



# CITY OF GLENDALE

Public Works Department  
 Maintenance Services Division /  
 Building and Safety Division (Permits)  
 633 E. Broadway, Rm. 101, Glendale, CA 91206-4399  
 Tel. 818-548-3200, Fax 818-548-3215



## INDIGENOUS TREE PERMIT (Page 1/2)

For Office Use Only
Permit No: _____
Case Planner: _____
Fee: _____

Date: \_\_\_\_\_  
 Name of Applicant \_\_\_\_\_  
 Phone \_\_\_\_\_  
 Applicant's Address \_\_\_\_\_  
 \_\_\_\_\_

Subject Property Address \_\_\_\_\_  
 Name of Property Owner \_\_\_\_\_ Phone \_\_\_\_\_  
 Property Owner's Mailing Address \_\_\_\_\_

### TYPE OF PERMIT

PRUNE      REMOVE      RELOCATE      PERFORM WORK NEAR

### SITE INFORMATION

Tree Location:      FRONT      REAR      SIDE  
 Reason for Request: \_\_\_\_\_

Is sale, construction or development of property contemplated within the next 12 months?    **Yes**      **No**

### SITE PLAN

Attached separately    **Yes**      **No**

### TREE(S) INFORMATION (See Checklist & Information Pages 1 & 2 )      Number of color pictures submitted \_\_\_\_\_

Species of Tree(s)	Number of Tree(s)	Trunk diameter measured 54" above grade	Canopy Width	Health of Tree(s)
Coast Live Oak				
Valley Oak				
Mesa Oak				
Scrub Oak				
Western Sycamore				
California Bay				



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## INDIGENOUS TREE PERMIT (Page 2/2)

CALIFORNIA STATE LAW STATES THAT TREE REMOVAL AND PRUNING WORK PERFORMED BY ANY BUSINESS REQUIRES A VALID STATE OF CALIFORNIA C27 CONTRACTOR'S LICENSE.

Contractor's Name: \_\_\_\_\_ Contractor License#: \_\_\_\_\_

Contractor's Address: \_\_\_\_\_

Day Time Phone: ( ) \_\_\_\_\_ Pager: ( ) \_\_\_\_\_ Fax: ( ) \_\_\_\_\_

Qualified Tree Expert Certification / License-Agency: \_\_\_\_\_

Certificate / License No: \_\_\_\_\_

*I hereby agree to comply with the provisions of GMC Section 12.44.030 and the conditions of this permit, and confirm that all information provided herein is true. I hereby agree to hold the City of Glendale and its employees harmless from any claims of damages or injury, to person or property, arising from any act performed pursuant to this permit. For more information, call (818) 548-3950.*

Owner's Signature \_\_\_\_\_ Date \_\_\_\_\_

Agent for Owner's Signature \_\_\_\_\_ Date \_\_\_\_\_

*This permit **MUST** be available at the work site at all times when work is being done and shown to any authorized City representative upon request. It is responsibility of the applicant to dispose of tree debris by hauling to a suitable disposal site.*

For Office Use Only		
PERMIT		
DENIED <input type="checkbox"/>	GRANTED <input type="checkbox"/>	NO ACTION REQUIRED <input type="checkbox"/>
By: _____		Expiration Date: _____
Director of Public Works		Date: _____
<p style="color: red; margin: 0;"><b>Conditions: All work shall be performed in accordance with the ANSI A300 pruning standard and the ANSI Z133.1 safety standard.</b></p> <p style="color: green; margin: 0; font-size: small;">If trees included in this permit are bordered with your neighbor's premises, please contact your neighbors and inform them about your approved tree work.</p>		

# Checklist & Information to assist with Indigenous Tree Permit (Page 1/2)

## SUBMITTAL REQUIREMENTS:

Color photographs of site, including all trees listed in the permit  
Site Plan

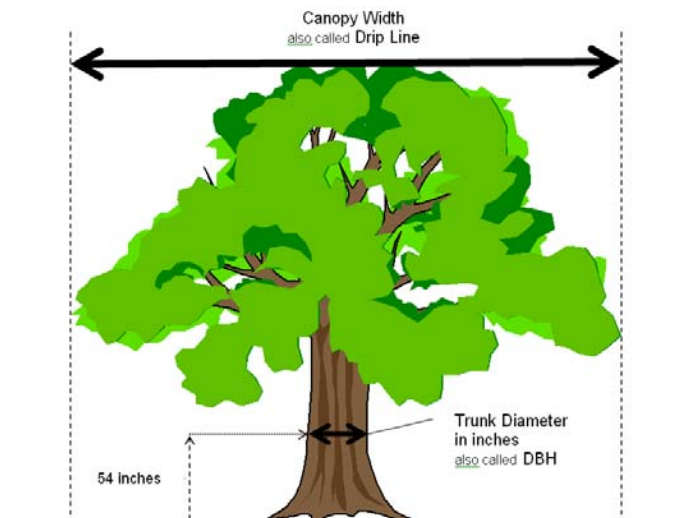
Tree(s) Information as requested on Page 1 of the permit

Contractor's information and signature(s) as specified on Page 2 of the permit.

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## TREE MEASUREMENTS Example

1. Trunk Diameter measured 54 inches above the soil grade,
2. Canopy width size, measured to furthest extent of tree branches.

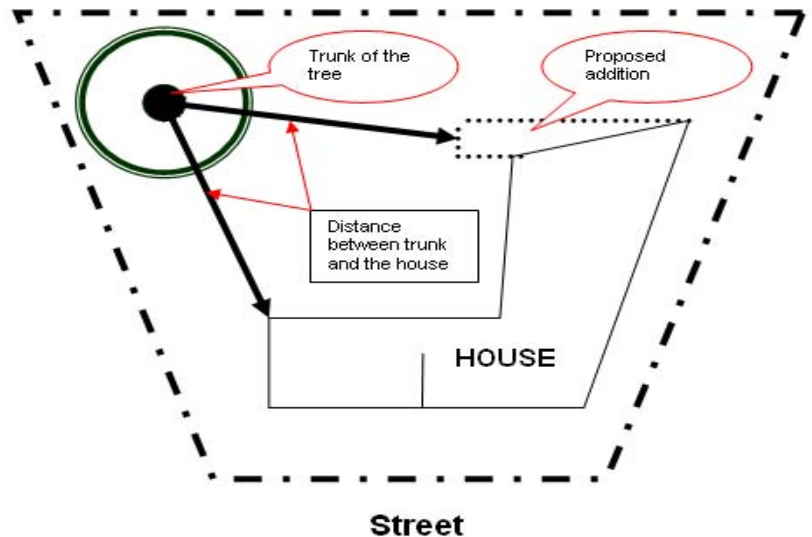


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## SITE PLAN Example

Sketch site plan (aerial view) of location of tree(s) and their canopy size, showing:

1. Location of protected tree(s) and distance from structure(s).
2. Existing and/or proposed footprint of structure(s) paving, and landscape areas.



**Checklist & Information to assist with  
Indigenous Tree Permit  
(Page 2/2)**

**TREE SPECIES**

Coast live oak  
*Quercus agrifolia*



Valley oak  
*Quercus lobata*



Mesa oak  
*Quercus engelmannii*



Scrub oak  
*Quercus berberidifolia*



Western sycamore  
*Platanus racemosa*



California bay  
*Umbellularia californica*

