, which serves 120 pre-school age children annually. In addition, FY 05-06 CDBG funds for the New Horizons Property Development Project will be carried over to FY 07-08 to develop an affordable licensed childcare center for 80 children. FY 07-08 CDBG funds will also be used for the Verdugo Head Start Playground Improvement Project which serves 68 low-income preschoolers a day.

In FY 07-08, CDBG public service funds will be used to support eleven separate youth-activity programs including: Club Jam After-School Programs, New Horizons After School Program, D&M After School Program, Youth and Family Services Program, Intervention/Prevention Group Counseling Program, STAR Youth Program, USC Mobile Dental Clinic, GYA Youth Employment Program, The Zone Academy, Bookmobile Program, and the PAL program. These programs not only provide supervision during non-school hours for youth when their parents may need to be working, but also provide youth enrichment and employment, youth health services and other structured programs that serve the needs of low income and at-risk youth such as the Bookmobile Program and Glendale Healthy Kids - USC Mobile Dental Clinic. Supervised recreational activities will also be available after-school through the CDBG funded Glendale Police Activities League (PAL) Program. CDBG funding will also assist the Armenian Cultural Foundation - Youth Community Center with facility improvements to provide educational and after-school programs and recreation services to youth with an anticipated 27,000 visits per year.

In FY 07-08, the Parks, Recreation and Community Services Department will receive \$30,000 in CDBG funds for the Youth and Family Services Program, previously named the Youth Outreach Program, and will continue to link at-risk youth with the above after-school programs. The program also receives 500

referrals to link youth and their families to needed social services, and provides counseling and assistance to keep youth in-school and out of trouble.

Employment opportunities for youth will be available through CDBG programs sponsored by the Glendale Youth Alliance (GYA).

Education and Employment Training

The Verdugo Jobs Center (VJC) provides the region with a one-stop career center for employment and training services. This project is administered by the Verdugo Workforce Investment Board through the Department of Community Development and Housing. The project entails consolidating and centralizing all employment services in Glendale into one seamless operation at one location. The goal is to achieve economic and operational efficiency and provide a more effective service delivery system for the community. Services are offered on site through a collaborative agreement with the following providers:

- Glendale Community College Professional Development Center,
- Glendale Community College Adult School,
- Verdugo Mental Health Center
- City of Glendale Housing Authority
- State Department of Rehabilitation
- State Employment Development
- Glendale Youth Alliance

Services are also offered off-site through a collaborative agreement with the following providers:

- Los Angeles County Department of Public Social Services
- Glendale Unified School District
- Burbank Unified School District
- Verdugo Employment Program
- Achieve Glendale

In addition to job training programs, consumers have access to job search via the Internet, a resource library, and equipment for disabled persons. English as a Second Language (ESL) classes are provided at VJC to adults with limited English skills.

In 2007, CDBG funds will be used by the Glendale Association for the Retarded (GAR) to provide English as a Second Language (ESL) classes, job skills and money management training to developmentally disabled adults that are able to work. These classes will help to promote assimilation into the work environment by

recognizing and addressing distinct cultural needs and to develop each client's ability to function in the workplace and in the community.

The City also coordinates with agencies and organizations providing non-CDBG funded programs. ESL and Welfare-to-Work Job Clubs are also provided at social service agencies in the City, such as the Armenian Relief Society and Catholic Charities. Services for disabled persons are also available from the State Department of Rehabilitation. The City has working relationships with these agencies through collaborative groups, such as the Workforce Investment Board, the Glendale Homeless Coalition, and the Glendale Healthier Community Coalition. The Glendale Healthier Community Coalition plans and implements projects which promote disease prevention, health education, clean and safe environments, adequate housing, affordable and quality education and community revitalization.

Transportation

The Verdugo Jobs Center and several social service agencies can assist in the short-term with bus tokens, passes and mileage reimbursement on a case-by-case basis for clients who need transportation for activities related to preparing for and maintaining employment. In addition, staff from the Verdugo Workforce Investment Board are participating in countywide planning efforts to address this concern for the Welfare to Work population, however concrete programs have not emerged.

Family Self Sufficiency and Job Training Services

The Family Self-Sufficiency (FSS) program is available to families served under the Housing Authority's Housing Choice Voucher program, and is available to assist low-income families currently receiving tenant based rental assistance, to become self-sufficient. This seven-year program offers families referrals to classroom training, on the job training, and other training to prepare for careers that will assist the family in raising their income to a level where a housing subsidy is no longer necessary. As the family's income increases, the amount of reduction in rental subsidy is deposited into an escrow account, which is turned over to the family upon program graduation. The escrow account therefore serves as an additional incentive for participants to complete the program. Through referrals, this program may assist in transportation costs, childcare costs, tuition and book costs, and other services to enable the family to raise their employment income.

At present, the FSS program serves twenty-five families and HUD provides \$63,000 annually for FSS coordinator services. Another fifty-two families are previous participants and successfully graduated from FSS.

Housing Programs

The City's affordable housing objectives include increasing affordable home ownership opportunities, increasing affordable rental opportunities, and preserving and maintaining the existing affordable housing stock. These objectives and the programs which result from them, form a major component of the anti-poverty strategy by reducing the cost burden of housing, and by creating linkages with Glendale's homeless continuum of care, and family self-sufficiency programs.

Specific affordable housing program strategies designed to meet the City's affordable housing objectives include: New construction of ownership housing units, provision of homeownership education courses, downpayment and closing cost assistance through the American Dream Downpayment Initiative, new construction and acquisition/rehabilitation of rental housing units, provision of rental assistance, and provision of housing rehabilitation assistance to single family homeowners and multifamily property owners.

LIFERAP, discussed in the Action Plan for Special Needs Persons and the Increasing Affordable Rental Opportunities sections is also an integral part of the Anti-Poverty Strategy.

Homeless Programs-PATH Achieve Glendale

The City, in addressing homeless issues, recognizes the importance of providing a comprehensive, coordinated program response in the community. This approach is Glendale's Continuum of Care, which seeks to prevent homelessness, integrate the homeless back into society, and decrease the number of persons living in poverty. The components of the Continuum of Care include homeless prevention, outreach and assessment, case management, and the provision of emergency, transitional, and permanent housing. These services are accessed at Achieve Glendale. Currently, the City of Glendale/Glendale Housing serves as the lead agency for Achieve Glendale programs. Beginning in FY 2006-07, People Assisting the Homeless (PATH) served as the lead for Achieve Glendale providing coordinated mental health, substance abuse recovery, veteran services, employment counseling/preparation, and housing placement. PATH will also serve as the sponsor agency for Achieve Glendale emergency shelter, family transitional housing, street outreach team, and permanent supportive housing programs for disabled and chronically homeless persons.

Homeless Employment Program

The City has implemented a program to assist homeless persons to prepare for employment through development of both: 1) "soft skills": interviewing for a job, communicating with co-workers; and 2) "hard skills": training for specific vocations, such as clerical and computer skills. The goal of the program is to prepare and place clients into employment, thereby increasing their self-sufficiency and eliminating their need for public assistance. An employment specialist based at PATH Achieve Glendale will provide case management to homeless persons in FY 2007-08.

In addition to meeting regularly with program participants to review progress and set goals, the program will provide transportation, education/tool reimbursement, and childcare subsidies. Clients will also be linked to appropriate job training programs and other resources offered at the City's Verdugo Jobs Center.

Section 3 Program

The City's Section 3 provides the opportunity to ensure that employment and other economic opportunities generated by Federal financial assistance for housing and community development programs shall, to the greatest extent feasible, be directed toward low- and very low-income persons, particularly those who are recipients of government assistance for housing. On an on-going basis, residents and local Section 3 businesses (businesses owned by or providing full-time employment to Section 3 residents) will be encouraged to submit their names and work experience to the Verdugo Job Center (VJC) in order to be listed on the City's Section 3 database. The database is then made available to contractors awarded construction projects with the City.

Public Social Services

Other CDBG funded public social services to be provided will be a dental care access for low-income children, a Bookmobile serving low-income neighborhoods, case management for immigrants offered by the Armenian Relief Society and a Fair Housing Program. CDBG Community Facility Improvement funds in the amount of \$150,000 will be carried over from FY 2005 to this current year, for the renovation of the Glendale Adventist Medical Center's Center for Mission and Community Development, which will be used to convert the gymnasium to a dual-use auditorium to accommodate health screenings and other community service events for low income persons and seniors in addition to space for their homeless prevention program and case management services.

DEVELOPING THE INSTITUTIONAL STRUCTURE

A restructuring of the City's institutional structure within the Community Development and Housing Department (CDH) was carried out during FY 2006-07 and should be fully operational in FY 2007-08. The Department's Housing Assistance Section, which oversaw the Section 8 Housing Choice Voucher program, merged with the Housing Development and Preservation Section to form the new Housing Division. The purpose of this merger is to address housing issues in a more coordinated and effective manner. The City will continue the liaison between the CDBG section, the new Housing Division, and Neighborhood Services staff to emphasize greater staff time dedicated to neighborhood based planning, commercial and neighborhood revitalization, economic development, and development of community centers.

The Department of Community Development and Housing is also involved in a number of multi-disciplinary projects that incorporate the skills of various other city divisions. City staffers from Planning, Redevelopment and CD&H Departments have contributed to zoning changes considered through the Planning Department, including changes to the City's Downtown Specific Plan, zoning standards for the San Fernando Corridor Redevelopment Project Area which incorporates the City's first inclusionary housing requirements, the East Broadway area rezoning, and a revamp of Multi-Family Zoning Standards overall.

CD&H staff is also consulted during the Planning Department's environmental review of all new housing projects in Glendale. This provides opportunity for staff to identify any negative impacts of a new development and offer mitigation measures to benefit low-income persons. Continued collaboration on these and future projects will further strengthen the institutional structure and delivery systems.

COORDINATION

With the restructuring of the City's Housing Division in FY 06-07, it is expected that the coordination of housing programs will greatly improve. This will also reflect on improved coordination of housing activities between assisted housing providers and private and governmental social service agencies. Examples of these actions will include:

- Continued participation and coordination of its housing and homeless activities with the Arroyo Verdugo Sub-Regional Planning Steering Committee. This committee is comprised of council members, business representatives, service

providers and city staff from cities in the Arroyo-Verdugo subregion (Glendale, La Canada-Flintridge and Burbank).

The purpose of the group is to act as a coordinating and planning group of the cities of the sub-region generally in conjunction with regional planning efforts of SCAG (Southern California Association of Governments);

- Semi-annual CDBG and HOME technical assistance workshops for social service agencies and housing providers;
- Continue the development of one-stop centers and multi-purpose centers to ensure coordination and efficiency between public and private social service agencies.
- Continue its active participation and facilitation of community coalitions, such as the Glendale Homeless Coalition and the Healthier Communities Coalition.
- Continue consultation with residents, City staff, housing providers, housing advocates and the real estate and property management industry (as stakeholders), via working groups to address any barriers to housing choices to implement the Analysis of Impediments to Fair Housing Choice (AI) recommendations;
- Increased dissemination of housing information to the Glendale Association of Realtors legislative committee; and
- The City will continue to participate and coordinate their HMIS activities, as well as other housing and homeless activities, with the Los Angeles/Orange County HMIS collaborative.

Coordination for Affordable Housing

Non-Profit Organizations

Several non-profit organizations have sponsored housing projects in Glendale, including Southern California Presbyterian Homes, Salvation Army, Glendale Association for the Retarded, San Gabriel Valley Habitat for Humanity, Ability First, Hamilton Court Housing Corporation, Heritage Housing Partners, United Cerebral Palsy of Ventura County, and West Hollywood Community Housing Corporation. The City has recently contracted with the nonprofit corporation Community Reinvestment Fund to service its First Time Home Buyer loan

portfolio.

The Community Development and Housing division enjoys strong relationships with area non-profit housing developers and seeks their input and participation on a regular basis.

For-Profit Developers and Builders

There are many private for-profit builders, developers and contractors in the Glendale area. In addition, firms outside the region often do projects in the City as long-term investments or for resale. The vast majority of housing that is developed, built and rehabilitated in Glendale is done so by private firms, and is for the most part, unsubsidized or market rate. Although Glendale has historically partnered with non-profit organizations to develop housing, recently there have been three large scale affordable housing projects developed or under development with for-profit builders: Metro Loma – a 44 unit affordable family rental project, Metropolitan City Lights – a 65 unit affordable family rental project, and Heritage Park at Glendale – a 52-unit affordable senior rental project. Both private and non-profit developers continue to be identified through the RFQ/SOI process discussed earlier.

Lenders

Private lending institutions provide funds for housing development in Glendale. In particular, the city has worked with banks to leverage public monies for affordable housing projects. Washington Mutual is the exclusive lender for Glendale's First Time Home Buyer program.

MONITORING

The Department of Community Development and Housing will monitor all HUD funded activities that are supported to meet needs identified in the Consolidated Plan. This will be accomplished in several ways.

For programs for which the City is awarded HUD funds, the Department of Community Development and Housing will follow federal regulations. Program implementation will incorporate monitoring standards to ensure compliance with program objectives. In general, procedures and standards followed in the City's CDBG, ESG, SHP and HOME programs will apply. As required, sub-recipients will be monitored annually for compliance with HUD regulations. Activities which are cited in the Action Plan including comprehensive planning requirements will be monitored as they are carried out, and such monitoring will be appropriately documented. Specific actions such as minority business outreach, Davis-Bacon

monitoring, and Section 3 compliance will be regularly monitored by Department of Community Development and Housing staff.

With regard to affordable housing projects, staff monitors projects during development to assure compliance with HOME and other funder requirements for subsidy layering limitations, per unit investment limits, eligibility of participants and developers, and compliance with environmental and other property standards.

Staff also monitors projects after project completion through regular, ongoing monitoring of existing projects. Staff conducts physical, financial, and occupancy reviews to guarantee that loan recipients serve the intended populations and are in compliance with the loan agreement terms.

The portfolio management and monitoring process not only protects the Housing Authority's investment, it also encourages positive relationships between owners, tenants, and City staff. In addition, monitoring provides an opportunity to review the overall health of the portfolio and better gauge the impact of the funded projects.

PART VI. - CITIZEN PARTICIPATION

Community Input

The City's Citizen Participation Plan process for the Annual Action Plan was initiated to address regulatory requirements for citizen participation, and to allow citizens maximum opportunity to review and comment on the development of program priorities and the proposed Action Plan. This process included:

- Two Community Public Hearings, the first was held at Pacific Park Community Center on September 21, 2006 and the second at Roosevelt Middle School on September 27, 2006. The 35 attendees were divided into six citizen focus groups to identify community needs and priorities.
- An Internet Survey was available on an ongoing basis through the department's web page. Between July 1, 2006 and September 30, 2006, 20 total survey responses were received from residents.

In compliance with HUD requirements, the CDBG, ESG and HOME funding recommendations were printed in the Glendale News Press on March 12, 2007 and on Tuesday, April 10, 2007, a Public Hearing was held at a joint meeting of the Glendale City Council and Glendale Housing Authority to receive comments regarding the FY 07-08 Action Plan recommendations. Eighteen persons spoke at the meeting.

After the Public Hearing, the Glendale Housing Authority and the City Council reviewed and approved the proposed Action Plan during the special joint meeting. A public notice was published on in local Glendale News Press newspapers to announce the availability of the Annual Action Plan documents for citizen review and comment and provide a 30-day citizen comment period on the proposed Plan.

RFP and Proposal Review Process

The Department employs one formal CDBG RFP process for submission of funding proposals for both City and community social service and capital projects in addition to projects for improvements to non-profit owned community facilities.

The proposal review process described below:

- On November 13, 2006, a meeting was held with the CDBG Advisory Committee to approve the needs assessment findings, program priorities and a proposed Preliminary Funding Plan by Funding Category.
- On November 27, 2006, a RFP was issued to the community and City Departments for CDBG, and ESG social service and capital improvement projects based on identified needs, program priorities and the approved Preliminary Funding Allocation Plan.
- On December 5 and December 14, 2006, a bidders conference was held to provide technical assistance to all prospective funding applicants interested in developing proposals for funding assistance through the CDBG and ESG programs.
- On January 4, 2007, all funding proposals were due.
- On February 23, 2007, the CDBG Advisory Committee interviewed community agencies and city departments that submitted social service proposals, and deliberated and developed funding recommendations.
- On February 27, 2007, a three-member proposal review committee for the ESG program, whose members were chosen from the Glendale Homeless Coalition, met to hear presentations from social service providers, and make funding recommendations to the City Council.
- On February 28, 2007, the CDBG Advisory Committee met to interview community agencies that submitted funding proposals for capital projects, and deliberated and developed funding recommendations for capital projects.

- On April 10, 2007, the Public Hearing on the proposed Annual Action Plan was held at the joint meeting of the Glendale City Council and Glendale Housing Authority.

Reasonable and timely notification of public hearings and local meetings, at least ten calendar days, was provided to the community as they relate to the Consolidated Plan. Citizens are provided access on an on-going basis, to information and records relating to the Five-Year Consolidated Plan, Annual Action Plan, performance report and use of funds, during the preceding year. These documents are maintained at the offices of the Department of Community Development and Housing. Furthermore, it is the City's policy to provide timely written responses (15 working days) to citizen complaints and grievances relating to the Action Plan, program amendments, and the City's performance report.

Copies of the FY 2007-08 Annual Action Plan were made available to the public at the following location:

City of Glendale
Department of Community Development and Housing
141 N. Glendale Avenue, Rm. 202
Glendale, CA 91206
(818) 548-2060
and in the Department's Web Site www.cdh.ci.glendale.ca.us

Written Comments on the Annual Action Plan:

No written comments were received on the Action Plan.

ATTACHMENT 1

PROPOSED FY 2007-08 ACTION PLAN FOR COMMUNITY DEVELOPMENT BLOCK GRANT, EMERGENCY SHELTER GRANT, HOME AND AMERICAN DREAM DOWNPAYMENT INITIATIVE PROGRAMS

I. COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

<u>PROJECT/AGENCY</u>	<u>PROPOSED FUNDING</u>
PUBLIC SOCIAL SERVICES	
COMMUNITY PROGRAMS:	
After School Program Club JAM	\$20,000
After-School Program New Horizons Family Center	\$45,000
Art and Chess After School Program Davidian-Mariamian Educational Foundation	\$28,000
Community Outreach Project Armenian Relief Society of Western USA, Inc	\$50,000
ESL/Basic Skills Instructor Glendale Association for the Retarded	\$10,000
Fair Housing Program Housing Rights Center	\$9,000
Intervention/Prevention Clinical Group Counseling Program Committee for Armenian Students in Public Schools	\$10,000
Loaves & Fishes Homeless Prevention Catholic Charities of Los Angeles, Inc.	\$30,000
Achieve Glendale Community Outreach Community Development and Housing	\$30,000
STAR Youth Program The Salvation Army Glendale Corps	\$23,261

<u>PROJECT/AGENCY</u>	<u>PROPOSED FUNDING</u>
USC Mobile Dental Clinic Glendale Healthy Kids	\$23,412
Youth Employment Program Glendale Youth Alliance	\$104,500
The Zone Academy The Salvation Army Glendale Corps	\$10,000
SUBTOTAL	\$393,173
 CITY PROGRAMS:	
Bookmobile Program Glendale Public Library	\$11,415
Glendale Police Activities League (PAL) Glendale Police Department	\$30,412
Graffiti Removal Program Glendale Community Development & Housing-Neighborhood Services	\$35,000
Senior Services Program Parks, Recreation, and Community Services	\$9,000
Youth & Family Services Program Parks, Recreation, and Community Services	\$30,000
SUBTOTAL	<u>\$115,827</u>
TOTAL SOCIAL SERVICES	<u>\$509,000</u>

<u>PROJECT/AGENCY</u>	<u>PROPOSED FUNDING</u>
CAPITAL/NEIGHBORHOOD IMPROVEMENTS	
COMMUNITY AGENCIES:	
Lark Musical Society Roofing Project Lark Musical Society, Inc.	\$66,253
YWCA Roofing Repairs Project-Phase III YWCA of Glendale	\$50,125
Armenian Cultural Foundation Youth Community Center Armenian Cultural Foundation	\$235,243
Verdugo Head Start Playground Renovation Project Center for Community and Family Services, Inc.	\$48,379
SUBTOTAL	<u>\$400,000</u>
CITY PROJECTS:	
Pacific Park Pool Project Parks, Recreation and Community Services	\$1,200,000
West Glendale ADA Curb Ramp & Sidewalk Improvements Public Works	\$125,000
Cerritos School Park Development Project Glendale Parks, Recreation and Community Services	\$875,000
West Glendale Branch Library Improvements Glendale Public Library	\$50,000
Code Enforcement Community Development & Housing-Neighborhood Services	\$400,000

<u>PROJECT/AGENCY</u>	<u>PROPOSED FUNDING</u>
Section 108 Loan Payment Community Development & Housing	\$235,000
SUBTOTAL	<u>\$2,010,000</u>
TOTAL CAPITAL/NEIGHBORHOOD IMPROVEMENTS	<u>\$2,410,000</u>
ADMINISTRATION	
Administration of Community Development Block Grant Program	\$678,000
TOTAL CDBG PROGRAM	<u>\$3,597,000</u>
II. EMERGENCY SHELTER GRANT (ESG) PROGRAM	
PATH Achieve Glendale Emergency Housing Program The Institute for Urban Research and Development	\$98,739
Loaves & Fishes Homeless Prevention - ESG Catholic Charities of Los Angeles, Inc.	\$21,000
Sunrise Village Emergency Shelter YWCA of Glendale	\$26,177
TOTAL ESG PROGRAM	<u>\$145,916</u>

<u>PROJECT/AGENCY</u>	<u>PROPOSED FUNDING</u>
III. HOME PROGRAM	
New Construction or Acquisition/Rehab of Renter Housing Community Development and Housing	\$1,246,959
New Construction of Ownership Housing Community Development and Housing	\$600,000
HOME Administration	\$205,217
TOTAL HOME PROGRAM	<u>\$2,052,176</u>
IV. AMERICAN DREAM DOWNPAYMENT INITIATIVE (ADDI)	
Homeownership Assistance	\$26,700
TOTAL AMERICAN DREAM DOWNPAYMENT INITIATIVE PROGRAM	\$26,700

**ATTACHMENT 2
 PROPOSED FY 2007-2008 ACTION PLAN FOR
 COMMUNITY DEVELOPMENT BLOCK GRANT,
 EMERGENCY SHELTER GRANT, HOME, AND
 AMERICAN DREAM DOWNPAYMENT INITIATIVE PROGRAMS**

Under Federal HUD Consolidated Planning regulations, the City of Glendale is preparing to submit its FY 2007-2008 Annual Action Plan for Community Development, Housing and Homeless Programs for the City of Glendale. The City of Glendale’s proposed FY 2007-2008 Action Plan is described below.

The total amount of funds available under the FY 2007-2008 Action Plan is \$5,836,776 as follows:

- 1) CDBG Entitlement of \$3,400,000; 2) CDBG Reprogrammed funds of \$200,000, 4) ESG Entitlement of \$145,916; 5) HOME Entitlement of \$2,064,180; and 6) ADDI Entitlement of \$26,700.

I. COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

PROJECT/AGENCY

**PROPOSED
 FUNDING**

PUBLIC SOCIAL SERVICES

COMMUNITY PROGRAMS:

After School Program \$20,000

Club JAM

This project is sponsored by Club JAM and provides a free after-school program to approximately 80 children annually, ages 5 to 12, Monday through Friday from 12:00pm to 6:00 p.m., year-round. The program, located at the Grandview Presbyterian Church, 1130 Ruberta Ave., primarily serves children from three west Glendale elementary schools, Jefferson, Balboa and Kepple. The program offers a safe after-school environment, which provides a healthy snack, computer classes, homework tutorial, playtime in the gym, field trips and visits from professionals, e.g. a police officer.

After-School Program \$45,000

New Horizons Family Center

This project is sponsored by New Horizons and involves operating a bilingual after-school tutoring and counseling program for high-risk elementary to high school-age students with academic and behavioral problems. The program is located at 744 S. Glendale Ave. The After-School Program will serve 194 students ages 5-16 and their families and services are provided in English, Spanish and Armenian. Services provided include: needs and services planning, supervised homework and tutoring, mentoring, computer instruction, recreation, counseling, family activities, and field trips. Parent activities include parent/support services, family activities, and consultations with staff.

Art and Chess After School Program \$28,000

Davidian-Mariamian Educational Foundation

This project is sponsored by the Davidian-Mariamian Educational Foundation (D&M) to enhance the operation of the D&M After School Program, which provides after-school educational services to youth. D&M will provide Art and Chess programs at Columbus, Mann, Marshall, Muir Elementary Schools as well as Roosevelt Middle School to

approximately 190 youth. D&M will provide youth free art instruction, for a total of 38 weeks and will include pencil drawing, still life, t-shirt design, mosaic, cartooning, sculpting and landscapes. D&M will also provide free chess instruction for 38 weeks. The administrative office is located at 658 Hawthorne Street, Unit B.

Community Outreach Project **\$50,000**
Armenian Relief Society of Western USA, Inc.

This project is sponsored by the Armenian Relief Society to continue the Community Outreach Project, which provides social services to low and moderate-income persons, primarily targeting individuals and families who are newly arrived and have limited English ability and are unemployed. ARS will provide social services to 208 individuals such as: 1) life skills/ESL classes for seniors; 2) individual and family counseling including youth; and 3) job search assistance and employment. The program is located at 517 W. Glenoaks Blvd.

ESL/Basic Skills Instructor **\$10,000**
GAR Services

This project is sponsored by GAR Services to fund its existing Multi-Cultural Program to address the needs of non-English speaking, multi-cultural, developmentally disabled clients by teaching English language skills, job skills, and social and community living skills required for successful participation in their new community. The program curriculum is divided into six components: 1) ESL, 2) Basic skills instruction, 3) Money management, 4) Cultural and community awareness, 5) Communications and relations, and 6) Computer instruction. This program is located at 6512 San Fernando Road and will serve 63 developmentally disabled adults between the ages of 22 – 64.

Fair Housing Program **\$10,000**
Housing Rights Center

This project is sponsored by the Housing Rights Center (HRC) to continue providing multi-language fair housing and landlord/tenant services to 1,000 Glendale residents. The HRC provides services in four key areas: 1) Discrimination Complaint Investigation; 2) Enforcement and Legal Services; 3) Landlord/Tenant Counseling; and 4) Education and Outreach. The HRC has a main office located at 520 S. Virgil Ave., Suite 400, Los Angeles.

Intervention/Prevention Clinical Group Counseling Program **\$10,000**
Committee for Armenian Students in Public Schools

This project is sponsored by the Committee for Armenian Students in Public Schools (CASPS) and involves a group counseling program for elementary school students at Glendale Unified School District (GUSD). The program would operate at three GUSD elementary schools: Christopher Columbus located at 425 West Milford, Mark Keppel located at 730 Glenwood Road and John Muir located at 912 S. Chevy Chase Drive. The program's goal is to help students overcome academic and behavioral problems by engaging them in interactive activities that give them hope, self-awareness, and self-esteem. At each school, thirty (30) students will receive a total of thirty (30) hours of interactive clinical group counseling. CASPS proposes to serve 90-108 students annually.

Loaves & Fishes Homeless Prevention–CDBG **\$30,000**
Catholic Charities of Los Angeles, Inc.

This project is sponsored by Catholic Charities to fund a case manager for the Homeless Prevention Program at 4322 Fernando Road. The Homeless Prevention Program will serve 200 cases (families or individuals) with case management, advocacy, and coordination of

services with other agencies in the community. The case manager will keep track of clients' progress and help them achieve resolution of the presenting problems through regular follow up appointments. In conjunction with the CDBG funded case management program, ESG funds provide direct financial assistance for low-income families who have received a notice of eviction or utility shut-off for non-payment, or who need assistance with a portion of rent to move into their own apartment.

Achieve Glendale-Community Outreach **\$30,000**
PATH Achieve Glendale

This project is sponsored by PATH Achieve Glendale located at 437 Fernando Court. The Community Outreach program is the gateway entry into Glendale's homeless service, Continuum of Care. The primary purpose of this program is to engage homeless individuals and families on the streets and offer them appropriate services in a non-threatening manner. The Community Outreach program specifically targets the chronically homeless and service resistant population and works to establish client centered services in an environment that the client is comfortable. The Community Outreach program offers client centered case management, street outreach, and supportive services to program participants on the streets. The Outreach program expects to serve 300 unduplicated individuals annually. Achieve Glendale is comprised of a one-stop access center, which provides comprehensive supportive services and case management for homeless persons, and a year-round emergency shelter.

STAR Youth Program **\$23,261**
The Salvation Army Glendale Corps

This project is sponsored by the Salvation Army to operate the Students Trained as Role Models (STAR) Program, a joint program between The Salvation Army and Glendale Police Department, which targets at-risk students between the ages of 10-14. The goal of the program is to improve the academic achievement of the students through mentoring by Glendale Police Officers and enrichment opportunities. The program proposes to serve 35 students annually with the following services: 1) Academic tutoring, 2) Life skills classes, 3) Enrichment activities including crafts, art projects, and educational field trips, and 4) Service opportunities in the local community. The program will operate at the Salvation Army located at 320 W. Windsor Road.

USC Mobile Dental Clinic **\$23,412**
Glendale Healthy Kids

This project is sponsored by Glendale Healthy Kids to operate the USC Mobile Dental Clinic in Glendale. Glendale Healthy Kids is a collaboration of Glendale organizations and health care providers who provide no-cost health care to low-income school children, primarily from southern Glendale schools, who do not possess health insurance and do not receive regular medical and dental care. The dental clinic proposes to provide comprehensive dental care to 100 students in July 2007. The Glendale Healthy Kids administrative office is located at 223 N. Jackson Street.

Youth Employment Program **\$104,500**
Glendale Youth Alliance

This project is sponsored by the Glendale Youth Alliance (GYA). The Youth Employment Program consists of two programs: the Summer Youth Employment Program (SYEP), and the Glendale Youth Employment Partnership/and Glendale's Resource for Employment and Training (GYEP/GREAT). GYA proposes serving 140-250 youth in FY 07-08. GYA

provides youth with job seeking skills, workplace skills, communication skills and work experience (job placements). All programs will be administered through GYA's main office located at the Verdugo Jobs Center, 1255 S. Central Ave.

The Zone Academy **\$10,000**

The Salvation Army Glendale Corps

This project is sponsored by the Salvation Army to operate the Zone Academy, a computer based reading literacy program. Zone Academy is targeted to 70 middle school students (grades 5 through 8) from low- and moderate- income families in Glendale, particularly students attending Roosevelt, Toll and Wilson Middle Schools. The Zone Academy provides a literacy skills program based on an adoptive tool that creates individual lessons for a student in response to a Diagnostic Online Reading Assessment (DORA). The program is designed to support English learners through a combination of homework assistance and additional academic instruction focused on core literacy skills. The program is located at The Salvation Army at 320 W. Windsor Road.

SUBTOTAL **\$394,173**

CITY PROGRAMS:

Bookmobile **\$11,415**

Glendale Public Library

This project is sponsored by the Glendale Public Library. The Bookmobile Program will provide library services four hours a week at Cerritos Elementary School located at 120 E. Cerritos Ave. The Bookmobile program provides easy access to library services for elementary school children and their parents as well as residents in the immediate vicinity. The extended stop will allow teachers, children and families to obtain Library cards and information, to check out books in Armenian, English, or Spanish and use the Internet at a convenient location. The program will serve 2,500 duplicated patrons during the program year.

Glendale Police Activities League (PAL) **\$30,412**

Glendale Police Department

This project is sponsored by the Glendale Police Department to continue the Glendale Police Activities League (PAL) youth program. The objective of the program is to provide after school and summer recreational activities for 350 at-risk youth. The features of the PAL program include a partnership with the Glendale Unified School District (GUSD) and on-site School Resource Officers (SRO) at three middle schools (Roosevelt, Toll, and Wilson) to provide: boxing, flag football, basketball, cheerleading, and equestrian drill team. The goal of the program is to build positive self-esteem, provide motivational support, promote cultural awareness and sensitivity, and develop moral and leadership principles. The program's administrative office is located at 131 N. Isabel St.

Graffiti Removal Program **\$35,000**

Community Development and Housing

This project is sponsored by the Department of Community Development and Housing for an existing graffiti removal and prevention program. The program proposes to remove graffiti and prevent future occurrences of graffiti within the CDBG eligible census tracts located in southern and southwestern Glendale through painting over or eradicating graffiti with solvents or abrasives.. The program will remove 68,000 sq. ft. of graffiti from 1,200

locations. The program's administrative office is located at 141 N. Glendale Avenue.

Senior Services Program **\$ 9,000**

Parks, Recreation and Community Services

This project is sponsored by the Parks, Recreation and Community Services Department. The program proposes to serve 72 unduplicated frail, homebound seniors through out the year, providing them with a comprehensive assessment, case management services, and meals/nutritional advice. The Program provides care management in response to clients' health, housing, or benefits-related problems. Actual care management includes in-home assessments, care planning, housing assistance, social service referrals, and monitoring of "at risk" seniors living in the greater Glendale area. The program is located at 201 E. Colorado Street.

Youth & Family Services Program **\$ 30,000**

Parks, Recreation and Community Services

This project is sponsored by the Parks, Recreation, and Community Services Department for a part-time Community Services Coordinator position for the Youth and Family Services Program. The Coordinator along with other Coordinators will provide case management services, interventions, referrals, and supportive services for approximately 350 low-to-moderate income, at-risk youth, ages 12-24, and their families residing in the Glendale area. The Community Services Coordinator will canvas areas frequented by at-risk youth, provide information on teen websites, gain referrals through the Pasadena Court, and develop brochures for distribution. The program will be operated out of the Youth Services field office located at 815 E. Harvard Street.

SUBTOTAL **\$ 115,827**

TOTAL SOCIAL SERVICES **\$ 510,000**

CAPITAL/NEIGHBORHOOD IMPROVEMENTS

COMMUNITY AGENCIES:

Armenian Cultural Foundation Youth Community Center **\$235,243**

Armenian Cultural Foundation

This project is sponsored by the Armenian Cultural Foundation to assist with the development of a new three-story 10,000 sq. ft. youth community center located at 213-215 W. Chestnut Street. The multi-purpose facility will consist of a gymnasium, a mezzanine and library, a recreation room, four classrooms, a conference room and a teen room. The rooms will be used interchangeably for senior and family social service programs as well as youth programs and activities. The center will also house several community agencies including the Armenian Youth Federation, Armenian Youth Federation Juniors, The Armenian Relief Society, The Armenian General Athletic Union and scouts, Armenian National Committee, and the Hamazkaine Cultural Association. These agencies will also provide services at the center.

Lark Musical Society Roofing Project **\$66,253**

Lark Musical Society, Inc.

This project is sponsored by the Lark Musical Society, Inc. (Lark) to install a new roof on a 60-year-old, 11,522 sq. ft., two-story mixed-use building located at 543 Arden Avenue. The building houses the Lark music school. The new installation includes the complete tear off of

existing roof material and complete re-roof of the area. The Lark music program serves 162 students with a broad range of fields – orchestral, vocal, and dance arts - through education, performance, research, and publication. The Lark Conservatory offers a rich and still-expanding multi-disciplinary curriculum of after-school and Saturday instruction in the theory and practice of music.

Verdugo Head Start Playground Renovation Project **\$ 48,379**
Center for Community and Family Services, Inc.

This project is sponsored by the Center for Community and Family Services, Inc. (CCFS) to complete a playground renovation project at the Verdugo Head Start Center, 1003-1011 S. Verdugo Road. The proposed renovation includes installation of playground equipment, fall zone surfacing, and a shade structure. The Center is a new facility for CCFS and is comprised of an approximate 7,000 square foot building with two classrooms, meeting space, bathrooms, kitchen and staff office space. The Center also includes 2,600 square feet of outdoor playground space. The center serves 68 children per day ages 3-5 in a part-day pre-school program.

YWCA Roofing Repairs Project Phase III **\$ 50,125**
YWCA of Glendale

This project is sponsored by the YWCA of Glendale for the replacement of the built up roof over the pool area at the YWCA. This is the third and final phase of roof repairs. Improvements include the removal of existing layers of flat and barrel roofing and installation of new roofing. The YWCA provides a range of social services to primarily low-income residents including: ESL classes targeted at Spanish and Armenian immigrants; Head Start child-care programs for low-income families, a cancer screening program that serves low-income women; as well as YMCA sponsored senior and youth programs. The building is located at 735 E. Lexington Drive.

SUBTOTAL **\$400,000**

CITY DEPARTMENTS:

Code Enforcement **\$400,000**
Community Development & Housing, Neighborhood Services

This project is sponsored by the Department of Community Development and Housing Neighborhood Services Section. The objective of this project is to identify and inspect substandard dwelling units with evident code violations. The goal of this program is to gain code compliance by working closely and directly with property owners and neighborhood residents to solve problems in southern Glendale targeted areas. This project is coordinated and conducted in conjunction with other Neighborhood Services' programs, Housing Rehabilitation, and with various City departments such as Police and Fire as well as agencies such as the Housing Rights Center, Los Angeles County Department of Health, local homeowner associations, local hospitals and other City departments.

West Glendale Branch Library Improvements Project **\$50,000**
Glendale Public Library

This project is sponsored by the Glendale Public Library to make ADA accessibility modifications to the Grandview Branch Library located at 1535 Fifth Street. Funds will enable the Library to address ADA/Title24 deficiencies that would not require structural

changes to the building. In priority order, the Library proposes to provide an accessible route of travel from the parking lot to the building entrances (public and staff), install an accessible book return, purchase compatible OPAC stations, modify or replace the public circulation desk, replace the drinking fountain, replace existing door knobs with levers and upgrade signage to be compliant.

Pacific Park Pool **\$1,200,000**

Parks, Recreation and Community Services

This project is sponsored by the Parks, Recreation and Community Services for planning, design, and project management costs for a proposed 25 meter swimming pool facility to be developed within the Pacific Park and Community Center recreational site located at 501 S. Pacific Ave. The proposed elements of the facility are a pool, an interactive water play structure, water slide, programmed interactive water fountain, a new building with an office, maintenance and storage, locker rooms and restrooms. Services that will be offered at the pool will include open recreation swimming, instructional lessons including American Red Cross Infant and Preschool Program, Adult Learn to Swim Program, and several classes for youth, including water safety.

Section 108 Loan Payment **\$235,000**

Community Development and Housing

This activity represents the City of Glendale’s annual loan payment for a Section 108 Loan Guarantee from the federal Department of Housing and Urban Development (HUD) that was used toward the development of the Edison Pacific Community Center and Park Expansion project (Edison Pacific Project) located at 501 S. Pacific Ave. The Edison Pacific project is a joint development project between the City of Glendale and the Glendale Unified School District.

West Glendale ADA Curb Ramp and Sidewalk Improvements **\$125,000**

Public Works

This project is sponsored by the Public Works Department for ADA curb ramp and sidewalk improvements in the following project boundaries- Victory Boulevard, Western Avenue, Allen Avenue, and Interstate 5 freeway. The project involves the construction of sidewalks and curb ramps; removal and replacement of damaged sidewalks, curbs, and gutters; removal and replacement of street trees that have reached the end of their life span or are damaging roadway improvements; planting of new street trees along the freeway frontage for additional visual screening and noise abatement; and application of a slurry seal on the roadway pavement. Sidewalks will be installed and repaired to provide a 4-foot wide ADA accessible path throughout the neighborhood.

SUBTOTAL **\$2,010,000**

TOTAL CAPITAL/NEIGHBORHOOD IMPROVEMENTS **\$2,410,000**

ADMINISTRATION

Administration of Community Development Block Grant Program **\$ 680,000**

TOTAL CDBG PROGRAM: **\$3,600,000**

TOTAL CDBG FUNDS AVAILABLE: **\$3,600,000**

II. EMERGENCY SHELTER GRANT (ESG) PROGRAM

PATH Achieve Glendale Emergency Housing Program **\$98,739**
PATH Achieve Glendale

This project is sponsored by PATH Achieve Glendale to provide supportive services and operations for the PATH Achieve Emergency Housing Program. The emergency housing program is a 40-bed year round shelter designed to provide safe, stable, short-term housing for 60-90 days for individuals and families. The program is located at 437 Fernando Court and offers meals, showers, case management, family therapy, art classes, health care education and tutoring during evening hours. PATH Achieve Glendale offers an array of additional supportive services to emergency housing residents. Services include; housing resources, veterans' services, mental health services, employment services and health services. The shelter will serve a total of 118 adults and 65 children annually.

Loaves & Fishes Homeless Prevention-ESG **\$21,000**
Catholic Charities of Los Angeles, Inc.

This project is sponsored by Catholic Charities and involves direct financial assistance to 100 low-income families or individuals who have received a notice of eviction or utility shut-off for non-payment, or who need assistance with a portion of rent and/or security deposits to move into their own apartment. In conjunction with the CDBG funded case management program, the Homeless Prevention Program will assist households with case management, food, mediation, clothing, advocacy, and coordination of services with other agencies in the community. The program is located at 4322 San Fernando Road.

Sunrise Village Emergency Shelter **\$26,177**
YWCA of Glendale

This project is sponsored by the YWCA of Glendale and involves the ongoing operation of a 45-day emergency shelter for women and their children who have become homeless as a result of domestic violence. Access to the crisis shelter is through the Domestic Violence Project's 24-hour hotline. Services are designed to help domestic violence victims achieve and maintain safety during and after their 45-day stay in the crisis shelter. Clients are provided with food, clothing, emergency transportation, case management, counseling, information and referrals, and advocacy. The program will serve 113 women and children annually.

TOTAL ESG PROGRAM **\$145,916**

III. HOME PROGRAM

Acquisition/Rehabilitation or Development of New Renter Housing **\$1,257,762**
Community Development and Housing

Glendale will offer forgivable low-interest loans to multi-family rental property owners for the purpose of improving their rental housing units. Glendale will also provide acquisition/new construction and acquisition/rehabilitation loans to affordable rental housing providers. In return for the loans, the City will require that the improved or newly constructed units be rented to low-income households at affordable rental rates for a specified period of time.

Acquisition/Rehabilitation or Development of New Ownership Housing **\$600,000**
Community Development and Housing

Glendale will also provide acquisition/new construction and acquisition/rehabilitation loans

to affordable ownership housing providers. In return for the loans, the City will require that the improved or newly constructed units be sold to low-income households as an affordable ownership unit with a required period of affordability based upon the amount of funds invested per unit.

Administration of HOME Program **\$206,418**

TOTAL HOME PROGRAM **\$2,064,180**

IV. AMERICAN DREAM DOWNPAYMENT INITIATIVE (ADDI)

Home Ownership Assistance **\$26,700**

Community Development and Housing

This project is sponsored by Community Development and Housing Department. The City will offer grants of up to 6% of purchase price for down payment and closing costs to assist low-income first time homebuyers with the purchase of a home in Glendale. It is anticipated the down payment assistance will be provided to home buyers of affordable, low income new construction developments in Glendale due to the high price of market rate new construction and resale homes.

TOTAL AMERICAN DREAM DOWNPAYMENT INITIATIVE PROGRAM **\$26,700**

ATTACHMENT 4

Funding Sources

Entitlement Grant (includes reallocated funds)

CDBG	\$	3,393,820	
ESG	\$	145,916	
HOME	\$	2,052,176	
ADDI	\$	26,700	
HOPWA	\$	0	
Total			\$5,618,612

Prior Years' Program Income NOT previously programmed or reported

CDBG	\$	0	
ESG	\$	0	
HOME	\$	0	
HOPWA	\$	0	
Total			----

Reprogrammed Prior Years' Funds

CDBG	\$	203,180	
ESG	\$	0	
HOME	\$	0	
HOPWA	\$	0	
Total			\$ 203,180

Total Estimated Program Income	\$	0	
Total			\$ 0

Section 108 Loan Guarantee Fund **\$ 0**

TOTAL FUNDING SOURCES **\$5,821,792**

Submitted Proposed Projects Totals **\$5,821,792**

Un-Submitted Proposed Projects Totals **\$ 0**

ATTACHMENT 5

**Table 1A
Homeless and Special Needs Populations**

Continuum of Care: Housing Gap Analysis Chart

		Current Inventory	Under Development	Unmet Need/ Gap
Individuals				
Example	Emergency Shelter	100	40	26
Beds	Emergency Shelter	12	0	112
	Transitional Housing	10	0	26
	Permanent Supportive Housing	38	0	29
	Total	60	0	167
Persons in Families With Children				
Beds	Emergency Shelter	38	0	2
	Transitional Housing	88	0	13
	Permanent Supportive Housing	85	0	20
	Total	211	0	35

Continuum of Care: Homeless Population and Subpopulations Chart

Part 1: Homeless Population	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Example:	75 (A)	125 (A)	105 (N)	305
1. Homeless Individuals	113	10	38	161
2. Homeless Families with Children	16	26	8	50
2a. Persons in Homeless Families with Children	38	72	25	135
Total (lines 1 + 2a)	151	108	71	296
Part 2: Homeless Subpopulations	Sheltered		Unsheltered	Total
1. Chronically Homeless	64		15	79
2. Seriously Mentally Ill	25			
3. Chronic Substance Abuse	14			
4. Veterans	114			
5. Persons with HIV/AIDS	0			
6. Victims of Domestic Violence	23			
7. Youth	0			



CPMP Non-State Grantee Certifications

Many elements of this document may be completed electronically, however a signature must be manually applied and the document must be submitted in paper form to the Field Office.

- This certification does not apply.
- This certification is applicable.

NON-STATE GOVERNMENT CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Drug Free Workplace -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about –
 - a. The dangers of drug abuse in the workplace;
 - b. The grantee's policy of maintaining a drug-free workplace;
 - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
 - d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will –
 - a. Abide by the terms of the statement; and
 - b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted –
 - a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

8. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
9. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
10. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

6-15-07

Signature/Authorized Official

Date

James E. Starbird

Name

City Manager

Title

613 E. Broadway

Address

Glendale, CA 91206

City/State/Zip

818-548-4844

Telephone Number

- | |
|---|
| <input type="checkbox"/> This certification does not apply. |
| <input checked="" type="checkbox"/> This certification is applicable. |

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

11. Maximum Feasible Priority - With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
12. Overall Benefit - The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2007, 2008, 2009, (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
13. Special Assessments - It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

14. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
15. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Jurisdiction

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K and R, of title 24;

Compliance with Laws -- It will comply with applicable laws.

6-15-07

Signature/Authorized Official

Date

James E. Starbird

Name

City Manager

Title

613 E. Broadway

Address

Glendale, CA 91206

City/State/Zip

818-548-4844

Telephone Number

- This certification does not apply.
 This certification is applicable.

**OPTIONAL CERTIFICATION
CDBG**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities, which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

Signature/Authorized Official

Date

Name

Title

Address

City/State/Zip

Telephone Number

- This certification does not apply.
 This certification is applicable.

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

Eligible Activities and Costs -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

Appropriate Financial Assistance -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

6-15-07

Signature/Authorized Official

Date

James E. Starbird

Name

City Manager

Title

613 E. Broadway

Address

Glendale, Ca 91206

City/State/Zip

818-548-4844

Telephone Number

- This certification does not apply.
 This certification is applicable.

HOPWA Certifications

The HOPWA grantee certifies that:

Activities -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building -- Any building or structure assisted under that program shall be operated for the purpose specified in the plan:

1. For at least 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For at least 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

Signature/Authorized Official

Date

Name

Title

Address

City/State/Zip

Telephone Number

- | |
|---|
| <input type="checkbox"/> This certification does not apply. |
| <input checked="" type="checkbox"/> This certification is applicable. |

ESG Certifications

I, James E. Starbird, Chief Executive Officer of City of Glendale certify that the local government will ensure the provision of the matching supplemental funds required by the regulation at 24 *CFR* 576.51. I have attached to this certification a description of the sources and amounts of such supplemental funds.

I further certify that the local government will comply with:

1. The requirements of 24 *CFR* 576.53 concerning the continued use of buildings for which Emergency Shelter Grants are used for rehabilitation or conversion of buildings for use as emergency shelters for the homeless; or when funds are used solely for operating costs or essential services.
2. The building standards requirement of 24 *CFR* 576.55.
3. The requirements of 24 *CFR* 576.56, concerning assurances on services and other assistance to the homeless.
4. The requirements of 24 *CFR* 576.57, other appropriate provisions of 24 *CFR* Part 576, and other applicable federal laws concerning nondiscrimination and equal opportunity.
5. The requirements of 24 *CFR* 576.59(b) concerning the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970.
6. The requirement of 24 *CFR* 576.59 concerning minimizing the displacement of persons as a result of a project assisted with these funds.
7. The requirements of 24 *CFR* Part 24 concerning the Drug Free Workplace Act of 1988.
8. The requirements of 24 *CFR* 576.56(a) and 576.65(b) that grantees develop and implement procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted with ESG funds and that the address or location of any family violence shelter project will not be made public, except with written authorization of the person or persons responsible for the operation of such shelter.
9. The requirement that recipients involve themselves, to the maximum extent practicable and where appropriate, homeless individuals and families in policymaking, renovating, maintaining, and operating facilities assisted under the ESG program, and in providing services for occupants of these facilities as provided by 24 *CFR* 76.56.
10. The requirements of 24 *CFR* 576.57(e) dealing with the provisions of, and regulations and procedures applicable with respect to the environmental review responsibilities under the National Environmental Policy Act of 1969 and related

authorities as specified in 24 *CFR* Part 58.

11. The requirements of 24 *CFR* 576.21(a)(4) providing that the funding of homeless prevention activities for families that have received eviction notices or notices of termination of utility services will meet the requirements that: (A) the inability of the family to make the required payments must be the result of a sudden reduction in income; (B) the assistance must be necessary to avoid eviction of the family or termination of the services to the family; (C) there must be a reasonable prospect that the family will be able to resume payments within a reasonable period of time; and (D) the assistance must not supplant funding for preexisting homeless prevention activities from any other source.
12. The new requirement of the McKinney-Vento Act (42 *USC* 11362) to develop and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent such discharge from immediately resulting in homelessness for such persons. I further understand that state and local governments are primarily responsible for the care of these individuals, and that ESG funds are not to be used to assist such persons in place of state and local resources.
13. HUD's standards for participation in a local Homeless Management Information System (HMIS) and the collection and reporting of client-level information.

I further certify that the submission of a completed and approved Consolidated Plan with its certifications, which act as the application for an Emergency Shelter Grant, is authorized under state and/or local law, and that the local government possesses legal authority to carry out grant activities in accordance with the applicable laws and regulations of the U. S. Department of Housing and Urban Development.

	6-15-07
Signature/Authorized Official	Date
James E. Starbird	
Name	
City Manager	
Title	
613 E. Broadway	
Address	
Glendale, CA 91206	
City/State/Zip	
818-548-4844	
Telephone Number	

- This certification does not apply.
 This certification is applicable.

APPENDIX TO CERTIFICATIONS

Instructions Concerning Lobbying and Drug-Free Workplace Requirements

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant: Place of Performance (Street address, city, county, state, zip code) Check if there are workplaces on file that are not identified here. The certification with regard to the drug-free workplace is required by 24 CFR part 21.

Place Name	Street	City	County	State	Zip
Community Development and Housing Department	141 N. Glendale Ave., Room 202	Glendale	Los Angeles	CA	91206

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules: "Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15); "Conviction" means a finding of guilt (including a plea of *nolo contendere*) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes; "Criminal drug statute" means a Federal or non-Federal

Jurisdiction

criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance; "Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including:

- a. All "direct charge" employees;
- b. all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and
- c. temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Note that by signing these certifications, certain documents must be completed, in use, and on file for verification. These documents include:

1. Analysis of Impediments to Fair Housing
2. Citizen Participation Plan
3. Anti-displacement and Relocation Plan

6-15-07

Signature/Authorized Official

Date

James E. Starbird

Name

City Manager

Title

613 E. Broadway

Address

Glendale, CA 91206

City/State/Zip

818-548-4844

Telephone Number

ATTACHMENT 7

City of Glendale Summary of Proposed 2007-08 Annual Action Plan for Community Development Block Grant (CDBG), Emergency Shelter Grant (ESG), HOME Investment Partnerships Act (HOME) and American Dream Downpayment Initiative (ADDI) Programs

On April 10, 2007, the Glendale City Council and Housing Authority approved the FY 2007-08 Annual Action Plan for Community Development, Housing and Homeless programs in the City of Glendale and authorized the submission of the plan to the Federal Department of Housing and Urban Development (HUD) for receipt of the City's entitlement of FY 07-08 HUD funds beginning July 1, 2007. The City's Annual Action Plan is consistent with the priorities established in the FY 2005-2010 Five-Year Consolidated Plan, the Housing Authority's Affordable Housing Strategy, and the Housing Authority's Public Housing Annual Plan.

The Action Plan consists of the following five elements: 1) General Requirements 2) Geographical Distribution of Projects 3) Community Development, Economic Development, Homeless and Housing Priority Needs, 4) Action Plan Programs and 5) Other Actions. Provided below is a summary of the City's Action Plan.

GENERAL REQUIREMENTS

FINANCIAL RESOURCES FOR IMPLEMENTATION OF ACTION PLAN

Federal Resources:

Community Development Block Grant (incl. Reprogrammed Funds)	\$ 3,597,000
HOME Investment Partnerships Act Program	\$ 2,052,176
American Dream Down payment Initiative	\$ 26,700
Emergency Shelter Grant Program	\$ 145,916
Supportive Housing Program Grant	\$ 1,995,585
Shelter Plus Care	\$ 259,068
Section 8 Choice Vouchers	\$ 25,843,643
Section 8 Family Self Sufficiency Program	\$ 62,925
Total	\$33,990,013

Other Resources:

Redevelopment Set-Aside	\$ 7,664,000
City Capital Improvement Program	\$ 521,000
General fund monies	\$ 391,000
State HCD Workforce Housing Reward Grant	\$ 10,800
Workforce Investment Act Funds	\$ 4,000,000
Total	\$12,586,800

GEOGRAPHICAL DISTRIBUTION OF PROJECTS

In accordance with the needs identified in the Five-Year Consolidated Plan, southern Glendale (south of Broadway) will receive the largest amount of funding. An estimated 77% of the FY 2007-08 CDBG, ESG, and HOME consolidated grant will be used to fund social services, housing, community centers, and neighborhood public improvements that will benefit low and-moderate income residents living in southern Glendale.

COMMUNITY DEVELOPMENT, ECONOMIC DEVELOPMENT, HOMELESS AND HOUSING PRIORITY NEEDS

The following is a summary of the identified priority needs developed during the formulation of the 2007-08 Action Plan, and the needs established in the Five-Year Consolidated Plan.

COMMUNITY DEVELOPMENT NEEDS

Public Social Services: Public Social Service needs include: Youth programs, employment and training programs and supportive services, ESL and basic training, crime and public safety, affordable childcare, senior services, graffiti removal, health services, homeless programs and fair housing.

Community Facility Priorities: Multi-purpose community centers, health facilities, open space, and recreational facilities.

Neighborhood Improvement Priorities: parks/park safety, open space, recreational facilities, code enforcement, and street lighting,

Economic Development Priorities: Job counseling, job training and job development including but not limited to business assistance in the form of loan programs, marketing assistance, and incentives to retain and attract businesses; commercial rehabilitation; and improved public safety such as, traffic and lighting in commercial areas.

HOMELESS AND SPECIAL NEEDS

Homeless priority needs center around a continuum of care strategy to provide a coordinated and gradual system of service delivery to homeless individuals and families. Priorities include: case management, homeless prevention, street outreach, support services, domestic violence programs and emergency, transitional, permanent and supportive housing.

Priority needs for persons who are not homeless but require special needs (low-income, elderly and disabled) include: increasing the supply and availability of affordable housing, increasing access to social services and mainstream resources, and increasing the availability of programs which combine housing with supportive services—including the LIFERAP program which provides housing assistance and employment counseling to working families.

HOUSING NEEDS

Housing priority needs include the following: 1) Increasing affordable home ownership opportunities through new construction of ownership housing units, provision of homeownership education courses, and downpayment and closing cost assistance through the American Dream Downpayment Initiative; 2) Increasing affordable rental opportunities through new construction of rental housing, acquisition-rehabilitation, and provision of rental assistance; and 3) Preserving and maintaining the City's affordable housing stock through single family and multi-family housing rehabilitation.

ACTION PLAN PROGRAMS

The Action Plan is a yearly funding plan and is submitted annually to the U.S. Department of Housing and Urban Development (HUD) and covers the following four federal programs administered through the City of Glendale:

Community Development Block Grant Program (CDBG)- Allocating funds in the following areas: 1) public social services, 2) improvement of non-profit and City-owned community centers, 3) neighborhood revitalization, 4) economic development and 5) program administration.

Emergency Shelter Grant Program (ESG)- Allocating funds in the following areas: 1) emergency shelters, 2) case management, 3) homeless prevention, and 4) administration.

HOME Investment Partnerships Act Program (HOME)- Allocating funds in the following areas: 1) new construction and/or acquisition-rehabilitation of rental housing units, including transitional housing; 2) new construction of ownership housing; 3) homeownership assistance; and 4) administration.

American Dream Downpayment Initiative (ADDI)- Providing homeownership assistance by assisting low-income first-time homebuyers in purchasing single-family homes by providing funds for downpayment, closing costs, and rehabilitation.

OTHER ACTIONS

The Action Plan describes actions to be undertaken to address existing impediments to meeting service needs, remove barriers to affordable housing, evaluate and reduce lead-based paint hazards, assist poverty level families, and develop and enhance coordination between public and private housing and social service agencies.

All residents are invited to review and comment on the City of Glendale's FY 2007-08 Action Plan. Comments may be addressed to the City of Glendale, Department of Community Development and Housing, 141 N. Glendale Ave., Room 202, Glendale, CA 91206, (818) 548-2060. Copies of the Action Plan are available for public review and comment until June 15, 2007 at the following location:

City of Glendale
Department of Community
Development and Housing
141 N. Glendale Avenue, Rm. 202
(818) 548-2060 Contact: Moises Carrillo or
www.ci.glendale.ca.us/cdh/about_cdh.asp

Publish May 15, 2007