

**FY 2014-2015  
ACTION PLAN FOR  
COMMUNITY DEVELOPMENT BLOCK GRANT,  
EMERGENCY SOLUTIONS GRANT, AND HOME PROGRAMS**

Under Federal HUD Consolidated Planning regulations, the City of Glendale is preparing to submit its Fiscal Year 2014-2015 Annual Action Plan for Community Development, Housing, and Homeless Programs. The City of Glendale's proposed FY 2014-2015 Action Plan is described below.

The total amount of estimated funds available under the FY 2014-2015 Action Plan is \$2,960,078 as follows: 1) CDBG Entitlement of \$1,700,000; 2) CDBG Unappropriated funds of \$30,000; 3) CDBG Reprogrammed funds of \$30,000; CDBG Program Income of \$58,692; 4) ESG Entitlement of \$141,386; and 5) HOME Entitlement of \$1,000,000.

A Public Hearing on the proposed Action Plan will be conducted by the City of Glendale Community Services and Parks Department on Thursday, March 20, 2014 at the Pacific Park Community Center, Sycamore Room, located at 501 S. Pacific Avenue, at 7:00 p.m. Written or oral comments may also be submitted to: City of Glendale, Community Services and Parks Department, Attn: Moises Carrillo, 141 N. Glendale Avenue, Room 202, Glendale, CA 91206, or by calling (818) 548-2000.

**I. COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM**

<b><u>PROJECT/AGENCY</u></b>	<b><u>PROPOSED FUNDING</u></b>
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**PUBLIC SOCIAL SERVICES**

**COMMUNITY PROGRAMS:**

<b>Community Outreach Project Armenian Relief Society of Western USA, Inc.</b>	<b>\$51,500</b>
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This project is sponsored by the Armenian Relief Society to continue the Community Outreach Project, which provides social services to low- and moderate-income persons, primarily targeting individuals and families who are newly arrived, have limited English ability, and are unemployed. ARS will serve 190 individuals by providing the following services: 1) Life skills/ESL classes for seniors; 2) Individual, youth, and family counseling; and 3) Job search assistance and employment referrals. The program is located at 517 W. Glenoaks Boulevard.

<b>Fair Housing Program Housing Rights Center</b>	<b>\$9,000</b>
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This project, sponsored by the Housing Rights Center (HRC), provides multi-language fair housing and landlord/tenant services to 630 Glendale residents. The HRC provides services in four key areas: 1) Discrimination Complaint Investigation; 2) Legal Services and Enforcement; 3) Landlord/Tenant Counseling; and 4) Education and Outreach. The HRC has a main office located at 3255 Wilshire Boulevard, Suite 1150 in Los Angeles.

**Loaves & Fishes Homeless Prevention Program – CDBG** **\$34,500**

**Catholic Charities of Los Angeles, Inc.**

This project is sponsored by Catholic Charities to continue the operation of the existing Loaves & Fishes Homeless Prevention case management program located at 4322 San Fernando Road. The Homeless Prevention Program will serve 150 low-income families and individuals who are at imminent risk of becoming homeless with case management, advocacy, and coordination of services with other agencies in the community, including: direct financial assistance to families who have received an eviction notice or utility shut-off for non-payment, or who need rental assistance. The program will also provide food and clothing to 3,000 low-income clients annually.

**Youth Employment Program** **\$49,500**

**Glendale Youth Alliance**

The Youth Employment Program, sponsored by the Glendale Youth Alliance (GYA), consists of the Glendale Youth Employment Partnership/Glendale Resource for Employment and Training (GYEP/GREAT). GYA will serve 80 youth annually under the program. GYA provides youth with pre-employment training skills, workplace skills, communication skills, work experience, and case management. GYA operates out of the Verdugo Job Center, located at 1255 S. Central Avenue.

**Homeless Outreach Case Management** **\$23,500**

**Ascencia**

This project, sponsored by Ascencia, will serve 100 homeless individuals and families on the streets and connects them to appropriate services, with the ultimate goal of getting them on a path to housing. The Homeless Outreach program specifically targets the chronically homeless and service resistant population. In addition to helping the homeless, the program engages the business and residential communities by providing: community education through public presentations, printed materials and active participation in local coalitions, service collaborative, service organizations, and business associations. Ascencia is located at 1851 Tyburn Street.

**After-School Tutoring** **\$11,000**

**Homenetmen Glendale Ararat Chapter**

This project, sponsored by Homenetmen Glendale Ararat Chapter, provides direct learning assistance to elementary and middle school students in south Glendale. The overall goal of the program is provide one-on-one academic support to students of low- and moderate-income families at no additional charge. In addition, the Program proposes to provide assessment testing in order to track a student's progress and academic achievements. The tutoring program will be conducted at the Homenetmen Ararat Center, located at 3347 N. San Fernando Road, Los Angeles. Homenetmen will hold one-hour tutoring sessions with a maximum of seven students per session for a total of 100 students annually.

**The Zone After-School Program** **\$11,000**

**The Salvation Army**

This project, sponsored by the Salvation Army provides learning assistance for 3<sup>rd</sup> to 8<sup>th</sup> grade students from primarily low- to moderate-income households. The key objective of this program is to assist students who are struggling in school, due to language barriers or other limitations, with academic tutoring and homework assistance. The Academy will serve 70 students from five local Glendale elementary schools and one middle school, all

located in south Glendale. The Zone Academy is open year round, Mondays through Fridays, and operates from the Salvation Army Corps Community Center at 320 W. Windsor Road.

**Transitional Housing Program for Homeless Women and Children** **\$20,000**  
**Door of Hope**

This project is sponsored by Door of Hope involves a transitional housing program which provides housing, intensive case management, access to job placement and training, finance/budgeting education, mental health counseling, and after-school and life skills classes to 13 single mothers and their children, with special provisions for victims of domestic violence. Each mother will attend weekly financial education workshops, meet with an on-site therapist for individual and family counseling, and work one-on-one with a case manager to develop and implement an individualized plan with goals and objectives. Door of Hope will serve 60 persons annually. The facility is located at an undisclosed site.

**Intervention/Prevention Clinical Group Counseling** **\$15,000**  
**Committee for Armenian Students in Public Schools (CASPS)**

This project, sponsored by CASPS, consists of a group counseling program for elementary school students. The program would operate at Christopher Columbus Elementary School, located at 425 W. Milford Street. The program's objective is to help students overcome academic and behavioral problems by engaging them in interactive activities that give them hope, self-awareness, and self-esteem. The group counseling program will serve 25 students.

**SUBTOTAL COMMUNITY PROGRAMS** **\$225,000**

**CITY PROGRAMS:**

**Senior Services Program** **\$16,000**  
**Community Services and Parks Department**

This project is sponsored by the Community Services and Parks Department to continue its senior services case management program for low-income frail seniors. The program will serve 60 seniors throughout the year, providing them with a comprehensive assessment, care management services, and meals/nutritional advice. The program also includes the Home Delivered Meals program for homebound seniors. The Program provides case management in response to client's health, housing, or benefits-related problems. Actual care management includes in-home assessments, care planning, meals, housing assistance, social service referrals, and monitoring of "at risk" seniors living in the greater Glendale area. The program is located at the Adult Recreation Center at 201 E. Colorado Street.

**Students Training as Role Models (S.T.A.R.)** **\$12,000**  
**Glendale Police Department**

This project is sponsored by the Glendale Police Department to operate the S.T.A.R. Program which targets at-risk, low-income, GUSD students between the ages of 9-14. The goal of the program is to improve academic achievement, increase graduation rates, develop the students' potential as leaders and mentors, and prevent drug use and gang activity of the students through mentoring by Glendale Police Officers and other

professionals. The program proposes to serve 20 students and their families annually with the following services: 1) academic tutoring, 2) life skills classes, 3) enrichment activities including crafts, art projects, and educational field trips, and 4) service opportunities in the local community. The program will operate at the Pacific Community Center located at 501 S. Pacific Avenue in Glendale.

**Youth and Family Services Program** **\$10,000**

**Glendale Community Services and Parks**

The project is sponsored by Community Services and Parks Department to serve youth and families seeking assistance with the following basic needs: case management, affordable housing, employment mental health, legal aide, counseling, volunteer referrals, and public assistance. The Program proposes to serve 50 unduplicated persons during the grant year with 20 youth adults receiving intensive case management services. The program is located at Pacific Community Center at 501 S. Pacific Avenue.

**SUBTOTAL CITY PROGRAMS** **\$38,000**

**TOTAL SOCIAL SERVICES** **\$263,000**

**CAPITAL/NEIGHBORHOOD IMPROVEMENTS**

**COMMUNITY AGENCIES:**

**Plumbing Rehabilitation Project Phase II** **\$120,000**

**Door of Hope**

This project is sponsored by Door of Hope (DOH) to renovate its facility by replacing plumbing in 10 out of the 16 units at Door of Hope. This renovation will provide a safe and secure environment for its families, as well as reduce the possibility of displacing families often during the repair process. The building is over 80 years old. DOH provides housing, case management, life skills, counseling, and job placement to 13 homeless women and their children.

**Installation of New Roof Phase II** **\$50,000**

**Homenetmen Glendale Ararat Chapter**

This project is sponsored by Homenetmen Glendale “Ararat” Chapter to repair the roof of the North Campus Athletic Center of the Homenetmen Ararat Chapter, located at 3618 N. San Fernando Road. The 24,000 square foot building was purchased in August of 2007 and converted into an indoor athletic and cultural facility; the center includes two indoor basketball and volleyball courts, as well as other athletic and cultural space. During the rainy season, the roof leaks, disrupting recreational activities, as well as causing a safety hazard. The estimated number of members who use the center is approximately 400 youth on a daily basis.

**ADA Rehabilitation Access and Mobility Project (RAMP)** **\$75,000**

**YMCA of Glendale**

This project is sponsored by the YMCA of Glendale (YMCA) to provide Americans with Disabilities Act (ADA) and code compliant access to the offices, lockers, pool, and community rooms of the basement of the YMCA’s main building located at 140 N. Louise Street. The building is a four-story, multi-use building constructed in 1926 and

includes a basement of approximately 42,000 square feet. The installation of an ADA-compliant chair lift will allow disabled persons to gain access to the basement from the ground floor. Additional improvements may include reconfiguration of the downstairs men's and women's restrooms/shower areas to provide ADA-compliant access to the indoor pool, including the widening of corridors between the shower/locker room areas.

**Center for Mission and Community Development ADA Restrooms** **\$50,000**  
**Glendale Adventist Medical Center**

The project is sponsored by Glendale Adventist Medical Center (GAMC) to renovate restrooms in the second floor of the Center for Mission and Community Development building located at 1509 Wilson Terrace, adjacent to the main medical center. These renovations will make it possible to fully convert the gymnasium to a primarily senior services center, along with health services and other community service events. The project is part of a larger project whereby GAMC intends to rehabilitate the Center with minor interior rehabilitation work including repairing the hardwood floors, painting the interior of the building, and carpeting the office space. CDBG funds are being requested to pay for the ADA upgrade of two five person bathrooms located in the second floor of the building. The project involves demolition, carpentry, doors, walls, paint, flooring, mechanical, electrical and architectural and engineering fees.

**Bathroom Renovation** **\$35,000**  
**Homenetmen Glendale Ararat Chapter**

The project is sponsored by Homenetmen Glendale "Ararat" Chapter to renovate four bathrooms at the South Campus of the Athletic Center of the Homenetmen "Ararat" Chapter located at 3347 N. San Fernando Road, Los Angeles. The project involves installing new toilets, lavatories, partitions, flooring, hand driers and repair broken doors and locks in the restrooms, the gyms, lobby, and ground floor entrance of the building. The building was built in the 1960s and is approximately 35,000 square feet. The estimated number of members who use the center is approximately 500 youth on a daily basis.

**SUBTOTAL** **\$330,000**

**CITY DEPARTMENTS:**

**Code Enforcement** **\$376,000**  
**Glendale Community Development**

This project is sponsored by the Community Development Department, Neighborhood Services Section to identify and inspect substandard dwelling units with evident code violations in southern Glendale. The goal of this program is to gain code compliance by working closely and directly with property owners and neighborhood residents to solve problems in southern Glendale targeted areas. This project is coordinated and conducted in conjunction with other Neighborhood Services programs, with various City departments such as Police and Fire, as well as agencies such as the Housing Rights Center, Los Angeles County Department of Health, local homeowners associations, local hospitals and other City departments.

**Palmer Park/Pacific Park Playground Improvement Project** **\$303,592**

**Glendale Community Services and Parks**

This project is sponsored by the Community Services and Parks Department to fund the Palmer Park located at 610 E. Palmer Avenue. The project will be developed within the existing park and designed to provide active and passive recreation opportunities to residents of all ages, primarily those within a half a mile of the site. Features include a new group picnic area, new splash pad, skate plaza, climbing rocks, outdoor exercise equipment, playground, tot lot, full basketball court, game tables, walking paths, bench seating, irrigation system, security lighting, security cameras, an ADA compliant restroom, and a public art component.

**Section 108 Loan Repayment for the Ascencia Access Center and  
Emergency Shelter** **\$206,100**

**Glendale Community Services and Parks**

This activity represents the City of Glendale's third annual loan payment for a Section 108 Loan Guarantee from the Federal Department of Housing and Urban Development (HUD) that was used toward the acquisition and rehabilitation of a new homeless access center and emergency shelter located at 1851 Tyburn Street. The Ascencia Access Center and Emergency Shelter project is a joint development project between the City of Glendale and Ascencia.

**SUBTOTAL** **\$885,692**

**TOTAL CAPITAL/NEIGHBORHOOD IMPROVEMENTS** **\$1,215,692**

**ADMINISTRATION**

Administration of Community Development Block Grant Program **\$340,000**

**TOTAL CDBG PROGRAM:** **\$1,818,692**

**TOTAL CDBG FUNDS AVAILABLE:** **\$1,818,692**

**II. EMERGENCY SOLUTIONS GRANT (ESG) PROGRAM**

**Emergency Housing Program** **\$49,486**  
**Ascencia**

This project is sponsored by Ascencia to provide supportive services and operations for the Ascencia Emergency Housing Program. The emergency housing program is a 40-bed year round shelter designed to provide safe, stable, short-term housing for 60-90 days for individuals and families. The program is located at 1851 Tyburn Street and offers meals, showers, case management, family therapy, art classes, health care education and tutoring during evening hours. Additional services include: housing resources, veterans' services, mental health counseling, employment services and health services. The shelter will provide case management and supportive services to a total of 150 unduplicated individuals annually.

**Loaves & Fishes Homeless Prevention Program – ESG** **\$31,858**

**Catholic Charities of Los Angeles, Inc.**

This project is sponsored by Catholic Charities and involves direct financial assistance to 100 low-income families who have received a notice of eviction or utility shut-off for non-payment, or who need assistance with a portion of rent and/or security deposits to move into their own apartment. In conjunction with the CDBG-funded case management program, the Program will assist households with case management, food, housing mediation, clothing, advocacy, and coordination of services with other agencies in the community. The program is located at 4322 San Fernando Road in Glendale.

**Rapid Re-Housing Program** **\$ 54,832**

**Glendale Community Services and Parks**

This project is sponsored by the Community Services and Parks Department, to assist homeless families to obtain and sustain permanent supportive housing in scattered sites, through the provision of Homeless Prevention and Rapid Re-Housing Program funds. The Rapid Re-Housing program consists of case management services, and short-term rental subsidy.

**Administration of ESG Program** **\$ 5,210**

**TOTAL ESG PROGRAM** **\$141,386**

### **III. HOME PROGRAM**

**Affordable Rental Development – New Construction and/or** **\$900,000**

**Acquisition/Rehab Program**

**Glendale Community Development**

Glendale will provide new construction and/or acquisition/rehabilitation loans to affordable rental housing developers for development of new or rehabilitation of existing rental housing units. Glendale will require that the improved or newly constructed units be rented to low- or very low-income households at affordable rental rates for a specified period of time as secured by Affordable Housing Covenants on the property.

**Administration of HOME Program** **\$ 100,000**

**TOTAL HOME PROGRAM** **\$1,000,000**