CITY OF GLENDALE, CALIFORNIA
Planning Department

633 East Broadway, Room 103
Glendale, California 91206-4385
(818) 548-2140 (818) 548-2144
(818) 548-2115 Fax (818) 240-0392
www.ci.glendale.ca.us

September 22, 2011

Per Ordinance Numbers 5302, 5585 and 5747:

As of March 13, 2002, December 11, 2007, and September 22, 2011, the Public Noticing Materials required are modified to include the following information:

1. Mailing labels with the names and addresses of all **REAL PROPERTY OWNERS**, shown on the latest equalized assessment roll, **within a 500 foot radius** from the exterior boundaries of the subject property. The small individual mailing labels should be printed on 8 ½" x 11" sheets.
2. Mailing labels with the names and addresses for all **OCCUPANTS within a 500 foot radius** from the exterior boundaries of the subject property. The small individual mailing labels should be printed on 8 ½" x 11" sheets.
3. A Xerox copy of all of the labels on 8 ½" x 11" paper.
4. Property ownership/occupant map keyed to the mailing labels at a 1" = 200' scale (the base map cam be obtained from room #204 of the Municipal Services Building).
5. Letter of certification that the mailing labels are from the latest equalized assessment roll and that the information is correct to the best of the applicants' knowledge.

WE RECYCLE

Affidavit
Certified Property Owners and Occupants
City of Glendale
Planning Division

State of California
County of Los Angeles

I, _____, hereby certify that the attached list contains the names and address of **ALL PERSONS TO WHOM ALL PROPERTY IS ASSESSED,** as they appear on the latest available assessment roll of the County within the area described and for a distance of five hundred (500) feet from all exterior boundaries of subject property pursuant to Section 30.61 of the Glendale Municipal Code.

I, _____, further certify that the attached list contains the addresses of all **OCCUPANTS** within the area described and for a distance of five hundred (500) feet from all exterior boundaries of subject property pursuant to Section 30.61 of the Glendale Municipal Code.

Address of Subject Property: _____

Legal Description of
Subject Property: _____

_____

_____

Applicant's Signature: _____ Date: _____

POSTING OF PUBLIC HEARING SIGN

Per Ordinance No. 5585 a poster size (3' x 4') public hearing sign must be prepared and posted by the applicant at least 10 days prior to the hearing.

The sign information shall include but not be limited to the following:

NOTICE OF PUBLIC HEARING/MEETING
ON PROPOSED DEVELOPMENT
***Insert:* CASE NUMBER**

PROPOSED ON THIS SITE: *Insert Address and project description*
Please contact your project planner for specific information to be placed here.

PUBLIC HEARING	**FOR MORE INFORMATION CONTACT:**
DATE: *Insert Date*	CASE PLANNER
TIME: *Insert Time*	Planner's email
LOCATION: MSB	City of Glendale
633 E Broadway Room 105	Community Development Dept.
	818-staff phone number

At least ten (10) days prior to the hearing, the applicant shall cause notice thereof to be posted in a conspicuous place on the property involved, including, for a parking use permit, both the property for which a parking use permit is sought and the off-site parking facility as follows:

1. A poster-size sign shall be mounted on 4" x 4" wooden posts and shall be able to withstand all types of weather conditions.

2. The poster-size sign shall not exceed six (6) feet above grade and shall be visible from adjacent streets.

3. The poster-size sign shall be a height of three (3) feet and width of four (4) feet.

4. The poster-size sign shall be located not less than five (5) feet inside the property line in residential zones and not less than one (1) foot inside the property line in all other zones. In all instances, the sign shall be located in areas that are most visible to the public but not within the public right-of-way.

5. The poster-size sign shall:

    a. Not be illuminated;
    b. Be limited to only one per street frontage of the property;
    c. Clearly be legible;
    d. Consist of black lettering on a white background.

6. Additional poster-size signs may be required to the discretion of the Director of Community Development.

7. The poster-size sign shall be removed within 15-calendar days after final action of the City.

8. In situations where the above requirements are not physically possible due to site constraints, a comparable notice shall be prepared and located to the satisfaction of the Director of Community Development.

Example of Public Notice Posting

You must post the property at least *10 DAYS* before the hearing date or the case will be continued to the next meeting.

Radius Map & Property Owner List Preparers

Updated November 3, 2015

Note: This list is provided as a convenience only. The City of Glendale assumes no responsibility for the product or actions of the companies herein described.

A Quality Maps
263 W. Olive Ave., # 161
Burbank, CA 91502
(818) 588-7588
qualitymaps@gmail.com

Alcoholic Beverage Licensing Co.
11500 W. Olympic Blvd., Suite 400
(310) 854-5386

Angeles Planning Group
Land Planning/Engineering
5515 York Blvd.
Los Angeles, CA 90042
(323) 259-3573

Archway Architectural & Mapping
Armen Semerdjian
7631 Foothill Blvd.
Tujunga, CA., 91042
(818) 273 – 9212
archwaymaps@yahoo.com

Arttech Design
Araz 'Oz' Babegian
409 W. Broadway Ave.
Glendale, CA 91204
(818) 409-8921
FAX (818) 247-5827

California Property Consultants
P.O. Box 7570
Van Nuys, CA 91409-7570
(818) 996-0204
FAX (818) 996-0005

Cartomap Services
Ariel Gutierrez
4618 York Blvd., Suite 213
Los Angeles, CA 90004
(213) 479-1308 or (323) 550-8135
www.cartomap@aol.com

Consistency in Planning
3699 Wilshire Blvd., Suite 850
Los Angeles, CA 90010
(213) 252-3436

Continental Mapping Services
6325 Van Nuys Blvd.
Van Nuys, CA 91401
(818) 787- 1663
FAX (818) 787-1321

Donnal Poppe – Permitage
17045 Osborne St.
Northridge, CA 91325
(818) 998-5454

Donna's Radius Maps
684 S. Gentry Lane
Anaheim, CA 92807
(714) 921-2921
ddradiusmaps@sbcglobal.net

E.B.E. Associates, Inc.
3125 Andrita St.
Los Angeles, CA 90065-2358
(323) 550- 8335

EZ Mapping Services
P.O. Box 661464
Arcadia, CA 91066
(626) 241-5151
Email: ezmapping@yahoo.com

Farm and Labels Plus
1419 N. San Fernando Rd., Suite 110
Burbank, CA 91504
(818) 559-4200

G.C. Mapping Service
711 Mission St., Suite B
South Pasadena, CA 91030
(626) 441-1080
FAX (626) 441-8850

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Updated November 3, 2015

George Quintero & Associates
16935 Vanowen St., Suite 202
Van Nuys, CA 91406
(818) 881-7113

Heron Maps
20756 Seaboard Road
Malibu, CA 90265
(310) 317-1515

Hollywood Mapping Service
1840 DeLoz Avenue
Los Angeles, CA 90027
(323) 467-8631
FAX (323) 467-8631

Interdesign
Edward Abedi
417 Arden Ave., Suite 121A
Glendale, CA 91203
(818) 548-9646

JPL Zoning Services, Inc.
6257 Van Nuys Blvd., Suite 101
Van Nuys, CA 91401-2711
(818) 781-0016
FAX (818) 781-0929
Email: lamishaw@jplzoning.com
www.jplzoning.com

L.A. Mapping Service
Robert Castro
8062 Whitmore St.
Rosemead, CA 91770
(626) 280-8382
Voicemail (213) 371-7203

Leon Mapping & GIS Services
14541 Sylvan St. #101
Van Nuys, CA 91411
(818) 235-7649
Email: leonmapping@hotmail.com
www.laradiusmaps.com

Luis Estrada & Associates
Architectural/Planning
7650 Morella Avenue
North Hollywood, CA 91605
(818) 765-3165
FAX (818) 765-3165

More Services
12106 Lambert Ave.
El Monte, CA 91732
(626) 350-5944
FAX (626) 350-1532
Email: MoreServices@sbcglobal.net

Morey/Seymour & Associates
5757 W. Century Blvd., Suite 604
Los Angeles, CA 90045
(310) 641-3377
FAX (310) 641-8414
Email: lanny@morey-seymour.com

Nieves and Associates
Planning, Drafting & Mapping
115 South Juanita Ave., Suite A
Redondo Beach, CA 90277
(310) 375-5925

Nor Associates
1471 South Bedford St., Suite 2
Los Angeles, CA 90035
(310) 854-6103

N.P.S. & Associates
396 W. Avenue 44
Los Angeles, CA 90065
(323) 801-6393
FAX: (323) 227-5463
www.nicksplanningservices.webs.com
Email: nicksplanningservices@gmail.com

Planning Associate, Inc.
4040 Vineland Ave., Suite 108
Studio City, CA 91604
(818) 487-6756
FAX (818) 487-6760
Email jjs@pai-la.com

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Updated November 3, 2015

Political Machine, Inc.
The Afriat Consulting Group
6430 Sunset Blvd., Suite 415
Los Angeles, CA 90028-7901
(323) 856-7070
FAX (323) 856-9581

Quality Mapping Service
14549 Archwood St., Suite 301
Van Nuys, CA 91405
(818) 997-7949
FAX (818) 997 0351

Radius Maps, Etc.
3544 Portola Ave.
Los Angeles, CA 90032-2218
(323) 221-4555

Radius Maps 4 Less
www.radiusmaps4less.com
order@radiusmaps4less.com
(909) 997-9357

R & A Associates, Inc.
Zoning & Civil Engineering
16055 Ventura Blvd., Suite 725
Encino, CA 91436
(818) 501-1028
FAX (818) 501-0588

Sir Speedy Mapping Service
James Chang
1073 Kendall Dr.
San Gabriel, CA 91775
(626) 281-6274

SM Consultants Inc.
Ask for Vic
(818) 985-4213

Spindler Engineering Corp.
16823 Saticoy St.
Van Nuys, CA 91406
(818) 782-2788
FAX (818) 782- 0111
Email: admin@spindlereng.com

Stanley Szeto
GIS and Cartography
879 W. Ashiya Rd.
Montebello, CA 90640
(626) 512-5050
FAX (323) 838-0515
Email: stanleyzeto@sbcglobal.net

The Trouble Shooter
KA. (Al) Pratt
22225 Leadwell St.
Canoga Park, CA 91303
(818) 346-4096

T-Square Mapping Service
969 S. Raymond Ave.
Pasadena, CA 91105
(626) 403-1803
FAX (626) 403-2972

TMG Solutions, Inc.
6733 Sepulveda Blvd., #265
Los Angeles, CA 90045
(310) 337-7290
(310) 337-7294

Valley Zoning Service
21550 Oxnard St., Suite 300
Woodland Hills, CA 91367
(818) 906-6778

Vertical Aeronautics International
6221 Hesperia Ave.
Encino, CA 91316-7114
(818) 996-0345
FAX (818) 996-0005

Williams Land Use Services & Glendale-Canada Radius Maps
Janelle P. Williams
2418 Honolulu Ave., Suite B
Montrose, CA 91020
(818) 542-4109
FAX (818) 542-3172