

Replacing Your Windows?

You Need A Permit!

Residents and contractors: if you are replacing a window(s) in your house, you need a permit from the City of Glendale Building and Safety Department. This applies even when you are changing windows, but keeping the frame. Visit the Permits Section of the Building and Safety Department before starting construction and bring the following:

- A complete plot plan (minimum 8.5 x 11" size) of the property, showing location of where the windows are to be replaced (or have already been replaced).
- Photographs of the buildings on the property (whole building - front, side, rear, garage, etc.) - not polaroid pictures.
- What "new" windows will look like (either a brochure for proposed new windows, or photographs of already replaced windows). For more information, call the [Permits Section of the Building and Safety Department at \(818\) 548-3200](tel:8185483200).

NOTE: If you already replaced windows, but did not get a permit, you are still required to get permits.

Glendale Community Development Department
Planning Division
633 East Broadway, Room 103
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(818) 548-2140

