



# Special Recreation Review

All applications and submittal requirements must be discussed with a planner at the Permit Services Center (633 E. Broadway, Rm. 101) prior to submittal. After you have completed your application packet and are ready to submit it, schedule an appointment with your contact planner (as noted on the Application Instructions). A case planner will be assigned after the application is officially submitted.

### FOR STAFF USE ONLY

- EIF/EIR on file, Case No. \_\_\_\_\_ Date \_\_\_\_\_
  - Previous EIF/EAF/EIR applicable No. \_\_\_\_\_ (mins. attached)
  - Project Exempt (forms attached) Initials \_\_\_\_\_
- Please PRINT or TYPE all information**

CASE NO. \_\_\_\_\_  
DATE \_\_\_\_\_

## PART 1 – PROPERTY INFORMATION

- A. Street address of premises for which the application is requested \_\_\_\_\_
- B. Zone(s) / District(s) **SR** Other: \_\_\_\_\_
- C. Listed on Glendale Register?  Yes  No In a Historic District?  Yes  No
- D. Legal description of the property \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## PART 2 – APPLICANT INFORMATION

- A. \_\_\_\_\_  
(First Name) (Last Name)
- B. \_\_\_\_\_  
(Street Address) (City) (State) (Zip Code)  
\_\_\_\_\_  
(Area Code - Phone Number)
- C. Check one box -  Architect  Builder/Developer  Consultant  Owner  Other

## PART 3 – SPECIAL RECREATION APPLICATION INFORMATION

If this property is owned by the City of Glendale, specify Department worked with: \_\_\_\_\_  
Contact person & phone number from that Department: \_\_\_\_\_

- A. Project description  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- B. Applicant requests  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

as regulated by Section/s \_\_\_\_\_, of the Glendale Municipal Code.

C. Present use

Four horizontal lines for present use information.

Note: Failure to furnish the above information will delay action on the request. Two (2) copies of this application are to be submitted. Attach additional pages as needed.

ALL PROPERTY OWNERS MUST SIGN THIS APPLICATION (if the property is owned by the City of Glendale, then the City Manager must sign the application)

Two columns of signature and contact information for property owners, including fields for name, signature, address, city, state, zip code, phone number, and date.

Signature and name of applicant if other than property owner:

Two columns of signature and contact information for applicants other than property owners, including fields for name, signature, and date.

FOR STAFF USE ONLY

Staff use box containing fields for Date received in Permit Services Center, Received by, Date Stamp, Fee paid, and Receipt No.