

RESOLUTION 13-01

**RESOLUTION OF THE GOVERNANCE BOARD OF THE
INTERAGENCY COMMUNICATIONS INTEROPERABILITY SYSTEM
JOINT POWERS AUTHORITY
ESTABLISHING MEMBERSHIP DEFINITIONS, MEMBER AND SUBSCRIBER DUES,
AND AFFILIATE ACCESS**

WHEREAS, the Interagency Communications Interoperability System, Joint Powers Authority (ICIS JPA) is engaged in regional and cooperative interoperable communications and affords certain distinct categories of membership and participation; and

WHEREAS, the ICIS JPA desires to further define those distinct categories of membership and participation and the dues and fees associated with each; and

WHEREAS, the ICIS JPA desires to allow specific system access to other affiliated public safety agencies for purposes of providing mutual aid to ICIS members and system users;

**NOW THEREFORE, BE IT RESOLVED BY THE GOVERNANCE BOARD OF THE
ICIS JPA:**

SECTION 1. Membership and Member Categories Defined:

- A. Member Agencies. Member Agencies must possess assets in the form of independent infrastructure as defined in the ICIS JPA Agreement and properly licensed frequencies compatible with the ICIS network and shall integrate those assets into the ICIS system network. Member Agency systems must be capable of supporting their own independent operations, including all subscriber assets, on a continuous, fully sustainable basis within their service area.
- B. Primary Coverage and Impacting Adjoining Member Systems. It is not the purpose or the intent of ICIS and its Member Agencies to provide primary coverage for other adjoining or neighboring systems and their resources or subscribers.

Member Agency systems and their subscribers shall not operate within the primary coverage area of another ICIS member system as a means of routine communications via that system. Member Agency and system subscriber resources shall not interfere with nor present a loading factor on other ICIS member systems during day- to- day operations, except as understood within roaming agreements and as may be set forth within an operational agreement between the affected systems.

- C. Technical Compliance. Member Agencies must have the stability and technical compliance of their systems monitored by a manufacturer's central monitoring service approved by the Technical Committee. Systems shall be maintained to manufacturer's standards in a reliable and compliant status at all times. This compliance will include Subscriber Member technologies accessing the ICIS network through a Member Agency.
- D. The maintenance of each individual system is the responsibility of the Member Agency that owns and operates the equipment.

SECTION 2. Joint Powers Authority As Member:

A Joint Powers Authority (JPA) comprised of public agencies may join the ICIS JPA as a single Member Agency, as defined above. A JPA accepted as a Member Agency will have a single seat on the ICIS Governance Board and shall have one seat on each of the standing committees.

SECTION 3. ICIS JPA Dues and Dues Structure Effective July 1, 2013:

- A. New Member Dues. Dues for a new Member Agency's annual ICIS membership shall be \$46,000 per annum.

- B. Existing Member Dues. Dues for Existing Member Agency's shall be \$40,000 for fiscal year 2013-2014; \$43,000 for fiscal year 2014-2015; and \$46,000 effective fiscal year 2015-2016 or as may be amended by resolution from time to time.

- C. Population Weighted Dues. The above dues structure applies to any Member Agency serving a population of no more than 250,000 residents, as estimated by the State of California, Department of Finance, for the Calendar Year in which the particular ICIS Fiscal Year begins. ICIS shall assess additional population based dues for those Member Agencies exceeding a population of 250,000. JPA Member Agency populations will be the sum of the total population for those entities of which the JPA is comprised. An additional annual assessment of \$20,000 per unit of 100,000 population shall be applied for Member Agencies comprised of populations of more than 250,000. Population considerations do not include the population(s) of hosted Subscriber Agencies.

- D. Partial Fiscal Year Membership. New members joining at any time upon or beyond the mid-year date of the ICIS JPA fiscal year (January 1) may be assessed one-half the dues for that initial fiscal year. Pro-rata of partial year dues may be considered by the Governance Board and acted upon by Motion.

SECTION 4. Subscriber Members and Subscriber Fees

- A. Agencies that do not meet the criteria for Membership and are within the coverage of the network may seek to subscribe to the network either through ICIS or a Member Agency.

- B. Subscriber Hosting Member Agencies. When a Subscriber Agency requests access to the ICIS system as a whole, the Board may assign the Subscriber Agency to an agreeable single Member Agency (Host System), or in an apportioned percentage among multiple agreeable agencies, or directly to the ICIS JPA as a Direct Subscriber.

Subscriber Fees will be apportioned pursuant to the Subscriber Agency's system loading upon the relevant Member Agencies.

- C. Subscriber Fees. Subscriber Agencies pay a fee for ICIS system access. Those fees may be waived or modified by the Governance Board if the subscribing agency brings compatible frequencies or infrastructure to ICIS that benefit the system.
- D. ICIS Host System Subscriber Fee. The fee for Direct Subscribers to the ICIS network is \$25 per month per radio. This fee is non-inclusive of the ICIS Fee for Subscriber Access set forth in Section 4 F below.
- E. Member Agency "Host System" Subscriber Fee. A Member Agency hosting a Subscriber has the discretion to determine their individual Host System Subscriber Fee. To encourage uniform rates, the recommended rate per radio per month is \$25. This shall not include the ICIS Fee for Subscriber access set forth in Section 4 F which shall be in addition thereto.
- F. ICIS Fee for Subscriber Access. In addition to the Host System Subscriber Fee, an ICIS Per-Radio Subscriber Fee Assessment shall be paid to the ICIS JPA annually. This fee shall be in two tiers, that for Roaming Subscribers and that for Non-Roaming Subscribers. This assessment shall apply to each individual Subscriber Radio registered to the ICIS network through a Member Agency Host System. The Host System Agency shall be solely responsible for ensuring full and prompt payment of ICIS subscriber fees associated with their system.

Effective July 1, 2014, the ICIS Per Radio Subscriber Assessment shall be \$40.00 per annum (or \$3.34 per month) per radio for Non-Roaming Subscriber Radios and \$75.00

per annum (or \$6.25 per month) per radio for Roaming Subscriber Radios hosted by a Member Agency.

SECTION 5. ICIS Affiliate

- A. Mutual Aid Agreement Affiliates. Agencies that have formal mutual aid agreements with ICIS Member or Subscriber Agencies may receive limited authorization to utilize the ICIS network when assisting ICIS Members and/or ICIS Member Subscribers as a result of the mutual aid agreement. Access to the ICIS system is expressly limited to those communications essential to and within the scope of such mutual aid operations.
- B. Affiliate Hosting Member Agency. An Affiliate may be assigned to a single Member Agency (Host System) or an apportioned percentage among multiple agencies, based upon the agencies with whom Mutual Aid Agreements exist. Affiliates with regional, system-wide Mutual Aid responsibilities may be affiliated directly to the ICIS JPA as Direct Affiliates. This assignment or apportionment will be based upon the area(s) the Affiliate operates within and its overall impact upon individual member systems and the network. This determination will be made by the Governance Board with input from the Technical and Operations committees.
- C. Use of ICIS Talk Groups. Affiliate Agencies do not have exclusive talk groups. Affiliate Agencies must obtain system ID's for each recognized Affiliate radio in order to operate on the ICIS system. The Hosting Member will track and record all Affiliate Member radios programmed to the system.
- D. Affiliate Roaming Capability. Affiliate Member radios should not be programmed for system-wide ICIS roaming absent the Affiliate having formal mutual aid response agreements with multiple ICIS Member systems or being an ICIS Hosted Direct Affiliate.

Affiliate Member system-wide roaming authorization requires Governance Board approval.

E. Bona Fide System Use. Affiliates are subject to removal from the ICIS system should they employ the network for other than bona fide mutual aid communications with ICIS Member resources. Affiliate Member users shall not impact the capacity of the ICIS system by unnecessarily setting subscriber units to ICIS talk groups. The monitoring of ICIS talk groups with programmed subscriber units shall only be attempted when the Affiliate Member resource is actively and officially engaged in operations with ICIS Member or ICIS Subscriber Member resources.

F. Affiliate System Usage. The Technical Committee shall report on mutual-aid talk group usage and Affiliate Member related system activity via their monthly report to the Governance Board and will identify the number and status of Affiliate Member subscriber units registered to the ICIS systems.

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