



## ACCESSORY DWELLING UNIT (ADU) WORKSHEET

(A covenant agreement must be filed as part of the permit approval)

Application No. (BCB) \_\_\_\_\_

Please Type or Print Legibly in Ink, attach a plot plan or a sketch on reverse

PROJECT ADDRESS, (MAIN ADDRESS)	ADDITIONAL ADDRESS: <b>A</b>
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NEW     
  ALTERATION / REPAIR     
  ADDITION     
  PREVIOUS USE

DESCRIPTION OF WORK

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**Cost of Construction:** (Includes all materials and labor costs. This may be revised by the Building Official.) \$ \_\_\_\_\_
 
**Revised Valuation:** \$ \_\_\_\_\_
 

 CHECK THIS BOX IF WORK HAS ALREADY STARTED . Double the permit fee will be charged for legalization.

Check one for the primary contact	<input type="checkbox"/> APPLICANT'S NAME	MAILING ADDRESS	BUS. PHONE NO.
	E-MAIL ADDRESS		
	<input type="checkbox"/> PROPERTY OWNER'S NAME	MAILING ADDRESS	PHONE NO.
	E-MAIL ADDRESS		
	<input type="checkbox"/> LICENSED DESIGN PROFESSIONAL (ARCHITECT OR ENGINEER IN CHARGE OF THE PROJECT) INFORMATION:		LICENSE NO.
	NAME:		LICENSE NO.
	MAILING ADDRESS:	PHONE NO.	LICENSE NO.
	E-MAIL ADDRESS		

**CALIFORNIA LICENSED CONTRACTOR'S DECLARATION:** I herby affirm under penalty of perjury that I am licensed under provisions of Chapter 9 (commencing with section 7000) of Division 3 of the Business and Professions Code, and my license is in full force and effect.

CONTRACTOR'S NAME	MAILING ADDRESS	PHONE NO.
COMPANY NAME		
E-MAIL ADDRESS		
LICENSE CLASS AND NUMBER	CONTRACTOR SIGNATURE	

**STAFF USE ONLY BELOW THIS LINE**

APN	TRACT NO.	LOT	HIGH FIRE HAZARD ZONE	<input type="checkbox"/> YES <input type="checkbox"/> NO	ZONE USE	NICS <b>236115</b>	OCC. 1 <b>R3</b>	OCC. 2	
OCC. 1 FLR. AREA		OCC. 2 FLR. AREA	DESIGN OCCUPANT LOAD	1	2	STORIES	TYPE OF CONST. <b>V-B</b>	GUSD FLR. AREA	BLDG. FLR. AREA ABOVE GRADE
		ZONING BLDG. HEIGHT	<b>+0</b>	BEDROOMS	DWELLING UNITS	<b>1</b>	FIRE SPRINKLERS	<input type="checkbox"/> YES <input type="checkbox"/> NO	THE EDITION OF THE CODE <b>GBC 2017</b>

STAFF COMMENTS, (INITIALS)

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OK TO SUBMIT BY:	SIGNATURE	DATE	ACCEPTED BY:	DATE	RECEIPT NO.		
Check only if applicable	<input type="checkbox"/> ENGINEERING	SIGNATURE	DATE	<input type="checkbox"/> G.W.P. WATER      SIGNATURE      DATE <input type="checkbox"/> G.W.P. ELECTRIC      SIGNATURE      DATE <input type="checkbox"/> COVENANT      SIGNATURE      DATE <input type="checkbox"/> AGENCY      SIGNATURE      DATE			P.C. FEE <b>Y</b> <b>N</b>
	<input type="checkbox"/> FIRE	SIGNATURE	DATE				ENERGY <b>Y</b> <b>N</b>
	<input type="checkbox"/> ZONING	SIGNATURE	DATE				CAL GREEN <b>Y</b> <b>N</b>
	<input type="checkbox"/> DESIGN REVIEW	SIGNATURE	DATE				STRONG MOTION <b>Y</b> <b>N</b>
BLDG. PLAN CHECK	SIGNATURE	DATE				DEBRIS DEPOSIT <b>Y</b> <b>N</b>	
OK TO ISSUE PERMIT BY:	SIGNATURE	DATE	ACCEPTED BY:	DATE	RECEIPT NO.	GUSD FEE <b>Y</b> <b>N</b>	
						S.F.C. <b>Y</b> <b>N</b>	
						ARCHIVE (Pages)	

THE CITY OF GLENDALE RESTRICTS ISSUANCE OF THE BUILDING PERMIT TO THE PROPERTY OWNER OR LICENSED GENERAL CONTRACTOR ONLY. SIGNATURES OF THIS INDIVIDUAL MUST BE VERIFIED BY PERSONAL IDENTIFICATION. ANY PERSON SIGNING THE PERMIT APPLICATION AS AGENT FOR THE CONTRACTOR SHALL HAVE AN ORIGINAL LETTER OF AUTHORIZATION AT THE TIME OF PERMIT ISSUANCE. APPLICATIONS SHALL EXPIRE ONE YEAR AFTER THE DATE OF SUBMITTAL AND THEREAFTER, ANY DOCUMENTS SUBMITTED TO THE DEPARTMENT SHALL BE RETURNED TO THE APPLICANT OR DESTROYED BY THE BUILDING OFFICIAL AND THE PLAN CHECK FEE FORFEITED TO THE CITY OF GLENDALE. UPON WRITTEN REQUEST FROM THE APPLICANT, THE BUILDING OFFICIAL MAY EXTEND THE PERIOD OF PERMIT APPLICATION IF RECEIVED PRIOR TO EXPIRATION DATE.

ADDRESS: \_\_\_\_\_

PERMIT NO. \_\_\_\_\_

**Please Draw a Plot Plan.** Locate all structures on lot

A large, empty rectangular box with a thin black border, occupying most of the page. It is intended for the user to draw a plot plan and locate all structures on the lot.