

CONDITIONAL USE PERMIT APPLICATION



STAFF USE ONLY <input type="checkbox"/> EIF/EIR on file, Case No. _____ Date _____ <input type="checkbox"/> Previous EIF/EAF/EIR applicable No. _____ (mins. attached) <input type="checkbox"/> Project Exempt (forms attached) Initials _____	CASE NO. _____ DATE _____
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All applications and submittal requirements must be discussed with a planner at the Permit Services Center (633 E. Broadway, Rm. 101) prior to submittal. After you have completed your application packet and are ready to submit it, schedule an appointment with your contact planner (name noted on your Application Instructions). A case planner will be assigned to your project after the application is officially submitted. Please complete (PRINT or TYPE) the following information:

PART 1 – PROPERTY INFORMATION

A. Street address of premises for which the conditional use permit is requested _____

B. Zone(s) / District(s) _____

C. Legal description of the property _____

PART 2 – APPLICANT INFORMATION

A. _____
First Name Last Name

B. _____
Street Address City State Zip Code Area Code - Phone Number

C. _____
Email Address

D. Check one box - Architect Builder/Developer Consultant Owner Other _____

PART 3 – CONDITIONAL USE PERMIT INFORMATION

A. Project description/applicant request _____

B. Type of conditional use permit requested (check all that apply)

Arcade Establishment

Banquet Hall

Billiard Establishment

Church, Synagogue, Temple or other House of Worship

Nightclub

Physical Instruction School in MS zone

Private Club/ Lodge

Private Specialized Education and Training School in CR, or MS zone

Tavern

Other _____

PART 4 – FINDINGS OF FACT (per Glendale Municipal Code Title 30, Chapter 30.42.030). A conditional use permit shall be granted only if each of the following four findings exists. Additional findings are required for sale, serving or consumption of alcoholic beverages, and nightclubs. Attach additional pages as needed.

A. How will the proposed use be consistent with the various elements and objectives of the General Plan?

B. Why will the proposed use and its associate structures and facilities **not** be detrimental to the public health, safety, or general welfare, or to the environment?

C. Why will the proposed use and facilities not adversely affect or conflict with adjacent uses or impede the normal development of surrounding property?

D. Explain how adequate public and private facilities such as utilities, landscaping, parking spaces and traffic circulation measure are or will be provided for the proposed use.

E. For applications involving the **sale, serving, or consumption of alcoholic beverages** the following five questions must be answered (state if not applicable) in addition to questions A-D above:

1. If the existing or proposed on-site or off-site use is located in a census tract with more than the California Department of Alcoholic Beverage Control recommended maximum concentration, how does such use not/will not intensify, or otherwise contribute, to the adverse impacts on the surrounding area caused by such over concentration?

2. If the existing or proposed use is located in a crime reporting district with a crime rate which exceeds 20 percent of the City average for Part I Crimes (as reported by the Glendale Police Department), how does such use not/will not tend to encourage or intensify crime within the district?

3. How does/will the existing or proposed use not adversely impact any church, public or private school or college, day care facility, public park, library, hospital or residential use within the surrounding area?

4. How does/ will adequate parking and loading facilities be provided for the existing or proposed use or other reasonable alternatives satisfy the transportation and parking needs of the existing or proposed use?

5. Notwithstanding consideration of the above criteria (1-4), how does/will the existing or proposed use serve a public necessity or public convenience purpose for the area?

F. For applications for **nightclubs** the following two questions must be answered in addition to questions A-D above:

1. How is the proposed nightclub designed to ensure the reduction of noise impacts (i.e., by using techniques such as double doors)?

2. Will the area for outdoor smoking be designed and located in an area to not impact surrounding uses?

Note: Failure to furnish any of the requested information will delay action on the request. Three (3) copies of this application are to be submitted. Attach additional pages as needed. ONLY COMPLETE APPLICATIONS WILL BE ACCEPTED.

ALL PROPERTY OWNERS MUST SIGN THIS APPLICATION

1. _____
 Property Owner's Name – **Please Print**

Property Owner's Signature/s

Property Owner's Street Address if not applicant

City State Zip Code

Area Code - Phone No. Date

2. _____
 Property Owner's Name – **Please Print**

Property Owner's Signature/s

Property Owner's Street Address if not applicant

City State Zip Code

Area Code - Phone No. Date

SIGNATURE AND NAME OF APPLICANT IF OTHER THAN PROPERTY OWNER

1. _____
 Applicant's Name – **Please Print**

Applicant's Signature

Date

2. _____
 Applicant's Name – **Please Print**

Applicant's Signature

Date

<p>FOR STAFF USE ONLY</p> <p>Date received in Permit Services Center _____</p> <p>Received by _____</p> <p>Fee paid _____ Receipt No. _____</p>	<p>Date Stamp</p>
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