CITY OF GLENDALE - BUILDING & SAFETY SECTION
MSB Room 101, 633 E. Broadway, Glendale, CA 91206 (818) 548-3200

MODIFICATION FORM

glendale california

☐ REQUEST FOR MODIFICATION TO PROVISIONS OF THE GLENDALE BUILDING & SAFETY CODE
(See Reverse for Basis for Approval)

☐ REQUEST FOR ALTERNATE MATERIAL OR METHOD OF CONSTRUCTION
(See Reverse for Basis for Approval)

☐ REQUEST FROM EXEMPTION FROM DISABLED ACCESS DUE TO PHYSICAL OR LEGAL CONSTRAINTS
(Ratification by the Board of Appeals will be required.)

For above requests, complete sections 1 - 5 by printing in ink or typing.
And submit site plan and pictures for approval.

BMOD _____

FEE PAID	RECEIPT NO.

DISTRIBUTION

☐ Owner ☐ Plan Checker
☐ Petitioner ☐ Inspector
☐ Fire ☐ Other

1 PLAN CHECK NO.

JOB ADDRESS: _____

PETITIONER'S NAME: _____

Address _____

_____ Zip _____

Phone No. ( )

Petitioner's E-Mail Address: _____

OWNER'S NAME: _____

Address: _____

_____ Zip _____

Phone No. ( )

Owner's E-Mail Address: _____

APN	
TRACT	LOT
HIGH FIRE ZONE 4 ☐ YES ☐ NO	NAICS/STRUCTURE
STRUCTURE OCC	OCC. FLOOR AREA
DESIGN OCC. LOAD	TYPE OF CONST.
STORIES BASEMENT MEZZ.	
FIRE SPRINKLER ☐ YES ☐ NO	EDITION OF THE CODE

2 REQUEST: Submit plans and/or photographs to illustrate request (11" x 17" max. sheet where possible).

3 CODE SECTIONS:

4 JUSTIFICATION FOR REQUEST:

5 Petitioner's Signature _____ Position _____ Date _____

DEPARTMENT ACTION In accordance with Chapter 1 Section: ☐ 104.10 GBC ☐ 104.11 GBC

The Request is ☐ Granted (See attached letter) ☐ Denied (See reverse for appeal information)
☐ Granted (Ratification required)

☐ Concurrence from the Fire Marshal is required.
☐ Approved By _____
☐ Disapproved Date _____
☐ Written Comments Attached

☐ Request (DOES) (DOES NOT) Lessen any fire protection requirements.

☐ Request (DOES) (DOES NOT) Lessen the structural integrity.

_____ Dept. Action by _____ Date

Conditions of Approval FOR BMOD _____ AT _____

APPEAL OF DEPARTMENT ACTION TO THE BUILDING AND FIRE BOARD OF APPEALS (See reverse)
(Signature, statement of owner or applicant, statement of reasons for appeal and filing fees are required.)

X _____ Position _____ Date _____

Print Name: _____

CASHIER VALIDATION

BASIS FOR APPROVAL

For the Building Official and the Fire Marshal or their designated agent to approve a request for modification or a request for alternate material or method of construction, he/she must determine that special individual reasons exist that make compliance with the strict letter of the Code impractical and that equivalency is provided. The resulting condition must be in conformance with the spirit and purpose of the Code provisions involved. The applicant must provide sufficient information with this application to allow the above evaluation to be made.

INFORMATION ON PROCEDURE FOR APPEAL FROM A DETERMINATION OR ACTION BY THE BUILDING OFFICIAL OR FIRE MARSHAL.

Appeal from the determination or action of the Building Official or Fire Marshal or their designated agent may be made to the Building and Fire Board of Appeals. To appeal, the applicant must provide special individual reasons that made compliance with the strict letter of the Code impractical. Appeals or ratifications pertaining to State standards require complete evidence to substantiate that the proposed design is equivalent to that prescribed by the standards or that due to legal or physical constraints, compliance with the standards or providing equivalency would create an unreasonable hardship.

Appeals must be submitted on the appeal form available at Building & Safety accompanied by the proper fee. You will be notified in writing of the appeal hearing's time and date.

(this space for supplemental information and/or sketch of job condition)