

Workshops

March 2018

RESUME 101— PART 1

Friday(s), March 02 & 23, 2018 10 AM
March 09 & 30, 2018 2 PM

The purpose of the resume is to get the interview...are YOU getting the interview? Learn about the right resumes and cover letters for YOU to stand out! Obtain the tools that empower YOU to write, update or complete your resume.

INTERVIEWING SKILLS

Friday(s), March 09 16 & 30, 2018 10 AM
March 02 & 23, 2018 2 PM

Prepare for the interview! Learn how to answer most common interview questions.

JOB SEARCH TECHNIQUES

Friday, March 16, 2018 2 PM

Best practices to find employment.

VJC ORIENTATION

Monday(s), March 05, 12, 19 & 26, 2018 10 AM

The Verdugo Jobs Center offers free programs to help you get trained, find employment and retain your job! Attend an orientation for more details.

VERDUGO JOBS CENTER

1255 South Central Ave.

Glendale, CA 91204

818-409-0441

Workshops



2018

Calendar At—A—Glance

S	M	T	W	TH	F	SAT
				1.	2. Resume 101-Part 1 10 AM Interviewing Skills 2 PM	3.
4.	5. Orientation 10 AM	6.	7.	8.	9. Interviewing Skills 10 AM Resume 101-Part 1 2 PM	10.
11.	12. Orientation 10 AM	13.	14.	15.	16. Interviewing Skills 10 AM Job Search 2 PM	17.
18.	19. Orientation 10 AM	20.	21.	22.	23. Resume 101-Part 1 10 AM Interviewing Skills 2 PM	24.
25.	26. Orientation 10 AM	27.	28.	29.	30. Interviewing Skills 10 AM Resume 101-Part 1 2 PM	31.

The workshops offered at the Verdugo Jobs Center only require that participants be registered on Caljobs: www.caljobs.ca.gov .

To sign-up for a workshop please call: 818-409-0441.

The Verdugo Jobs Center is a proud partner of...



The Workforce Innovation and Opportunity Act is an Equal Opportunity Program. Auxiliary aids and services are available upon request to individuals with disabilities.

TTY: 818-548-3857.